

**TOWN OF BOURNE  
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER  
COUNCIL ON AGING BOARD OF DIRECTORS  
MINUTES OF NOVEMBER 21, 2019**

**MEMBERS PRESENT:** Kenneth Blanchard, Bev Armando, Joe Donatelle, Edith Hurd, Gerri Parham, Donna Pascarella, Lorraine Young

**EXCUSED MEMBERS:** Marilyn Jackson, Linda Kelley, Sandra Barnard

**ABSENT:** N/A

**OTHER PRESENT:** Felice Monteiro, Deb Oliviere-Llanes, Kari Leighton, Arnold Carr & Nathan Carr (Liaisons of the Friends of the COA)

**Meeting called to order at 11:09 am.**

**PUBLIC COMMENT:**

- Felice introduced the new Outreach worker, Nicole Flaherty.
- Ken introduced Diane Carter who is a potential COA board member.
- Arnie spoke about the Food Pantry's Pumpkin Patch at Bourne United Methodist Church and how it exceeded expectations. They received over \$9,200.

**MINUTES:** Upon a motion duly made and seconded the board unanimously voted to approve the minutes of October 17th as written into record.

**OUTREACH: Kari Leighton (Highlight)**

- Kari made home visits and received phone calls regarding services for seniors, as well as provided information and referrals to non seniors.
- The Health Fair was a success. There were 36 vendors including a chair massage sponsored by Tufts and food sponsored by Bridges by Epoch. It would have been nice to have more people coming through and we will work on that for the next Health Fair in 2021.
- Andrew O'Dell from the Tenancy Trust Preservation was the speaker at the Outreach meeting which was helpful since Kari is involved in several hoarding cases currently.
- Kari had Elder Services Board training this month as well as an Elder Services Board meeting.
- Felice and Kari interviewed several candidates for the Outreach position and are very happy with Nicole Flaherty who they selected.

- One Knox box was installed in October. We currently have Knox boxes available for use.
- Kari processed 14 fuel assistance applications.
- Kari also met with two new café volunteers and is waiting for medicals. There were three tax work off meetings and over 120 applicants to which Kari has completed all the CORIS.

#### **BRIDGING THE YEARS: Debora Oliviere-Llanes (Highlights)**

- Reviewed attendance and her report. There were 22 Service days with a total attendance of 179 people and 1 trial day.
- The Memory Café was an aromatherapy presentation by Kristine Callahan, CSA Reiki Master and Advisor for 2Sisters Senior Living. 2Sisters provided the refreshments, oils, and roller bottles for the participants to take home. There were 11 participants and the next Memory Café is set for December 6<sup>th</sup> and will be a holiday celebration.
- The BTY clients were invited to tour a local cranberry bog that is owned by one of the participants. Everyone was given a guided cranberry bog tour and witnessed the harvesting of the cranberries on a beautiful day.
- Linda Felix of North River Homecare came in and presented an Oktoberfest Travelogue for the BTY group and the public. There were 14 participants.
- The Upper Cape Cod Technical Students are back for the next few weeks to administer hand massages and manicures to the clients. This program will run every other week through December. This is a very successful intergenerational program we have been running the past few years.

#### **DIRECTOR'S REPORT: Felice Monteiro**

- Reviewed her report. There were 1,410 seniors (Duplicated) that attended programs and 229 seniors (Duplicated) that used transportation during the month.
- The Harvest Moon Dance was a hit with approximately 50+ dancers that showed up and took over the dance floor. Bourne Manor sponsored the refreshments of cheese, crackers and fruit while the COA provided the drinks. We offered surveys that most participants filled out and there was a unanimous response to keep the dance on a Sunday. There is going to be another dance planned for January since it was such a success.
- The Health Fair went very well thanks to Kari. We expected more foot traffic and are unsure as to why we didn't get the attendance we usually get. There were still over 60 people that signed in.

- Lois our longstanding outreach worker has retired and will be missed. Her replacement, Nicole Flaherty, has already been hired and is ready to start working on November 18<sup>th</sup>. Joel is assisting IT to help Nicole get up to speed.
- Felice met our new Town Administrator, Anthony Schiavi, who is very pleasant and a big fan of the Council on Aging. He has agreed to present at our January Men's Breakfast.
- The COA Director position will be posted on November 18<sup>th</sup> with interview dates starting December 18<sup>th</sup>. Felice is planned to retire on January 17<sup>th</sup>.
- The Giving Tree will be set up in December with requests for winter accessories for the homeless.
- Felice spoke to the Pocasset Community Center about using that location as a satellite office to get more seniors involved that live on Cape side. We are moving forward to try and make this happen. Talking about using the same programs but on an additional day. The Pocasset Community Center just received a grant for renovations to make them ADA compliant.

#### **OTHER BUSINESS:**

- Joel calculated the total number of calls to and from the COA for an entire year which is around 18,000. Joel is a great resource even though his time is split between the Department of Natural Resources and the Council on Aging. He is full time October through December.
- There will need to be a different setup in the Veterans Lobby for any future events. Cannot use or enter the blue rug area or setup chairs in that area as it is a memorial.
- Talked briefly about rebranding and will continue the discussion for next month.
- Edith gave a presentation Beyond COA 2020 that was informational and focused on implementing intergenerational goals and encouraging growth by building bonds

Upon a motion duly made and seconded, the Board unanimously voted to adjourn the meeting at 12:26pm.

Respectfully submitted,

Joel P. Smith  
Account Clerk