

# ***Conservation Commission***

## ***Meeting Minutes***

Bourne Veterans Memorial Community Center

239 Main St. Bourne, MA 02532

November 1, 2018

### **I. Call to order**

Chm. Gray called to order the meeting of the Conservation Commission at 7:09 PM on November 1, 2018. Chm. Gray explained all reviews, unless otherwise stated, are joint reviews. Applications will be processed pursuant to the Massachusetts Wetlands Protection Act, M.G.L. c. 131, § 40 and pursuant to Article 3.7 of the Town of Bourne Wetlands Protection Bylaw.

Note: Chm. Gray addressed the audience and explained the 5, 5, 5 rules; which allow the applicant / representative five minutes to make a presentation to the Commission members, Commission members will take five minutes to seek clarification if needed, the Conservation agent will also give a report and five minutes of public input is allowed. He asked for all to silence their cell phones.

Note: The meeting was being recorded anyone in the audience who was recording, or videotaping was asked to acknowledge such to the Commission. The proceeding listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may be discussed to the limited extent permitted by the Open Meeting Law. All items within the meeting agenda are subject to deliberation and vote(s) by the Conservation Commission.

**Members Present:** Robert Gray, Rob Palumbo (7:20), Elise Leduc, Melvin P. Holmes and Associate Member, Greg Berman.

**Excused Members:** Thomas Ligor, Susan Weston and Paul Szwed.

**Also Present:** Sam Haines, Carol Mitchell, Brad Bertolo, Frances Speers, Michael Borselli, John Black, Andrew Magee, Caitrin Higgins, James Carey, Henry Keene Jr., Brendan Mullaney, Theresa Sprague, Chris Connors, Liz Connors and Bill Galvin.

*Chm. Gray changed the order of the agenda*

### **Request to Amend Order of Conditions**

1) Applicant: John Black and Ann Taylor  
File Number: SE7-1914  
Representative: Falmouth Engineering, Inc.  
388 Scraggy Neck Road, Cataumet

To amend the Order of Conditions SE7-1914 to construct a new single-family dwelling to include; buffer restoration and adjustments of the previously approved retaining wall within both AE and V Flood Zones and within 100 feet of a Wetland Resource Area.

Materials Reviewed – Site Photographs, September 28, 2018 Restoration Plan prepared by Wilkinson Ecological Design, September 4, 2018 Plot Plan prepared by Falmouth Engineering, Inc., Google Maps Graphic and DEP Wetlands Change Mapping.

Michael Borselli, Andrew Magee and John Black were in attendance to present the proposed request. Mr. Borselli explained a request to extend the original Order of Conditions was granted at the October 18, 2018 hearing. They are now seeking to amend the original Order to include; a change in the proposed pool's configuration, a request for access stairs to a proposed path and meadow and an increase in the proposed retaining wall elevation.

Mr. Black referred to a Google Maps graphic to explain the purpose for the proposed elevation increase. He described the layout and elevation of his neighbor's property; which is higher than his, allowing his neighbor a full view of his property. Additionally, he feels an increase in the site's elevation will protect his property from rising water levels and storm surges.

Next, Andrew Magee, Caitrin Higgins and James Carey of Wilkinson Ecological Design presented the revised Vegetation Management Plan.

Board Comment – Mr. Berman asked what the width of the proposed path will be. Mr. Magee stated it will be four feet wide. Mr. Berman asked how they are planning to treat the Bittersweet. Mr. Magee explained they normally cut the plant and treat it with a very small amount of herbicide. Mr. Berman asked what type of herbicide will be used. Mr. Magee stated with Bittersweet, they prefer to apply glyphosate. However, with Greenbrier, they prefer to use triclopyr.

A brief discussion transpired regarding the proposed tree removal on the property.

Mr. Holmes questioned the length of time it took to eliminate the Phragmites that were growing on the property. Mr. Magee explained it was a two to three-year process.

Agent Comment – Mr. Haines stated there are several trees that have fallen on the property and three healthy trees that are proposed to be removed. He said there is nothing in the original Order of Conditions that would restrict the proposed Landscape Management Plan; but voiced his concern over raising the height of a retaining wall in a Velocity Zone. He stated a rock retaining wall within a Velocity Zone could be interpreted as a Coastal Engineering Structure (CES) on a lot where a house has not been built. The project also brings into question whether you can create a Coastal Bank and armor it, in a Velocity Zone. Originally, the area had not been identified as a Coastal Bank; however, because of the fill, a Coastal Bank was created and the wall will essentially become the Coastal Bank. Mr. Haines noted the wall was previously approved at 6 feet. The question is whether to allow the increase to between seven and eight feet in height as amended and whether it is considered a CES.

Mr. Borselli stated in his opinion, the previously approved retaining wall is a CES. The fill that was placed, wasn't intended as a temporary stop gap that then became a Coastal Bank; it's part of the ongoing project that still has an active Order, the wall just hasn't been constructed yet. Mr. Borselli explained that the property owner is simply being cautious by requesting to slightly elevate the wall and characterized the request as a minor change to the height of the wall.

Board Comment – Ms. Leduc opened a brief discussion regarding the request for a third walking path and the proposed Greenbrier management.

Ms. Leduc voiced her opposition with allowing the increased elevation of the proposed retaining wall if the purpose in raising it is to keep out flood water. Mr. Borselli clarified that the purpose of the proposed wall isn't to retain flood waters; its purpose is to retain the fill. He said changing the feature by the twelve to eighteen inches doesn't change its intended function; reiterating, it's a minor change. Ms. Leduc feels this is a creep up and questioned whether they'd return for an additional increase in height if the project hasn't been completed in three years. She stated it is her opinion that the purpose in raising the elevation it is to keep out flood water; which is not the purpose of a landscape retaining wall. Mr. Borselli stated they aren't trying to creep up the height and they would not return in the future to ask for an additional height increase. Mr. Black noted the plan was approved years ago and he has not sought incremental increases. He explained that the property at one time was lush and full of wildlife habitat but is now barren with little to no wildlife present. He is going to spend a lot of money to recreate the habitat. He referred to site photographs and explained the difference in elevation from the neighboring property and his. Ms. Leduc argued that increasing the wall will not increase the height of the property; which she feels is essentially what the property owner would like to accomplish. A discussion ensued.

Mr. Berman voiced his opinion on the retaining wall and also discussed the proposed plantings and whether they will be able to withstand increasing flood waters.

A brief discussion transpired regarding the third proposed pathway.

Mr. Black provided history of the property and the location of the original dwelling. A brief discussion transpired regarding the originally proposed plan. Mr. Haines made note that the site did not originally have a Coastal Bank. He also said when the retaining wall was originally approved twelve years ago, the site may not have been located within a Velocity Zone.

Mr. Borselli referred to the definitions section of the regulations and opened a brief discussion regarding armoring of Coastal Banks.

Chm. Gray asked what percentage of fill has been brought onto the property since the original Order of Conditions was approved. Mr. Borselli thinks approximately 50% - 60% of the proposed fill has been added. Chm. Gray asked the agent if the added fill has created Coastal Bank. Mr. Haines referred to a photograph and stated at this point, the fill has created a slope greater than 10:1 within the floodplain. Mr. Borselli agreed; but only in the area of the proposed house, not further seaward. Chm. Gray doesn't see how previously approved fill has created Coastal Bank and how a previously approved landscape wall can now be considered an engineering structure on a Bank that was created from an approved amount of fill that was brought onto the site.

Chm. Gray asked if any members had additional questions regarding the proposed pathway, adding that he doesn't feel the Commission should prevent a property owner from walking on their own property.

Ms. Leduc opened a brief discussion regarding the proposed method to control the Greenbrier. Ultimately, the representatives agreed not to use herbicide on the Greenbrier as a control method.

Public Comment – None.

After further discussion regarding the proposed increased height of the retaining wall, it was decided that the increase would not substantially change what was originally proposed.

Chm. Gray asked the agent to coordinate a pre-site visit with the representatives. Mr. Haines stated he will condition the Order as such.

Chm. Gray entertained a motion to grant the request with the conditions suggested by the agent. **Ms. Leduc moved, Mr. Holmes seconded to grant the request to amend.** With no further discussion, the motion carried. 3-0-1. Mr. Palumbo abstained.

Mr. Haines - Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers; 1, 2, 3, 4, 5, 7, 9, 10, 11, 12, 14, 15, 16, 18, 19, 21, 26, 27, 28, 29, Special Conditions pursuant to the Bourne Wetlands Protection Bylaw Article 3.7 numbers; 2, 6, 7, 9, and the following Additional Special Conditions; ASC (1) this amended Order of Conditions incorporates the design changes shown on the September 28, 2018 Restoration Plan prepared by Wilkinson Ecological Design and the September 4, 2018 Plot Plan prepared by Falmouth Engineering, Inc., ASC (2) prior to the start of the landscape management, the contractor must meet with the Conservation agent to discuss overstory removal, ASC (3) all herbicide must be applied directly to the cut stem, no foliar spraying is allowed, ASC (4) no herbicide treatment may be used on the Greenbrier, only hand cutting is permitted.

Chm. Gray entertained a motion. **Ms. Leduc moved, Mr. Holmes seconded to approve the Amended Order of Conditions.** With no further discussion, the motion carried. 3-0-1. Mr. Palumbo abstained.

*Chm. Gray exited the meeting at 8:00 PM. Mr. Palumbo took over as chair.*

### **Request for Determination**

1) Applicant: John W. Cruise  
File Number: CC18-36  
Representative: Bracken Engineering  
46 Wianno Rd., Mashnee Island

To install a new septic system within a V Flood Zone and within 100 feet of a Wetland Resource Area.

Materials Reviewed – Site Photographs, Site Plan of Record, Mass. Coastal Dune Layout and DEP Wetlands Change Mapping.

Brendan Mullaney addressed the members and discussed the proposed project.

Board Comment – None.

Agent Comment – Mr. Haines asked if there are any proposed grade changes. Mr. Mullaney stated there are not. Mr. Haines stated the only issue he had was he didn't agree with the original line which was based on a previous Coastal Bank delineation. That has

been revised using the Mass. DEP dune designation and has satisfied the agent's concern. He didn't identify any other issues with the project.

Board Comment – None.

Public Comment – None.

Mr. Palumbo entertained a motion. **Mr. Holmes moved, Ms. Leduc seconded a Negative Two Determination.** With no discussion, the motion carried. 3-0-0.

2) Applicant: Timothy J. Lawlor Etal Trs

File Number: CC18-37

Representative: JC Engineering

5 Fairview Rd., Pocasset

To install a new septic system and pump and fill cesspool within an AE Flood Zone.

Materials Reviewed – Site Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Brad Bertolo was present and discussed the proposed project.

Board Comment – None.

Agent Comment – Mr. Haines stated the property is located within the AE Flood Zone only so it's not subject to the bylaw. It's a flat site and he didn't identify any issues with the project.

Board Comment – Mr. Berman asked if the tank will be located across property lines. Mr. Bertolo stated the property owner owns three individual lots, so it will be located on their property.

Public Comment – None.

Mr. Palumbo entertained a motion. **Ms. Leduc moved, Mr. Holmes seconded a Negative Two Determination.** With no discussion, the motion carried. 3-0-0.

3) Applicant: Daniel and Lynne M. Jones

File Number: CC18-38

Representative: JC Engineering, Inc.

182 Leeward Rd., Mashnee Island

To construct two additions to the existing dwelling within an AE Flood Zone.

Materials Reviewed – Site Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Brad Bertolo addressed the members and discussed the proposed project.

Board Comment – None.

Agent Comment – Mr. Haines questioned whether the house will need to be elevated in order to meet flood zone requirements and commented that the project seems to be a lot of work considering the assessed value of the existing structure. Mr. Bertolo stated because the project is a lateral addition, only the new portion will need to meet code. After a brief discussion regarding flood zone requirements, Mr. Bertolo said if the existing structure has to be elevated, he will return to the Commission.

Mr. Haines noted there are two sheds on the property installed between 2014 and 2018 that didn't have any permitting from the Town or any coordination with the Department. He said ordinarily, in an AE Flood Zone, he would recommend that the sheds be anchored; but in this case, he doesn't think the sheds meet zoning setbacks; therefore, he would like to handle the sheds administratively with the building inspector. Mr. Palumbo agreed. Mr. Haines said as long as the addition meets the building code, he doesn't have any issues with that portion of the project.

Board Comment – None.

Public Comment – None.

Mr. Palumbo entertained a motion. **Ms. Leduc moved, Mr. Holmes seconded a Negative Two Determination.** With no further discussion, the motion carried. 3-0-0.

### **Notice of Intent**

1) Applicant: Darrell McLaughlin  
File Number: SE7-  
Representative: JC Engineering, Inc.  
81 Phillips Rd., Sagamore Beach

To upgrade existing septic system and minor grading within a V Flood Zone and within 100 feet of a Wetland Resource Area.

Materials Reviewed – Site Photographs, Aerial Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Brad Bertolo addressed the members stating the upgrade is in anticipation of selling the property. He then discussed the proposed project.

Agent Comment – Mr. Haines identified some issues with the property during his site inspection. The first is, there are some unpermitted stairs and paving blocks on the dune; which is on the Town of Bourne's property. It also appears based on aerials photos that the applicant installed a drift fence on the beach sometime between 2014 and 2018; however, the winter storms have eliminated it. Because the area is mapped for rare species, additional precautions need to be considered when those types of structures are installed. Another issue is, there appears to be an open, unrecorded Order on the property for SE7-300. This was for a seaward facing deck and a new septic system in 1984. Based on aerial photographs, the deck closest to the dune appears to be installed sometime after 1995. There was no permitting for that at that time. It is his opinion that the stairs and pavers must be removed from the dune. Additionally, the SE7-300 needs to be resolved and a mitigation plan needs to be discussed to address any of the unapproved work that was performed.

Mr. Bertolo reported he spoke with the property owner regarding the steps and the zig zag fence that was installed. He said both were destroyed during the March storms. The stairs were replaced shortly thereafter; which is why they look relatively new. Mr. Haines stated the stairs may have been there previously; however, they were installed illegally and not on their property; which poses a liability issue. A brief discussion transpired regarding the unpermitted deck that was installed around the time of 1995.

Mr. Palumbo asked about an outfall pipe that appears in one of the site photographs. Mr. Haines then asked the representative if he knows what the pipe is. The representative did not know. Mr. Haines said it is between the subject property and the property to the north. He is going to perform a site visit with the health agent the following week to determine what the pipe is for and who it belongs to. He invited the representative to attend the site inspection.

A brief discussion transpired regarding the stairs.

Mr. Haines stated because there is no DEP file number, the matter will have to be continued.

Public Comment – None.

With no further discussion, the matter was continued to November 15, 2018.

2) Applicant: Christopher Connors



File Number: SE7-2038  
Representative: JC Engineering, Inc.  
10 Alona Ave., Monument Beach

To construct a single-family dwelling, driveway, Title V septic system, associated utilities and grading within 100 feet of a Wetland Resource Area.

Materials Reviewed – Site Photographs, Aerial Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Brad Bertolo discussed the proposed project. He stated the existing single-family dwelling was damaged by fire last year. The property owner has obtained a demolition permit to remove the old structure. The foundation is still remaining and the proposed new single-family dwelling will be constructed in the same footprint. He discussed the Resource Areas located on the property and provided details regarding the proposed septic system. He said he will be appearing before the Board of Health to obtain approval for the septic system setbacks.

Board Comment – None.

Agent Comment – Mr. Haines reiterated the representative's statement that the property burned down fairly recently. It is located within 100 feet of a Coastal Bank. He said he doesn't see how rebuilding a structure, essentially within the existing footprint, will have an adverse impact on the functions of the Bank and doesn't have any issues with the project.

Board Comment – None.

Public Comment – None.

Mr. Palumbo entertained a motion to close the public hearing. **Ms. Leduc moved, Mr. Holmes seconded to close the public hearing.** With no discussion, the motion carried. 3-0-0.

Mr. Haines - Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers; 1, 2, 3, 5, 7, 9, 10, 12, 14, 15, 16, 18, 19, 21, 27, 28, 29, Special Conditions pursuant to the Bourne Wetlands Protection Bylaw Article 3.7 numbers; 5, 6, 7 and 9.

Mr. Palumbo entertained a motion. **Mr. Holmes moved, Ms. Leduc seconded to move the Draft Order of Conditions to the Final Order of Conditions.** With no further discussion, the motion carried. 3-0-0.

*Mr. Palumbo changed the order of the agenda.*

5) Applicant: John and Elizabeth LoMedico  
File Number: SE7-2037  
Representative: Bracken Engineering, Inc.  
18 Winsor Road, Cataumet

To raze and reconstruct a single-family dwelling including associated grading, landscaping, utilities and appurtenances within a V Flood Zone and within 100 feet of a Wetland Resource Area.

Materials Reviewed – Site Photographs, Revised Site Plan of Record, Revised Vegetation Management Plan, Letter from Brendan Mullaney and DEP Wetlands Change Mapping.

**(Continued from October 4, 2018)**

Brendan Mullaney addressed the members. He stated there were several concerns raised by Commission members at the previous hearing and referred to a letter he drafted which responds to those concerns and then briefly summarized the revisions.

Theresa Sprague of BlueFlax Design addressed the members. She explained that she met the agent at the site to inspect and select trees for removal. Additionally, she discussed the proposed planting plan and the invasive species management plan.

Mr. Palumbo asked the representative to discuss the proposed plan for the existing tennis court. Mr. Mullaney stated the property owners intend to keep the court; however, it's not a priority at this time. They aren't proposing any work to the tennis court as part of this filing.

Board Comment – None.

Agent Comment – Mr. Haines stated there were several issues that needed to be addressed from the previous hearing and feels most of them have been addressed. He briefly discussed the trees that are proposed to be removed and mentioned that he will need to discuss the proposed pool with the building inspector. He recommended conditioning the Order as such; ASC (1) that any discharge of chlorinated water must meet the standards of the Wetlands Protection Act and Board of Health regulations. Mechanical equipment related to the pool must be elevated above base flood elevation. Mr. Haines feels the storm water management on the site has been appropriately addressed. Other recommended conditions if the Commission decides to approve are; ASC (2) the naturalized vegetation mitigation area shown on the planting plan and

described in the Vegetation Management Plan prepared by BlueFlax Design must consist of native plantings and shall remain in place in perpetuity. All plants must be allowed to grow to maturity before pruning and maintained at a height of at least three feet in height. All plantings will be monitored for a minimum of two growing seasons and any plants that do not survive must be replaced, ASC (3) herbicide application must be performed by a licensed applicator. Herbicide must be applied directly to the cut stem of the invasive plant. No foliar spraying of herbicide is permitted under this Order, ASC (4) as recommended in the EPA Storm Water Guidance, all concrete washout must be done either in an off-site upland facility or collected and retained in solid, leakproof containers so that toxic materials do not mitigate into surface or groundwater. Concrete wash water shall then be recycled or appropriately disposed of off-site.

Board Comment – None.

Public Comment – Abutter, Henry Keene, questioned what the height of the house will be when it's finished. Mr. Mullaney stated the height limit is thirty-five feet from natural grade. There is an allowance for a five-foot addition based on roof slope if it's greater than a certain angle so, portions of the house will be up to thirty-nine feet, eleven inches above grade. Mr. Keene asked if that holds true for the garage as well. Mr. Mullaney indicated yes.

Mr. Haines asked if this requires a Special Permit from Zoning or Planning. Mr. Mullaney stated it does not.

Mr. Keene opened a brief discussion regarding noise and lights.

Mr. Keene asked if the tennis court will remain in the same location. Mr. Mullaney stated it will.

Mr. Keene asked for additional information on the septic system and its proposed location. Mr. Mullaney offered additional information.

Mr. Keene asked if all of the trees on the lot line toward his property will be removed. Mr. Mullaney indicated no.

Mr. Palumbo entertained a motion to close the public hearing. **Mr. Holmes moved, Ms. Leduc seconded to close the public hearing.** With no discussion, the motion carried. 3-0-0

Mr. Haines - Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers; 1, 2, 3, 4, 5, 7, 9, 10, 11, 12, 14, 15, 16, 18, 19, 21, 26, 27, 28, 29, Special Conditions pursuant to the Bourne Wetlands Protection Bylaw Article 3.7 numbers; 2, 3, 4, 5, 6, 7, 9 and the four Additional Special Conditions stated previously. The agent recommended continuing conditions 2 and 3; which pertain to the vegetated buffer, in perpetuity.

Mr. Palumbo entertained a motion. **Mr. Holmes moved, Ms. Leduc seconded to move the Draft Order of Conditions to the Final Order of Conditions.** With no further discussion, the motion carried. 3-0-0.

3) Applicant: David Hobaica

File Number: SE7-

Representative: Bracken Engineering, Inc.

50 Pequot Ave., Pocasset

To raze and construct a single-family dwelling, new Title V septic system, utilities, grading, landscaping and appurtenances within an AE Flood Zone.

Materials Reviewed – Site Photographs, Site Plan of Record and DEP Wetlands Change Mapping.

Brendan Mullaney addressed the members and discussed the proposed project.

Board Comment – Ms. Leduc asked if the new driveway will remain gravel. Mr. Mullaney thinks the applicant will want to pave it. He stated he is willing to install drainage to catch the runoff from it if the Commission would like.

Agent Comment – Mr. Haines reported this is a standard raze and rebuild and has no issues with the project as proposed.

Board Comment – None.

Public Comment – None.

Since DEP has not issued a file number, the matter was continued to November 15, 2018.

4) Applicant: John C. Dawley

File Number: SE7-

Representative: Bracken Engineering, Inc.

276 Scraggy Neck Road, Cataumet

To raze and rebuild a single-family dwelling, new Title V septic system, utilities, grading, landscaping, appurtenances and removal of existing tennis court within an AE Flood Zone, V Flood Zone and within 100 feet of a Resource Area.

Materials Reviewed – Site Photographs, Site Plan of Record Aerial Photographs and DEP Wetlands Change Mapping.

Brendan Mullaney addressed the members. He discussed the location of the property, the layout of the property, the Resource Areas located on the property and described the proposed project.

Board Comment – None.

Agent Comment – Mr. Haines stated when the walk-out basement on the existing home was created, it appears as though they excavated the existing Coastal Bank. The project calls for the Bank to be reconstructed. Mr. Haines said based on the surrounding topography, he doesn't see how that would negatively impact surrounding homes, but the Commission will have to determine whether the secondary Bank is providing storm damage prevention and if so, whether the project will have an adverse impact on that prevention. Mr. Haines sees no issues with the conversion of the tennis court from impervious to pervious. A twenty-five-foot buffer of native vegetation was planted as part of SE7-1962 and he recommends that that be protected under this Order in perpetuity. Because there's no file number, the matter will need to be continued.

Board Comment – Ms. Leduc opened a brief discussion regarding the twenty-five-foot native vegetated buffer.

Ms. Leduc asked what will be planted in place of the tennis court once it's been removed. Mr. Mullaney said the intent is to install a lawn. Ms. Leduc suggested demarcating the lawn from the naturalized buffer.

A brief discussion transpired regarding a shared dock. Mr. Mullaney will find out the status of the dock and will add it to the plan if necessary.

Public Comment – None.

Since DEP has not issued a file number, the matter was continued to November 15, 2018.

**6) Applicant: Joseph Saade**

File Number: SE7-2033

Representative: GAF Engineering Surveyors

51 Pine Ridge Road, Buzzards Bay

To remove and reconstruct an existing licensed pier, gangway and float, as well as licensing an existing mortared stone seawall within a V Flood Zone and within 100 feet of a Wetland Resource Area.

(Continued to November 15, 2018)

7) Applicant: Town of Bourne Selectmen

File Number: SE7-2036

Representative: BCS Group, Inc.

810 Shore Road, Pocasset

For a new dewatering site associated with the Pocasset River dredge within an AE Flood Zone, 100 feet of a Wetland Resource Area and within the 200 Riverfront Area.

(Continued to November 15, 2018)

### **Certificate of Compliance**

1) Applicant: Mark Matoian

File Number: SE7-1977

Representative: BSS Design, Inc.

14 Salt Marsh Lane, Pocasset

To raze and reconstruct a single-family house with the existing septic system within an AE Flood Zone and within 100 feet of a Wetland Resource Area.

Agent Comment – A site visit was performed on October 30, 2018. Mr. Haines recommended issuing the Certificate of Compliance.

**Mr. Holmes moved, Ms. Leduc seconded to grant the Certificate of Compliance.**

With no discussion, the motion carried. 3-0-0.

### **Other Business:**

► Discussion of Buzzards Bay National Estuary Program salt marsh survey – Mr. Haines briefly discussed the request from the Buzzards Bay National Estuary Program to install survey monitoring stations on Town of Bourne property. After a brief discussion, it was decided the agent will forward additional material to the members to review and Ms. Leduc will reach out to the agency for additional information.

► Vote excused absent members, if necessary – **Mr. Holmes moved, Ms. Leduc seconded to excuse the absent members.** With no discussion, the motion carried. 3-0-0.

► Acceptance of Previous Meeting Minutes – None.

- ▶ Report of the Conservation Agent – None.
- ▶ Public Comment Period on Non-Agenda Items – None.
- ▶ Questions and Answers re: M.G.L. Chapter 131 §40 and 310 CMR 10.00-10.99 – None.
- ▶ Questions and Answers re: Town of Bourne Wetland Protection Bylaw (Article 3.7) and BWR 1.00-1.16 – None.

## **II. Adjournment**

**Mr. Holmes moved, Ms. Leduc seconded to adjourn.** With no discussion, the motion carried. 3-0-0. The meeting adjourned at 9:00 PM.

Minutes submitted by: Carol Mitchell