

Bourne Cable, Internet and Telecommunications Advisory Committee

Minutes

Date: 4/4/2024

Time: 0802

Location: Zoom

Zoom Meeting ID: 815 8788 2013

Zoom Meeting Password: CABLE

*The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. If anyone is audio or visual recording, please acknowledge it at this time.*

- 1) Call Meeting to Order, and Attendance: **Present:** Mr. Contrino, Mr. Dwyer, Mr. Frank, Ms. Howland, Mr. Johnson, Mr. McCarter, Ms. Siroonian, *ex officio*, BCTV **Absent:** None.
- 2) **Review and Approval of Minutes as amended from 3/21/24 meeting deferred until next meeting.**  
Note that all meetings are recorded and can be accessed in full from BCTV.
- 3) Review Public Correspondence: None
- 4) Old and Ongoing business and associated Discussion/follow-on actions, including:
  - a. Digital Equity Plan Report: Letter for Select board approved with our recommendations and requests. Referred to Asst Town Administrator for feedback on responses, if any. Ms. Siroonian will check back with ATA.
  - b. Funding Opportunities Subcommittee
    - i. The DEI grant appears to be the “lightest lift” in terms of preparation and timeline; money is available now.
    - ii. The Town meets criteria for this grant; the money goes directly to the Cape Cod Commission, so no clerical or other burden on the Town
    - iii. MBI contracting including IT support
    - iv. We prepared official recommendations on how to proceed with a roadmap for completion to the Select Board to follow, and we will advise as to further steps when money is available. Letter unanimously approved.
    - v. Mr. Dwyer and Mr. McCarter will ask for five minutes on the Select Board agenda at their next meeting (4/9/24) to answer any questions and clarify that the Cape Cod Commission will be the administrator for these funds, thus the Town benefits by someone else’s hard work. Mr. Johnson will remind them about our next quarterly report, likely to be presented to the Select Board after the May Town Meeting.
    - vi. Mr. Dwyer will continue contacts with the Library Trustees, the Housing Authority, and the Community Center to assist with their planning on how to use these funds
    - vii. Availability of funds for public housing units: MBI grant required a minimum of three facilities. The Housing Authority has submitted four for “residential retrofits for public housing” and all were approved as meeting criteria.
    - viii. Question of creating a joint letter for the Select Board and Housing Authority to Verizon and OpenCape regarding timing for grant applications and other matters; money would go from MBI to the ISPs. Since both have run backbones near these facilities already the costs are already known. Mr. Dwyer will call Ellen Cummings at Verizon and Ms. Siroonian will call OpenCape to update them about the facility approvals above to make sure they are aware.

- ix. Re MBI requests for information: No responses to us or to any other town; no questions from them as to our questions or submissions.
- x. Table letters to CIMLA and MMCI
- xi. Gap2 application on hold due to MBI unresponsiveness. Will acknowledge their difficulties related to short staffing and ask for a name of who has been hired to field contacts directly from interested parties at next MBI open meeting.
- c. Public Outreach Opportunities Subcommittee: MA Open Meeting Law permits our distributing CITAC minutes at any time without other approval or process. Clerk will distribute them widely as soon as we approve them. This also decreases administrative burden on the Town, which will continue to post them on the Town website as always.
- d. Respond to Select Board Concerns from Presentation and discussion of upcoming opportunities:
  - i. No response from Select Board yet. Letter on DEI application, funding, and administration (as above) will cover anticipated concerns.
- e. Liaison with CC Tech Council: Meeting on 4/10/2024. Boundless will be presenting their 3-year plan for wire the entire Cape. Will network with reps from other towns at this meeting.
- f. Liaison with other Towns: In Falmouth, Boundless will be meeting with the MLP in executive session. Their original contact was with the MLP, but now it appears that they will be interacting with the Falmouth Select Board regarding bonding and other financial aspects of their proposal.
- g. Liaison with Legislators and Staff:
  - i. Mr. Lanigan (Sen. Markey's staffer) has had no response from MBI either. He is presently very busy with ACP in Washington DC.
  - ii. The Select Board will be hosting the legislative group at a Select Board Meeting on the agenda for 4/30. This will be another opportunity to ask for help with dealing with MBI.
- h. POC for new Bridge Fiber Infrastructure: Ms. Siroonian will attend a Mass DOT meeting on 4/9/2024. Recommendation to contact Craig Martin at the Army Corps of Engineers NE District.

Next Meeting Date: 4/18/2024, via Zoom

Future Agenda Items: Followup on above items as indicated

**Adjourn Regular Session**, moved and seconded, passed unanimously, adjourned @ 0953.  
Wendie Howland, Clerk