



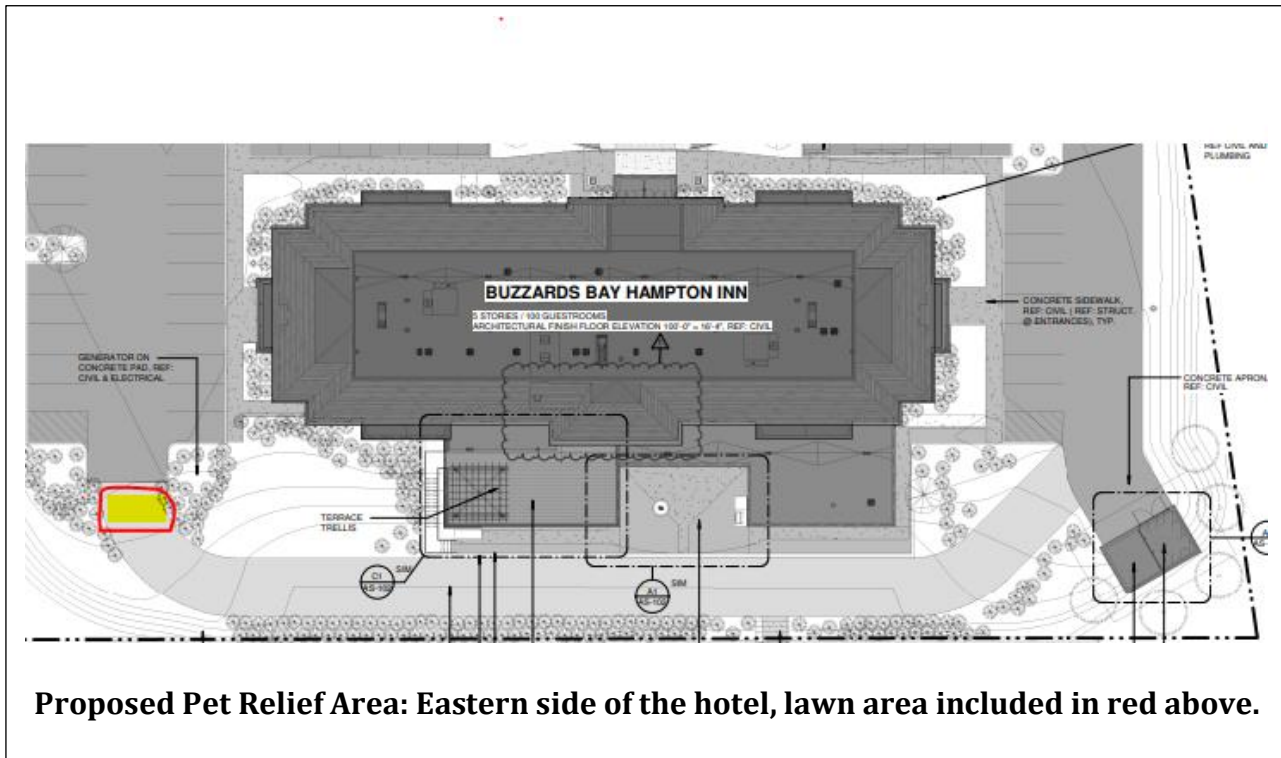
Hampton Inn Cape Cod Canal Proposed Pet Policy Procedures

1. When a guest arrives to check in at the hotel with their pet, they will be required to read, fill out and sign a pet policy. (See attachment A)

Guest are verbally informed of the following as well as provide information in writing:

- A. No more than 2 pets are allowed per room
- B. Guest is responsible for properly cleaning and disposing of pet waste of premises
- C. No pets are allowed in the breakfast or pool areas
- D. Pets must be on a leash or in a carrier anytime they are outside of the guest room
- E. A door tag must be displaced on the outside of the guest room door to indicate to our hotel staff that a pet is in the guest room. For the hotel to provide housekeeping services while the pet is in the room the guest will need to be present and the pet will need to be in their carrier or on a leash.
- F. Instruct the guest where they can find the pet relief area including supplies and disposal

2. The hotel will have located in the pet relief area the following disposal system and signage. The unit will include bags for collection of pet waste and a trash can for disposal. The hotel staff will monitor the pet relief area multiple times throughout the day to ensure the can is empty and bags are refilled. The pet waste will be disposed of through the hotels contracted trash removal service.



3. Our housekeeping team will follow these cleaning procedures listed below for any guest room that has checked out that had a pet in.

A. Remove all bed linens and terry from the guest room including duvet covers, inserts, mattress pads, pillow protectors and pillows, towels, etc. and launder separate from non-pet friendly rooms.

B. Use a black light device to assess all areas for pet related soils, odors and determine the source as detected. Soiled areas will be properly treated to prevent bacterial growth and continued odors. Select enzymatic products that biodegrade and break down the source of odor.

C. Assess any structural damage (furniture legs, etc.)

D. Inspect carpet/rugs, mattress/box springs, box spring covers/bed skirts, window treatments and other upholstered items for soiling or damage. Replace carpet tile if applicable.

E. Check for fleas and ticks. Fleas are attracted to white items, check the duvets. Place a white piece of paper on the floor while cleaning the room.

F. Professional cleaning/repairs to flooring, bedding, or upholstered items as needed.

G. Hair will be removed first with a sticky roller first, then thoroughly vacuum the room including under eating areas, behind furniture or luggage benches, lampshades and along the perimeter of the room.

H. Thoroughly vacuum soft-seating cushions with the appropriate upholstery attachment

I. Thoroughly clean the air conditioning/heating system filter and wipe down the entire unit with appropriate cleaner/disinfectant.

J. Clean and disinfect all surfaces using brand-approved cleaning supplies.

4. The hotel has a monthly pest control program established with Waltham Pest Control.