

**Sewer Commissioners Meeting
Minutes of Tuesday, August 9, 2016
Bourne Community Building
Bourne, MA 02532**

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TOWN CLERK BOURNE

TA Guerino

Sewer Commissioners

Peter Meier, Chairman
Michael Blanton, Vice-Chairman
Stephen Mealy, Clerk
Don Pickard
George Slade

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Sewer Commissioners.

Meeting Called to Order

Chm. Meier called the meeting to order at 6:40 pm.

1) Public Comment

None requested

2) Wastewater Advisory Committee Report

a) Commissioners to Act on recommended changes to the Wastewater Advisory Committee's membership and description (those recommendations were presented last meeting 7-26-16

b) Commissioners to consider endorsement or vote of support of a grant application to the MassWorks Program (application period August 22 to September 1)

c) Commissioners to consider an endorsement or vote of support of a grant application to the US Dept. of Commerce's Economic Development Administration

2.a. Sally Riggs updated the Sewer Commissioners on the recommendations for the composition and the Charge for the Wastewater Advisory Committee and the changes to the Executive Order for the Committee Membership and the Committee Charge. The Second part is the request that the Health Agent be a member of the Committee. Is asking for the Sewer Commissioner's support.

**Executive Order 2014-01
Wastewater Advisory ~~Sub~~ Committee
to the Board of Sewer Commissioners**

Amended 8/7/12

Amended 2/25/14

Amended 5/27/14

Proposing Amended 7/26/2016

Composition and Charge

COMMITTEE MEMBERSHIP

The Wastewater Advisory ~~sub~~ Committee to the Bourne Board of Sewer Commissioners shall be comprised of a member of the Bourne Financial Development Corporation, a commercial customer of the sewer area within the Town of Bourne, a representative of the Board of Health or their designee, a representative of the Finance Committee or Capital Outlay Committee, a member of the Planning Board, three members at large appointed by the Board of Sewer Commissioners, and the Town Health Agent. The Town's representative to the Cape Cod Water Protection Collaborative shall serve as an *ex-officio* member.

COMMITTEE CHARGE

To serve as advisors to the Bourne Board of Sewer Commissioners in reviewing options for wastewater management for the Town with a goal of identifying assisting investors in expanding the wastewater management capacity for the Village of Buzzards Bay and its immediate surrounding areas. This need stems from a pending investment in Bourne's ~~new~~ *Growth Incentive Zone* to facilitate new development.

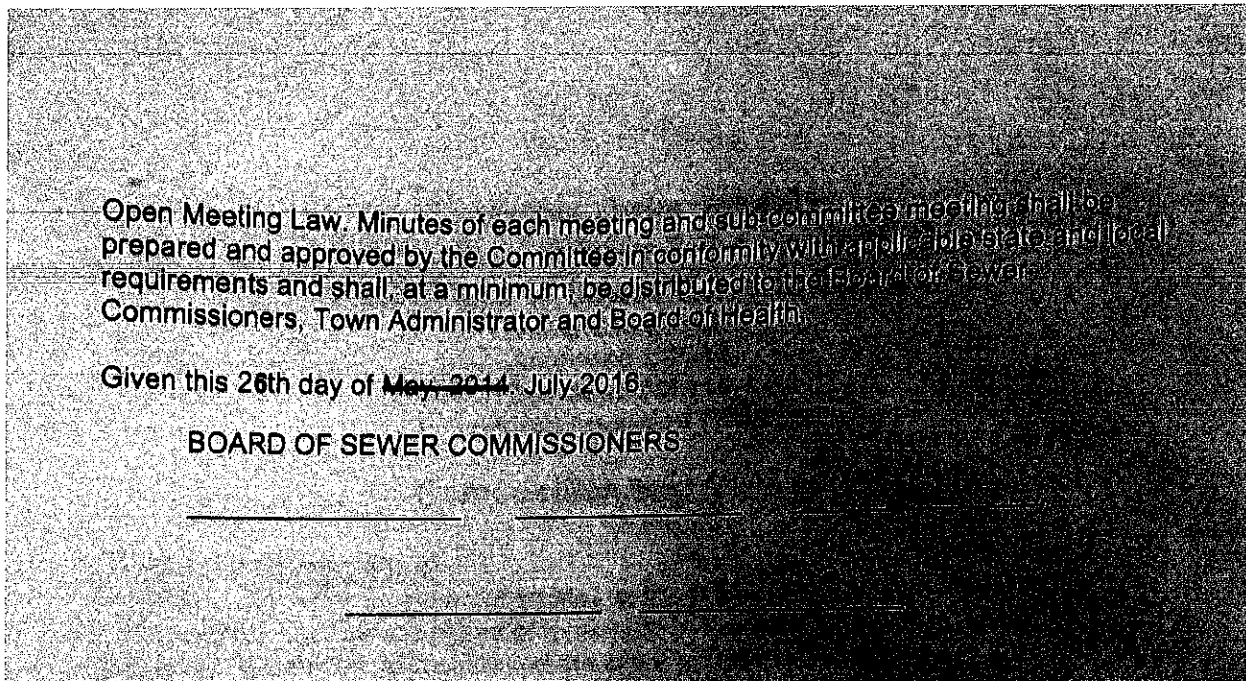
To carry out this objective, committee members will:

1. Review previous studies of wastewater management and identify alternative solutions, alternative methods of treatment and private/public financing alternatives.
2. Explore alternative approaches to expand the wastewater treatment capacity, including private/public financing strategies.
3. Formulate recommendations to the Board of Sewer Commissioners regarding plans, locations, timelines and pay to public financing options.

The Committee's work shall include, but not be limited to the following:

- (i) Administrator and/or Facility Director reports to the Board of Sewer Commissioners on Committee activities and reports.

The Committee shall have one representative who shall be designated as the primary contact for the Committee. The Administrator and/or Facility Director shall be designated as the primary contact for the Committee. The Committee shall be responsible for all information provided to the Committee and shall be responsible for all information provided to the public. The Committee shall be responsible for all information provided to the public. The Committee shall be responsible for all information provided to the public.



Don Pickard stated he believes if the Town Administrator wants the Health Agent, Building Inspector and Director of Public Works to serve on the committee, the Town Administrator has the right to instruct that employee to be present. Adding the position, the Health Agent, as a voting member is not in the best interest of the town because the Board of Health Agent may have an opinion contrary to the opinion of the Board of Health member. For that reason I believe that person should be a non-voting member, there to advise.

Michael Blanton questioned to clarify with regard to the position, we are talking about the Health Agent. Wanted to differentiate that from terms for the Board of Health and the Health Agent for the Town of Bourne.

Tom Guerino explained the difference between the Health Agent and the Board of Health. The Health Agent would provide a different type of expertise than a member of the Board of Health.

Michael Blanton said he would suggest to keep that position, the Health Agent, as a voting position.

Stephen Mealy spoke about having the Health Agent as a voting member. Would add the Health Agent be an ex-officio as a no voting member.

Don Pickard said the Health Agent could be an ex-officio member.

Michael Blanton said for some of the industry expertise areas that the Health Agent is able to represent might be a crucial part of decision-making, and probably should be able to vote. If we want to preserve the make-up of the group in such a way to have odd numbers

to break ties, if this member is ex-officio you have eight members on the committee you may run into the opportunity to have stalemates.

Sally Riggs said the committee discussion resulted in this representative. If the Board of Sewer Commissioners does not want to accept that recommendation we can take it back to the committee and discuss it further. The Committee has been meeting for 4-5 years and the challenge of having an even number of numbers has never been a problem. Mrs. Riggs said we generally met on Wednesdays from 4:30 to 6:00 in the Community Center when we feel there is a need.

Voted Stephen Mealy moved and seconded by Michael Blanton to ask the Health Agent become an ex-officio member of the Wastewater Advisory Committee and striking that description from the previous sentence so it ends with Board of Sewer Commissioners. The last sentence would read The Town's representative to the Cape Cod Water Protection Collaborative and the Health Agent shall serve as ex-officio members. Vote 5-0.

Sally went over the change for the Committee Charge.

Voted Stephen Mealy moved and seconded by Michael Blanton to approve those changes and edits as recommended by the subcommittee and to be dated 8-9-16. Vote 5-0.

2.b. Wes Ewell went over the grants. Would like letters of support from this Board for each of the grants. A letter of support from the Sewer Commissioners would be a sign of community backing for this project.

Voted Stephen Mealy moved and seconded by George Slade to write a letter of support of the application to the MassWorks Program. Vote 5-0.

Voted Michael Blanton moved and seconded by Stephen Mealy to consider endorsement or vote of support of the grant application to the US Department of Commerce Economic Development Administration. Vote 5-0.

Voted Stephen Mealy moved and seconded by Michael Blanton to adjourn at 7:00 P.M. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.