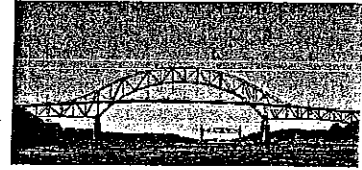


Board of Selectmen Meeting Notice AGENDA



Date
Tuesday
March 6, 2018

Time
7:00 P.M.

Location
Bourne High School Library/
Media Center
75 Waterhouse Road
Bourne

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

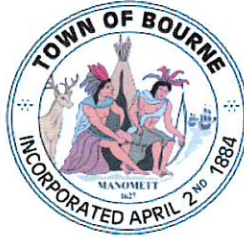
All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

7:00 P.M. Call public session to order in Open Session

Moment of Silence for our Troops and our public safety personnel

1. Salute to our Flag
2. Public Comment on Non-Agenda Items
3. Approval of minutes:
4. Correspondence
5. The Honorable Randy Hunt – Cable Television, broadband options that may be available to the Town of Bourne
6. Selectmen's Business
 - a. Board to review articles and sign the Special Town Meeting Warrant for March 26, 2018
 - b. Update on meeting with Stop and Shop and Mass DOT
 - c. Goals
 - d. FY 19 Budget
 - e. Decommissioning 17 monitoring wells
7. Selectmen's Reports
 - a. Events attended past week
 - b. Events anticipated to attend current week
8. Town Administrator Report
 - a. ATA Recruitment
 - b. Update of Pedestrian and Bicycle Path Committee
9. Future Agenda
 - a. Massachusetts Maritime Academy to give formal update to the Board of Selectmen meeting and to answer questions
 - b. Stop and Shop Rotary and Clay Pond Road update
 - c. Board of Selectmen discussion on term limits
 - d. Cable TV Contract – opt out and renewal preliminary discussion
 - e. Appoint Election Workers
 - f. Seasonal Liquor-Food-Amusement License Renewals 3.20.18
 - g. Private Road Acceptance Committee
 - h. Rules of Procedures
9. Adjourn

RECEIVED
2018 MAR -2 PM 12:30
TOWN SELECTMEN BOURNE



Selectmen's Correspondence
March 6, 2018

- A. Letter from Glen Comoletti requesting the Board of Selectmen accept request for naming the basketball court behind the Community Center in memory of their son Jason Comoletti
- B. Letter from Ocean State Job Lot regarding legislation banning single use, plastic bags
- C. Finance Committee voted Amanda Bongiovanni to the ISWM Business Model Working Group as Finance Committee Representative
- D. Massachusetts Municipal Association Legislative Breakfast Meetings will be held on March 2, March 9 and March 16
- E. Letter from Cape Cod Commission regarding District Local Technical Assistance [DLTA] funds
- F. Eversource is providing notice of planned and scheduled vegetation maintenance work on the transmission right-of-way
- G. Letter from MassDOT informing the Board that Chapter 90 funding for Fiscal year 2019 will total \$200 million statewide
- H.
 - 1. Carl Georgeson submitted letter of interest to serve on the Historic Commission and the Education/Scholarship Committee
 - 2. Kathleen Georgeson submitted letter of interest to serve on the Cultural Council

RECEIVED

FEB 26 2018

TOWN OF BOURNE
BOARD OF SELECTMEN

Attention: George Slade
CC: Bourne Board of Selectmen
CC: Town Administrator Thomas Guerino

February 23, 2018

A

Dear Chairman Slade and Fellow Members of the Bourne Board of Selectmen:

Our family is respectfully requesting that the Bourne Board of Selectmen accept our request that the naming of the basketball court behind the Bourne Veterans Memorial Community Center in memory of our son Jason Comoletti, who passed away on June 14, 2017, be ***placed on your earliest agenda and voted on*** in accordance to the Board's naming policy that was in place at the time when this Board of Selectmen was first made aware of this request, and while the current Board who received that notice is still intact.

I would like to point out that in the July 11, 2017 Bourne Board of Selectmen's meeting minutes under the "Correspondence section in item D" that the first request seeking support from this Board of Selectmen for naming the basketball court was made by town of Bourne resident Nicholas Bevilacqua. It is also worth mentioning that Selectman Don Pickard spoke about this request in the same minutes just below the final "Correspondence" line item.

It is also worth noting that shortly after the July 11, 2017 Selectmen's meeting, and prior to the August 8, 2017 Selectmen's meeting, that I personally hand delivered a petition with more than 1,200 signatures regarding this naming request to Selectman Peter Meier who then delivered it to the Town Hall where it has been placed on file in the Town Administrator's Office which is indicated in the Board of Selectmen's Minutes dated August 8, 2017 in the "Correspondence" section.

We are aware that during the December 19, 2017 Bourne Board of Selectmen meeting that the Board voted in a new policy titled "**Naming of Town owned Property and Placement of Memorial Objects**" as stated in "agenda item #8 subsection a" during that meeting. However, it has come to our attention by many in the community who believe that this policy should not have any bearing on our particular request due to the Board of Selectmen first being made aware of our intentions long before the December 19, 2017 Policy vote. We also believe that "past practice" in the naming of property in town should apply to our request.



Mr. Glen Comoletti
59 Tara Terrace
Monument Beach, Ma 02532

B

OCEAN STATE JOBBERS, INC.
d/b/a Ocean State Job Lot
375 Commerce Park Road
No. Kingstown, RI 02852-8420
401-295-2672 (Tel) 401-294-8750 (Fax)

RECEIVED
FEB 26 2018
TOWN OF BOURNE
BOARD OF SELECTMEN

February 15, 2018

Bourne Town Hall
Attn: Bourne Town Administrator – Thomas M. Guenno
24 Perry Ave. Room 101
Buzzards Bay, MA 02532

Dear Mr. Guenno,

Ocean State Job Lot (“OSJL”) presently has 129 retail stores located from Maine to New Jersey. Fifteen (15) of these OSJL locations, including our store located in Bourne, have issued legislation to ban single use, plastic bags. Additionally, OSJL is actively tracking several other recently proposed bag bans throughout New England that appear likely to pass within the coming year. Understanding that the purpose of these laws is to reduce plastic bag consumption in our landfills, OSJL respectfully requests that you consider the foregoing valuable source of data.

OSJL currently charges a five cent (\$.05) fee for the use of single use, carry out bags in four (4) of our store locations, pursuant to those localities’ plastic bag bans. More specifically, these store locations consist of three (3) stores located in Suffolk County, New York and one (1) store in Falmouth, Maine. At these locations, we have seen a significant increase in people bringing in their own reusable bag instead of remitting the fee for the single use, carry out bag. So to put simply, when customers are asked during checkout if they would like to purchase a bag or bags to transport the items they are buying (as required by local law), they opt not to pay the extra cost and consequently, the use of plastic drops significantly.

It’s important to note that where local laws have prohibited single use, plastic bags, but do not require the retailer to charge a fee in connection with the more expensive compliant bag, the retailer becomes beholden to provide an alternative “compliant” bag to its customers, who expect to have a bag provided free of charge to transport their purchased items home. OSJL is complying with local bag bans by offering its customers a thicker, legally compliant plastic bag that costs OSJL from \$.065 to \$.09 per bag. This is approximately five (5) times the cost of the single use bags that has been banned.

In those locations where single use, plastic bags have been banned, but are not requiring OSJL to charge the customer a fee per bag, we are finding no positive effect on consumption and likely a continued negative environmental impact due to the fact that the bags now consist of a thicker plastic.

The purpose of writing this letter to you is to let you know that the bag ban passed by Bourne which does not require the retailer to charge the consumer any fee per bag used at checkout is ineffective when compared to communities who require the retailer to charge a bag fee.

We reviewed over 2000 transactions and found, in summary, the following:

	customer	vs	customer used		
	used		a reusable or		
	store-provided		left with items		
	bags		unbagged*		
with \$.05					
fee	37%		63%		
with no fee	70%		30%		
* we excluded transactions where a customer did not need a bag					

Based on these findings, when a single use, plastic bag ban requires a fee per bag, more customers change their behavior and respond by either bringing their own bag or choosing to use no bag at all during the checkout process. This translates to the town accomplishing its goal of reducing bag waste, the consumer being more apt to change their behavior by using reusable bags, and the retailer being able to manage its costs more effectively by defraying the increased cost of this regulation.

OSJL appreciates and supports Bourne's efforts in trying to reduce plastic waste. I sincerely hope that this information is helpful in assisting and improving these continued efforts. If you or the Bourne Board of Selectmen would like to discuss this matter further in depth, I am happy to engage in the same.

Regards,


John D. Conforti, CFO
Ocean State Job Lot
401-295-2672 ext. 1330
j.conforti@osjl.com

cc: George G. Slade- Chairman
Bourne Board of Selectmen
24 Perry Avenue
Buzzards Bay, MA 02532

Peter J. Meier – Vice Chair
Bourne Board of Selectmen
24 Perry Avenue
Buzzards Bay, MA 02532

Sundman, Nancy



From: Johnson, Barry
Sent: Thursday, March 1, 2018 10:30 AM
To: Mary Jane Mastrangelo; Slade, George; Guerino, Thomas
Cc: Sundman, Nancy; Rebello, Mary
Subject: RE: ISWM Business Model Working Group

Thanks and I believe the BOS are the appointing authority here. BJ

From: Mary Jane Mastrangelo [mailto:mjm@mrainc.org]
Sent: Thursday, March 1, 2018 10:16 AM
To: Johnson, Barry <BJohnson@townofbourne.com>; Slade, George <gslade@townofbourne.com>; Guerino, Thomas <TGuerino@townofbourne.com>
Cc: Sundman, Nancy <NSundman@townofbourne.com>; Rebello, Mary <MRebello@townofbourne.com>
Subject: ISWM Business Model Working Group

Attached are the minutes showing FinCom vote of their representative to the ISWM Business Model Working Group. Not sure if the Board of Selectmen or Tom is the appointing authority.

1. **FinCom Representative to the ISWM Business Model Working Group** – Ms. Mastrangelo entertained a motion to appoint Ms. Bongiovanni to the ISWM Business Model Working Group. **Dr. Towne moved, Ms. LeGacy seconded to appoint Ms. Bongiovanni to the ISWM Business Model Working Group.** With no discussion, the motion carried. 8-0-0.

MJ



**MASSACHUSETTS
MUNICIPAL
ASSOCIATION**

ONE WINTHROP SQUARE, BOSTON, MA 02110
617-426-7272 • 800-882-1498 • fax 617-695-1314 • www.mma.org

Handwritten mark

**MMA's Legislative Breakfast Meetings will be on
March 2, March 9 and March 16**

Please Register Today to Meet with Your Legislators!

RECEIVED

FEB 23 2018

TOWN OF BOURNE
BOARD OF SELECTMEN

February 16, 2018

Dear Local Official,

The **MMA's Annual Spring Legislative Breakfast series** will start early next month as work starts in earnest at the State House to craft a fiscal 2019 revenue and spending plan, make spending adjustments in the fiscal 2018 budget, and consider a wide range of legislation as the end of this two-year session approaches.

These regional meetings will take place on three successive Friday mornings (March 2, March 9, and March 16) in six cities and towns across the Commonwealth. We hope you can join us at the meeting nearest you to talk with area legislators, municipal colleagues from the region, and MMA staff about key issues. As always, we expect a lively discussion!

These meetings will take place as the Legislature starts to look at the fiscal 2019 state budget recommendation filed by Gov. Baker, and begins to draft their own House and Senate budget bills. In particular, we expect that these legislative breakfasts will provide an excellent opportunity for you to tell your legislators what you need to balance your budgets – especially in accounts such as unrestricted municipal aid, Chapter 70, charter school reimbursements, special education reimbursements, and more.

Spring 2018 will also mark the start of the sprint to finish the legislative session, with many important bills in the works that affect local government, including the zoning and housing production legislation filed by the Governor and now headed to the House, and the big clean energy bill in the Senate. These six breakfast meetings will also provide an excellent chance to talk with your legislators about a wide range of issues and how they would affect cities and towns, such as funding for Chapter 90 and other local capital programs, and the local impact of new statutes and regulations such as the commercial marijuana law. Spring 2018 is going to be incredibly busy and exciting!

PLEASE SIGN UP TODAY! You can register through www.mma.org or by contacting Alandra Champion at achampion@mma.org or 617-426-7272. **Thank you very much!**

Sincerely,

Geoff Beckwith
Executive Director & CEO

Enclosure



**MASSACHUSETTS
MUNICIPAL
ASSOCIATION**

ONE WINTHROP SQUARE, BOSTON, MA 02110
617-426-7272 • 800-882-1498 • fax 617-695-1314 • www.mma.org

2018 Spring Legislative Breakfast Meetings
Please Register Now!

Please register online at www.mma.org, or complete this registration form and mail it to: Alandra Champion, Massachusetts Municipal Association, One Winthrop Square, Boston, MA 02110, or by fax to: 617-695-1314, or by e-mail to: achampion@mma.org

Registrant's Name: _____

Municipality: _____

Job Title: _____

Phone Number: _____

Email Address: _____

Breakfast Location (Please check the meeting you will attend):

March 2nd

- ☐ Fairhaven, Town Hall, 40 Center Street
- ☐ Palmer, Town Hall Council Meeting Room, 4417 Main Street

March 9th

- ☐ Hudson, Town Hall Auditorium, 78 Main Street
- ☐ Newburyport, City Hall Auditorium, 60 Pleasant Street

March 16th

- ☐ Gardner, Levi Heywood Memorial Library, 55 West Lynde Street
- ☐ Pittsfield, City Hall Council Chambers, 70 Allen Street

While the meetings are free, attendees are asked to pre-register so the planners can have an accurate count. All legislative breakfast meetings will begin at **8:00 a.m.** and end by **10:00 a.m.**

THANK YOU FOR REGISTERING – WE LOOK FORWARD TO SEEING YOU THERE!

RECEIVED
FEB 22 2018
TOWN OF BOURNE
BOARD OF SELECTMEN



3225 MAIN STREET • P.O. BOX 226
BARNSTABLE, MASSACHUSETTS 02630

(508) 362-3828 • Fax (508) 362-3136 • www.capecodcommission.org

CAPE COD
COMMISSION

Date: February 16, 2018

To: Cape Cod Boards of Selectmen & Barnstable Town Council
Cape Cod Town Administrators and Managers
Cape Cod Town Planners and Planning Board Chairs

From: Patty Daley, Deputy Director, Cape Cod Commission

Dear Municipal Official:

The Cape Cod Commission (CCC) is in receipt of state District Local Technical Assistance (DLTA) funds to be allocated to member municipalities for technical assistance. DLTA funds must be expended by December 31, 2018. This letter is an invitation to Cape Cod municipalities to apply for funding consistent with state guidelines for technical assistance.

The State has identified the following priority areas for funding: 1) **Planning Ahead for Housing and Planning Ahead for Growth**; and 2) **Supporting Community Compact Cabinet Best Practices**; and 3) **Supporting Housing Choice Initiative**.

Project Selection Criteria:

1. Responsiveness to priority uses, including:
 - support for communities seeking designation under the state Housing Choice Initiative (<https://www.mass.gov/housing-choice-initiative>); and
 - support for towns to achieve Community Compact best practices; and
 - promotion of municipal agreement for shared, nitrogen impacted watersheds; and,
 - promotion of wastewater and/or other infrastructure planning, financing, and/or development consistent with MA Sustainable Development Principles (http://www.mass.gov/envir/smart_growth_toolkit/pdf/patrick-principles.pdf) and capital planning best practices; and,
 - promotion of technological improvements that enhance planning, implementation or the provision of municipal services; and,
 - promotion of planning for housing and economic development consistent with the MA Smart Growth/Smart Energy Toolkit (http://www.mass.gov/envir/smart_growth_toolkit/).
2. Provision of a clear statement of expected products/deliverables (i.e. bylaw prepared for adoption, joint procurement solicitation prepared, agreement signed);



A description of eligible activities, and a list of Community Compact Cabinet Best Practices is enclosed for your information. (Appendix A).

Please submit your funding request to me, by letter, by **Friday, March 9, 2018**. Regardless of the topic of your funding request, please indicate which best practices are included in your town's Community Compact agreement with the State.

As required by the state contract, successful applicants shall enter into a Memorandum of Agreement or similar record with the Cape Cod Commission detailing a scope of work and budget for each project. Funds cannot be used for routine administration, nor may DLTA funds be used if other state resources are available.

Please keep in mind that a stated goal of the funds for FY17 is to 'direct these funds to projects/activities that result in change in the municipality(ies), whether in law, regulation, program management, or practice'.

Requests for technical assistance must be made in writing. As always, please feel free to call me at 508-744-1212 if you have any questions regarding this opportunity to use DLTA funds to improve our communities and our region.

cc: Cape Cod Commission members

For more information, visit:

<http://www.capecodcommission.org/departments/technicalservices/DLTA>

Appendix A

Massachusetts Department of Housing and Community Development examples of eligible activities:

Planning Ahead for Housing: Planning and implementation activities that encourage and support affordable and market-rate housing production opportunities, or support municipalities complying with new HUD fair housing regulations, specifically related to the Statewide Housing Production Goal of 10,000 multi-family units each year, that may include, but are not limited to:

- The development of market, mixed-income and affordable multi-family housing in transit-oriented-development locations, employment centers, downtown locations and state endorsed Priority Development Areas (PDAs) within the RPA's jurisdiction, including "Gateway municipality (see MGL c23A, s3A);
- The creation of as-of-right zoning districts such as those eligible under DHCD's Compact Neighborhoods policy or the Chapter 40R/Smart Growth statute;
- The creation of prompt and predictable permitting through an Expedited Permitting Priority Development Site using Chapter 43D for Residential;
- Identifying challenges and solutions in respect to infrastructure requirements that affect the ability to construct multi-family residential projects in as-of-right zoning districts and parcels;
- Identifying multi-family residential projects subject to the Permit Extension Act (as amended), assessing impediments to such projects, and recommending steps that the Commonwealth and/or the applicable municipality could realistically take to enable those projects to go forward;
- Regional analysis of affordable and market-rate housing needs, to include, for example, preparation of a *Housing Production Plan* pursuant to 760 CMR 56.00 et. seq., and similar undertakings that may guide the execution of a compact among communities for locating affordable and market-rate housing.
- Assisting one or several municipalities who must comply with requirement under the new Fair Housing regulation issued by HUD

Planning Ahead for Growth: Planning and implementation activities that encourage and support economic development opportunities that may include, but are not limited to:

- Identification, assessment and mapping of Priority Development Areas (PDAs) at the Priority Preservation Areas (PPAs) at the local and regional levels, including discussion of specific areas for multi-family housing growth;
- Supporting prompt and predictable permitting through the Chapter 43D Expedited Permitting Program for Economic Development Projects;
- Encouraging communities to use the Economic Development Self-Assessment Tool (EDSAT) to assess economic development opportunities within communities and/or regions and to develop implementation strategies based on EDSAT recommendations;
- Identifying challenges and solutions in respect to infrastructure requirements that affect the ability to advance economic development activities;
- At a city or town's request, identifying economic development projects subject to the Permit Extension Act (as amended), assessing impediments, and recommending steps that state and/or the applicable municipality could realistically take to enable those projects to go forward; and

- Developing or updating components of municipal master plans and providing technical assistance that supports the implementation of strategies which are designed to advance well-planned growth and development policies and practices.

Supporting the Community Compact, including regionalization

- Supporting municipalities who are seeking to adopt state best practices under the Community Compact Cabinet program, including those who want to pursue projects of a regional nature. The regional planning agency should pursue a strategy intended to assist Compact Communities with implementation of their Community Compact best practice selection(s).
- Regional planning agencies also shall work with Administration to generally support the Community Compact program and state best practice priorities as laid out in the Community Compact program. While first priority shall be Community Compact program municipalities' best practices as stated on their Compact applications, regional planning agencies are encouraged to also consider requests from 1) Compact Communities seeking to implement best practices not specifically included on their Compact application, and 2) non-Community Compact communities seeking to implement the state's best practices.

Community Compact Cabinet Best Practices

EDUCATION Best Practices

Administration and Finance

Best Practice: Funding is assigned to the proper cost centers, costs are allocated appropriately between the municipal government and the school district, and costs and information is shared in a way that facilitates school-based budgeting. There is evidence that municipal and school administration and finance services are shared to realize economies of scale and may include the consolidation or regionalization of district administration. Data reporting is coordinated across all departments to align staffing and student data with financial reporting and is consistent with DESE guidelines in order to facilitate benchmarking and comparisons to other schools and districts. Required data reports are sent to DESE through the School Interoperability Framework (SIF). Data reporting meets all quality assurance metrics for timeliness and accuracy.

Coordination and Collaboration – Professional Development

Best Practice: There is shared access to training and support in regard to academic improvement best practices, with other schools in the same district, and with other districts (e.g. curriculum development, lesson plans, professional development, use of data to inform instruction, benchmark program finance, and track outcomes). Educational collaboratives and inter district agreements are utilized to achieve cost efficiencies and improve program offerings.

Coordination and Collaboration – Higher Education

Best Practice: There is evidence of partnership agreements with higher education institutions to improve articulation with college credit as well as to promote college and career readiness.

Coordination and Collaboration - Transitions

Best Practice: Transition supports are provided between early education and K-12 district and charter schools and demonstrate coordinated activities and resources that maximize families' access to supports promoting successful birth to eight transitions, with a specific focus on Kindergarten transitions.

Coordination and Collaboration – Early Education

Best Practice: There is evidence of partnerships with private providers in the provision of high quality early education and out of school time services to leverage existing resources, avoid duplication of services and enhance and streamline systems for children and families. The community can demonstrate local adoption of a framework to organize, align and integrate community efforts in early education and care, out of school time services, and family engagement.

ENERGY AND ENVIRONMENT Best Practices

Maximizing Energy Efficiency and Renewable Opportunities

Best Practice: There are documented and measurable energy use reduction goals; Clean power is generated locally; The municipal fleet is fuel efficient; Investments have been made in energy efficient municipal street lighting; Energy efficiency improvements and renewable thermal heating and cooling upgrades have been made to public facilities (e.g. housing and schools); Energy efficiency and renewable energy upgrades have been made to water/wastewater plants.

Climate Change Mitigation and Adaptation

Best Practice: There is plan to reduce greenhouse gas emissions and adapt to climate change; Regulations and incentives discourage new development in at-risk locations, enhance the resilience of existing development, and encourage mixed-use growth and travel by multiple modes to reduce emissions; Critical coastal and inland infrastructure, buildings, and energy facilities are prepared for more frequent and intense storms.

Sustainable Development and Land Protection

Best Practice: There is a Master, Open Space and Recreation, or other Plan to guide future land conservation and development; Smart growth consistent zoning has been adopted (e.g. techniques in the MA Smart Growth/Smart Energy Toolkit); Investments in infrastructure and land conservation are consistent with the MA Sustainable Development Principles.

Comprehensive Water Resource Management

Best Practice: There is a plan to supply and conserve water, manage stormwater, and treat and reuse wastewater; The MA Water Conservation Standards are being implemented; Municipal regulations promote green infrastructure and the use of low impact development techniques; An Enterprise Fund or other mechanism is in place to fund maintenance and replacement of water infrastructure.

Solid Waste and Site Cleanup

Best Practice: There is a documented plan and approach to Brownfield redevelopment; There is a solid waste master plan; Waste management best practices have been adopted (e.g. “pay as you throw”).

Promote Local Agriculture

Best Practice: A right to farm by-law or ordinance has been adopted; The community supports access to fresh produce through the creation of farmers markets and/or establishment of urban agriculture (e.g. commercial ventures

or community gardens); Farmland is conserved through acquisition and/or regulation; Sustainable forestry is encouraged.

FINANCIAL MANAGEMENT Best Practices

Budget Document

Best Practice: The annual budget is a municipality's most important annual policy-making document. As such, the budget document details all revenues and expenditures, provides a narrative describing priorities and financial challenges, and otherwise offers clear and transparent communication of community policies to residents and businesses.

Financial Policies

Best Practice: Sound financial policies provide important structure and consistency around local fiscal policy decisions and are documented and adhered to. This best practice is achieved by evidence of documented fiscal policies including reserve levels, capital financing, and use of Free Cash.

Long-range Planning/Forecasting

Best Practice: Financial forecasting and long-term planning help communities detect fiscal challenges earlier, develop strategies to address issues that emerge, and provide the context for analyzing multi-year contracts and other financial trends. There is a documented financial planning process and plan that assesses long-term financial implications of current and proposed policies, programs and assumptions.

Capital Planning

Best Practice: Funding capital needs on a regular basis is critical to maintaining publicly-owned assets and delivering services effectively. The community develops and documents a multi-year capital plan that reflects a community's needs, is reviewed annually and fits within a financing plan that reflects the community's ability to pay.

Review Financial Management Structure

Best Practice: A strong and appropriately structured finance team is critical to both the short- and long-term health of a municipality. Communities striving for this best practice will evaluate the structure and reporting relationships of its finance offices to ensure that they support accountability and a cohesive financial team process. To the extent that gaps are identified, the community develops a written plan for implementation of the desired finance team structure.

HOUSING AND ECONOMIC DEVELOPMENT Best Practices

Preparing for Success

Best Practice: There is a demonstrated ability to partner with the private sector, non-profits, and public sector organizations in order to advance the housing and economic development vision and goals of the community as evidenced by the successful completion of public/private/non-profit project(s).

Housing

Best Practice: There is a documented community-supported housing plan that accounts for changing demographics, including young families, workforce dynamics, and an aging population.

Infrastructure

Best Practice: There is evidence of a community plan and process being followed to identify development sites and to undertake the necessary steps to enhance site readiness by ensuring the appropriate zoning, permitting, and land assembly.

Competitiveness

Best Practice: There is evidence of the continuous use of performance measures for the evaluation of how competitive the community is compared to other communities in terms of attractiveness for commercial development, and housing expansion.

Job Creation and Retention

Best Practice: There is a documented economic development plan which leverages local economic sector strengths, regional assets, encourages innovation and entrepreneurship, and demonstrates collaboration with educational institutions for the development of a workforce plan.

INFORMATION TECHNOLOGY Best Practices

Cyber Security

Best Practice: There is a documented cyber-security strategy, including policies, procedures and controls aligned with an industry standard security framework.

Transparency

Best Practice: There is a documented open data strategy including timelines for making municipal spending and budget information accessible from the city or town website in a machine readable and graphical format.

Business Continuity

Best Practice: There is a written disaster recovery and backup plan for critical municipal systems along with a documented plan to transfer paper documents to an electronic format and securely store backup electronic municipal data in locations geographically separated from the primary source.

Citizen Engagement

Best Practice: There is a documented citizen engagement strategy for deployment of technology solutions, including a public communication strategy and a professional development strategy to ensure that internal resources can effectively engage with users via technology.

Data Standards

Best Practice: There is a documented plan to implement generally accepted data standards in use at the national or regional-level to promote system interoperability, local data analysis and regional data analysis.

REGIONALIZATION/SHARED SERVICES Best Practices

Best Practice: In an era of shrinking budgets, loss of seasoned employees to retirement, and increased need for service improvements, productive partnerships between municipalities make sense for some communities. This best practices encourages regionalization of some services and sharing resources among municipalities. Technical assistance is available to help your community and potential municipal partners determine if regionalizing is the path to take.

TRANSPORTATION AND CITIZENS SAFETY Best Practices

Complete Streets

Best Practice: Complete Streets policies and programs provide accommodations for all users and modes, create safer and more livable neighborhoods, and encourage healthy transportation alternatives. The municipality will become certified through MassDOT and demonstrate the regular and routine inclusion of complete streets design elements and infrastructure on locally-funded roads.

Safe Routes to School

Best Practice: The community will show evidence of a comprehensive safe routes to school program which includes the prioritization of snow removal around schools and routes to schools as well as snow removal from bus stops, clearly marked crosswalks, safe sidewalks, safe student pick-up/drop-off areas free from congestion. The program will also include student education on pedestrian safety such as taking care in walking past driveways and through a parking lot, using cross walks, and crossing with a crossing guard.

A Safe and Mobile Future for Older Drivers

Best Practice: There is a documented plan to address the anticipated increase in older drivers in the years to come. The plan will include a goal for reducing crashes involving older drivers over the next five years, identification of the issues surrounding older driver mobility, including infrastructure improvements, education for older road users and the public with topics to include insurance and liability concerns, and medically impaired drivers, as well as identify and promote transportation options for older adults in the community.

Sharing Best Practices

Best Practice: Municipal Public Works Departments and Highway Departments can learn from each other and share best practices about technologies and operating, maintaining and managing the assets and departments for which they are responsible. Participation in the Baystate Roads Program (BSR) is a demonstration of implementing this best practice. The Baystate Roads Program is a federally and state funded program that provides and facilitates the sharing of state of the art planning, design, and operational information for city and town public works managers.

Citizen Safety

Best Practice: There are documented community-based programs to increase, pedestrian safety and motorcycle safety, and promote awareness of the use of seatbelts and child seats, the dangers of texting and distracted driving, the dangers of speeding and aggressive driving, and the dangers of driving while impaired. The community will demonstrate participation in the Commonwealth's Office of Public Safety and Security's trainings and conferences as well as the dissemination of public safety information to citizens.

<http://www.mass.gov/governor/administration/groups/communitycompactcabinet/bestpractices/>

Sustainable Development Principles

The Commonwealth of Massachusetts shall care for the built and natural environment by promoting sustainable development through integrated energy and environment, housing and economic development, transportation and other policies, programs, investments, and regulations. The Commonwealth will encourage the coordination and cooperation of all agencies, invest public funds wisely in smart growth and equitable development, give priority to investments that will deliver good jobs and good wages, transit access, housing, and open space, in accordance with the following sustainable development principles. Furthermore, the Commonwealth shall seek to advance these principles in partnership with regional and municipal governments, non-profit organizations, business, and other stakeholders.



1. Concentrate Development and Mix Uses

Support the revitalization of city and town centers and neighborhoods by promoting development that is compact, conserves land, protects historic resources, and integrates uses. Encourage remediation and reuse of existing sites, structures, and infrastructure rather than new construction in undeveloped areas. Create pedestrian friendly districts and neighborhoods that mix commercial, civic, cultural, educational, and recreational activities with open spaces and homes.

2. Advance Equity

Promote equitable sharing of the benefits and burdens of development. Provide technical and strategic support for inclusive community planning and decision making to ensure social, economic, and environmental justice. Ensure that the interests of future generations are not compromised by today's decisions.



3. Make Efficient Decisions

Make regulatory and permitting processes for development clear, predictable, coordinated, and timely in accordance with smart growth and environmental stewardship.



4. Protect Land and Ecosystems

Protect and restore environmentally sensitive lands, natural resources, agricultural lands, critical habitats, wetlands and water resources, and cultural and historic landscapes. Increase the quantity, quality and accessibility of open spaces and recreational opportunities.



5. Use Natural Resources Wisely

Construct and promote developments, buildings, and infrastructure that conserve natural resources by reducing waste and pollution through efficient use of land, energy, water, and materials.



6. Expand Housing Opportunities

Support the construction and rehabilitation of homes to meet the needs of people of all abilities, income levels, and household types. Build homes near jobs, transit, and where services are available. Foster the development of housing, particularly multifamily and smaller single family homes, in a way that is compatible with a community's character and vision and with providing new housing choices for people of all means.



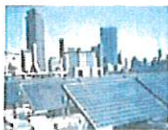
7. Provide Transportation Choice

Maintain and expand transportation options that maximize mobility, reduce congestion, conserve fuel and improve air quality. Prioritize rail, bus, boat, rapid and surface transit, shared-vehicle and shared-ride services, bicycling, and walking. Invest strategically in existing and new passenger and freight transportation infrastructure that supports sound economic development consistent with smart growth objectives.



8. Increase Job and Business Opportunities

Attract businesses and jobs to locations near housing, infrastructure, and transportation options. Promote economic development in industry clusters. Expand access to education, training, and entrepreneurial opportunities. Support the growth of local businesses, including sustainable natural resource-based businesses, such as agriculture, forestry, clean energy technology, and fisheries.



9. Promote Clean Energy

Maximize energy efficiency and renewable energy opportunities. Support energy conservation strategies, local clean power generation, distributed generation technologies, and innovative industries. Reduce greenhouse gas emissions and consumption of fossil fuels.

10. Plan Regionally

Support the development and implementation of local and regional, state and interstate plans that have broad public support and are consistent with these principles. Foster development projects, land and water conservation, transportation and housing that have a regional or multi-community benefit. Consider the long-term costs and benefits to the Commonwealth.



RECEIVED

FEB 23 2018

TOWN OF BOURNE
BOARD OF SELECTMEN

William Hayes
Senior Arborist
Electric Transmission
Vegetation Management

02/06/18

Town Administrator Thomas Guerino
24 Perry Avenue, Rm 101
Buzzards Bay, MA 02532-3441

Dear Municipal Official:

In accordance with the Commonwealth of Massachusetts regulations (220 CMR 22.00), Eversource is hereby providing notice of planned and scheduled vegetation maintenance work on the transmission right-of-way (ROW) that is located within your town or city limits this year.

The planned maintenance will involve floor cutting, side pruning and the selective removal of hazard trees that are located along or just beyond the right-of-way edge.

Floor cutting is clearing all incompatible woody vegetation that will be greater than 12 feet tall this growing season to maintained floor/easement ROW width. Woody vegetation is removed around all pole/tower structures, guide wires, gates/barriers and all "off road" access roads. Incompatible woody vegetation is removed 30 feet back from primary road crossings and/or ROW wooden barrier. All woody vegetation shall be mowed or chipped and removed from ROW.

Side pruning and hazard tree removal is required to comply with our vegetation management clearance program requirements to ensure that vegetation does not contact the energized transmission system.

Property owners on the transmission right-of-way where this work is planned will be receiving letters and door hanger notices informing them of the scheduled vegetation maintenance in accordance with the current regulations. All planned work is reviewed in advance and all tree removals beyond the limits of the right-of-way easement area are approved by property owners prior to the performance of the work. Vegetation work that involves the removal of tree(s) will be marked with an orange "X" or "/" within or alongside the ROW. This work is being scheduled for the 2018 calendar year.

As required by the regulations, you are being informed of this proposed work through this letter. We are also required to submit this notice to you through electronic means.

Enclosed is a map that denotes the location of the right-of-way where work will be performed.

If you have any questions on the proposed work, please contact me at 781-441-3932.

Sincerely,

William N. Hayes Jr.

Enclosure: ROW Map

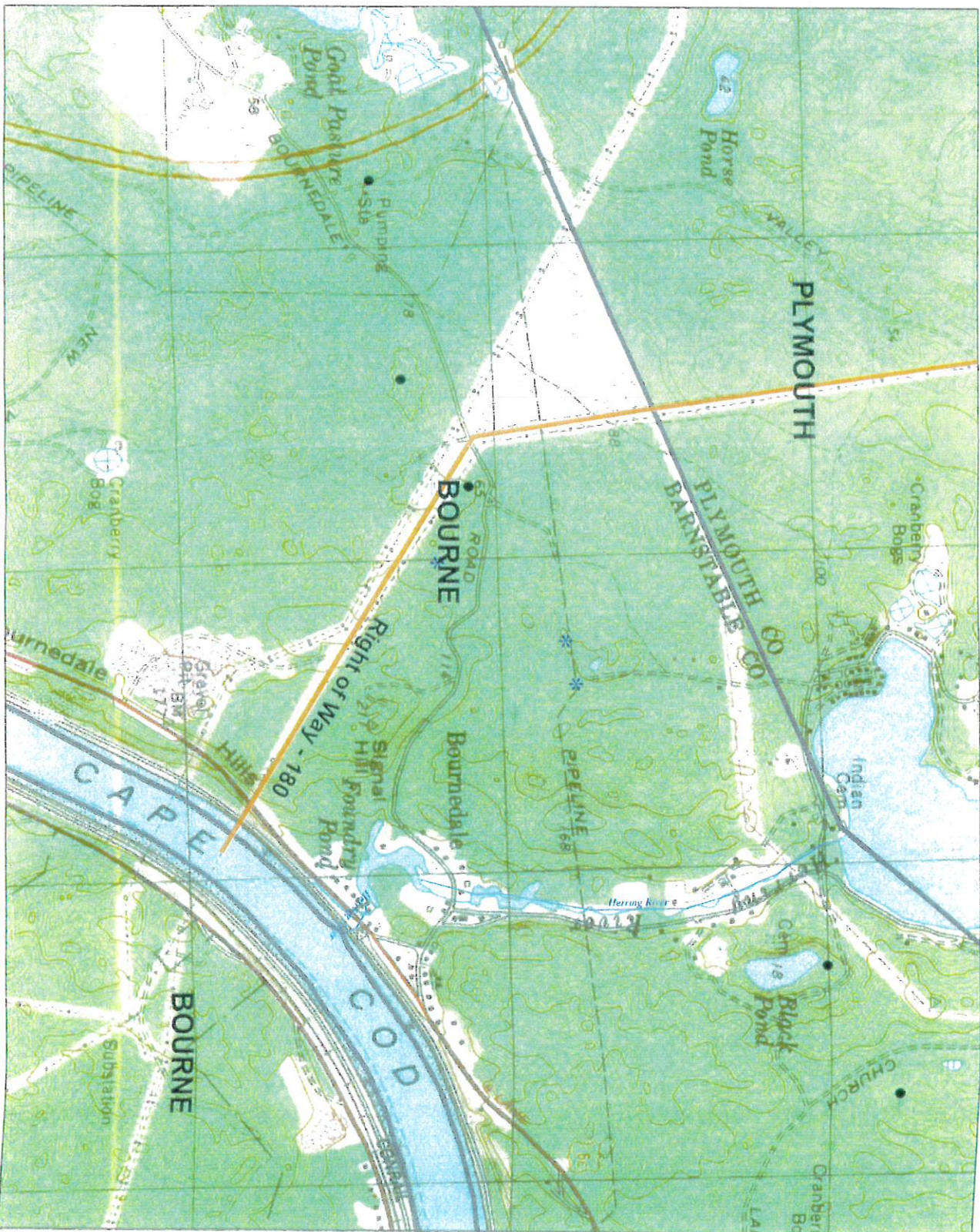
Eversource Energy Transmission Vegetation Management BOURNE Right of Way 180



1:12,000



- * NHESP Certified Vernal Pools
- ▲ Emergency Surface Water Well
- Ground Water Well
- Non-Transient, Non-Community Well
- ◆ Proposed Well
- ▲ Surface Water Well
- # Transient, Non-Community Well
- Eversource Right-of-Way
- Perennial Rivers and Streams
- Intermittent Rivers and Streams
- ▨ Mass Zone A
- Mass Town Lines





Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO

massDOT
Massachusetts Department of Transportation

RECEIVED

FEB 26 2018

TOWN OF BOURNE
BOARD OF SELECTMEN

February 26, 2018

Town of Bourne
Town Administrator
24 Perry Avenue
Buzzards Bay, MA 02532-3441

Dear Town Administrator,

We are pleased to inform you that Chapter 90 local transportation aid funding for Fiscal year 2019 will total \$200 million statewide, pending final legislative approval.

This letter certifies that, pending final passage of the bond authorization, your community's Chapter 90 apportionment for Fiscal year 2019 is \$607582. This apportionment will automatically be incorporated into your existing 10-year Chapter 90 contract, which will be available on the MassDOT website www.massdot.state.ma.us/chapter90.

The Chapter 90 program is an integral part of the maintaining and enhancing your community's infrastructure and is an essential component of our state-local partnership. We look forward to working with you in the coming year to continue the success of this program.

Thank you for all that you do to make the Commonwealth of Massachusetts a great place to live, work and raise a family.

Sincerely,

Charles D. Baker
Governor

Karyn E. Polito
Lieutenant Governor

H

Rebello, Mary

From: Carl Georgeson <clgeorgeson@gmail.com>
Sent: Wednesday, February 28, 2018 1:11 AM
To: Rebello, Mary
Cc: Kathy Georgeson
Subject: Re: [Bourne MA] Town Vacancies (Sent by Carl Georgeson, clgeorgeson@gmail.com)

Mary
My wife, Kathleen (Kathy) would like to serve on the Cultural Council and I will be happy to serve on both the Historic Commission and the Education/Scholarship Committee.
Best regards
Carl

Carl Georgeson
Sent from my iPad
Please excuse the typos

On Feb 27, 2018, at 8:40 AM, Rebello, Mary <MRebello@townofbourne.com> wrote:

Hello...
Mr. Guerino forwarded me your email and I would suggest the Historic and Cultural as the Education/Scholarship only meets once or twice a year to award scholarships.
Please let me know who is interested in which committee and I will submit your request to correspondence for the next selectmen's meeting and appointment to be made at a subsequent meeting.
Thank you for your interest.
Mary

Mary Rebello
mrebello@townofbourne.com
508.759.0600 x1503
508.759.8026 - fax

From: Guerino, Thomas
Sent: Monday, February 26, 2018 8:15 PM
To: Rebello, Mary <MRebello@townofbourne.com>
Subject: Fwd: [Bourne MA] Town Vacancies (Sent by Carl Georgeson, clgeorgeson@gmail.com)

Sent from my iPhone

Begin forwarded message:

From: Contact form at Bourne MA <vtstdmailer@vt-s.net>
Date: February 26, 2018 at 6:26:44 PM EST
To: <tguerino@townofbourne.com>
Subject: [Bourne MA] Town Vacancies (Sent by Carl Georgeson,

clgeorgeson@gmail.com)

Reply-To: <clgeorgeson@gmail.com>

Hello tguerino,

Carl Georgeson (clgeorgeson@gmail.com) has sent you a message via your contact form (<https://www.townofbourne.com/users/tguerino/contact>) at Bourne MA.

If you don't want to receive such e-mails, you can change your settings at <https://www.townofbourne.com/user/311/edit>.

Message:

The Town of Bourne Committee Vacancies list was brought to our attention yesterday and we (my Wife and I) would like to inquire if the ones we are potentially interested in are filled by appointment or election.

Although we have been property owners in Bourne since 2005, this past summer we moved here full time and it is now our permanent residence. We both have post graduate degrees. My wife, Kathleen, was a clinical social worker and has graduate training in Social Work and Family Therapy. I have two post baccalaureate degrees in business. We have both enjoyed 40+ years of employment, though we are now primarily retired. Since moving here my wife has started a couple of activities associated with the Bourne Newcomers & Neighborhood organization (a knitting group and a book club). I have done some volunteer mentoring for a National Science Foundation initiative on entrepreneurship. See www.linkedin.com/in/carl-georgeson-90513 for my profile.

After reading the Town's 2017 Annual Report, we are specifically interested in the Bourne Cultural Council, the Education/Scholarship Committee and/or the Historic Commission. While we would each like to serve, we will not serve on the same committee.

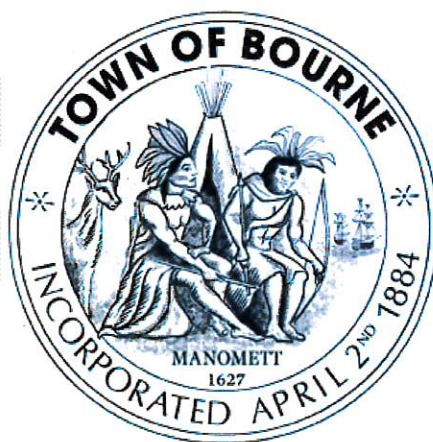
We look forward to learning what are the next steps to serving on one or more of these organizations.

Sincerely

Carl & Kathleen Georgeson
1 Olde Forge Lane, Bourne, MA 02532
201-274-6220 (Carl)
201-317-6925 (Kathy)

This email has been scanned for spam and viruses by Proofpoint Essentials. Visit the following link to report this email as spam:
<https://gdsprotect.cloud->

Articles of the Warrant
For the Bourne
Special Town Meeting
Monday, March 26, 2018
7:00 p.m.
Bourne High School Auditorium



SOME ABC'S ABOUT TOWN MEETING

THE PLAYERS

As you face the front of the auditorium, you see on the stage various officials and resource people in the following approximate positions: In the middle is the Moderator, an elected town official who conducts the meeting. Beside to your left and behind him is the Town Clerk and staff who record the proceedings. Seated from left to right: Finance Committee; School Committee; Planning Board; Town Administrator and Board of Selectmen; and, Town Counsel, to the right of the Moderator.

WHO MAY VOTE?

All registered voters of the Town of Bourne who have been checked in at the registration desks, and who display their identification tag.

THE QUORUM

One hundred twenty five (125) voters present constitute a quorum required for commencing the business of Town Meeting. Once the meeting opens, the quorum drops to one hundred (100) voters.

THE WARRANT

The official listing of articles compiled, publicly posted and distributed to voters at Town Meeting.

ARTICLES

Articles are the individual subjects to be acted on by Town Meeting. They have been submitted by Town Boards and Departments, by the Selectmen, and by private petition endorsed by ten or more registered voters (for an annual town meeting) or one hundred or more registered voters (for a special town meeting).

ORDER OF BUSINESS

The Moderator determines when a quorum is present and calls the meeting to order. Following the pledge of allegiance and invocation, the Moderator reviews the basic rules under which the meeting will be conducted. Special Resolutions, if

any, are presented and acted upon. With some exceptions, articles are called by lottery, discussed, and voted upon. This procedure is followed for each article until the warrant has been completed. If necessary, due to time constraints, additional meetings will be scheduled.

MOTIONS

When an article reaches the floor, the Moderator will usually ask if the Finance Committee has a recommendation and a motion to offer. This is because Town Bylaw requires the Finance Committee to review and make recommendations on all articles in the warrant. On articles presented by the Planning Board, the Moderator will ask them to present a motion and their official report. The Finance Committee will then make its recommendation. Motions not related to subjects in the warrant or to the conduct of the meeting are not permitted.

INDEFINITE POSTPONEMENT

A motion to indefinitely postpone action on an article is a motion not to take positive action at this town meeting.

NEGATIVE RECOMMENDATIONS

If the action recommended by the Finance Committee on an article other than zoning bylaw articles is negative, the Moderator will ask if any voter present wishes to make a positive motion. If so, the person making the motion must also be prepared to submit the motion in writing to the Moderator.

AMENDMENTS

Any voter present may request to be recognized by the Moderator for purposes of offering an amendment to any motion under discussion. The motion to amend must be in writing and include the specific words to be deleted in the original motion as well as those to be substituted.

PARTICIPATION

If you have a question of clarification concerning an article or motion under discussion, or wish to participate in such discussion, please do so. To be recognized by the Moderator, raise your hand or if necessary, stand in place. When recognized, step to the nearest microphone as quickly as possible and state

your name. Speak slowly and clearly into the microphone. Be as concise and brief as possible, and by all means stick to the point at hand.

VOTING

Generally, after appropriate motion and discussion, if any, the Moderator will call for a voice vote. If he is not clear as to which response constitutes a majority, he will call for a standing vote, which will be counted by designated checkers. On votes requiring other than a majority, if the result is not unanimous, a standing vote is required. On certain occasions, a secret ballot may be taken if requested by at least 15 registered voters.

DEFINITIONS

For the benefit of those who may not be familiar with some of the financial terms appearing in or used in the course of considering various articles, the following much simplified definitions may be helpful:

GENERAL FUND

The account in which general and/or undesignated revenues are deposited for use in paying the general expenses of the Town.

STABILIZATION FUND

Monies appropriated by the Town to fund capital expenditures for equipment, land, or large-scale projects or for any other lawful purposes. An appropriation both into and from the Stabilization Fund requires a 2/3 vote.

RESERVE FUND

Monies appropriated by the Town to cover extraordinary or unforeseen expenses during the fiscal year as approved by the Finance Committee.

FREE CASH

The amount of the Town's surplus revenue over and above uncollected taxes of prior years.

RAISE AND APPROPRIATE

The authority voted by the Town to raise by taxation and spend Town Funds for purposes stated in various articles in the warrant. The dollar amount, which can be raised by taxation, is limited by the state law known as "Proposition 2-1/2". After the setting of the tax rate, no funds may be raised and appropriated by taxation at a special town meeting.

TAX LEVY

The maximum amount of money that by State law may be raised through property taxes in any given year. The Tax Levy is by far the largest of a number of revenue sources for the Town, accounting for over half of the total. The maximum tax levy is limited by Proposition 2 1/2.

TAX RATE

The dollar amount per \$1000 of property valuation required to collect the Tax Levy through property tax bills.

THE BOURNE RULE

The "Bourne Rule" controls unlimited spending by town meeting in violation of Proposition 2-1/2. The rule, adopted at the beginning of town meeting by resolution, requires any amendment seeking funding in excess of the amount recommended by the Finance Committee to state an equal dollar reduction in another appropriation or appropriations in order to maintain all spending in balance so that the tax levy will not exceed the maximum levy limit imposed by Proposition 2-1/2.

ARTICLE 1: To see if the Town will vote to amend the **Bourne Zoning Bylaw** as follows or take any other action in relation thereto:

Sponsor: Board of Selectmen

Amend Section 2220 Use Regulation Schedule by adding a new row “Non-medical Marijuana Establishment” to the end of the Commercial Uses section.

DISTRICT	R-40 R-80	V-B B-1	B-2 B-4	B-3	GD
COMMERCIAL USES					
Non-medical Marijuana Establishment	No	No	No	No	No

Add a new section 2250 Non-medical Marijuana Establishment after Section 2240 Accessory Scientific Uses.

2250. Non-medical Marijuana Establishment. Consistent with G.L. c.94G, §3(a)(2), all types of non-medical “marijuana establishments” as defined in G.L. c.94G, §1, to include marijuana cultivators, independent testing laboratory, marijuana product manufacturers, marijuana retailers or any other types of licensed marijuana-related businesses, shall be prohibited within the Town of Bourne.

ARTICLE 2: To see if the Town will vote to amend **Section 3.1, Public Safety and Good Order**, of the Town of Bourne General Bylaws by adding the following **new Section 3.1.45**, or take any action in relation thereto.

“Section 3.1.45: Consistent with Massachusetts General Laws Chapter 94G, Section 39(a)(2), all types of marijuana establishments as defined in Massachusetts General Law Chapter 94G, Section 1(j), to include all marijuana cultivators, marijuana testing facilities, marijuana product manufacturing, retailers or any other type of licensed marijuana related businesses, shall be prohibited within the Town of Bourne. This prohibition shall not apply to the sale, distribution, manufacture or cultivation of marijuana for medical purposes if licensed in accordance with applicable law.

Sponsor: Board of Selectmen

ARTICLE 3: To see if the Town will vote to appropriate a sum of money for the purpose of accepting **proceeds from insurance** for a loss at the Bourne Veterans Memorial Community Building, or take any action in relation thereto.

Sponsor: Board of Selectmen

ARTICLE 4: To see if the Town will vote to appropriate a sum of money for the purpose of the payment of **unpaid bills** from a previous fiscal year that are legally unenforceable due to the insufficiency of appropriation or take any other in relation thereto.

Sponsor – Board of Selectmen

UNPAID BILLS		
Department	Vendor	Amount
Facilities	Techea America	\$673.00
Facilities	Cape & Vineyard Electric Cooperative	\$341.07
Total		

ARTICLE 5: To see if the Town will vote to authorize the Board of Selectmen, on terms and conditions deemed by the Board of Selectmen to be in the best interest of the Town, to **lease a certain portion of Town owned** land in Buzzards Bay, as shown on a Plan on file at the Office of the Town Clerk, or take any other action in relation thereto.

Sponsor: Board of Selectmen

APPROVED: March 6, 2018

BOARD OF SELECTMEN

George G. Slade, Jr.

Donald J. Pickard

Peter J. Meier

Michael A. Blanton

Judith MacLeod Froman

Barnstable, ss.

Bourne, Massachusetts

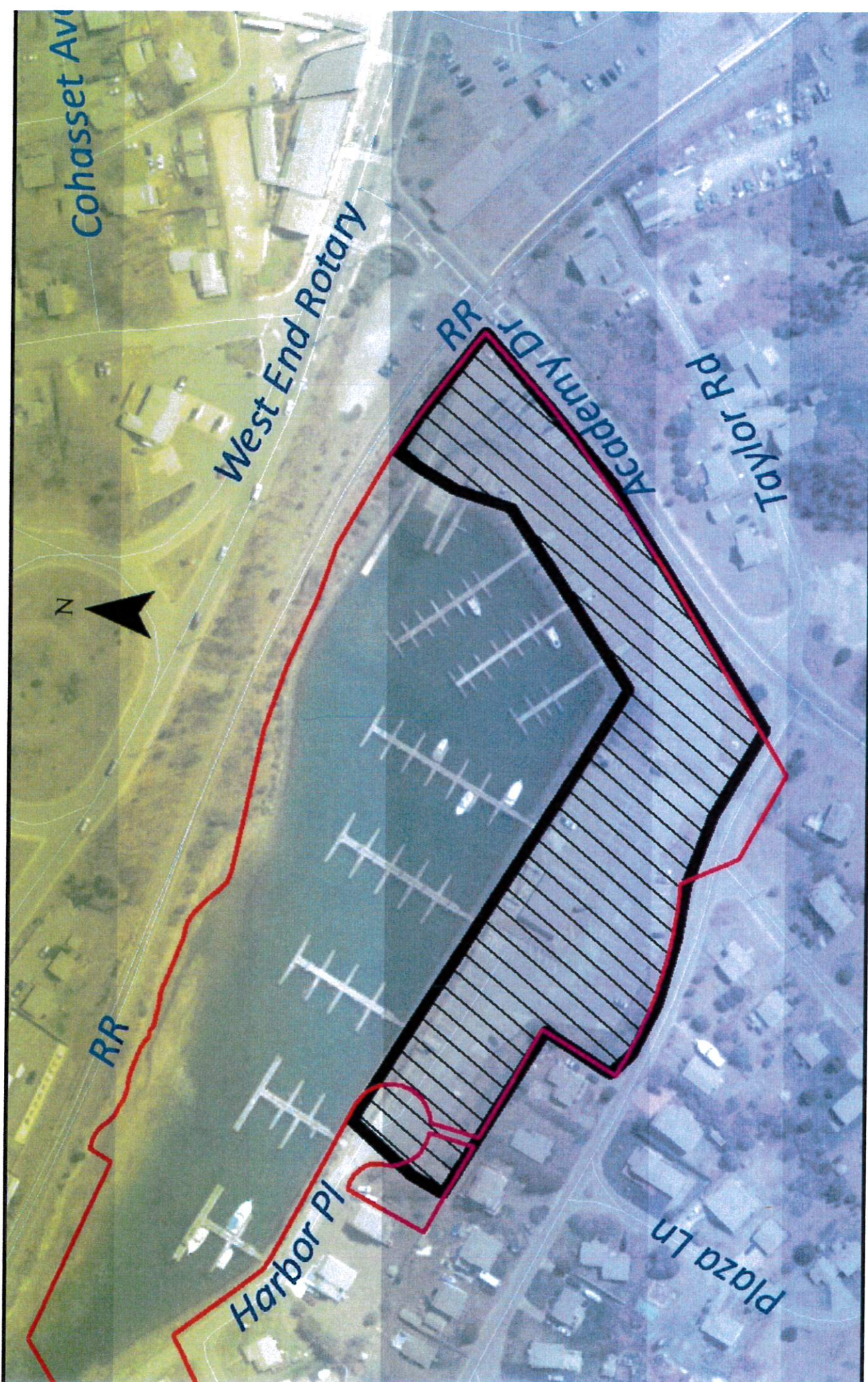
By virtue of the Authority vested in me, I have this day posted a true and attested copy of this warrant in the Bourne Veterans' Memorial Community Center, Bourne Town Hall and in all the post offices in the Town of Bourne viz: Buzzards Bay Post Office, Bourne Post Office, Monument Beach Post Office, Pocasset Post Office, Cataumet Post Office, Sagamore Post Office, and the Sagamore Beach Post Office.

Dated this _____ day of _____, 2018

Constable

Received in the Town Clerk's Office _____

Barry H. Johnson, Town Clerk



Entire Parcel Map 23.1 Parcel 155



Parking Area

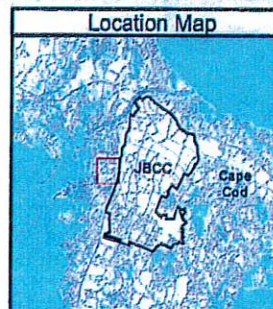


6E



Legend

- Wells to be Abandoned
- Wells to be Transferred to Bourne Water District
- JBCC Boundary
- Bourne Parcels



0 500 1,000
Feet



Western Boundary Monitoring Well Abandonment (Off Base)

EXHIBIT
1

M:\MR\2018\WB\Figures\Exhibit1_Bourne_012416.pdf
M:\MR\2018\WB\MXData\Exhibit1_Bourne_012416.mxd
January 24, 2018 DWN: MTW CRKD: DOB

**Exhibit A - Right-of-Entry No. 2780
Town of Bourne - 17 wells**



Impact Area
Groundwater Study Program