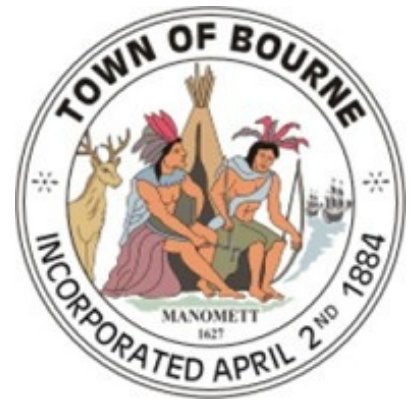


# We're Hiring!

**Come Join The Team**



## DPW Truck Driver

Do you have your CDL Class A or Class B?

Are you looking for consistent year-round work ?

Do you want a benefited job with a retirement pension?

Come drive with us! Responsibilities include driving trash & recycling trucks and other commercial vehicles.



**STARTING  
RATE**

**\$24.10/hour**

**Mon- Thurs 7:-3:30 & Friday 7-12**

**Overtime Available**

**Full Time, Benefited, Union Position**

**Paid Holidays & Paid Time Off**



Check out the Town's Website for more information & Job Application  
<https://www.townofbourne.com/town-info/pages/employment-opportunities>



# TOWN OF BOURNE

## *Town Administrator*

24 Perry Avenue – Room 101  
Buzzards Bay, MA 02532-3441  
[www.townofbourne.com](http://www.townofbourne.com)



MARLENE MCCOLLEM

PHONE: (508) 759-0600

### NOTICE OF JOB VACANCY

Department: DPW

Date: January 16, 2024

Position/Title: Truck Driver

Salary: Grade 6; hourly rate dependent on  
experience

Vacancy: X

New Position:

Perm/Temp: Permanent; 37 hours

Application/Resume Deadline: Initial deadline February 9, 2024 by 4 pm to Human Resources –  
Application may be found on Town of Bourne website under “Employment.” Position will remain open  
until filled.

Classification: LIUNA DPW

Position description attached.

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Advertised:	1.	Town Buildings	2.	Town website – EMPLOYEE page
	3.	LIUNA DPW Steward	4.	External Posting

**THE TOWN OF BOURNE IS AN EQUAL OPPORTUNITY EMPLOYER**



## **TOWN OF BOURNE**

### **DPW – Truck Driver**

The Town of Bourne, an affirmative action, equal opportunity employer, has openings for full-time Truck Drivers at the Department of Public Works. We are seeking reliable and responsible Truck Drivers to operate garbage trucks, recycling trucks and other commercial vehicles.

#### **Qualifications and Education**

Must have a current Class A or B Commercial Driver's License. Associate's Degree or equivalent and some construction experience preferred.

#### **Full/Part Time & Hours**

Full time position (37 hours/week.)

#### **Salary**

Starting at \$24.10/hour

#### **Salary Notes**

This is a benefitted position with dental, health, PTO and retirement.

#### **Closing Date**

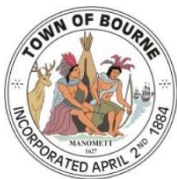
Initial Deadline: February 9, 2023. The position will remain open until filled

#### **How to Apply**

Please send a resume and application to [BourneHR@townofbourne.com](mailto:BourneHR@townofbourne.com). Link to application form and complete job description: [Employment Opportunities | bournema \(townofbourne.com\)](#)

**Posted:** January 16, 2024

Bourne is an affirmative action, equal opportunity employer.



## TOWN OF BOURNE

<b>Job Description</b>	<b>Title: DPW Truck Driver</b>	<b>Union: LIUNA DPW</b>
<b>Department: DPW</b>	<b>Effective Date: 3/16/2013</b>	<b>Classification: 6</b>
<b>Reports To: Director of Public Works</b>	<b>Revised Date: 3/16/2022</b>	<b>FLSA Status: Non-Exempt</b>

### **Statement of Duties**

The Truck Driver is responsible for operating a truck and working on Public Works projects. Work includes operating garbage trucks, recycling trucks and other commercial vehicles used in the maintenance and repair of town streets, roadways, and grounds and removal of snow and ice.

### **Supervision**

Work is performed under the general supervision of the Director of Public Works. The employee is familiar with the work routine and uses initiative in carrying out recurring assignments independently, with specific instruction. The supervisor provides additional, specific instruction for new, difficult or unusual assignments. The employee is expected to refer unusual situations to the supervisor for further instruction. Reviews and checks of the employee's work are applied to an extent sufficient to keep the supervisor aware of progress.

May oversee the work of work crews performing similar work.

### **Job Environment**

Numerous standardized practices, procedures or general instructions govern the work and in some cases, may require additional interpretation. Judgment is needed to locate, select and apply the most pertinent practice, procedure, regulation or guideline. The work consists of a variety of duties which generally follow standardized practices, procedures, regulations or guidelines.

Errors could result in delay or loss of service, damage to vehicle and equipment, injury to self or others.

### **Essential Duties**

*The statements contained in this job description reflect general details, as necessary, to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties, as assigned, including work in other functional areas to cover absences or provide relief, to equalize peak work periods or otherwise to balance the workload.*

1. Safely and efficiently operates trucks and equipment used in public works projects, such as: garbage and recycling removal, snow plowing, tree trimming, road repair, and landscaping.
2. Assists in the maintenance and repair of streets, grounds, and roadways by mowing lawns, plowing snow, cleaning catch basins, repairing pot holes, trimming tree branches, and installing street signs.
3. Makes repairs to town equipment and facilities as assigned, including boat docks, swim floats, and lifeguard stand.
4. Installs and maintains street signs.
5. Maintains town vehicles and equipment by washing, waxing, and making minor repairs.
6. May be assigned to supervise the work of laborers working on truck.
7. Reports on work performed, as required.

**Recommended Minimum Qualifications:**

**Physical and Mental Requirements:**

Employee works outdoors on loud construction sites, and is required to sit, reach, and use hands up to 2/3<sup>rd</sup> of the time; stand, walk, talk/listen, climb, balance, stoop, kneel, crouch or crawl, and smell up to 1/3<sup>rd</sup> of the time. Employee occasionally lifts up to or more than 100 lbs., Normal vision is required for the position. Equipment used/operated includes: vehicles in excess of 26,001 lbs., light trucks, automobiles, pneumatic tools, power tools, and hand tools. Employee is exposed to outdoor weather conditions, fumes, and moving mechanical parts more than 2/3<sup>rd</sup> of the time; high places, toxic or caustic chemicals, risk of electric shock, and work with explosives up to 1/3<sup>rd</sup> of the time.

**Education and Experience:**

Associates Degree or equivalent, and some construction experience preferred; or an equivalent combination of education and experience.

**Licenses and certifications required:**

Must have a current Class A or B Commercial Driver's License.

**Knowledge, Skill and Ability:**

*Knowledge:* Public works operations, safety precautions and procedures used in the operation of commercial vehicles and equipment used.

*Skill:* Careful and attentive operation of commercial vehicles and construction equipment.

*Ability:* Follow written and oral instructions, efficiently and effectively operate commercial vehicles and equipment, work on a variety of maintenance and repair projects.

*(This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.*