



Massachusetts School Building Authority

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September 2, 2015

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RE: Designer Selection

**James F Peebles Elementary School
MSBA ID: 201400360010**

Messrs. Spang, Kovacs, and Levi:

This is to notify you that, at the meeting of the MSBA Designer Selection Panel (“DSP”) held on September 1, 2015 at the Massachusetts School Building Authority (“MSBA”) offices on 40 Broad Street, Suite 500, Boston, MA, the DSP voted to interview the following proposed design teams for the above-referenced project. The purpose of the interview is for the DSP to further review each applicant’s qualifications for this project.

Interviews are scheduled for Tuesday, September 15, 2015 at the times listed below at the offices of the MSBA.

8:35 AM *Jonathan Levi Architects LLC*

9:15 AM *Arrowstreet Inc.*

9:55 AM *Flansburgh Associates, Inc.*

Attached is a list of questions/topics that the DSP would like each applicant to address during their interview session. Each team will have 30 minutes to use in the manner they choose, followed by up to 10 minutes of

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Designer Interviews
James F Peebles Elementary School
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questions and answers led by DSP members. A computer (with Microsoft Windows 7, Microsoft Office 2010 and Adobe Reader X) and digital projector will be available.

To minimize set-up time, if you plan to do a digital presentation, please provide us with a digital copy of your presentation 24 hours ahead so that we can ensure it's properly loaded and functional for the meeting.

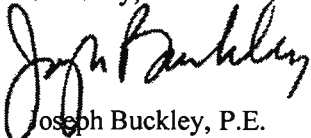
Handouts, if provided, must be distributed at the beginning of the session.

All communication regarding this potential project must be forwarded **in writing** to Marie Deslauriers, DSP Coordinator (marie.deslauriers@MassSchoolBuildings.org) or Joseph Buckley (joseph.buckley@massschoolbuildings.org). Applicants are prohibited from contacting any employee of the Owner's Project Manager (OPM), District or MSBA other than the above named individuals. **Failure to observe this rule will result in disqualification.** Furthermore, no other individual OPM, District or MSBA employee or representative is authorized to provide any information or respond to any question or inquiry concerning this potential project.

While this meeting will be open to the public, as a matter of professional courtesy and due to space constraints, we respectfully request that applicants not attend the interview sessions of the other candidates.

Please confirm your availability by contacting me at (617) 720-4466 or joseph.buckley@MassSchoolBuildings.org.

Sincerely,



Joseph Buckley, P.E.
Chief Engineer

cc: Bourne Legislative Delegation
James Potter, School Building Committee Chair
Jonathan Nelson, Director of Facilities
Steven Lamarche, Superintendent of Schools
Joel Seeley, Symmes Maini & McKee Associates, Inc.
Christina Forde, MSBA Project Manager
File 4.3 Feasibility Study Architect (R6)

Attachment

**Massachusetts School Building Authority
Designer Selection Panel**

**Bourne Public Schools
Peebles Elementary School**

**Interview Topics
September 15, 2015**

- The RFS describes a need to examine multiple grade configurations and enrollments and to develop multiple construction alternatives to assist the District in determining the most educationally appropriate, efficient and cost effective plan for a district that includes such unique characteristics as the Cape Cod Canal and the Joint Base Cape Cod military installation. Describe your similar experience in the last five years and how you envision this experience translating to this potential project. Identify factors that you feel uniquely qualify your team.
- Please describe your experience with early childhood and elementary educational facilities in the last five years and how you envision this experience translating to this potential project. What elements in elementary school design are essential for a school in the 21st century? Describe the unique challenges in designing an elementary school for 250 students as well as designing an elementary school for 885 students. What are some of the key issues the District needs to consider when deciding on a preferred option?
- At least one concept that is required to be examined as part of the Feasibility Study is addition and/or renovation to the existing Peebles Elementary School. Please describe your approach and vision for an occupied, phased addition/ renovation project. Describe your approach to designing a handicap accessible 21st century elementary school facility in an older building including the integration of sustainable design elements and modern mechanical and electrical systems. Discuss the challenges and potential solutions available to accommodate the existing Peebles Elementary School students during construction.
- The Town of Bourne has multiple boards and community groups representing important constituencies who have approval authority and/or a vested interest in the Peebles Elementary School project. Describe your role in assisting the community in understanding each option and selecting a preferred option. Describe how you collaborated with committees, parents, and community groups successfully on other projects to achieve consensus of design while keeping the projects on track. Include project experience that utilized the internet and social media in communicating issues during the design phase as well as innovative methods of engaging the community in the design of the project.