

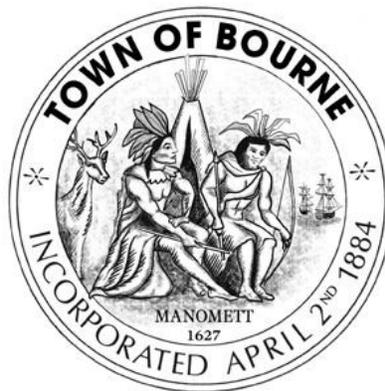
**ARTICLES OF THE WARRANT, MOTIONS,
VOTER INFORMATION, AND
RECOMMENDATIONS
OF THE
FINANCE COMMITTEE**

**FOR THE
BOURNE SPECIAL
TOWN MEETING**

Monday, October 24, 2022

7:00 P.M.

Bourne High School Auditorium



A Voter's Handbook

***PLEASE BRING THIS HANDBOOK TO EACH SESSION OF
TOWN MEETING***

VOTER HANDBOOK
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SPECIAL TOWN MEETING

Fall 2022

1. Committee Reports
2. FY23 General Fund Budget Adjustment
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4. Other Post-Employment Benefits (OPEB) Liability
5. Compensated Absences
6. FY23 Capital Budget
7. ISWM – Pilot Leachate Treatment System
8. ISWM – 1-ton container truck
9. Capital Stabilization Fund
10. Community Preservation Fund
11. Energy Services Contract (ESCO) and Tax Exempt Lease
12. Amend General Bylaw 3.1.29 (a) and (f) – Licensing and Control of Dogs
13. Amend Zoning Bylaw Sections 3210 and 2888 – Signs Not Allowed
14. Amend Zoning Bylaw Section 2854 (b) – Downtown Parking Regulations
15. Petition – Amend Zoning Bylaw Section 2842 (3) (a) and (b)

SOME ABC'S ABOUT TOWN MEETING

THE PLAYERS

As you face the front of the auditorium, you see on the stage various officials and resource people in the following approximate positions: In the middle is the Moderator, an elected town official who conducts the meeting. Beside to your left and behind her is the Town Clerk and staff who record the proceedings. Seated from left to right: Finance Committee; School Committee; Planning Board; Town Administrator and Board of Selectmen; and, Town Counsel, to the right of the Moderator.

WHO MAY VOTE?

All registered voters of the Town of Bourne who have been checked in at the registration desks, and who display their identification tag.

THE QUORUM

One hundred twenty five (125) voters present constitute a quorum required for commencing the business of Town Meeting. Once the meeting opens, the quorum drops to one hundred (100) voters.

THE WARRANT

The official listing of articles compiled, publicly posted and distributed to voters at Town Meeting.

ARTICLES

Articles are the individual subjects to be acted on by Town Meeting. They have been submitted by Town Boards and Departments, by the Selectmen, and by private petition endorsed by ten or more registered voters (for an annual town meeting) or one hundred or more registered voters (for a special town meeting).

ORDER OF BUSINESS

The Moderator determines when a quorum is present and calls the meeting to order. Following the pledge of allegiance and invocation, the Moderator reviews the basic rules under which the meeting will be conducted. Special Resolutions, if any, are presented and acted upon. With some exceptions, articles are called by lottery, discussed, and voted upon. This procedure is followed for each article until the warrant has been completed. If necessary, due to time constraints, additional meetings will be scheduled.

MOTIONS

When an article reaches the floor, the Moderator will usually ask if the Finance Committee has a recommendation and a motion to offer. This is because Town Bylaw requires the Finance Committee to review and make recommendations on all articles in the warrant. On articles presented by the Planning Board, the Moderator will ask them to present a motion and their official report. The Finance Committee will then make its recommendation. Motions not related to subjects in the warrant or to the conduct of the meeting are not permitted.

INDEFINITE POSTPONEMENT

A motion to indefinitely postpone action on an article is a motion not to take positive action at this town meeting.

NEGATIVE RECOMMENDATIONS

If the action recommended by the Finance Committee on an article other than zoning bylaw articles is negative, the Moderator will ask if any voter present wishes to make a positive motion. If so, the person making the motion must also be prepared to submit the motion in writing to the Moderator.

AMENDMENTS

Any voter present may request to be recognized by the Moderator for purposes of offering an amendment to any motion under discussion. The motion to amend must be in writing and include the specific words to be deleted in the original motion as well as those to be substituted.

PARTICIPATION

If you have a question of clarification concerning an article or motion under discussion, or wish to participate in such discussion, please do so. To be recognized by the Moderator, raise your hand or if necessary, stand in place. When recognized, step forward to the nearest microphone as quickly as possible and state your name. Speak slowly and clearly into the microphone. Be as concise and brief as possible, and by all means stick to the point at hand. Keep your remarks to 3½ minutes or less.

VOTING

Generally, after appropriate motion and discussion, if any, the Moderator will call for a ballot vote using electronic keypads. The Moderator, at her discretion, may use electronic balloting for any or all votes.

DEFINITIONS

For the benefit of those who may not be familiar with some of the financial terms appearing in or used in the course of considering various articles, the following much simplified definitions maybe helpful:

CONSENT ARTICLE

The Consent article is an exception to the general process of Town Meeting. In consultation between Town Counsel, the Moderator, the Finance Committee, and the Selectmen, several articles that are usually voted separately have been combined into one article. These articles, which are related to each other, not likely to be controversial and not likely to generate debate, have been combined into one article to allow a single motion and voted as one unit. At the call of the Consent Article the Moderator will refer to each section of the article, one by one. If any voter calls out “hold” in a loud voice, that particular section is laid aside for separate consideration. After reading all of the article sections, the Moderator will entertain motion on the sections not set aside to be voted as one unit. After that vote, the meeting will consider the sections set aside and takes them up in order for discussion and possible amendment, rejection or other disposition.

GENERAL FUND

The account in which general and/or undesignated revenues are deposited for use in paying the general expenses of the Town.

STABILIZATION FUND

Monies appropriated by the Town to fund capital expenditures for equipment, land, or large-scale projects or for any other lawful purposes. An appropriation into the stabilization fund requires a majority vote and a 2/3 vote is required to appropriate money from the Stabilization Fund.

RESERVE FUND

Monies appropriated by the Town to cover extraordinary or unforeseen expenses during the fiscal year as approved by the Finance Committee.

FREE CASH

The amount of the Town’s surplus revenue over and above uncollected taxes of prior years.

RAISE AND APPROPRIATE

The authority voted by the Town to raise by taxation and spend Town Funds for purposes stated in various

articles in the warrant. The dollar amount, which can be raised by taxation, is limited by the state law known as "Proposition 2-1/2". After the setting of the tax rate, no funds may be raised and appropriated by taxation at a special town meeting.

TAX LEVY

The maximum amount of money that by State law may be raised through property taxes in any given year. The Tax Levy is by far the largest of a number of revenue sources for the Town, accounting for over half of the total. The maximum tax levy is limited by Proposition 2-1/2.

TAX RATE

The dollar amount per \$1000 of property valuation required to collect the Tax Levy through property tax bills.

THE BOURNE RULE

The "Bourne Rule" controls unlimited spending by town meeting in violation of Proposition 2-1/2. The rule, adopted at the beginning of town meeting by resolution, requires any amendment seeking funding in excess of the amount recommended by the Finance Committee to state an equal dollar reduction in another appropriation or appropriations in order to maintain all spending in balance so that the tax levy will not exceed the maximum levy limit imposed by Proposition 2-1/2.

RULES OF DEBATE:

1. All debate will be conducted in a respectful and courteous manner and in a calm and collected tone.
2. All comments and inquiries will be directed to the moderator and are specifically limited to the subject matter being debated.
3. Confine your remarks to a maximum of 3½ minutes, unless you have *prior approval* to speak longer. If you attempt to use your speech to incite the crowd, you may be removed from the auditorium by the Sgt. at Arms, at the discretion of the moderator.
4. Speak only to the motion on the floor. Do not be repetitive. Be concise and to the point.
5. No comments of a personal nature are allowed.
6. No applause for any speaker is allowed.
7. No boos, catcalls, or similar interference with the speaker's remarks may be directed against any speaker.
8. Any person unwilling or unable to comply with these rules may, by state law, be removed from the auditorium by the Sgt. at Arms at the sole discretion of the moderator.

Even though a crowd of persons may be booing, applauding, or engaged in other bad behavior, the moderator may start singling out one or two persons at a time engaged in this bad behavior to be removed from the auditorium by the Sgt. at Arms. This is going to continue until all the offending conduct ceases.

RULES OF THE MODERATOR

TOWN MEETING PROCEDURES

1. Non-Voter Seating. At the beginning of the meeting the Moderator designates rows of seats for seating of *non-voters*.
 - 1A. Non-Voter Minor Children. With the permission of a doorkeeper, voter(s) attending town meeting with a child(ren) may be allowed to sit with their child(ren) in voter seating. That said, we respectfully request that you do not bring children under age 6 to town meeting.
2. Moderator rulings and procedure at the Town meeting are governed by Federal and Massachusetts laws, the Town Charter, Town Bylaws, and “Roberts Rules of Order” as interpreted in the book entitled Town Meeting Time.
3. The Moderator will not entertain shouted motions from the floor to Move the Question, or to challenge a quorum, or for any other purpose. Any person wishing to speak must first rise and be recognized by the Moderator. If a person is physically challenged, please notify the tellers, and the tellers will provide a portable microphone so that person can speak from their seat.
4. Individuals with hearing difficulty need to contact the selectmen’s office at town hall at least three business days prior to the town meeting so that language signers can be made available for the meeting.
5. Speakers. Before speaking, state your name clearly for the record. Speak concisely and speak to the motion on the floor. Speak only long enough to make your point. Do not repeat what prior speakers have already said. Three to five minutes should be more than enough time to make a point, if the speaker is clear and concise.
6. The Moderator will not tolerate personal attacks, cat-calling, applause, booing, heckling, or any other form of disruption during the meeting. Pursuant to Massachusetts law, any person disrupting the town meeting may be caused by the Moderator to be taken into custody and removed from the meeting by the Sergeant-at-Arms or a Constable and held until the conclusion of the meeting.
7. The meeting is now televised live by the local Comcast cable television company, and is later also re-broadcast on the local cable access channel.
8. There is a stenographer keeping an official written transcript of the meeting.
9. Voter Tags. If there is a counted, standing vote, or a secret ballot, voters must have their voter tag visible and be in a seat in the voter’s section in order to be counted. The tellers will not count anyone not seated in a seat in the voter’s section or anyone without a voter tag.

10. Fifteen (15) or more registered voters may request a secret ballot. In the event of a secret ballot, the doorkeepers will call everyone into the auditorium who wishes to vote, and then close the doors. You may leave the auditorium at any time, but you will not be allowed to return to the auditorium until the Moderator declares that vote casting is concluded, and the doorkeepers may open the doors.
11. If a voter wishes to change a motion in some fashion, the procedure is to amend the motion. All motions to amend must be in writing and must state exactly how the voter wishes to change the motion on the floor. That way, the Moderator can know exactly what it is the voter wants to do before ruling on the motion or putting it to a vote. A voter who wishes to amend a main motion must have the amendment in writing and available to hand to the Moderator before rising to offer the amendment. The Moderator may refuse to put to the Meeting an amendment which is not immediately available in writing - The Moderator also will rule out of order any motion to amend which changes the original motion so drastically that, in the Moderator's opinion, the motion is no longer within the "four corners" (the scope) of the posted warrant article. An amendment may consist of adding, deleting, or substituting words in the motion. It may take the form of a "motion to substitute", i.e., a different motion. Sometimes a speaker tries to amend "the article", but this is improper language. It is the motion on the floor, not the article in the Warrant, which is to be amended. A motion to amend requires only a majority vote, even though the main motion to be amended may require two-thirds or more for final passage. If you need assistance drafting a motion to amend, please ask for it, and the deputy moderator will help you.
12. Articles in the warrant seeking to amend the Bourne Zoning Bylaw or Zoning Map require special treatment. Some Moderators refuse to allow any amendment to a main motion on a zoning article. I generally will allow a motion to amend to correct a clerical matter, misspelling, or similar non-substantive change. For example, if the main motion is to increase minimum lot size from 40,000 to 50,000 square feet, a motion to amend to increase only to 45,000 square feet, will not be allowed, as it is a substantive change to the published zoning article. On the other hand, a motion to change the word "feat" (*sic*) to "feet" will generally be allowed to correct a clerical error.
13. Reconsideration – One Hour Rule. Pursuant to Bourne Town Bylaw, notice of intention to reconsider action on an article may only be given *within one hour of continuous town meeting time*. Depending on the hour the original vote is taken and officially recorded by the Town Clerk, this one hour may carry over to a subsequent session of the same town meeting in which the original vote is taken. The subsequent session of town meeting may reconvene several days after the original vote is taken.
14. Reconsideration – Vote on Prevailing Side. Because it is a matter of long time custom and practice in the Town of Bourne, the Moderator will not allow a notice of intention to reconsider or a motion to reconsider a vote except from a voter *who voted on the prevailing side of the original vote*. If "Aye" was the prevailing vote, the voter who wishes to file a notice of intention to reconsider, and/or to move reconsideration, must have voted "Aye". The Moderator will ask the voter which way he/she voted. The person who files a notice of intention to reconsider, and who makes the actual motion to reconsider, *need not be the same person, but both must have voted on the prevailing side*. Notice of intention to reconsider is only allowed on the main motion. A vote to reconsider an amendment must be made *before*

the next vote is taken. A notice of intention to reconsider is not allowed for an amendment to the main motion.

15. It is solely within the discretion of the Moderator to allow non-voters to address the town meeting. It has been a matter of long time custom and practice in Bourne that the Moderator will generally allow non-voters to address the town meeting.
16. A town meeting is a public meeting. There are no expectations of privacy at a public meeting. A transcript of the meeting is kept. The meeting is televised live and also video-taped by the Comcast local cable access channel for later re-broadcast on that cable channel. Press photographers are present taking photographs, including photographs of standing, counted votes. The Moderator does not allow still or motion photography *at the ballot boxes* of voter's casting their votes during a secret ballot.
17. In order to maintain the continuity of a session of a town meeting, if the Moderator needs a brief break, the Moderator may state that the Deputy Moderator, "has the gavel" for the short time the Moderator is absent from the podium, but still present in the building. There is no need to elect a temporary moderator unless the duly elected moderator is actually absent from the building for an extended period of time. If the moderator cannot attend a town meeting, or has to leave a town meeting due to illness, for example, the town clerk (or selectmen chairman, if the town clerk is absent or unable) will hold an election for a temporary moderator to run the town meeting.
18. Persons running for public office, and their supporters, persons distributing literature promoting pro or con action on a warrant article or other matter of public interest, and persons soliciting signatures for candidates or for membership in a political group or organization, must remain not less than 50 feet from any entrance of the meeting location, except when they themselves are entering the town meeting for the purpose of attending the town meeting, or when they are actually in attendance at the town meeting.
19. If the Moderator determines that an article in the warrant is seeking a sense of the meeting on a matter of a celebratory nature, or not involving the Town of Bourne directly, the Moderator will treat the article as a non-binding resolution. As such, one person will be allowed five minutes to speak in favor of the resolution, and one person the same amount of time to speak in opposition to the resolution. The motion will then be put to a vote without further discussion. If, on the other hand, the article is seeking a sense of the meeting on a matter directly involving the Town of Bourne, the Moderator will still treat it as a non-binding resolution, but he *may* allow normal debate on the substance of the article.
20. Except with advance approval from the Moderator in the case of special presentations associated with the subject matter of an article, speakers shall confine their remarks to no more than 3 ½ minutes. Generally, 3 ½ minutes is more than sufficient time to make a point or state a position. Be concise. Speak only to the motion on the floor.
21. Town Counsel. Opinions of Town Counsel are reserved for the benefit of elected and appointed municipal officials. Please do not ask for an opinion of Town Counsel unless you are an elected or appointed Bourne official with an interest in the opinion. Even then, it is up to Town Counsel to determine if he wishes to render an "off-the-cuff" opinion without the benefit of more detailed research and reflection.

22. All questions must be directed through the Moderator. You will not be allowed to engage in a back and forth dialogue with one particular official. Whenever possible, try to get your specific questions answered prior to town meeting. Town meeting should be for debate and not for questions and answers.
23. Presentations. If a speaker wants to use a PowerPoint®, videotape, slide, or similar presentation requiring lowering the screen on the stage, the proposed presentation must be in the hands of the Moderator for her review no less than 72 business hours prior to the town meeting, or the Moderator may not allow the presentation.
24. Please put your cell phones and pagers on vibrate or some other silent alarm, so as not to disturb the proceedings.
25. Question a Ruling or Vote. Seven (7) or more registered voters may question a ruling or a vote declaration of the moderator. The question must be raised immediately and before the next action or the next article. For example, if the moderator on a voice vote on the main motion declares “the ayes have it, the motion passes”, that ruling must be questioned before the next article is drawn by the town clerk and the article number announced by the moderator. If an amendment is declared as passed on a voice vote, this declaration must be questioned before the next speaker. If a voice vote declaration is questioned, the moderator will generally ask the tellers to take a standing counted vote.
26. Lobby Displays. No person shall erect or maintain a table or a display in without approval from the Moderator obtained at least 48 hours prior to the town meeting. No display may interfere with the free passage of voters to and from the registration table and the entrance to the meeting location. The Moderator reserves the right to decline to approve any display that she deems to be too large. Also, the size of the lobby limits the total number of displays, from three to five in most cases. The doorkeepers, as agents of the moderator and town clerk, may require relocation of displays in the lobby if the displays are interfering with the free flow of foot traffic.

Thank you for attending Town Meeting!

Amy B. Kullar
Town Meeting Moderator

Special Town Meeting

ARTICLE 1: To see if the Town will vote to hear Reports and Recommendations of Committees and Town Officers, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: *We move that the Town vote to hear reports and recommendations of Committees and Town Officers.*

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor would allow committees to address Town Meeting and provide an update on their work.

A NO or NAY vote opposed would not allow the committee representatives to provide a report to Town Meeting.

Finance Committee Recommendation: The Finance Committee voted unanimously 8-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 2: To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money for the purpose of supplementing and/or reducing the FY2023 Regular Annual Expenses of the departmental expenses as voted under Article 2 (Fiscal Year 2023 Budget) of the 2022 Annual Town Meeting, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: *We move that the Town vote to amend the action taken under Article 2 (Fiscal 2023 Budget) of the 2022 Annual Town Meeting by (1) appropriating monies in the total amount of \$458,784 as specified in the chart entitled “Funding Sources,” below; and (2) by increasing expenses by \$458,784 as specified in the chart entitled “These Amounts are to be Voted,” below:*

Funding Sources:

Raise and Appropriate from the FY22 Tax Levy and other General Revenues from the Town	\$ 258,784
Ambulance Fund	<u>200,000</u>

Total	<u>\$ 458,784</u>
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These Amounts are to be Voted:

General Government	\$ 65,300
Public Safety	352,994
Public Works	10,490
Shared Costs	<u>30,000</u>

Total	<u>\$ 458,784</u>
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Vote Required: Simple Majority

Designated as an Essential Article by the Board of Selectmen

EXPLANATION

A YES or AYE vote in favor of the motion increases the FY23 Operating Budget to allow the proposed adjustments.

A NO or NAY vote opposed to the motion keeps the budget as it was voted in May and there would not be sufficient funds in the budget lines to cover these expenses.

Finance Committee Recommendation: The Finance Committee voted unanimously 8-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 3: To see if the Town will vote to appropriate, borrow or transfer from available funds, as sum of money for the purpose of supplementing and/or reducing the FY 2023 Sewer Department Budget as voted under Article 3 (Sewer Department) of the 2022 Annual Town Meeting, or take any other action in relation thereto.

Sponsor – Board of Sewer Commissioners

MOTION: *We move that the Town vote to amend the action taken under Article 3 (Sewer Budget) of the 2022 Annual Town Meeting by increasing expenses by \$32,500 from \$1,095,110 to \$1,127,610 and increase the amount raised from Sewer Enterprise Receipts from \$1,414,138 to \$1,446,638.*

Vote Required: Simple Majority

Designated as an Essential Article by the Board of Selectmen

EXPLANATION

A YES or AYE vote in favor of the motion increases the FY23 Sewer Enterprise Budget to allow the proposed adjustments.

A NO or NAY vote opposed to the motion keeps the Sewer Enterprise Budget as it was voted in May and there would not be sufficient funds in the budget lines to cover these expenses.

Finance Committee Recommendation: The Finance Committee voted unanimously 8-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 4: To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money for the purpose of funding the Town’s Other Post-Employment Benefits (OPEB) Liability, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: *We move that the Town vote to appropriate the sum of \$872,538 for the purposes of funding the Town’s Other Post-Employment Benefits (OPEB) Liability and to meet this appropriation, to transfer to the OPEB Trust Fund the sums of \$582,538 from free cash; \$30,000 from Sewer retained earnings; and \$260,000 from ISWM retained earnings.*

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor of the motion provides funding to meet the Financial Policy Guidelines for OPEB. This will help maintain the Town’s high bond rating.

A NO or NAY vote opposed to the motion would not provide additional funding for OPEB, and would not be consistent with stated financial guidelines.

Finance Committee Recommendation: The Finance Committee voted unanimously 8-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 5: To see if the Town will vote to raise and appropriate or transfer from available funds, a sum of money to fund costs related to payments of accrued contractual compensated absences, or take any other action in relation thereto.

Sponsor – Board of Selectmen

MOTION: *We move that the Town vote to appropriate the sum of \$150,000 for the purposes of this article and to meet this appropriation to transfer the sum of \$150,000 from free cash.*

Vote Required: Simple Majority

Designated as an Essential Article by the Board of Selectmen

EXPLANATION

A YES or AYE vote in favor of the motion increases the funding available in the compensated absences article in order to meet the Town’s obligation for paying employees for accrued time (vacation, sick, etc.) at time of separation, either resignation or retirement.

A NO or NAY vote opposed to the motion would not provide additional funds that are necessary for the Town to meet its contractual obligations under Collective Bargaining Agreements or other employment contracts.

Finance Committee Recommendation: The Finance Committee voted unanimously 8-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 6: To see if the Town will vote to appropriate, borrow or transfer from available funds, a sum of money for the purpose of funding the Fiscal Year 2023 Capital Budget, or take any other action in relation thereto.

Sponsor – Board of Selectmen/Capital Outlay Committee

MOTION: We move that the Town vote to appropriate \$215,000 to pay costs of the capital outlay projects listed in the schedule printed below, and to meet this appropriation, to: (1) transfer the sum of \$165,000 from Free Cash and (2) transfer the sum of \$50,000 from the Climate Resiliency and Infrastructure Stabilization Fund.

<i>Department</i>	<i>Category</i>	<i>Purpose</i>	<i>Amount</i>	<i>Source</i>
<i>Engineering</i>	<i>Planning</i>	<i>Sagamore Beach Access Ramp</i>	<i>\$ 50,000</i>	<i>Climate Resiliency and Infrastructure Stabilization Fund</i>
<i>Engineering</i>	<i>Transportation</i>	<i>Vehicle – shared with conservation department</i>	<i>40,000</i>	<i>Free Cash</i>
<i>Engineering</i>	<i>Planning</i>	<i>Stormwater Improvement Projects</i>	<i>30,000</i>	<i>Free Cash</i>
<i>Police</i>	<i>Transportation</i>	<i>Undercover Vehicle</i>	<i>45,000</i>	<i>Free Cash</i>
<i>Public Works</i>	<i>Infrastructure</i>	<i>Lighting at Queen Sewell Pond/Park</i>	<i>50,000</i>	<i>Free Cash</i>
			<u>\$ 215,000</u>	

Vote Required: Two-thirds Majority

Designated as an Essential Article by the Board of Selectmen

EXPLANATION

A YES or AYE vote in favor of the motion would approve funding for the Capital Outlay expenses recommended by the Capital Outlay Committee.

A NO or NAY vote opposed to the motion would not provide the recommended funding and the projects would not move forward and the necessary equipment would not be purchased.

Finance Committee Recommendation: The Finance Committee voted unanimously 8-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 7: To see if the Town will vote to appropriate or transfer from available funds including but not limited to Integrated Solid Waste Management (ISWM) Enterprise Fund Retained Earnings, a sum of money for the purpose of funding an Amendment to Article 6 voted at the November 16, 2020 Special Town Meeting for the purpose of funding development, installation and operational costs associated with a Pilot Leachate Treatment System to be installed at the ISWM Facility, or take any other action in relation thereto.

Sponsor – Board of Selectmen/Capital Outlay Committee

MOTION: *We move that the Town vote to appropriate the sum of \$225,000 for the purposes of this article and to meet this appropriation to transfer the sum of \$225,000 from ISWM Retained Earnings.*

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor of the motion would approve additional funding for the Pilot Leachate Treatment System and allow the program to continue.

A NO or NAY vote opposed to the motion would not provide the additional funding and the pilot program would stop collecting data and would be abandoned.

Finance Committee Recommendation: The Finance Committee voted unanimously 8-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 8: To see if the Town will vote to appropriate or transfer from available funds including but not limited to Integrated Solid Waste Management (ISWM) Enterprise Fund Retained Earnings, a sum of money for the purpose of funding an Amendment to Article 5 voted at the May 3, 2021 Annual Town Meeting for the purpose of adding additional funding to the ISWM FY 2022 Capital Budget Request, 1-ton Container Truck Line Item, or take any other action in relation thereto.

Sponsor – Board of Selectmen/Capital Outlay Committee

MOTION: *We move that the Town vote to appropriate the sum of \$50,000 for the purposes of this article and to meet this appropriation to transfer the sum of \$50,000 from ISWM Retained Earnings.*

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor of the motion would approve additional funding necessary to purchase this truck due to increased costs since the original article was passed.

A NO or NAY vote opposed to the motion would not provide the additional funding and the truck would not be purchased.

Finance Committee Recommendation: The Finance Committee voted unanimously 9-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 9: To see if the Town will vote to appropriate, borrow or transfer from available funds a sum of money to the **Capital Stabilization Fund**, or take any other action in relation thereto.

Sponsor – Board of Selectmen/Capital Outlay Committee

MOTION: *We move that the Town vote to appropriate the sum of \$306,034.87 for the purposes of this article and to meet this appropriation to transfer the sum of \$306,034.87 from free cash.*

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor of the motion provides funding to meet the Financial Policy Guidelines for building the capital stabilization fund. This will help ensure that funds continue to be set aside for the long-term maintenance of the town’s capital assets.

A NO or NAY vote opposed to the motion would not provide additional funding for the capital stabilization fund, and would not be consistent with stated financial guidelines.

Finance Committee Recommendation: The Finance Committee voted unanimously 9-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 10: To see if the Town will vote, upon recommendation of the Community Preservation Committee, to appropriate a sum of money for the following Community Preservation Fund purposes, and to meet said appropriation, to transfer from available funds or reserves from the FY2023 estimated Community Preservation Fund Revenues a sum of money for the purposes of this article, or take any other action relative thereto:

Sponsor - Community Preservation Committee

MOTION: *We move that the Town vote, upon the recommendation of the Community Preservation Committee, to appropriate the sum of \$33,500 for the Community Preservation Fund projects as shown below and to meet this appropriation to transfer the sum of \$13,500 from Community Housing Reserves, transfer \$20,000 from Historic Preservation reserves.*

<i>Item</i>	<i>Sponsor</i>	<i>Project Description</i>	<i>CPA Purpose</i>	<i>Amount</i>
<i>A</i>	<i>Bourne Housing Partnership</i>	<i>Housing Planned Production Program</i>	<i>Community Housing</i>	<i>\$13,500 From Community Housing Reserves</i>
		<i>Total Community Housing Reserves Requested</i>		<i>\$13,500</i>
<i>B</i>	<i>Bourne Historical Society</i>	<i>Restoration of Joseph Jefferson Windmill Museum at Aptucxet</i>	<i>Historic Preservation</i>	<i>\$20,000 From Historic Reserves</i>
		<i>Total Historic Reserves Requested</i>		<i>\$20,000</i>
			<i>Total Requests</i>	<i>\$33,500</i>

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor of the motion provides funding for the proposed projects, as recommended by the Community Preservation Committee.

A NO or NAY vote opposed to the motion means that the funding would not be provided, and the projects cannot proceed at this time.

Finance Committee Recommendation: The Finance Committee voted 8-0-1 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 11: To see if the Town will vote to appropriate a sum of money to pay costs of energy efficiency improvements to be made pursuant to an energy services contract (ESCO) between the Town and TRANE; to determine whether this appropriation shall be raised by taxation, transfer from available funds, borrowing, including the use of a lease-purchase financing agreement, or otherwise, or to take any other action relative thereto.

Sponsor – Board of Selectmen

MOTION: *We move that the Town appropriates \$5,000,000 to pay costs of energy efficiency improvements to facilities throughout the Town to be made pursuant to an energy services contract (ESCO) between the Town and TRANE, and that to meet this appropriation, the Selectmen are authorized to raise said amount by entering into a lease-purchase financing agreement with Banc of America Public Capital Corp, or one of its affiliates, including the execution and delivery of any and all other agreements, certificates and instruments incidental and related thereto, under and pursuant to M.G.L. c. 44, §21C, or any other enabling authority, or by borrowing said amount under and pursuant to M.G.L. c. 44, §7(1), or any other enabling authority, and issuing bonds or notes of the Town therefor, or through any combination thereof.*

Vote Required: Two-thirds Majority

Designated as an Essential Article by the Board of Selectmen

EXPLANATION

A YES or AYE vote in favor of the motion would authorize the Board of Selectmen to enter into a long-term contract with TRANE to conduct a significant upgrade of various systems and facilities in both Town and School buildings to comprehensively address deferred maintenance, and to further enter into a tax-exempt lease agreement to fund the improvements.

A NO or NAY vote opposed to the motion would not provide the recommended funding and the repairs would not move forward and the necessary equipment would not be purchased.

THE FINANCE COMMITTEE RECOMMENDATION WILL BE MADE AT TOWN MEETING.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 12: To see if the Town will vote to amend the Town of Bourne Bylaws, Article 3.1 Public Safety and Good Order, Section 3.1.29 – Licensing and Control of Dogs, Paragraphs (a) and (f) as follows:

- a. **Licensing Provisions.** Except as may otherwise be provided by bylaw, all owners or keepers of dogs over six (6) months of age within the Town of Bourne must obtain from the Town Clerk between January 1st and ~~June 30th~~ **March 31** for each year, an annual dog license and pay an annual license fee to the Town as required by bylaw...

- f. **Dog Licensing Fees.**
...~~On or before June 15 of each year, the Town Clerk shall notify the owner or keeper of record of any unlicensed dog of the requirements to license the dog.~~ Any owner or keeper who fails to obtain a license by ~~June 30~~ **March 31st** of each year shall be subject to an additional charge of \$5.00 for any dog licensed after ~~June 30~~ **March 31st**.

or take any other action in relation thereto.

Sponsor – Town Clerk and Department of Natural Resources

MOTION: *We move Article 12 as set forth in the Warrant.*

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor of the motion changes the Town Bylaws to require dog owners to license their dogs no later than March 31, and removes the requirement that the Town Clerk’s Office provide a reminder by mail.

A NO or NAY vote opposed to the motion would maintain the status quo and not change the bylaw.

Finance Committee Recommendation: The Finance Committee voted unanimously 9-0-0 to recommend approval of this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 13: To see if the Town will vote to amend Section 3210 and Section 2888 of the Bourne Zoning Bylaws as follows:

Amend Section 3210 General Sign Regulations by inserting subsection (i) and Section 2888 Downtown District - Signs Not Permitted by inserting subsection (e) by adding the following language:

Flag signs or fabric devices attached to curved plastic or fiberglass poles intended to move or swing in a breeze – commonly called “feather signs” - are prohibited. Similarly, signs or devices that consist of an inflatable stick figure created from fabric tubing attached to a fan that causes the figure to move in a rhythmic, flailing motion – commonly called “sky dancers” or “tube men” – are prohibited.

or to take any other action in relation thereto.

Sponsor – Planning Board

MOTION: *We move that the Town vote to amend the Bourne Zoning Bylaw Section 3210 General Sign Regulations by inserting subsection (i) and Section 2888 Downtown District - Signs Not Permitted, by inserting subsection (e) as follows:*

Flag signs or fabric devices, when either is attached to curved plastic or fiberglass poles intended to that allow for movement or swinging cause by wind or in a breeze – (commonly called “feather signs”), are prohibited. Similarly, signs or devices that consist of an inflatable stick figure created from fabric tubing attached to a fan that causes the figure to move in a rhythmic, flailing motion – (commonly called “sky dancers” or “tube men”) are prohibited.

Vote Required: Two-thirds Majority

EXPLANATION

A YES or AYE vote in favor of the motion changes the Zoning Bylaw so that certain types of signs are prohibited in all zoning districts throughout town.

A NO or NAY vote opposed to the motion would maintain the status quo and not change the zoning bylaw.

THE FINANCE COMMITTEE RECOMMENDATION WILL BE MADE AT TOWN MEETING.

THE BOARD OF SELECTMEN RECOMMENDATION WILL BE MADE AT TOWN MEETING.

ARTICLE 14: To see if the Town will vote to amend Section 2854, subsection b) of the Bourne Zoning Bylaws, relative to the Downtown Parking Regulations, as follows:

SECTION 2854. Parking Reduction Methods

b) Off-Site Parking Credit - Parking requirements may be reduced by up to fifty percent (50%) with a Special Permit by the Planning Board if an off-street public parking lot of 20 spaces or more exists within ~~300~~ **1000** feet of the principal land use, and the public parking lot has ample spaces available to serve the immediate area as determined by a survey of peak hour occupancy and usage. If this rule cannot be met, the applicant can secure private off-site parking within ~~500~~ **1000** feet of the site by ownership or lease with another landowner with the following conditions:

1. The off-site parking will be shared by more than one landowner; and
2. The greater distance is justified because of pedestrian traffic patterns and the vitality of the area that would be part of the walk.

or take any other action relative thereto.

Sponsor – Planning Board

MOTION: *We move Article 14 as set forth in the Warrant.*

Vote Required: Two-thirds Majority

EXPLANATION

A YES or AYE vote in favor of the motion changes the Zoning Bylaw to increase the ability for property owners to share parking in the Downtown District.

A NO or NAY vote opposed to the motion would maintain the status quo and not change the zoning bylaw.

THE FINANCE COMMITTEE RECOMMENDATION WILL BE MADE AT TOWN MEETING.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of this article.

ARTICLE 15: To see if the Town will vote to amend the Bourne Zoning Bylaw Section 2842, Performance Standards for Residential Uses, by clarifying subparagraphs (3)(a) and (b) by adding those words identified in red and indicated herein:

- a) General Residential Use Performance Standards
 - 3) Affordable Housing
 - a. Residential developments whether new construction, alteration or expansion that results in a net increase of 10 (ten) or more dwelling units shall include a minimum of 10% of the total number of units available to low and moderate-income residents in accordance with the Commonwealth of Massachusetts Department of Housing and Community Development (*DHCD*) standards for affordable housing *except where inclusion of affordable housing units is prohibited by DHCD.*
 - b. Residential of mixed-use developments (rental or ownership) with 55 or more total units are required to meet all standards set forth by the Department of Housing and Community Development (DHCD) to ensure all affordable units are placed on the Commonwealths Subsidized Housing Inventory (*CSHI*) *unless otherwise prohibited for inclusion in the CSHI.* The Developer is responsible for incurring all costs and is also responsible for administering the process associated with attaining the affordable units on the Commonwealths Subsidized Housing Inventory, or take any action in relation thereto.

Sponsor – Barbara Johnston, et al

MOTION: *We move that the Town indefinitely postpone Article 15.*

Vote Required: Simple Majority

EXPLANATION

A YES or AYE vote in favor of the motion to indefinitely postpone the article would maintain the status quo and the zoning bylaw would not be amended. It has been determined that the zoning amendment is not required for the proponent's development.

A NO or NAY vote opposed to the motion to indefinitely postpone would require another motion to be made on Article 15 to discuss and vote on the proposed private petition amendment to the zoning bylaw which would allow certain developments to avoid providing affordable housing that would “count” towards the town goal of having 10% of the year-round housing deed restricted as affordable.

Finance Committee Recommendation: The Finance Committee voted unanimously 9-0-0 to recommend approval of the motion to indefinitely postpone this article.

Board of Selectmen Recommendation: The Board of Selectmen voted unanimously 4-0-0 to recommend approval of the motion to indefinitely postpone this article.

Appendix A

Supporting Information

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FISCAL 2023 SOURCES & USES OF FUNDS				
	FY23 Budget Adopted 5/2/2022	FY23 Proposed Budget 10/24/2022	\$ Increase / Decrease over Prior Year	% Increase / Decrease over Prior Year
GENERAL FUND REVENUES				
<u>Property Taxes</u>				
Prior Year Tax Levy Limit PY - Amended New Growth	\$ 52,038,832	\$ 52,038,832	\$ -	0.00%
2.5% Allowance	1,300,970	1,300,970	-	0.00%
New Growth	385,000	385,000	-	0.00%
Override	-	-	-	-
Sub-total	53,724,802	53,724,802	-	0.00%
Debt Exclusion	4,161,726	4,161,726	-	0.00%
Cape Cod Commission Tax	210,940	210,940	-	0.00%
Unused Levy Capacity	-	-	-	-
Total Tax Levy	\$ 58,097,468	\$ 58,097,468	\$ -	0.00%
<u>State Aid</u>				
Cherry Sheet Net Revenue	\$ 139,358	\$ 65,845	\$ (73,513)	-52.75%
Cherry Sheet Assessments	5,181,035	5,306,058	125,023	2.41%
Chapter 70 Total	5,320,393	5,371,903	51,510	0.97%
Charter School Reimbursement	323,081	403,969	80,888	25.04%
School Choice Receiving Tuition*	559,642	573,629	13,987	2.50%
Unrestricted General Govt Aid	1,654,607	1,698,107	43,500	2.63%
Veterans Benefits	137,000	137,000	-	0.00%
Exemptions: Vets, Blind, Surv Sp & Elderly	91,133	91,133	-	0.00%
State Owned Land	673,214	864,612	191,398	28.43%
Public Libraries*	32,335	39,552	7,217	22.32%
Total State Aid	\$ 8,791,405	\$ 9,179,905	\$ 388,500	4.42%
<u>Local Receipts</u>				
Motor Vehicle Excise	\$ 2,701,058	\$ 2,717,569	\$ 16,511	0.61%
Other Excise - Meals Tax	400,000	400,000	-	0.00%
Other Excise - Room/Hotel	300,000	300,000	-	0.00%
Other Excise - Boat	55,000	55,000	-	0.00%
Penalties & Interest	175,000	175,000	-	0.00%
Payments in Lieu	20,000	20,000	-	0.00%
Marinas	1,260,000	1,260,000	-	0.00%
Other Dept Revenue	275,000	275,000	-	0.00%
Licenses & Permits	700,000	700,000	-	0.00%
Fines & Forfeits	130,000	130,000	-	0.00%
Investment Income	25,000	25,000	-	0.00%
Miscellaneous-Recurring	630,000	630,000	-	0.00%
Miscellaneous-Recurring Energy Credits	700,000	700,000	-	0.00%
Miscellaneous-Non Recurring	64,116	64,116	-	0.00%
Total Local Receipts	\$ 7,435,174	\$ 7,451,685	\$ 16,511	0.22%
<u>Other Sources</u>				
ISWM General Fund Support	\$ 2,390,996	\$ 2,390,996	\$ -	0.00%
Sewer General Fund Support	153,587	153,587	-	0.00%
Total Other Sources	\$ 2,544,583	\$ 2,544,583	\$ -	0.00%
<u>Special Revenues</u>				
Conservation Comm.	\$ 30,000	\$ 30,000	\$ -	0.00%
PL 874	150,000	150,000	-	0.00%
Ambulance Fees	1,300,000	1,500,000	200,000	15.38%
CPA Fund Debt Service	454,753	454,753	-	0.00%
Title 5 Loan Repayments	19,470	19,470	-	0.00%
Waterways Fund for Operating Budget	140,000	140,000	-	0.00%
Special Education Reserve	-	-	-	-
Total Special Revenue Funds	\$ 2,094,223	\$ 2,294,223	\$ 200,000	9.55%
Total General Fund Revenues	\$ 78,962,853	\$ 79,567,864	\$ 605,011	0.77%
<u>Use of Reserves</u>				
Free Cash for Budget	\$ -	\$ -	\$ -	-
Capital Stabilization for Debt Service	631,500	631,500	0	0.00%
Total Use of Reserves	\$ 631,500	\$ 631,500	\$ -	0.00%
Grand Total Revenues	\$ 79,594,353	\$ 80,199,364	\$ 605,011	0.76%

FISCAL 2023 SOURCES & USES OF FUNDS				
	FY23 Budget Adopted 5/2/2022	FY23 Proposed Budget 10/24/2022	\$ Increase / Decrease over Prior Year	% Increase / Decrease over Prior Year
GENERAL FUND EXPENSES				
<u>Town Budget</u>				
General Government Services-Salaries	\$ 2,645,713	\$ 2,654,713	\$ 9,000	0.34%
-Expenses	1,530,770	1,587,070	56,300	3.68%
Public Safety Services-Salaries	10,144,377	10,516,671	372,294	3.67%
-Expenses	1,837,185	1,817,885	(19,300)	-1.05%
Public Works Services-Salaries	1,952,899	1,963,389	10,490	0.54%
-Expenses	872,985	872,985	-	0.00%
Health & Human Services-Salaries	684,250	684,250	-	0.00%
-Expenses	298,005	298,005	-	0.00%
Culture & Recreation Services-Salaries	795,100	795,100	-	0.00%
-Expenses	222,369	222,369	-	0.00%
Total Town	\$ 20,983,653	\$ 21,412,437	\$ 428,784	2.04%
<u>Schools</u>				
Bourne School Department	\$ 24,938,159	\$ 24,938,159	\$ -	0.00%
Upper Cape Technical School	3,262,825	3,262,825	-	0.00%
Total Schools	\$ 28,200,984	\$ 28,200,984	\$ -	0.00%
<u>Shared Costs</u>				
Shared Costs-Public Utilities	\$ 1,566,607	\$ 1,566,607	\$ -	0.00%
Shared Costs	16,144,597	16,174,597	30,000	0.19%
Total Shared Costs	\$ 17,711,204	\$ 17,741,204	\$ 30,000	0.17%
Total Operating Budget	\$ 66,895,841	\$ 67,354,625	\$ 458,784	0.69%
<u>Capital Budgets</u>				
Debt Service Budget Non Exempt	\$ 2,274,380	\$ 2,274,380	\$ -	0.00%
Debt Service Budget Exempt	4,201,120	4,201,120	-	0.00%
Total Debt Service	\$ 6,475,500	\$ 6,475,500	\$ -	0.00%
Total General Fund Budget	\$ 73,371,341	\$ 73,830,125	\$ 458,784	0.63%
<u>General Articles</u>				
Reserve Fund	350,000	350,000	-	0.00%
Total General Articles	\$ 350,000	\$ 350,000	\$ -	0.00%
<u>Off-Budget Expenditures</u>				
Cherry Sheet Assessments	\$ 5,181,035	\$ 5,306,058	\$ 125,023	2.41%
Cherry Sheet Offsets*	591,977	613,181	21,204	3.58%
Overlay Reserve	100,000	100,000	-	0.00%
Total Off Budget Expenses	\$ 5,873,012	\$ 6,019,239	\$ 146,227	2.49%
Grand Total Expenses	\$ 79,594,353	\$ 80,199,364	\$ 605,011	0.76%
GENERAL CAPITAL				
<u>Capital Financing Sources</u>				
Article Closeouts	\$ -	\$ 95,671	\$ 95,671	
Capital Premium Reserve	-	-	-	
Transfer from Enterprise	-	-	-	
Climate Resiliency and Infrastructure Stabilization Fund	-	50,000	50,000	
Waterways Fund for Capital Projects	200,000	200,000	-	0.00%
Free Cash for Capital Projects	1,535,010	2,070,300	535,290	34.87%
ATM Borrowing	-	450,000	450,000	
STM/FTM Borrowing	-	-	-	
Total Capital Financing Sources	\$ 1,735,010	\$ 2,865,971	\$ 1,130,961	65.18%
<u>Capital Expenditures</u>				
STM Articles Capital	\$ -	\$ -	\$ -	
ATM Separate Capital Articles	-	-	-	
ATM Articles Capital	1,735,010	2,865,971	1,130,961	65.18%
Total Capital Expenses	\$ 1,735,010	\$ 2,865,971	\$ 1,130,961	65.18%
-	-	-	-	-

FISCAL 2023 SOURCES & USES OF FUNDS				
	FY23 Budget Adopted 5/2/2022	FY23 Proposed Budget 10/24/2022	\$ Increase / Decrease over Prior Year	% Increase / Decrease over Prior Year
SEWER REVENUES				
<u>Revenues</u>				
Retained Earnings	\$ 74,000	\$ 74,000	\$ -	0.00%
Retained Earnings for Articles	-	-	-	100.00%
Sewer Enterprise Revenues	1,414,138	1,446,638	32,500	2.30%
Total Revenues	\$ 1,488,138	\$ 1,520,638	\$ 32,500	2.18%
SEWER EXPENSES				
<u>Expenditures</u>				
Salaries & Wages	\$ 189,441	\$ 189,441	\$ -	0.00%
Expenses	1,095,110	1,127,610	32,500	2.97%
General Fund Admin. Fees	153,587	153,587	-	0.00%
Total Operating Budget	\$ 1,438,138	\$ 1,470,638	\$ 32,500	2.26%
<u>Off Budget Expenditures</u>				
Reserve Fund	\$ 50,000	\$ 50,000	\$ -	0.00%
Total Off Budget Expenditures	\$ 50,000	\$ 50,000	\$ -	0.00%
Grand Total Expenses	\$ 1,488,138	\$ 1,520,638	\$ 32,500	2.18%
SEWER CAPITAL				
<u>Capital Financing Sources</u>				
Retained Earnings	\$ 81,000	\$ -	\$ (81,000)	
Available funds - ARPA	-	50,000	50,000	-
Bond Financing	-	-	-	-
Total Capital Financing Sources	\$ 81,000	\$ 50,000	\$ (31,000)	-38.27%
<u>Capital Expenditures</u>				
Project Costs	81,000	50,000	(31,000)	-38.27%
Total Capital Expenses	\$ 81,000	\$ 50,000	\$ (31,000)	-38.27%
ISWM REVENUES				
<u>Operating Revenues</u>				
Retained Earnings	\$ 365,000	\$ -	\$ (365,000)	
Facility Receipts	12,585,188	13,263,043	677,855	5.39%
Total Revenues	\$ 12,950,188	\$ 13,263,043	\$ 312,855	2.42%
<u>Use of Reserves</u>				
Post Closure Reserves	\$ -	\$ -	\$ -	
Retained Earnings for Articles	-	-	-	
Total Use of Reserves	\$ -	\$ -	\$ -	
Grand Total Revenues	\$ 12,950,188	\$ 13,263,043	\$ 312,855	2.42%
ISWM EXPENSES				
<u>Operating Expenditures</u>				
Salaries & Wages	\$ 2,230,751	\$ 2,234,137	\$ 3,386	0.15%
Expenses	6,889,500	7,137,910	248,410	3.61%
General Fund Admin. Fees	2,329,937	2,390,996	61,059	2.62%
Host Community Fee	900,000	900,000	-	0.00%
Total Expenditures	\$ 12,350,188	\$ 12,663,043	\$ 312,855	2.53%
<u>Off Budget Expenditures</u>				
Reserve Fund	\$ 600,000	\$ 600,000	\$ -	0.00%
Total Off Budget Expenditures	\$ 600,000	\$ 600,000	\$ -	0.00%
Grand Total Expenses	\$ 12,950,188	\$ 13,263,043	\$ 312,855	2.42%
ISWM CAPITAL				
<u>Capital Financing Sources</u>				
Retained Earnings	\$ 1,002,500	\$ 1,858,130	\$ 855,630	85.35%
Available funds	-	-	-	
Bond Financing	-	-	-	
Total Capital Financing Sources	\$ 1,002,500	\$ 1,858,130	\$ 855,630	85.35%
<u>Capital Expenditures</u>				
Project Costs	\$ 1,002,500	\$ 1,858,130	\$ 855,630	85.35%
Total Capital Expenses	\$ 1,002,500	\$ 1,858,130	\$ 855,630	85.35%

FY2023 Free Cash/Retained Earnings Analysis

General Fund

FY2023 General Fund Operating Budget (GFOB) \$73,371,341.00
5% of GFOB \$3,668,567.05

		<u>Free Cash Balance</u>	<u>Free Cash as a % of GFOB</u>	<u>Excess over 5% of GFOB</u>	<u>Policy Allowance FC For Budget</u>
Certified Free Cash Balance, 7/1/2022	\$	9,493,947.00	12.9%	\$ 5,825,379.95	\$ 2,912,689.98
10/24/22 FTM A#4 Other Post-Employment Benefits Liability	\$ (582,538.00)	\$ 8,911,409.00	12.1%	\$ 5,242,841.95	\$ 2,621,420.98
10/24/22 FTM A#5 Compensated Absences	\$ (150,000.00)	\$ 8,761,409.00	11.9%	\$ 5,092,841.95	\$ 2,546,420.98
10/24/22 FTM A#6 Capital Program	\$ (165,000.00)	\$ 8,596,409.00	11.7%	\$ 4,927,841.95	\$ 2,463,920.98
10/24/22 FTM A#9 Capital Stabilization Fund (Excess Host Community Fee)	\$ (306,034.87)	\$ 8,290,374.13	11.3%	\$ 4,621,807.08	\$ 2,310,903.54
Total Used		<u>\$ (1,203,572.87)</u>			

Sewer Enterprise Fund

		<u>Retained Earnings Balance</u>
Certified Retained Earnings, 7/1/2022	\$	856,819.00
10/24/2022 FTM A#4 Other Post-Employment Benefits Liability	\$ (30,000.00)	\$ 826,819.00
Total Used		<u>\$ (30,000.00)</u>

ISWM Enterprise Fund

FY2022 Operating Expenses \$ 9,120,251.00
FY2022 Operating Expenses per Month \$ 760,020.92
Working Capital = 3 months or 25% \$ 2,280,062.75

		<u>Retained Earnings Balance</u>	<u>Excess over Working Capital \$</u>	<u>Excess over Working Capital %</u>
Certified Retained Earnings, 7/1/2022	\$	10,219,777.00	7,939,714.25	348%
10/24/2022 FTM A#4 Other Post-Employment Benefits Liability	\$ (260,000.00)	\$ 9,959,777.00	7,679,714.25	337%
10/24/2022 FTM A#7 Amend A#6 Voted at 10/28/19 STM (supplemental appropriation)	(225,000.00)	\$ 9,734,777.00	7,454,714.25	327%
10/24/2022 FTM A#8 - Amend A#5 Voted at 5/3/2021 ATM (supplemental appropriation)	(50,000.00)	\$ 9,684,777.00	7,404,714.25	325%
Total Used		<u>\$ (535,000.00)</u>		

**Town of Bourne
Proposed FY23 Budget Adjustments FTM - 10/24/2022**

Fund	Dept.	Function	GL #	GL Description	TA Proposed 5/2/2022	TA Proposed 10/24/2022	Change Inc (Dec)	Explanation
GF	Town Meeting	GG	01-999-100-113-5400-5586-999-99	Other-Town Meeting Exp.	\$ 6,000.00	\$ 16,000.00	\$ 10,000.00	Electronic Voting Cost
GF	Town Administrator	GG	01-999-100-123-5100-5146-999-99	Contractual Reserve	15,000.00	24,000.00	9,000.00	Contractual Performance Incentives (TA/HR/FC)
GF	Audit	GG	01-999-100-136-5200-5302-999-99	Audit	70,000.00	80,000.00	10,000.00	Audit Expense Increase
GF	Facilities	GG	01-999-100-197-5200-5240-210-99	R&M Bldg & Grounds	-	36,300.00	36,300.00	Move police building expense to Facilities budget
Subtotal General Government							65,300.00	
GF	Police	PS	01-999-200-210-5100-5113-999-99	Sal. Clerical/Supv	333,968.00	359,290.00	25,322.00	Contractual obligations for police admin staff
GF	Police	PS	01-999-200-210-5200-5240-999-99	R&M Bldg & Grounds	60,000.00	23,700.00	(36,300.00)	Move police building expense to Facilities budget
GF	Police	PS	01-999-200-210-5400-5594-999-99	Other Operational	30,000.00	47,000.00	17,000.00	Radio Towers - Copper to Fiber plus Annual Cost
GF	Fire	PS	01-999-200-220-5100-5130-999-99	Overtime	410,000.00	550,000.00	140,000.00	Anticipated OT Cost
GF	Fire	PS	01-999-200-220-5100-5113-999-99	Sal. Clerical/Sec	57,606.00	62,100.00	4,494.00	Admin Staff Upgrade
GF	Fire	PS	01-999-200-220-5100-5114-999-99	Sal. FF	1,976,931.00	2,055,047.00	78,116.00	Contractual obligations - Fire CBA finalized post budget
GF	Fire	PS	01-999-200-220-5100-5112-999-99	Sal. Clerical/Supv	1,170,001.00	1,344,363.00	174,362.00	Contractual obligations - Fire CBA finalized post budget, includes Fire Inspector Lt. Position
GF	Fire	PS	01-999-200-220-5100-5194-999-99	Recertification	77,500.00	27,500.00	(50,000.00)	Re-allocate recertification funds
Subtotal Public Safety							352,994.00	
GF	Public Works	PW	01-999-400-420-5100-5112-011-99	Sal. Supv Vehicle Maint.	179,239.00	189,729.00	10,490.00	Upgrade Laborer position to Mechanic
GF	Insurance	SC	Various	Various	1,752,034.00	1,782,034.00	30,000.00	Final Liability Insurance cost rec'd post budget
Subtotal GF Expense Adjustment							458,784.00	
							200,000.00	Ambulance Receipts Reserved for Appropriation
							242,273.00	Final Cherry Sheet (state receipts)
							16,511.00	Motor Vehicle Excise
Subtotal GF Revenue Adjustment							458,784.00	
Net Change							\$ -	

Town of Bourne
Proposed FY23 Budget Adjustments FTM - 10/24/2022

Fund	Dept.	Function	GL #	GL Description	TA Proposed 5/2/2022	TA Proposed 10/24/2022	Change Inc (Dec)	Explanation
EF	Sewer		60-999-400-442-5700-5760-999-99	Wareham Cap	\$ -	\$ 35,552.00	\$ 35,552.00	Wareham EQ Basins
EF	Sewer		60-999-400-442-5900-5910-999-99	Debt	36,000.00	11,400.00	(24,600.00)	SRF WWTF Debt
EF	Sewer		60-999-400-442-5200-5211-999-99	Electricity	8,500.00	30,048.00	21,548.00	Increase Line for WWTF
Subtotal SEF Expense Adjustment							32,500.00	
EF	Sewer						32,500.00	Sewer Overage Voted \$0.0125 9.28.21
Subtotal SEF Revenue Adjustment							32,500.00	
Net Change							\$ -	
<hr/>								
EF	ISWM						\$ -	Indirect Costs 4 Truck Drivers
Subtotal ISWM Expense Adjustment							-	
EF	ISWM						-	ISWM Receipts
Subtotal ISWM Revenue Adjustment							-	
Net Change							\$ -	

RECEIVED

2022 AUG 17 PM 1:01

TOWN CLERK BOURNE

Application for Community Preservation Funding
Submit to: Community Preservation Committee
Town of Bourne
24 Perry Ave.
Bourne, MA 02532

Name of the Applicant: Bourne Housing Partnership

Name of Co-Applicant if Applicable: Bourne Affordable Housing Trust

Contact Name: Susan Ross, Chairperson

Mailing Address: Bourne Housing Partnership, Town Hall, 24 Perry Ave., Bourne, MA 02532.

Daytime Phone: 508-274 2920 E-mail: sross31310@aol.com

Name of Proposal: Bourne Housing Production Plan Update

Address of Proposal: Bourne Affordable Housing Trust, Town Hall, 24 Perry Ave., Bourne, MA 02532

Assesses Map and parcel number: N/A

CPA Category (circle all that apply): Open Space - Historic Preservation - Recreation - {Community Housing}

CPA Funding Requested: \$13500 Total Cost of Proposed Project: \$13,500

Project Description

The Massachusetts Department of Housing and Community Development (DHCD) introduced the Planned Production Program in December 2002, in accordance with regulations that were meant to provide municipalities with greater local control over housing development. Under the Program, cities and towns were required to prepare and adopt a Housing Plan that demonstrated the production of an increase of .75% over one year or 1.5% over two-years of its year-round housing stock eligible for inclusion in the Subsidized Housing Inventory. If DHCD certified that the locality had complied with its annual goals or that it had met two-year goals, the Town could, through its Zoning Board of Appeals, potentially deny what it considered inappropriate comprehensive permit applications for one or two-years, respectively, without the developer's ability to appeal the decision. Since the Town received approval for its original 2006 Plan, there have

been changes to Chapter 40B that have established some new rules regarding housing plans. The Town has submitted an additional plan in 2014 but that has now expired.

Bourne may now lack the ability to potentially deny inappropriate comprehensive permit projects through the Housing Production Program. Moreover, 2020 census data is now available and the housing market has experienced considerable changes since our last update. The Town has also made significant progress in producing affordable housing in the last few years. By updating the 2014 Housing Plan, the Town will have important new information about demographic, economic and housing characteristics and trends, will obtain current information on market dynamics and affordability gaps, will be able to revisit local needs and priorities to inform community decision-making regarding key strategies for promoting affordable housing, and potentially block unwanted 40B's.

1. *Goals:* The goal of the program is to prepare an up to date Housing Plan for approval of the Bourne Select Board and the Massachusetts Department Housing and Community Development and will serve as a guide for future affordable housing activities in Bourne.
 2. *Community Need:* The current plan which has served as a very important guide to Bourne affordable housing groups is out of date and no longer in effect. This weakens the ability of the Town to stop 40B development projects that are considered to have a negative impact on the Town.
 3. *Community Support:* The previous Town of Bourne Housing Needs and Action Plan was adopted by the Board of Selectmen and approved by DHCD . It has served to guide affordable housing decisions. This request for funding is supported by the Bourne Housing Partnership, the Bourne Affordable Housing Trust, and the Town Planner.
 4. *Timeline:* The proposed activities will continue throughout the 2023 Fiscal Year .
 5. *Credentials:* The Partnership and Trust, as part of Town government, have access to the skills and knowledge of Town professionals. The membership of the Partnership also includes the Town Planner, the Executive Director of the Bourne Housing Authority, and the membership of the Trust includes a member of the Select Board.
- The Partnership and Trust believe that its membership and support staff have particularly strong credentials for the purposes proposed in this application. The actual plan will be prepared by an experienced outside consultant with guidance of the Trust and the Partnership including the Town Planner and Executive Director of the Housing Authority within the membership.
6. *Success Factors:* Success would equal an updated Housing Plan approved by the Bourne Board of Selectmen and DHCD

7. *Budget*: The following budget is for the cost of the services of a housing planning consultant .

CPA funds Requested: \$13,500. Total project cost \$13,500

Housing Production Plan- \$12,750

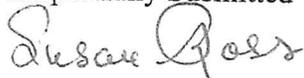
Contingencies-\$750.00

I have attached part of the proposal submitted from the Consultant that we have used for our previous two plans. We are working to find other consultants from whom we can request bids.

8. *Other funding*: None available

9. *Maintenance*: N/A

Respectfully Submitted



Susan Ross, Chairperson

APPLICATION FOR COMMUNITY PRESERVATION FUNDING RECEIVED

Submit to: Community Preservation Committee
Town of Bourne
24 Perry Avenue
Buzzards Bay, MA 02532

2022 AUG 23 PM 3:17

TOWN CLERK BOURNE

Name of Applicant Bourne Historical Society Inc

Name of Co-Applicant, if applicable NA

Contact Name Diane Flynn

Mailing Address Po Box 3095 City Bourne State MA Zip 02532

Daytime Phone 508-272-8749 Email Bournehistoricalociety@comcast.net

Name of Proposal Joseph Jefferson Windmill Museum @ the Museum at Aptuxet

Address of Proposal 24 Aptuxet Road Bourne, MA 02532

Assessors Map 23.14 Parcel 2-3-4-5-6

CPA Category (circle all that apply): Open Space Historic Preservation Recreation Community Housing

CPA Funding Requested \$ 17,280.00 Total Cost of Proposed Project \$ 17,280.00

PROJECT DESCRIPTION: Attach answers to the following questions. Applications will be returned as incomplete if all requested information is not provided. Include supporting materials as necessary.

- **Goals:** What are the goals of the proposed project?
- **Community Need:** Why is this project needed? Does it address needs identified in the current Local Comprehensive Plan?
- **Community Support:** What is the nature and level of support for this project? Include letters of support and any petitions.
- **Timeline:** What is the schedule for project implementation, including a timeline for all critical milestones?
- **Credentials:** How will the experience of the applicant contribute to the success of this project?
- **Success Factors:** How will the success of this project be measured? Be as specific as possible.
- **Budget:** What is the total budget for the project and how will CPA funds be spent? All items of Expenditure must be clearly identified. Distinguish between hard and soft costs and contingencies. (NOTE: CPA funds may NOT be used for maintenance.)
- **Other Funding:** What additional funding sources are available, committed, or under consideration? Include commitment letters, if available, and describe any other attempts to secure funding for this project. Maintenance: If ongoing maintenance is required for your project, how will it be funded?
- **Maintenance:** If ongoing maintenance is required for your project, how will it be funded?



Aptucxet Trading Post Museum Historic District

Bourne, Massachusetts

was accepted on *March 25, 2021* for inclusion in the

National Register of Historic Places

The National Register is the nation's official list of buildings, districts, sites, structures, and objects that retain their historical character and are important to our local, state, or national history. The National Register was established under the National Historic Preservation Act of 1966 and is administered in the Commonwealth by the Massachusetts Historical Commission.

William Francis Galvin
Secretary of the Commonwealth
Chairman, Massachusetts Historical Commission

Brona Simon
State Historic Preservation Officer

MASSACHUSETTS HISTORICAL COMMISSION
A Division of the Secretary of the Commonwealth

Bourne Historical Commission

30 Keene Street, P.O. Box 3131, Bourne, MA 02532

Press Release

From: Bourne Historical Commission and Bourne Historical Society

Date: Monday, May 10, 2021

Subject: National Designation

Contact: Deborah M. Burgess (508) 759 3436 (Commission Member)

Aptucket Trading Post Museum Historic District Named to National Register of Historic Places

First Nationally Recognized Historic District in Bourne

The Bourne Historical Commission, in co-operation with the Bourne Historical Society, sponsored the application for Historic District using Community Preservation Funds approved at Town Meeting in 2017. The Public Archaeology Laboratory (PAL) of Pawtucket, RI, was hired to do the painstaking work to bring this nomination to successful completion.

The Aptucket Trading Post was established in 1637 on the banks of the Manomet River (now the Cape Cod Canal) by Pilgrims from Plimoth Plantation to carry on a three-way trade between the Pilgrims, Dutch from New Amsterdam (New York) and Native Americans. The site of the Post was partially excavated in 1852, with a complete excavation in 1926 by the Bourne Historical Society. The Society undertook the building of a replica on the original site, dedicated in 1930, and has maintained the Aptucket grounds since then.

Background Information

Aptucket Trading Post was established by the Pilgrims from Plimoth Plantation in 1637 on the banks of the Manomet River. Governor Bradford, in his "History of Plymouth Plantation," writes:

"That they might the better take all convenient opportunitie to follow their trade, both to maintaine them selves, and to disengage them of those build a smale pinass at Manamet, a place 20 mile from the plantation, standing on the sea to the south ward of them, unto which, by another creeke on this side, they could cary their goods, within 4 or 5 miles, and then transport them over land to their vessel; and so avoyd the compassing of Cap-Codd and those deangerous shoulds, and so make any vioage to the southward in much shorter time, and with farr less danger. And also for the saftie of their vessell and goods, they built a house there, and kept some servants, who also planted corne and reared some swine, and were allwayes ready to

goe out with the barke when ther was occasion. All which tooke good effect, and turned to their profite.”

Aptucxet was the first of three trading posts the colonists built. The second was Kennebec Post (Maine) in 1628 and the third was Matianuck on the Connecticut River in 1633. None of these posts survive today.

However, Aptucxet was known locally through the years with the location called Aptucxet Field. The field was first excavated in 1852 with a partial foundation found by Dr. John Bachelder and William S. Russell. It wouldn't be until 1926 when the Bourne Historical Society undertook complete excavation of the two cellar holes recognizable by deep depressions in Aptucxet Field. In the fall of 1927, the Society formed a committee to begin to plan for building a replica of the Trading Post. Funds needed to be raised and response to the appeal was nation wide. The General Society of Mayflower Descendants, to commemorate the Massachusetts Bay Tercentenary Celebration, gave \$10,000. The New England Society in the City of New York contributed \$5,000.

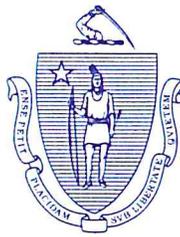
The building was opened to the public on August 1, 1930, and on September 3, 1930, under the combined auspices of the General Society of Mayflower Descendants and the Bourne Historical Society was dedicated and a memorial tablet placed. More than 1,500 people attended including local dignitaries as well as those from state and federal governments. Hugh D. Gibson, chief of the Bureau of Foreign and Domestic Commerce of the United States Department of Commerce in Boston represented Washington.

Today Aptucxet is no longer on the banks of the Manomet River, but on the banks of the Cape Cod Canal. What happened here is recognized as the basis for the system of free trade in the U.S. and around the world. It is here that trade with the Dutch from New Amsterdam (New York) and with the Native Americans was held. The Native American's use of Wampum became a trading item and helped to establish free trade.

The grounds of Aptucxet are the site of other historical buildings from much more recent times: Grover Cleveland's personal Railroad Station, moved from Gray Gables, sits at the entrance to Aptucxet across from actor Joseph Jefferson's Wind Mill, moved from his former estate in Buzzards Bay. The Society's Gift Shop is located in the Cape Cod Chamber of Commerce's former Sagamore Information Booth.

Also on the grounds are a caretaker's cottage, a pavilion for present day gatherings, and rest rooms.

If you have never visited Aptucxet, or haven't been here in a long time, please come and learn about the long history of this site now a designated National Register of Historic Places site.



The Commonwealth of Massachusetts
William Francis Galvin, Secretary of the Commonwealth
Massachusetts Historical Commission

April 20, 2021

Judith Riordan
Bourne Historical Society
PO Box 3095
30 Keene Street
Bourne, MA 02532

Dear Ms. Riordan:

The Massachusetts Historical Commission is pleased to inform you that the Aptucxet Trading Post in Bourne was accepted by the National Park Service, Department of the Interior, for listing in the National Register of Historic Places on March 25, 2021. Enclosed is a certificate recognizing the designation of the property in the National Register of Historic Places.

For your information, an explanation of the National Register of Historic Places is enclosed. If you have any questions or wish further information, please do not hesitate to contact the Massachusetts Historical Commission.

We share with you a sense of pride that this historic property has been listed.

Sincerely,

A handwritten signature in black ink, appearing to read "William Galvin", written over the typed name and title.

William Francis Galvin
Secretary of the Commonwealth
Chairman, Massachusetts Historical Commission

A handwritten signature in black ink, appearing to read "Brona Simon", written over the typed name and title.

Brona Simon
Executive Director
State Historic Preservation Officer
Massachusetts Historical Commission

cc: Laura Kline, Consultant, PAL
Chair, Bourne Historical Commission
Judith MacLeod Froman, Chair, Bourne Board of Selectmen
Steven Strojny, Chair, Bourne Planning Board

Enclosures

Vote YES on Article 11

To address critical repairs for the Town of Bourne's buildings and schools.

TOWN OF BOURNE \$5.2M in Beneficial Town and School Facility Improvements

	Measure Description	Bourne High	Bourne Middle	Bourne Intermediate	Bournedale Elementary	School District Offices
1	Lighting	✓	✓		✓	✓
2	Building Envelope	✓	✓		✓	✓
3	Building Controls (High Schools Unit Ventilators included)	✓	✓	✓	✓	
4	Insulation (Pipes/Tanks)	✓	✓		✓	✓
5	Kitchen Walk-in Freezer/Refrigerators	✓	✓		✓	
6	Transformers	✓	✓			
7	Roof	✓				

	Measure Description	Sagamore Fire #3	Bourne Town Hall	Veteran's Community Center	DPW Building	J. Bourne Public Library	Fire Station #1	Archive Building
1	Lighting	✓	✓				✓	✓
2	Building Envelope	✓	✓	✓	✓	✓	✓	
3	Building Controls	✓		✓			✓	
4	Insulation (Pipes/Tanks)			✓	✓	✓	✓	✓
5	Boilers			✓			✓	
6	Heating/Vent. Units			✓				
7	Chiller			✓				
8	DX Units	✓		✓				
9	Condensing Units	✓		✓				



Town of BOURNE Massachusetts

Recommended entering into a tax exempt lease for an amount not to exceed \$5 million. Project will be paid for with energy savings and incentives over 15-year term.

PROJECT UNANIMOUSLY SUPPORTED BY

- Select Board
- School Committee
- Marlene McCollem, Town Administrator
- Dr. Kerri Anne Quinlan-Zhou, BPS Superintendent

OPERATIONAL BENEFITS

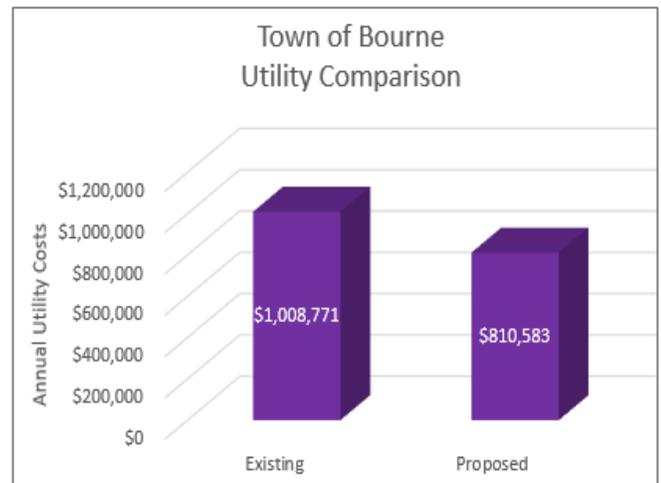
- Connect some facilities via **state-of-the-art Building Automation System** – 24/7 monitoring
- Upgrade controls, tighten building envelope, insulate pipes, replace some heating and ventilation equipment
- **Improve ventilation** in HS classrooms (Better IAQ)
- Ongoing maintenance to ensure sustainable performance

COORDINATED PLAN FOR SAFE, COMFORTABLE AND EFFICIENT ENVIRONMENTS

- Installation to commence immediately
- Major Improvements to schools targeted for summer break
- Carefully coordinated plan over 2022 and 2023
- Reduce annual utility spend by **~20%**

FINANCIAL BENEFITS TO TAXPAYERS

- Resultant energy savings and state incentives will be used to pay for project over time
- Over 20-year useful life
 - \$3.6M in avoided utility costs
 - 62% of project paid for by energy savings
- Energy savings are guaranteed, or Trane will reimburse the Town (*Current estimate of \$198K/yr. to be confirmed once project is approved at TM*)
- Gas and electric utility rebates estimated at more than \$390K available to Bourne
- Proactively address many overdue capital upgrades



**ECM Selection Tool
Town Of Bourne
Bourne, MA**

Measure Description	Bourne HS	Bourne Dale ES	Bourne Intermediate	Bourne MS	School District Offices	Maintenance Garage	Maintenance Building	Sagamore Fire Sta. #3	Bourne Town Hall	Dept. of Natural	Veterans Community	DPW Building	ISWM Garage	Jonathon Bourne Public Library	Fire Station #1	Head of the bay pump	Taylor's Point Marina H&L	Archives Building	ECM Cost	Rebates	Net Cost	Energy Savings	O&M Savings	Energy Credits	Total Savings
1 Lighting	X	X		X	X	X	X	X	X	X			X		X	X	X	X	\$386,697	\$130,529	\$256,168	\$25,448	\$12,172	\$0	\$37,620
2 Envelope	X	X		X	X		X	X	X		X	X		X	X				\$209,086	\$0	\$209,086	\$23,442	\$0	\$0	\$23,442
3 Controls (High School UVs carried in Controls ECM)	X	X	X	X				X			X				X				\$3,008,351	\$191,344	\$2,817,007	\$109,266	\$0	\$0	\$109,266
4 Insulation Pipes, Tanks	X	X		X	X						X	X		X	X			X	\$75,931	\$9,281	\$66,650	\$5,873	\$0	\$0	\$5,873
5 Boilers											X				X				\$219,796	\$7,200	\$212,596	\$2,891	\$0	\$0	\$2,891
6 HV Units											X								\$118,268	\$9,487	\$108,781	\$5,512	\$0	\$0	\$5,512
7 Replace Chiller											X								\$91,321	\$1,892	\$89,429	\$1,210	\$0	\$0	\$1,210
8 DX Units								X			X								\$102,068	\$2,568	\$99,500	\$1,603	\$0	\$0	\$1,603
9 Condensing Units								X			X								\$150,456	\$1,826	\$148,630	\$1,231	\$0	\$0	\$1,231
10 Kitchen Hood																			\$0	\$0	\$0	\$0	\$0	\$0	\$0
11 Kitchen W/FR	X	X		X															\$48,923	\$7,328	\$41,595	\$4,120	\$0	\$0	\$4,120
12 DHW																			\$0	\$0	\$0	\$0	\$0	\$0	\$0
13 Transformers	X			X															\$307,468	\$31,179	\$276,289	\$17,192	\$0	\$0	\$17,192
14 Roof	X																		\$482,372	\$0	\$482,372	\$401	\$0	\$0	\$401
																			\$5,200,737	\$392,634	\$4,808,103	\$198,188	\$12,172	\$0	\$210,360

Cost Sheet
Savings Sheet
Rebates
O&M Savings
Simple Payback

Gross Project Cost	\$ 5,200,737
Customer Capital Investment	\$ 249,000
Total Financed Amount	\$ 4,951,737
Rebates	\$ 392,634
Energy Savings 1 St Year	\$ 198,188
Operational Savings	\$ 12,172

Not Applied to Financed Amount

Note: Values listed herein are for planning and accounting purposes. Actual contract values will be determined based on the scope of the project selected.

Annual M&V & Service Cost	\$ 66,900
Construction Interest	\$ -

Net Project Cost	\$ 3,686,088
Lease Term	15
Interest Rate	3.73%
Total Payments 15Yrs	\$ 5,941,261

Total 15 Year Savings	\$ 3,686,088
15Yr Net Cash Flow	\$ (2,255,173)

Simple Payback	22.86
----------------	-------

Town of Bourne
ESPC

	1	2	3	4	5	10	15	Totals
Projected Energy Savings	\$ 198,188	\$ 204,134	\$ 210,258	\$ 216,566	\$ 223,063	\$ 258,591	\$ 299,778	\$ 3,686,088
Avoided Maintenance Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Avoided Capital Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Solar SMART	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Annual Savings	\$ 198,188	\$ 204,134	\$ 210,258	\$ 216,566	\$ 223,063	\$ 258,591	\$ 299,778	\$ 3,686,088
Financing Repayment	\$ 396,084	\$ 396,084	\$ 396,084	\$ 396,084	\$ 396,084	\$ 396,084	\$ 396,084	\$ 5,941,261
M&V Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Annual Costs	\$ 396,084	\$ 396,084	\$ 5,941,261					
Annual Net Cash Flow	\$ (197,896)	\$ (191,950)	\$ (185,826)	\$ (179,518)	\$ (173,021)	\$ (137,493)	\$ (96,306)	\$ (2,255,173)
Cumulative Cash Flow	\$ (197,896)	\$ (389,846)	\$ (575,672)	\$ (755,190)	\$ (928,211)	\$ (1,688,833)	\$ (2,255,173)	\$ (2,255,173)

Assumptions	
Contract Term (Years)	15
First Year Energy Savings	\$ 198,188
Energy Escalation Rate	3.00%
Avoided Maintenance Costs	\$ -
Avoided Capital Costs	\$ -
Avoided Maint. Escalation Rate	3.00%
Maintenance Escalation Rate	3.00%
Annual Financing Repayment	\$ 396,084
Project Price	\$ 5,200,737
Estimated Utility Rebate	\$ 392,634
Bourne Capital Investment	\$ 249,000
Financed Amount	4,559,103
Interest Rate (estimate)	3.73%

Project Price	\$ 5,200,737
Cash Flow	\$ (2,255,173)

% of cost including interest covered by savings	62%
---	-----



Rebate carried in yr 1 savings above. Rebates are paid by utility after installation is approved.

GC Money	FS #3 Cont	FS #1 boilers
\$ 171,000.00	\$ 38,000.00	\$ 40,000.00

* This Pro Forma is for discussion and demonstration purposes only. It is not an offer to extend credit or financing.
 Note: Values listed herein are for planning and accounting purposes. Actual contract values will be determined based on the scope of the project selected by the Authority.



TOWN OF BOURNE
Planning Board

BOURNE TOWN HALL

24 PERRY AVE.

BUZZARDS BAY, MA 02532

PHONE: 508-759-0600 x1301 ● FAX: 508-759-0611



Planning Board Report to Special Town Meeting October 24, 2022

ARTICLE 13: Sign Regulations

On September 8, 2022 in accordance with M.G.L. c. 40A, § 5, the Planning Board conducted a public hearing to review Article 13 to Amend Section 3210 General Sign Regulations and Section 2888 Downtown District - Signs Not Permitted.

It was published in the Cape Cod Times on August 24, 2022 and August 31, 2022.

On September 8, 2022, the following eight (8) Planning Board members were present: Daniel Doucette, Elizabeth Brown, Jeanne Azarovitz, Sandra Goldstein, Christopher Farrell, John Carroll, Patricia Nemeth, and Amanda Wing.

There were four (4) members of the public present.

The Planning Board voted unanimously 8-0 to recommend approval of this article.

Respectfully submitted,
The Bourne Planning Board
Daniel Doucette, Chairman

Article 13: Signs Prohibited Example

Feather Flag Sign Example



Inflatable Tube Man/Skywalker Example





TOWN OF BOURNE
Planning Board

BOURNE TOWN HALL

24 PERRY AVE.

BUZZARDS BAY, MA 02532

PHONE: 508-759-0600 x1301 ● FAX: 508-759-0611



Planning Board Report to Special Town Meeting October 24, 2022

ARTICLE 14: Downtown Off-Site Parking Credit

On September 8, 2022 in accordance with M.G.L. c. 40A, § 5, the Planning Board conducted a public hearing to review Article 14 to amend Section 2854 b) Off-Site Parking Credit by deleting 300 and 500 feet and replacing with 1000 feet for public and private parking lots.

It was published in the Cape Cod Times on August 24, 2022 and August 31, 2022.

The following eight (8) Planning Board members were present:
Daniel Doucette, Elizabeth Brown, Jeanne Azarovitz, Sandra Goldstein,
Christopher Farrell, John Carroll, Patricia Nemeth, and Amanda Wing.

There were four (4) members of the public present

The Planning Board voted unanimously 8-0 to recommend approval of this article.

Respectfully submitted,
The Bourne Planning Board
Daniel Doucette, Chairman



TOWN OF BOURNE
Planning Board

BOURNE TOWN HALL

24 PERRY AVE.

BUZZARDS BAY, MA 02532

PHONE: 508-759-0600 x1301 • FAX: 508-759-0611



Planning Board Report to Special Town Meeting October 24, 2022

ARTICLE 15: Section 2842 Performance Standards for Residential Uses

On October 13, 2022 in accordance with M.G.L. c. 40A, § 5, the Planning Board conducted a public hearing to review petitioned Article 15 to amend Section 2842 to exempt the inclusion of affordable units on the Commonwealths Subsidized Housing Inventory where inclusion of affordable housing units is prohibited by the Department of Housing and Community Development (DHCD).

It was published in the Cape Cod Times on September 20, 2022 and September 27, 2022.

The following nine (9) Planning Board members were present:

Daniel Doucette, Elizabeth Brown, David O'Connor, Jeanne Azarovitz, Sandra Goldstein, Christopher Farrell, John Carroll, Patricia Nemeth, and Amanda Wing.

There were seven (7) members of the public present.

The Planning Board voted unanimously 9-0 to indefinitely postpone this article.

Respectfully submitted,
The Bourne Planning Board
Daniel Doucette, Chairman

Appendix B

Fiscal Year 2023 Capital Budget

Capital Outlay Committee
Town of Bourne
24 Perry Avenue
Bourne, MA 02532

10/11/22

Ms. Marlene McCollem
Town Administrator
Town of Bourne
24 Perry Avenue
Bourne MA 02532

Dear Ms. McCollem,

Please find attached the report of the Capital Outlay Committee on the Capital Items scheduled to be addressed in the October 24, 2022 Special Town Meeting.

Kindly forward this report to the Board of Selectmen and please copy the members of the Finance Committee.

Please accept my thanks for the assistance that you, Ms. Flemming and Mr. Ellis provided to the Capital Outlay Committee in preparation for and during our meetings.

Very truly yours,

/s/ Donald J. Pickard

Donald J. Pickard
Chair, Capital Outlay Committee

Capital Outlay Committee
Town of Bourne
24 Perry Avenue
Bourne, MA 02532

10/11/22

The Honorable Board of Selectmen
Town of Bourne
24 Perry Avenue
Bourne MA 02532

Re: Report of the Capital Outlay Committee

Dear Board Members,

The Capital Outlay Committee met on September 19 and September 26, 2022 for the purpose of discussing the various capital requests.

Chief Brandon Esip presented a request for a police vehicle to replace one vehicle that was deemed unsafe by the mechanics of the DPW. The vehicle is necessary, and the projected cost will be \$45,000.00. The Town Administrator supports the replacement of the unsafe vehicle. A motion was made by John O'Brien and second by Carol Lynch to approve this request. This request was approved unanimously.

Director Patterson presented a request for funds to provide lights at Queen Sewell Park. The proposal is to provide two lights at the playground and one light at the pond. The lights at the park will assist in reducing vandalism at the park. There have been reports of people gathering at night at the pond and this light will hopefully deter the activities at the pond after dark. The cost identified is \$50,000.00 and will come from Free Cash according to the Town Administrator and Finance Director.

Director Patterson presented a request for a sign machine. He explained that the DPW produces most of their signs. This new machine will replace one which is over twelve years old. The new machine will have newer software and is more technologically advanced. The request is for \$30,000.00 and will come from the Chapter 90 funds.

The Honorable Board of Selectmen
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The request for a Flail Arm was presented. This is a component necessary to the operation of the tractor used for roadside mowing. The existing flail arm is over ten years old. The cost of this equipment is \$98,000.00 and it will also be funded from the Chapter 90 Funds.

All requests that were presented by Mr. Patterson were approved with a unanimous vote.

Timothy Lydon of the Engineering presented requests for the remaining three items of the 2023 Capital Budget. The first request is for a light duty four-wheel drive pickup truck to be shared by the Engineering Department and Conservation Department. Tim explained that the vehicle needs to be a pickup truck to carry his survey equipment and the four-wheel drive is necessary due to the locations that the vehicle must visit. The requested amount for this vehicle is \$40,000.00.

A request for \$30,000.00 for design plans to address stormwater infrastructure. The design plans once complete allows the town to then apply for grants to address areas of town where the flooding needs to be fixed.

A request to improve ramps at Sagamore Beach was presented. There are three areas and based on the needs one will be selected. The Town created a Climate Resiliency & Infrastructure Stabilization Fund with \$150,000.00 for these purposes. The request is for \$50,000.00 from this fund to create design plans. The next step will be at a later town meeting for construction costs.

The items requested by Tim Lydon were voted in one motion and were approved unanimously.

The Town Administrator initiated the next discussion. This was a discussion of three matters that will not require the review of the Capital Outlay Committee.

The first matter regarding a leachate pilot program will be discussed at our next meeting with Daniel Barrett ISWM General Manager.

Finance Director Erica Fleming indicated that the Capital Stabilization Fund will be increased by \$306,034.87. These funds will come from ISWM.

The Town Administrator explained that the final area to discuss is a potential 20-year lease to upgrade the HVAC systems in a number of town buildings including the schools. This lease would be with TRANE. This Article needs Town Meeting approval to authorize the Town Administrator to enter in a 20-year lease. Presently the Town Administrator may only enter into a 3-year lease.

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At our second meeting on September 26, 2022, the first capital request was made by Barry Johnson CPC Chair and Diane Flynn of the Bourne Historical Society.

Their request for \$20,000.00 to be taken from the CPC funds to repair/restore the Windmill Museum at Aptucxet. The original application was submitted by the Bourne Historical Society. Mr. Johnson relayed that the CPC unanimously approved the request at their meeting of 9/12/22. Diane Flynn of the Historical Society provided additional information. The request was approved unanimously.

Dan Barrett provided information on the P Fas removal from the leachate collected at the landfill. This discussion did not require a vote as there will not be a capital expenditure.

Mr. Barrett then requested \$50,000.00 to add to previously approved money to purchase a container truck. Mr. Barrett provided the reason for the request to the COC. The request was approved unanimously.

DPW Director Shawn Patterson made a request for \$1,347,000.00 for making improvements to the intersection of Shore Road and Barlows Landing Road. This project is not on the Capital Plan.

Mr. Patterson explained that in the last 20 years there have been 48 accidents at that intersection. He also said that a grant would be applied for next spring from the Complete Streets program. The amount of the grant if approved is \$400,000.00.

Ann Carafino of Wings Neck Road asked if we could do a portion of the plan and use less than 1.4 million.

Shawn Patterson said they could not do half and half.

Ten members of the public participated either in person or by Zoom. The majority did not support the plan. There was concern of the price and they questioned if something could be initiated that is less costly. A four-way stop was proposed. They also expressed concern that they were not given adequate notice of the proposed Article.

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Public participation ended and after discussion the COC voted unanimously was "To not approve this plan as currently presented at this time".

Wayne Sampson said the plans are good and the intersection needs to be addressed. He appreciates Mr. Patterson's work but there is a low rate of accidents. He said everyone is competing for funds and would like to see other options

There will be a meeting posted for a Capital Outlay Committee meeting at the Special Town meeting for the purpose of approving minutes.

Very truly yours,

Donald J. Pickard

**CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2023-2027**

DEPARTMENT	FY2023 - ATM REQUEST	FY2023 - FTM REQUEST	FY2024 REQUEST	FY2025 REQUEST	FY2026 REQUEST	FY2027 REQUEST	ESTIMATED TOTAL COST ALL YEARS
<i>Information Management Systems</i>							
Net Work Switches	\$ 40,000		\$	\$	\$	\$	\$ 40,000
Email Service Upgrade with Cloud conversion	-		100,000				100,000
Desktop Devices Anti-Virus Software			10,000				10,000
							-
Subtotal IMS	40,000		110,000				150,000
<i>Engineering</i>							
Municipal Vulnerability Assessment	20,000						20,000
Monk's Cove Stormwater Improvement Project	75,000						75,000
Sagamore Beach Access Ramp Coastal Resiliency		50,000	250,000				300,000
Vehicle to share with Conservation Department		40,000					40,000
Stormwater Improvement Projects		30,000	250,000				280,000
Subtotal Engineering	95,000	120,000	500,000				715,000
<i>Facilities</i>							
DPW Fueling Station	500,000						500,000
Fire Station #1 Roof Repair P2	200,000						200,000
Electric Man Lift	31,395						31,395
Fire Station #1 - Apparatus Bay HVAC Upgrade			25,000				25,000
Bourne Library - EPS Backup Generator & ATS			85,000				85,000
Community Building - Chiller Replacement			117,000				117,000
Bourne Library - Roof Replacement [Phase 1]			120,000				120,000
Fire Station #4 - Electrical				68,000			68,000
Town Hall - Elevator Modernization				128,000			128,000
Bourne Library - Selective Window Replacement				169,000			169,000
Bourne Library - Roof Repair [Phase 2]					58,000		58,000
Fire Station #4 - HVAC & Mechanical Upgrades					70,000		70,000
Town Hall - Selective Roofing Repairs					116,000		116,000
Town Hall - Fire Alarm Replacement					140,000		140,000
Bourne Archives - EPS Backup Generator & ATS						50,000	50,000
Fire Station #4 - Boiler DHW Replacement						56,000	56,000
Community Building - Replacement RTU [Phase 1]						185,000	185,000
Bourne Library - Chiller & Chiller Pump Replacement						202,000	202,000
Subtotal Facilities	731,395		347,000	365,000	384,000	493,000	2,320,395
<i>Police</i>							
Radio Replacement/Upgrade	53,400						53,400
Police Vehicles (4)	252,676		253,940	255,209	256,485	257,767	1,276,077
Undercover Vehicle		45,000					40,000
Body Worn Cameras			209,432				209,432
Tablets for Police Cruisers			38,500	22,000			60,500
Subtotal Police	306,076	45,000	501,872	277,209	256,485	257,767	1,644,409

**CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2023-2027**

DEPARTMENT	FY2023 - ATM REQUEST	FY2023 - FTM REQUEST	FY2024 REQUEST	FY2025 REQUEST	FY2026 REQUEST	FY2027 REQUEST	ESTIMATED TOTAL COST ALL YEARS
<i>Fire</i>							
Power Load Cot Fastener System	60,000						60,000
Lucas Chest Compression	16,000						16,000
Station 4 Replacement			12,000,000				12,000,000
Replace Ambulance			380,000				380,000
Replace Ambulance				380,000			380,000
Cardiac Monitors				100,000			100,000
Scott Pack/Cylinder Replacement					500,000		500,000
E122 Replacement						750,000	750,000
Replace 143 (Shift Commander Vehicle)						55,000	55,000
Subtotal Fire	76,000		12,380,000	480,000	500,000	805,000	14,241,000
<i>Shore & Harbor</i>							
Annual Dredging/Ramp/Pier Repair & Improvement	200,000		200,000	200,000	200,000	200,000	1,000,000
Subtotal Shore & Harbor	200,000		200,000	200,000	200,000	200,000	1,000,000
<i>Natural Resources</i>							
Replace Pump out System @ Kingman Yacht Center	25,000						25,000
Replace concrete walkway/steps @ TP	46,500						46,500
Remove Underground Storage Tank			180,000				180,000
Pickup Truck			55,000				55,000
Caroline Skip				15,500			15,500
Pump out at TPM				25,000			25,000
MBM - Feasibility Study				75,000			75,000
MBM - replace floats, pier, building					2,000,000		2,000,000
Patrol Boat						80,000	80,000
Subtotal Natural Resources	71,500		235,000	115,500	2,000,000	80,000	2,502,000
<i>Bourne Public Schools</i>							
Technology Plan	206,000						206,000
BMS Roof Replacement - Design	50,000						50,000
BHS D Wing Roof Replacement	450,000						450,000
Jackson Field Bleachers Feasibility Study	50,000						50,000
Upgrade Intercom System @ BHS	100,000						100,000
Middle School Roof			3,050,000				3,050,000
BES - Universal Pre-K			200,000				200,000
Mini Bus (2)			140,000				140,000
Technology Plan				175,000			175,000
WWTP				2,000,000			2,000,000
HS HVAC Feasibility				75,000			75,000
Jackson Field Bleachers				300,000			300,000

**CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2023-2027**

DEPARTMENT	FY2023 - ATM REQUEST	FY2023 - FTM REQUEST	FY2024 REQUEST	FY2025 REQUEST	FY2026 REQUEST	FY2027 REQUEST	ESTIMATED TOTAL COST ALL YEARS
BES - Universal Pre-K					1,000,000		1,000,000
Mini Bus (2)					140,000		140,000
BHS Auditorium Carpet					50,000		50,000
HS Heating System						1,500,000	1,500,000
Technology Plan						175,000	175,000
Subtotal Bourne Public Schools	856,000		3,390,000	2,550,000	1,190,000	1,675,000	9,661,000
<i>Public Works</i>							
Vehicle Refurbishment Program	150,000		150,000	150,000	150,000	150,000	750,000
M-11 Sign Van - Chevrolet			60,000				60,000
Side-arm for John Deere Tractor							
Road Maintenance	50,000		50,000	50,000	50,000	50,000	250,000
Lighting (3) at Queen Sewell Pond/Park		50,000					150,000
Computerized Sign Machine		30,000					27,000
Alamo Versa Flair Arm		98,000					98,000
M-1 250 Pickup			55,000				55,000
Rubbish Packer			485,000				485,000
Small Rubbish Packer			175,000				175,000
Tree Truck International				125,000			125,000
M5 F550 Dump/Plow				80,000			80,000
M6 F550 Dump/Plow				80,000			80,000
R3 23CY Rubbish Packer				485,000			485,000
TK - 4 Dump/Sander					225,000		225,000
M2 F250 Pickup					6,000		6,000
Sweeper 4 Elgin Pelican					300,000		300,000
S1 25 CY Rubbish Packer						485,000	485,000
Subtotal Public Works	200,000	178,000	975,000	970,000	731,000	685,000	3,739,000
<i>Library</i>							
Building Assessment Study	25,000						25,000
Selective Windows/Storm/Screen Replacement			310,000				310,000
Subtotal Library	25,000		310,000				335,000
<i>Recreation</i>							
Community Center Bleachers	50,000						50,000
Subtotal Recreation	50,000						50,000
Subtotal Town & School	2,650,971	343,000	18,948,872	4,957,709	5,261,485	4,195,767	36,357,804

**CAPITAL IMPROVEMENT PLAN
FISCAL YEARS 2023-2027**

DEPARTMENT	FY2023 - ATM REQUEST	FY2023 - FTM REQUEST	FY2024 REQUEST	FY2025 REQUEST	FY2026 REQUEST	FY2027 REQUEST	ESTIMATED TOTAL COST ALL YEARS
Sewer							
Repairs to Electrical Manholes	50,000		50,000	50,000	50,000	50,000	250,000
Subtotal Sewer	50,000		50,000	50,000	50,000	50,000	250,000
Integrated Solid Waste Management (ISWM)							
2022 Cat 826K Landfill Compactor	880,000						880,000
2022 CAT 966M Loader	650,000						650,000
2022 CAT 279D Skid Steer	98,130						98,130
2022 Ford Super Duty F350 Utility Truck with Plow	60,000						60,000
Leachate Tank Roof Replacement	120,000						120,000
1-ton Container Truck (Amend to FY21 Request)		50,000					100,000
2016 CAT 320E Excavator			295,000				295,000
2006 John Deer 350D Off Road Truck			700,000				700,000
Volvo Roll-Off Truck			164,300				164,300
2020 CAT Nexgen D6 Dozer				620,000			620,000
2015 CAT 272D Skid Steer (Wheel)				72,000			72,000
Weigh Scales				424,000			424,000
1192 Oshkosh Maintenance Truck				250,000			250,000
Roll-Off Containers				30,000			30,000
2021 CAT 966M Loader					650,000		
2016 Ford F250 3/4 Ton Crew Cab Pickup (L2)					57,000		
2022 CAT D6t LGP Dozer						620,000	
2022 CAT 966M Loader						650,000	
Subtotal ISWM	1,808,130	50,000	1,159,300	1,396,000	707,000	1,270,000	6,390,430
Subtotal Enterprise	1,858,130	50,000	1,209,300	1,446,000	757,000	1,320,000	6,640,430
Community Preservation							
Restoration of Joseph Jefferson Windmill Museum of Aptu		20,000					20,000
Subtotal Community Preservation		20,000					20,000
Grand Total	\$ 4,509,101	\$ 413,000	\$ 20,158,172	\$ 6,403,709	\$ 6,018,485	\$ 5,515,767	\$ 43,018,234

**CAPITAL IMPROVEMENT BUDGET
EXPENDITURE CATEGORIES
FISCAL YEAR 2023**

DEPARTMENT	FY2023 REQUEST	ADMINISTRATOR RECOMMEND	PLANNING	INFRASTRUCTURE	TRANSPORTATION	TECHNOLOGY	EQUIPMENT
Information Management Systems							
Net Work Switches	\$ 40,000	\$ 40,000	\$	\$	\$	\$ 40,000	\$
Email Service Upgrade with Cloud conversion	370,000						
Subtotal IMS	410,000	40,000				40,000	
Engineering							
Municipal Vulnerability Assessment	20,000	20,000	20,000				
Monk's Cove Stormwater Improvement Project	75,000	75,000	75,000				
Vehicle to share with Conservation Department	40,000	40,000			40,000		
Sagamore Beach Access Ramp Coastal Resiliency	50,000	50,000	50,000				
Stormwater Improvement Projects	30,000	30,000	30,000				
Subtotal Engineering	215,000	215,000	175,000		40,000		
Facilities							
DPW Fueling Station	500,000	500,000		500,000			
Fire Station #1 Roof Repair P2	200,000	200,000		200,000			
Electric Man Lift	31,395	31,395					31,395
Subtotal Facilities	731,395	731,395		700,000			31,395
Police							
Radio Replacement/Upgrade	53,400	53,400					53,400
Police Vehicles (4)	252,676	252,676			252,676		
Police Vehicle - Undercover	45,000	45,000			45,000		
Subtotal Police	351,076	351,076			297,676		53,400
Fire							
Power Load Cot Fastener System	60,000	60,000					60,000
Lucas Chest Compression	16,000	16,000					16,000
Station 4 Replacement	12,000,000						
Subtotal Fire	12,076,000	76,000					76,000
Shore & Harbor							
Annual Dredging/Ramp/Pier Repair & Improvement	200,000	200,000		200,000			
Subtotal Shore & Harbor	200,000	200,000		200,000			
Natural Resources							
Replace Pump out System @ Kingman Yacht Center	25,000	25,000		25,000			
Replace concrete walkway/steps @ TP	40,000	46,500		46,500			
Subtotal Natural Resources	65,000	71,500		71,500			
Bourne Public Schools							
Technology Plan	206,000	206,000				206,000	
BMS Roof Replacement - Design	50,000	50,000		50,000			
BHS D Wing Roof Replacement	450,000	450,000		450,000			
Jackson Field Bleachers Feasibility Study	50,000	50,000		50,000			
Upgrade Intercom System @ BHS	300,000	100,000		100,000			
Subtotal Bourne Public Schools	1,056,000	856,000		650,000		206,000	

**CAPITAL IMPROVEMENT BUDGET
EXPENDITURE CATEGORIES
FISCAL YEAR 2023**

DEPARTMENT	FY2023 REQUEST	ADMINISTRATOR RECOMMEND	PLANNING	INFRASTRUCTURE	TRANSPORTATION	TECHNOLOGY	EQUIPMENT
Information Management Systems							
Public Works							
Vehicle Refurbishment Program	265,000	150,000					150,000
M-11 Sign Van - Chevrolet	60,000						
Side-arm for John Deere Tractor	95,000						
Road Maintenance	200,000	50,000		50,000			
M-1 250 Pickup	55,000						
Lighting (3) at Queen Sewell Pond/Park	50,000	50,000		50,000			
Computerized Sign Machine	30,000	30,000					30,000
Alamo Versa Flair Arm	98,000	98,000					98,000
Subtotal Public Works	853,000	378,000		100,000			278,000
Library							
Building Assessment Study	25,000	25,000	25,000				
Selective Windows/Storm/Screen Replacement	310,000						
Subtotal Library	335,000	25,000	25,000				
Recreation							
Community Center Bleachers	50,000	50,000		50,000			
Subtotal Recreation	50,000	50,000		50,000			
Subtotal Town & School	16,342,471	2,993,971	200,000	1,771,500	337,676	246,000	438,795
Sewer							
Repairs to Electrical Manholes	50,000	50,000		50,000			
Subtotal Sewer	50,000	50,000		50,000			
Integrated Solid Waste Management (ISWM)							
2022 Cat 826K Landfill Compactor	880,000	880,000					880,000
2022 CAT 966M Loader	650,000	650,000					650,000
2022 CAT 279D Skid Steer	98,130	98,130					98,130
2022 Ford Super Duty F350 Utility Truck with Plow	60,000	60,000			60,000		
Leachate Tank Roof Replacement	120,000	120,000		120,000			
1-ton Container Truck (Amend FY21 Request)	50,000	50,000			50,000		
Subtotal ISWM	1,858,130	1,858,130		120,000	110,000		1,628,130
Subtotal Enterprise	1,908,130	1,908,130		170,000	110,000		1,628,130
Community Preservation							
Restoration of Joseph Jefferson Windmill Museum of Aptucxet		20,000		20,000			
Subtotal Community Preservation		20,000		20,000			
Grand Total	\$ 18,250,601	\$ 4,922,101	\$ 200,000	\$ 1,961,500	\$ 447,676	\$ 246,000	\$ 2,066,925

CAPITAL IMPROVEMENT PLAN
FUNDING PLAN
FISCAL YEAR 2023

DEPARTMENT	FY2023 REQUEST	ADMINISTRATOR RECOMMEND	FY2023 RECOMMENDED	FREE CASH	GENERAL DEBT	WATERWAYS FUND	ENTERPRISE FUND R/E	OTHER FUNDING
Information Management Systems								
Net Work Switches	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$	\$	\$	\$
Email Service Upgrade with Cloud conversion	370,000							
Subtotal IMS	410,000	40,000	40,000	40,000				
Engineering								
Municipal Vulnerability Assessment	20,000	20,000	20,000	20,000				
Monk's Cove Stormwater Improvement Project	75,000	75,000	75,000	75,000				
Vehicle to share with Conservation Department	40,000	40,000	40,000	40,000				
Sagamore Beach Access Ramp Coastal Resiliency	50,000	50,000	50,000					50,000
Stormwater Improvement Projects	30,000	30,000	30,000	30,000				
Subtotal Engineering	215,000	215,000	215,000	165,000				50,000
Facilities								
DPW Fueling Station	500,000	500,000	500,000	404,329				95,671
Fire Station #1 Roof Repair P2	200,000	200,000	200,000	200,000				
Electric Man Lift	31,395	31,395	31,395	31,395				
Subtotal Facilities	731,395	731,395	731,395	635,724				95,671
Police								
Radio Replacement/Upgrade	53,400	53,400	53,400	53,400				
Police Vehicles (4)	252,676	252,676	252,676	252,676				
Undercover Vehicles	45,000	45,000	45,000	45,000				
Subtotal Police	351,076	351,076	351,076	351,076				
Fire								
Power Load Cot Fastener System	60,000	60,000	60,000	60,000				
Lucas Chest Compression	16,000	16,000	16,000	16,000				
Station 4 Replacement	12,000,000							
Subtotal Fire	12,076,000	76,000	76,000	76,000				
Shore & Harbor								
Annual Dredging/Ramp/Pier Repair & Improvement	200,000	200,000	200,000			200,000		
Subtotal Shore & Harbor	200,000	200,000	200,000			200,000		
Natural Resources								
Replace Pump out System @ Kingman Yacht Center	25,000	25,000	25,000	25,000				
Replace concrete walkway/steps @ TP	40,000	46,500	46,500	46,500				
Subtotal Natural Resources	65,000	71,500	71,500	71,500				
Bourne Public Schools								
Technology Plan	206,000	206,000	206,000	206,000				
BMS Roof Replacement - Design	50,000	50,000	50,000	50,000				
BHS D Wing Roof Replacement	450,000	450,000	450,000		450,000			
Jackson Field Bleachers Feasibility Study	50,000	50,000	50,000	50,000				
Upgrade Intercom System @ BHS	300,000	100,000	100,000	100,000				
Subtotal Bourne Public Schools	1,056,000	856,000	856,000	406,000	450,000			

CAPITAL IMPROVEMENT PLAN
FUNDING PLAN
FISCAL YEAR 2023

DEPARTMENT	FY2023 REQUEST	ADMINISTRATOR RECOMMEND	FY2023 RECOMMENDED	FREE CASH	GENERAL DEBT	WATERWAYS FUND	ENTERPRISE FUND R/E	OTHER FUNDING
Public Works								
Vehicle Refurbishment Program	265,000	150,000	150,000	150,000				
M-11 Sign Van - Chevrolet	60,000							
Side-arm for John Deere Tractor	95,000							
Road Maintenance	200,000	50,000	50,000	50,000				
M-1 250 Pickup	55,000							
Lighting (3) at Queen Sewell Pond/Park	50,000	50,000	50,000	50,000				
Computerized Sign Machine	30,000	30,000	30,000					30,000
Alamo Versa Flair Arm	98,000	98,000	98,000					98,000
Subtotal Public Works	853,000	378,000	378,000	250,000				128,000
Library								
Building Assessment Study	25,000	25,000	25,000	25,000				
Selective Windows/Storm/Screen Replacement	310,000							
Subtotal Library	335,000	25,000	25,000	25,000				
Recreation								
Community Center Bleachers	50,000	50,000	50,000	50,000				
Subtotal Recreation	50,000	50,000	50,000	50,000				
Subtotal Town & School	16,342,471	2,993,971	2,993,971	2,070,300	450,000	200,000		273,671
Sewer								
Repairs to Electrical Manholes	50,000	50,000	50,000					50,000
Subtotal Sewer	50,000	50,000	50,000					50,000
Integrated Solid Waste Management (ISWM)								
2022 Cat 826K Landfill Compactor	880,000	880,000	880,000				880,000	
2022 CAT 966M Loader	650,000	650,000	650,000				650,000	
2022 CAT 279D Skid Steer	98,130	98,130	98,130				98,130	
2022 Ford Super Duty F350 Utility Truck with Plow	60,000	60,000	60,000				60,000	
Leachate Tank Roof Replacement	120,000	120,000	120,000				120,000	
1-ton Container Truck (Amend FY21 Request)	50,000	50,000	50,000				50,000	
Subtotal ISWM	1,858,130	1,858,130	1,858,130				1,858,130	
Subtotal Enterprise	1,908,130	1,908,130	1,908,130				1,858,130	50,000
Community Preservation								
Aptucxet	20,000	20,000	20,000					20,000
Subtotal Community Preservation	20,000	20,000	20,000					20,000
Grand Total	\$ 18,270,601	\$ 4,922,101	\$ 4,922,101	\$ 2,070,300	\$ 450,000	\$ 200,000	\$ 1,858,130	\$ 343,671

Appendix C

Bourne Rule

**Special Town Meeting
October 24, 2022**

RESOLUTION – BOURNE RULE

Mr. Moderator, on behalf of the Board of Selectmen, I move the following Resolution:

RESOLUTION: Be It Resolved that, at the commencement of this annual town meeting, the Moderator shall ask the Finance Committee and the Board of Selectmen to certify whether or not the total of all Finance Committee funding recommendations on all matters to be voted at the October 24, 2022 special town meeting, and contained in the warrant for this special town meeting if voted are equal to the maximum property tax levy limit for the Town of Bourne established by law for FY 2023. If the answer is in the negative, the Finance Committee and the Board of Selectmen shall certify the dollar amount which exceeds the Finance Committee dollar recommendations on all of the articles in the warrant, but is less than the maximum tax levy limit, which certified dollar amount shall be available for appropriation by this special town meeting. If the answer is in the affirmative, then during this special town meeting any motion to raise and appropriate funds in order to increase any appropriation recommended by the Finance Committee must state an equal dollar reduction in another recommended appropriation or appropriations. A recommendation of indefinite postponement by the Finance Committee shall be construed as a zero dollar funding recommendation.

Respectfully submitted,
BOARD OF SELECTMEN

Appendix D

Finance Committee Roll Call Votes

Finance Committee Roll Call Votes

Article 1: Committee Reports					
VOTE: 8 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones					

Article 2: FY23 General Fund Budget Amendments					
VOTE: 8 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones					

Article 3: FY23 Sewer Enterprise Fund Budget Amendments					
VOTE: 8 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones					

Article 4: Other Post-Employment Benefits (OPEB) Liability					
VOTE: 8 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones					

Article 5: Compensated Absences					
VOTE: 8 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones					

Article 6: FY23 Capital Outlay					
VOTE: 8 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones					

Article 7: ISWM Pilot Leachate Treatment System					
VOTE: 8 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones					

Finance Committee Roll Call Votes (con't)

Article 8: ISWM 1-Ton Container Truck					
VOTE: 9 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones	Yes				

Article 9: Capital Stabilization Fund					
VOTE: 9 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones	Yes				

Article 10: Community Preservation Fund					
VOTE: 8 - 0 - 1					
Renée Gratis	Abstain	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones	Yes				

Article 11: Energy Services Contract (ESCO) and Tax Exempt Lease					
VOTE: Recommendation will be made at Town Meeting					
Renée Gratis		Thomas Joyce		Arthur Wayne Sampson	
Amanda Bongiovanni		Kathleen LeGacy		Steven Solbo	
James Sullivan		Richard Lavoie		William Towne	
Katherine Jones					

Article 12: Amend General Bylaw 3.1.29 (a) and (f) - Licensing and Control of Dogs					
VOTE: 9 - 0 - 0					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones	Yes				

Article 13: Amend Zoning Bylaw Sections 3210 and 2888 – No Signs Allowed					
VOTE: Recommendation will be made at Town Meeting					
Renée Gratis		Thomas Joyce		Arthur Wayne Sampson	
Amanda Bongiovanni		Kathleen LeGacy		Steven Solbo	
James Sullivan		Richard Lavoie		William Towne	
Katherine Jones					

Article 14: Amend Zoning Bylaw Section 2854 (b) - Parking Reduction Methods					
VOTE: Recommendation will be made at Town Meeting					
Renée Gratis		Thomas Joyce		Arthur Wayne Sampson	
Amanda Bongiovanni		Kathleen LeGacy		Steven Solbo	
James Sullivan		Richard Lavoie		William Towne	
Katherine Jones					

Finance Committee Roll Call Votes (con't)

Article 15: Citizen's Petition - Amend Zoning Bylaw Section 2842 (3) (a) and (b)					
VOTE: 9 - 0 - 0 to indefinitely postpone					
Renée Gratis	Yes	Thomas Joyce	Yes	Arthur Wayne Sampson	Yes
Amanda Bongiovanni	Yes	Kathleen LeGacy		Steven Solbo	Yes
James Sullivan	Yes	Richard Lavoie	Yes	William Towne	Yes
Katherine Jones	Yes				