

**Police Facility Building Committee**  
**Minutes of Tuesday, February 19, 2020 4:00 PM**  
**Bourne Veterans Memorial Community Building, 239 Main St., Buzzards Bay, MA**

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**Meeting Called to Order:** at 4:00 PM by Chair Noyes. Attendance: Members present: Chairman Noyes, Chief Woodside, Jerry Ellis, Peter Meier, William Meier, John O'Brien, Richard White, Sgt. Stowe, Lt. Esip, Also present is Keith Mercy, Kaestle Boos, Joe Sullivan and John Feeley, Daedalus, Paul Gately and Kim Johnson, Recording Secretary.

- 2.) Approval of minutes: 1/8/20** – Peter Meier motioned to approve the 1/8/20 minutes. John O'Brien seconded. Vote was 9-0-0.

**3.) Review/Approval of Bills:**

A.) Change Orders – The change order sub-committee met prior to this meeting and went through the pending change orders. The total of the change orders is \$57,726.73, and there will be a reimbursement from the Wastewater Building Committee of \$11,648.57 for over dig. Wastewater has already voted to approve of that bill.

John O'Brien motioned to approve the change orders totaling \$57,726.73, that were approved and submitted by the sub-committee, seconded by Peter Meier.

The change orders are:

2601 – Elevator Sump Pump - \$12,749.52  
2901 – Modification to Range Storage - \$791.85  
47 – Roof Boots for Auxiliary Building - \$1055.16  
4902 – Gas Pipe Relocation - \$387.02  
52-01 – Breaching ASI 119 – no cost  
53 – Floor Drain and Trap Primer - \$6,769.36  
54 – A126 Grill and Duct - \$784.78  
58 – Added Fire Dampers per RFI 150 - \$1,239.48  
59 - Added Sub-Ceiling - \$3,857.35  
60 - Canopy Plywood – \$6,603.17  
61 – Firing Range Electrical Revisions - \$5,841.96  
64 – Over-Dig at Leach Field #1 - \$11,648.57 (to be reimbursed)  
66 – Wall Phone Relocation - \$1,275.53  
65 – Power at Fire Shutter Dispatch - \$1,302.98

The total of the change orders is \$57,726.73, and there will be a reimbursement from the Wastewater Building Committee of \$11,648.57 for over dig. Wastewater has already voted to approve of that bill.

With no further discussion the vote was unanimous.

B.) Bills –

- a.) Daedalus – dated 10/25/19 - \$14,000.00.

John O'Brien motioned to approve payment of this Daedalus invoice for \$14,000.00, seconded by Jerry Ellis. With no further discussion the vote was unanimous.

- b.) Daedalus – dated 12/27/19 - \$10,000.00.

Peter Meier motioned to approve payment of this Daedalus invoice for \$10,000.00, seconded by John O'Brien. After some discussion about the end of the contract, the vote was unanimous.

- c.) Daedalus – dated 1/31/20 - \$5,200.00.

William Meier motioned to withhold payment of this Daedalus invoice for \$5,200.00, until the committee takes further action. Seconded by Jerry Ellis. With no further discussion the vote was unanimous.

- d.) Kaestle Boos invoice for \$6,325.00, for services for the month of January. The invoice was reviewed and approved by Mr. Sullivan. Mr. Sullivan said the balance is \$5,750.00.

Peter Meier motioned to approve payment of this Kaestle Boos invoice, seconded by Jerry Ellis. With no further discussion the vote was unanimous.

- e.) Signet Electrical Systems – 1/10/20 - \$45,400.00. this is a payment on the total contract of \$329,700.00. This invoice has been reviewed and approved by Joe Sullivan. This contract is for the security system, cameras, key card reader, etc. This work is at 49.92% completion.

Peter Meier motioned to approve payment of this Signet Electrical Systems invoice, seconded by Jerry Ellis. With no further discussion the vote was unanimous.

- f.) Briggs Engineering & Testing, dated 12/28/19 for \$490.00 for services for the month of December.

John O'Brien motioned to approve payment of this Briggs Engineering invoice for \$490.00, seconded by William Meier. With no further discussion the vote was unanimous.

Mr. Sullivan said there may be one more testing by Briggs.

- g.) M. O'Connor requisition #18 for \$745,581.08 for the month of January. This is at 89% completion. There is 2.2 million left.

William Meier motioned to approve payment of this M. O'Connor requisition, seconded by Jerry Ellis. Mr. Andrews asked if this was after the retainage and Chief Woodside said yes it was. With no further discussion the vote was unanimous.

- h.) Chief Woodside said there are three commissioning bills, Mr. Sullivan said some of these are for review of submittals, they were billed by phases. The total for the three bills is \$5,500.00. Chairman Noyes did not get these three bills yet, and after a brief discussion it was decided that the Committee would vote on them.

WSP, Boston - Invoice # 920698 for \$1,500.00

Peter Meier motioned to approve payment of this WSP, Boston invoice for \$1,500.00, seconded by John O'Brien. With no further discussion the vote was unanimous.

WSP, Boston - Invoice # 920692 for \$1,000.00

John O'Brien motioned to approve payment of this WSP, Boston invoice for \$1,000.00, seconded by Peter Meier. With no further discussion the vote was unanimous.

WSP, Boston - Invoice # 920713 for \$3,000.00

Peter Meier motioned to approve payment of this WSP, Boston invoice for \$3,000.00, seconded by William Meier. With no further discussion the vote was unanimous.

Mr. Ellis asked that going forward all bills that are to be presented should go through Chairman Noyes first. There was some discussion on the process of the bills. Chief Woodside assured Mr. Ellis that there are multiple checks on each bill.

- i.) CDW – This bill falls under FF&E. \$1,702.98 for server racks. Mr. Sullivan has reviewed and initialed this invoice.

Peter Meier motioned to approve payment of this CDW invoice, seconded by Jerry Ellis. With no further discussion the vote was unanimous.

#### **4.) Project Update:**

- A.) Owners Project Manager – Daedalus – John Feeley said the interior painting on the lower level continues. The acoustical ceiling install is continuing on the main and lower levels. The millwork installation continues on the upper and main levels. The plumbing fixture installation on the main and upper levels is substantially complete. Carpet and VCT installations continue on the upper and main levels. Epoxy floor in detention area is complete. Security ceilings and doors in the cells and installation of the elevator are essentially done. Wall tile installation in the lower level locker rooms and bathrooms is ongoing. Site fencing is substantially complete.

Mr. Sullivan said that the contractor, M. O'Connor gave a substantial completion date of the end of March, which typically means that the building is ready for occupancy. There typically is about 30 days of punch list and close out. There was some discussion about the punch list.

- B.) Architect's Update - Kaestle Boos: Keith Mercy reported that there is 1 open submittal and 1 open RFI and 7 open PCO's.
- C.) Wastewater project update – Mr. Sullivan said that there is temporary blocking in place to hold the soil in place while the foundation and footings are being placed. Whatever parking lot that was disturbed will be re-paved. The building itself is under the submittal process.

While the building is being built, the Police facility's wastewater will be going into a 10,000 gallon tank, that will have to be pumped every three weeks. The DEP wants a letter saying that there will be a wastewater company doing the pumping. The Town Administrator is currently pricing three companies to do the pumping, and once a decision is made, then Mr. Sullivan will implement that value into the letter, then submit it to the DEP. After the letter goes to DEP, then Mr. Sullivan will go to the Board of Health. Chief Woodside asked when Mr. Sullivan feels the Wastewater building will be up and running and he said it's on schedule for February of 2021. Mr. O'Brien asked about what the cost could be and Mr. Sullivan said it should be about \$25,000.00. There has been discussion about the costs being shared with the Wastewater Committee.

- D.) Bypass access – Mr. Feeley said that there is basically a day of paving and a couple of days of some concrete work.
- E.) National Guard Easement – Chairman Noyes said that Town Administrator spoke with Representative Vieira last week and the paperwork is up there to be gone through.

**5.) Furniture- discussion/vote on approval and ordering** – The was no more furniture ordered.

**6.) Members' comments/requests:** There was discussion about the committee being able to go on walk throughs of the new building. It was decided that if anyone on the committee wants to have a tour then he should call John Feeley.

**7.) Public comment:** None

**8.) Next Meeting:** March 18, 2020 at 4:00 PM.

**9.) Adjourn:** Motion to adjourn made by William Meier, seconded by Peter Meier. Unanimous vote to adjourn at 4:53 PM