

**TOWN OF BOURNE
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER
COUNCIL ON AGING BOARD OF DIRECTORS
MINUTES OF 9/15/22**

MEMBERS PRESENT: Marilyn Jackson, Gerri Parham-Andos, Bev Armando, Eda Cardoza, Sandra Barnard, Barbara Scott

ABSENT MEMBERS: Lorraine Young

EXCUSED MEMBERS: Ken Blanchard, Jean Hills

OTHER PRESENT: Debi Oliviere, Kari Phinney, Arne Carr, Nathan Carr

Meeting called to order at 11:02 a.m.

MINUTES: Upon a motion made by Bev and seconded by Gerri, the board unanimously voted to approve the minutes of 8/18/22 as written into record.

PUBLIC COMMENT: Arne informed the group that the Food Pantry had their ribbon cutting ceremony for their new location on Main Street.

OUTREACH: Kari read the highlights from the Outreach report

- Kari attended various meetings and training.
- Kari and Veterans Agent held a Veterans Coffee Hour in which some members of the police department attended.
- Kari met with representatives from Cape Cod Senior Residence and from All American Assisted Living.
- Kari did three Knox Box including a safety check.
- Kari has emergency bags of food to distribute as needed.
- Fuel assistance training will be held via zoom on September 27th. Applications will begin in October. Previous clients are beginning to paper. Two re-certifications were completed.

DIRECTOR'S REPORT: Debi Oliviere

- Attended various meetings and trainings.
- Reviewed the program attendance for August.
- Small/Medium grants are available to COAs, but per the Town Administrator, we will use other funds to pay for needed repair work to the bathrooms.
- Chair Yoga continues to draw the most numbers for a fitness class with 41 participants.

- Dementia friendly chair exercises is slowly building numbers – currently six participants.
- The ice cream social had 42 guests attend.
- A 50 Year Anniversary breakfast will be held on November 2nd. Invitations will go out to past employees.
- Joel Smith has accepted the computer tech position for the IT department. Interviews for the front desk clerk position are being conducted.
- The Board was asked to review/update the COA mission statement, and provide suggestions as soon as possible.
- Upcoming programs and events include Senior Tax Workoff, Pathways Through Grief, Mens Fitness, Vintage Car Slideshow, Fall Craft, a presentation on the war in Ukraine, Team Trivia. VNA sponsored events include Skin Cancer Screening, Bone Density Screening, Fall Prevention & Brain Health and a Hydration Presentation.

OTHER BUSINESS:

- From the Friends:
 - Heather DiPaolo has resigned from the Food Pantry. Peter and his assistant will be filling in during the interim.
 - Three people have stopped in for emergency food assistance.
 - Pumpkins arrived by truck on August 14th to the United Methodist Church. Arne presented a sign-up sheet and asked for volunteers to work 2.5 hour shifts, between 10:30 and 6:00.

Upon a motion duly made by Sandra and seconded by Eda, the board unanimously voted to adjourn the meeting at 11:52 am.

Respectfully submitted,

Linda J. Rush
Administrative Assistant