

Select Board Meeting Notice AGENDA



Date
April 30, 2024

Time
7:00 PM

Location
Bourne Veterans' Community Center
239 Main St., Buzzards Bay 02532
Or virtually (see information below)

APR 26 24 PM 10:50
BOURNE TOWN CLERK

Note this meeting is being televised, streamed or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time. Use of flash photography during Select Board meetings is prohibited.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: 1-929-205-6099

Zoom Meeting ID: 869 5775 5505

Password: BOURNE

The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute.

All items within the meeting agenda are subject to deliberation and vote(s).

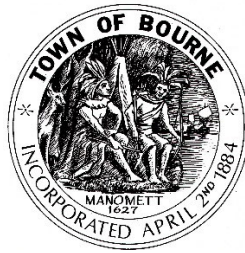
7:00 PM Call public session to order in open session

1. Moment of silence to recognize our troops and our public safety personnel
2. Salute to the flag
3. Reading of the Select Board Vision and Mission Statements
4. Report out on Executive Session
5. Public comments on non-agenda items - Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. (Board members are unable to respond due to posting requirements of the Open Meeting Law)
6. Community Shout Out & Recognition
7. Girl Scout Troop 67942 Gold Award Project
8. Legislative update and discussion with Federal, State and County delegation members
9. **Public Hearing:** Annual All Alcohol On Premises Club License – Alteration of Premises for Pocasset Golf Club Inc., 24 Club House Drive
10. **Public Hearing:** Annual All Alcohol On Premises Common Victualler License – Alteration of Premises and Change of DBA for KKP Inc., d/b/a The Sagamore Inn at 1131 Sandwich Road
11. **Public Hearing:** Annual All Alcohol On Premises Common Victualler License – Alteration of Premises for Bopha Angkor's Stir Crazy LLC, d/b/a Stir Crazy at 570 MacArthur Blvd
12. **Continued Public Hearing (from 4/1/24):** Requested road name change for Perry Ave. (Cape side only)
13. Consent agenda:
 - a. BHS Spike Club Car Wash at Fire Station 4 (Pocasset) and Community Building on 8/25 with a rain date of 9/1
 - b. Annual Monument Beach Civic Associates Ice Cream Social at Fire Station 4 (Pocasset) on 7/16
 - c. Appoint of Community Special Officers – Olivia Barry and Brady Fitzpatrick

- d. Appointment of Patti Parker to the Education/Scholarship Committee with a term date ending June 30 2024
- e. Authorize the expenditure of Ch. 90 and WRAP funds under the jurisdiction of the DPW Director for pavement markings, traffic signs, guardrail repair and partial depth pavement patching.
- 14. Discussion and possible vote to allow a brief closure of a section of Main St to allow for a ribbon cutting ceremony for the opening of a new veterans resource center on 5/7 as conditioned by departments
- 15. Discussion and possible vote to allow High Point Prevention Services to host a Mental Health Awareness Event at Buzzards Bay Park on 5/11 as conditioned by departments
- 16. Discussion and possible vote to allow Boston Church of Christ to host a church service and walk at Buzzards Bay Park on 5/19 as conditioned by departments
- 17. Town Administrator's Report
- 18. Minutes: 4/2/24 and 4/9/24
- 19. Committee reports
- 20. Correspondence
- 21. Future agenda items
- 22. Next meeting dates: May 6 – prior to Town Meeting
May 14
May 21 – no meeting – Town Election
- 23. Adjourn

Reasonable accommodations for people with disabilities are available upon request. Please include a description of the accommodation you require, with as much detail as possible, and include a way we can contact you if we need more information. Please allow advance notice. Send an email to kthut@townofbourne.com or call the Town Administrator's Office at 508-759-0600 x1503

TOWN OF BOURNE

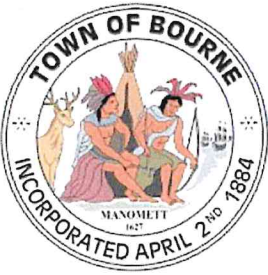


Vision

Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.

Mission

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.



Town of Bourne Select Board



www.townofbourne.com



24 Perry Ave, Bourne, MA 02532



APR 27 24 PM 2:06
BOURNE TOWN CLERK

Public Hearing

ANNUAL ALL ALCOHOL ON PREMISES CLUB LICENSE

Alteration of Premises

In accordance with the MGL, c.138, an application has been filed by Pocasset Golf Club Inc., 24 Club House Drive, Pocasset for an alteration of premises to add consumption of alcoholic beverages on the golf course.

New premise description to read as follows:

Clubhouse approx. 8,158sft: grill room, function room, kitchen, restrooms, lobby, 2 decks, patio, elevator, coat & storage rooms. Basement: recreation room, lower lobby, elevator, locker and restrooms, staff locker area, machine room & storage rooms. 10 entrances/exits total. Seating Capacity 301. Consumption of alcoholic beverages on holes 1-18 and cart paths.

Said hearing will be held in person and on Zoom, on **Tuesday, April 30, 2024** at 7:05 p.m. in the Bourne Veteran's Memorial Community Center, 239 Main Street, Buzzards Bay 02532.

Written comments may be submitted to the Select Board via email to msimone@townofbourne.com by Wednesday April 24, 2024, noon or real time comments can be addressed to the Select Board at the hearing in person or remotely utilizing the Zoom link or telephone number and password:

<https://zoom.us/join>

Meeting ID: 869 5775 5505

US Toll-free: 1-929-205-6099

Password: BOURNE

Mary Jane Mastrangelo, Chair

Melissa Ferretti, Vice Chair

Anne-Marie Siroonian, Clerk

Peter Meier

Jared MacDonald

Bourne Select Board/ Local Licensing Authority

Publication: Bourne Enterprise

Publication Date: April 5, 2024



IRLL-3

Internal Liquor License Review

Status: Active

Submitted On: 4/1/2024

Primary Location

24 CLUBHOUSE DR

Bourne, MA 02559

Owner

POCASSET, MA 02559-1489

Add File Information

Public Hearing Date

04/30/2024

Owner/Applicant

Pocasset Golf Club Inc

Transaction Type

Alt of Premises

Transaction Summary

Applicant looking to add consumption of alcoholic beverages along holes 1-18. Will be utilizing current clubhouse to sell beverages. No cart service.

Full application available upon request

Additional Licenses

CV License, Entertainment License

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Planning Department	4/1/2024, 10:17:29 AM	4/5/2024, 10:54:07 AM	Julia Gillis	-	Completed
✓ Health Department	4/1/2024, 10:17:29 AM	4/2/2024, 10:49:37 AM	Kaitlyn Shea	-	Completed
✓ Building Inspector	4/1/2024, 10:17:29 AM	4/1/2024, 11:46:51 AM	Cassie Hammond	-	Completed
✓ Town Collector	4/1/2024, 10:17:29 AM	4/2/2024, 4:27:46 PM	Town Collector	-	Completed
✓ Town Clerk	4/1/2024, 10:17:29 AM	4/5/2024, 8:36:59 AM	Syreeta Amaral	-	Completed
✓ Police Department	4/1/2024, 10:17:29 AM	4/1/2024, 4:23:16 PM	Brandon Esip	-	Completed
✓ Fire Department	4/1/2024, 10:17:29 AM	4/3/2024, 9:00:31 AM	Scott Labelle	-	Completed
✓ Town Administrator	4/5/2024, 10:54:08 AM	-	Maria Simone	-	Active



Town of Bourne, MA

Apr 25, 2024

IRLL-3

Police Department

Internal Liquor License Review

Status: Complete

Became Active: Apr 1, 2024

Assignee: Brandon Esip

Completed: Apr 1, 2024

Primary Location

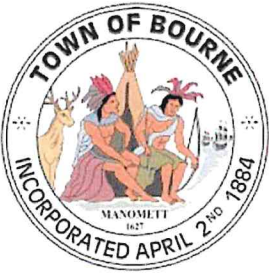
24 CLUBHOUSE DR
Bourne, MA 02559

Comments

Brandon Esip, Apr 1, 2024

If this is approved, course must add appropriate signage at all crossing with public ways to that advise golfers they must not have open containers on public ways. Also, the course must not allow any alcoholic beverages from being brought onto or consumed on the course unless it is specifically purchased from the clubhouse.

Must abide by all liquor laws.



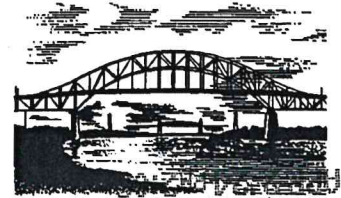
Town of Bourne Select Board



www.townofbourne.com



24 Perry Ave, Bourne, MA 02532



BOURNE TOWN CLERK

TOWN CLERK BOURNE

2024 APR -2 PM 2:05

RECEIVED

Public Hearing

ANNUAL ALL ALCOHOL ON PREMISES COMMON VICTUALLER

Alteration of Premises and Change of DBA

In accordance with the MGL, c.138, an application has been filed by KKP INC., d/b/a The Sagamore Inn, 1131 Sandwich Road, Sagamore for an alteration of premises and change of d/b/a.

New d/b/a will be "The Sagamore".

New premise description to read as follows:

Approx 3,600sft main building with 3 dining rooms & bar, 3 restrooms, front, rear and side outside decks, kitchen and kitchen prep room, walk-in cooler, 6 entrances/exits. Indoor Seating Capacity: 140. Outside: Driveway and lawn area adjacent to building with a 46'x86' tent for dining functions, bar and 2 restrooms. Outdoor Seating Capacity: 45.

Said hearing will be held in person and on Zoom, on **Tuesday, April 30, 2024** at 7:05 p.m. in the Bourne Veteran's Memorial Community Center, 239 Main Street, Buzzards Bay 02532.

Written comments may be submitted to the Select Board via email to msimone@townofbourne.com by Wednesday April 24, 2024, noon or real time comments can be addressed to the Select Board at the hearing in person or remotely utilizing the Zoom link or telephone number and password:

<https://zoom.us/join>

Meeting ID: 869 5775 5505

US Toll-free: 1-929-205-6099

Password: BOURNE

Mary Jane Mastrangelo, Chair
Melissa Ferretti, Vice Chair
Anne-Marie Siroonian, Clerk
Peter Meier
Jared MacDonald
Bourne Select Board/ Local Licensing Authority

*Publication: Bourne Enterprise
Publication Date: April 5, 2024*



IRLL-5

Internal Liquor License Review

Status: Active

Submitted On: 4/1/2024

Primary Location

1131 SANDWICH RD

Bourne, MA 02561

Owner

BILODEAU TR SAGAMORE INN RLTY

SAGAMORE, MA 02561

Add File Information

Public Hearing Date

04/30/2024

Owner/Applicant

KKP Inc

Transaction Type

Multiple Amendments

Transaction Summary

1. Change of DBA: Currently: "The Sagamore Inn" changing to "The Sagamore"

2.Alteration of Premises:

Removing second floor apartments from current premises description as they are not part of the licensed premises. Apartments are still at location, just not a part of the liquor license. Updating overall description to be more concise.

New Description:

Approx 3,500sft main building with 3 dining rooms & bar, 3 restrooms, front, rear and side outside decks, kitchen and kitchen prep room, walk-in cooler, 6 entrances/exits. Indoor Seating Capacity: 140. Outside: Driveway and lawn area adjacent to building with a 46'x86' tent for dining functions, bar and 2 restrooms. Outdoor Seating Capacity: 45

Full application available upon request

Additional Licenses

CV License, Weekday Entertainment License

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Planning Department	4/1/2024, 12:07:31 PM	4/5/2024, 3:17:51 PM	Jennifer Copeland	-	Completed
✓ Health Department	4/1/2024, 12:07:31 PM	4/2/2024, 10:50:57 AM	Kaitlyn Shea	-	Completed
✓ Building Inspector	4/1/2024, 12:07:31 PM	4/1/2024, 2:29:09 PM	Cassie Hammond	-	Completed
✓ Town Collector	4/1/2024, 12:07:31 PM	4/4/2024, 4:28:41 PM	Town Collector	-	Completed
✓ Town Clerk	4/1/2024, 12:07:31 PM	4/5/2024, 8:35:33 AM	Syreeta Amaral	-	Completed
✓ Police Department	4/1/2024, 12:07:31 PM	4/1/2024, 4:24:58 PM	Brandon Esip	-	Completed
✓ Fire Department	4/1/2024, 12:07:31 PM	4/3/2024, 8:59:48 AM	Scott Labelle	-	Completed
✓ Town Administrator	4/5/2024, 3:17:51 PM	-	Kathleen Thut	-	Active

From: Jeffrey Davidson [REDACTED]
Date: April 16, 2024 at 1:03:18 PM EDT
To: All Select Board <Selectmen@townofbourne.com>
Subject: Perry Avenue Name Change

Jeffrey S. Davidson
[REDACTED]
Buzzards Bay, MA, 02532
[REDACTED]

Select Board Members

I understand the board will be hosting discussion about the possible name change in Bourne Village from Perry Avenue to something stupid. As a town resident and voter, I consider this to be a potential waste of time and funds.

A member of the Select Board, speaking in an unofficial capacity, suggested that the confusion caused by having two Perry Avenues in town might be resolved by having the Bourne Police Department contact the major map sites such as Google, Waze, Apple, etc., and re-designating the street as Perry Avenue South or Perry Ave S.

I feel this is the first option the Select Board should pursue. I believe this option likely will be the most cost effective way of addressing the issue. The town wouldn't even have to change the street signs, theoretically, at least.

In lieu of the South designation, I would suggest listing it as an extension, Perry Ave Ext, or simply changing Avenue to either Street, Way, or Road. Though, I still find the addition of South to be the most reasonable, especially for those who receive mail there.

I am not up to par on my Bourne history, but I do know that the name Perry has connections to town dating back to its incorporation. To remove that name from a street is somewhat disrespectful, especially in light of the absurd name that has been suggested, "Stone's Throw Way."

Thank you

Jeffrey S. Davidson

Maria Simone

From: Elizabeth Hartsgrove
Sent: Tuesday, April 16, 2024 12:08 PM
To: Maria Simone
Subject: FW: Form submission from: Contact Us

Maria,
can you please add this to the 4/30 agenda packet PDF I created?
thanks
L

From: VTH-RC1 via VTH-RC1 [cmsmailer@civicplus.com]
Sent: Monday, April 15, 2024 6:05 PM
To: Elizabeth Hartsgrove
Subject: Form submission from: Contact Us

Submitted on Monday, April 15, 2024 - 6:05pm
Submitted by anonymous user: 172.68.54.249
Submitted values are:

Name: Donna Burgers
Email: [REDACTED]
Address: [REDACTED]
Subject: Perry Ave name change
Message: I think if it's a problem with north and south just add south to it

The results of this submission may be viewed at:
<https://www.townofbourne.com/node/189686/submission/10356>



CW-24-3

Car Wash on Town

Property

Status: Active

Submitted On: 4/8/2024

Primary Location

No location

Applicant

 Jenna Timo



Bourne, MA 02532

Organizer Information

Event Manager Name* ?

Jenna Timo

Event Manager E-mail*

[REDACTED]

Event Manager Phone Number

[REDACTED]

Organization Name

The Bourne High School Spike Club

Total Number of Participants*

30

Will there be participants under the age of 18?*

Yes

Juvenile/Youth events must have at minimum 2 adults over the age of 21 be present during the event, and an additional 1 adult per 10 children after 20 children associated with said event.

Number of Participants under 18

20

Number of Chaperones over 21

6

Have you previously held a car wash in the town?*

Yes

Reason for Event

Fundraising for Bourne high school volleyball program

Car Wash Information

Location of Car Wash

Fire Station 4 (Pocasset)

Date of Car Wash

08/25/2024

Start/End Time

8:30/12:30

Rain Date

09/01/2024

Location of Car Wash

Community Center

Date of Car Wash

08/25/2024

Start/End Time

8:30/12:30

Rain Date

09/01/2024

Rules and Regulations

I agree to the above conditions

☒ Jenna Timo
Apr 8, 2024

Liability

Signature

✓ Jenna Timo
Apr 8, 2024

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Intake Review	4/8/2024, 7:22:12 PM	4/9/2024, 9:59:42 AM	Maria Simone	-	Completed
✓ Fire Department	4/9/2024, 9:59:42 AM	4/9/2024, 4:28:13 PM	David Pelonzi	4/13/2024	Completed
✓ Police Department	4/9/2024, 9:59:42 AM	4/11/2024, 9:40:44 AM	Theodore Economides	4/13/2024	Completed
✓ Public Works	4/9/2024, 9:59:42 AM	4/12/2024, 12:49:32 PM	Matt Sawicki	4/13/2024	Completed
✓ Community Building	4/9/2024, 9:59:34 AM	4/9/2024, 11:36:43 AM	Kathryn Matthews	-	Completed
✓ Facilities	4/9/2024, 9:59:34 AM	4/9/2024, 10:52:32 AM	Liz Hartsgrove	-	Completed
✓ Schedule Hearing	4/12/2024, 12:49:33 PM	4/19/2024, 11:09:09 AM	Maria Simone	-	Completed
✓ Hearing Results	4/19/2024, 11:09:09 AM	-	Maria Simone	-	Active
📄 Car Wash Permit	-	-	-	-	Inactive



GPEV-24-17

General Use of Town

Property Application

Status: Active

Submitted On: 4/4/2024

Primary Location

No location

Applicant

 Beth Agrillo



Monument Beach, MA
02553

Applicant Information

Applicant Name*

Monument Beach Civic Associates

Organization Name (if applicable)

Mailing Address

PO Box 501

City

Monument Beach

State

MA

Zip Code

02553

Primary Contact Person*

Beth Agrillo

Primary Email*

Primary Phone

Additional Contact Person

Additional Email

Additional Phone

Applicant Affiliation (check all that apply)

Veteran Affiliation

☐

Town of Bourne

☐

For-Profit Business in the Town of Bourne

☐

Educational Institution in the Town of Bourne

☐

Residential or Non-Profit in the Town of Bourne

☒

Resident or Non/For-Profit outside of the Town of Bourne

☐

Event Information

Event Name/Title*

MBCA Icecream Social

Location*

Monument Beach fire station 14 Thomas
Phibrick rd

Is this a new event or a renewal?*

Renewal Event

Expected Event Staff

10-12

Expected Attendance*

40

Is this a multi-day event?*

No

Public or Private Event?*

Public

Admission Fee

0

Purpose of Event ?

Whistle Stop providing icecream for community gathering for the village of
Monument Beach

Type of Event (check all that apply)

Festival/Fair

☐

Charity Benefit/Fundraiser

☐

Ceremony

☐

Farmers Market

☐

Parade/Procession

☐

Run and/or Bike Race

☐

Block Party

☐

Filming

☐

Other

☒

Other*

Icecream social

Will you need time to set up/break down your event?

Yes

Set Up Date

07/16/2024

Set up Time

4:00pm

Clean Up Date

07/16/2024

Clean Up Time

8:00pm

Event Start Date*

07/16/2024

Event Start Time*

6:00pm

Event End Date*

07/16/2024

Event End Time*

7:30p

Rain Date

—

Will you be participating in the Town's Green Events initiative?

—

Public Safety

Private Security?

No

On-Site Medical Services

No

Will propane be used at event?

No

Will portable heaters be provided at event?

No

Will the event be filmed?

No

Will media/press be present at your event?

—

Public Works

Will this event require road closures?

No

Will town owned cones/barrier be needed?

No

Are town comfort stations being requested (if available)?

No

Will portable toilets be on site?

No

Private Waste Removal?

Yes

Will a dumpster be used on site?

No

of General Waste Bins

2

of Recyclable Bins

1

Will a Portable Generator be on site?

No

Is Town Electricity being requested?

No

Will vehicles need to be on the property?

No

Inspectional Services

Tents

No

Will chairs/tables be provided by event?

Yes

Company Name

MBCA

Will a temporary stage be erected?

No

Will temporary fencing be installed?

No

Signs/Banners

No

Main Street Banner?

No

Will inflatables be on site?

No

Health

Will food be offered at the event?

Yes

Will food be prepared off site?

Yes

Will food be prepared on site?

No

Prepackaged food?

No

Will raw shellfish be offered?

No

Will food trucks be at event?

No

How many hand washing stations?

1

Are animals part of the event (petting zoo, pony rides)?

No

Licensing and Town Clerk

Will your event have beer/wine?

No

Will your event have entertainment?

No

Will your event have amplification?

No

Will a raffle/live auction be included in event?

No

Will vendors be at event?

No

Indemnification

Signature

☒ Monument Beach Civic Associates
Apr 4, 2024

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Intake Review	4/4/2024, 7:37:50 PM	4/5/2024, 9:05:41 AM	Maria Simone	-	Completed
✓ Police Department	4/5/2024, 9:05:41 AM	4/8/2024, 12:25:30 PM	Theodore Economides	-	Completed
✓ Fire Department	4/5/2024, 9:05:41 AM	4/9/2024, 4:30:56 PM	David Pelonzi	-	Completed
✓ Public Works	4/5/2024, 9:05:41 AM	4/17/2024, 11:50:03 AM	Matthew Quinn	-	Completed
✓ Inspectional Services/Building Department	4/5/2024, 9:05:41 AM	4/5/2024, 12:03:33 PM	Cassie Hammond	-	Completed
✓ Health Department	4/5/2024, 9:05:41 AM	4/9/2024, 8:24:04 AM	Kaitlyn Shea	-	Completed
✓ Clerk's Office	4/5/2024, 9:05:41 AM	4/9/2024, 11:52:20 AM	Syreeta Amaral	-	Completed
✓ Select Board Hearing Date	4/17/2024, 11:50:04 AM	4/19/2024, 11:16:26 AM	Maria Simone	-	Completed
✓ Select Board Decision	4/19/2024, 11:16:27 AM	-	Maria Simone	-	Active
📄 Custom Document	-	-	-	-	Inactive

TOWN OF BOURNE POLICE DEPARTMENT



BRANDON M. ESIP
CHIEF OF POLICE

35 Armory Road, Buzzards Bay, Massachusetts, 02532
PHONE: (508) 759-4420 EXT 8003
FAX: (508) 759-0603
EMAIL: BESIP@TOWNOFBOURNE.COM

TO: TA Marlene McCollem
FROM: Chief Brandon Esip
SUBJECT: CSO Appointments
DATE: April 26, 2024

In preparation for the increased summer activity, we advertised for interested candidates to apply for the position of Community Service Officer. The posting emphasized the Town of Bourne residential preference and other requirements of the Bourne Police Department Community Service Officer policy as previously approved by the Selectboard.

As a result of that posting, we received twelve applications from candidates interested in the position. Five applicants were residents of the Town of Bourne. All five of these candidates were contacted and interviews were conducted with three of the candidates based upon availability.

Two of the candidates, both residents of Bourne, excelled in the interview process and demonstrated the capability of performing the duties of a Community Service Officer. **Olivia Barry** is a third-year student of the University of Massachusetts – Lowell, where she is majoring in Criminal Justice. She is pursuing a career in law enforcement and expressed a desire to eventually join the Bourne Police Department as a police officer. **Brady Fitzpatrick** is completing his junior year at Syracuse University where he is majoring in Political Science, with a minor in Business Administration. He has worked as an intern for State Senator Susan Moran and has a strong foundation in public communication.

I respectfully request that Olivia Barry and Brady Fitzpatrick be appointed to the positions of Community Service Officer with the Bourne Police Department. They would begin their training as CSOs in June and be ready to perform their parking enforcement responsibilities by the end of the month. Their training would include extensive review of the Town's parking and traffic regulations, CPR/First Responder training, emergency vehicle operations, traffic control, and other relevant topics. They would work as CSOs with the department through the middle of August 2024.

I have attached their letters of interest and resumes for your reference.

Sincerely,

Chief Brandon M. Esip

Olivia Barry

[REDACTED]
Bourne, MA 02532
[REDACTED]

February 22, 2024

Bourne Police Department

35 Armory Road
Buzzards Bay, MA 02532

Dear Bourne Police Department,

I am writing in regards to my interest in working as a Community Service Officer for the department this coming summer. With my education focusing on criminal justice, I am certain that with my combination of knowledge and skills, I would be a viable candidate for the position.

I am a third year student at the University of Massachusetts Lowell majoring in Criminal Justice. My courses are policing focused, consisting of topics such as contemporary issues, criminal law and procedure, types of policing, crime mapping, and ethics in criminal justice. These courses have allowed me to develop confidence in said areas of concentration in criminal justice education.

As an individual who is looking to pursue a career in law enforcement, this would be the perfect position and opportunity for me to start the pathway to my ultimate career goal in joining the Bourne Police Department. I look forward to hearing from you in hopes of being provided an interview for the Community Service Officer position.

Respectfully yours,



Olivia Barry

Olivia K. Barry

Seeking to utilize excellent communication, interpersonal, and organizational skills to complete tasks. Reliable with a good work ethic and the ability to quickly adapt to new tasks and environments.

Bourne, Massachusetts, 02532

EXPERIENCE

September 2023 - Present

After-School Care Provider

SNL Sports Academy, Lowell, Massachusetts

- Provide a safe environment by implementing safety rules and regulations.
- Introduce games and activities to engage students.
- Support and comfort students in emotional and social ways.

January 2022 - Present

Beauty Advisor

Ulta Beauty, Plymouth, Massachusetts

- Develop an extensive knowledge of beauty products, including ingredients, benefits, and usage instructions.
- Demonstrate excellent communication skills to build relationships with clients.
- Provide excellent customer service and assist customers with product selection.

January 2018 - August 2021

Junior Gymnastics Coach

Tumble Time Gymnastics, Pocasset, Massachusetts

- Introduced the basics of the sport to children from 18 months old to 12 years old.
- Provided individualized instruction to each athlete, focusing on key elements such as technique, strength, safety, and discipline.
- Created a positive learning environment by motivating athletes and reinforcing positive behaviors.

EDUCATION

August 2021 - May 2025 (expected graduation)

Bachelor of Science (B.S.) in Criminal Justice Candidate

University of Massachusetts Lowell - Lowell, Massachusetts

August 2017 - June 2021

High School Diploma

Bourne High School - Bourne, Massachusetts

SKILLS

- Leadership
- Problem Solving
- Attention to Detail
- Strong Communication
- Professionalism
- Time Management

VOLUNTEER EXPERIENCE

2011 - Present

Operation Flags for Vets

Massachusetts National Cemetery
Bourne, Massachusetts

2015 - Present

Wreaths Across America

Massachusetts National Cemetery
Bourne, Massachusetts

CERTIFICATES

Firearms Safety Certificate (2022)

Women on Target Course

Bourne, Massachusetts

Firearms Safety Certificate (2023)

Women on Target Course

Bourne, Massachusetts

Brady Fitzpatrick

February 19, 2024

Dear Bourne Police Department,

I am enthusiastic about seeking the Community Service Officer opportunity with you. As a junior at Syracuse University, I am pursuing a major in political science at the Maxwell School of Citizenship and Public Affairs, with a minor in Business Administration.

Over the past five semesters at Syracuse, I have acquired an extensive understanding of governmental structures, policies, as well as societal dynamics. Engaging in rigorous coursework, I have taken a deep dive into the intricacies of political systems, both domestic and international, while refining my analytical and critical thinking skills. My Introduction to Criminal Law class has provided me with a foundational understanding of legal principles, ensuring that I approach my duties with a strong awareness of legal standards and procedures. Additionally, my coursework in business has equipped me with valuable skills in organizational management, strategic thinking, and effective communication, essential for fostering positive relationships within the community.

During my internship in the office of Massachusetts State Senator Susan Moran, I applied classroom knowledge, sharpened my analytical reasoning, and honed my writing skills for various audiences. Throughout this internship, I undertook a variety of responsibilities, such as monitoring state legislation, summarizing hearings, drafting briefing documents, conducting research, and communicating with constituents in both verbal and written formats. Thus, I can navigate complex systems, communicate effectively with diverse stakeholders, and address community issues through a multifaceted approach. Working closely with legislative matters has heightened my awareness of the importance of community engagement and the need for responsive and accountable public service.

My background and skillset can add real value to the Bourne Police Department, but more importantly, I would gain invaluable knowledge and the much-needed experience to impact today's society. There could be no better place to learn from than The Bourne Police Department. I relish the opportunity to contribute to the success of the Bourne Police Department and the community I grew up in.

Sincerely,

Brady Fitzpatrick

Brady Fitzpatrick

EDUCATION

Syracuse University, Maxwell School of Citizenship and Public Affairs, Syracuse, NY
Bachelor of Arts, Political Science, Business Minor, May 2025

LEGISLATIVE EXPERIENCE

Massachusetts State Senate, Boston, Massachusetts

Legislative Intern for Massachusetts State Senator Susan Moran, May 2023 – August 2023

- Responded to constituents' inquiries and concerns through various communication forms such as email, letters, and phone calls.
- Conducted in depth research on proposed bills, existing laws, and policy issues to provide the team with accurate information for decision making.
- Attended legislative briefings and provided policy briefs to the Senators team to aid in decision making.

CUSTOMER SERVICE EXPERIENCE

Syracuse University Recreation Services, Syracuse, New York

Weight Room Supervisor

August 2022 – Present

Weight Room Attendant

August 2021 – May 2022

- Monitor and supervise all floors and areas of the facility.
- Enforce policy when needed.
- Help and encourage the weight room staff and ensure that the staff are completing task assigned to their shift hours.
- Respond to emergency situations according to established department protocols.

The Market at Pinehills, Plymouth, Massachusetts

Food Prep

February 2021 - Present

- Prepare pre-package food items and to-go orders.
- Provide service to customers ordering deli items.
- Answer the deli phone line as needed to take orders or answer general inquiries.

Starbucks, Bourne, Massachusetts

Barista July 2016 - February 2021

- Handled point of sale, built satisfying customer relationships as well as strong bonds with the internal team.
- Responsible for all levels of customer support and provided a clean sanitized cafe and work environment.

VOLUNTEER EXPERIENCE

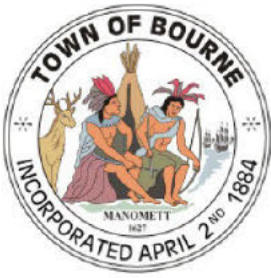
Woods Hole Oceanographic Institution (WHOI), Woods Hole, Massachusetts

Summer Volunteer, June 2015 - Present

- Provide information and answers questions from visitors of WHOI.
- Facilitate water-based science activities and experiments at the WHOI Discovery Center.
- Participate in large scale public events by setting up display areas for scientists as well as breakdown at the end of events.
- Assists with crowd control during ship tours and coordinates children's activities.

OTHER QUALIFICATION

- Computer Software: Google Suite, Microsoft Office
- Limited working knowledge of Spanish
- First Aid/AED/CPR Certified



Town of Bourne



www.townofbourne.com



24 Perry Ave, Bourne, MA 02532



TALENT BANK FORM

The success of any local government depends largely on the participation of its citizen volunteers

The Town of Bourne seeks interested residents to become involved as volunteer members of Town Boards, Committees or Commissions. Please fill out this form if you are interested in serving.

Name: **Patricia Parker**

Address:

Cataumet

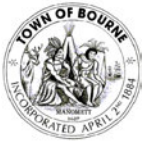
Occupation: **Nye Grant Coordinator; Boat Yard Owner**

Please list in order of preference which committee(s) you are interested in:

Education/Scholarship Committee

Briefly describe why you would be an asset to this committee(s). Include any special training and qualifications:

I have been on the committee since its inception and have served as its chairman/treasurer for years. I missed the reappointment form and just learned I am not on the committee. I have been a grant coordinator at BHS for over 20 years and am familiar with the grant process and school programs. I believe that my past experience on the committee along with my Continuing interest in the education community enable me to be a productive member of the Education/Scholarship committee.



Matthew R. Sawicki
Director

TOWN OF BOURNE
Department of Public Works

35 Ernest Valeri Road
Buzzards Bay, Massachusetts 02532
PHONE: 508-759-0600 ext. 3225



Memorandum

To: Marlene McCollem, Town Administrator
From: Matt Sawicki, Director of Public Works
Re: Request for Use of Winter Recovery Assistance Program and Chapter 90 Funds
Date: April 30, 2024

The Department of Public Works (DPW) is seeking the approval to utilize Chapter 90 funding and the remaining funding from the Winter Recovery Assistance Programing (WRAP) for upcoming projects, including partial depth pavement patches on various roadways in town.

In 2022, the Town of Bourne received \$326,513.42 of WRAP funding from MassDOT to improve our transportation networks in response to harsh winter weather. Eligible WRAP costs included the rehabilitation, reconstruction, resurfacing or preservation of roadways and appurtenances, the repair or replacement of traffic control devices, signage, guardrails, and storm grate as well as road striping or painting. The town currently has \$108,848.91 remaining of this allotment. This funding must be utilized by July 1, 2024.

The current balance of Chapter 90 / Fair Share non-allocated funds is \$2,261,899.81

At this time, DPW is proposing the following uses and amounts from these funding sources:

• Pavement Markings -	\$42,627.00	WRAP
• Traffic Signs -	\$14,212.18	WRAP
• Guardrail Repair-	\$1,710.00	WRAP
• Partial Depth Pavement Patch -	\$50,299.73	WRAP
	\$105,000.00	Chapter 90

Included with this memo, please find the cost estimates and project summaries for these requests.

Please contact our office at (508) 759-0600 ext. 3225 or email msawicki@townofbourne.com if you have any questions or need DPW to provide additional information.

Respectfully submitted,

A handwritten signature in blue ink that reads "Matt Sawicki".
Matt Sawicki

**DPW - WRAP Funding
Request for Use**

4/30/2024

Available WRAP Funding	\$	108,848.91
WRAP Funding Requested (A-D)	\$	108,848.91

Pavement Markings

Item	Estimated Quantities	Cost per Unit	Total
4" White Edge Line (LF)	152,000	\$ 0.085	\$ 12,920.00
4" Yellow Center Line (LF)	238,000	\$ 0.085	\$ 20,230.00
Crosswalk and Stop Lines (LF)	6000	\$ 0.72	\$ 4,320.00
Misc. White Detail Lines (LF)	5600	\$ 0.72	\$ 4,032.00
Arrows and Legends (SF)	500	\$ 2.25	\$ 1,125.00
Total (A)			\$ 42,627.00

Cost per Unit is from the 2024 Barnstable County Road Construction and Items Bid

Street Signs

Total Cost for Signs from RTSC Recommendation (See Attached)	\$ 10,054.18
Main Street - New Crosswalk Signs	\$ 4,158.00
Total (B)	\$ 14,212.18

Old Plymouth Rd / Meetinghouse - Guardrail Repair (See Attached)	Total (C)	\$ 1,710.00
---	-------------------	--------------------

Partial Depth Pavement Patch (See Attached)	Total (D)	\$ 50,299.73
--	------------------	---------------------

Town of Bourne Signage Modifications (2024)

DPW Labor and Material Cost Estimates

Sagamore Beach Parking (A)

Description	Quantity	Unit Price	Total
12" x 18" Aluminum Blank Sign	37	\$7.25	\$268.25
12" x 18" Aluminum "Parking By Beach Sticker"	24	\$7.25	\$174.00
18" x 24" Aluminum Blank Signs	2	\$14.50	\$29.00
10' x 2.25" x 2.25" Square Posts	91	\$76.25	\$6,938.75
12" x 6" Aluminum Signs (arrows)	153	\$3.50	\$535.50
Total Materials Cost			\$7,945.50

Labor Description	Hours	Number of Staff	Total Hours
Sign Shop (70 signs)	23	1	23
Rotate 83 signs and add arrows	28	2	56
Install 81 new posts with signs and arrows	27	2	54
Remove old posts			
Total Hours			133

Electric Ave Parking (B)

Description	Quantity	Unit Price	Total
12" x 18" Aluminum Blank Sign	9	\$7.25	\$65.25
12" x 18" Aluminum "Parking By Beach Sticker"	6	\$7.25	\$43.50
18" x 24" Aluminum Blank Signs	2	\$14.50	\$29.00
10' x 2.25" x 2.25" Square Post	15	\$76.25	\$1,143.75
12" x 6" Aluminum Signs (arrows)	11	\$3.50	\$38.50
Total Materials Cost			\$1,320.00

Labor Description	Hours	Number of Staff	Total Hours
Sign Shop (15 signs)	4	1	4
Install 15 new posts with signs and arrows	5	2	10
Remove old signs			
Total Hours			14

Scraggy Neck Road - Rail Road Bridge Clearance Signs (C)

Description	Quantity	Unit Price	Total
30" x 30" Aluminum Blank Sign	6	\$25.23	\$151.38
24" x 9" Aluminum Blank Signs	4	\$7.45	\$29.80
10' x 2.25" x 2.25" Square Post	6	\$76.25	\$457.50
6' x 9" Aluminum Blank Signs	2	\$75.00	\$150.00
Total Materials Cost			\$788.68

Labor Description	Hours	Number of Staff	Total Hours
Sign Shop (6 Signs)	2	1	2
Install 6 new posts with signs	2	2	4
Total Hours			6

Total Materials Cost (A+B+C) \$10,054.18

Total DPW Labor (A+B+C) 153

FY24 DPW Budget for Signs \$16,635.40

Expended or Encumbered as of 4/10/2024 \$5,000.00

Available for Signage Modification Project \$11,635.40



70 Ballou Blvd
Bristol, RI 02809
Phone: 401-396-9840
Fax: 401-396-9850
jayc@trafficsignsandsafety.com

Customer: Town of Bourne
Attention: Joshua
Phone:
Email:

Quoted by: Melissa Santos
Date: 4/25/2024
Project:

[illegible]



Proposal
Bartlett
Consolidated LLC
www.BartlettConsolidated.com

MAIN OFFICE: TEN ALDRIN ROAD
PLYMOUTH INDUSTRIAL PARK
P.O. BOX 810
PLYMOUTH, MA 02362-0810
MA / RI: (800) 562-7474
(508) 746-4246
FAX: (508) 747-6587
EMAIL: Mail@BartlettConsolidated.com

NAME MR. MATTHEW QUINN	TITLE OPS. MANAGER	TELEPHONE 508-759-0640	DATE 3/28/24
ENTITY TOWN OF BOURNE	DEPARTMENT DEPT. OF PUBLIC WORKS	CELLULAR mquinn@townofbourne.com	FACSIMILE 508-759-0617
STREET P.O. BOX 290	JOB NAME STEEL BEAM GUARDRAIL REPAIR		
CITY, STATE AND ZIP CODE BUZZARDS BAY, MA 02532	JOB LOCATION MEETINGHOUSE RD @ OLD PLYMOUTH RD		

WE ARE PLEASED TO OFFER OUR QUOTATION TO PERFORM THE FOLLOWING WORK AT THE ABOVE REFERENCED LOCATION.

SCOPE OF WORK

REMOVE AND DISPOSE OF EXISTING DAMAGED MATERIALS
FURNISH AND INSTALL:

- ONE (1) GALV. STEEL BEAM PANEL
- ONE (1) GALV. STEEL H POST
- TWO (2) GALV. STEEL OFFSET BLOCKS
- ONE (1) GALV. STEEL TERMINAL END

NOTE:

- PROPOSAL IS BASED ON THE TOWN OF BOURNE PROVIDING REQUIRED POLICE DETAIL(S)
- PRICE IS BASED ON ALL POSTS BEING MACHINE DRIVEN WITH NO ABOVE OR BELOW GROUND OBSTRUCTIONS. SHOULD HAND DUG OR MODIFIED POSTS (CONCRETE FOOTING) BE REQUIRED ADDITIONAL COST SHALL BE \$150.00 PER POST.

PLEASE REVIEW THE ABOVE PROPOSAL, AND IF ACCEPTABLE, PLEASE SIGN AND FAX / MAIL BACK AS SOON AS POSSIBLE SO THAT WE MAY SCHEDULE THE WORK. IF YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE DO NOT HESITATE TO CALL.

We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

ONE THOUSAND SEVEN HUNDRED TEN AND 00/100 dollars (\$ 1,710.00)

TERMS: Payment to be made as follows:

NET 30

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Authorized
Signature

BARTLETT CONSOLIDATED LLC

Timothy P. Reardon

Project Manager Timothy P. Reardon, Sr. Field Proj. Mgr.

Acceptance of Proposal - The prices, specifications and conditions listed above and on reverse side are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted By Matthew Quinn, Ops Mgr / /
Print Name & Title Date

For Town of Bourne, Dept. of Public Works
Entity

Signature

Partial Depth Pavement Patch

Patch #	Street	Length	Width	Square Yards	Estimate
001	Head of the Bay Road	12	14	18.67	\$ 1,026.67
002	Head of the Bay Road	12	14	18.67	\$ 1,026.67
003	Head of the Bay Road	16	14	24.89	\$ 1,368.89
004	Head of the Bay Road	33	26	95.33	\$ 5,243.33
005	Head of the Bay Road	12	14	18.67	\$ 1,026.67
006	Head of the Bay Road	34	14	52.89	\$ 2,908.89
007	Head of the Bay Road	12	14	18.67	\$ 1,026.67
008	Head of the Bay Road	14	14	21.78	\$ 1,197.78
009	Shore Road	15	11	18.33	\$ 1,008.33
010	Shore Road	10	11	12.22	\$ 672.22
011	Shore Road	25	11	30.56	\$ 1,680.56
012	Shore Road	10	11	12.22	\$ 672.22
013	Shore Road	12	11	14.67	\$ 806.67
014	Old Dam Road	150	18	300.00	\$ 16,500.00
015	Shore Road	20	11	24.44	\$ 1,344.44
016	Shore Road	25	11	30.56	\$ 1,680.56
017	Shore Road	12	11	14.67	\$ 806.67
018	Shore Road	12	11	14.67	\$ 806.67
019	Shore Road	20	11	24.44	\$ 1,344.44
020	Shore Road	30	11	36.67	\$ 2,016.67
021	Shore Road	15	11	18.33	\$ 1,008.33
022	Shore Road	20	11	24.44	\$ 1,344.44
023	Shore Road	14	11	17.11	\$ 941.11
024	Shore Road	12	11	14.67	\$ 806.67
025	Shore Road	14	11	17.11	\$ 941.11
026	Shore Road	520	11	635.56	\$ 34,955.56
027	Red Brook Harbour Road	30	11	36.67	\$ 2,016.67
028	Scraggy Neck Road	30	11	36.67	\$ 2,016.67
029	Scraggy Neck Road	40	11	48.89	\$ 2,688.89
030	Scraggy Neck Road	35	20	77.78	\$ 4,277.78
031	Scraggy Neck Road	15	11	18.33	\$ 1,008.33
032	Scraggy Neck Road	20	11	24.44	\$ 1,344.44
	10 x Miscellaneous Patches	200	14	311.11	\$ 17,111.11

Total Price for Partial Depth Pavement Patches \$ 114,626.11

20% Contingency \$ 22,925.22

Police Details (2 Officers / 12 x 8 hour days) \$16,320.00

Total Project Cost Estimate \$ 153,871.33

WRAP Funding (No Police Details) \$ 50,299.73

Chapter 90 Funding Request \$ 105,000.00

Item No. 18: PARTIAL DEPTH PAVEMENT PATCH

The Work shall consist of the construction of partial depth pavement patches at various locations as directed by the Engineer. The Work shall include the following:

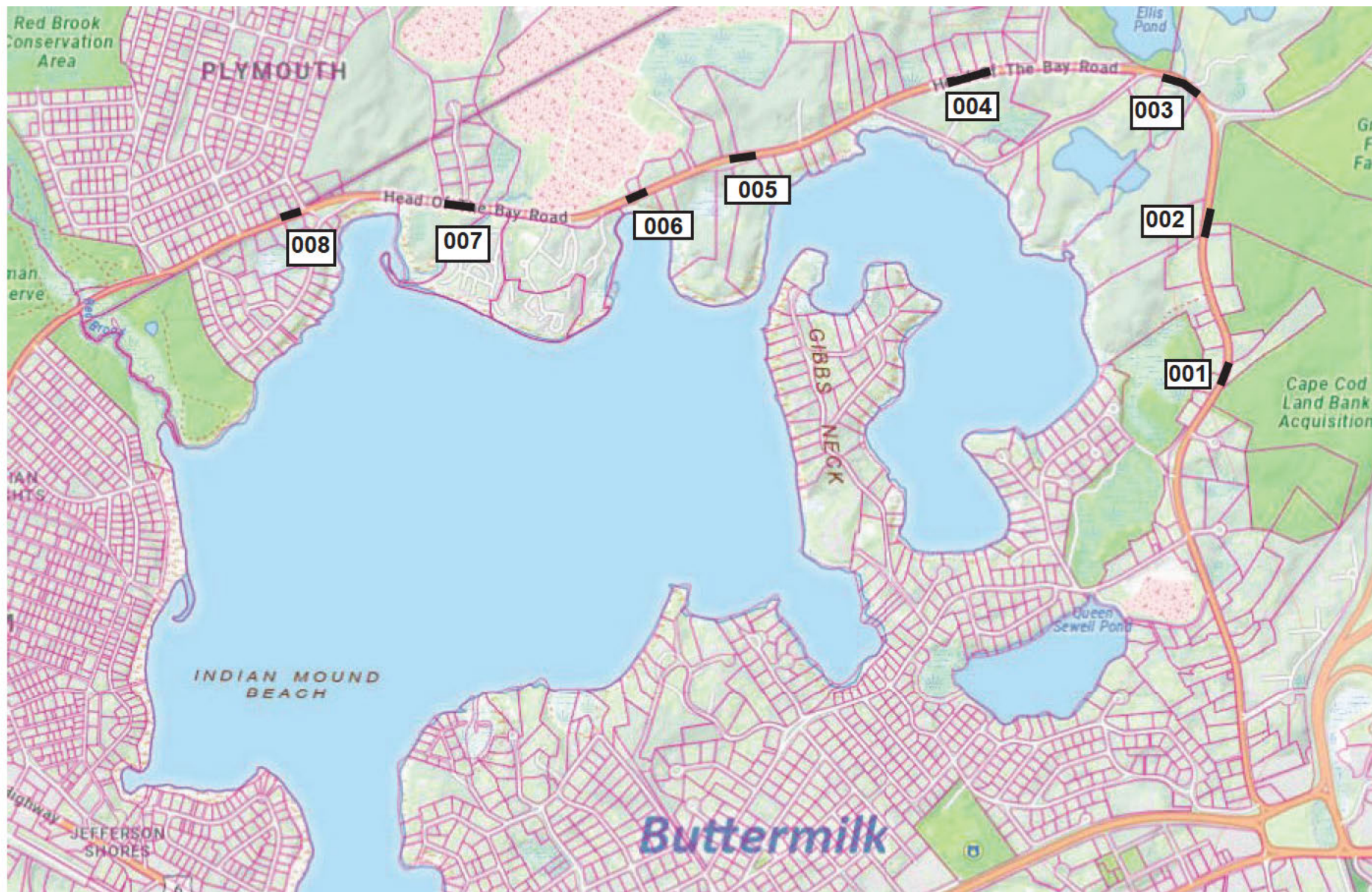
Partial depth pavement patch excavation shall consist of the removal and satisfactory disposal of all bound pavement materials, the removal of which is necessary for the proper completion of the work. The excavation will be made to a minimum depth of 1.5". Contractor shall make the excavation square or rectangular with faces straight and vertical. The Contractor may use any type of pavement saw-cutting or milling equipment that will not damage adjacent pavement. A jack-hammer and compressor will not be allowed for cutting the pavement surface.

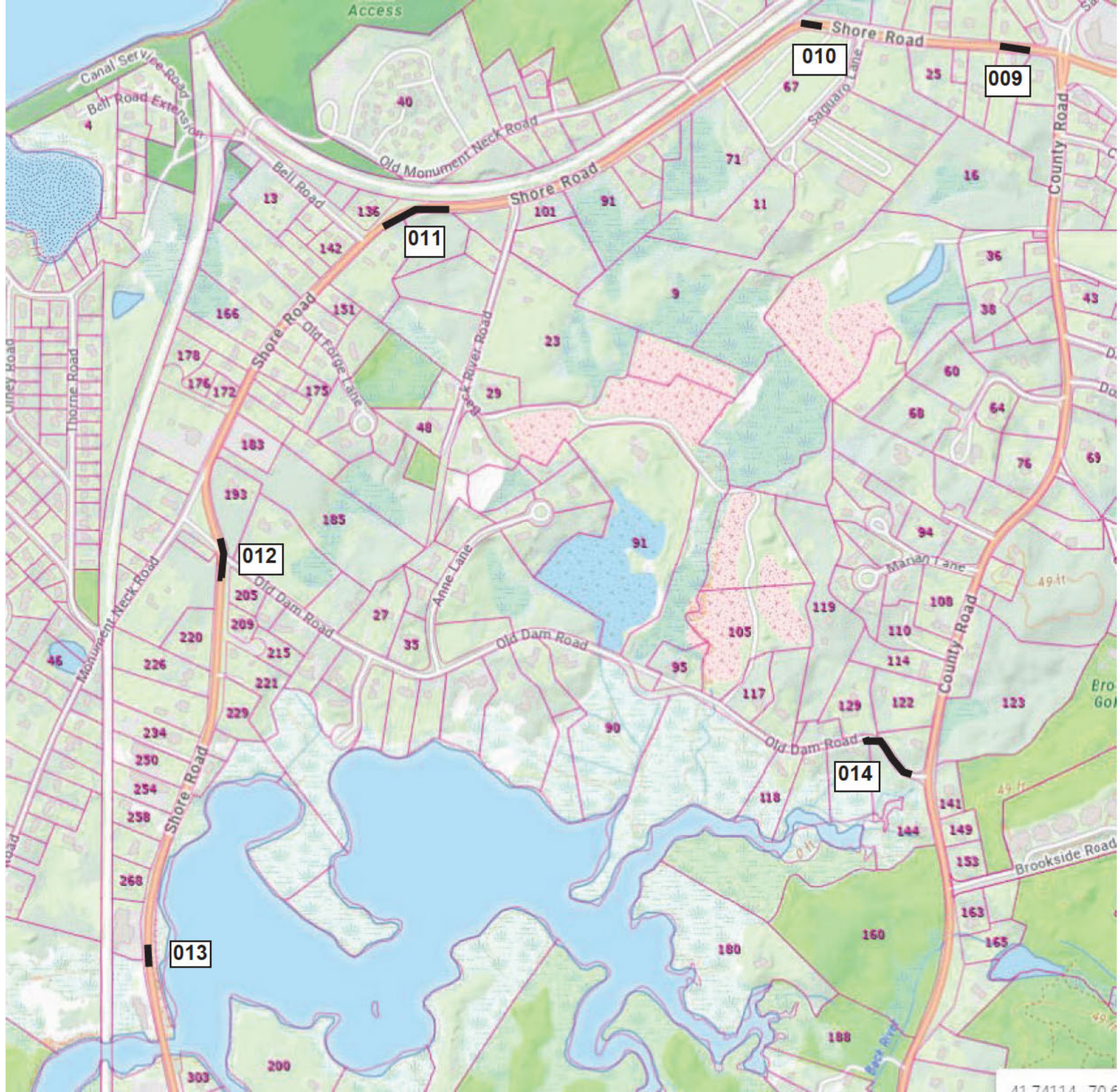
The Contractor shall swab or paint the existing vertical faces of the pavement with an approved emulsified asphalt such that a uniform film of asphalt will remain when cured.

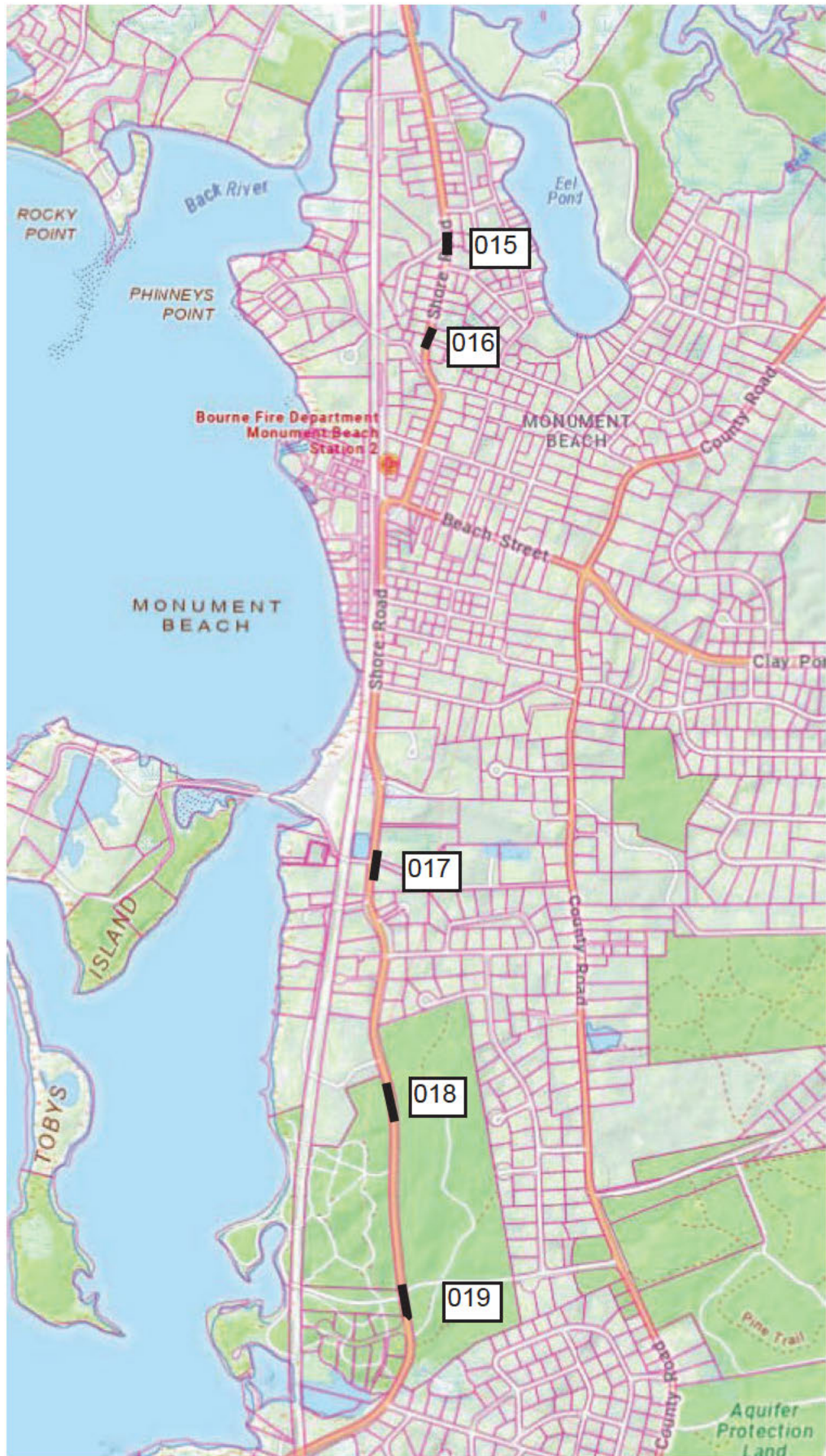
Hot Mix Asphalt Pavement shall be placed and properly compacted with a power roller. The surface shall not deviate more than 1/8" from a straight edge placed on the existing pavement. The perimeter of the patch shall be painted with an emulsified asphalt or approved equal such that a 4" wide strip will be equally spaced on the new and existing pavement. The joint sealing material shall be dusted with stone screenings or stone dust such that no tracking or pick-up of the seal will occur.

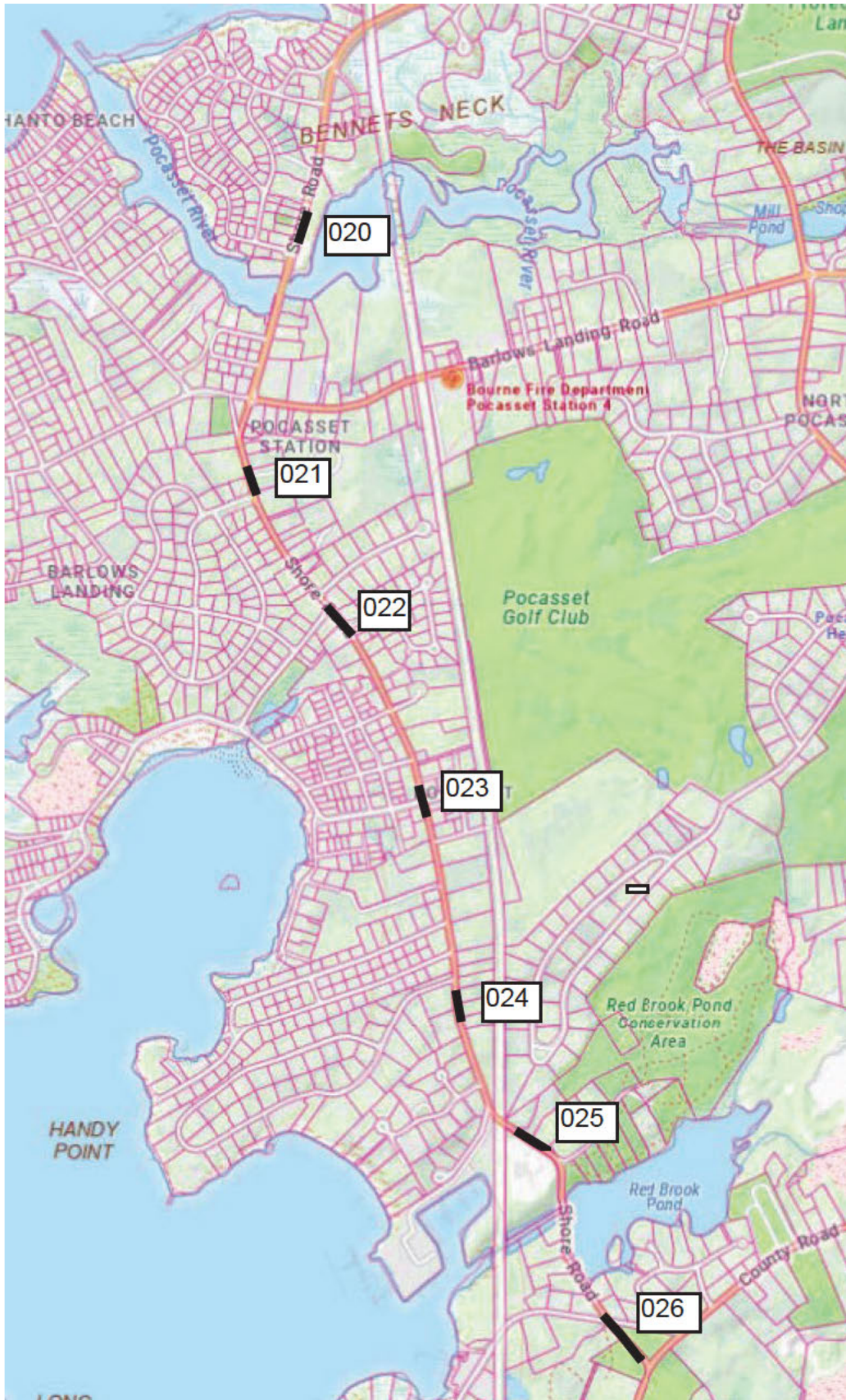
Partial depth pavement patch will be measured for payment by the square yard complete in place. The measured quantity will be paid for at the Contract unit price per square yard, which price shall include all labor, materials, equipment, and incidental costs required to complete the Work. Contractor shall install Owner provided risers on gate valve boxes at no additional cost to the Town. Drainage and sewer casting adjustments are paid for under a separate item.

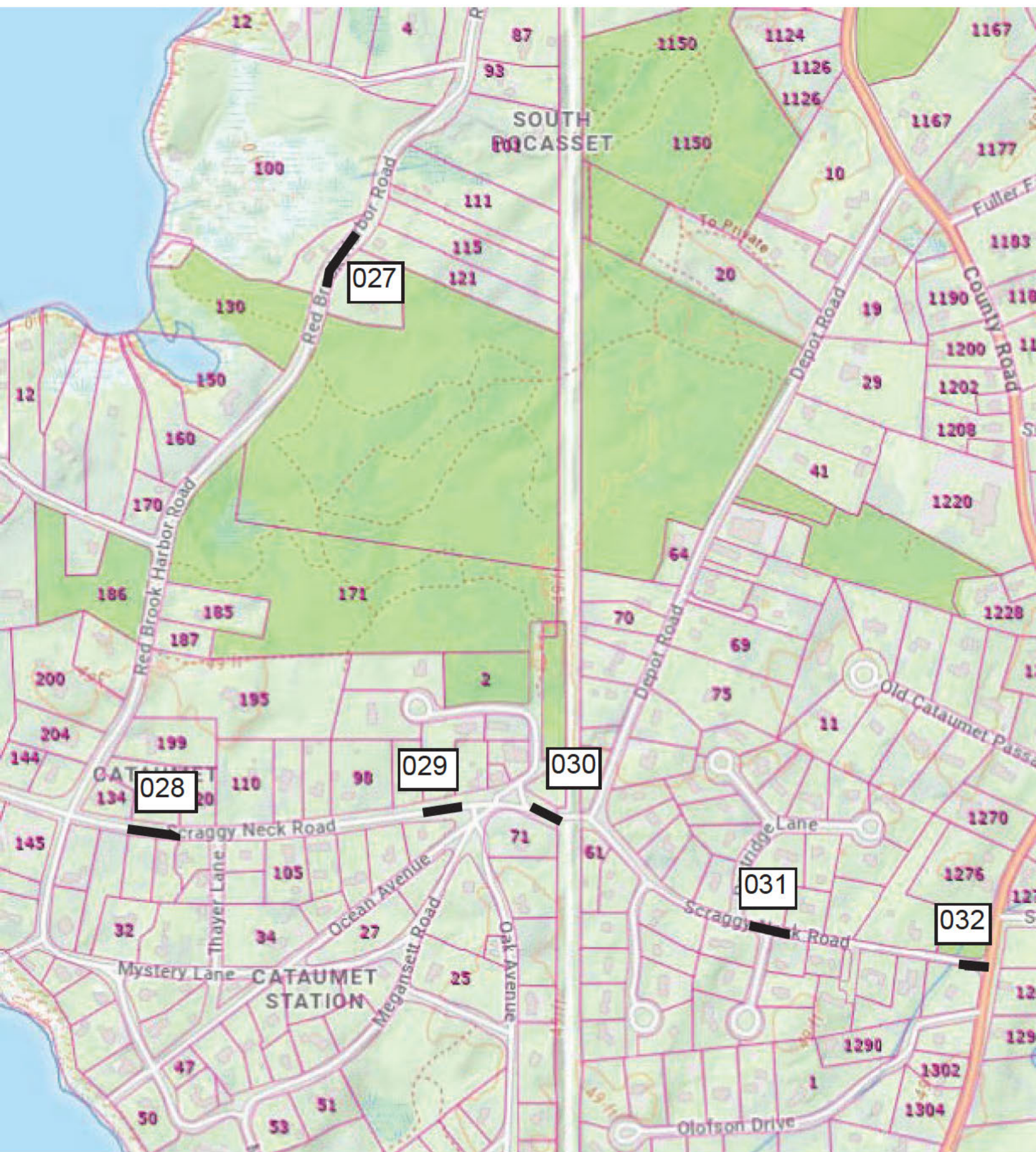
*Cost per Unit is from the 2024 Barnstable County Road Construction and Items Bid
\$55.00 per Square Yard*













GPEV-24-18

General Use of Town Property Application

Status: Active

Submitted On: 4/9/2024

Applicant

 Harold Skelton



Buzzards bay , Ma 02532

Applicant Information

Applicant Name*

Harold Skelton

Organization Name (if applicable)

Fishing for the mission 22

Mailing Address



City

Buzzards bay

State

Ma

Zip Code

02532

Primary Contact Person*

Harold Skelton

Primary Email*



Primary Phone



Additional Contact Person

Additional Email

Additional Phone

Applicant Affiliation (check all that apply)

Veteran Affiliation

☒

Town of Bourne

☒

For-Profit Business in the Town of Bourne

☐

Educational Institution in the Town of Bourne

☒

Residential or Non-Profit in the Town of Bourne

☒

Resident or Non/For-Profit outside of the Town of Bourne

☐

Event Information

Event Name/Title*

Ribbon cutting ceremony

Location*

47 main st buzzards bay ma

Is this a new event or a renewal?*

New Event

Expected Event Start?

5

Expected Attendance*

150

Is this a multi-day event?*

No

Public or Private Event?*

Public

Admission Fee

0

Purpose of Event ?

Ribbon cutting at our new nonprofit resource center.

Type of Event (check all that apply)

Festival/Fair

☐

Charity Benefit/Fundraiser

☒

Ceremony

☒

Farmers Market

☐

Parade/Procession

☐

Run and/or Bike Race

☐

Block Party

☐

Filming

☐

Other

☐

Will you need time to set up/break down your event?

No

Event Start Date*

05/07/2024

Event Start Time*

1145 am

Event End Date*

05/07/2024

Event End Time*

12 pm

Rain Date

05/07/2024

Will you be participating in the Town's Green Events initiative?

No

Public Safety

Private Security?

No

On-Site Medical Services

No

Will propane be used at event?

No

Will portable heaters be provided at event?

No

Will the event be filmed?

No

Will media/press be present at your event?

Yes

Please provide more detail: (companies, number of people, vehicles, etc)

Multiple agencies

Public Works

Will this event require road closures?

Yes

List roads to be closed

We are hoping to briefly close main st before mahoneys on main and traffic light as we have a quick ribbon cutting ceremony and flyover with Otis Air Force base. There will be a lot of people, so want everyone to be able to watch. Location in front of 47 main

Will town owned cones/barrier be needed?

No

Are town comfort stations being requested (if available)?

No

Will portable toilets be on site?

No

Private Waste Removal?

No

Will a dumpster be used on site?

No

of General Waste Bins

—

of Recyclable Bins

—

Will a Portable Generator be on site?

No

Is Town Electricity being requested?

No

Will vehicles need to be on the property?

No

Inspectional Services

Tents

No

Will chairs/tables be provided by event?

No

Will a temporary stage be erected?

No

Will temporary fencing be installed?

No

Signs/Banners

No

Main Street Banner?

No

Will inflatables be on site?

No

Health

Will food be offered at the event?

No

Are animals part of the event (petting zoo, pony rides)?

No

Licensing and Town Clerk

Will your event have beer/wine?

No

Will your event have entertainment?

No

Will your event have amplification?

No

Will a raffle/live auction be included in event?

No

Will vendors be at event?

No

Indemnification

Signature

✓ Harold Skelton
Apr 9, 2024

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Intake Review	4/9/2024, 7:42:17 AM	4/9/2024, 10:00:38 AM	Maria Simone	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Police Department	4/9/2024, 10:00:38 AM	4/11/2024, 9:38:22 AM	Theodore Economides	-	Completed
✓ Fire Department	4/9/2024, 10:00:38 AM	4/9/2024, 4:25:50 PM	David Pelonzi	-	Completed
✓ Public Works	4/9/2024, 10:00:38 AM	4/12/2024, 12:35:31 PM	Matt Sawicki	-	Completed
✓ Select Board Hearing Date	4/12/2024, 12:35:33 PM	4/19/2024, 11:04:22 AM	Maria Simone	-	Completed
✓ Select Board Decision	4/19/2024, 11:04:22 AM	-	Maria Simone	-	Active
📄 Custom Document	-	-	-	-	Inactive



Town of Bourne, MA

Apr 26, 2024

GPEV-24-18

Police Department

General Use of Town Property Application

Status: Complete

Became Active: Apr 9, 2024

Assignee: Theodore Economides

Completed: Apr 11, 2024

Applicant

Harold Skelton
info@fishingforthemission22.org
47 main st
Buzzards bay , Ma 02532
[REDACTED]

Comments

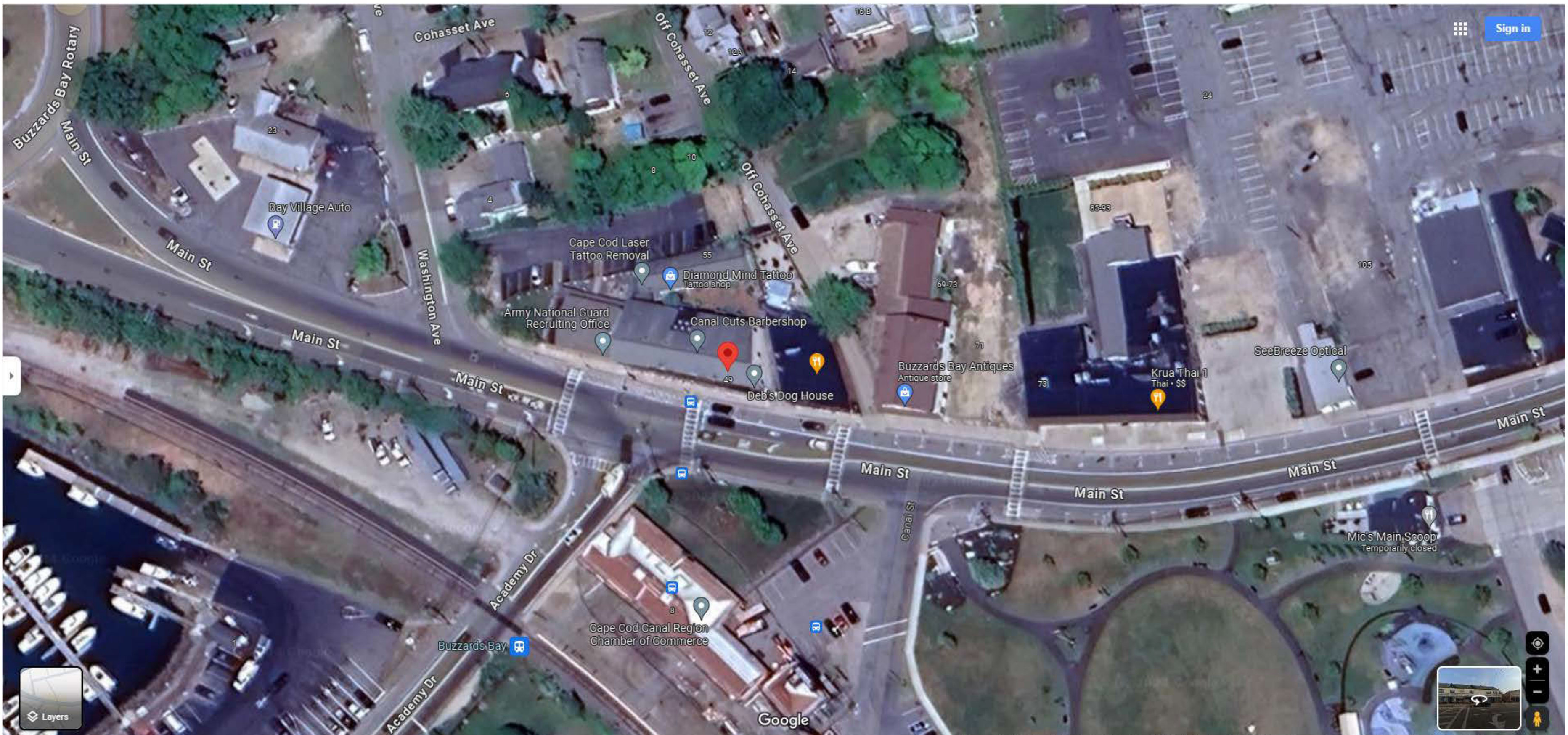
Theodore Economides, Apr 11, 2024

If town approves road closure, PD will require 2 details with cruisers to close road. If town does not approve road closure, PD will require 1 detail with no cruiser for event safety and to ensure attendees remain out of road.

Harold Skelton , Apr 11, 2024

Understood







GPEV-24-11

General Use of Town Property Application

Status: Active

Submitted On: 3/20/2024

Applicant

 Keoscha Pina



Plymouth, Ma 02360

Applicant Information

Applicant Name*

Keoscha Pina

Organization Name (if applicable)

High Point Prevention Services

Mailing Address



City

Plymouth

State

MA

Zip Code

02360

Primary Contact Person*

Keoscha Pina

Primary Email*



Primary Phone



Additional Contact Person

Mae Hickey

Additional Email

mhickey@hptc.org

Additional Phone

Applicant Affiliation (check all that apply)

Veteran Affiliation

☐

Town of Bourne

☒

For-Profit Business in the Town of Bourne

☐

Educational Institution in the Town of Bourne

☐

Residential or Non-Profit in the Town of Bourne

☐

Resident or Non/For-Profit outside of the Town of Bourne

☒

Event Information

Event Name/Title*

Mental Health Awareness Event

Location*

Buzzards Bay Park

Is this a new event or a renewal?*

New Event

Expected Event Staff

Expected Attendance*

150

Is this a multi-day event?*

No

Public or Private Event?*

Public

Admission Fee

none

Purpose of Event ?

provide resources to community and raise awareness around mental health

Type of Event (check all that apply)

Festival/Fair

☒

Charity Benefit/Fundraiser

☐

Ceremony

☐

Farmers Market

☐

Parade/Procession

☐

Run and/or Bike Race

☐

Block Party

☐

Filming

☐

Other

☐

Will you need time to set up/break down your event?

—

🔗 Set Up Date

05/11/2024

🔗 Set up Time

9:00am

🔗 Clean Up Date

05/11/2024

🔗 Clean Up Time

1:30pm

Event Start Date*

05/11/2024

Event Start Time*

9:30am

Event End Date*

05/11/2024

Event End Time*

1:00pm

Rain Date

—

Will you be participating in the Town's Green Events initiative?

No

Public Safety

Private Security?

No

On-Site Medical Services

No

Will propane be used at event?

No

Will portable heaters be provided at event?

No

Will the event be filmed?

No

Will media/press be present at your event?

Yes

Please provide more detail: (companies, number of people, vehicles, etc)

Wareham weekly may o a cover on the event

Public Works

Will this event require road closures?

No

Will town owned cones/barrier be needed?

No

Are town comfort stations being requested (if available)?

No

Will portable toilets be on site?

No

Private Waste Removal?

No

Will a dumpster be used on site?

No

of General Waste Bins

—

of Recyclable Bins

—

Will a Portable Generator be on site?

No

Is Town Electricity being requested?

No

Will vehicles need to be on the property?

Yes

Please describe need:

just to transport materials for resource tables

Inspectional Services

Tents

No

Will chairs/tables be provided by event?

No

Will a temporary stage be erected?

No

Will temporary fencing be installed?

No

Signs/Banners

No

Main Street Banner?

No

Will inflatables be on site?

No

Health

Will food be offered at the event?

No

Are animals part of the event (petting zoo, pony rides)?

No

Licensing and Town Clerk

Will your event have beer/wine?

No

Will your event have entertainment?

No

Will your event have amplification?

No

Will a raffle/live auction be included in event?


No

Will vendors be at event?

No

Indemnification

Signature

 Keoscha Pina
Mar 20, 2024

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
✓ Intake Review	3/20/2024, 11:09:33 AM	3/21/2024, 2:52:16 PM	Maria Simone	-	Completed
✓ Police Department	3/21/2024, 2:52:17 PM	3/24/2024, 4:45:55 PM	Theodore Economides	-	Completed
✓ Fire Department	3/21/2024, 2:52:17 PM	3/21/2024, 3:10:01 PM	David Pelonzi	-	Completed
✓ Public Works	3/21/2024, 2:52:17 PM	3/22/2024, 7:45:17 AM	Matthew Quinn	-	Completed
✓ Select Board Hearing Date	3/24/2024, 4:45:56 PM	-	Maria Simone	-	Active
✓ Select Board Decision	-	-	-	-	Inactive



GPEV-24-7

General Use of Town Property Application

Status: Active

Submitted On: 3/5/2024

Applicant

 Mary McNair



Centerville, MA 02632

Applicant Information

Applicant Name*

Mary McNair

Organization Name (if applicable)

Boston Church of Christ

Mailing Address

99 Fuller Road

City

Centerville

State

MA

Zip Code

02632

Primary Contact Person*

Mary McNair

Primary Email*



Primary Phone



Additional Contact Person

Scott McNair

Additional Email



Additional Phone



Applicant Affiliation (check all that apply)

Veteran Affiliation

☐

Town of Bourne

☐

For-Profit Business in the Town of Bourne

☐

Educational Institution in the Town of Bourne

☐

Residential or Non-Profit in the Town of Bourne

☐

Resident or Non/For-Profit outside of the Town of Bourne

☒

Event Information

Event Name/Title*

Church Service/Walk for HOPE

Location*

Buzzards Bay Park

Is this a new event or a renewal?*

Renewal Event

Expected Event Staff

Expected Attendance*

100 or less

Is this a multi-day event?*

No

Public or Private Event?*

Public

Admission Fee

none

Purpose of Event ?

To allow members to worship peacefully and then to walk along the canal to raise money for various charitable organizations.

Type of Event (check all that apply)

Festival/Fair

☐

Charity Benefit/Fundraiser

☒

Ceremony

☐

Farmers Market

☐

Parade/Procession

☐

Run and/or Bike Race

☐

Block Party

☐

Filming

☐

Other

☐

Will you need time to set up/break down your event?

—

🗄 Set Up Date

Sun May 19 2024 00:00:00 GMT-0400
(Eastern Daylight Time)

🗄 Set up Time

8:30 am - 10:00 am

🗄 Clean Up Date

Sun May 19 2024 00:00:00 GMT-0400
(Eastern Daylight Time)

🗄 Clean Up Time

12:00 noon - 1:00 pm

Event Start Date*

Sun May 19 2024 00:00:00 GMT-0400
(Eastern Daylight Time)

Event Start Time*

10:00 am

Event End Date*

Sun May 19 2024 00:00:00 GMT-0400
(Eastern Daylight Time)

Event End Time*

1:00 pm

Rain Date

Sun Jun 02 2024 00:00:00 GMT-0400
(Eastern Daylight Time)

Will you be participating in the Town's Green Events initiative?

No

Public Safety

Private Security?

No

On-Site Medical Services

No

Will propane be used at event?

No

Will portable heaters be provided at event?

No

Will the event be filmed?

No

Will media/press be present at your event?

No

Public Works

Will this event require road closures?

No

Will town owned cones/barrier be needed?

No

Are town comfort stations being requested (if available)?

No

Will portable toilets be on site?

No

Private Waste Removal?

No

Will a dumpster be used on site?

No

of General Waste Bins

5

of Recyclable Bins

3

Will a Portable Generator be on site?

No

Is Town Electricity being requested?

Yes

Will vehicles need to be on the property?

No

Inspectional Services

Tents

No

Will chairs/tables be provided by event?

No

Will a temporary stage be erected?

No

Will temporary fencing be installed?

No

Signs/Banners

Yes

Types of signs/banners

Number of Signs/Banners

Main Street Banner?

No

Will inflatables be on site?

No

Health

Will food be offered at the event?

No

Are animals part of the event (petting zoo, pony rides)?

No

Licensing and Town Clerk

Will your event have beer/wine?

No

Will your event have entertainment?

No

Will your event have amplification?

Yes

Will a raffle/live auction be included in event?


No

Will vendors be at event?


No

Indemnification

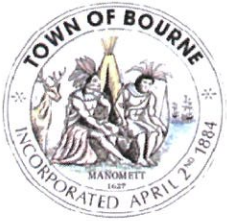
Signature

 Mary McNair
Mar 5, 2024

Timeline

Label	Activated	Completed	Assignee	Due Date	Status
 Intake Review	3/5/2024, 1:46:18 PM	3/5/2024, 3:50:02 PM	Maria Simone	-	Completed

Label	Activated	Completed	Assignee	Due Date	Status
✓ Police Department	3/5/2024, 3:50:02 PM	3/12/2024, 2:18:57 PM	Theodore Economides	-	Completed
✓ Fire Department	3/5/2024, 3:50:02 PM	3/6/2024, 10:43:29 AM	David Pelonzi	-	Completed
✓ Public Works	3/5/2024, 3:50:02 PM	3/6/2024, 12:51:26 PM	Matthew Quinn	-	Completed
✓ Inspectional Services/Building Department	3/5/2024, 3:50:02 PM	3/5/2024, 4:02:14 PM	Cassie Hammond	-	Completed
✓ Licensing	3/5/2024, 3:50:02 PM	3/7/2024, 1:23:01 PM	Maria Simone	-	Completed
✓ Select Board Hearing Date	3/12/2024, 2:18:58 PM	-	Maria Simone	-	Active
✓ Select Board Decision	-	-	-	-	Inactive



BUZZARDS BAY PARK
SITE PLANNING MAP

Legend
PavementMarkingLine

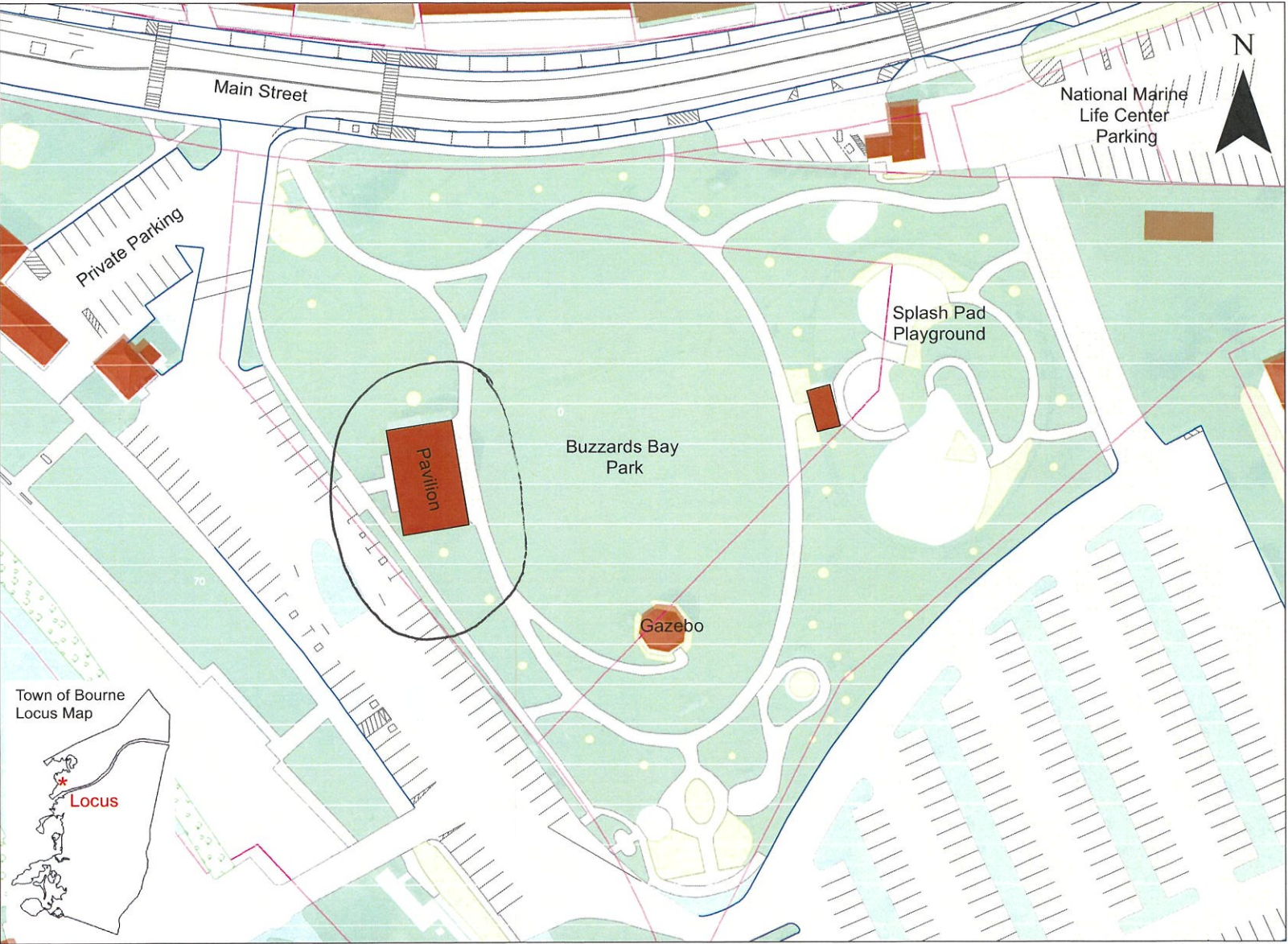
LandscapeArea
Other

Surface Type
Garden/Shrub
Mowed Lawn
Sports Turf

StreetPavement
Surface Type

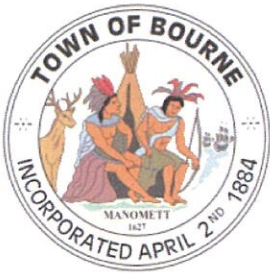
- Asphalt
- Athletic Track
- Brickpaver
- Chip and Seal
- Cobblestone
- Concrete
- Dirt
- Gravel
- Hardcourt
- Other
- Shell
- Unknown
- SidewalkPoly

0 25 50 100 Feet



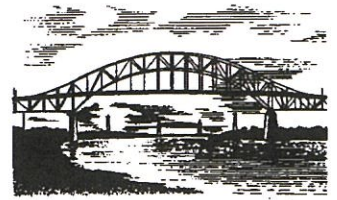
Draft Mapping by Tim Lydon, Bourne Engineering, March 23, 2023

Boston Church of Christ
May 19th, 2024



Town of Bourne

Select Board



www.townofbourne.com



24 Perry Ave, Bourne, MA 02532

Special Events: Safety Plan

Event Name:

Please describe in the space provided below the planned steps to be taken to manage all safety and security precautions. Depending on your event, this could be something as basic as having a first aid kit available or more involved like having professional EMTs on site. Please attach more pages as needed.

Will have standard first aid kit available to any members needing it. In addition, we will have extra water bottles on hand for keeping participants hydrated.

We have 2 doctors and 2 nurses who will be on hand that day, in case healthcare needs arise.



BOSTCHU-01

SAVANAHFELLOWS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/7/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NFP Property & Casualty Services, Inc. 29 South Main Street, Suite 300 West Hartford, CT 06107	CONTACT NAME: Sue Marino PHONE (A/C, No, Ext): (802) 448-7152 FAX (A/C, No): E-MAIL ADDRESS: sue.marino@nfp.com
INSURED Boston Church Of Christ, Inc. 214 Concord St Framingham, MA 01702	INSURER(S) AFFORDING COVERAGE INSURER A: Church Mutual Insurance Company, S.I. INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 18767

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		0357569 02-650216	9/30/2023	9/30/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			0357569 02-650216	9/30/2023	9/30/2024	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 1,000,000 BODILY INJURY (Per accident) \$ 3,000,000 PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			0357569 81-650217	9/30/2023	9/30/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	0357569 07-650841	9/30/2023	9/30/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
When required by written contract, US Government Cape Cod Canal Field Office is Additional Insured with respect to General Liability only with regard to work performed on behalf of the named insured subject to the terms and conditions of the policy.

CERTIFICATE HOLDER

CANCELLATION

US Government Cape Cod Canal Field Office
40 Academy Drive
Buzzards Bay, MA 02532

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**Select Board
Minutes of Tuesday, April 2, 2024
Bourne Veterans' Community Center
Buzzards Bay, MA
Or Virtually**

TA Marlene McCollem

ATA Liz Hartsgrove

Select Board

Mary Jane Mastrangelo, Chair

Melissa Ferretti, Vice Chair

Anne-Marie Siroonian, Clerk

Jared MacDonald

Peter Meier

Others: Erica Flemming, Finance Director (remote), and Michael Ellis, Town Accountant (remote), Katie Matthews, Recreation Director (remote), Fire Chief David Cody, Tim Lydon, Engineering Department (remote), Kara Galasso Garcia (remote), Joe Fraher (remote), Susie Perry (remote), Barry Johnson, Town Clerk (remote), Kris Jerome (remote), Ben Joyce (remote), Susan Ross (remote), and John York (remote, 8:37).

Note this meeting is being televised, streamed, or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time. Use of flash photography during Select Board meetings is prohibited.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: **1-929-205-6099**.

Zoom Meeting ID: 869 5775 5505 Password: BOURNE

The Zoom Chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute.

All items within the meeting agenda are subject to deliberation and vote(s).

7:00 PM Call Public Session to Order in Open Session

- 1. Moment of Silence to recognize our Troops and our public safety personnel.** – Peter Meier asked for all to remember former Congressman Bill Delahunt who recently passed away.
- 2. Salute to the Flag.**
- 3. Reading of the Vision and Mission Statements:**

Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to its citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable, and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

4. Report out from Executive Session.

Chair Mastrangelo reported that during the Executive Session meeting that was held before this meeting that they discussed the purchase of county land. She said that they did not take any formal votes in the session.

5. Community Shout Out & Recognition.

Chair Mastrangelo said that this is a new agenda item, and since it is the first time, there is a long list:

- Shelby Palmer for organizing the annual Easter egg hunt.
- From Bourne Youth Baseball to DPW for an awesome job prepping the baseball fields for the Spring season.
- Congratulations and recognition to Bourne High School Boys' Basketball team that was seeded second in Division Four. They won the final four rounds and made it to the State Finals, where they faced Wareham, and lost in a hard-fought game.
- Congratulations and recognition to Bourne High School Girls' Basketball for being seeded seventh in Division Four. They played two rounds and were defeated by Tyngsboro.
- Congratulations and recognition to the Sandwich/Bourne Girls' Ice Hockey Division 2 Co-op who won the first playoff round and fell to Nauset in the second round.
- Congratulations and recognition to the Division Four Boys' Ice Hockey team who won the first round and were defeated by Nantucket.
- Congratulations to Paige Meda and Mikey Dankert for each reaching 1,000 career points in Basketball.
- Congratulations to the Bourne High School DECA Chapter who celebrated a successful first state career development conference, where 7 student members competed among thousands of peers. Dhyan Patel scored in the top three of the Marketing cluster written exam, and Sofia Halunen and Lily Russel's team earned a gold in DECA's quiz bowl and qualified for the international career development conference in California in April.
- Congratulations to Bourne Middle School student Audrianna Morse who was awarded Artsonia Artist of the Week award in February.
- Congratulations to the Bourne High School Drama Club who made it to the semi final round in the Massachusetts Educational Theater Guild Competition. The Drama Club received 5 awards for their production of Macbeth during the preliminary round.
- Melissa Ferretti acknowledged the Assistant Town Administrator, Liz Hartsgrrove. She said that they both sat in on a panel for the Shape the Cape Summit that was sponsored by the Cape Cod Young Professionals. She also wanted to recognize Emma Busnengo.
- Peter Meier said he also wanted to recognize the Town of Bourne for their 140th birthday today.

6. **Public Comment on Non-Agenda Items** – Public Comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. (Board members are unable to respond due to posting requirements of the Open Meeting Law).

7. **Town Administrator annual review summary.**

Chair Mastrangelo read aloud the Town Administrator Annual Review Summary. She said that it is available on the town website. She said that each year the Select Board conducts a formal performance evaluation of the Town Administrator as outlined in her contract. She said that overall, Town Administrator Marlene McCollem scored 3.14 out of a possible 4.0, which falls in the category of strong performance.

8. **Presentation by Chief Cody on the SAFER Grant Program for the Fire Department.**

Fire Chief David Cody showed a brief PowerPoint presentation on the SAFER Grant Program. He said that SAFER stands for Staffing for Adequate Fire and Emergency Response. He said that the grant is put out by FEMA, and the goal is to help fire departments meet industry standards and to make communities safer. The program opened in March and closes on April 12th. He said that he is looking to add a total of 4 people to the department. Chief Cody talked about the staffing and the number of calls that the department answers in a year. There was some discussion about planning on what to do in 3 years when the grant program is over.

Voted: Peter Meier moved, and Melissa Ferretti seconded, to support the Chief of the Fire Department and the Town Administrator's filing of the 2023 SAFER grant.

Vote: 5-0-0.

9. **Review Town Meeting articles:**

- i. **Article 29: File special legislation to remove a portion of town-owned land from Article 97 protection in order to build a future fire station.**

Mr. Meier said that the planning for a new South Side Fire Station has been going on for the past 5 years. He said that presently they are looking at taking land out of Article 97 which is on Shore Road, north of the ballfield. He said that the committee came to this realization after issuing 3 RFP's that did not work out. He said that 19 sites have been reviewed over the years, and all were ruled out for various reasons. This site has shown itself to be in an area where most of the calls on the south side of the canal are, and the site would serve the area very well.

Mr. Meier explained the steps necessary to move forward with building the fire station on the site. There was some discussion about leaving some conservation land and about buffer zones. Chair Mastrangelo said that there is documentation proving that many alternatives have been looked at, and when it comes to serving public need, this is the piece of property that works the best.

Voted: Peter Meier moved, and Jared MacDonald seconded, to support the recommendation to remove a portion of town-owned land from Article 97 protection for the future fire station.

Vote: 5-0-0.

ii. Article 26: Easements for Rail Trail.

Tim Lydon, Engineering Department, explained the request for easements on the Rail Trail. He said that this request is for 8 easements for a section from the train bridge to Gray Gables. Chair Mastrangelo asked if there would be an explanation in the handbooks, and Town Administrator Marlene McCollem said that there will be a sketch plan that will visually show where the easements are.

iii. Article 27: Easements for Police Station utilities.

Ms. McCollem said that Town Meeting previously voted for this, and it was filed, but never got through the session, and it expired. Mr. Lydon explained the request for this easement.

iv. Article 7: CPC recreation – feasibility study.

Town Clerk Barry Johnson said that on behalf of the CPC, he wanted to report that all the projects that will be presented at this meeting to go forth at the May 6th Annual Town Meeting are recommended by the CPC. He said that all funds for these projects will be coming from their current CPA reserves, except for one project which is on Waterhouse Road, which will come from future revenues.

Assistant Town Administrator Liz Hartsgrove said that for the past year the Recreation Committee has worked on a needs assessment at the request of the Select Board. She said that Article 7 is a request for \$150,000. for a feasibility study of Clark, Pocasset, Chester and Keith recreational areas, and Article 8 is for \$500,000. to reconstruct and enlarge the skate park to an all-wheel facility and repurpose the softball field behind the community building.

Ms. Hartsgrove explained that for Article 7, they will look at the four areas collectively. There was some discussion about why these four areas are being prioritized. She said that they plan to have an active public participation plan drafted within the study. She said that also included in the feasibility study will be ADA accessibility, a parking plan, and an ongoing maintenance plan. There was some discussion about including the summer population in the public participation.

v. Article 8: CPC recreation – all wheel skate park.

Ms. Hartsgrove said that the current skate park consists of some equipment that was positioned on old tennis courts about 20 years ago. She said that the equipment is not safe any longer and the area is closed off. The Recreation Committee feels that a top priority of this area is the installation of an all-wheel skate park. She said that this is for a total re-do of the area, and she gave examples of how the park could be laid out. The funding would include design and construction. Ms. Hartsgrove said that she is looking at some grants also.

Ms. Hartsgrove said that the committees that have voted to support this article are Recreation, Capital Outlay and Community Preservation. She said that it was presented to the Finance Committee at their last meeting. There was some discussion about the funding needed for the construction and design. Chair Mastrangelo said that she thinks that this is a great project and that there has been a lot of enthusiasm surrounding it.

vi. Article 9: CPC historic preservation – roof at former Hoxie School.

Kris Jerome, Founder of a non-profit, Anna's Pals, said that they originally applied for a grant for \$115,000., which is about half of the cost for a roof replacement. She said that the CPC put it in the motion to raise it to \$135,000 to cover additional testing costs.

Mr. Meier asked Ms. Jerome if she has started fundraising campaigns for this project. Ms. Jerome said that they have been in touch with some philanthropic leaders in the area and they have been looking into some granting opportunities.

vii. Article 10: CPC affordable housing – 9 Sandwich Rd.

Barry Johnson said that it has been unanimously voted by the CPC to recommend approval of the application of 9 Sandwich Road for \$80,000. from Community Housing reserves to be applied towards the soft costs of the design.

Sue Ross, Chair of Bourne Housing Partnership, said that one of the reasons they are supporting this project because they just finished their housing production plan, which is mandated by the State, and there were votes on steps for getting more affordable housing. She said that one of the steps is that Bourne must support some funding.

viii. Article 11: CPC – multiple.

Ms. Ross said that the Bourne Housing Partnership comes before the Finance Committee each year because there is no affordable housing in the town's budget. She said that they are asking for \$99,500. this year. She said that they are asking for this amount to just run their program. Mr. Johnson added that this would come out of the Community Housing Reserves.

Chair Mastrangelo said that another request in this article is the Cataumet Schoolhouse Preservation Group, Cataumet School Fumigation, Historic Preservation for \$29,000. from Historic Preservation reserves. Ben Joyce said that the Cataumet Schoolhouse is seeking \$29,000. to have the schoolhouse fumigated to eradicate beetles. He said that they tried to eradicate them already with an exterminator. He said they received an estimate of \$24,000., and they are asking for an additional \$5,000. for unforeseen expenses.

Kara Galasso, Garcia Executive Director of the Bourne Housing Authority, said that they have completed the property at 89 Waterhouse Road, which is handicap affordable housing. She said that they are now moving to their 705 program, which is family housing, and they are asking for \$200,000. She said that there are two buildings in

which they plan on doing the same work as they did on 89 Waterhouse, which includes trim, gutters, siding, etc.

Chair Mastrangelo said that the other item is putting anticipated revenue into the various reserves.

ix. Article 12: CPC administrative budget.

Mr. Johnson talked briefly about the administrative budget and the request is for \$75,000.

x. Article 20: Authorize BEANO licenses.

Ms. Hartsgrove said that they had a request from a local church to apply for a Bingo/Beano license. She said that they have been approved in the past, and in doing their due diligence, it was found that in 1979, the town should have voted to authorize Beano licenses. She said that the way Chapter 10, Section 38 was written in 1972, it said that Town Meeting would have to re-authorize every 4 years, so since 1975, no licenses have been approved legitimately. She explained the process that needs to happen. She said that the applicants need to be non-profit.

Chair Mastrangelo said that right now Article 29 is listed in the Annual Town Meeting and it is eligible for the Special Town Meeting. It was decided that it will become number 2 of the Special.

10. Town Administrator's Report (moved up agenda)

Ms. McCollem said that the landfill has diverted 3.83 tons of food waste so far in the calendar year of 2024.

Ms. McCollem also said that regarding the bridges, tonight the Bourne Bridge will have one lane closed in each direction while a new curb is installed. She said that MassDOT will be holding a virtual public information meeting on the bridge replacement project on April 25th at 6:00 PM. She said that interested participants should register on MassDOT's website to receive a Zoom link for that meeting.

Ms. McCollem said that the DPW has been working on getting the baseball fields ready for opening day. There has been significant damage caused by dogs in Pocasset, and they are working on repairs.

Ms. McCollem said that the Police Department is making good progress with their body worn camera system.

11. Consent Agenda:

- a. Approve requests of Police Department to declare surplus and dispose police cruisers.**
- b. Approval of renewal special events listed on attachment.**
- c. Accept donations to Library from the Cape Cod Foundation.**

Voted: Peter Meier moved, and Jared MacDonald seconded, to approve the consent agenda items A and C as presented.

Vote: 5-0-0.

Voted: Anne-Marie Siroonian moved, and Jared MacDonald seconded, to approve the consent agenda items B, special events (as noted on the attachment), as presented subject to all conditions noted in the comments.

Mr. Meier said that he wants to make sure that regarding the Pan Mass event, that “No Parking” signs are posted on Taylor’s Point. He said that last year at another event, there was a glitch, and he wants to make sure that it gets done.

Peter Meier proposed an amendment to the motion that added to the motion and the original motion was withdrawn.

Peter Meier moved, and Jared MacDonald seconded, to approve the consent agenda item B, Special Events (as noted on the attachment), as presented subject to all conditions noted in the comments, and that “No Parking” signs are out on Taylor’s Point for the Pan Mass Challenge for August 3rd and the morning of August 4th.

Vote: 5-0-0.

12. Review motions for Town Meeting articles, develop initial recommendations, assign articles to Board members.

Chair Mastrangelo talked about the Town Meeting process. She said that there are many articles in which an explanation needs to be given.

13. Policy

a. 3rd reading for “Layout and Acceptance of Private Ways by Petition”.

Mr. Lydon explained the process and the role of the Select Board in this petition. Chair Mastrangelo said that the process is clear, and more changes may be needed.

Susie Perry, Pocasset Homeowners Association, asked about possible betterments. Chair Mastrangelo said that if they don’t need full paving and if it some minor things, then they will be charged a betterment based on whatever work has to be done. Mr. Lydon said that there are some costs that are absorbed by the town. He said that there may be some kind of betterment because there is a standard that the town does need to make sure they have assurances, and the policy does outline those assurances that they would need to have during the filing of the petition.

Ms. Perry also asked when they anticipate finalizing and having a petition ready to obtain a copy. There was some discussion about a timeline. Mr. Lydon said that it could be at the end of the month.

Voted: Peter Meier moved, and Melissa Ferretti seconded to approve the 3rd reading of this policy and move it to adoption, as presented on April 2nd, 2024.

Vote: 5-0-0.

14. Select Board comments in preparation for Cape Cod Bridges Program Advisory Group Meeting, April 9, 2024.

Chair Mastrangelo said that they have two representatives on that committee, and she just put this on as an agenda item in case any Select Board members had any comments or questions that they wanted the representatives to ask at that meeting. Chair Mastrangelo said that she thinks that there has been some improvement in communication.

John York said that his biggest concern at the stakeholder meetings is that they don't give the town enough time to put together meaningful responses to agenda items.

15. Minutes: 10/18/22 and 3/12/24

Voted: Peter Meier moved, and Melissa Ferretti seconded to approve the minutes of 10/18/22 as presented.

Roll Call Vote: Anne-Marie Siroonian – abstain, Jared MacDonald – yes, Peter Meier – yes, Melissa Ferretti – yes, and Chair Mastrangelo – yes. 4-0-1.

Voted: Peter Meier moved, and Melissa Ferretti seconded to approve the minutes of 3/12/24, as presented.

Roll Call Vote: Anne-Marie Siroonian – yes, Jared MacDonald – abstain, Peter Meier – abstain, Melissa Ferretti – yes, and Chair Mastrangelo – yes. 3-0-2.

16. Committee reports

None.

17. Correspondence

Anne-Marie Siroonian read aloud the correspondence for April 2nd, 2024:

- DEP letter – Old K Range Munitions Response Area
- DEP letter – Feasibility Study Otis Gun Club Munitions Response Area
- 7 Gainsboro Drive – Waterways Regulation License
- Barnstable Co. Sheriff's Office – Year in Review 2023
- Plymouth Co. Parking Quarterly
- Upper Cape Tech – FY25 budget
- Upper Cape Tech - February 8th, 2024, Committee minutes
- Xfinity channel changes

These are all on the Town's website.

18. Future Agenda Items.

Mr. Meier said that the renaming of Perry Ave. has been brought to his attention recently. Chair Mastrangelo said that it is in process and will be a future agenda item.

19. Next meeting dates: April 9, 16 & 30. April 17th is the Moderator's meeting.

20. Adjourn

Voted: Peter Meier moved, and Anne-Marie Siroonian seconded to adjourn.

Vote: 5-0-0.

This meeting of the Bourne Select Board was adjourned at 8:50 PM.

Respectfully Submitted,

Kim Johnson, Recording Secretary

Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an email to kthut@townofbourne.com or call the Town Administrator's Office at 508-759-0600 x1503.

**Select Board
Minutes of Tuesday, April 9, 2024
Bourne Veterans' Community Center
Buzzards Bay, MA
Or Virtually**

TA Marlene McCollem

ATA Liz Hartsgrove

Select Board

Mary Jane Mastrangelo, Chair

Melissa Ferretti, Vice Chair

Anne-Marie Siroonian, Clerk

Jared MacDonald

Peter Meier

Others: Erica Flemming, Finance Director (remote), Kate Roosa, Environmental Partners, Helen Gordon, Environmental Partners, John York, (remote), Justine Dory, and Tim Lydon, Engineering Department.

Note this meeting is being televised, streamed, or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time. Use of flash photography during Select Board meetings is prohibited.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: **1-929-205-6099**.

Zoom Meeting ID: 869 5775 5505

Password: BOURNE

The Zoom Chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute.

All items within the meeting agenda are subject to deliberation and vote(s).

7:00 PM Call Public Session to Order in Open Session

- 1. Moment of Silence to recognize our Troops and our public safety personnel.**
- 2. Salute to the Flag.**
- 3. Reading of the Vision and Mission Statements:**

Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to its citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable, and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

4. Community Shout Out & Recognition.

- Shout out to the Bourne High School Girls Volleyball team who held a fundraiser for the Food Pantry and raised \$250. for groceries.
- Congratulations to Jane Norton, Bourne Intermediate School Principal, who will be retiring at the end of the school year, and welcome to Noelle Colbert who will be the new Principal starting on July 1st.
- Mark your calendars for the 23rd Annual Cape Cod Canal Cleanup Day on April 20th from 10 AM to 2 PM. Information is on the ISWM page on the town website.
- Thanks to Erica and Mike in the Finance Department and DPW Director Matt for completing all the paperwork to finalize the SRF loan for the Buzzards Bay Water Treatment Plant.

5. Public Comment on Non-Agenda Items – Public Comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. (Board members are unable to respond due to posting requirements of the Open Meeting Law).**6. Comprehensive Wastewater Management Plan presentation by Environmental Partners and discussion.**

Kate Roosa, Project Manager with Environmental Partners (EP), gave an update on the draft recommended Comprehensive Wastewater Management Plan (CWMP), and did so by giving a quick recap of where they off last time they presented to the Select Board, and then she talked about the draft recommended plan. She explained the alternative analysis conclusions that EP had previously presented to the Select Board.

Ms. Roosa gave an overview of the draft recommended plan to date. She said that all costs are conceptual and can be as low as half of what they have listed to as high as double due to the level of design that they have now. She said that all the plans prioritize the Tier 1 watersheds. She explained the goals of the plans.

Chair Mastrangelo paused Ms. Roosa's presentation to let a new business owner introduce herself since her business is part of the consent agenda. Justine Dory, from Dartmouth, introduced herself and said that she is very excited to start her business, Seaside Scoops & Grill, in Bourne. She said that she plans to open by May 1st.

Ms. Roosa continued her presentation by talking about what the timeline of installations would look like. She also talked about the changes to the alternatives analysis. There was some discussion about a plan not based on TMDL and the watershed permit. Town Administrator Marlene McCollem explained TMDL watersheds, and the TMDL target.

Ms. Roosa talked about the total annual costs. She said that the total capital cost is multiplied over the life cycle of the technology. She said that the operation and maintenance costs are also added to that annual cost.

Helen Gordon of Environmental Partners said they will add some context to this for posting the presentation to make sure that they cover the details of the costs. Ms. Roosa said that she will re-format the portion of the presentation about the costs, to be easier to read. There was discussion about the capital, operating, and maintenance costs.

Ms. Roosa talked about the next steps and said that this presentation is the first draft. She said that there will be a public comment period in the summer of 2024, and the Cape Cod Commission, MEPA and Mass DEP will all weigh in on the draft recommended plan. After the comment period, all public comments received can be re-incorporated later in the summer before Town Meeting in the fall. She said that if there are significant comments, the goal would be to work through those comments to have the recommended plan ready for 2025 Spring Town Meeting, if need be.

Ms. McCollem asked if they could talk realistically about DEP not issuing discharge permits. Ms. Roosa said that when they had last spoken about this draft plan and when they were thinking they would want to get Mass DEP feedback, the goal was to include them as part of the public notification process. She said that an item that might be helpful at this juncture is to pull together those specific points with this draft to provide as an unofficial draft copy for feedback from Mass DEP. She said that they can ask those specific questions to them so that there is an opportunity to incorporate any of their feedback before this is put forth for public comment.

There was also some discussion about having a sewer system with a seasonal population, and about general I/A systems compared to enhanced I/A systems. Chair Mastrangelo said that costs for the property owners are needed, and the costs will need to be explained by the town. Chair Mastrangelo asked Ms. Roosa to send the Select Board the revisions and additions, and then the Board will schedule a time to meet to discuss further.

7. Update and recommendation from the Roadway Safety Traffic Committee.

Tim Lydon from the Engineering Department said that he was there to represent the Roadway Safety Traffic Committee. He said that this committee has been working together for over a year to resolve traffic problems that have been imposed by this Board, and other boards and departments. He said that he was there to give their first update to the Board, and he said that these are their most pressing issues.

Mr. Lydon said that there are 4 items that they want to recommend. The first is a town-wide traffic study of speed limit signage in town. He said that a lot of comments that they received from the public were regarding speeding in town. He said that they have been trying to see what the regulations are regarding signage, and they are questioning if the town lacks signage, and they are trying to identify any gaps that there may be.

Mr. Lydon said that the second issue is parking at Sagamore Beach and Electric Ave. He said that Town Administration worked with the Police Department and DPW last fall as a follow up to tickets that were written last summer. He said that out of that discussion there was some insight into what the signage said, and how it was interpreted by the public. He said that they would like to add signs and make some changes to the signs. Mr. Lydon showed a map of where parking is allowed, and that

they are trying to work with signage that already exists. The map showed where the signage is and where it should be. He said that they are trying to come up with a uniform approach.

Assistant Town Administrator Liz Hartsgrove added that what Mr. Lydon is showing is that it is not to change any parking restrictions or locations, that it is just clarifying the site. She said that right now the signage in the area is ambiguous. Mr. Lydon added the cost breakdown for what needs to be done, and he thanked Matt Sawicki (DPW Director) for putting it together.

Mr. Lydon said that the third traffic item is Scraggy Neck Road and the railroad bridge. He said that there were complaints from residents that live adjacent to the bridge. He said that there have been a lot of near misses and hits that have not been reported by trucks passing under the bridge. He said that they have come up with a way to put signage outside of the direct system to give warning as large trucks approach the area.

Mr. Lydon said that the final traffic issue to discuss at this meeting is parking on Main Street by Mezza Luna. He said that visibility is tough coming out of those parking lots. He said that there should be bump outs, and they are proposing to hash out two existing spaces and to make one space dedicated to motorcycle parking. Ms. Hartsgrove added that this was a request by the business owner.

Voted: Peter Meier moved, and Jared MacDonald seconded to support the recommendations of the Roadway Safety Traffic Committee.

John York thanked the Roadway Safety Traffic Committee. He also talked about a new initiative by MassDOT that is trying to eliminate roadway problems. He also said that in some cases it would be useful for trucks to have different speed limits than cars.

Vote: 5-0-0.

Mr. Lydon added that the email for the public to use for any unique traffic issues is: rtscommittee@townofbourne.com.

8. Consent Agenda:

- a. Authorize a performance bonus in the amount of \$3,000. for the Town Administrator.**
- b. Approval of Special Events listed on attachment as conditioned by department comments.**
- c. Common Victualler for Seaside Scoops & Grill located at 100 Main St. (previously Mic's Main Scoop).**

Voted: Anne-Marie Siroonian moved, and Jared MacDonald seconded to approve items A & B of the consent agenda as presented.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to approve item C of the consent agenda as presented.

Vote: 4-0-1. Anne-Marie Siroonian abstained.

9. Review of motions for Town Meeting articles, develop initial recommendations, assignment of articles to Board members.

Peter Meier said that he thinks they should withdraw Special Town Meeting Article #2. due to a lot of questions that are still unanswered.

There was some discussion about the comments that should be made at Town Meeting.

The Select Board moved up Agenda item #11. as a Point of Order.

11. Finalize and execute annual and special warrants for May 6th Town Meeting.

Voted: Peter Meier moved, and Anne-Marie Siroonian seconded to approve the Special Town Meeting Warrant to include 1 article and to remove draft Article # 2, which is the Southside Fire Station, Article 97 Article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to approve the Annual Town Meeting Warrant for Articles 1 through 28.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Special Town Meeting Warrant Article # 1.

Vote: 5-0-0.

Voted: Peter Meier moved, and Anne-Marie Siroonian seconded to recommend approval of Annual Town Meeting Warrant Article # 1 and designate it as an essential article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article # 2 and designate it as an essential article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article #3 and designate it as an essential article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article # 4 and designate it as an essential article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 5, with the correction in the article, and designate it as an essential article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 6.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article #7.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 8.

Vote: 5-0-0.

Voted: Jared MacDonald moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article #9.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 10.

Vote: 4-0-1. Anne-Marie Siroonian abstained.

Voted: Peter Meier moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article # 11.

Vote: 4-0-1. Anne-Marie Siroonian abstained.

Voted: Peter Meier moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article # 12.

Vote: 5-0-0.

Voted: Peter Meier moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article # 13 and designate it as an essential article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 14 and designate it as an essential article.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 15.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 16.

Vote: 5-0-0.

Voted: Peter Meier moved, and Melissa Ferretti seconded to recommend approval of Annual Town Meeting Warrant Article # 17.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 18.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 19.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 20.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 21.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 22.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 23.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 24.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 25.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 26.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 27.

Vote: 5-0-0.

Voted: Peter Meier moved, and Jared MacDonald seconded to recommend approval of Annual Town Meeting Warrant Article # 28.

Vote: 5-0-0.

10. Designate essential & contingent articles.

Mr. Meier said that there are no contingent articles. Chair Mastrangelo said that the articles that are designated essential are 1, 2, 3, 4, 5, 13 & 14.

11. Finalize and execute annual and special warrants for May 6th Town Meeting.

Previously discussed.

12. Discuss annual goals for Town Administrator.

Chair Mastrangelo said that last August they set strategic plan prioritized focus areas and that there are no changes to them. There was discussion about the Town Administrator's contract and how the goals should be determined for her.

Voted: Chair Mastrangelo moved, and Jared MacDonald seconded to affirm the goals that they have established and to continue working diligently on those goals.

Vote: 5-0-0.

13. Policy**a. 2nd reading for Financial Policies.**

Voted: Jared MacDonald moved, and Anne-Marie Siroonian seconded to move the Financial Policy to 3rd Reading.

Vote: 5-0-0.

14. Town Administrator's Report

Ms. McCollem said that they will be conducting some geotechnical investigations behind the Community Building to understand the soil characteristics prior to beginning any design work that may be funded at the Town Meeting. She said that they also will be working closely with DEP as they conduct an audit of the clean-up that they undertook at the Community Building to properly address historical soil contamination. The project is achieving very good results, and they are still on track to permanently close the site by the end of the year.

Ms. McCollem said that the milling of the Bourne Rotary is scheduled to begin next Monday April 15th, and should last for 2 nights. She said that paving is scheduled to begin the following Monday and should last for 2 nights, and all work will be between 8 PM and 5 AM.

Ms. McCollem also said that for the new bridge's replacement project, MassDOT will be holding a virtual public meeting on April 25th, and for more information, and to register, go to the town's website. She said that MassDOT will also be hosting an in-person open house on May 13th at the Community Building with sessions both in the afternoon and evening. MassDOT's promotional materials will be shared once received.

15. Minutes: 3/19/24

Voted: Anne-Marie Siroonian moved, and Melissa Ferretti seconded to approve the minutes of March 19th, 2024.

Roll Call Vote: Anne-Marie Siroonian – yes, Jared MacDonald – abstain, Peter Meier – abstain, Melissa Ferretti – yes, and Chair Mastrangelo – yes. 3-0-2.

16. Committee reports

Mr. Meier said that earlier in the day that he and Ms. Siroonian and Ms. McCollem were at the Canal Bridge discussion and there was a lot of information given in a little less than 2 hours. He said that the Commonwealth will be sending the link to the PowerPoint presentation that was given.

Ms. Ferretti said that regarding Joint Base Cape Cod, they had a meeting of the Civilian Advisory Council. She said they will be having a Memorial Day Observance at Otis Memorial Park on May 23rd at 2 PM. She also said that their Army Aviation Battalion is back from deployment, so there will be an uptick in activity at Joint Base Cape Cod.

17. Correspondence

Anne-Marie Siroonian read aloud the correspondence for April 9th, 2024:

- DEP letter – Demolition Area 1 Environmental Monitoring
- 198 North Road – Waterways Application
- 66 Lake Drive – wall and walkway replacement
- Xfinity channel changes - spring
- Xfinity – March channel changes and payment of subscriber fee
- Talent Bank – J. Grullon - Veterans' Graves Officer

These are all on the Town's website.

Chair Mastrangelo added that they received a postcard from the Bourne Historical Society stating that they are having a Bloom Together Art Project Opening and Reception on April 11th from 5 to 7 PM, at the Museums at Aptucxet. You must RSVP to the bournehistoricalsociety @comcast.net.

Ms. Ferretti added that the Natural Resources Department is gaining local notoriety and they presented at the Cape Cod Natural History Conference. She said that Mass Audubon would like to come to see Camp Edward's conservation efforts, and they are being asked to present at the Northeast Association of Fish and Wildlife.

18. Future Agenda Items.**19. Next meeting dates:**

April 16, 17 (moderator's meeting) & 30; May 6 – prior to Town Meeting.

20. Adjourn

Voted: Anne-Marie Siroonian moved, and Peter Meier seconded to adjourn.

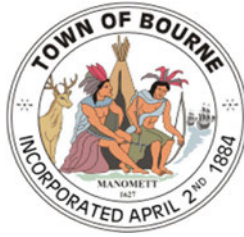
Vote: 5-0-0.

This meeting of the Bourne Select Board was adjourned at 9:22 PM.

Respectfully Submitted,

Kim Johnson, Recording Secretary

Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an email to kthut@townofbourne.com or call the Town Administrator's Office at 508-759-0600 x1503.



Select Board's Correspondence

April 30, 2024

- A. DEP letter – Proposed plan DoD property – MRS old grenade courts
- B. DEP letter – J-2 range – eastern EMR 2022-23
- C. DEP letter – Uniform Federal policy Quality Assurance Project Plan 2024 Update
- D. Upper Cape Tech School Board minutes – 03.14.24
- E. Upper Cape Tech budget meeting minutes – 03.14.24



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Bonnie Heiple
Commissioner

April 11, 2024

Air Force Civil Engineer Center/JBCC
Attn: Ms. Kimberly J. Gill
Remediation Program Manager
322 East Inner Road
Otis ANG Base, Massachusetts 02542

RE: **BOURNE – BWSC**
Release Tracking Number: 4-0000037
Joint Base Cape Cod (JBCC)
**Draft Proposed Plan for Department of
Defense Property Munitions Response Site
at the Old Grenade Courts Munitions
Response Area, MOR, Comments**

Dear Ms. Gill:

The Massachusetts Department of Environmental Protection (MassDEP) has received the Air Force Civil Engineer Center (AFCEC) Memorandum of Resolution letter (MOR) dated March 28, 2024, issued in response to MassDEP comments dated February 2, 2024, and March 11, 2024, on the document **“Draft Proposed Plan for Department of Defense Property Munitions Response Site at the Old Grenade Courts Munitions Response Area”** (Draft Proposed Plan) dated December 2023. The MOR included a red-lined Revised Draft Proposed Plan dated March 2024.

MassDEP has no comments on the MOR and no comments on the Revised Draft Proposed Plan.

Please incorporate this letter into the Administrative Record for the Old Grenade Courts Munitions Response Area for the Military Munitions Response Program at Joint Base Cape Cod. If you have any questions regarding this letter, please contact me at (617) 694-2644.

Sincerely,

Leonard J. Pinaud, Chief
Federal Site Management
Bureau of Waste Site Cleanup

Ec: Upper Cape Select Boards
Upper Cape Boards of Health
JBCC Cleanup Team
MassDEP Boston/Southeast Region



Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Bonnie Heiple
Commissioner

April 18, 2024

Impact Area Groundwater Study Program
ATTN: Mr. Shawn Cody, Program Manager
1807 West Outer Road
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**
Release Tracking Number: 4-0015031
Joint Base Cape Cod (JBCC)
**Draft J-2 Range Eastern Environmental
Monitoring Report for November 2022
through October 2023, Comments**

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the document **“Draft J-2 Range Eastern Environmental Monitoring Report for November 2022 through October 2023”** dated March 2024 (EMR). The EMR provides an evaluation of the J-2 Range Eastern groundwater extraction, treatment, and re-infiltration system operation and groundwater monitoring program from November 2022 through October 2023. MassDEP offers the following comments on the EMR.

1. Page 8-2, Section 8.2, Wellfield Recommendations:

The Report indicates, **“Install a packer in J2EW0005 over the shallow screened interval for three months. During the three-month period, the monthly influent samples for MTU H&I will be reviewed to assess the potential for packering of the shallow screen of J2EW0005 to increase groundwater contaminant extraction from the deeper portion of the aquifer (between MW-368M1 and the deep screen of J2EW0005) and improve cleanup times. At the end of the three-month interval, the packer can either remain in J2EW0005 or be removed.”** Monitoring well MW-368 is located approximately 700 feet upgradient of extraction well J2EW0005. Given this distance, it is highly unlikely that three months would be sufficient time to evaluate the effectiveness of the packering of J2EW0005. It will likely take substantially longer for the perchlorate and RDX in the deeper portion of the aquifer at MW-368M1 to migrate to J2EW0005, especially since groundwater travel times tend to be slower in the deeper portion of the aquifer. An evaluation of the effectiveness of the packering of the shallow screen of J2EW0005 should be based upon the results of the monthly influent sampling at MTU H&I and the post-packering chemical monitoring results for monitoring wells MW-368M1/M2 after a minimum operational period of six months after the packering of the shallow screen of J2EW0005.

2. Page 8-2, Section 8.3, Hydraulic Monitoring:

The Report states, **“Currently, two synoptic water level measurement events are performed each reporting period at the J-2 Range Eastern; however, it is recommended that only one synoptic water**

level measurement event be performed each reporting period. This change is recommended since water level measurements have been collected from the J-2 Range water level monitoring network throughout the year for over ten years.” A synoptic water level monitoring event is recommended to be performed whenever there are any operational adjustments that could potentially impact the flow field of the J-2 Eastern ETR system, or during periods of extreme climatic conditions such as a severe and prolonged drought.

3. Page 8-3, Section 8.4, Chemical Monitoring:

The Report indicates, **“Modifications are recommended for 37 well screens that are currently monitored for perchlorate, which include reduction in sampling frequency (11 screens) and removal from the program (26 screens). Modifications are recommended for 51 well screens that are currently monitored for explosives, which include reduction in sampling frequency (8 screens) and removal from the program (43 screens).”** The proposed modifications to the chemical monitoring network appear appropriate provided that the monitoring wells proposed for elimination from the J-2 Eastern monitoring network are maintained to allow for future sampling if required.

Please incorporate this letter into the Impact Area Groundwater Study Program Administrative Record for the J-2 Range groundwater. If you have any questions regarding this matter, please contact me at (617) 694-2644 or Elliott Jacobs at (857) 207-0815.

Sincerely,



Leonard J. Pinaud, Chief
Federal Site Management
Bureau of Waste Site Cleanup

P/ej

Ec: Upper Cape Select Boards
Upper Cape Boards of Health
JBCC Cleanup Team
MassDEP Boston/Southeast Region



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Bonnie Heiple
Commissioner

April 12, 2024

Impact Area Groundwater Study Program
ATTN: Mr. Shawn Cody, Program Manager
1807 West Outer Road
Camp Edwards, MA 02542

RE: **BOURNE – BWSC**
Release Tracking Number: 4-0015031
Joint Base Cape Cod (JBCC)
Draft Uniform Federal Policy – Quality Assurance Project Plan – 2024 Update for Source Response for Unexploded Ordnance at the Central Impact Area, Comments

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the document **“Draft Uniform Federal Policy – Quality Assurance Project Plan – 2024 Update for Source Response for Unexploded Ordnance at the Central Impact Area”** (UFP-QAPP) dated March 2024. The UFP-QAPP describes the methods, procedures, and technical approach, using digital geophysical mapping and advanced geophysical classification, to perform a Source Response for munitions and explosives of concern that are a threat to groundwater at the Central Impact Area.

MassDEP has no comments on the UFP-QAPP.

Please incorporate this letter into the Administrative Record for the Central Impact Area operable unit. If you have any questions regarding this letter, please contact me at (617) 694-2644.

Sincerely,

Leonard J. Pinaud, Chief
Federal Site Management
Bureau of Waste Site Cleanup

Ec: Upper Cape Select Boards
Upper Cape Boards of Health
JBCC Cleanup Team
MassDEP Boston/Southeast Region

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE
MARCH 14, 2024 MEETING HELD AT THE SCHOOL
220 SANDWICH ROAD, BOURNE, MA 02532

PRESENT: Ellen Barber; Dominic Cammarano, Thomas Corriveau; Michael Degan; Robert Fichtenmayer; Christine Marcolini; David P. Sampson; Maryann Smith; Roger Forget; Josh Greeley; Sharon Brito, Recording Secretary.

ABSENT: Mary Crook.

The meeting was called to order at 6:15 p.m. followed by the Pledge of Allegiance to the Flag. The Chairperson announced that the meeting was being recorded via an audio device.

STUDENT ADVISORY REPRESENTATIVE: Kaitlyn Wright, a junior in Vet Tech from Sandwich, and Lillie Afonso, a junior in Vet Tech from Falmouth, reported on recent student activities including an update on the InterAct club and peer mentoring.

STUDENT SPOTLIGHT / CURRICULUM UPDATE: None.

PUBLIC PARTICIPATION: The mother of a former Upper Cape Tech student spoke to the school committee regarding her son's experiences while a student here and some challenges he faced and concerns she had around bullying. Next, the mother of a freshman student spoke regarding her concerns with bullying as well as the consequences of various disciplinary infractions. Mr. Degan called for a point of order repeatedly when the individual began to make derogatory statements directed at named individuals. Finally, a mother spoke to the committee regarding medical issues that her daughter is having while at school and the difficulty she is having making up the work.

APPROVAL OF MINUTES: A motion was made by Mr. Degan, seconded by Mr. Cammarano, for approval of the minutes of the February 8, 2024 regular meeting. Ms. Smith abstained. Motion passed.

COMMUNICATIONS: The Superintendent read a note from Cosmetology teacher, Candace Crocker, thanking Mr. Forget for allowing her the opportunity to attend the New York Hair Show. Next, he read a letter from Maryann Winiarski indicating her intention to retire from her position as a Culinary Arts teacher on June 30, 2024. Mr. Forget also read a letter from Plumbing teacher, Michael Carrier, who will be retiring on February 8, 2025.

REPORT OF COMMITTEES:

Budget – The next meeting of the Budget Sub-Committee is scheduled for Monday, April 1st at 5:00 p.m.

Mr. Corriveau made a motion, seconded by Mr. Fichtenmayer, to adjourn the regular meeting at 6:30 p.m. to enter into the public hearing for the proposed FY2025 budget and school choice, and to return to the regular meeting upon adjournment of the public hearing. Motion passed unanimously. The regular meeting resumed at 6:55 p.m.

TREASURER'S REPORT: Mr. Degan distributed the Treasurer's Report for warrants #34 and #36, highlighting the larger expenditures on the warrants including health benefits, cafeteria food, student busing, heating, the purchase of Chromebooks, the purchase of a grant-funded electric bus, and costs associated with the grant-funded construction of the Environmental Technology building. He also discussed revenue received from the wind turbine with ConEd and net metering credits from the solar canopies.

SUPERINTENDENT'S REPORT: Mr. Forget informed the committee that the Bourne Braves would like to install pitch clocks on the baseball field and the scoreboard. This cost would be incurred by the Cape Cod Baseball League. He will obtain more detailed information regarding the installation and will bring the information back to the committee for further discussion. The Superintendent shared that Joint Base Cape Cod will be offering tours of Camp Edwards to the public on the following dates: May 17, June 21, July 26, August 16, September 20 and October 18 from 9 a.m. to 1 p.m. He invited any interested committee members to let him know if they would like a tour and he would get them registered. He reported that Patrick Flanary, the morning edition host of WCAI radio visited the school recently and would like to schedule a date in the next few weeks to return to the school to interview students to be broadcast on the morning show. The individual from Safe Routes to School who visited UCT during student arrival and dismissal is finalizing her safety evaluation and recommendations. Mr. Forget will forward the document to committee members when he receives it. Finally, the Superintendent informed the committee that he will be presenting the FY25 budget to both Sandwich and Bourne on March 19th and to Wareham on March 27th.

PRINCIPAL'S REPORT: Mr. Greeley reported that both the boys' and the girls' varsity basketball coaches have been nominated for the Mayflower League Coach of the Year. The Future Farmers of America Vet Science team placed third in the state recently and 45 students have qualified to compete in the SkillsUSA state competition. The Parent Teacher Organization is treating staff to coffee and pastries tomorrow for St. Patrick's Day. English Language Arts MCAS testing will take place on March 26th and 27th and two Falmouth students will be attending Student Government Day on April 5th. Three students from Wareham recently won gold and silver medals in their weight class at a powerlifting competition. The Anti-Bullying Committee has developed a program called

March Matters which will recognize and celebrate students who are **Respectful, Accepting, eMpathetic and Supportive (RAMS)** each week during the month of March. The staff vs. seniors basketball game will take place at 6 p.m. on March 21st. The new softball field is ready for tryouts on Monday. Sixty-five colleges and more than 30 employers will be at tonight's College & Career Fair. Finally, the Credit for Life Fair will take place on May 10th which focuses on financial literacy for students.

UNFINISHED BUSINESS:

NEW BUSINESS:

FY25 Proposed Budget – Committee members were provided with a detailed FY25 preliminary budget. Mr. Degan made a motion, seconded by Mr. Cammarano, that the Upper Cape Cod Regional Vocational-Technical School District Committee adopt a gross operating budget for FY2025 in the amount of Twenty One Million Three Hundred Two Thousand Five Hundred Forty Nine (\$21,302,549.00), to be reduced by FY2025 Interest Revenue in the amount of Seventy-Five Thousand (\$75,000.00), FY2025 Municipal Medicaid in the amount of Ten Thousand (\$10,000.00), FY2025 Transportation Aid in the amount of Nine Hundred Fifty-Seven Thousand One Hundred Eighty-Six (\$957,186.00), FY2025 LPN Tuition in the amount of Eight Hundred Three Thousand Three Hundred Fifty (\$803,350.00) and together with any available State Aid; and that the Committee adopt a gross Capital budget for FY2025 in the amount of Three Hundred Five Thousand (\$305,000.00). Roll call vote. All in favor; motion passed unanimously.

Participation in School Choice – Mr. Degan made a motion, seconded by Ms. Marcolini, that the district not participate in school choice for the 2024-2025 school year. Motion passed unanimously.

April Meeting Date – Due to the Outstanding Vocational Student Awards Banquet scheduled for April 11th in Worcester, Mr. Degan made a motion, seconded by Mr. Corriveau, to hold the April School Committee meeting on Wednesday, April 10th. Motion passed unanimously.

Mr. Degan made a motion, seconded by Mr. Corriveau, to adjourn the regular meeting at 7:30 P.M. Motion passed unanimously.

A True Copy Attest

Date: 4-10-2024
(Seal)


Sharon R. Brito, Secretary

Documents reviewed / referred to:

- 3/14/2024 School Committee Packet
- Thank You Note from C. Crocker
- Retirement Notice Dated 02/23/2024 from M. Winiarski
- Retirement Notice Dated 02/26/2024 from M. Carrier
- 3/14/2024 Treasurer's Report
- FY25 Preliminary Budget

UPPER CAPE COD REGIONAL TECHNICAL SCHOOL DISTRICT COMMITTEE
MARCH 14, 2024 MEETING HELD AT THE SCHOOL – PUBLIC HEARING
220 SANDWICH ROAD, BOURNE, MA 02532

PRESENT: Robert Fichtenmayer, Chair; Ellen Barber; Dominic Cammarano; Thomas Corriveau; Michael Degan; Christine Marcolini; David P. Sampson; Maryann Smith; Roger Forget; Josh Greeley; Sharon Brito, Recording Secretary.

ABSENT: Mary Crook.

The public budget hearing was called to order at 6:30 p.m.

FY2025 PUBLIC BUDGET HEARING: Mr. Forget presented a Canva presentation comparing the FY2024 approved amounts by line item to the proposed line item amounts for FY2025, informing the committee that the proposed net foundation budget for FY2025 is \$14,283,282.00. He compared the per pupil cost for a town to send a student to UCT as opposed to the DESE profile per pupil costs. He also compared the differences between the required net school spending and the actual net school spending for the district towns as well as for UCT. Mr. Forget reviewed the student enrollment by town and discussed UCT's climbing enrollment which has increased by 115 students in the past five years. The Superintendent showed the percentages of the different areas of the foundation budget with instruction being the largest percentage at 60.83%. He listed some of the costs that have a significant impact on the proposed budget including contractual obligations, health insurance increases, increases in the cost of vocational supplies, and the increase in student enrollment. As part of the presentation, Mr. Forget discussed several of the municipal projects that the shops have taken on to assist the towns such as repainting of town vehicles, providing Nero's Law training, and construction of docks to name only a few.

PARTICIPATION IN SCHOOL CHOICE: There was no public comment on the matter of school choice.

Mr. Corriveau made a motion, seconded by Mr. Degan, to adjourn the public hearing at 6:55 p.m. and to return to the open session of the regularly-scheduled meeting. Motion passed unanimously.

A True Copy Attest

Date: 4-10-2024
(Seal)


Sharon R. Brito, Secretary

Documents reviewed / referred to:

- Proposed FY25 Budget Presentation