

Police Facility Building Committee

October 12, 2016 4:30pm

Minutes

Agenda:

1. **Meeting called to order** at 4:30pm by Chair Noyes
2. **Members present:** Charles Noyes, Dusty Meier; Dennis Woodside, Martin Greene, Jerry Ellis, Richard White, John O'Brien. Absent- John Redman, Stanley Andrews, Thomas Guerino. .Also present Lt. Brandon Esip, Det Sgt John Stowe.
3. **Building Design update.** None
4. Budget update: Budget remains at \$17,607,545
5. Site Layout: No changes or updates
6. **Public awareness.**
 - a. Discussion held regarding ethics commission update on tri-fold handout and other pamphlets. Lt Esip advises concerns regarding "would you work here" flyer. Suzy Schuck to re-work this handout. Also no to be using postcard at this time. Information on tri-fold flyer to be updated and corrected (cost numbers). Motion made by Dusty Meier, seconded by Jerry Ellis to have 800 tri-fold flyers printed for use at Town meeting. Unanimous vote by all members present. Lt Esip to forward to printer (Staples)
 - b. Chair advised committee that at meeting held by Town Moderator early this afternoon, the Moderator informed both the school project and the police project would be limited to a ten minute presentation. Questions and answers could follow.
 - c. Committee members observed a timed presentation to be used at Town meeting. Currently it runs approximately 13 minutes. Discussion held on how to cut down presentation to the 10 minute allocation. Lt Esip/Sgt Stowe will work with Noyes to meet this requirement while still delivering the key facts
7. **Next meeting** None set at this.
8. **Motion to adjourn** made at 5:15pm by Dusty Meier, seconded by Jerry Ellis. Unanimous approval by members.

Prepared by Charles Noyes