Select Board
Meeting Notice
AGENDA

Date	Time	Location
April 4, 2023	7:00 PM	Bourne Veterans' Community Building 239 Main St., Buzzards Bay Or virtually (see information below)

The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being recorded for live broadcast and televised replay by BourneTV. If anyone is audio or visual recording, please acknowledge it at this time.

Zoom Meeting ID: 869 5775 5505 **Password: BOURNE**

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: **1-929-205-6099** entering the ID/pass above.

All items within the meeting agenda are subject to deliberation and vote(s) by the Select Board.

RECEIVED
2023 MAR 31 PM 1:57
TOWN CLERK BOURNE

7:00 PM Call Public Session to Order in Open Session

1. Moment of Silence to recognize our troops and our public safety personnel

2. Salute to the flag

3. Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.

4. Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

5. Public comment on non-agenda items - Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.

6. Invited Guest: District Attorney Galibois

7. Appointments and Licenses
    a. **Public Hearing:** Application for a new "All Alcoholic Beverages Package Store License" by H&J Convenience Inc., d/b/a Country Farms – proposed to be located at 365 Barlows Landing Road, Pocasset, MA

b. **Public Hearing**: Application to amend the "All Alcoholic Beverages Package Store License" held by Norman B. White, Jr., Inc., d/b/a The Liquor Barn for a change in Officers/Directors and a Change of Stock Transfer Interest
c. Discussion and possible vote to appoint Connie Spilhaus to the Housing Partnership Committee as an at-large member with an expiration of June 30, 2024
d. Discussion and possible vote to approve a Common Victualler's License for Rise and Dine Café at 254 Shore Road

8. Select Board's Business
    a. Discussion and possible vote to approve Best Buddies International to use town roads for their 24th annual bicycle ride on June 3rd
    b. Discussion and possible vote to approve the American Cancer Society to use the pickleball courts at Clark Road on July 1st for their pickleball fundraiser
    c. Discussion and possible vote to approve the American Foundation for Suicide Prevention to use Buzzards Bay Park for their Cape Cod Out of the Darkness Walk to Fight Suicide on September 30th
    d. Discussion and possible vote to approve the Buzzards Bay Water Coalition to use town roads for their annual cycling fundraiser on October 1st to support clean water in Buzzards Bay
    e. Discussion and possible vote to approve the Pan Mass Challenge to use town roads for their annual fundraiser from August 5th – August 6th
    f. Discussion and possible vote to approve a One Day Liquor License for all alcoholic beverages to the Pan Mass Challenge at Mass Maritime Academy on August 5th
    g. Discussion and possible vote to approve Harbor to the Bay to use town roads for their annual charity bike ride on September 23rd
    h. Discussion and possible vote to approve Habitat for Humanity of Cape Code to use town roads for their fundraiser bike ride on September 17th
    i. Discussion and possible vote to approve a One Day Liquor License for beer and wine to Habitat for Humanity at the Aptucxet Trading Post Museum on September 17th
    j. Discussion and possible vote to approve BHS Girls Lacrosse to hold a car wash at the Pocasset Fire Station on May 6th
    k. Cape Cod Commission Presentation: 2022 year-end review
    l. Vote to execute the Special and Annual May 1, 2023 Town Meeting Warrants
    m. Vote to identify any essential or contingent Articles
    n. Discussion and possible vote on the possibility for a second night for Town Meeting (Tuesday, May 2, 2023)
    o. Discussion on the draft motions for all Annual & Special Town Meeting Articles
    p. Financial Policy Review – identify Working Group members to assist the Collins Center
    q. Discussion and possible ratification of Bourne Employee's Association (BEA) Memorandum of Agreement – FY 23-25.

9. Town Administrator report
10. Minutes: none
11. Correspondence
12. Committee reports
13. Other business
14. Upcoming meetings
15. Adjourn

Obituaries

John J. Emmert

The Reverend Deacon John Joseph Emmert Sr. of Sagamore Beach died unexpectedly on March 2. He was 74.

He was born in Dorchester to Leo and Bridget Emmert. After his father died when he was 14, Mr. Emmert augmented his mother's housekeeping salary by working at a fruit stand while attending Catholic Memorial High School.

He studied business and engineering at Boston University and Northeastern University but found his true calling as a doorman at some of Boston's finest hotels.

From age 20 to 74, Mr. Emmert took few trips himself because the world passed through his doors. Saudi royalty, presidents, Hollywood actors, rock bands, sports stars and the visiting family were all greeted with the same smile and caring nature.

During his tenure at the Four Seasons, his peers nominated him in 1996 for the Silver Plume Award for Guest Ambassador of the Year, which he won.

His second calling was as deacon in the Diocese of Fall River. Ordained in 1993, he served Corpus Christi Parish in East Sandwich, officiating at baptisms and weddings, wakes and funerals, and delivering insightful homilies during Mass. He believed officiating at both of his children's weddings and all his grandchildren's baptisms were the most important achievements of his life.

Mr. Emmert leaves his wife, Susan (Thibeault) Emmert; daughter Cari Tosh and her husband, Andrew, of Austin, Texas; son John Emmert Jr. and his wife, Yenisei, of Medford; four grandchildren; brother Raymond Emmert of West Roxbury; and several nieces, nephews and extended family.

Services were held on March 14.

Nino Cedrone

Nino Cedrone of Bourne died at home on March 9. He was 86.

He was born in San Donato, Italy, to Nunziato and Francesca (Tocci) Cedrone. He lived in Newton and Wareham for many years before moving to Bourne in 2016.

Mr. Cedrone worked in the maintenance department at Newton-Wellesley Hospital for 25 years before retiring. He was an avid gardener and a winemaker.

He leaves a son, Donato Cedrone of Bourne; a daughter, Cesidia Brousseau of Bourne; three grandchildren; and two great-grandchildren.

He was predeceased by his wife, Carolina (DeRubeis) Cedrone; and siblings Gaetano Cedrone, Nunziata Cedrone, Cesidia Cellucci and Donato Cedrone.

Services were held on March 16.

David M. Sergi

David Matthew Sergi of Falmouth died unexpectedly on February 28. He was 56.

Born in Brockton to Joseph and Elizabeth Sergi, he attended Brockton High School and later graduated from Bridgewater State University.

Mr. Sergi worked for many years as a property manager and contractor for Paige Property Management.

In addition to his parents he leaves his partner of 34 years, Joyce Ericson; sisters Sarah Beth Sergi of Brockton and Lisa Ann Sergi of Milton; brothers Christopher J. Sergi of Sagamore Beach and Michael A. Sergi of Milton; and five nieces.

Services are private.

Lorraine A. Mahoney

Lorraine Ann (Ugaglia) Mahoney of Falmouth, a former teacher at Upper Cape Cod Regional Technical School, died on March 15. She was 88.

Born in Torrington, Connecticut, she graduated from Torrington High School and completed her nursing studies at St. Louis University.

She married Patrick James Mahoney in 1961 and lived in Latham, New York, before moving to Simsbury, Connecticut, to raise their family. She was active at St. Mary's Church in Simsbury and later worked at the Head Start program at Sacred Heart Church in Hartford, Connecticut.

In 1989 the Mahoneys moved to Falmouth, and Ms. Mahoney taught nursing at Upper Cape Cod Regional Technical School. She also was active at St. Patrick's and St. Anthony's Catholic churches.

She volunteered for years at Falmouth Hospital's emergency room, as well as parish thrift stores. She served as a lector with the St. Joseph Guardian of the Holy Family Parish, and a Benedictine oblate of Weston Priory in Vermont.

Ms. Mahoney leaves her husband of 62 years, Deacon Patrick Mahoney; children Martha Mahoney and her husband, Gregory Nastu, Patricia Moran, Tim Mahoney and wife, Mary Ellen, Matthew Mahoney and wife, Tatiana, and Peter Mahoney; 12 grandchildren; and a niece.

Visiting hours will take place on Thursday, March 23, from 4 to 7 PM at Chapman Funerals & Cremations in Falmouth.

A funeral Mass will be celebrated on Friday, March 24, at 11 AM at St. Anthony's Catholic Church in East Falmouth.

Burial will follow at St. Joseph's Cemetery in Falmouth.

Other Obituaries

The following residents, former residents or family of residents of Falmouth, Mashpee and Sandwich recently died. Visit capenews.net to read the complete obituary news stories.

Robert C. Anderson, 73, of Mashpee died on March 10.

Helen F. Beford, 93, of Falmouth died on March 15.

Dante A. Brossi, 96, of Popponesset died on March 12.

Kathleen M. Craig, 69, of Mashpee died on March 5.

D.S. Dharmapalan, 87, of Mashpee died on March 13.

Constance Kantianis, 97, of Mashpee died on March 10.

Claire Kondochriste, 85, of Popponesset died on March 9.

Eliot S. Lawrence, 89, of Mashpee died on March 8.

Richard Lefavor, 62, of Sandwich died on March 9.

Kathleen M. Meagher, 72, of Falmouth died on March 9.

Richard B. Prior, 77, of Falmouth died on March 10.

Eugene L. Rush, 90, of Falmouth died on March 11.

Arthur E. Ryman, 93, of Falmouth died on March 14.

Madeline Salvaggio, 96, of Mashpee died on March 9.

Sumner E. Sklar, 97, of Falmouth died on March 9.

Brett E. Wadsworth, 51, of Teaticket died on March 15.

County Commissioners Reaffirm Opposition To Joint Base Gun Range

The Barnstable County Board of Regional Commissioners reaffirmed its opposition to the proposed machine gun range on Joint Base Cape Cod at its meeting Wednesday.

In September 2021, the commissioners sent a letter to state regulators expressing their opposition.

The commissioners oppose the proposed $11.5 million machine gun range because of its potential to contaminate the region's single-source aquifer. Military training activities—involving weapons such as machine guns, 12-gauge shotguns, grenade launchers and pistols—are expected to take place on the site. The site is already suffering from past military activities that caused significant cost to taxpayers in cleanup measures.

The proposal has drawn sharp criticism from environmental organizations and residents who feel their health may be put at risk with additional pollution or contamination concerns resulting from the planned exercises.

Commissioners Catchup

In other news, the commissioners authorized the award and execution of an American Rescue Plan Act (ARPA) grant in the amount of $619,463 to the Town of Dennis to fund water quality projects that will focus on the town's impaired water bodies and meet the requirements of the 208 Plan and MS4 permit.

The projects will include constructing natural solutions to improve infiltration, increase flood control capacity and improve resiliency. The ARPA funds will provide the matching funds needed for grants intended for water quality improvement projects.

Paul Ruszala, the county's asset and infrastructure manager, briefed the board on the status of the identification and cleanup of per- and polyfluoroalkyl substances (PFAS) at the former fire training site, highlighting details such as routine PFAS sampling, groundwater pump and treat system performance, new PFAS exploration work, coordination with the Massachusetts Department of Environmental Protection and budget planning.

Vaira Harik, assistant county administrator, and Kate Lena, program manager at the Department of Human Services, provided an update on the National Opioid Settlement Funds, including an update on the county's funds and its process, timeline and priorities for spending, as well as the advisory role the county is undertaking.

The opioid settlements, led by Governor Maura T. Healey when she was attorney general, resulted in more than $26 billion in national payouts and more than $500 million to Massachusetts. At this point, the agreement includes Cardinal, McKesson, AmerisourceBergen and Johnson & Johnson. Walmart, Teva Pharmaceuticals, Allergen, CVS and Walgreens were also recently added.

These five additional settlements will send an estimated $420 million to the commonwealth. To join this second settlement, interested municipalities must submit participation forms to the state by April 18.

Leslie Dominguez-Santos and Jeanne Morrison of the Barnstable County Human Rights Advisory Commission updated the board on the commission's work, highlighting events such as the Human Rights Academy and ongoing efforts to educate the community.

The board specifically discussed the need for further education regarding aboriginal rights of groups such as the Mashpee Wampanoag Tribe.

Sonja Sheasley, the county communications manager, discussed the upcoming celebration of National County Government Month during April 2023. Ms. Sheasley plans to launch a campaign bolstering awareness of the county's role, specifically around water quality initiatives on Cape Cod.

April's theme, "Barnstable County is Protecting Cape Cod's Water," will feature a landing page on www.capecod.gov with posts, calls to action, tips and trivia throughout April. Details about an art contest for grades 1 to 12 will arrive later this month.

The board also authorized the execution of a HOME Investment Partnership Project Development Agreement with Scranton Main LLC for the Barnstable County HOME-funded Scranton Main project in Falmouth.

In Loving Memory

The following paid memorials have been submitted by the deceased's family and friends.

Lita Mae Gasper

Lita Mae Gasper, 82, of Monument Beach passed away peacefully on March 14th surrounded by her family. Born in Boston on May 3, 1940 to Wallia and John Stabers, Lita attended Girls Latin School, followed by Northeastern University where she earned degrees in English and Biology. Lita began her career as an elementary school teacher in Sandwich, and later worked for the New England Telephone Company for over 25 years. Lita and her husband John were married for 60 years and raised their family in Buzzards Bay and Monument Beach, where they owned and operated Twin Gardens Greenhouses for 25 years. Lita will be remembered for her deep love of family, exceptional cooking, and her zest for life. She adored animals, especially her beloved dog, Jake. Lita enjoyed bowling, playing cribbage and card games with friends, and sharing her love through food. Over the years, she enjoyed travelling with her grandchildren, visiting places like Copper Canyon, Mexico, Iceland, and Latvia. An avid reader with a wicked sense of humor, Lita lived life to the fullest and was a "hot ticket" until the end. She was loved and will be missed by so many. Lita was predeceased by her sister Janis. She is survived by her husband John, daughter Karyn (Scott) Crocker, son John Peter Gasper III, son Neale (Jane) Gasper, granddaughter Hannah (Michael) Donovan, grandson Andrew Crocker, sister Mahrheahnnah (Dan) Ostroth, and brother John (Joey) Stabers. A private service will be held to celebrate Lita's life.

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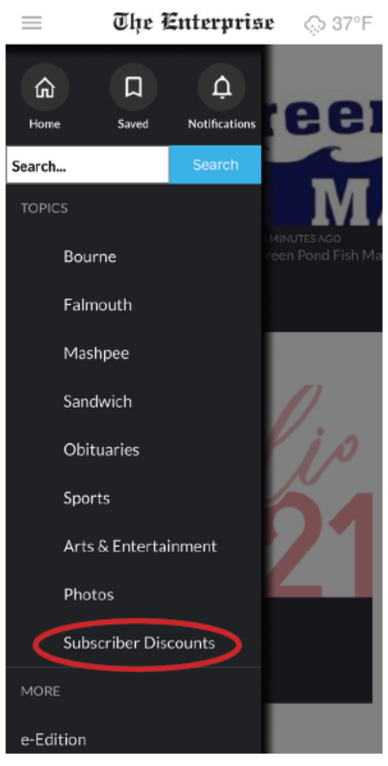

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Must show app at participating businesses to receive discount. Participating Businesses Include: AJNA Aesthetics, Bayside Mechanical, BLK Pro Detail, Cape Cod Fashionista, Casa Vallarta, Cavossa Disposal, The Club at New Seabury, Ghelfi's Candies, Gratitude Hot Yoga Center, Green Pond Fish Market, Historical Antiques & Coins, Jack's Restaurant, KC's Drapery, Liam Maguire's, Main Street Gallery, October Gulls, Shiverick Cafe & Bar, Soprano's Ristorante, Studio 721, USA Fitness.

The Enterprise FALMOUTH • MASHPEE • BOURNE • SANDWICH SERVING CAPE COD COMMUNITIES SINCE 1895 OnCape MAGAZINE

Legal Notices

LEGAL NOTICE
NOTICE OF PUBLIC SALE

No ice is hereby given by Vance's Auto Body, Inc.18 Columbus Ave, Plymouth, MA, pursuant to the provisions of Mass G.L c. 255, Section 39A, that hey will sell the following vehicles on or after March 25, 2023 beginning at 10:00 a.m. by private or public sale to satisfy their garage keepers lien for towing, storage, and notices of sale. Vehicles are being stored at Vance's Auto Body, Inc.
1. 2016 Nissan Maxima VIN 1N4AA6AP-9GC380602
2. 2017 Chevrolet Spark VIN KL8CB6SA-5HC704617
Vance Almeida

March 10, 17, 24, 2023

PUBLIC NOTICE
TOWN OF BOURNE
LIQUOR LICENSE HEARING

Notice is hereby given in accordance with Massachusetts General Laws, Chapter 138, Section 15 that an application has been received from **H&J Convenience Inc. d/b/a Country Farms**, Jigneshkumar Patel, Manager, 365 Barlows Landing Road, Pocasset, MA 02559 for a year round Retail Package Goods Store License for the sale of all kinds of alcoholic beverages. Descrip ion of premise: A total of 4500 sq. ft. including an office, storage, retail sales wi h a walk in cooler.
The Town of Bourne Selectboard, acting as the Local Licensing Authority will conduct a public hearing in person on **Tuesday, April 4, 2023 at 7:05 p.m**. at the Bourne Veteran's Memorial Community Center, 239 Main Street, Buzzards Bay, MA 02532.
The public may attend and comment in person or through remote participation during the public hearing via the zoom link listed on the posted agenda with the Town Clerk at Town Hall and online
at www.townofbourne.com, Select Board page agenda at least 48 hours prior to the noticed time above.
Written public comments may be submitted to the Selectboard, 24 Perry Ave, Buzzards Bay, MA 02532 or msimone@townofbourne.com by Friday March 31, 2023 at noon.

Board of Selectmen,
Peter J. Meier
Jared P. MacDonald
Melissa Ferretti
Judith MacLeod Froman
Mary Jane Mastrangelo

March 17, 2023

Bourne Board of Health
Vacancy Announcement

The Bourne Select Board invites interested residents to apply to serve as members of the Bourne Board of Health for two (2) unexpired vacant terms - one until the 2023 annual town election on May 16 and the other until the 2024 annual town election (May 2024). Interested candidates should submit a letter of interest and resume to Select Board, 24 Perry Ave., Buzzards Bay, MA 02532 no later than 12 noon on **Wednesday, March 29, 2023**. Email submissions are encouraged and should be sent to Kathleen Thut at kthut@townofbourne.com. Candidates will be interviewed at a joint meeting of the Board of Health and Select Board on Tuesday, April 4, 2023 at 6:45PM. For further information on the vacancies, duties and responsibilities, please call the Town Administrator's staff at 508.759.0600 ext. 1503 or email kthut@townofbourne.com.

Laughter will mingle with tears.
Preplanning will ensure stress doesn't.
Some things change. Some things don't.
FUNERALS & CREMATIONS
CHAPMAN
CHAPMANFUNERAL.COM

PUBLIC NOTICE
TOWN OF BOURNE
LIQUOR LICENSE HEARING

Notice is hereby given in accordance with Massachusetts General Laws, Chapter 138, Section 12 that an application has been received from **Norman B. White, Jr., Inc. d/b/a The Liquor Barn,** Jenna White, Manager, 150 Main Street, Buzzards Bay, MA 02532 for a change in Officers/Directors and a Change of Stock Transfer Interest.
The Town of Bourne Selectboard, acting as the Local Licensing Authority will conduct a public hearing in person on **Tuesday, April 4, 2023 at 7:05 p.m.** at the Bourne Veteran's Memorial Community Center, 239 Main Street, Buzzards Bay, MA 02532.
The public may attend and comment in person or through remote participation during the public hearing via the zoom link listed on the posted agenda with the Town Clerk at Town Hall and online
at www.townofbourne.com, Select Board page agenda at least 48 hours prior to the noticed time above.
Written public comments may be submitted to the Selectboard, 24 Perry Ave, Buzzards Bay, MA 02532 or msimone@townofbourne.com by Friday March 31, 2023 at noon.

Board of Selectmen,
Peter J. Meier
Jared P. MacDonald
Melissa Ferretti
Judith MacLeod Froman
Mary Jane Mastrangelo

March 17, 2023

LEGAL NOTICE
NOTICE OF PUBLIC SALE

Notice is hereby given by Buckler's Towing, Inc.116 Ridgewood Ave, Hyannis, MA, pursuant to the provisions of Mass G.L c. 255, Sec ion 39A, that they will sell the following vehicles on or after March 18, 2023 beginning at 10:00 a m. by private or public sale to satisfy their garage keepers lien for towing, storage, and notices of sale. Vehicles are being stored at Buckler's Towing, Inc.

1. 2005 Chevrolet Colorado VIN 1GCDT148158233568
2. 2000 Winnebago Camper VIN 1FDWE30S3X-HB66759
3. 2000 Toyota Tundra VIN 5TBBT4410YS061182
4. 1998 Toyota 4Runner VIN JT3HN-87R4W0173590
5. 2005 Chrysler 300 VIN 2C3JA53G15H187439
6. 2007 Volkswagen Jetta VIN 3VWE-G71K37M076973

Signed,
Nathan Buckler

March 3, 10, 17, 2023

Did You Know March is
Endometriosis Awareness Month?
The Enterprise is planning an educational event coming this summer
Stay tuned for more information
Endometriosis.org
endowhat.com

RECEIVED
MAR 01 2023
TOWN OF BOURNE
BOARD OF SELECTMEN

Anita Bonaiuto

From: customerservice@nCourt.com
Sent: Monday, January 9, 2023 3:31 PM
To: Anita Bonaiuto
Subject: Receipt from nCourt

YOUR RECEIPT >>

Please include the payment receipt with your application. Thank you.

Paid To	
Name:	Massachusetts Alcoholic Beverages Control Commission - Retail
Address 1:	95 Fourth Street, Suite 3
City:	Chelsea
State:	Massachusetts
Zip:	02150

Payment On Behalf Of			
First Name:	Jigneshkumar	Last Name:	Patel
Address 1:	365 Barlows Landing Road		
City:	Pocasset	State/Territory: MA	Zip: 02559
Phone:	[redacted]		

Description	ID	Service Fee	Amount
FILING FEES-RETAIL	H&J Convenience Inc. d/b/a Country Farms	$4.70	$200.00

Receipt Date: 1/9/2023 3:30:42 PM EDT
Invoice Number: 0d46b5de-0803-4849-b0a9-ef254101a46d

Total Amount Paid:$204.70

Billing Information		Credit / Debit Card Information
First Name	Brian	[redacted]
Last Name	Garner	
Address 1	133 Falmouth Road, P O Box 560	
City	Mashpee	
State/Territory	MA	
Zip	02649	
Email	anitab@dunningkirrane.com	

IMPORTANT INFORMATION >>

Please include the payment receipt with your application. Thank you.
Please verify the information shown above. Your payment has been submitted to the location listed above.

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM

APPLICATION FOR A NEW LICENSE

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make $200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

ENTITY/ LICENSEE NAME H&J Convenience Inc.

ADDRESS 365 Barlows Landing Road

CITY/TOWN Pocasset **STATE** MA **ZIP CODE** 02559

For the following transactions (Check all that apply):

- ☒ New License
- ☐ Transfer of License
- ☐ Change of Manager
- ☐ Change of Officers/ Directors/LLC Managers
- ☐ Change of Location
- ☐ Alteration of Licensed Premises
- ☐ Change Corporate Name
- ☐ Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)
- ☐ Change of Class (i.e. Annual / Seasonal)
- ☐ Change of License Type (i.e. club / restaurant)
- ☐ Change of Category (i.e. All Alcohol/Wine, Malt)
- ☐ Issuance/Transfer of Stock/New Stockholder
- ☐ Other
- ☐ Change Corporate Structure (i.e. Corp / LLC)
- ☐ Pledge of Collateral (i.e. License/Stock)
- ☐ Management/Operating Agreement
- ☐ Change of Hours
- ☐ Change of DBA

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL:

Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR A NEW LICENSE

Municipality: Bourne (Pocasset)

1. LICENSE CLASSIFICATION INFORMATION

ON/OFF-PREMISES	TYPE	CATEGORY	CLASS
Off-Premises-15	§15 Package Store	All Alcoholic Beverages	Annual

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

Currently operating as a convenience store and applying for all alcoholic beverage license.

Is this license application pursuant to special legislation? ○ Yes ◉ No Chapter _____ Acts of _____

2. BUSINESS ENTITY INFORMATION

The entity that will be issued the license and have operational control of the premises.

Entity Name: H&J Convenience, Inc. FEIN: 82-2634572

DBA: Country Farms Manager of Record: Jigneshkumar Patel

Street Address: 365 Barlows Landing Road, Pocasset, MA 02559

Phone: [redacted] Email: [redacted]

Alternative Phone: [redacted] Website: _____

3. DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Store is operated as a convenience store and is currently 3,000 sq. ft. We plan on expanding the convenience store to the building next door which is approximately 1,500 sq. ft., to sell alcoholic beverages. The 1,500 sq. ft. area will have a 12'x12' office area, additional storage (20'x11"), a total of 2,500 sq. ft sales area, walk in cooler (20'x11') and storage (12'x10')

Total Square Footage: 4,500 Number of Entrances: 2 Seating Capacity: _____

Number of Floors: 1 Number of Exits: 2 Occupancy Number: _____

4. APPLICATION CONTACT

The application contact is the person whom the licensing authorities should contact regarding this application.

Name: Jigneshkjumbar Patel Phone: [redacted]

Title: Owner Email: [redacted]

5. CORPORATE STRUCTURE

Entity Legal Structure: Corporation

Date of Incorporation: 08292017

State of Incorporation: Ohio

Is the Corporation publicly traded? (•) Yes ( ) No

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
  On Premises (E.g.Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
  Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Jigneshkumar Patel	[redacted]		

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Owner - Vice President	50%	(•) Yes ( ) No	(•) Yes ( ) No	(•) Yes ( ) No

Name of Principal	Residential Address	SSN	DOB
Harshadkumar Patel	[redacted]		

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Owner/President	50%	(•) Yes ( ) No	(•) Yes ( ) No	(•) Yes ( ) No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		( ) Yes ( ) No	( ) Yes ( ) No	( ) Yes ( ) No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		( ) Yes ( ) No	( ) Yes ( ) No	( ) Yes ( ) No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		( ) Yes ( ) No	( ) Yes ( ) No	( ) Yes ( ) No

Additional pages attached? ( ) Yes (•) No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. ( ) Yes (•) No

APPLICATION FOR A NEW LICENSE

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes ☐ No ☒

If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6Aor 6B ever been suspended, revoked or cancelled?

Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

7. OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises.

- If the applicant entity owns the premises, a deed is required.
- If leasing or renting the premises, a signed copy of the lease is required.
- If the lease is contingent on the approval of this license, and a signed lease is not available, a copy of the unsigned lease and a letter of intent to lease, signed by the applicant and the landlord, is required.
- If the real estate and business are owned by the same individuals listed in question 6, either individually or through separate business entities, a signed copy of a lease between the two entities is required.

Please indicate by what means the applicant will occupy the premises: Own

Landlord Name: Dada Realty Trust

Landlord Phone: [redacted]

Landlord Email: [redacted]

Landlord Address: 365 Barlows Landing Road, Pocasset, MA 02559

Lease Beginning Date:

Rent per Month:

Lease Ending Date:

Rent per Year:

Will the Landlord receive revenue based on percentage of alcohol sales? ○ Yes ◉ No

8. FINANCIAL DISCLOSURE

A. Purchase Price for Real Estate	
B. Purchase Price for Business Assets	
C. Other * (Please specify below)	$38,-000.00
D. Total Cost	$38,000.00

*Other Cost(s): (i.e. Costs associated with License Transaction including but not limited to: Property price, Business Assets, Renovations costs, Construction costs, Initial Start-up costs, Inventory costs, or specify other costs):"

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Santander	$38,000.00
Total:	$38,000.00

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			○ Yes ○ No
			○ Yes ○ No
			○ Yes ○ No
			○ Yes ○ No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

Walkthrough will cost about $1,000.00, shelving about $2,000.00 and inventory about $35,000.00, which will be self financed.

9. PLEDGE INFORMATION

Please provide signed pledge documentation.

Are you seeking approval for a pledge? ○ Yes ◉ No

Please indicate what you are seeking to pledge (check all that apply) ☐ License ☐ Stock ☐ Inventory

To whom is the pledge being made?

10. MANAGER APPLICATION

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name: Jigneshkumar Patel Date of Birth: [redacted]

Residential Address: 84 Sandwich Road, Apt. 23, Bourne, MA 02532

Email: [redacted] Phone: [redacted]

Please indicate how many hours per week you intend to be on the licensed premises: 80

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?* ◉ Yes ○ No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? ○ Yes ◉ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name
01012007	10012017	Manager	J&J Convenience, Inc.	Dashrathbhai Patel
01012006	01012007	Cashier	J&J Convenience, Inc.	Dashrathbhai Patel

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ○ Yes ◉ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature: [signature] Date: 1/15/23

11. MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement? ○ Yes ◉ No
If yes, please fill out section 11.

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

IMPORTANT NOTE: A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does **not** pertain to a liquor license manager that is employed directly by the entity.*

11A. MANAGEMENT ENTITY

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name	Address	Phone

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		○ Yes ○ No	○ Yes ○ No	○ Yes ○ No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		○ Yes ○ No	○ Yes ○ No	○ Yes ○ No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		○ Yes ○ No	○ Yes ○ No	○ Yes ○ No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director	US Citizen	MA Resident
		○ Yes ○ No	○ Yes ○ No	○ Yes ○ No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime? ○ Yes ○ No
If yes, attach an affidavit providing the details of any and all convictions.

11B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 11A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?

Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

11C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 11A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

11D. PREVIOUSLY HELD MANAGEMENT AGREEMENT

Has any individual or entity identified in question 11A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

11E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Has any of the disclosed licenses listed in questions in section 11B, 11C, 11D ever been suspended, revoked or cancelled?

Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

11F. TERMS OF AGREEMENT

a. Does the agreement provide for termination by the licensee? Yes ☐ No ☒

b. Will the licensee retain control of the business finances? Yes ☐ No ☒

c. Does the management entity handle the payroll for the business? Yes ☐ No ☒

d. Management Term Begin Date _____ e. Management Term End Date _____

f. How will the management company be compensated by the licensee? (check all that apply)

☐ $ per month/year (indicate amount) _____

☐ % of alcohol sales (indicate percentage) _____

☐ % of overall sales (indicate percentage) _____

☐ other (please explain) _____

ABCC Licensee Officer/LLC Manager

Signature: _____

Title: _____

Date: _____

Management Agreement Entity Officer/LLC Manager

Signature: _____

Title: _____

Date: _____

ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

APPLICANT'S STATEMENT

I, JIGNESHKUMAR PATEL the: ☐ sole proprietor; ☐ partner; ☒ corporate principal; ☐ LLC/LLP manager
Authorized Signatory

of H&J CONVENIENCE INC
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

(1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;

(2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;

(3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;

(4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;

(5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;

(6) I understand that all statements and representations made become conditions of the license;

(7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;

(8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and

(9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

(10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: [signature] Date: 1/15/2023

Title: Owner

ADDENDUM A

6. PROPOSED OFFICERS, STOCK OR OWNERSHIP INTEREST (Continued...)

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name

Percentage of Ownership in Entity being Licensed
(Write "NA" if this is the entity being licensed)

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director/ LLC Manager ○ Yes ○ No | US Citizen ○ Yes ○ No | MA Resident ○ Yes ○ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director/ LLC Manager ○ Yes ○ No | US Citizen ○ Yes ○ No | MA Resident ○ Yes ○ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director/ LLC Manager ○ Yes ○ No | US Citizen ○ Yes ○ No | MA Resident ○ Yes ○ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director/ LLC Manager ○ Yes ○ No | US Citizen ○ Yes ○ No | MA Resident ○ Yes ○ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director/ LLC Manager ○ Yes ○ No | US Citizen ○ Yes ○ No | MA Resident ○ Yes ○ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director/ LLC Manager ○ Yes ○ No | US Citizen ○ Yes ○ No | MA Resident ○ Yes ○ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director/ LLC Manager ○ Yes ○ No | US Citizen ○ Yes ○ No | MA Resident ○ Yes ○ No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime? ○ Yes ○ No
If yes, attach an affidavit providing the details of any and all convictions.

ENTITY VOTE

The Board of Directors or LLC Managers of H+J Convenience Inc D/B/A Country Farms
Entity Name

duly voted to apply to the Licensing Authority of Bourne and the
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 1/10/2023
Date of Meeting

For the following transactions (Check all that apply):

- [x] New License
- [ ] Transfer of License
- [ ] Change of Manager
- [ ] Change of Officers/ Directors/LLC Managers
- [ ] Change of Location
- [ ] Alteration of Licensed Premises
- [ ] Change Corporate Name
- [ ] Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)
- [ ] Change of Class (i.e. Annual / Seasonal)
- [ ] Change of License Type (i.e. club / restaurant)
- [ ] Change of Category (i.e. All Alcohol/Wine, Malt)
- [ ] Issuance/Transfer of Stock/New Stockholder
- [ ] Other
- [ ] Change Corporate Structure (i.e. Corp / LLC)
- [ ] Pledge of Collateral (i.e. License/Stock)
- [ ] Management/Operating Agreement
- [ ] Change of Hours
- [ ] Change of DBA

"VOTED: To authorize Jignesh Kumar Patel
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint Jignesh Kumar Patel
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

Corporate Officer /LLC Manager Signature

Harshad Kumar Patel
(Print Name)

For Corporations ONLY
A true copy attest,

Corporation Clerk's Signature

Jignesh Kumar Patel
(Print Name)

The Commonwealth of Massachusetts
William Francis Galvin

Minimum Fee: $250.00

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Articles of Organization
(General Laws, Chapter 156D, Section 2.02; 950 CMR 113.16)

Identification Number: 001288661

ARTICLE I

The exact name of the corporation is:

H & J CONVENIENCE INC

ARTICLE II

Unless the articles of organization otherwise provide, all corporations formed pursuant to G.L. C156D have the purpose of engaging in any lawful business. Please specify if you want a more limited purpose:

TO OPERATE CONVENIENCE STORES AND TO ENGAGE IN ANY OTHER LAWFUL ACTIVITY AS MAY FROM TIME TO TIME BY DETERMINED BY THE CORPORATION BOARD OF DIRECTO RS .

ARTICLE III

State the total number of shares and par value, if any, of each class of stock that the corporation is authorized to issue. All corporations must authorize stock. If only one class or series is authorized, it is not necessary to specify any particular designation.

Class of Stock	Par Value Per Share Enter **0** if no Par	Total Authorized by Articles of Organization or Amendments		Total Issued and Outstanding
		Num of Shares	*Total Par Value*	*Num of Shares*
CNP	$0.00000	10,000	$0.00	10,000

G.L. C156D eliminates the concept of par value, however a corporation may specify par value in Article III. See G.L. C156D Section 6.21 and the comments thereto.

ARTICLE IV

If more than one class of stock is authorized, state a distinguishing designation for each class. Prior to the issuance of any shares of a class, if shares of another class are outstanding, the Business Entity must provide a description of the preferences, voting powers, qualifications, and special or relative rights or privileges of that class and of each other class of which shares are outstanding and of each series then established within any class.

ONE CLASS OF STOCK ONLY ....COMMON , NO PAR VALUE

ARTICLE V

The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are:

THERE ARE NUMEROUS RESTRICTIONS PLACED ON THE TRANSFER OF CORPORATE STOCK

ALL OF WHICH CAN BE FOUND IN THE CORPORATE BYLAWS A COPY OF WHICH MAY BE O BTAINED BY REQUEST MADE IN WRITING TO THE CORPORATE CLERK

ARTICLE VI

Other lawful provisions, and if there are no provisions, this article may be left blank.

NONE

Note: The preceding six (6) articles are considered to be permanent and may be changed only by filing appropriate articles of amendment.

ARTICLE VII

The effective date of organization and time the articles were received for filing if the articles are not rejected within the time prescribed by law. If a *later* effective date is desired, specify such date, which may not be later than the *90th day* after the articles are received for filing.

Later Effective Date: Time:

ARTICLE VIII

The information contained in Article VIII is not a permanent part of the Articles of Organization.

a,b. The street address of the initial registered office of the corporation in the commonwealth and the name of the initial registered agent at the registered office:

Name: HARSHADKUMAR PATEL
No. and Street: 28 DENNISON COURT
City or Town: STOUGHTON State: MA Zip: 02072 Country: USA

c. The names and street addresses of the individuals who will serve as the initial directors, president, treasurer and secretary of the corporation (an address need not be specified if the business address of the officer or director is the same as the principal office location):

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	HARSHADKUMAR K PATEL	28 DENNISON COURT STOUGHTON, MA 02072 USA
TREASURER	JIGNESHKUMAR A PATEL	84 SANDWICH ROAD UNIT 23 BOURNE, MA 02532 USA
SECRETARY	HARSHADKUMAR K PATEL	28 DENNISON COURT STOUGHTON, MA 02072 USA
VICE PRESIDENT	JIGNESHKUMAR A PATEL	84 SANDWICH ROAD UNIT 23 BOURNE, MA 02532 USA
DIRECTOR	HARSHADKUMAR K PATEL	28 DENNISON COURT STOUGHTON, MA 02072 USA
DIRECTOR	JIGNESHKUMAR A PATEL	84 SANDWICH ROAD UNIT 23 BOURNE, MA 02532 USA

d. The fiscal year end (i.e., tax year) of the corporation:
December

e. A brief description of the type of business in which the corporation intends to engage:

CONVENIENCE STORE

f. The street address *(post office boxes are not acceptable)* of the principal office of the corporation:

No. and Street: 365 BARLOWS LANDING ROAD
City or Town: POCASSET State: MA Zip: 02559 Country: USA

g. Street address where the records of the corporation required to be kept in the Commonwealth are located *(post office boxes are not acceptable)*:

No. and Street: 365 BARLOWS LANDING ROAD
City or Town: POCASSET State: MA Zip: 02559 Country: USA

which is

X its principal office
__ an office of its transfer agent
__ an office of its secretary/assistant secretary
__ its registered office

Signed this 29 Day of August, 2017 at 3:43:53 PM by the incorporator(s). *(If an existing corporation is acting as incorporator, type in the exact name of the business entity, the state or other jurisdiction where it was incorporated, the name of the person signing on behalf of said business entity and the title he/she holds or other authority by which such action is taken.)*

HARSHADKUMAR PATEL

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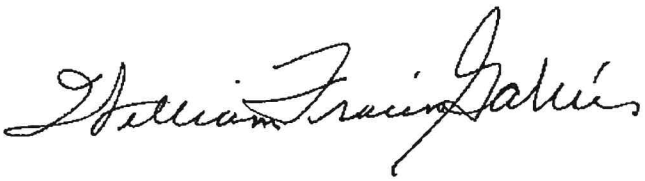
All Rights Reserved

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

August 29, 2017 03:41 PM



WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

Department of the Treasury
Internal Revenue Service
Cincinnati OH 45999-0038

Notice	CP261
Notice date	November 13, 2017
Employer ID number	82-2634572
To contact us	Phone 1-800-829-0115

090864.803521.387444.17281 1 AB 0.403 530

H & J CONVENIENCE INC
COUNTRY FARMS
365 BARLOWS LANDING RD
POCASSET MA 02559-1970

090864

We've accepted your S Corporation election

You will be treated as an S Corporation starting August 29, 2017

We've accepted your S Corporation election. As a result, your tax year will end in December, and you will be treated as an S Corporation starting August 29, 2017.

What you need to do

You don't need to take any action.

Review this notice to understand some of your obligations and responsibilities as an S Corporation.

Continued on back...

H & J CONVENIENCE INC
COUNTRY FARMS
365 BARLOWS LANDING RD
POCASSET MA 02559-1970

Notice	CP261
Notice date	November 13, 2017
Employer ID number	82-2634572

Contact information

If your address has changed, please call 1-800-829-0115 or visit www.irs.gov.

☐ Please check here if you've included any correspondence. Write your Employer ID number (82-2634572) on any correspondence.

Primary Phone	Best time to call	Secondary Phone	Best time to call
	☐ a.m. ☐ p.m.		☐ a.m. ☐ p.m.

INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0038

822634572 PR 00 2 000000

Additional information

090864

- Visit www.irs.gov/cp261
- For more information, see Form(s) 1120S, 2553, and Schedule K-1, and their instructions.
- For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).
- Keep this notice for your records.

If you need assistance, please don't hesitate to contact us.

IRS.gov

EIN Assistant

Your Progress: 1. Identity 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Summary of your information

Please review the information you are about to submit. If any of the information below is incorrect, you will need to start a new application.

Click the "Submit" button at the bottom of the page to receive your EIN.

Help Topics

- What is Form 1128?
- What is Form 8716?

Organization Type: S Corporation

S Corporation Information

Legal name:	H & J CONVENIENCE INC
Trade name/Doing business as:	COUNTRY FARMS
County:	BARNSTABLE
State/Territory:	MA
Date Corporation started or acquired:	AUGUST 2017
Closing month of accounting year:	DECEMBER (The closing month of the accounting year is defaulted to December due to your organization type. To change your closing month of accounting year, complete Form 1128 / Form 8716.)
State/Territory where articles of organization are (or will be) filed:	MA

Addresses

Physical Location:	365 BARLOWS LANDING RD POCASSET MA 02559
Phone Number:	508-563-6557

Responsible Party

Name:	HARSHADKUMAR K PATEL
SSN/ITIN:	XXX-XX-6466

Employee Information

Date wages or annuities will be paid:	SEPTEMBER 2017
Number of agricultural employees:	0
Number of other employees:	4
Tax Liability of $1000 or less during calendar year:	NO

Principal Business Activity

What your business/organization does:	RETAIL
Principal products/services:	CONVENIENCE

Additional S Corporation Information

Owns a 55,000 pounds or greater highway motor vehicle:	NO
Involves gambling/wagering:	NO
Involves alcohol, tobacco or firearms:	YES
Files Form 720 (Quarterly Federal Excise Tax Return):	NO
Has employees who receive Forms W-2:	YES
Reason for Applying:	STARTED A NEW BUSINESS

We strongly recommend you print this summary page for your records as this will be your only copy of the application. You will not be able to return to this page after you click the "Submit" button.

Click "Submit" to send your request and receive your EIN. Submit

Once you submit, please wait while your application is being processed. It can take up to two minutes for your application to be processed.

IRS.gov

EIN Assistant

Your Progress: 1. Identity 2. Authenticate 3. Addresses 4. Details 5. EIN Confirmation

Congratulations! Your EIN has been successfully assigned.

EIN Assigned: 82-2634572

Legal Name: H & J CONVENIENCE INC

IMPORTANT:

Save and/or print this page and the confirmation letter below for your permanent records.

The confirmation letter below is your official IRS notice and contains important information regarding your EIN.

CLICK HERE for Your EIN Confirmation Letter Help with saving and printing your letter

Once you have saved or printed your letter, click "Continue" to get additional information about using your new EIN. Continue >>

Help Topics

What if I do not have access to a printer at this time?

Can I access this letter at a later date?

IRS DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
CINCINNATI OH 45999-0023

Date of this notice: 08-29-2017

Employer Identification Number:
82-2634572

Form: SS-4

Number of this notice: CP 575 A

H & J CONVENIENCE INC
COUNTRY FARMS
365 BARLOWS LANDING RD
POCASSET, MA 02559

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 82-2634572. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941	10/31/2017
Form 940	01/31/2018
Form 1120	04/15/2018

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

IMPORTANT INFORMATION FOR S CORPORATION ELECTION:

If you intend to elect to file your return as a small business corporation, an election to file a Form 1120-S must be made within certain timeframes and the corporation must meet certain tests. All of this information is included in the instructions for Form 2553, *Election by a Small Business Corporation*.

If you are required to deposit for employment taxes (Forms 941, 943, 940, 944, 945, CT-1, or 1042), excise taxes (Form 720), or income taxes (Form 1120), you will receive a Welcome Package shortly, which includes instructions for making your deposits electronically through the Electronic Federal Tax Payment System (EFTPS). A Personal Identification Number (PIN) for EFTPS will also be sent to you under separate cover. Please activate the PIN once you receive it, even if you have requested the services of a tax professional or representative. For more information about EFTPS, refer to Publication 966, *Electronic Choices to Pay All Your Federal Taxes*. If you need to make a deposit immediately, you will need to make arrangements with your Financial Institution to complete a wire transfer.

The IRS is committed to helping all taxpayers comply with their tax filing obligations. If you need help completing your returns or meeting your tax obligations, Authorized e-file Providers, such as Reporting Agents (payroll service providers) are available to assist you. Visit the IRS Web site at www.irs.gov for a list of companies that offer IRS e-file for business products and services. The list provides addresses, telephone numbers, and links to their Web sites.

To obtain tax forms and publications, including those referenced in this notice, visit our Web site at www.irs.gov. If you do not have access to the Internet, call 1-800-829-3676 (TTY/TDD 1-800-829-4059) or visit your local IRS office.

IMPORTANT REMINDERS:

* Keep a copy of this notice in your permanent records. **This notice is issued only one time and the IRS will not be able to generate a duplicate copy for you.** You may give a copy of this document to anyone asking for proof of your EIN.

* Use this EIN and your name exactly as they appear at the top of this notice on all your federal tax forms.

* Refer to this EIN on your tax-related correspondence and documents.

If you have questions about your EIN, you can call us at the phone number or write to us at the address shown at the top of this notice. If you write, please tear off the stub at the bottom of this notice and send it along with your letter. If you do not need to write us, do not complete and return the stub.

Your name control associated with this EIN is H&JC. You will need to provide this information, along with your EIN, if you file your returns electronically.

Thank you for your cooperation.

Bk 30942 Pg152 #61955
12-05-2017 @ 11:53a

Quitclaim Deed

Tirth LLC, a Limited Liability Company with a usual place of business at 151 Thompson Road, Webster, Worcester County, MA, in consideration of Seven Hundred Twenty-Five Thousand and 00/100 ($725,000.00) Dollars, paid **GRANT TO Harshadkumar K. Patel, Trustee of DADA Realty Trust u/d/t dated May 12, 2017, of**

With ***QUITCLAIM COVENANTS***

Property Address: **365 Barlows Landing Road, Bourne, MA 02559**

A certain parcel of land together with the buildings and improvements thereon in that part of Bourne, Barnstable County, Massachusetts called Pocasset and on the Southerly side of Barlow's Landing Road, so-called, and shown on a plan entitled "A Plan of Land to be conveyed to Anna O. Sullivan to V.S.H. Realty, Inc." dated August 3, 1976 and prepared by Newell B. Snow, R.L.S. recorded in Barnstable County Registry of Deeds Plan Book 310, Page 45, being bounded and described as follows:

EASTERLY by Barlow's Landing Road 96.71 feet;

SOUTHERLY by land of Raymond Wheeler as shown on said plan 208.49 feet;

WESTERLY by land of Evelyn Patricia Shastany as shown on said plan 91.32 feet; and

NORTHERLY by land of Paul D. and Eleanor Conley and Thomas M. and Alice N. George as shown on said plan 212.02 feet.

Subject to an easement to New Bedford Gas & Electric and New England Telephone & Telegraph recorded in Book 2452, Page 323.

The grantors herein release any and all rights of homestead they may have acquired in and to the subject property by statute or otherwise and further states under the pains and penalties of perjury, no other person has the right to claim homestead benefits in said property.

Being the same premises conveyed to these Grantors by deed dated June 7, 2012 and recorded with the Barnstable County Registry of Deeds at Book 26421, Page 62.

This conveyance does not include all or substantially all of the assets of Tirth LLC.

MASSACHUSETTS STATE EXCISE TAX
BARNSTABLE COUNTY REGISTRY OF DEEDS
Date: 12-05-2017 @ 11:53am
Ctl#: 590 Doc#: 61955
Fee: $2,479.50 Cons: $725,000.00

BARNSTABLE COUNTY EXCISE TAX
BARNSTABLE COUNTY REGISTRY OF DEEDS
Date: 12-05-2017 @ 11:53am
Ctl#: 590 Doc#: 61955
Fee: $2,218.50 Cons: $725,000.00

Executed as a sealed instrument this 20th day of November, 2017

TIRTH LLC

Prashant Patel, Manager

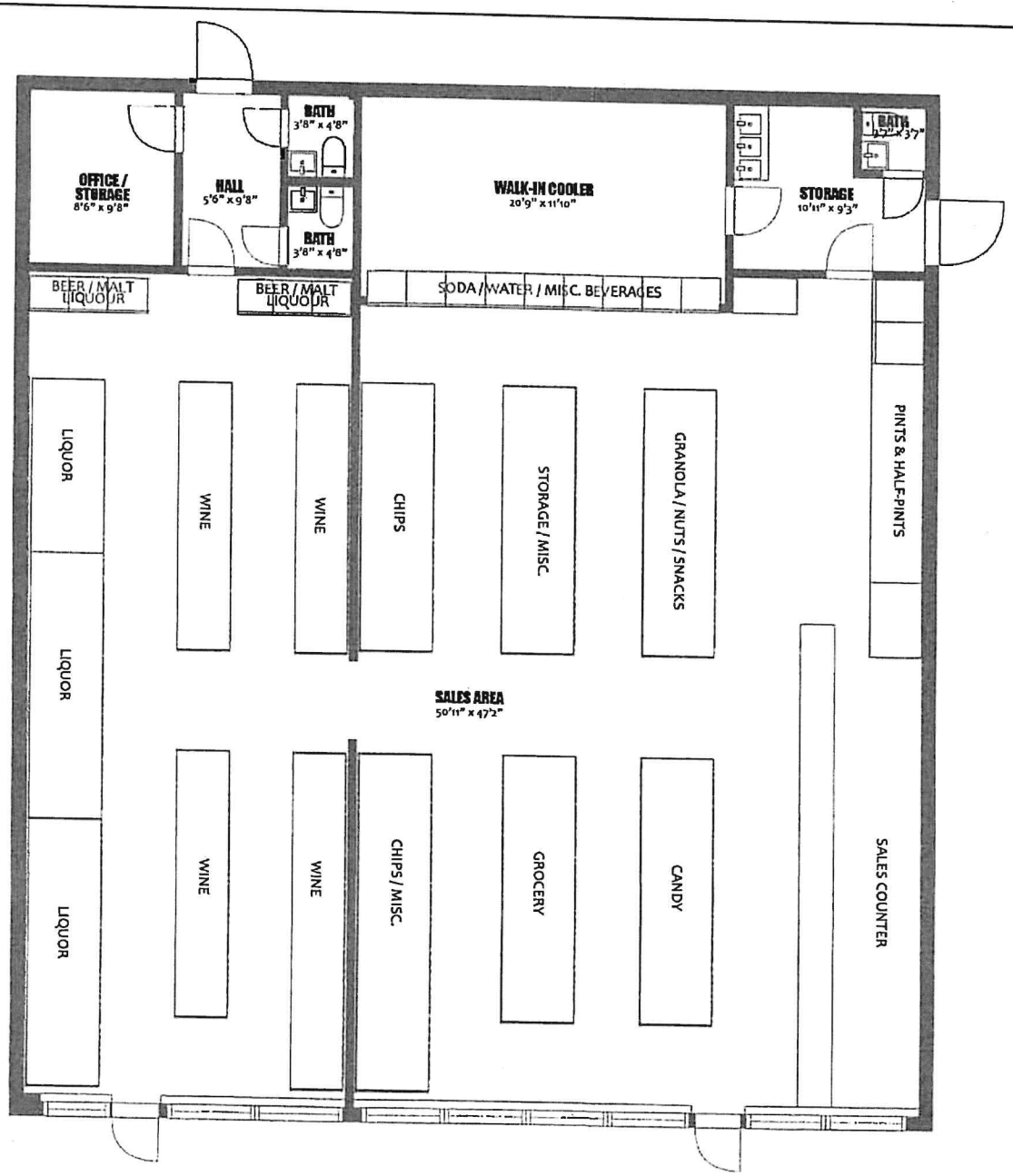
Commonwealth of Massachusetts
County: Worcester

On this 20th day of November, 2017 before me, the undersigned notary public, personally appeared **Prashant Patel, Manager**, the above-named and proved to me through satisfactory evidence of identification, which was MA DL to be the person whose name is signed on this document, and acknowledged to me that he signed it voluntarily for its stated purpose and that the foregoing instrument is his free act and deed and the free act and deed of Tirth LLC.

Notary Public:
My Commission Expires: 9/30/22

KIMBERLY A. RZEZNIKIEWICZ
Notary Public
Commonwealth of Massachusetts
My Commission Expires September 30, 2022

JOHN F. MEADE, REGISTER
BARNSTABLE COUNTY REGISTRY OF DEEDS
RECEIVED & RECORDED ELECTRONICALLY



PROPOSED GROUND FLOOR PLAN
TOTAL SQUARE FOOTAGE: 8,300 +/-

COUNTRY FARMS, H&J CONVENIENCE, INC.
385 BARLOWS LANDING ROAD, POCASSET, MA 02559

NUMBER

7

FEE

$50.00

THE COMMONWEALTH OF MASSACHUSETTS

TOWN OF BOURNE

This is to Certify that H & J Convenience Store, Inc.
d/b/a Country Farms
Jigneshkumara A. Patel
365 Barlows Landing Road, Pocasset MA 02559

IS HEREBY GRANTED A

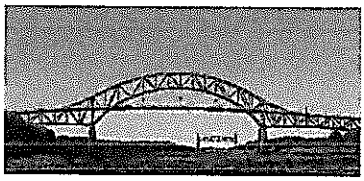
FOR THE SALE OF FOOD AND NON-ALCOHOLIC DRINK UNDER THE TOWN OF BOURNE BYLAWS ARTICLE 3.5

This license is granted in conformity with the Statutes and ordinances relating thereto, and expires **December 31, 2023** unless sooner suspended or revoked

Marlene V. McCollem
Town Administrator

Dated: 12.2.22

TOWN OF BOURNE
Board of Assessors
24 Perry Avenue
Buzzards Bay, MA 02532
(508) 759-0600 Ext. 1510 ♦ Fax (508) 759-8026



Michael Leitzel, Chairperson
Ellen Doyle Sullivan, Clerk
Donna Barakauskas, Member

Rui Pereira, MAA
Director of Assessing

March 1, 2023

Jessica C. Sommer, Esquire
Dunning, Kirrane, McNichols & Garner, LLP
133 Falmouth Road
PO Box 560
Mashpee, MA 02649

Reference: Abutters List for Map 43.1 Parcel 135
Subject Property: 365 Barlow's Landing Road

Pursuant to the provisions of Massachusetts General Laws Chapter 138, Section 15A, as amended, this is to certify that the enclosed list of names and addresses constitutes all of the abutters of the premise, including schools, churches and hospitals within 500 feet of the subject property on the most recent tax list of the Town of Bourne. The purpose of the abutters list is for an application of a Liquor License from the Board of Selectmen.

Abutting properties are: Map 43.1 Parcels 51, 134, 136 & 247.

Your payment of $10.00 has been received by the Assessor's Office.

Please be advised that this abutters list is only good for 30 days from the date on this letter. Expired abutters list can be recertified for an additional filing fee.

See enclosed Data Base Inquiry Forms for abutters mailing addresses.

Board of Assessors

Ellen Doyle Sullivan
Donna Barakauskas
Michael Leitzel

List Enclosed

Extract: ABUTTERS LIST
Database: LIVE
Filter: Key IN 9059,9137,9139,9239
Sort:

Report #24: Owner Listing Report

Fiscal Year 2024

Bourne MA

Key	Parcel ID	Owner	Location	LCt/Cl	Bk-Pg(Cert) /Dt	Mailing Street	Mailing City	ST	Zip Cd/County
9059	43.1-51-0	ROMAN CATHOLIC BISHOP OF FALL RIVER - ST JOHNS	841 SHORE RD	N 9600	00434/0496	[redacted]			
9137	43.1-134-0	BAXLEY GROVER G	369 BARLOWS LANDING RD	N 3250	27952/311 1/24/2014				
9139	43.1-136-0	KLEIN LYNNE A ETVIR GROVER FRED KLEIN	361 BARLOWS LANDING RD	Y 1040	201237 8/22/2013				
9239	43.1-247-0	BOURNE HOUSING AUTHORITY	871 SHORE RD	N 9700	3935/37				

Total Records 4

Town of Bourne, MA

03/31/2023

TA-7

Select Board/Administrator Routing Slip

Status: Active

Date Created: Mar 3, 2023

Applicant

Jigneshkumar Patel

[redacted]

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Department of Natural Resources	Complete	Mar 3, 2023 at 3:17 pm	Mar 3, 2023 at 3:23 pm	Christopher Southwood	03/13/2023
✓	Town Collector	Complete	Mar 3, 2023 at 3:17 pm	Mar 3, 2023 at 3:26 pm	Town Collector	03/13/2023
✓	Recreation Department	Complete	Mar 3, 2023 at 3:17 pm	Mar 3, 2023 at 4:11 pm	Krissanne Caron	03/13/2023
✓	Building Inspector	Complete	Mar 3, 2023 at 3:17 pm	Mar 3, 2023 at 4:18 pm	Ann Gutterson	03/13/2023
✓	Fire Department	Complete	Mar 3, 2023 at 3:17 pm	Mar 3, 2023 at 4:25 pm	David Pelonzi	03/13/2023
✓	Town Clerk	Complete	Mar 3, 2023 at 3:17 pm	Mar 6, 2023 at 8:07 am	Mary Fernandes	03/13/2023
✓	Department of Public Works	Complete	Mar 3, 2023 at 3:17 pm	Mar 6, 2023 at 10:57 am	Matthew Quinn	03/13/2023
✓	Sewer Commissioners	Complete	Mar 3, 2023 at 3:17 pm	Mar 6, 2023 at 3:55 pm	Maria Simone	03/13/2023
✓	Conservation Commission	Complete	Mar 3, 2023 at 3:17 pm	Mar 7, 2023 at 9:00 am	Stephanie Fitch	03/13/2023
✓	Health Department	Complete	Mar 3, 2023 at 3:17 pm	Mar 8, 2023 at 9:17 am	Kaitlyn Shea	03/13/2023
✓	Engineering	Complete	Mar 3, 2023 at 3:17 pm	Mar 8, 2023 at 4:30 pm	Tim Lydon	03/13/2023
✓	Police Department	Complete	Mar 3, 2023 at 3:17 pm	Mar 16, 2023 at 3:30 pm	John Stowe	03/31/2023
✓	Assessors	Complete	Mar 3, 2023 at 3:17 pm	Mar 21, 2023 at 8:44 am	Rui Pereira	03/31/2023
✓	Planning Department	Complete	Mar 3, 2023 at 3:17 pm	Mar 28, 2023 at 3:53 pm	Jennifer Copeland	03/31/2023
✓	Town Administrator	Active	Mar 28, 2023 at 3:53 pm	-	Kathleen Thut	-

Town of Bourne, MA

Mar 31, 2023

TA-7

Health Department

Select Board/Administrator Routing Slip

Status: Complete

Assignee: Kaitlyn Shea

Became Active: Mar 3, 2023

Completed: Mar 8, 2023

Applicant

Jigneshkumar Patel

[redacted]

Primary Location

365 BARLOWS LANDING RD
Bourne, MA 02559

Owner:

DADA REALTY TRUST
BOURNE, MA 02559

Comments

Kaitlyn Shea, Mar 8, 2023

Will need to update health department on new retail square footage for the Food Permit they currently hold.

Town of Bourne, MA

Mar 31, 2023

TA-7

Planning Department

Select Board/Administrator Routing Slip

Status: Complete

Assignee: Jennifer Copeland

Became Active: Mar 3, 2023

Completed: Mar 28, 2023

Applicant

Jigneshkumar Patel
[redacted]

Primary Location

365 BARLOWS LANDING RD
Bourne, MA 02559

Owner:

DADA REALTY TRUST
BOURNE, MA 02559

Comments

Jennifer Copeland, Mar 28, 2023

Site Plan Review-Special Permit is needed per Zoning Bylaw section 1233.

From: Marlene McCollem
To: Maria Simone
Cc: Elizabeth Hartsgrove; Kathleen Thut
Subject: FW: Pending Liquor License Application H&J Convenience Inc, DBA Country Farms
Date: Wednesday, March 22, 2023 10:43:06 AM

Hi Maria:
Can you please include this in the agenda packet for the public hearing on 4/4?

Thank you,
Marlene

From: David R Wiggin [redacted]
Sent: Tuesday, March 21, 2023 3:21 PM
To: Marlene McCollem <mmccollem@townofbourne.com>
Cc: Peter Meier <PMeier@townofbourne.com>; jmacleodfroman@townofbourne.com
Subject: Pending Liquor License Application H&J Convenience Inc, DBA Country Farms

Dear Town Administrator McCollem:

A few minutes ago, I sent an email through the town's website to the Select Board but I believe that it was sent inadvertently without full review of its format. Please disregard that email.

I would appreciate you copying in the Select Board (as I did not have their addresses) to this email. Thank you.

*

* *

FYI, I am writing in opposition to the recent and/or pending application by H&J Convenience, DBA Country Farms (Country Farms) at 365 Barlows Landing Road, Pocasset, MA, and offer the following reasons for opposing the application:

- Congestion and marginal parking available at Country Farms. This will undoubtedly cause spill-over parking into the adjacent parking lot at the Corner Café.
- This will create additional traffic congestion in the area and will exacerbate the traffic problems that already exist at the four corners (Shore & Barlows Landing).

- There are numerous liquor stores already in the area:
    - Seaside Wine & Spirits located at Pocasset Merchants Marketplace, Barlows Landing Road some 1.6 miles from the proposed site at Country Farms.
    - Portside Liquors located at the corner of MacArthur Blvd. and Portside Drive, some 2.1 miles from the proposed site at Country Farms.
    - Spirits' N More located at the plaza at Clay Pond Road, some 3.5 miles from the proposed site at Country Farms.
    - Recently permitted Cataumet Fish, located Route 28A, some 2.6 miles from the proposed site at Country Farms.

Do we really need another liquor store in such close proximity to the aforementioned existing stores? I think not.

I would appreciate this being read this into the record and meeting minutes.

Thank you.

Sincerely,

David Wiggin
Cataumet

This email has been scanned for spam and viruses by Proofpoint Essentials. Click here to report this email as spam.

Obituaries

John J. Emmert

The Reverend Deacon John Joseph Emmert Sr. of Sagamore Beach died unexpectedly on March 2. He was 74.

He was born in Dorchester to Leo and Bridget Emmert. After his father died when he was 14, Mr. Emmert augmented his mother's housekeeping salary by working at a fruit stand while attending Catholic Memorial High School.

He studied business and engineering at Boston University and Northeastern University but found his true calling as a doorman at some of Boston's finest hotels.

From age 20 to 74, Mr. Emmert took few trips himself because the world passed through his doors. Saudi royalty, presidents, Hollywood actors, rock bands, sports stars and the visiting family were all greeted with the same smile and caring nature.

During his tenure at the Four Seasons, his peers nominated him in 1996 for the Silver Plume Award for Guest Ambassador of the Year, which he won.

His second calling was as deacon in the Diocese of Fall River. Ordained in 1993, he served Corpus Christi Parish in East Sandwich, officiating at baptisms and weddings, wakes and funerals, and delivering insightful homilies during Mass. He believed officiating at both of his children's weddings and all his grandchildren's baptisms were the most important achievements of his life.

Mr. Emmert leaves his wife, Susan (Thibeault) Emmert; daughter Cari Tosh and her husband, Andrew, of Austin, Texas; son John Emmert Jr. and his wife, Yenisei, of Medford; four grandchildren; brother Raymond Emmert of West Roxbury; and several nieces, nephews and extended family.

Services were held on March 14.

Nino Cedrone

Nino Cedrone of Bourne died at home on March 9. He was 86.

He was born in San Donato, Italy, to Nunziato and Francesca (Tocci) Cedrone. He lived in Newton and Wareham for many years before moving to Bourne in 2016.

Mr. Cedrone worked in the maintenance department at Newton-Wellesley Hospital for 25 years before retiring. He was an avid gardener and a winemaker.

He leaves a son, Donato Cedrone of Bourne; a daughter, Cesidia Brousseau of Bourne; three grandchildren; and two great-grandchildren.

He was predeceased by his wife, Carolina (DeRubeis) Cedrone; and siblings Gaetano Cedrone, Nunziata Cedrone, Cesidia Cellucci and Donato Cedrone.

Services were held on March 16.

David M. Sergi

David Matthew Sergi of Falmouth died unexpectedly on February 28. He was 56.

Born in Brockton to Joseph and Elizabeth Sergi, he attended Brockton High School and later graduated from Bridgewater State University.

Mr. Sergi worked for many years as a property manager and contractor for Paige Property Management.

In addition to his parents he leaves his partner of 34 years, Joyce Ericson; sisters Sarah Beth Sergi of Brockton and Lisa Ann Sergi of Milton; brothers Christopher J. Sergi of Sagamore Beach and Michael A. Sergi of Milton; and five nieces.

Services are private.

Lorraine A. Mahoney

Lorraine Ann (Ugaglia) Mahoney of Falmouth, a former teacher at Upper Cape Cod Regional Technical School, died on March 15. She was 88.

Born in Torrington, Connecticut, she graduated from Torrington High School and completed her nursing studies at St. Louis University.

She married Patrick James Mahoney in 1961 and lived in Latham, New York, before moving to Simsbury, Connecticut, to raise their family. She was active at St. Mary's Church in Simsbury and later worked at the Head Start program at Sacred Heart Church in Hartford, Connecticut.

In 1989 the Mahoneys moved to Falmouth, and Ms. Mahoney taught nursing at Upper Cape Cod Regional Technical School. She also was active at St. Patrick's and St. Anthony's Catholic churches.

She volunteered for years at Falmouth Hospital's emergency room, as well as parish thrift stores. She served as a lector with the St. Joseph Guardian of the Holy Family Parish, and a Benedictine oblate of Weston Priory in Vermont.

Ms. Mahoney leaves her husband of 62 years, Deacon Patrick Mahoney; children Martha Mahoney and her husband, Gregory Nastu, Patricia Moran, Tim Mahoney and wife, Mary Ellen, Matthew Mahoney and wife, Tatiana, and Peter Mahoney; 12 grandchildren; and a niece.

Visiting hours will take place on Thursday, March 23, from 4 to 7 PM at Chapman Funerals & Cremations in Falmouth.

A funeral Mass will be celebrated on Friday, March 24, at 11 AM at St. Anthony's Catholic Church in East Falmouth.

Burial will follow at St. Joseph's Cemetery in Falmouth.

Other Obituaries

The following residents, former residents or family of residents of Falmouth, Mashpee and Sandwich recently died. Visit capenews.net to read the complete obituary news stories.

Robert C. Anderson, 73, of Mashpee died on March 10.

Helen F. Beford, 93, of Falmouth died on March 15.

Dante A. Brossi, 96, of Popponesset died on March 12.

Kathleen M. Craig, 69, of Mashpee died on March 5.

D.S. Dharmapalan, 87, of Mashpee died on March 13.

Constance Kantianis, 97, of Mashpee died on March 10.

Claire Kondochriste, 85, of Popponesset died on March 9.

Eliot S. Lawrence, 89, of Mashpee died on March 8.

Richard Lefavor, 62, of Sandwich died on March 9.

Kathleen M. Meagher, 72, of Falmouth died on March 9.

Richard B. Prior, 77, of Falmouth died on March 10.

Eugene L. Rush, 90, of Falmouth died on March 11.

Arthur E. Ryman, 93, of Falmouth died on March 14.

Madeline Salvaggio, 96, of Mashpee died on March 9.

Sumner E. Sklar, 97, of Falmouth died on March 9.

Brett E. Wadsworth, 51, of Teaticket died on March 15.

County Commissioners Reaffirm Opposition To Joint Base Gun Range

The Barnstable County Board of Regional Commissioners reaffirmed its opposition to the proposed machine gun range on Joint Base Cape Cod at its meeting Wednesday.

In September 2021, the commissioners sent a letter to state regulators expressing their opposition.

The commissioners oppose the proposed $11.5 million machine gun range because of its potential to contaminate the region's single-source aquifer. Military training activities—involving weapons such as machine guns, 12-gauge shotguns, grenade launchers and pistols—are expected to take place on the site. The site is already suffering from past military activities that caused significant cost to taxpayers in cleanup measures.

The proposal has drawn sharp criticism from environmental organizations and residents who feel their health may be put at risk with additional pollution or contamination concerns resulting from the planned exercises.

Commissioners Catchup

In other news, the commissioners authorized the award and execution of an American Rescue Plan Act (ARPA) grant in the amount of $619,463 to the Town of Dennis to fund water quality projects that will focus on the town's impaired water bodies and meet the requirements of the 208 Plan and MS4 permit.

The projects will include constructing natural solutions to improve infiltration, increase flood control capacity and improve resiliency. The ARPA funds will provide the matching funds needed for grants intended for water quality improvement projects.

Paul Ruszala, the county's asset and infrastructure manager, briefed the board on the status of the identification and cleanup of per- and polyfluoroalkyl substances (PFAS) at the former fire training site, highlighting details such as routine PFAS sampling, groundwater pump and treat system performance, new PFAS exploration work, coordination with the Massachusetts Department of Environmental Protection and budget planning.

Vaira Harik, assistant county administrator, and Kate Lena, program manager at the Department of Human Services, provided an update on the National Opioid Settlement Funds, including an update on the county's funds and its process, timeline and priorities for spending, as well as the advisory role the county is undertaking.

The opioid settlements, led by Governor Maura T. Healey when she was attorney general, resulted in more than $26 billion in national payouts and more than $500 million to Massachusetts. At this point, the agreement includes Cardinal, McKesson, AmerisourceBergen and Johnson & Johnson. Walmart, Teva Pharmaceuticals, Allergen, CVS and Walgreens were also recently added.

These five additional settlements will send an estimated $420 million to the commonwealth. To join this second settlement, interested municipalities must submit participation forms to the state by April 18.

Leslie Dominguez-Santos and Jeanne Morrison of the Barnstable County Human Rights Advisory Commission updated the board on the commission's work, highlighting events such as the Human Rights Academy and ongoing efforts to educate the community.

The board specifically discussed the need for further education regarding aboriginal rights of groups such as the Mashpee Wampanoag Tribe.

Sonja Sheasley, the county communications manager, discussed the upcoming celebration of National County Government Month during April 2023. Ms. Sheasley plans to launch a campaign bolstering awareness of the county's role, specifically around water quality initiatives on Cape Cod.

April's theme, "Barnstable County is Protecting Cape Cod's Water," will feature a landing page on www.capecod.gov with posts, calls to action, tips and trivia throughout April. Details about an art contest for grades 1 to 12 will arrive later this month.

The board also authorized the execution of a HOME Investment Partnership Project Development Agreement with Scranton Main LLC for the Barnstable County HOME-funded Scranton Main project in Falmouth.

In Loving Memory

The following paid memorials have been submitted by the deceased's family and friends.

Lita Mae Gasper

Lita Mae Gasper, 82, of Monument Beach passed away peacefully on March 14th surrounded by her family. Born in Boston on May 3, 1940 to Wallia and John Stabers, Lita attended Girls Latin School, followed by Northeastern University where she earned degrees in English and Biology. Lita began her career as an elementary school teacher in Sandwich, and later worked for the New England Telephone Company for over 25 years. Lita and her husband John were married for 60 years and raised their family in Buzzards Bay and Monument Beach, where they owned and operated Twin Gardens Greenhouses for 25 years. Lita will be remembered for her deep love of family, exceptional cooking, and her zest for life. She adored animals, especially her beloved dog, Jake. Lita enjoyed bowling, playing cribbage and card games with friends, and sharing her love through food. Over the years, she enjoyed travelling with her grandchildren, visiting places like Copper Canyon, Mexico, Iceland, and Latvia. An avid reader with a wicked sense of humor, Lita lived life to the fullest and was a "hot ticket" until the end. She was loved and will be missed by so many. Lita was predeceased by her sister Janis. She is survived by her husband John, daughter Karyn (Scott) Crocker, son John Peter Gasper III, son Neale (Jane) Gasper, granddaughter Hannah (Michael) Donovan, grandson Andrew Crocker, sister Mahrheahnnah (Dan) Ostroth, and brother John (Joey) Stabers. A private service will be held to celebrate Lita's life.

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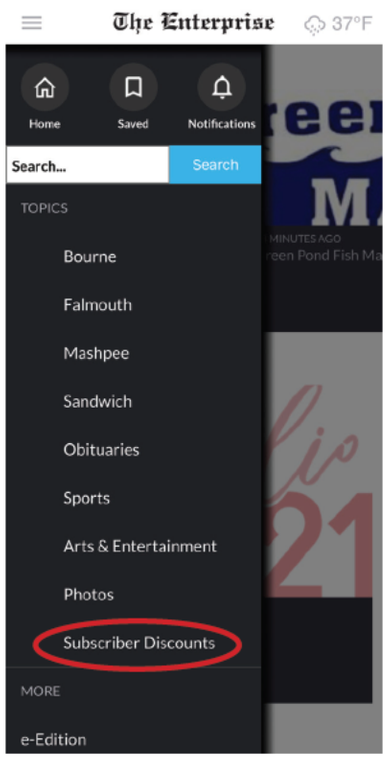

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The Enterprise FALMOUTH • MASHPEE • BOURNE • SANDWICH SERVING CAPE COD COMMUNITIES SINCE 1895 OnCape MAGAZINE

Legal Notices

LEGAL NOTICE
NOTICE OF PUBLIC SALE

No ice is hereby given by Vance's Auto Body, Inc.18 Columbus Ave, Plymouth, MA, pursuant to the provisions of Mass G.L c. 255, Section 39A, that hey will sell the following vehicles on or after March 25, 2023 beginning at 10:00 a.m. by private or public sale to satisfy their garage keepers lien for towing, storage, and notices of sale. Vehicles are being stored at Vance's Auto Body, Inc.
1. 2016 Nissan Maxima VIN 1N4AA6AP-9GC380602
2. 2017 Chevrolet Spark VIN KL8CB6SA-5HC704617
Vance Almeida

March 10, 17, 24, 2023

PUBLIC NOTICE
TOWN OF BOURNE
LIQUOR LICENSE HEARING

Notice is hereby given in accordance with Massachusetts General Laws, Chapter 138, Section 15 that an application has been received from **H&J Convenience Inc. d/b/a Country Farms**, Jigneshkumar Patel, Manager, 365 Barlows Landing Road, Pocasset, MA 02559 for a year round Retail Package Goods Store License for the sale of all kinds of alcoholic beverages. Descrip ion of premise: A total of 4500 sq. ft. including an office, storage, retail sales wi h a walk in cooler.
The Town of Bourne Selectboard, acting as the Local Licensing Authority will conduct a public hearing in person on **Tuesday, April 4, 2023 at 7:05 p.m**. at the Bourne Veteran's Memorial Community Center, 239 Main Street, Buzzards Bay, MA 02532.
The public may attend and comment in person or through remote participation during the public hearing via the zoom link listed on the posted agenda with the Town Clerk at Town Hall and online
at www.townofbourne.com, Select Board page agenda at least 48 hours prior to the noticed time above.
Written public comments may be submitted to the Selectboard, 24 Perry Ave, Buzzards Bay, MA 02532 or msimone@townofbourne.com by Friday March 31, 2023 at noon.

Board of Selectmen,
Peter J. Meier
Jared P. MacDonald
Melissa Ferretti
Judith MacLeod Froman
Mary Jane Mastrangelo

March 17, 2023

Bourne Board of Health
Vacancy Announcement

The Bourne Select Board invites interested residents to apply to serve as members of the Bourne Board of Health for two (2) unexpired vacant terms - one until the 2023 annual town election on May 16 and the other until the 2024 annual town election (May 2024). Interested candidates should submit a letter of interest and resume to Select Board, 24 Perry Ave., Buzzards Bay, MA 02532 no later than 12 noon on **Wednesday, March 29, 2023**. Email submissions are encouraged and should be sent to Kathleen Thut at kthut@townofbourne.com. Candidates will be interviewed at a joint meeting of the Board of Health and Select Board on Tuesday, April 4, 2023 at 6:45PM. For further information on the vacancies, duties and responsibilities, please call the Town Administrator's staff at 508.759.0600 ext. 1503 or email kthut@townofbourne.com.

Laughter will mingle with tears.
Preplanning will ensure stress doesn't.
Some things change. Some things don't.
FUNERALS & CREMATIONS
CHAPMAN
CHAPMANFUNERAL.COM

PUBLIC NOTICE
TOWN OF BOURNE
LIQUOR LICENSE HEARING

Notice is hereby given in accordance with Massachusetts General Laws, Chapter 138, Section 12 that an application has been received from **Norman B. White, Jr., Inc. d/b/a The Liquor Barn,** Jenna White, Manager, 150 Main Street, Buzzards Bay, MA 02532 for a change in Officers/Directors and a Change of Stock Transfer Interest.
The Town of Bourne Selectboard, acting as the Local Licensing Authority will conduct a public hearing in person on **Tuesday, April 4, 2023 at 7:05 p.m.** at the Bourne Veteran's Memorial Community Center, 239 Main Street, Buzzards Bay, MA 02532.
The public may attend and comment in person or through remote participation during the public hearing via the zoom link listed on the posted agenda with the Town Clerk at Town Hall and online
at www.townofbourne.com, Select Board page agenda at least 48 hours prior to the noticed time above.
Written public comments may be submitted to the Selectboard, 24 Perry Ave, Buzzards Bay, MA 02532 or msimone@townofbourne.com by Friday March 31, 2023 at noon.

Board of Selectmen,
Peter J. Meier
Jared P. MacDonald
Melissa Ferretti
Judith MacLeod Froman
Mary Jane Mastrangelo

March 17, 2023

LEGAL NOTICE
NOTICE OF PUBLIC SALE

Notice is hereby given by Buckler's Towing, Inc.116 Ridgewood Ave, Hyannis, MA, pursuant to the provisions of Mass G.L c. 255, Sec ion 39A, that they will sell the following vehicles on or after March 18, 2023 beginning at 10:00 a m. by private or public sale to satisfy their garage keepers lien for towing, storage, and notices of sale. Vehicles are being stored at Buckler's Towing, Inc.

1. 2005 Chevrolet Colorado VIN 1GCDT148158233568
2. 2000 Winnebago Camper VIN 1FDWE30S3X-HB66759
3. 2000 Toyota Tundra VIN 5TBBT4410YS061182
4. 1998 Toyota 4Runner VIN JT3HN-87R4W0173590
5. 2005 Chrysler 300 VIN 2C3JA53G15H187439
6. 2007 Volkswagen Jetta VIN 3VWE-G71K37M076973

Signed,
Nathan Buckler

March 3, 10, 17, 2023

Did You Know March is
Endometriosis Awareness Month?
The Enterprise is planning an educational event coming this summer
Stay tuned for more information
Endometriosis.org
endowhat.com

Please include the payment receipt with your application. Thank you.

Paid To	
Name:	Massachusetts Alcoholic Beverages Control Commission - Retail
Address 1:	95 Fourth Street, Suite 3
City:	Chelsea
State:	Massachusetts
Zip:	02150

Payment On Behalf Of			
First Name:	jenna	Last Name:	white
Address 1:	[redacted]		
City:	Buzzards Bay	State/Territory: MA	Zip: 02532
Phone:	[redacted]		

Description	ID	Service Fee	Amount
FILING FEES-RETAIL	Norman B. White Jr INC	$0.00	$200.35

Receipt Date: 3/1/2023 1:39:08 PM EDT
Invoice Number: 51d2f615-cded-4038-a927-d6ffef572de9

Total Amount Paid:$200.35

Billing Information		Credit / Debit Card Information	
First Name	jenna	Card Type	[redacted]
Last Name	white	Card Number	
Address 1	150 Main Street		
City	Buzzards Bay		
State/Territory	MA		
Zip	02532		
Email	jwliquorbarn@gmail.com		

IMPORTANT INFORMATION >>

Please include the payment receipt with your application. Thank you.
Please verify the information shown above. Your payment has been submitted to the location listed above.

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
MONETARY TRANSMITTAL FORM

APPLICATION FOR MULTIPLE AMENDMENTS

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

Please make $200.00 payment here: ABCC PAYMENT WEBSITE

PAYMENT MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL AND INCLUDE THE PAYMENT RECEIPT

ABCC LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY) 00040-PK-0118

ENTITY/ LICENSEE NAME Norman B. White, Jr., Inc.

ADDRESS 150 Main Street

CITY/TOWN Bourne **STATE** MA **ZIP CODE** 02532

For the following transactions (Check all that apply):

- [ ] New License
- [ ] Transfer of License
- [ ] Change of Manager
- [x] Change of Officers/ Directors/LLC Managers
- [ ] Change of Location
- [ ] Alteration of Licensed Premises
- [ ] Change Corporate Name
- [ ] Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)
- [ ] Change of Class (i.e. Annual / Seasonal)
- [ ] Change of License Type (i.e. club / restaurant)
- [ ] Change of Category (i.e. All Alcohol/Wine, Malt)
- [x] Issuance/Transfer of Stock/New Stockholder
- [ ] Other
- [ ] Change Corporate Structure (i.e. Corp / LLC)
- [ ] Pledge of Collateral (i.e. License/Stock)
- [ ] Management/Operating Agreement
- [ ] Change of Hours
- [ ] Change of DBA

THE LOCAL LICENSING AUTHORITY MUST SUBMIT THIS APPLICATION ONCE APPROVED VIA THE ePLACE PORTAL

Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3
Chelsea, MA 02150-2358

Commonwealth of Massachusetts
Department of Revenue
Geoffrey E. Snyder, Commissioner

mass.gov/dor

Letter ID: L0956288544
Notice Date: February 28, 2023
Case ID: 0-001-882-733

CERTIFICATE OF GOOD STANDING AND/OR TAX COMPLIANCE

NORMAN B WHITE JR INC
150 MAIN ST
BUZZARDS BAY MA 02532-3225

Why did I receive this notice?

The Commissioner of Revenue certifies that, as of the date of this certificate, NORMAN B WHITE JR INC is in compliance with its tax obligations under Chapter 62C of the Massachusetts General Laws.

This certificate doesn't certify that the taxpayer is compliant in taxes such as unemployment insurance administered by agencies other than the Department of Revenue, or taxes under any other provisions of law.

This is not a waiver of lien issued under Chapter 62C, section 52 of the Massachusetts General Laws.

What if I have questions?

If you have questions, call us at (617) 887-6400 or toll-free in Massachusetts at (800) 392-6089, Monday through Friday, 9:00 a.m. to 4:00 p.m..

Visit us online!

Visit mass.gov/dor to learn more about Massachusetts tax laws and DOR policies and procedures, including your Taxpayer Bill of Rights, and MassTaxConnect for easy access to your account:

- Review or update your account
- Contact us using e-message
- Sign up for e-billing to save paper
- Make payments or set up autopay

Edward W. Coyle, Jr., Chief
Collections Bureau

THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF UNEMPLOYMENT ASSISTANCE

Maura Healey
GOVERNOR

Kim Driscoll
LT. GOVERNOR

415378774

Lauren E. Jones
SECRETARY

Katie Dishnica
ACTING DIRECTOR

NORMAN B WHITE JR., INC.
150 Main St
Buzzards Bay, MA 02532-3225

EAN: 43214291
February 17, 2023

Certificate Id:67478

The Department of Unemployment Assistance certifies that as of 2/17/2023 ,NORMAN B WHITE JR., INC. is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149,§189.

This certificate expires in 30 days from the date of issuance.

Katie Dishnica, Acting Director

Department of Unemployment Assistance

100 CAMBRIDGE ST, 4TH FLOOR, SUITE 400 • BOSTON, MA 02114
www.mass.gov/uima

The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR MULTIPLE AMENDMENTS

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
Norman B. White, Jr., Inc.	Bourne	00040-PK-0118

Please provide a narrative overview of the transaction(s) being applied for. On-premises applicants should also provide a description of the intended theme or concept of the business operation. Attach additional pages, if necessary.

(1) Change of Officers/Directors, and (2) Change of Stock Interest

APPLICATION CONTACT
The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Jordan A. Walsh, Esq.	Attorney	jwalsh@schlossbergllc.com	[redacted]

2. AMENDMENT-Change of License Classification

☐ **Change of License Category** All Alcohol, Wine and Malt, Wine Malt and Cordials	Last-Approved License Category	
	Requested New License Category	
☐ **Change of License Class** Seasonal or Annual	Last-Approved License Class	
	Requested New License Class	
☐ **Change of License Type*** i.e. Restaurant to Club *Certain License Types CANNOT change once issued*	Last-Approved License Type	
	Requested New License Type	

3. AMENDMENT-Change of Business Entity Information

☐ **Change of Corporate Name**	Last-Approved Corporate Name:	
	Requested New Corporate Name:	
☐ **Change of DBA**	Last-Approved DBA:	
	Requested New DBA:	
☐ **Change of Corporate Structure** LLC, Corporation, Sole Proprietor, etc	Last-Approved Corporate Structure	
	Requested New Corporate Structure	

4. AMENDMENT-Pledge Information

☐ **Pledge of License**
☐ **Pledge of Inventory**
☐ **Pledge of Stock**

To whom is the pledge being made:

5. AMENDMENT-Change of Manager

☐ **Change of License Manager**

A. MANAGER INFORMATION

The individual that has been appointed to manage and control the licensed business and premises.

Proposed Manager Name _____ Date of Birth _____ SSN _____

Residential Address _____

Email _____ Phone _____

Please indicate how many hours per week you intend to be on the licensed premises _____ Last-Approved License Manager _____

B. CITIZENSHIP/BACKGROUND INFORMATION

Are you a U.S. Citizen?* ◯ Yes ◯ No *Manager must be a U.S. Citizen

If yes, attach one of the following as proof of citizenship US Passport, Voter's Certificate, Birth Certificate or Naturalization Papers.

Have you ever been convicted of a state, federal, or military crime? ◯ Yes ◯ No

If yes, fill out the table below and attach an affidavit providing the details of any and all convictions. Attach additional pages, if necessary, utilizing the format below.

Date	Municipality	Charge	Disposition

C. EMPLOYMENT INFORMATION

Please provide your employment history. Attach additional pages, if necessary, utilizing the format below.

Start Date	End Date	Position	Employer	Supervisor Name

D. PRIOR DISCIPLINARY ACTION

Have you held a beneficial or financial interest in, or been the manager of, a license to sell alcoholic beverages that was subject to disciplinary action? ◯ Yes ◯ No If yes, please fill out the table. Attach additional pages, if necessary,utilizing the format below.

Date of Action	Name of License	State	City	Reason for suspension, revocation or cancellation

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Manager's Signature _____ Date _____

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

☒ **Change of Officers/Directors** ☐ **Change of Ownership Interest (LLC Managers/LLP Partners, Trustees)** ☒ **Change of Stock (E.g. New Stockholder/ Transfer or Issuance of Stock)**

List all individuals or entities that will have a direct or indirect, beneficial or financial interest in this license (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.). Attach additional page(s) provided, if necessary, utilizing Addendum A.

- The individuals and titles listed in this section must be identical to those filed with the Massachusetts Secretary of State.
- The individuals identified in this section, as well as the proposed Manager of Record, must complete a CORI Release Form.
- Please note the following statutory requirements for Directors and LLC Managers:
  On Premises (E.g.Restaurant/ Club/Hotel) Directors or LLC Managers - At least 50% must be US citizens;
  Off Premises(Liquor Store) Directors or LLC Managers - All must be US citizens and a majority must be Massachusetts residents.
- If you are a Multi-Tiered Organization, please attach a flow chart identifying each corporate interest and the individual owners of each entity as well as the Articles of Organization for each corporate entity. Every individual must be identified in Addendum A.

Name of Principal	Residential Address	SSN	DOB
Dennison White	[redacted]		

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
President and Director	96%	◉ Yes ○ No	◉ Yes ○ No	◉ Yes ○ No

Name of Principal	Residential Address	SSN	DOB
Stephanie White	[redacted]		

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Treasurer, Secretary, and Director	0%	◉ Yes ○ No	◉ Yes ○ No	◉ Yes ○ No

Name of Principal	Residential Address	SSN	DOB
Jenna White	[redacted]		

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
Vice President and Director	4%	◉ Yes ○ No	◉ Yes ○ No	◉ Yes ○ No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		○ Yes ○ No	○ Yes ○ No	○ Yes ○ No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		○ Yes ○ No	○ Yes ○ No	○ Yes ○ No

Name of Principal	Residential Address	SSN	DOB

Title and or Position	Percentage of Ownership	Director/ LLC Manager	US Citizen	MA Resident
		○ Yes ○ No	○ Yes ○ No	○ Yes ○ No

Additional pages attached? ○ Yes ◉ No

CRIMINAL HISTORY

Has any individual listed in question 6, and applicable attachments, ever been convicted of a State, Federal or Military Crime? If yes, attach an affidavit providing the details of any and all convictions. ○ Yes ◉ No

MANAGEMENT AGREEMENT

Are you requesting approval to utilize a management company through a management agreement? Please provide a copy of the management agreement. ○ Yes ◉ No

6. AMENDMENT-Change of Officers, Stock or Ownership Interest

6B. CURRENT OFFICERS, STOCK OR OWNERSHIP INTEREST

List the individuals and entities of the current ownership. Attach additional pages if necessary utilizing the format below.

Name of Principal	Title/Position	Percentage of Ownership
Dennison White	President and Director	100%
Stephanie White	Secretary, Treasurer, and Director	0%
Jenna White	Director	0%

6A. INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 6, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages? Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6B. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified identified in question 6, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held? Yes ☐ No ☒

If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

6C. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 6A or 6B ever been suspended, revoked or cancelled?

Yes ☐ No ☒ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

7. AMENDMENT-Change of Premises Information

☐ **Alteration of Premises:** (must fill out attached financial information form)

7A. ALTERATION OF PREMISES

Please summarize the details of the alterations and highlight any specific changes from the last-approved premises.

PROPOSED DESCRIPTION OF PREMISES

Please provide a complete description of the proposed premises, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage		Seating Capacity		Occupancy Number	
Number of Entrances		Number of Exits		Number of Floors	

☐ **Change of Location:** (must fill out attached financial information form)

7B. CHANGE OF LOCATION

Last-Approved Street Address

Proposed Street Address

DESCRIPTION OF PREMISES

Please provide a complete description of the premises to be licensed, including the number of floors, number of rooms on each floor, any outdoor areas to be included in the licensed area, and total square footage. You must also submit a floor plan.

Total Sq. Footage		Seating Capacity		Occupancy Number	
Number of Entrances		Number of Exits		Number of Floors	

OCCUPANCY OF PREMISES

Please complete all fields in this section. Please provide proof of legal occupancy of the premises. (E.g. Deed, lease, letter of intent)

Please indicate by what means the applicant has to occupy the premises

Landlord Name

Landlord Phone

Landlord Email

Landlord Address

Lease Beginning Date

Rent per Month

Lease Ending Date

Rent per Year

Will the Landlord receive revenue based on percentage of alcohol sales? ◯ Yes ◯ No

8. AMENDMENT-Management Agreement

☐ **Management Agreement:** (must fill out all pages in section 8)

Are you requesting approval to utilize a management company through a management agreement?
If yes, please fill out section 8. ◯ Yes ◯ No

Please provide a narrative overview of the Management Agreement. Attach additional pages, if necessary.

IMPORTANT NOTE: A management agreement is where a licensee authorizes a third party to control the daily operations of the license premises, while retaining ultimate control over the license, through a written contract. *This does **not** pertain to a liquor license manager that is employed directly by the entity.*

8A. MANAGEMENT ENTITY

List all proposed individuals or entities that will have a direct or indirect, beneficial or financial interest in the management Entity (E.g. Stockholders, Officers, Directors, LLC Managers, LLP Partners, Trustees etc.).

Entity Name | Address | Phone

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director ◯ Yes ◯ No | US Citizen ◯ Yes ◯ No | MA Resident ◯ Yes ◯ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director ◯ Yes ◯ No | US Citizen ◯ Yes ◯ No | MA Resident ◯ Yes ◯ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director ◯ Yes ◯ No | US Citizen ◯ Yes ◯ No | MA Resident ◯ Yes ◯ No

Name of Principal | Residential Address | SSN | DOB

Title and or Position | Percentage of Ownership | Director ◯ Yes ◯ No | US Citizen ◯ Yes ◯ No | MA Resident ◯ Yes ◯ No

CRIMINAL HISTORY

Has any individual identified above ever been convicted of a State, Federal or Military Crime? ◯ Yes ◯ No
If yes, attach an affidavit providing the details of any and all convictions.

8B. EXISTING MANAGEMENT AGREEMENTS AND INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Does any individual or entity identified in question 8A, and applicable attachments, have any direct or indirect, beneficial or financial interest in any other license to sell alcoholic beverages; and or have an active management agreement with any other licensees?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

8. AMENDMENT-Management Agreement

8C. PREVIOUSLY HELD INTEREST IN AN ALCOHOLIC BEVERAGES LICENSE

Has any individual or entity identified in question 8A, and applicable attachments, ever held a direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages, which is not presently held?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Name	License Type	License Name	Municipality

8D. PREVIOUSLY HELD MANAGEMENT AGREEMENT

Has any individual or entity identified in question 8A, and applicable attachments, ever held a management agreement with any other Massachusetts licensee?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Licensee Name	License Type	Municipality	Date(s) of Agreement

8E. DISCLOSURE OF LICENSE DISCIPLINARY ACTION

Have any of the disclosed licenses listed in question 8B, 8C or 8D ever been suspended, revoked or cancelled?

Yes ☐ No ☐ If yes, list in table below. Attach additional pages, if necessary, utilizing the table format below.

Date of Action	Name of License	City	Reason for suspension, revocation or cancellation

8F. TERMS OF AGREEMENT

a. Does the agreement provide for termination by the licensee? Yes ☐ No ☐

b. Will the licensee retain control of the business finances? Yes ☐ No ☐

c. Does the management entity handle the payroll for the business? Yes ☐ No ☐

d. Management Term Begin Date _____ e. Management Term End Date _____

f. How will the management company be compensated by the licensee? (check all that apply)

☐ $ per month/year (indicate amount) _____

☐ % of alcohol sales (indicate percentage) _____

☐ % of overall sales (indicate percentage) _____

☐ other (please explain) _____

ABCC Licensee Officer/LLC Manager

Signature: _____

Title: _____

Date: _____

Management Agreement Entity Officer/LLC Manager

Signature: _____

Title: _____

Date: _____

9. FINANCIAL DISCLOSURE

Required for the following transactions:

- Change of Officers, Stock or Ownership Interest (E.g. New Stockholder/Transfer or Issuance of Stock)
- Change of Premises Information
- Pledge of License, Inventory or Stock

Purchase Price(s):

Gifting of 4% interest (4 shares)

SOURCE OF CASH CONTRIBUTION

Please provide documentation of available funds. (E.g. Bank or other Financial institution Statements, Bank Letter, etc.)

Name of Contributor	Amount of Contribution
Total:	

SOURCE OF FINANCING

Please provide signed financing documentation.

Name of Lender	Amount	Type of Financing	Is the lender a licensee pursuant to M.G.L. Ch. 138.
			◯ Yes ◯ No
			◯ Yes ◯ No
			◯ Yes ◯ No
			◯ Yes ◯ No

FINANCIAL INFORMATION

Provide a detailed explanation of the form(s) and source(s) of funding for the cost identified above.

Jenna White, current Director and duly elected Vice President, a four percent (4%) interest in the Company by the gifting of four (4) shares of common stock, no par value, on January 1, 2023.

As this is a gifting transaction, the above-categories are not applicable to said transfer. Please find gifting documentation annexed hereto.

Also, Dennison White, current President and Director, has transferred all shares owned by him individually to that of his Revocable Trust. There is no payment associated with this transfer and the above-categories are not applicable to said transfer. Please find transfer documentation annexed hereto.

APPLICANT'S STATEMENT

I, Dennison White the: ☐ sole proprietor; ☐ partner; ☒ corporate principal; ☐ LLC/LLP manager
Authorized Signatory

of Norman B. White, Jr., Inc.
Name of the Entity/Corporation

hereby submit this application (hereinafter the "Application"), to the local licensing authority (the "LLA") and the Alcoholic Beverages Control Commission (the "ABCC" and together with the LLA collectively the "Licensing Authorities") for approval.

I do hereby declare under the pains and penalties of perjury that I have personal knowledge of the information submitted in the Application, and as such affirm that all statements and representations therein are true to the best of my knowledge and belief. I further submit the following to be true and accurate:

(1) I understand that each representation in this Application is material to the Licensing Authorities' decision on the Application and that the Licensing Authorities will rely on each and every answer in the Application and accompanying documents in reaching its decision;

(2) I state that the location and description of the proposed licensed premises are in compliance with state and local laws and regulations;

(3) I understand that while the Application is pending, I must notify the Licensing Authorities of any change in the information submitted therein. I understand that failure to give such notice to the Licensing Authorities may result in disapproval of the Application;

(4) I understand that upon approval of the Application, I must notify the Licensing Authorities of any change in the ownership as approved by the Licensing Authorities. I understand that failure to give such notice to the Licensing Authorities may result in sanctions including revocation of any license for which this Application is submitted;

(5) I understand that the licensee will be bound by the statements and representations made in the Application, including, but not limited to the identity of persons with an ownership or financial interest in the license;

(6) I understand that all statements and representations made become conditions of the license;

(7) I understand that any physical alterations to or changes to the size of the area used for the sale, delivery, storage, or consumption of alcoholic beverages, must be reported to the Licensing Authorities and may require the prior approval of the Licensing Authorities;

(8) I understand that the licensee's failure to operate the licensed premises in accordance with the statements and representations made in the Application may result in sanctions, including the revocation of any license for which the Application was submitted; and

(9) I understand that any false statement or misrepresentation will constitute cause for disapproval of the Application or sanctions including revocation of any license for which this Application is submitted.

(10) I confirm that the applicant corporation and each individual listed in the ownership section of the application is in good standing with the Massachusetts Department of Revenue and has complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting of child support.

Signature: [signature] Date: 2/8/2023

Title: President

ADDITIONAL INFORMATION

Please utilize this space to provide any additional information that will support your application or to clarify any answers provided above.

Please find Gifting and Trust transfer documentation annexed hereto.

ENTITY VOTE

The Board of Directors or LLC Managers of Norman B. White, Jr., Inc.
Entity Name

duly voted to apply to the Licensing Authority of Bourne and the
City/Town

Commonwealth of Massachusetts Alcoholic Beverages Control Commission on 01/01/2023
Date of Meeting

For the following transactions (Check all that apply):

☐ New License	☐ Change of Location	☐ Change of Class (i.e. Annual / Seasonal)	☐ Change Corporate Structure (i.e. Corp / LLC)
☐ Transfer of License	☐ Alteration of Licensed Premises	☐ Change of License Type (i.e. club / restaurant)	☐ Pledge of Collateral (i.e. License/Stock)
☐ Change of Manager	☐ Change Corporate Name	☐ Change of Category (i.e. All Alcohol/Wine, Malt)	☐ Management/Operating Agreement
☒ Change of Officers/ Directors/LLC Managers	☐ Change of Ownership Interest (LLC Members/ LLP Partners, Trustees)	☒ Issuance/Transfer of Stock/New Stockholder	☐ Change of Hours
		☐ Other	☐ Change of DBA

"VOTED: To authorize Dennison White
Name of Person

to sign the application submitted and to execute on the Entity's behalf, any necessary papers and do all things required to have the application granted."

"VOTED: To appoint _____
Name of Liquor License Manager

as its manager of record, and hereby grant him or her with full authority and control of the premises described in the license and authority and control of the conduct of all business therein as the licensee itself could in any way have and exercise if it were a natural person residing in the Commonwealth of Massachusetts."

A true copy attest,

Corporate Officer /LLC Manager Signature

Dennison White
(Print Name)

For Corporations ONLY
A true copy attest,

Corporate Clerk's Signature

Stephanie White
(Print Name)

DocuSign Envelope ID: C2AC4BEA-33E0-4139-86F7-965B4B5AA243

NORMAN B. WHITE, JR., INC.
SHAREHOLDER AND DIRECTORS UNANIMOUS WRITTEN CONSENT TO ACTION IN LIEU OF SPECIAL MEETING

Dated: January 1, 2023

We, the undersigned, being the sole Shareholder and all of the Directors of the above-entitled Corporation, in lieu of a special meeting of the Shareholders and Directors, do hereby consent to, adopt and approve the following vote in accordance with Massachusetts General Laws Chapter 156D Sections 7.04 and 8.21. The Secretary is hereby directed to file this Written Consent with the minutes of the meetings of the Shareholders and Directors of the Corporation.

The following votes are hereby adopted:

VOTED: To waive any and all restrictions on the transfer of Four (4) shares of common stock, no par value, held by Dennison White, to Jenna White, as represented by Stock Certificate Number 4.

VOTED: To waive any and all restrictions on the transfer of Ninety-Six (96) shares of common stock, no par value, held by Dennison White, to Dennison J. White, Trustee of the Dennison J. White 2021 Trust, u/d/t dated November 16, 2021, as represented by Stock Certificate Number 5.

VOTED: That the Corporation maintain the Corporate Officer position of Vice President. The Vice President shall have the responsibility to perform such duties and have such powers as the Board of Directors shall designate.

VOTED: To appoint Jenna White as the Vice-President of the Corporation until her successor is duly elected and qualified, or until her earlier death, resignation, or removal;

VOTED: To authorize and approve the Corporation's filing with the Secretary of the Commonwealth the Statement of Change of Supplemental Information substantially in the form attached hereto as Exhibit A.

VOTED: That the Corporation execute and deliver to the Alcoholic Beverages Control Commission an Application for Multiple Amendments and all necessary paperwork evidencing the Change of Officers/Directors and Change of Stock Interest amendments.

VOTED: That the President is authorized and directed, in the name of and on behalf of the Corporation, under its corporate seal affixed and attested by its Secretary if requested or required, to sign, seal, execute, acknowledge and deliver such instruments, documents, notices and certificates in connection with, arising out of, in confirmation of or in furtherance of the transaction

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authorized by the foregoing vote, all in such form and containing such terms, provisions and conditions as the President shall approve.

VOTED: That the signature of the President to any of the foregoing shall be conclusive evidence of his approval of the form, of all of the terms, provisions and conditions and of the signing, execution, sealing and delivery thereof for and in the name of and on behalf of the Corporation.

[Remainder of Page Intentionally Left Blank]
[Signature Page to Follow]

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In Witness Whereof, the undersigned has executed this Written Consent of Shareholder and Directors in Lieu of a Meeting as of the day and year first above written.

SHAREHOLDER:

DocuSigned by:
Dennison White
355E0F2A18DE47C...
Dennison White, Shareholder

DIRECTORS:

DocuSigned by:
Dennison White
355E0F2A18DE47C...
Dennison White, Director

DocuSigned by:
Stephanie White
355E0F2A18DE47C...
Stephanie White, Director

DocuSigned by:
Jenna White
AC7DDDE3CB9347B...
Jenna White, Director

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January 1, 2023

Jordan A. Walsh, Esq.
Schlossberg, LLC
35 Braintree Hill Office Park, Suite 401
Braintree, MA 02184

Dear Jordan:

Kindly be advised that I, out of love and affection, wish to make a gift consisting of 4 of shares of common stock, no par value, of Norman B. White, Jr., Inc., owned by me, to my daughter, Jenna White.

Kindly prepare the necessary papers to reflect this gift.

Sincerely,

DocuSigned by:
Dennison White
355E0F2A18DEA7C...
Dennison White

DocuSign Envelope ID: C2AC4BEA-33E0-4139-86F7-965B4B5AA243

January 1, 2023

Jenna White
[redacted]

Dear Jenna:

Kindly be advised that I, out of love and affection, wish to make a gift to you of 4 shares of common stock, no par value, in Norman B. White, Jr., Inc., owned by me.

I have instructed my attorney, Jordan A. Walsh, Esq., Schlossberg, LLC, 35 Braintree Hill Office Park, Suite 401, Braintree, Massachusetts 02184, to prepare the necessary papers to reflect this gift.

Sincerely,

DocuSigned by:
Dennison White
355E0F2A16DE47C...
Dennison White

Acknowledged and accepted:

DocuSigned by:
Jenna White
AC7DDDE3CB0347B...
Jenna White

cc: Jordan A. Walsh, Esq.

DocuSign Envelope ID: C2AC4BEA-33E0-4139-86F7-965B4B5AA243

STOCK TRANSFER POWER

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto Jenna White, Four (4) shares of the common stock, no par value, of Norman B. White, Jr., Inc., standing in my name on the books of said corporation and represented by Certificate Number: 4 herewith and do hereby irrevocably constitute and appoint Schlossberg, LLC to transfer said stock on the books of the within named Company with full power of substitution in the premises.

DocuSigned by:
Stephanie White
355E0F2A18DE47C...
Witness

DocuSigned by:
Dennison White
355E0F2A18DE47C...
Dennison White

Date: January 1, 2023

INCORPORATED UNDER THE LAWS OF

Commonwealth of Massachusetts

NUMBER
4

SHARES
4

NORMAN B. WHITE, JR., INC.

Authorized to Issue 500 Shares Common Stock at No Par Value

This Certifies that Jenna White XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

is the owner of Four (4) XXXXXXXXXXXXXXXXXXXXXXXX *Shares of the Capital Stock of*

NORMAN B. WHITE, JR., INC.

transferable only on the books of the Corporation by the holder hereof in person or by Attorney upon surrender of this Certificate properly endorsed.

IN WITNESS WHEREOF, *the said Corporation has caused this Certificate to be signed by its duly authorized officers and its Corporate Seal to be hereunto affixed this* 1st *day of* January *A.D.* 2023

President

Treasurer

© GOES 365-CAP

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STOCK TRANSFER POWER

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto Dennison J. White, Trustee of the Dennison J. White 2021 Trust, u/d/t dated November 16, 2021, Ninety-Six (96) shares of the common stock, no par value, of Norman B. White, Jr., Inc., standing in my name on the books of said corporation and represented by Certificate Number: 5 herewith and do hereby irrevocably constitute and appoint Schlossberg, LLC to transfer said stock on the books of the within named Company with full power of substitution in the premises.

DocuSigned by:
Stephanie White
355E0F2A18DE47C...
Witness

DocuSigned by:
Dennison White
355E0F2A18DE47C...
Dennison White

Date: January 1, 2023

INCORPORATED UNDER THE LAWS OF

Commonwealth of Massachusetts

NUMBER 5

SHARES 96

NORMAN B. WHITE, JR., INC.

Authorized to Issue 500 Shares Common Stock at No Par Value

This Certifies that Dennison J. White, Trustee of the Dennison J. White 2021 Trust, u/d/t dated November 16, 2021 XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

is the owner of Ninety-Six (96) XXXXXXXXXXXXXXXXXXX *Shares of the Capital Stock of*

NORMAN B. WHITE, JR., INC.

transferable only on the books of the Corporation by the holder hereof in person or by Attorney upon surrender of this Certificate properly endorsed.

IN WITNESS WHEREOF, *the said Corporation has caused this Certificate to be signed by its duly authorized officers and its Corporate Seal to be hereunto affixed this* 1st *day of* January *A.D.* 2023

Dennison J. White
President

Leigh C. White
Treasurer

© GOES 365-CAP

The Commonwealth of Massachusetts
William Francis Galvin

No Fee

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Statement of Change of Supplemental Information
(General Laws, Chapter 156D, Section 2.02 AND Section 8.45; 950 CMR 113.17)

1. Exact name of the corporation: NORMAN B. WHITE, JR., INC.

2. Current registered office address:
Name: DENNISON WHITE
No. and Street: 150 MAIN STREET
City or Town: BUZZARD BAY State: MA Zip: 02532 Country: USA

3. The following supplemental information has changed:

__ *Names and street addresses of the directors, president, treasurer, secretary*

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	DENNISON WHITE	9 MARION LN., BOURNE, MA 02532 USA
TREASURER	STEPHANIE WHITE	9 MARION LANE BOURNE, MA 02532 USA
SECRETARY	STEPHANIE WHITE	9 MARION LANE BOURNE, MA 02532 USA
DIRECTOR	STEPHANIE WHITE	9 MARION LANE BOURNE, MA 02532 USA
DIRECTOR	JENNA WHITE	9 MARION LANE BOURNE, MA 02532 USA
DIRECTOR	DENNISON WHITE	9 MARION LN., BOURNE, MA 02532 USA

__ **Fiscal year end:**
December

__ **Type of business in which the corporation intends to engage:**

RETAIL LIQUOR SALES

__ **Principal office address:**

No. and Street: 150 MAIN ST.
City or Town: BUZZARDS BAY State: MA Zip: 02532 Country: USA

__ **g. Street address where the records of the corporation required to be kept in the Commonwealth are located *(post office boxes are not acceptable)*:**

No. and Street: 150 MAIN STREET

City or Town: BUZZARDS BAY State: MA Zip: 02532 Country: USA

which is

X its principal office

__ an office of its transfer agent

__ an office of its secretary/assistant secretary

__ its registered office

Signed by DENNISON WHITE , its PRESIDENT
on this 19 Day of October, 2021

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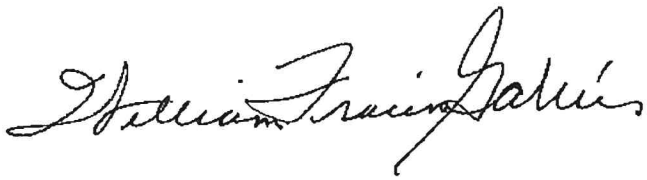
All Rights Reserved

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

October 19, 2021 08:31 AM



WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

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COMMONWEALTH OF MASSACHUSETTS

William Francis Galvin
Secretary of the Commonwealth
One Ashburton Place, Boston, Massachusetts 02108-1512

Statement of Change of Supplemental Information Contained in Article VIII of Articles of Organization

(General Laws Chapter 156D, Section 2.02 and Section 8.45; 950 CMR 113.17)

I hereby certify that upon examination of this statement of change, duly submitted to me, it appears that the provisions of the General Laws relative thereto have been complied with, and I hereby approve said statement; and the filing fee in the amount of $ _____
having been paid, said articles are deemed to have been filed with me this
_____ day of _____, 20_____, at_____a.m./p.m.
time

Effective date:_____
(must be within 90 days of date submitted)

_____
Examiner

WILLIAM FRANCIS GALVIN
Secretary of the Commonwealth

Filing fee; $25 for paper or fax filing.
No Fee if filed electronically.

TO BE FILLED IN BY CORPORATION
Contact Information:

Jordan A. Walsh, Esq., c/o Schlossberg, LLC

35 Braintree Hill Office Park, Suite 401

Braintree, MA 02184

Telephone: (781) 848-5028

Email: jwalsh@schlossbergllc.com

Upon filing, a copy of this filing will be available at www.sec.state.ma.us/cor.
If the document is rejected, a copy of the rejection sheet and rejected document will be available in the rejected queue.

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D
PC

The Commonwealth of Massachusetts

William Francis Galvin
Secretary of the Commonwealth
One Ashburton Place, Boston, Massachusetts 02108-1512

FORM MUST BE TYPED

Statement of Change of Supplemental Information Contained in Article VIII of Articles of Organization

FORM MUST BE TYPED

(General Laws Chapter 156D, Section 2.02 and Section 8.45; 950 CMR 113.17)

(1) Exact name of the corporation: Norman B. White, Jr., Inc.

(2) Current registered office address: 150 Main Street, Buzzard Bay, MA 02532
(number, street, city or town, state, zip code)

(3) The following supplemental information has changed:

(check appropriate box)

☑ Names and addresses of the directors, president, treasurer and secretary (an address need not be specified if the business address of the officer or director is the same as the principal office location):

President: Dennison White
Vice President: Jenna White
Treasurer: Stephanie White

Secretary: Stephanie White

Director(s): Dennison White, Stephanie White, and Jenna White

☐ Fiscal year end: _____
(month, day)

☐ Principal office address: _____
(number, street. city or town, state, zip code)

☐ Type of business in which the corporation intends to engage:

_____

☐ Other:

_____

This certificate is effective at the time and on the date approved by the Division, unless a later effective date not more than 90 days from the date of filing is specified: _____

DocuSign Envelope ID: C2AC4BEA-33E0-4139-86F7-965B4B5AA243

DocuSigned by:

Signed by: Dennison White 355E0F2A18DE47C...,

(signature of authorized individual)

- ☐ Chairman of the board of directors,
- ☐ President,
- ☐ Other officer,
- ☐ Court-appointed fiduciary,

on this 7th day of February, 2023.

The Commonwealth of Massachusetts
William Francis Galvin

No Fee

Secretary of the Commonwealth, Corporations Division
One Ashburton Place, 17th floor
Boston, MA 02108-1512
Telephone: (617) 727-9640

Statement of Change of Supplemental Information
(General Laws, Chapter 156D, Section 2.02 AND Section 8.45; 950 CMR 113.17)

1. Exact name of the corporation: NORMAN B. WHITE, JR., INC.

2. Current registered office address:
Name: DENNISON WHITE
No. and Street: 150 MAIN STREET
City or Town: BUZZARD BAY State: MA Zip: 02532 Country: USA

3. The following supplemental information has changed:

X *Names and street addresses of the directors, president, treasurer, secretary*

Title	Individual Name First, Middle, Last, Suffix	Address (no PO Box) Address, City or Town, State, Zip Code
PRESIDENT	DENNISON WHITE	9 MARIAN LANE BOURNE, MA 02532 USA
TREASURER	STEPHANIE WHITE	9 MARIAN LANE BOURNE, MA 02532 USA
SECRETARY	STEPHANIE WHITE	9 MARIAN LANE BOURNE, MA 02532 USA
VICE PRESIDENT	JENNA WHITE	9 MARIAN LANE BOURNE, MA 02532 USA
DIRECTOR	DENNISON WHITE	9 MARIAN LANE BOURNE, MA 02532 USA
DIRECTOR	STEPHANIE WHITE	9 MARIAN LANE BOURNE, MA 02532 USA
DIRECTOR	JENNA WHITE	9 MARIAN LANE BOURNE, MA 02532 USA

__ **Fiscal year end:**
December

__ **Type of business in which the corporation intends to engage:**

LIQUOR RETAIL

__ **Principal office address:**

No. and Street: 9 MARIAN LANE
City or Town: BOURNE State: MA Zip: 02532 Country: USA

__ **g. Street address where the records of the corporation required to be kept in the Commonwealth are located *(post office boxes are not acceptable)*:**

No. and Street: 150 MAIN STREET
City or Town: BUZZARDS BAY State: MA Zip: 02532 Country: USA
which is

X its principal office
__ an office of its secretary/assistant secretary
__ an office of its transfer agent
__ its registered office

Signed by DENNISON WHITE, its PRESIDENT
on this 7 Day of February, 2023

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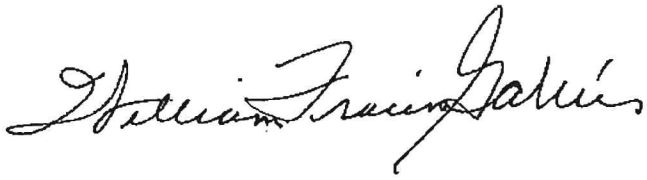
All Rights Reserved

THE COMMONWEALTH OF MASSACHUSETTS

I hereby certify that, upon examination of this document, duly submitted to me, it appears that the provisions of the General Laws relative to corporations have been complied with, and I hereby approve said articles; and the filing fee having been paid, said articles are deemed to have been filed with me on:

February 07, 2023 09:21 AM



WILLIAM FRANCIS GALVIN

Secretary of the Commonwealth

C.D.ARO-3-17,500-5-77-D405101

The Commonwealth of Massachusetts

MICHAEL JOSEPH CONNOLLY

Secretary of the Commonwealth
ONE ASHBURTON PLACE, BOSTON, MASS. 02108

ARTICLES OF ORGANIZATION

(Under G.L. Ch. 156B)

Incorporators

NAME	POST OFFICE ADDRESS
Include given name in full in case of natural persons; in case of a corporation, give state of incorporation.	
NORMAN B. WHITE, JR.	792 Moraine Street, Marshfield, Mass. 02050

The above-named incorporator(s) do hereby associate (themselves) with the intention of forming a corporation under the provisions of General Laws, Chapter 156B and hereby state(s):

1. The name by which the corporation shall be known is:

NORMAN B. WHITE, JR., INC.

2. The purposes for which the corporation is formed are as follows:

To subscribe for, purchase, invest in, hold, own, assign, pledge and dispose of capital stock, bonds, mortgages, notes and other securities of corporations including, but not limited to corporations which may own, operate, or lease or which are organized for the purpose of owning or operating retail package stores for the sale of alcoholic beverages.

To own and operate one or more package stores for the sale of food and liquors, or package store departments for such sales ancillary to other retail establishments such as grocery or drug stores; to acquire, hold, and manage real property or leasehold interests to house such liquor stores and for storage or garage space occupied in the same connection; to acquire such sales or distributors' licenses, in its corporate name or in the names of individuals managing particular stores, as may be appropriate under the licensing laws, for the sale of all types of malt, vinous, and/or spirituous liquors, as the nature of particular stores' business may require or permit; to enter into appropriate contracts with the ownes and/or managers of grocery, department, or drug stores, or other concerns of any kind, for the operation of liquor sales stores on a departmental, franchies, or cooperative basis; and to do all other acts necessary or reasonably appropriate to a liquor sales business.

To own, purchase, buy, sell, lease, mortgage land to be used in connection with the above purposes and the right to sign deeds, notes, mortgages or all other legal papers necessary to carry out the business of a retail or wholesale liquor establishment or the sale and service of all forms of liquor or food.

NOTE: If provisions for which the space provided under Articles 2, 4, 5 and 6 is not sufficient, additions should be set out on continuation sheets to be numbered 2A, 2B, etc. Indicate under each Article where the provision is set out. Continuation sheets shall be on 8 1/2" x 11" paper and must have a left-hand margin 1 inch wide for binding. Only one side should be used.

82-277012

3. The total number of shares and the par value, if any, of each class of stock which the corporation is authorized is as follows:

CLASS OF STOCK	WITHOUT PAR VALUE	WITH PAR VALUE		
	NUMBER OF SHARES	NUMBER OF SHARES	PAR VALUE	AMOUNT
Preferred				$
Common	500			

*4. If more than one class is authorized, a description of each of the different classes of stock with, if any, the preferences, voting powers, qualifications, special or relative rights or privileges as to each class thereof and any series now established:

None

*5. The restrictions, if any, imposed by the Articles of Organization upon the transfer of shares of stock of any class are as follows:

Any stockholder, including the heirs, assigns, executors or administrators of a deceased stockholder, desiring to sell or transfer such stock owned by him or them, shall first offer it to the corporation through the Board of Directors, in the manner following:

He shall notify the Directors of his desire to sell or transfer by notice in writing which notice shall contain the price at which he is willing to sell or transfer and the name of one arbitrator. The Directors shall within thirty (39) days thereafter either accept the offer, or by notice to him in writing shall name a second arbitrator, and these two shall name a third. It shall then be the duty of the arbitrators to ascertain the value of the stock, and if any arbitrator shall neglect or refuse to appear at any meeting appointed by the arbitrators, a majorify may act in the absence of such arbitrator.

After the acceptance of the offer, or the report of the arbitrators as to the value of the stock, the Directors shall have thirty (30) days within which to purchase the same at such valuation, but if, at the expiration of thirty (30) days, the corporation shall not have exercised the right so to purchase, the owner of the stock shall be at liberty to dispose of the same in any manner he may see fit. No shares of stock shall be sold or transferred on the books of the corporation until these provisions have been complied with, but the Board of Directors may in any particular instance waive the requirement.

*6. Other lawful provisions, if any, for the conduct and regulation of the business and affairs of the corporation, for its voluntary dissolution, or for limiting, defining, or regulating the powers of the corporation, or of its directors or stockholders, or of any class of stockholders:

None.

*If there are no provisions state "None".

7. By-laws of the corporation have been duly adopted and the initial directors, president, treasurer and clerk, whose names are set out below, have been duly elected.

8. The effective date of organization of the corporation shall be the date of filing with the Secretary of the Commonwealth or if later date is desired, specify date, (not more than 30 days after date of filing.)

9. The following information shall not for any purpose be treated as a permanent part of the Articles of Organization of the corporation.

a. The post office address of the initial principal office of the corporation in Massachusetts is:

160D Main Street, Buzzards Bay, Massachusetts 02532

b. The name, residence, and post office address of each of the initial directors and following officers of the corporation are as follows:

	NAME	RESIDENCE	POST OFFICE ADDRESS
President:	NORMAN B. WHITE, JR.,	792 Moraine Street,	P.O. Box 269, Marshfield, Mass. 02050
Treasurer:	DENNISON J. WHITE,	792 Moraine Street,	P.O. Box 269, Marshfield, Mass. 02050
Clerk:	FAITH O. WHITE,	792 Moraine Street,	P.O. Box 269, Marshfield, Mass. 02050

Directors:

NORMAN B. WHITE, JR.,	792 Moraine Street,	P.O. Box 269, Marshfield, Mass.
DENNISON J. WHITE,	792 Moraine Street,	P.O. Box 269, Marshfield, Mass.
NORMAN B. WHITE, III,	24 Cricket Lane,	Marshfield, Mass. 02050
JEFFREY H. WHITE,	792 Moraine Street,	P.O. Box 269, Marshfield, Mass.

c. The date initially adopted on which the corporation's fiscal year ends is:

September 30th

d. The date initially fixed in the by-laws for the annual meeting of stockholders of the corporation is:

Second Tuesday in October

e. The name and business address of the resident agent, if any, of the corporation is:

None

IN WITNESS WHEREOF and under the penalties of perjury the above-named INCORPORATOR(S) sign(s) these Articles of Organization this first day of October, 19 82.

Norman B. White, Jr.

Norman B. White, Jr.

The signature of each incorporator which is not a natural person must be by an individual who shall show the capacity in which he acts and by signing shall represent under the penalties of perjury that he is duly authorized on its behalf to sign these Articles of Organization.

186363

SECRETARY OF
THE COMMONWEALTH

1982 OCT -1 PM 3:52

CORPORATION DIVISION

THE COMMONWEALTH OF MASSACHUSETTS

ARTICLES OF ORGANIZATION

GENERAL LAWS, CHAPTER 156B, SECTION 12

I hereby certify that, upon an examination of the within-written articles of organization, duly submitted to me, it appears that the provisions of the General Laws relative to the organization of corporations have been complied with, and I hereby approve said articles; and the filing fee in the amount of $160.00 having been paid, said articles are deemed to have been filed with me this 4th day of October 19 82

Effective date

Michael Joseph Connolly

MICHAEL JOSEPH CONNOLLY

Secretary of the Commonwealth

TO BE FILLED IN BY CORPORATION

PHOTO COPY OF AMENDMENT TO BE SENT

TO:
ROBERT E. GALVIN, ESQUIRE
33 BAY ROAD - P. O. DRAWER E
DUXBURY, MASSACHUSETTS 02332
Telephone 617/934-5678

FILING FEE: 1/20 of 1% of the total amount of the authorized capital stock with par value, and one cent a share for all authorized shares without par value, but not less than $125. General Laws, Chapter 156B. Shares of stock with a par value of less than one dollar shall be deemed to have par value of one dollar per share.

Copy Mailed OCT 15 1982

Annual Common Victualler/Food Vendor License

CVFV-23-1

Submitted On: Mar 17, 2023

Applicant

Kendra Beguerie

[redacted]

Primary Location

254 SHORE RD
Unit A, B
Bourne, MA 02532

Applicant/Business Information

Individual/Corporate Name

Kendra& William Beguerie

Doing Business as (D/B/A)

Rise&Dine Cafe

Mailing Address (include city, state and zip code)

254 Shore Rd Buzzards Bay

Business Phone Number

[redacted]

Business Email Address

[redacted]

Manager Name:

Kendra Beguerie

Manager Phone Number

[redacted]

License Information

License Category

Common Victualler's License

Do you own or will you be renting the premise?

Rent

Landlord Name

Lj Palazesi

Landlord Contact Information

[redacted]

Length of Lease

4 years

Do you have employees?

Yes

Will you be serving alcohol?

Yes - All Alcoholic

Premise Description and Capacity Information

Total square footage

--

# of rooms with public access

3

# of entrances

3

# of exits

3

# of floors

2

# of bathrooms

3

Inside Seating Capacity

65

Inside Maximum Occupancy

65

Does this property have outside seating?

Yes

Outside Seating Capacity

16

Town of Bourne, MA

03/31/2023

CVFV-23-1

Annual Common Victualler/Food Vendor License

Status: Active

Date Created: Mar 17, 2023

Applicant

Kendra Beguerie

[redacted]

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
Submission received	Issued	Mar 17, 2023 at 10:36 pm	Mar 17, 2023 at 10:36 pm	-	-
Application Content and Attachments	Complete	Mar 17, 2023 at 10:36 pm	Mar 20, 2023 at 11:40 am	Maria Simone	-
Police Department	Complete	Mar 20, 2023 at 11:40 am	Mar 20, 2023 at 11:48 am	Brandon Esip	-
Building Department	Complete	Mar 20, 2023 at 11:40 am	Mar 20, 2023 at 11:51 am	Ann Gutterson	-
Town Collector	Complete	Mar 20, 2023 at 11:40 am	Mar 20, 2023 at 3:51 pm	Town Collector	-
Fire Department	Complete	Mar 20, 2023 at 11:40 am	Mar 21, 2023 at 8:29 am	David Pelonzi	-
Sewer Department	Complete	Mar 20, 2023 at 11:40 am	Mar 22, 2023 at 3:03 pm	Maria Simone	-
Clerk's Office	Complete	Mar 20, 2023 at 11:40 am	Mar 24, 2023 at 1:34 pm	Mary Fernandes	-
Planning Department	Complete	Mar 20, 2023 at 11:40 am	Mar 24, 2023 at 3:15 pm	Jennifer Copeland	-
Health Department	On Hold	Mar 20, 2023 at 11:40 am	Mar 24, 2023 at 2:57 pm	Terri Guarino	-
Schedule Hearing	Inactive	-	-	-	-
Final Building Inspector Sign Off	Inactive	-	-	-	-
Final Fire Department Sign Off	Inactive	-	-	-	-
Final Health Department Sign Off	Inactive	-	-	-	-
Final Payment	Inactive	-	-	-	-
Common Vic License	Inactive	-	-	-	-

Town of Bourne, MA

Mar 24, 2023

CVFV-23-1

Building Department

Annual Common Victualler/Food Vendor License

Status: Complete

Assignee: Ann Gutterson

Became Active: Mar 20, 2023

Completed: Mar 20, 2023

Applicant

Kendra Beguerie

[redacted]

Primary Location

254 SHORE RD Unit A, B
Unit A, B
Bourne, MA 02532

Owner:

LJ Palazesi

[redacted]

Comments

Ann Gutterson, Mar 20, 2023

Any signs need a permit. Please apply using our E-permitting system. https://bournema.viewpointcloud.com/ (https://bournema.viewpointcloud.com/)

Town of Bourne, MA

Mar 24, 2023

CVFV-23-1

Health Department

Annual Common Victualler/Food Vendor License

Status: On Hold

Assignee: Kaitlyn Shea

Became Active: Mar 20, 2023

Completed: Mar 24, 2023

Applicant

Kendra Beguerie

[redacted]

Primary Location

254 SHORE RD Unit A, B
Unit A, B
Bourne, MA 02532

Owner:

LJ Palazesi

[redacted]

Comments

Kaitlyn Shea, Mar 20, 2023

FE-200 submitted and currently being reviewed. Pending pre-operational inspection.

Terri Guarino, Mar 24, 2023

Proposed seating capacity exceeds that of the existing septic system. Pending passing septic system certification inspection & new food establishment plan review (including any construction permits as well).

Town of Bourne, MA

Mar 24, 2023

CVFV-23-1

Fire Department

Annual Common Victualler/Food Vendor License

Status: Complete

Assignee: David Pelonzi

Became Active: Mar 20, 2023

Completed: Mar 21, 2023

Applicant

Kendra Beguerie
[redacted]

Primary Location

254 SHORE RD Unit A, B
Unit A, B
Bourne, MA 02532

Owner:

LJ Palazesi
[redacted]

Comments

David Pelonzi, Mar 21, 2023

If there is a liquor license for this property, a fire inspection is required.

03/23/2023
Certificate #: **81**

Book: **XXII**
Page: **81**
Expiration: **03/23/2027**

Town of Bourne
The Commonwealth of Massachusetts

BUSINESS CERTIFICATE

Rise & Dine Cafe
254 Shore Rd Buzzards Bay, MA 02532
Phone: 781-243-1540 SS#/FID#:

In conformity with the provisions of Chapter One Hundred and Ten, Section Five of the General Laws, as amended, the undersigned hereby declare(s) that a business under the title of Rise & Dine Cafe conducted at Number 254 Shore Rd by the following person(s):

Name	Address	
Kendra Beguerie	**254 Shore Rd**	**Bourne, MA 02532**
William Beguerie	**254 Shore Rd**	**Bourne, MA 02532**

Kendra Beguerie
William Beguerie
Phone #: 508-743-5798
ID:
Type of Business: Restaurant

Appeared before me the above named person(s) and acknowledged the foregoing to be a true and accurate account, given under the pains and penalties of perjury this 23rd day of March 2023.

In accordance with the provisions of Massachusetts Laws the business certificate shall be in effect for a period of 4 years from the date of issue and shall be renewable by the applicant every four years thereafter. In the event of discontinuance, withdrawal of partner, retirement, or amendment of the certificate in any manner it shall be necessary to file with the Town Clerk such change, under oath. Such change shall be recorded with and become part of the original filing. Copies of the Business Certificate shall be available at the address of the business and shall be furnished to any person(s), making purchases of goods or services upon request.

Violations regarding the "Business Certificate" statute, so called, are subject to a fine of $300.00 for each month of violation.

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 03/22/23

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Margaret J Grassi Ins Agency
1188 Main Street
West Wareham, MA 02576

CONTACT NAME:
PHONE (A/C, No, Ext): 508-295-2007 FAX (A/C, No): 508-291-1707
E-MAIL ADDRESS: Grassi-ins@comcast.net

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hartford Underwriters Ins	
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

Kendra Beguerie
dba Rise and Dine Cafe
254 Shore Rd
Buzzards Bay, MA 02532

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	CLAIMS-MADE OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
A	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		TBD	03/23/23	03/23/24	E.L. EACH ACCIDENT	$ 100,000
							E.L. DISEASE - EA EMPLOYEE	$ 100,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Town of Bourne
24 Perry Ave
Bourne, MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Debra Grassi

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NOTICE OF ASSIGNMENT

EMPLOYER:
KENDRA BEGUERIE DBA RISE AND DINE CAFE
254 SHORE RD
BUZZARDS BAY, MA 02532

COMBO I.D. 001269435

STATUS OF EMPLOYER Individual

COVERAGE GROUP 1359000

The Waiver of Our Right to Recover from Others Endorsement is available on Pool policies. Contact your agent for details.

Coverage under this assignment applies to Massachusetts operations only. For coverage outside of Massachusetts, contact the appropriate Pool or Plan for that state.

AGENT OR PRODUCER:
MARGARET J GRASSI INSURANCE AGENCY INC
DEBRA GRASSI
1188 MAIN ST
W WAREHAM, MA 02576

AGENCY FEIN: 461155686

INSURANCE COMPANY:
HARTFORD UNDERWRITERS INS CO
TRAVELERS - RMD
P O BOX 5600
HARTFORD, CT 06102-5600
(800) 443-4404

CLASSIFICATION OF OPERATION	CLASS CODE	ESTIMATED TOTAL ANNUAL REMUNERATION	RATE	ESTIMATED PREMIUM

[redacted]

COMMENTS
Coverage effective 12:01 AM on 03/23/23.

DATE OF NOTICE: 03/22/23

PREPARED BY: Joanne Shea
EXT 530

*** * VOLUNTARY DIRECT ASSIGNMENT * ***

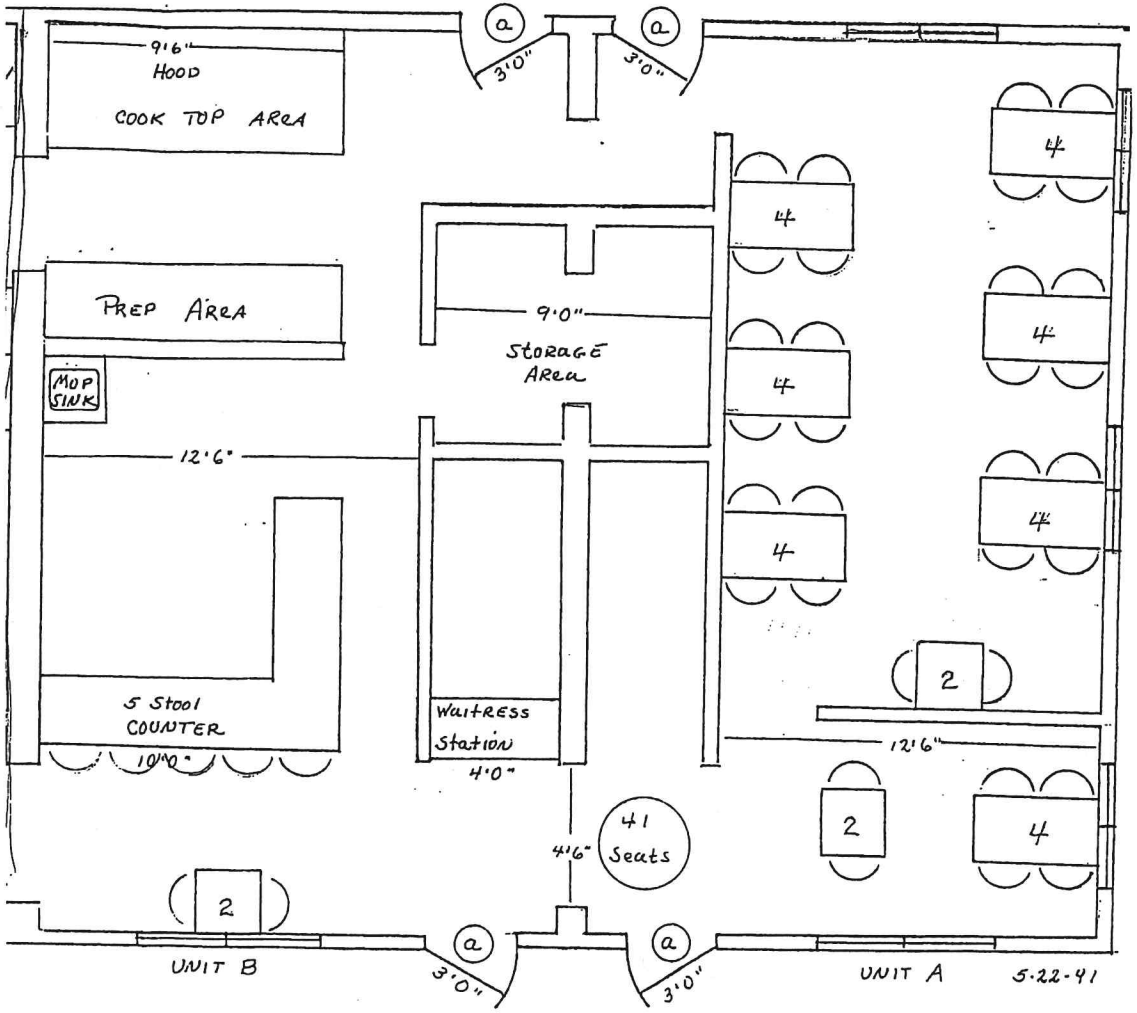
LETTER ID: 6113114

The Workers' Compensation Rating and Inspection Bureau of Massachusetts
101 Arch Street · Boston, MA 02110
(617)439-9030 · FAX (617)439-6055 · www.wcribma.org

254 SHORE ROAD
BOURNE

UNITS A, B & C
1st FLOORS ONLY

a - EXIT SIGNS



Clothes Hse.
Fire Hse.
Dog Storage
Police Station
Rescue
Clothes Hse.
Dorm Storage
Storage Building
Storage Building
Storage Building

BOURNE HOUSING PARTNERSHIP COMMITTEE

BOARD OF SELECTMEN

Established by

Executive Order 87-01, July 16, 1987 and
amended Order, September 1, 1987 and
September 15, 1987,
October 22, 1987 and
September 11, 1990.
October 28, 2008

The membership of the Committee shall consist of members as follows: The Agent of the Board of Health as a non voting member, the Executive Director of the Bourne Housing Authority, Planning Department member; and five [5] at-large members who are residents of Bourne. The selectmen may designate additional members from time to time as the need may arise without further action by Executive Order. Any vacancies which may occur shall be filled by the Selectmen in the same manner as the original appointments.

Town of Bourne - FY23 - Bourne Housing Partnership Committee

EXP	LAST NAME	FIRST NAME	STREET	CITY	ST	ZIP	HOME #	EMAIL	REP OF COMM
June 30, 2023	Copeland	Jennifer	[redacted]						Planning Department
June 30, 2023	Donoghue	James J.							at large
June 30, 2023	Frangieh	Robert							at large
June 30, 2023	Garcia	Kara							Dir- Housing Authority
June 30, 2023	Guarino	Terri							Health Agent - non voting
June 30, 2023	Ross	Susan							at large
June 30, 2023	Vacancy								at large
June 30, 2023	Vacancy								at large

From: connie spilhaus
To: Maria Simone
Subject: VACANCY - BHPC AT LARGE COMMITTEE
Date: Tuesday, March 21, 2023 4:08:47 PM

Ms. Simone,
I am interested in filling one of two At Large Vacancies on the Bourne Housing Partnership Committee. I have read the most recent Annual Plan For Fiscal 2024, dated March 13, so I feel somewhat informed about what the work of BHPC encompasses. I've also spoken to Sue Ross, who encouraged me to put my name in for this opening. I don't have professional or personal experience directly relating to the Committee's work. However, learning about the ways our town partners with other programs and agencies to maintain its current inventory of affordable housing, and joining the effort to expand the supply are challenges that interest me.
Please accept this as my "TALENT BANK FORM"
CONNIE SPILHAUS
[redacted]
RETIRED
BOURNE HOUSING PARTNERSHIP COMMITTEE, AT LARGE COMMITTEE MEMBER

This email has been scanned for spam and viruses by Proofpoint Essentials. Click here to report this email as spam.

Use of Town Property Event Application

EA-23-2

Submitted On: Jan 13, 2023

Applicant

Paul Curley
15089424621
@ curleypwts@aol.com

Primary Contact Information

Name

Paul Curley

Business/Organization Name (if applicable)

Best Buddies International

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Best Buddies International

Type of Organization (LLC, non-profit)

nonprofit 501(c)(3) organization

Type of Event (i.e. banquet/concert/fundraiser/party)

Bicycle ride

Location of Event

Town Roads

Will your event require road closures?

No

Date(s) of Event

Saturday, June 3, 2023

Set up/Clean up Dates

same

Hours (start and end times)

10 am - 2 pm

Total Attendance Expected

500

Description of Event

24th Annual bicycle ride from Boston to Hyannis (using 4.7 miles of Bourne town roads)

Will admission be charged?

No

Is event open to the public?

Yes

Will you event impact parking?

No

Will your event impact traffic?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/10/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER

Mark Edward Partners LLC
505 Park Ave.
New York NY 10022

CONTACT NAME: Barry Zimberg
PHONE (A/C, No, Ext): (212) 355-5005 FAX (A/C, No): (212) 813-8085
E-MAIL ADDRESS: bjz@markedwardpartners.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A	AmGUARD Insurance Company	42390
INSURER B		
INSURER C		
INSURER D		
INSURER E		
INSURER F		

INSURED

Best Buddies International, Inc.
100 Southeast Second Street
Suite 2200
Miami FL 33131

COVERAGES **CERTIFICATE NUMBER:** CL2163010433 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / X OCCUR X GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PROJECT / X LOC OTHER:			C1GP201869	06/30/2021	06/30/2022	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 3,000,000
							PRODUCTS - COMP/OP AGG	$ 3,000,000
							Policy Aggregate:	$ 10,000,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident)	$
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $						EACH OCCURRENCE	$
							AGGREGATE	$
								$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE / OTHER	
							E.L. EACH ACCIDENT	$
							E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Best Buddies Hyannis Port Challenge June 4th, 2022

The certificate holder is included as an additional insured as required by written contract, subject to the terms and conditions of the policy

CERTIFICATE HOLDER

Town of Bourne
24 Perry Ave
Buzzards Bay MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mark Edward Partners LLC

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2023 Best Buddies Challenge

Go (Mile)	To (Mile)	Traffic Signs	Police or Marshall	Direction	Location (roads of travel in Bold Italic)	Landmarks	Approx Arrival Fastest	Approx Arrival Slowest
BOURNE:								
0.4	74.2		P	bear left	onto ***Old Plymouth Rd*** at Scusset Fish Pier sign	Rte 3A, straight		
2.4	76.6	ss	M-1	straight	across Scusset Beach Rd/ Meetinghouse Ln			
0.1	76.7		M-3	right	onto ***Hunters Brook Rd***	quick		
0.3	77.0	ss		right	onto ***Canal Rd*** along Cape Cod Canal	Sagamore Recreation Area		
0.2	77.2		M-1		**use sidewalk on left for Sagamore Bridge crossing**	at Friendly Ice Cream	10:20 AM	1:57 PM
0.1	77.3		M-1	straight	up left sidewalk of Sagamore Bridge…**walk bike!**	walk over bridge per BPD		
0.6	77.9			bear left	off bridge thru guardrail cut for Christmas Tree Shop			
0.1	78.0	T	P	right	onto ***Adams St***			
0.0	78.0	T	P	left	onto ***Cranberry Hwy***	4 lane road		
0.5	78.5			straight	on ***Cranberry Hwy***	Ben Abbey Rd		
0.4	78.9		M-3	bear right	on ***S. Sandwich Rd/ Rte 6A East***	rejoin old route		
SANDWICH:								
0.3	79.2				continue on ***Rte 6A***	town line/Rt 130 on right		
0.2	79.4		P	left	onto ***Tupper Rd***			
1	80.4		M-2	right	onto ***Merchants Rd***		10:28 AM	2:12 PM
0.2	80.6		P	right	into **CVS - Rest stop #5, 20 MILE RIDE START (10:30am)**			
0	80.6		M-2	left	onto ***Merchants Rd***			
0.2	80.8	ss	M-1	right	onto ***Tupper Rd***			
0.4	81.2	L	P	straight	on ***Tupper Rd***	Sandwich Rd/Rt 6A		
0.3	81.5	ss	P	left	onto ***Main St/Rt 130 (South)***	Town Hall, First Church		
1.2	82.7	L	M-2	straight	on ***Rt 130***	ramp to Rte 6 West (right)		
0.1	82.8	L	M-2	straight	on ***Rt 130***	ramp to Rte 6 East (right)		
0.5	83.3		P	left	onto ***Service Rd***			
2.1	85.4	ss	P	straight	on ***Service Rd***	at Quaker Meetinghouse Rd		
0.2	85.6			straight	on ***Service Rd***	Sandwich Hollows Golf		
1.9	87.5	ss	P	straight	on ***Service Rd***	at Chase Rd		

Town of Bourne, MA

03/22/2023

EA-23-2

Use of Town Property Event Application

Status: Active

Date Created: Jan 13, 2023

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Jan 13, 2023 at 10:02 am	Jan 13, 2023 at 10:08 am	Maria Simone	-
✓	Building Inspector Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 10:09 am	Ann Gutterson	-
✓	Health Agent Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 10:12 am	Kaitlyn Shea	-
✓	Recreation Department Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 10:18 am	Kathryn Matthews	-
✓	DNR Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 10:21 am	Christopher Southwood	-
✓	Conservation Agent Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 10:34 am	Stephanie Fitch	-
✓	DPW Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 10:44 am	Matthew Quinn	-
✓	Fire Department Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 12:21 pm	David Pelonzi	-
✓	Town Planner Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 13, 2023 at 2:33 pm	Tracy Sullivan	-
✓	Engineering Department Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 17, 2023 at 8:36 pm	Tim Lydon	-
✓	Town Collector's Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 18, 2023 at 9:15 am	Town Collector	-
✓	Town Clerk's Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 23, 2023 at 9:28 am	Mary Fernandes	-
✓	Sewer Commissioner Comments	Complete	Jan 13, 2023 at 10:08 am	Jan 31, 2023 at 2:05 pm	Maria Simone	-
✓	Police Department Comments	Complete	Jan 13, 2023 at 10:08 am	Feb 3, 2023 at 10:33 am	Brandon Esip	-
✓	Town Administrator's Comments	Complete	Feb 3, 2023 at 10:33 am	Mar 14, 2023 at 1:39 pm	Maria Simone	-
✓	Board of Selectmen Vote	Active	Mar 14, 2023 at 1:39 pm	-	-	-
	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 22, 2023

EA-23-2

Police Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: Brandon Esip

Became Active: Jan 13, 2023

Completed: Feb 3, 2023

Applicant

Paul Curley

[redacted]

Comments

Brandon Esip, Feb 2, 2023

The current traffic plan has bicyclists turning right onto Adams St, then taking an immediate left onto Cranberry Hwy, crossing four lanes of moderate speed traffic. Two lanes are very close to the off ramp from the Mid Cape Hwy with obstructed views from the curve and two lanes have views that may be obstructed by the cement barricade and vehicles parked at the Canal Café.
The PD would prefer that cones be required to be placed the length of Adams St, separating the Bike and the travel lane. We would temporarily allow bikes to travel opposite the one-way designation utilizing the bike lane. The officer at Adams St would direct bikes to turn LEFT into the bike lane on Adams St and the police traffic post at Cranberry Hwy would be moved to Adams @ Sandwich Rd. Bikes would be directed to turn right onto Sandwich Rd where they would continue toward Sandwich on Sandwich Rd. This route would also give the bikes the right of way at the Sandwich Rd/Cranberry Hwy intersection, as opposed to the current plan where they would need to yield to traffic on Sandwich Rd if they came from Cranberry Hwy. The department feels this is the safest option for both our officers and the bicyclists.

Unless otherwise directed by police officers, bicyclists must follow all traffic laws including at intersections and crosswalks.

If the police detail goes unfilled voluntarily and an officer needs to be ordered to work for public safety, rate assessed will be the officer's overtime rate.

Brandon Esip, Feb 3, 2023

Ride monitors cannot direct or interfere with the flow of vehicular traffic and must remain out of roadway.

Brandon Esip, Feb 3, 2023

Discussed with Best Buddies and agreement was reached to change the route to have bicyclists turning left into the Adams St bicycle lane and then turn right onto Sandwich Rd. PD to deploy traffic cones prior to 10AM to separate bicycle lane and vehicular lane and police details would be required for Adams St and Adams St/Sandwich Rd. Also agreed that all bicyclists would follow traffic laws unless directed otherwise by a police officer. Best Buddies agreed that monitors would not direct or impede the flow of traffic and would remain out of the road. They would also contact the department when all riders have passed Adams St so the cones can be removed promptly. The police detail requested at Old Plymouth and State Rd would be optional and not filled if officers did not voluntarily take it.

Use of Town Property Event Application

EA-23-3

Submitted On: Jan 26, 2023

Applicant

Zoe wright

[redacted]

Primary Contact Information

Name

Zoe wright

Business/Organization Name (if applicable)

--

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

American Cancer Society/DetermiNation Endurance Series

Type of Organization (LLC, non-profit)

Non-profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Fundraising for American Cancer society

Location of Event

Other

Other

Pickleball courts at Clark Rd

Date(s) of Event

July 1, 2023

Set up/Clean up Dates

July 1, 2023

Hours (start and end times)

10:00 am - 12 pm

Total Attendance Expected

20

Description of Event

Fundraising for American Cancer society_____

Will admission be charged?

No

Is event open to the public?

Yes

Will you event impact parking?

No

Will your event impact traffic?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Catherine Aimola
CORCORAN & HAVLIN INSURANCE GROUP INC	PHONE (A/C, No, Ext): (781) 997-0471 FAX (A/C, No):
	E-MAIL ADDRESS: caimola@chinsurance.com
287 LINDEN ST	INSURER(S) AFFORDING COVERAGE — NAIC #
WELLESLEY MA 02482	INSURER A: LM INS CORP — 33600
INSURED	INSURER B:
SAGAMORE BEACH COLONY CLUB	INSURER C:
	INSURER D:
C O DEANNA WALDRON PO BOX 417	INSURER E:
SAGAMORE BEACH MA 02562	INSURER F:

COVERAGES **CERTIFICATE NUMBER:** 864953 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE / OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY / PRO-JECT / LOC OTHER:			N/A			EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ $ $ $ $ $ $
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY			N/A			COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $ $
	UMBRELLA LIAB / OCCUR EXCESS LIAB / CLAIMS-MADE DED / RETENTION $			N/A			EACH OCCURRENCE AGGREGATE	$ $ $
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N: N/A If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	N/A	WC531S318359022	11/11/2022	11/11/2023	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 500,000 $ 500,000 $ 500,000
				N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation benefits will be paid to Massachusetts employees only. Pursuant to Endorsement WC 20 03 06 B, no authorization is given to pay claims for benefits to employees in states other than Massachusetts if the insured hires, or has hired those employees outside of Massachusetts.

This certificate of insurance shows the policy in force on the date that this certificate was issued (unless the expiration date on the above policy precedes the issue date of this certificate of insurance). The status of this coverage can be monitored daily by accessing the Proof of Coverage - Coverage Verification Search tool at www.mass.gov/lwd/workers-compensation/investigations/.

CERTIFICATE HOLDER

Town of Bourne
24 Perry Avenue
Buzzards Bay MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Daniel M. Crowley, CPCU, Vice President – Residual Market – WCRIBMA

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Town of Bourne, MA

03/22/2023

EA-23-3

Use of Town Property Event Application

Status: Active

Date Created: Jan 26, 2023

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Jan 26, 2023 at 3:17 pm	Jan 31, 2023 at 2:02 pm	Maria Simone	-
✓	DNR Comments	Complete	Jan 31, 2023 at 2:02 pm	Jan 31, 2023 at 2:09 pm	Christopher Southwood	-
✓	Health Agent Comments	Complete	Jan 31, 2023 at 2:02 pm	Jan 31, 2023 at 2:25 pm	Kaitlyn Shea	-
✓	Building Inspector Comments	Complete	Jan 31, 2023 at 2:02 pm	Jan 31, 2023 at 2:38 pm	Ann Gutterson	02/01/2023
✓	DPW Comments	Complete	Jan 31, 2023 at 2:02 pm	Jan 31, 2023 at 2:39 pm	Matthew Quinn	-
✓	Conservation Agent Comments	Complete	Jan 31, 2023 at 2:02 pm	Jan 31, 2023 at 4:08 pm	Stephanie Fitch	-
✓	Fire Department Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 1, 2023 at 7:59 am	David Pelonzi	-
✓	Recreation Department Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 1, 2023 at 9:16 am	Krissanne Caron	-
✓	Engineering Department Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 2, 2023 at 9:09 am	Tim Lydon	-
✓	Town Planner Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 2, 2023 at 2:54 pm	Tracy Sullivan	-
✓	Police Department Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 2, 2023 at 6:22 pm	Brandon Esip	02/07/2023
✓	Town Collector's Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 13, 2023 at 3:14 pm	Town Collector	-
✓	Town Clerk's Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 17, 2023 at 3:57 pm	Mary Fernandes	-
✓	Sewer Commissioner Comments	Complete	Jan 31, 2023 at 2:02 pm	Feb 22, 2023 at 11:18 am	Maria Simone	-
✓	Town Administrator's Comments	Complete	Feb 22, 2023 at 11:18 am	Mar 14, 2023 at 1:41 pm	Maria Simone	-
✓	Board of Selectmen Vote	Active	Mar 14, 2023 at 1:41 pm	-	-	-
	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 22, 2023

EA-23-3

DPW Comments

Use of Town Property Event Application

Status: Complete

Assignee: Matthew Quinn

Became Active: Jan 31, 2023

Completed: Jan 31, 2023

Applicant

Zoe wright

[redacted]

Comments

Matthew Quinn, Jan 31, 2023

All Set. We ask to clean up after event.

Use of Town Property Event Application

EA-23-7

Submitted On: Feb 7, 2023

Applicant

Jessica van der Stad

[redacted]

Primary Contact Information

Name

Jessica van der Stad, Executive Director

Business/Organization Name (if applicable)

American Foundation for Suicide Prevention (AFSP), Massachusetts Chapter

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

American Foundation for Suicide Prevention (AFSP), Massachusetts Chapter

Type of Organization (LLC, non-profit)

Non-Profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Fundraiser

Location of Event

Buzzards Bay Park -Gazebo

Date(s) of Event

9/30/2023

Set up/Clean up Dates

9/29/2023 (if feasible / weather permitting)

Hours (start and end times)

7:00am set-up / 9:00am check-in / 10:00am start / 12:30pm event ends / 2:00pm clean-up complete

Total Attendance Expected

500

Description of Event

South Shore / Cape Cod Out of the Darkness Walk to Fight Suicide

Will admission be charged?

No

Is event open to the public?

Yes

Will you event impact parking?

Yes

Will your event impact traffic?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

Yes

Describe type of food

Bottled Water / Granola Bars

Will there be vendors?

Yes

Describe type(s) of Vendors

Will a tent be used?

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/8/2023

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PRODUCER
Arthur J. Gallagher Risk Management Services, Inc
300 Madison Avenue
28th Floor
New York NY 10017

License#: BR-724491

CONTACT NAME: James OGrady
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: james_ograd y@ajg.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A	HDI Global Specialty SE	
INSURER B	American Automobile Insurance Company	21849
INSURER C	Fireman's Fund Insurance Company	21873
INSURER D	Underwriters at Lloyd's, London	15642
INSURER E	American International Group	
INSURER F		

INSURED
American Foundation for Suicide Prevention
199 Water Street
New York NY 10038

AMERFOU-01

COVERAGES **CERTIFICATE NUMBER:** 778263104 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY	Y		18LB5149	1/28/2023	1/28/2024	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE L MIT APPL ES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY PRO-JECT X LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY	Y		18LB5149	1/28/2023	1/28/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
D	UMBRELLA LIAB / OCCUR	Y		21ABEX0200	1/28/2023	1/28/2024	EACH OCCURRENCE	$ 5,000,000
	EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$ 5,000,000
	DED / RETENTION $							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	N / A		SCW038896-1	12/31/2022	12/31/2023	PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)						E.L. EACH ACC DENT	$ 1,000,000
	If yes, describe under DESCR PTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
C E	Accidental Death & Dismemberment Miscellaneous Equipment			UST004009220 SRG 0009477455	12/31/2022 1/28/2023	12/31/2023 1/28/2024	$5,000 Limit $25,000 Limit	$1,000 Deductible Medical Expense

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Certificate holder is included as additional insured as respects agreement with the named insured.

American Foundation for Suicide Prevention South Shore/Cape Cod Wa k - September 30th, 2023

CERTIFICATE HOLDER

Town of Bourne
24 Perry Ave
Bourne MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Town of Bourne, MA

03/22/2023

EA-23-7

Use of Town Property Event Application

Status: Active

Date Created: Feb 7, 2023

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
Application Content and Attachments	Complete	Feb 7, 2023 at 1:52 pm	Feb 8, 2023 at 9:54 am	Maria Simone	-
Health Agent Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 8, 2023 at 9:58 am	Kaitlyn Shea	-
Fire Department Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 8, 2023 at 10:02 am	David Pelonzi	-
DNR Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 8, 2023 at 10:25 am	Christopher Southwood	-
Town Planner Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 8, 2023 at 10:32 am	Tracy Sullivan	-
Engineering Department Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 8, 2023 at 11:32 am	Tim Lydon	-
Recreation Department Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 9, 2023 at 8:45 am	Krissanne Caron	-
Building Inspector Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 9, 2023 at 9:31 am	Ann Gutterson	02/09/2023
Conservation Agent Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 9, 2023 at 9:45 am	Stephanie Fitch	-
Town Collector's Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 13, 2023 at 3:11 pm	Town Collector	-
Town Clerk's Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 17, 2023 at 3:56 pm	Mary Fernandes	-
DPW Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 22, 2023 at 11:35 am	Matthew Quinn	-
Sewer Commissioner Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 22, 2023 at 11:35 am	Maria Simone	-
Police Department Comments	Complete	Feb 8, 2023 at 9:54 am	Feb 24, 2023 at 11:09 am	Brandon Esip	02/15/2023
Town Administrator's Comments	Complete	Feb 24, 2023 at 11:09 am	Mar 14, 2023 at 1:42 pm	Maria Simone	-
Board of Selectmen Vote	Active	Mar 14, 2023 at 1:42 pm	-	-	-
Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 22, 2023

EA-23-7

Building Inspector Comments

Use of Town Property Event Application

Status: Complete

Assignee: Ann Gutterson

Became Active: Feb 8, 2023

Completed: Feb 9, 2023

Applicant

Jessica van der Stad

[redacted]

Comments

Ann Gutterson, Feb 8, 2023

Tents over 10x10 require a permit and flame retardant certificate.

Ann Gutterson, Feb 9, 2023

Jessica confirmed all tents will be under 10x10 and will have flame retardant certificates available.

Town of Bourne, MA

Mar 22, 2023

EA-23-7

DPW Comments

Use of Town Property Event Application

Status: Complete

Assignee: Matthew Quinn

Became Active: Feb 8, 2023

Completed: Feb 22, 2023

Applicant

Jessica van der Stad

[redacted]

Comments

Matthew Quinn, Feb 22, 2023

All Set. we ask that you please keep park clean. Carry in/out all rubbish.

SPECIAL USE PERMIT

U.S. ARMY CORPS of ENGINEERS
Cape Cod Canal Field Office
P.O. Box 1555
Buzzards Bay, MA 02532-1555
508-759-4431

8 February 2023

You are hereby granted a special use permit for: **Walking event** on land administered by the U.S. Army Corps of Engineers at the **Cape Cod Canal** subject to the terms and conditions within for the date, time and location listed below**.**

Date of Event: Saturday, 30 September 2023
Location of Event: Buzzards Bay Recreation Area, North service road Cape Cod Canal
Time/ Duration of Event: 9:00 a.m. - 1:00 p m.

Issued To: **Jessica van der Stad** Associate Area Director, Massachusetts
American Foundation for Suicide Prevention
617-439-0940 jvanderstad@afsp.org

This permit is revocable at will by the Corps of Engineers, and subject to the following conditions:

a. For the purpose of this event, the individual to whom the permit is issued, shall be presumed ultimately responsible for all event operations. Unless proven otherwise, such presumption will be sufficient to issue a citation for the violation of rules and regulations applicable to the use of such facilities as provided in section 327.19(a) of Title 36 Code of Federal Regulations.

b. An event coordinator shall be designated to handle planning and implementation of event logistics. For the purpose of this permit, the event coordinator may also be presumed responsible for event operations, unless proven otherwise.

c. The exercise of privileges granted shall be in accordance with Title 36 regulations and subject to additional conditions deemed appropriate by the Canal Manager or Park Manager.

d. Any property of the United States damaged or destroyed by the permittee shall be promptly repaired or replaced by the permittee to the satisfaction of the Canal Manager.

e. The US Army Corps of Engineers shall not be responsible for damages to property or injuries to persons which may arise from or be incident to the exercise of the privileges granted and shall be held harmless from any and all such claims.

f. The permittee shall exercise due care in the use of the premises so as not to adversely impact on environmental resources or normal recreational activities of the project.

g. The event coordinator shall be responsible for ensuring that premises are restored to pre-event condition satisfactory to the Canal Manager upon completion of the special activity.

h. In addition to Corps of Engineer regulations, permittee shall comply with all applicable State, County and Municipal laws, ordinances and regulations wherein the premises are located in the state of Massachusetts.

i. Permission is granted to use the property for the event described and only on the dates and times indicated. Any additional request for use of Corps of Engineers administered property for special activities must be received at least 60 days in advance.

Special conditions are listed on the reverse side.
FOR THE DISTRICT ENGINEER:

Michele Breen
Park Manager
Cape Cod Canal

CF:
File (1110-2-1400a)
Rangers
MTC
Park Attendant (Buzzards Bay)

SPECIAL CONDITIONS

1. This Special Use Permit does not grant permittee exclusive use of Corps of Engineer lands or facilities at the Cape Cod Canal and should at no point; supersede any regulations governing use of the Cape Cod Canal. In addition, portions of the project including the Canal Service Roads, may be under construction at any time. Permittee should be prepared to adjust event to meet changing conditions.

2. The American Foundation for Suicide Prevention (AFSP) **Out of the Darkness Walk** is scheduled to be held on the Cape Cod Canal's north service road beginning at the **Buzzards Bay Recreation Area** and will proceed east along the service road 1.5 miles and back. Approximately **500 people** are expected to participate in the event.

3. Water stations are permitted to be setup along the route provided they comply with the following conditions:
   - 3.a. Table must not be setup in a manner that does not block the service road, interfere with normal recreation, or prohibit passage of emergency vehicles
   - 3.b. Permittee is responsible for removal and disposal of all trash generated upon conclusion of event
   - 3.c. One event staff person must remain at the station at all times during the event.

4. Event organizers will provide adequate staff to assist the flow of pedestrian traffic on the North Service Road and around the Buzzards Bay Recreation Area.

5. Any commercial activity including the selling or advertisement of any refreshments, donations or products on government property is prohibited.

6. Spray painting or placing any markings on the Canal service road is prohibited.

7. Temporary signs may be erected, provided they are removed at the conclusion of the event.

For medical emergencies during day of event dial **911**. For logistics issues during the day of the event please call the on-duty Park Ranger cell phone number at **508-294-9312**

Use of Town Property Event Application

EA-23-4

Submitted On: Feb 2, 2023

Applicant

Jonah Guerin

[redacted]

Primary Contact Information

Name

Jonah Guerin

Business/Organization Name (if applicable)

Buzzards Bay Coalition

Mailing Address

114 Front St, New Bedford, MA 02740

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Buzzards Bay Coalition

Type of Organization (LLC, non-profit)

Non-profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Cycling fundraiser

Location of Event

Town Roads

Will your event require road closures?

No

Date(s) of Event

10/1/23

Set up/Clean up Dates

--

Hours (start and end times)

12 pm to 4 pm

Total Attendance Expected

400

Description of Event

Cycling fundraiser to raise money for the Buzzards Bay Coalition, a non-profit supporting clean water in Buzzards Bay. The event starts in Little Compton, RI and travels through Bourne on its way to Woods Hole.

Will admission be charged?

Yes

Is event open to the public?

Yes

Will you event impact parking?

No

Will your event impact traffic?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

Yes

Describe type of food

Single-serve snacks (bananas, oranges, granola bars)

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

BUZZBAY-01 AHILL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER
Alliant Insurance Services, Inc.
4530 Walney Rd Ste 200
Chantilly, VA 20151-2285

CONTACT NAME: Anna Hill
PHONE (A/C, No, Ext): (703) 397-0977 FAX (A/C, No): (703) 397-0995
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: Federal Insurance Company	20281
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Buzzards Bay Coalition, Inc.
c/o Sylvia Group
500 Faunce Corner Rd Bldg 100
Ste 120
Dartmouth, MA 02747

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE / X OCCUR	X		3604-58-89 EUC	1/15/2023	1/15/2024	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE L MIT APPL ES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$ Included
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	X ANY AUTO			(23)7359-67-68	1/15/2023	1/15/2024	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$ 1,000,000
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB / X OCCUR						EACH OCCURRENCE	$ 2,000,000
	EXCESS LIAB / CLAIMS-MADE			93647936	1/15/2023	1/15/2024	AGGREGATE	$ 2,000,000
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH)	N / A					E.L. EACH ACC DENT	$
	If yes, describe under DESCR PTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Event Name: Watershed Ride on October 1, 2023
Certificate holder is included as an Additional Insured on General Liability policy as required by written contract.

CERTIFICATE HOLDER

Town of Bourne
24 Perry Avenue
Buzzards Bay, MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Town of Bourne, MA

03/22/2023

EA-23-4

Use of Town Property Event Application

Status: Active

Date Created: Feb 2, 2023

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Feb 2, 2023 at 12:23 pm	Feb 6, 2023 at 11:29 am	Maria Simone	-
✓	Building Inspector Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 6, 2023 at 11:31 am	Ann Gutterson	02/07/2023
✓	Town Clerk's Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 6, 2023 at 11:35 am	Mary Fernandes	-
✓	DNR Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 6, 2023 at 11:53 am	Christopher Southwood	-
✓	Town Planner Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 6, 2023 at 12:34 pm	Tracy Sullivan	-
✓	Health Agent Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 6, 2023 at 12:46 pm	Kaitlyn Shea	-
✓	Recreation Department Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 6, 2023 at 1:41 pm	Krissanne Caron	-
✓	Fire Department Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 6, 2023 at 3:07 pm	David Pelonzi	-
✓	Conservation Agent Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 7, 2023 at 11:28 am	Stephanie Fitch	-
✓	DPW Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 8, 2023 at 8:36 am	Matthew Quinn	-
✓	Town Collector's Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 8, 2023 at 9:00 am	Town Collector	-
✓	Engineering Department Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 8, 2023 at 11:33 am	Tim Lydon	-
✓	Sewer Commissioner Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 22, 2023 at 11:25 am	Maria Simone	-
✓	Police Department Comments	Complete	Feb 6, 2023 at 11:29 am	Feb 24, 2023 at 11:16 am	Brandon Esip	02/13/2023
✓	Town Administrator's Comments	Complete	Feb 24, 2023 at 11:16 am	Mar 3, 2023 at 11:48 am	Mary Rebello	-
✓	Board of Selectmen Vote	Active	Mar 3, 2023 at 11:48 am	-	-	-
	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 22, 2023

EA-23-4

Police Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: Brandon Esip

Became Active: Feb 6, 2023

Completed: Feb 24, 2023

Applicant

Jonah Guerin

[redacted]

Comments

Brandon Esip, Feb 24, 2023

All cyclists must abide by all rules of the road, including abiding by Stop Signs, following the direction of traffic lights, and not obstructing traffic. Volunteers are not authorized to direct traffic, be in any roadway, or display or install any signs that appear to be traffic signs.

SPECIAL EVENT PERMIT

U.S. ARMY CORPS of ENGINEERS
Cape Cod Canal Field Office
P.O. Box 1555
Buzzards Bay, MA 02532-1555
508-759-4431

2 March, 2023

You are hereby granted a special use permit for: **Bicycling event** on land administered by the U.S. Army Corps of Engineers at the **Cape Cod Canal** for the dates and times listed below**.**

Date of Event: **Sunday October 1, 2023**
Location of Event: **Buzzards Bay Recreation Area & North Service Rd. Bourne Bridge**
Duration of Event: **11:00 a.m. - 4:00 p.m.**

Issued To:	**Jonah Guerin -Event Manager**	The Coalition for Buzzards Bay
	114 Front St.	508-999-6363 Ext. 207
	New Bedford, MA 02740	Guerin@savebuzzardsbay.org

This permit is revocable at will by the Corps of Engineers, and subject to the following conditions:

a. For the purpose of this event, the individual to whom the permit is issued, shall be presumed ultimately responsible for all event operations. Unless proven otherwise, such presumption will be sufficient to issue a citation for the violation of rules and regulations applicable to the use of such facilities as provided in section 327.19(a) of Title 36 Code of Federal Regulations.

b. An event coordinator shall be designated to handle planning and implementation of event logistics. For the purpose of this permit, the event coordinator may also be presumed responsible for event operations, unless proven otherwise.

c. The exercise of privileges granted shall be in accordance with Title 36 regulations and subject to additional conditions deemed appropriate by the Cape Cod Canal Manager or Park Manager.

d. Any property of the United States damaged or destroyed by the permittee shall be promptly repaired or replaced by the permittee to the satisfaction of the Canal Manager.

e. The US Army Corps of Engineers shall not be responsible for damages to property or injuries to persons which may arise from or be incident to the exercise of the privileges granted and shall be held harmless from any and all such claims.

f. The permittee shall exercise due care in the use of the premises so as not to adversely impact on environmental resources or normal recreational activities of the project.

g. The event coordinator shall be responsible for ensuring that premises are restored to pre-event condition satisfactory to the Canal Manager upon completion of the special activity.

h. In addition to Corps of Engineer regulations, permittee shall comply with all applicable State, County and Municipal laws, ordinances and regulations wherein the premises are located in the state of Massachusetts.

i. Permission is granted to use the property for the event described and only on the dates and times indicated. Any additional request for use of Corps of Engineers administered property for special activities must be received at least 60 days in advance.

Special conditions are listed on the reverse side.

FOR THE DISTRICT ENGINEER:

Joseph Mazzola
Deputy Canal Manager
Cape Cod Canal

CF:
File (1110-2-1400a)
Rangers
MTC
Park Attendant (Buzzards Bay)

SPECIAL CONDITIONS

1. This Special Use Permit does not grant permittee exclusive use of Corps of Engineer lands or facilities at the Cape Cod Canal and should at no point; supersede any regulations governing use of the Cape Cod Canal. In addition, portions of the project including the Canal Service Roads, may be under construction at any time. Permittee should be prepared to adjust event to meet changing conditions.

2. This event is scheduled as **The Coalition for Buzzards Bay Watershed Bike Ride** to begin in Westport and end in Woods Hole. With use of the Cape Cod Canal's North Service Road from Buzzards Bay Recreation Area to the the Bourne Scenic Park Gate to access the Bourne Bridge sidewalk. Approximately 400 cyclists are expected to participate in the event but will be staggered and arriving at the Canal at various times throughout the duration of the event.

3. Event participants are expected to arrive at the Cape Cod Canal around **11:00a.m** and will utilize the Bourne Bridge sidewalk from **12: 00p.m to 4:00pm.** **All cyclists must walk bicycles across on the Bourne Bridge sidewalk.**

4. Access to the North Service Road will be gained via the Buzzards Bay Recreation Area parking lot. Bicyclists shall use the access road at the western end of the recreation area but must use extreme caution when entering the recreation area parking lot and the access road that leads to the service road.

5. All bicyclists shall maintain a slow speed and watch for vehicles entering/ exiting the recreation area as well as other visitors in and around the Buzzards Bay comfort station.

6. A minimum of **two (2)** event volunteers will be stationed at the access point to the Canal service road at the Buzzards Bay Recreation area to direct and provide guidance to the arriving bicyclists.

7. A minimum of **one (1)** event volunteer will be stationed at the Bourne Scenic Park access gate (beneath the Bourne Bridge) where riders will exit the service road, to direct and oversee the bicyclists.

8. **All riders must stay to the right of the solid line** on the Canal's North Service Road and shall **NOT** ride in groups or abreast of each other while on the service road.

9. A minimum of **one (1)** event volunteer will be stationed at the access road leading up to the bridge sidewalk to oversee and direct bicyclists to dismount and walk bicycles over bridge sidewalk.

10. Event coordinator is responsible for relaying these permit conditions to event participants and shall emphasize that riders maintain a safe speed and use proper etiquette during the Canal service road portion. **Noncompliance of the terms and conditions listed in this permit may result in non-renewal of future event requests.**

For all emergencies dial 911, for all other issues during the day of the event please call the on duty Park Ranger cell phone number at 508-294-9312

Buzzards Bay Watershed Ride 2023

100, 75, 35-mile routes SAG support/helpline: (508) 999-6363

Num	Dist	Type	Note
1.	0.0		Start of route – LITTLE COMPTON, RI
2.	0.0		100-mile START LINE 100 MILES TO GO Parking, check-in, restrooms, food, water available
3.	0.1	←	L onto Sakonnet Point Rd. (RI route 77)
4.	5.4	→	R onto Peckham Rd – *Volunteer*
5.	7.6	→	R onto Long Hwy – *Volunteer*
6.	8.5	←	L onto Pottersville Rd
7.	9.4	→	Slight R on Mullin Hill Road
			WESTPORT, MA
8.	10.2	→	R onto Old Harbor Rd 90 MILES TO GO
9.	10.8	→	R onto Howland Rd
10.	11.8	←	L onto Atlantic Ave
11.	12.6	←	L onto Acoaxet Rd
12.	12.8	↑	Continue onto River Rd
13.	16.0	→	Slight R onto Old Harbor Rd
14.	16.5	→	R onto Adamsville Rd
15.	18.9	→	R onto Main Road – *Volunteer* 80 MILES TO GO
16.	22.5	←	L onto Hotel Hill Rd – *Volunteer*
17.	22.7	→	R onto MA-88 S POLICE CRUISER HERE
18.	23.4		Metal Drawbridge ahead - slow down, proceed with caution. Dismount bike and walk over if raining. – *Volunteer*
19.	23.9	↑	Continue onto John Reed Rd
20.	24.4		WATER/REST STOP. Food, water, restrooms
21.	24.4		75 MILE START LINE
22.	25.6	←	L onto E Beach Rd
23.	26.4	←	E Beach Rd turns slightly L and becomes Horseneck Rd
24.	28.1	→	R onto Horseneck Rd
			DARTMOUTH

25.	29.2	➡	R onto Allen Neck Rd
26.	29.9	⬅	L onto Barneys Joy Rd
27.	32.7	➡	R onto Tannery Ln - *Volunteer* 70 MILES TO GO
28.	32.7	➡	R onto Rock O'Dundee Rd
29.	33.6	➡	Slight R onto Potomska Rd
Num	Dist	Type	Note
30	36.1	⬆	Continue onto Little River Rd
31.	37.0	⬅	L onto Smith Neck Rd
32.	40.3	➡	R onto Gulf Rd 60 MILES TO GO
33.	40.8	⬅	L onto Elm St – *Volunteer*
34.	40.9	➡	R onto Prospect St
35.	41.1	⬅	Slight L onto Dartmouth Street CHEER SQUAD (OSS)
36.	42.2	➡	R onto Rogers St - *Volunteer*
			NEW BEDFORD
37.	42.7	⬅	L onto Padanaram Ave
38.	43.0	➡	R onto Cove Road
39.	43.0	➡	R up onto sidewalk and on ramp to CoveWalk. Uneven ground, use caution. - *Volunteer*
40.	43.9	⬅	Slow down, take off ramp on L to leave CoveWalk - *Volunteer*
41.	43.9	➡	R onto W. Rodney French Blvd.
42.	44.3	⬆	Look for bike path on R, enter bike path again
43.	45.1	⬆	Go thru the gate on to bike path - Fort Taber. Narrow gate, use caution. - *Volunteer*
44.	45.5	⬆	Keep straight on bike path, follow coastline
45.	45.9	⬅	Follow bike path L around bend
46.	46.0	⬅	L, then an immediate R
47.	46.0	➡	R to stay on path
48.	46.1	🍴	WATER/REST STOP - Water, food, restrooms available
49.	46.2	➡	Bear R to say on bike path
50.	46.3	⬅	Bear L to exit park
51.	46.3	➡	R onto E. Rodney French Blvd.
52.	47.4	➡	Take R to enter on-ramp to HarborWalk. Use caution. - *Volunteer*

53.	48.0	⚐	SLOW DOWN, Take steep ramp off Harbor Walk on L
54.	48.0	←	L at bottom of ramp puts you on Gifford Street - *Volunteer*
55.	48.3	→	R onto South Front Street
56.	48.6	→	R onto Potomska Street
57.	48.8	↑	Continue on McArthur Drive
58.	49.3	←	At intersection, cross over bearing L to ENTER SIDEWALK immediately on your R. Use caution. – *Volunteer* POLICE DETAIL HERE
59.	49.3	→	R then immediately jog L to stay on brick sidewalk bike path.

Num	Dist	Type	Note
60.	49.5	↑	Jog R to stay on bike path and on-ramp up to highway
61.	49.5	↑	Straight to enter sidewalk on-ramp - *Volunteer*
62.	49.7	↑	Merge onto US-6E, stay on sidewalk
63.	49.9	↑	Continue across Fish Island 50 MILES TO GO
			FAIRHAVEN
64.	50.5	→	R onto Middle St - *Volunteer*
65.	51.1	←	L onto Ferry St
66.	51.2	→	R onto Main St
67.	51.2	←	L onto Bike Path/Phoenix Rail Trail
68.	55.1	←	L onto Mattapoisett Neck Rd
			MATTAPOISETT
69.	55.5	→	R onto US-6 E/Fairhaven Rd. Use caution. – *Volunteer* POLICE DETAIL HERE
70.	55.6	←	L onto River Rd - *Volunteer*
71.	56.3	←	L onto Acushnet Rd - *Volunteer*
72.	56.6	←	L to stay on Acushnet Rd
73.	58.1	←	L to stay on Acushnet Rd
			ACUSHNET
74.	58.3	→	R onto Long Plain Rd
75.	60.6	→	R onto Perry Hill Rd 40 MILES TO GO
76.	64.0	→	Keep R to stay on New Bedford Rd

77.	64.0	➡	R onto Marion Road
			ROCHESTER
78.	64.1	⬅	L onto Marys Pond Rd
79.	65.4	🍴	LUNCH STOP/35-mile START LINE - 131 Hiller Road. Food, water, restrooms available.
80.	67.4	⬆	Continue on Fearing Hill Road
			WAREHAM
81.	69.0	➡	R onto Main St
82.	70.0	➡	R to stay on Main St 30 MILES TO GO
83.	70.3	➡	R onto Gibbs Ave
84.	70.4	⬅	Slight L onto High St
85.	71.4	⬅	L onto Cedar St
86.	71.5	⬅	L onto Main St - *Volunteer*
87.	71.6	➡	R onto US-6 E/Sandwich Rd
88.	71.7	➡	R onto Narrows Road
89.	72.1	⬆	Continue onto Minot Ave
90.	73.5	⬆	Proceed straight through intersection
91.	73.5	➡	R onto Onset Ave ONSET PIER CHEER SQUAD (Tabor Academy)
92.	76.8	➡	R onto MA-28/US-6E/Cranberry Hwy
			BOURNE (BUZZARDS BAY)
93.	77.3	⬆	Continue straight through rotary to stay on Main St
94.	77.5	➡	R onto Canal St and parking lot - *Volunteer*
95.	77.6	➡	R toward Canal Service Rd/Bike Path - *Volunteer*
96.	77.7	⬅	L onto Canal Service Rd and bike path: Slow down. Follow bike path etiquette. Yield to pedestrians.
97.	78.9	⬅	L on to Andy Olivia Drive towards campground - *Volunteer*
98.	78.9	⬆	Straight up hill to stay on Andy Olivia through campground
99.	79.2	⬅	L onto Main St/RT 6: must cross with light - *Volunteer*
100.	79.3	➡	Take R up ramp to Starbucks Parking Lot
101.	79.4	⬆	Stay L as you proceed through parking lot cut through
102.	79.4	⬅	L to exit parking lot

103.	79.4	➡	R onto Bourne Bridge Approach/Old Bourne Bridge Approach	
104.	79.5	⚐	SLOW DOWN. Dismount to cross bridge on foot.	
105.	79.5	🍴	WATER/ REST STOP: Food, water, restrooms available.	
106.	79.6	➡	Keep R to enter Bridge Sidewalk. Dismount to cross bridge on foot 20 MILES TO GO	
107.	80.3	⬆	Use Sidewalk to bear right around State Police Building. *Welcome to Cape Cod!*	
108.	80.4	➡	R onto Trowbridge Rd	
109.	81.0	⬆	Continue onto Shore Rd	
110.	81.9	⬅	Left at fork at VFW to stay on Shore Rd	
111.	83.0	➡	R to stay on Shore Rd	
112.	84.8	⚐	Metal drawbridge ahead, proceed with caution. USE SIDEWALK. *Volunteer, J. York 818 Shore Road, has his ow n sign, (774) 392-0111*	
113.	86.4	➡	R onto Red Brook Harbor Rd. Railroad tracks proceed with caution. – *Volunteer, Dave Dimmick: (508) 561-6812 , has his own sign: RR X-ING*	1
114.	87.4	⬆	Straight on Squeteague Harbor Rd	
115.	87.5	➡	R onto Megansett Rd, becomes Garnet Ave.	
			FALMOUTH/WOODS HOLE	
116.	88.4	⬆	Straight across intersection at County Rd	
117.	88.4	➡	R onto Chester St - *Volunteer*	
118.	88.6	⬅	Keep L to stay on Chester St	
119.	89.3	⬆	Straight onto Quaker Rd. 10 MILES TO GO	
120.	92.1	⬆	Merges into Nashawena Street	
121.	92.7	⬅	L onto Old Dock Rd	
122.	92.7	➡	R at train tracks onto Bike Path/Shining Sea Bikeway	

123.	95.0	↑	Stay on bike path all the way to end in Woods Hole	
124.	96.9	⚐	Slow down. Prepare to use traffic light at crosswalk at Woods Hole Rd. *-Volunteer @ WH Rd crosswalk hits button for riders*	
125.	100.2	→	R on Railroad Avenue – *Volunteer*	
126.	100.2	←	L onto Water St. POLICE ASSIST at crossing. POLICE DETAIL HERE	
127.	100.3	⚐	Metal drawbridge ahead, proceed with caution. Dismount bike and walk over if raining. – *Volunteer*	
128.	100.5	→	R onto MBL St POLICE DETAIL HERE	
129.	100.6	⚐	FINISH LINE. Congratulations! Bike Valet and Bag Check on your right.	

4/28/2022 3:09 PM

Use of Town Property Event Application

EA-23-5

Submitted On: Feb 2, 2023

Applicant

Glynn Hawley

[redacted]

Primary Contact Information

Name

Glynn Hawley

Business/Organization Name (if applicable)

Pan-Mass Challenge

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Pan-Mass Challenge

Type of Organization (LLC, non-profit)

501c3

Type of Event (i.e. banquet/concert/fundraiser/party)

Fundraiser, Bikeathon

Location of Event

Town Roads

Will your event require road closures?

No

Date(s) of Event

8/5/2023 -8/6/2023

Set up/Clean up Dates

8/5/2023-8/6/2023

Hours (start and end times)

8/5 /2023 at 7:00am, 8/6/2023 at 1:00pm

Total Attendance Expected

5500

Description of Event

Bikeathon in Bourn finishing at Mass Maritime Academy

Will admission be charged?

No

Is event open to the public?

No

Will you event impact parking?

No

Will your event impact traffic?

Yes

Will there be alcohol service/ on-premise consumption?

Yes

Alcoholic beverages are not permitted on Town property without a license issued by the Board of Selectmen. A separate application and fee is required.

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

--

Use of Electricity/generators?

No

Will you require portable toilets?

No

Copy of Liability Insurance with the Town named as additional insured

Rules & Regulations

By checking this box, I have read and agree to Town of Bourne's rules & regulations

true

Hold Harmless Agreement

Signature

true

Signature

Signature

true

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MARSH USA, INC.
99 HIGH STREET
BOSTON, MA 02110
Attn: Boston.Certrequest@marsh.com Fax: 212-948-4377

CN128549194-PMC-GAU-23-24

CONTACT NAME
PHONE (A/C, No, Ext) **FAX (A/C, No)**
E-MAIL ADDRESS

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A National Casualty Company	11991
INSURER B	
INSURER C	
INSURER D	
INSURER E	
INSURER F	

INSURED
Dana-Farber Cancer Institute, Inc.
& Pan-Mass Challenge, Inc.
450 Brookline Ave.
Boston, MA 02215-5450

COVERAGES **CERTIFICATE NUMBER:** NYC-010657491-05 **REVISION NUMBER:** 9

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			9R-AIA-00034502039-00	01/01/2023	01/01/2024	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$
	X GEN'L AGG LIMIT PER EVENT						PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE L MIT APPL ES PER:						GENERAL AGGREGATE	$ 3,000,000
	POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:						Liquor Liability Agg	$ 1,000,000
A	AUTOMOBILE LIABILITY			9R-AIA-00034502039-00	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB X OCCUR			9Z-AIX-00034502037-00	01/01/2023	01/01/2024	EACH OCCURRENCE	$ 1,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$ 1,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N						PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N / A					E.L. EACH ACC DENT	$
	If yes, describe under DESCR PTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
For the Pan-Mass Challenge being held on August 4-6, 2023.
Town of Bourne is included as Additional Insured where required by written contract.

CERTIFICATE HOLDER

Town of Bourne
24 Perry Avenue
Buzzards Bay, MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh USA Inc.

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Town of Bourne, MA

03/31/2023

EA-23-5

Use of Town Property Event Application

Status: Active

Date Created: Feb 2, 2023

Applicant

Glynn Hawley

[redacted]

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✓	DPW Comments	Complete	Feb 6, 2023 at 11:28 am	Feb 8, 2023 at 8:40 am	Matthew Quinn	-
✓	Town Collector's Comments	Complete	Feb 6, 2023 at 11:28 am	Feb 8, 2023 at 9:00 am	Town Collector	-
✓	Engineering Department Comments	Complete	Feb 6, 2023 at 11:28 am	Feb 8, 2023 at 11:33 am	Tim Lydon	-
✓	Sewer Commissioner Comments	Complete	Feb 6, 2023 at 11:28 am	Feb 22, 2023 at 11:29 am	Maria Simone	-
✓	Police Department Comments	Complete	Feb 6, 2023 at 11:28 am	Mar 31, 2023 at 1:45 pm	Brandon Esip	02/13/2023
✓	Town Administrator's Comments	Active	Mar 31, 2023 at 1:45 pm	-	Mary Rebello	-
✓	Board of Selectmen Vote	Inactive	-	-	-	-
	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 31, 2023

EA-23-5

Police Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: Brandon Esip

Became Active: Feb 6, 2023

Completed: Mar 31, 2023

Applicant

Glynn Hawley

[redacted]

Comments

Brandon Esip, Mar 14, 2023

PD is still awaiting on traffic plan or route/schedule to review.

Glynn Hawley, Mar 20, 2023

Hello, Sorry for the delay. Our route in Bourne on August 5th 2023 is Cranberry Hwy from Wareham into Bourne, Right onto Academy Drive to MMA. First rider is 10:30am, last rider is 6:10pm, most busy time is 11:45am - 3:30pm. Thank you,

Brandon Esip, Mar 31, 2023

PanMass to meet with PD one month prior to the event to finalize logistics regarding traffic and safety plans. No unregistered vehicles on public roads including golf carts that are not registered low speed vehicles. No parking in restricted areas. Event staff are not authorized to stand in any public roadways or direct traffic. Event staff can be positioned off the road and provide instruction to participants. All bicycles must abide by all laws related to operation on the roadway, including following traffic signals and stop signs. PanMass will be responsible for all costs related to traffic enforcement/crowd control.

One Day Liquor License

ODLL-23-1

Submitted On: Feb 15, 2023

Applicant

Glynn Hawley

[redacted]

Primary Location

101 ACADEMY DR
Bourne, MA 02532

Applicant Information

Name of Organization

PanMass Challenge

Type of Organization

Non-Profit

Type of License

All Alcoholic -$50

Organization Address

77 4th Ave Needham, MA 02494

Contact Person Name

Glynn Hawley

Contact Person Email

[redacted]

Contact Person Phone

[redacted]

Premises to be Licensed

Venue Name

Mass Maritime Academy

Address

101 Academy Drive

Venue Contact Person

Alexa Huppe

Venue Phone Number

[redacted]

Is this event indoors or outdoors?

Outdoors

A site plan will be required for all events. The plan should indicate where alcohol will be served and consumed. Additional details should include parking, tents, food setup, guest seating, etc. A hand drawn plan is acceptable.

Event Information

Type of event

Fund raiser

Provide a brief description of event

Finish line & party for bike ride

Date of Event

08/05/2023

Start Time

11:00 am

End Time

7:00 pm

Maximum Number of Expected People

5000

Admission Charge

0

Describe how alcohol will be served and managed/monitored

Alcohol will be served on parade field of MMA - all riders have a bracelett that shows if they are 21 & over. Also, private security is hired for event in addidition to MMA security.

Additonal Permits

Will there be food?

Yes

Brief description of food

--

Will a tent(s) be used?

Yes

Size of tent(s)

--

Will there be a raffle?

No

Will there be vendors?

Yes

Will there be entertainment?

Yes

Brief description of entertainment

Live music

Please Note

Liability Insurance

Liability Disclaimer

Signature

true

Signature

Signature

true

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 02/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MARSH USA, INC.
99 HIGH STREET
BOSTON, MA 02110
Attn: Boston.Certrequest@marsh.com Fax: 212-948-4377

CN128549194-PMC-GAU-23-24

CONTACT NAME
PHONE (A/C, No, Ext) | **FAX (A/C, No)**
E-MAIL ADDRESS

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A National Casualty Company	11991
INSURER B	
INSURER C	
INSURER D	
INSURER E	
INSURER F	

INSURED
Dana-Farber Cancer Institute, Inc.
& Pan-Mass Challenge, Inc.
450 Brookline Ave.
Boston, MA 02215-5450

COVERAGES **CERTIFICATE NUMBER:** NYC-010657476-05 **REVISION NUMBER:** 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			9R-AIA-00034502039-00	01/01/2023	01/01/2024	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE / X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 1,000,000
							MED EXP (Any one person)	$
	X GEN'L AGG LIMIT PER EVENT						PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE L MIT APPL ES PER:						GENERAL AGGREGATE	$ 3,000,000
	POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$ 1,000,000
	OTHER:						Liquor Liability Agg	$ 1,000,000
A	AUTOMOBILE LIABILITY			9R-AIA-00034502039-00	01/01/2023	01/01/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	UMBRELLA LIAB / X OCCUR			9Z-AIX-00034502037-00	01/01/2023	01/01/2024	EACH OCCURRENCE	$ 1,000,000
	X EXCESS LIAB / CLAIMS-MADE						AGGREGATE	$ 1,000,000
	DED / RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N	N / A					PER STATUTE / OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACC DENT	$
	If yes, describe under DESCR PTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
For the Pan-Mass Challenge being held on August 4-6, 2023.
Massachusetts Maritime Academy is included as Additional Insured where required by written contract.

CERTIFICATE HOLDER

Massachusetts Maritime Academy
101 Academy Dr
Buzzards Bay, MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh USA Inc.

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Massachusetts Maritime Academy Store
Book store
Bay State Conference Room
Chartwells
Information
Medical
Nantucket Wy
Merchandise
30 x 40
Speciality Food
30 x 60
Charleston Rd
Food Tent
100 x 220
80 x 70
Alcohol
Stage
Portapotties
Nantucket Wy
Academy Dr
Living Proof & Team Photos
Charleston Rd
Academy Dr
Google

Town of Bourne, MA

03/31/2023

ODLL-23-1

One Day Liquor License

Status: Active

Date Created: Feb 15, 2023

Applicant

Glynn Hawley

[redacted]

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
Original Submission	Issued	Feb 15, 2023 at 2:35 pm	Feb 15, 2023 at 2:35 pm	-	-
Application Content and Attachments	Complete	Feb 15, 2023 at 2:35 pm	Feb 22, 2023 at 2:21 pm	Maria Simone	-
Building	Complete	Feb 22, 2023 at 2:21 pm	Feb 23, 2023 at 8:31 am	Ann Gutterson	-
Board of Health	Complete	Feb 22, 2023 at 2:21 pm	Feb 23, 2023 at 1:50 pm	Kaitlyn Shea	-
Fire Department	Complete	Feb 22, 2023 at 2:21 pm	Feb 27, 2023 at 8:10 am	David Pelonzi	-
Police Department	Complete	Feb 22, 2023 at 2:21 pm	Feb 27, 2023 at 12:15 pm	Brandon Esip	-
Department of Public Works	Complete	Feb 22, 2023 at 2:21 pm	Mar 2, 2023 at 8:55 am	Matthew Quinn	-
Town Administrator Approval	Active	Mar 2, 2023 at 8:55 am	-	Maria Simone	-
License Commission Board Vote	Inactive	-	-	-	-
Fee Payment	Inactive	-	-	-	-
One-Day Liquor License	Inactive	-	-	-	-

Town of Bourne, MA

Mar 31, 2023

ODLL-23-1

Board of Health

One Day Liquor License

Status: Complete

Assignee: Kaitlyn Shea

Became Active: Feb 22, 2023

Completed: Feb 23, 2023

Applicant

Glynn Hawley
[redacted]

Primary Location

101 ACADEMY DR
Bourne, MA 02532

Owner:

Mass MaritimeAcademy
77 4th Ave Needham, MA 02494

Comments

Kaitlyn Shea, Feb 22, 2023

Hello -- could you please describe the type of food that will be at this event? Is it catered, will there be food vendors, etc...

Glynn Hawley, Feb 23, 2023

Hello, we provide burgers, hot dogs etc that are prepared under supervision of the Chartwell's staff at MMA. Also, we have Food Crew Volunteers that are ServSafe certified.

Kaitlyn Shea, Feb 23, 2023

Great, thank you!

Town of Bourne, MA

Mar 31, 2023

ODLL-23-1

Fire Department

One Day Liquor License

Status: Complete

Assignee: David Pelonzi

Became Active: Feb 22, 2023

Completed: Feb 27, 2023

Applicant

Glynn Hawley

[redacted]

Primary Location

101 ACADEMY DR
Bourne, MA 02532

Owner:

Mass MaritimeAcademy
77 4th Ave Needham, MA 02494

Comments

David Pelonzi, Feb 27, 2023

As in the past, building permits will be required from the State Building Inspector for the tents. Joint inspection conducted before the event.

Town of Bourne, MA

Mar 31, 2023

ODLL-23-1

Police Department

One Day Liquor License

Status: Complete

Assignee: Brandon Esip

Became Active: Feb 22, 2023

Completed: Feb 27, 2023

Applicant

Glynn Hawley

[redacted]

Primary Location

101 ACADEMY DR
Bourne, MA 02532

Owner:

Mass MaritimeAcademy
77 4th Ave Needham, MA 02494

Comments

Brandon Esip, Feb 27, 2023

Must follow all liquor laws and keep alcohol contained to service area.

Harbor to the Bay, INC.
BOX 990243 Boston, MA 02199
www.harbortothebay.org

March 14, 2023

Maria Simone
Town Administrator's Office
Town of Bourne
508.759.0600 x1304
msimone@townofbourne.com

sent via email as well as filled out form online

I am writing to let you know that on Saturday, September 23, 2023, we are planning the 21st Annual Harbor to the Bay Ride. It is with mixed emotions to share with you this will be the final year of our ride. After 20 successful rides we, the all-volunteer planning committee, has made the hard decision that this this will be the final Harbor to the Bay charity ride. We request permission to ride through **Bourne** as part of our annual charity bike ride. This will be our 21st year coming through **Bourne** and we graciously thank you for your cooperation in previous years.

Harbor to the Bay INC., is a 501(C)3 non-profit organization, incorporated in the Commonwealth of Massachusetts. Its members are local men and women, committed to deliver 100% of rider received pledges to our four designated beneficiaries: The AIDS Support Group of Cape Cod, AIDS Action, Access Health MA and Fenway Health. Since its beginning, Harbor to the Bay has raised over $6,700,000 for these four exceptional organizations.

The ride, which begins in Boston at 6:00AM and ends in Provincetown by 700PM, involves a total of approximately 200 riding through **Bourne in between 10:00AM and 1:00PM**. The route through **Bourne** will be as follows: **State Road from Plymouth across meeting house lane into the rest area before the Sagamore Bridge. As usual, we will have a pitstop in the rest area near the former Friendly's. (permission for the pitstop will be part of our state application as in the past.) From there, the riders will walk their bikes over the bridge onto Adams Street to South Sandwich Rd into Sandwich. We also acknowledge the town requirement of police details for the ride.**

Please feel free to contact one of us at the numbers below with any questions.

Thank you again for your support!

Sincerely,

James Morgrage *David Whitman*

Jim Morgrage
Director
617-320-7202
Jim@clubcafe.com

David Whitman
Committee Member
617-901-6818
dwhitman@harbortothebay.org

Included: Event Notification Form, Fact Sheet, 501(C)3 form, Route Map

Use of Town Property Event Application

EA-23-11

Applicant

David Whitman

[redacted]

Primary Contact Information

Name

David Whitman

Business/Organization Name (if applicable)

Harbor to the Bay

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Harbor to the Bay

Type of Organization (LLC, non-profit)

501C3 non-profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Charity Bike Ride

Location of Event

Town Roads

Date(s) of Event

September 23, 2023

Set up/Clean up Dates

September 23, 2023

Hours (start and end times)

8:30AM - 1:00PM

Total Attendance Expected

200

Description of Event

One day bike ride from Provincetown to Boston

Will your event require road closures?

No

Will you event impact parking?

No

Will your event impact traffic?

No

Is event open to the public?

No

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

Yes

Describe type of food

water and pre-wrapped for for our riders

Will there be vendors?

No

Will a tent be used?

Yes

Size of tent

up to 10x10

# of Tents

3

Will you be holding a raffle?

No stakes are allowed at Buzzards Bay Park. No grills, propane tanks, space heaters, or smoking under tent. A clear exit and fire extinguisher is required. A separate tent application from the building department may be required.

No

Use of Electricity/generators?

No

Will you require portable toilets?

Yes

Town portable toilets are not available in every location. Additional toilets may be required for your event based on expected attendance. These are the responsibility of the event organizer.

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true

All Riders must check in at each Check Point.

Pit 1 Weymouth Nash School
14.7 Miles from the Start of the Ride
Opens: 6:30 a m. | Closes: 8:30 a.m.

Pit 2 Halifax (Check Point) Halifax Boat Ramp
15.9 Miles from Pit 1
Opens: 7:15 a m. | Closes: 9:45 a.m.

Pit 3 Plymouth Town Green
13.0 Miles from Pit 2
Opens: 8:00 a m. | Closes: 11:00 a m.

Pit 4 Bourne (Check Point) Sagamore Bridge
14.8 Miles from Pit 3
Opens: 8:45 a m. | Closes: 12:45 p m.

10:30 a m. Second Half of the Route Opens

Pit 5 Barnstable Town Building
16.9 Miles from Pit 4
Opens: 10:45 a.m. | Closes: 2:15 p m.

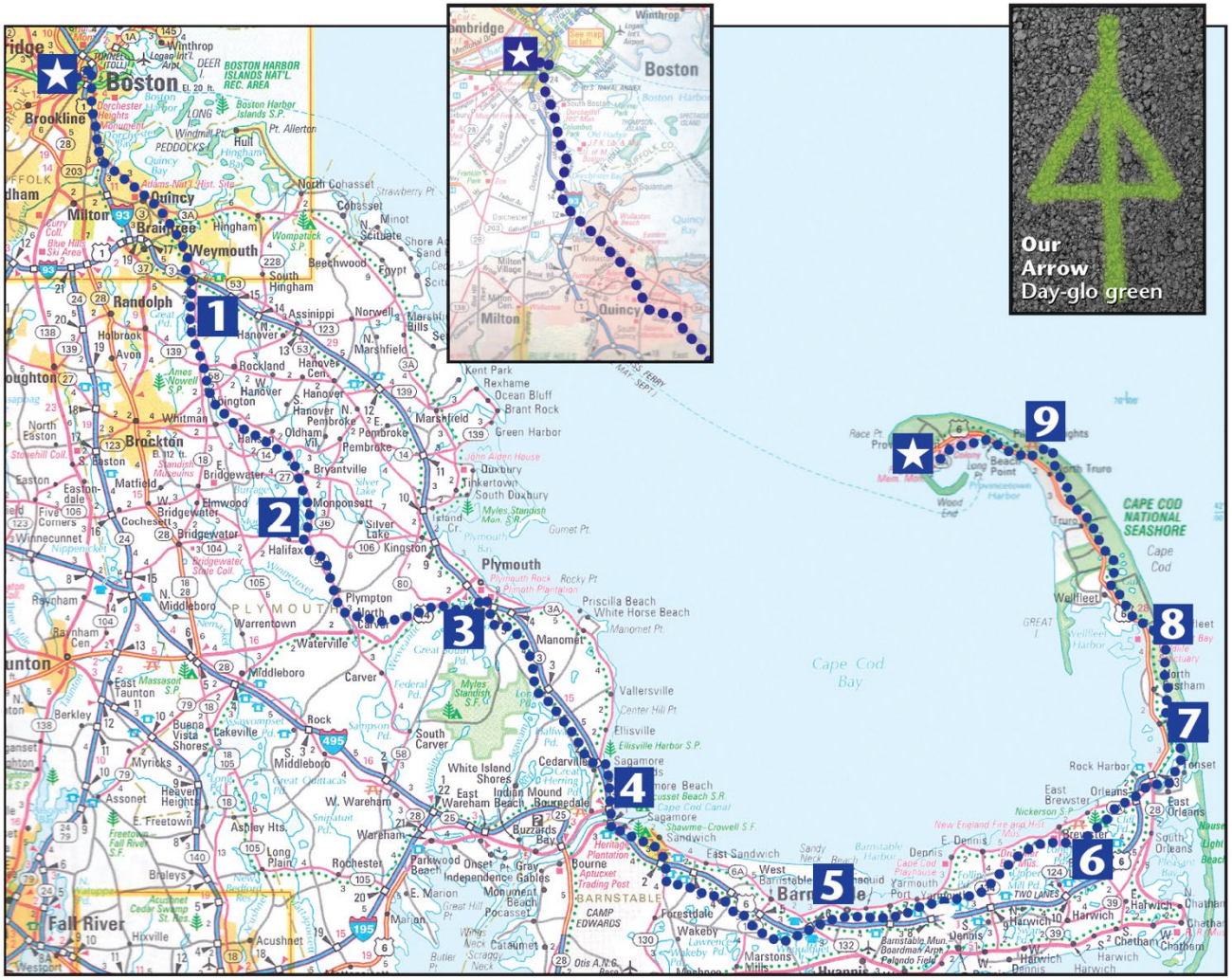
Pit 6 Brewster (Check Point) Cape Cod Rail Trail
13.6 Miles from Pit 5
Opens: 11:30 a.m. | Closes: 3:45 p m.

Pit 7 Eastham
10 Miles from Pit 6
Opens: 11:45 a.m. | Closes: 4:15 p.m.

Pit 8 Wellfleet (Check Point) End of Rail Trail
4.2 Miles from Pit 7
Opens: 12:00 p m. | Closes: 5:00 p.m.

Pit 9 North Truro
10.7 Miles from Pit 8
Opens: 12:45 p m. | Closes: 6:00 p.m.

Pit 10 Provincetown (Check Point)
5 Miles from Pit 9
Opens: 1:00 p.m.



ROUTE Closes: 6:30 P.M. All Cyclists must be off the route at this time.

Harbor to the Bay Ride

L=Left R=Right X=Cross F=Forward B=Bear Q=Quick SS=Stop Sign T=T-Stop TL=Traffic Light V=Fork

Total	Turn	Onto - Comments
0.5	L	Tremont St.
0.5	QR	Waltham St.
0.8	L	Harrison Ave.
1.1	R	Traveler St.
1.5	BR	Dorchester Ave.
1.8	BL	Old Colony Ave.
2.5	F	Old Colony Ave. at the traffic circle
2.9	BR	Old Colony Ave.
3.1	R	William T Morrissey Blvd.
3.7	BR	William T Morrissey Blvd.
5.5	BR	William T. Morrissey Blvd.
5.7	L	Hancock St./Neponset Ave. Over the Neponset River Bridge
6.0	BR	Onto Hancock St.
8.9	BL	Hancock St.
8.9	F	Washington St.
9.0	R F	Temple St. Hancock St.
9.4	F	Quincy Ave.

Total	Turn	Onto - Comments
39.5	F	MA-80 W
41.0	L	Carver Rd.
41.3	BR	Carver Rd.
41.8	L	Summer St.
43.4	R	Market St.
43.5	BL	Pleasant St.
43.6	L	**Pit Stop 3** Plymouth Town Green
43.7	R	South St.
44.2	F	Pontus Meadow Rd.
44.3	F	South St.
45.1	F	Long Pond Rd.
53.8	F	Hedges Pond Rd.
55.6	R	MA-3A S/State Rd.
58.2	F	Canal Rd.
58.4	BR	**Pit Stop 4** Sagamore Bridge
58.5	L	US-6 W/Sagamore Bridge (Walk your bike over the bridge)
58.9	BL	into parking lot after bridge
59.1	L	Onto Adams Street

Total	Turn	Onto - Comments
88.9	R	Onto the Cape Cod Rail Trail
93.3	R	West Rd.
93.5	L	Cape Cod Rail Trail
98.8	L	**Pit Stop 7** Eastham Brackett Rd.
103.0	L	**Pit Stop 8** WellFleet CC Rail Trail
103.1	L	Lecount Hollow Rd.
103.2	R	US-6 E
112.2	R	South Highland Rd
113.9	L	Highland Rd.
114.8	R	**Pit Stop 9** North Truro
115.0	R	MA-6A W
119.6	R	**Pit Stop 10** Harbor Hotel
119.8	BL	Commercial St.
121.5	L	Boatslip Closing Ceremonies

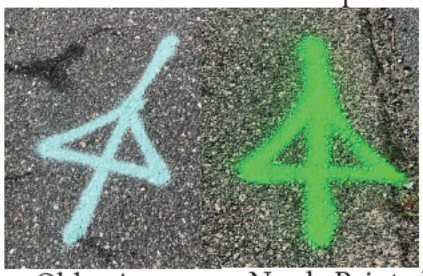
PIT STOPS MARKED IN RED YOU MUST CHECK IN

Total	Turn	Onto - Comments
12.1	R	Front St.
12.4	L	Front St.
14.1	BL	Front St.
14.5	L QR	West St. Main St./MA-18
14.7	R	**Pit Stop 1** Nash School
15.8	R	Pond St.
19.1	BL	Plymouth St.
21.7	BR	Follow rotary to 3rd exit onto MA-58 S
21.8	R	MA-58 S
30.6	R	**Pit Stop 2** Halifax Boat Ramp
34.9	L	Mayflower Rd.
35.6	BR	Mayflower Rd.
36.2	R	Brook St.
36.6	BL	Spring St.
36.9	F	Spring St.
37.8	L	High St.
38.6	F	Parting Ways Rd.

Total	Turn	Onto - Comments
59.3	R	Sandwich Road
59.9	F	Sandwich Rd.
60.2	BR	Main St.
61.7	F	Water St.
63.3	L	Service Rd.
69.9	L	MA-149 N
69.9	BR	1st exit onto Service Rd. at the traffic circle
71.8	L	Oak St.
72.8	L	Iyannough Rd.
72.8	R	Main St.
75.3	R	**Pit Stop 5** Barnstable Fire Dept
80.8	BR	Setucket Rd.
84.5	F	Satucket Rd.
86.3	F	Stony Brook Rd.
87.1	F	Main St.
87.2	R	Tubman Rd.
88.8	F	Long Pond Rd.
88.9	R	**Pit Stop 6** Brewster CC Rail Trail

Following the Route Markings

The route has been marked with green arrows painted on the pavement. They will look like the two below. Please note the shape and color.



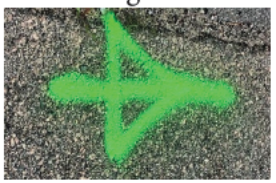
Older Arrow Bear Right

Newly Painted Go Forward

There will be at least two arrows before every turn and one after.

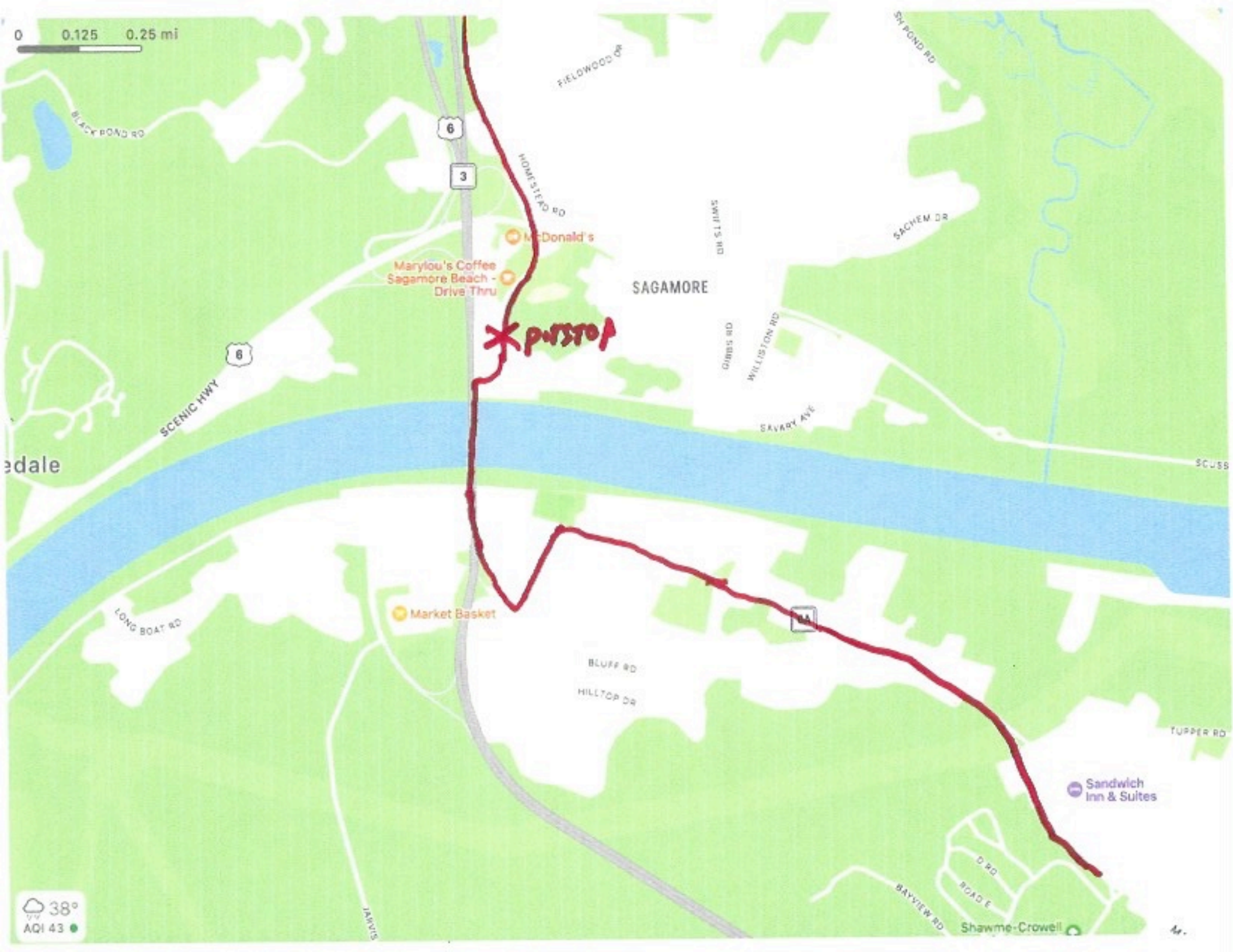
Right

Right



Left

Left


0
0.125
0.25 mi
BLACK POND RD
FIELDWOOD DR
SN POND RD
6
3
HOMESTEAD RD
McDonald's
Marylou's Coffee
Sagamore Beach - Drive Thru
SWIFTS RD
SAGAMORE
SACHEM DR
*pitstop
GIBBS RD
WILLISTON RD
6
SCENIC HWY
edale
SAVARY AVE
SCUSS
Market Basket
LONG BOAT RD
BLUFF RD
HILLTOP DR
TUPPER RD
Sandwich Inn & Suites
D RD
ROAD E
BAYVIEW RD
Shawme-Crowell
JARVIS
38°
AQI 43

Town of Bourne, MA

03/30/2023

EA-23-11

Use of Town Property Event Application

Status: Active

Date Created: Mar 4, 2023

Applicant

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Mar 4, 2023 at 1:30 pm	Mar 14, 2023 at 11:06 am	Maria Simone	-
✓	Fire Department Comments	Complete	Mar 14, 2023 at 11:06 am	Mar 14, 2023 at 11:15 am	David Pelonzi	-
✓	Building Inspector Comments	Complete	Mar 14, 2023 at 11:06 am	Mar 14, 2023 at 12:22 pm	Ann Gutterson	03/15/2023
✓	DPW Comments	Complete	Mar 14, 2023 at 11:06 am	Mar 15, 2023 at 11:18 am	Matthew Quinn	-
✓	Police Department Comments	Complete	Mar 14, 2023 at 11:06 am	Mar 15, 2023 at 1:02 pm	Theodore Economides	03/21/2023
✓	Health Agent Comments	Complete	Mar 14, 2023 at 11:06 am	Mar 15, 2023 at 3:16 pm	Kaitlyn Shea	-
✓	Town Administrator's Comments	Active	Mar 15, 2023 at 3:16 pm	-	Mary Rebello	-
✓	Select Board Vote	Inactive	-	-	-	-
	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 30, 2023

EA-23-11

Police Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: Theodore Economides

Became Active: Mar 14, 2023

Completed: Mar 15, 2023

Applicant

David Whitman

[redacted]

Comments

Theodore Economides, Mar 14, 2023

PD to contact organizer regarding route and detail officers. Proposed route is a concern to the PD. Also concern with existing plan for rest stop which is former Friendly's which is construction zone.

Theodore Economides, Mar 15, 2023

Organizer changed route to PD's satisfaction, acknowledged detail requirements, and will get permission from state on using rest area for pitstop. Updated attachment paperwork provided by applicant. Participants must follow all traffic rules and no volunteers allowed to direct vehicle traffic. No longer any PD concerns.

EVENT NOTIFICATION FORM

Date: _____

Mary-Joe Perry, District Five Highway Director
MassDOT, Highway Division
1000 County Street, Taunton, MA 02780

Dear Sir:

Please be advised that the Grantee(s) of this Event_____ has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct **road work/parade/race/ride** or other events impacting State Highways on Route(s) _____ in or through the City/Town(s) of _____ benefiting _____

The Grantee(s) of this Event understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed event.

The Grantee(s) must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit.

LOCAL POLICE DEPARTMENT

Signed:_____

Title: _____

City/Town: _____

FIRE DEPARTMENT

Signed:_____

Title: _____

City/Town: _____

BOARD OF SELECTMEN/CITY COUNCIL

Signed:_____

Title: _____

City/Town: _____

STATE POLICE DEPARTMENT

Signed:_____

Title: _____

City/Town: _____

Dedicated to the memory of community leader & philanthropist
***Michael A. Tye**, United Liquors Corp.*

Fact Sheet

What: After over 20 years, Harbor to the Bay will hold it's 21st and final annual one-day bike ride from Boston (or the Sagamore bridge) to Provincetown to raise vital funds for 4 AIDS/HIV agencies in the Boston area and Cape Cod.

When: Saturday, September 23, 2023

Where: 125 miles from Boston to Provincetown, or 68 miles from the Sagamore Bridge to Provincetown.

Who: Harbor to the Bay, Inc. is a 501(C) 3 not-for-profit organization incorporated in the Commonwealth of Massachusetts. Its members are local individuals, participants in past AIDS bicycle fundraising, and friends, committed to deliver 100% of rider pledges to our four beneficiaries.

Why: H2B founders experienced participating in lavishly produced AIDS charity cycling events where production costs outweighed funds going to beneficiaries. They determined that committed volunteers could produce an event with limited production costs that results in 100% of participant-raised funds going to the four beneficiaries (See pages 2 and 3.) Harbor to the Bay has no paid staff.

Costs: Operating expenses of the ride will be met by rider and crew registration fees, and by corporate and individual sponsorships, both in-kind and monetary.

Our Mission: To organize a grass-roots event, supported by a dedicated group of individuals who want to ride or crew and make a difference in our community.

Sponsors: Club Café Boston, The Ray Tye Medical Aid Foundation, Webster Bank, Bay Windows, The Boatslip Resort, The Harbor Hotel, Tin Pan Alley, Bread and Roses Bakery and many more.

Information: For further information, please visit www.harbortothebay.org; or contact:
Jim Morgrage: jim@clubcafe.com or 617-320-7202
David Whitman: dwhitman@harbortothebay.orgor 617-901-6818

OUR BENEFICIARIES:

Fenway Health, (FH) The mission of Fenway Health is to enhance the wellbeing of the lesbian, gay, bisexual and transgender community and all people in our neighborhoods and beyond through access to the highest quality health care, education, research and advocacy. Funds raised from Harbor to the Bay support many programs and initiatives, including: Providing care for 2,000 patients living with HIV, Free or subsidized HIV medication for those who do not have the ability to pay, The Fenway Institute's community-based HIV research program—the first of its kind in the nation. Since 1985 the Institute has been on the cutting-edge of HIV/AIDS research and was one of two US sites in the critical iPrex study that led to the use of pre-exposure prophylaxis (PrEP) to prevent transmission of HIV. Collaboration with the AIDS Action Committee of MA on outreach, testing, and prevention programs and services. Staff attendance at the World AIDS Conference.

The AIDS Support Group of Cape Cod (ASGCC) saves lives through prevention, education and life-sustaining services that address public health crises to build healthy communities across the Cape and Islands. Founded in 1983 by a group of volunteers in Provincetown, for over 35 years ASGCC has provided vital, year-round services for people living with HIV/AIDS, as well as providing Cape-wide prevention and screening services for HIV, HCV and other STIs. ASGCC's mission to respond to health crises led to the agency's lead role in tackling the opioid epidemic on the Cape. ASGCC provides harm reduction services including distribution of Narcan, overdose education, syringe services, and bridges to addiction treatment.

Harbor to the Bay, Inc., P. O. Box 990243, Boston, MA 02199 Telephone: 617-320-7202 or
www.harbortothebay.org

AccessHealth MA, AHMA, (formerly known as CRI) leads the fight against HIV and other infectious diseases. A unique, public health nonprofit, we provide access and support through drug assistance, insurance support, prevention, and research—all to make Massachusetts a healthier, more equitable place for every resident of the Commonwealth.

Integrating drug assistance, insurance navigation, prevention, and research, we offer a holistic, client-centered approach that advances social justice and equity in healthcare. Our goal is to diminish infectious diseases in Massachusetts, including HIV and tuberculosis.

We provide access to life-saving medications and health insurance coverage for Massachusetts residents in need who are living with HIV, at risk for HIV, have tuberculosis, or who have other infectious diseases. AccessHealth MA also conducts life-saving clinical research and has contributed critical research data that resulted in the FDA approval of nearly all the currently available HIV medications.

AIDS Action, (AAC) is the state's leading provider of prevention and wellness services for people living with and at risk of HIV/AIDS. AIDS Action works to stop the epidemic by eliminating new infections; maximizing healthier outcomes of those infected and at risk; and tackling the root causes of HIV/AIDS. Founded in 1983, AIDS Action has been advocating for the needs of people living with HIV/AIDS by educating the public and health professionals about HIV prevention and care. In 2013, AIDS Action Committee of Massachusetts entered into a strategic partnership with Fenway Health, allowing both organizations to improve delivery of care and services across the state and beyond. H2B funds provide critical support for our programs and services, including:

- Providing health and wellness services to individuals impacted by HIV/AIDS.
- Conducting cutting edge HIV prevention and awareness programs.
- Ensuring testing and access to treatment.
- Addressing health disparities caused by social forces like poverty, discrimination, domestic abuse, food insecurity, racism, and homophobia.
- Advocating for marginalized groups hit hardest by the epidemic at the city, state, and federal levels.

Since 2000, we along with our partners in the state have helped reduce new HIV diagnoses by 41%, keeping people healthy who might otherwise have become infected with HIV, and saved the state more than $1.7 billion in avoided HIV-related health care costs.

RECEIVED
AUG 30 2004
JENKINS & JOHNSON, LLC

Internal Revenue Service

Date: August 24, 2004

Harbor To The Bay, Inc.
% James M. Morgrage Club Cafe
209 Columbus Avenue
Boston, MA 02116-5109

Department of the Treasury
P. O. Box 2508
Cincinnati, OH 45201
Person to Contact:
Mrs. Jones 31-03886
Customer Service Specialist
Toll Free Telephone Number:
8:00 a.m. to 6:30 p.m. EST
877-829-5500
Fax Number:
513-263-3756
Federal Identification Number:
05-0568910
Advance Ruling Period Ends:
December 31, 2007

Dear Sir or Madam:

This is in response to your request of August 24, 2004, regarding your organization's tax-exempt status.

In November 2003 we issued a determination letter that recognized your organization as exempt from federal income tax. Our records indicate that your organization is currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records indicate that your organization is also classified as a public charity under sections 509(a)(1) and 170(b)(1)(A)(vi) of the Internal Revenue Code until the Advance Ruling Period Ending date indicated in the header above.

Within 90 days from the end of the advance ruling period, your organization must submit to us information needed to determine whether it has met the requirements of the applicable support test during the advance ruling period. This information is currently supplied on the Form 8734, *Support Schedule for Advance Ruling Period.*

Contributions to your organization are deductible under section 170 of the Code. Grantors and contributors may rely on the determination that your organization is not a private foundation until 90 days after the end of its advance ruling period. If the organization submits the required information within 90 days, grantors and contributors may continue to rely on the advance determination until the Service makes a final determination of your organization's foundation status.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely,

Janna K. Skufca

Janna K. Skufca, Director, TE/GE
Customer Account Services

Use of Town Property Event Application

EA-23-1

Submitted On: Jan 12, 2023

Applicant

Adrianne Wytas

[redacted]

Primary Contact Information

Name

Adrianne Wytas

Business/Organization Name (if applicable)

Habitat for Humanity of Cape Cod

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Habitat for Humanity of Cape Cod

Type of Organization (LLC, non-profit)

non-profit 501(c)3

Type of Event (i.e. banquet/concert/fundraiser/party)

Fundraiser - bike ride

Location of Event

Town Roads

Will your event require road closures?

No

Date(s) of Event

Sunday September 17, 2023

Set up/Clean up Dates

9/17/23

Hours (start and end times)

6am

Total Attendance Expected

100

Description of Event

Fundraising bike ride

Will admission be charged?

No

Is event open to the public?

No

Will you event impact parking?

No

Will your event impact traffic?

No

Will there be alcohol service/ on-premise consumption?

Yes

Alcoholic beverages are not permitted on Town property without a license issued by the Board of Selectmen. A separate application and fee is required.

Will there be food?

Yes

Describe type of food

catered BBQ

Will there be vendors?

No

Will a tent be used?

Yes

No stakes are allowed at Buzzards Bay Park. No grills, propane tanks, space heaters, or smoking under tent. A clear exit and fire extinguisher is required. A separate tent application from the building department is required.

Will you be holding a raffle?

No

Use of Electricity/generators?

Yes

If Yes for what purpose

Will will use electricity at Aptucxet Trading Post for speakers

Will you require portable toilets?

No

Copy of Liability Insurance with the Town named as additional insured

Rules & Regulations

By checking this box, I have read and agree to Town of Bourne's rules & regulations

true

Hold Harmless Agreement

Signature

true

Signature

Signature

true

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

McKay Insurance Agency, Inc.
106 East Main Street
P O Box 151
Knoxville IA 50138

CONTACT NAME: Megan Stanley
PHONE (A/C, No, Ext): (641) 842-2135 FAX (A/C, No): (641) 828-2013
E-MAIL ADDRESS: meg@mckayinsagency.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A	Evanston Insurance Company	35378
INSURER B	Gerber Life Insurance Company	70939
INSURER C		
INSURER D		
INSURER E		
INSURER F		

INSURED

Silent Sports Association- NBTS SE
Habitat for Humanity of Cape Cod
411 Route 6A, Suite 6
Yarmouth Port MA 02675

COVERAGES **CERTIFICATE NUMBER:** CL2312762757 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLA MS-MADE [X] OCCUR [X] Includes Athletic Participants GEN'L AGGREGATE LIMIT APPL ES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [X] OTHER: Event	Y	N	3607AH010099-5	09/17/2023	09/18/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV NJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ Excluded $ 1,000,000 $ 2,000,000 $ 2,000,000 $
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY NJURY (Per person) BODILY NJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $ $
A	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLA MS-MADE [ ] DED [ ] RETENTION $	Y	N	3607AH010099-5	09/17/2023	09/18/2023	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPR ETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E L. EACH ACC DENT E L. DISEASE - EA EMPLOYEE E L. DISEASE - POLICY LIMIT	 $ $ $
B	Accident Medical			15-070944-22	09/17/2023	09/18/2023	Excess Deductible $250	$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Ride for Homes: September 17, 2023. Certificate holder is an additional insured but only with respect to liability arising out of the operations of the above named insured. "This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association."

CERTIFICATE HOLDER

Town of Bourne
24 Perry Avenue Room 101
Buzzard Bay MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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40 MILE ROUTE

HABITAT CAPE COD
RIDE FOR HOMES – 9/17/23

Take a left onto the **Cape Cod Canal access road** and follow to the end

Cross the **railroad tracks** and enter the parking lot on the right, look for **Bell Road** on the left

Follow **Bell Road** to **Shore Road**

Take a right onto **Shore Road** at the Stop Sign

Bear right onto **Monument Neck Road**

Right onto **President's Road**

Bear left to stay on **President's Road**

Bear left onto **Mashnee Road – you will see a sign for Mashnee Village**

Follow onto Mashnee Island

Take the first right once you are on the island onto **Channel Road**

Bear left onto **Rope Walk Road,** follow to the end

Take a left onto **Captains Row**

Take a left on **Clipper Road**

Take a left on **Mooring Road**

Take a right onto **Mashnee Road**

Follow **Mashnee Road,** bear right onto **President's Road**

Take a left onto **Monument Neck Road**

Bear right onto **Shore Road**

Follow **Shore Road**

Keep right to stay on **Shore Road**

CAUTION METAL DRAWBRIDGE AHEAD - DISMOUNT BIKE TO CROSS

Turn right onto **Red Brook Harbor Road**

CAUTION RAILROAD TRACKS AHEAD – DISMOUNT BIKE TO CROSS

Go straight at the Stop sign and tennis courts, turns into **Squeteague Harbor Road**

Bear right to stay on **Squeteague Harbor Road**

Turn right onto **Megansett Road,** this turns into **Garnett Ave**

At Stop sign, take a left onto **County Road** and follow to the beginning of the Shining Sea Bike Path

THE BEGINNING OF THE BIKE PATH IS ACROSS THE STREET ON THE RIGHT

Follow **Shining Sea Bike Path** to the end **(RESTROOM AVAILABLE AT STEAMSHIP AUTHORITY & HABITAT VOLUNTEER MANNED WATER STOP AND CHECK IN)**

Turn around in the Steamship Authority parking lot and follow the Bike Path back to the end

Turn left on **County Road**

Go straight through the Stop sign

Bear right on **Garnet Ave**

Garnet Ave turns into **Megansett Road**

Turn left onto **Squeteague Harbor Road**

Bear left to stay on **Squeteague Harbor Road**

Go straight across **Scraggy Neck Road** onto **Red Brook Harbor Road**

CAUTION RAILROAD TRACKS AHEAD – DISMOUNT BIKE TO CROSS

At Stop Sign, turn left on **Shore Road**

CAUTION METAL DRAWBRIDGE AHEAD - DISMOUNT BIKE TO CROSS

Slight right to stay on **Shore Road**

Quick left to stay on **Shore Road**

Take a left onto **Bell Road**

Follow along the **Canal** to the finish at **Aptucxet Museum**

Town of Bourne, MA

03/27/2023

EA-23-1

Use of Town Property Event Application

Status: Active

Date Created: Jan 12, 2023

Applicant

Adrianne Wytas

[redacted]

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Jan 12, 2023 at 3:03 pm	Jan 13, 2023 at 10:04 am	Mary Rebello	-
✓	Building Inspector Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 13, 2023 at 10:08 am	Ann Gutterson	-
✓	Health Agent Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 13, 2023 at 10:12 am	Kaitlyn Shea	-
✓	DNR Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 13, 2023 at 10:19 am	Christopher Southwood	-
✓	Conservation Agent Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 13, 2023 at 10:33 am	Stephanie Fitch	-
✓	DPW Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 13, 2023 at 10:43 am	Matthew Quinn	-
✓	Fire Department Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 13, 2023 at 12:22 pm	David Pelonzi	-
✓	Town Planner Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 13, 2023 at 2:12 pm	Tracy Sullivan	-
✓	Recreation Department Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 17, 2023 at 10:24 am	Krissanne Caron	-
✓	Engineering Department Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 17, 2023 at 8:36 pm	Tim Lydon	-
✓	Town Collector's Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 18, 2023 at 9:15 am	Town Collector	-
✓	Town Clerk's Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 23, 2023 at 9:28 am	Mary Fernandes	-
✓	Sewer Commissioner Comments	Complete	Jan 13, 2023 at 10:05 am	Jan 31, 2023 at 2:07 pm	Maria Simone	-
✓	Police Department Comments	Complete	Jan 13, 2023 at 10:05 am	Feb 2, 2023 at 5:54 pm	Brandon Esip	-
✓	Town Administrator's Comments	Active	Feb 2, 2023 at 5:54 pm	-	Maria Simone	-
✓	Board of Selectmen Vote	Inactive	-	-	-	-
	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 27, 2023

EA-23-1

Health Agent Comments

Use of Town Property Event Application

Status: Complete

Assignee: Kaitlyn Shea

Became Active: Jan 13, 2023

Completed: Jan 13, 2023

Applicant

Adrianne Wytas

[redacted]

Comments

Kaitlyn Shea, Jan 13, 2023

If this is a catered event, the caterer will need to submit a catering notification form to the Health Department, I will email you this form. If there is food prep onsite, then a food permit will be required. Have a great day.

Town of Bourne, MA

Mar 27, 2023

EA-23-1

Police Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: Brandon Esip

Became Active: Jan 13, 2023

Completed: Feb 2, 2023

Applicant

Adrianne Wytas

[redacted]

Comments

Brandon Esip, Feb 2, 2023

Must abide by all traffic laws, including all rules at intersections and crosswalks.

Habitat
for Humanity
of Cape Cod

Building homes...Changing lives...Preserving community

June 10, 2019

Chief Dennis Woodside
Bourne Police
175 Main Street
Buzzards Bay, MA 02532

Dear Chief Woodside,

On Sunday, September 22nd Habitat for Humanity of Cape Cod will be holding the Second Annual Ride for Homes cycling event from the Aptucxet Trading Post Museum to Woods Hole and back. I have received the necessary permits for the ride from the town of Falmouth and Sgt. Jamie Karl asked that we have the Town of Bourne provide a 4 hour detail to drive the route ahead of the riders. The Request for Detail Officer(s) form is attached along with our route. We are expecting about 100 riders to participate in the event.

There will be signs along the route telling the riders where to turn as well as three rest stops. For safety purposes, we will have safety and gear wagons (SAG Wagons) driving the route to assist riders, if needed.

If you have any questions, please let me know.

Thank you,

Adrianne

Adrianne Wytas
Events Coordinator
508-362-3559 x18

PS – I knew Joey Donovan back in 1983 and have fond memories of our time hanging out in Bourne and going to concerts with you and Joel. I was sorry to hear of his rercent death. I hope you are well.
(Adrianne Chase)

Request for Detail Officer(s)

Print Form

Bourne Police Department
175 Main Street, Buzzards Bay, MA 02532
(508) 759-4453 | http://www.bournepolice.com

Hourly Rates Effective **July 1, 2015**

There is a **FOUR (4) HOUR MINIMUM.**

Details in *excess of four (4) hours* will be charged a **MINIMUM OF EIGHT (8) HOURS**

Pay Rate for Eight (8) Hours or Less	Hourly Rate After Eight (8) Hours
$51.70 per hour	$77.55 per hour

Cruiser Rate Per Day --> **$50.00**

Requestor:

Habitat for Humanity Of Cape Cod
Name of Individual or Organization

Address:

411 Main Street, Svite 6
Street Address

Yarmouthport, MA 02675
City, State, Zip Code

508-362-3559 x18
Phone Number

Billing Address (If Different):

Street Address

City, State, Zip Code

Phone Number

Adrianne Wytas
Signature or Name of Individual Authorized to Make Request

Detail Information:

Location: Start at Aptucxet Trading Post Museum

Cruiser Requested: ☑ Yes ☐ No

Signature of Individual Authorized to Make Request (If Available)

Nature of Event or Type of Work:

☐ Tree Work	☐ Pole Work	☐ Dance	☐ Other (Describe Below)
☐ Road Construction	☐ Water Main	☐ Other School Event	
☐ Gas Line Work	☐ Wedding	☐ Strike/Picketing	
☐ Paving	☐ Traffic	☐ Liquor Establishment	
☐ Sewer Work	☑ Sporting Event	☐ Road Race	

Date(s) of Detail: 9/22/19 to 9/22/19

If Extended Details, is this Weekdays Only (Mon-Fri)
☐ YES ☐ NO

Hours to Be Worked: 8:00 am to 12:00 pm
(i.e. 7:00 AM to 3:00 PM)

Number of Officers Requested
1

All detail officers that work more than 4 hours and less than 8 hours will automatically bill for 8 hours.
Any time worked over 8 hours will be billed at the "After Eight (8) Hours" rate referenced above.
There will be **NO** deduction for their lunch.

For Police Department Use Only

Supervisor Check All That Apply

☐ Mandatory Detail ☐ Bourne Officer Only ☐ Bourne FT Officer Only

☐ Bourne PD or MSP ☐ Any Officer

Signature of Department Employee Receiving and Time Stamping Request

Date Filled

Signature of Supervisor Reviewing and Approving Detail Request

Time Stamp

Ride for Homes Route

Direction	Volunteers Needed
Begin at Aptucxet Road at Aptucxet Trading Post Museum	Start on Aptucxet Road instead of the Canal confirmed and OK'd with Jon at Army Corp.
Take a left on Old Monument Neck Road	
Take a right on Shore Road	
Keep left to stay on Shore Road	
Keep right to stay on Shore Road	
Metal drawbridge ahead, proceed with caution. Dismount bike to cross.	
Turn right onto Red Brook Harbor Road, stay straight on Red Brook Harbor Road (Red Brook Harbor Road also bears right)	
CAUTION RAILROAD TRACKS AHEAD	
Stay straight to get on Squeteague Harbor Road, bear right to stay on Squeteague Harbor Road	
Turn right onto Megansett Road, turns into Garnett Ave	
At stop, cross County Road and take a quick right on Chester Street	
Bear left to stay on Chester Street	
Cross Wild Harbor Road and Chester Street turns into Quaker Road	
CHECK POINT 1 Wild Harbour Estates on Right, at Birch Lane	
Continue straight to stay on Quaker Road. Quaker Road ends, bear left on Nashawena Street	
Road ends, turn left on Old Dock Road	
Turn right on 28A, also West Falmouth Highway	
Turn right on Palmer Ave- look for blinking yellow light	
Turn right on Sippewissett Road	
Keep right to stay on Sippewissett Road	
Go straight through stop sign- ROAD TURNS INTO QUISSETT AVE	
Turn left onto Harbor Hill Road	
Turn right onto Woods Hole Road	

Turn left on Church Street	
CAUTION BRIDGE	
CHURCH STREET TURNS INTO NOBSKA ROAD	
Bear right to get on Oyster Pond Road	
Bear right, Oyster Pond Road becomes Surf Drive, Turn left to get on the Shining Sea Bike Path at Surf Drive	
Follow Shining Sea Bike Path to the end	
CHECK POINT 2 END OF BIKE PATH	
Turn left on County Road	
Go through stop sign	
Turn right on Garnet Ave (no sign)	
GARNET AVE TURNS INTO MEGANSETT ROAD	
Turn left on Squeteague Harbor Road	
CAUTION RAILROAD TRACKS AHEAD	
SQUETEAGUE HARBOR ROAD TURNS INTO RED BROOK HARBOR ROAD	
Metal drawbridge ahead, proceed with caution. Dismount bike to cross.	
Turn left on Shore Road	
Slight right to stay on Shore Road	
Turn left on Bell Road	
CAUTION RAILROAD TRACKS AHEAD	
Turn right on Canal Bike Path	
Stay on Canal Bike Path	

SPECIAL EVENT PERMIT

U.S. ARMY CORPS of ENGINEERS
Cape Cod Canal Field Office
P.O. Box 1555
Buzzards Bay, MA 02532-1555
508-759-4431

01 February 2023

You are hereby granted a special use permit for: **Bicycling event** on land administered by the U.S. Army Corps of Engineers at the **Cape Cod Canal** for the dates and times listed below**.**

Date of Event: 17 September 2023
Location of Event: South Service Road (Aptuxet Trading Post)
Duration of Event: 7:00 a m. - 1:00 p.m.

Issued To: Adrianne C. Wytas
411 Rt. 6A. Suite 6
Yarmouth Port, MA 02675

Development Assistant & Events Coordinator
Phone: 508-362-3559 x18
events@habitatcapecod.org

This permit is revocable at will by the Corps of Engineers, and subject to the following conditions:

a. For the purpose of this event, the individual to whom the permit is issued, shall be presumed ultimately responsible for all event operations. Unless proven otherwise, such presumption will be sufficient to issue a citation for the violation of rules and regulations applicable to the use of such facilities as provided in section 327.19(a) of Title 36 Code of Federal Regulations.

b. An event coordinator shall be designated to handle planning and implementation of event logistics. For the purpose of this permit, the event coordinator may also be presumed responsible for event operations, unless proven otherwise.

c. The exercise of privileges granted shall be in accordance with Title 36 regulations and subject to additional conditions deemed appropriate by the Cape Cod Canal Manager or Park Manager.

d. Any property of the United States damaged or destroyed by the permittee shall be promptly repaired or replaced by the permittee to the satisfaction of the Canal Manager.

e. The US Army Corps of Engineers shall not be responsible for damages to property or injuries to persons which may arise from or be incident to the exercise of the privileges granted and shall be held harmless from any and all such claims.

f. The permittee shall exercise due care in the use of the premises so as not to adversely impact on environmental resources or normal recreational activities of the project.

g. The event coordinator shall be responsible for ensuring that premises are restored to pre-event condition satisfactory to the Canal Manager upon completion of the special activity.

h. In addition to Corps of Engineer regulations, permittee shall comply with all applicable State, County and Municipal laws, ordinances and regulations wherein the premises are located in the state of Massachusetts.

i. Permission is granted to use the property for the event described and only on the dates and times indicated. Any additional request for use of Corps of Engineers administered property for special activities must be received at least 60 days in advance.

Special conditions are listed on the reverse side.

FOR THE DISTRICT ENGINEER:

Michele Breen
Park Manager
Cape Cod Canal

CF:
File (1110-2-1400a)
Rangers
MTC
Park Attendant (Bourne, Sandwich Rec.)

SPECIAL CONDITIONS

1. **The Habitat for Humanity Cape Cod Bicycle Ride** is scheduled to begin at the Aptucxet Trading Post Museum property with use of the South Service Road of the Cape Cod Canal. **Approximately 100 cyclists are expected to participate in this event.**

2. A minimum of **one (1)** event volunteer will be stationed at the service road access gate located at the Tidal Flats Recreation Area to warn bicyclists and pedestrians of increased traffic on service road and direct event participants to yield to pedestrians while exiting the service road and while traveling through the parking lot.

3. A sign is required for riders to know that upon entering the service road, they need to stay right of the solid line, give audible signal when passing other visitors on the service road and operate in a safe, responsible manner as to not jeopardize the safety of other Canal visitors.

4. A water table shall be permitted to be setup off the Canal service road in the grass field adjacent to the Sandwich Recreation Area picnic pavilion at the turn around location point of the event.

5. A minimum of **one (1)** event member shall stay with the table at all times.

6. All refuse associated with the table must be removed by the event holder prior to conclusion of the event.

7. Temporary signs may be erected, provided they are removed at the conclusion of the event.

8. Any commercial activity including the selling or advertisement of any refreshments or products on government property is strictly prohibited.

9. Spray painting or placing any markings on the Canal service road without permission is strictly prohibited.

10. This Special Use Permit does not grant permittee exclusive use of Corps of Engineer lands or facilities at the Cape Cod Canal, and should at no point; supersede any regulations governing use of the Cape Cod Canal. In addition, portions of the project including the Canal Service Roads, may be under construction at any time. Permittee should be prepared to adjust event to meet changing conditions.

For all emergencies dial 911, for all other issues during the day of the event please call the on duty Park Ranger cell phone number at 508-294-9312

One Day Liquor License

ODLL-23-2

Submitted On: Feb 28, 2023

Applicant

Adrianne Wytas

[redacted]

Primary Location

6 APTUCXET RD
Bourne, MA 02532

Applicant Information

Contact/Manager Name

Adrianne Wytas

Contact/Manager Phone

[redacted]

Contact/Manager Email

[redacted]

Type of Organization

Non profit

Name of Organization

Habitat for Humanity of Cape Cod

Type of License

Beer & Wine -$25

Organization Address

411 Main Street, Yarmouthport, MA 02675

Premises to be Licensed

Venue Name

Aptucxet Trading Post Museum

Address

6 Aptucxet Road

Venue Contact Person

Diane Davidson

Venue Phone Number

[redacted]

Is this event indoors or outdoors?

Outdoors

A site plan will be required for all events. The plan should indicate where alcohol will be served and consumed. Additional details should include parking, tents, food setup, guest seating, etc. A hand drawn plan is acceptable.

Event Information

Type of event

Fundraising Bike Ride

Provide a brief description of event

Fundraising bike ride followed by a catered lunch

Date of Event

09/17/2023

Start Time

7am

End Time

1pm

Admission Charge

$0

Estimated Hourly Attendance

100

Describe how alcohol will be served and managed/monitored

eTIP certified volunteers

Additonal Permits

Will there be food?

--

Will a tent(s) be used?

--

Will there be a raffle?

--

Will there be vendors?

--

Will there be entertainment?

--

Please Note

Liability Insurance

Liability Disclaimer

Signature

true

Signature

Signature

true

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

McKay Insurance Agency, Inc.
106 East Main Street
P O Box 151
Knoxville IA 50138

CONTACT NAME: Megan Stanley
PHONE (A/C, No, Ext): (641) 842-2135 FAX (A/C, No): (641) 828-2013
E-MAIL ADDRESS: meg@mckayinsagency.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A	Evanston Insurance Company	35378
INSURER B	Gerber Life Insurance Company	70939
INSURER C		
INSURER D		
INSURER E		
INSURER F		

INSURED

Silent Sports Association- NBTS SE
Habitat for Humanity of Cape Cod
411 Route 6A, Suite 6
Yarmouth Port MA 02675

COVERAGES **CERTIFICATE NUMBER:** CL2312762757 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLA MS-MADE [X] OCCUR [X] Includes Athletic Participants GEN'L AGGREGATE LIMIT APPL ES PER: [ ] POLICY [ ] PRO-JECT [ ] LOC [X] OTHER: Event	Y	N	3607AH010099-5	09/17/2023	09/18/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV NJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 300,000 $ Excluded $ 1,000,000 $ 2,000,000 $ 2,000,000 $
	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY NJURY (Per person) BODILY NJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $ $
A	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLA MS-MADE [ ] DED [ ] RETENTION $	Y	N	3607AH010099-5	09/17/2023	09/18/2023	EACH OCCURRENCE AGGREGATE	$ 1,000,000 $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPR ETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N [ ] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					[ ] PER STATUTE [ ] OTH-ER E L. EACH ACC DENT E L. DISEASE - EA EMPLOYEE E L. DISEASE - POLICY LIMIT	 $ $ $
B	Accident Medical			15-070944-22	09/17/2023	09/18/2023	Excess Deductible $250	$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Ride for Homes: September 17, 2023. Certificate holder is an additional insured but only with respect to liability arising out of the operations of the above named insured. "This policy is issued, pursuant to Iowa Code section 515.147, by a nonadmitted company in Iowa and as such is not covered by the Iowa Insurance Guaranty Association."

CERTIFICATE HOLDER

Town of Bourne
24 Perry Avenue Room 101
Buzzard Bay MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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From: [redacted]
To: Adrianne Wytas
Subject: Re: Ride for Homes
Date: Friday, September 30, 2022 8:39:32 AM

CAUTION: This email originated from outside of your organization. Do not click on links or open attachments unless you recognize the sender's address and trust the content to be safe.

Yes it does!
Happy to have you return.

Diane

-----Original Message-----
From: Adrianne Wytas [redacted]
To: skiane@verizon.net [redacted]
Cc: Adrianne Wytas [redacted]
Sent: Thu, Sep 29, 2022 2:51 pm
Subject: RE: Ride for Homes

Hi Diane, We would like to book Sunday September 17th 2023 for our Ride for Homes. Does that work for you?

Thanks!

Adrianne C. Wytas
Development Assistant & Events Coordinator
Habitat for Humanity of Cape Cod
411 Main Street, Suite 6
Yarmouth Port, MA 02675
Phone: 508-362-3559 x18 **Fax:** 508-362-3569
www.habitatcapecod.org
Building homes, changing lives, preserving community.

From: skiane@verizon.net [redacted]
Sent: Friday, September 16, 2022 12:33 PM
To: Adrianne Wytas [redacted]
Subject: Re: Ride for Homes

CAUTION: This email originated from outside of your organization. Do not click on links or open attachments unless you recognize the sender's address and trust the content to be safe.

Of course
Just set a date
Calendar is open for 2023

Diane

Sent from the all new AOL app for iOS

On Wednesday, September 14, 2022, 3:36 PM, Adrianne Wytas <[redacted] wrote:

Hi Diane,

Thanks for having us this past weekend, we love that spot and everything went well. Can we get a date on the calendar for 2023? Either in September or October on a Sunday.

Thanks,

Adrianne C. Wytas
Development Assistant & Events Coordinator
Habitat for Humanity of Cape Cod
411 Main Street, Suite 6
Yarmouth Port, MA 02675
Phone: 508-362-3559 x18 **Fax:** 508-362-3569
www.habitatcapecod.org
Building homes, changing lives, preserving community.

Certificate of Completion

This Certificate of Completion of

eTIPS Concessions 3.0

For coursework completed on July 31, 2022
provided by Health Communications, Inc.
is hereby granted to:

Hank Henderson

Certification to be sent to:

Habitat for Humanity
300 Buck Island Rd Apt 20D
West Yarmouth MA, 02673-2541 USA

HEALTH COMMUNICATIONS INC.

eTIPS®

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

Certificate of Completion

This Certificate of Completion of

eTIPS Concessions 3.0

For coursework completed on August 5, 2022
provided by Health Communications, Inc.
is hereby granted to:

Karen Henderson

Certification to be sent to:

Habitat for Humanity
300 Buck Island Rd Apt 20D
West Yarmouth MA, 02673-2541 USA

HEALTH COMMUNICATIONS INC.

This document is not proof of TIPS certification. It signifies only that you have completed the course. Valid certification documents will be forwarded to you.

Town of Bourne, MA

03/31/2023

ODLL-23-2

One Day Liquor License

Status: Active

Date Created: Feb 28, 2023

Applicant

Adrianne Wytas

[redacted]

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
Original Submission	Issued	Feb 28, 2023 at 4:28 pm	Feb 28, 2023 at 4:28 pm	-	-
Application Content and Attachments	Complete	Feb 28, 2023 at 4:28 pm	Mar 2, 2023 at 9:49 am	Maria Simone	-
Building	Complete	Mar 2, 2023 at 9:49 am	Mar 2, 2023 at 9:54 am	Ann Gutterson	-
Fire Department	Complete	Mar 2, 2023 at 9:49 am	Mar 2, 2023 at 4:38 pm	David Pelonzi	-
Department of Public Works	Complete	Mar 2, 2023 at 9:49 am	Mar 6, 2023 at 10:54 am	Matthew Quinn	-
Police Department	Complete	Mar 2, 2023 at 9:49 am	Mar 14, 2023 at 12:40 pm	Brandon Esip	-
Town Administrator Approval	Active	Mar 14, 2023 at 12:40 pm	-	Kathleen Thut	-
License Commission Board Vote	Inactive	-	-	-	-
Fee Payment	Inactive	-	-	-	-
One-Day Liquor License	Inactive	-	-	-	-

Town of Bourne, MA

Mar 27, 2023

ODLL-23-2

Building

One Day Liquor License

Status: Complete

Assignee: Ann Gutterson

Became Active: Mar 2, 2023

Completed: Mar 2, 2023

Applicant

Adrianne Wytas

[redacted]

Primary Location

6 APTUCXET RD
Bourne, MA 02532

Owner:

SOCIETY
BOURNE, MA 02532-0795

Comments

Ann Gutterson, Mar 2, 2023

If any tent 10x10 or greater is used, a tent permit is required.

Town of Bourne, MA

Mar 27, 2023

ODLL-23-2

Police Department

One Day Liquor License

Status: Complete

Assignee: Brandon Esip

Became Active: Mar 2, 2023

Completed: Mar 14, 2023

Applicant

Adrianne Wytas

[redacted]

Primary Location

6 APTUCXET RD
Bourne, MA 02532

Owner:

SOCIETY
BOURNE, MA 02532-0795

Comments

Brandon Esip, Mar 14, 2023

No PD concerns with liquor license.

Use of Town Property Event Application

EA-23-16

Submitted On: Mar 29, 2023

Applicant

Eva Sheehy
508-789-5988
evamsheehy@yahoo.com

Primary Contact Information

Name

Eva Sheehy

Business/Organization Name (if applicable)

BHS girls Lacrosse

Mailing Address

[redacted]d.

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Bourne High School Girls Lacrosse

Type of Organization (LLC, non-profit)

School

Type of Event (i.e. banquet/concert/fundraiser/party)

Car wash

Location of Event

Pocasset Fire Station

Date(s) of Event

5/6/2023

Set up/Clean up Dates

5/6/2023

Hours (start and end times)

8:45

Total Attendance Expected

15

Description of Event

Car wash

Will you event impact parking?

No

Will your event impact traffic?

No

Is event open to the public?

Yes

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Are you providing portable toilets?

No

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true

Town of Bourne, MA

03/30/2023

EA-23-16

Use of Town Property Event Application

Status: Active

Date Created: Mar 29, 2023

Applicant

Eva Sheehy

[redacted]

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Mar 29, 2023 at 3:36 pm	Mar 29, 2023 at 3:54 pm	Maria Simone	-
✓	Fire Department Comments	Complete	Mar 29, 2023 at 3:54 pm	Mar 30, 2023 at 8:24 am	David Pelonzi	-
✓	DPW Comments	Complete	Mar 29, 2023 at 3:54 pm	Mar 30, 2023 at 11:18 am	Maria Simone	-
✓	Police Department Comments	Complete	Mar 29, 2023 at 3:54 pm	Mar 30, 2023 at 3:10 pm	Theodore Economides	03/31/2023
✓	Town Administrator's Comments	Complete	Mar 30, 2023 at 3:10 pm	Mar 30, 2023 at 3:36 pm	Maria Simone	-
✓	Select Board Vote	Active	Mar 30, 2023 at 3:36 pm	-	-	-
	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Mar 30, 2023

EA-23-16

Fire Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: David Pelonzi

Became Active: Mar 29, 2023

Completed: Mar 30, 2023

Applicant

Eva Sheehy

[redacted]

Comments

David Pelonzi, Mar 30, 2023

Please provide a proposed end time for the event.

The restroom facilities are not accessible to the public at this time.

Maria Simone, Mar 30, 2023

End time is 12:15 pm

ARTICLES OF THE WARRANT

FOR THE

SPECIAL & ANNUAL TOWN MEETING

Monday, May 1, 2023

7:00 P.M.

Bourne High School Auditorium

DRAFT

March 31, 2023

Special Town Meeting

ARTICLE 1: To see if the Town will vote to amend the Town of Bourne Bylaws by deleting all references to "Board of Selectmen" and all such similar references and replacing the same with "Select Board" or other similarly appropriate text, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote amend the Town of Bourne Bylaws:*

> *(1) strike the text "Board of Selectmen", irrespective of capitalization, wherever it may appear and replace said text with the text "Select Board"; and, further,*
> *(2) strike the text "Selectmen", irrespective of capitalization, wherever it may appear and replace said text with "Select Board members"; and , further,*
> *(3) strike the text "Selectmen's", irrespective of capitalization, wherever it may appear and replace said text with "Select Board members'"; and*

provided, further, that no textual revision shall be made to the sections appearing at the end of said Bylaws entitled "Acts of the Legislature Accepted by the Town" and "Special Legislation".

Vote Required: Simple Majority

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer, or otherwise provide a sum of money for the purpose of responding to the opioid epidemic through the creation of prevention, harm reduction, treatment, and recovery programs, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote to appropriate the sum of $167,316.77 for the purposes of this article and, to meet this appropriation, transfer the sum of $167,316.77 from free cash.*

Vote Required: Simple Majority

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide a sum of money for the purpose of funding the Fiscal Year 2023 Capital Budget (Phase 2), or take any other action in relation thereto.
Sponsor – Capital Outlay Committee and Select Board

MOTION: *We move that the Town vote to appropriate $961,820 to pay costs of the capital outlay projects listed in the schedule printed below and, to meet this appropriation, transfer the sum of $961,820 from Free Cash.*

	Capital Budget – Fiscal Year 2023 (Phase 2)				
	Department	**Category**	**Purpose**	**Amount**	**Source**
1	Police	Transportation	Replace 5 cruisers	$391,820	Free Cash

2	Town Clerk	Equipment	Voting equipment & poll pads	$150,000	Free Cash
3	Facilities	Planning	Library Feasibility Study	$150,000	Free Cash
4	Facilities	Infrastructure	Library – Stabilize Front Main Wall	$100,000	Free Cash
5	Schools	Transportation	Mini bus (2)	$170,000	Free Cash

Vote Required: Simple Majority

ARTICLE 4: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for Historic Preservation purposes, and to meet said appropriation, to transfer from available funds or reserves form the FY2024 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action in relation thereto.
Sponsor – Community Preservation Committee

MOTION: MOTION: *We move that the Town vote, upon the recommendation of the Community Preservation Committee, to raise and appropriate and reserve the sum of $45,000 for the Community Preservation Fund Project listed in the Community Preservation Fund Committee report as printed below; and to meet this appropriation and reserve, transfer $45,000 from Historic Preservation Reserves.*

Item	Sponsor	Project Description	CPA Purpose	Community Preservation Committee Recommend
A	Historical Commission	Moving the Chamber Information Booth from the Bourne Rotary	Historical Preservation	$45,000 from Historical Preservation Reserves
			SUBTOTAL REQUESTS	**$45,000**

Vote Required: Simple Majority

ARTICLE 5: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for Historic Preservation purposes, and to meet said appropriation, to transfer from available funds or reserves form the FY2024 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action in relation thereto.
Sponsor – Community Preservation Committee

MOTION: MOTION: *We move that the Town vote, upon the recommendation of the Community Preservation Committee, to raise and appropriate and reserve the sum of $250,000 for the Community Preservation Fund Project listed in the Community Preservation Fund Committee report as printed below; and to meet this appropriation and reserve, transfer $250,000 from Historic Preservation Reserves.*

Item	Sponsor	Project Description	CPA Purpose	Community Preservation Committee Recommend
A	Historical Commission	Moving the Keen House from 9 Sandwich Road to property owned by the Historical Society.	Historical Preservation	$250,000 from Historical Preservation Reserves
			SUBTOTAL REQUESTS	**$250,000**

Vote Required: Simple Majority

ARTICLE 6: To see if the Town will vote to raise and appropriate, transfer, or otherwise provide a sum of money to supplement costs related to the Bike Rack & Securing Devices Grant or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote to appropriate the sum of $1,137 for the purposes of this article and, to meet this appropriation, transfer the sum of $1,137 from free cash.*

Vote Required: Simple Majority

ARTICLE 7: To see if the Town will vote pursuant to Section 2.3.1 of the Town of Bourne Bylaws to repeal Section 3.1.45 – Prohibition on Marijuana Establishments of the Town of Bourne Bylaws. Or to do or take any other action regarding the same.

Section 3.1.45 Prohibition on Marijuana Establishments In accordance with Massachusetts General Laws Chapter 94G, Section 3(a)(2), all types of marijuana establishments, as defined in Massachusetts General Laws Chapter 94G, Section 1 as may otherwise be defined by Massachusetts law or regulation, to include, without limitation, all marijuana cultivators, marijuana testing facilities, marijuana product manufactures, marijuana retailers, on-site consumption of marijuana at a marijuana retailer location, any other types of licensed marijuana-related businesses, and the conducting of any such activity for commercial purposes by whichever name used, shall be prohibited within the Town of Bourne. This prohibition shall not be construed to affect the medical use of marijuana as expressly authorized by provisions of Chapter 369 of the Acts of 2012 and 105 CMR 725.00, as may be amended from time to time.
By petition – Steven Strojny

MOTION:

Vote Required: Simple Majority

ARTICLE 8: To see if the Town will vote to amend the **Bourne Zoning Bylaw** as follows or take any other action in relation thereto:

2/3rds Vote

Add a new section 2250 Medical Marijuana and Marijuana Establishments after Section 2240 Accessory Scientific Uses.

2250. Medical Marijuana and Marijuana Establishments

2251. Purpose, Authority, and Intent

a) These provisions are enacted pursuant to the Town's authority under the Home Rule Amendment to Massachusetts Constitution. It is recognized that the nature of the substance cultivated, processed, and/or sold by Medical Marijuana and/or Marijuana Establishments may have objectionable operational characteristics and should be located in such a way as to ensure the health, safety, and general well-being of the Bourne residents, the general public, patients seeking treatment, and customers seeking to purchase marijuana for adult use. This bylaw is intended to be used in conjunction with other regulations adopted by the Town of

Bourne designed to encourage appropriate land use and reasonable safeguards to govern the time, place, and manner of Marijuana Establishments. The Medical Marijuana and Marijuana Establishments bylaw is therefore necessary to advance these purposes.

b) Subject to the provisions of this Zoning Bylaw, and must be in conformance with all State regulations and licensing requirements of the Massachusetts Cannabis Control Commission (hereinafter referred to as "State CCC"), Medical Marijuana and/or a Marijuana Establishment shall provide medical support, security, and physician oversight that meet or exceed state regulation as established by the Massachusetts Department of Public Health (DPH), and to provide retail sales of marijuana for non-medical use in a manner that meets or exceeds state regulations.

2252. <u>Applicability</u>

a) Medical Marijuana and Marijuana Establishments shall be permitted when in compliance with the provisions of this section, all other Town of Bourne permits, license requirements, and with the proper Licensing of Medical Marijuana and/or Marijuana Establishments pursuant to MGL c. 94G, and regulations promulgated by the State CCC.

b) The cultivation, production, processing, manufacturing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of marijuana is prohibited unless licensed by the Massachusetts licensing agent and permitted as a Medical Marijuana and/or a Marijuana Establishment under this section.

c) Medical Marijuana and Marijuana Establishments shall be allowed by a Site Plan Review from the Planning Board the Permit Granting Authority (PGA) in accordance with the Use Regulation Schedule in Section 2220 and the Table of Allowable Uses in the Downtown District in Section 2821 provided the facility meets the Massachusetts Cannabis Control Commission and the requirements of this bylaw.

d) The number of Marijuana Retailers shall be limited to a total of three (3) separate establishments within the Town of Bourne.

e) Nothing in this bylaw is intended to regulate or prohibit uses or activities related to personal use of marijuana in accordance with MGL c. 94G.

f) Adult use marijuana retailers may operate between the hours of 8:00 a.m. – 11:00 p.m. Monday through Saturday, and 10:00 a.m. – 9:00 p.m. on Sunday. Sales, distribution, and deliveries to and from the premises of marijuana shall not occur outside the hours of operation.

g) Consumption of medical marijuana and adult use marijuana products at licensed marijuana establishments is prohibited.

h) Social consumption of adult use marijuana is prohibited at patriotic, fraternal or social organization lodges or clubs, and properties used for general lodging or boarding, but not

operating as a licensed marijuana social consumption operator.

i) Patriotic, fraternal or social organizations lodges or clubs, and general lodging or boarding properties shall not offer marijuana for social consumption.

2253. <u>Application Requirements</u>

a) Marijuana Establishments shall conform to Massachusetts 935 CMR 500.000 "Adult Use of Marijuana", in addition to any requirements herein as adopted, et. seq., including any subsequent updates.

b) The Permit Granting Authority (PGA) is the Planning Board in accordance with section 1230 of this Bylaw. In addition to the submittal requirements and review standards provided in this Bylaw, each applicant shall submit:

1. Copy of a fully executed Host Community Agreement.
2. Evidence of site control and right to use the site for a Medical Marijuana and/or a Marijuana Establishment in the form of a deed or valid purchase and sales agreement, or in the case of a lease, a notarized statement from the property owner and a copy of the lease agreement.
3. A commitment letter from the Board of Water Commissioners in the appropriate district where the Medical Marijuana and/or Marijuana Establishment would be sited.
4. A wastewater allocation commitment letter from the Board of Sewer Commissioners for proposed developments in the Downtown District.
5. A map depicting all properties and land uses within the distance requirements set forth in section 2254 of the project site, whether such uses are located in Bourne.

<u>2254. Location Requirements</u>

a) Buffer Zone: Medical Marijuana and/or Marijuana Establishments buffer zones shall comply with all buffer zones as stated in Massachusetts 105 CMR 725 and 935 CMR 500.

b) In performing Site Plan Review, and taking into consideration site conditions, the Planning Board may authorize exceptions to dimensional requirements of Section 2500 including buffer zone requirements of 935 CMR 500.110. The departure must be the minimum necessary to afford relief. Only the minimum relief needed shall be granted as to provide a viable project.

c) No Medical Marijuana and/or Marijuana Establishment shall be located in the Scenic Development District.

d) A minimum separation of 150 feet is required between Marijuana Retailers, but not including Medical Marijuana Dispensaries. Distances shall be measured in a straight line between the nearest points of the Marijuana Retailer buildings.

e) No use variance for medical marijuana, marijuana establishments, marijuana social consumption operation, medical marijuana dispensary, or sale of marijuana accessories is permitted.

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f) Permit Compliance: the Permit granted to the owner/operator of Medical Marijuana and/or Marijuana Establishment may transfer with a change in ownership of the business and/or property. The Planning Board, Planning Office, and Building Inspector shall be notified in writing within fourteen (14) calendar days of the permit holder business change, property change, discontinuance of use, or if the permit holder's CCC License expires, is not renewed or is terminated. Any failure to meet the requirement of this bylaw or Site Plan approval shall be grounds for revocation and will result in the immediate issuance of a cease and desist order by the Building Inspector ordering that all activities case immediately.

2255. Site Development Standards

a) Medical Marijuana and/or Marijuana Establishments are subject to section 1230 and shall conform to the zoning bylaw, and any other requirements herein as adopted, and any amendments thereto.

b) All aspects of a Marijuana Establishment, Registered Marijuana Dispensary, or Off-Site Medical Marijuana Dispensary, relative to the acquisition, cultivation, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational materials shall take place at a fixed location within a fully enclosed building.

c) No Marijuana Establishment, Registered Marijuana Dispensary, of Off-Site Medical Marijuana Dispensary shall be located within a mobile facility.

d) If green houses are used for cultivation curtains shall be utilized to prevent light pollution and illumination outside the greenhouse from dusk to dawn and no outside air exchange shall occur.

e) If provided, fencing and gates shall be a maximum of 6' high, and shall be decorative style wherever viewed from a public way or abutting property. Style of fencing and gates shall be approved by the PGA. Chain link fencing is prohibited wherever visible from the public way or abutting property.

f) Medical Marijuana and/or a Marijuana Establishment shall comply with the Parking and Loading requirements in Section 3300. For the purposes of calculating parking, retail establishments are categorized under "Office, Stores" use. Marijuana Cultivator, Marijuana Manufacturer, Marijuana Product Testing Facility are categorized under "Industrial, Wholesale, or Warehouse" use.

g) All security measures for the building shall comply with State CCC regulations and deemed appropriate to ensure patron and community safety and deter unauthorized access to the premises.

h) No products shall be displayed in the Marijuana Establishment's window or visible from any street or parking lot.

i) All signage for Medical Marijuana and Marijuana Establishments must meet the requirements of section 2800 and section 3200 of this Bylaw. Any exterior sign may identify the Establishment, but shall not contain any other advertisement. The PGA may impose additional restrictions on signage as appropriate for the site, provided such regulations and restrictions do not conflict with State law or any State CCC regulation.

2256. Limitations

a) Any other type of licensed Marijuana Establishment not expressly defined as a Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product, Manufacturer, Marijuana Retailer, Independent Testing Laboratory, Marijuana Research Facility, and Marijuana Transporter are prohibited.

2257. Marijuana Definitions

For the purpose of this bylaw, the following definitions shall apply:

Craft Marijuana Cooperative:
A Marijuana Cultivator comprised of residents of the Commonwealth and organized as a limited liability company, limited liability partnership, or cooperative corporation under the laws of the Commonwealth. A cooperative is licensed to cultivate, obtain, manufacture, process, package and brand cannabis or marijuana products to transport marijuana to Marijuana Establishments, but not to consumers.

Independent Testing Laboratory:
A laboratory that is licensed by the Commission and is:

(2.a) accredited to the International Organization for Standardization 17025 (ISO/IEC 17025: 2017) by a third-party accrediting body that is a signatory to the International Laboratory Accreditation Accrediting Cooperation mutual recognition arrangement or that is otherwise approved by the Commission;

(2.b) independent financially from any Medical Marijuana Treatment Center (RMD), Marijuana Establishment or licensee for which it conducts a test; and

(2.c) qualified to test cannabis or marijuana in compliance with 935 CMR 500.160 and M.G.L c. 94C, § 34.

Manufacture:
To compound, blend, extract, infuse or otherwise make or prepare a marijuana product.

Marijuana or Marihuana:
All parts of any plant of the genus Cannabis, not excepted below and whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture or preparation of the plant, its seeds or resin including tetrahydrocannabinol as defined in section 1 of chapter 94C of the General Laws; provided that "Marijuana" shall not include:

i) The mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture or preparation of the mature stalks, fiber, oil, or cake made from the seeds of the plant or the sterilized seed of the plant that is incapable of germination;

ii) Hemp; or

iii) The weight of any other ingredient combined with marijuana to prepare topical or oral administrations, food, drink or other products.

Marijuana Cultivator:
An entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Establishments, but not to consumers. A Craft Marijuana Cooperative is a type of Marijuana Cultivator.

Marijuana Establishment:
A Marijuana Cultivator, Craft Marijuana Cooperative, Marijuana Product Manufacturer, Marijuana Retailer, Independent Testing Laboratory, Marijuana Research Facility, Marijuana Transporter, or any other type of licensed marijuana-related business, except a medical marijuana treatment center.

Marijuana Product Manufacturer:
An entity licensed to obtain, manufacture, process and package cannabis or marijuana products and to transfer these products to other Marijuana Establishments, but not to consumers.

Marijuana products:
Products that have been manufactured and contain marijuana or an extract from marijuana, including concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

Marijuana testing facility:
An entity licensed to test marijuana and marijuana products, including certification for potency and the presence of contaminates.

Marijuana Retailer:
An entity licensed to purchase and transport cannabis or marijuana product from Marijuana Establishments and to sell or otherwise transfer this product to Marijuana Establishments and to consumers. Retailers are prohibited from delivering cannabis or marijuana products to consumers; and from offering cannabis or marijuana products for the purposes of on-site social consumption on the premises of a Marijuana Establishment.
Medical Marijuana Treatment Center: also known as Registered Marijuana Dispensary as defined by 105 CMR 725.000.

Registered Marijuana Dispensary (RMD):
A not-for-profit entity registered under 105 CMR 725.100: Registration of Registered Marijuana Dispensaries, that acquires, cultivates, possesses, processes (including development of related products such as edible cannabis or marijuana products, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, or administers marijuana, products containing cannabis or marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers for medical use. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of cannabis or marijuana for medical use.

Off-Site Medical Marijuana Dispensary (OMMD):
A Registered Marijuana Dispensary that is located off-site from the cultivation/processing facility (and controlled and operated by the same registered and approved not-for-profit entity which operates and affiliated RMD) but which serves only to dispense the processed marijuana, related supplies and educational materials to registered and qualifying patients or their personal caregivers in accordance with the provisions of 105 CMR 725.00.

Where not expressly defined in the Bourne Zoning Bylaw, the terms shall be interpreted as defined in G.L. c.9G, Section 1 and the regulations of the Massachusetts Cannabis Control Commission at 935 CMR 500, and otherwise by their plain language.

2258. Severability

If any provision of this bylaw or the application of any such provision to any person or circumstance, shall be held invalid, to the extent it can be given effect, or the application of those provisions to persons or circumstances other than those to which it is held invalid, shall not be affected thereby, and to this end the provisions of this bylaw are severable. If any provision of this bylaw is invalidated by subsequent legislation or regulation, or held to be invalid by a court of competent jurisdiction, then such provision shall be considered separately and apart from the remain provisions, which shall remain in full force and effect.

SECTION 2220 USE REGULATION SCHEUDLE

Amend Section 2220 Use Regulation Schedule by adding the following uses for Medical Marijuana and Adult Use Marijuana Establishments to the "Commercial Uses" section:

DISTRICT	**R-40 R-80**	**V-B B-1**	**B-2 B-4**	**B-3**	**GD**
COMMERCIAL USES					
Marijuana Cultivation	No	No	SPR[14]	SPR	No
Independent Marijuana Testing Laboratory	No	No	SPR[14]	SPR	No
Marijuana Product Manufacturing	No	No	SPR[14]	SPR	No
Marijuana Retailer (marijuana product sales and related paraphernalia)	No	No	SPR[15]	SPR	No
RMD or OMMD	No	No	SPR[14]	SPR	No
Social consumption of adult use marijuana at patriotic, fraternal or social organization lodges and clubs; and properties used for general lodging or boarding	No	No	No	No	No

Insert the following footnote to section 2220 Use Regulations Schedule:

14. Except "No" in the B-2 district on Mashnee Island, Shore Road, and Shipyard Lane and B-2 in North Sagamore beginning at the Bourne/Plymouth Town Line, following Old Plymouth Road And State Route 3A.

SECTION 2821 DOWNTOWN DISTRICT

Amend Section 2821 Downtown District Table of Allowable Uses by adding a Medical Marijuana and Adult Use Marijuana Establishments section to the end of the table.

MARIJUANA USES	
Land Use Classification	**Permitted By**
Marijuana Cultivation	P
Independent Marijuana Testing Laboratory	P
Marijuana Product Manufacturing	P
Marijuana Retailer (marijuana product sales and related paraphernalia)	P
RMD or OMMD	P
Social consumption of adult use marijuana at patriotic, fraternal or social	N

organization lodges and clubs; and properties used for general lodging or boarding	

Legend:	SPR = Site Plan Review	N = Not Allowed	P = Permitted

Legend:

"SPR" = Planning Board, a use allowed after Site Plan Review as provided in section 1230 review criteria without the Special Permit requirements.

Residential 40 (R-40); Residential 80 (R-80); Village Business (V-B); Business 1 (B-1); Business 2 (B-2); Business 2 (B-3); Business 4 (B-4); and Government District (GD).

SECTION V DEFINITIONS

Add: Marijuana or Marihuana: "See section 2257 for all applicable definitions".

Fraternal or Social Organization Lodge definition – delete: *"applies only to the Downtown Bylaw-section 2800"*.

By petition – Steven Strojny

MOTION TO BE MADE AT TOWN MEETING.

Vote Required: 2/3 Majority

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ANNUAL TOWN MEETING

ARTICLE 1: To see if the Town will vote to approve each of the following articles, as a single Consent Agenda motion pursuant to a single vote, or pass any vote or take any other action relative thereto.
Sponsor – Select Board

Article 1-1. Regular Required Authorizations - To see if the Town will vote to approve the following regularly required authorizations:

a. Assumption of Liability – to assume liability as specified in Section 1 of Chapter 814 of the Acts of 1972, in the manner provided by G.L. c. 91, §§ 29 and 29A, as most recently amended, for all damages that may be incurred by work performed by the Department of Environmental Protection of Massachusetts for the improvement, development, maintenance and protection of tidal and non-tidal rivers and streams, great ponds, harbors, tidewaters, foreshores and shores along a public beach, and, further, to authorize the Select Board to execute and deliver a bond of indemnity therefore to the Commonwealth.

b. Road Contracts - to authorize the Town Administrator to enter into a contract with the Massachusetts Highway Department Commissioner or the Federal Government for the construction and maintenance of public highways in the Town of Bourne for the ensuing year.

c. Grant Program Authorization - to authorize the Select Board and/or the Town Administrator to apply for, accept and enter into contracts from time to time for the expenditure of any funds allotted to Bourne by the Commonwealth of Massachusetts or the U. S. Government under any State or Federal grant program.

d. Contracts in Excess of Three Years - to authorize the Town Administrator or the Superintendent of Schools, in accordance with the provisions of G.L. c. 30B, § 12(b), to solicit and award contracts for terms exceeding three years, including any renewal, extension, or option, provided in each instance that the term in excess of three years is determined to be in the best interest of the Town by a vote of the Select Board (if solicited and awarded by the Town Administrator) or the School Committee (if solicited and awarded by the Superintendent).

e. Banking Institution Agreements – to authorize the Treasurer and the Town Collector, pursuant to G.L. c. 44, § 53F, and with the approval of the Select Board, to enter into agreements with banking institutions to maintain deposits in exchange for banking services, for periods not to exceed three years.

f. Medicaid Medical Services Program – to authorize the Select Board, pursuant to G.L. c. 44, § 72, to allocate any funds received as part of the Medicaid Medical Services Program to the School Committee for use, without further appropriation, for the benefit of educational programs.

Article 1-2. Elected Officials Salaries - To see if the Town will vote to fix the salaries and compensation of the following elected officials of the Town, as provided by G.L. c. 41, § 108, for the fiscal year commencing July 1, 2023 as follows:

a. Town Moderator: $644
b. Select Board 4 @ $3,570 for total of $14,280
c. Select Board (Chair) 1 @ $4,590 for a total of $4,590
d. Town Clerk: $45,680

Article 1-3. Chapter 90 - To see if the Town will vote to appropriate a sum of money from funds received or to be received from the Commonwealth of Massachusetts, pursuant to G.L. c. 90, for the construction, reconstruction, preservation, maintenance, and improvement of all public ways accepted by the Town, the acquisition of easements and other interests in real property related to the laying out of ways, and other related costs, which qualify under the State Aid Highway (Chapter 90) guidelines adopted by the Public Works' Commission, said funds to be expended under the direction of the DPW Director, with the approval of the Select Board.

Article 1-4. Reserve Fund - To see if the Town will vote to raise and appropriate or transfer from available funds the sum of **$350,000** to establish the Finance Committee Reserve Fund.

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Article 1-5. Revolving Funds - To see if the Town will vote to set the total amount that may be expended from each revolving fund established by Article 2.10 of the General Bylaws, pursuant to G.L. c. 44, § 53E½, for the fiscal year beginning July 1, 2023, as follows:

Revolving Fund	FY 2024 Spending Limit
Recreation Programs Fund	$ 175,000
Shellfish Propagation Fund	$ 75,000
Transportation Revolving Fund	$ 50,000
Public Library Book Fund	$ 20,000
COA Supportive Day/Bridging the Years	$ 100,000
COA Programs	$ 100,000
Community Building Rental fund	$ 10,000
Tax Title Collection Fund	$ 60,000
	$ 590,000

Article 1-6. Accrued Contractual Compensated Absences - To see if the Town will vote to raise and appropriate, transfer from available funds, otherwise provide the sum of $100,000 to fund the costs related to payments of accrued contractual compensated absences.

MOTION: *We move that the Town vote to approve the use of a consent agenda including each of the Articles set forth in the Warrant in Article 1, and, further, that the Town vote to approve Article 1 as set forth in the Warrant and, further, that: (a) with respect to Article 1-4, to raise and appropriate the sum of $350,000 for the Finance Committee Reserve Fund; and (b) with respect to Article 1-6, to transfer $100,000 from Free Cash to fund costs related to payments for Accrued Contractual Compensated Absences.*

Vote Required: Simple Majority

ARTICLE 2: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to defray the regular annual expenses of the Town, or take any other action in relation thereto.

Sponsor – Select Board

MOTION: *We move that the sum of Seventy Seven Million One Hundred Eighty Seven Thousand Two Hundred Eighteen Dollars ($77,187,218) be hereby appropriated form the funding sources listed below to defray the expenses of the Municipal Town Departments in the chart entitled "These Amounts are to be Voted" as shown below for the fiscal year starting on July 1, 2023 to and including June 30, 2024:*

Funding Sources:

Raise and Appropriate from the FY24 Tax Levy and other General Revenues from the Town	$ 73,999,657
PL874 Grant Funds	100,000
Ambulance Fund	1,500,000
Conservation Commission Receipts Reserved for Appropriation	30,000

Community Preservation Fund Revenues for Debt Expense	271,025
Community Septic Management Program	19,455
Waterway Improvement Fund	140,000
Capital Stabilization for Debt Expense	1,120,000
TNC Rideshare Fund	7,081
Total	$ 77,187,218

These Amounts are to be Voted:	
General Government	$ 4,471,061
Public Safety	12,702,109
Public Works	3,437,639
Health & Human Services	998,207
Culture & Recreation	1,039,050
Bourne Public Schools	25,818,363
Upper Cape Cod Regional Technical High School	3,624,750
Shared Costs	18,261,539
Debt Service	6,834,500
Total	$ 77,187,218

Vote Required: Simple Majority

ARTICLE 3: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to operate the Sewer Department, or take any other action in relation thereto.
Sponsor – Board of Sewer Commissioners

MOTION: *We move the sum of $1,621,965 be authorized to be expended by the Sewer Commissioners for the operation of the Sewer System for the fiscal year starting on July 1, 2023 to and including June 30, 2024 as follows:*

Salaries & Wages	*$ 193,440*
Expenses	*$1,328,525*
Reserve Fund	*$ 100,000*

And we further move that the sum of $157,003 be transferred to the General Fund to offset Sewer Enterprise indirect expenses, and in order to meet this appropriation, we move that the sum of $1,628,968 be raised from Sewer Enterprise Receipts and $150,000 be transferred from Sewer Retained Earnings.

Vote Required: Simple Majority

ARTICLE 4: To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to operate the Integrated Solid Waste Management Program, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move the sum of $11,353,035 be authorized to be expended for the operation of the Integrated Solid Waste Management Department for the fiscal year starting on July 1, 2023 to and including June 30, 2024 as follows:*

Salaries & Wages	*$2,319,692*
Expenses	*$7,508,343*
Reserve Fund	*$ 600,000*
Host Community Fee	*$ 925,000*

And we further move that the sum of $2,441,696 be transferred to the General Fund to offset ISWM Enterprise

indirect expenses, and in order to meet this appropriation, we move that the sum of $13,794,731 be raised from ISWM Enterprise Receipts.

Vote Required: Simple Majority

ARTICLE 5: To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide a sum of money for the purpose of funding the Fiscal Year 2024 Capital Budget, or take any other action in relation thereto.

Sponsor – Capital Outlay Committee and Select Board

MOTION: *We move that the Town vote to appropriate $2,343,831 to pay costs of the capital outlay projects listed in the schedule printed below and to meet this appropriation, we move to: (1) transfer the sum of $1,103,181 from Free Cash; (1) transfer the sum of $1,015,650 from ISWM Retained Earnings; (3) transfer the sum of $225,000 from Waterways Improvement Fund.*

	Capital Budget – Fiscal Year 2024				
	Department	**Category**	**Purpose**	**Amount**	**Source**
1	Police	Equipment	Body & cruiser cameras	$413,771	Free Cash
2	Police	Equipment	Message Boards/speed warning sign	$67,410	Free Cash
3	Natural Resources	Transportation	Replace pickup truck	$90,000	Free Cash
4	Facilities	Infrastructure	Town Hall HVAC	$40,000	Free Cash
5	Facilities	Infrastructure	Town Hall Fire Alarm	$60,000	Free Cash
6	Facilities	Transportation	Ford Transit Connect Van (or similar)	$30,000	Free Cash
7	Facilities	Planning	Roof Investigation & Design	$200,000	Free Cash
8	Public Works	Equipment	10 yd sander & plow	$62,000	Free Cash
9	Schools	Technology	Interactive touch panels at BES	$90,000	Free Cash
10	Schools	Infrastructure	OPM Services – BMS roof	$50,000	Free Cash
11	Shore & Harbor	Infrastructure	Annual Dredging/Ramp/Pier Repair	$225,000	Waterways Improvement Fund
12	ISWM	Equipment	Street Sweeper	$311,000	Retained Earning
13	ISWM	Equipment	1.5 cubic yard wheel loader	$125,000	Retained Earning
14	ISWM	Infrastructure	Phase 9 Vertical Expansion	$200,000	Retained Earning
15	ISWM	Technology	Survey Grade GPS Base & Rover	$50,000	Retained Earning
16	ISWM	Technology	Survey Grade Drone & Data Pack	$20,650	Retained Earning

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17	ISWM	Equipment	30kw Generator	$50,000	Retained Earning
18	ISWM	Equipment	Roll-Off Containers	$34,000	Retained Earning
19	ISWM	Transportation	8yd Rubbish/Recycling Packer	$225,000	Retained Earning

Vote Required: Simple Majority

ARTICLE 6: To see if the Town will vote to hear Reports and Recommendations of Committees and Town Officers, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote to hear reports and recommendations of Committees and Town Officers.*

Vote Required: Simple Majority

ARTICLE 7: To see if the Town will vote, upon the recommendation of the Community Preservation Committee, to appropriate a sum of money for the following Community Preservation Fund purposes, and to meet said appropriation, to transfer from available funds or reserve from the FY2024 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action in relation thereto:
Sponsor – Community Preservation Committee

MOTION: *We move that the Town vote, upon the recommendation of the Community Preservation Committee, to raise and appropriate and reserve the sum of $2,044,868.06 for the Community Preservation Fund Projects and Special Purpose Reserves listed in the Community Preservation Fund Committee report as printed below; and to meet the appropriations and reserve, to appropriate the sum of $1,713,000.06 from FY2024 Estimated CPA Revenues, transfer $91,500 from Community Housing Reserves, transfer $40,000 from Historic Preservation Reserves, and transfer $200,368 from Open Space Reserves.*

Item	Sponsor	Project Description	CPA Purpose	Community Preservation Committee Recommend	
A	Bourne Affordable Housing Trust	Affordable Housing Services and Support	Community Housing	$91,500 from Community Housing Reserves	
B	Bourne Engineering Department	Sagamore Road Ramp and Stormwater Repair	Open Space/Recreation	$150,000 from Open Space/Recreation Reserves	
C	Bourne Recycling Committee	Water Bottle Refill Stations	Open Space/Recreation	$30,000 from Open Space/Recreation Reserves	
D	School Dept.	Restoration of Red Cedar Swamp Project	Open Space/Recreation	$20,368 from Open Space/Recreation Reserves	
E	Pocasset Village Foundation	Pocasset Community Building/Window Repairs	Historic Preservation	$20,000 from Historic Preservation Reserves	
F	Historical Center	Archives Bldg./Historic Center Exterior Painting	Historic Preservation	$20,000 from Historic Preservation Reserves	
			SUBTOTAL REQUESTS	**$331,868**	
H	Community Preservation Committee	Reserve for Open Space	Open Space	$1,316,195.04	2024 Open Space/Rec Estimated Revenues
I	Community Preservation Committee	Reserve for Community Housing	Community Housing	$198,402.51	2024 Housing Estimated Revenues

J	Community Preservation Committee	Reserve for Historic Preservation	Historic Preservation	$198,402.51	2024 Historic Estimated Revenues
			SUBTOTAL RESERVES	**$1,713,000.06**	
			TOTAL REQUESTS & RESERVES	**$2,044,868.06**	

Vote Required: Simple Majority

ARTICLE 8: To see if the Town will vote, upon the recommendation of the Community Preservation Committee, to appropriate a sum of money for the purposes of the administrative and operating expenses of the Community Preservation Committee, or take any other action in relation thereto.
Sponsor – Community Preservation Committee

MOTION: *We move that the Town vote, upon the recommendation of the Community Preservation Committee, to appropriate the sum of $75,000 for the purposes of administrative and operating expenses of the Community Preservation Committee for FY 2024 and to meet this appropriation to transfer the sum of $75,000 from the Community Preservation Undesignated Fund Balance.*

Vote Required: Simple Majority

ARTICLE 9: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to the Stabilization Fund, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote to appropriate the sum of $200,000 for the purposes of this article and to meet this appropriation to transfer the sum of $200,000 from free cash.*

Vote Required: Simple Majority

ARTICLE 10: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to the Capital Stabilization Fund, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote to appropriate the sum of $341,000 for the purposes of this article and to meet this appropriation to transfer the sum of $341,000 from free cash.*

Vote Required: Simple Majority

ARTICLE 11: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money for the Human Services Grant program, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote to appropriate the sum of $20,000 for the purposes of this article and to meet this appropriation to transfer the sum of $20,000 from free cash.*

Vote Required: Simple Majority

ARTICLE 12: To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide a sum of money to the Special Education Reserve Fund, or take any other action in relation thereto.

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Sponsor – School Department

MOTION: *We move that the Town vote to appropriate the sum of $100,000 for the purposes of this article and to meet this appropriation to transfer the sum of $100,000 from free cash.*

Vote Required: Simple Majority

ARTICLE 13: To see if the Town will vote to amend the vote taken under Article 27 at the May 8, 2000 Annual Town Meeting, which accepted the provisions of Chapter 59, Section 5K of the General Laws, to increase the previously-voted gross exemption amount limit of $500.00 to $750.00 per fiscal year for each approved volunteer who participates in the Senior Tax Work-Off Program, said increase to become effective beginning in Fiscal Year 2024, or take any other action in relation thereto.
Sponsor – Board of Assessors

MOTION: *We move that the Town vote to approve this article as set forth in the Warrant.*

Vote Required: Simple Majority

***ARTICLE 14*:** To see if the Town will vote to amend the Town of Bourne Wetland Protection Bylaw, Article 3.7, Wetland and Natural Resources Protection, Section 3.7., Notice of Hearings by inserting the **bolded underlined** text as follows:

Section 3.7.3

Notice of Hearings. Any person filing a Notice of Intent with the Conservation Commission shall give notice thereof in the same manner required by Mass. Gen. Laws, Chapter 131, Section 40, as from time to time amended and supplemented, and the Rules and Regulations, if any, promulgated thereunder, as from time to time amended and supplemented.

Any person filing a Request for Determination of applicability with the Conservation Commission shall give written notice thereof, no less than five (5) business days prior to the scheduled Commission meeting, by certified mail-return receipt requested postage prepaid, by delivery in hand, **or by certificates of mailing,** to all abutters to the proposed project and to the property owner if other than the applicant, according to the most recent records of the Bourne Board of Assessors. The notice shall specify the date, time and location of the Commission meeting, and shall also specify where a copy of the Request for Determination, accompanying plans and documents may be examined and obtained.

or take any other action in relation thereto.
Sponsor – Conservation Commission

MOTION: *We move that the Town vote to approve this article as set forth in the Warrant.*

Vote Required: Simple Majority

***ARTICLE 15*:** To see if the Town will vote to amend the definition of "Adjoining Land Areas" in the Town of Bourne Wetland Protection Bylaw, Article 3.7, Wetland and Natural Resources Protection, Section 3.7.4: Definitions; Regulations by deleting said definition in its entirety and replacing the same with the following text:

"Adjoining Land Areas" shall mean the land within 100' of any Wetland Resource Area, other than Land

Subject to Coastal Storm Flowage (LSCSF) and the Riverfront Area. The area is hereafter referred to as the Buffer Zone. There is no buffer zone to LSCSF or Riverfront Area. No habitable dwelling or accessories thereto or roadway/driveway shall be allowed within the buffer zone any closer than 50' from the boundary of a Wetland Resource Area unless permitted under this bylaw.

A. For undeveloped lots, the 50' setback is required. For further alteration of lots that contain an existing dwelling, the applicant must attempt to meet the 50' setback to the degree that is practicable with a minimum setback of being no closer than the existing dwelling.

B. For eroding Coastal Banks that are significant to storm damage prevention or flood control because they supply sediment to coastal beaches or coastal dunes (aka "Sediment-Source Bank"), a 50' setback landward from the top of bank is required.

C. For non-eroding Coastal Banks that are significant to storm damage prevention or flood control only because they act as a vertical buffer to storm waters (aka "Vertical-Buffer Bank"), a minimum of 10' setback landward from the top of bank is required. Upon a clear showing that a Vertical-Buffer Bank provides insignificant storm damage prevention or flood control the Conservation Commission may waive the setback requirement entirely.

or take any other action in relation thereto.
Sponsor – Conservation Commission

MOTION: *We move that the Town vote to approve this article as set forth in the Warrant.*

Vote Required: Simple Majority

***ARTICLE 16*:** To see if the Town will vote to amend the Town of Bourne Wetland Protection Bylaw, Article 3.7, Wetland and Natural Resources Protection, by inserting a new "Section 3.7.13: Waiver" as follows:

Section 3.7.13: Waiver
A waiver to a specific performance standard of these Bylaws may be sought in cases where there are no reasonable conditions or alternatives that would allow the proposed activity to proceed in compliance with these regulations; that avoidance, minimization and mitigation have been employed to the maximum extent feasible and when the waiver is consistent with the intent and purpose of the Bylaw.
A request for a waiver shall be made in writing and shall include, at a minimum, the following information:

- A brief statement of the relief sought;
- A description of all reasonably identifiable alternatives to the applicant's proposal that were considered by the applicant that would avoid or minimize the necessity of the requested relief, along with the reasons why such alternatives were deemed to be inadequate, unworkable, or inadvisable;
- A statement of all efforts that will be undertaken to minimize impact upon the affected resource areas subject to protection under the Bylaw (Bylaw resource area) arising out of the work proposed;
- Detailed plans for proposed mitigation measures; and
- Adequate engineering and expert evidence to permit the Conservation Commission to evaluate the basis for applicant's contentions in support of the waiver requested.

The applicant shall have the burden of demonstrating, by clear and convincing evidence, that the granting of the waiver is consistent with the intent and purpose of the Bylaw and these regulations.

or take any other action in relation thereto.
Sponsor – Conservation Commission

MOTION: *We move that the Town vote to approve this article as set forth in the Warrant.*

Vote Required: Simple Majority

***ARTICLE 17*:** To see if the Town will vote to amend the Town of Bourne Recreation Committee Bylaw, Article 1.7, Sections 1.7.1-1.7.3, by adding the **bolded** text and deleting the struck through text as follows:

Article 1.7 Recreation Committee
The Bourne Recreation Committee is a committee formed for the purpose of supporting all residents of Bourne in their recreational pursuits.

Section 1.7.1
Membership. ~~There shall be a Recreation Committee consisting of nine voters of the Town appointed annually by the Board of Selectmen.~~ **The Committee shall consist of nine persons registered to vote in the Town, appointed by the Select Board. The terms of the first members of said Committee shall be for one, two, or three years, and so arranged such that the term of one-third of the members expires each year, and their successor shall be appointed for terms of three years each.**

Section 1.7.2
Organization. ~~The Committee shall annually organize by election from its member a chairman, a vice-chairman, and a clerk.~~ **Each September, the Committee shall elect a chairperson, vice-chairperson, clerk, and Community Preservation Committee representative. If no member stands for election, it shall be in the Chairperson's power to appoint officers of the Committee.**

Section 1.7.3
Duties and Responsibilities. ~~The Committee shall review all requests from private organization for town funding of athletic and recreation programs, and shall transmit its recommendations therefor to the Selectmen and finance committee in the form of its annual budget submission; the Committee may develop town sponsored athletic and recreation programs; the Committee shall develop, and regularly update, a written master plan for development and coordination of recreation programs and utilization of recreation facilities for all age groups in the town; and, shall be responsible for such other matters as may from time to time be referred to it. The committee shall not have jurisdiction or supervision over recreation programs of the school department, lifeguard department, Bourne Council on Aging, or Bourne Veterans Memorial Community Center, unless so requested by such departments.~~

- **The Committee shall assist the Recreation Department in the promotion of active and passive recreational activities for all age groups and abilities.**
- **The Committee shall submit an Annual Report to the Town outlining its goals and accomplishments for the prior fiscal year.**
- **The Committee shall identify and advocate for active and passive recreational opportunities, capital projects, new recreational areas, special events, and programs.**
- **The Committee shall assist the Recreation Department to improve outreach and communications with the community regarding the Town's recreational programming, projects, events, and initiatives.**
- **The Committee may assist the Recreation Department with the implementation of special events as scheduled by the Department throughout the year.**
- **The Committee may solicit public opinion for recreation projects.**

- **The Committee shall notify the Recreation Department and Department of Public Works of any known maintenance and/or repair needs to recreational facilities.**

or take any other action in relation thereto.
Sponsor – Recreation Committee

MOTION: *We move that the Town vote to approve this article as set forth in the Warrant.*

Vote Required: Simple Majority

ARTICLE 18: To see if the Town will vote to accept G.L. c. 41, §110A, which allows municipal offices, including the Town Clerk's Office, to treat Saturdays as a holiday, so that voter registration deadline shall be considered the preceding Friday, or take any other action in relation thereto.
Sponsor – Town Clerk

MOTION: *We move that the Town vote to approve this article as set forth in the Warrant.*

Vote Required: Simple Majority

ARTICLE 19: To see if the Town will vote to rescind all or a portion of certain authorizations to borrow, pursuant to G.L. c.44, §20, which were approved at prior Town Meetings, where the purposes of the borrowing have been completed, and/or it was unnecessary to borrow the full authorization, or take any other action in relation thereto.
Sponsor – Select Board

MOTION: *We move that the Town vote to rescind the authorized and unissued debt as set forth in the table below:*

Town Meeting	Description	Amount
5/2/2022 ATM – Article 5	BHS Replace D Wing Roof	$ 450,000

Vote Required: Simple Majority

ARTICLE 20: To see if the Town will vote to authorize the Select Board to convey in the name of and on behalf of the Town of Bourne, for nominal consideration ($1.00), to the Bourne Society for Historic Preservation, Inc., a Massachusetts non-profit charitable corporation, all of the Town's right, title and interest in and to a certain parcel of land at 0 Sandwich Road identified as Map 24.3, Parcel 27-1, containing 3.25 acres +/-, with the restriction or condition that said property shall not be conveyed by the grantee to any other person, firm, trust, corporation, or other entity other than the Town of Bourne, and to further authorize the Select Board to take any and all action, and execute any documents, said Board deems necessary or appropriate in connection herewith, or take any other action in relation thereto.
Sponsor – Select Board

MOTION TO BE MADE AT TOWN MEETING.

Vote Required: Simple Majority

DRAFT

ARTICLE 21: To see if the Town will vote, upon the recommendation of the Community Preservation Committee, to appropriate a sum of money for the following Community Preservation Fund purpose, and to meet said appropriation, to transfer from available funds or reserve from the FY2024 estimated Community Preservation Fund Revenues a sum of money for the purpose of this article, or take any other action in relation thereto:
Sponsor – Community Preservation Committee

MOTION: *We move that the Town vote, upon the recommendation of the Community Preservation Committee, to raise and appropriate and reserve the sum of $75,000 for the Community Preservation Fund Project listed in the Community Preservation Fund Committee report as printed below; and to meet this appropriation and reserve, transfer $75,000 from Community Housing Reserves.*

Item	Sponsor	Project Description	CPA Purpose	Community Preservation Committee Recommend
A	Forward	Forward at the Rock Phase II Regional Housing Project for Cape Codders with Autism/related development disabilities	Community Housing	$75,000 from Community Housing Reserves
			SUBTOTAL REQUESTS	**$75,000**

Vote Required: Simple Majority

ARTICLE 22: To see if the Town will vote to amend the Town of Bourne Bylaws, Section 3.1.23 Disturbances by adding an additional section "c," said new section to read as follows: c. The fact that the noise is plainly audible at a distance of one hundred fifty (150) feet from the building, dwelling, structure, premises, shelter, boat, or vehicle from which it originates and when the noise occurs between 10 p.m. and 7 a.m., shall constitute prima facie evidence of a violation of this bylaw.
By petition – Julie M. Keene

MOTION: *We move that the Town indefinitely postpone this article as set forth in the Warrant.*

Vote Required: Simple Majority

DRAFT

Select Board's Correspondence

April 4, 2023

A. DEP letter – Investigation report for PFAS at truck rollover sites

B. DEP letter – Technical memo for demolition area

C. Abutters notice – 274 Williston

D. Email from J. York re MassDOT Landscape Design Project 608020

E. Cape Cod Commission REPORTER

Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Gary Moran
Acting Commissioner

March 17, 2023

Air Force Civil Engineer Center/JBCC
Attn: Rose Forbes
Remediation Program Manager
322 East Inner Road
Otis ANG Base, Massachusetts 02542

RE: **BOURNE – BWSC**
Release Tracking Number: 4-0000037
Joint Base Cape Cod (JBCC)
Draft Remedial Investigation Report for Per- and Polyfluoroalkyl Substances at Tanker Truck Rollover Sites - RCL,
Comments

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the Air Force Civil Engineer Center (AFCEC) response to comments letter (RCL2) dated January 20, 2023, in response to MassDEP comments dated June 22, 2022, for the document **"Draft Remedial Investigation Report for Per- and Polyfluoroalkyl Substances at Tanker Truck Rollover Sites"** dated March 2022 (the TTRS RI). The RCL2 included a "**Revised Draft Remedial Investigation Report for Per- and Polyfluoroalkyl Substances at Tanker Truck Rollover Sites"** (the Revised Draft TTRS RI). The Revised Draft TTRS RI presents the findings of the Remedial Investigation for per- and polyfluoroalkyl substances (PFAS) at the Tanker Truck Rollover Sites at JBCC. MassDEP offers the following comments on the RCL2 and the Revised Draft TTRS RI.

General Comment:

1. It is insufficient to characterize the entire shoreline of Hen Cove and the northern portion of Red Brook Harbor (~2500' of shoreline) with only two sediment samples. The AFCEC should collect additional sediment samples and analyze them for PFAS to better characterize the sediment PFAS concentrations and to ensure that a PFAS/seep signature is not being missed.

Page-Specific Comments:

1. Page 9, RCL2, AFCEC Response to MassDEP Additional Comment for Page-Specific Comment #2:
   The AFCEC Response states **"The results of the lysimeter sampling were used to develop a site-specific leaching value of 3.7 µg/kg for PFAS, of which, PFOS is the primary PFAS detected in TTRS soil. This site-specific leaching value, which was based on measured porewater concentrations at TTRS generally agrees with the site-specific screening value of 4 µg/kg previously calculated using the EPA soil-to-groundwater leaching models (as discussed in the March 2022 Draft TTRS RI)."** The RCL2 and the Revised Draft TTRS RI do not elaborate regarding how the 3.7 µg/kg screening value or the previously calculated 4 µg/kg site-specific screening value were derived. Please provide detail in the Revised Draft TTRS RI regarding how the site-specific 3.7 µg/kg screening value was derived from

the lysimeter sampling and how the previously calculated 4 µg/kg site-specific screening value was derived.

2. Page 3-6, Section 3.2, Nature and Extent of PFAS in Soil:
The text states **"The lysimeter porewater samples provided direct measurement of PFAS concentrations that develop in vadose-zone porewater across a range of concentrations in PFAS-impacted soil. The data obtained from this lysimeter pilot test were used to evaluate the PFAS concentrations in soil that may constitute a continuing source to groundwater at TTRS in accordance with the Massachusetts Contingency Plan 40.0985 (Determination of Method 2 Soil Standards Considering Leaching Potential) (MassDEP 2019). The results of the lysimeter evaluation at TTRS indicated that a PFAS concentration of approximately 3.7 µg/kg or greater in soil represents a leaching threat to groundwater. The details of the lysimeter evaluation are provided in Appendix F."** Regarding the lysimeter data, the RCL2 and the Revised Draft TTRS RI are confusing. The AFCEC conducted lysimeter testing and calculated a 3.7 µg/kg value as a soil screening value. The Revised Draft TTRS RI refers to Section 3.2, *Nature and Extent of PFAS in Soil* and Appendix F, *Derivation of Soil-to-Groundwater Leaching Screening Values* for details. Appendix F-1, *PFOS and PFOA Soil-to-Groundwater Screening Levels-Tanker Truck Rollover Sites* and Appendix F-2, *Development of a Soil-to-groundwater Screening Level for PFAS By Measurement of Vadose Zone Porewater PFAS Concentrations at Tanker Truck Rollover Site #1* provide detail regarding how the lysimeter data was collected and the type of lysimeter used for data collection but do not elaborate regarding how the 3.7 µg/kg screening value was derived. Section 3.2, *Nature and Extent of PFAS in Soil* also does not explain how the 3.7 µg/kg screening value was derived. Please provide detail in the Revised Draft TTRS RI regarding how the site-specific 3.7 µg/kg screening value was derived from the lysimeter sampling.

3. Appendix F-1, PFOS and PFOA Soil-to-Groundwater Screening Levels, Attachment 1, Soil-to-Groundwater Screening Level Interim Calculations based on a Lifetime Health Advisory Target Groundwater Concentration, PFOS and PFOA Soil-to-Groundwater Screening Levels:
Assuming the USEPA, 1996 model is appropriate for this application, it appears that the AFCEC has underestimated the Soil Screening Level for Migration to Groundwater (Cs). The AFCEC uses 0.56 µg/kg as the soil screen for PFOS & PFOA. In Appendix F, Attachment 1 the AFCEC reports the Infiltration rate (i) as 0.00205 ft/day, based on annual rainfall of 30 in/yr (the 30 in/yr annual rainfall should be adjusted to 40 in/yr). However, the infiltration rate based on annual rainfall of 30 in/yr is calculated as 0.00684 ft/day (i.e., 2.5 ft/365 days=0.00684). This infiltration rate would raise the Dilution Attenuation Factor (DAF, or DF) which is used in the Target Groundwater Concentration (Cw) calculation. The erroneous reported Infiltration rate (i) elevates the resulting soil screening value. The AFCEC derived a soil screening value of 0.56 µg/kg. Replacing the erroneous Infiltration rate (i) of 0.00205 ft/day with the correct value, 0.00684 ft/day lowers the Diluted Target Groundwater Concentration (Cw-DIL) value from 0.00122 to 0.00042. The most significant calculation in this model is for the Soil-to-Groundwater Screening Level; Infinite Source (Cs). Correcting this variable results in a revised Cs value of 0.19 µg/kg, (190 ppt), roughly 1/3 of the number the AFCEC derived. Please adjust the model in the Revised Draft TTRS RI.

4. Page 6, Appendix F, Derivation of Soil-to-Groundwater Leaching Screening Values, Appendix F-1, PFOS and PFOA Soil-to-Groundwater Screening Levels, Section 5.0 Recommendation/Path Forward:
The text states **"…the soil-to-groundwater screening level of 12.7 µg/kg (3-ft source area thickness) is recommended for determining the extent of PFOS and/or PFOA soil contamination at the TTRS for the RI."** This statement is confusing and contradicts the recommendation made in Section 3.2, *Nature and Extent of PFAS in Soil* **"Both the lysimeter and model-based evaluations completed on**

PFAS data collected at TTRS provide several lines of evidence that a PFOS concentration of approximately 4 µg/kg provides a reasonable value for estimating the extent of soil contamination that represents a leaching threat to groundwater." The RCL2 and the Revised Draft TTRS RI do not elaborate regarding how the 3.7 µg/kg screening value or the previously calculated 4 µg/kg site-specific screening value were derived. Please provide detail in the Revised Draft TTRS RI regarding how the 3.7 µg/kg and 4 µg/kg site-specific screening values were derived.

5. Page J3-7, Appendix J, Supporting Documentation for the Ecological Risk Assessment, Section J3.0 Screening -Level Exposure Estimate and Risk Calculation, Section J3.3 Preliminary Effects Evaluation: Section J3.3 mentions the Simpson et al. (2021) paper and the corresponding PFOS sediment toxicity threshold of 250 µg/kg for PFOS. In lieu of any available sediment benchmarks, comparison of sediment data to the Simpson numbers may be a useful screen for PFOS sediment benthic toxicity. Because the Simpson paper derivation relies on organic carbon content of the sediment, MassDEP recommends all future sediment samples include organic carbon analysis.

6. Page J4-2, Appendix J, Supporting Documentation for the Ecological Risk Assessment, Section J4.0 Refined Exposure Assessment, Section J4.2.1 Dietary Intake:
Section J4.2.1, *Dietary Intake* indicates that detailed assumptions and values used for estimating dietary exposure are presented in the tables of Appendix J, Attachment 3, *Detailed Dietary Food Web Exposure Models and Hazard Quotient Calculations*. Attachment 3 contains four pages of ProUCL outputs for PFOS and PFHxS, however does not contain any food web details and no Hazard Quotient Calculations. Please revise the Revised Draft TTRS RI to present the Hazard Quotient Calculations and the narrative clearly and accurately for the Food Web Exposure Models.

7. Table 3-5, Appendix J, Supporting Documentation for the Ecological Risk Assessment, Preliminary Screening Value Selection, Baseline Ecological Risk Assessment Problem Formulation:
Benthic invertebrate exposures are not included in the preliminary screening ecological risk evaluation. Screening of this exposure pathway should be included in the risk characterization. Please revise the Revised Draft TTRS RI to include screening of this exposure pathway in the risk characterization. Proposed sediment data collection are necessary to adequately assess the potential impacts to sediment in Hen Cove and Red Brook Harbor.

Please incorporate this letter into the Administrative Record for the Tanker Truck Rollover Sites groundwater operable unit. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief
Federal Site Management
Bureau of Waste Site Cleanup

P/ej
Ec: Upper Cape Select Boards
Upper Cape Boards of Health
JBCC Cleanup Team
MassDEP Boston/Southeast Region

Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Bonnie Heiple
Commissioner

March 27, 2023

Impact Area Groundwater Study Program
ATTN: Mr. Shawn Cody, Program Manager
1807 West Outer Road
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**
Release Tracking Number: 4-0015031
Joint Base Cape Cod (JBCC)
Draft Technical Memorandum: Demolition Area 1 Base Boundary Optimization at D1-EW-3, Comments

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the document **"Draft Technical Memorandum: Demolition Area 1 Base Boundary Optimization at D1-EW-3"** (the Tech Memo) dated March 2023. The Tech Memo proposes the optimization of the Demolition Area 1 base boundary groundwater treatment system at extraction well D1-EW-3 to improve capture of the Demo-1 groundwater plume. MassDEP has the following comment on the Tech Memo.

Page 3, *Proposed Additional Packering* states, **"If packer installation occurs after the annual Demo 1 synoptic gauging event has occurred, then water levels at those monitoring wells included in Table 1 (64 wells including North Pond), would be collected within 2-months of packer installation and system restart, but no sooner than two weeks following packer installation."** Please include a figure in the Tech Memo indicating the locations of the monitoring wells recommended for the post-packering synoptic gauging event.

Please incorporate this letter into the Administrative Record for the Impact Area Groundwater Study Program Demolition Area 1 groundwater. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief
Federal Site Management
Bureau of Waste Site Cleanup

P/ej
Ec: Upper Cape Select Boards
Upper Cape Boards of Health
JBCC Cleanup Team
MassDEP Boston/Southeast Region

This information is available in alternate format. Please contact Melixza Esenyie at 617-626-1282.
TTY# MassRelay Service 1-800-439-2370
MassDEP Website: www.mass.gov/dep

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PUBLIC MEETING NOTIFICATION TO ABUTTERS
UNDER THE MASSACHUSETTS WETLANDS PROTECTION ACT, CHAPTER 131, SECTION 40 AND THE TOWN OF BOURNE WETLANDS PROTECTION BYLAW ARTICLE 3.7

BOURNE BD OF SELECTMEN
RCVD 2023 MAR 29 PM 1:01

Please be advised that the BOURNE Conservation Commission will review the Notice of Intent (NOI) application of:

(Applicants/owners) Luann Hanna for work proposed at

Location: 274 Williston Road Bourne, MA
(Assessors Map 7.0 -Parcel 48.0).

The purpose of this notification is to allow the public the opportunity to review and comment on the proposed work.

PROPOSED WORK:

The applicants propose to:

Implement a vegetation management plan to include managing invasive plant species, completing vista pruning and installing native plantings. The proposed activites are located within Land Subject to Coastal Storm Flowage and the 100-foot buffer zone to BVW/Bank.

The *Abutters List was* prepared by the Assessor's Department of Bourne and the list indicates that you are one of the abutters to the locus (see the enclosed list). *We look forward to your participation in the review process.*

The PUBLIC HEARING on this matter is scheduled for:

Date: April 6, 2023

Time: 6:30 pm

Place: Bourne Veteran's Community Center, Rm #2
239 Main Street, Buzzards Bay MA 02532

The PLAN & the NOI application concerning this matter are on file with the Bourne Conservation Commission. They may be reviewed during normal business hours Monday-Friday from 8:30 AM to 4:30 PM. You may call the department at (508)-759-0600 X1344 to arrange an appointment or to ask questions. The plans can be viewed by emailing SFitch@townofbourne.com or AAmado@townofbourne.com.

Additional questions can be directed to:

From: [redacted]
Sent: Wednesday, March 29, 2023 10:20 PM
To: All Selectmen <Selectmen@townofbourne.com>; Marlene McCollem <mmccollem@townofbourne.com>
Cc: Timothy Lydon <TLydon@townofbourne.com>; David McPherson [redacted] George Slade <[redacted]>; Ken Cheitlin [redacted]>; John Carroll [redacted]
Subject: MassDOT Project 608020 Landscape design

Dear Bourne Select Board,

The last questioner at MassDOT's March 29, 2023, Virtual Public Information Meeting on the proposed Sagamore Bridge replacement asked if MassDOT would consider keeping one of the bridge abutments as a scenic overlook after demolition of the existing bridge.

The program manager's answer was that MassDOT is considering including a scenic overlook along the descent of the shared use path from the bridge, and MassDOT would let the public know what that would be once they decide what they are going to do.

Public landscape architecture is a well developed discipline, similar to planning and development of public monuments. It is well established that the design of public spaces should be conducted with concept and execution deriving from public desires and not from concepts presented to the public by a project designer. Public space design is landscape architecture, not landscape engineering. The essence of architecture is exploring and elucidating the client's vision. That is not the role MassDOT has described for itself and not a role that MassDOT is suited to.

The Town of Bourne, as a stakeholder and through its role in the stakeholder process of this project, should insist that MassDOT open this aspect of the project to develop landscape design concepts through direct public involvement with professional landscape architects.

Our Town has experience at repurposing the 1910-1935 Perry Avenue bridge abutment. Three Mile Look in Buzzard's Bay along with a repurposed modern Sagamore Bridge abutment would make great book ends for viewing the Canal. There also may be other spaces opened for repurposing through the use shifts of the Canal Area Program. The Town and the public community should have a central role in shaping the new addition to open spaces. The Town should also have some voice in determining the custodian of the newly created spaces and access and maintenance standards for the custodian to follow.

Potential custodians might be MassDOT, the Massachusetts Department of Conservation and Recreation (MassDCR), the Army Corps of Engineers, or even the Town of Bourne. One might be surprised to see MassDCR in this list, but DCR might be the most qualified and most logical choice. MassDCR owns and manages Scusset Beach reservation as a year round facility, so already has a presence in the Canal Area. MassDCR also manages and maintains park spaces in Boston and Cambridge including clearing snow from sidewalks and shared use paths on all bridges over the Charles River.

MassDCR is the only State agency to clear snow from State owned sidewalks and paths the Cape Cod Canal Area. Perhaps MassDCR should be the custodian of all state owned paths and open space created by Canal Area Transportation Improvement Program, just as DCR is for MassDOT owned paths and sidewalks in Boston and Cambridge.

Other than MassDCR, the Town of Bourne is the only entity who clears snow from State owned sidewalks in the Canal Area, and does so for all state owned sidewalks in the Canal Area within the Town of Bourne.

Thank you for attending to the public interest in this project.

John York
[redacted]

Kathleen Thut

From: Bourne Representative <bourne@capecodcommission.org>
Sent: Friday, March 31, 2023 12:22 PM
To: Marlene McCollem; All Selectmen
Subject: Fw: Cape Cod Commission REPORTER - March 2023

Hello,

Please find below the March issue of the Cape Cod Commission Reporter which contains information on housing, climate change, transportation and other topics now before the Commission staff.

Thank you,

Sincerely,
Stephen Mealy
Cape Cod Commission Member, Vice-Chair
Bourne

From: Cape Cod Commission <info@capecodcommission.org>
Sent: Wednesday, March 29, 2023 10:44 AM
To: Bourne Representative <bourne@capecodcommission.org>
Subject: Cape Cod Commission REPORTER - March 2023

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View Housing Profiles

Exploring remote sensing to better understand our ponds and lakes

For nearly fifty years, satellites have been orbiting the earth collecting imagery to monitor and study the health of our planet. What if we could use those images to learn more about the health of our ponds and lakes?

Read More

Enhancing broadband to close the digital divide

The Cape Cod Commission has been selected as a digital equity planning provider for the Cape's 15 communities under the Massachusetts Broadband Institute's Municipal Digital Equity Planning Program. Through this program, the Commission will work with regional stakeholders to identify the community's needs to drive investment and activities to broaden internet access and usage.

Read More

Climate-resilient solutions for low-lying roads

The towns of Barnstable, Bourne, Brewster, Eastham, Truro, and Wellfleet are at the stage of the low-lying roads project that includes review of conceptual designs for high-priority road segments.

Read More

Cape Cod 2024 Regional Transportation Plan Update

The Cape Cod Commission is seeking comments and input from the public to support the development of the 2024 Regional Transportation Plan. Take our online survey to share your thoughts.

Read More

Cape Cod Regional Transit Authority exploring a zero-emission future

Transportation accounts for 55% of greenhouse gas (GHG) emissions produced on Cape Cod. While riding public transit is a way to reduce GHG emissions from personal vehicles, a fleet of zero-emissions buses could further reduce emissions – which the Cape Cod Regional Transit Authority (CCRTA) hopes to accomplish. The Commission is working with the CCRTA on a nine-month study to explore transitioning to a zero-emission fleet.

Read More

Cape Cod Ponds Network: Communication and outreach strategies

The Cape Cod Ponds Network convened for the fourth time in February 2023. Nearly 70 people dedicated to and interested in improving and maintaining the quality of our region's ponds and lakes attended to learn more about communication and outreach efforts ponds groups can take to educate, inform, and engage citizens.

Read More

Updated Cape Cod Chronology Viewer

The Cape Cod Commission's Chronology Viewer enables users to view historic trends and aerial imagery from 1938 to 2020. It has recently been upgraded with a new look, updated data, and an easier-to-use interface.

Read More

Bridges update: Lane closures and replacement public meetings

Beginning on March 20, 2023, vehicle travel over the Sagamore Bridge was reduced from the current two lanes in each direction to a single 12-foot-wide lane in each

direction. Lane restrictions will be in place 24 hours a day until crews complete the project. Repair work and lane restrictions are scheduled to run through May.

This work on the Sagamore bridge is scheduled maintenance, separate from the Massachusetts Department of Transportation's (MassDOT) Cape Cod Bridges Program, which will include the replacement of the Bourne and Sagamore bridges, provide new connections to the local roadway network and improve multimodal accommodations within the Cape Cod Canal area.

Read More

Culvert Replacement Municipal Assistance Grant applications open

The Massachusetts Division of Ecological Restoration is seeking applications for its **Culvert Replacement Municipal Assistance Grant** program, which seeks to encourage eligible applicants to replace structures with better-designed crossings that meet improved structural and environmental design standards and climate-resiliency criteria.

Read More

Cape Cod Commission | 3225 Main Street, PO Box 226, Barnstable, MA 02630

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