

Board of Sewer Commissioners

Meeting Agenda



Date
April 25, 2023

Time
7:00 PM

Location
Bourne Community Center – room 2
239 Main St., Buzzards Bay
Or virtually (see information below)

The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being televised, streamed or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line:
1-929-205-6099

Zoom Meeting ID: 838 3616 9923

Password: SEWER

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Sewer Commissioners.

7:00 P.M. Call Public Session to Order in Open Session

1. Moment of Silence to recognize our troops and our public safety personnel
2. Salute to the flag
3. Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.
4. Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.
5. Public comment on non-agenda items: Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.
6. Board of Sewer Commissioners Business
 - a. In person update for 2 Kendall Rae
 - b. Email update from 227 R Main – all fees paid
 - c. Email update from 140 Main Street
 - d. Review of allocation spreadsheet – all projects 6-month update
 - e. Sewer Allocation Request – 260 Main Street

RECEIVED
2023 APR 21 AM 11:18
TOWN CLERK BOURNE

- f. Manhole ARPA project update & grease trap enforcement at 300 Main Street – Shawn Patterson, DPW Director
- g. Update on the low pressure system upgrade project – Timothy Lydon
- h. WWTP – stormwater control and project close out
- i. Discussion – Select Board acting as Sewer Commissioners

7. Minutes: 3/28/23

8. Future agenda items

9. Town Administrator report – Calamar update

10. Committee reports

11. Correspondence

12. Next meeting date: May 30, 2023

13. Adjourn

**Board of Sewer Commissioners
Minutes of Tuesday, April 25, 2023
Bourne Community Center
239 Main Street, Buzzards Bay
Or Virtually (see information below)**

RECEIVED
2023 JUN -5 PM 12:05
TOWN CLERK BOURNE

**TA Marlene McCollem
ATA Liz Hartsgrove**

Board of Sewer Commissioners

Mary Jane Mastrangelo, Chair
Judith Froman, Clerk
Peter Meier (7:16)
Jared MacDonald
Melissa Ferretti

Others: Tim Lydon, Engineering Department, Ryan Correia, Irene Carbone, and Shawn Patterson, DPW Director.

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- b. Email update from 227R Main – all fees paid.**
- c. Email update from 140 Main Street.**
- d. Review of allocation spreadsheet – all projects 6 month-update.**
- e. Sewer Allocation Request – 260 Main Street.**
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- g. Update on the low-pressure system upgrade project – Timothy Lydon.**
- h. WWTP - stormwater control and project close out.**
- i. Discussion – Select Board acting as Sewer Commissioners.**

6.a. In person update for 2 Kendall Rae.

Ryan Correia, Owner, and Developer of 2 Kendall Rae, said that the plan passed through the Planning Board, although the plan that was given to Conservation was different. He said that they showed Conservation the new plan about a week ago and they are currently in the 21-day appeal period. Mr. Correia said that before construction can start, the contract for parking for the playground needs to be done.

6.b. Email update from 227R Main – all fees paid.

Chair Mastrangelo gave the update that was received by email. The email said that work has been started and the foundation has been installed for the first and second building and the projected completion timeline for operation is mid-2024.

6.c. Email update from 140 Main Street.

Chair Mastrangelo gave the update that was received by email from Keith Galizio. The email said that they recently received their approval to demo the building from the Historic Society. The contractor and engineer are reviewing the project and they will notify the Select Board once they have the schedule for the demolition, which is expected to be this summer.

6.d. Review of allocation spreadsheet – all projects 6 month-update.

Tim Lydon, Engineering Department, said that he filled in a lot of the gaps of the allocation spreadsheet. He said that he wanted to point out what has been assessed and paid to date. He talked about some of the projects on the spreadsheet. He said that for some of the projects, plans have not been received yet.

Irene Carbone of the Bay Motor Inn said that their situation is the same. They have a purchase and sales agreement and should be closing in mid-June.

Town Administrator Marlene McCollem said that the check from EAV Solutions came in today.

Judith Froman asked why there are not 6-month updates from everyone. Ms. McCollem said that not everyone responded. There was some discussion about projects that have not provided updates and Chair Mastrangelo said that something should be sent to them to have them send an email update on their projects.

6.e. Sewer Allocation Request – 260 Main Street.

Jeff Derouen of 260 Main Street and EAV Solutions, said that this is the last stop before they get their permit issued. Chair Mastrangelo said that they have been allocated 200 gallons per day and there will be a preliminary allocation fee of \$1000. based upon the 200 gallons per day.

Voted: Jared MacDonald moved, and Peter Meier seconded to reserve a preliminary sewer allocation of 200 gallons per day to the benefit of 260 Main Street, on the request of Curious Charlie, LLC. All fees are due and payable in accordance with the August 30, 2022, Sewer Use Rules, and Regulations.

Vote: 5-0-0.

6.f. Manhole ARPA project update & grease trap enforcement at 300 Main Street – Shawn Patterson, DPW Director.

Shawn Patterson, DPW Director, said that one of the projects is almost completed and both will be totally complete within 2 weeks. He explained how the project was done. He said that the grease trap at Way-Ho has been installed.

6.g. Update on the low-pressure system upgrade project – Timothy Lydon.

Mr. Lydon said they put an RFQ out in February and received responses from BETA Group and Environmental Partners. After reading the technical proposals, it was apparent that they did not put out the best RFQ for them to respond to, so they decided to put the RFQ back out with the scope refined to be task by task.

6.h. WWTP - stormwater control and project close out.

Mr. Lydon said that they are finally closing out the Wastewater Facility Building project. He said that the stormwater control project is the last pertinence. He said it has been difficult obtaining bids and estimates for the project. He said that there are a few things to still work out with the project to be able to get a bidder.

Ms. McCollem said that regarding the building project, at the end of last week she informally received some outstanding invoices from the project manager (OPM) that she had not received at the Town of Bourne address. She has asked that they be sent to the Town of Bourne. She said that there are funds available for the outstanding invoices. She said that her biggest concern is that the project manager has not secured the credit from Kubota yet, and this needs to be

resolved. She said that this is probably going to be a difficult close out. She said she hopes to be able to close out the project and disband the committee in July.

6.i. Discussion – Select Board acting as Sewer Commissioners.

Chair Mastrangelo said that this is just for discussion tonight, and not for action to be brought. She said she brought this up at the last Select Board meeting. She gave some examples of agendas where the Select Board acts as the Sewer Commissioners and how to post the meeting and how to put it on the agenda.

Ms. McCollem said that she has worked in other communities where the Select Board are the commissioners, and she has worked in towns where there are separate boards of water commissioners. She does not think that there is a benefit in having the Select Board sitting in a separate meeting as a separate organization. She said that if there is the ability for the Select Board to deal with sewer commissioner work at every meeting, it can lead to some operational efficiencies. She said that there may be a flow and cadence to meetings that may be able to be achieved if these two boards are combined.

Jared MacDonald said that he feels that the two boards should be combined for efficiency. Melissa Ferretti said that she is not convinced that combining the boards is the right thing to do because of transparency and how it looks to the residents of Bourne. Ms. Froman said that she likes the idea of combining the two boards for efficiency, but she thinks that there should be different officers for each, for the checks and balances. Ms. Froman said that Town Counsel should be consulted on how to go about this and if there should be officers for each group.

Chair Mastrangelo said that she feels that they should have Town Counsel talk about what notification is required to have the Select Board act as Sewer Commissioners. She also feels that the ease of doing it is not to have different officers and to have it just be an agenda item for when they are doing Sewer Commissioner business. There was some more discussion about what the Charter says, and Chair Mastrangelo said that they will discuss it further at the next meeting.

7. Minutes: 3/28/23

Voted: Peter Meier moved, and Judith Froman seconded to approve the minutes of March 28th, 2023.

Vote: 4-0-1. Jared MacDonald abstained.

8. Future Agenda Items

None were discussed.

9. Town Administrator Report - Calamar update

Ms. McCollem said that are waiting for a couple of signoffs. She said the certificates of occupancy for Calamar are expected to be issued this week.

Ms. McCollem said that regarding the CWMP, Environmental Partners has been in touch with DEP, and they have had conversations about where they stand, and some answers were given that the administration is seating new officials and is taking some time to present the priorities of the administration. She said that this basically means that there is no schedule or timeframe for responding to comments that were submitted on the proposed regulations, issuing revised regulations, or moving forward with any changes in regulations.

10. Committee Reports

None.

11. Correspondence

None.

12. Next meeting date: May 30, 2023.

13. Adjourn

Voted: Peter Meier moved, and Judith Froman seconded to adjourn.

Vote: 5-0-0.

The Board of Sewer Commissioner's Meeting ended at 7:54 PM

Respectfully Submitted,

Kim Johnson, Recording Secretary

From: [Jimmy McLaughlin](#)
To: [Maria Simone](#)
Subject: 227 main st bourne
Date: Thursday, April 13, 2023 12:54:13 PM

Work has started foundation has been installed , for 1st and 2nd building projected completion time line for OP mid 2024, any question please call jimmy mclaughlin [REDACTED]

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

From: [Keith Galizio](#)
To: [Maria Simone](#)
Cc: [Jim Halliday Halliday](#); [Greg Siroonian](#)
Subject: Update town of Bourne 140 main st
Date: Thursday, April 20, 2023 2:26:21 PM

Hello , Maria. Thank you for the phone call.

In regard to update on the project at 140 main st buzzards bay. We recently just a week ago received our approval to demo the building from the historical society. My contractor and engineer are reviewing the project t and we will notify you once we schedule the demolition which I expect to be this summer.

Thank you so much for your call and your cooperation.

Keith Galizio

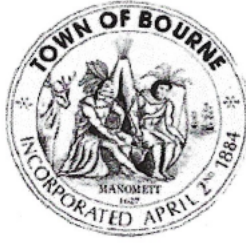
Sent from my iPhone

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https://gdsprotect.cloud-protect.net/index01.php?mod_id=&mod_option=gitem&mail_id=82015188-A-y8otK8Uivt&r_address=imone%40townofbourne.com&report=

Buzzards Bay Commercial Wastewater Summary Sheet (April 20, 2023)

OWNER	LOCATION	GPD Req'd	GPD Exist'g	Planning Board Approval Date	Application Paid Date (\$1500)	Preliminary Allocation Approval Date	Prelim Alloc Fee	Prelim Allocation Date Paid	Sewer Develop Fee	Sewer Develop Fee Date Paid	Comments	Previous 6 Month Review Dates
Pending Applications		Requested:										
Preliminary Allocations				All Time Totals:	\$22,500		\$148,282.00		\$399,747.40	TOTAL:	\$570,529.40	
Maritime Holdings LLC/Rob	12 Wagner Way	17750		TBD	1/5/2018	6/18/2019	\$22,750.00	11/20/2019	TBD	Due before BP		11/19, 5/20, 2/21, 4/21, 2/22, 9/22
CALAMAR	13 Kendall Rae Place	16800		12/21/2017		9/19/2017	\$21,800.00	1/6/2020	\$137,520.75	4/14/2023	Calamar representatives appeared at the Board of Selectmen on April 6, 2021	11/19, 5/20, 4/21, 2/22
Vincent Michienzi	100 Block	26080		No Plans	TBD	10/13/2015	TBD	TBD	TBD	Due before BP	-1000 gpd 11/25/2019 (originally 27080)	11/19, 5/2020, 9/2020, 4/21, 2/22
MMA Cadet Housing	11 Buttermilk Way	7070	310	N/A	12/27/2019	1/28/2020	\$12,070.00	2/20/2020	\$40,491.60	4/4/2023	11 Buttermilk Way was reviewed by the BOSC on Feb 23, 2021	
Bay Motor Inn	223 Main Street	11985	640	5/28/2020 (Prelim)	5/20/2020	7/28/2020	\$16,335.00	9/1/2020	TBD	Due before BP	Approval after BBWD moratorium sent letter 08.03.2020	2/21, 4/21, 2/22, 9/22
340 Main St LLC	340 Main St (Ph 1)	3095		2/27/2020	8/19/2020	8/25/2020	\$8,095.00	11/2/2020	(See Ph 2)	(See Ph 2)	Sewer Inspection approved and backfilled 11/14/2022	2/2021, 4/21, 2/22, 9/22
340 Main St LLC	340 Main Street (Ph 2)	7920		TBD	9/19/2022	11/29/2022	\$11,920.00	1/11/2023	\$70,010.75	Due before BP	Building Permit not requested yet	
CMP Development LLC	2 Kendall Rae Place	37262		10/6/2022	11/2/2022	11/29/2022	\$41,262.00	12/29/2022	\$105,478.05	Due before BP	7/28/2020 Approval after BBWD moratorium sent letter 08.03 2020	
James McLaughlin	227R Main Street	550		7/14/2022	11/18/2022	11/29/2022	\$2,750.00	12/9/2022	\$6,085.75	12/9/2022		
140 Main Buzz Bay, LLC	140 Main St	1,300	33	11/10/2022	11/21/2022	11/29/2022	\$5,300.00	12/15/2022	\$39,818.50	Due before BP	Building Permit not requested yet	
Jersey Mike's	2 Bourne Bridge Appr	1,000		Use by right	1/18/2023	1/31/2023	\$5,000.00	2/15/2023	\$342.00	2/15/2023		
EAV Solutions	260 Main St	200		3/23/2023	DUE	TBD	\$1,000.00	TBD	N/A	N/A		
Completed and awaiting Opertational Allocation												
Vincent Michienzi	85-93 Main Street	13000	931		10/24/2018	10/15/2018	\$18,000.00	10/24/2019	N/A	N/A	Temporary Certificate of Occupany	11/19, 5/2020, 9/2020, 4/21
James McLaughlin	227 Main Street	79	40	10/10/2019	12/31/2019	1/28/2020	\$5,079.00	2/7/2020	N/A	N/A	Policy no longer applies as there are 4 residential units or less	
Domino's/Wareham Pizza Co	2 Bourne Bridge Appr	500	0 (unit)	Use by right	9/15/2021	10/28/2021	\$2,500.00	8/29/2022	N/A	N/A		
	2022 GPD Downtown Act. Us	114614										
	2% Residential Reserve	6000										
	Total Approved GPD	265205										
	Total Available GPD	34795										
Opertational Allocation			2022 use									
Keystone Assisted Living	218 Main Street	14000	10797						\$14,248 12			
HAMPTON INN	12 Kendall Rae Place	15243	6742	3/28/2017		9/30/2014			\$48,533 12	11/11/2019	Certificate of Occupancy issued in January 2020 - We need to review the Reserve Capacity in january 2023 per Policy (V.	
Current FY23 Totals:					\$9,000.00		\$69,732.00		\$184,440.10		Total Fees Assessed and Paid FY23: \$264,872.10	



Sewer Service Application Form
Town of Bourne, Massachusetts

Section 1: General Information

- A. Applicant Name Curious Charlie, LLC
- B. Applicant Address and Phone: [REDACTED]
- C. Is the Applicant the Property Owner? Yes X No
- D. Property Owner Name Same
- E. Property Owner Address Same
- F. Property Owner Mailing Address Same
- G. Property Owner Phone/Email [REDACTED]
- H. Building Contractor Name, Address, Phone, and License Number Jeneve Corp. (Steve Webby)
[REDACTED]
- I. Licensed Drain Layer or Master Plumber Name, Address, Phone, and License Number N/A (no plumbing changes)
- J. Source of Property Water Supply Town Water
- K. Number of Residential Bedrooms N/A
- L. Types of Plumbing Fixtures (existing)
- | | | | |
|--------------|----------|--------------|----------|
| Kitchen Sink | <u>/</u> | Water Closet | <u>/</u> |
| Lavatory | <u>4</u> | Bath Tub | <u>/</u> |
| Laundry Tub | <u>/</u> | Shower | <u>/</u> |
| Urinal | <u>/</u> | Disposal | <u>/</u> |
- M. Dig Safe # 20225202991
- N. Water District/Department Connection (if applicable) N/A

Bourne Sewer Service Application Form

- O. Plans and Specifications for the proposed building sewer, as required, by the Planning Board checklist, are attached hereto (Refer to the Bourne Planning Board Department for the updated checklist)



See attached
Site Plan

- P. Connection Request:

Residential Connection less than 500 Gallons per Day (GPD)

Skip to Section 5.

Residential Connection greater than 500 GPD

Complete Sections 2, 3, and 5

Mixed Use/Commercial Change of Use or Increase in Flow

Complete Sections 2, 3, and 5

Industrial User

Complete Sections 2 through 5

Section 2: Wastewater Allocation Form

- A. Location of Proposed Project (Address)

260 Main Street

Location of Proposed Project (Map and Parcel)

20.3 / 113-1

- B. Is Applicant Leasing or Buying?

If buying, attach Purchase & Sale

Leasing _____ Buying N/A (Owns Building)

- C. Is there an existing connection to the sewer system?

Yes

- D. Description of Proposed Project

Removing 204 SF of existing building and adding 1680 SF of storage space to existing building. No change or addition of plumbing fixtures.

- E. Financing is in Place

N/A Copy of Documentation Attached

- F. Applicant has a letter of intent to finance

N/A Copy Attached

- G. Allocation Requested

200 GPD

- H. Any unusual characteristics of projected flow?




Yes _____ No X

If Yes, describe type of wastewater flow:

- I. Requested Amount Exceeds Available Allocation

Yes _____ No X

Section 3: General Commercial/Mixed Use

- A. Company Name EAV Solutions
- B. Facility Address and Phone: 260 Main Street / 
- C. Property Owner Name Curious Charlie, LLC
- D. Property Owner Address 
- E. Property Owner Mailing Address Same
- F. Property Owner Phone/Email 
- G. Name and Title of Corporate Officer Signing Application Jeffrey Derouen, President
- H. Name and Title of Facility Manager Jeffrey Derouen, President
- I. Name and Title of Employee Responsible for Wastewater Discharge Jeffrey Derouen, President
- J. Type of Business: Electrical Services
- K. Principle Product or service: Electricians / Electrical Services
- L. Describe Operation and Activities of Facility Providing electrical services for residential + commercial properties
Storage of materials for electrical services
- M. Describe any factors affecting operation (Seasonal production, scheduled shutdown, peak operation, batch operation, etc.) N/A
- N. Number of Employees 1

Section 4: Industrial Users

- A. Standard Industrial Classification Code (SIC) and/or North American Industry Classification System (NAICS) Code _____
- B. List all raw materials used in the operation
Attach additional pages if necessary _____
-
- C. List any flammable, combustible, or explosive substances which are stored, utilized, or produced at this facility: *Attach additional pages if necessary*
-
- D. List any hazardous substances, SDS sheets (as defined in 310 CMR 30.00), which are stored, utilized, or produced at this facility: *Attach additional pages if necessary*
-
- E. Describe all measures which are taken to isolate those areas of the facility where the substances listed in Item C. and D. are stored, utilized, or produced. In particular, list efforts to prevent the discharge of these substances to the sewer system (*attach additional pages if necessary*):
-
- F. Is there a Spill Prevention Plan? Yes _____ → **Attach Copy** No _____
- G. Attach copies of Statement of Violation Penalties issued to the Industrial User Attached _____ Not Applicable _____
- H. Name and Title of Employee Responsible for Wastewater Discharge
-
- I. List the size, location, average daily flow and maximum daily flow of all connections to the sewer system. *Note: The maximum daily flow listed will be considered the maximum day permitted flow, if this application is accepted; attach additional pages if necessary*
-
-

Bourne Sewer Service Application Form

- J. List all other methods of wastewater disposal (e.g. direct to waterbody or ground, waste hauling service). *Attach additional pages if necessary.*

K. Baseline Monitoring Report

Attached _____ Date Completed _____

Note: The Department requires that an applicant for an industrial connection permit submit a "Baseline Monitoring Report" which shall be prepared by a Professional Civil Engineer, registered in the Commonwealth of Massachusetts, in accordance with the U.S. EPA "General Pretreatment Regulations for Existing and New Sources of Pollution" (40 CFR 403, as amended). The completed Baseline Monitoring Report shall be reviewed by the Manager of the facility from which the wastewater is discharged and the Manager of the facility shall certify in writing that "all sampling for the Report was performed under normal operating conditions at the Facility, particularly with regard to the quantity and characteristics of the wastewater which was generated during the sampling."

- L. Operating Parameter Ranges of Wastewater Effluent (% ranges if not operational yet):

	Effluent Range	Efficiency Removal (%)
pH		
Temperature		
BOD (mg/L)		
TSS (mg/L)		
Oil & Grease (mg/L)		

- M. Attach copies of the results of all analyses conducted on the wastewater (raw and pretreated) over the past two years. Attached _____ Not Applicable _____

- N. Describe any proposed or existing pretreatment which this wastewater will receive prior to discharge. If this is a proposed process or modification to an existing process, attach a copy of the design report prepared by a Professional Civil Engineer, registered in the Commonwealth of Massachusetts, including a detailed flow schematic, plans, and specifications.

Section 5: Certification

In consideration of granting this permit, the undersigned agrees:

1. To accept and abide by all provisions of "Sewer Use Regulations" of the Town of Bourne, Massachusetts and of all other pertinent rules and regulations that may be adopted in the future.
2. That no person shall excavate, construct, effect, maintain, modify, or use any sewer connection or extension without a currently valid permit from the Town of Bourne. The permit must be "in-hand" before work can commence.
3. To pay all the cost of said particular sewer and its connection with the public sewer in said street, including all labor and materials or any other expense incurred necessary for proper construction of said particular sewer as determined by the Sewer Commission.
4. To maintain the building sewer at no expense to the Town.
5. For himself, his heirs, devisees and assigns, that the said Department of Public Works shall have access at all reasonable hours, to the said premises, to see that all the laws, rules, and regulations relating to the sewer are complied with.
6. To notify the Superintendent when the building sewer is ready for inspection and connection to the public sewer, but before any portion of the work is covered. Notice of two (2) business days shall be provided to the Superintendent.
7. That construction of the sewer connection will be completed within ninety (90) days of issuance of this permit.

Signed: _____

Applicant's Name: _____

Jeffrey Derouen Date: 4-19-23

DO NOT WRITE BELOW THIS LINE – OFFICE USE ONLY

Total Fee Paid: _____

Street Opening Permit _____ Valid Bond and Insurance _____

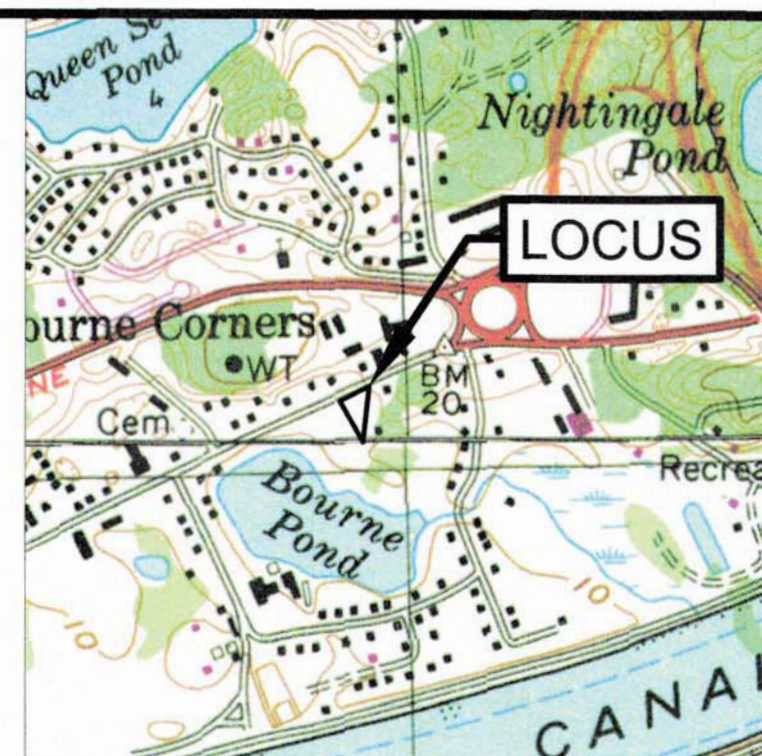
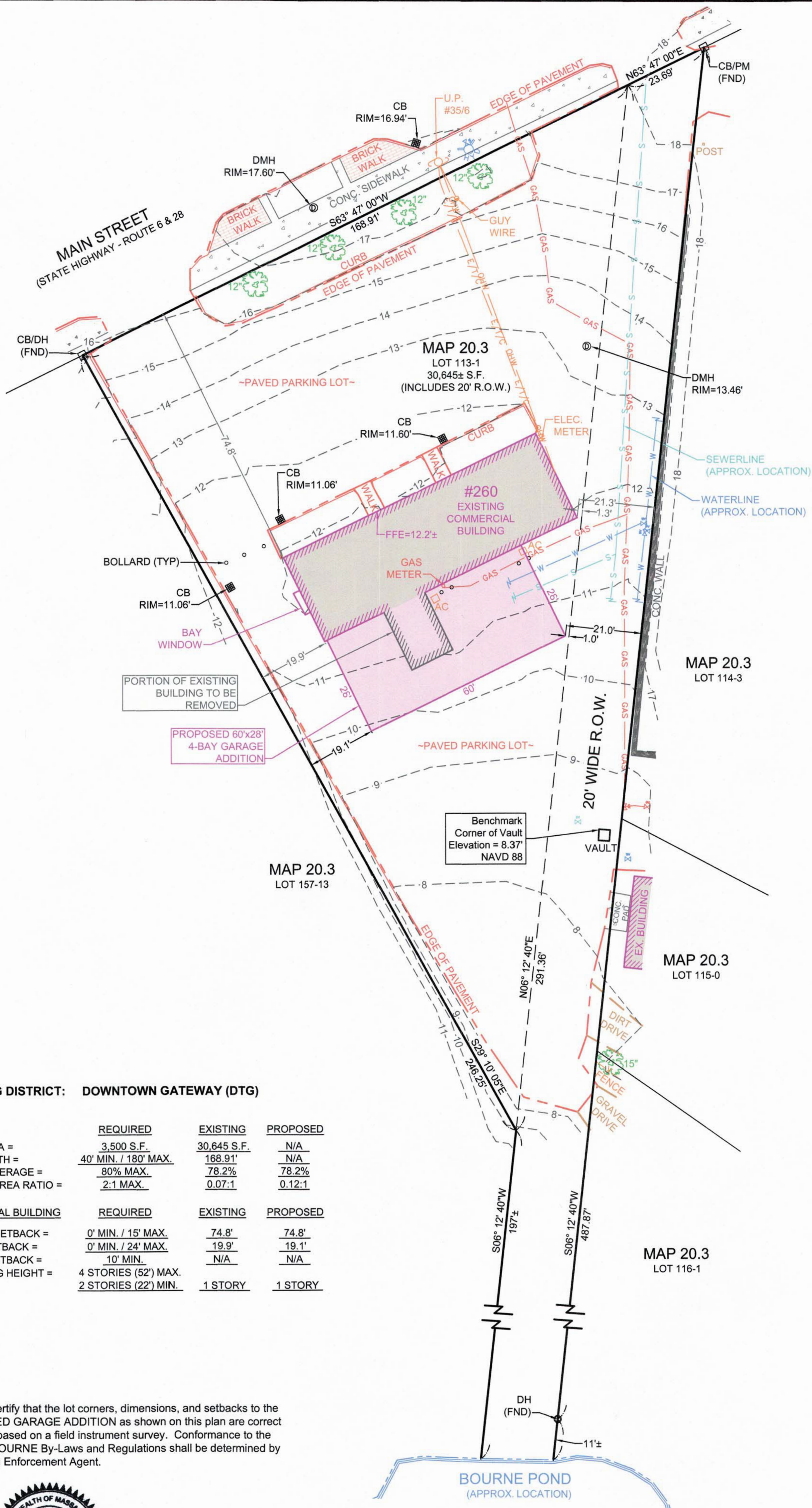
Approved _____ Not Approved _____

Permit Number _____ Expires _____

Signed: _____ Title: _____

Date: _____

L.C.P. #18160-C



U.S.G.S. LOCUS MAP
SCALE: 1"=1000'

OWNER OF RECORD:
JASON GORGIZIAN
794 PLYMOUTH STREET
MIDDLEBORO, MA 02346

FEMA FLOOD ZONE (LOT):
AE (EL.16)

AS SHOWN ON COMMUNITY PANEL:
#25001C0501J (dated 7-16-2014)

ASSESSOR'S MAP & LOT:
MAP 20.3, LOT 113-1

DEED REFERENCE:
L.C.C. #208391

PLAN REFERENCE:
L.C.P. #18160-C

ZONING DISTRICT: DOWNTOWN GATEWAY (DTG)

LOT	REQUIRED	EXISTING	PROPOSED
LOT AREA =	3,500 S.F.	30,645 S.F.	N/A
LOT WIDTH =	40' MIN. / 180' MAX.	168.91'	N/A
LOT COVERAGE =	80% MAX.	78.2%	78.2%
FLOOR AREA RATIO =	2:1 MAX.	0.07:1	0.12:1

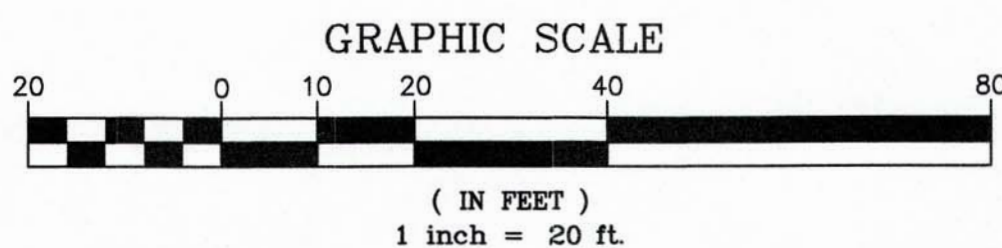
PRINCIPAL BUILDING	REQUIRED	EXISTING	PROPOSED
FRONT SETBACK =	0' MIN. / 15' MAX.	74.8'	74.8'
SIDE SETBACK =	0' MIN. / 24' MAX.	19.9'	19.1'
REAR SETBACK =	10' MIN.	N/A	N/A
BUILDING HEIGHT =	4 STORIES (52') MAX. 2 STORIES (22') MIN.	1 STORY	1 STORY

I hereby certify that the lot corners, dimensions, and setbacks to the PROPOSED GARAGE ADDITION as shown on this plan are correct and were based on a field instrument survey. Conformance to the Town of BOURNE By-Laws and Regulations shall be determined by the Zoning Enforcement Agent.



Professional Land Surveyor

1/31/23
DATE



PLOT PLAN FOR GARAGE ADDITION

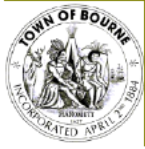
AT

260 MAIN STREET
BUZZARDS BAY, MA 02532

PREPARED FOR:
CURIOUS CHARLIE, LLC

PREPARED BY:
JC ENGINEERING, INC.
2854 CRANBERRY HIGHWAY
EAST WAREHAM, MA 02538

SCALE: 1" = 20' JANUARY 31, 2023



TIMOTHY P LYDON, SIT,
CFM
ENGINEERING TECHNICIAN

TOWN OF BOURNE



24 PERRY AVE.
BUZZARDS BAY, MA 02532
PHONE: 508-759-0600 x1345 ● FAX: 508-759-8026
Email: tlydon@townofbourne.com



April 20, 2023

RE: Preliminary Allocation Fee for pending sewer application
LOCUS: 260 Main Street, Map 20.3 Parcel 113.01
TO: Board of Sewer Commissioners (BOSC)
Curious Charlie, LLC

Subject: Preliminary Allocation

Based on the most recently adopted Town of Bourne Sewer Use Rules & Regulations dated August 30, 2022 and outlined under Section 5.3 and 6.1 and further described in Attachment C (the fee schedule) the Engineering Department has provided the following fee breakdown.

Application and Design Review Fee: \$1,500 (Not received as of 4/20/2023)

Preliminary Allocation Fee: Per the Bourne Sewer Regulations Sewer System Fee Structure, the proposed 200 gallons per day (gpd) is assessed to cost \$1,000 using the following formula:

$\$5 \text{ per first } 1,000\text{gpd} (200\text{gpd} \times \$5) = \$1,000 \text{ (due within 30 days of BOSC Allocation approval)}$

Per Section 5.3, projects not complete but have been granted Allocation by vote of the Board, shall be considered Preliminary Allocations. Per Section 5.3.4 §1b, the preliminary allocation fee is due within 30 days of the Boards approval. The developer or owner of such projects should have come before the Board within six months to meet the requirements for a Preliminary Allocation as stated in Section 5.3 herein and to pay the Preliminary Allocation Fee described herein minus the amount of fees paid previously.

Residential Connection: N/A

Commercial Connection: N/A

Sewer System Development Charge: N/A

Please see the relevant sections of the Sewer Regulations if you may have any questions.

Respectfully,

Timothy Lydon
Engineering Department

From: [Marlene McCollem](#)
To: [Maria Simone](#)
Cc: [Kathleen Thut](#); [Elizabeth Hartsgrove](#)
Subject: FW: Select Board act as Sewer Commissions
Date: Thursday, April 20, 2023 1:45:35 PM
Attachments: [Acton Select Board Agenda September 12 2022 - Amended.pdf](#)
[Ipswich 02-21-2023 REVISED Select Board Agenda as Water and Sewer Commissioners.pdf](#)
[Longmeadow Board Regular Meeting 042123.docx](#)
[Milton select board 8-12-2020.pdf](#)
[South Hadley Oct 4 2022 Meeting Agenda.pdf](#)
[Sturbridge 2022-04-19 2revised bosagenda 0.pdf](#)
[Uxbridge 02282022boswaterseweragenda.pdf](#)

Hi Maria:

Can you please include this email and the attachments in next Tuesday's sewer packet.
It is for item 6.i. (Select Board acting as Sewer Commissioners).

Thank you,
Marlene

From: Mary Jane Mastrangelo
Sent: Thursday, April 20, 2023 12:13 PM
To: Marlene McCollem <mmccollem@townofbourne.com>
Subject: Select Board act as Sewer Commissions

Marlene,

For discussion.

There are two General Laws that relate to Sewer Commissioners. One covers the Select Board acting as Sewer Commissioners or appointing Sewer Commissioners and the other covers the Town electing Sewer Commissioners.

*Under **MGL Chapter 41 Section 21** A Town votes to either have Select Board act as Sewer Commissioners or have Select Board appoint Sewer Commissioners In Bourne there was a ballot vote on April 6, 1988 for the Board of Selectmen to act as Sewer Commissioners. The current Charter wording that the board of selectmen acts as sewer commissioners matches the wording in MGL Chapter 41 Section 21 that was confirmed by the ballot vote of the Town in 1988.*

MGL Chapter 41 Section 63 – Town votes to elect Sewer or road commissioners.

Examples of Towns were Select Board acts as Sewer Commissioners:

- Acton
- Ipswich
- Longmeadow
- Milton
- South Hadley
- Southbridge
- Uxbridge

Example agendas attached.

MJ

MJ Mastrangelo
Member Bourne Select Board
Chair Bourne Sewer Commissioners





SELECT BOARD AND SEWER COMMISSIONERS AGENDA - *Amended*
SEPTEMBER 12, 2022
7:00 PM
ACTON TOWN HALL, ROOM 204
472 MAIN STREET

REMOTE PARTICIPATION: **From a computer**, use the link to join the public meeting: actonma.gov/meeting/bos or **from a telephone**, dial (646) 876-9923 and enter Webinar ID: 503-918-785. Telephone users may dial *9 to request to speak. Computer and app users may use the “raise hand” feature to request to speak.

I. Regular Business

1. Resident Concerns
2. Chair Update/Town Manager Update/Members Minute

II. Public Hearing

3. 7:10 PM Site Plan Special Permit #7/12/2022-487, 100 Discovery Way
<http://doc.acton-ma.gov/dsweb/View/Collection-15376> (Applicant has requested to continue to ~~September 26~~ October 3, 2022 at 7:10 PM)
4. 7:30 PM Class II Auto Dealership License, The Fifth Element, LLC, 448 Great Road

III. New/Special Business

5. Discuss Select Board Liaison to the 250 Committee
6. Discuss Indigenous Peoples Day and Proclamation
7. Listening Session – Comments on Revised American Rescue Plan Act Investment Plan
8. Discuss Next Steps for Affordable Housing Trust ~~Funding Approval Rates Study~~ *Approved* at Town Meeting Under Article 52
9. Approve Memorandum of Understanding (MOU) for Participation in MBTA Youth Pass Program
10. Discuss Proposed Changes to Cross Town Connect and Transportation
11. Discuss Town Hall and Library Parking Lot Design

IV. Sewer Commissioners Business

12. Approve FY23 Sewer Operation and Maintenance (O+M) Rates

V. Consent Items

13. Approve Hawk Ridge Memorandum of Understanding (MOU)
14. Approve Meeting Minutes, August 22, September 7, 2022
15. Approve Executive Session Minutes, August 22, 2022
16. Approve Letter of Support for McManus Manor Funding by the Department of Housing and Community Development

17. Approve a One Day Alcoholic Beverage License, Nashoba Valley Neighbors Club, Village of Nagog Woods Clubhouse, October 29, 2022
18. Approve a One Day Alcoholic Beverage License, Emily Robbins, NARA Park Picnic Pavilion, September 30, 2022
19. Approve a One Day Alcoholic Beverage License, Solar on Earth, NARA Park, September 15, 2022
20. Committee Appointments, Roxy Weber, Leo Fochtman, Danny Factor, Madeline Cruz, and Boris Klevanov, At Large Members, Human Services Committee (terms to expire June 30, 2025)
21. Committee Appointment, Michaela Moran, Associate to Full Member, Planning Board (to fill unexpired term of Derrick Chin, June 30, 2024)
22. Accept Gifts to Support Production Costs for the Kelley's Corner Block Party
 - Acton Conservation Trust
 - Acton Lions Club
 - Barret Sotheby's International Realty
 - Benjarong Restaurant
 - Danny's Place
 - Enterprise Bank
 - Hansen's autobody
 - Middlesex West Chamber of Commerce
 - Pedal Power Bike & Ski
 - Penguin Coding
 - Sal's Auto and Truck Repair
 - Santa Fe Burrito Grill
 - Sorrento's Pizza
 - Sutherland Realty
 - TD Bank Acton
 - The Bees Knees
 - Village Pediatric Dental
 - Visiting Angels

Additional materials can be found online: <http://doc.acton-ma.gov/dsweb/View/Collection-15641>

The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to manager@actonma.gov or call Town Manager's Office (978)929-6611

For more information about the Select Board contact manager@actonma.gov or 978-929-6611

TOWN OF IPSWICH | MASSACHUSETTS
SELECT BOARD MEETING as Water and Sewer Commissioners
Tuesday, February 21, 2023 at 7:00 PM Revised
Meeting Room A – Town Hall, 25 Green Street

This meeting will be televised on ICAM.

<u>Approx.</u> <u>Time</u>	<u>Posted</u> <u>Time</u>	
7:00 PM		1. Pledge of Allegiance
7:01 PM		2. Welcome/Announcements – S. Player
7:05 PM		3. Citizen Queries – S. Player
7:10 PM	7:10 PM	4. PUBLIC HEARING: Water and Wastewater Rates (2 of 2) – V. Halmen
7:35 PM		5. Select Board Vote FY24 Water and Wastewater Rates – S. Player
7:45 PM		6. Request to Name 54 County Street Park from the Jenny Slew Park Coalition – S. Player
8:00 PM		7. New Common Victualler and Weekday Entertainment License Applications from BirchWood Restaurant, LLC, 25 Hammatt Street – W. Whitmore
8:10 PM		8. 2023 Renewal of Class II License from High Level Car Repair, Inc. 57 Mitchell Rd. – S. Player
8:15 PM		9. Discuss and Vote Opt in to Opioid Litigation and Settlement and Authorization of Town Manager to Act on Behalf of the Town – S. Player
8:25 PM		10. Approval of Minutes – S. Player <ul style="list-style-type: none">a. January 24, 2023b. February 6, 2023
8:35 PM		11. Town Manager Report – S. Crane
8:45 PM		12. Select Board Member Sub Committee Update – S. Player
8:55 PM		13. New Business* – S. Player
9:05 PM		14. Old Business – S. Player
9:15 PM		15. Miscellaneous and Correspondence – S. Player

*All business not reasonably anticipated 48 hours in advance of the meeting. Agenda items may be taken out of order to fill time gaps. All times other than public hearing times are approximate. If you have a disability and wish to request assistance, please contact the Select Board's Office at 978-356-6604 or selectboard@ipswichma.gov at least 3 days prior to the meeting date.



Town Manager
Lyn N. Simmons

Town of
Longmeadow, Massachusetts
20 Williams Street, Longmeadow, MA 01106
Tel. (413) 565-4110 • Fax (413) 565-4112



Select Board
Thomas Lachiusa, Chair Person
Marc Strange, Vice Chair
Steven Marantz, Clerk
Mark Gold
Richard Foster

Select Board Regular Meeting
Tuesday, April 20, 2021
7:00 PM
Remote Meeting
AGENDA

1. Arrangements for remote participation by Select Board members and members of the public are being made in accordance with Governor Baker's Emergency Order Modifying the State's Open Meeting Law.

Documents:

1. [Order Suspending Certain Provision Of The Open Meeting Law.pdf](#)

2. Join Zoom Webinar

Join Zoom Meeting

<https://zoom.us/j/95135992178?pwd=WjFjNStUK05FWVVSU95aUo4V3Qydz09>

Or dial by location- +1 646 558 8656 US

Meeting ID: 951 3599 2178

Passcode: 935498

3. Open Session, Announcement of Audio and Video Recording.

4. Update on Covid-19

5. Announcements

Documents:

1. [Select Board Regular Meeting - Announcements \(2\).pdf](#)

6. Resident Comments

7. Select Board Comments

8. Town Manager's Report

Documents:

1. [Town Manager Report April 20 2021.pdf](#)

A. March Department Monthly Reports Documents:

1. [Building March.pdf](#)
2. [COA March.pdf](#)
3. [Finance March.pdf](#)
4. [Net Metering Credits - Cumulative.pdf](#)
5. [Estimated Receipts FY 21.pdf](#)
6. [Fire Dept. March.pdf](#)
7. [Library March.pdf](#)
8. [Parks and Recreation March.pdf](#)
9. [Police March.pdf](#)

9. Old Business

A. Approve Minutes from April 5th Regular Meeting Documents:

1. [Meeting Minutes 4_5_21.pdf](#)

B. Citizen Recognition Award Discussion Documents:

1. [Town Manager to Select Board Citizen of the Year.pdf](#)

C. Review Updated Select Board Procedures

Discussion on implementation and vote to adopt as written.

Documents:

1. [Select Board Rules of Procedures DRAFT 2020-04-05-21 All Comments .pdf](#)

D. Water and Sewer Billing Discussion and Updates Documents:

1. [Town of Longmeadow Mail - Sewer and Water billing.pdf](#)
2. [Tiered Water Rate Calculations 4-20-21.pdf](#)

E. HCRRB Update Documents:

1. [Hampden County Regional Board of Retirement notice..pdf](#)
2. [Ltr re HC Retirement Board 210331.pdf](#)

10. New Business

A. Arbor Day Proclamation Documents:

1. [2021 Arbor Day Notes.pdf](#)

2. [Arbor Day Proclamation 2021.pdf](#)

**B. Set Fall Town Meeting Date
Documents:**

1. [Memo to SB Fall Town Meeting.pdf](#)

**11. Correspondence
Documents:**

1. [HCRRB Correspondence.pdf](#)

12. Adjourn

~ The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. ~



PUBLIC MEETING NOTICE OFFICE OF THE MILTON TOWN CLERK

In conformity with the provisions of Chapter 30A, §20, Massachusetts General Laws, I hereby file notice that a meeting of the:

BOARD/COMMITTEE: Select Board

DATE: Wednesday, August 12, 2020

TIME: 7:00pm

BUILDING: Remote via Zoom: <https://zoom.us/j/94147244967?pwd=USs4TFowL2QyYnduU2k0Q0F5Y0ZWZz09>

ROOM: Dial in: +1 (929) 205-6099 Webinar ID: 941 4724 4967 Passcode: 987991

NOTE Notices and lists of topics are to be posted 48 hours in advance of the meetings **excluding** Saturdays, Sundays, and legal holidays. Please keep in mind the hours of operation of the Office of the Town Clerk and make the necessary arrangements to be sure your posting is made in an adequate amount of time **one hour prior to the closing** of the Town Clerk Office.

Susan M. Galvin

Digitally signed by Susan M. Galvin
Date: 2020.08.10 13:22:07 -04'00'

Posting Authority

AGENDA

(Must be included at time of posting)

(Conducted pursuant to the Executive Order dated March 12, 2020 suspending certain provisions of the Open Meeting Law, Gen. L. c. 30A §20 et seq. and 940 CMR 29.01 et seq.)

To join the Zoom meeting, use this link:

<https://zoom.us/j/94147244967?pwd=USs4TFowL2QyYnduU2k0Q0F5Y0ZWZz09>

Or dial in and enter the following information:

Dial in: +1 (929) 205-6099 Webinar ID: 941 4724 4967 Passcode: 987991

1. Call to order
2. Pledge of Allegiance
3. Public Comment
4. COVID-19 Discussion
 - a. Discussion/Approval – Permitting Block Parties
 - b. Discussion/Approval – Large outdoor gatherings
 - c. Discussion – Mandatory Mask Zones
5. Quarterly Report – Building Commissioner Joe Prondak
6. Update – Massachusetts Port Authority Community Advisory Committee Representative
7. Discussion – Town parcel abutting 145 and 167 Lyman Road
8. Approval – Water and Sewer rates

9. Approval – Massachusetts Water Resources Authority Water and Sewer Bonds
10. Approval – Community Preservation Act ballot question notification to the Town Clerk
11. Approval – September 1 Massachusetts Primary Election Warrant
12. Approval – Acceptance of Grant to the Health Department
13. Discussion/Approval – Warrant Closing Date for Special Town Meeting
14. Reappointment – Cheryl Tougias to the Master Plan Implementation Committee
15. Appointment – Equity and Justice for All Advisory Committee
 - a. Karen Groce-Horan (Courageous Conversations Towards Racial Justice)
 - b. Patricia Latimore (Citizens for a Diverse Milton)
 - c. The Reverend Lisa Ward (Milton Interfaith Clergy Association)
16. Discussion/Approval – Equity and Justice for All Advisory Committee – Process to select and appoint remaining committee members
17. Discussion/Approval – Equity and Justice for All Advisory Committee – Change in proposed membership (Alternate Member Position(s))
18. Discussion/Approval – Equity and Justice for All Advisory Committee Funding
19. Approval – Meeting Minutes
20. Confirm Future Meeting Dates
21. Town Administrator's Report
22. Chair's Report
 - a. Topics that the Chair did not reasonably anticipate would be discussed
23. Members' Reports
24. Public Comment Response
25. Future Agenda Items
26. Executive session pursuant to M.G.L. c. 30A, § 21(a)(1) – to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual
27. Executive session pursuant to M.G.L. c. 30A, § 21(a)(2) – to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel, specifically the Director of Consolidated Facilities
28. Executive session pursuant to M.G.L. c. 30A, § 21(a)(6) – to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, specifically the Town parcel abutting 145 and 167 Lyman Road
29. Adjourn

Americans with Disability Disclosure:

If you are a person with a disability who needs any accommodation in order to attend and/or participate in this meeting, you are entitled, at no cost to you, to the provision of certain assistance. Please contact Joseph Prondak, Americans with Disabilities Act Coordinator, at 525 Canton Avenue, Milton, MA 02186 or call Joseph Prondak at 617-898-4925.

If you are hearing or voice impaired, please call 711.

**HYBRID SELECTBOARD MEETING
TUESDAY, OCT. 4, 2022
AGENDA
LARGE CONFERENCE ROOM
7 P.M.**

Join Zoom Webinar from your computer:

<https://us02web.zoom.us/j/85217706844?pwd=QVU0aFZsUDdzZ2Q0cXUydGRhakNOZz09>

By phone: +1 309 205 3325 | Webinar ID: 852 1770 6844 | Passcode: 225699

Watch live on SHCTV Channel 15 or <https://shctv15.com/watch-live/>

Note: Not all topics listed here may be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice. This meeting may be audio and/or visually recorded.

- 1. CALL TO ORDER**
- 2. APPROVAL OF MINUTES:** Draft Minutes of Sept. 20, 2022
- 3. ANNOUNCEMENTS/OPEN FORUM**
- 4. CONSENT AGENDA**
 - A.** One-Day Beer & Wine License Requests by Karen Franz for Oct. 13 at Gamble Auditorium, Oct. 13 at Prospect Parking Lot, and Oct. 27.
- 5. NEW BUSINESS**
 - A.** Tri-Annual Appointments
 - B.** October Sewer Use Fee Warrant
 - C.** Paving contract
- 6. OLD BUSINESS**
 - A.** ARPA – Judd Brook
 - B.** Town Meeting
- 7. TOWN ADMINISTRATOR’S REPORT**
- 8. ADJOURN**



Town of Sturbridge

Revised 4/19/2022

**Board of Selectmen Agenda
April 19, 2022 at 6:30 p.m.
Veterans Memorial Hall, Sturbridge Town Hall
308 Main Street, Sturbridge, MA 01566**

- 6:30p.m. **I. Open Session**
- A. Call to Order
 - B. Pledge of Allegiance
 - C. Moment of Silence
 - D. Public Service Announcements
 - E. Reorganize the Board of Selectmen
- 6:35p.m **II. Public Hearing**
- A. Hamilton Rod and Gun Club, Inc., has applied for a Change or Alteration of Premises Information to include the grounds consisting of open field, horseshoe & cornhole areas on the property located at 24 Hamilton Road, Sturbridge
- III. Department Reports**
- A. Council on Aging
- IV. Action Items**
- A. Consideration and possible action on a portion of Hillside Drive as a town way
 - B. Consideration and possible action on the rate of pay for Jennifer Ashe and Sean Moynagh recently promoted to rank of lieutenant. The correct rate of pay should be \$36.30 per hour. Jennifer Ashe retroactive to March 8, 2022.
 - C. Consideration and possible action to accept the resignation from Lieutenant Eric Riendeau from the Sturbridge Fire Department effective April 29, 2022
 - D. Consideration and possible action on the Arbor Day Proclamation
 - E. Consideration and possible action on Westwood Drive lots 32, 33 & 35
 - F. Consideration and possible action on the Screens at the Waste Water Treatment Plant.
 - G. Consideration and possible action on Tighe & Bond on the Main Street Pump Station and Sewer line project
 - H. Consideration and possible action on Main Street Pump Station
 - I. Consideration and possible action on Sewer/Water Rates and Connection Fees
 - J. Consideration and possible action on scheduling interviews for Town Administrator Finalist's
 - K. Consideration and possible action on Annual Town Meeting Warrant Articles
 - L. Consideration and possible action on Special Town Meeting Warrant Articles
- V. Old Business**

VI. New Business

VII. Correspondence

VIII. Approval of Minutes

February 22, 2022

IX. Citizen's Forum

X. Executive Session:

Per M.G.L. c.30A, Sec. 21(2) to conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares.

XI. Adjourn

The list matters are those reasonably anticipated by the Chair to be discussed at the meeting. Not all items may in fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law.

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted in person and via remote means, in accordance with applicable law. This means that members of the public body as well as members of the public may access this meeting in person, or via virtual means. Specific information and the general guidelines for remote participation can be found on the Town's website at <https://www.sturbridge.gov/town-administrator/pages/how-access-virtual-meeting>. For this meeting, members of the public who wish to listen and or watch the meeting either online via the Town's on demand video broadcast, on cable television on channel 191, or dial into the meeting at 774-304-1455, enter 1428# for the meeting number and 12345 for the access code. (This phone number is only active for the public during public meetings). Every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the Town's website an audio or video recording, transcript, or other comprehensive record of the proceedings as soon as possible after the meeting.



TOWN OF UXBRIDGE
WATER & SEWER COMMISSIONERS MEETING – 4:00 PM
&
BOARD OF SELECTMEN MEETING – 6:30 PM
BOARD OF SELECTMEN MEETING ROOM
21 S. MAIN STREET, UXBRIDGE, MA
MONDAY, FEBRUARY 28, 2022

POSTED UXB TOWN CLERK
2022 FEB 28 PM 6:40

Signature: *Deepak Chandra*

On June 16, 2021, Governor Baker signed into law An Act Extending Certain COVID-19 Measures Adopted During the State of Emergency. This Act includes an extension, until April 1, 2022, of the remote meeting provisions of his March 12, 2020, Executive Order Suspending Certain Provisions of the Open Meeting Law. The new law allows public bodies to continue providing live "adequate, alternative means" of public access to the deliberations of the public body, instead of holding meetings in a public place that is open and physically accessible to the public. "Adequate, alternative means" may include, without limitation, providing public access through telephone, internet, or satellite enabled audio or video conferencing or any other technology that enables the public to clearly follow the proceedings of the public body in real time. Also, the new law authorizes all members of a public body to continue participating in meetings remotely; the Open Meeting Law's requirement that a quorum of the body and the chair be physically present at the meeting location remains suspended. A reminder that persons who would like to view/listen to this meeting live may do so by watching the Government Channel @ www.uxbridgetv.org or on Uxbridge Community Television Channel 191 or via Zoom and can you the Zoom phone number to comment. For those unable to watch it live, you may view the recording of the meeting on the Government Channel @ <http://archive.uxbridgetv.org>.

This meeting will be held in-person & via Zoom.

Zoom Meeting Info: <https://uxbridge.zoom.us/j/7961067330?pwd=ZG9tMXB2WFpsdnV2WWE4QVFMR2NlZz09>

Or participate by phone, dial: 646-558-8656, Meeting ID: 796 106 7330, Passcode: 2100 *Participants will be allowed to ask a question or make a comment during Citizens' Forum or during the Public Hearing via Zoom using the raise hand option or by phone.*

Acting as Water & Sewer Commissioners – 4:00 p.m.

- 1) Water Rate Discussion
- 2) Accept any Proposed Water and Wastewater Regulations
- 3) 2022 Meeting Dates

Board of Selectmen Meeting – 6:30 p.m.

- 1) CALL TO ORDER
- 2) ANNOUNCEMENTS
 - a) Volunteers needed
 - b) Uxcellent News
- 3) CITIZENS' FORUM
- 4) BUSINESS
 - a) Continuation: Pine Ridge Estates – proposal for 36 home single-family residential development pursuant to M.G.L. Ch. 40B
 - b) Continuation: Non-Criminal Disposition
 - c) \$1,065,285 General Obligation Bond Anticipation Notes (BAN) (renewal money)
 - d) Blackstone Watershed Collaborative
 - e) MassDevelopment: PACE
 - f) Approval of Conservation Restrictions (a portion of 515 Douglas Street and Lot 5 High Street) associated with the Amazon Project
 - g) Local Initiative Program (LIP) Sale of 41 Andrews Drive, Uxbridge
 - h) SATM sponsor street acceptance article for Maslow's Way
 - i) 2nd Reading: BOS Annual Report
- 5) TOWN MANAGER UPDATE
 - a) Website update
- 6) MEMBER ISSUES & COMMENTS
- 7) MEETING MINUTES
- 8) ADJOURNMENT: NEXT REGULAR BOARD OF SELECTMEN MEETING: MARCH 14, 2022.

**Board of Sewer Commissioners
Minutes of Tuesday, March 28, 2023
Bourne Community Center
239 Main Street, Buzzards Bay
Or virtually**

TA Marlene McCollem

Board of Sewer Commissioners

Mary Jane Mastrangelo, Chair
Judith Froman, Clerk
Peter Meier
Melissa Ferretti

Others: Shawn Patterson, DPW Director, (remote).

The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being televised, streamed, or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: **1-929-205-6099**

Zoom Meeting ID: 838 3616 9923 Password: SEWER

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Sewer Commissioners.

6:00 PM Call Public Session to Order in Open Session

Jared MacDonald was absent.

- 1. Public Comment on Non-Agenda Items** – Public Comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.
- 2. Board of Sewer Commissioners Business**
 - a. Sewer Abatement Request – 4 Bay Drive**
 - b. Manhole ARPA project update & grease trap enforcement at 300 Main Street – Shawn Patterson, DPW Director**

2.a. Sewer Abatement Request – 4 Bay Drive

Town Administrator Marlene McCollem said that they did ask the applicant to attend the meeting. She said that she is not going to recommend an abatement in this case. Chair

Mastrangelo concurred with this opinion. The applicant was not yet in attendance, so this agenda item was deferred for the time being.

2.b. Manhole ARPA project update & grease trap enforcement at 300 Main Street – Shawn Patterson, DPW Director

Shawn Patterson said that the project at Taylor's Point started today. He said he received a call this afternoon that they think they hit ledge after digging down about 10 feet. He said that they will try again tomorrow in a different spot, and that otherwise they are on track with the project.

Mr. Patterson said that regarding 300 Main Street, he delivered a letter by hand and sent a certified letter that has been received by the owner. He said that he has talked to the owner and the plumber. They were going to install an internal grease trap but are going to install an injector instead this week. Peter Meier asked Mr. Patterson if he was recommending no fines, and he said that he thinks the work will be done before the fines are assessed.

There was some discussion about the manhole project and about how the area is full of rocks.

2.a. Sewer Abatement Request – 4 Bay Drive

Voted: Peter Meier moved, and Judith Froman seconded to deny the abatement request for 4 Bay Drive.

Vote: 4-0-0.

3. Minutes: none

4. Future Agenda Items

Chair Mastrangelo said that they received correspondence from Stephen Mealy, and as a result, she will be adding an agenda item regarding the Wastewater Infrastructure Invest Fund for a future meeting.

5 Town Administrator Report

Ms. McCollem said that the design has been done for the stormwater control at the Wastewater Treatment Plant and they are going out for pricing on it. She also said that a credit of approximately \$30,000. from Kubota is outstanding with the Wastewater Treatment Facility project, in reference to a foaming incident that happened early on. She said that this credit has not been secured yet by the OPM as far as they can tell, and Mike Ellis and Weston & Sampson are working on it. She said it is difficult to do it without the OPM and he is not being responsive. She said she will be talking to Counsel regarding tying up loose ends for the close out of this project.

Ms. McCollem also said that the Engineering RFP for the Low Pressure is out for bid. She asked if someone from the Board of Sewer Commissioners would serve on the review committee along with her and the Town Engineer, Tim Lydon. Chair Mastrangelo volunteered to be on the review committee.

The homeowner from 4 Bay Drive logged onto the meeting at this time and Chair Mastrangelo explained why the Board denied their abatement request. There was some conversation about dwelling units being connected to the sewer and the protocols involved with billing.

6. Committee Reports

7. Correspondence

Ms. Froman said that Chair Mastrangelo discussed the correspondence received earlier and that it will be an agenda item at a future meeting, regarding the Wastewater Infrastructure Invest Fund.

8. Next meeting date: April 25, 2023.

9. Adjourn

Voted: Judith Froman moved, and Peter Meier seconded to adjourn.

Vote: 4-0-0.

The Board of Sewer Commissioner's Meeting ended at 6:22 PM

Respectfully Submitted,

Kim Johnson, Recording Secretary