**TOWN OF BOURNE**

**BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER**

**COUNCIL ON AGING BOARD OF DIRECTORS**

**MINUTES OF DECEMBER 17, 2015**

**MEMBERS PRESENT: Linda Masson, Dorothy Wilcox, Monica Layton, Bette Songer, Mary Fuller, Lorraine Young, Marjorie McClung, Earl Baldwin, Estelle Blake.**

**MEMBERS EXCUSED: Donald Morrissey, Linda Connors.**

**OTHERS PRESENT: Lois Carr, Felice Monteiro, Debbie Oliviere-Llanes, Linda Silveira, Carol MacDonald, Pat Morley, Arnold Carr, Nathan Carr, Barbara McMakin**

**Meeting was called to order at 1:06 p. m.**

**MINUTES: Upon a motion duly made by Monica Layton and seconded by Bette Songer the majority of the board approved the minutes of November 19, 2015 as written in to the record with Chairman Baldwin abstaining.**

**OUTREACH: Highlights (Lois Carr)**

* **Gifts from Homestead and gift cards from the Friends were distributed to our seniors.**
* **Letters were sent to those agencies that will receive funding from the Human Services budget.**
* **See attached report**

**BRIDGING THE YEARS: Highlights (Debora Oliviere-Llanes)**

* **Two trials resulted in two new clients**
* **The clients participated in a focus group regarding “Oral Health in Elders” with Dental Hygienist Theresa Simson who is writing her thesis on this subject.**
* **See attached report**

**DIRECTOR’S REPORT: Highlights (Felice Monteiro)**

* **Two people, two positions vacant with no possibility of getting filled.**
* **I received notification from Town Administrator that transportation will be reinstated until February.**
* **See attached report**

**OTHER BUSINESS:**

* **Request for information policy was read into the record.**
* **Ways to supplement the Revolving Account**
* **Topic for next month meeting ‘How does the COA see the Friends**

**Upon a motion duly made by Linda Masson and seconded by Marge McClung the board unanimously voted to adjourn the meeting at 1:55.**

**Respectfully submitted,**

**Cheryl J. Gomes**

**Administrative Assistant**