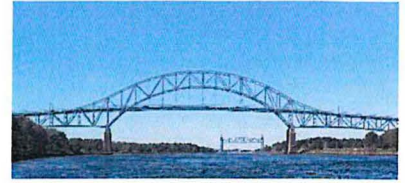


Board of Sewer Commissioners Meeting Agenda



Date

July 11, 2023

Time

6:30 PM

Location

Bourne Community Center
239 Main St., Buzzards Bay
Or virtually (see information below)

The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being televised, streamed or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line:
1-929-205-6099

Zoom Meeting ID: 838 3616 9923

Password: SEWER

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Sewer Commissioners.

6:30 P.M. Call Public Session to Order in Open Session

1. Moment of Silence to recognize our troops and our public safety personnel
2. Salute to the flag
3. Reading of the Vision and Mission Statements
4. Public comment on non-agenda items: Public comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.
5. Discussion and possible vote on FY24 Sewer Rates
6. Discussion - Wastewater Advisory Committee
7. Minutes: n/a
8. Future agenda items
9. Town Administrator report
10. Committee reports
11. Correspondence
12. Next meeting date: August 29
13. Adjourn

RECEIVED
2023 JUL -7 PM 2:18
TOWN CLERK BOURNE

**Board of Sewer Commissioners
Minutes of Tuesday, July 11, 2023
Bourne Community Center
239 Main Street, Buzzards Bay
Or Virtually (see information below)**

TOWN CLERK BOURNE

2023 OCT 18 PM 12:02

RECEIVED

TA Marlene McCollem

Board of Sewer Commissioners

Jared MacDonald, Chair
Melissa Ferretti, Vice Chair (6:56)
Mary Jane Mastrangelo, Clerk
Anne-Marie Siroonian

Others: Amanda Bongiovanni (6:54), Jim Sullivan (6:59), Renée Gratis (6:59), and more.

Peter Meier was excused.

The Zoom chat will not be monitored. Participants who wish to speak must raise the hand icon until the Chair asks them to unmute. Note this meeting is being televised, streamed, or recorded by Bourne TV. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

If anyone from the public wishes to access the meeting, they can do so by calling the following conference line: **1-929-205-6099**

Zoom Meeting ID: 838 3616 9923 Password: SEWER

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Sewer Commissioners.

6:30 PM Call Public Session to Order in Open Session

- 1. Moment of Silence to recognize our Troops and our public safety personnel.**
- 2. Salute to the Flag.**
- 3. Reading of the Vision and Mission Statements:** Chair MacDonald said that they will read aloud the Vision and Mission Statements at the Select Board meeting that is following this meeting.

Vision: Bourne is a proud community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community and the amenities that it affords. Bourne embraces excellent education, and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable, and secure coastline and environment for the enjoyment of

residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

4. **Public Comment on Non-Agenda Items** – Public Comments are allowed for up to a total of 12 minutes at the beginning of each meeting. Each speaker is limited to 3 minutes for comment. Based on past practice, members of the Board are not allowed to comment or respond.
5. **Discussion and possible vote on FY 24 Sewer Rates**

Chair MacDonald said that they were trying for not more than a \$150. increase when they changed the budgeting, and they are now less than that. He said that it looks like it will be \$28. presently. He said that there are more users now coming onboard.

Town Administrator Marlene McCollem highlighted the budget changes that were previously discussed. She said that when they built the FY24 budget last winter, the Enterprise had historically been carrying the Capital Outlay line and had been funded around \$95,000. It was cut in half to \$47,500., partly to control the rate inflation and partly because they will be using a large amount of ARPA money in FY24 for upgrades to the system. She said that this is a one-year depression and will go back up next year.

Ms. McCollem also said that with about half of Calamar residents moving in, it brought the rate increase down. She said that they anticipate the rest of the residents moving in to Calamar by the end of November.

Mary Jane Mastrangelo said that she is troubled by the inequity in the rates. She said the inequity is that of what was billed in Sewer in 2022, over one third of the usage is overage. She talked about retained earnings and she said that she has this concept that they may be able to use it to offset the debt over a 5-year period. She also said that as Sewer Commissioners they need to make a 5-year plan for Capital and for revenue projections and expenses. She said that they need to spend some more time talking about rates and about having the rates be in conjunction with the Financial Policy.

Chair MacDonald agreed with Ms. Mastrangelo, and he said that the discussion about overage rates has been going on since he started on the Board. Ms. Mastrangelo suggested that they set the 6-month base rate, and then revisit the overages and the second half rate sometime in the Fall. Mr. MacDonald said he prefers to do the 6-month rate like they did last year.

Voted: Mary Jane Mastrangelo moved, and Anne-Marie Siroonian seconded that the six-month sewer user rate be set at \$598.00.

Vote: 4-0-0.

6. Discussion – Wastewater Advisory Committee

Ms. Mastrangelo said that the direction of the Comprehensive Wastewater Management Plan has moved to primarily innovative alternative systems which is under the Select Board. Chair MacDonald told Ms. McCollem that they can move this as appointments by the Select Board.

7. Minutes: n/a

8. Future Agenda Items

Chairman MacDonald said that there will be a workshop to discuss the rates at a later date.

9. Town Administrator Report

Ms. McCollem said that Mike Ellis and Corey Repucci, from Weston & Sampson, have secured the credit from Kubota. She said that they are finalizing the paperwork and will be receiving a credit in the amount of \$32,566.39 to recoup the costs (from the foaming events). She thanked them both for their work on this.

Ms. McCollem also said that they plan to do the drainage project at the plant in the next few weeks. Ms. Mastrangelo asked about the status of the Wastewater Building Committee and Ms. McCollem said that they do not have to meet again.

10. Committee Reports

None.

11. Correspondence

None.

12. Next meeting date: August 29

13. Adjourn

Voted: Anne-Marie Siroonian moved, and Mary Jane Mastrangelo seconded to adjourn.

Vote: 4-0-0.

The Board of Sewer Commissioner's Meeting ended at 7:02 PM

Respectfully Submitted,

Kim Johnson, Recording Secretary

Sewer Enterprise Fund Analysis

	11.29.2022 Voted	2 28.2023 Voted	Updated Calamar Users
<u>Expenses:</u>	2023	2024	2024
Salaries	\$189,441	\$193,440	\$193,440
Purchase of Services	99,348	179,300	179,300
Supplies	20,700	20,700	20,700
Other Charges & Exps	375	375	375
Capital Outlay	95,000	47,500	47,500
Capital Outlay reduction			
Transfer to General Fund			
Debt Service	11,400	164,118	164,118
Reserve Fund	50,000	100,000	100,000
Wareham Operating Charge	430,757	441, 26	441,526
Wastewater Facility Operating Cost	246,000	9 800	92,800
WWTF Chemical		12,0 0	12,000
WWTF Outside Services/Sludge Removal		12,000	12,000
WWTF SCADA/Fiber Communications		28,900	28,900
Wareham Capital Charge	188,478	295,008	295,008
EQ Basins	35,552	34,298	34,298
Indirect Expenses	153,587	157,003	157,003
Total Expenses	\$1,520,638	\$1,778,968	\$1,778,968
<u>Revenues:</u>			
MWPAT Transfer	\$0	\$0	\$0
Sewer Betterment Receipts	0	0	0
Betterment Payoffs	0	0	0
System Development Revenue /Prior Year Ret. Earnings	0	0	0
Retained Earnings	74,000	150,000	150,000
Miscellaneous Dept Revenue & Interest	35,000	35,000	35,000
GF Reserve Fund Transfer			
Sewer User fees			
Est. Overage fees	162,500	227,500	227,500
Sub-total	271,500	412,500	412,500
Amount Needed Per Unit	1,249,138	1,366,468	1,366,468
Total Revenues	\$1,520,638	\$1,778,968	\$1,778,968
Users	1070	1070	1143
Per Unit Sewer Charge	\$1,167	\$1,277	\$1,196
	Increase from	\$110	\$28
	<i>\$1,167 fy23 rate</i>	9.39%	2.04%

Sewer estimated revenues are a combination of Interest Income, Miscellaneous receipts for hook-ups, filing fees, demand fees, etc , and the major portion of the sewer revenues come from Sewer Overages and Sewer User Annual Fees. Estimates for FY2024 are \$35,000.00 from Miscellaneous revenues, Sewer Overage Fees \$227,500, \$1,366,468.00 for Annual User Fees and \$150,000.00 Retained Earnings voted at the May 2023 ATM Article 3 Budget. The Annual Per Unit Sewer Charge increases this year by \$28.00 per user to

Previous Years Annual User Rate FY21 \$908
FY22 \$1,195
FY23 \$1,167