**TOWN OF BOURNE**

**BOURNE VETERANS MEMORIAL COMMUNITY/SENIOR CENTER**

**COUNCIL ON AGING BOARD OF DIRECTORS**

**MINUTES OF August 16, 2018**

**MEMBERS PRESENT: Ken Blanchard, Carol Ann Brigham, Jim Coughlin, Sandy Barnard, Marilyn Jackson**

**EXCUSED MEMBERS: Lorraine Young, Sherry Tucker Brown**

**ABSENT MEMBERS: Mary Fuller, Bette Songer**

**OTHER PRESENT: Felice Monteiro, Lois Carr, Debora Oliviere-Llanes**

**Introduction of Board Members to new COA employees, Joel Smith and Linda Rush.**

**Meeting called to order at 11:05 a.m.**

**MINUTES: Upon a motion duly made and seconded the board unanimously voted to approve the minutes of August 16, 2018 as written into the record.**

**OUTREACH: Lois Carr (Highlights)**

* **Lois Carr attended the Cape Hoarding Task Force Barnstable County. They (*Buried in Treasures*) offered networking and idea-sharing with other agencies to assist the resident(s) work through the issue.**
* **Fuel Assistant applications will be sent out for October appointments.**

**BRIDGING THE YEARS: Debora Oliviere-Llanes (Highlights)**

* **They will have two new members in June and two new members in July.**
* **As required by law, TB test for the staff has been completed.**
* **Debbie attended a Time Slip training in Plymouth COA, which helps initiate writing groups and question and answer sessions with the elders.**

**DIRECTOR’S REPORT: Felice Monteiro**

* **With the continuation of some programs, the numbers for the month were not bad, considering the closure of the building.**
* **Volunteer Appreciation Day cookout scheduled for 8/22/18. It will be held under a tent with the Café putting the meal together.**
* **Having HVAC problems underneath the vents, due to condensation.**
* **Through Elder Services of Cape Cod and the Islands Mature Worker Program, a participant is helping Joyce in the Café and working out very well.**
* **COA got a new van, leased to us from a Mass DOT grant to Cape RTA.**
* **The Formula Grant increased from $11.00 to $12.00 per elder. This will help fund a new Language class and the Memory Café.**
* **Beginning in September, a Language Instructor will begin teaching Spanish as part of an 8 week series. She will be paid through the Formula Grant.**

**OTHER BUSINESS: MCOA Annual Conference being held at the Seacrest in Falmouth. Only two COA Advisory Board Members people can attend, and sign up is required.**

**It was noted that the Assistant Town Administrator was unable to attend but will be present at the September meeting.**

**It was unanimously agreed to continue to next month, a discussion for the creation of new programs, and to discuss five-year goals for the Board and the COA and how we can be more creative and vibrant. Also, Arne Carr’s wife wishes to present a new ADA sponsored program.**

**Upon a motion duly made and seconded the Board unanimously voted to adjourn the meeting at 12:03 p.m.**

**Respectfully submitted,**

**Linda J. Rush**

**Administrative Assistant**