TOWN OF BOURNE
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER
COUNCIL ON AGING BOARD OF DIRECTORS
MINUTES OF 11/17/22

MEMBERS PRESENT: Bev Armando, Lorraine Young, Barbara Scott, Ken Blanchard, Jean Hills, Julie Dateo

ABSENT MEMBERS:

EXCUSED MEMBERS: Marilyn Jackson, Gerri Parham-Andos, Eda Cardoza, Sandra Barnard,

OTHER PRESENT:

Meeting called to order at 11:04 a.m.

A motion was made by Ken, and seconded by Lorraine, to appoint Jean Hills as moderator for today's meeting, in the Chair and Vice Chair's absence.

MINUTES: Upon a motion made by Ken and seconded by Bev, the board unanimously voted to approve the minutes of 10/20/22 as written into record.

PUBLIC COMMENT: Lorraine expressed her feelings that the COA Facebook postings have been good.

OUTREACH: Kari read the highlights from the Outreach report.
- Kari attended various meetings and trainings, including the annual MCOA conference.
- Kari is partnering with Bourne Fire Department to do presentations on Fire Safety and Outreach to Senior Housing facilities in Bourne.
- Kari and Debi held a presentation on Bourne TV.
- Tax Work Off meetings were held.
- Kari did one Knox Box.
- Kari completed 19 fuel assistance applications.

DIRECTOR'S REPORT: Debi read the highlights from the Director's report.
- Debi attended various meetings and trainings.
- Christine Tanso was hired as the new Front Desk Clerk.

- Vaccine Clinic will be held on 11/18/22.
- 2nd Annual Turkey Dinner event will be held November 22nd.

OTHER BUSINESS:
- Debi handed out folders to each Board Member containing information on Roberts Rules, the COA Bylaws, and the Ethics Commission.
- Debi cleared up some confusion on discussions that were held during the October meeting, where she and Kari were not present.
- Julie read her Mission Statement draft to the group.

Upon a motion duly made by Ken and seconded by Bev, the board unanimously voted to adjourn the meeting at 11:40 am.

Respectfully submitted,

Linda J. Rush
Administrative Assistant