

Agenda
Board of Library Trustees
Jonathan Bourne Public Library
19 Sandwich Road,
Bourne, MA

March 14, 2017
5:15 p.m.
Library Meeting Room

RECEIVED
2017 MAR 29 PM 3:10
TOWN CLERK BOURNE

Call to Order

- Is meeting being recorded?
- Correspondence to be presented
 - a. Status of letter to Garden Club – tabled until plan is approved
 - b. Status of letter to Town Administrator inquiring about status of/plan for commencement of exterior projects
 - c. Status of letter to Community Preservation Committee inquiring about balance of remaining funds
 - d. Status of letter to Friends thanking them for their positive response to landscaping project

New Business

- ACTION ITEM – Approval of minutes of the February 14, 2017 meeting
- ACTION ITEM – Approval of landscaping proposal

Old Business

- Director's Report
- Budget
 - a. Request clarification from Library Director on Longevity Line Item (5141) and Other Supplies – Magazines Line Item (5581) – February Budget Report
- Personnel
- Building and Grounds
 - a. Update on Exterior Projects
 - b. Irrigation System
 - c. Plaque in recognition of Upper Cape Tech's landscaping work
 - d. Plaque in recognition of June Small's contribution to landscaping work
- Friends of the Library Update
 - a. Determine amount of request to the Friends for funding landscaping project
- Discussion to finalize Library Director performance review

New Business

- Open Seat on JBPL Board of Trustees

Next Meeting

- Set Future Agenda Items
- Set Date and Time for March Meeting

Adjournment

Respectfully submitted:

Stephanie Kelly