Board of Sewer Commissioners
Minutes of September 18, 2012
Bourne Community Building
Bourne, MA 02532

TA Guerino

Don Pickard, Chairman
John Ford, Vice Chairman
Peter Meier, Clerk
Earl Baldwin
Linda Zuern

Guests: Sally Riggs, Mary Jane Mastrangelo, Stanley Andrews, Mary Andrews, Don Montour

Members of the Press: Diana Barth, Bourne Enterprise

List of documents

- Wastewater Advisory Committee chart, dated 9/18/12 – 1 page

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time

Meeting called to order
8:20 pm by Chm. Baldwin

Approval of minutes – 8/7/12
Meier MOVED and SECONDED by Zuern to approve minutes of 8/7/12 as submitted. VOTE 5-0.

Update and report by Wastewater Advisory Subcommittee and possible vote by Sewer Commissioners
The last time this committee met with this Board, they charged the Wastewater Advisory Committee (WAC) to look at the action items proposed in the Wastewater Management Planning report and come back to you with recommendations for expenditures. The discussion included the Boards request that the committee meet with the Capital Outlay Committee.

The Boards have had two joint meetings. At the last one, the Capital Outlay Committee voted unanimously to recommend an article on the warrant for the October Town Meeting that would authorize the expenditure of up to $145,000 for early planning steps. It was also recommended that the BOSC adopt the sequence of planning and scope of funding as laid out on the handout.

The front side is a version of the document reviewed at the last meeting. The lower amounts are the result of the two committees working on the premise that a part-time or contract town employee (as shown in Column B on the spreadsheet) would be able to take some of the actions that previously had appeared in Column A as expenses.

The reverse side shows a recommendation for a planning timeline. The two left-hand columns show the initial steps as recommended in the report.

The recommendation is to spend up to $145,000 for a project manager, hydrogeologic studies and legal expenses in negotiating a public/private partnership.

The joint committees suggest that the project manager, a part-time or contract employee, would have a one-year contract, renewable for a second year with a 30-day escape clause if some impediment develops. The hydrogeologic studies would determine whether the Queen Sewell Park parcel is appropriate for subsurface disposal.

One comment made at the joint meetings was that by taking these steps, the town will be in a position to be able to offer an incentive to a developer to come to town and build a treatment plan. The town would know that it is offering a realistic concept for the subsurface disposal piece.

This evening the WAC with the endorsement of the Capital Outlay Committee, request a BOSC endorsement of an article for next month's Town Meeting that would authorize the town to expend up to $145,000 for the next steps in wastewater capacity expansion planning.

Ms. Mastrangelo – the Capital Outlay Committee voted to support the sequence plan and funding which is a reduction of $225,000. Some of discussion points – appropriation spent as a need emerges. Hydrogeologics study is contingent upon the DEP. Discussion of the project manager is that one of the job descriptions is to go after grant funding. What they didn't determine was the funding source for this project. One other thing the committee discussed was to bring the whole amount up front to know what the town is spending.

Ford – asked about Bournedale. Ms. Riggs said it is a secondary site to Queen Sewell; it is not as advantageous, and would be more expensive. Queen Sewell is most cost effective.

Ford –The people in Buzzards Bay Water District would have an issue of a leaching field over their water supply.

Zuern – would like to see getting the DEP review before hiring a project manager.

Ms. Mastrangelo – the project manager should be contingent on a positive position of the DEP review. The program manager would help with the process and look at grant funding.

Pickard – asked if the project manager would be similar to the Energy Coordinator for the town. TA Guerino said agreed and said the 30-day out would be not only funding issue, but a performance issue as well.

Ms. Mastrangelo – will be recusing herself from future discussion as there is a potential conflict. There are four other members are very competent.

Ford – take into consideration as Buzzards Bay Committee and the BOH play a role before chosing a section in Bournedale.

Pickard – Bournedale is secondary, Queen Sewell primary site. Ms. Riggs said for subsurface disposal, the primary location is Queen Sewell. An equal size reserve would be in back of the community bldg. The concept of Bournedale is to hold in reserve unless nothing works out in Buzzards Bay. There are no expectations and nothing at this time in Bournedale.

Ford – raises issue of Buzzards Bay due to the flood zone in the. Zuern – would like to speak with Charlie Noyes of a "slosh" area and different overlays. If have a lot of rain, it will not be able to take in more gallons and wants to do study first.

Glenn Cannon – miscommunication. Flood Zone starts west of the community building. The slosh area is west of the area. Zuern would research.

Glenn Cannon – confirmed 2 properties outside flood zone. Zuern asked about a real wet season, does it prevent disposal. Mr. Cannon said they look for highest ground level and would do with DEP as part of the study.

Ms. Riggs – when to hire the project manager – reality of identifying someone will not happen right away. It is most likely the town will have a response by DEP before position was filled.

Ms. Riggs – one of the ways the cost went down, was not suggesting hiring consultant to do some of the items on the sheet. The project manager – not a member of the consulting firm, would provide a lower cost. There is a great deal of flexibility of the "up to $145,000" and some money may not be spent. TA Guerino said the position averages about 12 hr/week.

Ford – if hired employee for 12 hrs/week, no benefits and asked who they would report to. TA Guerino said position would report to the TA and the BOSC as well as the WAC. There is an area at town hall with appropriate computer hook ups.

Zuern – what will the DEP do when they look at the site. Ms. Riggs said initially it would be a firm hired to do drilling and soil testing. It would not be DEP but a firm that specializes in that work. That report would be reviewed by the WAC, BOSC to be reviewed by the DEP. Looking for informal review and comment from DEP. Zuern asked if DEP would pay for reviews. TA Guerino said DEP would not pay for this.

Mastrangelo – DEP information report is to determine if it is worth moving forward or not.

Ford – asked about the process.

Ms. Riggs said looking at chart, determine how to fund person to carry project forward. The obtained DEP review and comment is already underway as they already have copy of report from July meeting. Relatively soon, need a more formal conversation with one potential developer of his plans; more public – possibly an MOU leading up to a public/private partnership. After informal DEP review, DEP hydrogeologic study would be done.

Next column would be the next steps. Once more concrete agreement with developer was obtained, negotiate a public/private partnership and need legal counsel. Once the study is complete, the other site could be looked at. A lot is still flexible and asking is to put article on TM that allows this process to start, knowing it would happen over a 2-year period.

TA Guerino – once quiet conversations with potential developer become more public, BOH has to be involved. As far as adding an article on the warrant, this can go both ways – put on as separate article or part of the capital outlay amended budget (other issues addressed). His intent is to put on as part of Capital Outlay budget. $60,000 that has been appropriated already and can re-appropriate relative to MEP and Squeteague to complete the Comprehensive Management plan, Town of Bourne has a copy of wastewater management plan from Falmouth and is not sure if need to have done now for a CMWP – he will need to follow up to see if it may be part of the funding.

Ford – asked if whether an article or capital outlay is best for control purposes. TA Guerino said both are the same. Once money is appropriated and authorized it still has to come before the BOSC. Ford asked TA what he feels about the plan. TA Guerino feels it is well executed, there will be some things that will need to be overlapping, but believes a reasonable amount of money. The question becomes where to take the money from. BOSC generally deals with the Sewer District, and it has to come out of Stabilization for Free Cash. Ford agrees it should be Free Cash. TA Guerino concers.

Zuern – feels it should be a separate article for transparency.

Pickard – this is for a study to do a geological study to determine best place for subsurface are in hopes of getting a developer to Buzzards Bay, develop and build a treatment facility to have area for subsurface disposal. Have a site or don't have a site.

Mr. Mulvey – Federal Flood Plane lines were re-designed. Asked what Flood Plans talking about – map is the most current per Mr. Cannon (FEMA map). Mr. Mulvey said beyond building the treatment plant, large on-going issues that need to be considered - a licensed person to take

and operate the plant, energy costs, chemical costs and disposal of solids. More than just a treatment plant.

Ms. Riggs – the town would take responsibility for pipes to move affluent to a disposal site and create subsurface disposal area. A developer is in the business of running a wastewater plan. If other enterprises needed water treatment, they would work with developer and plant, developer would charge for material coming from other enterprises. The town would not carry that responsibility. It is a concept, but will work out details later.

TA Guerino – consistent from the main line to subsurface disposal area. Any additional tie-ins to that line are subject to negotiation of future developer and the town as to how the line from the building "C" (3rd developer). In building two facilities, there is a negotiator between developer and the town of getting into the main line.

Ms. Riggs – developer "C" can send material to the treatment plant first. All this gets laid out when do public/private agreement.

Baldwin MOVED and SECONDED by Meier to approve an article at the October Special Town Meeting to fund up to $145,000 to support the schedule for Downtown Wastewater Management Plan to be spent over a period of two years. VOTE 5-0.

Ms. Riggs – a letter of resignation by member of the WAC was acknowledged by the BOSC and requests a new appointment for an at-large membership to bring to a full committee.

Adjournment
Meier MOVED and SECONDED by Zuern to adjourn meeting. Meeting adjourned at 9:10 pm. UNANIMOUS VOTE.

Respectfully submitted,
Lisa Groezinger, sec.