

**TOWN OF BOURNE  
ZOOM TELECONFERENCE  
COUNCIL ON AGING BOARD OF DIRECTORS  
MINUTES OF 7/16/20**

**MEMBERS PRESENT:** Marilyn Jackson, Gerri Parham-Andos, Dianne Carter, Ken Blanchard, Beverly Armando, Sandra Barnard

**ABSENT MEMBERS:** Joe Donatelle, Edith Hurd, Donna Pascarella, Lorraine Young

**OTHER PRESENT:** Debi Oliviere-Llanes, Kari Leighton, Meghan McWilliams, Peter Linberg

**Meeting called to order at 11:06 a.m.**

**PUBLIC COMMENT:** Peter Linberg was introduced to the board as the Friends of Bourne COA President.

**MINUTES:** Upon a motion duly made and seconded, the board unanimously voted to approve the minutes of 6/18/20 as written into record.

**OUTREACH:** Kari Leighton

- Kari attended 4 meetings last month: Digital Behavioral Health Crisis training, MCOA Small & Rural conference, COA Board meeting and Elder Services Board meeting.
- AARP Tax Prep was resumed (contactless) and 38 of the 92 seniors that were previously scheduled were able to take advantage of this service.
- 20 Boxes of food from Elder Services were distributed.
- Food delivery from Cyd's will continue through July.
- 1-5 people are participating in the Grandparents Raising Grandchildren support group.
- Fuel Assistance will begin in October.
- 2 Knox Boxes were installed.

**DIRECTOR'S REPORT:** Debi Oliviere-Llanes

- 280 meals were delivered to 32 people last month. Beginning August 1<sup>st</sup>, meals will be available at a pick-up window at the Community Building. (Kari will identify seniors that will still require delivery.)

- **Bridging the Years support group via Zoom had 8 unduplicated clients/caregiver in attendance.**
- **Elder Law conducted 2 appointments over the telephone. SHINE will operate remotely.**
- **There were 7 different clients transported for 26 medical appointments.**
- **Discussed procedures for reopening with Krisanne Caron and which rooms the COA will be utilizing.**
- **Meetings/workshops attended: MCOA Small & Rural conference, Building Working Relationships in a Municipal Setting, Elder Economic Security Standard Index and Reframing Aging.**
- **Nicole Smith has resigned from the Town of Bourne. Her position will not be filled as there is a hiring freeze in effect.**
- **Staff is rotating back into the office; we hope to have everyone back full time by August.**
- **It is hoped that in the fall, we may begin slowly programming appointments and groups under 10.**
- **New logo was discussed and displayed, as well as a potential new name for the Newsletter.**
- **The COA received a \$10,000 donation from the Eastern Bank Charitable Foundation to support low and moderate income individuals/families in response to Covid-19. As the new Program Assistant, Meghan researched various tablets and presented the results of her search, which will furnish 10-12 seniors in the Outreach program with tablets. She will train these seniors on the use of the tablets to enable them to participate in online programs.**

#### **OTHER BUSINESS:**

- **Debi was successful in petitioning the Town Administrator for hosting Zoom meetings on the town account. Meetings will no longer be limited to 40 minutes.**

**Upon a motion duly made and seconded, the board unanimously voted to adjourn the meeting at 11:45 a.m.**

**Respectfully submitted,**

**Linda J. Rush  
Administrative Assistant**