

**TOWN OF BOURNE
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER
COUNCIL ON AGING BOARD OF DIRECTORS
MINUTES OF 1/19/23**

MEMBERS PRESENT: Marilyn Jackson, Bev Armando, Barbara Scott, Ken Blanchard, Julie Dateo, Sandra Barnard, Eda Cardoza,

ABSENT MEMBERS:

EXCUSED MEMBERS: Gerri Parham-Andos, Lorraine Young, Jean Hills

OTHER PRESENT: Debi Oliviere, Kari Pinney, Arne Carr, Nathan Carr

Meeting called to order at 11:03 a.m.

MINUTES: Upon a motion made by Sandra and seconded by Ken, the board unanimously voted to approve the minutes of 12/15/23 (with one edit) as written into record.

PUBLIC COMMENT: Arne Carr was introduced as Liason to the Food Panty and the Friends of BCOA. He informed the group that Lisa Laine will be a new Administrative Assistant.

OUTREACH: Kari read the highlights from the Outreach report.

- Kari and Meghan attended various meetings and trainings.
- Meghan will be gradually taking over Coffee Talk for Kari.
- Veterans Coffee Hour continues to be successful.
- Winter coats were given out to those in need.
- Kari has been training Meghan on the different Outreach responsibilities.
- Kari did one Knox Box and a safety check.
- Kari spoke on the resources available for the homeless through Patty Alonzo with Housing Assistance Corporation in Hyannis.

DIRECTOR'S REPORT: Debi read the highlights from the Director's report.

- Debi attended various meetings and trainings.
- She met with Liz Hartsgrove, the new Assistant Town Administrator. Overseeing procurement will be her main focus.
- Debi applied for a Respite Grant.

- **AARP Tax Preparations will be starting soon.**

OTHER BUSINESS:

- **Deb has requested a part-time *Meal Service Coordinator* for FY2024. This would be an 18 hour Grant Funded position. It still needs to be approved by the union.**
- **Marie Nealon's estate made a considerable donation. The Board discussed potential classes/programs to use the donation for.**
- **The MCOA Board Manuals are still not complete.**
- **The Board is still working on a final draft of a new Mission Statement.**
- **Marilyn will attend the next Friends of the COA Board Meeting as a liaison.**
- **Ken Blanchard will be offering his resignation from the Board, as he sold his house and will likely move out of town. February will probably be the last meeting he will attend. We all thank Ken for his volunteer hours and involvement with the COA since 2010. He will be sincerely missed.**

Upon a motion duly made by Bev and seconded by Julie, the board unanimously voted to adjourn the meeting at 11:48 am.

Respectfully submitted,

**Linda J. Rush
Administrative Assistant**