

## **Town of Bourne Facility Building Committee Minutes Meeting Minutes**

Bourne Town Hall Lower Conference Room  
45 Perry Avenue  
Bourne, MA 02532

November 1, 2017

1. **Meeting called to order:** Chairman Noyes called the meeting of the Police Facility Building Committee to order at 4:33 PM on November 1, 2017.
2. **Members present:** Chairman Noyes; Vice-Chairman Stanley Andrews; Jerry Ellis; John O'Brien; Martin Greene; Don Picard, Dick White (alt); Chief Woodside; Lt. Brandon Esip; Det. Sgt. John Stowe. Excused Mr Redman, Mr Picard, Mr Guerino arrived at 4:39pm. Also present Keith Mercy, Todd Costa of Kaestle Boos; Joe Sullivan OPM, Peter Meier and Mike Rausch, Bourne Enterprise.
3. **Approval of minutes:** Minutes of July 12, 2017. Motion made to approve as presented by Mr. Andrews, seconded by Mr. O'Brien. No further discussion, all members voted to accept. Minutes of August 30, 2017, motion made to accept as presented by Mr. Ellis, seconded by Mr. Andrews. No further discussion, all members voted to accept.
4. **Owners Project Manager Update- Joe Sullivan:** Joe discussed that the project is expected to go out to bid in late January early February 2018. The facility design has continued to be updated based upon requests from the police department. Locations at the site have been cleared in order to conduct test pits for site development. The submission to Mass DOT District 5 is expected to be submitted early next week. The current budget estimate for the facility is 12.8 million dollars. Discussion was held with Joe regarding identifying any missed items in the building estimate. It was requested that the committee vote as to whether to proceed with the add alternate of shelling out the second floor area for future use. This will be placed on a future agenda item. Test pits have been cleared for the load test to be conducted. Question from Mr. Andrews regarding any identified items missing from the preliminary budget, Joe Sullivan responded that FF&E was low and the fuel island was not included. Also asked was questions regarding the size of the generator. Discussion was held regarding the Add-Alt for finishing the second floor area. Chief Woodside will provide the pros and cons for the second floor rough in for our next meeting for the committee's decision. Joe Sullivan presented information regarding the relocation of the front entrance to the left side of the building, which was necessitated by the movement of various rooms and hallways on the first floor. Discussion was held regarding the subject with the request that some drawings showing the elevations be presented at our next meeting. Keith Mercy (KBA) reported that he had made contact with Ma Board of Health, Bourne Planning Board, and the wastewater project for coordination.

5. **Committee assignments:** The Chair made a brief statement regarding various sub committee assignments for Pre-Qualification, Bid Review, or other committees as needed. Members were asked to consider where they would like to serve. Committees and members will be formed at next meeting.
6. **Members' comments:** Nothing further
7. **Setting of next meeting:** Next meeting set for November 15, 2017 at 4:30pm
8. **Adjourn:** Mr. Andrews moved adjournment; seconded by Mr. Meier. Unanimous vote, the meeting adjourned at 5:15 PM.

**Accepted: March 22, 2018**