

**TOWN OF BOURNE  
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER  
COUNCIL ON AGING BOARD OF DIRECTORS  
MINUTES OF 8/18/22**

**MEMBERS PRESENT:** Marilyn Jackson, Gerri Parham-Andos, Bev Armando, Lorraine Young, Eda Cardoza, Sandra Barnard, Barbara Scott

**ABSENT MEMBERS:**

**EXCUSED MEMBERS:** Ken Blanchard, Jean Hills

**OTHER PRESENT:** Debi Oliviere, Kari Phinney, Arne Carr, Nathan Carr

**Meeting called to order at 11:07 a.m.**

**MINUTES:** Upon a motion made by Bev and seconded by Lorraine, the board unanimously voted to approve the minutes of 6/16/22 as written into record.

**PUBLIC COMMENT:** Marilyn began by introducing Barbara Scott, as a new member of the COA Advisory Board. Barbara lives in Sagamore Beach, has volunteered with the COA for approximately 4 years.

Arnie informed the group that the Food Pantry has moved to the bank building on Main Street. The move from the Pocasset location begins on 9/1/22 with final closing on 9/23/22. A ribbon cutting ceremony will be held on 9/12/22 @ 11:00am at 121 Main Street, the pantry location. A Volunteer Appreciation event will be 9/20/22 at the Methodist Church Hall.

**OUTREACH:** Kari read the highlights from the Outreach reports

- Kari attended various meetings and trainings, including a meeting with Senator Moran and State Rep Xharros.
- She met with physical therapists from Physical Therapy U, a new facility on Main Street.
- Kari collaborated with Assistant Fire Chief Dave Pelonzi to form an *Elders at Risk* group which met for the first time in July. It was attended by four police officers, along with someone from NAMI, the housing Assistance Corporation and Recovery Center of America to discuss difficult client cases.
- Kari did one Knox Box including a safety check.
- Fuel assistance training will be held via zoom in September. Applications will begin in October. Previous fuel assistance clients seeking recertification paper work should start receiving very soon.

**DIRECTOR'S REPORT: Debi Oliviere**

- **Attended various meetings and trainings.**
- **Reviewed the program attendance for June and July and explained the difference between Duplicated vs. Non-duplicated to board members**
- **Senator Susan Moran met with seniors to hear their issues and concerns**
- **Volunteer Appreciation Day was a great success**
- **Met with Elder Service of Cape Cod and Islands Director Mary Ann Ryan to discuss grant opportunities and LGBTQ event, guidance and challenges.**
- **Grant approved for Veterans Coffee Hour.**
- **Will work with UCT students to do hand massages for the seniors.**
- **Reviewed Summer highlights including Songs of the Highwaymen, Travelogues to Nepal by Sherrie who will do another in September, Garden Club activity, Painting Party which was well attended and upcoming ice cream social.**
- **Reviewed Fall Programs, including Men's Fitness, Bone Density Clinic, a skin cancer screening, and presentations on the Importance of Hydration and Fall Prevention & Brain Health.**
- **Team Trivia will start once monthly**
- **Reviewed Staffing Updates: Merry James has resigned from COA. Kari Phinney was promoted to Assistant Director, approved by LIUNA Union and the select board.**
- **Reviewed Board manuals and training, and Deb advised that we are waiting on MCOA and EOEA to follow proper channels.**

**OTHER BUSINESS:**

- **Arne shared information that he gained from a Zoom meeting. Barnstable County officials are accepting applications for grants through the American Rescue Plan Act (ARPA.) There is \$5 million available to non-county local government units, non-profits and private or for-profit organizations.**
- **A discussion was held on finding a chef to provide meals at the COA. This will need to be incorporated into the town budget, potentially for Fiscal Year 2024.**

**Upon a motion duly made by Sandra and seconded by Eda, the board unanimously voted to adjourn the meeting at 11:55 am.**

**Respectfully submitted,**

**Linda J. Rush  
Administrative Assistant**