

Police Facility Building Committee
Minutes of Tuesday, January 8, 2020 4:00 PM
Bourne Town Hall, Lower Conference Room, 24 Perry Ave., Buzzards Bay, MA

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**Meeting Called to Order:** at 4:00 PM by Chair Noyes. Attendance: Members present: Chairman Noyes, Chief Woodside, Jerry Ellis, Peter Meier, William Meier, John O'Brien, Stanley Andrews, John Redman, Sgt. Stowe, Lt. Esip, Richard White (4:11). Also present is Anthony Schiavi, Town Administrator, Keith Mercy, Kaestle Boos, John Feeley, Daedalus, Judy Flynn, and Kim Johnson, Recording Secretary.

- 2.) Approval of minutes: 12/11/19** – John Redman motioned to approve the 12/11/19 minutes. William Meier seconded. Vote was 9-0-1. Stanley Andrews abstained.

**3.) Review/Approval of Bills:**

A.) Change Orders – None.

B.) Bills –

- a.) Kaestle Boos invoice for \$6,325.00, for services for the month of December. The invoice was reviewed and approved by Mr. Sullivan. There is one month left on the contract, plus the closeout. John O'Brien motioned to approve payment of this Kaestle Boos invoice, seconded by Jerry Ellis. With no further discussion the vote was unanimous.
- b.) Briggs Engineering & Testing, dated 11/30/19 for \$490.00 for services for the month of November. It has been reviewed by Joe Sullivan. There is a second bill from Briggs Engineering & Testing also for \$490.00, dated 12/28/19. The second bill has not been approved an initialed therefore it will be presented at next month's meeting. The first bill was voted on at the 12/11/19 meeting.
- c.) M. O'Connor requisition #17 for \$845,700.31 for the month of December. Peter Meier motioned to approve payment of this M. O'Connor requisition, seconded by Jerry Ellis. Mr. Andrews asked if this was after the retainage and Chief Woodside said yes it was. With no further discussion the vote was unanimous.

There was discussion about the change order sub committee and the timeline in which to have a meeting to have the change orders ready to be voted on.

**4.) Project Update:**

- A.) Owners Project Manager – Daedalus – John Feeley said the interior painting on the lower level has begun. The acoustical ceiling install is continuing in the main level. The millwork installation has begun on the upper and main levels. The plumbing fixture installation on the main and upper levels has begun. Lights are starting to be installed and the fencing contractor is back. MEP's are ongoing. An adequate temperature has been able to be maintained.
- B.) Architect's Update - Kaestle Boos: Keith Mercy reported that there is 1 open submittal and 1 open RFI and 15 open PCO's. Peter Meier asked why the fence post relocation was rejected and Chief Woodside said because it was too expensive, so they will do it themselves. There was some discussion about the carpet choices.
- C.) Wastewater project update – There were no shared costs. There was discussion about the proposal to set up trailers on the ball field. Chair Noyes said that the initial intention was to tie the new Police Station into the adjacent wastewater plant which is not going to be online by the time the Police Station is occupied, which appears to be around April. The department and the Town of Bourne will have to have to make accommodations for the wastewater handling. There will be a cost associated with this and this was no budgeted, so the Town will have to come up with a plan to pay for this.
- D.) Bypass access – Town Administrator Schiavi said that the permit is showing in the system.
- E.) National Guard Easement – Chief Woodside said that they are still waiting for legislation

- 5.) Furniture- discussion/vote on approval and ordering –** The furniture will be ordered through state contract with W.B. Mason. The total cost is \$130,196.27, which is well below budget. Mr. Andrews asked where the budget tracker was. Mr. Sullivan is preparing the budget tracker.
- Stanley Andrews motioned to approve and authorize the Police Department to place the order for the furniture with W. B. Mason, seconded by Jerry Ellis as presented by the Police Department. With no further discussion the vote was unanimous.
- 6.) Members' comments/requests:** There was discussion about the committee being able to go on walk throughs of the new building. It was decided that if anyone on the committee wants to have a tour then he should call John Feeley.
- 7.) Public comment:** None
- 8.) Next Meeting:** February 12, 2020 at 4:00 PM.
- 9.) Adjourn:** Motion to adjourn made by John O'Brien, seconded by Stanley Andrews. Unanimous vote to adjourn at 4:28 PM