

# Board of Selectmen Meeting Notice AGENDA



Date

June 15, 2021

Time

6:00 P.M.

Location

Bourne Veteran's Memorial Community Center  
239 Main Street, Buzzards Bay

Note this meeting is being televised, streamed or recorded by Bourne TV. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

**6:00 P.M. Call Public Session to Order in Open Session**

1. **Moment of Silence to recognize our Troops and our public safety personnel**
2. **Salute to the Flag**
3. **Vision:** Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.
4. **Mission:** Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.
5. **Public Comment on Non-Agenda Items**  
Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.
6. **Minutes:** None
7. **Appointments and Licenses**
  - a. Discussion and possible vote – Cape Cod Canal Day Festival – Request waiver of fees
  - b. Discussion and possible vote–Buzzards Bay Park 2021 Summer Concerts – Request waiver of fees
  - c. Discussion and possible vote – CC Canal Region Chamber request to hang banner over Main St.
  - d. Discussion and possible vote regarding Pan Mass Challenge Bike-a-thon 8/7/21 7:00 a.m. thru 8/8/21 1:00 pm
  - e. Discussion and possible vote – 22d Annual Best Buddies Challenge bike ride – October 2, 2021
  - f. Joseph Sushi, Mang Tang Thang, Mgr., Food Vendor License, 1 Factory Outlet Mall (formerly Xin Sushi, Xiao Chen, Mgr.)
  - g. Bourne Newcomers & Neighbors Club – Request for use of Monument Beach on July 13 from 5-7 p.m. with a Rain Date of July 14 from 5-7 p.m.

2021 JUN 11 AM 10:40  
TOWN CLERK BOURNE

RECEIVED

- h. Discussion and possible vote – New Committee Appointments
  - i. Recreation Committee - to be considered
    - 1. Alice Howe
    - 2. Linda Fletcher
    - 3. James Linsky
    - 4. Karen Wilson
  - ii. Bylaw Committee – to be considered
    - 1. Deb Bryant
  - iii. Cape Light Compact – to be considered
    - 1. Francis Erdman
- 8. [Selectmen's Business](#)
  - a. Discussion and possible vote to rescind the local state of emergency voted March 17, 2020
  - b. Discussion and possible vote on the Town Administrator's request for an independent review regarding the method of appointment for HR/Labor Counsel
  - c. Discussion and possible vote regarding the Charge and makeup of the Road and Traffic Safety Committee
  - d. Update on the Cape Rail Advisory Group Meeting #2
  - e. Discussion and possible vote to dissolve the following committees
    - i. Task Force on Local Pollution
    - ii. Phase II Stormwater Management Community Oversight Program
    - iii. Street and Traffic Light Committee
  - f. Discussion and vote on Annual Committee re-appointments
- 9. [Town Administrator](#)
  - a. Request for \$3,000 from the Board of Selectmen FY 22 Employee Appreciation budget line
  - b. Gardner Bridge Update
  - c. FY21 Closeout Update
- 10. [Correspondence](#)
- 11. [Adjourn](#)



## Rebello, Mary

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**From:** Marie Oliva <moliva@capecodcanalchamber.org>  
**Sent:** Monday, May 17, 2021 1:51 PM  
**To:** Rebello, Mary  
**Cc:** Schiavi, Anthony  
**Subject:** Waiver of fee-Cape Cod Canal Day

Hello Mary,

I am writing to request that the fees be waived for the Chamber for Cape Cod Canal Day on Saturday, September 18<sup>th</sup>, 11am-6pm, Buzzards Bay Park. The Chamber is a non-profit organization that must raise money in order to manage and operate this festival that includes Food Trucks, arts & craft vendors, music, children's activities, and Cornhole Tournament. We believe the fees be waived since this is a FREE event for the community.

We would appreciate your consideration.

Thank You,

Marie Oliva

President & CEO

Cape Cod Canal Region Chamber

70 Main Street, Buzzards Bay, MA 02532

P 508-759-6000 X12 F 508-759-6965

[moliva@capecodcanalchamber.org](mailto:moliva@capecodcanalchamber.org)

[www.capecodcanalchamber.org](http://www.capecodcanalchamber.org)

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This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

## Sundman, Nancy

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**From:** Schiavi, Anthony  
**Sent:** Wednesday, May 26, 2021 1:05 PM  
**To:** Sundman, Nancy  
**Cc:** Cannon, Glenn  
**Subject:** FW: Waiver of fee for Concerts by the Canal

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**From:** Marie Oliva [mailto:moliva@capecodcanalchamber.org]  
**Sent:** Monday, May 17, 2021 1:47 PM  
**To:** Rebello, Mary <MRebello@townofbourne.com>  
**Cc:** Schiavi, Anthony <aschiavi@townofbourne.com>  
**Subject:** Waiver of fee for Concerts by the Canal

Hello Mary,

I am writing to request that the town fee be waived for our Concerts by the Canal series beginning in July through August on Thursday evenings. The first concert begins on Thursday, July 1<sup>st</sup>, 6:30pm-8:30pm.

The Chamber has been operating the FREE concerts in Buzzards Bay Park for over 40 years. We are a non-profit organization that must raise money to pay for the bands and to manage the concerts. We are providing a free opportunity for residents and visitors to enjoy free entertainment.

We would appreciate your consideration. Thank you.

Marie Oliva  
President & CEO  
Cape Cod Canal Region Chamber  
70 Main Street, Buzzards Bay, MA 02532  
P 508-759-6000 X12 F 508-759-6965  
[moliva@capecodcanalchamber.org](mailto:moliva@capecodcanalchamber.org)  
[www.capecodcanalchamber.org](http://www.capecodcanalchamber.org)

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## Sundman, Nancy

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**From:** Schiavi, Anthony  
**Sent:** Wednesday, May 26, 2021 1:05 PM  
**To:** Sundman, Nancy; Cannon, Glenn  
**Subject:** FW: Banner on Main Street

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**From:** Marie Oliva [mailto:[moliva@capecodcanalchamber.org](mailto:moliva@capecodcanalchamber.org)]  
**Sent:** Monday, May 17, 2021 3:56 PM  
**To:** Rebello, Mary <[MRebello@townofbourne.com](mailto:MRebello@townofbourne.com)>  
**Cc:** Schiavi, Anthony <[aschiavi@townofbourne.com](mailto:aschiavi@townofbourne.com)>  
**Subject:** Banner on Main Street

Dear Mary,

I am writing on behalf of the Cape Cod Canal Region Chamber to place a street banner, 30' x 4', on Main Street, Buzzards Bay in accordance with Section 2866 of the Bourne Zoning Bylaws. The banner will comply with the minimum height of 16 feet above the street, is constructed of durable materials, and used solely for this one event.

Thank you,  
Marie Oliva  
President & CEO  
Cape Cod Canal Region Chamber  
70 Main Street, Buzzards Bay, MA 02532  
P 508-759-6000 X12 F 508-759-6965  
[moliva@capecodcanalchamber.org](mailto:moliva@capecodcanalchamber.org)  
[www.capecodcanalchamber.org](http://www.capecodcanalchamber.org)

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**Town of Bourne**  
**Interdepartmental Advisory Form**



<b>Start Date:</b>	4/30/2021
<b>Owner/Applicant:</b>	Pan Mass Challenge Glynn Hawley [508-873-2661-781-449-5300 x309] - [glynn@PMC.org]
<b>Project Location:</b>	Annual Bike-a-thon Bourne Roads Academy Drive, Main Street, Bourne Bridge Approach, Veterans Way, Sandwich Road, Canal Service Road
<b>Nature of Request:</b>	Bike-a-thon to raise money for cancer research at Dana Farber Cancer Institute 8/7/21 7:00 a.m. thru 8/8/21 1:00 p.m.
<b>Liability Insurance Naming Town of Bourne as Additional Insured</b>	Has applicant provided insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Map:</b>		<b>Parcel:</b>		<b>District:</b>	
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☐ **Engineering:**

<b>Date of Recording:</b>		<b>Lot Area:</b>		<b>Frontage:</b>		<b>Zone:</b>	
<b>Resource District:</b>		<b>Town Road:</b>		<b>Paved:</b>		<b>Contiguous Lots:</b>	
<b>Flood Zone:</b>		<b>Within 100' of Wetland:</b>					

Owner:  
Remarks:

5/3/2021 Timothy P Lydon  
Date Department Head

☐ **Planning Department:** ☒ Concurs ☐ Does Not Concur

Remarks:

5/3/2021 Coreen Moore/jlc  
Date Town Planner

☐ **Planning Board:** ☒ Concurs ☐ Does Not Concur

Remarks:

4/30/2021 SSStrojny/ag  
Date Board Member

☐ **Conservation Commission:** ☐ Must File ☐ Determination ☐ Notice of Intent  
☒ Need not File

Remarks: 05.07.21

Sam Haines

05/25/21 10:24 AM M:\public\_share\Routing Slips\Pan Mass Challenge-BOH.docx

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Date

Conservation Agent

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☐ Board of Health:

☒ Concur

☐ Does Not Concur

Remarks:

5/24/2021

Terri Guarino

Date

Health Agent

---

☐ Building Inspector:

☒ Concur

☐ Does Not Concur

Remarks:

4/30/2021

KMurphy/ag

Date

Building Inspector

---

☐ Sewer Commissioners: ☐ Approved ☐ Disapproved ☒ Not Under Sewer Jurisdiction

Remarks:

5/7/2021

K. Thut (Admin)

Date

Department Head

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☐ Town Collector:

☐ Outstanding Taxes

☒ Taxes Paid In Full

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

4/30/2021

A Dastous

Date

Town Collector

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☐ Town Clerk:

If not corporation has business certificate been issued? ☐ Yes ☒ No

Remarks: Not Applicable

4/30/2021

CCobb

Date

Clerk's Office

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☐ Assessors:

This individual has (have) completed the Form of List? ☐ Yes ☐ No

Remarks: na

5/5/2021

Date

JPotter

Assessors Office

☐ Department of Public Works: ☒ Approved ☐ Disapproved ☐ Not Under DPW Jurisdiction

Remarks:

5/3/2021

Date

Matthew Quinn

Department Head

☐ Department of Natural Resources: ☐ Approved ☐ Disapproved ☒ Not Under DNR Jurisdiction

Remarks:

5/1/2021

Date

Chris Southwood

Department Head

☐ Recreation Department: ☐ Concurs ☐ Does Not Concur ☒ Not Under Jurisdiction

Remarks:

4/30/2021

Date

Krissanne M. Caron

Department Head

☐ Police Department: ☒ Concurs ☐ Does Not Concur ☐ Not Under Police Jurisdiction

Remarks: Detail Officers and traffic plan as in years past. No volunteers directing traffic. No unregistered golf carts pursuant to Town of Bourne bylaw. Police Department can assist PMC/MMA staff in planning for the event.

5/7/2021

Date

Lt. John R. Stowe, Jr.

Department Head

☐ Fire Department: ☒ Concurs ☐ Does Not Concur

Remarks: Fire department will work with PMC and MMA staff regarding planning for the event.

5/3/2021

Date

David S. Pelonzi, Assistant Chief

Department Head

☐ Board of Selectmen: ☐ Concurs ☐ Does Not Concur

Remarks:

Date

Chairman





# TOWN OF BOURNE

## Board of Selectmen

24 Perry Avenue - Room 101  
Buzzards Bay, MA 02532-3496  
www.townofbourne.com

Phone: 508-759-0600 x1503  
Fax: 508-759-0420



### APPLICATION FOR THE USE OF TOWN PROPERTY

Individual/Organization Pan-Mass Challenge

Address (mailing) 77 4th Ave

Newham, MA 02494

Home (Business) Address Business - Non Prof.

Same Address

Home Telephone # Cell [REDACTED]

Business Telephone # 781 449 5300 xt 209

Contact Person Glyn Hawley

Email address: glyn@PMC.org

I (we) request the use of the following town owned property:

Name: Bourne Roads - Academy Drive, Main St, Bourne Bridge

Location: Approach, Veterans Way, Sandwich Rd, Canal Street Rd

Purpose: \*\*\* D.K. athon to raise money for cancer research

Dana-Farber Cancer Institute

\*\*\*Please indicate if a tent will be used or food served/available at event\*\*\*

Date(s) 8-7-21 & 8/8-21

Time(s)

From 7:00 AM Saturday 8/7/21 (time first person will arrive)

To \_\_\_\_\_ (time last person will leave)

From \_\_\_\_\_ (time first person will arrive)

To 1:00 PM 8/8/21 (time last person will leave)

\*\*\*\*\***Copy of Liability Insurance with town named as additional insured**\*\*\*\*\*  
(PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM)

**Approval is contingent upon your acceptance of the estimated costs as listed above. If for any reason, you no longer wish to use our facility, please contact us immediately.**



**Town of Bourne**  
**Interdepartmental Advisory Form**



<b>Start Date:</b>	5/7/2021
<b>Owner/Applicant:</b>	Best Buddies Challenge Paul Curley, Route Mgr. 96 Partridge Circle, Taunton, MA 02780 [508.942.4621 - curleypwts@aol.com]
<b>Project Location:</b>	Town Roads-In Town of Bourne riding on Old Plymouth Road - Meetinghouse Lane - Hunters Brook Road - Canal Road - dismount and walk bike over Sagamore Bridge, thru guardrail cut for Christmas Tree Shop onto Adams Street - Cross Cranberry Highway and travel Cranberry Highway to Sandwich Road - 6A to Town of Sandwich
<b>Nature of Request:</b>	22th Annual Best Buddies Challenge - Benefit Bike Ride Use of Town Roads Saturday - October 2, 2021 Estimated attendance: 500 Route separate PDF file
<b>Liability Insurance Naming Town of Bourne as Additional Insured</b>	Has applicant provided insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Map:</b>		<b>Parcel:</b>		<b>District:</b>	
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☐ **Engineering:**

<b>Date of Recording:</b>		<b>Lot Area:</b>		<b>Frontage:</b>		<b>Zone:</b>	
<b>Resource District:</b>		<b>Town Road:</b>		<b>Paved:</b>		<b>Contiguous Lots:</b>	
<b>Flood Zone:</b>		<b>Within 100' of Wetland:</b>					

**Owner:**  
**Remarks:**

5/10/2021  
Date

Timothy P Lydon  
Department Head

☐ **Planning Department:** ☒ **Concurs** ☐ **Does Not Concur**

**Remarks:**

5/10/2021  
Date

CMoore/jlc  
Town Planner

☐ **Planning Board:** ☒ **Concurs** ☐ **Does Not Concur**

**Remarks:** No issues with Planning

5/14/2021  
Date

Steve Strojny / cvm  
Board Member



☐ Conservation Commission: ☐ Must File ☐ Determination ☐ Notice of Intent  
☒ Need not File

Remarks:

05.24.21

S. Haines/ts

Date

Conservation Agent

☐ Board of Health: ☒ Concur ☐ Does Not Concur

Remarks:

5/25/2021

Terri Guarino

Date

Health Agent

☐ Building Inspector: ☒ Concur ☐ Does Not Concur

Remarks:

5/17/2021

KMurphy/ag

Date

Building Inspector

☐ Sewer Commissioners: ☐ Approved ☐ Disapproved ☒ Not Under Sewer Jurisdiction

Remarks:

5/7/2021

K. Thut (Admin)

Date

Department Head

☐ Town Collector: ☐ Outstanding Taxes ☒ Taxes Paid In Full

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

5/14/2021

A Dastous

Date

Town Collector

☐ Town Clerk:

If not corporation has business certificate been issued? ☐ Yes ☒ No

Remarks: Not Applicable

5/14/2021

CCobb

Date

Clerk's Office

☐ **Assessors:**

This individual has (have) completed the Form of List? ☐ Yes ☐ No

Remarks: na

5/19/2021

JPotter

Date

Assessors Office

☐ **Department of Public Works:** ☒ Approved ☐ Disapproved ☐ Not Under DPW Jurisdiction

Remarks:

5/19/2021

Matthew Quinn

Date

Department Head

☐ **Department of Natural Resources:** ☐ Approved ☐ Disapproved ☒ Not Under DNR Jurisdiction

Remarks:

5/14/2021

Chris Southwood

Date

Department Head

☐ **Recreation Department:** ☐ Concur ☐ Does Not Concur ☒ Not Under Jurisdiction

Remarks:

5/25/2021

Krissanne Caron

Date

Department Head

☐ **Police Department:** ☒ Concur ☐ Does Not Concur ☐ Not Under Police Jurisdiction

Remarks: Event organizers must contact police administration four (4) weeks prior to event to review route and determine police details.

5/14/2021

Lt. John R. Stowe, Jr.

Date

Department Head

☐ **Fire Department:** ☒ Concur ☐ Does Not Concur

Remarks:

5/14/2021

David S. Pelonzi, Assistant Chief

Date

Department Head

☐ **Board of Selectmen:** ☐ Concur ☐ Does Not Concur

Remarks:

Date

Chairman

**BEST BUDDIES CHALLENGE.**  
**HYANNIS PORT**

May 3, 2021

Bourne Town Hall

Re: Best Buddies Challenge: Hyannis Port

Dear Town Official,

The 22nd annual *Best Buddies Challenge: Hyannis Port* is set to take place **Saturday, October 2, 2021**. This is the annual fund raising event that will raise money for Best Buddies International. Best Buddies is a nonprofit 501(c)(3) organization dedicated to establishing a global volunteer movement that creates opportunities for one-to-one friendships, integrated employment and leadership development for people with intellectual and developmental disabilities (IDD).

The Best Buddies Challenge - Hyannis Port is a 100 mile long bicycle ride starting in Boston and finishing at Craigville Beach in Hyannis Port. We also have a 50 mile start in Carver and a 20 mile start in Sandwich. Through my involvement with this event over the last eighteen years I recognize the support your communities offer to the safety of our ride. I have enclosed our route information regarding your town and we greatly appreciate your continued help. Police details are marked in the police column of the route notes and, as in the past, I will work with each department to hire the appropriate number of officers as we get closer to the event. The number of riders participating in this event has been approximately 250 at the 100 mile; 250 at the 50 mi. and 250 at the 20 mi. The cyclists will travel at their own pace; riders are required to wear helmets and abide by the rules of the road. We plan to follow all Covid-19 guidelines put in place by the CDC, state, city and other local agencies to keep everyone safe.

Should you have any questions or concerns, please contact me by phone at (508) 942-4621, email at [curleypwts@aol.com](mailto:curleypwts@aol.com), or mail to Paul Curley, 96 Partridge Cir. Taunton MA 02780. Please **sign this letter** acknowledging your awareness of our event and return it by June, 15th so I may acquire the proper permitting from MADOT.

Thank you,

Paul Curley  
Route Manger

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Signature

---

Please print your name and title

Date



2021 Best Buddies Challenge  
Go To Traffic Police or

Approx  
Arrival Approx  
Arrival

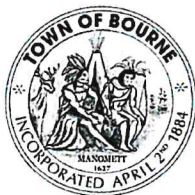
(Mile) (Mile) Signs Marshall Direction Location (roads of travel in Bold Italic) Landmarks Fastest Slowest  
BOURNE:

0.4 74.2 P bear left onto *Old Plymouth Rd* at  
Scusset Fish Pier sign Rte 3A, straight  
2.4 76.6 ss M-1 straight across Scusset Beach Rd/  
0.1 76.7 M-3 right Meetinghouse Ln  
onto *Hunters Brook Rd* quick

0.3 77.0 ss right onto *Canal Rd* along Cape Cod Canal Sagamore  
Recreation Area  
0.2 77.2 M-1 use sidewalk on left for **Sagamore Bridge crossing** at Friendly Ice  
Cream 10:20 AM 1:57 PM  
0.1 77.3 M-1 straight up left sidewalk of Sagamore  
Bridge...walk bike! walk over bridge  
per BPD  
0.6 77.9 bear left off bridge thru guardrail cut for  
Christmas Tree Shop  
0.1 78.0 T P right onto *Adams St* (old route went  
left) new in 2016  
0.0 78.0 T P left onto *Cranberry Hwy* 4 lane road  
0.5 78.5 straight on *Cranberry Hwy* Ben Abbey Rd  
on *S. Sandwich Rd/ Rte 6A*  
0.4 78.9 M-3 bear right *East* rejoin old route

SANDWICH:

0.3 79.2 continue on *Rte 6A* town line/Rt 130  
on right  
0.2 79.4 P left onto *Tupper Rd*  
1 80.4 M-2 right onto *Merchants Rd* 10:28 AM 2:12 PM  
0.2 80.6 into CVS - Rest stop #5, 20  
0 80.6 M-2 left **MILE RIDE START (10:30am)**  
0.2 80.8 ss M-1 right onto *Merchants Rd*  
onto *Tupper Rd*  
0.4 81.2 L P straight on *Tupper Rd* Sandwich Rd/Rt  
6A  
0.3 81.5 ss P left onto *Main St/Rt 130 (South)* Town Hall, First  
Church  
1.2 82.7 L M-2 straight on *Rt 130* ramp to Rte 6  
West (right)  
0.1 82.8 L M-2 straight on *Rt 130* ramp to Rte 6  
East (right)  
0.5 83.3 P left onto *Service Rd*  
at Quaker  
Meetinghouse  
2.1 85.4 ss P straight on *Service Rd* Rd  
Sandwich  
0.2 85.6 straight on *Service Rd* Hollows Golf  
1.9 87.5 ss P straight on *Service Rd* at Chase Rd



# TOWN OF BOURNE

## Board of Selectmen

24 Perry Avenue – Room 101  
Buzzards Bay, MA 02532-3496  
www.townofbourne.com

Phone: 508-759-0600 x1503  
Fax: 508-759-0420



### APPLICATION FOR THE USE OF TOWN PROPERTY

Individual/Organization Best Buddies International

Address (mailing) 96 Partridge Cir. Taunton MA 02780

Business Address 100 SE 2nd St #2200, Miami, FL 33131

Home Telephone [REDACTED]

Business Telephone # (305) 374-2233

Contact Person Paul Curley

Email address [REDACTED]

I (we) request the use of the following town owned property:

Name: 4.7 miles of town roads (route notes included)

Location: Crossing Sagmore Bridge

Purpose: \*\*\*22<sup>nd</sup> Annual 100 mile bicycle ride from Boston to Cape Cod

\_\_\_\_\_ No Tents , no stops in Town of Bourne \_\_\_\_\_

\*\*\*Please indicate if a tent will be used or food served/available at event\*\*\*

Date(s) Saturday Oct. 2, 2021

Time(s)

From 10 am \_\_\_\_\_ (time first person will arrive)

To 2 pm \_\_\_\_\_ (time last person will leave)

From same \_\_\_\_\_ (time first person will arrive)

To same \_\_\_\_\_ (time last person will leave)

**\*\*\*\*\*Copy of Liability Insurance with town named as additional insured\*\*\*\*\***

**(PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM)**

I (we) agree to pay the Town of Bourne a fee, if required, for use of such facilities

Estimated Attendance 500

Will the affair be policed? Yes

Will admission be charged: No

Signed *Paul Curley*

Identification Presented drivers license

### HOLD HARMLESS AGREEMENT

It is agreed by Best Buddies International

Hereinafter called the Organization, that the Town of Bourne be absolved of any and all liability brought about by actions of the participants and/or patrons of the organization while using the facilities of the Town of Bourne for the purpose of

fundraiser cycling event

It is further agreed that the Organization accepts responsibility for any and all damages caused by the participants and/or patrons of the Organization that are determined to be above and beyond what is considered normal wear and tear of the facilities.

Signature of Organization *Paul Curley*

Printed Name Paul Curley

Title Route Manager Dated 5/7/2021

\*\*\*\*\*

### FOR TOWN ADMINISTRATOR'S USE ONLY

Estimated Facility Costs

Total Estimated Costs

APPROVED NOT APPROVED

Town Administrator

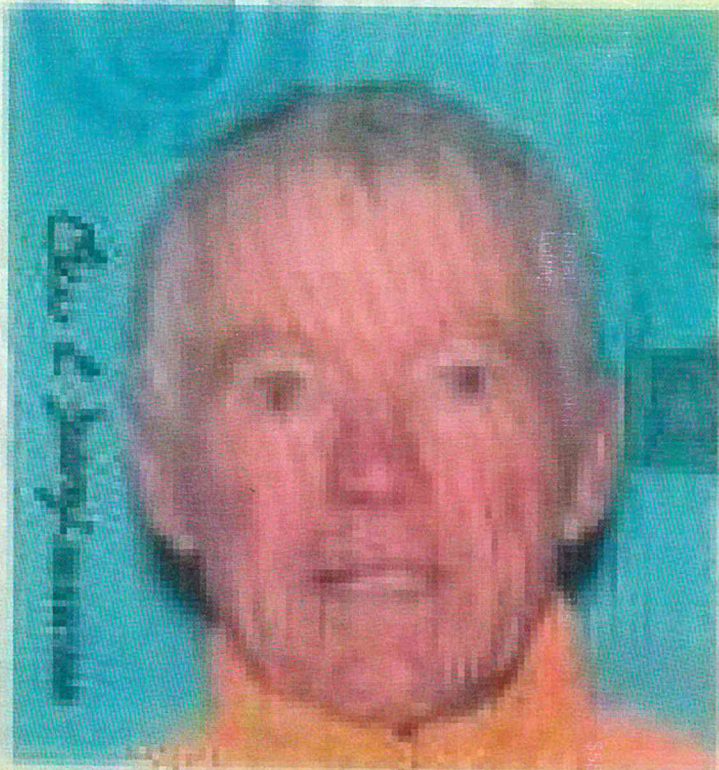
Anthony Schiavi  
Town Administrator

Approval is contingent upon your acceptance of the estimated costs as listed above. If for any reason, you no longer wish to use our facility, please contact us immediately.



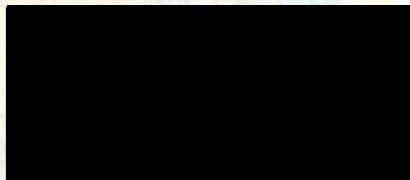
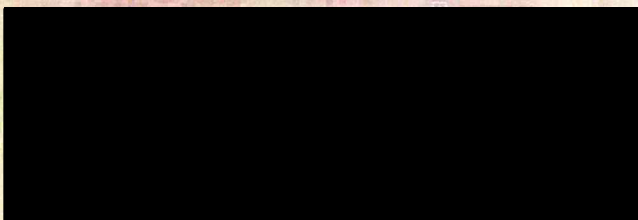
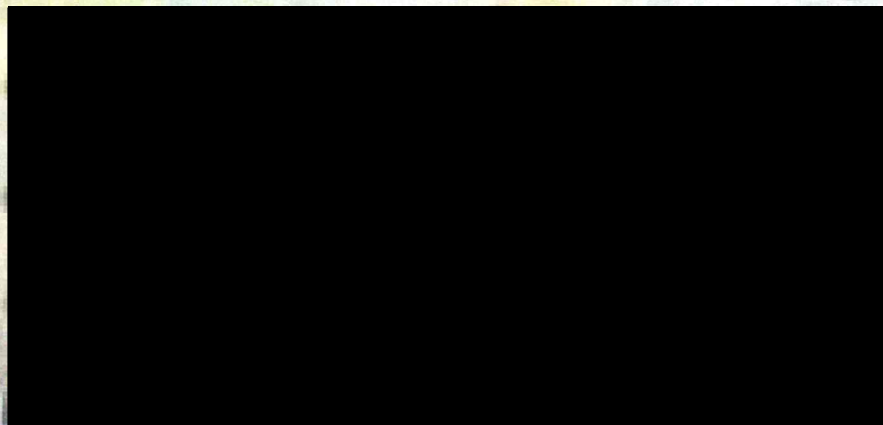
MASSACHUSETTS

DRIVER'S  
LICENSE

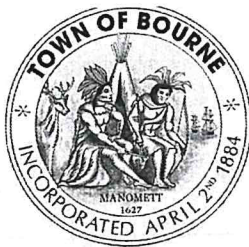


CURLEY  
PAUL EDWARD

*Paul E. Curley*







Cori Ok

TO THE LICENSING AUTHORITY OF THE TOWN OF BOURNE:

The Undersigned hereby makes application for a

COMMON VICTUALER'S LICENSE 1  
Under MGL, Chapter 140

FOOD VENDOR'S LICENSE  
Under Town of Bourne Bylaws  
Article 3.5



Location:	1 Factory Outlet Way, Bourne, MA 02561
Corporate Name:	
Individual/Partnership:	Individual
Business Name:	Joseph Sushi
Manager:	Mang Tang Thang
Date:	4/23/2021

We/I hereby agree to conform in all respects to the conditions governing such license as printed in the Bylaws of the Town, and such other rules and regulations as the Selectmen may establish.

With the signing of this application the applicant acknowledges that:

- (a) It is understood that the Board is not required to grant the license;
- (b) In event of a proposed sale of a business requiring a *Common Victualer and/or Food Vendor's* License, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Board of Selectmen a thirty-day notice of his intention to sell same before such application will be acted upon by the Selectmen;
- (c) That the license is subject to revocation if the holder of the license does not comply with state law, town bylaws or the Rules and Regulations of the Board of Selectmen.

Signature Name:	Tang pi
Signature Name:	
Business Address:	1 Factory Outlet Way, Bourne, MA 02561
Home Address:	3 Webster St A, Plymouth, NH 03264
Phone:	(Home) [REDACTED] (Business)
Email:	[REDACTED]

- NOTE: (a) If a corporation, state full names and addresses of principal officers;  
(b) If a co-partnership, information must be provided on each partner; if corporation information must be provided on corporate officer making application.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Applicant

Born in U.S. Yes \_\_\_\_\_ No ✓

Born Where: Burma

Date of Naturalization: 3/18/2014

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Applicant

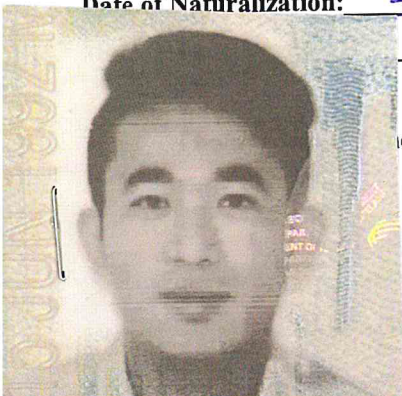
Born in U.S. Yes \_\_\_\_\_ No \_\_\_\_\_

Born Where: \_\_\_\_\_

Date of Naturalization: \_\_\_\_\_

Male or Female: \_\_\_\_\_

Photo (1 inch x 1 inch)



(ch)

Remarks:

05.25.21

Date

S.Haines/ts

Conservation Agent

☐ Board of Health: ☒ Concurs ☐ Does Not Concur

Remarks: Frosty Friends is permitted with the BOH

6/10/2021

Date

Stephanie Fitch, Health Inspector

Health Agent

☐ Building Inspector: ☒ Concurs ☐ Does Not Concur

Remarks:

5/17/2021

Date

KMurphy/ag

Building Inspector

☐ Sewer Commissioners: ☐ Approved ☐ Disapproved ☒ Not Under Sewer Jurisdiction

Remarks:

5/19/2021

Date

K. Thut (Admin)

Department Head

☐ Town Collector: ☐ Outstanding Taxes ☒ Taxes Paid In Full

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

5/14/2021

Date

A Dastous

Town Collector

☐ Town Clerk:  
If not corporation has business certificate been issued? ☐ Yes ☒ No

Remarks: Not Applicable

5/14/2021

Date

CCobb

Clerk's Office

☐ Assessors:  
This individual has (have) completed the Form of List? ☐ Yes ☐ No



**Town of Bourne**  
**Interdepartmental Advisory Form**



<b>Start Date:</b>	5/5/2021
<b>Owner/Applicant:</b>	Joseph Sushi, Mang Tang Thang, Mgr.
<b>Project Location:</b>	1 Factory Outlet Mall, Sagamore
<b>Nature of Request:</b>	Food Vendor - prepared sushi for takeout
<b>Liability Insurance Naming Town of Bourne as Additional Insured</b>	Has applicant provided insurance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<b>Map:</b>	11.4	<b>Parcel:</b>	52.00	<b>District:</b>	
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☐ **Engineering:**

<b>Date of Recording:</b>		<b>Lot Area:</b>	12.28Ac	<b>Frontage:</b>		<b>Zone:</b>	B2
<b>Resource District:</b>	No	<b>Town Road:</b>	No	<b>Paved:</b>	Yes	<b>Contiguous Lots:</b>	No
<b>Flood Zone:</b>	X	<b>Within 100' of Wetland:</b>	No				

Owner:

Remarks:

5/5/2021

Date

Timothy P Lydon

Department Head

☐ **Planning Department:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks:

5/7/2021

Date

CMoore/jlc

Town Planner

☐ **Planning Board:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks: Located within Market Basket therefore no issues with planning

5.14.21

Date

Steve Strojny / cvm

Board Member

☐ **Conservation Commission:** ☒ **Must File** ☐ **Determination** ☐ **Notice of Intent**  
☐ **Need not File**

Remarks:

5/7/2021

Date

Sam Haines

Conservation Agent



☐ **Board of Health:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks: Pending permit applications

6/4/2021 Kaitlyn Shea  
Date Health Agent

☐ **Building Inspector:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks:

5/17/2021 KMurphy/ag  
Date Building Inspector

☐ **Sewer Commissioners:** ☐ **Approved** ☐ **Disapproved** ☒ **Not Under Sewer Jurisdiction**

Remarks:

5/7/2021 K. Thut (Admin)  
Date Department Head

☐ **Town Collector:** ☐ **Outstanding Taxes** ☒ **Taxes Paid In Full**

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

05/19/2021 Shelly R Murphy  
Date Town Collector

☐ **Town Clerk:**  
If not corporation has business certificate been issued? ☒ **Yes** ☐ **No**

Remarks:

6/1/2021 CCobb  
Date Clerk's Office

☐ **Assessors:**  
This individual has (have) completed the Form of List? ☐ **Yes** ☐ **No**

Remarks: NA Located within Market Basket

5/7/2021 JPotter  
Date Assessors Office



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☐ Department of Public Works: ☐ Approved ☐ Disapproved ☒ Not Under DPW Jurisdiction

Remarks:

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5/7/2021  
Date

Matthew Quinn  
Department Head

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☐ Department of Natural Resources: ☐ Approved ☐ Disapproved ☒ Not Under DNR Jurisdiction

Remarks:

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5/5/2021  
Date

Chris Southwood  
Department Head

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☐ Recreation Department: ☐ Concurs ☐ Does Not Concur ☒ Not Under Jurisdiction

Remarks:

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5/5/2021  
Date

Krissanne M. Caron  
Department Head

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☐ Police Department: ☒ Concurs ☐ Does Not Concur ☐ Not Under Police Jurisdiction

Remarks:

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5/7/2021  
Date

Lt. John R. Stowe, Jr.  
Department Head

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☐ Fire Department: ☒ Concurs ☐ Does Not Concur

Remarks:

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5/5/2021  
Date

David S. Pelonzi, Assistant Chief  
Department Head

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☐ Board of Selectmen: ☐ Concurs ☐ Does Not Concur

Remarks:

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Date

Chairman

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**Town of Bourne**  
**Interdepartmental Advisory Form**



<b>Start Date:</b>	5/14/2021
<b>Owner/Applicant:</b>	Bourne Newcomers and Neighbors Club Kristina Prodou, Treasurer PO Box 612 Pocasset, MA 02559 Contact: [REDACTED]
<b>Project Location:</b>	Monument Beach - Beach Shore Road Monument Beach
<b>Nature of Request:</b>	July 13, 2021 - 5:00 p.m. to 7:00 p.m. - Rain Date July 14, 2021 from 5:00 - 7:00 p.m. Estimated Attendance: 40 Beach Get Together - 1 Food Truck Frosty Friends No Alcohol
<b>Liability Insurance Naming Town of Bourne as Additional Insured</b>	Has applicant provided insurance? <input type="checkbox"/> Yes <input type="checkbox"/> No

<b>Map:</b>	34.0	<b>Parcel:</b>	53.00	<b>District:</b>	
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☐ **Engineering:**

<b>Date of Recording:</b>		<b>Lot Area:</b>	6.7	<b>Frontage:</b>		<b>Zone:</b>	R40
<b>Resource District:</b>	No	<b>Town Road:</b>	Yes	<b>Paved:</b>	Yes	<b>Contiguous Lots:</b>	No
<b>Flood Zone:</b>	VE	<b>Within 100' of Wetland:</b>	Yes				

Owner:

Remarks:

5/14/2021 Timothy P Lydon  
Date Department Head

☐ **Planning Department:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks:

5/24/2021 CMoore/jlc  
Date Town Planner

☐ **Planning Board:** ☒ **Concurs** ☐ **Does Not Concur**

Remarks:

5/17/2021 SStrojny/ag  
Date Board Member

☐ **Conservation Commission:** ☐ **Must File** ☐ **Determination** ☐ **Notice of Intent**  
☒ **Need not File**

Remarks:

05.25.21

Date

S.Haines/ts

Conservation Agent

☐ Board of Health:

☒ Concurs

☐ Does Not Concur

Remarks: Frosty Friends is permitted with the BOH

6/10/2021

Date

Stephanie Fitch, Health Inspector

Health Agent

☐ Building Inspector:

☒ Concurs

☐ Does Not Concur

Remarks:

5/17/2021

Date

KMurphy/ag

Building Inspector

☐ Sewer Commissioners: ☐ Approved ☐ Disapproved ☒ Not Under Sewer Jurisdiction

Remarks:

5/19/2021

Date

K. Thut (Admin)

Department Head

☐ Town Collector:

☐ Outstanding Taxes

☒ Taxes Paid In Full

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

5/14/2021

Date

A Dastous

Town Collector

☐ Town Clerk:

If not corporation has business certificate been issued? ☐ Yes ☒ No

Remarks: Not Applicable

5/14/2021

Date

CCobb

Clerk's Office

☐ Assessors:

This individual has (have) completed the Form of List? ☐ Yes ☐ No

Remarks: na

5/24/2021

JPotter

Date

Assessors Office

☐ Department of Public Works: ☒ Approved ☐ Disapproved ☐ Not Under DPW Jurisdiction

Remarks: We ask that you remove trash/recylbles after event.

5/25/2021

Matthew Quinn

Date

Department Head

☐ Department of Natural Resources: ☒ Approved ☐ Disapproved ☐ Not Under DNR Jurisdiction

Remarks: Beach stickers are required, parking may be limited based on weather.

5/14/2021

Chris Southwood

Date

Department Head

☐ Recreation Department: ☒ Concur ☐ Does Not Concur ☐ Not Under Jurisdiction

Remarks: Lifeguards on duty until 5:00pm. Reminder that beach stickers are required for all vehicles.

5/14/2021

Krissanne M. Caron

Date

Department Head

☐ Police Department: ☒ Concur ☐ Does Not Concur ☐ Not Under Police Jurisdiction

Remarks:

5/20/2021

Lt. Brandon Esip

Date

Department Head

☐ Fire Department: ☒ Concur ☐ Does Not Concur

Remarks:

5/14/2021

David S. Pelonzi, Assistant Chief

Date

Department Head

☐ Board of Selectmen: ☐ Concur ☐ Does Not Concur

Remarks:

Date

Chairman





# TOWN OF BOURNE

## Board of Selectmen

Perry Avenue - Room 101  
Buzzards Bay, MA 02532-3496  
www.townofbourne.com



Phone: 508-759-0600 x1503  
Fax: 508-759-0420

### APPLICATION FOR THE USE OF TOWN PROPERTY

Individual/Organization BOURNE NEWCOMERS + NEIGHBORS CLUB

Address (mailing) KRISTINA PRODOUZ, TREASURER

Home/Business Address 5 BENNETS NECK DR.

POCASSET MA 02559

Home Telephone # \_\_\_\_\_

Business Telephone # \_\_\_\_\_

Contact Person KRISTINA PRODOUZ

Email address: \_\_\_\_\_

I (we) request the use of the following town owned property:

Name: MONUMENT BEACH

Location: SHORE RD. MONUMENT BEACH

Purpose: \*\*\* BNN is a nonprofit social + charitable club for men + women new to our town, as well as long time residents. We are in our 5th year and have ~150 members. We would like to hold a get together at the beach on July 13th for our members. We will have a catered light meal + an ice cream truck.

\*\*\*Please indicate if a tent will be used or food served/available at event\*\*\*

Date(s) JULY 13, 2021 - Rain Date - July 14, 2021

Time(s)  
From 4:00 PM 5pm (time first person will arrive)

To 7:00 PM 7pm (time last person will leave)

From \_\_\_\_\_ (time first person will arrive)

To \_\_\_\_\_ (time last person will leave)

\*\*\*\*Copy of Liability Insurance with town named as additional insured\*\*\*\*  
(PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM)

**Approval is contingent upon your acceptance of the estimated costs as listed above. If for any reason, you no longer wish to use our facility, please contact us immediately.**

## **Bourne Newcomers and Neighbors Club**

The Bourne Newcomers and Neighbors Club (BNN) is a nonprofit social and charitable club that welcomes Bourne residents of all ages. BNN was founded in 2016 by a group of energetic Bourne friends and neighbors that were interested in providing ways for people to meet in casual, comfortable settings to enjoy similar interests. The club promotes a huge variety of activities such as book clubs, walking groups, card groups and pickleball just to name a few. The group is also involved in charitable projects that benefit the local community such as the Bourne Food Pantry and the Bourne Education Foundation. The club raised more than \$1,600.00 in 2020 for local charities.

**Current Recreation Committee**

21-22 COMMITTEE				
EXP	COMM	APPT BY	FIRST	LAST
June 30, 2021	Recreation Committee	Board of Selectmen	Lori E.	Cooney
June 30, 2021	Recreation Committee	Board of Selectmen	Teddy	O'Rourke
June 30, 2022	Recreation Committee	Board of Selectmen	Roger J.	Maiolini
June 30, 2022	Recreation Committee	Board of Selectmen	George	Sala
June 30, 2022	Recreation Committee	Board of Selectmen		Vacancy
June 30, 2023	Recreation Committee	Board of Selectmen	Connie	Spilhaus
June 30, 2023	Recreation Committee	Board of Selectmen	Jason	Tardiff
June 30, 2023	Recreation Committee	Board of Selectmen		Vacancy
June 30, 2024	Recreation Committee	Board of Selectmen		Vacancy



Mr. Anthony Schiavi, Town Administrator  
Town of Bourne  
24 Perry Ave.  
Buzzards Bay MA 02532

Dear Mr. Schiavi:

Please find enclosed my letter of interest in an appointment to the Bourne Recreation Committee. Also enclosed is my Talent Bank Form.

Please don't hesitate to contact me for any references of additional information.

Thank you.

Respectfully,



Alice Howe



BOURNE BD OF SELECTMEN  
RCUD 2021 JUN 1 PM3:53

June 1, 2021

Chair, Bourne Selectboard and Members  
24 Perry Ave.  
Bourne MA 02532

Dear Bourne Selectboard,

I am writing to express my interest in being appointed to the Recreation Committee.

I have been a resident of Bourne since 1983. My qualifications include a 30-year career in education, both as a teacher and then, school counselor, spanning grade 5, middle school, high school, and freshman in college. My husband and I have a son, who matriculated through the Bourne schools, and it was through the Recreation Department that I was able to coach youth basketball when he was a youngster. Being retired allows me time to kayak, bike, play pickleball and hike on our trails in Bourne and to volunteer at Cape Cod Senior Residences.

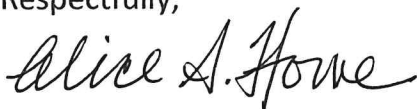
I would like the opportunity to work with the Recreation Committee to help develop plans for all types of recreation and sports in our town. Pickleball, especially, has become very popular across the country and specifically in Bourne. It is only one sport among many and recreation is important for all ages, interests and abilities. Playing pickleball in Bourne this past year has made me realize that compromise and collaboration will be needed as we go forward to accommodate varying points of view.

I have been a Board member of the Friends of the Bourne Rail Trail for 5 years and during that time I have learned much about being a responsible board member by listening to others to make progress. When the BRT is constructed, that will also add another venue to our ever-evolving recreation offerings in Bourne. This is an exciting time to be a part of the planning for the future.

This pandemic has caused difficulties and heartaches for so many people but personally, playing pickleball through the year in the Community Building and outdoor courts helped keep me centered, both emotionally and physically. Thanks to Krissanne and Katie for opening up the gym safely so we could play during this crisis and take all necessary precautions.

Please consider my application and feel free to contact me for any additional information.

Respectfully,



Alice S. Howe  
10 Salt Marsh Lane

[REDACTED]  
Pocasset MA 02559  
[REDACTED]

# TALENT BANK FORM

## ACT NOW- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen, Moderator and Town Administrator as a means of compiling names of interested citizens to serve on a voluntary basis, on boards and committees and working groups. This file is available for use by the public as well as the Moderator, Selectmen and Town Administrator. Talent bank forms are being updated to include categories consistent with the changing needs of the Town. Indicate your preference and return the form to:

### TOWN GOVERNMENT TALENT BANK

c/o Town Administrator,  
24 Perry Avenue  
Buzzards Bay, MA 02532

NAME: Alice S. Howe \_\_\_\_\_ DATE: June 1, 2021 \_\_\_\_\_  
ADDRESS: 10 Salt Marsh Lane, Box 1011, Pocasset MA 02559 \_\_\_\_\_  
PRECINCT: 6 \_\_\_\_\_  
OCCUPATION: Retired \_\_\_\_\_ TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_  
BACKGROUND: Education \_\_\_\_\_

### AREAS OF INTEREST (LIST ORDER OF PREFERENCE)

- \_\_\_ BY-LAW COMMITTEE – Reviews and also recommends updates or changes to the Town By-laws
- \_\_\_ CAPITAL OUTLAY COMMITTEE – Reviews requests and makes recommendations to the Town Administrator on large equipment or building projects
- \_\_\_ CHARTER COMPLIANCE COMMITTEE – Hears and adjudicates complaints filed alleging Charter Violations
- \_\_\_ COMMISSION ON DISABILITIES - cause the integration and participation of people with disabilities; assists municipal officials in ensuring compliance with the ADA and other state/federal laws
- \_\_\_ DESIGN REVIEW BOARD (DRB)- reviews alterations, including demolitions of properties located within the demarked areas, adopts design guidelines, rules/regulations
- \_\_\_ DOCKS and PIERS WORKING GROUP
- \_\_\_ CABLE ADVISORY COMMITTEE- performs research/makes recommendations for cable license renewal
- \_\_\_ CONSERVATION COMMISSION- administers the Wetlands Protection Act, Local Wetlands bylaws
- \_\_\_ COUNCIL ON AGING- coordinates programs designed for the needs of aging in coordination with the MA Executive Office of Elder Affairs
- \_\_\_ CULTURAL COUNCIL - reviews applications for local arts and cultural events and awards grant funds received from the MA Cultural Council.
- \_\_\_ FINANCE COMMITTEE- reports to town meeting on the proposed budget of town manager and any warrant articles having a fiscal impact on the Town.
- \_\_\_ HISTORICAL COMMISSION - caretakers of the Town history.
- \_\_\_ HOUSING PARTNERSHIP - addresses local housing needs through a collaborative effort between local govt., community organizations, banks and the private sector.
- \_\_\_ LANDFILL FUTURES PROJECT MODEL WORKING GROUP- Make recommendations on long term viability of the Integrated Solid Waste Management Department to the Town Administrator and Selectmen
- \_\_\_ OPEN SPACE COMMITTEE
- \_\_\_ XX RECREATION COMMITTEE – Works with the Director of Recreation on long term planning for the recreational needs of the Town
- \_\_\_ SHORE AND HARBOR COMMITTEE – Works on plans, future development and recommends

regulatory change and enforcement

\_\_\_\_TRANSPORTATION ADVISORY COMMITTEE

\_\_\_\_WASTEWATER ADVISORY COMMITTEE

\_\_\_\_SELECTMEN'S TASKFORCE ON LOCAL POLLUTION - develops a comprehensive storm water management plan

\_\_\_\_ZONING BOARD OF APPEALS- hears and decided on applications for variances, special permits and comprehensive permits.

\_\_\_\_OTHER (please list) \_\_\_\_\_

# TALENT BANK FORM

## ACT NOW- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen, Moderator and Town Administrator as a means of compiling names of interested citizens to serve on a voluntary basis, on boards and committees and working groups. This file is available for use by the public as well as the Moderator, Selectmen and Town Administrator. Talent bank forms are being updated to include categories consistent with the changing needs of the Town. Indicate your preference and return the form to:

### TOWN GOVERNMENT TALENT BANK

c/o Town Administrator,  
24 Perry Avenue  
Buzzards Bay, MA 02532

NAME: WANDA FLETCHER DATE: 5/28/21  
ADDRESS: 10 HAWTHORNE CT Pocasset PRECINCT: 5  
OCCUPATION: RETIRED TELEPHONE: [REDACTED] MAIL: [REDACTED]  
BACKGROUND: RETIRED RN. SEC/TREAS HILLY POND TRUSTEE, BIRM,  
Operated & Trained Horses & Jumpers @ CARRIAGE SHOP Stables, 2nd  
AVOID PICKLEBALL PLAYER.

### AREAS OF INTEREST (LIST ORDER OF PREFERENCE)

- ☐ BY-LAW COMMITTEE – Reviews and also recommends updates or changes to the Town By-laws
- ☐ CAPITAL OUTLAY COMMITTEE – Reviews requests and makes recommendations to the Town Administrator on large equipment or building projects
- ☐ CHARTER COMPLIANCE COMMITTEE – Hears and adjudicates complaints filed alleging Charter Violations
- ☐ COMMISSION ON DISABILITIES - cause the integration and participation of people with disabilities; assists municipal officials in ensuring compliance with the ADA and other state/federal laws
- ☐ DESIGN REVIEW BOARD (DRB)- reviews alterations, including demolitions of properties located within the demarked areas, adopts design guidelines, rules/regulations
- ☐ DOCKS and PIERS WORKING GROUP
- ☐ CABLE ADVISORY COMMITTEE- performs research/makes recommendations for cable license renewal
- ☐ CONSERVATION COMMISSION- administers the Wetlands Protection Act, Local Wetlands bylaws
- ☐ COUNCIL ON AGING- coordinates programs designed for the needs of aging in coordination with the MA Executive Office of Elder Affairs
- ☐ CULTURAL COUNCIL - reviews applications for local arts and cultural events and awards grant funds received from the MA Cultural Council.
- ☐ FINANCE COMMITTEE- reports to town meeting on the proposed budget of town manager and any warrant articles having a fiscal impact on the Town.
- ☐ HISTORICAL COMMISSION - caretakers of the Town history.
- ☐ HOUSING PARTNERSHIP - addresses local housing needs through a collaborative effort between local govt., community organizations, banks and the private sector.
- ☐ LANDFILL FUTURES PROJECT MODEL WORKING GROUP-Make recommendations on long term viability of the Integrated Solid Waste Management Department to the Town Administrator and Selectmen
- ☒ OPEN SPACE COMMITTEE
- ☒ RECREATION COMMITTEE – Works with the Director of Recreation on long term planning for the recreational needs of the Town
- ☐ SHORE AND HARBOR COMMITTEE – Works on plans, future development and recommends regulatory change and enforcement
- ☐ TRANSPORTATION ADVISORY COMMITTEE



\_\_\_\_ **WASTEWATER ADVISORY COMMITTEE**

\_\_\_\_ **SELECTMEN'S TASKFORCE ON LOCAL POLLUTION** - develops a comprehensive storm water management plan

\_\_\_\_ **ZONING BOARD OF APPEALS**- hears and decided on applications for variances, special permits and comprehensive permits.

\_\_\_\_ **OTHER (please list)** \_\_\_\_\_

**Sundman, Nancy**

---

**From:** JAMES LINSKY [REDACTED]  
**Sent:** Wednesday, June 2, 2021 1:35 PM  
**To:** Sundman, Nancy  
**Subject:** talent bank form for committee vacancy  
**Attachments:** talentbankform completed.doc

Hi Nancy

I have attached the talent bank form. I am interested in one of the vacant positions on the recreation committee.

Jim Linsky  
8 Oak Ridge Drive  
[REDACTED]

---

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

BOURNE BD OF SELECTMEN  
RCUD 2021 JUN 2 PM1:41

# TALENT BANK FORM

## ACT NOW- SERVE YOUR COMMUNITY

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### TOWN GOVERNMENT TALENT BANK

c/o Town Administrator,  
24 Perry Avenue  
Buzzards Bay, MA 02532

NAME: James Linsky DATE: 5/26/21

ADDRESS: 8 Oak Ridge Drive (7 years) PRECINCT: 5

OCCUPATION retired educator TELEPHONE # [REDACTED] EMAIL: [REDACTED]

BACKGROUND: 35 years Mathematics teacher Natick High School, Natick MA. Former Coach of the math team and current private tutor. Former high school basketball and tennis Coach. Former youth sports coach Milford, MA. Former intercollegiate tennis player Ithaca college. Board of directors Falmouth Jewish Congregation Brotherhood. Married (40 years) to Joan Sigalove Linsky. 3 children. 2 grandchildren.

### AREAS OF INTEREST (LIST ORDER OF PREFERENCE)

- ☐ BY-LAW COMMITTEE – Reviews and also recommends updates or changes to the Town By-laws
- ☐ CAPITAL OUTLAY COMMITTEE – Reviews requests and makes recommendations to the Town Administrator on large equipment or building projects
- ☐ CHARTER COMPLIANCE COMMITTEE – Hears and adjudicates complaints filed alleging Charter Violations
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- ☐ OPEN SPACE COMMITTEE
- ☒ RECREATION COMMITTEE – Works with the Director of Recreation on long term planning for the recreational needs of the Town

\_\_\_\_ **SHORE AND HARBOR COMMITTEE** – Works on plans, future development and recommends regulatory change and enforcement

\_\_\_\_ **TRANSPORTATION ADVISORY COMMITTEE**

\_\_\_\_ **WASTEWATER ADVISORY COMMITTEE**

\_\_\_\_ **SELECTMEN'S TASKFORCE ON LOCAL POLLUTION** - develops a comprehensive storm water management plan

\_\_\_\_ **ZONING BOARD OF APPEALS**- hears and decided on applications for variances, special permits and comprehensive permits.

\_\_\_\_ **OTHER (please list)** \_\_\_\_\_

# KAREN WILSON

8 Pleasure Point Rd. Sagamore • 774-269-3659



Anthony E. Schiavi  
Town Administrator  
Town of Bourne  
24 Perry Ave. – Room 101  
Buzzards Bay, MA 02532

Dear Mr. Schiavi,

I am interested in and hope to be chosen for one of the vacancies on the Recreation Committee. I am now retired but still have fairly young sons living here in town and I believe I will be an asset to the committee being able to focus on recreation for all age groups in our town.

My husband and I moved to Bourne in 1999. We have two sons ages 20 and 17. Both boys have played sports in town as well as used the playgrounds, tennis courts, beaches, and community center. Unfortunately, over the years we have found ourselves headed to other towns for recreation that has not been offered here in town. As an adult I also find myself headed out of town for recreation.

Now that I am retired and have more time to offer. I hope that I will be able to spend some of that time helping the town to have recreation options for everyone right here in our own town.

Thank you for considering me for this committee seat.

Sincerely,



Karen Wilson  
Enclosure

BOURNE BD OF SELECTMEN  
RCUD 2021 JUN 8 AM 10:27



# TALENT BANK FORM

## ACT NOW- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen, Moderator and Town Administrator as a means of compiling names of interested citizens to serve on a voluntary basis, on boards and committees and working groups. This file is available for use by the public as well as the Moderator, Selectmen and Town Administrator. Talent bank forms are being updated to include categories consistent with the changing needs of the Town. Indicate your preference and return the form to:

### TOWN GOVERNMENT TALENT BANK

c/o Town  
Administrator,  
24 Perry Avenue  
Buzzards Bay, MA  
02532

NAME: Karen Wilson DATE: 5-31-2021  
 ADDRESS: 8 PLEASURE POINT RD. SAGAMORE PRECINCT:  
 OCCUPATION: TELEPHONE # [REDACTED] L: [REDACTED]  
 BACKGROUND: retired computer programmer, Bourne Resident since 1999

Check	AREAS OF INTEREST (LIST ORDER OF PREFERENCE)
	AFFORDABLE HOUSING TRUST - provides the Town with many tools to create and preserve affordable housing, including the ability to option, lease, purchase, renovate, and lease out or sell real estate.
	ZONING BOARD OF APPEALS - The Board of Appeals shall have and exercise all the powers granted to it by Chapters 40A, 40B, and 41 of the General Laws, and by this Bylaw, those powers being to hear and decide applications for Special Permits upon which the Board is empowered to act under this Bylaw; to hear and decide petitions for variances, excluding variances for use; to hear and decide other appeals from any aggrieved person, officer, or board, or the Cape Cod Planning and Economic Development Commission, to issue comprehensive permits as provided by Sections 20-23, Ch.40B, G.L., and in special cases to issue withheld building permits, as provided by Section 81Y, Ch.41, G.L.
	BOARD OF ASSESSORS
	BARNSTABLE COUNTY COASTAL RESOURCES - is the County's coastal advisory committee, serves as a liaison between towns and the County on coastal issues and is the local governance committee for the Cape Cod region of the Massachusetts Bays Program.
	BARNSTABLE COUNTY HOME CONSORTIUM - is comprised of 15 communities on Cape Cod. Jurisdiction to receive and disburse HOME funds.
	BARNSTABLE COUNTY HUMAN RIGHTS COMMISSION - To promote and protect the basic human rights of all persons in Barnstable County
	BUZZARDS BAY ACTION - The mission of the Buzzards Bay Action Committee is to improve collaboration among watershed municipalities.
	BY-LAW COMMITTEE - Reviews and also recommends updates or changes to the Town By-laws
	CABLE ADVISORY COMMITTEE- performs research/makes recommendations for cable license renewal
	CAPE & VINEYARD ELECTRIC COOPERATIVE - was organized on September 12, 2007. Provides for the establishment of energy cooperatives.
	CAPE COD COMMISSION - is an agency within Barnstable County regional government, but with its own separate and unique funding source, the Cape Cod Environmental Protection Fund.

	LOCAL EMERGENCY PLANNING COMMITTEE - mission is to provide residents with an emergency response program for hazardous materials incidents, extreme weather, and other high impact events.
	OPEN SPACE COMMITTEE - was formed in 1999 for the purpose of recommending acquisitions of interest in real property to be owned or managed by the Conservation Commission or other designated nonprofit organization or in the case of interests to acquire sites for future wellhead development for a Water Resource District.
	TASK FORCE ON LOCAL POLLUTION/PHASE II STORMWATER MANAGEMENT COMMUNITY OVERSIGHT PROGRAM - membership shall consist of seven (7) members of the general public, at least two of whom, if possible, shall have a professional background in science, law or engineering.
	PRIVATE ROADS ACCEPTANCE - On an annual basis we will have to establish a prioritization process to see what roads will be brought before the town for consideration.
✓	RECREATION COMMITTEE – Works with the Director of Recreation on long term planning for the recreational needs of the Town
	RECYCLING - Provide advice and assistance to the Board of Selectmen, the ISWM General Manager and Town residents concerning recycling requirements and procedures. Assist the Board of Selectmen with public education concerning recycling, composting and source reduction.
	REGISTRAR OF VOTERS - The Board of Registrars responsibilities include registering voters, making local listings of residents, certifying nomination papers and petitions, processing absent voter applications and administering election recounts.
	SELECTMEN'S ENERGY ADVISORY COMMITTEE - assist the Board of Selectmen on the investigation, research and consideration of siting and utilizing alternative forms of energy for municipal purposes.
	SOUTH SIDE FIRE STATION FEASIBILITY AND DESIGN BUILDING COMMITTEE - To serve as advisors to the Town Administrator and Bourne Board of Selectmen as it prepares the design, siting and feasibility of a new replacement fire/ems station on the south side of the Cape Cod Canal.
	SHORE AND HARBOR COMMITTEE – Works on plans, future development and recommends regulatory change and enforcement
	SPECIAL WORKS OPPORTUNITY PROGRAM - SWOP's mission statement is to provide social opportunities to adults with intellectual disabilities residing in the Town of Bourne. We do this through social settings that foster independence and cultivate respect and support through community involvement.
	STREET AND TRAFFIC – Look into the current street lighting.
	TOWN ADMINISTRATORS ADVISORY COMMITTEE ON PEDESTRIAN BICYCLE PATHWAY - to assist in the creation of a pedestrian and bicycle pathway within the geographic boundaries of the Town of Bourne, connecting with the Shining Sea pathway in Falmouth
	TRANSPORTATION ADVISORY COMMITTEE - shall have the following responsibilities on transportation-related projects proposed by the town and others and shall include, but not limited to, highways and other roadways, rail services, bus services, shuttle services and transportation facilities.
	WASTEWATER FACILITY DESIGN AND BUILDING - To serve as advisors to the Town Administrator and Bourne Board of Sewer Commissioners as it prepares the final design, siting and construction of a 100,000 gpd facility within Buzzards Bay.
	UPPER CAPE REGIONAL TRANSFER STATION - is the body that oversees all operations for the municipally-owned regional solid waste transfer station located on Joint Base Cape Cod (JBCC) in Sandwich.
	VETERANS GRAVES OFFICER
	OTHER (please list)

**Sundman, Nancy**

---

**From:** Schiavi, Anthony  
**Sent:** Thursday, June 3, 2021 5:48 AM  
**To:** Sundman, Nancy; Thut, Kathleen; Rebello, Mary  
**Subject:** Fwd: Letter of Interest - Bylaw Committee  
**Attachments:** Letter of Interest.docx

Please add this to correspondence as well.

Tony

Sent from my iPhone

Begin forwarded message:

**From:** Deb Bryant <[REDACTED]>  
**Date:** May 26, 2021 at 11:52:09 PM EDT  
**To:** "Schiavi, Anthony" <aschiavi@townofbourne.com>  
**Subject:** Fw: Letter of Interest - Bylaw Committee  
**Reply-To:** Deb Bryant <[REDACTED]>

I apologize, I got ahead of myself and forgot the attachment.

*Deb Bryant, VFC  
 FSO-IS, FSO-SR and ADSO-SR*

US Coast Guard Auxiliary  
 Station Cape Cod Canal  
 Flotilla 013-11-08

----- Forwarded Message -----

**From:** Deb Bryant <[REDACTED]>  
**To:** tschiavi@townofbourne.com <tschiavi@townofbourne.com>  
**Sent:** Wednesday, May 26, 2021, 11:48:28 PM EDT  
**Subject:** Letter of Interest - Bylaw Committee

Good evening, Sir. Please see my attached Letter of Interest for the Bylaw Committee. If you have any questions, I can be reached at 512-576-5039.

Thank you for your time.

*Deb Bryant  
 U.S. Army - Retired*

225 Head of the Bay Road  
Buzzards Bay, MA 02532  
May 27, 2021

Town Administrator  
24 Perry Avenue  
Buzzards Bay, MA 02532

RE: Letter of Interest for the Bylaw Committee

Dear Sir:

I found myself interested in being part of this committee after experiencing hardships with simple tasks that could ultimately be completed online and mailed to the Town Clerk's office. This is one instance that I have experienced in the last five months. Forms are not available that one might need, no services provided by BPD (after numerous contacts) that other police departments offer to their residents.

I have been an Associate Member of the Zoning Board of Appeals but did not extend last year. I believe I am still on the Charter Compliance Committee with Amy Kullar. I also work with the Town Clerk, Barry Johnson, with voting polls.

I am fully vaccinated for COVID, retired Army, a disabled Veteran, as well as retired from federal civil service after 30 years.

I believe I have a lot to offer to this committee. I spent 33 years in Texas with the Army and my federal civilian job. The town is not making use of the best of technology and requests could be drastically streamlined.

Thank you for your time and consideration.

Respectfully,

*/s/ Deb Bryant*

# TALENT BANK FORM

ACT NOW- SERVE YOUR COMMUNITY

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TOWN GOVERNMENT TALENT BANK

c/o Town  
Administrator,  
24 Perry Avenue  
Buzzards Bay, MA  
02532

NAME: Deb Bryant

DATE: 6/8/2021

ADDRESS: 225 Head of the Bay Rd.

PRECINCT: 1

OCCUPATION: Retired

TELEPHONE: [REDACTED]

MAIL: [REDACTED]

BACKGROUND: Military, 16th Regt, Federal Reserve (Treasury),  
Coast Guard Auxiliary, Finance

Check	AREAS OF INTEREST (LIST ORDER OF PREFERENCE)
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✓	BOARD OF ASSESSORS
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	BARNSTABLE COUNTY HOME CONSORTIUM - to advise the County Commission on all matters relating to Jurisdiction to receive and distribute HOME funds.
	BARNSTABLE COUNTY HUMAN RIGHTS COMMISSION - To provide the County Commission with human rights of all persons in Barnstable County.
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	UPPER CAPE REGIONAL TRANSFER STATION - The Upper Cape Regional Transfer Station is a municipally owned, open-air solid waste transfer station located at 1000 West Cape Road in Sandwich.
	VETERANS GRAVES OFFICER
	OTHER (please list)

**Sundman, Nancy**

---

**From:** Schiavi, Anthony  
**Sent:** Thursday, June 3, 2021 8:25 AM  
**To:** Sundman, Nancy  
**Cc:** Rebello, Mary; Thut, Kathleen  
**Subject:** FW: [Bourne MA] Cape Light Compact Committee Vacancy (Sent by Francis Erdman, [REDACTED])  
**Attachments:** talentbankform1.doc; FrancisE\_Resume.doc

Nancy – you can put this in BoS correspondence

Tony

**From:** [REDACTED]  
**Sent:** Thursday, June 3, 2021 7:39 AM  
**To:** Schiavi, Anthony <aschiavi@townofbourne.com>  
**Cc:** Sundman, Nancy <NSundman@townofbourne.com>  
**Subject:** Re: [Bourne MA] Cape Light Compact Committee Vacancy (Sent by Francis Erdman, [REDACTED])

Hi Tony,

Thank you very much for this information. Attached per your request is the Talent Bank Form I downloaded and filled out from the town website and also my resume. (Please note my mailing address is different from my street address, the mailing address is on my resume: PO Box 239 Sagamore MA 02561, since the US Post does not deliver directly to my street address in Sagamore).

If I can clarify anything about my background / resume please do let me know (Following the Talent Bank Form instructions, I listed the Cape Light Compact as my first choice, and also listed some "backup" choices as well, consistent with my broad areas of interest in ecologically friendly technology solutions).

I look forward to hearing next steps re. the Board of Selectmen meeting you referenced.

Thanks!

Francis Erdman

[REDACTED]

On Thursday, June 3, 2021, 06:02:01 AM EDT, Schiavi, Anthony <[aschiavi@townofbourne.com](mailto:aschiavi@townofbourne.com)> wrote:

Francis,

Thank you for your interest in appointment to this committee. We will also need a Town Talent Bank Form which can be found on our website - if you have trouble, let me know.

You can email the Form and attach your resume to [NSundman@townofbourne.com](mailto:NSundman@townofbourne.com) and it will be added to a future Board of Selectmen meeting. When your appointment before the board is scheduled, you will be notified so you can attend the meeting.

Thanks again

Tony Schiavi

Sent from my iPad

> On May 30, 2021, at 8:46 AM, Contact form at Bourne MA <[cmsmailer@civicplus.com](mailto:cmsmailer@civicplus.com)> wrote:

>

> Hello aschiavi,

>

> Francis Erdman [REDACTED] as sent you a message via your contact form (<https://www.townofbourne.com/user/4033/contact>) at Bourne MA.

>

> If you don't want to receive such e-mails, you can change your settings at <https://www.townofbourne.com/user/4033/edit>.

>

> Message:

>

> Dear Mr. Schiavi,

>

> My name is Francis Erdman, I am a software professional and moved to Bourne (Sagamore) last year and would like to get involved with community-oriented service opportunities and I wanted to inquire about the vacancy for an Alternate for the year 2022 on the Cape Light Compact Committee (which I read about here:

<https://www.townofbourne.com/sites/g/files/vyhli316/f/pages/05.24.21.pdf>).

>

> I have been a software professional for over 20 years including lead roles at a number of large companies (including for example CVS and Fidelity) and I am currently serving as the lead support and testing engineer for Digifox, a cryptocurrency startup (LinkedIn: <https://www.linkedin.com/in/franciserdman>) so I believe that I have the servant leadership and critical thinking skills that a position like this would call for. Attached is my professional resume for further details about my background. Outside of work, I am on the executive committee for The Spinoza Havurah, an online progressive Jewish congregation that is affiliated with the Detroit-based Society for Humanistic Judaism denomination, in addition to being a member of Cape Cod Synagogue in Hyannis, just by way of additional background regarding my experience with community involvement.

>

> Specific to this role, I have a passion for clean energy (and for instance, always ensure that my own electricity plan is from 100% renewable sources), and just on a tangential note, about 20 years ago I worked for a software startup company in Austin that provided an energy demand forecasting solution for PJM, a power grid company in Pennsylvania, which was a forecasting solution that used AI to predict energy demand in order to enable cost savings amongst suppliers during peak demand periods. This work was in particular interesting perhaps because it predated the era of Facebook and was accordingly at a time period when AI was not nearly as developed as it is now, so this was certainly for its day arguably some cutting-edge stuff :) so I do have at least some familiarity with the broad subject of the energy vertical, in addition to my life-long environmental concern/interest.

>

> I would welcome the opportunity to be participatory in the work to ensure access to affordable and clean energy on Cape Cod, and hope to be able to discuss this in further particulars at a time of your convenience. (In the event this specific Alternate vacancy for 2022 were already filled, I would be interested in similar future vacancies that could arise in the future so I would certainly appreciate it for my details to be kept on file in such case.)

>

> Sincerely,

>

> Francis Erdman

>

> [REDACTED]

> mailing address: P.O. Box 239 Sagamore MA 02561

> street address: 860 Sandwich Rd. Unit 2 Sagamore MA 02561

>

>

>

>

> -----

>

> This email has been scanned for spam and viruses by Proofpoint Essentials. Visit the following link to report this email as spam:

> [https://gdsprotect.cloud-protect.net/index01.php?mod\\_id=11&mod\\_option=logitem&mail\\_id=1622378788-2qsify-UiX3k&r\\_address=aschiavi%40townofbourne.com&report=1](https://gdsprotect.cloud-protect.net/index01.php?mod_id=11&mod_option=logitem&mail_id=1622378788-2qsify-UiX3k&r_address=aschiavi%40townofbourne.com&report=1)

> <francis\_erdmans\_resume.doc>

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This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.



**Francis Erdman**

PO Box 239 Sagamore MA 02561

### **Summary**

SDET and thought leader in QA Automation Framework architecture, design, and development for Agile-based enterprise software solutions delivery.

Two decades of automation experience in UI, API, and Unit test automation.

Expert at building re-usable automation frameworks for full-stack automation throughout the software life-cycle.

### **Technical Skills and Qualifications**

COMPTIA Network+ and A+ certified

Selenium IDE

Selenium WebDriver (Java)

Selenium WebDriver (C#)

Karate REST API test automation tool (using Gherkin syntax)

Postman REST API testing tool

Cucumber BDD framework

Tosca Test Automation Tool

Experienced tester with strong skills in Java, XML, and keyword-driven automation

Test suite automation for SaaS multi-layered Enterprise Resource Planning applications

Created system test plan development from R&D phase through to acceptance testing

Involved in client-server testing, UI testing, and middle-layer XML schema validation and transformation

Extensive testing on Linux and Windows Servers.

Extensive knowledge of Supply Chain Management processes and applications

Strong understanding of Artificial Intelligence techniques from a QA perspective

Competent in back-propagation neural networks, genetic algorithms, and other evolutionary algorithms

Expert in Micro Focus SilkTest and the associated 4-Test proprietary language.

Skilled in Java versions 2 - 13, working in the Eclipse environment.

Skilled in operating systems: Windows NT, 9X, 2000, XP, 8, 10 and Microsoft office products

Used incident tracking tools TestTrackPro, ClearQuest, and Jira

Used source control tools ClearCase, Subversion, and GIT

Familiar with web technologies HTML, XML, and XSLT

Skilled in unit test tools Junit, NUnit and TestNG

Built C++ DLL plugins for SilkTest scripts.

Skilled in both the DOS and Cygwin command line environments (Cygwin is a Linux shell for Windows)

Familiar with Java JDBC library to build and execute SQL statements

Familiar with Agile-based, rapid-deployment approach to the SDLC (software development life-cycle)



## Experience

**Feb 2021 – Present**

**Digifox**

**Remote Role**

### **Senior Support Engineer**

Handle escalated technical support tickets

Provide liaison point between development team and technical support team

Testing fixes and providing overall strategic advice on putting into place QA processes in startup environment

**July 2019 - Dec 2020**

**Insight Global (client: Cigna)**

**Boston, MA**

### **Software Development Engineer in Test (Contract Position)**

Reviewing and evaluating automation tools such as Tosca for Salesforce as part of an ecosystem of automation approaches for a suite of corporate health insurance products

Advising on desktop automation using WinAppDriver in a proof of concept automation solution which tests a corporate health insurance planning desktop tool that interfaces with Salesforce

Advising on API automation best practices and strategy, including developing pilot API automation scripts using Karate API, Postman, and Rest Assured

Extending existing Selenium automation framework for testing insurance products in the C# language and the Visual Studio IDE

**February 2019 – June 2019**

**Insight Global (client: CTP)**

**Boston, MA**

### **Software Development Engineer in Test (Contract Position)**

Developing Karate API test scripts for Cloud Technology Partners in engagement with iHeartMedia as part of an effort to move iHeartMedia radio commercial management framework to the cloud

Developing tests in Jira as part of Agile environment for manual and automated test execution

Advising Cloud Technology Partners client iHeartMedia in best practices for BDD automation development leveraging Karate for API testing and Cucumber / Selenium for UI testing

Worked with CTP client iHeartMedia radio to update their Tosca automation tool and migrate existing Selenium scripts into this tool for the consumption of their internal QA team.

**April 2018 – February 2019**

**CVS**

**Woonsocket, RI**

### **Software Development Engineer in Test**

Leading test automation framework development for the CVS corporate website leveraging Java, Junit, Selenium, SOAP UI, and related technologies and providing technical mentorship to junior team members

Advising on automation tool use and adoption, evaluating automation platforms for best fit for a given project

Advising on QA automation processes and best practices for Agile and continuous integration methodologies

**December 2017 – April 2018**

**Veritude**

**Smithfield, RI**

### **Software Development Engineer in Test**

Selenium WebDriver test automation with Cucumber testing mutual funds section of Fidelity website

**October 2016 - December 2017**

**Altimetrik**

**Cumberland, RI**

### **Software Development Engineer in Test (Lead)**

Design and implementation of automation framework using Java / Selenium / TestNG / ReportNG tool set to serve as a basis for re-usable and customizable test automation solutions for SaaS products (many automation solutions on top of one automation architecture), as well as creation of a prototype framework in Protractor for Angular JS automation

Provide testing guidance / technical assistance to junior team members in capacity as lead automation engineer

Used Jira to track bugs, test cases, and user stories in an Agile Scrum working environment

**2016 (April – October) Panzer Solutions Boston, MA**

**Software Development Engineer in Test (Contract Position)**

- Used Selenium IDE to capture scripts and import them into Java WebDriver code
- Created, edited and extended Selenium Java WebDriver code to test SaaS applications
- Implemented reporting with ReportNG for Selenium WebDriver scripts
- Used Jira to track bugs in an Agile Scrum working environment

**2015 (July – December) Professional Insight Atlanta, GA**

**Software Development Engineer in Test (Contract Position)**

- Developed automation in Xamarin using C# to test Android and iOS apps for DYMO printing devices
- Developed a test website to exercise an open-source Javascript API for DYMO printing devices
- Used Jira to track bugs in an Agile Scrum working environment

**January 2007 – April 2015 E2open Austin, Texas**

**Software Development Engineer in Test**

- Served as technical lead for newer local team members to help them get up to speed on software and automation
- Used Selenium IDE to capture scripts and import them into Java WebDriver code
- Edited and extended Selenium Java WebDriver code to test SaaS applications
- Implemented reporting with JUnit for Selenium WebDriver scripts
- Gave instructional assistance to automation team members to give best practices for customer solutions
- Lead training seminar in Kuala Lumpur for new hires, focusing on in house automation tools and products
- Provided in-house solutions using Micro Focus SilkTest for a supply chain management SaaS platform.
- Developed and executed test scripts as part of a rapid-deployment, Agile-based development environment
- Served on the Change Control Review Board (CCRB) for the R&D test automation code base
- Used Jira to track bugs in an Agile Scrum working environment

**Feb 2005 – Jan 2007 mobi Austin, Texas**

**QA Automation Engineer**

- Headed up the testing of in-house AI-based resource scheduling engines
- Developed regression testing suite designed to be implemented with JUnit to test a code port to Java
- Advised on load-testing issues for web-based thin clients written to message with back-end XML-based APIs
- Tested the efficiency and accuracy of C++ written algorithms
- Created tests in CPPUNIT
- Edited and re-compiled a Java 1.4 thin-client JBOSS solution which used neural networks directed from CEO
- Tested the efficacy or lack thereof of applying an inversion mutation to an existing genetic algorithm code
- Researched Java Object Oriented Neural Network Engine for application to a "Time Remaining" feature

**Jan 2004 – Jan 2005 The Answer Group Ft. Lauderdale, Florida**

**Technical Services Engineer**

- Provided technical support and incident solutions for Gateway desktop systems
- Worked with Seibel for incident tracking and resolution
- Interacted daily with customers providing excellent customer support and resolution

**Jan 2001 – Dec 2003 PointServe Austin, Texas**

**QA Automation Engineer**

- Ensured back-end functionality of SAAS platform through the use of client/server test tools

Beta-tested a SOAP client for research being done into a 2.0 version of a SAAS messaging system  
Responsible for QA department shifting from JUnit harnesses to XMLUnit harnesses in test applications  
Used dom4J to generate XML request files in order to streamline test case creation.  
Utilized TestTrackPro for incident tracking and test-case upkeep.  
Responsible for Release and Acceptance testing a neural-network-based energy-forecast solution  
Took advantage of Excel and Java for statistical analysis of forecast accuracy

**May 1999 – D e c 2000**

**Epicron**

**Austin, Texas**

**Associate QA Automation Engineer**

Involved in creating and implementing system test plans for demo projects  
Interfaced with marketing for product demonstrations  
Documented incidents and enhancement requests in Rational ClearQuest  
In charge of the test lab to test functionality on various platforms  
Used Norton Ghost technology to create clean test environments for each build

**Papers**

Wrote article on testing non-deterministic systems available at StickyMinds.com:

*Testing Monte Carlo Algorithmic*

*Systems* (link: <http://www.stickyminds.com/sitewide.asp?Function=edetail&ObjectType=ART&ObjectId=14582&tt=h=DYN&tt=siteemail&iDyn=2>)

Featured Speaker at Test Automation Summit (Boston 2020) where I gave a presentation on the role of the SDET within the context of the Agile Test Pyramid: <https://www.testingmind.com/event/test-automation-summit/>

# TALENT BANK FORM

## ACT NOW- SERVE YOUR COMMUNITY

Town government needs citizens who are willing to give time in the service of their community. The Talent Bank was adopted by the Selectmen, Moderator and Town Administrator as a means of compiling names of interested citizens to serve on a voluntary basis, on boards and committees and working groups. This file is available for use by the public as well as the Moderator, Selectmen and Town Administrator. Talent bank forms are being updated to include categories consistent with the changing needs of the Town. Indicate your preference and return the form to:

### TOWN GOVERNMENT TALENT BANK

c/o Town Administrator,  
24 Perry Avenue  
Buzzards Bay, MA 02532

NAME: Francis Erdman DATE: June 3, 2021

ADDRESS: 860 Sandwich Rd #2 Sagamore MA 02561

PRECINCT: 07

OCCUPATION: IT TELEPHONE # [REDACTED]

BACKGROUND: I have over 20 years experience in the IT / software industry in various roles from testing to support to development, and currently work as a senior test and support engineer for a blockchain startup. I am passionate about ecology and how to best use technology in a sustainable, eco-friendly way. I also support a number of Jewish community related organizations. I hold the COMPTIA A+ and Network+ Certifications.

### AREAS OF INTEREST (LIST ORDER OF PREFERENCE)

- ☐ BY-LAW COMMITTEE – Reviews and also recommends updates or changes to the Town By-laws
- ☐ CAPITAL OUTLAY COMMITTEE – Reviews requests and makes recommendations to the Town Administrator on large equipment or building projects
- ☐ CHARTER COMPLIANCE COMMITTEE – Hears and adjudicates complaints filed alleging Charter Violations
- ☐ COMMISSION ON DISABILITIES - cause the integration and participation of people with disabilities; assists municipal officials in ensuring compliance with the ADA and other state/federal laws
- ☐ DESIGN REVIEW BOARD (DRB)- reviews alterations, including demolitions of properties located within the demarked areas, adopts design guidelines, rules/regulations
- ☐ DOCKS and PIERS WORKING GROUP
- ☐ CABLE ADVISORY COMMITTEE- performs research/makes recommendations for cable license renewal
- ☒ 4. CONSERVATION COMMISSION- administers the Wetlands Protection Act, Local Wetlands bylaws
- ☐ COUNCIL ON AGING- coordinates programs designed for the needs of aging in coordination with the MA Executive Office of Elder Affairs
- ☐ CULTURAL COUNCIL - reviews applications for local arts and cultural events and awards grant funds received from the MA Cultural Council.
- ☐ FINANCE COMMITTEE- reports to town meeting on the proposed budget of town manager and any warrant articles having a fiscal impact on the Town.
- ☐ HISTORICAL COMMISSION - caretakers of the Town history.
- ☐ HOUSING PARTNERSHIP - addresses local housing needs through a collaborative effort between local govt., community organizations, banks and the private sector.
- ☒ 3. LANDFILL FUTURES PROJECT MODEL WORKING GROUP-Make recommendations on long term viability of the Integrated Solid Waste Management Department to the Town Administrator and Selectmen
- ☐ OPEN SPACE COMMITTEE
- ☐ RECREATION COMMITTEE – Works with the Director of Recreation on long term planning for the

recreational needs of the Town

\_\_\_\_SHORE AND HARBOR COMMITTEE – Works on plans, future development and recommends regulatory change and enforcement

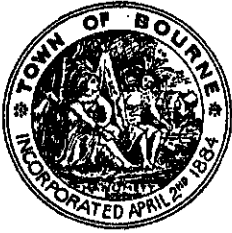
\_\_\_\_TRANSPORTATION ADVISORY COMMITTEE

\_\_2.\_\_WASTEWATER ADVISORY COMMITTEE

\_\_\_\_SELECTMEN’S TASKFORCE ON LOCAL POLLUTION - develops a comprehensive storm water management plan

\_\_\_\_ZONING BOARD OF APPEALS- hears and decided on applications for variances, special permits and comprehensive permits.





**TOWN OF BOURNE  
BOARD OF SELECTMEN**

24 Perry Avenue  
Buzzards Bay, MA 02532  
Phone 508-759-0600 ext. 1503 – Fax 508-759-0620



**TOWN OF BOURNE, MASSACHUSETTS**

**BOARD OF SELECTMEN**

**DECLARATION OF EMERGENCY**

**WHEREAS**, the worldwide outbreak of COVID-19 and the effects of its extreme risk of person-to-person transmission throughout the United States and the Commonwealth significantly affect the life and health of our people, as well as the economy, and is a disaster that impacts the health, security, and safety of the public; and

**WHEREAS**, the Governor of the Commonwealth of Massachusetts has issued a Declaration of Emergency on March 10, 2020, and determined that the immediate public action is needed to prevent, minimize, or mitigate damage to public health, safety, or general welfare of the people of commonwealth and/or property which may otherwise result from the above described emergency; and

**WHEREAS**, the Governor of the Commonwealth of Massachusetts has recommended that a State of Emergency be declared in local communities; and

**WHEREAS**, the people of the community of Bourne should be able to depend upon guidance from their Chief Municipal Officials;

**NOW THEREFORE**, We, the Board of Selectmen of the Town of Bourne, Massachusetts, hereby declare that immediately, and effective as of **Tuesday, March 17, 2020**, a State of Emergency is declared to exist in Bourne. This Declaration of Emergency shall remain in effect until notice is given, pursuant to our judgment that the State of Emergency no longer exists.

Date: March 17, 2020

**Town of Bourne  
By its  
Board of Selectmen**

\_\_\_\_\_  
Judith MacLeod-Froman

\_\_\_\_\_  
Peter J. Meier

\_\_\_\_\_  
James L. Potter

\_\_\_\_\_  
Jared P. MacDonald

\_\_\_\_\_  
George G. Slade, Jr.

## Bourne Town Counsel Offers Thoughts On Charter Changes

By MICHAEL J. RAUSCH  
Jun 2, 2021

Home / Bourne / Bourne News



Barnstable County Counsel Robert Troy at Bourne Special Town Meeting in 2018

GENE M. MARCHAND/ENTERPRISE

The Bourne Charter Review Committee was given several areas to consider amending or changing in the town charter, two of them specific to the function of town counsel. Bourne Town Counsel Robert S. Troy offered his opinion to the committee on how the charter defines “town counsel” as well as who is responsible for supervising town counsel.

Mr. Troy was interviewed by the review committee during its remote Zoom meeting on May 26. The town's longtime attorney also shared some thoughts on the role of the town's Charter Compliance Committee, advising the members that the town should consider expanding that committee's role.

On the question of how the charter defines the position of town counsel, Mr. Troy pointed out that Section 3-5 of the charter focuses on the appointing powers of the Bourne Board of Selectmen. The section states that the selectmen shall appoint "the town administrator, town counsel, registrars of voters, constables and members of all multi-member bodies for whom no other appointment provision is made in this charter or by bylaw."

Mr. Troy questioned whether the term "town counsel" in Section 3-5 refers to one person, such as himself, or any other lawyers that the town might hire. He pointed out that the town government organizational chart was recently amended to add the position of labor counsel. That addition, he said, may not have been made lawfully.

"I don't see that the Town Meeting created that position," he said, "and I don't see that the charter includes that position."

Mr. Troy advised the committee that, in his opinion, as the charter currently reads, only the selectmen are authorized to appoint counsel. He made reference to a recent document, issued by the town, that noted the appointment of labor counsel by Town Administrator Anthony E. Schiavi. That appointment, he said, would require a charter and bylaw change.

He explained that without changes to the charter and the bylaw, representation on behalf of the town by an attorney not appointed by the selectmen would be deemed "ultra vires," a legal term meaning "beyond the lawful authority."

"Even if a decision is correct," Mr. Troy said, "if the entity making the decision isn't lawfully empowered to make it, then it is void as a matter of law because it is beyond the authority of the particular board, individual, governmental entity."

On the subject of who supervises the responsibilities of town counsel, Mr. Troy said the language in the current charter is "inadequate and should be either clarified or amended." Traditionally, supervision has rested with the selectmen, he said, but that dates back to when the town was governed by a full-time board of selectmen.

The town has since created the position of a town administrator, who is responsible for the day-to-day operations of the town, and adopted a Town Charter, he said. The review committee, he said, should recommend that the role of supervision be more clearly articulated in the charter and the bylaw to avoid potential conflicts between the town administrator and the selectmen.

“There are many challenges to today’s governments that are legal issues,” he said. “You want to make sure that those legal issues are presented by the town in a way that makes it very clear who has the ability to make the decision as to what to do, and also who has the ability to select who’s going to do the work.”

The current language in the charter states that the board of selectmen supervise town counsel. However, there have been instances when a town board has independently hired outside counsel because the board members felt they were a separate statutory entity and had that hiring authority, he said.

“If [the charter] is not clear, and counsel is appointed or attempted to be appointed by some entity other than the board of selectmen,” he said, “there’s going to be a challenge that it is ultra vires.”

Mr. Troy also addressed Article 11 of the town charter, which pertains to the role of the Bourne Charter Compliance Committee. He suggested that the committee’s role should be expanded beyond compliance with the charter to ensuring compliance with all aspects of town government.

“Why should the committee be restricted to the charter,” he asked, “when we know there are many things about town governance that are not part of the charter?”

Review committee chairman Stephen F. Mealy asked if there is some way to more strenuously penalize someone who is found to be in violation of the charter. Mr. Mealy noted an instance when the compliance committee ruled two selectmen had violated the charter, but there were no real repercussions beyond the ruling.

Mr. Troy said the charter could include penalties, provided there is a way to appeal the decision. He offered that someone found in violation of the charter could perhaps lose their seat on a board or committee; not an elected one, but an appointed one.

Committee member Michael J. Carlowicz asked for Mr. Troy’s opinion on televising Bourne Board of Health meetings. Mr. Carlowicz noted that potential violation of privacy rights through the Health Insurance Portability and Accountability Act, or HIPAA, had been cited as a reason for the meetings

not being televised or recorded.

Mr. Troy said that, unless the reason for not televising the meeting conforms with one of the state's Open Meeting Law exceptions, it should be broadcast and/or recorded. A television station or an individual photographer or cameraperson can film, he said, "as a matter of law."

The issue of the town administrator's annual evaluation by the board of selectmen was raised by member Joseph P. Gordon. Mr. Gordon questioned whether it was legal to withhold from the public each individual selectman's evaluation and only to make available a summary of the evaluations as compiled by the board's chairman.

"The Open Meeting Law says that materials used in a performance evaluation of an individual hearing on his professional competence that were created by members of a public body and used during a public meeting, are public records and cannot be withheld from public disclosure," Mr. Gordon said.

Mr. Troy concurred with that interpretation of Open Meeting Law. However, he pointed out that there might be a contract clause prohibiting release of the individual evaluations.

"That would have to be considered," he said. "Nothing prevents the government and the person from altering the rule. It may not be right, but it's legal."



# Roadway Traffic Safety Committee

The Roadway Traffic Safety Committee is a group formed by the Board of Selectmen. This committee is a review and clearing house for all issues relating to the roadways and traffic or other related safety issues in the Town of Bourne. To have a concern reviewed by the committee please send an email including your contact information to the committee at [RTScommittee@townofbourne.com](mailto:RTScommittee@townofbourne.com) ). The committee will review all concerns within the purview of this committee, and in some cases may require a traffic/safety study or analysis of the situation by additional internal or external stakeholders. After review, the committee will make a recommendation to the Town Administrator's office or the Board of Selectmen as required.

The committee is made up of a member of the Police Department, Fire Department, Department of Public Works, Planning Board or Town Planner, Select Board Member and 2 residents.

## Committee Members



## Advisory Group Meeting #2

June 9, 2021 | 5:30 P.M.

If anyone is having a technical issue, use either the chat box on your screen or call (508) 744-1227 and staff will assist you.



**\* 1. Introductions**

2. Alternatives Analysis Framework
3. Findings from the Alternatives Analysis
4. Next Steps
5. Public Comment

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# Meeting Announcements

- This meeting is being held virtually as allowed by Governor Baker's Executive Order Suspending certain provisions of the Open Meeting Law dated March 12, 2020.
- If anyone is having a technical issue, use either the chat box on your screen or call (508) 744-1261 and staff will assist you.
- This meeting is being recorded. The video will be made available on the project website. Please raise your hand now to notify the meeting facilitator if you are also recording this meeting.
- Meeting materials, including today's presentation, may be accessed at [www.capecodcommission.org/CapeRailStudy](http://www.capecodcommission.org/CapeRailStudy).

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# Meeting Announcements

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- Participants wishing to speak should click “Reactions” icon on the lower toolbar and then click “Raise Hand” in the dialog box to notify the meeting facilitator. Telephone participants should press \*9 to indicate that they wish to speak. Telephone participants may unmute themselves by pressing \*6 when they are invited to speak.
- Participants may also use the chat box to provide written comments or feedback during select portions of the agenda.
- Members of the public are asking to kindly hold comments until the ‘Public Comment’ agenda item.

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# Opening Remarks



1. Introductions

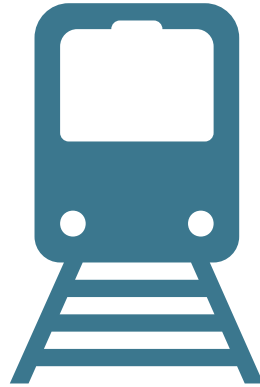
**\* 2. Alternatives Analysis  
Framework**3. Findings from the  
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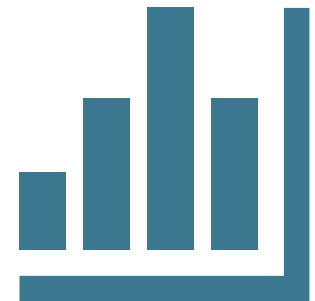
If anyone is having a  
technical issue, use either  
the chat box on your screen  
or call (508) 744-1227 and  
staff will assist you.

# Review of Study Purpose



Study options to  
expand passenger rail  
service to Cape region

Provide the region with  
data and information  
about rail options



1. Introductions

\* **2. Alternatives Analysis Framework**

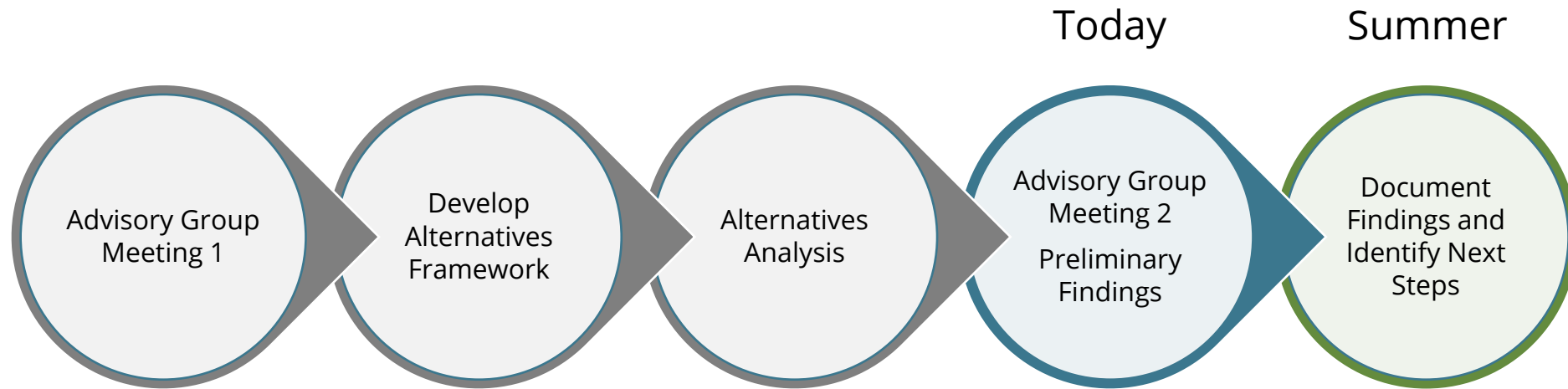
3. Findings from the Alternatives Analysis

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# Update on the Cape Rail Study



1. Introductions

**\* 2. Alternatives Analysis  
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5. Public Comment

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# Goals and Objectives

- Provide safe and reliable public transportation options to, from, and within the Cape and surrounding areas
- Reduce automobile usage and greenhouse gas emissions
- Support and strengthen opportunities for economic growth, transit-oriented development, and access to employment in the Boston region for commuters and occasional riders

1. Introductions

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# Service Alternatives Development

- The development of two service alternatives incorporates feedback from Advisory Group
- Proposed service alternatives have a range of options across variables, in order to test benefits and impacts of different service components including:
  - Trip purpose
  - Trip time (e.g., peak, off-peak)
  - Station locations
  - Southern terminal location
  - Trip frequency
  - Transfers

1. Introductions

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# Overview of Service Alternatives

	Alternative 1	Alternative 2
Purpose	Commuter	Commuter + Recreational
Day/Time	Weekday (Peak-Focused) <sup>1</sup>	Weekday <sup>1</sup>
Locations	Existing Stations	Existing Stations
Terminals	Buzzards Bay (North of Canal)	Bourne (South of Canal)
Frequency	Frequency consistent with MBTA <i>Service Delivery Policy</i> <sup>2</sup>	Higher Frequency
Transfers	One Transfer on All Trips	No Transfers on Selected Trips (Outside of Normal Weekday Operations)

**Notes:**

1. Both alternatives assume continuation of Cape Flyer service on weekends.

2. MBTA *Service Delivery Policy* defines expected commuter rail frequencies of 3 trips in the peak direction in the AM Peak, 4 trips in the peak direction in the PM Peak, and every 3 hours in each direction in all other periods.



1. Introductions

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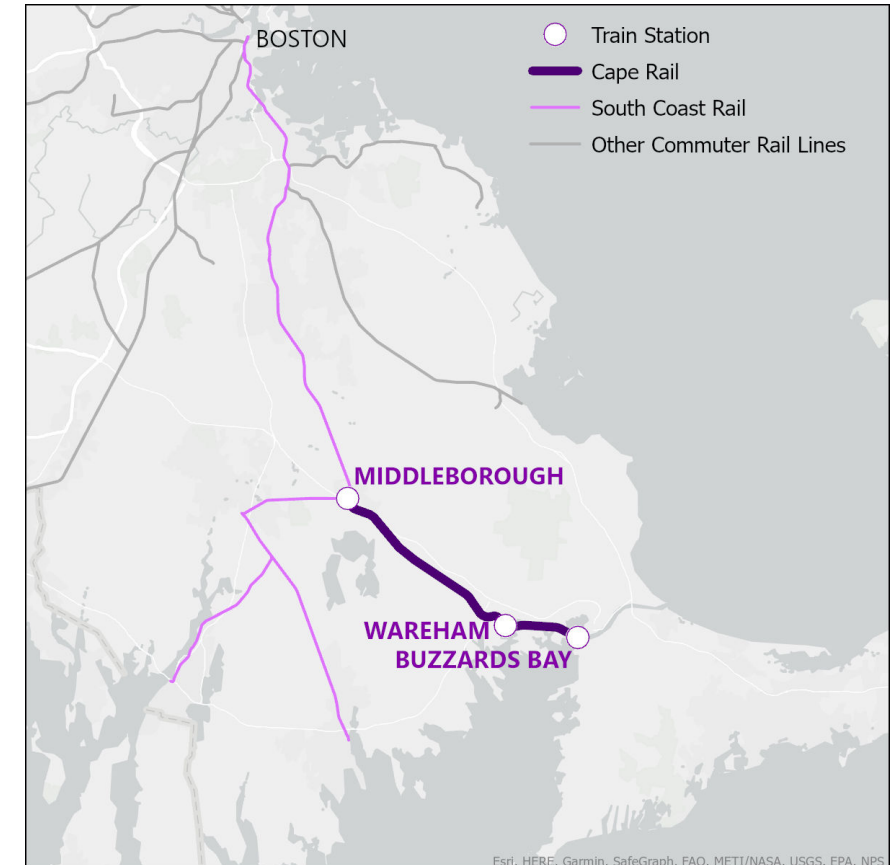
4. Next Steps

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# Alternative 1

- Provides weekday service focused on peak commuting at frequency consistent with MBTA *Service Delivery Policy*
- All trips are between Buzzards Bay and Middleborough, with timed transfer to/from MBTA commuter rail service



1. Introductions

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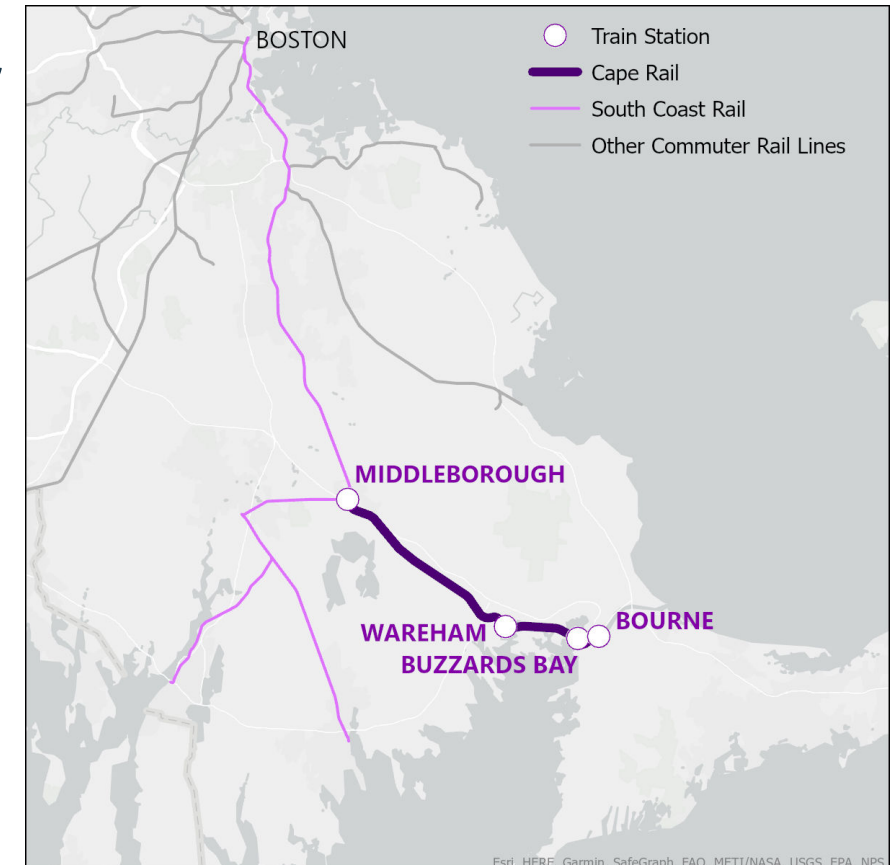
4. Next Steps

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# Alternative 2

- Compared to Alternative 1, Alternative 2 adds service:
  - South of the Canal, to Bourne
  - Trips outside of the traditional commute peaks
  - Directly to/from Boston on selected trips



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# Schedule Development

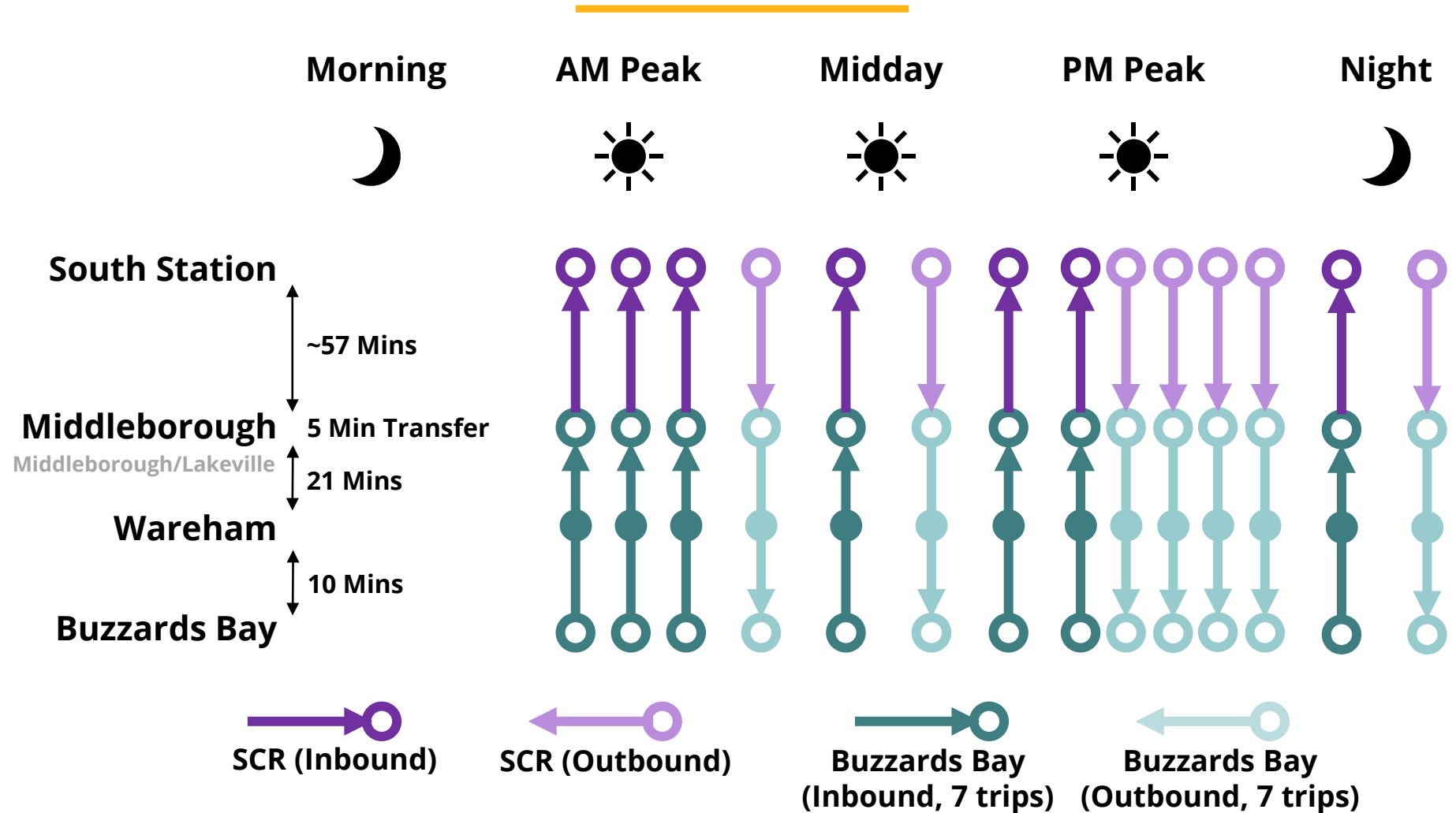
- Proposed schedules built to interface with schedules for South Coast Rail (New Bedford and Fall River service via Middleborough)
  - Trips with a transfer are timed to South Coast Rail trip times
  - Trips without a transfer are dependent on available operating windows between Middleborough and Boston
- Proposed schedules developed for the purposes of the study to:
  - Understand travel times
  - Provide inputs into the ridership modeling
  - Identify potential equipment needs
  - Identify potential infrastructure needs
  - Provide inputs into the O&M cost modeling

## AGENDA PROGRESS

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# Proposed Alternative 1 Schedule



**Notes:** Service would meet MBTA Service Delivery Policy. One trip would have a transfer longer than five minutes.

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# Alternative 1 Operations Findings

- Meets the MBTA's current *Service Delivery Policy*
- Travel times:
  - Buzzards Bay – Middleborough: 31 minutes
  - Buzzards Bay – Boston: ~93 minutes<sup>1</sup>
- Uses single track right-of-way
  - Existing siding track north of Buzzards Bay used for staging of trains
- Would use three trainsets to operate service<sup>2</sup>

## Notes:

1. Includes 5 minute timed transfer for all but one trip (outside of the peak), where transfer is under 20 minutes. Total travel times vary based on scheduled time for SCR trip.
2. Does not include spare fleet required to support service

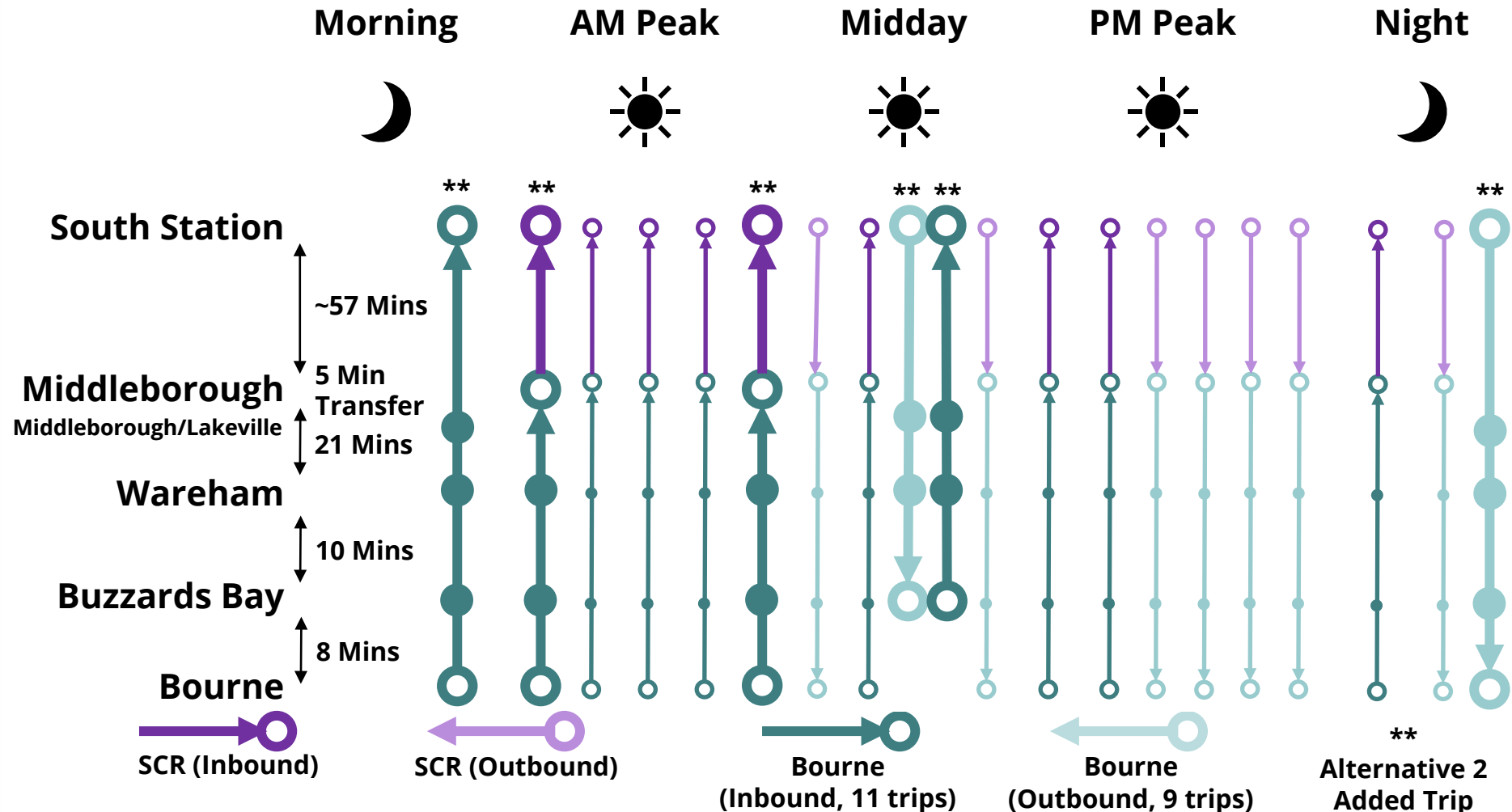


## AGENDA PROGRESS

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# Proposed Alternative 2 Schedule



**\*Notes:** Service would meet or exceed MBTA *Service Delivery Policy*. Three trips would have a transfer longer than 5 minutes. 8 minute travel time between Bourne and Buzzards Bay includes 3 minutes to account for potential bridge delays.

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# Alternative 2 Operations Findings

- Exceeds the MBTA's current *Service Delivery Policy* in some periods
- Travel times:
  - Buzzards – Middleborough: 31 minutes
  - Bourne – Boston: ~101 minutes<sup>1</sup> (includes small bridge delay buffer)
- One-seat ride windows available before service (leaving Bourne around 4 AM), after service (arriving at Bourne around 1:30 AM), and during midday (to Buzzards Bay only)
- Uses single track right-of-way
  - Existing siding track north of Buzzards Bay used for staging of trains
  - Existing siding track in Wareham used for non-revenue trains to wait while revenue trains pass
- Would use five trainsets to operate service<sup>2</sup>

## Notes:

1. Includes 5 minute timed transfer for all but three trips (outside of the peak) that have transfer at Middleborough, where transfer is under 20 minutes. Total travel times vary based on scheduled time for SCR trip. One-seat ride trip times vary between 87 and 102 minutes.
2. Does not include spare fleet required to support service.

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# Ridership Modeling

- Ridership projections developed using CTPS Statewide Travel Demand Model for 2030 future conditions<sup>1,2</sup>, and increased to account for:
  - **Induced demand** (10 percent increase, consistent with ridership modeling in East-West Passenger Rail Study)<sup>3</sup>
  - **Recreational ridership** (up to 70 trips per day, or approximately 15 percent of weekend Cape Flyer ridership per trip)<sup>4</sup>
- Key factors informing projected ridership include:
  - Land use, including projected changes to 2030
  - Existing travel patterns
  - Travel times on rail and on other modes
  - Trip frequencies
  - Station locations

## Notes:

1. Ridership modeling assumes Zone 9 fares at Wareham, Buzzards Bay, and Bourne.
2. Ridership modeling assumes free, unconstrained parking at Wareham, Buzzards Bay, and Bourne.
3. Induced demand does not include new trips due to demographic shifts, but rather travelers who previously would not have made a trip but could do so because of the introduction of a new or improved mode that improves the transportation network as a whole and not just rail.
4. Recreational ridership adjustment assumes 70 trips per day are split proportionally between Bourne and Buzzards Bay in Alternative 2 based on CTPS Statewide Model results, and that the recreational trips included in Alternative 2 at Buzzards Bay also apply in Alternative 1.

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# Projected Daily Boardings

- Alternative 1:
  - 1,710 daily boardings<sup>1</sup>
  - Reduces over 800 vehicle trips per day
- Alternative 2:
  - 2,540 daily boardings<sup>1</sup>
  - Additional daily boardings between Middleborough and South Station due to additional service (from one-seat ride)
  - Reduces nearly 1,200 vehicle trips per day
  - Shift in some ridership from Buzzards Bay to Bourne
  - Increase of over 800 daily boardings from Alternative 1 to Alternative 2 is due to the addition of Bourne station and higher frequency

Station	Alt. 1	Alt. 2
Middleborough (Cape Service)	840	1,270 <sup>2</sup>
Wareham	240	230
Buzzards Bay	630	390
Bourne	-	650
<b>Total</b>	<b>1,710</b>	<b>2,540</b>

**Notes:**

1. Boardings include adjustments to account for induced demand and recreational ridership.
2. Includes 30 boardings at existing Middleborough/Lakeville station on one-seat ride trips.

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# Order-of-Magnitude Capital Costs

- Built based on costs from South Coast Rail and escalated to 2021\$<sup>1</sup>
- Cost elements include:
  - Track resurfacing and tie replacement or track reconstruction
  - Cab signaling, Positive Train Control (PTC), and communications
  - Interlocking improvements
  - Grade crossing improvements
  - Second platform at Middleborough<sup>2</sup>
  - Cape Cod Canal Railroad Bridge signal interfacing (Alt. 2 only)
- Costs do not include fleet requirements (assumes use of surplus fleet)

**Note:**

1. Includes soft costs, administrative costs, and contingencies. Does not escalate costs to year of construction.
2. Capital costs assume continued use of existing station infrastructure at Wareham, Buzzards Bay, and Bourne.

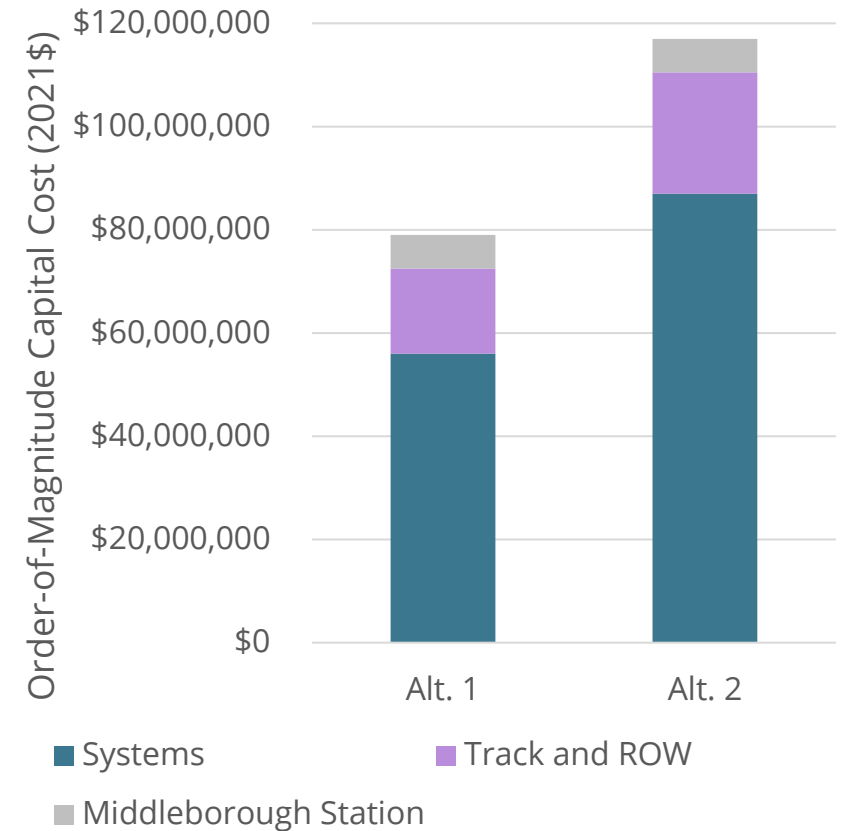


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# Order-of-Magnitude Capital Costs

- Alternative 1:
  - Track and ROW: **\$16.5M**
  - Middleborough Station: **\$6.5M**
  - Systems: **\$56M**
  - *Installation of signal and PTC systems drives the total cost of \$79M*
- Alternative 2:
  - Track and ROW: **\$23.5M** (↑\$7M)
  - Middleborough Station: **\$6.5M**
  - Systems: **\$87M** (↑\$31M)
  - *Additional \$38M cost mainly due to additional segment (track reconstruction and systems installation, including interfacing with the bridge)*



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# Order-of-Magnitude O&M Costs

- Built using the MBTA's 2019 unit costs as submitted to the National Transit Database (NTD) and escalated to 2021\$
- Costs include:
  - Vehicle operations (e.g., operating crew, fuel)
  - Vehicle maintenance (e.g., staff and materials)
  - Facility maintenance (e.g., staff and materials, including building, structures, and track maintenance)
  - General administration (e.g. MBTA and contractor management and support)
- MBTA commuter rail systemwide O&M costs were **\$384 million** in 2019
  - 436 maximum vehicles in service
  - Nearly 25 million service miles
  - Over 800,000 service hours

## Notes:

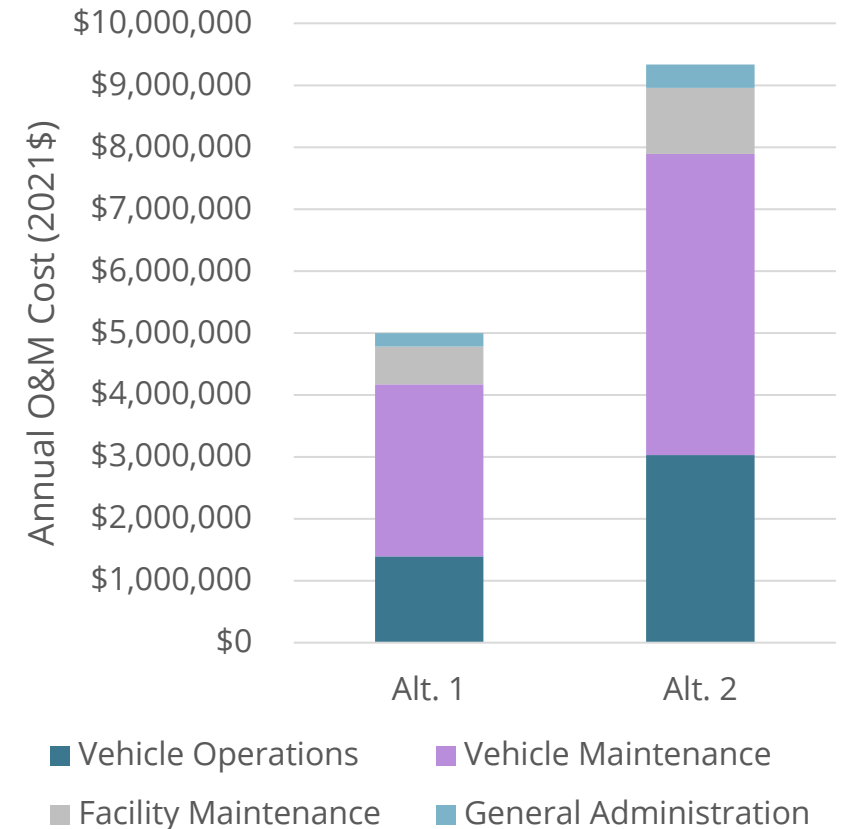
1. Estimates use unit costs from MBTA systemwide operations, but actual operating costs may differ due to a number of factors, including the operator of the service.

1. Introductions
2. Alternatives Analysis Framework
- \* 3. Findings from the Alternatives Analysis**
4. Next Steps
5. Public Comment

If anyone is having a technical issue, use either the chat box on your screen or call (508) 744-1227 and staff will assist you.

# Order-of-Magnitude O&M Costs

- **Alternative 1: \$5.0M/Year**
  - 3 train consists in service (each with loco + 3 coaches)
  - Over 19 miles and 30 minutes per one-way trip
- **Alternative 2: \$9.3M/Year**
  - 5 train consists in service
  - Extends service to Bourne
  - Increases frequency
  - Adds a one-seat ride



## Notes:

1. Estimates use unit costs from MBTA systemwide operations, but actual operating costs may differ due to a number of factors, including the operator of the service.

1. Introductions
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# Change in VMT and Auto Emissions

- Ridership modeling projected auto diversions
  - Existing auto trips → drive access + rail trip
  - Existing auto trips → non-drive (e.g., walk) access + rail trip
- VMT savings estimated from auto diversions and their respective approximate trip lengths
- Congestion Mitigation and Air Quality Improvement (CMAQ) Air Quality Analysis Worksheet converts auto VMT savings to auto emission savings
- Note that results project reduction in auto VMT and auto emissions, but do not include increase in rail VMT and emissions

1. Introductions
2. Alternatives Analysis Framework
- \* 3. Findings from the Alternatives Analysis
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# Change in VMT and Auto Emissions

Daily Change in	Alternative 1	Alternative 2
Auto VMT	-42,718	-65,675
Summer VOC (kg)	-1.28	-1.97
Summer NOx (kg)	-3.89	-5.98
Winter CO (kg)	-75.48	-116.05
Summer CO2 (kg)	-13,628	-20,952

- Alternative 1 mode shift could save **over 10 million VMT** and over **3,400 metric tons of CO2** annually.<sup>1</sup>
  - Reduces over 800 vehicle trips per day
- Alternative 2 mode shift could save **over 16 million VMT** and over **5,200 metric tons of CO2** annually.<sup>1</sup>
  - Reduces nearly 1,200 vehicle trips per day

**Note:**

1. Values shown for VMT reductions and CO2 savings are for auto travel only and do not include increase in train VMT or CO2 emissions.



## AGENDA PROGRESS

1. Introductions
2. Alternatives Analysis Framework
- \* 3. Findings from the Alternatives Analysis**
4. Next Steps
5. Public Comment

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# Summary

	Alternative 1	Alternative 2
<b>Terminal</b>	Buzzards Bay	Bourne
<b>Total One-Way Trips</b>	14	20 <sup>1</sup>
<b>Travel Time to Boston</b>	~93 Minutes <sup>2</sup>	~101 Minutes <sup>2</sup>
<b>Projected Daily Boardings</b>	1,710 <sup>3</sup>	2,540 <sup>3</sup>
<b>OOM Capital Costs (2021\$)</b>	\$79M <sup>4</sup>	\$117M <sup>4</sup>
<b>OOM O&amp;M Costs/Year (2021\$)</b>	\$5.0M/Year	\$9.3M/Year
<b>Daily Vehicle Trip Reduction</b>	Over 800	Nearly 1,200
<b>Daily Auto VMT Savings</b>	42,718	65,675
<b>Daily Savings in CO2 from Auto Travel</b>	13,628 kg	20,952 kg

### Notes:

1. One trip would start in Buzzards Bay and one trip would end in Buzzards Bay.
2. Travel times include 5 minute timed transfer at Middleborough for most trips. Total travel times vary based on scheduled time for SCR trip. One-seat ride trip times in Alternative 2 vary between 87 and 102 minutes.
3. Projected daily boarding values reflect boardings at Pilgrim Junction (southbound), the existing Middleborough/Lakeville station (Alternative 2 only), Wareham, Buzzards Bay, and Bourne (Alternative 2 only). Projected daily boardings include both inbound and outbound boardings.
4. Costs do not include fleet requirements (e.g., new fleet procurement or existing fleet overhaul).

1. Introductions
2. Alternatives Analysis Framework
- \* 3. Findings from the Alternatives Analysis**
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# Discussion

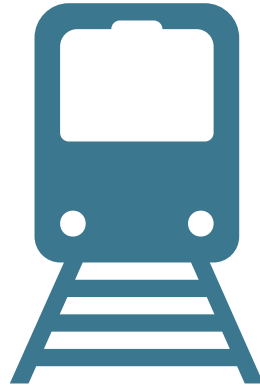
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- Do you have any questions about the approach?
- What are your key takeaways from the results?

1. Introductions
2. Alternatives Analysis Framework
3. Findings from the Alternatives Analysis
- \* 4. Next Steps**
5. Public Comment

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# Review of Study Purpose



Study options to expand passenger rail service to Cape region

Provide the region with data and information about rail options



1. Introductions
2. Alternatives Analysis Framework
3. Findings from the Alternatives Analysis
- \* 4. Next Steps**
5. Public Comment

If anyone is having a technical issue, use either the chat box on your screen or call (508) 744-1227 and staff will assist you.

# Implementation Considerations

## Systemwide Changes

- Forging Ahead
- Rail Transformation

## Governance

- Operations and Maintenance
- Cape Cod Canal Railroad Bridge

## Financial Case

- Funding Sources and Opportunities – Capital and O&M
- Economic Benefits

## Other Considerations

- Fare Structure
- Parking

1. Introductions
2. Alternatives Analysis Framework
3. Findings from the Alternatives Analysis
- \* 4. Next Steps**
5. Public Comment

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# Cape Rail Study Next Steps

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- Document findings
- Draft and final report will be posted to [www.capecodcommission.org/CapeRailStudy](http://www.capecodcommission.org/CapeRailStudy)
- Update to the MPO board

**AGENDA PROGRESS**

1. Introductions
2. Alternatives Analysis Framework
3. Findings from the Alternatives Analysis
4. Next Steps

**\* 5. Public Comment**

If anyone is having a technical issue, use either the chat box on your screen or call (508) 744-1227 and staff will assist you.

# Public Comment

- Members from the public wishing to speak should click “Reactions” icon on the lower toolbar and then click “Raise Hand” in the dialog box to notify the meeting facilitator.
- Telephone participants should press \*9 to indicate that they wish to speak. Telephone participants may unmute themselves by pressing \*6 when they are invited to speak.
- Please be respectful with your comments.
- You may also submit comments at any time via email. Additional information is available at:  
[www.capecodcommission.org/CapeRailStudy](http://www.capecodcommission.org/CapeRailStudy)



1. Introductions
2. Alternatives Analysis Framework
3. Findings from the Alternatives Analysis
4. Next Steps

**\* 5. Public Comment**

If anyone is having a technical issue, use either the chat box on your screen or call (508) 744-1227 and staff will assist you.

# Thank You

- For more information, contact:

Benjamin N.W. Muller  
MassDOT Regional Planning Coordinator, MPO Activities  
[benjamin.muller@state.ma.us](mailto:benjamin.muller@state.ma.us)

Steven Tupper  
Cape Cod Commission, Transportation Program Manager  
[stupper@capecodcommission.org](mailto:stupper@capecodcommission.org)

- For project materials, please visit the project website:  
[www.capecodcommission.org/CapeRailStudy](http://www.capecodcommission.org/CapeRailStudy)

## Cannon, Glenn

---

**From:** Rebello, Mary  
**Sent:** Tuesday, June 1, 2021 12:55 PM  
**To:** Cannon, Glenn  
**Subject:** FW: Committee reappointments

Not sure if I forwarded this to you...

Mary Rebello  
[mrebello@townofbourne.com](mailto:mrebello@townofbourne.com)  
508.759.0600 x1503  
508.759.0420 - fax

---

**From:** Christopher Pine [REDACTED]  
**Sent:** Wednesday, May 19, 2021 2:45 PM  
**To:** Rebello, Mary <[MRebello@townofbourne.com](mailto:MRebello@townofbourne.com)>  
**Subject:** RE: Committee reappointments

Hi Mary: We actually wrote the Selectboard a letter last year that our mission was pretty much fulfilled and without further direction, we were wrapped up. So, I believe those committees are disbanded...



Chris Pine CID, CIC, CLWM, CLIA, CIT, MCLP, CLVLT  
4 Barlows Landing Road, Suite 12  
Pocasset MA 02559

**From:** Rebello, Mary <[MRebello@townofbourne.com](mailto:MRebello@townofbourne.com)>  
**Sent:** Wednesday, May 19, 2021 2:40 PM  
**To:** Christopher Pine [REDACTED]  
**Subject:** Committee reappointments

Hello ...

Just checking to see if you wanted to remain on the following committee's for another term:

- Phase II Stormwater Management Community Oversight Program
- Selectmen's Task Force on Local Pollution

Thanks  
Mary

Mary Rebello  
[mrebello@townofbourne.com](mailto:mrebello@townofbourne.com)  
508.759.0600 x1503  
508.759.0420 - fax

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## Street & Traffic Light Committee

The Street and Traffic Light Committee was established by the Board of Selectmen and comprised of the Police Chief, Fire Chief, DPW Superintendent, Eversource representative and a citizen of the Town of Bourne. The Committee is charged with reviewing and making recommendations on reductions on the current street lighting program.

### Committee Members

Name	Title
<a href="#">Robert Schofield</a>	Member (2021)
<a href="#">David Cody</a>	
<a href="#">Anthony E. Schiavi</a>	
<a href="#">Glenn D. Cannon</a>	
<a href="#">Shawn Patterson</a>	
<a href="#">Brandon Esip</a>	
<a href="#">Matthew Quinn</a>	

**Hours of Operation:**

Monday - Friday: 8:30 am to 4:30 pm

*Excluding Holidays*

**Phone:**

(508) 759-0600

**Address:**

24 Perry Avenue

Buzzards Bay, MA 02532-3441

United States

See map: [Google Maps](#)

## News

[Town Hall has reopened!](#)

[Geotechnical Work at the Bourne and Sagamore Bridges](#)

[Prescribed Burn Camp Edwards](#)

[View all](#)

Town of Bourne, 24 Perry Avenue, Buzzards Bay, MA 02532-3441 (508) 759-0600

Office Hours: Monday-Friday, 8:30 am to 4:30 pm

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## 06.15.21 Committee Reappointments

### The Affordable Housing Trust

**Created by Article 22 of the 2008 Annual Town Meeting** to see if the Town will vote to authorize the Town to accept the provisions of **Massachusetts General Laws Chapter 44, Section 55C** to establish an Affordable Housing Trust in accordance with a Declaration of Trust, Town of Bourne on file at the Office of the Town Clerk.

#### Two Year Term

##### **Member – Term expires 6/30/21**

James J. Donoghue  
Judith A. Riordan  
Susan R. Ross  
Stephen Walsh

##### **Term**

June 30, 2023  
June 30, 2023  
June 30, 2023  
June 30, 2023

---

### Barnstable County Coastal Resources Committee

The Coastal Resources Committee (CRC) of Barnstable County is appointed by the County Commissioners, and functions in an advisory capacity on marine and coastal resource issues to the County Commissioners, the Cape Cod Commission, Massachusetts Coastal Zone Management, and the Massachusetts Bays Program (Mass Bays). The twenty-four member committee is comprised of volunteers from each of the fifteen towns within the county and one representative from each of the following: the Assembly of Delegates, County Department of Health and the Environment, Cape Cod Cooperative Extension, County Shellfish Advisory Committee, the Cape Cod National Seashore, the Natural Resource Conservation Service, and the Cape Cod Economic Development Council. Also, a Massachusetts Bays Program member representing the Coastal Advisory Network, the CZM Cape Cod and Islands Regional Coordinator, and the Mass Bays Program/Cape Cod Commission staff person serve on the Committee. Meetings are held on a bimonthly basis, and additional sessions may be convened to discuss urgent issues or to collaborate with other

#### One Year Term

##### **Member – Term expires 6/30/21**

Christopher Southwood

##### **Term**

June 30, 2022

---

### Barnstable County Human Rights Commission

**Rapoza moved out of town vote to remove and put Johnson in regular slot**

**\*Last meeting Rapoza attended 10/7/2019\***

### Barnstable County Human Rights Commission - Alternate

#### Indefinite Term



## 06.15.21 Committee Reappointments

### Member

Jo Ann Johnson [possible move to regular position]

### Term

[S/R]

---

### Board of Appeals

**Town of Bourne Zoning Bylaws 1300** Established At Annual Town Meeting 1949, Article 39 See Chapter 40a M.G.L. - Ch.41, G.L. 1987 Town Meeting, Art. 33, Voted To Increase Associate Membership from Two to Three Members

### Five Year Term

### Member – Term Expires 6/30/21

Wade M. Keene

### Term

June 30, 2026

### One Year Term

### Associate Member – Term expires 6/30/21

Pat Nemeth

Vacancy

Vacancy

### Term

June 30, 2022

June 30, 2022

June 30, 2022

---

### Bourne Cultural Council

Established in accordance with **MGL Chapter 10, Section 35C adopted at 1980 Annual Town Meeting, Art. 15** Increase in membership- Article 6, 1980 Special Town Meeting. 7 Members, two (3) yr. term, but not more than two consecutive terms. Increase in membership from 7 to 11 members, Article 21, 1988 Annual Town Meeting. Change of name from Bourne Arts Lottery Council to Bourne Cultural Council, Article 28, 1993 Annual Town Meeting Established in accordance with MGL. Chapter 10. Section 35C Adopted at 1980 Annual Town Meeting, Art. 15. Increase in membership – Article 6, 1980 Special Town Meeting. 7 Members, two (3) yr term, but not more than two consecutive terms. Increase in membership from 7 to 11 members, Article 21, 1988 Annual Town Meeting. Change of name from Bourne Arts Lottery Council to Bourne Cultural Council, Article 28, 1993 Annual Town Meeting.

### Three Year Term

### Members – Term expires 6/30/21

Kathy Fox Alfano

Vacancies [4] - [advertised]

### Term

June 30, 2024

June 30, 2024

---

## 06.15.21 Committee Reappointments

### Bourne Housing Partnership Committee

Established by Executive Order 87-01, July 16, 1987 and amended Order, September 1, 1987 and September 15, 1987, October 22, 1987 and September 11, 1990. October 28, 2008 MGL Chapter 10, Section 85C. The membership of the Committee shall consist of members as follows: The Agent of the Board of Health as a non-voting member, the Executive Director of the Bourne Housing Authority, Planning Department member; and five [5] at-large members who are residents of Bourne. The selectmen may designate additional members from time to time as the need may arise without further action by Executive Order. Any vacancies which may occur shall be filled by the Selectmen in the same manner as the original appointments.

#### One Year Term

##### Member – Term expires 6/30/21

James J. Donoghue  
Robert Frangieh  
Terri Guarino – BOH – nonvoting  
Coreen V. Moore – Town Planner  
Susan Ross – at large  
Greg Wheeler Director – Housing Authority Director

##### Term

June 30, 2022  
June 30, 2022  
June 30, 2022  
June 30, 2022  
June 30, 2022  
June 30, 2022

Vacancies [2] – at large – [advertised]

June 30, 2022

---

### Buzzards Bay Action Committee

In 1985 the Buzzards Bay Project (BBP) was established by Massachusetts Executive Office of Environmental Affairs (EOEA) and the United States Environmental Protection Agency. The projects purpose was to set up a management structure to coordinate project activities and help achieve long term goals, to identify and research the priority water quality problems in Buzzards Bay, and based on these findings to develop a management plan for the protection of the bay water quality and valuable resources. A Citizens Advisory Committee was established. This committee soon split into two groups: the Coalition for Buzzards Bay and the Buzzards Bay Advisory Committee. In 1990, the Buzzards Bay Project, with input from the BBAC, issued a Comprehensive Conservation and Management Plan for the benefit of the bay's water quality. In January 1991, the BBA adopts a compact unifying the groups efforts towards common goals and objectives. The BBAC then decided to change its name to the Buzzards Bay Action Committee. The organizations name would reflect the newly evolved role from the more advisory to an action oriented group taking definite steps to protect and enhance the Buzzards Bay resource from pollution.

The Buzzards Bay Action Committee is comprised of representatives from each of the following municipalities: Acushnet, Bourne, Dartmouth, Fairhaven, Falmouth, Marion, Mattapoisett, New Bedford, Rochester, Wareham and Westport

## 06.15.21 Committee Reappointments

### One Year Term

**Member – Term expires 6/30/21**

Sam Haines

**Term**

June 30, 2022

**Alternate Member – Term expires 6/30/21**

Vacancy [1] – at large – [advertised]

**Term**

June 30, 2022

---

### Bylaw Committee

#### **Town Bylaws Section 1.9.1**

**Membership:** There shall be a Bylaw Committee consisting of seven (7) voters of the Town, one shall be from the Finance Committee, one shall be from the Planning Board, and five (5) members at large, all of whom shall be appointed by the Board of Selectmen. In addition the Police Chief or Chief's designee shall serve as an Ex-Officio member, for advice and counsel. The Police Chief or Chief's designee shall be a non-voting member.

#### **Section 1.9.2**

**Organization:** Members shall be appointed for 3-year terms. The terms shall be so arranged that the terms of all members of the committee do not expire in the same year. Members may be reappointed and they shall serve without compensation. Members may be re-appointed and they shall serve without compensation. Any vacancies shall be filled in the same manner as the original appointment for the remainder of the vacant term.

### Three Year Term

**Member – Term expires 6/30/21**

David T. Gay

Vacancy – At Large Representative [advertised]

**Term**

June 30, 2024

June 30, 2024

#### **Applicant:**

**Deb Bryant, 225 Head of the Bay Road, Buzzards Bay [512.576.5039 – dabryant2@yahoo.com]**

---

### Cape and Vineyard Electric Cooperative

#### **MGL Chapter 164 Section 136 and Chapter 156B – STM 10.20.08 Article 11**

### One Year Term

**Member – Term expires 6/30/21**

Janice Marks

**Term**

June 30, 2022

## 06.15.21 Committee Reappointments

### Cape Cod Joint Transportation Committee

The Cape Cod Joint Transportation Committee (CCJTC) was formed by Barnstable County over thirty years ago, and the first meeting was held in 1973. The CCJTC discusses federal, state and local transportation planning matters at meetings held in Barnstable. The CCJTC votes on transportation program documents developed under state and federal requirements as a recommendation to the MPO.

#### One Year Term

**Member – Term expires 6/30/21**

Shawn T Patterson

**Term**

June 30, 2022

**Alternate Member – Term expires 6/30/21**

Timothy Lydon

**Term**

June 30, 2022

---

### Cape Cod Water Protection Collaborative

**2005 by County Ordinance Revised 06.2017**

#### One Year Term

**Member – Term expires 6/30/21**

Mandy Holway

**Term**

May 2, 2022

---

### Cape Light Compact Committee

**Created 1997 Inter governmental agreement Cape Towns**

#### One Year Term

**Member – Term expires 6/30/21**

Robert E. Schofield

**Term**

June 30, 2022

**Alternate Member – Term expires 6/30/21**

Vacancy

**Term**

June 30, 2022

**Applicant:**

**Francis Erdman, PO Box 239, Sagamore Beach [508.838.6900 – franciserdman@yahoo.com]**

---

## 06.15.21 Committee Reappointments

### Capital Outlay Committee

**Finance Committee member recommendation will be made at July Meeting**

#### **Town Bylaws Article 1.5 Capital Outlay Committee**

##### **Section 1.5.1**

**Membership.** There shall be a Capital Outlay Committee, consisting of five (5) voters of the town appointed as follows: The Selectmen shall appoint three (3) members at large and two (2) members shall be appointed by the members of the Finance Committee from its membership.

##### **Section 1.5.2**

**Finance Director Ex-Officio.** The Finance Director shall be an ex-officio member and shall not be entitled to vote on making recommendations to be included in its reports.

##### **Section 1.5.3**

**Terms of Appointment and Officers.** Members shall be appointed for 3-year terms. The terms shall be so arranged that the terms of all members of the Committee do not expire in the same year. Members may be reappointed and they shall serve without compensation. The Committee shall elect a Chairman, Vice-Chairman and Clerk from among the members at its first meeting, on or after July 1st of each year.

#### **Three Year Term**

##### **Member – Term expires 6/30/21**

John E. O'Brien – At large  
Finance Committee Member to be voted in July

##### **Term**

June 30, 2024  
June 30, 2024

---

#### **Central Information and Liaison Officer for Development**

The Town agrees to appoint a liaison officer {the "Regulatory Liaison"} to coordinate appropriate participation by Municipal Agencies in the Commission's DRI review process.

#### **One Year Term**

##### **Member – Term expires 6/30/21**

Coreen V. Moore

##### **Term**

June 30, 2022

---

### **Commission on Disabilities**

#### **MGL Chapter 40 Section 8J 1997 ATM Article 37**

**Article 37 1997 ATM:** To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 8J and establish a Commission on Disability.

The Commission will serve to cause the full integration and participation of people with disabilities in such city or town. Such commission shall 1) research local problems of people with disabilities; 2) advise and assist municipal officials and employees in ensuring compliance with state and federal laws and regulations that affect people with disabilities; 3) coordinate or carry out programs designed to meet

## 06.15.21 Committee Reappointments

the problems of people with disabilities in coordination with programs of the Massachusetts office on disability; 4) review and make recommendations about policies, procedures, services, activities and facilities of departments, boards and agencies of said city or town as they affect people with disabilities; 5) provide information, referrals, guidance and technical assistance to individuals, public agencies, businesses and organizations in all matters pertaining to disability; 6) coordinate activities of other local groups organized for similar purposes.

Said commission shall keep records of its meetings and actions and shall file an annual report, which shall be printed, in the city or town annual report and shall have at least ten meetings annually.

The commission may receive gifts of property, both real and personal, in the name of the Town of Bourne, subject to the approval of the board of Selectmen, such gifts to be managed and controlled by the said Board of Selectmen.

The Commission shall consist of not less than five (5) nor more than nine (9) citizens of the Town appointed by the Selectmen. A student may be appointed as an ex-officio member. The terms of the first members of said commission shall be for one, two or three years, and so arranged that the term of one-third of the members expires each year, and their successor shall be appointed for terms of three years each. 9 members currently on committee

### Three Year Term

#### Member – Term expires 6/30/21

Marc Bruno

Vacancy – At Large Representative [advertised]

#### Term

June 30, 2024

June 30, 2024

---

### Community Engagements Committee

**\*Need fin comm member recommendation**

#### **Town Bylaws Section 1.6.1**

Membership: There is hereby established in the Town of Bourne, a Community Engagements Committee, consisting of seven (7) members. The composition of the Committee, the appointment authority and the term of office for the committee members shall be as follows:

Three (3) residents at-large, and registered voters in the Town of Bourne, appointed by the Board of Selectmen. One member of the Bourne Cultural Council; One member of the Bourne Board of Selectmen; One member of the Bourne Finance Committee; The Town Administrator or his or her Appointee

Present members shall continue their respective terms in office as they were originally appointed. As said terms expire, appointments shall be made for up to three (3) year terms in a manner so that the terms of all members do not expire in the same year as provided in Section 2.4.3 of these Bylaws. Members may be reappointed, and they shall serve without compensation. Any vacancies shall be filled for the remainder of the vacant term.

If any of the appointing authorities above cease to exist, the Board of Selectmen shall appoint in place of such appointing authorities, individuals qualified to serve on said Committee, as



## 06.15.21 Committee Reappointments

appointees at-large. Each appointing authority shall have (90) ninety days to make its appointments, after both passage of this bylaw, and approval by the Attorney General of the Commonwealth.

### Three Year Term

#### Member – Term expires 6/30/21

Kathy Fox Alfano – Cultural Council  
Rhonda D. Jones Tobey – At Large Member  
Finance Committee Member to be voted in July  
BOS Member to be determined

#### Term

June 30, 2024  
June 30, 2024  
June 30, 2024  
June 30, 2024

---

### Conservation Commission

**MGL Chapter 40 Section 8c Article 46 of the 1961 ATM approved by the Town under Not less than three nor more than 7 members. Ch. 339 Acts of 2004 - appointment of three associate members.**

### Three Year Term

#### Member – Term expires 6/30/21

Robert Gray  
Melvin Peter Holmes

#### Term

June 30, 2024  
June 30, 2024

### One Year Term

#### Associate Member – Term expires 6/30/21

Timothy Lydon  
Steven P. Solbo, Jr.  
Susan J. Weston

#### Term

June 30, 2022  
June 30, 2022  
June 30, 2022

---

### Constable

#### **Town Charter - Section 3-5: Appointing Powers**

**The Board of Selectmen shall appoint the Town Administrator, Town Counsel, Registrars of Voters, Constables, and members of all multi-member bodies for whom no other appointment provision is made in this charter of by-law.**

### One Year Term

#### Member – Term expires 6/30/21

Charles T. Devlin  
Russell H. McAllister  
Paul J. Shastany

#### Term

June 30, 2022  
June 30, 2022  
June 30, 2022

## 06.15.21 Committee Reappointments

### Council on Aging

#### **Town Bylaws 2.5**

The Council shall consist of from seven to eleven members and two alternates, appointed by the Board of Selectmen for a term of three (3) years, unless the appointment is to fill the unexpired term of a retiring member. At least five members shall be over the age of sixty (60) at the time of their appointment.

#### **Three Year Term**

##### **Member – Term expires 6/30/21**

Sandra M. Barnard  
Marilyn A. Jackson  
Geraldine J. Parham Andos

##### **Term**

June 30, 2024  
June 30, 2024  
June 30, 2024

---

### Ethics Liaison

#### **One Year Term**

##### **Member – Term expires 6/30/21**

Glenn D. Cannon

##### **Term**

June 30, 2022

---

### Historic Commission

**Established at 1972 Annual Town Meeting, Article 75 NOT LESS THAT 3 NOR MORE THAN 7 MEMBERS 3 YEAR TERMS**

#### **Three Year Term**

##### **Member – Term expires 6/30/21**

Jean Campbell  
Blanche E. Cody  
Mary P. Reid

##### **Term**

June 30, 2024  
June 30, 2024  
June 30, 2024

#### **One Year Term**

##### **Associate Member - Term Expires 6/30/21**

Karl Spilhaus  
[3] Vacancies – [advertised]

##### **Term**

June 30, 2022  
June 30, 2022

---

## 06.15.21 Committee Reappointments

### Local Emergency Planning Committee

**In 1987 the Massachusetts State Emergency Response Commission** in compliance with the new legislation designated each MEMA sub-area as planning districts and appointed a Local Emergency Planning Committee for each city and town within them. The legislation required that the committees have representation from a specified number of interest groups.

#### One Year Term

##### Member – Term expires 6/30/21

	Term
David S. Cody – Fire Chief	June 30, 2022
Ken Girouard - Schools	June 30, 2022
Philip Goddard - ISWM	June 30, 2022
Joseph Gordon – Barnstable County Sheriff's Dept.	June 30, 2022
Terri Guarino – Board of Health	June 30, 2022
Samuel Haines - Environmental	June 30, 2022
Timothy Lydon - Engineering Technician	June 30, 2022
Debora Oliviere-Llanes – Council on Aging	June 30, 2022
Shawn T. Patterson – DPW Director	June 30, 2022
David Pelonzi – Fire Department	June 30, 2022
John Pribilla – Owners & Operators	June 30, 2022
Ann Marie Riley – Bourne Friends of COA	June 30, 2022
Paul J. Shastany – Police Chief	June 30, 2022
Previously George G. Slade, Jr. - Local Elected Official	June 30, 2022
Chris Southwood – DNR	June 30, 2022
John Stowe – Police Department	June 30, 2022
Vacancy – MMA	June 30, 2022

---

#### Open Space Committee

**Executive Order 99-01 in accordance with M.G.L. Chapter 293 of the Acts of 1998.** Following appointed as non-voting members Conservation Technician, Engineering Technician, and Town Planner. Membership shall also consist of thirteen (13) members of general public (3) year staggered terms.

#### Three Year Term

##### Member – Term expires 6/30/21

	Term
Penny Myers	June 30, 2024
Leslie Perry	June 30, 2024
Richard Rheinhardt	June 30, 2024

#### Staff Members - One Year Term

##### Member – Term expires 6/30/21

	Term
Samuel Haines	June 30, 2022
Timothy Lydon	June 30, 2022
Coreen V. Moore	June 30, 2022

## 06.15.21 Committee Reappointments

### Recreation Committee

#### **Article 14, 1948 ATM Three Year Terms - Staggered Terms**

##### **Three Year Term**

##### **Member – Term expires 6/30/21**

Laurie Cooney

Teddy O'Rourke

Vacancy – [advertised] [fill unexpired]

Vacancy – [advertised] [fill unexpired]

Vacancy – [advertised] [fill unexpired]

##### **Term**

June 30, 2024

June 30, 2024

June 30, 2022

June 30, 2023

June 30, 2024

##### **Applicants:**

**Linda Fletcher, 1C Thorne Ct., Pocasset, MA 02559 [508-277-3902 - enf.1mf.cc@gmail.com]**

**Alice S. Howe, PO Box 1011, 10 Salt Marsh Lane, Pocasset [508.566.3616- hoeyh@aol.com]**

**James Linsky, 8 Oak Ridge Drive, Cataumet [508.820.5004-jimlinsky@comcast.net]**

**Karen Wilson, 8 Pleasure Point Drive, Sagamore [774.269.3659- kwilson12@comcast.net]**

---

### Recycling Committee

##### **Three Year Term**

#### **Town Bylaws 3.10.1**

##### **Member – Term expires 6/30/21**

Maria Winter Mitchell

Amy Sharpe

Vacancy – [advertised] [fill unexpired]

##### **Term**

June 30, 2024

June 30, 2024

June 30, 2023

---

### Registrar of Voters

#### **Section 3-5: Appointing Powers**

**The Board of Selectmen shall appoint the Town Administrator, Town Counsel, Registrars of Voters, Constables, and members of all multi-member bodies for whom no other appointment provision is made in this charter of By-law.**

##### **Three Year Term**

##### **Member – Term expires 6/30/21**

Adelaide M. Carrara\*

**\*Recommendation from Barry H. Johnson, Town Clerk**

##### **Term**

June 30, 2024

## 06.15.21 Committee Reappointments

### Selectmen's Energy Advisory Committee

#### Charge Selectmen's Meeting 12.18.07

The Selectmen's Alternative Energy Advisory Committee shall be composed of 7 to 9 citizens, appointed for a one year term, who possess knowledge, experience or interest in alternative forms of energy, such as solar, wind or tidal, etc.

December 18, 2007 Selectmen's Meeting voted to expand Committee to 11 members. December 2, 2015 Selectmen's Meeting voted to reduce Committee to 7 members. 06/21/16 Voted to reduce membership from 7 to 5

#### One Year Term

##### Member – Term expires 6/30/21

Frank M. Kodzis  
Janice Marks  
Robert E. Schofield  
Carl Georgeson  
Vacancy [1] – [advertised]

##### Term

June 30, 2022  
June 30, 2022  
June 30, 2022  
June 30, 2022  
June 30, 2022

#### Applicant:

William Doherty, 1238 Route 28A, Cataumet, MA 774-269-8659 –  
[capecodbill@outlook.com](mailto:capecodbill@outlook.com) – Finance Committee????

---

### Shore and Harbor

Established by 1959 STM Article 4 Article 47 - 1985 ATM increased membership from five to seven members.

Changed by Town Charter to appointed by Board of Selectmen.

#### Three Year Term

##### Member – Term expires 6/30/21

B Paul Bushueff, Jr.  
Irving C. Salley

##### Term

June 30, 2024  
June 30, 2024

---

### Upper Cape Regional Transfer Station Board of Managers

Town of Bourne bought into the Transfer Station in 1997 and is jointly owned by the towns of Falmouth, Sandwich, Mashpee, Bourne and Otis.

#### One Year Term

##### Member – Term expires 6/30/21

Dan Barrett  
Philip Goddard – Alt. Member

##### Term

June 30, 2022  
June 30, 2022

---

## 06.15.21 Committee Reappointments

---

### Veterans' Graves Officer

#### One Year Term

**Member – Term expires 6/30/21**

Thomas Barclay

**Term**

June 30, 2022



2021  
Selectmen's Appointments  
for after Election

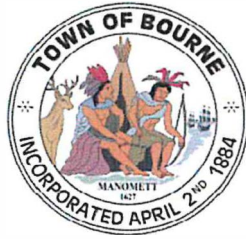
TERM	COMM	REP OF COMM	EXP	APPT BY	FIRST	LAST	FORMERLY	
<b>Board of Selectmen</b>								
2 YR	Affordable Housing Trust	Board of Selectmen/Town Adm	June 30, 2021	Board of Selectmen			Meier - 2021	
1 YR	Bourne Landfill Business Model Working Group	Board of Selectmen	June 30, 2021	Board of Selectmen			Froman - 2021	
	Cape Cod and Islands Water Protection Fund – MANAGEMENT BOARD	Board of Selectmen Rep	???	Board of Selectmen			Potter - apptd. 03.19.19	
1 YR	Cape Cod Regional Transit Authority	Board of Selectmen	June 30, 2022	Board of Selectmen	George G.	Slade, Jr.	Slade - 2021	Done
1 YR	Community Action Committee of Cape Cod and Islands, Inc.		June 30, 2021	Board of Selectmen			Vacancy - Formerly Caputo - School	
3 YR	Community Engagements Committee	Board of Selectmen Rep	3 yr however selectmen appts annually	Board of Selectmen			Potter - 2021	
1 YR	Local Emergency Planning Committee - Local Elected Official	Board of Selectmen	June 30, 2021	Board of Selectmen			Slade - 2021	
1 YR	Massachusetts Military Reservation - Military Civilian Community Council	Board of Selectmen	June 30, 2021	Board of Selectmen			Slade - 2021	
1 YR	Massachusetts Military Reservation Senior Management	Board of Selectmen	June 30, 2021	Board of Selectmen			Slade - 2021	
1 YR	Private Roads Acceptance Committee	Board of Selectmen	June 30, 2021	Board of Selectmen			Slade - 2021	
1 YR	Trustees of the Bourne Veterans' Memorial Community Center	BOS Chairman Ex Officio	Chm. of BOS	Board of Selectmen			MacLeod Froman - 2021	
<b>Town Administrator</b>								
UPC	South Side Fire Station Feasibility and Design Building Committee	Board of Selectmen	Until Project Complete or Revoked	Town Administrator or his rep			Meier - 2021	
1 YR	Town Administrators Advisory Committee on Pedestrian Bicycle Pathway	Board of Selectmen	June 30, 2021	Town Administrator			Slade - 2021	
UPC	Wastewater Facility Design and Building Committee	Sewer Commissioner	June 30, 2021	Town Administrator			Meier - 2021	

# TOWN OF BOURNE

## Expenditure Budget Report

### 2022 Town Budget

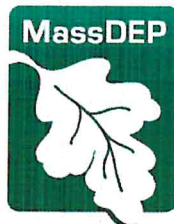
122 - SELECTMEN								
Account	Description	2020 App	2020 Exp	2021 App	2021 Exp	Town Admin. Rec.	\$ Change	% Change
5100 - PERSONAL SERVICES								
5120	WAGES - HOURLY EMP.(TEMP)	3,500.00	3,188.06	3,500.00	1,789.20		-3,500.00	-100.00%
5136	5 BOARD OF SELECTMEN - SALARIE New in FY22 - Moved from article to budget	0.00	0.00	0.00		18,870.00	18,870.00	100.00%
<b>Total</b>		3,500.00	3,188.06	3,500.00	1,789.20	18,870.00	15,370.00	439.14%
5200 - PURCHASE OF SERVICES								
5304	SERVICES - CONSULTANTS	25,000.00	19,285.09	35,000.00	3,925.00		-35,000.00	-100.00%
5307	PROFESSIONAL DEVELOPMENT	3,000.00	2,363.26	3,000.00	417.17	3,000.00		0.00%
5309	SERVICES - MEETINGS	4,500.00	360.00	1,500.00	251.88	1,500.00		0.00%
5343	COMMUNICATIONS - ADVERTISING	200.00	389.76	200.00	21.92	300.00	100.00	50.00%
5348	EMPLOYEE APPRECIATION	4,500.00	3,500.00	3,000.00		3,000.00		0.00%
<b>Total</b>		37,200.00	25,898.11	42,700.00	4,615.97	7,800.00	-34,900.00	-81.73%
5400 - SUPPLIES								
5420	OFFICE SUPPLIES - GENERAL	1,400.00	583.42	1,400.00	517.75	1,400.00		0.00%
<b>Total</b>		1,400.00	583.42	1,400.00	517.75	1,400.00		0.00%
5700 - OTHER CHARGES AND EXPENDITURES								
5710	TRAVEL	1,500.00	2,612.50	1,500.00		1,500.00		0.00%
5730	DUES	4,500.00	4,542.00	4,600.00	4,467.00	4,600.00		0.00%
<b>Total</b>		6,000.00	7,154.50	6,100.00	4,467.00	6,100.00		0.00%
<b>SELECTMEN Total</b>		48,100.00	36,824.09	53,700.00	11,389.92	34,170.00	-19,530.00	-36.36%



## Selectmen's Correspondence

June 15, 2021

- A. Email from DEP – Draft Expanded Site Inspection Report
- B. Resignation from John E. Redman from the Capital Outlay Committee effective June 30, 2021
- C. Letter from FEMA – flood-plain management measures
- D. Xfinity – Regional Sports Network
- E. MA Lottery - Keno Application - TJs Bar and Grill



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

## Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

Kathleen A. Theoharides  
Secretary

Martin Suuberg  
Commissioner

June 10, 2021

AFCEC/JBCC  
Attn: Rose Forbes  
Remediation Program Manager  
322 East Inner Road  
Otis ANG Base  
Massachusetts 02542

RE: **BOURNE - BWSC**  
Release Tracking Number: 4-0000037  
Joint Base Cape Cod (JBCC)  
**Draft Expanded Site Inspection Report  
for Per- and Polyfluoroalkyl Substances  
at the Flight Line Area Sites, Comments**

Dear Ms. Forbes:

The Massachusetts Department of Environmental Protection (MassDEP) has reviewed the document entitled **"Draft Expanded Site Inspection Report for Per- and Polyfluoroalkyl Substances at the Flight Line Area Sites, Joint Base Cape Cod, MA"** dated April 2021 (the Flight Line PFAS SI). The Flight Line PFAS SI was prepared by CH2M for the Air Force Civil Engineer Center (AFCEC) Installation Restoration Program (IRP) at the Joint Base Cape Cod (JBCC). The Flight Line PFAS SI summarizes the findings of the Expanded Site Inspection (SI) for per- and polyfluoroalkyl substances (PFAS) at the Flight Line Area at JBCC. MassDEP offers the following comments on the Flight Line PFAS SI.

### General Comment:

The AFCEC states several times within the Flight Line PFAS SI that EPA Regional Screening Levels (RSLs) are not currently available to assess the potential for the leaching of PFAS from soil to groundwater. In December 2019, revisions to the Massachusetts Contingency Plan (MCP - 310 CMR 40.0000) established soil standards for each of six per- and polyfluoroalkyl substances (the PFAS6) compounds for soil within Groundwater Category GW-1 areas. These standards, which are listed at 310 CMR 40.0975(6)(a)(b)(c), are based on the potential for each of the PFAS6 compounds to leach and degrade the site groundwater. In the absence of RSLs, the AFCEC should consider these MCP soil standards as screening values when assessing the potential for the leaching of PFAS from soil to groundwater at JBCC.

### Page-specific Comments:

1. Page 2-4, Section 2.4, CONTAMINANTS OF POTENTIAL CONCERN AND RISK SCREENING:

This information is available in alternate format. Contact Michelle Waters-Ekanem, Director of Diversity/Civil Rights at 617-292-5751.

TTY# MassRelay Service 1-800-439-2370  
MassDEP Website: [www.mass.gov/dep](http://www.mass.gov/dep)

Printed on Recycled Paper

The text states, "RSLs are not currently available to assess the potential for the leaching of PFAS from soil to groundwater. This contaminant transport pathway as well as potential ecological risks will be further evaluated at all the Flight Line Area sites that proceed to an RI."

See General Comment.

2. Page 4-1, Section 4.0, Flight Line Area Sites:

The text indicates, "Soil monitoring results are presented in comparison to the EPA RSL (HQ=0.1) of 126 micrograms per kilogram ( $\mu\text{g}/\text{kg}$ ) for PFOS, 126  $\mu\text{g}/\text{kg}$  for PFOA, and 130,000  $\mu\text{g}/\text{kg}$  for PFBS."

See General Comment.

3. Page 4-9, Section 4.2.2, Focused SI and Expanded SI Field Program and Results:

The text states, "The sum of PFOS and PFOA concentrations in groundwater are presented on Figure 4-2a and the location of surface water and sediment samples are presented on Figures 4-2b and 4-2c, respectively."

MassDEP recommends revising this sentence to state "The sum of PFOS and PFOA concentrations in groundwater that exceeded the EPA LHA of 0.07  $\mu\text{g}/\text{L}$ , were at or below the EPA LHA of 0.07  $\mu\text{g}/\text{L}$ , or were not detected are presented on Figure 4-2a and the location of surface water and sediment samples are presented on Figures 4-2b and 4-2c, respectively."

4. Page 4-26, Section 4.5.2, Focused SI and Expanded SI Field Program and Results:

The text indicates, "The sum of PFOS and PFOA in groundwater and wastewater are presented on Figures 4-5 and 4-6."

MassDEP recommends revising this sentence to state "The sum of PFOS and PFOA concentrations in groundwater and wastewater that exceeded the EPA LHA of 0.07  $\mu\text{g}/\text{L}$ , were at or below the EPA LHA of 0.07  $\mu\text{g}/\text{L}$ , or were not detected are presented on Figures 4-5 and 4-6."

5. Page 4-33, Section 4.6.2, Focused SI and Expanded SI Field Program and Results:

The text states, "PFOS+PFOA was detected at concentrations exceeding the EPA LHA of 0.07  $\mu\text{g}/\text{L}$  in groundwater collected from two monitoring wells (28MW0001 and 28MW0009) and four groundwater vertical profile borings (FLDP4009, FLDP4110, FLDP4111, and FLDP4114). The highest PFOS+PFOA concentration, 1.132  $\mu\text{g}/\text{L}$ , was detected in a sample collected from 20 ft below the water table at downgradient boring FLDP4110. This boring is located approximately 800 ft south and downgradient of Drainage Ditch #1 (Figure 4-7a).

PFOS+PFOA concentrations did not exceed the EPA LHA at the two groundwater vertical profiles advanced upgradient of Drainage Ditch #1 at the Lower 40 Ramp source area (FLDP4009 and FLDP4024) or at the groundwater vertical profile FLDP4110, which was advanced within the gravel area that reportedly received a mixture of AFFF and water from flushing of pumper truck hoses in 2015."

MassDEP notes that the first paragraph states that PFOS+PFOA was detected at concentrations exceeding the EPA LHA of 0.07 µg/L in groundwater from FLDP4009. However, the second paragraph states that PFOS+PFOA concentrations did not exceed the EPA LHA at FLDP4009. Please clarify the status of PFOS+PFOA concentrations at FLDP4009. Also, please indicate if the reference to FLDP4110 in the second paragraph should be changed to FLDP4010.

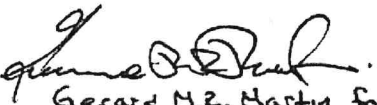
6. Page 5-2, Section 5.0, Summary and Conclusions:

The text states, **"Although RSLs are not currently available to assess the potential for the leaching of PFAS from impacted soil to groundwater, assessment of the soil and groundwater data collected at five of the seven sites indicate this is likely occurring (Table 5-1)."**

See General Comment.

Please incorporate this letter into the Administrative Record for the Flight Line Area Sites. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

  
Gerard M. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/EJ

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Boston/Southeast Region



## Sundman, Nancy

---

**From:** Schiavi, Anthony  
**Sent:** Friday, June 11, 2021 9:18 AM  
**To:** Sundman, Nancy  
**Cc:** Cannon, Glenn  
**Subject:** FW: MassDEP comment letter - JBCC Flightline PFAS SI  
**Attachments:** 4-0000037.BOURNE.FL PFAS SI.06-10-2021.pdf

Please add to correspondence for 6/15

**From:** Jacobs, Elliot (DEP) [mailto:elliott.jacobs@state.ma.us]  
**Sent:** Friday, June 11, 2021 8:16 AM  
**To:** townmanager@falmouthma.gov; scott.mcgann@falmouthma.gov; 'Mashpee Municipal Official' <rccollins@mashpeema.gov>; 'Mashpee Municipal Official' <tmcook@mashpeema.gov>; Mashpee Board of Health (gharrington@mashpeema.gov) <gharrington@mashpeema.gov>; Schiavi, Anthony <aschiavi@townofbourne.com>; Guarino, Terri <TGuarino@townofbourne.com>; Sandwich Municipal Official (gdunham@townofsandwich.net) <gdunham@townofsandwich.net>; dmason@townofsandwich.net; 'Lim.Robert@epamail.epa.gov' <Lim.Robert@epamail.epa.gov>; 'Dolan.Jane@epamail.epa.gov' <Dolan.Jane@epamail.epa.gov>; 'loughlin.anni@epa.gov' <loughlin.anni@epa.gov>; Tim Pasakarnis (tim.pasakarnis@capecodcommission.org) <tim.pasakarnis@capecodcommission.org>; Hurley, Steve (FWE ) <steve.hurley@state.ma.us>; pag456@comcast.net; hydrates92@comcast.net; tomcambareri@gmail.com; FORBES, ROSE H GS-13 USAF HAF AFCEC/CZO (rose.forbes@us.af.mil) <rose.forbes@us.af.mil>; KARSON, DOUGLAS C GS-11 USAF AFCEC AFCEC/CZOE (douglas.karson@us.af.mil) <douglas.karson@us.af.mil>; Ciaranca, Michael A NFG NG MAARNG (US) (michael.a.ciaranca.nfg@mail.mil) <michael.a.ciaranca.nfg@mail.mil>; Kelly, Emily Derbyshire NFG NG MAARNG (US) (emily.d.kelly2.nfg@mail.mil) <emily.d.kelly2.nfg@mail.mil>; g.seaver@verizon.net; LeBlanc, Denis (dleblanc@usgs.gov) <dleblanc@usgs.gov>; ddow420@comcast.net; mike.cusack@comcast.net; Mark.s.leeper.civ@mail.mil; Gregson, Benjamin P NFG NG MAARNG (US) (benjamin.p.gregson.nfg@mail.mil) <benjamin.p.gregson.nfg@mail.mil>; Richardson, Pamela J NFG NG MAARNG (US) (pamela.j.richardson.nfg@mail.mil) <pamela.j.richardson.nfg@mail.mil>; Dan Dinardo (ravensnests1@live.com) <ravensnests1@live.com>; christopher.m.faux.nfg@mail.mil  
**Cc:** Pinaud, Leonard (DEP) <leonard.pinaud@state.ma.us>  
**Subject:** MassDEP comment letter - JBCC Flightline PFAS SI

*Attached is a copy of a letter from the Department of Environmental Protection, Southeast Regional Office in which you are listed to receive an electronic copy. If you have any questions regarding this correspondence please contact the generator of the letter which is located within the last paragraph of the document.*

Elliott Jacobs  
Bureau of Waste Site Cleanup

Elliott Jacobs, MassDEP - BWSC SERO  
508-946-2786  
Follow MassDEP on Twitter: [twitter.com/MassDEP](https://twitter.com/MassDEP)  
Subscribe to the MassDEP e-newsletter: [mass.gov/dep/public/publications/enews.htm](https://mass.gov/dep/public/publications/enews.htm)  
Visit our web site: [mass.gov/dep](https://mass.gov/dep)

20 Shawmut Road  
P.O. Box 597  
June 9, 2021

Honorable Board of Selectmen  
Town of Bourne  
24 Perry Avenue  
Buzzards Bay, MA 02532

Dear Selectboard:

I wish to resign my position as a Member of the Capital Outlay Committee effective June 30, 2021.

It has been a pleasure serving on this committee and working with the fine people in our departments, boards and committees.

Very truly yours,

John E. Redman

RECEIVED

2021 JUN -9 PM 1:36

TOWN CLERK BOURNE



FEMA

June 1, 2021

CERTIFIED MAIL  
RETURN RECEIPT REQUESTED

Judith MacLeod-Froman  
Chairperson, Board of Selectmen  
Town of Bourne  
24 Perry Avenue  
Buzzards Bay, Massachusetts 02532

Dear Ms. MacLeod-Froman:

I am writing this letter as an official reminder that the Town of Bourne, Massachusetts, has until July 6, 2021, to adopt and have the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office approve floodplain management measures that satisfy 44 Code of Federal Regulations (CFR) Section 60.3(e) of the National Flood Insurance Program (NFIP) regulations.

The Town of Bourne must adopt floodplain management measures, such as a floodplain management ordinance, that meet or exceed the minimum NFIP requirements (copy enclosed) by July 6, 2021, to avoid suspension from the NFIP. If suspended, your community becomes ineligible for flood insurance through the NFIP, new insurance policies cannot be sold, and existing policies cannot be renewed.

Under the Flood Disaster Protection Act of 1973, as amended, flood insurance must be purchased by property owners seeking any Federal financial assistance for construction or acquisition of buildings in Special Flood Hazard Areas (SFHAs). This financial assistance includes certain federally guaranteed mortgages and direct loans, federal disaster relief loans and grants, as well as other similarly described assistance from FEMA and other agencies.

In addition, all loans individuals obtain from Federally regulated, supervised, or insured lending institutions that are secured by improved real estate located in SFHAs are also contingent upon the borrower obtaining flood insurance coverage on the building. However, purchasing and maintaining flood insurance coverage on a voluntary basis is frequently recommended for properties located outside SFHAs.

Your State NFIP Coordinator and FEMA would like to assist the Town of Bourne to ensure it remains in good standing with the NFIP and avoids suspension from the Program. If your community is suspended, it may regain its eligibility in the NFIP by enacting the floodplain management measures established in 44 CFR Section 60.3 of the NFIP regulations. As stated in my previous correspondence, I recommend you contact your State NFIP Coordinator or the FEMA Regional Office if the Town of Bourne is encountering difficulties in enacting its measures.

BOURNE BD OF SELECTMEN  
RCVD 2021 JUN 4 AM 10:17

Judith MacLeod-Froman

June 1, 2021

Page 2

I recognize that your community may be in the final adoption process or may have recently adopted the appropriate floodplain management measures. Please submit these measures to the Floodplain Management Program at the Massachusetts Department of Conservation and Recreation. Joy Duperault, CFM, State NFIP Coordinator, is accessible by telephone at (617) 626-1406, in writing at 251 Causeway Street, Suite 800, Boston, Massachusetts 02114-2104, or by electronic mail at [joy.duperault@state.ma.us](mailto:joy.duperault@state.ma.us).

The FEMA Regional staff in Boston, Massachusetts, is also available to assist you with your floodplain management measures. The Regional Office may be contacted by telephone at (617) 832-4712 or in writing. Please send your written inquiries to the Director, Mitigation Division, FEMA Region 1, at 99 High Street, Sixth Floor, Boston, Massachusetts 02110.

In the event your community does not adopt and/or submit the necessary floodplain management measures that meet or exceed the minimum NFIP requirements, I must take the necessary steps to suspend your community from the NFIP. This letter is FEMA's final notification before your community is suspended from the Program.

Additional information on community suspensions as proposed, other notices of current NFIP community status information, and details regarding updated publication requirements of community eligibility status information under the NFIP can be found on the Community Status Book section of our website at [www.fema.gov/flood-insurance/work-with-nfip/community-status-book](http://www.fema.gov/flood-insurance/work-with-nfip/community-status-book). Notices for scheduled suspension will be available on the National Flood Insurance Community Status and Public Notification section of our website at [www.fema.gov/flood-insurance/work-with-nfip/community-status-book/public-notification](http://www.fema.gov/flood-insurance/work-with-nfip/community-status-book/public-notification). Individuals without internet access will be able to contact their local floodplain management official and/or NFIP State Coordinating Office directly for assistance.

Sincerely,



Rachel Sears, Director  
Floodplain Management Division  
Mitigation Directorate | FEMA

Enclosure

cc: Paul F. Ford, Regional Administrator, FEMA Region 1  
Joy Duperault, CFM, State NFIP Coordinator, Massachusetts Department of Conservation and Recreation  
Ken Murphy, Inspector of Buildings, Town of Bourne





June 7, 2021

Board of Selectmen  
Town of Bourne  
24 Perry Avenue  
Buzzards Bay, MA 02532

Re: Regional Sports Networks

Dear Chairman and Members of the Board:

We are committed to keeping you and our customers informed about changes to Xfinity TV services. As you may know, many sporting events and broadcasts were put on hold during the pandemic. We have been working hard to recover the fees regional sports networks charged us for those sporting events and broadcasts during the hiatus to pass back to our customers.

We are currently notifying customers in your community of a courtesy adjustment related to these fees. This adjustment reflects what has been committed to us by the regional sports networks in your area to date. We will continue to work to recover additional funds where possible. We are committed to giving our customers 100% of what we receive.

For more information, visit [www.xfinity.com/sportsadjustments](http://www.xfinity.com/sportsadjustments).

Please feel free to contact me at [Michael\\_Galla@cable.comcast.com](mailto:Michael_Galla@cable.comcast.com) should you have any questions.

Very truly yours,

*Michael Galla*

Michael Galla, Sr. Manager  
Government Affairs

BOURNE BD OF SELECTMEN  
RCUD 2021 JUN 11 PM2:20



# Massachusetts State Lottery Commission

DEBORAH B. GOLDBERG  
*Treasurer and Receiver General*

MICHAEL R. SWEENEY  
*Executive Director*

June 8, 2021

Bourne Board of Selectmen  
24 Perry Avenue  
Bourne, MA 02532

Dear Sir/Madam:

In accordance with Massachusetts General Laws, chapter 10, section 27A, (as amended on 5/20/96), you are hereby notified that an application for a KENO license has been received by the Massachusetts State Lottery Commission, (MSLC) from:

TJ'S GRILL & BAR  
4 BOURNE BRIDGE APPROACH  
BOURNE, MA

If the city/town objects to the issuance of the KENO license, it must claim its right to a Hearing before the MSLC within twenty-one (21) days of receipt of this notice.

In accordance with section 27A(b), the objection of the city/town must be "as a result of an official action" taken by said city or town regarding the KENO applicant. In order to be fair and apply the same criteria to all cities, towns, and applicants, the MSLC defines an "official action" to be one in which the applicant appeared, or was given the opportunity to appear, before the licensing authority to discuss the issue at the local level in an open hearing or meeting prior to the Hearing at the MSLC.

Please address your written objection to, Gregory Polin, General Counsel, Legal Department, Massachusetts State Lottery Commission, 150 Mt. Vernon St., Dorchester, MA 02125

Very truly yours,

MSLC Licensing Department  
USPS Certified Article Number: 7001 2510 0004 1227 5434  
TJ'S GRILL & BAR

BOURNE BD OF SELECTMEN  
RCUD 2021 JUN 11 AM10:03



*Supporting the 351 Cities and Towns of Massachusetts*

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