

# **Conservation Commission**

## **Meeting Minutes**

Town Hall Lower Conference Room

24 Perry Ave., Buzzards Bay, MA 02532

December 1, 2016

### **I. Call to order**

Chm. Gray called to order the meeting of the Conservation Commission at 7:00 PM on December 1, 2016. Chm. Gray explained all of the reviews, unless otherwise stated, are joint reviews. Applications will be processed pursuant to the Massachusetts Wetlands Protection Act, M.G.L. c. 131, s. 40 and pursuant to Article 3.7 of the Town of Bourne Wetlands Protection By-law.

Note: Chm. Gray addressed the audience and explained the 5, 5, 5 rule; which allows the applicant / representative five minutes to make a presentation to the commission members, commission members will take five minutes to seek clarification if needed, the conservation agent will also give a report and five minutes of public input is allowed. He asked for all to silence their cell phones.

Chm. Gray noted that the meeting was being recorded. He asked that anyone in the audience who was recording or videotaping to acknowledge such to the Commission. The proceeding listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may be discussed to the limited extent permitted by the Open Meeting La. All items within the meeting agenda are subject to deliberation and vote(s) by the Conservation Commission.

**Members Present:** Chm. Robert Gray, Thomas Ligor, Melvin P. Holmes, Betsey Kiebala (7:05) and Paul Szwed.

**Excused Members:** Robert Palumbo and Susan Weston

Also Present: Sam Haines, Elise Leduc, Carol Mitchell, Zac Basinski, William Hogan, Cynthia Hogan, Greg Cotter, Deborah Raymond, Patrick Ross, Julie Hart, Griffin Beaudoin, Bradley Bertolo, Jim Mulvey, Allison Grasso and Peter Grasso.

**Requests for Determination of Applicability:**

1) William and Cynthia Hogan

File Number: CC16-71

Representative: Same

23 Beverly Road, Bourne

Construct a shed within a V Flood Zone and 100 feet of a Wetland Resource Area.

Materials Reviewed – Site photographs, DEP Wetland Change Map and Site Plan.

Mr. Hogan addressed the board and explained he'd like to put a pre-built shed in his backyard for storage.

Board Comment – None.

Agent Comment – A site visit was performed on November 28, 2016. The proposed location of the shed is a flat, grassed area. Mr. Haines feels there will be no impact to the salt marsh; however, it is approximately 40-45 feet to the edge of the salt marsh and the Commission should take the By-law language into consideration when making its decision. Additionally, the filing is the result of a building permit; therefore, the shed will have to meet Building Code Standards for construction within a V Zone.

Board Comment – Mr. Ligor asked if the proposed location is within the 50 foot Buffer Zone. Mr. Haines replied that the back of the shed will be approximately 40-45 from the Salt Marsh. Mr. Ligor asked if there is room to move the shed forward. The applicant agreed to move the shed forward 5 feet.

Public Comment – None.

Chm. Gray entertained a motion. **Mr. Holmes moved and Ms. Kiebala seconded a Negative Two Determination.** With no discussion, the motion carried. 5-0-0.

Chm. Gray explained the Determination to the applicant.

**Notice of Intent:**

1) Joseph N. Accardi

DEP File Number: SE7-

Representative – Bradley Bertolo, JC Engineering, Inc.

38 Buttermilk Way, Bourne

Raze the existing dwelling and construct a single family dwelling with associated utilities within an AE Flood Zone.

*(Hearing Under State Act Only)*

Materials Reviewed – Site photographs, DEP Wetland Change Map and Site Plan.

*Chm. Gray recused himself from discussion and vote. He asked Mr. Holmes to chair the hearing.*

Brad Bertolo addressed the board. He referred to the site plan and discussed the proposed project.

Board Comment – Mr. Holmes asked if there is a septic system. Mr. Bertolo stated no, it is sewer.

Mr. Ligor asked if there will be concrete pilings. Mr. Bertolo stated it's located in an AE Flood Zone; therefore, it is not required to be on piers. There will be wood framed walls with appropriate vents.

Agent Comment – A site inspection was performed on November 28, 2016. The site is flat and entirely disturbed. There are no issues with the project. Since a file number hasn't been generated by the DEP, Mr. Haines did not generate an Order of Conditions. The matter will need to be continued.

Mr. Holmes asked the applicant if continuing the matter to December 15, 2016 is acceptable. The applicant agreed.

Additional Board Comment – Mr. Ligor asked if there will be a cellar. Mr. Bertolo stated there will be a crawl space.

Public Comment – None.

Mr. Holmes entertained a motion to continue the matter. **Ms. Kiebala moved and Mr. Ligor seconded to continue the matter to December 15, 2016.** With no discussion, the motion carried 4-0-0.

*Chm. Gray returned to chair the meeting.*

- 2) Matthew Monroe  
DEP File Number: SE7-1959  
Representative – Grady Consulting, LLC  
895 Sandwich Road, Bourne  
*(Continued from 11/17/2016)*

Perform septic repair within 100 feet of a Wetland Resource Area.

Materials Reviewed – Site Photographs, Revised Site Plan, DEP Wetland Change Map and Conservation Restriction for adjacent properties on Pleasure Point Road.

Chm. Gray stated at the November 17<sup>th</sup> hearing, there were questions concerning an off-site Wetland Area. The Commission requested a revised plan, which has been submitted.

Agent Comment – Mr. Haines and Mr. Gray performed a second site investigation on November 29, 2016. Mr. Haines looked at the plans out in the field and they appear to accurately delineate the portion of the Vegetated Wetland closest to the house, to the north of the proposed work; this would be the closest Resource Area for their septic design setbacks. It does appear that there's a connection to a culvert located on Pleasure Point Road. There is also a vegetated drainage ditch located at 9 Pleasure Point Road; previous submittals have flagged this drainage ditch as a Bordering Vegetative Wetland. The additions to the plan include; language about the Conservation restrictions, a revision to what was previously labeled as IVW to BVW, added language that states the Wetland delineation is to be used for the septic system installation only, additional Wetlands may be located on the subject property or on adjacent properties which were not identified as part of the delineation. Mr. Haines suggested the Commission mirror this language as a Special Condition in the Order. Mr. Haines noted there was a lot of debris; i.e., old tires, appliances, etc. along the boundary between Wetland flags WF1 and WF6, he suggested the Commission add a Special Condition stating the debris must be removed.

Board Comment – Mr. Ligor asked where the debris came from. Mr. Haines stated this has historically been a rental property and most likely some of the debris was dumped by former tenants.

Public Comment – None.

Chm. Gray entertained a motion to close the public hearing. **Mr. Holmes moved and Mr. Ligor seconded to close the public hearing.** With no discussion, the motion carried. 5-0-0.

Mr. Haines - The plan of record will be shown as revised on December 1, 2016, to include all of the changes that were made and stamped by Richard J. Grady. Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers 1-4, 10, 13, 16, 17, 19, 20, 22, 24 and Special Conditions pursuant to the Town By-law numbers, 7, 9, 11, and additional Special Conditions to include the Wetland delineation line as mentioned above as well as the removal of the dump debris located between Wetland flags 1 and 6.

Chm. Gray entertained a motion to move the Draft to the Final. **Mr. Ligor moved and Mr. Holmes seconded to move the Draft Order of Conditions to the Final Order of Conditions.** With no discussion, the motion carried. 5-0-0.

- 3) Mark A. Leary  
DEP File Number: SE7-1960  
Representative – Bracken Engineering  
63 Bellavista Drive, Pocasset

Raze the existing dwelling, construct a new single-family home and install a new septic system within an AE Flood Zone and within 100 feet of a Wetland Resource Area.

*(Continued from 11/17/2016)*

Materials Reviewed – Site Photographs, Revised Site Plan and DEP Wetland Change Map.

*Chm. Gray recused himself from discussion and vote. He asked Mr. Holmes to chair the hearing.*

Zac Basinski addressed the board and briefly discussed the proposed project. This hearing was continued from November 17<sup>th</sup> to allow the agent and the representative to investigate a previous violation on the property that was never addressed by the property owner. Mr. Basinski discussed a planting plan that was drafted and submitted to replant trees that were removed from the property without consent from the Commission. The new plantings will consist of Dogwoods, Sweet Pepperbush, Shadbush, and Winterberry. There were 8 trees removed and the property owner is proposing to install approximately 10 new plants in different varieties.

Board Comment - Mr. Ligor asked if the work will interfere with the small dune on the property. Mr. Basinski stated the small dune will be reestablished once the work has been completed and beach grass will be planted.

Agent Comment – Mr. Haines reviewed the audio recordings from April 7, 2016, where the violation was discussed previously. At that hearing, the Commission suggested that the agent work with the applicant to resolve the issue; there was no discussion of an additional filing for the work. In terms of the dune, that issue was raised by the applicant, not the agent or the Commission. He agreed to restore the dune on his own. Mr. Haines stated the dune doesn't really have a lot of function or value. It appears as though it was created when the roadway was installed. Mr. Haines suggested adding an additional Special Condition, stating that all plantings shall be allowed to grow to maturity, any dead or diseased plantings shall be replaced with similar native vegetation. He noted the vegetation is not being replaced in kind, there were trees that were taken down which will be replaced with shrubs; however, he is satisfied with the planting plan.

Additional Board Comment – Mr. Ligor asked if the existing fence will be removed. Mr. Basinski stated the fence will remain; however, one or two sections will be removed to access the proposed work area, but will be reset once the work is completed.

A brief discussion transpired concerning whether or not a dumpster will be utilized and the proposed location of the dumpster.

Public Comment – None.

Mr. Holmes entertained a motion to close the public hearing. **Ms. Kiebala moved and Mr. Szwed seconded to close the public hearing.** With no discussion, the motion carried. 4-0-0.

Mr. Haines - The plan of record will be shown as revised on November 30, 2016, and stamped by Alan M. Grady. Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers 1-6, 12, 13, 16-24, and Special Conditions pursuant to the Town By-law numbers, 7, 8, 9, 11, and additional Special Conditions with regard to the plantings growing to maturity as previously stated and be replaced if necessary.

Mr. Holmes entertained a motion to move the Draft to the Final. **Mr. Ligor moved and Mr. Szwed seconded to move the Draft Order of Conditions to the Final Order of Conditions.** With no discussion, the motion carried. 4-0-0.

*Chm. Gray returned to chair the meeting.*

- 4) David C. Warner  
DEP File Number: SE7-1962  
Representative: Warwick & Associates  
276 Scraggy Neck Road, Cataumet

License and maintain the existing season wooden pile supported dock and to restore a 25' vegetated buffer along the top of a seawall within a V Flood Zone and within 100 feet of a Wetland Resource Area.

*(Continued from 11/17/2016)*

Materials Reviewed – Project Narrative created by Warwick & Associates, Site photographs, DEP Wetland Change Map and Revised Site plan.

Agent Comment – Mr. Haines stated the hearing was continued because the applicant was unsure as to whether or not the dock was licensed. They have determined the dock has a Chapter 91 license; therefore, the request is for the planting only. Mr. Haines reminded the board there was an expired Order of Conditions that required the 25' buffer to be planted. He suggested that should the Commission decide to grant a new Order, a Condition be added to mirror the narrative, which states all plantings must be allowed to grow to maturity, any plantings that do not survive will be replaced in kind. There will be no pruning, cutting or removal of vegetation without additional review by the Conservation Commission or its agent.

Board Comment – None.

Public Comment – Mr. Mulvey questioned the term buffer in this case. Mr. Haines discussed the previous Order and explained it required a 25' Vegetated Buffer be planted.

Chm. Gray entertained a motion to close the public hearing. **Ms. Kiebala moved and Mr. Holmes seconded to close the public hearing.** With no discussion, the motion carried. 5-0-0.

Mr. Haines - The plan of record will be shown as revised on October 25, 2016. Draft Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers 1-3, 10, 13, 16, 17, 19, 20, 22, 24, and Special Conditions pursuant to the Town By-law number, 7 and an additional Special Condition with regard to the planting as stated previously.

**Mr. Holmes seconded to move the Draft Order of Conditions to the Final Order of Conditions.** With no discussion, the motion carried. 5-0-0.

**Request to Amend Existing Order of Conditions:**

- 1) Patrick Ross  
DEP File Number: SE7-1809  
Representative – Same  
Off Toby’s Island

Amend an existing Order of Conditions to expand the current 2.9 acre aquaculture grant west of Toby’s Island to include a 1.6 acre site north of Ram Island in Little Bay, Bourne.

Materials Reviewed - Description of Proposal from the applicant, Letter from Tim Mullen of Bourne DNR, Letter from MA DFW NHESP and Site plan.

Mr. Ross explained he has been growing oysters on a site in Buzzards Bay. He is seeking to expand the area and use the additional area as a nursery to start the process with smaller seed. This would allow floating cages and floating bags to be used which is a different process than what is currently being used. Once the oysters grow to two inches, they will be brought to the current approved site for final grow out. He discussed the letter he received from the Natural Heritage and Endangered Species Program which requests a Condition prohibiting the use of netting. Mr. Ross stated he doesn’t use netting and has no intentions of using netting.

Board Comment – Mr. Holmes asked if the proposed location will it interfere with boat traffic. Mr. Ross stated this subject was discussed extensively at the Board of Selectmen’s hearing and the DNR Director felt the proposed location was sufficiently out of the channel. He stated there’s also a requirement to file all buoys that are set to mark the location with the Coast Guard.

Ms. Kiebala asked if there are any buoys or markings in the current area. Mr. Ross stated there are a few lobster buoys and several DNR buoys. A discussion ensued. Ms. Kiebala asked if the operation will be seasonal. Mr. Ross stated the oysters take 2-3 years to grow out; therefore, it is a year round operation.

Ms. Leduc asked how the gear will be transported. Mr. Ross stated all equipment will be transported by boat. Ms. Leduc asked if the bags will be anchored and how many connections to the ground will the array have. Mr. Ross stated each line will have four anchors.



Mr. Holmes referred to the two letters that were submitted and discussed the reluctance of the shellfish constable to support this location. He asked how the applicant will handle any losses that may result from a boat shifting off course into the nursery. Mr. Ross explained he thinks the shellfish constable's reluctance in supporting this location is because he preferred the original proposed location that was chosen by the applicant, but that location wasn't favored by local residents or the Board of Selectmen. Mr. Haines concurred. He stated he spoke to Mr. Mullen who fully supports this program. Mr. Ross stated he has discussed the location with the local residents, if they feel that additional markings are necessary once the cages have been set, he is happy to do so.

Mr. Ligor asked how many oysters are at the original site. Mr. Ross estimates there are 600,000 oysters at that site; they are in cages resting on the bottom. Mr. Ligor asked if the applicant has noticed any changes in the water quality. Mr. Ross stated he's noticed a lot of fish use the structure as a spawning area; however, the location has too much exchange for the water quality to be impacted. There may start to be some visible effects inside Little Bay once there's a significant amount of shellfish established.

Ms. Leduc asked how the cages will be cleaned. Mr. Ross stated the proposed floating cages have two big pontoons which float on the surface and the cages sit below. The pontoons allow the growers to flip the cages up to air dry every few months. The cages and the bags that are in the original location are brought in and power washed three times per year.

Agent Comment – Mr. Haines reviewed the Narrative between what was originally proposed and the Narrative for the amendment which are substantially the same. Essentially, this is the same work being proposed, just in a different location. He reiterated that he spoke with DNR Director, Mr. Mullen, who supports the project. Mr. Haines suggests the Conditions in the amended Order mirror those in the previous Order with the exception of the following Special Conditions; (1) any Conditions or requirements of this project as determined by Natural Heritage and Endangered Species Program through MESA review process are automatically incorporated into this Order of Condition, the area is also subject to all Conditions imposed by the Massachusetts Division of Marine Fisheries, the Town of Bourne's Department of Natural Resources and any other applicable federal, state or local agency. (2) A statement that the amended Order of Conditions allows for an additional expansion of 1.6 acres of grant area to the north of Ram Island in Little Bay, as described in the letter accompanying the documentation submitted on October 28, 2016, the original 2.9 acre grant was approved on a previous Order of Conditions.

Public Comment – Mr. Mulvey noted that Mr. Ross was the first serious aquaculturist to come into town. Additionally, he asked if an upweller will be used. Mr. Ross stated an upweller will not be used at this time. Mr. Mulvey asked why the ConCom is involved with aquaculture. Chm. Gray stated it is the Conservation Commission’s responsibility to administer and enforce regulations set forth in the Wetlands Protection Act which include agriculture and aquaculture. Mr. Haines stated the Commission’s approval is also required in the grant approval process.

Chm. Gray entertained a motion to close the public hearing. **Mr. Holmes moved and Ms. Kiebala seconded to close the public hearing.** With no discussion, the motion carried. 5-0-0.

Mr. Haines – Draft Amended Order of Conditions: All General Conditions, Special Conditions pursuant to M.G.L. Chapter 131, Section 40 numbers 1, 3, 16, 17, 19, 20, 21, 22, 24, 30 and Special Conditions pursuant to the Town By-law number, 8 and the two additional Special Conditions as stated previously.

**Mr. Ligor moved and Mr. Holmes seconded to move the Amended Draft Order of Conditions to the Final Amended Order of Conditions.** With no discussion, the motion carried. 5-0-0.

**Request for Certificate of Compliance:**

- 1) Future Generation Wind, LLC  
DEP File Number: SE7-1761  
Representative – Atlantic Design Engineers, Inc.  
Head of the Bay Road, Bourne

Modifications to an existing gravel access road within a Riverfront Area and within 100 feet of a Wetland Resource Area.

Griffin Beaudoin addressed the board and stated he was present to answer any questions the board may have.

Agent Comment – Mr. Haines performed a site inspection on November 28, 2016. He stated this is a straightforward dirt road modification of an existing cranberry bog road. The bog road looked well maintained, there appeared to be no areas of washout or sedimentation. He recommends issuing the Certificate of Compliance.

Board Comment – None.

**Ms. Kiebala moved and Mr. Holmes seconded to grant the Certificate of Compliance.** With no further discussion, the motion carried. 5-0-0.

- 2) Peter and Allison Grasso  
DEP File Number: SE7-1919  
Representative – JC Engineering, Inc.  
37 Buttermilk Way, Buzzards Bay

Raze the existing dwelling and construct a new dwelling with associated utilities within an AE Flood Zone and within 100 feet of a Wetland Resource Area.

Agent Comment – Mr. Haines performed a site inspection and noted there was a fair amount of deviation from the original Order of Conditions. After going through the file and with the help of the applicant, based on emails and notes/plans to that effect in the file, he feels confident that the majority of the work was approved administratively by the previous agent. The two minor deviations that he couldn't find paperwork for, included a row of non-cemented pavers which create a walkway to a small patio and a fire pit adjacent to the seawall. Mr. Haines doesn't feel either deviation is a risk to the resource area. He supplied photos so the Commission can determine whether or not to grant the certificate.

Board Comment – None.

**Mr. Holmes moved and Ms. Kiebala seconded to grant the Certificate of Compliance.** With no further discussion, the motion carried. 5-0-0.

**Other Business:**

- Notice Of Violation – Clearing of vegetation within Bordering Vegetated Wetland (abandoned cranberry bogs) at 162 Puritan Road, Bourne.

Julie Hart addressed the board. She stated she obtained the property through an auction in January and a lot of the back documentation is not available. It was her understanding that this was a bog in disrepair; and, according to the tax records, this is considered an active bog. She stated she was told there was a significant amount of work that was previously done. She doesn't have any documentation to show when the work was performed. The only document she has was furnished by Mr. Haines, which is the septic

approval. She supplied the board with a Certificate of Compliance. Ms. Hart stated once she received the violation, all work ceased; she was simply trying to clear some land to eventually restore the operation of the bog. Ms. Hart only has a Farm Plan that was submitted in 2009 by Outback Engineering. She spoke with Gary Makuch of the DEP, he checked Google Maps for her and stated that in 2009, it appeared to be an active working bog. Ms. Hart tried to contact the previous owner, Keith Bradley, but was unsuccessful. Additionally, she contacted Outback Engineering to discuss the matter, but they were uncooperative.

Board Comment – Mr. Holmes stated if the bog's been inactive for 5 years, there are protocols she'll need to follow in order for the bog to be considered active again.

Ms. Hart stated Mr. Makuch feels the bog was an active working bog in 2009 and it's his professional opinion that in 2014 there was work being done to maintain the bog; i.e., there was equipment on the land, all of the ditches were maintained and were filled with water. Mr. Makuch stated he has no documentation showing this bog was declared abandoned. A discussion ensued.

Agent Comment – Mr. Haines was notified of the Wetland clearing on Monday, November 21, 2016. He visited the site the following day and photo documented the clearing at that time. He did not find in the file any documentation with regard to this renovation of the bogs; therefore, he issued a Notice of Violation which included cease and desist language. He spoke with the applicant and discussed the limited documentation she has. He noted there appears to be evidence that sand was removed from the property; however, he believes the sand was stripped and sold and not used for bog production.

Mr. Haines stated based on correspondence with the previous agent, the landowner did discuss the project with him and he told her that she would have to prove that the bogs were within agricultural use within the past 5 years. The previous agent provided her with a copy of Restoring Abandoned Cranberry Bogs; an advisory created by the Cranberry Bog Growers Association.

Mr. Haines corresponded with Gary Makuch of the DEP who told him they do not have a file on this project; they've neither declared it neglected or abandoned. Neglected means the bog is in disrepair but it has had some activity within the past 5 years. Abandoned means there has been no activity and the property owner needs to go through the formal local, state and federal filing process. The Army Corps. will also have input on the matter.

Mr. Haines recommends that the Cease and Desist Order continue until there is confirmation from the DEP and/or the Army Corps. of Engineers.

After a brief discussion, Chm. Gray recommended that an on-site inspection with Gary Makuch of the DEP be performed. He would like Mr. Haines to discuss with Gary whether or not the Army Corps. should also be involved. Mr. Gray reminded the board of a presentation that was conducted by Outback Engineering in 2009; who reviewed the Farm Plan with the Commission, this was the first step in renovating the bog system. Chm. Gray stated there presently is no tailwater recovery system; if the bog is brought back into active status as is, it would discharging into Queensewell or Bumps Pond without any water renovation.

Chm. Gray briefly discussed the Farm Plan that was submitted to the Commission as well as the condition of the bog in 2009. He stated the bog had not been considered abandoned at that time. He would like the agent to schedule an on-site inspection with Gary Makuch if the DEP. A discussion ensued.

Chm. Gray entertained a motion to keep the Cease and Desist Order in place. **Mr. Ligor moved and Mr. Holmes seconded to keep the Cease and Desist Order in place.** With no discussion, the motion carried. 5-0-0.

Public Comment – Mr. Mulvey provided a brief history on the activity of the bog.

- Notice of Violation – Clearing of vegetation within a Bordering Vegetated Wetland and the 100 foot Buffer Zone at 1251 County Road, Cataumet.

Greg Cotter and his wife, Deborah Raymond, addressed the board. They offered an apology stating they were unaware that permission was needed by the Commission to perform any clearing. Mr. Cotter referred to a map to describe the layout of the property. He stated the area had become overgrown by invasive species and they were simply trying to restore the area to replant blueberry bushes.

Agent Comment – Mr. Haines was notified of the vegetation clearing on Monday, November 28, 2016. He performed a site inspection on November 29<sup>th</sup> and estimated approximately ½ acre of vegetation was mowed. The work had been done prior to his arrival. He issued a verbal cease and desist and informed the property owner that no further work could be performed within 100 feet of any Wetland Resource Area. Further investigation revealed that a cleared portion of the area was actually Bordering Vegetated Wetland and not just Buffer Zone to the pond. Mr. Haines stated this area contained a lot of invasive species. A Violation Noticed was mailed to the property owner and Mr. Haines served him with a copy of it at the meeting. Mr. Haines recommended that a

formal delineation of the Wetland be required. Additionally, he suggested the applicant submit an after the fact Notice of Intent along with a planting plan.

After a brief discussion, Chm. Gray recommended that the property owners contact a wetland scientist to prepare a Wetland delineation. Once that's submitted, the board agreed that the agent should decide on the next course of action for the Commission to take. Chm. Gray stated it will be helpful, if possible, to have the delineation completed before the end of December.

- Vote excused Absent Members, if necessary – **Mr. Ligor moved and Mr. Holmes seconded to excuse Rob Palumbo and Susan Weston.** With no discussion, the motion carried. 5-0-0.

- Acceptance of Previous Meeting Minutes – Chm. Gray entertained a motion to approve the minutes of the November 3, 2016, meeting. Mr. Haines noted three amendments. **Mr. Holmes moved and Mr. Ligor seconded to approve the minutes of the November 3, 2016, meeting as amended.** With no discussion, the motion carried. 5-0-0.

- Report of the Conservation Agent – None.

- Correspondence – None.

The next meeting is scheduled for December 15, 2016.

- Any other business that may legally come before the Commission – None.

- Questions and Answers re: M.G.L. Chapter 131 s. 40 and 310 CMR 10.00-10.99 – None.

- Questions and Answers re: Town of Bourne Wetland Protection By-law (Article 3.7) and BWR 1.00-1.16 – None.

## **II. Adjournment**

**Ms. Kiebala moved and Mr. Holmes seconded to adjourn.** With no discussion, the motion carried. 5-0-0. The meeting adjourned at 8:48 PM.

Minutes Submitted by: Carol Mitchell