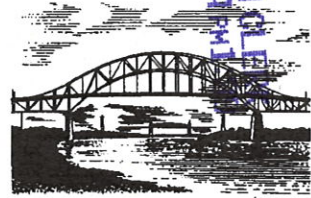


**Douglas Shearer, Chair**  
**David O'Connor, Vice Chair**  
**Marie Oliva**  
**Jeanne Azarovitz**

## **TOWN OF BOURNE**

### ***Design Review Committee***

TOWN HALL • 24 PERRY AVENUE  
Buzzards Bay, MA 02532  
Contact: Jennifer Copeland, Town Planner  
jcopeland@townofbourne.com



## **MEETING MINUTES**

**Date:** February 20, 2024

**Location:** Bourne Veteran's Memorial Community Building, 239 Main Street, Buzzards Bay, MA 02532

### **Committee Members**

**Present- Roll Call:** Douglas Shearer-Chairman, David O'Connor, Marie Oliva, Jeanne Azarovitz

**Staff:** Jennifer Copeland and Patricia Thibault

**Public:** Keri Garofulo and Timothy Lydon

---

The meeting was called to order by Douglas Shearer at 10:00 A.M.

### **1. Meeting Minutes:** 7/6/21 & 11/2/21

- July 6, 2021:

On a motion made by D. O'Connor and seconded by D. Shearer minutes of July 6, 2021 were unanimously approved 4-0 with an addition of the name of business The Blended Berry.

- November 2, 2021:

On a motion made by M. Oliva and seconded by J. Azarovitz minutes of November 2, 2021 were unanimously approved 4-0.

### **2. Sign Review:** 47 Main Street, "Fishing For The Mission 22" approval for new sign.

**Ms. Garofulo:** Presented additional materials with 2 sign options.

**Mr. O'Connor:** Is the owner good with the existing sign colors.

**Ms. Garofulo:** They would prefer their logo colors but will do whatever is approved.

**Ms. Oliva:** I think matching the other existing signs gives it more continuity.

**Ms. Azarovitz:** I like the red, white and blue. It stands out.

**D. O'Connor:** Proposes green outline and lettering with white background.

Ms. Oliva: Made a motion to deny the sign as presented with red and blue colors.

Mr. O'Connor seconds the motion. The motion was denied 4-0.

Mr. O'Connor: Made a motion for the sign to be approved with conditions to change the blue to green with white background and red numbers. Ms. Oliva seconds the motion. The motioned passed 3-1 with Ms. Azarovitz voting nay.

**3. Presentation:** Main Street and Academy Drive intersection and sidewalk improvements, Timothy Lydon, Town of Bourne Engineering.

**Mr. Lydon:** Presented on the Main Street and Academy Drive intersection and pedestrian sidewalk improvements. In 2019, the BETA Group completed a study focusing on 2 goals:

1. Traffic Calming
2. Pedestrian Accommodations

He explained that the Town received a MASSDOT shared space grant of \$200,000.

- A. Increase bump outs to reduce road dead space and create a safer scenario for pedestrians to be visible for crossing.
- B. Eliminating 2 crosswalks
- C. Provide new crosswalks with crossing beacons for audible and hearing impaired.
- D. Painted crosswalks with reflective marking paint for better visibility for drivers and pedestrians.
- E. Improve slopes and extend sidewalks.

**Ms. Azarovitz:** ADA Improvements are needed on Main Street.

**Mr. Shearer:** Concerns with businesses encroaching on sidewalks. More space might encourage business owners to put goods on the sidewalk, this is not allowed. DRC would enforce any violations.

**Mr. O'Connor:** Extending sidewalks could be a possible lure for a new restaurant to have a seasonal town sidewalk lease for outdoor dining.

**Mr. O'Connor:** Provided a handout with a suggestion of sidewalk scoring for visual interest in a tan color instead of grey.

**Mr. Lydon:** A traffic calming red painted rectangle with a brick like appearances is to be created in the center of intersection.

**Ms. Oliva:** I have sent some of the flyers out. Would like to send it by E-News. Please send me updated version.

**Mr. O'Connor:** Suggested a temporary project sign 30" X 40" in size. To be posted in the park for the public to view. The DRC agreed that the sign shall be placed in the triangle grass area to the south of Main Street and east of the Buzzards Bay Park entrance.

**Ms. Oliva:** Will there be police details during construction and is it included in the cost.

**Mr. Lydon:** Yes there will be details on site and it is included in the cost.

**Mr. Shearer:** Asked for the height of the sidewalk curbs with the grade change and if the pitch will have a slight slope. Want to be sure vehicles are able to open their car doors.

**Mr. Lydon:** Where ever the curb meets pavement it will be a typical run.

**Ms. Oliva:** Praised Mr. Lydon on the highly informative presentation.

**Mr. Lydon:** Thanked the Committee and closed his presentation.

4. **Enforcement:** 300 Main Street, Way Ho Restaurant. Send a second enforcement letter along with a fine schedule.
5. **New Business for discussion purposes only:**
  - Expanding sidewalks and creation of policy of what is allowed to be on sidewalks.
  - Ken Murphy, Bourne Building Commissioner, shall be invited to attend the next DRC meeting scheduled for April 9, 2024 to discuss enforcement.

**Adjourn**

Ms. Oliva made a motion to adjourn the meeting at 11:30 A.M. Ms. Azarovitz seconded the motion. The motion passed unanimously 4-0.

Respectively submitted,  
Patricia Thibault  
Secretary II

