

Board of Selectmen Meeting Notice AMENDED AGENDA



Date

December 11, 2018

Time

5:30 P.M.

Location

Bourne Veterans Memorial
Community Building
239 Main Street
Buzzards Bay, MA 02532

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Moment of Silence for our Troops and our public safety personnel
Salute to the Flag

Vision:

Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission:

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

5:30 P.M Call Public Session to Order in Open Session

1. **Executive Session:** Motion to enter into Executive Session to conduct to discuss strategy with respect to litigation regarding the Buzzards Bay Park. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.
2. **Executive Session:** To conduct strategy with respect to bargaining with the following bargaining units; Public Employees' Local Union 1249 of the Laborers' International Union of North America, Units A and B, DPW, and ISWM, Bourne Employees Association, the Bourne Patrolmen's Association NEPBA, AFL-CIO Local 60, and Bourne Police Superior Officer's Association NEPBA, ALF-CIO Local 62. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to the discussion concerning negotiations.

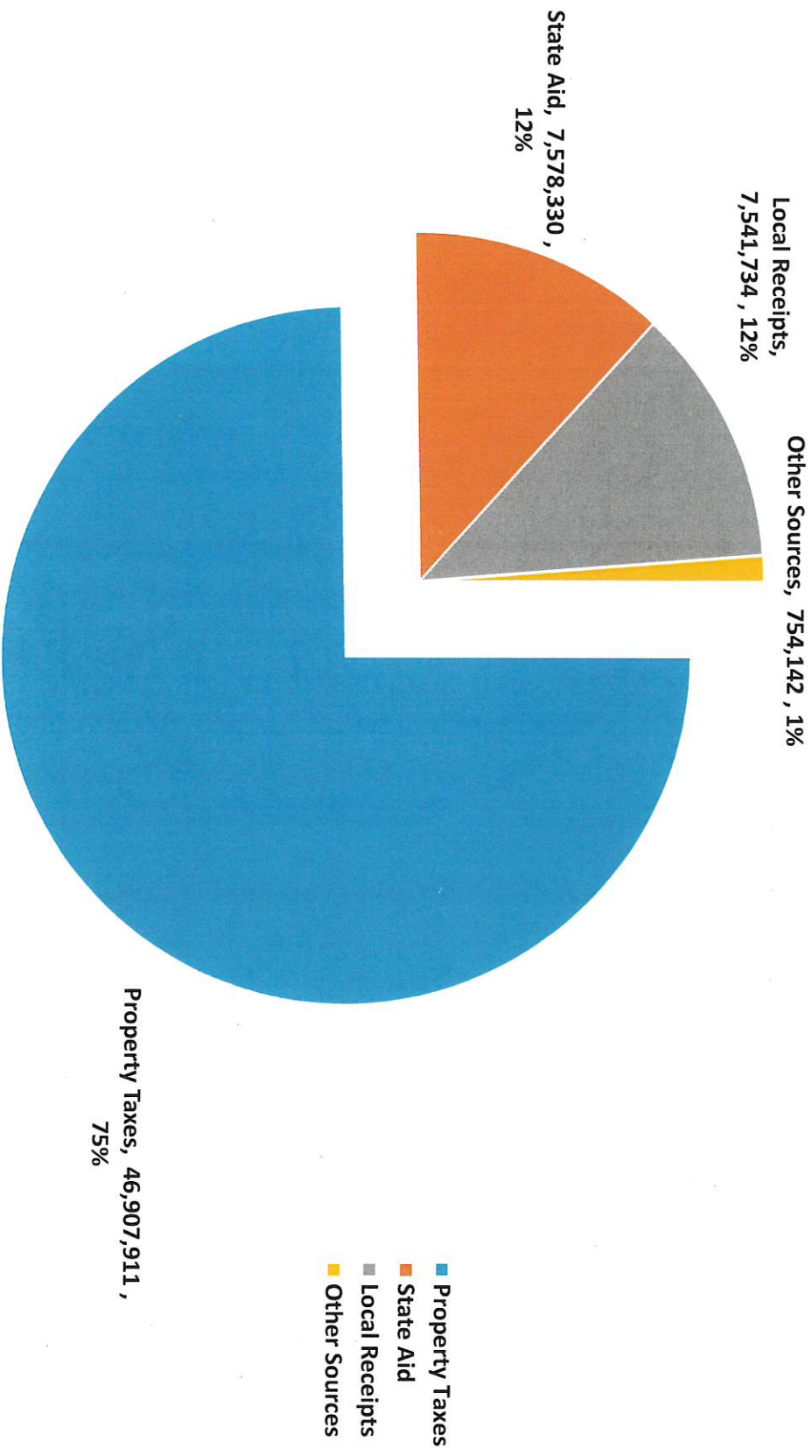
Roll call Vote to convene in Executive Session for the purpose stated.

The Board of Selectmen will reconvene in open session at the conclusion of the Executive Session at approximately 7:00 P.M.

Roll call Vote to reconvene in open session.

3. Introduction of Erica Flemming – Bourne New Finance Director
4. Selectmen's Workshop on FY 2020 Budget priorities.
5. Adjourn

Revenues by Source FY2018



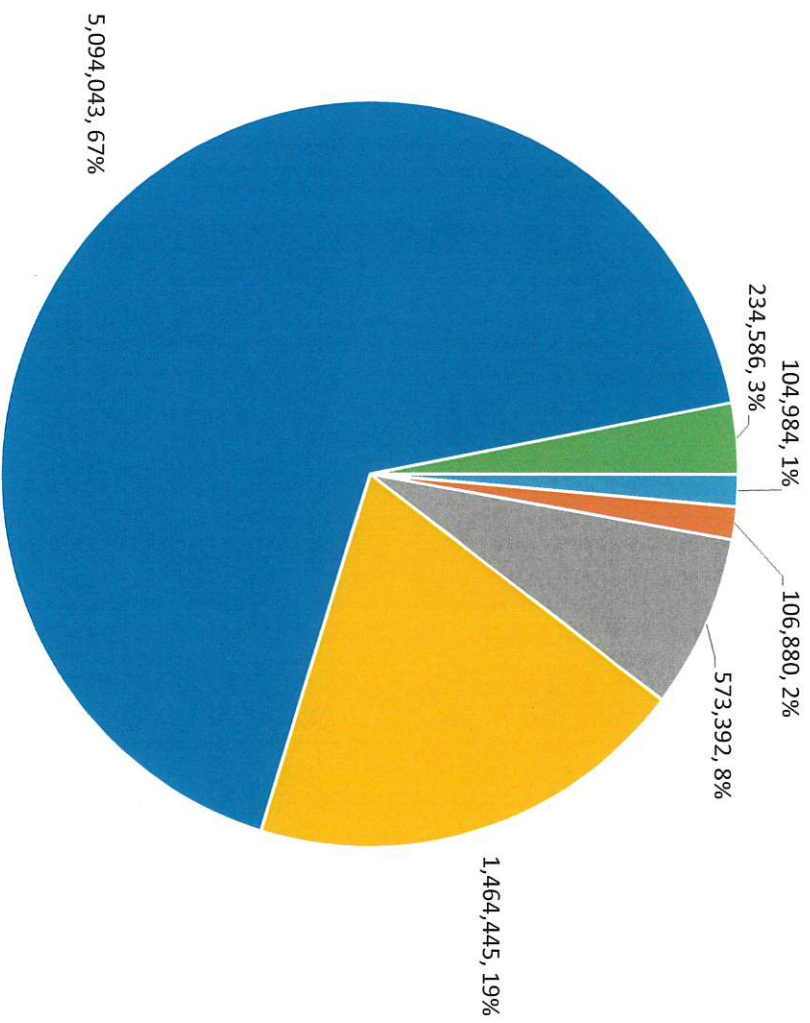
History of New Growth Budget to Actual

Fiscal Year	Budget New Growth	Actual New Growth	Difference Budget vs Actual
2006	\$ 600,000.00	\$ 567,123.00	\$ (32,877.00)
2007	\$ 487,500.00	\$ 578,608.00	\$ 91,108.00
2008	\$ 321,000.00	\$ 429,623.00	\$ 108,623.00
2009	\$ 321,000.00	\$ 430,051.00	\$ 109,051.00
2010	\$ 300,000.00	\$ 312,541.00	\$ 12,541.00
2011	\$ 100,000.00	\$ 241,638.00	\$ 141,638.00
2012	\$ 100,000.00	\$ 299,625.00	\$ 199,625.00
2013	\$ 150,000.00	\$ 361,352.00	\$ 211,352.00
2014	\$ 200,000.00	\$ 222,805.00	\$ 22,805.00
2015	\$ 100,000.00	\$ 576,154.00	\$ 476,154.00
2016	\$ 300,000.00	\$ 651,484.00	\$ 351,484.00
2017	\$ 400,000.00	\$ 655,699.00	\$ 255,699.00
2018	\$ 500,000.00	\$ 571,102.00	\$ 71,102.00
2019	\$ 600,000.00	\$ 601,987.00	\$ 1,987.00

Tax Rate Debt Exclusion

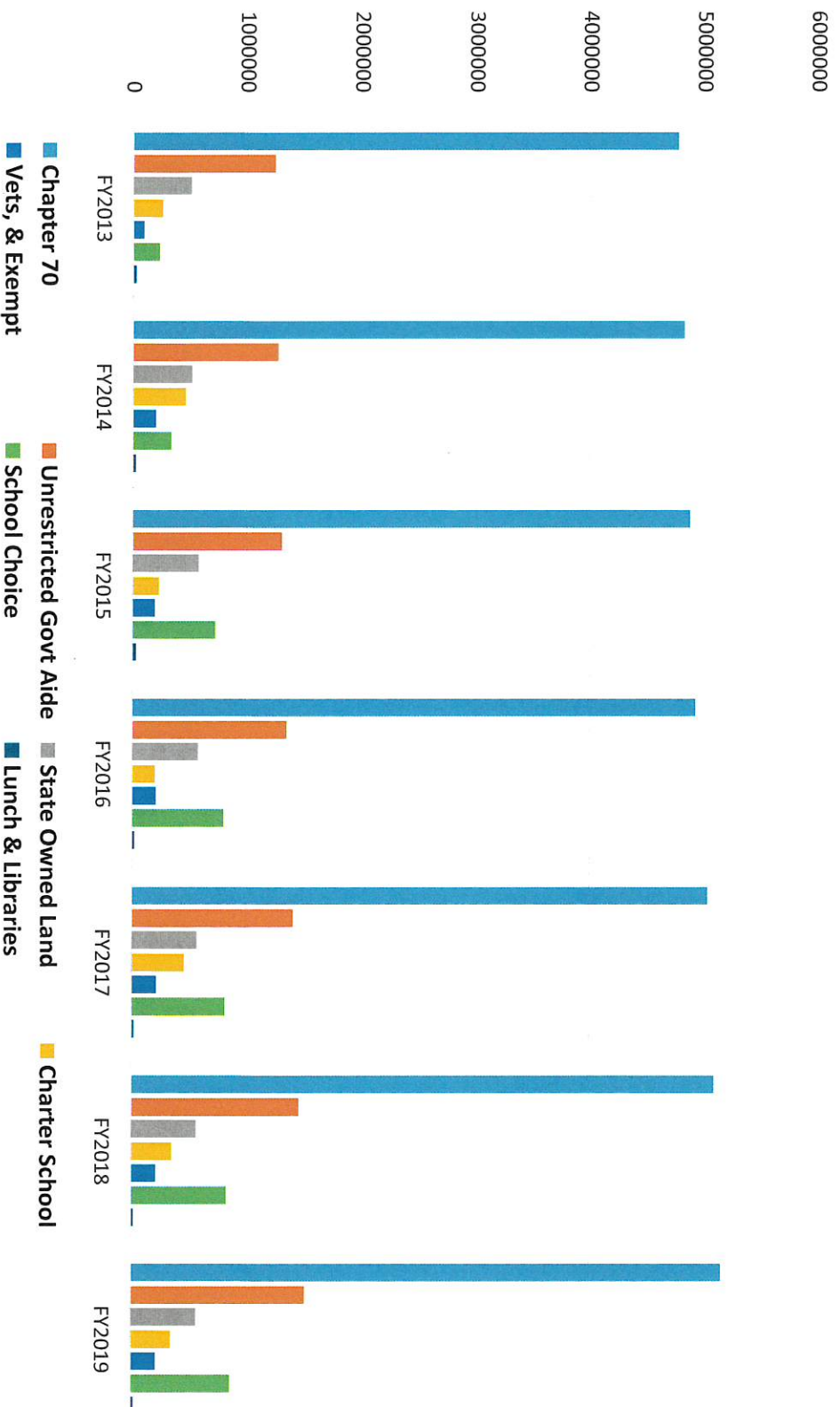
FY2019 estimated	3,202,104
FY2018	1,955,412
FY2017	1,523,207
FY2016	1,073,114
FY2015	1,094,894
FY2014	1,106,186
FY2013	1,126,350
FY2012	1,068,486

FY2018 State Revenue Cherry Sheets

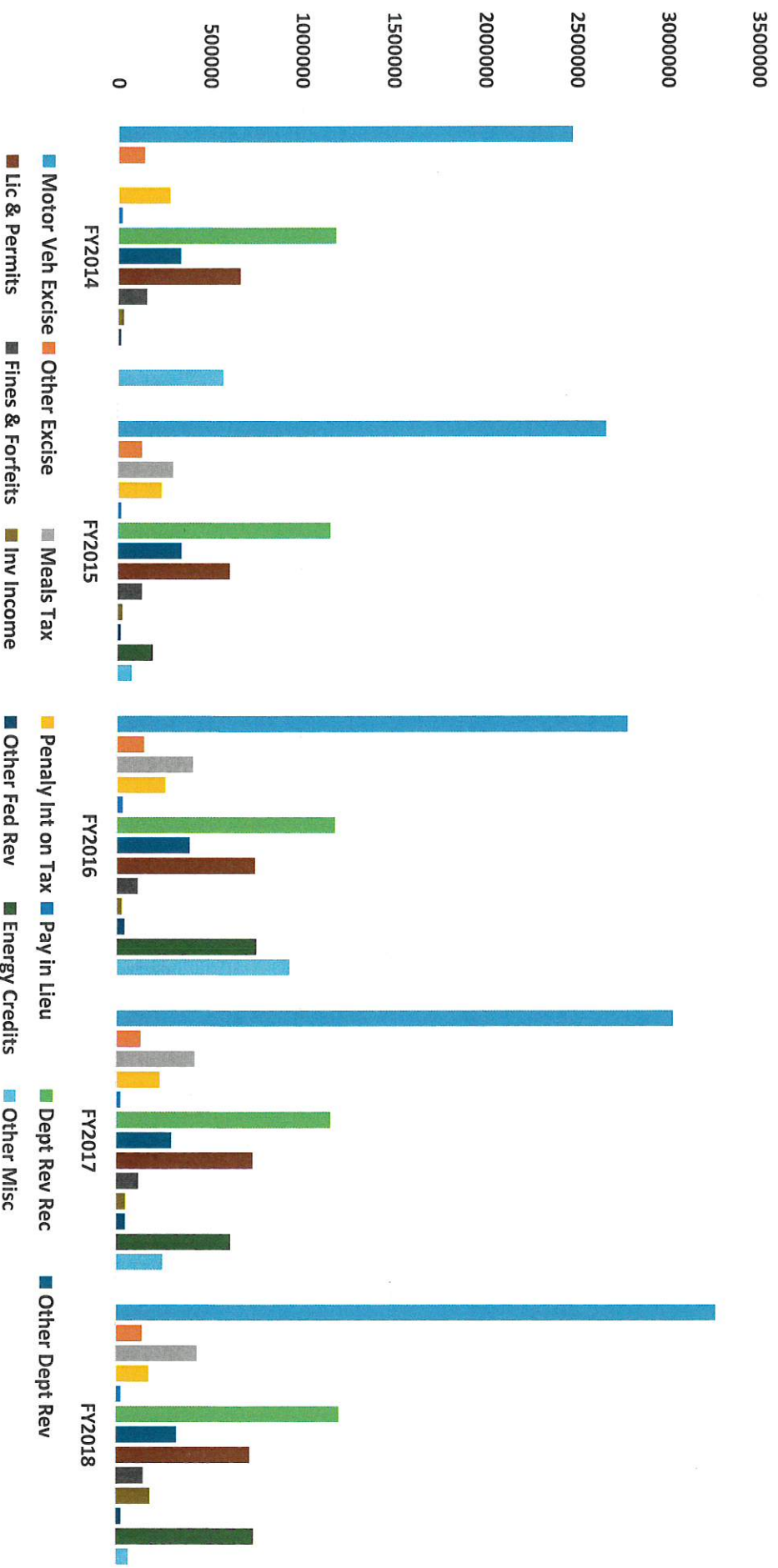


- Veterans Benefits
- Exempt: Vets, Blind, Surviving Spouse
- State Owned Land
- Unrestricted Govt Aid
- Chapter 70
- Charter School Reimbursement

State Aid - Cherry Sheet Revenues



Local Receipts



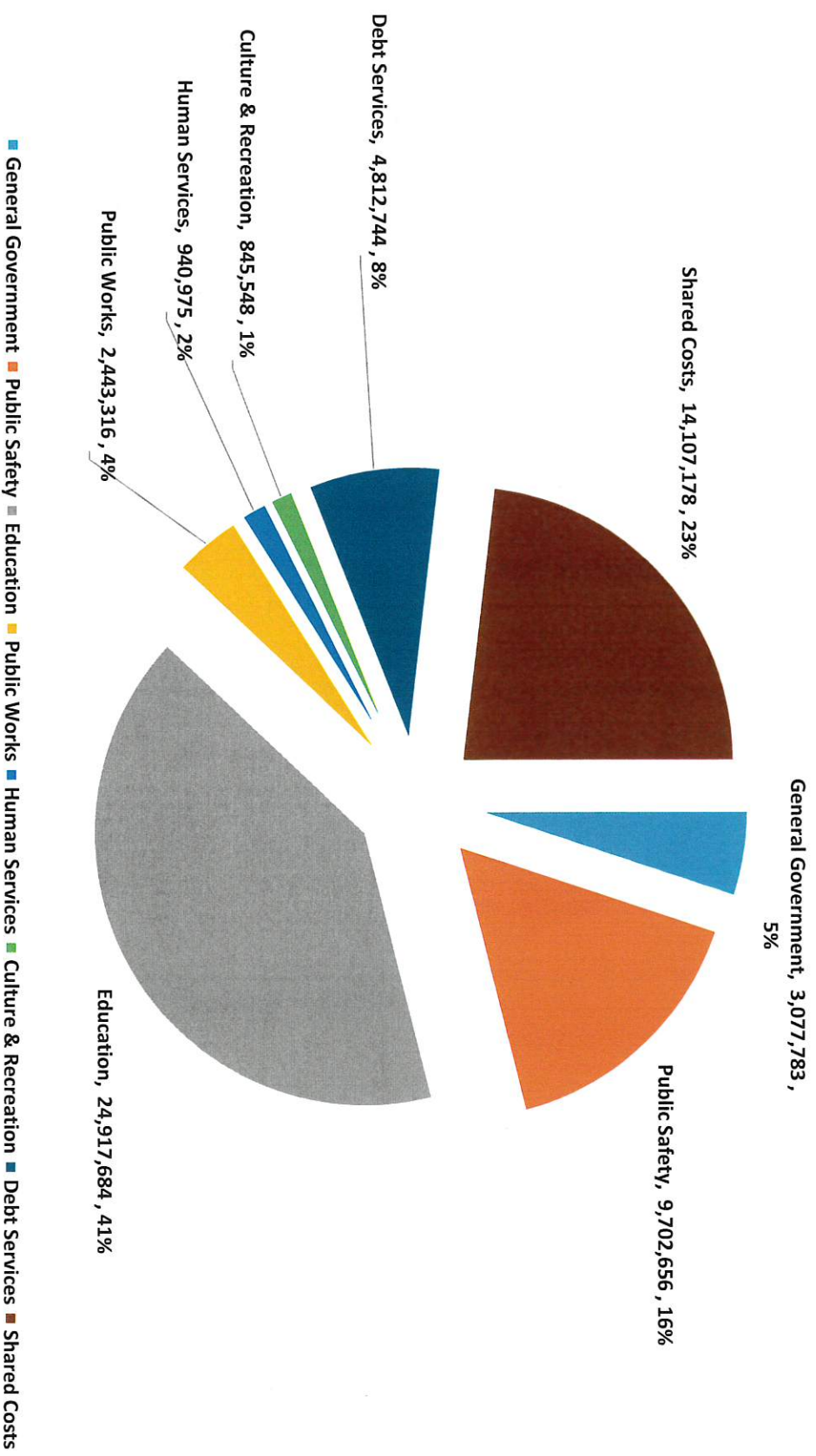
Appropriation/Expenditures & Assessments

- The FY2018 budget of \$62,200,357 (excluding RFT's) was an increase of 4.69% over the FY2017 budget of \$59,409,133 which increased 3.86% over the FY2016 budget of 57,200,660 after all amendments had been made.
- In FY2018 the budget turn backs totaled \$1,725,894. Shared Costs turned back the highest percent of the turn backs at \$987,000 at 57% which included \$217,000 from Public Utilities, \$55,000 from unemployment, \$68,000 from County Retirement, \$44,000 from general Insurance and \$602,000 from Group Insurance. General Government turned back \$245,000 (14%), Public Safety \$232,000 (13%) Public Works \$150,000 (9%) and other departments (7%).
- Most of the State Cherry Sheet Assessments have risen slightly from FY2013-FY2019. The most notable increases are the Charter School Sending Tuition and School Choice Sending Tuition. The School Choice has increased 158% and Charter School Sending Tuition has increased 255%

Budget FY2018

Annual Town Meeting	May 1, 2017	Original Budget Vote	\$61,995,857.00
Special Town Meeting	October 30, 2017	Budget Increase	204,500.00
Year End & Reserve Fund Transfers		Budget Increase	<u>408,900.00</u>
Final General Fund Budget			<u>\$62,609,257.00</u>

Expenditure by Function FY2018



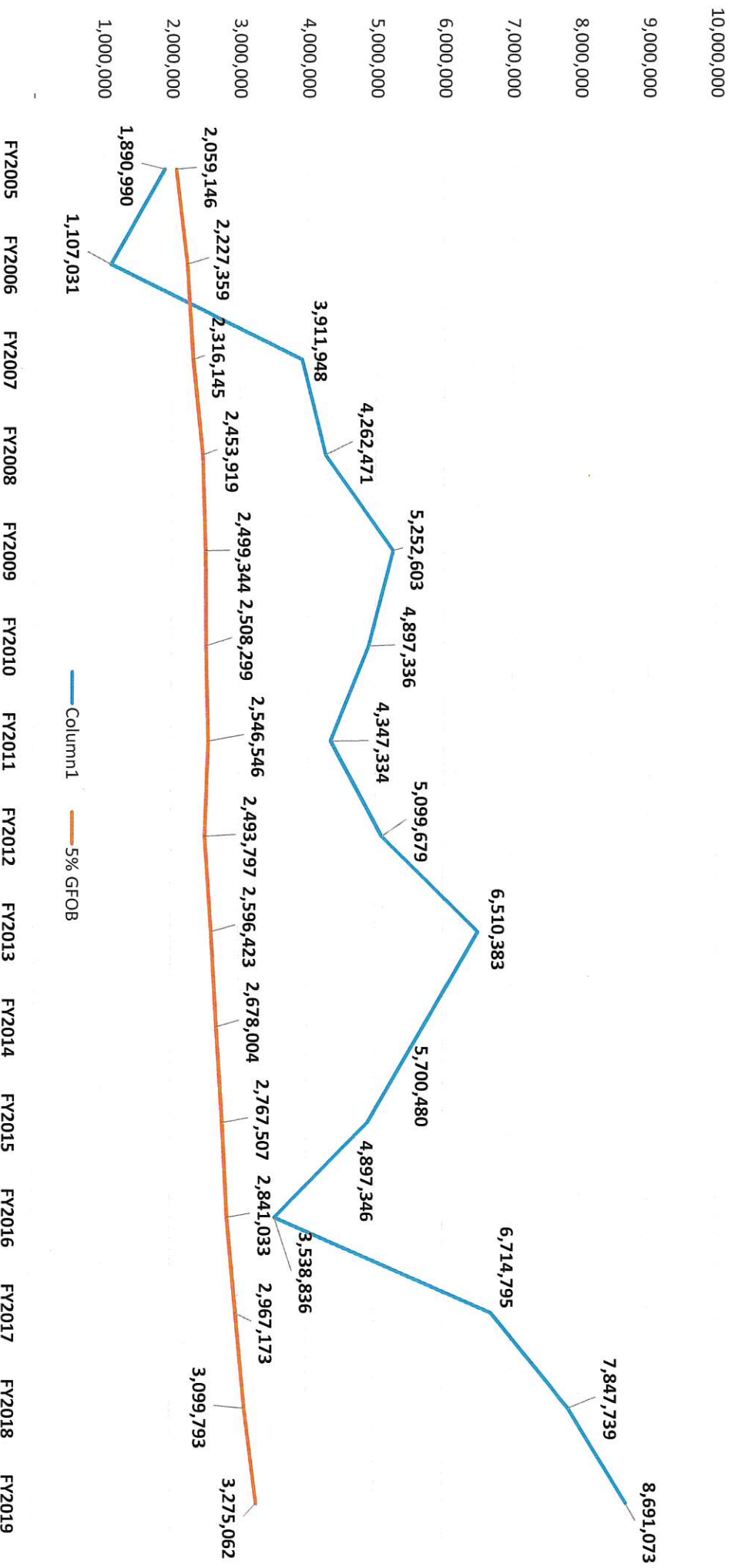
History of Cherry Sheet Assessments

	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
County Tax	\$328,888	\$337,257	\$341,567	\$342,773	\$351,341	\$358,085	\$367,037
Retired Teachers Health Ins	\$1,101,605	\$1,143,222	\$1,232,244	\$1,283,282	\$1,115,455	\$1,085,039	\$1,153,575
Mosquito Control Project	\$99,228	\$103,877	\$108,485	\$110,321	\$113,645	\$121,618	\$126,788
Air Pollution Districts	\$7,781	\$7,860	\$7,170	\$7,754	\$7,948	\$7,730	\$7,894
RMV Non Ren Surcharge	\$25,180	\$25,180	\$31,541	\$31,540	\$29,600	\$29,600	\$29,600
Mass Bay Transportation					\$41,707	\$39,418	\$38,511
Regional Transit	\$44,573	\$45,687	\$46,829	\$48,000	\$88,429	\$90,640	\$92,906
Special Education	\$13,822	\$14,099	\$15,639	\$18,711	\$19,383		\$15,790
School Choice Send Tuition	\$492,200	\$472,325	\$643,215	\$564,917	\$732,879	\$780,825	\$776,307
Charter School Send Tuition	<u>\$921,875</u>	<u>\$1,237,383</u>	<u>\$1,313,036</u>	<u>\$1,440,239</u>	<u>\$1,857,477</u>	<u>\$2,028,088</u>	<u>\$2,351,278</u>
Total	\$3,035,152	\$3,386,890	\$3,739,726	\$3,847,537	\$4,357,864	\$4,541,043	\$4,959,686

Financial Policies

- Free Cash: The Town should strive to appropriate no more than 50% of the Free Cash Balance that is in excess of the 5% policy as an operating revenue with a majority vote of Town Meeting. The Free Cash balance of \$8,691,073 at July 1 was 13.27% of the GFOB.
- Stabilization Fund: To maintain a long term Stabilization fund for unforeseen emergency expenses and capital projects in accordance with MGL Ch 40S 5B. To maintain a Stabilization Fund balance of at least 6% of the GFOB. The town may appropriate funds from the Stabilization fund for any lawful purpose with a 2/3 vote of Town Meeting. The town voted to transfer \$156,000 to the stabilization fund during FY18 to keep the fund within the policy. The balance of the fund at July 1 was \$3,953,766 was 6.04% of the GFOB.
- OPEB Trust Fund: To maintain an OPEB Trust fund to accumulate funds for Other Post Employment Benefits. The long term goal for the Trust Fund is to fully fund the OPEB Liability. During FY2018 the funding portion of the policy was amended. Part of the funding will now be part of the annual budget and part will be voted at a STM. The town funded \$50,000 through the budget and transferred a total of \$675,418 at two town meetings in FY2018 for a year end balance of \$1,868,590.

Free Cash to Financial Policy Reserves



Waterway & Ambulance Funds

Special Revenue - Town	Balance 7/1/2017	Revenues	Transfers In	(Transfers Out)	Expended	6/30/2018
Municipal Waterways Fund Receipts Reserved	448,538.68	5,980.00	437,730.16	(381,278.00)		510,970.84
Ambulance Maintenance Fund Receipts Reserved	1,738,034.50	1,336,802.52	-	(1,250,000.00)	(63,099.84)	1,761,737.18

Sewer Enterprise Appropriation & Expenditures

	Encumbered Balance 7/1/2017	Appropriation	Expenditures	Transfers In (Transfer Out)	Closed to Fund Balance	Encumbered Balance 6/30/2018
Operating Budget:						
Salaries		\$ 192,037.00	\$ 160,614.37		\$ 31,422.63	\$ -
Expenses	\$ 11,027.56	170,837.00	84,582.98		69,181.66	29,099.92
Wareham - Operation Expense	\$ 100,000.00	350,000.00	294,997.14	-		\$ 155,002.86
Wareham - Capital Assessment		188,478.00	188,477.53		0.47	0.00
Debt Service		45,523.00	45,522.22		.78	0.00
Reserve Fund	-	35,000.00	-	-	35,000.00	-
Sub-Total	\$ 111,027.56	\$ 981,875.00	\$ 774,194.24		\$ 135,605.54	\$ 183,102.78
Indirect Costs Total		124,404.00		(\$ 124,404.00)		-
Total Expenses	111,027.56	1,106,279.00	774,194.24	(\$ 124,404.00)	135,605.54	183,102.78