

# Board of Selectmen Meeting Notice AGENDA



2019 FEB 14 PM 4:23

Date

February 19, 2019

Time

6:00 P.M.

Location

Bourne Veterans' Memorial  
Community Center  
239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

## 6:00 P.M Call Public Session to Order in Open Session

**Executive Session:** Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. The Board of Selectmen will be convening in public session at the conclusion of the Executive Session.

Motion to enter Executive Session to conduct strategy related to Fire Department Arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Roll call Vote to convene in Executive Session for the purposes stated. The Board will reconvene in open session following the Executive Session at approximately 7:00 p.m.

Roll call Vote to adjourn the Executive

### Vision:

Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

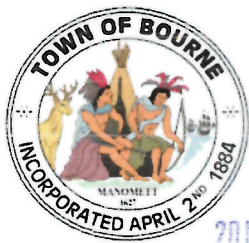
### Mission:

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

## 6:00 P.M Call Public Session to Order in Open Session

1. Salute to the Flag
2. Public Comment on Non-Agenda Items
3. Approval of minutes: 01.29.2019
4. Town Administrator Report
  - a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.
  - b. EDA Grant Award – Update on the announcement of award – next steps

- c. Economic Development Forum. Update on meeting with CCC and correspondence related to the forum
  - d. Parking Main Street – update related to working with MassDOT
  - e. Briarwood (non town-owned) bridge issues. The bridge is failing which creates a number of municipal challenges. I will be working with Tim Lydon and Counsel on this.
  - f. Recent Hires – DNR – Health Department
  - g. Hoxie School RFP – status.
5. [Bourne Housing Partnership Committee](#) – Notice of Intent to Sell 12 High Ridge Drive, Buzzards Bay
6. [Licenses/Appointments](#)
- a. Robert Frangieh - Bourne Housing Partnership Committee
  - b. Franchesca M. Ferguson, Esq. - Bylaw Committee
  - c. Karl Spilhaus - Historic Commission – Assoc.
  - d. Wendy Welsh-Manley - Human Services Committee [At-Large Member]
  - e. Election Workers - Jeanne E. Hurley and Sherry L. Peck
  - f. Annual Best Buddies Bike Ride - Use of Town Roads
  - g. Phinney’s Harbor Day - Use of Town Property-Entertainment License and One Day Liquor License
  - h. Annual MS Cape Cod Getaway - Use of Town Roads-One Day Liquor License
7. [Selectmen’s Business](#)
- a. Special Town Meeting Discussion
  - b. Parking Discussion
8. [Correspondence](#)
9. [Adjourn](#)



# Board of Selectmen Meeting Notice AGENDA



RECEIVED  
2019 FEB 14 PM 4:41  
**AMENDED**

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February 19, 2019

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  - g. Hoxie School RFP – status.
5. **Bourne Housing Partnership Committee** – Notice of Intent to Sell 12 High Ridge Drive, Buzzards Bay
  6. **Licenses/Appointments**
    - a. Robert Frangieh - Bourne Housing Partnership Committee
    - b. Franchesca M. Ferguson, Esq. - Bylaw Committee
    - c. Karl Spilhaus - Historic Commission – Assoc.
    - d. Wendy Welsh-Manley - Human Services Committee [At-Large Member]
    - e. Election Workers - Jeanne E. Hurley and Sherry L. Peck
    - f. Annual Best Buddies Bike Ride - Use of Town Roads
    - g. Phinney’s Harbor Day - Use of Town Property-Entertainment License and One Day Liquor License
    - h. Annual MS Cape Cod Getaway - Use of Town Roads-One Day Liquor License
  7. **Selectmen’s Business**
    - a. Special Town Meeting Discussion
    - b. Parking Discussion
  8. **Correspondence**
  9. **Adjourn**

5

**Sundman, Nancy**

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**From:** Affordable Homes  
**Sent:** Thursday, February 14, 2019 9:30 AM  
**To:** Sundman, Nancy  
**Cc:** sross31310@aol.com  
**Subject:** FW: notice to selectmen  
**Attachments:** 12 high ridge notice to selectmen.pdf

Nancy,

Here's the letter to the BOS from the Partnership recommending that we take on the responsibility of finding a buyer for 12 High Ridge.

Thx

Kerry

Kerry Horman  
Affordable Housing Programs Administrator  
Bourne Town Hall  
24 Perry Ave.  
Buzzards Bay MA 02532  
Tel: 508 457 1005

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Bourne Housing Partnership  
Town Hall  
24 Perry Ave.  
Buzzards Bay MA 02532

February 14, 2019

Town of Bourne Board of Selectmen and Town Administrator  
Town Hall  
24 Perry Ave.  
Buzzards Bay Massachusetts, 02532

Re: Notice of Intent to Sell 12 High Ridge Drive Buzzards Bay.

Dear Members of the Board of Selectmen and Mr. Guerino,

Please be advised that the Bourne Housing Partnership, at its February 13, 2019 meeting, chose to recommend that the Town exercise its rights under the affordable housing deed rider for 12 High Ridge Drive to find an eligible buyer for the property. The Bourne Housing Partnership would be happy to serve as monitoring agent and to identify an eligible buyer as described in the deed rider. This process would be done in cooperation with the Massachusetts Department of Housing and Community Development.

It is noted that the notice of intent to sell was received on February 11, 2019 and the deed rider requires a written response by the Town to the owner within 30 days, and notification of the Town's decision to DHCD.

Sincerely,



Susan Ross, Chairperson  
Bourne Housing Partnership

Cc: Rieko Hayashi, DHCD

6A

**Rebello, Mary**

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**From:** robert frangieh <rob.frangieh@gmail.com>  
**Sent:** Friday, January 18, 2019 3:16 PM  
**To:** Rebello, Mary  
**Subject:** Interest in Joining the Bourne Housing Partnership Committee

Hey Mary,

Per our previous conversations, I am Interested in joining the Bourne Housing Partnership Committee. I have multiple years of experience in the Real Estate market and I believe I will make a great fit for this committee.

Please let me know what else you may need from me to proceed.

Thank you,

Robert Frangieh  
617-935-4231  
[rob.frangieh@gmail.com](mailto:rob.frangieh@gmail.com)  
50 Deseret Dr.  
Buzzards Bay, MA 02532

RECEIVED  
JAN 23 2019  
TOWN OF BOURNE  
BOARD OF SELECTMEN

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This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

will be in attendance  
at meeting

## Bourne Housing Partnership Committee

Established by

Executive Order 87-01, July 16, 1987 and  
amended Order, September 1, 1987 and  
September 15, 1987,  
October 22, 1987 and  
September 11, 1990.  
October 28, 2008

The membership of the Committee shall consist of members as follows: The Agent of the Board of Health as a non-voting member, the Executive Director of the Bourne Housing Authority, Planning Department member; and five [5] at-large members who are residents of Bourne. The selectmen may designate additional members from time to time as the need may arise without further action by Executive Order. Any vacancies which may occur shall be filled by the Selectmen in the same manner as the original appointments.

18-19 BOURNE HOUSING PARTNERSHIP			
REP OF COMM	EXP	FIRST	LAST
at large	June 30, 2019	James J.	Donoghue
at large	June 30, 2019	Al	Hill
at large	June 30, 2019	Susan	Ross
at large	June 30, 2019		Vacancy
at large	June 30, 2019		Vacancy
Dir- Housing Authority	June 30, 2019	Debra	Jordan - HA Director
Health Agent - non voting	June 30, 2019	Terri	Guarino
Planning Department	June 30, 2019	Coreen V.	Moore

**Applicant:**

**Robert Frangieh, 50 Deseret Drive, Buzzards Bay, MA**  
**[rob.frangieh@gmail.com] [617-935-4231]**



Law Office of Franchesca M. Ferguson

349 Old Plymouth Road  
Sagamore Beach, MA 02562  
T: (508) 299-7392  
franchescaferguson@yahoo.com

6B  
RECEIVED  
JAN 23 2019  
TOWN OF BOURNE  
BOARD OF SELECTMEN

January 21, 2019

Bourne Town Hall  
Town Administrator's Office  
24 Perry Avenue  
Buzzards Bay, MA 02532  
VIA ELECTRONIC MAIL: [pmeier@townofbourne.com](mailto:pmeier@townofbourne.com)

To Whom It May Concern:

I am writing to you to express my interest in joining a committee for the Town of Bourne. After meeting with Mr. Meier last week, I am very interested in joining the Bylaw Committee, or the Zoning Board of Appeals.

I have lived in Bourne since I was a child. I graduated from Bourne High School in 2006. My husband and I own a home in Sagamore, and now I own a business in Sagamore Beach as well. I want to give back to my community, and also help create a great future for the town and its members, especially now that I have a one-year old daughter that will be raised here as well.

My background and experience is primarily legal, as I have been an attorney since 2013. I believe that the Bylaw Committee and Zoning Board of Appeals could benefit from my background, and I hope that I could contribute as a member of one of those committees. I have very extensive litigation experience in various areas of the law. Although I do not have any experience volunteering in this capacity, I am a fast learner, and I am dedicated to my commitments. I feel confident that I could be a great fit for one of these vacancies

If you would like to discuss this further with me, or if you have any questions for me, it would be my pleasure to meet with you or to speak by telephone. You can reach me on my cell phone at any time, at (617) 833-5814.

will be in attendance  
at meeting

Sincerely,

Franchesca M. Ferguson, Esq.

# **FRANCHESCA MARIE FERGUSON, ESQ.**

7 Hillcrest Drive, Sagamore MA 02561 ▪ (617)- 833- 5814 ▪ franchisescaferguson@yahoo.com

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## **EDUCATION:**

**Bourne High School**, Bourne, Massachusetts

- Graduated 2006 with highest honors

**American University**, Washington, DC

- Graduated with a Bachelors of Science in Business Administration, May 2010
- Majors in International Business and Marketing

**University Of Massachusetts School Of Law**, Dartmouth, MA

- Graduated with a Juris Doctor, May 2013
- Member of the National Law Fraternity Delta Theta Phi
- Member of LAW- The Legal Association of Women
- Member of Delta Theta Phi- National Law Fraternity, member 2011- present

## **LICENSES AND CERTIFICATIONS:**

**Massachusetts Bar**- active member since November 2013

**United States District Court**, District of Massachusetts- active member since August 2015

**Notary Public**- State of Massachusetts, commissioned 2013-2020

## **COMMUNITY SERVICE:**

- Barnstable County Probate and Family Court, Lawyer of the Day
- Pier Recovery Center, founded Lawyer of the Day program

## **EXPERIENCE:**

**Law Office of Franchesca M. Ferguson**, – Owner, Managing Attorney, (July 2018-present)

- criminal defense, including bar advocacy and court appointed public defense in the District Courts
- family law, including divorce, custody and visitation, guardianships, and paternity matters
- personal injury and social security disability claims

**Law Offices of Michaela D. McCuish**, – Associate Attorney, (September 2016-July 2018)

- criminal defense, including bar advocacy and court appointed public defense in the District Courts
- family law, including divorce, custody and visitation, guardianships, and paternity matters
- real estate closings, review documentation to and from banks, draft purchase and sales agreements
- personal injury and social security disability claims

**Citizens Disability, LLC** – Associate Attorney, (April 2016-September 2016)

- assist disabled persons navigate the complex process of obtaining disability benefits
- advise clients on the application process for Title II and Title XVI Social Security claims
- manage all aspects of case development including evidence procurement, and preparing clients for hearing
- organize, analyze and utilize copious amounts of medical records and other evidence in support of our clients' claims
- compose documents from pre and post judgment hearing memoranda, to motions and objections
- prepare cases for hearing before an Administrative Law Judge, nationwide
- develop legal theories to support client disability

**Lustig, Glaser & Wilson, PC** – Associate Attorney, (October 2014- April 2016)

- civil litigation for recovery of accounts receivable for the firm's corporate and institutional clientele
- court appearances in more than 50 District Courts in the Commonwealth in civil and small claims sessions, including arguing motions for judgment on the pleadings, motions pertaining to discovery, and motions for summary judgment
- negotiate and draft settlements between the firm and debtors/ debtor's attorneys
- prepare motions, discovery, and other court correspondence
- maintain extensive knowledge of consumer protection laws and the Fair Debt Collections Practices Act to ensure clients are in compliance with federal laws when collecting past due accounts and unpaid judgments

**Law Office of Nicholas Mosca**- 3.03 Certified Legal Intern (May 2013-May 2014)

- represent indigent persons eligible for appointed counsel for crimes they have been charged with
- make bond arguments to the court
- prepare pre-trial motions such as Answers to Discovery, Motions to Suppress Evidence, Motions to Dismiss and Motions for Additional Discovery

**South Coastal Counties Legal Services**- 3.03 Certified Legal Intern, (June 2012-May 2013)

- assisted low income and elderly clients with legal issues specifically evictions and foreclosures
- reviewed and analyzed leases for potential issues, recommending amendments when necessary
- researched documents filed at registry of deeds
- investigated property history and zoning laws
- assisted staff attorneys with document production, letters and pleadings

## By Law Committee Varied Terms

### Section 1.9 Bylaw Committee

#### **Section 1.9.1**

Membership: There shall be a Bylaw Committee consisting of seven (7) voters of the Town, one shall be from the Finance Committee, one shall be from the Planning Board, and five (5) members at large, all of whom shall be appointed by the Board of Selectmen. In addition the Police Chief or Chief's designee shall serve as an Ex-Officio member, for advice and counsel. The Police Chief or Chief's designee shall be a non-voting member. \*

NOTE: \* Various changes amended by Article 5, 2008 Nov STM

#### **Section 1.9.2**

Organization: Members shall be appointed for 3-year terms. The terms shall be so arranged that the terms of all members of the committee do not expire in the same year. Members may be reappointed and they shall serve without compensation. Members may be re-appointed and they shall serve without compensation. Any vacancies shall be filled in the same manner as the original appointment for the remainder of the vacant term. \*

#### **Section 1.9.3**

Officers: The Committee shall elect a Chairman, Vice-Chairman and Clerk from among the members at its first meeting on or after July 1st of each year. \*

NOTE: \* Various changes amended by Article 10, 2000 Nov STM

NOTE: \* Various changes amended by Article 16, 2007 ATM

BYLAW COMMITTEE			
REP OF COMM	EXP	FIRST	LAST
Ex Officio - Police Chief or his designee	Ex Officio - Police Chief or his designee	Dennis	Woodside
At Large	June 30, 2019 repl McNamee		Vacancy
Finance Committee	June 30, 2019	Kathleen M.	LeGacy
At Large	June 30, 2020	Brandon M.	Esip
At Large	June 30, 2020	George M.	Sala
At Large	June 30, 2021	David T.	Gay
At Large	June 30, 2021	Aaron	Tobey, Jr.
Planning Board	June 30, 2021	M. Elizabeth	Brown

### **Applicants:**

Franchesca Ferguson, 349 Old Plymouth Road, Sagamore Beach [Franchesca Ferguson@yahoo.com]

**Sundman, Nancy**

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6C

**From:** Karl Spilhaus <karl@spilhaus.org>  
**Sent:** Thursday, January 24, 2019 9:36 AM  
**To:** Sundman, Nancy  
**Subject:** Fwd: Letter draft

To: Board of Selectmen, Town of Bourne, attention Nancy Sundman

Dear Ms. Sundman:

I would like to be considered for any existing or upcoming vacancy on the Bourne Historical Commission.

I am retired and reside full time with my wife at 85 Monument Neck Road, Bourne. I have a Bachelors of Arts in History from the University of Pennsylvania and I've had a long-standing interest in history and preservation. I belong to several historical and preservation societies.

Our house was built by Captain Peter Storm in 1825. I also own the adjacent barn, which was built by John Parkinson around 1900, designed by the resort architects Peabody and Stearns.

I believe that my background and interests could be helpful to this commission. Thank you for your consideration.

Karl Spilhaus

Will be in attendance at meeting

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## Historic Commission Three Year Term

Established at 1972 Annual Town Meeting, Article 75  
NOT LESS THAN 3 NOR MORE THAN 7 MEMBERS 3 YEAR TERMS

HISTORIC COMMISSION			
COMM	EXP	FIRST	LAST
Historic Commission	June 30, 2020	Deborah M.	Burgess
Historic Commission	June 30, 2021	Jean	Campbell
Historic Commission	June 30, 2019	George O.	Jenkins
Historic Commission	June 30, 2019	Neil F.	Langille
Historic Commission	June 30, 2021	Mary P.	Reid
Historic Commission	June 30, 2019	Judith A.	Riordan
Historic Commission	June 30, 2021	Frances E.	Speers
Historic Commission - Associate Member	June 30, 2019	Blanche E.	Cody
Historic Commission - Associate Member	June 30, 2019	Carl	Georgeson
Historic Commission - Associate Member	June 30, 2019	Lydia J.	Manter
Historic Commission - Associate Member	June 30, 2019		Vacancy

**Applicant:**

Carl Spilhaus, 85 Monument Neck Road, Bourne [[karl@spilhaus.org](mailto:karl@spilhaus.org)]

Note: Currently only Associate Member Vacancy available.

60

**Judge, Debbie**

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**From:** Guerino, Thomas  
**Sent:** Tuesday, January 22, 2019 10:47 AM  
**To:** Judge, Debbie  
**Subject:** FW: committee vacancy

**From:** Slade, George  
**Sent:** Wednesday, November 21, 2018 2:05 PM  
**To:** Meier, Peter <PMeier@townofbourne.com>; Guerino, Thomas <TGuerino@townofbourne.com>  
**Subject:** FW: committee vacancy

Hi Peter and Tom:

Please include the below request on the next BoS meeting.

Thank you

**George Slade**

Bourne Board of Selectmen

[gslade@townofbourne.com](mailto:gslade@townofbourne.com)

508-317-8403

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**From:** Wendy Manley [[hslew4@gmail.com](mailto:hslew4@gmail.com)]  
**Sent:** Tuesday, November 20, 2018 11:00 AM  
**To:** [tguerino@townofbourne.com](mailto:tguerino@townofbourne.com)  
**Cc:** Slade, George  
**Subject:** committee vacancy

Good morning.....I am interested inn the open vacancy on the Human Services committee. Have been a resident of Bourne for 21 years and would like to become more active.....Thank you for your consideration.

Wendy Welsh-Manley  
[hslew4@gmail.com](mailto:hslew4@gmail.com)

will be in attendance  
At meeting

## Bourne Human Services Committee One Year Term

There shall be a standing Committee of nine members established by the Board of Selectmen entitled The Bourne Human Services Committee. The Board of Selectmen shall initially appoint members for two, three and four year terms and thereafter appoint members on a rotating basis for three-year terms.

The Committee shall preferably consist of a Representative of the Bourne School Department\*, Bourne Police Department, Council on Aging, Bourne Housing Authority, a youth representative, and 6\*\* members at large. A Representative of the Board of Selectmen and a Representative of the Finance Committee may serve as ex-officio members who shall have a voice but no vote in the proceedings of the Committee.

\* Added at 12/11/07 Selectmen's Meeting.

\*\* Amended at 02/05/19 Selectmen's Meeting.

Vote to increase membership from four [4] At Large Members to six [6] At Large Members @ 02.05.19 Selectmen's Meeting

BOURNE HUMAN SERVICES COMMITTEE				
CODE	REP OF COMM	EXP	FIRST	LAST
3 YR	At Large	June 30, 2020	Leona	Bombaci
3 YR	At Large	June 30, 2020	Lois	Carr
3 YR	School Department - Representative	June 30, 2020	Craig	Davidson
3 YR	Police	June 30, 2021	Brandon M.	Esip
3 YR	Bourne Housing Authority - Rep	June 30, 2019	Kara	Garcia
3 YR	Council on Aging	June 30, 2020	Felice	Monteiro
3 YR	At Large	June 30, 2021	Andrew E.	Murray
3 YR	Youth Representative	June 30, 2020	Haiden	Powers
3 YR	at Large	June 30, 2021	Chris	Powers
3 YR	at Large	June 30, 2019		Vacancy
3 YR	at Large	June 30, 2019		Vacancy

**Applicant:**

**Wendy Welsh-Manley, 6 Meadowlark Lane, Sagamore Beach [hslew4@gmail.com]**

**Used expiration of June 30, 2019 on two new vacancy slots created 02.05.19 in order to keep terms staggered even.**





**Town of Bourne  
Interdepartmental Advisory Form**



67

<b>Start Date:</b>	1/25/2019
<b>Owner/Applicant:</b>	Paul Curley - 508-942-4621 curleypwts@aol.com 96 Partridge Circle, Taunton, MA 02780 Best Buddies International
<b>Project Location:</b>	Bike Route Starting at JFK Library; 3A South - In Bourne riding on Old Plymouth Road - Meetinghouse Lane - Hunters Brook Road - Canal Road - dismount and walk bike over Sagamore Bridge, thru guardrail cut for Christmas Tree Shop onto Adams Street -Cross Cranberry Highway and travel Cranberry Highway to Sandwich Road - 6A to Sandwich - (No travel on Adams Street) Barnstable ending at Hyannis Port.
<b>Nature of Request:</b>	19th Annual Best Buddies Challenge - Benefit Bike Ride Use of Town Roads Saturday, June 1, 2019 Estimated attendance: 1,050 Route separate PDF file
<b>Liability Insurance Naming Town of Bourne as Additional Insured</b>	Has applicant provided insurance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>Insurance Certificate on file good thru December 31, 2018.....will receive update prior to event.</u>

<b>Map:</b>		<b>Parcel:</b>		<b>District:</b>	
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**Engineering:**

<b>Date of Recording:</b>		<b>Lot Area:</b>		<b>Frontage:</b>		<b>Zone:</b>	
<b>Resource District:</b>		<b>Town Road:</b>		<b>Paved:</b>		<b>Contiguous Lots:</b>	
<b>Flood Zone:</b>		<b>Within 100' of Wetland:</b>					

**Owner:  
Remarks:**

1/29/2019                      Timothy P Lydon  
Date                              Department Head

**Planning Department:**     **Concurs**                       **Does Not Concur**

**Remarks:** N/A

1/31/2019                      Jennifer Copeland  
Date                              Town Planner

**Planning Board:**                       **Concurs**                       **Does Not Concur**

**Remarks:**

1/29/2019                      Elmer C Legg/ag  
Date                              Board Member

Conservation Commission:  Must File  Determination  Notice of Intent  
 Need not File

Remarks:

02/1/19 Samuel Haines  
Date Conservation Agent

Board of Health:  Concur  Does Not Concur

Remarks:

1/29/2019 Terri Guarino/ag  
Date Health Agent

Building Inspector:  Concur  Does Not Concur

Remarks:

1/29/2019 Roger Laporte/ag  
Date Building Inspector

Sewer Commissioners:  Concur  Does Not Concur

Remarks: N/A

1.28.2019 George M. Sala [dj]  
Date Department Head

Town Collector:  Outstanding Taxes  Taxes Paid In Full

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

1/25/2019 A Dastous  
Date Town Collector

Town Clerk:  
If not corporation has business certificate been issued?  Yes  No

Remarks:

1/25/2019 MFernandes

---

Date

Clerk's Office

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**Assessors:**

This individual has (have) completed the Form of List?  Yes  No

Remarks: na

---

2/1/2019

JPotter

Date

Assessors Office

---

**Department of Public Works:**  Approved  Disapproved  Not Under DPW Jurisdiction

Remarks: Remove all signs after event

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2/6/2019

George M. Sala

Date

Department Head

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**Department of Natural Resources:**  Approved  Disapproved  Not Under DNR Jurisdiction

Remarks:

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1/25/2019

Chris Southwood

Date

Department Head

---

**Recreation Department:**  Concur  Does Not Concur

Remarks:

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2/6/2019

Krissanne M. Caron

Date

Department Head

---

**Police Department:**  Concur  Does Not Concur

Remarks: As in prior years, event organizers must contact the Bourne Police Department Administration 4 weeks before event to coordinate any police detail requirements and review the route.

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1/30/2019

Chief Dennis R. Woodside

Date

Department Head

---

**Fire Department:**  Concur  Does Not Concur

Remarks:

---

1/31/2019

Chief Sylvester

Date

Department Head

---

Board of Selectmen:

Concur

Does Not Concur

Remarks:

---

Date

Chairman

---

RECEIVED  
JAN 24 2019  
TOWN OF BOURNE  
BOARD OF SELECTMEN

JAN 15 11 41 AM  
HYANNIS PORT

January 8, 2019

Thomas M. Guerino  
Bourne Town Hall  
24 Perry Ave  
Buzzards Bay, MA 02532

Re: Best Buddies Challenge: Hyannis Port

Dear Mr. Guerino,

The twentieth Annual *Best Buddies Challenge: Hyannis Port* is set to take place **Saturday, June 1, 2019**. This is the annual fund raising event that will raise money for Best Buddies International. Best Buddies is a nonprofit 501(c)(3) organization dedicated to establishing a global volunteer movement that creates opportunities for one-to-one friendships, integrated employment and leadership development for people with intellectual and developmental disabilities (IDD).

The Best Buddies Challenge - Hyannis Port is a 100 mile long bicycle ride starting in Boston and finishing at Craigville Beach in Hyannis Port. We also have a 50 mile start in Carver and a 20 mile start in Sandwich. Through my involvement with this event over the last fifteen years I recognize the support your communities offer to the safety of our ride. I have enclosed our route information regarding your town and we greatly appreciate your continued help. Police details are marked in the police column of the route notes and, as in the past, I will work with each department to hire the appropriate number of officers in the weeks to come. The number of riders participating in this event has been approximately 600 at the 100; 250 at the 50 and 200 at the 20. The cyclists will travel at their own pace; riders are required to wear helmets and abide by the rules of the road.

Should you have any questions or concerns, please contact me by phone at (508) 942-4621, email at [curleypwts@aol.com](mailto:curleypwts@aol.com), or mail to Paul Curley, 96 Partridge Cir. Taunton MA 02780. Please **sign this letter** acknowledging your awareness of our event and return it in the enclosed envelope by March 15th, 2019 so I may acquire the proper permitting from MADOT.

Thank you,



Paul Curley  
Route Manger

---

Signature

---

Please print your name and title

---

Date

2019 Best Buddies Challenge				Approx	Approx
Go To	Traffic	Police or	Direction	Arrival	Arrival
(Mile)	(Mile)	Signs	Location (roads of travel in Bold Italic)	Fastest	Slowest
<b>BOURNE:</b>					
0.4	74.2	P	bear left onto <b><i>Old Plymouth Rd</i></b> at Scusset Fish Pier sign	Landmarks	
2.4	76.6	M-1	straight across Scusset Beach Rd/ Meetinghouse Ln	Rte 3A, straight	
0.1	76.7	M-3	right onto <b><i>Hunters Brook Rd</i></b>	quick	
0.3	77.0	ss	right onto <b><i>Canal Rd</i></b> along Cape Cod Canal	Sagamore Recreation Area	
0.2	77.2	M-1	use <b><i>sidewalk on left for Sagamore Bridge crossing</i></b>	walk over bridge per BPD	10:20 AM
0.1	77.3	M-1	up left sidewalk of Sagamore Bridge... <b><i>walk bike!</i></b>		1:57 PM
0.6	77.9	P	off bridge thru guardrail cut for Christmas Tree Shop		
0.1	78.0	T	right onto <b><i>Adams St</i></b> (old route went left)	<b>new in 2016</b>	
0.0	78.0	T	left onto <b><i>Cranberry Hwy</i></b>	4 lane road	
0.5	78.5	P	straight on <b><i>Cranberry Hwy</i></b>	Ben Abbey Rd	
0.4	78.9	M-3	bear right on <b><i>S. Sandwich Rd/ Rte 6A East</i></b>	rejoin old route	
<b>SANDWICH:</b>					
0.3	79.2		continue on <b><i>Rte 6A</i></b>		
0.2	79.4	P	left onto <b><i>Tupper Rd</i></b>	town line/Rt 130 on right	
1	80.4	M-2	right onto <b><i>Merchants Rd</i></b>		
0.2	80.6	P	right into <b><i>CVS - Rest stop #5, 20 MILE RIDE START (10:30am)</i></b>		10:28 AM
0	80.6	M-2	left onto <b><i>Merchants Rd</i></b>		2:12 PM
0.2	80.8	M-1	right onto <b><i>Tupper Rd</i></b>		
0.4	81.2	P	straight onto <b><i>Tupper Rd</i></b>	Sandwich Rd/Rt 6A	
0.3	81.5	P	left onto <b><i>Main St/Rt 130 (South)</i></b>	Town Hall, First Church	
1.2	82.7	M-2	straight on <b><i>Rt 130</i></b>	ramp to Rte 6 West (right)	
0.1	82.8	M-2	straight on <b><i>Rt 130</i></b>	ramp to Rte 6 East (right)	
0.5	83.3	P	left onto <b><i>Service Rd</i></b>		
2.1	85.4	P	straight on <b><i>Service Rd</i></b>	at Quaker Meetinghouse Rd	
0.2	85.6	P	straight on <b><i>Service Rd</i></b>	Sandwich Hollows Golf	
1.9	87.5	P	straight on <b><i>Service Rd</i></b>	at Chase Rd	



**Town of Bourne  
Interdepartmental Advisory Form**



<b>Start Date:</b>	1/25/2019
<b>Owner/Applicant:</b>	Bourne Community Boating, Inc. Phinney's Harbor Day Fundraiser - Annual Event [Amy Wright 508-566-7314][amy@bournecommunityboating.org]
<b>Project Location:</b>	Monument Beach and Monument Beach Marina [between fixed pier and boat launch ramp]
<b>Nature of Request:</b>	Saturday - July 13, 2019 7:00 a.m. to 6:00 p.m. includes setup and takedown Annual Phinney's Harbor Day Fundraiser for Bourne Community Boating Scholarship Fund to include 5K, Beach Party with music, food, boat rides, silent auction, and raffle *5 K Road Race 8:30 AM - 10:00 AM [setup 7:00 a.m. to 10:30 a.m.] [approx.: 300] *Raffles and Silent Auction *Entertainment License: Live Music Will play from 1:00 p.m. to 5:00 p.m. playing on the beach/paved area. *Application for a Special One-Day License for Beer & Wine 12:00 p.m.-5:00 p.m. Will provide a designated area for consumption of beer & wine to be served in plastic cups adjacent to the tented food area. ID's will be checked before entering and bracelets will be worn one ID is approved. The area will be fenced in with only 1 point of manned egress. A layout plan of facilities and fixtures, site plan and outside façade is available online in separate attachment.
<b>Liability Insurance Naming Town of Bourne as Additional Insured</b>	Has applicant provided insurance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <u>Insurance Certificate on file good thru June 11, 2019.....will receive update prior to event.</u>

<b>Map:</b>		<b>Parcel:</b>		<b>District:</b>	
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**Engineering:**

<b>Date of Recording:</b>		<b>Lot Area:</b>		<b>Frontage:</b>		<b>Zone:</b>	
<b>Resource District:</b>		<b>Town Road:</b>		<b>Paved:</b>		<b>Contiguous Lots:</b>	
<b>Flood Zone:</b>		<b>Within 100' of Wetland:</b>					

**Owner:  
Remarks:**

1/29/2019                      Timothy P Lydon  
Date                              Department Head

**Planning Department:**     **Concurs**                       **Does Not Concur**

**Remarks:**

2/6/2019                      Coreen V. Moore  
Date                              Town Planner

Planning Board:  Concur  Does Not Concur

Remarks:

1/29/2019 Elmer C Legg/ag  
Date Board Member

Conservation Commission:  Must File  Determination  Notice of Intent  
 Need not File

Remarks: No porta-potties on the beach. Trash must be collected and disposed of offsite at an appropriate facility.

1/28/2019 Samuel Haines  
Date Conservation Agent

Board of Health:  Concur  Does Not Concur

Remarks: Pending food permits.

1/29/2019 Terri Guarino  
Date Health Agent

Building Inspector:  Concur  Does Not Concur

Remarks:

1/29/2019 Roger Laporte/ag  
Date Building Inspector

Sewer Commissioners:  Concur  Does Not Concur

Remarks: N/A

1/28/2019 George M. Sala [dj]  
Date Department Head

Town Collector:  Outstanding Taxes  Taxes Paid In Full

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

1/25/2019 A Dastous  
Date Town Collector



**Town Clerk:**

If not corporation has business certificate been issued?  Yes  No

Remarks:

h/a

1/25/2019

MFernandes

Date

Clerk's Office

**Assessors:**

This individual has (have) completed the Form of List?  Yes  No

Remarks: na

2/1/2019

JPotter

Date

Assessors Office

**Department of Public Works:**  Approved  Disapproved  Not Under DPW Jurisdiction

Remarks: Remove all trash

2/6/2019

George M. Sala

Date

Department Head

**Department of Natural Resources:**  Approved  Disapproved  Not Under DNR Jurisdiction

Remarks:

1/30/2019

Chris Southwood

Date

Department Head

**Recreation Department:**  Concur  Does Not Concur

Remarks:

2/15/2019

Krissanne M. Caron

Date

Department Head

**Police Department:**  Concur  Does Not Concur

Remarks: Detail officers required as in years past. Parking lot must be maintained for emergency vehicle access at all times, including boat ramps. Parking must be orderly and in marked spots only. **EVENT ORGANIZER MUST CONTACT** police administration 4 weeks prior to event to review road race route and overall event.

Liquor license should state the responsible persons name on same.

1/30/2019

Chief Dennis R. Woodside

Date

Department Head

**Fire Department:**

**Concurs**

**Does Not Concur**

**Remarks:**

1/31/2019

Chief Sylvester

Date

Department Head

---

**Board of Selectmen:**

**Concurs**

**Does Not Concur**

**Remarks:**

Date

Chairman

---



# TOWN OF BOURNE

## Board of Selectmen

24 Perry Avenue Room 101  
Buzzards Bay, MA 02532-3496  
www.townofbourne.com

Phone: 508-229-0000 ext 203  
Fax: 508-229-0024



### APPLICATION FOR THE USE OF TOWN PROPERTY

Individual/Organization Bourne Community Boating

Address (mailing) PO Box 3157 Bourne MA 02532

Home/Business Address \_\_\_\_\_

Home Telephone # \_\_\_\_\_

Business Telephone # 508-566-7314

Contact Person Amy Wright

Email address: amy@bournecommunityboating.org

pd  
9125-  
1/25/19

I (we) request the use of the following town owned property:

Name: Monument Beach between fixed pier and boat launch ramp

Location: Emmons Rd, Monument Beach

\*\*\* Please use attached map to show area to be used \*\*\*

Purpose: \*\*\* Phinney's Harbor Day fundraiser for Bourne Community Boating Scholarship Fund  
To include: tent, food for sale, boat rides, music, beer and wine sales \*\*\*

\*\*\* Please indicate if a tent will be used or food served/available at event \*\*\*

Date(s) Saturday July 13 2019

Time(s)  
From 5K 7:00am arrive, 8:30 event start (time first person will arrive)

To 5K 10am event end, 10:30 cleanup end (time last person will leave)

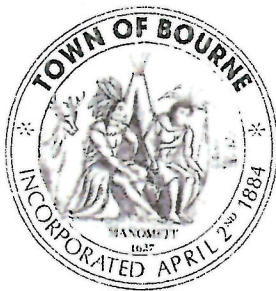
From Beach party 11:00 set up, 12pm Event Start (time first person will arrive)

To Beach party 5pm event end, 6pm cleanup end (time last person will leave)

**\*\*\*\*\* Copy of Liability Insurance with town named as additional insured \*\*\*\*\***

(PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM)





**TO THE LICENSING AUTHORITIES OF THE TOWN OF BOURNE:**

The Undersigned hereby makes application for an ENTERTAINMENT LICENSE.

pd  
# 25.  
1/25/19

Location: Phinney's Harbor Day Fundraiser at Monument Beach

D/B/A: Bourne Community Boating

Date: Saturday July 13 2019

We/I hereby agree to conform in all respects to the conditions governing such license as printed in the Bylaws of the Town, and such other rules and regulations as the Selectmen may establish.

With the signing of this application the applicant acknowledges that:

- (a) It is understood that the Board is not required to grant the license;
- (b) In event of a proposed sale of a business requiring a *Entertainment License*, an application for a transfer of said license will be deemed to be an application for a new license (subject to the rules and regulations herein contained), and the owner of such business shall be required to file with the Board of Selectmen a thirty-day notice of his intention to sell same before such application will be acted upon by the Selectmen;
- (c) That the license is subject to revocation if the holder of the license does not comply with state law, town bylaws or the Rules and Regulations of the Board.

Signature Name: Amy Wright

Signature Name: Kathryn Tura

Business Address: PO Box 3157 Bourne MA 02532

Phone: (Home) \_\_\_\_\_ (Business) \_\_\_\_\_

- NOTE:
- (a) If a corporation, state full names and addresses of principal officers;
  - (b) If a co-partnership, information must be provided on each partner; if a corporation information must be provided on corporate officer making application.

Name: Amy Wright

Address: PO Box 3157 Bourne MA 02532

Description of Applicant

Born in U.S. Yes X No \_\_\_\_\_

Born Where: Falmouth MA

Date of Naturalization: \_\_\_\_\_

Male or Female: F

Photo (1 inch x 1 inch)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Description of Applicant

Born in U.S. Yes \_\_\_\_\_ No \_\_\_\_\_

Born Where: \_\_\_\_\_

Date of Naturalization: \_\_\_\_\_

Male or Female: \_\_\_\_\_

Photo (1 inch x 1 inch)

The Establishment shall operate as: Non Profit 501c3

- ( ) Sole ownership
- ( ) Limited Liability Corporation
- ( ) Partnership - Total Number of Partners \_\_\_\_\_
- ( ) Corporation based in \_\_\_\_\_

**Corporate information required:**

President: Kathryn Tura 122 County Rd Bourne MA  
 Secretary: Ken Legg Emmons Rd Bourne MA  
 Treasurer: Kent Nicholas Scraggy Neck Rd Cataumet MA

(Name) (Address)

**INFORMATION RELATIVE TO APPLICANT**

Type of Entertainment to be Licensed: (please be specific) Phinneys Harbor Day fundraiser with live music, beer and wine tent, food for sale from gray gables market, free boat rides and trials at monument beach south of the fixed pier

Is the property owned by you? Yes \_\_\_\_\_ No X town of bourne property

Tenant at Will

Lease \_\_\_\_\_ Years \_\_\_\_\_

Hours of Operation: Setup start at 7 30am, 5K start at 8.30, beach party start at 12pm, end at 5pm, cleanup till 6.

Floor Space \_\_\_\_\_ Sq. Ft. Seating capacity (if any) \_\_\_\_\_

Parking capacity (if any) \_\_\_\_\_ Number of Employees \_\_\_\_\_

Seven (7) copies of the following items must be submitted with the application:

1. Layout plan of facility and fixtures Date received attached
2. Site Plan Date received \_\_\_\_\_
3. Outside Facade and Sign Plan Date received \_\_\_\_\_

If the facilities are not yet completed, provide estimated cost of work to be done:

\$ \_\_\_\_\_ Date received \_\_\_\_\_

**Applicant's Resume Including References**

**FOR OFFICE USE ONLY**

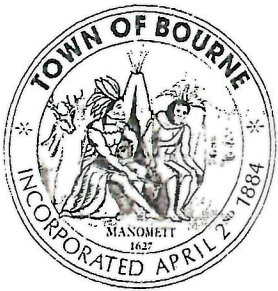
Scheduled hearing when application will be presented to Board of Selectmen for Processing

Date \_\_\_\_\_ Time \_\_\_\_\_

Board Action: Approved for processing Yes  No  Date \_\_\_\_\_

If approved for processing Department reports are due \_\_\_\_\_ for action at the \_\_\_\_\_ meeting of the Board of Selectmen.

Board Action: Approved: Yes  No  Date \_\_\_\_\_ License # \_\_\_\_\_



TOWN OF BOURNE  
Town Offices  
24 Perry Avenue  
Buzzards Bay, MA 02534  
(508-759-0600 x503) Phone  
(508) 759-0620) Fax

*paid  
1/25/19*

SPECIAL ONE-DAY LICENSE APPLICATION

FEE 25-

The undersigned hereby applies for a Special One-Day License in accordance with the provisions of the Statutes relating thereto:

PREMISES TO BE LICENSED: Phinneys Harbor Day - Monument Beach  
NAME: Amy Wright  
COMPANY: Bourne Community Beach  
ADDRESS: PO Box 3157 Bourne MA 02532  
TELEPHONE: 508-566-2314  
EMAIL: amy@bournecommunitybeach.org  
DATE(S) OF EVENT: July 13 2019  
HOURS OF OPERATION: 5k 8-30 (2am-7am) Party 12-5pm (11am-6pm)  
DESCRIPTION OF EVENT - include floor plan with estimated number of guests and plans for parking:  
Fundraiser for Bourne Community Beach Scholarship fund  
including 5k, Beach Party w/ music, food, cash bar, raffle,  
& beer service

License is for the Sale of:  
All Alcoholic Beverages \_\_\_\_\_  
Wine & Malt Beverages Only ✓  
Wine Only \_\_\_\_\_  
Malt Beverages Only \_\_\_\_\_

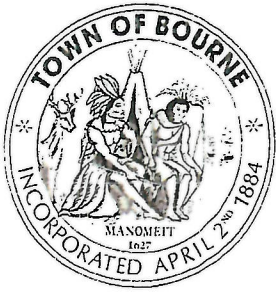
The Licensed Activity  
or Enterprise is:  
for profit \_\_\_\_\_  
non profit ✓

- Yes, I have contacted the Fire Chief or the Building Inspector to begin the process of obtaining a "304 Certificate of Inspection", if it is determined that one is necessary.
- Yes, I have obtained a one-day \$1 million liability insurance policy naming the Town of Bourne as an additional insured

FOR OFFICE USE ONLY -

Board of Selectmen

\_\_\_\_\_  
\_\_\_\_\_



TOWN OF BOURNE  
Town Offices  
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(508-759-0600 x503) Phone  
(508) 759-0620) Fax

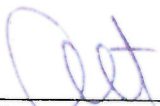
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TOWN OF BOURNE  
LIABILITY DISCLAIMER  
FOR SPECIAL ONE-DAY LICENSE

By exercising the privileges of this Special One-Day License in serving persons with alcoholic beverages, the Licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this Special One-Day License will be deemed to be acknowledgment that you are aware of this potential liability.

You are encouraged to discuss the risks associated with exercising your privileges of this Special One-Day License and the appropriate precautions to avoid injuries, damage and liability to others with your legal advisor.

The Town of Bourne and the Board of Selectmen acting as the Local License Authority shall not be liable to the Licensee or to others if injury or damage shall result from the exercise of this Special One-Day License.

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Date





**Town of Bourne  
Interdepartmental Advisory Form**



67

<b>Start Date:</b>	1/23/2019
<b>Owner/Applicant:</b>	Austin Caudle - Event Manager [817.557.1009-903.316.7066 cell] [austin@promoterline.com] Promoter Line, Inc. - - MS Society 35 <sup>th</sup> Annual Bike Ride
<b>Project Location:</b>	35 <sup>th</sup> Annual MS Cape Cod Getaway 1. One Day Wine & Malt Beverages License 6.29.19 from 12:00 p.m. to 5:00 p.m. MMA, Softball Field and Deck of Mess Hall 2. Bike Ride as follows: Day 1: Left onto Head of the Bay Road, right onto Puritan Road, left onto St. Margaret's Street, right onto Cohasset Avenue, left onto Wallace Avenue, right onto Main Street and left onto Academy Drive to MMA Day 2: Main St/Bourne Rotary/Bourne Bridge - 28S/Trowbridge Road/Veteran's Way/Sandwich Road/Canal Access Road/Canal Service Road to Sandwich
<b>Nature of Request:</b>	35th Annual Cape Cod Getaway MS Bike Race on June 29 & June 30, 2019. 2-day, 150 mile ride with estimated 2100 cyclists from Boston to Provincetown. Additional MS Info in Route Slip folder
<b>Liability Insurance Naming Town of Bourne as Additional Insured</b>	Has applicant provided insurance? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<b>Map:</b>		<b>Parcel:</b>		<b>District:</b>	
-------------	--	----------------	--	------------------	--

**Engineering:**

<b>Date of Recording:</b>		<b>Lot Area:</b>		<b>Frontage:</b>		<b>Zone:</b>	
<b>Resource District:</b>		<b>Town Road:</b>		<b>Paved:</b>		<b>Contiguous Lots:</b>	
<b>Flood Zone:</b>		<b>Within 100' of Wetland:</b>					

**Owner:  
Remarks:**

1/29/2019  
Date

Timothy P Lydon  
Department Head

**Planning Department:**     **Concurs**                       **Does Not Concur**

Remarks: N/A

1/24/2019  
Date

Jennifer Copeland  
Town Planner

**Planning Board:**                       **Concurs**                       **Does Not Concur**

Remarks:

2/1/2019  
Date

Elmer C Legg/ag  
Board Member

Conservation Commission:  Must File  Determination  Notice of Intent  
 Need not File

Remarks:

1/28/2019  
Date

Samuel Haines  
Conservation Agent

Board of Health:  Concur  Does Not Concur

Remarks:

2/1/2019  
Date

Terri Guarino/ag  
Health Agent

Building Inspector:  Concur  Does Not Concur

Remarks:

2/1/2019  
Date

Roger Laporte/ag  
Building Inspector

Sewer Commissioners:  Concur  Does Not Concur

Remarks: N/A

1/24/2019  
Date

George M. Sala [dj]  
Department Head

Town Collector:  Outstanding Taxes  Taxes Paid In Full

FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00
FY	RE	\$0.00	FY	RE	\$0.00	FY	RE	\$0.00

Remarks:

1/23/2019  
Date

A Dastous  
Town Collector

Town Clerk:  
If not corporation has business certificate been issued?  Yes  No

Remarks: Not applicable

1/25/2019

Date

MFernandes

Clerk's Office

Assessors:

This individual has (have) completed the Form of List?  Yes  No

Remarks: na

2/1/2019

Date

JPotter

Assessors Office

Department of Public Works:  Approved  Disapproved  Not Under DPW Jurisdiction

Remarks: Remove all signage after the event

1/24/2019

Date

George M. Sala

Department Head

Department of Natural Resources:  Approved  Disapproved  Not Under DNR Jurisdiction

Remarks:

1/24/2019

Date

Chris Southwood

Department Head

Recreation Department:  Concur  Does Not Concur

Remarks:

2/6/2019

Date

Krissanne M. Caron

Department Head

Police Department:  Concur  Does Not Concur

Remarks: This should be a heavy traffic day (Saturday) as it is the weekend before July 4<sup>th</sup>. Event organizers must contact Police Administration 4 weeks before event to coordinate any police detail requests or requirements and review the route.

No volunteers in any roadway directing traffic as they attempted last year.

The one day liquor licenses should state an individuals name as the responsible party. All liquor laws must be complied with. PD has concerns with how they are arranging the liquor service. Is this involving the MMA Chartwells Caterers license? If so, no liquor license is needed from the Town.

1/30/2019

Date

Chief Dennis R. Woodside

Department Head

**Fire Department:**

**Concurs**

**Does Not Concur**

**Remarks:**

1/24/2019

Date

Chief Sylvester

Department Head

---

**Board of Selectmen:**

**Concurs**

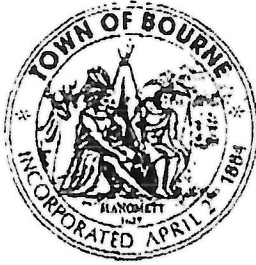
**Does Not Concur**

**Remarks:**

Date

Chairman

---



TOWN OF BOURNE  
Town Offices  
24 Perry Avenue  
Buzzards Bay, MA 02534  
(508-759-0600 x503) Phone  
(508) 759-0620) Fax

SPECIAL ONE-DAY LICENSE APPLICATION

FEE \_\_\_\_\_

The undersigned hereby applies for a Special One-Day License in accordance with the provisions of the Statutes relating thereto:

PREMISES TO BE LICENSED: Mass Maritime Academy

NAME: Austin Caudle

COMPANY: National MS Society c/o Promoter Line, Inc.

ADDRESS: 4218 Gateway Dr, Suite #140, Colleyville, TX 76034

TELEPHONE: 903-316-7066

EMAIL: austin@promoterline.com

DATE(S) OF EVENT: June 29, 2019

HOURS OF OPERATION: 12pm-5pm

DESCRIPTION OF EVENT - include floor plan with estimated number of guests and plans for parking:  
This is the overnight for the Cape Cod Getaway, see attached.

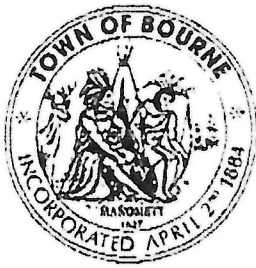
License is for the Sale of:		The Licensed Activity
All Alcoholic Beverages	_____	or Enterprise is:
Wine & Malt Beverages Only	<u>X</u>	for profit _____
Wine Only	_____	non profit <u>X</u>
Malt Beverages Only	_____	

Yes, I have contacted the Fire Chief or the Building Inspector to begin the process of obtaining a "304 Certificate of Inspection", if it is determined that one is necessary.

Yes, I have obtained a one-day \$1 million liability insurance policy naming the Town of Bourne as an additional insured

FOR OFFICE USE ONLY -

Board of Selectmen



RECEIVED  
 JAN 23 2019  
 TOWN OF BOURNE  
 BOARD OF SELECTMEN

TOWN OF BOURNE  
 Town Offices  
 24 Perry Avenue  
 Buzzards Bay, MA 02534  
 (508-759-0600 x503) Phone  
 (508) 759-0620) Fax

TOWN OF BOURNE  
 LIABILITY DISCLAIMER  
 FOR SPECIAL ONE-DAY LICENSE

By exercising the privileges of this Special One-Day License in serving persons with alcoholic beverages, the Licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this Special One-Day License will be deemed to be acknowledgment that you are aware of this potential liability.

You are encouraged to discuss the risks associated with exercising your privileges of this Special One-Day License and the appropriate precautions to avoid injuries, damage and liability to others with your legal advisor.

The Town of Bourne and the Board of Selectmen acting as the Local License Authority shall not be liable to the Licensee or to others if injury or damage shall result from the exercise of this Special One-Day License.

*Austin Caudle*

Signature of Applicant

1/16/2019

Date



RECEIVED  
JAN 23 2019  
TOWN OF BOURNE  
BOARD OF SELECTMEN

Mr. Thomas Guerino  
Town Administrator  
Bourne Town Hall  
24 Perry Ave.  
Bourne, MA. 02532

December 20, 2018

Dear Mr. Guerino,

We will be holding our 35th annual Cape Cod Getaway MS Bike Ride on June 29<sup>th</sup> and 30<sup>th</sup>, 2019. This two-day, 150-mile bicycle tour attracts 2100 cyclists, who will ride from Boston, Mass. to Provincetown, Mass. to raise funds to support the National Multiple Sclerosis Society.

We respectfully request the use of local and state roads in the town of Bourne for the ride. I have enclosed cues sheets showing our route. Cyclists will be instructed to ride single file, on the right side of the road, and to follow all vehicle law, including stopping at red lights and stop signs. This is a Rules of the Road ride.

We will hire Bourne police officers to work safety details where needed. We operate a support team consisting of medical personnel, bicycle mechanics, and amateur (HAM) radio operators. Our lead HAM radio operator monitors all emergency radio frequencies, so that we can close or redirect our route should that become necessary.

Please let me know if there are additional steps, permits or permissions I must take to assure approval of the town of Bourne to host our event. I have also provided an Event Notification Form from the Massachusetts Department of Transportation that you can use to indicate your approval for our request.

If you need any further information or have any questions regarding this request, please don't hesitate to call me. Thank you for your continued support of the Cape Cod Getaway MS Bike Ride.

Best Regards,

Austin Caudle  
Event Manager  
Promoter Line, Inc  
4218 Gateway Dr, Suite #140  
Colleyville, TX 76034  
817 557 1009 o / 817 557 6155 f / 903 316 7066 c  
[www.promoterline.com](http://www.promoterline.com)



**MS Cape Cod Getaway Day 1**

Turn by turn		7:30:00	Start time	8:00:00 AM		20	8
Mile	Go	Turn Notes			Fastest	Slowest	
0	0	Start of route			7:30:00	8:00:00	
0.44	0.5	Turn right onto Newport Avenue Extension			7:31:16	8:03:10	
0.58	0.3	Slight right onto the W Squantum St ramp			7:31:40	8:04:11	
0.64	0.06	Sharp left onto W Squantum St			7:31:51	8:04:36	
1.71	1.07	Turn right onto Quincy Shore Dr			7:34:55	8:12:19	
4.32	2.61	Turn right toward Sea St			7:42:26	8:31:06	
4.35	0.03	Slight right onto Sea St			7:42:32	8:31:19	
4.67	0.32	Turn left onto Southern Artery			7:43:27	8:33:37	
5.68	1.01	Turn left onto Washington St			7:46:22	8:40:54	
6.22	0.54	At the traffic circle, take the 3rd exit onto MA-3A S/Washington St			7:47:55	8:44:47	
11.14	4.92	Turn right onto Water St			8:02:05	9:20:12	
11.53	0.39	Turn left onto Main St			8:03:12	9:23:01	
12.1	0.57	Continue straight onto Middle St			8:04:51	9:27:07	
12.39	0.29	Continue onto Union St			8:05:41	9:29:12	
13.22	0.83	Turn left to stay on Union St			8:08:04	9:35:11	
13.58	0.36	<b>Rest Stop 1 - Wompatuch State Forest</b>			8:09:07	9:37:47	
15.87	2.29	Turn left onto Mt Hope St			8:15:42	9:54:16	
16.59	0.72	Continue onto Clapp Rd			8:17:47	9:59:27	
18.99	5.41	Turn right onto Grove St			8:24:41	10:16:44	
19.86	0.87	Continue onto Maple St			8:27:12	10:23:00	
20.68	0.82	Continue onto Winter St			8:29:34	10:28:54	
21.04	0.36	Turn left onto Cross St			8:30:36	10:31:29	
22.02	0.98	Turn right onto MA-123 W			8:33:25	10:38:33	
22.08	0.06	Turn left onto Neal Gate St			8:33:35	10:38:59	
22.94	0.86	Turn right onto MA-3A S			8:36:04	10:45:10	
23.69	0.75	Turn left onto Summer St			8:38:14	10:50:34	
24.47	0.78	Turn right onto Prospect St			8:40:28	10:56:11	
24.96	0.49	Continue onto Old Main St			8:41:53	10:59:43	
25.1	0.14	Turn left onto Pleasant St			8:42:17	11:00:43	
25.9	0.94	<b>Rest Stop 2 - Eames Way School</b>			8:44:36	11:06:29	
26.47	1.51	Turn right onto Summer St			8:46:14	11:10:35	
27.16	0.69	Turn left onto Elm St			8:48:13	11:15:33	
27.45	0.29	Slight right to stay on Elm St			8:49:03	11:17:38	
28.04	0.59	Slight left to stay on Elm St			8:50:45	11:21:53	
28.06	0.02	Turn right to stay on Elm St			8:50:49	11:22:02	
28.14	0.08	Continue onto Ferry St			8:51:03	11:22:36	
28.71	0.57	Slight right to stay on Ferry St			8:52:41	11:26:43	
29.34	0.63	Slight left to stay on Ferry St			8:54:30	11:31:15	
30.72	1.38	Keep left to stay on Ferry St			8:58:28	11:41:11	
30.91	0.19	Turn left onto Main St			8:59:01	11:42:33	
31.49	0.58	Turn left onto Ocean St			9:00:41	11:46:44	
31.89	0.4	Turn right onto Moraine St			9:01:51	11:49:36	
32.23	0.34	Turn right onto Acorn St			9:02:49	11:52:03	
33.14	0.91	Continue onto Franklin St			9:05:27	11:58:36	
33.32	0.18	Continue onto Lincoln St			9:05:58	11:59:54	
33.52	0.2	Turn left onto Temple St			9:06:32	12:01:21	
34.79	1.27	Slight left onto MA-14 E			9:10:12	12:10:29	
35.75	0.96	Continue onto St George St			9:12:58	12:17:24	





**MS Cape Cod Getaway Day 1**

Turn by turn		7:30:00	Start time	8:00:00 AM			20	8
Mile	Go	Turn Notes					Fastest	Slowest
36.3	1.51	Turn right onto Alden St					9:14:33	12:21:22
36.43	0.13	Turn left					9:14:55	12:22:18
36.51	0.08	Turn left					9:15:09	12:22:52
36.75	0.24	<b>Lunch Duxbury High School</b>					9:15:50	12:24:36
36.76	0.01	Turn right onto St George St					9:15:52	12:24:40
37.15	0.39	Turn right onto Washington St					9:17:00	12:27:29
39.1	1.95	Continue onto Bay Rd					9:22:36	12:41:31
41.2	2.1	Turn left onto Loring St					9:28:39	12:56:38
41.44	0.24	Continue onto Landing Rd					9:29:21	12:58:22
42.43	0.99	Turn left onto Main St					9:32:12	13:05:30
42.52	0.09	Turn right onto MA-80 W/Brook St					9:32:27	13:06:09
43.17	0.65	Turn left onto MA-80 W					9:34:20	13:10:49
43.6	0.43	Slight left onto Indian Pond Rd					9:35:34	13:13:55
45.18	1.58	Turn left onto MA-80 W					9:40:07	13:25:18
47.11	1.93	<b>Rest Stop 4 - Sacred Heart High School</b>					9:45:41	13:39:12
47.16	0.05	Turn left onto MA-80 W					9:45:49	13:39:33
48.72	1.56	Turn left onto Carver Rd					9:50:19	13:50:47
48.98	0.26	Turn right onto 7 Hills Rd					9:51:04	13:52:39
49.65	0.67	Continue onto Federal Furnace Rd					9:53:00	13:57:29
49.93	0.28	Turn left onto Micajah Pond Rd					9:53:48	13:59:30
49.97	0.04	Slight left onto Black Cat Rd					9:53:55	13:59:47
51.63	1.66	Turn right onto Watercourse Rd					9:58:42	14:11:44
52.12	0.49	Continue onto Rocky Pond Rd					10:00:06	14:15:16
54.7	2.58	Continue onto Bare Hill Rd					10:07:32	14:33:50
56.28	1.58	Turn left onto Federal Pond Rd					10:12:05	14:45:13
56.49	0.21	Turn right					10:12:41	14:46:44
57.67	1.18	Turn left onto Bare Hill Rd					10:16:05	14:55:13
57.9	0.23	Sharp left onto Lower College Pond Rd					10:16:45	14:56:53
59.97	2.07	<b>Rest Stop 5 College Pond Recreational Area</b>					10:22:43	15:11:47
60.34	0.37	Continue onto Upper College Pond Rd					10:23:47	15:14:27
60.72	0.38	Continue onto Alden Rd					10:24:52	15:17:11
62.13	1.41	Turn right onto Long Pond Rd					10:28:56	15:27:20
65.73	3.6	Turn right onto Halfway Pond Rd					10:39:18	15:53:15
66.4	0.67	Turn left onto Bourne Rd					10:41:14	15:58:05
67.27	0.87	<b>Rest Stop 6 South Elementary School</b>					10:43:44	16:04:21
69.86	2.59	Slight left to stay on Bourne Rd					10:51:12	16:23:00
72.25	2.39	Continue onto Plymouth Ln					10:58:05	16:40:12
72.39	0.14	Turn left onto Head of the Bay Rd					10:58:29	16:41:12
73.33		Turn right onto Puritan Rd						
74.3	1.91	Turn left onto St Margarets St					11:03:59	16:54:58
74.68	0.38	Turn right onto Main St					11:05:05	16:57:42
75.01	0.33	Turn left onto Academy Dr					11:06:02	17:00:04
75.41	0.4	Finish					11:07:11	17:02:57



**way Day 2**

Turn by turn		5:00:00	Start time	6:30:00 AM				20	8
Mile	Go	Turn Notes						Fastest	Slowest
0.4	0.4	Turn right onto Main St.						5:01:09	6:32:53
1.5	1.1	Turn left into Bourne Rotary						5:04:19	6:40:48
1.6	0.1	Take MA-28S to Bourne Bridge						5:04:36	6:41:31
2	0.4	Enter Bourne Bridge - stay in coned lane						5:05:46	6:44:24
2.8	0.8	At traffic circle, take 2nd exit onto Trowbridge Rd.						5:08:04	6:50:10
2.9	0.1	Turn right onto Veteran's Way/Freeman Rd.						5:08:21	6:50:53
3	0.1	Turn right onto Sandwich Rd.						5:08:38	6:51:36
3.2	0.2	Turn left onto Canal Service Rd.						5:09:13	6:53:02
7.7	4.5	<b>Sandwich</b>						5:22:11	7:25:26
8.5	0.8	Turn right onto Freezer Rd.						5:24:29	7:31:12
8.9	0.4	Turn left onto Tupper Rd.						5:25:38	7:34:05
9.3	0.4	Cross RTE 6A						5:26:47	7:36:58
9.8	0.5	Turn left onto Main St./RTE 130						5:28:13	7:40:34
11.2	1.4	Go under RT6						5:32:15	7:50:38
11.4	0.2	Turn left onto Service Rd.						5:32:50	7:52:05
12.8	1.4	<b>Rest Stop 1 Cape Cod Rehab Hospital</b>						5:36:52	8:02:10
13.4	0.6	Cross over Quaker Meeting House Rd.						5:38:36	8:06:29
15.6	2.2	Cross over Chase Rd.						5:44:56	8:22:19
16.2	0.6	<b>Barnstable</b>						5:46:39	8:26:38
18	1.8	Turn left onto RT149						5:51:50	8:39:36
18	0	At traffic circle, take 1st exit to Service Rd.						5:51:50	8:39:36
19.9	1.9	Cross over Oak St.						5:57:19	8:53:17
20.7	0.8	Continue onto Shootflying Hill Rd.						5:59:37	8:59:02
21.3	0.6	Turn right onto Iyannough Rd. Enter coned lane						6:01:21	9:03:22
21.7	0.4	Turn left onto Attucks Lane						6:02:30	9:06:14
22	0.3	<b>Rest Stop 2 Clinical Research Center</b>						6:03:22	9:08:24
22.3	0.3	Turn left onto Phinneys Lane						6:04:13	9:10:34
23.5	1.2	Continue onto Hyannis Rd.						6:07:41	9:19:12
24	0.5	Turn right onto Main St./RT6A						6:09:07	9:22:48
25.1	1.1	Cross Mary Dunn Rd.						6:12:17	9:30:43
26.2	1.1	<b>Yarmouth</b>						6:15:27	9:38:38
27.2	1	Strawberry Lane on left						6:18:20	9:45:50
29.4	2.2	Slight right onto Setucket Rd.						6:24:40	10:01:41
30.1	0.7	Cross over N. Dennis Rd.						6:26:41	10:06:43
30.4	0.3	<b>Dennis</b>						6:27:33	10:08:53
31.5	1.1	Cross over Old Bass River Rd.						6:30:43	10:16:48
32.1	0.6	Cross over RT 134						6:32:27	10:21:07
33	0.9	<b>Brewster</b>						6:35:02	10:27:36
33.1	0.1	Turn right onto Slough Rd.						6:35:20	10:28:19
34.8	1.7	Continue onto Depot St.						6:40:13	10:40:34
34.8	0	<b>Harwich</b>						6:40:13	10:40:34
35.4	0.6	Pass under RT6						6:41:57	10:44:53



Day 2

Turn by turn		5:00:00	Start time	6:30:00 AM				20	8
Mile	Go	Turn Notes						Fastest	Slowest
35.8	0.4	Turn left onto Main St. - four way stop						6:43:06	10:47:46
36.1	0.3	Slight left onto Queen Anne Rd.						6:43:58	10:49:55
38.3	2.2	Turn left onto Pleasant Lake Ave.						6:50:18	11:05:46
38.5	0.2	Cross over RT6						6:50:53	11:07:12
40.1	1.6	<b>Brewster</b>						6:55:29	11:18:43
40.1	0	Turn right onto Cape Cod Rail Trail						6:55:29	11:18:43
42.8	2.7	<b>Lunch - Stony Brook Elementary School</b>						7:03:16	11:38:10
42.8	0	Turn left onto Cape Cod Rail Trail						7:03:16	11:38:10
44.4	1.6	Cross Millstone Rd.						7:07:52	11:49:41
45.1	0.7	Pass under RTE 6A						7:09:53	11:54:43
46.2	1.1	<b>Orleans</b>						7:13:03	12:02:38
46.6	0.4	Turn left to stay on Cape Cod Rail Trail/Skaket Beach Rd.						7:14:12	12:05:31
46.8	0.2	Turn left onto West Rd.						7:14:47	12:06:58
47	0.2	Turn right onto Skaket Beach Rd.						7:15:22	12:08:24
47.5	0.5	Turn left onto Rock Harbor Rd.						7:16:48	12:12:00
48	0.5	Turn right to stay on Rock Harbor Rd.						7:18:14	12:15:36
48.9	0.9	Turn left onto Bridge Rd.						7:20:50	12:22:05
49.1	0.2	<b>Eastham</b>						7:21:24	12:23:31
49.6	0.5	Right turn to stay on Bridge Rd.						7:22:51	12:27:07
50.5	0.9	Slight left onto Herring Brook Rd.						7:25:26	12:33:36
53.5	3	Continue onto Massasoit Rd.						7:34:05	12:55:12
54.3	0.8	Turn left onto Steele Rd.						7:36:23	13:00:58
54.9	0.6	<b>Rest Stop 4 Cooks Brook Beach</b>						7:38:07	13:05:17
55.4	0.5	Turn left onto Massasoit Rd.						7:39:33	13:08:53
56.3	0.9	Continue onto W Rd.						7:42:09	13:15:22
56.3	0	<b>Wellfleet</b>						7:42:09	13:15:22
56.8	0.5	Turn left onto RT 6 E. - use caution						7:43:35	13:18:58
59.2	2.4	Turn right onto Lecount Hollow Rd.						7:50:30	13:36:14
59.9	0.7	Turn left onto Ocean View Dr.						7:52:31	13:41:17
61.8	1.9	Slight left onto Long Pond Rd.						7:57:59	13:54:58
63.7	1.9	Turn right onto Lawrence Rd.						8:03:27	14:08:38
63.7	0	<b>Rest Stop 5 Wellfleet Elementary School</b>						8:03:27	14:08:38
63.9	0.2	Turn right onto RT 6						8:04:02	14:10:05
65.2	1.3	<b>Truro</b>						8:07:47	14:19:26
70.3	5.1	<b>Rest Stop 6 Truro Central School</b>						8:22:28	14:56:10
75.6	5.3	<b>Provincetown</b>						8:37:44	15:34:19
78.3	2.7	Turn left onto Shank Painter Rd.						8:45:30	15:53:46
78.4	0.1	Turn left onto Jerome Smith Rd.						8:45:48	15:54:29
78.4	0	Finish						8:45:48	15:54:29

# EVENT NOTIFICATION FORM

Date: \_\_\_\_\_

## National MS Society, Cape Cod Getaway – June 29 and 30, 2019

Dear Sir / Madam,

Please be advised that the City/Town of Bourne has notified the Board of Selectman/City Council, Local Police/Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/or **other events** in or through the City/Town of Bourne.

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The following signatures are required prior to the issuance of the Permit from the MA DOT. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

### LOCAL POLICE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_

### FIRE DEPARTMENT

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

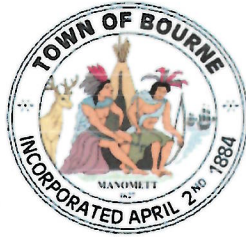
City/Town: \_\_\_\_\_

### BOARD OF SELECTMEN/CITY COUNCIL

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

City/Town: \_\_\_\_\_



## Selectmen's Correspondence

February 19, 2019

- A. Letter from Sagamore Highland Association express their gratitude for the rebuilding of our path and stairway to the beach.
- B. MMA Statewide Essay Contest for 8<sup>th</sup> Graders.
- C. Letter from MassDOT regarding Nation Bridge Inspection Standards – Bridge Inspection Reports for Shore Road / Pocasset River [Copy of the report is on file in the Town Administrator's Office]
- D. Eversource has contracted with qualified tree contractors to perform routine vegetation maintenance within our electric system rights of way.
- E. Department of Agricultural Resources Notice of Approval of the Eversource Energy, Eastern MA Five Year Vegetation Management Plan for Cape Cod and Martha's Vineyard [Barnstable and Dukes Counties] 2018 - 2022
- F. Jesserie Leavitt submitted letter of resignation from the Bourne Community Center, Board of Trustees.
- G. Letter from DPW Director George Sala regarding Pedestrian Safety and Feasibility Study – Barlow's Landing Road and Shore Road Intersection.
- H. Letter from DEP regarding Joint Base Cape Cod – Draft Central Impact Area 2018 Annual Environmental Monitoring Report – RCL, Concurrence



RECEIVED  
FEB - 6 2019  
TOWN OF BOURNE  
BOARD OF SELECTMEN

**Sagamore Highlands Association**  
P.O. Box 1233,  
Sagamore Beach  
MA 02562  
<http://www.sagamorehighlands.org/>  
email:info@sagamorehighlands.org

A

Tom Guerino  
Town of Bourne  
24 Perry Avenue  
Buzzards Bay, Ma. 02532

February 4, 2019

Dear Mr. Guerino:

We want to express our gratitude for the rebuilding of our path and stairway to the beach at Sagamore Highlands over the late winter and spring of 2018. As you know our stairs suffered extensive damage the previous year due to storms. We were without access to our beloved beach sorely missed by all.

Our new stairs and path is absolutely wonderful. We watched in awe as it was being built. The design is perfect and the workmanship superb.

Again we say THANK YOU for your hard work. We love and appreciate our beautiful beach especially now in the winter of 2019.

Sincerely,

Judith A. Cosgrove  
Sagamore Highland Association

Cc: George Sala, DPW  
Sam Haines, Conservation Agent  
Boune Enterprise

RECEIVED

FEB - 8 2019

TOWN OF BOURNE  
BOARD OF SELECTMEN

February 5, 2019

Dear Chief Municipal Official,

The Massachusetts Municipal Association is pleased to announce the return of the annual **MMA Statewide Essay Contest for 8th Graders**. This contest was created to raise awareness among students about local government, and to encourage students to take an active interest in their hometown government.

**What:**

The MMA invites 8th grade students in your community to participate in this year's essay contest. We are sending this letter to the chief municipal official (CMO) in each community and asking that the CMO complete the attached commitment form, giving the MMA permission to contact the schools in your community to invite them to participate. Participation by your schools is optional.

**Who:**

All 8th graders in your public schools will be invited to participate. Prizes will be awarded to winning entries, and the first-place essay writer will be invited to attend the Municipal Month Celebration at the State House in Boston in May.

**When:**

Please complete the enclosed commitment form and return it to the MMA by **Monday, February 25, 2019**. The MMA will send you, your superintendent, and the building principals the contest rules and information. Students will be able to access contest materials via our website, [www.mma.org](http://www.mma.org). The contest deadline for students is **Friday, March 22, 2019**.

**Why:**

The essay contest is fun for students, demands little time or preparation from the teacher, and invites students to think critically about local government issues. It is viewed as an independent student project but can be incorporated into a teacher's lesson plan. The MMA is available as a resource to any teacher, school or municipal official.

If you have any questions, please contact our Contest Coordinators, **Alandra Champion or Lisa Adams, at (617) 426-7272**. We are excited to engage and encourage students to think creatively about local government. We hope that you will join our effort by signing up your community today! Thank you for your time, interest, and leadership.

Sincerely,



Geoff Beckwith  
Executive Director & CEO  
Massachusetts Municipal Association

MMA 8<sup>th</sup> Grade Essay Contest  
RULES & INFORMATION

Thank you for your participation in the Massachusetts Municipal Association's 8<sup>th</sup> Grade Essay Contest! The purpose of this contest is to raise awareness and interest among 8<sup>th</sup> grade students about local government issues and to encourage participation in local government and Massachusetts communities.

Local government affects every resident in every state, region, city and town. Schools, housing, waste collection and recycling, roads, parks and recreation, the library, police and fire stations are all run by local government. As a resident in your city or town you have a voice and an opportunity to affect change on a local level.

In Massachusetts, cities are governed by mayors and city councils. Towns are governed by select boards whose members are elected to one or two-year terms. For your essay, select one political or community issue that impacts people in your city or town. If you were the Mayor or a member of the Select Board in your city or town, how would you bring positive change to this issue? You may consider financial limitations, the size of your city or town and available resources. Include examples of the changes that you would make as the Mayor or a member of the Select Board and how those changes would impact your chosen issue.

## Essay Contest Rules:

- Only current 8<sup>th</sup> graders in Massachusetts are eligible to participate.
- Word limit: 750 words or less, excluding the title.
- Well-organized, with an introduction, a body and a conclusion.
- Typed and double-spaced in size 12 Times New Roman font.
- Printed on one side of paper only.
- Include two (2) copies. (No submissions will be returned.)
- The student's name, school, and city or town must be at the top of the page.
- If students are participating as part of a class or school project, each student must submit an individual essay. Only one essay per student.
- Mail your essay to: MMA Essay Contest, One Winthrop Square, Boston, MA 02110.
- Essays will be judged on originality, content, grammar and spelling, and understanding of local government. All decisions of the judges are final.
- Cash prizes will be awarded to the first (\$500), second (\$250) and third (\$150) place winners, and the first-place essay writer will be invited to attend the Municipal Month celebration at the State House in May.
- Winners will be notified in April.
- All contestants agree to publication on the Massachusetts Municipal Association's website. Winners may be asked to provide a photo to appear with their published essay.
- Please direct any questions to Alandra Champion: [achampion@mma.org](mailto:achampion@mma.org).

Deadline: Essays must be postmarked by March 22, 2019.





## I Commit My Community Today!

As the chief municipal official (CMO), our community will support the participation of our eighth-grade students in the MMA's 2019 Statewide Essay contest.

Name:

---

Municipal Position:

---

Municipality:

---

Phone Number:

---

Email:

---

My community is in a regional school district for 8<sup>th</sup> grade: YES or NO

The other communities in our regional district for 8<sup>th</sup> grade are:

---

---

*Please complete this form and send it to: Alandra Champion, Massachusetts Municipal Association, One Winthrop Square, Boston, MA 02110; by fax to 617-695-1314; or by email to [achampion@mma.org](mailto:achampion@mma.org).  
Deadline is Monday, February 25, 2019.*



Charles D. Baker, Governor  
 Karyn E. Polito, Lieutenant Governor  
 Stephanie Pollack, Secretary & CEO  
 Jonathan L. Gulliver, Highway Administrator

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 FEB - 6 2019  
 TOWN OF BOURNE  
 BOARD OF SELECTMEN

**massDOT**  
 Massachusetts Department of Transportation  
 Highway Division

C

February 4, 2019

COVER  
 BOS

Town of Bourne  
 Board of Selectmen  
 24 Perry Ave  
 Buzzards Bay, MA 02532

Attn: George Sala, Superintendent

SUBJECT: NATIONAL BRIDGE INSPECTION STANDARDS (NBIS)  
BRIDGE INSPECTION REPORTS

B-17-001 (41H) SHORE RD / POCASSET RIVER Dated: 08/30/18

Dear Mr. Sala:

As part of the Massachusetts Bridge Inspection Program, MassDOT - Highway Division performs the inspection of municipally owned bridges that have a clear span of 20 feet or greater. These bridges are scheduled to be inspected every two years or less.

For your records is a copy of recent bridge inspection field report for the referenced municipally owned bridge. Repair, rehabilitation or reconstruction of any bridges to address the deficiencies reported is the owner/custodian's responsibility. Chapter 90 funds may be used for these purposes.

Questions regarding the content of the report may be directed to the District Bridge Inspection Engineer, Grant Simpson, P.E., at 508-884-4236.

Sincerely,

Mary-Joe Perry  
 District 5 Highway Director

GS/mr SMS  
 cc: DHD, A. Bardow  
 Enclosure

February 2019

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TOWN OF BOURNE  
BOARD OF SELECTMEN

Dear Neighbor,

As part of our ongoing commitment to deliver reliable energy and superior service to customers, Eversource has contracted with qualified tree contractors to perform routine vegetation maintenance within our electric system rights of way on or near your property. The work, which is scheduled to occur this year, is part of Eversource's continuing efforts to ensure reliable electric service to you and to thousands of homes and businesses throughout the region, especially during extreme weather events.

#### Why Tree Work is Important

- To protect the electric system, we remove tall-growing species from the right of way and cut branches extending into the right of way. These trees and branches pose a serious safety hazard, now or in the future, if they contact energized equipment.
- Vegetation contact with electric facilities may lead to power outages that could impact thousands of electric customers. The clearing of trees and branches in and along the right of way will improve system performance, especially during severe weather events.

#### Work in Your Neighborhood:

The vegetation management work may include:

- Clearing of incompatible trees and/or removal of branches that are encroaching into the right of way.
- Removing tall-growing tree species that are incompatible to the transmission system, using manual climbing crew or mechanical tree-harvesting equipment, and tree-chipping machinery.
- Removal of vegetation within the cleared areas of the right of way, through cutting, mowing, and/or the application of approved herbicides.

#### What You Can Expect

We want you to know that this work will not interrupt electric service to your property. Work hours will typically be 7 am to 7 pm, Monday through Saturday. Due to weather or other unexpected circumstances, from time to time crews may need to work longer hours or on a Sunday.

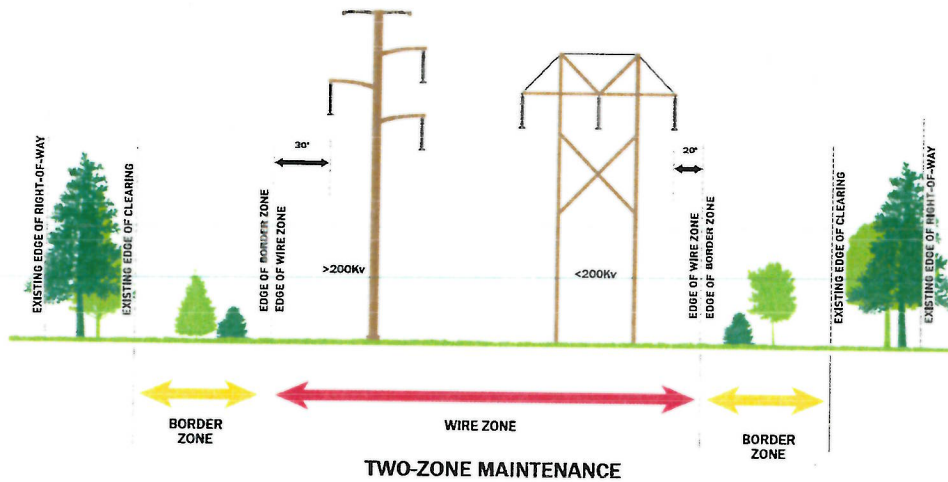
In certain areas, this vegetation management scope may be more than what has been experienced in the past.

Based on the width of the right of way, the type and number of transmission lines, the location of the lines within the right of way and the topography, Eversource employs a "two-zone" vegetation maintenance method. This method establishes the following:

- **The wire zone** is the area directly under the transmission lines, extending out minimally 20 feet outside the wires. In this zone, all trees and brush are removed, and native, low-growing plant communities that have a mature height of 3 feet or less are preserved.
- **The border zone** is the area from outside wire zone to the edge of the cleared area or the easement edge. In this zone, incompatible tall-growing trees are removed and native trees and shrubs that have a mature height of 25 feet or less may remain where possible.

*continued*

The diagram illustrates a typical right of way condition. This work is occurring within the existing edge of clearing. Your neighborhood may have a different configuration of transmission structures.



### Work Performance

Eversource is using approved contractors to conduct this work. The work may be completed in several stages, or at various times during the year. Work may also be performed by different contractors depending on the scope of work required in the particular right of way. Trimming and tree removal is performed throughout the year. Herbicide application may be used to treat cut tree stumps or stems throughout the year, and selective leaf treatment can be performed when leaves are present.

### Keeping the Wood from Cleared Areas

If you would like to keep the wood from trees cut on your property, please call 888-673-9943. The wood that is to be kept for your personal use will be placed along the edge of the maintained area within the right of way and outside of the wire zone and environmentally sensitive areas. Wood not left for personal use and cut branches will be slashed or diced and left within the right of way. Diced vegetation will not be left within access areas or within the cleared areas around structures and guy wires. Debris will also be kept out of water courses, stream and river banks and bodies of water including standing water in wetland areas.

### Additional Communication

Along with this letter, you will be receiving a door hanger or email informing you of the scheduled work. If you prefer e-mail, please contact us with your electronic address. The letter and door hanger are part of our requirements under the Commonwealth of Massachusetts regulation (220 CMR 22.00), providing notice of work in the transmission right of way.

### Always Working to Serve You Better

Keeping the lines of communication open is an important part of our work in your community. Please contact us with any questions you might have. We can be reached at 888-673-9943 or [MAVegMaintenance@eversource.com](mailto:MAVegMaintenance@eversource.com)

Thank you for your patience and cooperation while Eversource performs this important system reliability work.

Sincerely,

*Michael Babineau*

Michael Babineau  
Transmission Arborist, Vegetation Management  
Eversource

THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS

E



Department of Agricultural Resources  
251 Causeway Street, Suite 500, Boston, MA 02114  
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lt. Governor

MATTHEW A. BEATON  
Secretary

JOHN LEBEAUX  
Commissioner

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FEB - 4 2019

TOWN OF BOURNE  
BOARD OF SELECTMEN

January 30, 2019

To Whom It May Concern:

Please see the enclosed decision regarding Eversource Energy, Eastern MA Vegetation Management Plan 2018-2022 for Cape Cod and Martha's Vineyard (Barnstable and Dukes Counties) (VMP) Approval.

Thank you,

Taryn LaScola-Miner, Director  
Massachusetts Department of Agricultural Resources  
Crop and Pest Services Division  
251 Causeway Street, Suite 500  
Boston, MA 02114-2151

# THE COMMONWEALTH OF MASSACHUSETTS

EXECUTIVE OFFICE OF ENERGY AND ENVIRONMENTAL AFFAIRS



## Department of Agricultural Resources

251 Causeway Street, Suite 500, Boston, MA 02114  
617-626-1700 fax: 617-626-1850 www.mass.gov/agr



CHARLES D. BAKER  
Governor

KARYN E. POLITO  
Lt. Governor

MATTHEW A. BEATON  
Secretary

JOHN LEBEAUX  
Commissioner

January 29, 2019

William Hayes, Senior Arborist  
Eversource Energy, Eastern MA  
Vegetation Management  
247 Station Drive, SE-370  
Westwood, MA 02090-9230

**Re: Notice of Approval of the Eversource Energy, Eastern MA Five Year  
Vegetation Management Plan for Cape Cod and Martha's Vineyard  
(Barnstable and Dukes Counties) 2018-2022**

Dear Mr. Hayes:

Pursuant to 333 CMR 11.05(4), the Massachusetts Department of Agricultural Resources ("Department") hereby approves the **Eversource Energy, Eastern MA Five Year Vegetation Management Plan for Cape Cod and Martha's Vineyard (Barnstable and Dukes Counties) 2018-2022 ("VMP")**, as revised August 2, 2018. The approval of this VMP was also recommended by a vote of the Rights-of-Way Advisory Panel in accordance with 333 CMR 11.04(5). Copies of the approved VMP should be mailed to the Chief Elected Official, Board of Health, and Conservation Commission of each municipality covered by the VMP.

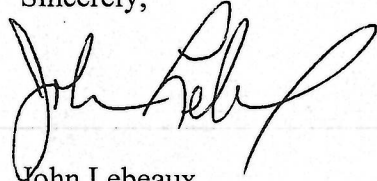
This approval is subject to all provisions of all applicable statutes and regulations, including but not limited to, M.G.L. c. 132B, the Massachusetts Pesticide Control Act, and the Rights of Way Management regulations promulgated thereunder at 333 CMR 11.00 et seq., and all other statutory and regulatory requirements that must be met when performing work in accordance with the VMP. The VMP will remain in effect for the years 2018 through 2022, unless suspended, revoked, or modified.

**Please be advised that no action may take place under the VMP until such time as a Yearly Operational Plan ("YOP") has been submitted and approved by the Department in accordance with 333 CMR 11.06.**

Failure to comply with the VMP, its requirements or representations made therein, or any violations of M.G.L. c. 132B or the regulations promulgated thereunder at 333 CMR 2.00 through 14.00 et seq., may subject the responsible party or parties to agency action and referral of this matter to the Office of the Attorney General for further legal action.

Thank you for your time and efforts in assuring compliance with the Rights of Way Management Program.

Sincerely,

A handwritten signature in black ink, appearing to read "John Lebeaux", written in a cursive style.

John Lebeaux  
Commissioner

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FEB - 8 2019

TOWN OF BOURNE  
BOARD OF SELECTMEN

2/4/19

To Whom It May Concern,

Due to work schedule beyond my control, I am resigning from the Bourne Community Center Board of Trustees, effective immediately.

Jessie Leavitt

RECEIVED  
2019 FEB 10 AM 10:57  
TOWN OF BOURNE



Trustees of the Veterans  
Memorial Community Center

TERM EXP	LAST NAME	FIRST NAME	STREET	CITY	STATE	ZIP	HOME #	EMAIL
2019 (Veteran)	Gordon	Joseph	16 Crows Nest Drive	Buzzards Bay	MA	02532	508-759-4544	jgordon@bsheriff.net
2020	Vacancy							
2020 *Resigned 2.4.19	Leavitt *	Jesserie K.	6 Sachem Drive	Sagamore Beach	MA	02562	508-415-6621	
2021	Meier	William	27 Catskill Road	Buzzards Bay	MA	02532	508-714-9293	dusty22752@aol.com
2021 (Veteran)	Dastous	Donald	3 Cote Circle	Buzzards Bay	MA	02532	508-759-8052	
Member as Chm of BOS	Meier	Peter J.	54 Academy Drive	Buzzards Bay	Ma	02532	508-274-7184	pmeier@townofbourne.com

Vacancy created with resignation of Jesserie K. Leavitt

\*Any vacancy in the town board shall be filled for the unexpired term by the remaining members.

George &amp;

## The General Laws of Massachusetts

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**PART I. ADMINISTRATION OF THE GOVERNMENT****TITLE VII. CITIES, TOWNS AND DISTRICTS****CHAPTER 41. OFFICERS AND EMPLOYEES OF CITIES, TOWNS AND DISTRICTS****TRUSTEES OF SOLDIERS' MEMORIALS****Chapter 41: Section 105. Powers and duties; membership; tenure; vacancies; rules and regulations**

Section 105. Towns which accept gifts or bequests or appropriate money for the purpose of properly commemorating the services and sacrifices of the soldiers, sailors, marines and airmen who have served the country in war or persons who have rendered military service for the commonwealth in time of war may provide for a board of trustees to have charge and control of the construction of any such memorial, and to have the custody and care thereof after its construction. In cities the board shall consist of the mayor and five members appointed by him and approved by the council, three of whom shall be veterans and two of whom shall not be veterans of any war; two members shall be appointed for one year, two for two years, and one for three years, and as the term of each member expires, a successor shall be appointed for three years. Any vacancy shall be filled in the same manner for the unexpired term. In towns the said board shall consist of the chairman of the board of selectmen, and five members elected by the town in the same manner as other town officers, three of whom shall be veterans and two of whom shall not be veterans of any war; two members shall be elected for one year, two for two years and one for three years, and as the term of each member expires, a successor shall be elected for three years; but until such board is elected, the selectmen may appoint a temporary board to serve until the next annual town meeting. Whenever a member who shall be a veteran is to be elected, the office shall be identified on the ballot and on nomination papers as "trustee of soldiers' memorials — veteran" and only candidates who are veterans shall be nominated. Whenever a member who shall not be a veteran is to be elected, the office shall be identified on the ballot and on nomination papers as "trustee of soldiers' memorials — non-veteran" and only candidates who are not veterans of any war shall be nominated.

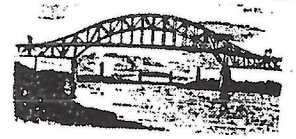
→ Any vacancy occurring in the town board shall be filled for the unexpired term by the remaining members. Such board may make such rules and regulations relative to the use of said memorials as they deem necessary. "War" as used in this section shall include, but not be limited to, the following military actions: Korean, Vietnam, Lebanon, and Grenada.



George M. Sala  
Superintendent

**TOWN OF BOURNE**  
*Department of Public Works*

35 Ernest Valeri Road  
Buzzards Bay, Massachusetts 02532  
PHONE: 508-759-0600 ext. 3 • FAX: 508-759-0617



G

**To:** Thomas M. Guerino  
**From:** George M. Sala  
**Sent:** Tuesday, February 5, 2019  
**Cc:** Chief Woodside, Chief Sylvester, Glenn Cannon  
**Subject:** Pedestrian Safety and Feasibility Study  
Barlows Landing Rd and Shore Rd intersection

**RECEIVED**  
**FEB - 5 2019**  
**TOWN OF BOURNE**  
**BOARD OF SELECTMEN**

Tom,

I have had discussions with Chief Woodside and Chief Sylvester about the Feasibility Study conducted by BETA and we feel that we can make changes without endorsing their recommendation of a four-way stop plan. We feel these improvements can be accomplished without costing the town a lot of money at this time. Please note, Barlows Landing Road is in our pavement management plans to be re-paved in 2019 Phase one (1) (MacArthur Boulevard to County Road intersection) and 2020 or 2021 for Phase two (2) (County Road intersection to Barlows Landing Beach). That would be the time to make changes to the intersection when we do Phase two (2).

In the meantime, we have come up with some actions to improve the intersection of Shore Rd and Barlows Landing Road:

- Remove Tree(s) at the corner of St. John's Church.
- Remove Tree on Shore Road in the area of #857.
- Remove Tree at the corner of Graziella's Restaurant.
- Remove shrubbery and such along Shore Road that borders the Corner Cafe Restaurant.
- Remove all current crosswalks.
- Restripe the entire intersection to reduce scope. Think Otis Rotary. All four corners.
- Move Stop lines and signs closer to the intersection on both sides of Barlows Landing Road.
- Purchase and install two (2) lighted stop signs (solar powered).
- Replace or update warning intersection ahead signs as needed
- Option: Replace crosswalks away from the intersection. White lines only with chevrons in the same. Increase crosswalk signage at each crosswalk.

Respectfully,

George M. Sala

H



Commonwealth of Massachusetts  
Executive Office of Energy & Environmental Affairs

# Department of Environmental Protection

Southeast Regional Office • 20 Riverside Drive, Lakeville MA 02347 • 508-946-2700

Charles D. Baker  
Governor

Karyn E. Polito  
Lieutenant Governor

Matthew A. Beaton  
Secretary

Martin Suuberg  
Commissioner

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FEB - 4 2019

TOWN OF BOURNE  
BOARD OF SELECTMEN

February 1, 2019

Mr. Shawn Cody  
Impact Area Groundwater Study Program  
PB 0516 West Outer Road  
Camp Edwards, MA 02542

RE: **BOURNE**  
Release Tracking Number: 4-0015031  
Joint Base Cape Cod (JBCC)  
**Draft Central Impact Area 2018 Annual  
Environmental Monitoring Report - RCL,**  
Concurrence

Dear Mr. Cody:

The Massachusetts Department of Environmental Protection ("MassDEP") has received the responses to comments letter (the "RCL") dated January 28, 2019 issued for the document entitled "**Draft Central Impact Area 2018 Annual Environmental Monitoring Report**" dated October, 2018 (the "Report"). The RCL was prepared by the U.S. Army Corps of Engineers (USACE) on behalf of the Army National Guard Impact Area Groundwater Study Program (IAGWSP) at Joint Base Cape Cod (JBCC).

MassDEP concurs with the RCL.

Please incorporate this letter into the Administrative Record for the CIA Study Area. If you have any questions regarding this matter, please contact me at (508) 946-2871 or Elliott Jacobs at (508) 946-2786.

Sincerely,

Leonard J. Pinaud, Chief  
Federal Site Management  
Bureau of Waste Site Cleanup

P/EJ

Ec: Upper Cape Boards of Selectmen  
Upper Cape Boards of Health  
JBCC Cleanup Team  
MassDEP Southeast Regional Office