

Bourne Licensing Process

	# of days	Dates for this round
1. Open Application period determine # of days	? 30 days	
2. Close Application period	Approx 30 days	
3. Initial Review – of minimum requirements – Staff (routing tbd)	12 – 15 days (to be completed by Friday before date of preliminary review)	
4. Select Board preliminary review = to select (determine #) applicants to be interviewed	SB Meeting after #3	
5. Notify applicants of interview and to hold Community Outreach meeting	1-3 days	
6. Interview applicants determine applicants to enter into HCA	Selected interview days (2 week or less from #4)	
7. Notify selected applicants of selection and request signed HCA and Community Outreach meeting attestation to be returned	1-3 days	
8. Public Hearing to hear public comment – vote to sign HCA	21 days from #6	
9. Planning Board Site Plan/Special Permit application and approval process	TBD	
10. After Site Plan/Special Permit approval – Applicant can apply for Marijuana license(s)	TBD	
11. Cannabis Control Commission process	TBD	

? Set the schedule of all dates for steps 1 – 8 in advance of opening application period –(subject to change)

BOURNE SELECT BOARD MARIJUANA LICENSING CRITERIA For Discussion 03/13/2024

CRITERIA	MINIMUM REQUIRED DOCUMENTATION	COMPARATIVE CRITERIA	RATING/POINTS
LOCATION	<ol style="list-style-type: none"> 1. Specific Location and documentation of legal agreement for the location 2. Documentation that the proposed location is in the MOD 	<ol style="list-style-type: none"> 3. Does not abut existing school property, recreational fields or community locations where youth congregate 	
OWNERSHIP	<ol style="list-style-type: none"> 4. Documentation of entity, entity ownership including executive team and experience. 5. Business name 6. Massachusetts Business Identification number 7. Articles of Organization 8. Bylaws (or the business' operating agreement in cases of limited liability companies or other applicable entity structure) 9. Doing-business-as names. 	<ol style="list-style-type: none"> 10. Owner(s) Bourne resident(s) for at least 3 years (of the last 5 years) 11. Documented Business experience 12. Documented Industry experience or industry sensitive experience 13. Social Equity applicant 14. SDO Certified DBE (Disadvantaged Business Enterprise - minority, women, veteran, disabled indigenous and LGBT-owned) (less weight than social equity applicant) 15. Certified Economic Empowerment Applicant 	

<p>BUSINESS PLAN</p>	<p>16. Description of the business operation, including type of operation, source of product, marketing plans and future plans for expansion of size or product offering.</p> <p>17. Size of lot and size of building</p> <p>18. Proposed Plan/Conceptual design for store (including elevation), plot plan including store, parking, and traffic plan</p> <p>19. Proposed Hours of Operation</p> <p>20. Documentation of Funding Sources available, Pro Forma Projection of first year of operation including working capital required and credit lines available for cash flow.</p>	<p>21. Employment plan includes management by Bourne resident(s), commitment to hiring Bourne residents and annual reporting of the number of employees who are Bourne residents</p> <p>22. Employment plan includes commitment to hiring Diversity applicants (minority, women, veteran, disabled indigenous and LGBT) and annual reporting of the number of Diversity employees</p> <p>23. Business Plan includes operation at start-up or future operation as a Medical Treatment Center</p> <p>24. Business Plan demonstrates adequate financing to support operations</p> <p>25. Business Plan and proposed location supports the goals of the Local Comprehensive Plan for job creation, community design, stable business, local ownership and employment.</p> <p>26. Business plan includes sustainability and green energy initiatives.</p> <p>27. Business Plan includes community outreach plan</p> <p>28. Business plan includes a training program, employee manuals and policies</p>	
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CRITERIA	MINIMUM REQUIRED DOCUMENTATION	COMPARATIVE CRITERIA	RATING/POINTS
SAFETY AND SECURITY PLAN	29. Draft Security Plan 30. Agreement to work directly with Bourne Police to develop Final Security Plan 31. Agreement to have periodic reviews with Bourne Police as in accordance with Final Security Plan		

Tie-Breaker Criteria

Highest rated applicant in the specific MOD