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Capital Outlay Committee
2016 SEP -7 AM 11:50
Friday, February 12, 2016 / 8:30 A.M.
Department of Public Works Conference Room
TOWN CLERK BOURNE
35 Ernest Valarie Road, Bourne

Members present: Mary Jane Mastrangelo, John Redman, John O'Brien and Rick Mastria

Others present: Town Administrator Thomas Guerino, Facilities Director Jon Nelson, DPW Superintendent George Sala, Fire Chief Sylvester, Deputy Chief Carrara, Deputy Chief Pelonzi, Vehicle Maintenance Supervisor Edwin Rivera and Recycling Committee member Amy Sharpe.

If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

Chairman Mastrangelo called meeting to order at 8:37 AM

First department on the agenda:

Fire chief Sylvester

1. **Defibrillators:** present equipment will no longer be able to be serviced by vendor, nor are replacement parts available.

Presently have 18 in service. Requesting purchasing 24. Present ones may have a trade in value of \$250 each. New ones will cost \$1,900 to \$2,000 each.

MJ asked if we should consider staggering costs. Tom Guerino feels we should standardize them equipment across the board.

Fire Dept. will assume responsibility for maintaining these units for both the Fire Dept and Police Dept.

These units are being purchased thru the state bid vendor

2. **Pocasset Fire Station:**

The Town of Bourne is required to do a Feasibility Study by the State, for upgrading this station.

Comments:

Jonathan Nelson: We need to do a FLAME study, to assess Fire Dept.'s response times to all areas throughout the town.

Estimated time to complete study: 8 months

Tom Guerino: ICMA webinar helps determine how many fire and police staff the town would need.

MJ: Proposes Capital Outlay approve study in preparation for this year's Town Meeting: \$100,000 for Fire Station Feasibility only.

3. **School Department:**

Ed Donoghue

1. **Air Conditioning** unit needed for BHS, for Library/Media center. One unit should suffice: est. cost \$60,000
Jon Nelson recommends the A/C unit vs a humidifier.

Steven LaMarche

2. **Technology request:** \$225,000
6 new servers: more efficient, less IT staff needed
3. **Phone system:**
BHS need total upgrade
Presently no room to room service. Need to announce and communicate thru old PA System

BMS: More updated than BHS, but still needs updating
Bournedale: needs updating too

All in all, eliminate antiquated Centrex system, and upgrade to IP phones.
Potential phone bill savings, buy eliminating phone company charges, and use internet phones.

School Dept., to gather phone bill costs and forward savings to Capital Outlay.

4. **Soundproofing:** both BES and BHS need this work.
Intervention studio and areas K-12
New England Sound did study for school. Reverberation Study.
Request: \$60,000. Vendor gave three options. But either way we go, the costs will remain consistent.
5. **New Mini- Buses:** request is \$120,000
Request is for 2 new buses, to replace:
 - a: 2007 bus with presently 140,000 miles
 - b: 2008 bus with 120,000 miles.Both units are Chevrolet's.

Mr. Donoghue had a bid from O'Connor Chevrolet in Maine.
No State ID is required because of "special needs" designation.

Rick Mastria suggested that the school investigate buying the unit closer than in Maine. The Chevrolet chassis can be purchased at any Chevy/GMC dealer. The body is installed by a vendor.

6. **Replacement of carpeting at BMS:** \$35,000
Carpet is 25 years old.

Jon Nelson suggested we install carpet tiles similar to the ones installed at new DPW building. These have a 10-year guarantee to have replacement tiles that match.

7. **Asbestos abatement:** Request \$150,000. This is the 4th and final year to replace all ACM tiles to conform with AHERA. This year will be the A-Wing Science Labs. Because of the labs, the labor will be a little more intensive.

MJ suggests ongoing maintenance of asbestos should not be part of Capital Outlay.

Steve LaMarche agreed

8. **BMS Sand and refinish Gym floor:** \$27,000
Middle school has never been refinished. High school has been done
Tom Guerino stated the floor is an eye-sore and a safety issue
9. **Upgrade HVAC system at BMS:** \$180,000. This amount will supplement the \$95,000 in funding they received last year. Cape Light Compact is the vendor that projected the cost of this project.

Jon Nelson stated that this equipment runs all mechanicals at this facility. Johnson Control was the original vendor. The installation was done in the year 2000. Johnson no longer has parts available for replacement parts. MJ suggested CLC could possibly reimburse the town for part, or all of this expenditure. Tom Guerino suggests putting this item on for the May Special Town Meeting.

4. **Jonathan Nelson's 5-year Capital Project requests:**
There are 16 items on Jon's request, which total \$325,000 for FY2017

MJ asked Jon to prioritize his top 5 requests:

1. **Town Hall Roof Replacement:** \$80,000. This is a selective roof over the Finance Office at Town Hall. He applied for CPC funds. \$80,000 is for Town Hall.
2. **Sagamore Fire Station HQ relocation:** \$75,000. Funds to move Head Quarters from Buzzards Bay to Sagamore.
3. **Town Hall Flooring Replacement:** \$50,000. Jon stated the carpeting needs replacement. There is possibly asbestos under the carpeting, and holes in the floor.
4. **Buzzards Bay Fire Station HVAC & Mechanical upgrade:** \$40,000.
5. **Pocasset Fire Station Flooring Repairs:** \$20,000.

Jon had an engineering test the floor. The slab is structurally sound. The upper portion of the slab has cracks, and holes that allow water to get in the basement area under the slab. It is rotting the Rebar.

Best approach at this point is to take core samples of the concrete to determine life of

the floor.

Rick suggested looking at some type of epoxy repair. However, Jon stated that would be like putting lipstick on a pig.

Adding some additional structural columns under the tracks where the engines park, may also help with the flooring.

MJ called for a motion to adjourn. All in favor. Motion was duly made and seconded. Passed unanimously.

Next meeting: February 24th, 8:30 at the DPW building in Bourne.

Rick Mastria
Sent from my iPad