

**Police Facility Building Committee**  
**Minutes of Tuesday, June 12, 2019, 4:00 PM**  
**Bourne Town Hall, Lower Conference Room, 24 Perry Ave., Buzzards Bay, MA**

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**Meeting Called to Order:** at 4:06 PM by Chair Noyes. Attendance: Members present: Charles Noyes, Jerry Ellis, John O'Brien, John Redman, Joe Sullivan, Glenn Cannon, Richard White, Stanley Andrews, Chief Woodside, Sgt. Stowe, John Feeley, MJ Mastrangelo, Peter Meier (4:30), William Meier (4:30). Also present is Megan Kane, Kaestle Boos.

**2.) Approval of minutes: 5/8/19** –John Redman motioned to approve the 5/8/19 minutes with the changes as noted. Stanley Andrews seconded. Vote was unanimous.

**3.) Review/Approval of Bills:**

- A.) Daedalus invoice submitted April 26, for \$14,000.00. Motion to approve payment made by Jerry Ellis, seconded by John O'Brien. Unanimous vote to approve by members.
- B.) Daedalus invoice submitted May 24, for \$14,000.00. Motion to approve payment made by John O'Brien, seconded by Jerry Ellis. Unanimous vote to approve by members.
- C.) Kaestle Boos invoice submitted May 31, for \$12,650.00. Motion to approve payment made by Jerry Ellis, seconded by John Redman. Unanimous vote to approve by members.
- D.) Briggs Engineering Testing invoice, received by the Town on May 13, with an invoice date of April 27, for \$7,801.78. Motion to approve payment made by John O'Brien, seconded by John Redman. Unanimous vote to approve by members.
- E.) Invoice #10, M. O'Connor, signed by M. O'Connor, Kaestle Boos and Mr. Sullivan, for \$942,250.87. There is retainage in the amount of \$278,108.28. Mr. Sullivan said that this shows that they are 20% complete, with a balance of 9,166,275.29. After some discussion there was a motion to approve payment made by Stanley Andrews, seconded by Jerry Ellis. Unanimous vote to approve by members.

**3a.) Change Orders:** Chairman Noyes said that they have received three change orders. Mr. Sullivan would like to table the change orders because they haven't been vetted through the sub-committee yet. Motion to table change orders made by Stanley Andrews, seconded by John Redman. Unanimous vote to approve by members.

**4.) Project Update:**

- A.) Owners Project Manager – Daedalus: John Feeley gave out an updated Progress Report. Mr. Feeley then went over the progress of the building with the committee.
- B.) Architect's Update - Kaestle Boos: An Architect's Report was handed out. Ms. Cain gave a brief review of the report. There was some discussion about the report and the PCO order.
- C.) Wastewater project update: MJ Mastrangelo said she made a submission to the EDA. There was some discussion about the waste treatment systems.
- D.) Bypass access: The permit has been issued. There will not be an impact on Fourth of July traffic.

**5.) Members comments/requests:** Mr. Andrews asked about the percentages complete. Mr. Sullivan said it's about 95% complete on the fields and 40% on the Police Station.

**6.) Public comment:** None

**7.) Next Meeting:** July 9, 2019 at 4:00 PM.

**8.) Adjourn:** Motion to adjourn made by John O'Brien, seconded by Stanley Andrews. Unanimous vote to adjourn at 4:42 PM