

Board of Selectmen  
Minutes of Tuesday, March 8, 2016  
Bourne Community Building  
Bourne, MA 02532

RECEIVED

2016 JUL 13 PM 12:27

TOWN CLERK BOURNE

TA Tom Guerino

**Selectmen**

Stephen Mealy, Chairman  
Don Pickard, Vice-Chairman  
Michael Blanton, Clerk  
Don Ellis  
Peter Meier

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

**Documents**

**Meeting Called to Order**

Chm. Mealy called the meeting to order at 7:00 pm.

**Moment of Silence for our Troops and our public safety personnel /Salute the Flag**

**Public Comment - Non-Agenda Items**

Karen Gibides spoke about the turbines. Some of the residents have formed a committee. They extended invitations to the members of the Board of Selectmen and the Board of Health to attend their meetings. They have hired private counsel who has requested from Barnstable Superior Court an injunction to enjoin the Board of Selectmen from interfering with the action progress of the Board of Health in this area.

Friday March 4<sup>th</sup> the Town of Bourne filed a short order of notice for an injunction to have a temporary restraining order issued against Future Generation Wind in Barnstable Superior Court until they flag for the variance requested in December 2014 by the Board of Health. Do not delay in pursuing this issue. The Board of Health needs your support to keep us safe. All 4 turbines have been constructed and am sure will soon spin. We don't feel you are acting in our best interest. Please lets find a way to work together.

**5) Minutes:**

**Voted** Don Pickard moved and seconded by Peter Meier to approve the minutes from January 19, 2016 with one change under correspondence Michael Blanton brought the Board up to date on the correspondence, not the committee. Vote 5-0.

## 6) Correspondence

Michael Blanton brought the Board up to date on the correspondence.

- A. Letter from Richard Conron requesting to be reappointed as Bourne's Representative to the Cape Cod Commission
- B. Upper Cape Cod Regional Technical School submitted copy of Community Long Range Plan
- C. Letter from Bean & O'Connor re: Cape Cod Commission Minn Modification Review #2, Paesano Plan, 123 Waterhouse Road, Bourne
- D. Letter from Canalside Apartments LLC re: Notice under Massachusetts General Laws Chapter 40T
- E. Letter from Nutter McClennen & Fish re: 431 Scenic Highway, Bourne

Peter Meier stated the FY 17 Town of Bourne's School Department budget; he would like that to be added to the correspondence.

Stephen Mealy stated there are also 2 copies of drafts of a letter from Mr. Mealy; one to Mr. Robert Dutch at Upper Cape Cod Regional Technical School and one to Mr. Manny Francisco at IDEX Health and Science. This was to thank both of these gentlemen. Mr. Mealy would like to send those letters out with the Board's approval.

Don Pickard stated on Mr. Conron's request the term expires April 24<sup>th</sup>, that is a Sunday under take an appointment from Cape Cod Commission on Tuesday the 19<sup>th</sup> or Tuesday the 12<sup>th</sup> and the board solicit names of folks who might be interested so we have a variety of people to select from.

Tom Guerino - The town planner has responded to this indicating she isn't in a position to make a recommendation on this request for leniency for Paesano Way. My recommendation for the Board is to ask the owner of the property to come in to the Selectmen to discuss with the Board.

Don Pickard stated it appears the Cape Cod Commission through their transportation open space people are requesting payments somewhere in the vicinity of \$200,000. I would support the request for a meeting.

Don Ellis stated the original problem was before the Planning Board who judged it was in excess of 10 thousand sq. ft. and therefore put restriction on it. They should come before the Board of Selectmen.

Tom Guerino stated that letter relative to the property on Scenic Highway has been forwarded to Counsel.

**7) Request from the Bourne Veterans' Memorial Trustees and Lisa Haglof to erect a memorial clock in Memory of Staff Sergeant Matthew A. Pucino, to be located on Main Street, Buzzards Bay.**

Lisa Haglof spoke about the foundation that was started in her brother, Matthew Pucino's honor who was killed in action on November 23, 2009. She read a letter from a young Marine Randal Wright, a triple amputee from Idaho, one of the people who the foundation has helped. Would like to ask that you vote in favor of this memorial clock in honor of my brother Matthew; prominently displayed at Veterans Memorial Corner on Main Street.

**Voted** Don Ellis moved and seconded by Don Pickard that this Board and this town and every department support this request. The reason these young men go and lose their life is the reason we are here. Would appreciate the Board and direct through Mr. Guerino and Mr. Sala to proceed as soon as possible to put this in place.

Michael Blanton stated it is the right thing; we should honor their sacrifices in some meaningful way here by making this memorial available to be seen and remember the memories of these men.

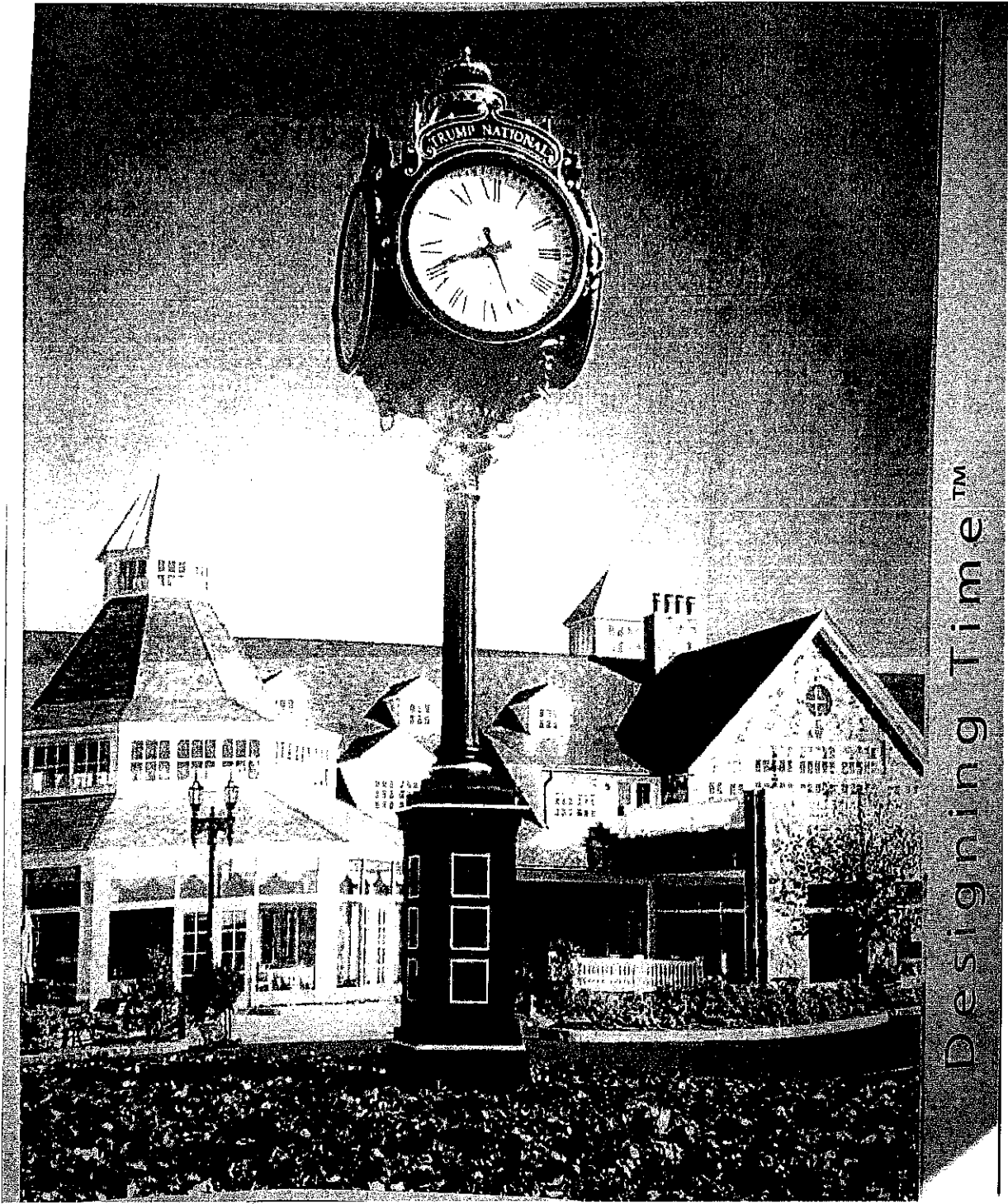
George Sala stated in January the Board of Trustees of the Veterans Memorial Community Center unanimously voted to support this whole project from the start. I also request you vote in favor if this.

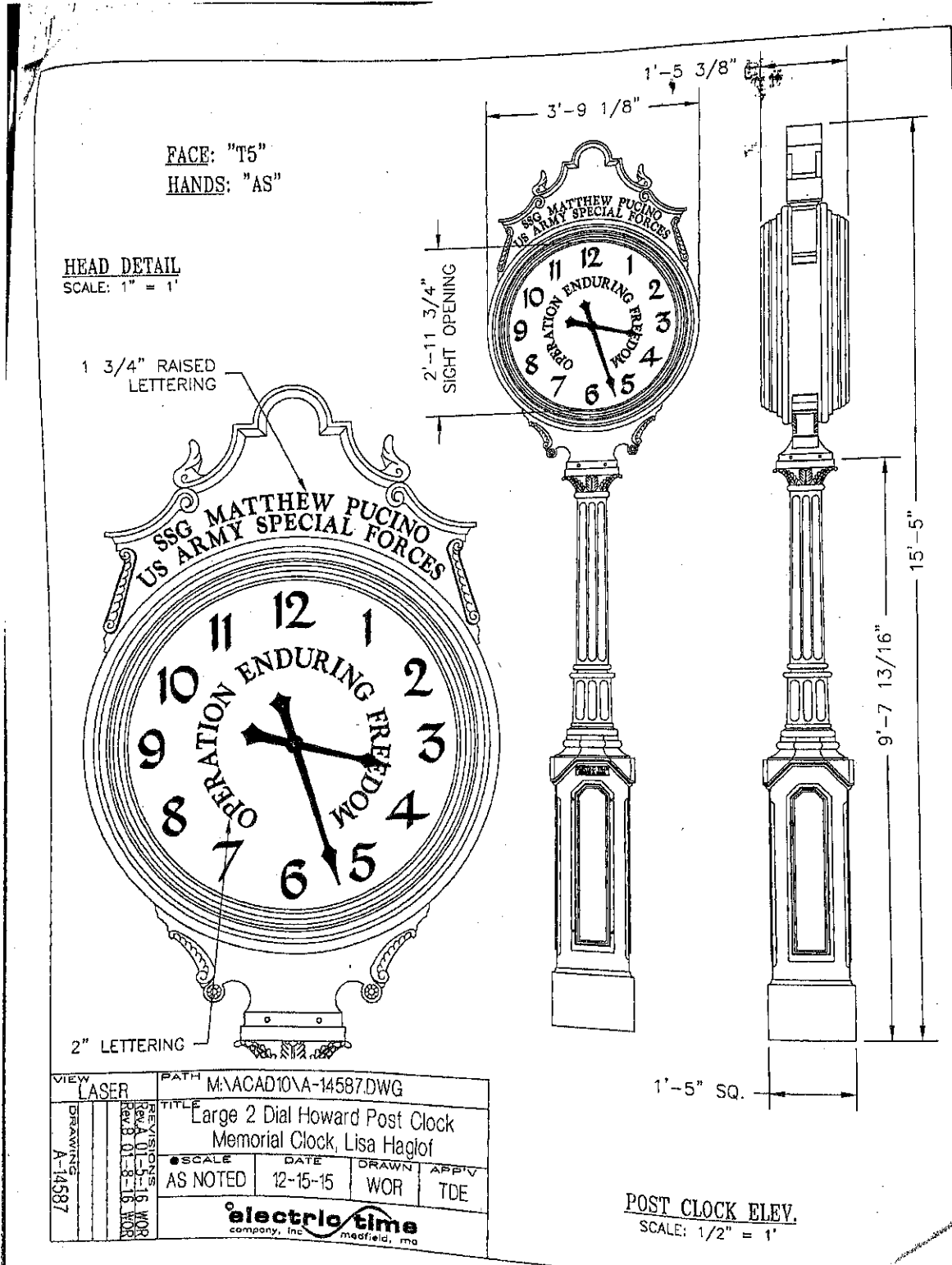
Peter Meier questioned what the time frame is to get this up and running? Lisa Haglof stated as long as she orders it soon, she would like to have it up for the beginning of July. Would like to have a clock dedication.

Jonathan Nelson stated it will be located across from the Veterans Memorial Community Center on the corner of Perry Ave. and Main street; in front of Stomping Ground Grille by the rock.

Lisa Haglof stated it is a dual faced clock.

Vote 5-0





**8) Budgetary Review per Mr. Pickard's Request:**

- a. Mr. Ed Merigan - Veterans Agent Presentation**
- b. Finance review of new payroll service ADP**
- c. Recreation Budget and Program review**
- d. Sealer of Weights and Measures Program review**

**8a.** Mr. Ed Merigan spoke about the town Veterans Service Department and gave a brief overview of their operation, how they are structured, how the law works, and how the two primary budgets work. Exist under State Law Mass General Law Chapter 115 for the purpose of administering low-income benefits for needy veterans and their dependents who are residents in the Town of Bourne. Each town is required by law to have a veteran's service officer to administer these benefits. In addition to administering the benefits they serve as a one-stop operation for all federal benefits as well. One block of benefits is compensation. It is payments by the VA for service injuries. The second block of benefits is the VA pension. The third is aid and attendance, helps with home health aids, assisted living, and nursing homes.

Mr. Merigan went over how they can form districts. He also went over the two distinct budgets. One is the operating or administrative budget, and what Bourne share is. The second budget is the Chapter 115 Low Income Benefits. This budget can vary during the year. We are obligated to pay whatever benefits qualify under Massachusetts Law. Mr. Merigan also explained who is allowed to receive these benefits. Any unused funds or encumbrances are returned to the General Fund and then they start fresh the following year. Mr. Meigan went over how the reimbursals are managed. For FY 2016 we are on track for approximately \$152,800 in expenditures for Bourne Veterans and widows under this particular budget and reimbursable will be in the range of \$114,600. The VA cash benefits brought into the town, for the compensation for service connected injuries, pension for disabled veterans, war time veterans who were not injured in service but are now disabled, and the aid and attendance amounted to \$5,409,000.31

**YOUR LOCAL  
DEPARTMENT OF VETERANS' SERVICES**

PROVIDING  
BENEFITS AND SERVICES



TO ALL  
VETERANS - WIDOWS  
and DEPENDENTS

★ ★ ★ ★ ★ ★ ★

IN TIME OF NEED THEY SERVED THEIR COUNTRY

★ ★ ★ ★ ★ ★ ★

**BARNSTABLE DISTRICT VETERANS SERVICES**

Barnstable, Bourne, Duxbury, Chatham, Dennis, Eastham, Harwich,  
Hyannis, Orleans, Provincetown, Sandwich, Truro, Wareham, Wellfleet, and Yarmouth District  
66 Falmouth Road, P. O. Box 429  
Hyannis, MA 02601  
1-888-778-8701

125  
521  
230  
715

29127

## Massachusetts Veterans Service Officers Association, Inc.

Your Department of Veterans Services has been providing services and benefits to veterans and their dependents since 1861.

Ever since making that initial commitment, the Commonwealth of Massachusetts has insured that no individual who served his or her state and nation with honor would ever be "pauperized" or forced to turn to public welfare for assistance. The Massachusetts Executive Office and the Massachusetts House and Senate have continued to show their concern for the welfare of the veteran and his or her dependents with the fullest support of one of the most comprehensive programs for veterans in the country - the Department of Veterans Services and the local Veterans Services Officer.

After that start in 1861, the Soldiers' Relief Law was enacted in 1888 which gave cities and towns the right to support honorably discharged veterans, their spouses, widows and minor children. Later in 1945, the Office of the Commissioner of Veterans Services was created (now known as the Secretary of Veterans Services). Chapter 115 of the Massachusetts General Laws was reorganized at that time to form the basis of today's benefits and services program.

Chapter 599 of the Acts of 1946 mandated that municipal and district Departments of Veterans Service be formed. Directors of Veterans Service and Veterans Service Officers have become the first individuals that ill, disabled, indigent, or injured veterans turn to for assistance.

We of the Massachusetts Veterans' Service Officers Association are committed today to assist our needy veterans and their dependents with the same concern and compassion that the Executive Office and the Legislature had in mind when they first addressed aid and assistance. From its early start in 1861, many reforms and changes have been made to improve the delivery of service. Today, with the continued support of the Executive Office and the House and Senate, Veterans' Service Officers throughout the Commonwealth are meeting the needs of our former military service personnel.



*Why Service Work For Veterans?*

The question is sometimes asked "why is it necessary for Veterans Service Officers to do service work – the filing of claims for entitlements from the U. S. Department of Veterans Affairs – for veterans?" The laws restricts the VA from developing, presenting and prosecuting claims against itself. It is likewise restricted from procuring such needed evidence as statements from doctors, affidavits, birth records and the like, and will proceed to adjudicate claims in the absence of such evidence.

The Veterans' Service officer assists the veteran in the development of the claim, accumulation of necessary evidence and follow through with the VA during the months required to process the claim. Veterans' benefits are not automatic in any sense of the word. Veterans' benefits must be applied for in accordance with Federal or State laws, rules and regulations.

Veterans Affairs estimates that the number of veterans in the United States is just over 20 million and of this number, 386,000 are residing in Massachusetts. The number of World War II veterans has declined dramatically in recent years and the Vietnam Era veterans, numbering 166,000 is now the largest group of veterans. Iraq War veterans constitute a growing block due to rotations through the National Guard and Reserves, as well as normal discharge rates for personnel in the regular military. These factors plus the peacetime veterans ensure that the total veteran population in the Commonwealth will remain constant for many years to come.

Projections indicate that as the Vietnam veteran population ages, there will be a significant increase in the number of veterans and their dependents seeking assistance from Veterans Affairs. The current veterans population, plus dependents

and survivors, totals 78.2 million people – one-third of America's total population – who will all be potentially eligible for Veterans Affairs services or benefits. The Veterans' Agents and Directors of Veterans Services must be ready to meet the demand for knowledgeable service work for these individuals. Presently, the Veterans' Agents and Directors perform more service work than all other agencies combined and this will continue into the future as demand increases.

*What are Service Work Dollar Returns?*

When federal entitlements are secured from Veterans Affairs, such entitlements reduce in most cases any subsistence aid the veteran may be receiving under State law such as financial aid under MGL Chapter 115. The VA's summary of expenditures by city, town and county are a true indication of the actual service-connected disability income and non-service connected pensions granted by the VA. The summary by town for all towns in the Barnstable District for 2015 is as follows:

|              |                     |
|--------------|---------------------|
| Barnstable   | \$10,031,299        |
| Bourne       | \$ 5,409,031        |
| Brewster     | \$ 1,496,072        |
| Chatham      | \$ 1,427,356        |
| Dennis       | \$ 3,458,521        |
| Eastham      | \$ 1,075,850        |
| Harwich      | \$ 2,940,920        |
| Mashpee      | \$ 3,979,602        |
| Orleans      | \$ 1,236,253        |
| Provincetown | \$ 403,642          |
| Sandwich     | \$ 4,833,642        |
| Truro        | \$ 270,922          |
| Wareham      | \$ 5,607,101        |
| Wellfleet    | \$ 516,259          |
| Yarmouth     | \$ 5,600,945        |
| <b>Total</b> | <b>\$48,287,415</b> |

The assistance rendered by Veterans' Agents and Directors of Veterans' Services not only assists the veteran in prosecuting the

claim but is also fiscally valuable to the town(s) which the VSO represents. Compensation and pensions obtained from the VA provide income to the veteran and widow and also represents a savings to the town due to a reduction in MGL Chapter 115 expenditures. A Veterans' Agent or Director of Veterans Services should be available full-time to assist the veteran, the dependent or survivor so that timely service work might be performed.

### *Who is in Charge of the Office?*

The person who is in charge of each local and district Department of Veterans' Services is known as the Agent or Director. Appointed locally by the Mayor's in cities, by the Board of Selectmen or Town Council in towns, and by District Boards in districts. Required by law, Agents-Directors must be veterans.

### *Agent's-Director's Responsibilities*

The partial listing of "Services and Benefits" within this booklet illustrates the technical nature of this highly-specialized field known as Veterans' Services. The VSO must have a whole-hearted interest and devotion to the work as well as the ability to cope with the requirements of the job.

He or she must acquire a general working knowledge of the many federal and state agencies serving the veteran, including many within the private sector. The Agents or Directors, as well as members of their staffs, must keep informed of the changes that take place as a result of changes of laws pertaining to veterans rights, those changes enacted by Congress or by the State Legislature, to protect the interests of the veteran and his or her dependents.

The Agent or Director must attend frequent training seminars and conferences held under the direction of the State Secretary of Veterans' Services for the benefit of the local

VSO. They must also maintain a cooperative liaison with all human service agencies as well as with employers within the VSO's area. The Director/VSO may also be called upon to attend meetings of allied groups.

### *One-Stop Center*

The Veterans' Service Department is a ONE-STOP center for veterans and the dependents of veterans. In addition to the duties to aid, assist and advise, as stated in Mass General Law Chapter 115, the Agents and Directors counsel, file claims and explore every avenue of resources and revenue available.

We are very proud of our record of service to our veterans and their dependents. The expertise of our Agents and Directors and their well-trained staff, plus the advantage of Home Rule, make for a very efficient operation that the veterans and the dependents find most satisfactory.

The members of the Department of Veterans Services are dedicated, conscientious individuals who are veterans in their own right, working within a field that they believe in. Our veterans deserve to be helped in a time of need in order to return as quickly as possible back into the mainstream of our society.

For those unable to return to part or full-time employment due to age or physical or emotional disability, we seek to secure a degree of financial stability that will allow the individual to maintain themselves with dignity.

### *State Staff and Resources*

The State Executive Office, through the Department of Veterans Services, maintains headquarters at 600 Washington Street, Boston. The office also provides contact officers at the VA regional offices in Boston and Providence to assist the VSO's in the filing and prosecution of claims with the Veterans Administration. These state offices are staffed by highly trained specialists who

are ready and available to assist Veterans' Agents and Directors in their effort to render prompt and effective service.

### *Burial Agents*

In each city and town the Veterans' Agent is also required by law to serve the Burial Agent. In this capacity, he must ensure that any veteran, spouse, widow or dependent child of a veteran who dies without sufficient means to defray the cost of a funeral, is properly and respectfully interred.

### *Care of Veterans' Graves*

Massachusetts law states that annually in April, the Mayor of every city and the Selectmen of every town shall appoint a resident of such city or town, who shall be a veteran as defined in clause Forty-three of Section 7 of Chapter 4, M.G.L. as a Veterans Grave Officer. It shall be the duty of the Veterans' Graves Officer to cause every veteran's grave within such city and town to be suitably kept and cared for. In cities and towns where there are cemeteries containing the remains of deceased veterans, such cities and towns shall cause to be placed on such veteran's grave a flag of the United States on every Memorial Day.

## PROGRAMS

### PTSD and Other Counseling

The VSO often recommends counseling at local VET Centers for returning combat veterans as a means of decompressing and readjusting to local routines. They also work with veterans of all previous wars who may have ignored or attempted to cope with PTSD on their own over the years. When a diagnosis of PTSD, sexual trauma or other psychological disability is determined, the VSO works with the counselors in the treatment centers to consolidate evidence and

file a claim on the veteran's behalf with the VA.

### Homeless Identification

Assisting the homeless veteran has become a prime area of concern for the Department of Veterans' Services. The securing of low or moderate cost housing remains a major problem, but the Service Officer works with all federal and state agencies to develop solutions for housing problems to prevent evictions, which would result in having additional veterans and their families become "homeless".

### Former Prisoners of War

VSO's assist former prisoners of war by filing claims on their behalf for injuries and maltreatment at the hands of their captors including starvation, lack of medical care and inhumane treatment. They also refer POW's to the VA for detailed physical examinations, individual counseling, diet and fitness activities as well as group sessions.

### Women are Veterans Too !

Women are a growing segment of the veterans' population and currently represent 15 percent of active duty personnel. Like their male counterparts, they can be eligible for a variety of veterans' benefits. Veterans' Services assists women veterans and offers the same equal access to areas of assistance and benefits.

### Alcoholic-Drug Treatment

VSO's interact directly with inpatient and outpatient medical services available to those veterans who seek assistance with alcohol or drug abuse. These include detoxification programs, inpatient rehabilitation programs and continuing counseling. Proper attention is given in a manner which treats the veteran or his dependent with dignity and courtesy.

**Veterans Employment & Training**

When veterans have difficulty with employment, the VSO's coordinate effort to find jobs with programs managed by the U.S. Department of Labor as well as with the veteran's representative at the Career Centers operated by the Commonwealth.

**Vocational Rehabilitation**

If a veteran's service-connected disability makes it impossible for him to continue in his previous line of work, the VSO will coordinate with federal and state agencies to obtain training in an alternative career field which is not impacted by the disability.

**SERVICES/BENEFITS**

**VA Compensation or Pensions**

- Service-Connected Disabilities
- Low-income Pensions (War Vets)
- Widows' Benefits
- Aid and Attendance (VNA Care)
- Claims for Increase in Compensation
- VA Appeals

**Agent Orange Claims**

Numerous diseases have been determined to be presumptively caused by exposure to defoliants in Vietnam including Diabetes II and many cancers including lung and prostate cancer. VSO's file thousands of claims each year with the VA for residents of the town who served on the ground in Vietnam.

**Armed Forces Retirees**

- Retirement Pay
- Elimination of Payroll Offsets
- TRI-CARE questions
- Survivor Benefit Plans

**Bourne National Cemetery**

Arrangements For Burial of Veteran, Spouse or Eligible Dependent Child

**Discharge Difficulties**

- Obtaining Military Records
- Corrections to Records
- Certificates in lieu of Lost Discharges
- Review of Discharges for Up-Grading

**Education/Vocational Benefits**

- GI Bill benefits
- Educational Benefits for Dependents
- Vocational Rehabilitation

**Employment**

- Contacts with Employers
- Re-employment Rights Procedures
- Unemployment Compensation problems
- Linkage with State Career Centers
- Linkage with U. S. Department of Labor

**Gold Star Parents**

- Rights and Benefits
- Filing Claims- State and Federal

**Hospital and Domiciliary Care**

- Assist with Application for Clinics
- Emergency Medical Care
- Veterans Affairs Medical Centers
- State Hospitals and Soldiers Homes
- Other Federal Hospitals

**Housing**

- Veterans Affairs Loan Guaranty
- Certificate of Eligibility
- F.H.A. Loans
- Federal and State Housing
- Assistance in obtaining shelter

**Industrial Accident Cases**

Assist and advise

**Insurance Matters**

Applications for:

- U.S. Indemnity Insurance -- Conversions
- Service-Disabled Life Insurance
- National Service Life Insurance
- Mass Health Issues

Filing One-Sum Life Insurance Claims

**Photostatic Work**

Copies of all types of Documents

**Recording of Service Records**

According to State Law

**Reference Material**

Acquiring copies of all State and Federal references pertaining to veterans' rights, benefits, and where same may be obtained.

**Retirement Matters**

- Employees Compensation Bureau
- Retirement -- State, Local, and County
- Laws and Procedures
- General Information and Assistance

**Selective Service Information**

**Social Security Matters**

- Social Security Assistance
- Disability Assistance
- Supplemental Security Income [SSI]
- Medicare

**State Bonus Payments**

Assist MA veterans of ALL wars with obtaining state bonus.

**Rehabilitation Matters**

- Relating to Veterans
- Relating to Members of Family
- Veterans Affairs Program
- Massachusetts Rehabilitation Commission
- Alcohol and Drug Abuse
- Other Federal and State programs
- Private Agency programs
- Industrial Programs

**Tax Benefits and Difficulties**

- Property Tax Abatement
- Appeals
- Federal and State Exemptions
- Adjustments

**World War II Maritime Service**

- Documents
- Eligibility for Veterans Benefits

**Entitlement to Veteran benefits is not automatic. Eligibility must be applied for and decided by the appropriate agency. It is the responsibility of the local Veterans' Agents and Directors of Veterans' Services to assist veterans and their dependents in securing the benefits and entitlements that they are entitled to receive.**

**BARNSTABLE VETERANS SERVICES**  
**OFFICE LOCATIONS and HOURS**

**Barnstable Main Office**

PO Box 429 (66 Falmouth Road) Hyannis, MA 02601-0429  
508-778-8740 FAX (508)778-8745  
888-778-8701

Monday thru Friday 8:30 am - 4:30 pm

**Satellite Offices**

The District also operates satellite offices for the convenience of veterans across the Cape.

Hours and contact information:

**Bourne Office**

Tuesday and Thursday, 9:00 am – 12:00 noon  
Bourne Veterans Community Center, 239 Main Street, Buzzards Bay, MA 02532  
508-743-3009 FAX 508-743-3010

**Harwich Office**

Tuesday, Wednesday and Thursday, 9:00 am – 4:00 pm  
100 Oak Street, Harwich, MA 02645 508-430-7510

**Provincetown Office**

Tuesday and Thursday, 9:00 am – Noon  
P.O. Box 947, 2 Mayflower Street, Provincetown, MA 02657 (508) 487-7099

**Sandwich/Mashpee Office**

Wednesday, 1:30 pm – 3:30 pm  
Council on Aging Building, 270 Quaker Meetinghouse Road Sandwich, MA 02537  
508-888-4737 FAX 508-833-9154

**Wareham Office**

Tuesday and Thursday, 1:30 am – 4:00 pm  
Town Hall - Multi-Services Building, 54 Marion Rd, Wareham, MA 02571  
508-291-3100 Ext 3135

Peter Meier questioned the expenses for veterans budget, can we find the 2,000 that we can put into the budget?

Tom Guerino stated if there is a short fall in the budget I'm sure we can make an arrangement. Where it has run short in the past we have gone to a Special Town Meeting or we have gone to the Finance Committee for a reserve fund transfer.

**8b.** Linda Marzelli, Financial Director for the Town of Bourne spoke about the payroll systems they looked into and the new ADP payroll system they are looking to use. What it will do for the town, how it will be more efficient, and what the employees can look at in their employee portal. Mrs. Marzelli also spoke about the budgets for the software the Town has used in the past and what the new software would cost, and how it interacts with the Town's other software and time attendance systems.

Kim Duffy, sales person for ADP, gave a little background on her position, and what ADP can do for the Town of Bourne.

Stephen Mealy questioned the implementation; why we will not save money; and will it handle the general government and the schools?

Karen Girouard, Treasure, spoke about the current software system and how it wasn't going to be able to handle what the Town of Bourne needs. What they are using for third party vendors and they can now eliminate the third party vendors and ADP will be able to handle what the town needs, and be able to keep up with the changing laws and the town being able to stay compliant.

Don Pickard stated his concerns.

**Don Pickard stated if we are spending \$60,000 for this valuable tool we should be able to achieve some sort of cut of that \$60,000 somewhere within our \$51 million dollar budget.**

**Linda Marzelli explained it will be more efficient for the town and employees but it doesn't have a lot of cost savings.**

**Karen Girouard stated we don't have a company that can keep up with the pace of the changes in the laws and what we are being forced to do, and to stay compliant.**

**Don Pickard stated in his opinion you are reducing man-hours somewhere in a number of department and there should be a representative cut somewhere for the \$60,000. Some people are going to be doing less work.**

**Karen Girouard by automating it takes some of the burden off my office because of no extra staff.**

**Don Pickard** if responsibilities are being reduced town wide there should be some offset.

**Stephen Mealy** stated you are not hiring an addition person to stay compliant. You are automating with a system that is already compliant and will stay compliant

**Michael Blanton** stated because we are internalizing these processes that is where the saving is going; we are not paying less for the service.

**Karen Girouard** stated the Affordable Care Act is new. This is the first year we have had to do this report. I cannot do it by myself anymore, but now with ADP We can still maintain being compliant and not have to add a staff person.

**Linda Marzelli** explained about time and attendance, how it will be done, and how it will work within all departments; and also explained how each department will key their payroll.

Karen Girouard spoke about how this will save man-hours on employee's time. Risks about the information and report that the Town needs to provide and how this will carry less risk. Changing the frequency of pay from weekly to every other week to save money.

Michael Blanton questioned is this on a renewable contract?

Kim Duffy explained there isn't a contract.

Tom Guerino stated if the board votes the budget this evening that will incorporate this into in the budget. Stephen Mealy stated we will go through the recreational budget next week.

**8d.** Tom Guerino spoke about the Sealer of Weights and Measures Program and the fees that are assessed. There are 10 towns within the county that are involved in this. There is no cost to us, we don't pay any salaries, we don't collect any fees, and no one has complained about being in the regional program.

Don Pickard questioned we are going to go over the recreational budget next week, are you adding the legal budget? Tom Guerino stated there will be an executive session with the Finance Committee next week to go over the legal budget.

Don Pickard questioned the emergency preparedness department salaries being raised.

**9) Licenses/Appointments:**

- a. **Conservation Commission – Appointment of Regular/Alternate Members**
- b. **Appointment to the Recycling Committee - Katherine Kiritsis**
- c. **One Day Liquor – Massachusetts Maritime Academy on March 19, 2016 at the MMA campus.**

Don Pickard went over the appointments and licenses requests.



**Voted** Don Pickard moved and seconded by Michael Blanton the Board appoint Mr. Paul Szwed as a regular voting member on the Conservation Committee for a term expiring June 30, 2016. Vote 5-0.

**Voted** Don Pickard moved and seconded by Peter Meier the appointment of Elise Leduc as the associate member for a term expiring June 30, 2016. Vote 5-0.

**9B.** Don Pickard went over Recycling Committee nominee

**Voted** Don Pickard moved and seconded by Peter Meier to move Katherine Kiritsis forward for appointment as a member of the Recycling Committee for a term to expire on June 30 2018. Vote 5-0.

**9C.** Don Pickard went over the request from the Mass Maritime Academy for the one-day liquor license, for a Milliken Strong Comedy Night, on March 19, 2016 from 5:00 PM to 11:00 PM. They're anticipating 300+ guests. It is to be held at the Pande Dining Hall and adjacent patio and grounds. The applicant has a number of licenses, the application has always filled out appropriately, and certificate of insurance is present.

**Voted** Don Pickard moved and seconded by Peter Meier to approve a request by Mass Maritime Academy for the on day liquor license for wine and malt on March 19, 2016 from 5:00 to 11:00 PM.

Don Ellis stated I believe we should help them, but they should be forthcoming toward the Town of Bourne. There is a beach at the end of Tower Lane that may be done away with if the road system goes in. Stephen Mealy stated this is not the right time to bring this up. This is just a request for a one-day liquor license. Don Ellis stated maybe we can have a discussion with them to help us keep the beach open as we approve these each week.

Tom Guerino stated there's been quite a bit of work by our staff in regards to that road issue, as well as some materials being sent to Counsel for his review. The president of Maritime Academy, Mr. Guerino, and the Chairman will be meeting about this topic next week.

Vote 5-0.

**10) Selectmen's Business -**

- a. Psychic Fair/ Craft Show - requesting a waiver of fees**
- b. Vote on adoption of the FY 17 Budget**
- c. Request of Buzzards Bay Coalition to use town flag likeness in display to acknowledge all BB Coalition members.**

**10 A.** Don Pickard spoke about the request to waive the fees for the psychic fair, held on April 2, 2016 at the Veterans Memorial Community Center gym from 10:00 PM to 4:00 PM. Fundraiser to help raise funds for the Friends of the Bourne Food Pantry and the seniors in need within the community.

**Voted** Don Pickard moved and seconded by Peter Meier to waive the fee for the Psychic Fair and Craft Show to be held on April 2, 2016 from 10:00 AM to 4:00 PM at the Council on Aging Community Center gym. Vote 5-0.

**10C.** Michael Blanton stated it looks like they are trying to get an agreement from each of the 12 member towns of the Buzzards Bay Watershed to allow them to display flag so they can show which towns compose the Buzzards Bay Watershed. It will be nice to be represented in that number.

**Voted** Peter Meier moved and seconded by Michael Blanton to approve the request from the Buzzards Bay Coalition to use the town flag likeness to display and acknowledge all of Buzzards Bay Coalition members at the downtown office in New Bedford. Vote 5-0.

**10 B.** Stephen Mealy would like to officially vote for the adoption of the FY 17 budget and to get the budget over to the Finance Committee.

Tom Guerino stated there will be additional amendments to the budget. This is to formally move this over to the Finance Committee. This gives you numbers from the February 22<sup>nd</sup> Sources and Uses budget book, and any changes that have been put in there up to that date. This includes a budget for the Landfill, Sewer Department, and the General Fund Budget, with the flexibility as changes are necessary the Board can come back and vote again as required.

**Voted** Don Pickard moved and seconded by Michael Blanton the selectmen adopt a FY 17 General Fund budget of \$59,272,053. Additionally, I move that the Board vote a budget for FY 17 for the ISWM Enterprise fund of \$9,634,197, and a FY 17 Sewage Collection and disposal budget of \$922,536. This FY 17 budget motion is made with the understanding that there may be certain changes prior to the warrant being printed for the Annual Town Meeting.

Peter Meier questioned the Community Building, as it is now, the Life Guards, and the bus driver being maintained in this budget. Tom Guerino stated the budget that you are voting tonight may not have those included yet, but the Board has voted those. All of those will be included in the final budget. This is to move this budget to the Finance Committee.

Jim Mulvey wanted the wording of the motion clarified.

Stephen Mealy re read the budget motion. Jim Mulvey stated it is being voted on but it may not be final.

Stephen Mealy stated that is correct. The Board is required to pass the budget on to the Finance Committee by February 1<sup>st</sup> by charter. In order to fulfilled that formality the Board has to vote on the budget to pass it on to the Finance Committee.

Vote 5-0

**11) Town Administrator's Report**

Tom Guerino spoke about working with the Base to see if there is any possibility of increasing economical developable land on the peripheries of the base. Will be meeting with the Mass Office of Business Development on the 15<sup>th</sup>.

Michael Blanton questioned were there any thought on what those economical development land parcels might be. Tom Guerino stated not yet we are just at the beginning of the discussions

Don Ellis reminded the Town Administrator back in the 70's the Planning Board passed a Government District and it is narrow in concept for zoning for the protection of the citizens of the town of Bourne. That zoning law is still intact. Tom Guerino will check on that. Stephen Mealy questioned if there is a workshop held on that in Hyannis. Don Ellis went over the program and who will be in attendance.

Tom Guerino spoke about the meeting relative to the Commuter Rail. He received a message from Representative Vieira. There is a pilot plan that is almost complete that needs to get approval from the Fiscal Management Control Board at the MBTA. On April 14<sup>th</sup> there will be a meeting at the Veteran's Memorial Community Center to hear about the pilot plan they are working on, at 7:00 PM.

Representative Vieira, Representative Gifford, Representative Hunt, Senator DeMacedo, Tom Cahir, and a number of others have been working with the folks at the MBTA to try to get this up and running.

Priority base budgeting, all of the initial plans are to be submitted to the folks in Colorado, all the other are due in my office two weeks from today. We will start moving on that in full force.

**11) Selectmen's Reports**

Peter Meier spoke about Dr. John Harrington who passed away on Sunday, what committees he has be on, and what he has done for the community. Arrangements are on Thursday 2:00 PM- 4:00 PM and 7:00 PM- 9:00 PM at the West Falmouth Chapman Cole & Gleason; Burial Mass is on Friday at 11:00 AM at St. Johns Church in Pocasset.

Peter Meier stated Friday at 3:00 PM neighbors at Taylors Point will be meeting with the Admiral and Paul Keefe to go over their concerns. Residents will have a chance to voice their questions to the Admiral.

Peter Meier also spoke about the Bourne boy's basketball game that was held last Saturday.

Don Pickard questioned the Town Administrator, are we on our times table for the Municipal Health Insurance proposed regulations? Tom Guerino stated yes we are on track.

We will meet this week with the full insurance advisory committee. There will be a public employee committee that will do the actual negotiating. We are in compliance.

Don Pickard stated this board voted to have the Town Administrator submit a written report at each of our meeting. The purpose of the report was to improve communications to let the Board know what is going on in the daily activities of the administrator. The first few months we received those reports, but for the last 6 months we haven't seen those reports. Is it too much of an encumbrance on the Town Administrator's time? Should we have an agenda item and have the administrator tell the Board why he thinks they aren't necessary, and if so have a vote to not force him to have a written report.

Michael Blanton wanted to remind everyone that Friday is Pajama Day at the Bourne Public Library. The Pajama Drive will have the event at the Veteran's Memorial Community Center from 5:30 PM to 7:30 PM. Tom Guerino stated there are a number of venues where you can get a really good deal on pajamas, and contribute to a really worthy cause.

Don Ellis thought it was important to bring up the parking lot at Tailors Point. Because we approve so many liquor licenses for Mass Maritime Academy, I thought it would be a good way to have a dialog with them. Please to hear Mr. Mealy and Mr. Guerino are having a meeting with the group. Hope you will insist that parking area to be left open for access to the beach. We are losing our beaches and access to water. Appreciate you sticking up for the citizens of the town.

Peter Meier stated Thursday night at 7:00 PM at the Veteran's Memorial Community Center the School Building Committees is having their biweekly meeting. There are only two meeting after this about the Peebles school replacement options. Because Bournedale Elementary School isn't 10 years old MSBA is looking to penalize us for a grant that we were given 10 years ago and subtracting money off. That issue is going to be discussed tomorrow night.

Paul Gately wanted to say thanks for supplementing the budget. Maritime and the State bought the Beachmoor to hold events. Now you seem to be approving liquor licenses for events in their constructed dining hall and not at the Beachmoor anymore. Do you know what is going on at the Beachmoor?

Tom Guerino stated when the Mass Maritime Academy bought the Beachmoor it was stated it will be finished and events will be scheduled. The Mass Maritime Academy is granted so many one-day licenses per year they can use anywhere on campus not just at the Beachmoor. When the Beachmoor was bought it was planned to phase out the events that were there.

Paul Gately stated perhaps you could get some parking spaces back from the Beachmoor parking lot if the building is not in heavy usage. If you're having discussions about the MBTA Rail services the Beachmoor might be a nice place to have those meetings.

Jim Mulvey informational observation - The issue has been raised, it appears that the Academy takes the position that the town does not own or control the beach or access to the beach all the way from the dolphin to the canal. The pathway to the beach is within the area they say they own and control. The public parking turns out is not on town land and is on Academy land. The last 200 ft. of pavement on Tower Lane are Academy. The Beachmoor parking lot is Academy. This came about because they intend to build a new access to the campus by breaching their fence at their ballpark, building a new curb-cut onto Tower Lane. I was under the impression that was a town beach and a town beachway. I thought the Town owned Tower Lane all the way up to the dead end. It is being challenged that we do not own that pavement beyond the dolphin's parking lot. The town stands to lose access to a very productive shellfishery as well as a very nice bathing beach. How can the town relinquish legal access to that shellfishery and a public beach? The future of the town is definitely involved and should be protected.

Stephen Mealy we will have to have an agenda item. Will add that as an agenda on a future agenda relative to that situation.

Stephen Mealy spoke about the trip that he attended with Upper Cape Regional Technical School Junior class engineering students to IDEX Health and Science in Middleboro, MA. I was impressed with the student from the junior class. I would like to say thanks on behalf of the Town of Bourne to the members of the IDEX staff and the employees we interacted with.

## **12) Other Business**

The next Bourne Selectmen meeting will be on Tuesday, March 15<sup>th</sup> at 7:00 P.M.

## **10) Adjourn**

**Voted** Don Pickard moved and seconded by Peter Meier to adjourn. Meeting adjourned at 9:15pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.