

**TOWN OF BOURNE  
ZOOM TELECONFERENCE  
COUNCIL ON AGING BOARD OF DIRECTORS  
MINUTES OF 5/21/20.**

**MEMBERS PRESENT:** Kenneth Blanchard, Beverly Armando, Donna Pascarella, Linda Kelley, Joe Donatelle, Edith Hurd, Gerri Parham-Andos, Sandra Barnard, Marilyn Jackson

**EXCUSED MEMBERS:** Dianne Carter, Lorraine Young

**OTHER PRESENT:** Debora Oliviere-Llanes, Tina Newcombe, Linda Rush

**Meeting called to order at 11:05 a.m.**

**MINUTES:**

Upon a motion duly made and seconded the board unanimously voted to approve the minutes of February 20, 2020 as written into record.

**OUTREACH:** Deb Oliviere-Llanes presented highlights

- Kari and Nicole have been reaching out via telephone to people on their emergency lists, noting that family members have stepped up in assisting with groceries, prescriptions and other necessities.
- 37 out of the 40 cases of Military Support Group non-perishable donations have been distributed.
- Fuel Assistance applications are extended until May.
- Nicole Smith has been working on a demographic report for the Governor's *Age & Dementia Friendly Communities*, as well as making calls for Knox Boxes.

**BRIDGING THE YEARS:** Debora Oliviere-Llanes presented Highlights

- Tina Newcombe was introduced to the group as the new Bridging The Years director.
- Tina has been attending MCOA and Supportive Day Staff meetings (via Zoom) and keeping in close contact with BTY staff members.
- BTY staff has been sharing activities, videos and mailings with their clients. She is also trying to coordinate ZOOM meetings with BTY clients and their families.

- Sherrie Best (BTY) has been putting videos on YouTube of chair exercises, meditation, yoga and other activities to keep BTY clients engaged and active. She also has a segment on Bourne Community TV every morning at 10:00am.

**DIRECTOR'S REPORT: Debora Oliviere-Llanes**

- There's been a considerable increase of meals being delivered from Cyd's Kitchen. Shauna and Kari deliver the meals to the clients.
- Borrowed wheelchairs and other medical devices will not be returned to the COA at least for the foreseeable future.
- There will be a June/July Newsletter going out, rather than a July/August Newsletter. It has become more of a resource guide as there aren't any actual programs to promote at this time.
- Shauna Carpenter, Transportation Coordinator, has been providing bus rides for essential medical appointments only (3 in April). She's been able to separate herself from her clients (one passenger at a time), ask health screening questionnaire and disinfects the bus after each trip.
- We are hoping to get AARP Tax appointments rescheduled for June/July with proper safety measures in place.
- A "soft opening" with limited staff, training, new seating, safety glass at the windows, and other precautions was discussed, however without an available vaccine, Phase 4 probably won't take place until after July 1<sup>st</sup>. Perhaps some virtual programming will be available at that time.

**OTHER BUSINESS:**

- It was decided that the change of wording to the policy and procedures is not pertinent at this time, and can be held off to a later date.
- The Membership Committee (Ken Blanchard, Marilyn Jackson and Gerri Parham) will meet on June 2<sup>nd</sup> at 10:00am via ZOOM.
- While there is generally not a July Board Meeting, the board decided to schedule one this year as they need to facilitate the election of new officers. The Town Administrator has stated that all board meetings will be held via Zoom through the summer.

Upon a motion duly made and seconded, the Board unanimously voted to adjourn the meeting at 11:33am.

Respectfully submitted,

Linda J. Rush

## **Administrative Assistant**