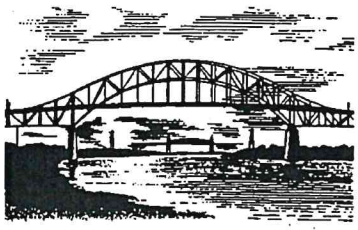
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2023 APR 27 PM 12:02
TOWN CLERK BOURNE



Select Board Meeting Notice

AGENDA

AMENDED

Date	Time	Location
Monday May 1, 2023	6:15 P.M.	**Bourne High School** Student Services Conference Rm. 75 Waterhouse Road Bourne, MA

1. Call Meeting to Order

2. Appointments and Licenses:
   a. Discussion and possible vote to allow the BHS Boys Lacrosse Team to hold a car wash on 5/20 at the Sagamore and Buzzards Bay Fire Stations
   b. Discussion and possible vote to allow the National Multiple Sclerosis Society to use town roads for their cycling event on June 24 and 25
   c. Discussion and possible vote to approve a One Day Liquor License for the National MS Society at Mass Maritime Academy on June 24
   d. Discussion and possible vote to allow the Bourne Recreation Department to host Paint Night at Buzzards Bay Park on June 13

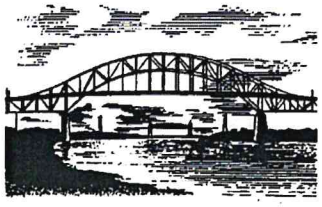
3. Select Board's Business:
   a. Discussion and possible vote to approve 2 donations made to the Council on Aging
   b. Discussion and possible vote to approve a donation made to the Library
   c. Discussion and possible vote to declare May the month of the Military Child in the Town of Bourne
   d. Discussion and possible vote of the Select Board to authorize the Police Chief to assign Officers at the polls
   e. Discussion and possible vote to approve the donation of surplus technical rescue equipment by the Fire Department

4. Minutes: 3/28/23
5. Discuss and prepare for both the Special and Annual Town Meetings and to act on any articles as necessary
6. The Select Board will meet to participate, discuss and vote on both the Special and Annual Town Meeting Articles in the auditorium at the Bourne High School until Town Meeting's conclusion
7. Correspondence
8. Other business
9. Upcoming meetings
10. Adjourn

RECEIVED
2023 JUN -5 PM 12:04
TOWN CLERK BOURNE

Town of Bourne
Select Board

www.townofbourne.com 24 Perry Ave, Bourne, MA 02532



Public Meeting Minutes

Members Present: Chairperson Peter Meier; Vice Chairperson Jared MacDonald; Clerk Melissa Ferretti; Mary Jane Mastrangelo; Judith Froman.

Staff Present: Town Administrator Marlene McCollem; Assistant Town Administrator Liz Hartsgrove

1. CALL MEETING TO ORDER

The Bourne Select Board Public Meeting was called to order at approximately 6:17p.m. on **Monday, May 1, 2023** and was held in person at Bourne High School Student Services Conference Room at 75 Waterhouse Road, Bourne MA.

2. APPOINTMENTS AND LICENSES

a. Discussion and possible vote to allow the BHS Boys Lacrosse Team to hold a car wash on 5/20 at the Sagamore and Buzzards Bay Fire Stations

Town Administrator McCollem confirmed the application is in order, for Board consideration.

Motion: To move the Select Board approve the Use of Town Property application filed by Bourne High School Boys Lacrosse Team to hold a car wash on May 20, 2023 at the Sagamore and Buzzards Bay Fire Stations, as submitted.

***Motion by:* Jared MacDonald *Seconded by:* Judith Froman *Vote:* Yea – 5 Nay - 0**

b. Discussion and possible vote to allow the National Multiple Sclerosis Society to use town roads for their cycling event on June 24 and 25, 2023.

Town Administrator McCollem confirmed the application is in order, for Board consideration.

Motion: To move the Select Board approve the One Day Liquor License filed by the National Multiple Sclerosis Society for an event to be held on June 24, 2023 at the Mass Maritime Academy, as submitted.

***Motion by:* Jared MacDonald *Seconded by:* Judith Froman *Vote:* Yea – 5 Nay - 0**

c. Discussion and possible vote to approve a One Day Liquor License for the National MS Society at Mass Maritime Academy on June 24, 2023.

Town Administrator McCollem confirmed the application is in order, for Board consideration.

Motion: To move the Select Board approve the Use of Town Property application filed by the National Multiple Sclerosis Society to use town owned public ways for a cycling event to be held on June 24 and 25, 2023, as submitted.

Motion by: ***Jared MacDonald*** ***Seconded by:*** ***Judith Froman*** ***Vote:*** ***Yea – 5*** ***Nay - 0***

d. Discussion and possible vote to allow the Bourne Recreation Department to host Paint Night at Buzzards Bay Park on June 13, 2023.

Town Administrator McCollem confirmed the application is in order, for Board consideration.

Motion: To move the Select Board approve the Use of Town Property application filed by the Town of Bourne Recreation Department for a Paint Night event to be held on June 13, 2023 at the Buzzards Bay Park, as submitted.

Motion by: ***Jared MacDonald*** ***Seconded by:*** ***Judith Froman*** ***Vote:*** ***Yea – 5*** ***Nay - 0***

---

3. SELECT BOARD'S BUSINESS

a. Discussion and possible vote to approve 2 donations made to the Council on Aging.

Motion: To move the Select Board accept a $20.00 donation from Susan Blaauw; and a $30.00 donation from Susan Galloway for AARP Tax Prep, as submitted.

Motion by: ***Jared MacDonald*** ***Seconded by:*** ***MJ Mastrangelo*** ***Vote:*** ***Yea – 5*** ***Nay - 0***

b. Discussion and possible vote to approve a donation made to the Library.

Motion: To move the Select Board accept a $50.00 donation from County Ridge Residents Association in Monument Beach to the Jonathan Bourne Public Library, as submitted.

Motion by: ***Jared MacDonald*** ***Seconded by:*** ***Melissa Ferretti*** ***Vote:*** ***Yea – 5*** ***Nay - 0***

c. Discussion and possible vote to declare May the month of the Military Child in the Town of Bourne.

Motion: To move the Select Board vote to approve the following declaration, as submitted:

WHEREAS, the people of the Town of Bourne have great admiration and the utmost gratitude for all the men and women who selflessly serve their country and this community in the Armed Forces; and

WHEREAS, our service men and women have paid the high price of freedom by leaving their families and communities while placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the families of military personnel are significant and recognized; and

WHEREAS, these relatives – parents, children and spouses - are considered to be an important and vital part of our community; and

WHEREAS, we as a Town commit to providing assistance to all in our community that are facing the unique challenges of supporting a soldier;

NOW, THEREFORE, BE IT RESOLVED, that WE, the Bourne Select Board hereby proclaim that May 2023 be named the Month of the Military Child, and that each in our town be

encouraged to honor the service and sacrifice of the families supporting the nation's men and women in uniform.

Motion by: ***MJ Mastrangelo*** ***Seconded by:*** ***Judy Ferretti*** ***Vote:*** ***Yea – 5 Nay - 0***

d. Discussion and possible vote of the Select Board to authorize the Police Chief to assign Officers at the polls.

Motion: To move the Select Board approve a sufficient number of police officers at the polling location at every election therein to preserve order and to protect the election officers and supervisors from any interference with their duties and to aid in enforcing the laws relating to elections, as required by Section 72 of MGL Chapter 54 which was changed in section 13 of Chapter 92 of the Acts of 2002.

Further, move to designate the Police Chief with the authority to assign specific police officers according to their scheduling and availability. The Town Clerk will advise the Police Chief on the polling locations and the time when the officers are needed to report to them.

Motion by: ***Jared MacDonald*** ***Seconded by:*** ***Melissa Ferretti*** ***Vote:*** ***Yea – 5 Nay - 0***

e. Discussion and possible vote to approve the donation of surplus technical rescue equipment by the Fire Department.

Motion: To move the Select Board approve donating various Fire Department technical rescue accessories to the Barnstable County Technical Rescue Team, as recommended and submitted by Chief Cody.

Motion by: ***Jared MacDonald*** ***Seconded by:*** ***Melissa Ferretti*** ***Vote:*** ***Yea – 5 Nay - 0***

---

4. APPROVAL OF MINUTES

a. March 28, 2023

Motion: To move the Select Board approve the March 28, 2023 Minutes, as submitted.

Motion by: ***MJ Mastrangelo*** ***Seconded by:*** ***Judith Froman*** ***Vote:*** ***Yea – 4 Nay - 0 Abstain – 1 (MacDonald)***

---

5. DISCUSS AND PREPARE FOR BOTH THE SPECIAL AND ANNUAL TOWN MEETINGS AND TO ACT ON ANY ARTICLES AS NECESSARY

MJ Mastrangelo spoke about Annual Town Meeting Article 20 in relation to Special Town Meeting Article 5. If STM Article 5 fails, Member Mastrangelo recommended the Select Board continue making a motion in favor of Article 20 to allow the authorization for the Board to transfer parcel 0 Sandwich Road as a precautionary measure if the Historical Society were able to raise funds to move the Keene House.

The Board members agreed; no vote was taken.

---

6. THE SELECT BOARD WILL MEET TO PARTICIPATE, DISCUSS AND VOTE ON BOTH THE SPECIAL AND ANNUAL TOWN MEETING ARTICLES IN THE AUDITORIUM AT THE BOURNE HIGH SCHOOL UNTIL TOWN MEETING'S CONCLUSION

The Board members agreed to keep the meeting open, shifting to the Auditorium to participate in the Annual and Special Town Meeting.

7. CORRESPONDENCE

No Correspondence was presented.

8. OTHER BUSINESS

No other business came before the Board.

9. UPCOMING MEETINGS

No discussion or update was presented.

10. ADJOURN

The Board members kept the meeting open, shifting to the Auditorium to participate in the Annual and Special Town Meeting.

Respectfully submitted,

Liz Hartsgrove	
Liz Hartsgrove Assistant Town Administrator	Melissa Ferretti, Clerk Town of Bourne Select Board

Use of Town Property Event Application

EA-23-17

Submitted On: Apr 4, 2023

Applicant

Stephanie Haden

[redacted]

Primary Contact Information

Name

Stephanie Haden

Business/Organization Name (if applicable)

--

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Bourne High School Boys Lacrosse Boosters

Type of Organization (LLC, non-profit)

Non-profit

Type of Event (i.e. banquet/concert/fundraiser/party)

fundraiser

Location of Event

Sagamore Beach Fire Station

Date(s) of Event

5/20/2023

Set up/Clean up Dates

5/20/2023

Hours (start and end times)

9am-12pm

Total Attendance Expected

10

Description of Event

Car wash

Will you event impact parking?

No

Will your event impact traffic?

No

Is event open to the public?

Yes

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Are you providing portable toilets?

No

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true

Town of Bourne, MA

04/27/2023

EA-23-17

Use of Town Property Event Application

Status: Active **Date Created:** Apr 4, 2023

Applicant

Stephanie Haden

[redacted]

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Apr 4, 2023 at 12:45 pm	Apr 5, 2023 at 12:48 pm	Maria Simone	-
✓	Fire Department Comments	Complete	Apr 5, 2023 at 12:48 pm	Apr 5, 2023 at 12:52 pm	David Pelonzi	-
✓	DPW Comments	Complete	Apr 5, 2023 at 12:48 pm	Apr 6, 2023 at 7:06 am	Matthew Quinn	-
✓	Police Department Comments	Complete	Apr 5, 2023 at 12:48 pm	Apr 10, 2023 at 2:53 pm	Theodore Economides	04/12/2023
✓	Town Administrator's Comments	Complete	Apr 10, 2023 at 2:53 pm	Apr 13, 2023 at 1:06 pm	Maria Simone	-
✓	Select Board Vote	Active	Apr 13, 2023 at 1:06 pm	-	-	05/02/2023
📄	Temporary Event Permit Issued	Inactive	-	-	-	-

Use of Town Property Event Application

EA-23-18

Submitted On: Apr 4, 2023

Applicant

Stephanie Haden

[redacted]

Primary Contact Information

Name

Stephanie Haden

Business/Organization Name (if applicable)

--

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

Bourne high school boys lacrosse boosters

Type of Organization (LLC, non-profit)

Non-profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Fundraiser

Location of Event

Buzzards Bay Fire Station

Date(s) of Event

5/20/2023

Set up/Clean up Dates

5/20/2023

Hours (start and end times)

9am-12pm

Total Attendance Expected

10

Description of Event

Car wash

Will you event impact parking?

No

Will your event impact traffic?

No

Is event open to the public?

Yes

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Are you providing portable toilets?

No

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true

Town of Bourne, MA

04/27/2023

EA-23-18

Use of Town Property Event Application

Status: Active

Date Created: Apr 4, 2023

Applicant

Stephanie Haden

[redacted]

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Apr 4, 2023 at 12:50 pm	Apr 6, 2023 at 11:33 am	Maria Simone	-
✓	Fire Department Comments	Complete	Apr 6, 2023 at 11:33 am	Apr 6, 2023 at 2:39 pm	David Pelonzi	-
✓	DPW Comments	Complete	Apr 6, 2023 at 11:33 am	Apr 7, 2023 at 11:09 am	Matthew Quinn	-
✓	Police Department Comments	Complete	Apr 6, 2023 at 11:33 am	Apr 10, 2023 at 2:53 pm	Theodore Economides	04/13/2023
✓	Town Administrator's Comments	Complete	Apr 10, 2023 at 2:53 pm	Apr 13, 2023 at 1:05 pm	Maria Simone	-
✓	Select Board Vote	Active	Apr 13, 2023 at 1:05 pm	-	-	-
📄	Temporary Event Permit Issued	Inactive	-	-	-	-

Use of Town Roads Permit

TR-23-1

Submitted On: Feb 22, 2023

Applicant Information

Event Manager Name

Dia Jones

Event Manager Email

[redacted]

Organization Name

National Multiple Sclerosis Society

Type of Organization

Non-Profit

Brief Description of Event

Bike MS Cape Cod Getaway charity rules of the road bicycle ride.

Event Information

Type of Event

Cycling

Date(s) of Event

June 24th & 25th

Start Time

6/24: 11:00 am, 6/25: 6:00 am

End Time

June 24: 5:00 pm, 6/25: 7:30am

Estimated # of Participants

1000

Estimated # of Spectators

0

Estimated # of Event Staff/Volunteers

25

Will you require street closings?

Yes

Will your route cross either bridge?

Yes - Bourne Bridge

Do you have a traffic control plan?

Yes - Requesting Local Police

Will you be placing route signs?

Yes

Describe Traffic Control Plan

Please see attached

Do you have a medical emergency/first aid plan?

Yes

Describe Plan

We hire an ambulance to sit at MMA, we have first aid on site, and HAM and SAG on route

Does your event start/end in Bourne

Yes - Both

Do you require a set up location?

Yes

Do you require an ending location?

No

Set Up Information

Location

Mass Maritime Academy

Times

6/24: 11:00 am - 7p, 6/24: 5a - 9a

Will there be food?

Yes

Please describe food

PTBD

Will you be using a tent(s)?

Yes

Size of Tent(s)

Larger than 10x10

# of tents

28

Use of electricity/generator?

Yes

Electricity is not available or guaranteed at every location. If a generator is required, it is the responsibility of the event organizer.

Use of portable toilets?

Yes

Town portable toilets are not available in every location. Additional toilets may be required for your event based on expected attendance. These are the responsibility of the event organizer.

Will there be vendors?

No

Will there be entertainment?

Yes

Describe Entertainment

A team will have a live band

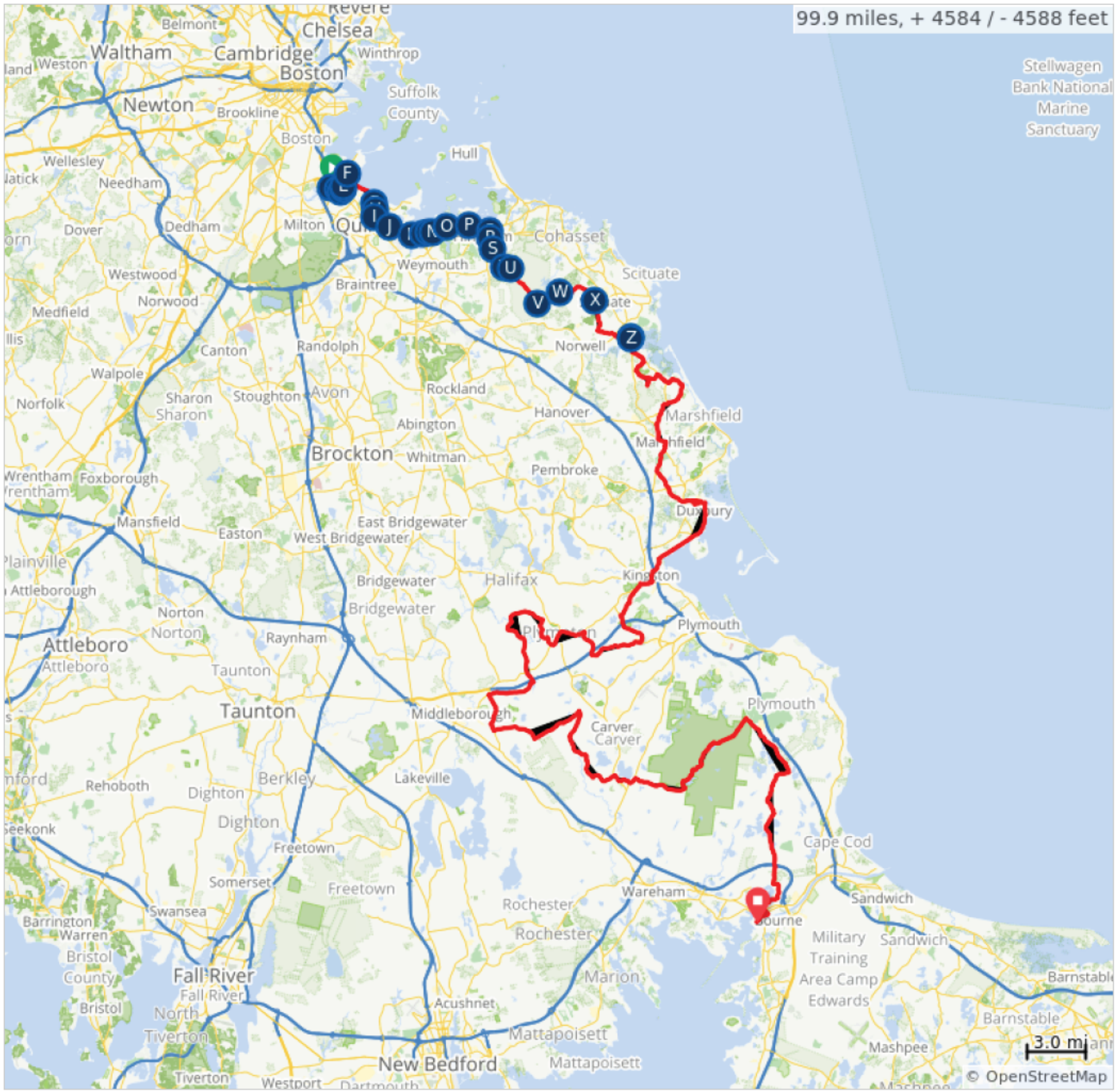
Do you have a plan for parking?

Yes

Describe your plan for parking

We are using MMA parking

100M D1 Cape Cod Getaway 2023



A.	Start- Blue Cross Blue Shield
B.	Police Detail
C.	Police Detail
D.	Police Detail
E.	Police Detail
F.	Police Detail
G.	Police Detail
H.	Police Detail
I.	Police Detail
J.	Police Detail
K.	Police Detail
L.	Police Detail
M.	Police Detail
N.	Police Detail
O.	Police Detail
P.	Police Detail
Q.	Police Detail
R.	Police Detail
S.	Police Detail
T.	Police Detail

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 01/11/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
MARSH USA, INC.
445 SOUTH STREET
MORRISTOWN, NJ 07960-6454
Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979

WALTH

CONTACT NAME:
PHONE (A/C, No, Ext): **FAX (A/C, No):**
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Federal Insurance Company	20281
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
NATIONAL MULT PLE SCLEROSIS SOCIETY
GREATER NEW ENGLAND CHAPTER
465 WAVERLY OAKS RD, SUITE 202
WALTHAM, MA 02452

COVERAGES **CERTIFICATE NUMBER:** NYC-009898041-23 **REVISION NUMBER:** 4

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [ ] PRO-JECT [X] LOC [ ] OTHER:			3583-33-49	12/31/2022	12/31/2023	EACH OCCURRENCE	$	1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$	1,000,000
							MED EXP (Any one person)	$	10,000
							PERSONAL & ADV INJURY	$	1,000,000
							GENERAL AGGREGATE	$	2,000,000
							PRODUCTS - COMP/OP AGG	$	1,000,000
								$	
A	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			7353-02-37	12/31/2022	12/31/2023	COMBINED SINGLE LIMIT (Ea accident)	$	1,000,000
							BODILY INJURY (Per person)	$	
							BODILY INJURY (Per accident)	$	
							PROPERTY DAMAGE (Per accident)	$	
							Comp/Coll Deductible	$	1,000
A	X **UMBRELLA LIAB** X OCCUR **EXCESS LIAB** [ ] CLAIMS-MADE X DED [ ] RETENTION $			9364-93-75	12/31/2022	12/31/2023	EACH OCCURRENCE	$	5,000,000
							AGGREGATE	$	5,000,000
								$	
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? N **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		71763467	12/31/2022	12/31/2023	X PER STATUTE [ ] OTH-ER		
							E.L. EACH ACCIDENT	$	1,000,000
							E.L. DISEASE - EA EMPLOYEE	$	1,000,000
							E.L. DISEASE - POLICY LIMIT	$	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
TOWN OF BOURNE IS ADDED AS ADDITIONAL INSURED EXCLUD NG WORKERS' COMPENSATION AND EMPLOYERS' LIABILITY POLICY WHERE REQUIRED BY WRITTEN CONTRACT. LIQUOR LIAB LITY COVERAGE IS INCLUDED N THE ABOVE REFERENCED GENERAL LIABILITY POLICY.

CERTIFICATE HOLDER

TOWN OF BOURNE
24 PERRY AVE
BOURNE, MA 02532

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Marsh USA Inc.

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Town of Bourne, MA

04/27/2023

TR-23-1

Use of Town Roads Permit

Status: Active **Date Created:** Feb 22, 2023

Timeline

Label	Status	Activated	Completed	Assignee	Due Date
Review Application	Complete	Feb 22, 2023 at 2:56 pm	Mar 7, 2023 at 11:24 am	Maria Simone	-
Building Department	Complete	Mar 7, 2023 at 11:24 am	Mar 8, 2023 at 8:34 am	Ann Gutterson	-
Fire Department	Complete	Mar 7, 2023 at 11:24 am	Mar 8, 2023 at 9:36 am	David Pelonzi	-
DPW	Complete	Mar 7, 2023 at 11:24 am	Mar 13, 2023 at 2:05 pm	Matthew Quinn	-
Health Department	Complete	Mar 7, 2023 at 11:24 am	Mar 17, 2023 at 9:20 am	Kaitlyn Shea	-
Police Department	Complete	Mar 7, 2023 at 11:24 am	Apr 20, 2023 at 6:54 pm	Brandon Esip	-
Town Administrator Review	Complete	Apr 20, 2023 at 6:54 pm	Apr 27, 2023 at 11:17 am	Maria Simone	-
Select Board	Active	Apr 27, 2023 at 11:17 am	-	Maria Simone	-

Town of Bourne, MA

Apr 27, 2023

TR-23-1

Health Department

Use of Town Roads Permit

Status: Complete

Assignee: Kaitlyn Shea

Became Active: Mar 7, 2023

Completed: Mar 17, 2023

Comments

Kaitlyn Shea, Mar 8, 2023

Please elaborate on what food is offered at this event and who is providing said food, thank you.

Kaitlyn Shea, Mar 17, 2023

Food to be supplied by Chartwell's at MMA.

Town of Bourne, MA

Apr 27, 2023

TR-23-1

Police Department

Use of Town Roads Permit

Status: Complete

Assignee: Brandon Esip

Became Active: Mar 7, 2023

Completed: Apr 20, 2023

Comments

Brandon Esip, Mar 14, 2023

Is there any plan to have liquor served at this event? Also, the application indicates 1,000 participants. Is that 1,000 bicyclists or 1,000 total at the event at MMA? If total, what is the expected number of bicyclists?

Maria Simone, Apr 5, 2023

@Brandon Esip The applicant should be reaching out to you soon, if she hasn't already. She informed me that it will be about 1,00 people at MMA and only about 800 riders

Brandon Esip, Apr 20, 2023

Police Details required at intersections of Plymouth Ln @ Head of the Bay Rd and Main St @ Academy Dr.
All bicyclist must follow the rules of the road, including abiding by all traffic signs and lights. Ride staff are not allowed to direct traffic or be in the roadway. Organizer to call police department 2 weeks prior to the event to arrange detail.

Use of Town Property Event Application

EA-23-8

Submitted On: Feb 14, 2023

Applicant

Drew Davis

[redacted]

Primary Contact Information

Name

Samantha Boland

Business/Organization Name (if applicable)

National MS Society

Mailing Address

[redacted]

Cell Phone No.

[redacted]

Email

[redacted]

Event Information

Organization/Individual Hosting the event

National Multiple Sclerosis Society

Type of Organization (LLC, non-profit)

non profit

Type of Event (i.e. banquet/concert/fundraiser/party)

Charity Bike ride

Location of Event

Other

Other

Massachusetts Maritime Academy

Date(s) of Event

6/24/23

Set up/Clean up Dates

6/5/23

Hours (start and end times)

1pm-5pm

Total Attendance Expected

600

Description of Event

Charity ride to raise funds for MS research

Will you event impact parking?

No

Will your event impact traffic?

No

Is event open to the public?

Yes

Will admission be charged?

No

Will there be alcohol service/ on-premise consumption?

Yes

Alcoholic beverages are not permitted on Town property without a One Day Liquor License issued by the Select Board. A separate application and fee is required.

Will there be food?

Yes

Describe type of food

Catered dinner by MMA

Will there be vendors?

No

Will a tent be used?

Yes

Size of tent

up to 10x10

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Will you require portable toilets?

Yes

Portable toilets are the responsibility of event organizer.

Please Note:

Copy of Liability Insurance with the Town named as additional insured

Rules & Regulations

Hold Harmless Agreement

Signature

true

Signature

Signature

true

Town of Bourne, MA

04/27/2023

EA-23-8

Use of Town Property Event Application

Status: Active

Date Created: Feb 14, 2023

Applicant

Drew Davis

[redacted]

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Feb 14, 2023 at 2:38 pm	Mar 29, 2023 at 2:17 pm	Maria Simone	-
	DNR Comments	Skipped	Mar 29, 2023 at 2:17 pm	Mar 29, 2023 at 2:18 pm	Christopher Southwood	-
✓	Health Agent Comments	Complete	Mar 29, 2023 at 2:17 pm	Mar 29, 2023 at 2:29 pm	Kaitlyn Shea	-
✓	Police Department Comments	Complete	Mar 29, 2023 at 2:17 pm	Mar 30, 2023 at 3:02 pm	Theodore Economides	04/05/2023
✓	Fire Department Comments	Complete	Mar 29, 2023 at 2:17 pm	Mar 31, 2023 at 10:59 am	David Pelonzi	-
✓	Building Inspector Comments	Complete	Mar 29, 2023 at 2:17 pm	Mar 31, 2023 at 11:04 am	Cassie Hammond	03/30/2023
✓	DPW Comments	Complete	Mar 29, 2023 at 2:17 pm	Apr 4, 2023 at 2:05 pm	Matthew Quinn	-
✓	Town Administrator's Comments	Complete	Apr 4, 2023 at 2:05 pm	Apr 27, 2023 at 11:19 am	Maria Simone	-
✓	Board of Selectmen Vote	Active	Apr 27, 2023 at 11:19 am	-	-	-
📄	Temporary Event Permit Issued	Inactive	-	-	-	-

Town of Bourne, MA

Apr 27, 2023

EA-23-8

Health Agent Comments

Use of Town Property Event Application

Status: Complete

Assignee: Kaitlyn Shea

Became Active: Mar 29, 2023

Completed: Mar 29, 2023

Applicant

Drew Davis

[redacted]

Comments

Kaitlyn Shea, Mar 29, 2023

Food provided by MMA, currently permitted with the Health Department.

Town of Bourne, MA

Apr 27, 2023

EA-23-8

Police Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: Theodore Economides

Became Active: Mar 29, 2023

Completed: Mar 30, 2023

Applicant

Drew Davis

[redacted]

Comments

Theodore Economides, Mar 30, 2023

No PD concerns, must follow all liquor laws and alcohol must remain on premises

Town of Bourne, MA

Apr 27, 2023

EA-23-8

Fire Department Comments

Use of Town Property Event Application

Status: Complete

Assignee: David Pelonzi

Became Active: Mar 29, 2023

Completed: Mar 31, 2023

Applicant

Drew Davis

[redacted]

Comments

David Pelonzi, Mar 31, 2023

The applicant has to work with this department for details, as has been done before. A joint inspection will be required, coordinated through the State Building Inspector. Tent permits are coordinated through that office as well.

Use of Town Property Event Application

EA-23-23

Submitted On: Apr 21, 2023

Applicant

Kathryn Matthews
508-759-0600 ext. 5237
@ kmatthews@townofbourne.com

Primary Contact Information

Name

Katie

Business/Organization Name (if applicable)

Bourne Rec

Mailing Address

239 Main Street, Buzzards Bay MA 02532

Cell Phone No.

5087590600 ext 5302

Email

kmatthews@townofbourne.com

Event Information

Organization/Individual Hosting the event

Bourne Rec

Type of Organization (LLC, non-profit)

--

Type of Event (i.e. banquet/concert/fundraiser/party)

Paint Night

Location of Event

Buzzards Bay Park - Pavillion Only

Certain events taking place at Buzzards Bay Park may also require an additional permit from the U.S. Army Corps of Engineers. Based on your responses, you will be notified if you are required to apply.

Date(s) of Event

06/13/2023

Set up/Clean up Dates

--

Hours (start and end times)

5:00pm-7:30pm

Total Attendance Expected

25

Description of Event

After a successful paint night this spring, we would like to hold another event outdoors at Buzzards Bay Park for families.

Will you event impact parking?

No

Will your event impact traffic?

No

Is event open to the public?

No

Will admission be charged?

Yes

Will there be alcohol service/ on-premise consumption?

No

Will there be food?

No

Will there be vendors?

No

Will a tent be used?

No

Will you be holding a raffle?

No

Use of Electricity/generators?

No

Are you providing portable toilets?

No

Please Note:

Buzzards Bay Park Rules and Regulations

Copy of Liability Insurance with the Town named as additional insured

Hold Harmless Agreement

Signature

true

Signature

Signature

true

Town of Bourne, MA

04/27/2023

EA-23-23

Use of Town Property Event Application

Status: Active

Date Created: Apr 21, 2023

Applicant

Kathryn Matthews
kmatthews@townofbourne.com
239 Main Street
Buzzards Bay , MA 02532
508-759-0600 ext. 5237

Timeline

Label		Status	Activated	Completed	Assignee	Due Date
✓	Application Content and Attachments	Complete	Apr 21, 2023 at 11:43 am	Apr 21, 2023 at 3:18 pm	Maria Simone	-
✓	Fire Department Comments	Complete	Apr 21, 2023 at 3:18 pm	Apr 21, 2023 at 3:39 pm	David Pelonzi	-
✓	Police Department Comments	Complete	Apr 21, 2023 at 3:18 pm	Apr 24, 2023 at 2:59 pm	Theodore Economides	04/28/2023
✓	DPW Comments	Complete	Apr 21, 2023 at 3:18 pm	Apr 26, 2023 at 7:28 am	Matthew Quinn	-
✓	Town Administrator's Comments	Complete	Apr 26, 2023 at 7:28 am	Apr 27, 2023 at 11:15 am	Maria Simone	-
✓	Select Board Vote	Active	Apr 27, 2023 at 11:15 am	-	-	-
📄	Temporary Event Permit Issued	Inactive	-	-	-	-

From: Debora Oliviere-Llanes
To: Kathleen Thut
Subject: Donation
Date: Thursday, April 13, 2023 2:20:59 PM

Susan Blaauw $20 Donation for AARP Tax Prep

Debora Oliviere *(she/her/hers)*
Director
Bourne Council on Aging
508-759-0600 Ext. 5226
239 Main Street, Buzzards Bay, MA 02532
doliviere@townofbourne.com

From: Debora Oliviere-Llanes
To: Kathleen Thut
Subject: Donation
Date: Monday, April 10, 2023 3:57:22 PM

Kathleen,

The COA received a donation for $30.00 from Susan Galloway for AARP Tax Prep.

Debora Oliviere ***(she/her/hers)***
Director
Bourne Council on Aging
508-759-0600 Ext. 5226
239 Main Street, Buzzards Bay, MA 02532
doliviere@townofbourne.com

From: Irja Finn
To: Kathleen Thut
Subject: $50 Donation
Date: Thursday, April 20, 2023 9:42:19 AM

Hi Kathleen!

Hope your commute is a bit better this week, mine is! :)

Country Ridge Residents Association Inc in Monument Beach

$50

Thanks,
irja

--
Irja S. Finn, MSLIS
Library Director
Jonathan Bourne Public Library
19 Sandwich Road
Bourne, MA 02532
508-759-0600 x 6103

TOWN OF BOURNE

MAY 2023 – MONTH OF THE MILITARY CHILD

WHEREAS, the people of the Town of Bourne have great admiration and the utmost gratitude for all the men and women who selflessly serve their country and this community in the Armed Forces; and

WHEREAS, our service men and women have paid the high price of freedom by leaving their families and communities while placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the families of military personnel are significant and recognized; and

WHEREAS, these relatives – parents, children and spouses - are considered to be an important and vital part of our community; and

WHEREAS, we as a Town commit to providing assistance to all in our community that are facing the unique challenges of supporting a soldier;

NOW, THEREFORE, BE IT RESOLVED, that WE, the Bourne Select Board hereby proclaim that May 2023 be named the Month of the Military Child, and that each in our town be encouraged to honor the service and sacrifice of the families supporting the nation's men and women in uniform.

Signed this eighteenth day of April, 2023.

Kathleen Thut

From: Johnson, Barry
Sent: Monday, April 3, 2023 3:52 PM
To: Marlene McCollem
Cc: Mary Fernandes
Subject: Vote of the Select Board to have the Police Chief Assigning Police Officers at the Polls

Marlene:
MGL ch 54; section 72 now charges the Select Board, rather than the person in charge of the police force, with detailing a sufficient number of police officers or constables for each polling location and I recommend following action at a future Select Board meeting by May 9, 2023:

MOTION: Move to approve a sufficient number of police officers at the polling location at every election therein to preserve order and to protect the election officers and supervisors from any interference with their duties and to aid in enforcing the laws relating to elections, as required by Section 72 of MGL Chapter 54 which was changed in section 13 of Chapter 92 of the Acts of 2002. Further, move to designate the Police Chief with the authority to assign specific police officers according to their scheduling and availability. The Town Clerk will advise the Police Chief on the polling locations and the time when the officers are needed to report to them.

A **YES** vote will allow Police Chief Brandon Esip to continue to staff the polling locations.

From: Cody, David
To: Marlene McCollem
Subject: FW: Technical rescue equipment
Date: Tuesday, April 4, 2023 6:26:03 AM
Attachments: image001.png
image002.png
image003.jpg
image004.png

Good Morning Marlene,

We are in possession of some technical rescue accessories which were donated to us approximately 15-20 years ago. This equipment was donated by a private company that was painting the the railroad bridge who wanted us to be prepared to respond to a high angle incident if necessary. We are not trained to that level of technical expertise and rely on the Barnstable County Technical Rescue Team. I am requesting permission to give this equipment to that team where it will be utilized for the benefit of the entire county rather than sitting in tote boxes in our storage room. Please see below for a list of the equipment.

Thank you,

Dave

David S. Cody
Fire Chief
Bourne Fire Rescue and Emergency Services
51 Meetinghouse Lane
Sagamore Beach, MA 02562

508-759-0600 Ext. 2221
http://www.bournefire.com/

From: Pelonzi, David
Sent: Thursday, March 30, 2023 6:13 PM
To: Cody, David
Subject: Technical rescue equipment

Chief,

As we discussed, we have the following technical rescue equipment that has sat unused for over 15 years and could be better served being transferred to the County Technical Rescue Team:

1 confined space tripod
2 guardrail anchor points
2 equipment bags
1 5-part rolling edge protector
2 clutches

5 Gibbs ascender
3 figure 8 descender
2 gear binders
1 Y lanyard
1 rope washer
2 edge protector
1 knot passing pulley
2 double pulley
8 rollers
2 single pulley

Feel free to forward this information and let me know if you have any questions. Thank you.

Respectfully,

David S. Pelonzi, CFO, EFO
Assistant Chief
Bourne Fire/Rescue and Emergency Services
51 Meetinghouse Lane
Sagamore Beach, MA 02562
http://www.bournefire.com
office: (508) 759-4412, ext. 2223
cell: (508) 564-1754
fax: (508) 888-2658

Follow BourneFireCC on social media

FIEF_horiz_color

img2

Please be advised that municipal email is considered public record and is subject to Massachusetts General Law, Chapter 66.

Select Board
Minutes of Tuesday, March 28, 2023
Bourne Veterans' Community Center – Rm 2
Buzzards Bay, MA
Or Virtually

TA Marlene McCollem

Select Board

Peter Meier, Chair
Melissa Ferretti, Clerk
Judith Froman
Mary Jane Mastrangelo

Jared MacDonald was excused from this meeting.

Others: Erica Flemming, Finance Director (virtual), Mike Ellis, Town Accountant (virtual), Chris Southwood, Natural Resources Director, (virtual), John York (virtual), Sheila Lyons (virtual), Carol Georgeson (virtual), Ann Phelan (virtual), Barry Johnson, Town Clerk (virtual), Mavis Robinson (virtual), Jordan Geist, Business Manager, Bourne Public Schools (virtual), Martha Turgeon (virtual), Peter Perroni (virtual), Bob Samoluk (virtual), Matt West (virtual), Bill Doherty, James Sullivan (virtual), Robert Dwyer, Amy Kullar, Town Moderator, Renée Gratis, Sue Ross, Heather DiPaolo (virtual), John York (virtual), Steven Strojny, and Terri Guarino (virtual).

The Zoom Chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being recorded for live broadcast and televised replay by Bourne TV. If anyone is audio or visual recording, please acknowledge it at this time.

Zoom Meeting ID: 869 5775 5505 Password : BOURNE

All items within the meeting agenda are subject to deliberation and vote(s) by the Select Board.

7:25 PM Call Public Session to Order in Open Session

1. **Moment of Silence to recognize our Troops and our public safety personnel and to the people affected in Nashville yesterday.**
2. **Salute to the Flag.**
3. **Vision:** Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.
4. **Mission:** Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable, and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with

others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

5. **Public Comment on Non-Agenda Items** – Public Comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.

John York started by saying he said it is impressive to see how well the Town is functioning with the current, fairly new, staff and Select Board. He said that the Town of Bourne is in the middle of a stressful time regarding the bridges and he is in the middle of it, and apologized if he has caused anyone stress over the bridges.

Bill Doherty of Cataumet said that symbols are very important. He said that there is a Town flag, a County Flag, a Commonwealth of Massachusetts, and an America flag. He said that there are other symbols that are there to inform and others that people do not even know about. He said that he is at the meeting to suggest that the Select Board charge the Human Service Committee with coming up with some type of symbol that represents diversity and includes all the different parts of the community. It should include a policy about how it can be displayed and used. It also should include the star of David, the crescent, the cross and a Wampanoag symbol. He said that this would be the first step in a path that could lead to serve all in the Town.

6. **Appointments and Licenses:**

a. **Common Victualler's License for Jersey Mike's at 2 Bourne Bridge Approach.**
b. **Common Victualler's License for Rise and Dine Café at 254 Shore Road.**

6.a. Common Victualler's License for Jersey Mike's at 2 Bourne Bridge Approach.

Matt West said that he is excited to be bringing Jersey Mikes to the Town of Bourne. He explained a little about Jersey Mike's business. He said that tomorrow (March 29th) is the biggest day of the year because each one of his Jersey Mike's stores will be donating every dollar made to the Doug Flutie Junior Foundation for Autism. He said they do it every year and last year his four stores raised over $50,000. on this day. Chair Peter Meier welcomed him to the Town and Melissa Ferretti said that she appreciated the fact that they serve fresh food.

Voted: Mary Jane Mastrangelo moved, and Judith Froman seconded to approve the application for a Common Victualler's license for Mass. Subs 5, LLC, d/b/a Jersey Mike's Subs, Matt West, Manager at 2 Bourne Bridge Approach as conditioned by the Health Department's comments.
Vote: 4-0-0.

6.b. Common Victualler's License for Rise and Dine Café at 254 Shore Road.

Town Administrator Marlene McCollem said that they are still working with the applicant, so the agenda item was tabled.

7. Select Board's Business

a. Parking waiver request for Hen's Cove Beach parking lot on 6/9 from 5:30 PM – 11:00 PM guests of Martha Turgeon.
b. Discussion and possible vote to accept a $50. donation to the Bourne Library.
c. Discussion and possible vote to accept a $30. and a $20. donation to the COA.
d. Discussion and possible vote to declare 5 police vehicles surplus to be used as trade-ins for future replacements.
e. Annual Town Meeting Warrant Articles

- **i. Article 2 – FY24 operating budget**
- **ii. Article 3 - FY24 sewer enterprise budget**
- **iii. Article 4 - FY24 ISWM enterprise budget**
- **iv. Article 5 - FY24 capital budget**
- **v. Article 8 – CPA projects**
- **vi. Article 9 – CPA administration**
- **vii. Article 21 – Transfer of town land for the Keene House**

f. Special Town Meeting Warrant Articles

- **i. Article 1 – unpaid bills**
- **ii. Article 2 – replace :Board of Selectmen" with "Select Board" in the General Bylaws**
- **iii. Article 3 – funds to respond to the opioid epidemic.**
- **iv. Article 4 – FY23 (phase 2) capital budget**
- **v. Article 5 – CPA – Keene House**
- **vi. Article 6 – CPA – Chamber information booth at Bourne Rotary**
- **vii. Article 7 – supplemental expenses for bike racks**
- **viii. Article 8 – Petition – Repeal of Bylaw Section 3.1.45 – Prohibition on Marijuana Establishments**
- **ix. Article 9 – Petition – Zoning Bylaw – to allow Marijuana Establishments**

g. Town Meeting process and presenting Articles &Motions
h. Select Board Rules of Procedures

- **i. Section II. Procedure for Establishing Policies & Procedures**
- **ii. Section VIII. Correspondence**
- **iii. new Section – Certificate of Vote**

7.a. Parking waiver request for Hen's Cove Beach parking lot on 6/9 from 5:30 PM – 11:00 PM guests of Martha Turgeon.

Deferred until later in the meeting.

7.b. Discussion and possible vote to accept a $50. donation to the Bourne Library.

DRAFT

Voted: Melissa Ferretti moved, and Mary Jane Mastrangelo seconded to accept a gift in the amount of $50. from Mr. John Parks to benefit the Jonathan Bourne Public Library.
Vote: 4-0-0.

7.c. Discussion and possible vote to accept a $30. and a $20. donation to the COA.

Voted: Judith Froman moved, and Melissa Ferretti seconded to accept a gift in the amount of $30. from Mr. Robert Castle to benefit the Bourne Council on Aging and to further accept a gift in the amount of $20 from Ms. Olympia Walker to benefit the Council on Aging.
Vote: 4-0-0.

7.d. Discussion and possible vote to declare 5 police vehicles surplus to be used as trade-ins for future replacements.

Ms. McCollem said that there is a Capital article to replace 5 cruisers, and this is declaring the ones that will be taken out of the fleet as surplus and apply the trade in value to the new vehicles.

Voted: Judith Froman moved, and Melissa Ferretti seconded to authorize the disposal of 5 police vehicles by trade in to McGovern Automobile Group as identified in the March 23rd, 2023, email from Chief Esip, and included in the meeting materials the trade in value shall be applied as a credit to the future purchase of the replacement police cruisers.
Vote: 4-0-0.

7.a. Parking waiver request for Hen's Cove Beach parking lot on 6/9 from 5:30 PM – 11:00 PM guests of Martha Turgeon.

Martha Turgeon said that they are having a rehearsal dinner for her son's wedding, and they do not want to clog up traffic on the street. Ms. McCollem said that if the Select Board wishes to waive the requirement, then parking stickers will not be enforced for that time. Mary Jane Mastrangelo said that if they waive for parking, then it will be for anyone that wants to park there, and not just their guests.

Voted: Mary Jane Mastrangelo moved, and Judith Froman seconded to waive the beach sticker parking for the Circuit Ave Public Beach on the evening of June 9th, 2023, from 5:30 PM to 11:00 PM.
Vote: 4-0-0.

Chair Meier said that he was going to take item 7.g. out of order of the agenda.

7.g. Town Meeting process and presenting Articles &Motions

Chair Meier said that the Finance Committee voted a while ago and the Chair came in and notified the Select Board under Public Comment that they will not be doing the format that they have done in years past for this upcoming Town Meeting. He said that means that someone else will have to do the articles and give descriptions for each article. He said the Finance Committee will be giving recommendations on the articles that they feel comfortable with. Renée Gratis said that by Charter the Finance Committee must give their recommendation on all articles.

Ms. Mastrangelo said that she feels that there has been some communication difficulty by the wording that has been used, whether it be present the article or recommend the article. She said that her understanding from what the Finance Committee voted and from watching the Yarmouth Town Meeting that they gave as a reference, is at the Yarmouth Town Meeting, the only thing that the Finance Committee does is say what they voted on if they recommend an article or not and what the vote was.

There was some discussion about what the Town of Yarmouth does. Ms. Gratis said that the Bourne Finance Committee, at Town Meetings, will give their vote and they will also state how and why they voted that way, and act as an advisory committee to give their advice on the article.

Town Moderator, Amy Kullar said that she would like to meet with the Select Board or the Town Administrator to go over who is saying what at Town Meeting. She said that she likes to run the meeting by knowing what every person that is coming to the podium is going to say in case she has an issues with anything that comes up from the audience so that she can continue to conduct the meeting. She said that she writes down a script for the meeting for herself, and she likes to have it done by three weeks prior to the Town Meeting.

Ms. Mastrangelo said that she was on the Finance Committee for many years, and she explained the role of the Finance Committee and the processes in past Town Meetings. She said that she thinks that it is the Finance Committee's job to advise Town Meeting and it has always worked well, and if they don't want to do it, she is open to trying a new way. Chair Meier said that he agrees with Ms. Mastrangelo, and that it has been tradition for many years and the people of this community are used to the Finance Committee being a check and balance and their recommendations are very important to how they are going to vote. He said that he does not agree with the change in the process, but the Finance Committee has voted on it and that they cannot fight about it.

There was some more discussion about a pre–Town Meeting with the Moderator, and she stated what she would be like to be given before the Town Meeting and her timeline for getting prepared for the Town Meeting.

Judith Froman said that she thinks it is a good idea to try something a little bit different and she has sat in the audience and at the front table and has wondered why the Select Board has not been more vocal or visible. She said that the Select Board are the people that the Town votes in to be running the oversight of the decisions in the Town. She said that many of the articles are put forward by the Select Board. She said that it makes a lot of sense, and the Finance Committee will still be reporting on what their votes are and how they arrived at that vote.

There was some discussion about the steps that will be taken at Town Meetings. The plan will be that the Moderator will recognize a Select Board member to read the motion, it gets seconded, the explanation of the article is given, then the Select Board gives the Select Board recommendation, then the Moderator will turn to the Finance Committee for the Finance Committee's recommendation, then it will move to questions from the floor. Prior to Town Meetings, there will be an identification of what staff member or Select Board member that will take the questions. Ms. Mastrangelo said that she would draft a warrant tracker.

Ms. Kullar said that there are two vacancies on the Finance Committee and if anyone is interested, they should go to the Town of Bourne website and click on the Moderator page for the application. Ms. Froman added that the positions for the Finance Committee are Moderator appointed positions.

7.e. Annual Town Meeting Warrant Articles

i. **Article 2 – FY24 operating budget** – Ms. McCollem said that articles 2,3,4 and 5 are the operating budget, the enterprise budgets, and the capital budget for FY24.

ii. **Article 3 - FY24 sewer enterprise budget**

iii. **Article 4 - FY24 ISWM enterprise budget**

iv. **Article 5 - FY24 capital budget**

v. **Article 8 – CPA projects** – Barry Johnson said that on March 22nd, the CPC voted to recommend all the projects that are before the Select Board. He said that the Water Bottle project is for $30,000., the Pocasset Community Building is for $20,000, and there is a project in Dennis for people with autism and related disabilities.

Sue Ross, Chair of Bourne Affordable Housing Trust, and Housing Partnership, said that every year they go before the CPA Committee to ask for money for various projects, and it's mostly for administrative costs. She explained that the state makes deed changes frequently and to do things correctly, they have contracted with Housing Assistance Corporation to do their monitoring for housing. The cost for this monitoring is $15,600. a year. She said that they are using some of their money to assist with housing lotteries.

Ms. Ross also said that due to grants, they have been re-capturing money that has to go back into a repair program, and there are many rules and regulations from HUD regarding this money.

Chair Meier said that there was a question raised at last night's Finance Committee meeting about if Bourne's CPA fund can be used on a regional project and the answer is yes, they can.

Chris Southwood, Natural Resources Director, said he was at the meeting to bring forward the proposal to get funding for the Sagamore Beach emergency access ramp and for some stormwater improvements at 58 Sagamore Road. He said that there has been some erosion regarding the ramp, and which has created some hazardous conditions at some points. He explained what they plan to do, and what they have met about, regarding the parking lot and the ramp project. He said that they are asking for $150,000 for construction that they hope they can start in October.

DRAFT

Heather Di Paolo of the Recycling Committee explained the Water Bottle Station project and how it would decrease the amount of plastic waste on the Town's roadways. She said that they have earmarked spots at Clark Field and the Bourne School Campus. The CPA recommendation is $30,000. for this project.

Jordan Geist, Business Manager, Bourne Public Schools, talked about request for a restoration project in the amount of $20,368. for engineering services. The project is to improve access to a walkway that is located directly across from the entrance to the High School campus at 75 Waterhouse Road.

Barry Johnson said that the next project is for the Pocasset Village Foundation for the Pocasset Community Building for replacement of windows at the rear end of the hall. He said the original application was for $15,000. and after the hearing, the CPC felt that this should be increased to $20,000. Robert Dwyer explained the project to the Select Board.

Carl Georgeson, Chair of the Board of Governors for the Town of Bourne Historical Center, said that at the Archive Building they would like to paint the cupola, the trim on the front of the building, the bulkhead and handicapped railing at the back of the building. He said that they are asking for $20,000.

Barry Johnson said that the next project is the moving of the information booth that is currently located on the Cumberland Farms property. Mr. Georgeson said that this request of $45,000. is to move the current existing booth from the grounds at Cumberland Farms to the VFW, and for renovations of the structure. Mr. Doherty suggested that they build a new structure which is essentially replacing an old shed that would be a replica of what this represents as an alternative.

Barry Johnson said that the CPC is recommending $250,000. for the next project which is the Keene House project. Chair Meier said that he is the Senior Vice President of the Bourne Historical Society and is also an advocate for this project, so he wanted to disclose that he is going to recuse himself as part of this discussion.

Mavis Robinson, Bourne Historical Society, explained the project of acquiring the Keene House, which is currently located at 9 Sandwich Road, and the moving of it to the Aptucxet Trading Post Museum property, and the history of this project request. Mr. Doherty said that he enthusiastically supports this project.

vi. Article 9 – CPA administration

Mr. Johnson said that this article has been on the Town Meeting warrant for many years, and he said that the CPC is allowed up to 5% of revenues generated for CPA that they are requesting $75,000.

vii. Article 21 – Transfer of town land for the Keene House

Chair Meier said that this is a plan B in case the move of the Keene House does not work out to be moved to Aptucxet, as it gives the Bourne Historical Society some flexibility to maybe move the house across the street, provided Town Meeting approves the article.

7.f. Special Town Meeting Warrant Articles

Chair Meier said he was going to take articles 8 and 9 out of order.

Article 8 – Petition – Repeal of Bylaw Section 3.1.45 – Prohibition on Marijuana Establishments & Article 9 – Petition – Zoning Bylaw – to allow Marijuana Establishments

Chair Meier said that articles 8 and 9 are private petition articles. Steven Strojny said that they filed two petitions – one is for the repeal of the ban of cannabis that is currently in place in the Town and the other petition was proposed zoning bylaws so that if the ban is repealed that there are rules as to where a marijuana establishment could go. He said that he was on the Planning Board the last time this came around to the Annual Town Meeting, and he was involved with the draft of the zoning bylaws. He said there seems to be movement in Town about repealing the ban, and he started discussing it with people and he feels the time is right to bring this back to the voters. He said that the Town is missing out on a lot of revenue.

There was some discussion about the zoning bylaws. Mr. Strojny explained the bylaws and he talked about the changes that have happened in the past 4 years.

Voted: Mary Jane Mastrangelo moved, and Judith Froman seconded to make consideration of Special Town Meeting article number 9 contingent upon approval of Special Town Meeting article number 8

Mary Jane Mastrangelo withdrew her motion and Judith Froman withdrew her second.

Voted: Mary Jane Mastrangelo moved, and Judith Froman seconded that the private petition zoning bylaw to allow marijuana establishments be contingent on the passage of the private petition appeal of bylaw section 3.1.45 prohibition on marijuana.
Vote: 4-0-0.

Chair Meier agreed with Mr. Strojny about the Town of Bourne missing out on revenue, and he feels that it is time for the Town to allow its property owners to have the chance to be able to open their own marijuana businesses in the

Town. There was some discussion about the last time this was voted, and about other communities that have allowed medical and recreational establishments to be opened.

i. Article 1 – unpaid bills

Withdrawn.

ii. Article 2 – replace: "Board of Selectmen" with "Select Board" in the General Bylaws

iii. Article 3 – funds to respond to the opioid epidemic.

Ms. McCollem said that the Town has signed onto some class action lawsuits against pharmaceutical companies, distributors and pharmacies, and the Town is beginning to receive the settlement funds. She said the funds are specifically identified to be used for prevention, harm reduction, and treatment in response to the opioid epidemic. They are currently closed out to Free Cash because the state has not set up the legal mechanism yet to keep these as a receipt reserved for appropriation, which will be forthcoming. She said that $165,000. has been received. Terri Guarino said that the funds started coming in November of 2022. There was some discussion on the implementation of the money.

iv. Article 4 – FY23 (phase 2) capital budget

Ms. McCollem said that there are no new additional projects, but they want to move some of the items, especially the vehicles, onto the Special so that the funds are available immediately and orders can be placed before July 1.

v. Article 5 – CPA – Keene House

Previously discussed.

vi. Article 6 – CPA – Chamber information booth at Bourne Rotary

Previously discussed.

vii. Article 7 – supplemental expenses for bike racks

Ms. McCollem said that the Town received a reimbursement grant for bike racks that involved reimbursement for the cost of the racks but not for the labor and installation. She said the project was a little bit delayed and they were not able to submit in time the reimbursements for all the bike racks that were purchased so there is a small amount of money that is needed from Free Cash to cover the cost. Although Ms. McCollem did not have the exact amount of the request, she said that it will be in the motion.

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viii. Article 8 – Petition – Repeal of Bylaw Section 3.1.45 – Prohibition on Marijuana Establishments

Previously discussed.

ix. Article 9 – Petition – Zoning Bylaw – to allow Marijuana Establishments

Previously discussed.

7.g. Town Meeting process and presenting Articles &Motions

Previously discussed.

7.h. Select Board Rules of Procedures

Chair Meier said that the House and Senate has approved remote meetings until 2025.

i. Section II. Procedure for Establishing Policies & Procedures

Judith Froman read aloud her version of the first step of what steps should be taken regarding the procedure for establishing policies and procedures. There was some discussion about what she had written. They discussed the timeline for establishing policies, and about how to begin. Ms. Mastrangelo thinks that a bimonthly meeting on policy needs to be in place. Chair Meier said that they can continue this discussion at the April 18th meeting.

ii. Section VIII. Correspondence

To be discussed at the April 18th meeting.

iii. new Section – Certificate of Vote

Ms. McCollem said that what she is trying to capture here is how to document actions that don't have other paperwork associated with them. She said that she thinks the key role of the certificate of vote is to document an action that doesn't otherwise have anything produced by its proceedings.

There was some discussion about certificates of vote for fees. Ms. McCollem said that the fee schedule should always be on file with the Town Clerk. She said that she recommends going forward that they now have that as attachment C, which is the fee schedule, and every year the date on attachment C should change and be re-filed with the Town Clerk. She said that regarding fees or rules and regulations, the certificate of vote is not good enough, and the document itself has to be filed with the Town Clerk.

Barry Johnson said that he has reviewed what Ms. McCollem has proposed and he has listened to the discussion, and he supports what Ms. McCollem is proposing. He thinks that her proposal is a great first start and will clarify some stuff between their two offices.

John York suggested that the Select Board might need to have a policy on when people come to the Select Board with a presentation that they are expected to leave a copy of their presentation. The Select Board agreed that there should be a policy regarding these presentations. There was more discussion about the presentations becoming part of the public record for the meeting.

8. Town Administrator's Report

Ms. McCollem said that Bourne has received their interim compliance letter from DHCD for the MBTA Zoning Action plan.

Ms. McCollem also said that the chemical oxidation cleanup for the soil contamination at the Community Building has been awarded and the field injections are scheduled for the week of June 5th through 9th. There could be some parking and circulation changes during that time.

9. Minutes: 3/7/23; 3/14/23

Voted: Melissa Ferretti moved, and Judith Froman seconded to approve the minutes of March 7th, 2023.
Vote: 4-0-0.

Voted: Melissa Ferretti moved, and Judith Froman seconded to approve the minutes of March 14th , 2023.
Vote: 4-0-0.

10. Correspondence

Melissa Ferretti read aloud the correspondence:

- 2 DEP Letters.
- Email regarding bridge replacement – B. Cromer.
- Email regarding rail removal - J. Spears.
- Talent Bank Form – BHPC (Bourne Housing Partnership Committee) – C. Spilhouse.
- Abutters notification - work at 2 Kendal Rae Place.

These are all on the Town's website.

11. Committee Reports

Ms. Froman said that there was a CCMPO meeting yesterday. She said that the Cape Cod Canal bridges are on the agenda every month, and there were no new updates on them. She said one of the newest topics is the addition of the reliability congestion and emissions performance targets, while working together with MassDOT. She said that they ended up adopting what the targets are for the State because it is a new area and there isn't a lot of information in which to study from this region.

Ms. Froman said that they reviewed the Public Transportation Agency Safety plan and she talked about some of the other topics that they talked about at the meeting.

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12. Other Business

None.

13. Upcoming meetings: April 4 – (execute warrant); April 18 (Special Events Policy Workshop); April 25 (BOSC)

Chair Meier said that tomorrow night is the Sagamore Bridge discussion.

14. Adjourn

Voted: Mary Jane Mastrangelo moved, and Judith Froman seconded to adjourn.
Vote: 4-0-0.

This meeting of the Bourne Select Board was adjourned at 10:01 PM.

Respectfully Submitted,

Kim Johnson, Recording Secretary

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