



Terri A. Guarino
Health Agent

TOWN OF BOURNE BOARD OF HEALTH

24 Perry Avenue
Buzzards Bay, MA 02532
www.townofbourne.com/health
Phone (508) 759-0600 ext. 1513
Fax (508) 759-0679



REMOTE MEETING MINUTES December 16, 2020

Members in attendance: Galon Barlow Jr. Vice Chairman; Stanley Andrews; Donald Uitti; and Kelly Mastria.

Support Staff in attendance: Terri Guarino, Health Agent; Kaitlyn Shea, Health Inspector; Stephanie Fitch, Health Inspector and Syreeta Amaral, Administrative Assistant

Meeting was called to order at 05:00pm

Mrs. Mastria asked if anyone was recording at this time..

- COVID-19 and Phased Re-opening Plans—Terri Guarino, Health Agent to provide information and updates. The Board of Health to discuss and possibly vote as necessary.** Miss Guarino started the meeting by explaining that there had been some changes in the MA DPH quarantine return to work guidance which was issued on December 7, 2020. She explained that there are now 3 different options for quarantine. One of the most significant changes to these include the option to include antigen tests with the release from quarantine. These rapid tests can be conducted on or after day 5 and can allow for a release from quarantine earlier than the previously mandated 14 days. Miss Guarino added that all the updated guidance is listed on the mass.gov website. Miss Guarino stated that the second significant update was in regards to the rollback within the state of MA to phase 3 step 2 which has been in effect since December 13, 2020. This rollback included new standards for food establishments, offices, gyms, fitness centers, and retail businesses. These new standards reduce permitted occupancy from 50% to 40% maximum capacity. Miss Guarino asked whether there were any questions from the Board or from the audience. There were no questions. Miss Guarino continued with her updates by stating that the county as a whole has sustained their post autumn COVID-19 levels since mid-November. Within the Town of Bourne the percentage stands at 31.25 which has increased from 26.2 in the last reporting period. She stated that this increase is seen not only within the Town of Bourne but within the county, state and country as a whole. She added that these increases will be reflected on our weekly dashboard which will be posted online by tomorrow December 17, 2020. In response to this increase, Barnstable County has established 2 new testing sites. These new testing sites will be located at the Melody Tent in Hyannis and the Barnstable County Fairgrounds in Falmouth. Miss Guarino stated that the state has also opened new testing sites which they are calling express sites or Stop the Spread Initiative sites. Appointments for these sites can be made from the map located on the mass.gov website. Miss Guarino continued with her updates by stating that Phase one of the state's vaccination plan had been announced. The order of priority for Phase 1 states that clinical and non-clinical healthcare workers who are doing direct COVID facing care are currently receiving their vaccinations. As of right now the local Board of Health's involvement with that is unclear but Miss Guarino assured the Board that the department would make it work. She noted that the department has an emergency dispensing site plan already established and will be working with the county to exercise those plans. Miss Guarino asked the Board if there were any questions. There were no questions from the Board or from the audience.

2. **Health Department Updates – Terri Guarino, Health Agent to provide updates regarding perc tests, certificates of compliance, license renewals, and septic upgrades.** Miss Guarino started the agenda item by stating that a list was distributed to the Board regarding outstanding items relating to Title 5 systems. These items include outstanding as-builts which are supposed to be submitted to the Health Department within 30 days of the installation of a system and monthly septage hauling reports from the year 2020. She continued with the update by stating that there have been a number of percolation test applications that have been received recently. Miss Guarino noted that due to this surge of requests any percolation test applications may take up to 30 days to schedule. She noted that one of the challenges in scheduling these tests is that if they are within 300 feet of a tidally influenced water body they need to be scheduled at specific times. She stated that she would like to ask the Board to support the requirement to install a monitoring well at these properties that are within 300 feet of a tidally influenced body of water. Mr. Barlow Jr. asked if there was a motion from the Board. Mr. Andrews made a motion to support the enforcement of requiring monitoring wells at properties that are within 300 feet of a tidally influenced water body. Mrs. Mastria seconded the motion. Roll call vote to approve. Mr. Andrews...yes, Mrs. Mastria...yes, Mr. Uitti...yes, Mr. Barlow Jr....yes. All were in favor and the motion to support was approved unanimously. Mr. Barlow Jr. asked if there were any other questions or updates. Mr. Andrews asked Miss Guarino how many percolation tests out of the 10 listed may need monitoring wells. Miss Guarino replied that without looking at the GIS site she believed that 19 Penobscot, 132 Emmons and 70 Ropewalk would need monitoring wells. Mr. Barlow Jr asked if there were any other questions. There were no other questions.

3. **ISWM – Dan Barrett General Manager of ISWM and Misty Niemeyer from IFAW - Discussion on the process of sea life disposal at the Bourne landfill.** Mr. Barrett started by thanking the Board for having him on the agenda. He stated that the last IFAW event at the facility was witnessed by a couple of members of the Health Department who thought that it would be a great idea to have IFAW come to a Board meeting and give a presentation on what they do and the important part that the Town of Bourne plays within that role of servicing the Cape community. Mr. Barrett then invited Misty Niemeyer from IFAW to introduce herself and start her presentation. Ms. Niemeyer started by introducing herself and thanking the Board for their time and for allowing the work that they do at the ISWM facility. Ms. Niemeyer stated that the International Fund for Animal Welfare (IFAW) is dedicated to conserving and rescuing animals of various different species. She stated that this international operations center is based in Yarmouthport, MA and that this is where the marine mammal rescue team and the research team is based. Ms. Niemeyer started her presentation by stating that IFAW is the authorized agency for NOAA Fisheries Service to respond to all stranded animals on Cape Cod which includes territory from the Plymouth border all the way to the Rhode Island border. She stated that IFAW responds to all seals, dolphins, porpoises, and whales that are stranded on beaches and in local waters. This includes sick and/or injured animals and also dead animals. Once IFAW responds to a call the team does a health assessment to see if the animal is healthy enough to release to the wild. When the team is responding to a seal call they try to find a rehabilitation center, yet they try to return the majority of the animals directly back to the ocean. When the team is faced with a dead animal or an animal that does not survive the circumstances of their stranding, they investigate why the animal stranded in the first place. This is accomplished by necropsy of the animal. This necropsy allows the team to collect data so that they piece together the cause of the stranding. This data allows the team and the federal government to track what is going on with these species. Ms. Niemeyer stated that the organization has been doing this formally for the past 20 years and that they have seen an increase in the number of strandings per year. In the past year there were over 477 stranding cases, which is up from 250-260 animals per year. A large portion of these strandings include mass stranded dolphins. This occurs when a pod of live dolphins strands on Cape Cod beaches particularly on the Bay side of Cape Cod. Ms. Niemeyer stated that this happens in only a few locations in the world so it is a very unique thing to our local area. She explained that of all the dolphins that strand live in the US a quarter on them happen right here in on Cape Cod. Just this summer IFAW responded to an event where 45 live dolphins stranded in the Town of Wellfleet. She explained the process of hydrating, medicating and moving these dolphins to a place where they would have deep water access. Ms. Niemeyer stated that the team also responds to dead whale strandings. She explained that they respond to about 10 dead whales in a year which is an enormous undertaking for IFAW. The work that they do finds the cause of death for these animals which is why the work they perform at the Bourne Landfill is so important. Ms. Niemeyer explained to the Board circumstances

of the last whale stranding which ended up at the Bourne landfill. She noted that the whale was a juvenile that showed no external signs of injury and that they were waiting on results of samples to find out a true cause of death. These findings will be very useful to the team to see whether there was something internal going on with the whale or if the calf just found himself in the wrong place at the wrong time. Ms. Niemeyer asked the Board if they had any questions. Mrs. Mastria stated that she had no questions but wanted to say thank you to Ms. Niemeyer and her team for doing all of the hard work that they do to preserve and protect marine life in our area. Mr. Barlow Jr asked if there was any other questions or comments from the Board. Miss Guarino asked Ms. Niemeyer who keeps the database that identifies the whales. Ms. Niemeyer stated that a nonprofit organization named Allied Whale which is located in Maine is the organization that tracks the whales and helps to identify the whales. Ms. Guarino thanked Ms. Niemeyer and asked if the Health Department could possibly put the presentation on Bourne Community Television. Ms. Niemeyer stated that she would be happy to work with the Health Department to put something together to share with the residents of Bourne. Mr. Barlow Jr. asked if there were any other questions from the Board or the audience. There were no other questions.

4. **Colonial Concessions – Owner Ronald Braga – Discussion and possible vote on permit for new Food Establishment located at 231 Sandwich Rd.** Mr. Barlow Jr. stated that he was going to step down on this agenda item. Mrs. Mastria acknowledged Mr. Barlow Jr. stepping down from the agenda item and invited the Health Department to speak to the Board in regards to this matter. Ms. Shea started by explaining to the Board that Mr. Braga is planning to open in the Gallo Ice Arena and that his business plan is in line with past operators of the snack bar located at this location, noting that all of the equipment is the same and the establishment has no plans to change and the floor plan of the kitchen will remain the same. Ms. Shea added that Mr. Braga plans on having a limited menu to start due to COVID-19. Ms. Shea did a walkthrough of the location with Mr. Braga and stated that his plans look good overall, including for COVID-19 precautions and protocols. Mrs. Mastria asked if the Board had any questions. Mr. Uitti had no questions. Mr. Andrews stated that he had a question in regards to the missing allergen awareness certificate in the application. He noted that in the packet it said the allergen awareness certificate could not be located but that he had found the certificate in the rear of the packet. Mr. Braga stated that at first he could not find his allergen awareness certificate but then found it at the last moment and included it. Mr. Andrews had no other questions. Mrs. Mastria had no questions. Mr. Andrews made a motion to approve the new food establishment named Colonial Concessions located at 231 Sandwich Rd within the Gallo Ice Arena provided that all permits are paid for and the location passes a pre-operational inspection. Mr. Uitti seconded the motion. Roll call vote to approve. Mr. Andrews...yes, Mr. Uitti...yes, Mrs. Mastria...yes. All were in favor and the motion to approve passed unanimously. Mr. Braga asked if this permit was going to be issued for the year 2021. Mrs. Mastria stated that the permit would indeed be for the year 2021. Miss Guarino asked the Board if Mr. Braga was ready could he possibly open before January 1, 2021. Mr. Andrews stated that his motion would allow for the rest of the year and the whole of 2021 as long as he passed a preoperational inspection. Miss Guarino added that Mr. Braga's serve safe certificate expires on January 14th and that she understands the difficulty of registering for an in-person class. She suggested that Mr. Braga look for a class that he could possibly take online before his certificate expires. Mr. Braga agreed with Miss Guarino's request.
5. **55 Saltmarsh Rd - Stephen Doyle PLS on behalf of Owner Robert Bruce Mack Revocable Trust – Requesting Relief from State and Local Board of Health Title 5 Regulations. Variances requested include a 5 foot reduction from the required 10 foot setback from the property line to the Soil Absorption System. A 6 foot reduction from the required 20 foot setback from the foundation to the Soil Absorption System and a 95 foot reduction from the required 150 foot setback from a wetland to a Soil Absorption System.** Mr. Barlow Jr. returned to the meeting. Mr. Andrews stated that he needed to recuse himself for the rest of the meeting. Mr. Barlow Jr. acknowledged Mr. Andrews leaving the meeting and wished Mr. Andrews a good night. Mr. Stephen Doyle in attendance to present the project to the Board. Mr. Doyle explained the project to the Board with the reasons for the requested variances and listed components. Mr. Barlow Jr. thanked Mr. Doyle and asked Miss Guarino to speak on this matter. Miss Guarino started by asking Mr. Doyle whether he received the email that she had sent him in regards to a change that needed to be made. She stated that the plan looked great with the

MicroFast unit and the UV treatment being as far away from the resource area as possible. She noted that there are 2 lots that are listed on the plans which brought on her only question. She asked Mr. Doyle if these 2 lots were going to be combined at the time of the sale of the property because they are shown in the assessor's database as 2 separate lots. Mr. Doyle replied that both properties were purchased as 2 lots many years ago but for unknown reasons the 2 lots had never been merged. He added that he had not had a discussion with the owner in regards to merging the properties but stated that he would speak to him about it. Miss Guarino asked Mr. Doyle if the square footage calculations that he provided on the plans were for both lots. Mr. Doyle replied that he did indeed prepare the calculations based on the square footage of both lots. Miss Guarino asked Mr. Doyle if the lots were for sale. Mr. Doyle replied that the lots were for sale at that time. Mrs. Mastria asked Mr. Doyle if both parcels were being sold as one lot. Mr. Doyle responded that they were for sale as one lot. Mrs. Mastria stated this issue of merging the parcels should be taken care of as soon as possible. Mr. Barlow Jr. added that this could be put into a deed restriction to bind the lots together in perpetuity. Miss Guarino asked Mr. Doyle if the location of the SAS was located in the second unbuildable parcel. Mr. Doyle stated the SAS was indeed located on the second parcel on the provided plan. Miss Guarino stated other than this issue the plan looked excellent and was within maximum feasible compliance. Mr. Doyle asked Miss Guarino if this issue can be resolved if it was noted in the deed restriction that these 2 parcels of land would be sold together in perpetuity. Miss Guarino stated that she did think that this would resolve the issue seeing that an IA disclosure notice would be required which would have deed references that include both parcels of land. Mr. Barlow Jr. asked if there were any questions from the Board. Mrs. Mastria stated that she had no questions. Mr. Uitti had no questions. Mr. Barlow Jr. asked Miss Guarino if she was comfortable with everything if a bedroom count deed restriction tying the two lots together and an IA disclosure notice was recorded within the registry of deeds. Miss Guarino stated that she would be comfortable with it as long as these requirements were met. Mr. Barlow Jr. asked if there were any neighbors present that would like to ask any questions or add any comments on the agenda item. There were no questions or comments. Mrs. Mastria made a motion to approve the variances requested including a 5 foot reduction from the required 10 foot setback from the property line to the Soil Absorption System. A 6 foot reduction from the required 20 foot setback from the foundation to the Soil Absorption System and a 95 foot reduction from the required 150 foot setback from a wetland to a Soil Absorption System. This motion includes the receipt of a deed restriction tying both parcels together in perpetuity, a six bedroom deed restriction and an IA disclosure notice all to be recorded at the Barnstable County registry of deeds. Mr. Uitti seconded the motion. Roll call vote to approve. Mrs. Mastria...yes, Mr. Uitti...yes and Mr. Barlow Jr...yes. All were in favor and the motion was passed unanimously.

6. **85 Elgin Rd – Jack Landers Cauley on behalf of owner Charles William Lowney – Requesting relief from State and Local Board of Health Title 5 regulations. Variances requested include a 49.9 foot reduction from the required 150 foot setback from the soil absorption system to a coastal bank and a 25.9 foot reduction from the required 150 foot setback from the soil absorption system to a wetland.** Mr. Jack Landers-Cauley was present to explain the project to the Board. Mr. Cauley explained to the Board that this new application includes the IA technology that the Board had requested at the last meeting and the variances that they were requesting to put in this system. He continued, explaining that all of the neighbors' concerns from previous meetings have been addressed by keeping the system at the minimum distance of 10 feet away from abutting property lines and placing the vent pipe in a location that is away from the neighbor's property. Mr. Barlow Jr. asked if there were any questions from the Board. Mr. Uitti had no questions. Mrs. Mastria stated that she had no questions as long as an IA disclosure notice and a bedroom count deed restriction was put in place. Mr. Barlow Jr. asked if they were able to do a walk through for a definitive bedroom count. Mr. Cauley stated that they had done a bedroom count and that there were 5 rooms that fit the bedroom definition. He added that 4 of the bedrooms were being used as bedrooms and the 5th was at the present time being used as an office. Mr. Barlow Jr. asked Miss Guarino if she had anything to add. Miss Guarino replied that she wanted to thank Mr. Cauley and the owners for agreeing to install the MicroFast unit which adds greater protection for the environment, for meeting the depth requirements for the tank and for doing a complete walkthrough to ascertain the correct amount of bedrooms. She noted that the new plans that were submitted were a significant improvement on the previous plans and that she is comfortable with this due to the advanced degree of protection that this provides for the environment. Mr. Barlow Jr. asked if there was anyone in the audience that would like to speak. A resident of Elgin Rd named Langdon

Allen stated that he would like to speak. Mr. Allen asked if the Board had the chance to read the letter that had been sent to the Board. Miss Guarino stated that the Board had received his letter and asked if he had any questions in regards to the project. Mr. Allen asked for clarification on the differences between a conventional system and an IA system. Mr. Cauley explained that the IA system has an aerobic component to it. The system has a primary and a secondary settling tank that gets oxygenated which helps reduce the gross viral bacterial and nitrogen component of the effluent prior to its discharge into the soil absorption system. Mr. Langdon then asked if this is the kind of system that has to be professionally maintained and monitored over the course of a year. Mr. Barlow Jr. and Mr. Cauley responded to Mr. Langdon's question with a yes. Mr. Langdon thanked them both and added that this is the kind of system was one that the neighborhood was hoping was going to be put in. Mr. Barlow thanked Mr. Langdon for his input and asked if there was anyone else in the audience that had anything to add. Mrs. Charlotte Culgin stated that she had something to add. She stated that being a very close abutter on the easterly property line she and her husband were very concerned with having a vent and the fan so close to their deck. She thanked Mr. Cauley for addressing these concerns. Mrs. Culgin asked Mr. Cauley where the vent was going to be placed. Mr. Cauley replied that the compressor that oxygenates the effluent is going to be housed within a vault that will be located underground. Miss Guarino thanked Mr. Cauley for explaining and asked whether the vent would contain a charcoal filter to mitigate any odor that would come from that vent. Mr. Cauley replied that he would be sure that a charcoal filter would be installed to be in full compliance with local regulations. Mrs. Culgin thanked Mr. Cauley, Miss Guarino and the Board for their time. Mr. Barlow Jr. asked if there were any other questions. There were no other questions. Mrs. Mastria made a motion to approve the variances requested including a 49.9 foot reduction from the required 150 foot setback from the soil absorption system to a coastal bank and a 25.9 foot reduction from the required 150 foot setback from the soil absorption system to a wetland. This motion includes requirements for regular testing per Town of Bourne regulations, a charcoal filter placed on the system, covering as discussed with the Health Agent and all aforementioned deed restrictions. Mr. Uitti seconded the motion. Roll call vote to approve. Mrs. Mastria...yes, Mr. Uitti...yes, Mr. Barlow Jr....yes. All were in favor and the motion to approve passed unanimously.

7. Tobacco Violations – Discussion and possible vote on fines for Tobacco Violations

- a. Ship and Shore – 165 Cranberry Highway**
- b. Cumberland Farms – 160 Main St**
- c. Cumberland Farms – 4 MacArthur Blvd**
- d. Ye Old Spirit Shoppe – 41 Meetinghouse Rd**

Ms. Fitch started by explaining to the board that over the past month there have been 4 county inspections at tobacco establishments within the Town of Bourne which had been referred to the Health Department for violations. This is the reason that these establishments had been brought in front of the Board at this time. The first establishment on the list is Ship and Shore located on 165 Cranberry Highway. Mr. Barlow Jr asked if there was anyone present at the meeting representing Ship and Shore. There was no response. Ms. Fitch stated that the owner was made aware of the hearing and that he did indicate that he would be present. Mr. Barlow Jr stated that he would skip down to Ye Old Spirit Shoppe since there was someone there to represent the store at that time and that they would wait for someone to join who would represent Ship and Shore. Mr. Mohammed Shafique introduced himself and stated he was present to represent Ye Olde Spirit Shoppe which is located at 41 Meetinghouse Lane. Ms. Fitch started by giving a background on the inspection and past violations at Ye Olde Spirit Shoppe. She stated that in the past 36 months there have been no violations at the Ye Olde Spirit Shoppe and that the violations were for missing signage and the sale of flavored tobacco. For these violations the Health Department recommends a fine of \$50.00 for the missing signage pursuant to 105 CMR 665.015 and a fine of \$1,000.00 dollars for the sale of flavored tobacco pursuant to 105 CMR 665.01. Which would bring the total of fines to \$1,050.00 dollars. Mrs. Mastria asked Ms. Fitch for clarification on whether these products are even allowed to be in stores. Ms. Fitch stated the products were not allowed to be in the stores. Miss Guarino stated that the regulations that eliminated these products were put into place by the state in September 2019 when the public health emergency was announced. She added that these regulations are more stringent than the local regulations that the Town had instituted in the past. Miss Guarino added that these new regulations are very confusing to both health officials, distributors and business owners. However, with the states language using the wordage "shall" and not "may" leaves no room for not instituting any kind of fine for these violations. Mr. Mohammed Shafique asked if

he could be heard on this matter. Mr. Barlow Jr stated that Mr. Shafique could speak on behalf of the store. He stated that since the new laws have been implemented the store has eliminated about 100 products from their shelves in order to be in compliance. He continued by saying that the new laws are very confusing and that they made a mistake. Mr. Barlow Jr told Mr. Shafique that he understands how he could get so confused but unfortunately the state does not allow for any flexibility in instituting a fine. Mr. Shafique stated that he understood but wanted the Board to know that the violation was not intentional. Mr. Barlow Jr. thanked Mr. Shafique and asked if there were any questions from the Board. There were no questions. Mrs. Mastria made a motion to fine Ye Old Spirit Shoppe located at 41 Meetinghouse Rd a total of \$1050.00 for violations against MA state regulations 105 CMR 665.015 and 105 CMR 665.01. Mr. Uitti seconded the motion. Roll call vote to approve Mrs. Mastria...yes, Mr. Uitti...yes, Mr. Barlow Jr....yes. All were in favor and the motion passed unanimously. Mr. Barlow Jr. then asked to move on to the next location which was Cumberland Farms located at 160 Main St. Ms. Fitch stated that Mr. Brian Walker was present to represent both Cumberland Farms locations. Mr. Brain Walker introduced himself as the district manager for the two Cumberland Farms locations. Miss Guarino stated that the 160 Main St location was the only location that had a little leniency in instituting fines. The 160 Main St location would technically be at a second violation tier for fines but the Board had the discretion to move the fine structure back down to a first violation tier. She explained that first violation fine would be set at \$1,000 dollars and a second violation fine would be a \$2,000 dollar fine. Mr. Barlow Jr. asked Miss Guarino if she was recommending that the Board fine this location as a first offense violation. Miss Guarino replied that since the last violation occurred on November 19, 2017 she would recommend it to be considered a first offense violation fine of \$1050.00. Mr. Barlow Jr. stated that he would like to hear from the manager in regards to these violations. Mr. Walker stated that the product in question was named Black and Mild Jazz and that is where the confusion came from with the new regulations. He stated that on the day of the inspection the manager walked the store with the inspector and immediately removed the banned product from the shelves. Mr. Walker then told the Board that the inspector never told the manager that there was a violation and never left any paperwork that states a violation occurred. He stated that the first time he had heard of this violation and that he did not have the time to get in touch with corporates legal department in regards to this violation. He asked the Board if they could possibly continue the matter to the next meeting so that he could have the time to confer with the corporate legal department. Miss Guarino stated that she had spoken to Mr. Walker and that she believed that he truly only found out about this yesterday. She added that the manufacturers of these products can be very tricky in changing the names so that they do not seem to have a distinguishing flavor and that is where she can understand why businesses can get so confused. Miss Guarino then asked Mr. Walker if he had received a written notice of violation or a cease and desist order from the county at the time of inspection, Mr. Walker stated that they did not receive a notice of violation from the county at either location and that the first time he had heard about this was when he was notified that he had to come in front of the Board for this meeting. Miss Guarino then explained to Mr. Barlow Jr that the lack of notification could be grounds for a continuation. Mrs. Mastria then asked if they should go back to the first fine that they had instituted for the Ye Olde Spirit Shoppe and whether they should ask Mr. Shafique if he was properly notified just to be consistent. Mr. Barlow Jr stated that once there is a decision on the Cumberland Farms matter that the Board can go back and revisit Ye Olde Spirit Shoppe. Mrs. Mastria made a motion to continue Cumberland Farms stores located on 160 Main St and 4 MacArthur Blvd to the next meeting so that the Board can gather more information on the violation and communication that did or did not occur after the violation. Mr. Uitti seconded the motion. Roll call vote to approve. Mrs. Mastria...yes, Mr. Uitti...yes, Mr. Barlow Jr....yes. All were in favor and the motion to continue passed unanimously. Mrs. Mastria then made a motion to return to the violation discussion Ye Olde Spirit Shoppe to make sure that the owner were properly notified of their violations. Mr. Uitti seconded the motion. Roll call vote to approve. Mrs. Mastria...Yes, Mr. Uitti...yes, Mr. Barlow Jr...yes. All were in favor and the motion to continue passed unanimously. Mrs. Mastria then made a motion to continue Ship and Shore to the next meeting to make sure that the owner was properly notified of his violation. Mr. Uitti seconded the motion. Roll call vote to approve. Mrs. Mastria...yes, Mr. Uitti...yes, Mr. Barlow Jr...yes. All were in favor and the motion to continue passed unanimously.

8. Approve the Minutes – Approve the minutes from the previous meeting dated October 28, 2020. Mr. Uitti made a motion to approve the minutes from October 28, 2020. Mrs. Mastria seconded the motion. Miss Guarino asked whether the minutes from November 18, 2020 had been presented to the Board. Mrs. Amaral stated that the minutes from November 18th were not completed and that is why they were not listed on the agenda. Miss. Guarino thanked

Mrs. Amaral for the clarification and the motion went to a roll call vote. Mr. Uitti...yes, Mrs. Mastria...yes, Mr. Barlow Jr...yes. All were in favor and the motion passed unanimously.

9. Set tentative date for the next meeting and adjourn. A tentative date for the next Board of Health meeting was set for January 27th, 2021.

Mrs. Mastria made a motion to adjourn the meeting. Mr. Uitti seconded the motion. Roll call vote to approve. Mr. Uitti... yes, Mrs. Mastria...yes, Mr. Barlow Jr...yes All were in favor and the meeting adjourned at 6:53 pm.

Taped & Typed by Syreeta Amaral, Administrative Assistant

Kathleen Peterson _____

Stanley Andrews _____

Galon Barlow Jr. _____

Don Uitti _____

Kelly Mastria _____