

**BOURNE SCHOOL COMMITTEE**  
**CURRICULUM SUBCOMMITTEE MEETING**

**DATE: OCTOBER 27, 2016**  
**TIME: 5:00 PM**

**PLACE: ADMINISTRATION BUILDING**

**AGENDA**

1. Approval of September Minutes
2. Title One Update
3. MTSS Working Group Mission
4. MCAS/PARCC Data Review

**Members:**

Anne-Marie Siroonian  
Erika Fitzpatrick  
Ronda Tobey

**Our Norms/Common Agreements**

- Designate a committee facilitator to keep committee on task
- Individuals will be allowed to speak and share thoughts freely
- Clearly stated agenda items
- Agenda items will be followed in order unless otherwise voted to move or table.
- Maintain a sense of humor
- Ask clarifying questions
- Reduce the redundancy of stated issues (if has been said....no need for repetition)
- Meetings will be held to approximately one hour unless an agenda item needs to be concluded and the consensus agrees to continue beyond the allotted time.
- Assign times to agenda items
- Beginning and end times established when setting future agenda items
- Decisions are built on consensus