

Board of Selectmen Goals Session – August 11, 2016 – Minutes and Outcomes

Chairman Pickard called the meeting to order at 6:34 P.M. Mr. Meier was absent. Mr. Blanton, Mr. Mealy, Mr. Slade and Chairman Pickard were present. Also present were Town Administrator Guerino and Mr. Nutting, facilitator.

The Selectmen reiterated the Common themes for the Goals in the following Topic areas:

- Community Engagement
- Economic Development
- Environmental Issues
- Organizational
- Budget / Financial

RECEIVED
2016 AUG 25 AM 8:54
TOWN CLERK BOURNE

The Selectmen opted to provide a limited number of what is considered to be achievable objectives to jump start a longer term process while understanding the limited human and financial resources available at this point in time.

COMMUNITY ENGAGEMENT

Provide better information to citizens

Selectmen and TA to re-start monthly Cable access informational “shows”

Engage the Community in a broad based professional Strategic Plan

(TA to provide estimated costs)

Fill all Committee vacancies and review which committees are obsolete

ECONOMIC DEVELOPMENT

Waste water Treatment – BB

Support current efforts

ECONOMIC DEVELOPMENT (continued)

Review necessity for pocket plants for Developments over XX density
By-law or Zoning/Planning requirement

ENVIRONMENTAL

Plastic Bag by-law – 2016/17 Town Meeting vote
208 Planning/implementation – consulting \$\$ for FY's 2017/18

ORGANIZATIONAL

TA to create Draft of updated/proposed Organizational Chart
Submission to BOS in December of 2016 prior to Budget message
TA to consult with subcommittee of BOS

Succession Plan - TA to create and submit to BOS for review and possible implementation in August of 2017 (FY 18)

Stabilize Administrative Support and Middle tier staff requirements
Costs and Town Meeting Action for FY 18
Will tie in with Organizational Chart inasmuch as professional staffing is concerned

BUDGET/FINANCE

BOS to fully support Priority Based Budget implementation and to engage in process.
Full implementation 3-5 years

Financial Software Review

TA- Finance Staff June 2017

Integration of all departmental functions (permitting etc.) to finance function

Offer more on-line payment options for permitting and licensure

Implementation on a rolling system over 2 years

Bourne Financial Policies to be formatted for inclusion in Town Meeting Book and on-line

The Board reviewed the goals and objectives discussing possible impediments for implementation. They thanked Mr. Nutting for the assistance in helping the Board to focus and better define the outcomes.

Mr. Mealy made a motion to adjourn which was seconded by Mr. Blanton and unanimously voted by the Board members present. Meeting adjourned at 8:42 P.M.

Respectfully Submitted,

Thomas M. Guerino, Town Administrator