

**Community Preservation Committee
Meeting Minutes
February 5, 2018**

PRESENT: Barry Johnson, Daniel Doucette, Richard Anderson, Penny Myers, Fred Bartholomew

EXCUSED: Andrew Cooney, George Sala, Neil Langille, Peter Holmes

ALSO PRESENT: Ms. Hunter, Laura Redford, Jeanne Campbell, Judith McCallister, Gioa Dimmick

Recording Clerk, Ann Gutterson

B. Johnson called the meeting to order at 6:41pm.

FY2019 projects were distributed to Committee members.

Housing:

Laura Redford, HAC is asking for \$10,000. We offer classes to municipal employees/staff to educate them on affordable housing. We had classes in the fall and are doing it again this year. We are asking all 15 cape towns to help with \$10,000 or \$15,000 from CPA funds. We have 7 towns on board already. We work with the Community Development Partnership that hold the classes on the lower cape. We are running an advanced class for those that took the fall ones. Bourne is at 7.7% of the required 10%. You are 538 units short. We believe that training, technical assistance, building a community feel is consistent with CPA. Provincetown and Eastham use funds for staffing, assessments, studies, etc.

B. Johnson: The process is we go through a first round, this is information seeking only, then we have a public hearing in March where we will vote then you go to the Finance Committee. Thank you for your presentation.

Historic:

Bourne Archives: \$26,350. Jeanne: We want to develop a new website to have our complete image/document database online and have it searchable. Our database at the building is set up that way. Also need more storage space, our computer is slow with all the documents. We will be training volunteers to digitize. This funding would educate us on how to get the images/documents on the website.

A. Gutterson suggested talking to the IT dept. about the website, computer, etc.

Jeanne: We use an outside server/hosting company. Charges incrementally depending on what we use.

D. Doucette: Ask IT if they can host the website as part of your discussion with them.

B. Johnson: I'll send Hans in IT an email explaining what you want to do along with a copy of your application. We would want an update soon after you talk with him.

Clerk: Records preservation. \$50,000. Cost about \$10,000 a book. This is an ongoing project.

Open Space:

Trail maps for Monks Park, Four Ponds up through the town forest and expand to other town parcels. Put in kiosks, signage, online, etc.

Restrictions: This is a place holder. Open Space Committee has some we are looking at.

Improvements: \$75,000. For existing parcels, trails, signage to improve for access/usage.

Inclusive Playground access: Extend the walkway then take a right turn into the playground at ADA grades. Maybe had a couple handicap spaces.

D. Doucette: I know you're working with Keystone, have you mentioned anything to Calamar?

B. Johnson: Only Keystone.

Lyons Property: \$25,000 for a trail from behind the railroad station to the driveway. Maybe a scenic vista with picnic tables and benches. Army Corps is working with us. Won't allow access but will let us cut to the ground. They just asked for a split rail fence on their property.

Next meeting: Thursday, February 15th at 5:30pm. D. Doucette will take over in Barry's absence. On the agenda will be the other two housing applications and Keith Field. A third meeting will be the playground, ADA and town hall stairs.

R. Anderson made a MOTION to adjourn seconded by D. Doucette with all in favor.

With no further business before the Committee, the meeting was adjourned at 7:45pm.

Respectfully submitted,
Ann Gutterson