

**Sewer Commissioners Meeting  
Minutes of Tuesday, February 27, 2018  
Bourne High School Library Media Center  
Bourne, MA 02532**

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TA Guerino

**Sewer Commissioners**

Peter Meier, Chairman  
George Slade, Vice-Chairman  
Don Pickard, Clerk  
Judy Froman  
Michael Blanton - Excused

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2018 OCT 22 PM 2:49  
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise,

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Sewer Commissioners.

**Meeting Called to Order**

Chm. Meier called the meeting to order at 8:56 pm.

**Public Comment**

**3) Approval of minutes: 9/26/2017; 11/28/2017**

**Voted** George Slade moved and seconded by Don Pickard to approve the minutes of September 26, 2017. Vote 3-1. Judy Froman abstained.

**Voted** George Slade moved and seconded by Don Pickard to approve the minutes of November 28, 2017. Vote 3-1. Judy Froman abstained.

**4) Letter of support for the resubmittal of the EDA Grant**

Mary Jane Mastrangelo update the Committee on the resubmittal of the EDA Grant. We have eight letters of support from different entities, Marine Renewable Energy, COR of Financial Development Corporation, the Darling Hotel, Cape Cod Canal Region of Chamber of Commerce, Mass Maritime Academy, CAP LLC - Ryan Correia, Maritime Holdings, LLC. - Bob Gendron, and Vincent and Maureen Michienzi. One letter we are still waiting for is from National Marine Life Center. Tom Guerino said also the Assisted Living Facility. Mrs. Mastrangelo said we are planning to resubmit this week to meet their March round of considerations. We are applying for a grant for approx. 2 million dollars for the treatment equipment portion of the project. The EDA has certain parameters they want to invest in. We have a conference call this Thursday at 1:30 to talk with the regional group.

Peter Meier questioned do we vote to support going forward with the EDA Grant submittal.

**Voted** George Slade moved and seconded by Judy Froman to support the resubmittal of the EDA Grant. Vote 4-0.

### **5) Update on implementation of the Allocation Policy**

Tom Guerino said we received a couple of applications and received a check pursuant to the formula. We have a potential business coming into town and looking at a building. The process is working.

Elmer Clegg went over the Planning Board's checklist.

In order for an applicant to get your approval for a preliminary allocation one of the requirements is that they have gone through a preliminary project review with the Planning Board. Mr. Clegg handed out a checklist of things that would be required for the applicant to prepare and discuss with the Planning Board in anticipation of going forward for a preliminary allocations.

### **Commercial Wastewater Management Sewer Allocation Policy**

**February 25, 2018**

### **PLANNING BOARD PRELIMINARY PROJECT REVIEW**

The intent and purpose of this preliminary project review is to establish the standard in which to review the scope of work of a commercial development requesting allocation from the Board of Sewer Commissioners.

All projects requesting a Preliminary Wastewater Allocation shall submit the following to the Planning Board for review.

A Project Narrative including:

- ) A conceptual plan for the development
- ) A description of the proposed use of the property. *Use will determine the projected wastewater needs (e.g., number of seats in a restaurant, number of rooms in a hotel).*

Additional Information:

1. Sewer Request
  - ) Existing allocation for the parcel (if applicable)
  - ) Projected/requested allocation calculation
  - ) How will the proposed project impact the existing allocation.
2. Water use
  - ) Letter from the Buzzards Bay Water District confirming sufficient water to serve the proposed project.
3. Growth Incentive Plan (GIZ) thresholds

- ) Does the project meet requirements for the GIZ phase in effect for the Growth Incentive Zone as approved by the Cape Cod Commission?
- ) If it does not, the submission must contain a description of the waiver that will be sought from the Cape Cod Commission.
- 4. Compliance with the Local Comprehensive Plan
  - ) A narrative statement concerning whether the project satisfies the goals of the Plan for Buzzards Bay.
- 5. Compliance with the Downtown District Purpose and Intent

*Zoning Bylaw Section 2811:*

The intent of the Downtown Zoning District (DTD) is to produce a mixed-use zone that fulfills the goals, objectives and action strategies of the *Town of Bourne Local Comprehensive Plan 2007*:

- ) To facilitate a higher density mix of commercial, entertainment, civic, educational, recreational, marine and residential uses throughout the district.
- ) To create an environment that is a desirable place to live, work and socialize.
- ) To create a network of attractive streets, intermodal transportation modes and open space.
- ) To create a downtown that serves residents, students and visitors alike.
- ) To connect the downtown with the waterfront.
- ) To preserve and enhance the distinctive characteristics of buildings and places significant in their architecture or to the history of Bourne, and to maintain and improve settings for such buildings and places with compatible designs.

APPROVED BY PLANNING BOARD. SUBMITTED FOR CONSIDERATION BY SEWER COMMISSIONERS ON FEBRUARY 25, 2018.

Elmer Clegg  
Planning Board Chair

Mr. Clegg said they would like to be on the agenda for the next meeting to give us any suggestions for changes. Also at your next meeting I would like to discuss with you how we would report to you the results of a preliminary project review. At the conclusion of a preliminary project review we would forward to the Sewer Commissioners a summary of what was submitted and discussed with us, a listing of questions and comments that were made by the board, but we will not be in a position to give a recommendation vote. We will give you information that will be reflective but it will not be a recommendation for an approval or denial.

Mary Jane Mastrangelo said this is only one part of the sewer allocation policy that needs to be addresses. A major piece that needs to be address is the project timeline that will be associated with the allocation. It is important that a framework for that be developed, because it cannot be arbitrary by project, it has to be systematic and applied equally to every development. Coreen Moore or staff needs to work on what milestones might be

developed. In order to vote the allocation those timelines are part of the policy requirements.

**6) Wastewater Facility Design and Building Committee update**

Mary Jane Mastrangelo said the comment period for the ground water discharge permit ended on February 9<sup>th</sup>. The Wastewater Design and Building Committee met and discussed the comments from Buzzards Bay Coalition. The first one was the recommendation we pursue a regional plan. Mr. Guerino reached out to the town of Wareham who confirmed there is no additional capacity at the Wareham facility this time. That comment will go to DEP. They had a concern about the possibility of the ground water going to Buttermilk Bay. They requested additional ground water monitoring wells to make sure there is no ground water discharge from the sewer going to Buttermilk Bay. The Wastewater Facility committee voted to add two additional ground water monitoring wells so we can monitor that and make sure there is no nitrogen from the leaching fields going into Buttermilk Bay. That response will go to DEP. We have been working with the Police Facility Committee on the bidding schedule and working with them on shared costs.

Tom Guerino said in the correspondents the Board of Selectmen received a copy of the letter from the Buzzards Bay Coalition.

**7) Establish next meeting date**

The next Sewer Commissioners Meeting is to be determined.

**8) Adjourn**

**Voted** Don Pickard moved and seconded by Judy Froman to adjourn. Meeting adjourned at 9:13 P.M. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.