

**Board of Selectmen  
Minutes of Tuesday, August 16, 2016  
Bourne Community Building  
Bourne, MA 02532**

**RECEIVED**

2016 OCT 27 PM 12:44

TOWN CLERK BOURNE

TA Tom Guerino

**Selectmen**

Don Pickard, Chairman  
Peter Meier, Vice-Chairman  
George Slade, Clerk  
Stephen Mealy  
Michael Blanton

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

**Documents**

**Meeting Called to Order**

Chm. Pickard called the meeting to order at 7:00 pm.

**Moment of Silence for our Troops and our public safety personnel /Salute the Flag**

**Public Comment – Non-Agenda Items**

None requested.

**4) Minutes from Meeting(s) dates: 7-26-16 Executive Session; 8-9-16 Regular Session**

**Voted** Peter Meier moved and seconded by Michael Blanton to approve the Executive minutes from July 26, 2016 with the correction and encumber. Vote 5-0.

**Voted** Peter Meier moved and seconded by Michael Blanton to approve the Executive minutes from August 9, 2016 with the two corrections and encumber. Vote 5-0.

**Voted** Peter Meier moved and seconded by Michael Blanton to approve the minutes from August 9, 2016 with the correction. Vote 5-0.

**5) Correspondence**

George Slade brought the committee up to date on the correspondence.

- a. Mark Hebb requesting copy of video from the July 28, 2016 Planning Board meeting
- b. Buzzards Bay Action Committee Annual Assessment and Buzzards Bay NEP grants awarded to municipalities and others since 2006
- c. Division of Marine Fisheries

1. Contaminated Quahog Transplant Shellfish Relay Closure Closed to Shellfishing - Tahanto Flats
  2. Special Permit for Transplanting Contaminated Shellfish
  3. Seasonal Status Change - Open to Shellfishing - Wychunas Avenue (Buttermilk Bay)
  4. 4<sup>th</sup> offering of the Massachusetts Division of Marine Fisheries Small Grants Program to improve recreational fishing access
- d. Cape & Island Suicide Prevention Coalition - Proclamation Suicide Prevention Week September 5 - 11, 2016
  - e. Cape Cod Scallop Fest is looking for volunteers (September 23, 24, & 25)
  - f. Department of Environmental Protection re: Wetlands File #SE 7-1915 Superseding Order of Conditions - 0 Crab Rock Way
  - g. Eversource Energy intends to selectively apply herbicides along power lines rights-of-way
  - h. Letter from County of Barnstable Superior Courthouse re: Barnstable Fire Training Academy
  - i. Board of Health abutter notification for work being done at 49 Monument Neck Road, Bourne
  - j. Letter of interest from Lori Cooney in the Commission of Disabilities

**Peter Meier and Michael Blanton took a point of personal privilege.**

Peter Meier and Michael Blanton spoke about the Bourne Youth Baseball and their accomplishments.

They played in three tournaments this summer winning the Dennis / Yarmouth tournament & Bourne (home) tournament, and were runner up at the Sandwich tournament. Their record was 16-1 for the summer. In the DY tournament, Bourne scored 57 runs and allowed 4. In our home tournament, Bourne scored 56 runs and allowed 11. Wanted to recognize the athletes and the coaching staff.

Below are the coaching staff and player's names.

Tom Johnston - Manager, Mike Kelley - Coach, Tom Kluber - Asst. Coach, Jeff Lumsden - Asst. Coach, and Mike Sorenti - Asst. Coach

The players that were present introduced themselves and the position they played.

Players alphabetically:

Ben Conlon - Catcher; Aiden Elmore - Left Fielder; Jonny Grygent; Tobin Johnston; Ty Kelley - Third Basemen; Chris Klueber - Third Basemen; Stefan Lumsden; Trey Merritt; Davis Perry  
Jacob Rosati - Pitcher; Josh Turcotte - First Baseman; and Sean Waas

**6) Licenses/Appointments:**

**a. Election Worker Appointments**

**b. 7:30 p.m. Buzzards Bay Marina Corp. Year Round Wine & Malt Beverage License**

**6.a.**

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COMMITTEE	Last	First	STREET	CITY	ST	ZIP	HOME #	Exp
Election Worker/Checker	Arbo	Beverly	PO Box 123 6 Pleasure P	Sagamore	MA	02561	833-2876	June 30, 2017
Election Worker/Checker	Archambeault	Beverly	44 Norreat Drive	Sagamore Beach	MA	02562	888-4184	June 30, 2017
Election Worker/Checker	Barclay	Thomas Aitken	84 Spinnaker Lane	Pocasset	MA	02559	564-6221	June 30, 2017
Election Worker/Checker	Blake	Estelle	83 Norris Road	Sagamore Beach	MA	02562	833-8844	June 30, 2017
Election Worker/Checker	Blankenship	Helen	14 Eel Pond Road	Monument Beach	MA	02553	759-2618	June 30, 2017
Election Worker/Checker	Boucher	Clarence	47 Sea Breeze Drive	Bourne	MA	02532	759-6784	June 30, 2017
Election Worker/Checker	Brochu	Loretta	7 Sir Lancelot Drive	Bourne	MA	02532		June 30, 2017
Election Worker/Checker	Brown	Ralph	PO Box 538 - 282 Barlow	Pocasset	MA	02559	563-3577	June 30, 2017
Election Worker/Checker	Bufier	Sallie	7 Queens Bay Lane	Buzzards Bay	MA	02532	759-3124	June 30, 2017
Election Worker/Checker	Cardoza	Eda	16 Wright Lane	Buzzards Bay	MA	02532	759-9351	June 30, 2017
Election Worker/Checker	Carpentio	Phyllis	1 Howard Avenue	Monument Beach	MA	02553	759-7484	June 30, 2017
Election Worker/Checker	Cavanagh	Barbara S.	4 Anne Lane	Bourne	MA	02532	759-0024	June 30, 2017
Election Worker/Checker	Cremonti	Diane	PO Box 271 - 15 Homeste	Sagamore	MA	02561	888-2474	June 30, 2017
Election Worker/Checker	Dastous	Anne	3 Cote Circle	Buzzards Bay	MA	02532	759-8052	June 30, 2017
Election Worker/Checker	Doherty	Kathy E.	1D Beach Plum Lane	Buzzards Bay	MA	02561	888-0633	June 30, 2017
Election Worker/Checker	Ellis	M. Elizabeth	50 Pleasant Street	Sagamore	MA	02532		June 30, 2017
Election Worker/Checker	Fernandes	Mary	4 Maple Street	Buzzards Bay	MA	02532	617-828-9296	June 30, 2017
Election Worker/Checker	Finley	Jeanne M	11 Blue Meadow Ct	Bourne	MA	02532	563-3148	June 30, 2017
Election Worker/Checker	Fisher	Kristine B.	PO Box 607 - 207 Scragg	Catamnet	MA	02534	563-1326	June 30, 2017
Election Worker/Checker	Ford	Anne	PO Box 753 - 26 Whimbire	Catamnet	MA	02532	759-5044	June 30, 2017
Election Worker/Checker	Garity	John	30 Thorn Avenue	Buzzards Bay	MA	02532	743-0964	June 30, 2017
Election Worker/Checker	Gavin	John D.	PO Box 396 - 10 Sun Circl	Bourne	MA	02553	743-0964	June 30, 2017
Election Worker/Checker	Gavin	Mary Ann	PO Box 396 - 10 Sun Circl	Monument Beach	MA	02553	759-6912	June 30, 2017
Election Worker/Checker	Gill	Barbara	PO Box 634, 33 Beach Str	Monument Beach	MA	02553	759-6912	June 30, 2017
Election Worker/Checker	Gould	Joel	28 Bennets Neck Road	Pocasset	MA	02559	759-7906	June 30, 2017
Election Worker/Checker	Goulding	Norma	Box 333 - 79 Clay Pond R	Monument Beach	MA	02553	759-7071	June 30, 2017
Election Worker/Checker	Grady	Eileen P.	PO Box 775 - 5 Lewis Poi	Buzzards Bay	MA	02532	743-9865	June 30, 2017
Election Worker/Checker	Holden	Henrietta	18 Spindrift Lane	Bourne	MA	02532	759-4902	June 30, 2017
Election Worker/Checker	Kelley	Michael D.	PO Box 3029	Pocasset	MA	02559	564-4495	June 30, 2017
Election Worker/Checker	Kelley	Kathleen	PO Box 3029	Pocasset	MA	02559	564-4495	June 30, 2017
Election Worker/Checker	Kempton	Mary Eilen	18 Sea Knoll Ct	Bourne	MA	02532	774-302-4569	June 30, 2017
Election Worker/Checker	Langley	Traci	5 Butternilk Way	Bourne	MA	02532		June 30, 2017
Election Worker/Checker	Layton	Monica M.	7 Maran Lane	Bourne	MA	02532	759-1133	June 30, 2017

CURRENT LIST - ELECTION WORKERS QUERY

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COMM	Last	First	STREET	CITY	ST	ZIP	HOME #	Exp
Election Worker/Checker	Letzelsen	Kathleen R.	5A Village Green Road	Sagamore Beach	MA	02562	617-755-9357	June 30, 2017
Election Worker/Checker	Lyons	Priscilla	28 Harwood Drive	Pocasset	MA	02559	759-2148	June 30, 2017
Election Worker/Checker	MacNally	Joan	PO Box 92	Monument Beach	MA	02553	759-4379	June 30, 2017
Election Worker/Checker	Malatos	Janet	35 Starboard Road	Bourne	MA	02532	759-3775	June 30, 2017
Election Worker/Checker	Manning	Shirley P.	11 Shaker Drive - Box 190	Monument Beach	MA	02553	759-4344	June 30, 2017
Election Worker/Checker	McAlister	Judith	26 Pequot Avenue	Pocasset	MA	02559	564-6119	June 30, 2017
Election Worker/Checker	McClung	Marjorie L.	14 Weldons Road	Buzzards Bay	MA	02532	888-7615	June 30, 2017
Election Worker/Checker	McConnell	Paula	4 Colony Avenue	Bourne	MA	02532	759-6538	June 30, 2017
Election Worker/Checker	Myers	Penny	PO Box 388 - 50 Pocahon	Pocasset	MA	02559	563-6830	June 30, 2017
Election Worker/Checker	Natoli	Shirley L.	PO Box 392 - 10 Carver R.	Sagamore Beach	MA	02562	888-3942	June 30, 2017
Election Worker/Checker	O'Brien	John	PO Box 1034 - 3 Oak Ridg	Pocasset	MA	02559	563-7176	June 30, 2017
Election Worker/Checker	O'Sullivan	Carol	1 Agawan Point Road	Bourne	MA	02532	759-1939	June 30, 2017
Election Worker/Checker	Page	Inez W.	5 Berrywood Court	Bourne	MA	02532	759-1424	June 30, 2017
Election Worker/Checker	Palo	Ruth	25 Maple Street	Buzzards Bay	MA	02532	759-7889	June 30, 2017
Election Worker/Checker	Paquette	Elizabeth	9 President's Road	Bourne	MA	02532	759-3602	June 30, 2017
Election Worker/Checker	Peters	Carol E.	55A Poplar Court	Bourne	MA	02532	759-2055	June 30, 2017
Election Worker/Checker	Puopolo	Bette L.	PO Box 473 - 430 County	Monument Beach	MA	02553	759-7818	June 30, 2017
Election Worker/Checker	Russo	James	1 Rolling Oaks Drive	Pocasset	MA	02559	563-9044	June 30, 2017
Election Worker/Checker	Sampson	Pauline E.	88 County Road	Bourne	MA	02532	759-9297	June 30, 2017
Election Worker/Checker	Sanluk	Patricia	49 Spinnaker Lane	Pocasset	MA	02559	563-9282	June 30, 2017
Election Worker/Checker	Scanlan	Jeanine	7 Laurel Hill Ct.	Bourne	MA	02532		June 30, 2017
Election Worker/Checker	Scotfield	Frank A.	PO Box 77 - 2 Sherry Lan	Monument Beach	MA	02553	743-8448	June 30, 2017
Election Worker/Checker	Sheets	Richard	20 Noreast Drive	Sagamore Beach	MA	02562	888-7268	June 30, 2017
Election Worker/Checker	Sicchio	Mary E.	PO Box 50 - 566 County	Pocasset	MA	02559	759-9736	June 30, 2017
Election Worker/Checker	Smith	Joel P.	50 Cranberry Road	Buzzards Bay	MA	02532	759-8374	June 30, 2017
Election Worker/Checker	Spilt	Maryellen	24 Turnberry Road	Bourne	MA	02532	740-7364	June 30, 2017
Election Worker/Checker	Stanovich	Irene A.	8 Cutter Sound Drive	Buzzards Bay	MA	02532	774-302-4007	June 30, 2017
Election Worker/Checker	Sullivan	Judith	10 Cranberry Knoll Court	Bourne	MA	02532	743-5945	June 30, 2017
Election Worker/Checker	Thomas	William	173 Clipper Road	Bourne	MA	02532	759-3968	June 30, 2017
Election Worker/Checker	Vickery	Sandra	360 County Road	Monument Beach	MA	02553	759-8745	June 30, 2017
Election Worker/Checker	Wahlberg	Patricia	PO Box 157 - 6 Whimble	Cataumet	MA	02534	356-3484	June 30, 2017
Election Worker/Checker	Wendell	Eleanor J.	PO Box 57 - 17 Shaker Dr	Monument Beach	MA	02553	743-8304	June 30, 2017
Election Worker/Checker	Wenzel	Merrilyn A.	11 Rip Van Winkle	Buzzards Bay	MA	02532	566-0942	June 30, 2017

COMM	Last	First	STREET	CITY	ST	ZIP	HOME #	Exp
Election Worker/Checker	Willey	Susanne	606 County Road	Pocasset	MA	02559	759-4218	June 30, 2017
Election Worker/Checker/Clerk	Arpe	Pamela	88 Depot Road - Box 531	Cataumet	MA	02534	360-2232	June 30, 2017
Election Worker/Checker/Clerk	Fitzell	Kathy A.	3 Vicki Circle	Buzzards Bay	MA	02532		June 30, 2017
Election Worker/Checker/Clerk	Grady	Eileen P.	5 Lewis Point Way - Box	Buzzards Bay	MA	02532	743-9865	June 30, 2017
Election Worker/Checker/Clerk	Harrington	Dorothy	7 Shamrock Lane	Buzzards Bay	MA	02532	221-5987	June 30, 2017
Election Worker/Checker/Clerk	Kozar	Maryellen	PO Box 48 - 1061 Sandwi	Sagamore	MA	02561	888-4046	June 30, 2017
Election Worker/Checker/Clerk	Woloschuk	Anne R.	29 Tecumseh Road	Sagamore Beach	MA	02562	888-3508	June 30, 2017
Election Worker/Checker/Clerk/Warden	Gately	Ellen M.	108 Valley Bars Road	Bourne	MA	02532	759-1419	June 30, 2017
Election Worker/Checker/Clerk/Warden	Heckler	Jane	24 Brookside Road	Bourne	MA	02532	743-5799	June 30, 2017
Election Worker/Checker/Clerk/Warden	Sabulis	Barbara A.	PO Box 445 - 32 Regency	Bourne	MA	02532	888-5008	June 30, 2017
Election Worker/Checker/Clerk/Warden	Brown	Eleanor	PO Box 538 - 282 Barlow	Pocasset	MA	02559	563-3577	June 30, 2017
Election Worker/Clerk	Ellis	Mary E.	20 Cotuit Road	Bourne	MA	02532	759-8046	June 30, 2017
Election Worker/Clerk	Marsh	Joan	3 Carnelot Lane	Bourne	MA	02532	833-8455	June 30, 2017
Election Worker/Clerk	Reid	Mary	4 Easting Road	Bourne	MA	02532	833-0174	June 30, 2017
Election Worker/Clerk	Selden	Karen	PO Box 112 - 1 Oakwood	Sagamore Beach	MA	02562	776-1745	June 30, 2017
Election Worker/Clerk/Warden	Dunn	Maureen	14 Wright Lane	Buzzards Bay	MA	02532	759-2762	June 30, 2017
Election Worker/Clerk/Warden	Flynn	Diane	PO Box 57	Buzzards Bay	MA	02532	759-6123	June 30, 2017
Election Worker/Clerk/Warden	Guterson	Ann	9 Sandwiche Road	Bourne	MA	02532	566-0492	June 30, 2017
Election Worker/Clerk/Warden	Smith	Edwin M.	50 Cranberry Road	Buzzards Bay	MA	02532	759-7552	June 30, 2017
Election Worker/Clerk/Warden	Thrasher	Judith	338 Shore Road	Monument Beach	MA	02553	759-9567	June 30, 2017
Election Worker/Clerk/Warden	Young	Lorraine S.	10 Harwood Drive	Pocasset	MA	02559	759-9265	June 30, 2017
Election Worker/Warden	Burgess	Phillip	Box 133 - 1051 Shore Roa	Pocasset	MA	02559	563-3760	June 30, 2017
Election Worker/Warden	Collins	Dolores	20 Sycamore Avenue	Sagamore Beach	MA	02562	888-2850	June 30, 2017
Election Worker/Warden	Fallon	Jan	PO Box 139	Pocasset	MA	02559	563-5674	June 30, 2017
Election Worker/Warden	Valeri	Carole G.	RFD#1, 360 Shore Road	Buzzards Bay	MA	02532	759-4717	June 30, 2017

COMMUNITEL - LIBRARY TOWN'S SECRET

Voted Peter Meier moved and seconded by Michael Blanton to approve the list page 1 through page 3 for the Election Worker/Checker/Clerks/Wardens for a term to expire June 30, 2017. Vote: 5-0.

**6.b.**

Don Pickard went over the procedure for the hearing.

Roll call vote for purposes of an application for a year round Common Victualer Beer and Wine license for Buzzards Bay Marine Corp.

**Voted** Peter Meier moved and seconded by Michael Blanton to go into public hearing

Roll Call Vote: Mr. Blanton - Yes; Mr. Meier - Yes; Chair - Yes; Mr. Slade - Yes; Mr. Mealy - Yes.

Don Pickard read the public hearing notice.

The notice appeared in the August 5<sup>th</sup> Bourne Enterprise.

Notice Town of Bourne Liquor Hearing

Notice is hereby given in accordance with Massachusetts General Laws, Chapter 138, Section 12 that an application has been received from Buzzards Bay Marina Corp. d/b/a East Wind Lobster and Grille, Jean M. Lanahan, Mgr., 2 Main Street, Buzzards Bay, MA for a year round Common Victualer license for the sale of wines and malt beverages to be drunk on the premises: Description: 1 story building with 1200 sq. ft. basement for storage. Main floor consists 1220 sq. ft. with a 25-seat dining/kitchen/service bar area, 2 prep/storage rooms, and office with separate entrance/exit; 2 restrooms, a 1200 sq. ft. outside deck dining area; 4 entrances, 5 exits for public. A hearing will be held at the Bourne Veterans' Memorial Community Building, 239 Main Street, Buzzards Bay, on Tuesday, August 16, 2016 at 7:30 p.m. Signed by myself as Chairman Donald J. Pickard; Peter J. Meier; George G. Slade, Jr.; Stephen F. Mealy; Michael A. Blanton

Jean Lanahan spoke briefly about the request for the Common Victualer license for the sale of wines and malt beverages at East Wind Lobster and Grille.

**Voted** Peter Meier moved and seconded by Michael Blanton to close the public hearing.

Roll Call Vote: Mr. Blanton - Yes; Mr. Meier - Yes; Chair - Yes; Mr. Slade - Yes; Mr. Mealy - Yes.

**Voted** Peter Meier moved and seconded by Michael Blanton to approve the application for Buzzards Bay Marine Corp., d/b/a East Wind Lobster and Grille, 2 Main Street, Buzzards Bay for a year round Common Victualer Beer and Wine license contingent on the certificate of inspection from the Building Inspector.

Roll Call Vote: Mr. Blanton - Yes; Mr. Meier - Yes; Chair - Yes; Mr. Slade - Yes; Mr. Mealy - Yes.

**7) Selectmen's Business –**

- a. Signing of State Primary Warrant**
- b. Goals Discussion**
- c. Storm Water Subdivision Regulation**

**7.a.**

**Voted** Peter Meier moved and seconded by George Slade to Sign the Warrant for the 2016 State Primary Election. Michael Blanton recused himself from this vote. Vote 4-1

Tom Guerino will send around the signature folder. There are two letters of support relative to the sewer grants that need to be signed. Two letters of thank you for your service, that need to be signed.

**7.c.**

Mr. Guerino said the materials will be sent to the Planning Board by mid-September and should be acted on by the first of October. There is no action for the board to take on this.

**7.b.**

Tom Guerino spoke about the goals. Mr. Guerino said for public knowledge the Board met on August 11, Thursday in this building to review and update its annual goals as required by charter. Jeff Nutting attended as a professional facilitator.

Don Pickard went over the goals

Community Engagement, Economic Development, Environmental Issues, Organizational, Budget/Financial.

Community Engagement: Is to provide better information to the citizens. The Selectmen and the Town Administrator are going to restart monthly cable access informational shows to engage the community. The Town Administrator will provide an estimated cost for that.

We are going to look at vacancies on our committees and review which committees are not necessary or obsolete.

Economical Development: Waste Water Treatment Plant for Buzzards Bay. We are going to support and review the necessary pocket plans for developments, check on bylaws or zoning planning requirements for economic development.

Environmental Issues: Hope to fully implement the e-permitting. We are in the process of hoping to have a plastic bag bylaw for Town Meeting in 2016 or 2017 and a Town Meeting vote hopefully to take plastic bags out of our waste stream. Getting consulting dollars and implementing the 208 plan that is required by the Conservation Law Foundation suit against Barnstable County.

Organizational Structure: The Town Administrator is going to create a draft of updated proposed organization chart. Will submit that to the Board of Selectmen December 2016 prior to the budget message. Town Administrator to consult with members of Board of Selectmen and will create and submit a succession plan by August 2017 for FY18. We are going to try to stabilize administrative support and middle tier staff requirements. There will be costs associated with that, which will require Town Meeting Action for FY18. Mr. Pickard said he indicated that an Assistant Town Administrator would be a valuable asset to the Town Administrator to help in management of the town.

Budget / Financial: Board of Selectmen to fully support Priority Based Budget implementation and to engage in process. Full implementation 3-5 years.

Financial Software Review: Town Administrator and the Financial Staff are going to discuss that and come back with a recommendation by June 2017; Integration of all departmental functions for permitting to finance function; Offer more on-line payment options for permitting and licensure; Implementation on

rolling system over a 2 years period. Bourne Financial Policies are going to be formatted for inclusion into the Town Meeting Handbook as well as online.

Mr. Guerino recommends this be a quarterly check-in, put it on the agenda every quarter.

**Voted** Peter Meier moved and seconded by Michael Blanton adopt the goals as presented by the Administrator on August 16, 2016. Vote: 5-0

## **8) Town Administrator's Report**

### **a. Priority Based Budgeting Update**

Tom Guerino gave an update on the Priority Based Budget Conference. Mr. Guerino stated he thinks it would be most advantageous for a member or two of this Board and another staff person attend the next session. The take away is strategic planning equals goals equals how the budgets are done and we need to invest more in analytics.

Don Pickard questioned how we are doing on the recruitment of the Facilities Manager. Mr. Guerino stated it has been put in the paper; it was in the Patriot Ledger; Standard Times; MMA and one other paper. We have received 5 responses to date.

Don Pickard spoke about the letter from the Helping People Help Themselves. They are asking that I speak with fellow Board members of Development Recommendation or an individual who represents the interest of Bourne on the CACCI Board of Directors.

They are hoping to have the recommendation by Friday, September 9<sup>th</sup>. Put it as an agenda item on September 13<sup>th</sup>.

Jim Mulvey questioned if there is there a rough estimate when the departments will get in their estimate of the coming budget process?

Mr. Guerino said the budget will start early this year. I expect the first draft from the departments in late October or early November.

Stephen Mealy requested to have a look at the financial calendar.

Tom Guerino spoke about the fire at the landfill in the transfer building. It was handled extremely well by our ISWM staff. It was recognized that this was a building of trash/demolition being burned.

Long-term acting mechanic went out injured and will not be coming back, we advertised for that. We will be bringing on the truck driver position, the ISWM position, and the Facilities Manager, and we are assessing the Assistant.

## **9) Selectmen's Reports**

Peter Meier said last Wednesday he met with the Opioids Support Group. They want to come before the Board of Selectmen to explain why people should vote in opposition of question 4, legalizing marijuana.



They are asking the Board to wait on taking any position until they come before the Board and give their presentation.

Stephen Mealy said it is important as a leadership of the town and since we already voted to invite a private entity to come in to sell medical marijuana. There is a lot of assumption that the Town is pro marijuana. It would behoove us to hold a hearing and allow the public comment.

Peter Meier said if we allow this group to come in and make a presentation we will have some more information to make an informed decision.

Don Pickard said if it is the Boards position we can set an agenda item specific for the Board to take a vote. Have it on the agenda in October and bring people in from both sides.

Michael Blanton said he is more in line with Mr. Guerino's comment, is the Board of a mind to take a position with regard to a recommendation to the public. We would be opening up to possibility liability. I am cautious on this Board taking ceremonial votes when it is not necessary.

Stephen Mealy said this is a controversial subject and people may want to hear both sides in a public forum.

Don Pickard wants to see if we can get someone who is in favor of the ballot question and maybe have Senator deMacedo come in, since he is in opposition. Maybe have that happen in October.

George Slade said regarding the fire that Mr. Guerino spoke about, the reverse 911 worked well. Wanted to bring up three items: Town's website making it more workable; revisiting the committees and their missions; and the road improvement project.

Stephen Mealy said he attended a tour of the Wareham Waster water facility with the Buzzards Bay Coalition, and spoke about the facility tour and meeting.

Don Pickard said effective January 1, 2017 there will be a revised statute that requires all towns in the commonwealth to designate an official keeper of the records. Would like to put that on the agenda for September 13<sup>th</sup> and ask the Town Clerk to be present; and maybe start a policy relevant to that. There is a good one in place where it goes to the Town Clerks Office, it's stamped in and copies are distributed to whomever they need to be distributed to. If Mr. Meier doesn't need the full September 27<sup>th</sup> meeting if we could have a one-hour workshop for the Board. If any member of the Board does not have the Board of Selectmen Rules of Procedure, the Finance Policies, the Town Bylaws, please retain copies through the Administrators Office. We need to go over and make sure everyone knows what the Rules of Procedure, our Financial Policies and Bylaws are.

Mr. Pickard questioned Mr. Guerino to have a meeting in September have an update on the unsafe structures that have been identified by the Building Inspector and his Board of Survey.

Mr. Pickard also spoke about citizen complaints, we also have had members of the Board attending meeting regarding public transit issues and wastewater issues with an adjoining town. Wanted to bring to the Boards attention that we are governed by the Town of Bourne Charter as well as Rules of Procedure.

in Section 3.3 of the Charter states an individual Selectmen shall have no independent authority unless specifically voted by the Board of Selectmen. Selectmen shall deal with the administrative agencies departments through the office of the Town Administrator. Section 4 of our Rules of Procedures most recently amended on February 24, 2015 states No actions representing the Board shall be taken by a member of members of the Board without the prior consent of the majority of the Board at a public meeting. Mr. Pickard said he thinks it is very important that members attending forums of neighborhood meetings do not get involved in discussions where they do not have the authority to speak on behalf of the Board, due to the absence of a prior Board vote. Additionally complaints from citizens should all be directed to the Town Administrator for resolution. This allows the Administrator to have better control of potential problematic issues and keeps the initial Board members from violating our Charter Rules of Procedure.

Mr. Pickard handed out a copy of section 3.3 of the Charter.

Tom Guerino said the Council on Aging hosted representatives and elected and appointed officials from the Town of Marion to come look at our Counsel of Aging setup, how we operate, the programs we offer as well as looking at our Veterans' Community Center.

Calendar for upcoming meetings dates are:

Board of Selectmen meetings on August 23, September 13<sup>th</sup> 20<sup>th</sup>, and 27<sup>th</sup>. Do not meet Aug 30th and September 6th

Sewer Commissioners meeting Aug 23<sup>rd</sup> at 6:00

The next Bourne Selectmen meeting will be on Tuesday, August 23<sup>rd</sup> at 7:00 P.M.

#### **10) Adjourn**

**Voted** Peter Meier moved and seconded by Michael Blanton to adjourn. Meeting adjourned at 8:23 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.