

**TOWN OF BOURNE  
BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER  
COUNCIL ON AGING BOARD OF DIRECTORS  
MINUTES OF 11/18/21**

**MEMBERS PRESENT:** Marilyn Jackson, Gerri Parham-Andos, Sandra Barnard, Ken Blanchard, Lorraine Young, Eda Cardoza

**ABSENT MEMBERS:**

**EXCUSED MEMBERS:** Jean Hills, Bev Armando, Dianne Carter

**OTHER PRESENT:** Debi Oliviere-Llanes, Kari Leighton, Arne Carr, Nathan Carr

**Meeting called to order at 11:00 a.m.**

**New member, Eda (Edie) Cardoza was introduced to the Board.**

**MINUTES:** Upon a motion made by Ken and seconded by Lorraine, the board unanimously voted to approve the minutes of 10/21/21 as written into record.

**Public Comment:** None

**OUTREACH:** Kari Leighton

- Kari and Merry have attended various meetings and trainings.
- We held the annual Tax Work Off meetings.
- 83 people attended the Flu Clinic.
- Kari completed 3 recertifications for Fuel Assistance and Merry processed one application.
- 13 people attended the Community Café on October 1<sup>st</sup>.
- Merry was approved by the Selectmen to become a member of the Human Services Committee.
- Wellness calls were made to many residents during and after the October Nor'easter.

**DIRECTOR'S REPORT:** Debi Oliviere-Llanes

- Deb attended various meetings and trainings.
- The Outage Issues from the Nor'easter was discussed.
- The Trunk or Treat was a success.
- As the back room remodel continues, the Wellness Wednesday group is often relocated to different rooms.

- Because the holidays fall on the weekend this year, the Town Administrator, after surveying employees, changed the holiday schedule. However Recreation and the COA kept the previously set Holidays because calendars/appointments had already been scheduled.
- A sound bar will be added in the back room so our seniors can hear the dialogue in the movies more easily.
- Holiday Dance scheduled for December 17<sup>th</sup>.
- The Giving Tree has been set up to collect items for the needy and homeless.
- AARP is will be resuming tax prep appointments in February. Dates and schedule will be coming soon.
- All COA staff and volunteers need to complete LGBTQ training.

#### **OTHER BUSINESS:**

- The BOD binders are being revamped and will be available in January. MCOA coincidentally, will be coming out with new guidelines for us to follow.
- Arne gave highlights of the Friends meeting:
  - The Food Pantry has been very busy.
  - The Pumpkin Patch was very successful, even more so than last year.
- Discussion on the Certificates of Appreciation to retired Board Members has been tabled until next month.
- Deb reminded members to complete the LGBTQ training prior to next month's meeting.
- Other potential activities/café services were discussed.

Upon a motion duly made by Lorraine and seconded by Ken, the board unanimously voted to adjourn the meeting at 11:51am.

Respectfully submitted,

**Linda J. Rush**  
**Administrative Assistant**