



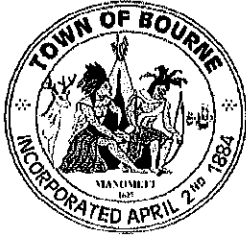
SELECTMEN

2019

Vol. 1







Board of Selectmen Meeting Notice AGENDA



Date

January 3, 2019

Time

6:30 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street
Buzzards Bay, MA 02532

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

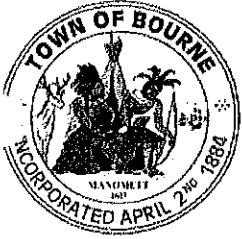
6:30 p.m. Call to order in Open Session

EXECUTIVE SESSION:

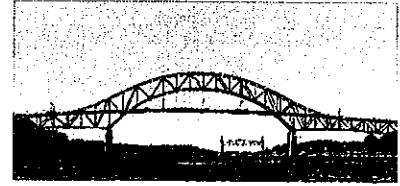
1. **Executive Session** Contract negotiations for Non-Union personnel: Town Administrator. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to the discussion concerning negotiations.

Roll call Vote to convene in Executive Session for the purpose stated. The Board will not reconvene in open session following the Executive Session.

RECORDED
29 DEC 28 PM 2:37
TOWN CLERK BOURNE



Board of Selectmen Meeting Notice AGENDA



Date
January 08, 2019

Time
7:00 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

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Moment of Silence for our Troops and our public safety personnel
Salute to the Flag

Vision:

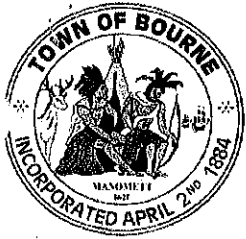
Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission:

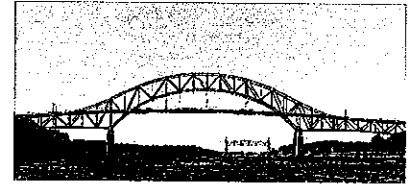
Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

1. Public Comment on Non-Agenda Items
2. Approval of minutes: Executive Session to disclose: 5.22.18; 6.5.18; 6.26.18; 7.10.18; 7.17.18; 7.24.18; 8.20.18; 8.21.18; 9.06.18; 9.11.18; 10.9.18; 11.6.18; 11.20.18; 11.29.18; 12.11.18; 12.18.18
3. Town Administrator Report
 - a. Stop & Shop property
 - b. Introduction of Chris Southwood
 - c. Barlow's Landing Intersection – review update
 - d. Hoxie School
 - e. Technology (e-permitting) recommendation update
 - f. Budget FY2020
4. School Building Committee update of Bourne school project.
5. Cape Light Compact update and information regarding filing next 3 year plan.
6. Dog Park Update: Mr. and Mrs. Butler.
7. Licenses/Appointments
 - a. Patrick Ross – Appointment to the Shore and Harbor Committee
8. Correspondence
9. Selectmen's Business
10. Adjourn

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2019 JAN -4 PM 3:29
TOWN CLERK BOURNE



Board of Selectmen Meeting Notice AMENDED AGENDA



Date
January 08, 2019

Time
7:00 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

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8. Correspondence
9. Selectmen's Business
 - a. Discussion and Vote to authorize the Chair to sign a license to occupy State-Owned Real Property to install, construct, reconstruct, alter, extend, operate, inspect, maintain, repair, replace,

PROCESSED
2019 JAN - , TH 4:25
TOWN CLERK BOURNE

a subsurface water pipeline and necessary supporting appurtenances deemed necessary by Licensee to access for construction and maintenance purposes to the new Police Station Site.

10. Adjourn

**Board of Selectmen
Minutes of Tuesday, January 8, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

2019 FEB - 8 PM 9:50
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Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise and Beth Treffeisen Cape Cod Times.

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Documents

Meeting Called to Order

Chm. Meier called the meeting to order at 7:00 pm.

Peter Meier spoke about the passing of Joe Agrillo Sr.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

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Public Comment – Non-Agenda Items

Mr. Don Hayward read the letter he emailed to the Selectmen.

Bourne Board of Selectmen,

Please be advised that should the Bourne Board of Selectmen proceed with the generation of a Host Agreement between Haven Center and the town of Bourne, such Executive/Administrative action shall be considered in direct violation, conflict of and opposition to the rule of law as created by legislation and approved by the Attorney General.

This action will necessitate and provide grounds for a petition to the court for a Writ of Mandamus for the purpose of requiring conformity to and the spirit of the existing law in the town of Bourne that bans marijuana.

As a proven merchant of addiction and sales of carcinogenic plant material, I find it reprehensible that any elected public official supports or condones the presence of Haven Center and its business model.

Regards, Don C. Hayward

Mr. George Seaver, Opt. Out Bourne

On Jan 4th Haven Center filed a law suit against the Town of Bourne for a number of things, one is that zoning trumps General Bylaw and they have invested a great deal of money so they think they should proceed with their recreation marijuana license. One line in their lawsuit they state that on November 28, 2018 the Bourne Board of Selectmen ended all negotiations regarding Host Agreement with Bourne. Mr. Seaver questioned have you ended negotiation for a Host Agreement regarding recreational marijuana, are you conducting negotiation regarding a Host Agreement for medical marijuana?

Peter Meier said this is under public comment so we cannot comment also Atty. Troy advised us not to answer any questions about this at this time.

Mr. Bill Stafford said he appreciates that you have advised the Haven Center that the Board of Selectmen will no longer work with them regarding non-medical cannabis retail sales in Bourne. Months ago, I asked you to rescind the support on the processing and cultivation in Bourne for the R&D, it is apparent that Haven Center is trying to get sales, cultivation and processing done in Bourne. It is apparent that the Town Administration and the Select Board have been complicit in making the Haven Center a marijuana capital on Cape Cod. It is wonderful that the Select Board has finally decided to stand with the citizens of Bourne who voted for a ban to retail marijuana. I will be happy to support the Select Board and the Town Administration to respond and dismiss the complaint.

Mr. Gregory A. Folino, Chairman of the Bourne Rec Authority, Representing authority members and staff at the Bourne scenic park and the John Gallo ice arena, to thank the Board of Selectmen. Spoke about the Home Rule Petition

Doug Oesterheld spoke regarding the consequences of recreational marijuana. Handed out an article that recently appeared in the New York Times about What Advocated of Legalizing Pot Don't Want you to Know.

2) Approval of Minutes: Executive Session to disclose 5/22/18; 6/5/18; 6/26/18; 7/10/18; 7/17/18; 7/24/18; 8/20/18; 8/21/18; 9/6/18; 9/11/18; 10/9/18; 11/6/18; 11/20/18; 11/29/18; 12/11/18; 12/18/18

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the minutes of May22, 2018. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclose the June 5, 2018 Executive Committee minutes. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the June 26, 2018 Executive Committee minutes. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the July 10, 2018 Executive Committee minutes. Vote 4-0-1. James Potter abstained.

Voted Jared MacDonald moved and seconded by James Potter to approve and withhold from disclosure the minutes from July 17, 2018. Vote 3-0-2. James Potter and Judy Froman abstained.

Voted Jared MacDonald moved and seconded by James Potter to approve and withhold from disclosure the minutes from July 24, 2018. Vote 4-0-1. Judy Froman abstained.

Voted JudyFroman moved and seconded by Jared MacDonald to approve and withhold from disclosure the August 20, 2018 Executive Committee Minutes. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the August 21, 2018 Executive Committee Minutes. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the Executive Committee meeting minutes from September 6, 2018. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the September 11, 2018 Executive Committee minutes. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the Executive Committee minutes from October 9, 2018. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the Executive Committee minutes from November 6, 2018. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the November 20, 2018 Executive Committee minutes. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the November 29, 2018 Executive Committee minutes. Vote 5-0.

Voted Judy Froman moved and seconded by Jared MacDonald to approve and withhold from disclosure the December 11, 2018 Executive Committee minutes. Vote 5-0.

Voted Jared MacDonald moved and seconded by James Potter to approve and withhold from disclosure the minutes from December 18, 2018. Vote 4-0-1. Judy Froman abstained.

3) Town Administrator Report

a. Stop & Shop Property

b. Introduction of Chris Southwood

c. Barlow's Landing Intersection – review update

d. Hoxie School

e. Technology (e-programing) recommendation update

f. Budget FY2020

- a. Tom Guerino said the representative will be present on the 22nd. They will give an update on what is happening with the property and the work they have been doing with MassDOT.
- b. Tom Guerino introduced Chris Southwood, Acting Director of the Department of Natural Resources.
- c. Chris Southwood introduced himself, he is a resident of the town. Recently working for the Town of Dennis as the Shellfish Constable and Natural Resource Officer. Have been a board member on multiple state panels and advisory committees and recently was on the Shore and Harbor Committee.
- d. Barlow's Landing intersection, you received that report a few weeks ago, the DPW Director and Police Chief are reviewing the report, and look at the next steps in addition to the 4-way stop that was recommended.
- e. Hoxie School lease, we have to incorporate a draft lease when we bring it to the state.
- f. Update on e-permitting, received a letter from the committee recommending a company called Full Circle. After further review of their proposal and costs, and further review of ViewPoint the committee has altered their recommendation and is now recommending ViewPoint, from a cost and the modules they offer. It will work with our current software.
- g. FY 2020 budget is ready for the presentation next Tuesday evening. Thanked Mike Ellis and Linda Marzelli for their help.

Tom Guerino asked the Select Board to consider taking item number 7a. as the next item on the agenda.

Voted Judy Froman moved and seconded by Jared MacDonald to take item 7a out of order. Vote 5-0.

7) License/Appointments

a. Patrick Ross - Appointment to the Shore and Harbor Committee

Patrick Ross gave a brief background on himself and spoke about why he would like to be appointed as a member of the Shore and Harbor Committee.

Voted: Judy Froman moved and seconded by Jared MacDonald to approve Patrice Ross as appointment to the Shore and Harbor Committee term to expire June 30, 2020. Vote 5-0.

4) School Building Committee update of Bourne School Project

James Potter introduced the members that were present for the School Project. Joel Seeley, SMMA, Owners Project Manager and Steve Lamarche, School Superintendent

Joel Seeley spoke about the school building committee project. Introduced the members that have worked on the project. Ken Kovacs, Flansburg Architects; and Superintendent Lamarche. Thanked the Select Board for their continued support of the project.

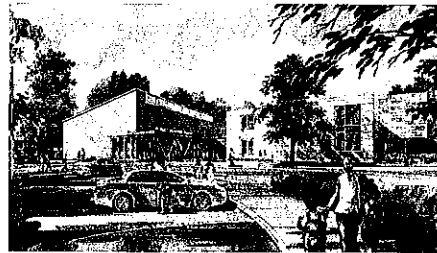
Ken Kovacs and Joel Seeley spoke about the project.

Bourne Intermediate School

Report of the School Building Committee



*Board of Selectmen Meeting
January 8, 2019*



PROJECT MANAGEMENT

| SMMA

Project Team

SCHOOL BUILDING COMMITTEE

James L. Potter, Chair
Steven Lamarche
Peter J. Meier
Christopher Hyldborg
Natasha Scarpato
Donna Buckley
Richard A. Lavoie
William Meier

Erika Fitzpatrick
Frederick H. Howe
Jordan Geist
Thomas M. Guerino
Paul O'Keefe
Elizabeth A. Carpenito
Kathy Anderson

SUPERINTENDENT OF SCHOOLS

Steven Lamarche

PRINCIPAL

Janey Norton

OWNER'S PROJECT MANAGER

Symmes Maini & McKee Associates

ARCHITECT

Flansburgh Architects

GENERAL CONTRACTOR

Brait Builders Corporation

Project Description

- 72,680 Square Feet
- Sized for 460 Grades
3-5 Students

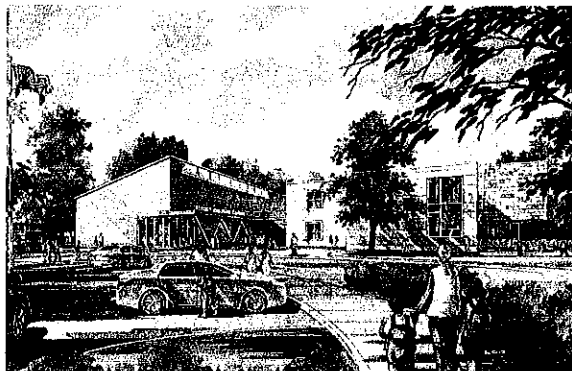


Project Timeline

- 2012 Statement of Interest Submitted to MSBA
- 2014 MSBA Invited Bourne to Feasibility Study
- 2016 MSBA Approved Project
Bourne Voters Approved Funding
- 2017 Construction Commenced
- 2019 August – New School to be complete
December – Site Work to be complete

Project Budget Expended

- Project Budget \$39,919,041
- Expended through 12/31/2018 \$22,588,676
- Balance \$17,330,365



Project Budget Balance

	Budget	Committed Amount To Date	Budget Balance
Feasibility Study Agreement	\$ 750,000.00	\$ 589,700.13	\$ 160,299.87
Administration	\$ 1,294,863.00	\$ 1,099,806.04	\$ 195,056.96
Architecture and Engineering	\$ 3,171,037.00	\$ 2,772,619.00	\$ 398,418.00
Construction	\$ 28,216,730.93	\$ 28,216,730.93	\$ -
Change Orders		\$ 226,730.93	\$ 226,730.93
Miscellaneous Project Costs	\$ 224,000.00	\$ 100,100.00	\$ 123,900.00
Furnishings and Equipment	\$ 690,000.00	\$ -	\$ 690,000.00
Technology	\$ 690,000.00	\$ 12,339.00	\$ 677,661.00
Owner's Construction Contingency	\$ 4,239,153.07	\$ (226,730.93)	\$ 4,012,422.14
Owner's (soft cost) Contingency	\$ 643,257.00	\$ -	\$ 643,257.00
Total Project Budget	\$ 39,919,041.00		

PROJECT BUDGET BALANCE	\$ 7,127,745.90
-------------------------------	------------------------

3

Steve Lamarche spoke briefly about the Bourne School Project and the people involved in the project.

Peter Meier said he is very happy with the way the project is coming along, and thanked the OPM, Architect, School Building Committee, and the school staff.

Judy Froman commended the work that has been done on the School Project and the people that have worked on the project.

Jared MacDonald commended the work that has been done on the School.

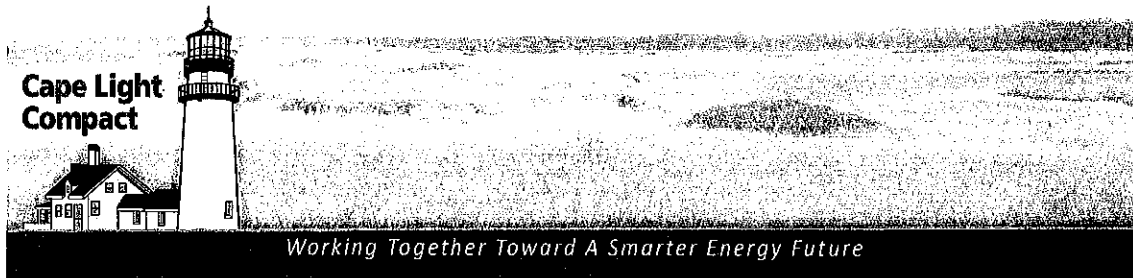
James Potter commended Mr. Lamarche on his work on the project and the work that has been done on the new school; and wanted to see if the Board of Selectmen want to do a walk through.

George Slade spoke about how the people on the project really wanted to make a school that everyone would be happy with. Commended the people that have worked on the new school building.

5) Cape Light Compact update and information regarding filling next 3 years

Bob Schofield, Cape Light Compact Director, and Maggie Downey, Administrator for the Cape Light Compact, updated the Board of Selectmen and public on the Cape Light Compact's 2019 - 2021 Three-Year Energy Efficiency Plan.

**Building on success:
Update on Cape Light Compact's
2019-2021
Three-Year Energy Efficiency Plan**



Agenda for Presentation



- Overview of Cape Light Compact (CLC)
- Three Year Energy Efficiency Plan – Cape Light Compact Enhancements and New Opportunities
 - 2019-2021 is the fourth 3-year Energy Efficiency Plan filed by the Program Administrators (PAs).
 - PAs = Cape Light Compact and & Investor Owned Utilities (e.g. Eversource)

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2

Cape Light Compact



- Award-winning energy services organization operated by the 21 towns on Cape Cod and Martha's Vineyard
- Mission: serve customers through delivery of
 - proven energy efficiency programs
 - effective consumer advocacy
 - competitive power supply and green aggregation
- Model for other community choice aggregation programs in MA and nationally



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3

Background on Three-Year Energy Efficiency Plan



- 2008 Massachusetts Green Communities Act (GCA) mandates *“electric and natural gas resource needs shall first be met through all available energy efficiency and demand reduction resources that are cost effective or less expensive than supply.”*
- 2018 Amendments to the GCA:
 - Explicitly allows for cost effective energy storage and other active demand management technologies
 - Adds cost-effective strategic electrification
 - Explicitly authorizes renewable funding through EE funds
 - Changes cost-effectiveness requirement from program level to sector level (increases flexibility)
- Meetings with Department of Energy Resources and the Attorney General indicate Program Administrators’ 2019-2021 Energy Efficiency Plans should comply with amendments
- Compact works collaboratively with seven other statewide PAs to provide cost-effective energy efficiency programs. These programs are most commonly known as Mass Save®.

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4

Calendar of Events



Date	Action
November 2017 – February 2018	Stakeholder Engagement Meetings to help inform the 2019-2021 EE Plan
April 30, 2018	Compact & all PAs submitted draft 2019-2021 Statewide EE Plans
September 14, and October 10, 2018	Second draft of Plan submitted Third draft of Plan due
October 31	Compact & all PAs file final 2019-2021 Statewide EE Plan with Department of Public Utilities

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5

Overview of Compact Programs



Sector	Program	Initiative
Residential	Residential New Buildings	Residential New Homes & Renovations
	Residential Existing Buildings	Residential Coordinated Delivery Residential Conservation Services Residential Retail Residential Behavior & Active Demand Reduction
Income-Eligible	Income-Eligible Existing Buildings	Income-Eligible Coordinated Delivery
Commercial & Industrial	C&I New Buildings	C&I New Buildings and Major Renovations
	C&I Existing Buildings	C&I Existing Building Retrofit C&I New & Replacement Equipment C&I Active Demand Reduction

Residential is non-income eligible, 61% + of state median income and includes multi-family (5+ units)

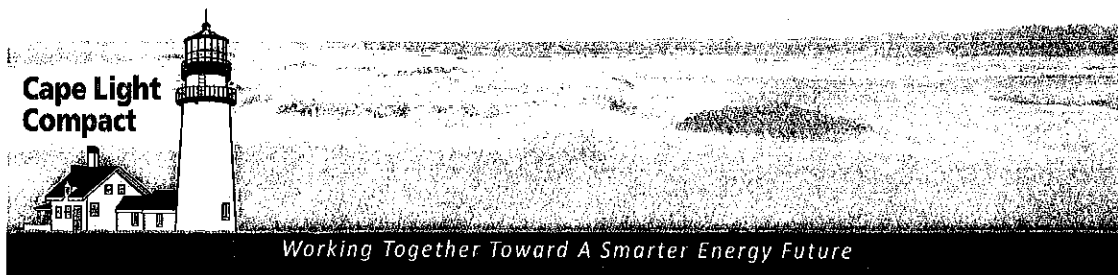
Income Eligible is up to 60% state median income, fuel assistance, and other income eligible benefits

Commercial and Industrial is businesses (including non-profits, churches, etc.), industrial, and municipal

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6

CLC Specific Program Enhancements



Enhanced Residential Coordinated Delivery Offerings



Statewide Offerings	Continue Current CLC Enhancements
---------------------	-----------------------------------

90% with no cap on insulation measures for:
 - Landlords that agree to complete whole-building scoped weatherization work

100% with no cap on insulation measures for:
 - Year-round tenants (who pay their own electric bill)

Gas PAs serve gas heated homes, and electric PAs serve all other fuels

Serve customers with natural gas heated homes who prefer to be served by the Compact

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8

Enhanced Residential Income Verification Offerings



- Continue Compact-specific income verification for low-income customers

Household Members	60% State Median Income (SMI)
1	\$35,510
2	\$46,437
3	\$57,363
4	\$68,289

- Continue Compact-specific income verification for customers 61-80% of SMI

Household Members	61-80% SMI
1	\$35,510 - \$47,550
2	\$46,437 - \$61,915
3	\$57,363 - \$76,484
4	\$68,289 - \$91,052

9

Enhanced Residential Behavior & Demand Management Offerings



- Behavior & Demand Management
 - Implementing a home energy report (e.g., OPower)

Enhanced Residential Offering Strategic Electrification



- Objectives
 - 700 total non-gas heated participants, tiered services by income
 - Additional incentives for low-income (up to 60%), moderate income (61-80%) and extended moderate income (81-120%) customers
 - Convert oil, propane, electric resistance heat to cold climate heat pumps
 - Install PV systems to support electrification of heating system, reduce GHG emissions, offset increased electricity usage
 - Install battery storage for demand response and resiliency

Enhanced Residential Demonstration



- Look to explore ways to incentivize connected devices (i.e., smart appliances, WiFi thermostats, plug load controllers, etc.) to reduce residential energy use.

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Summary of Enhancements for C&I Programs



- Continue enhancements for thermal measures in the New Construction and Major Renovation program as well as the C&I Retrofit program
- Municipalities – 7% of total C&I customers
 - Incentives (up to 100%) for greater cost coverage with equipment maintenance training to ensure savings with board approval for projects over \$150,000.
- Continue to offer Small Business incentives up to 100% as well as a zero-interest financing option
- Continue to offer a Business Energy Audit (BEA) which offers 100% incentive coverage for certain instant savings measures (ex. efficient lighting, water saving measures, etc.)
- Non-profits
 - Up to 100% coverage for recommended improvements
 - For 501 (c)(3) that promotes economic, social, cultural development on Cape or Vineyard or to organizations providing services to the low income population
 - Operating ≥ 3 years with unrestricted annual op. rev. $< \$15M$
- Main Streets Initiative

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13

Enhancements for Residential and C&I Programs



- Exploring residential battery storage to reduce peak demand in homes that have distributed energy resources
 - Will then look to investigate the potential for offering this to C&I customers
- Explore ways to reduce demand through Electric Vehicle Charging
 - Shifting charging to off-peak hours

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2019 – 2021 Budget



Total Budget (all sectors) October with a Benefit Cost Ratio of 2.21

2019	2020	2021	2019 - 2021
\$45,681,618	\$55,799,419	\$61,449,986	\$162,931,023

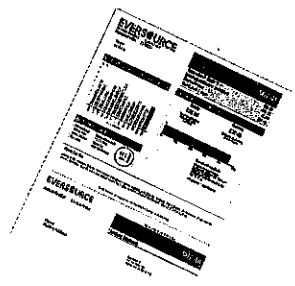
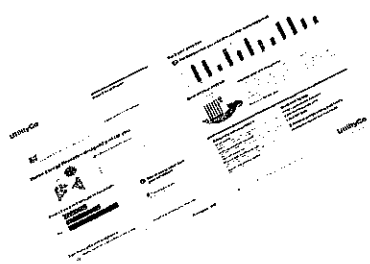
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2019 – 2021 Electric Savings



Net Savings (all sectors) October

	2019	2020	2021	2019 - 2021
Annual (MWh)	40,600	40,291	37,668	118,559
Lifetime (MWh)	336,293	351,582	361,925	1,049,800



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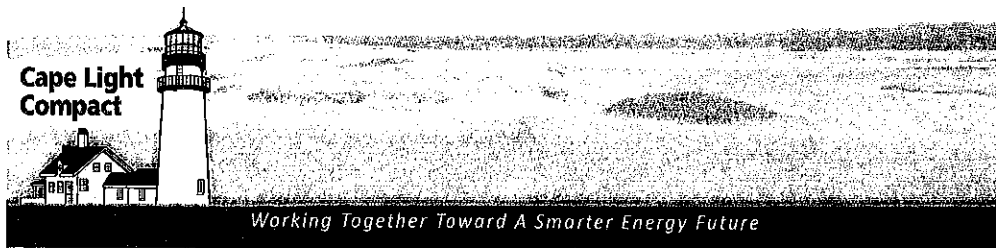
Thank You!

Final Plan

<https://www.capelightcompact.org/eeplan/>

• Email

info@capelightcompact.org



Maggie Downey spoke about who Cape Light Compact is and what they do; background on Three-year Energy Efficiency Plan; Calendar of Events; Overview of Compact Programs; CLC Specific Enhancements: Enhanced Residential Coordinated Delivery Offerings; Enhanced Residential Income Verification Offerings; Enhanced Residential Behavior &

Demand Management Offerings; Enhanced Residential Offering Strategic Electrification; Enhanced Residential Demonstration; Summary of Enhancements for C&I Programs; Enhancements for Residential and C&I Programs; 2019-2021 Budget; 2019-2021 Electric Savings. The website shows how the customer's bill will be impacted.

Peter Meier spoke about the streetlights on Academy Drive, Bourne Neck Drive, they changed the lights to LED, and now they are so dim it is hard to see people walking/skateboarding. Maggie Downey said the street lights can be adjusted, you can put back shields on them to redirect the focus.

Jim Mulvey spoke about dual metering for off peak hours. Bob Schofield said that request would be under Eversource's domain, we have asked for this in the past.

6) Dog Park Update: Mr. and Mrs. Butler

Janet Butler, resident in Bourne, spoke about the Dog Park in Bourne. Mrs. Butler gave a brief background on the Dog Park, why it started, and how they got to where they are today. They got support from everyone they approached, got support from the town, formed a non-profit, put together a group that would raise the money to make the dog park a reality. The Stanton Foundation is willing to fund dog parks and help design them, fund all but 10% of the construction costs, the design costs, and on some ongoing capital improvements for 3 years. The town could apply for that grant, Mrs. Butler offered to write the grant for the town, it would bring in about \$300,000.00 to fund this project. We have fundraised money to get the initial plans done, we have formed a group who are willing to steward the park, and provide the maintenance and the oversight of the park. We came up with a way to raise over a quarter million dollars to build the park. We need from the town a little piece of land to make this a reality.

Tom Guerino spoke about what the Butlers have done and the land they have looked at over the year, and the primary piece of property off County Road. It is near the Water District line of delineation. There is a meeting on the 14th, we will be meeting with the folks from the water district, Barry Johnson, and Sam Haines, to discuss with them to move this forward.

Robert Prophett, Bourne Water District Superintendent, spoke about the dog park. Mr. Prophett said his concern is the parcel on County Road is within a 100 ft of the zone of contribution under regular pumping, and that does not include the summer months. On a regular day we are drawing from where this park will sit.

8) Correspondence

James Potter brought the Board and the public up to date on the correspondence, everything in posted on the website.

- A. Notice of vacancy on the Bourne Housing Authority
- B. Shirley Fickie submitted letter of interest to serve on the Recycling Committee

- C. Haiden Powers submitted letter of interest to serve as youth representative on the Human Services Committee
- D. Chris Powers submitted letter of interest to serve as At-Large member on the Human Services Committee
- E. Letter from Don Hayward regarding the Host Community Agreement
- F. I SWM General Manager Daniel Barrett submitted letter to DEP regarding the Bourne ISWM Facility Quarterly Groundwater and Landfill Gas Monitoring Results
- G. Letter from SITEC Environmental regarding the Bourne Landfill – Review of July 2018 Environmental Monitoring Event
- H. Letter from Clean Harbors regarding Public Notification of Permanent Solution Statement/Diesel Fuel Release, 101 Academy Drive, Bourne
- I. Cape Cod Commission hearing notice: Draft Technical Bulletins to the 2018/2019 Draft Regional Policy Plan
- J. Division of Marine Fisheries - Status Close to Shellfishing – Plow Penny Road
- K. Division of Marine Fisheries - Status Open to Shellfishing – Cove East of Hideaway Village
- L. Cape Light Compact activity for the month of October 2018
- M. Cape Cod Regional Transit Authority Reports dated December 19, 2018

Tom Guerino spoke about the correspondence that came in regarding a Saturday Town Meeting and the Town of Bourne Bylaws.

9) Selectmen's Business

Discuss and Vote to authorize the Chair to sign a license to occupy State-Owned Real Property to install, construct, reconstruct, alter, extend, operate, inspect, maintain, repair, replace a subsurface water pipeline and necessary supporting appurtenances deemed necessary by Licenses to access for construction and maintenance purposes to the new Police Station Site.

Tom Guerino spoke about the design for the new Police Station and the Buzzards Bay Water District and how to bring the water in. Mr. Guerino encouraged the Board of Selectmen to support this.

Voted Judy Froman moved and seconded by Jared MacDonald to authorize the Chair of the Board of Selectmen to sign this on behalf of the town. Vote 5-0.

James Potter spoke about the Community Events committee and the Community Events fund. The idea with the fund would be the 2% authorization of the hotel and motel tax, and Air B&B, so communities can collect up to the full 6%, through Air B&B after July 1st. 2.75% collected for Cape towns for waste water needs. There's also an additional community impact fee that can be added for multiple property owners.

Mr. Potter said the Buzzards Bay Coalition is looking for representative from the Board of Selectmen for a multi-town panel for the proposed waste water project in Wareham

Mr. Potter spoke about the MMA Conference at the end of next week.

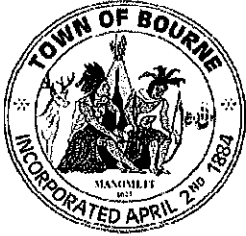
Tom Guerino said we just received the guidance document from the Department of Revenue as it relates to the Air B&B Legislation that was passed in the last session. We will be discussing this at the monthly managers meeting in Falmouth, on what towns are going to do, how they are planning to get this going.

George Slade said according to the Rules of Procedure we should still be reviewing the backlog of Executive Session minutes. We also have to work on appointments.

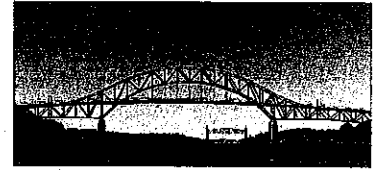
10) Adjourn

Voted Judy Froman moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 8:48 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.



Board of Selectmen Meeting Notice AGENDA



Date

Tuesday
January 15, 2019

Time

7:00 P.M.

Location

Bourne Veterans Memorial/
Community Building
239 Main Street
Buzzards Bay, MA 02532

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

7:00 P.M. Call public session to order in Open Session

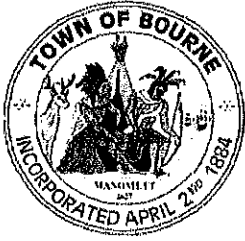
1. Moment of Silence for our Troops and our public safety personnel
2. Salute to our Flag

7:10 P.M. –Joint Meeting – Board of Selectmen and Finance Committee

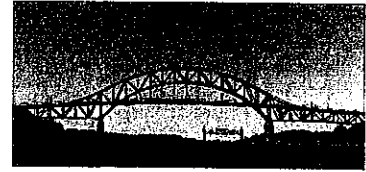
3. Town Administrator's Budget Message for FY 2020
4. GENERAL BUDGET DISCUSSION
5. Adjourn

TOWN CLERK BOURNE
2019 JAN 11 AM 11:06

RECEIVED



Board of Selectmen Meeting Notice AGENDA



Date

January 16, 2019

Time

6:00 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

6:00 P.M. – Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to litigation regarding the Buzzards Bay Park. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation regarding the Haven Center, Inc., et al v. Town of Bourne and Bourne Board of Selectmen – Commonwealth of Massachusetts Land Court, Department of the Trial Court # 19MISC 000009. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation relative to Fire Department Civil Service matters. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

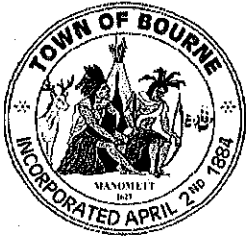
Roll call Vote to convene in Executive Session for the purposes stated. The Board will reconvene in a workshop open session following the Executive Session at approximately 7 P.M. Roll call Vote to reconvene in Open Session.

Selectmen Workshop Agenda

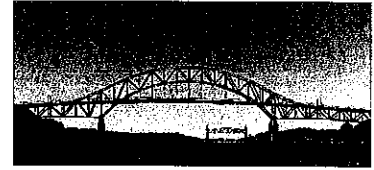
1. Call Meeting to order
2. Trash and Recycling Policy
3. FY 2020 Budget
4. Adjourn

2019 JAN 14 PM 5:10
TOWN OF BOURNE

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Board of Selectmen Meeting Notice AMENDED AGENDA



Date

January 16, 2019

Time

6:00 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

6:00 P.M. – Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation regarding the Haven Center, Inc., et al v. Town of Bourne and Bourne Board of Selectmen – Commonwealth of Massachusetts Land Court, Department of the Trial Court # 19MISC 000009. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation relative to the Fire Department. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Roll call Vote to convene in Executive Session for the purposes stated. The Board will reconvene in a workshop open session following the Executive Session.

Roll call Vote to reconvene in Open Session.

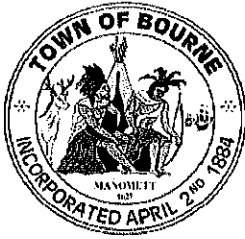
Selectmen Workshop Agenda

1. Call Meeting to order
2. Trash and Recycling Policy
3. FY 2020 Budget
4. Adjourn

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TOWN OF BOURNE

2019 JAN 19 PM 3:55

RECEIVED



Board of Selectmen Meeting Notice 2nd AMENDED AGENDA



Date
January 16, 2019

Time
6:00 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

6:00 P.M. – Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation regarding the Haven Center, Inc., et al v. Town of Bourne and Bourne Board of Selectmen – Commonwealth of Massachusetts Land Court, Department of the Trial Court # 19MISC 000009. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation relative to the Fire Department. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Roll call Vote to convene in Executive Session for the purposes stated. The Board will reconvene in a workshop open session following the Executive Session.

Roll call Vote to reconvene in Open Session.

Selectmen Workshop Agenda

1. Call Meeting to order
2. Trash and Recycling Policy and other Municipal Services for Tradewinds Condominiums
3. FY 2020 Budget
4. Adjourn

2019 JAN 15 AM 9:06
TOWN OF BOURNE
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**Board of Selectmen
Minutes of Wednesday, January 16, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

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Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

Town Administrator Tom Guerino
Assistant Town Administrator Glenn Cannon
DPW Director George Sala

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2019 MAR 19 PM 9:42
TOWN OF BOURNE

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

6:00 P.M. Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation regarding the Haven Center, Inc., et al v. Town of Bourne and Bourne Board of Selectmen – Commonwealth of Massachusetts Land Court, Department of the Trial Court # 19MISC 000009. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. To conduct strategy with respect to litigation relative to the Fire Department. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Roll call Vote to convene in Executive Session for the purposes stated.

The Board will reconvene in a workshop open session following the Executive Session.

A motion was made by Judy Froman and seconded by Jared MacDonald to adjourn the Executive Session and reconvene in Open Session. The motion was voted: MacDonald – Yes, Slade – Yes, Meier – Yes, Potter – Yes, Froman - Yes

Peter Meier said there was a vote of the Board in Executive Session Regarding the Buzzards Bay Playground:

The Chairman stated that the Board of Selectmen voted in Executive Session “to accept the resolution by the Buzzards Bay Playground Project Manager to enter into an agreement with Weston and Sampson based on terms and conditions approved by the Board of Selectmen”.

Trash and Recycling Policy and other Municipal Services for Tradewinds Condominiums

The Chairman explains the ground rules for the evening.

Mr. Hobill states the concerns of the residents of Tradewinds Condominiums relative to trash pick-up, recycling pick-up, snow plowing, and street sweeping. Mr. Hobill states the selectmen should have read his letters and he is requesting a written response to the letters. Mr. Hobill reads Chapter 14 of the U.S. Constitution. Mr. Hobill states that public funds were spent on private roads in previous years. Mr. Hobill requests an explanation relative to the differences between a Homeowners Association and a Condominium Association.

Mr. Lively presents the attached handouts (Labeled A – F) to the Board of Selectmen. Mr. Lively wants four services to be restored, street sweeping, catch-basin cleaning, plowing and trash pick-up. Mr. Lively states that these services were provided for thirty (30) years by the Town of Bourne and he wants these services restored. Mr. Lively reads the opinion from Attorney Troy regarding town services (attachment F). Mr. Lively asks the Board to reverse their decision and restore town services immediately.

Mr. Guerino thanks Mr. Hobill and Mr. Lively for their time and Mr. Guerino gives the history of recycling, plowing and trash pick-up in Bourne. Mr. Guerino refers to past correspondence from previous Board of Selectmen members regarding plowing and trash pick-up at Tradewinds Condominiums and other condominium associations.

Mr. Guerino states that if the Town picks up trash at the condominiums, then the Town would have to buy two (2) new trash trucks at \$300,000 each and hire 5 or 6 more laborers/drivers.

Mr. Sala discusses the number of meetings conducted and work that went into the policy and the number of condominiums in Town and the difficulty of traversing the roads within a condominium associations.

Ms. Young does not agree with the policy and she believes the policy should be changed.

Ms. Howe lives at Tradewinds and is concerned with kids walking to school in the snow. Ms. Howe believes her taxes should be lowered if she does not receive services.

Ms. Hobill wants to know why condominiums with four (4) or more units are being treated differently than a single family home.

Mr. Guerino summarizes the Town's position.

Mr. MacDonald states that the policy is lacking some direction and the Board needs to take in all the facts and have a better policy.

Ms. Froman asks how many of the Condominiums Associations had services and then had town services stopped. Ms. Froman states that many Towns do not have curb side trash pick-up.

Mr. Potter thanks the residents for coming to the meeting. Mr. Potter discusses the ownership of Condominiums and ownership of single family homes. Mr. Potter reviews the Town Charter and the PW-2015-02 policy. Mr. Potter states that Town Meeting could vote on this issue. Mr. Potter requests clarification from Town Counsel relative to the Town Charter Section 5.4: Department of Public Works and particularly subsection (d) which discusses the role of the Board of Selectmen and the Department of Public Works. Mr. Potter also asks to have Town Counsel's opinion relative to policy PW-2015-02 being a department operational policy and the responsibility that the Board of Selectmen composition of department operational policies.

Mr. Slade thanks Mr. Hobill and Mr. Lively.

Mr. Sala states that the Town has 36 condominium complexes with a total of 1164 units.

Mr. Slade does not like policy PW-2015-02 because people do pay taxes. Mr. Slade believes town counsel opinion state that the policy is legal. Mr. Slade wants to revisit the policy in the near future.

Mr. Meier doesn't believe trash pick-up is a burden on town staff and we should not take services away from town residents and the policy should be changed.

Mr. Sala states that PW-2015-02 is a department operational policy.

Mr. Sala and Mr. Guerino both stated that if the Town could not provide services to some condominiums then the Town should not provide services to any condos.

Collette Hasno states that the residents have a hard time affording the fees for plowing and trash pick-up.

Lee Marie Gordon wants a study of each condominium association in Bourne.

Mr. Meier directs the Town Administrator to answer the letters from Mr. Hobill by the end of the week.

Mr. Meier states that this topic will be put on the agenda for February 5, 2019.

A motion was made by Jared MacDonald and seconded by Judy Froman to continue the topic until the first meeting in February. The motion was voted: MacDonald - Yes, Slade - Yes, Meier - Yes, Potter - Yes, Froman - Yes

FY 2020 Budget

A general discussion ensued relative to closing the warrant for the Annual Town Meeting and the Special Town Meeting.

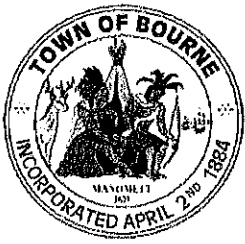
A motion was made by Judy Froman and seconded by Jared MacDonald to close the warrant on March 12, 2019, 50 days in advance of the Annual Town Meeting. A motion was made by Judy Froman and seconded by Jared MacDonald to close the warrant on April 2, 2019 in advance of the Special Town Meeting. The motion was voted: MacDonald – Yes, Slade – Yes, Meier – Yes, Potter – Yes, Froman - Yes

A general discussion regarding the Special Town Meeting ensued.

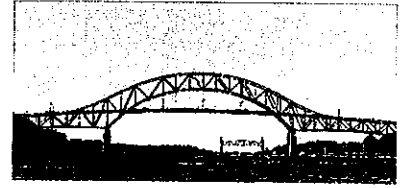
Adjourn

A motion was made by Jared MacDonald and seconded by Jim Potter to adjourn the meeting. The motion was voted: MacDonald – Yes, Slade – Yes, Meier – Yes, Potter – Yes, Froman - Yes

Respectfully submitted – Glenn Cannon – Assistant Town Administrator



Board of Selectmen Meeting Notice AGENDA



Date

January 22, 2019

Time

7:00 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Moment of Silence for our Troops and our public safety personnel
Salute to the Flag

Vision:

Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

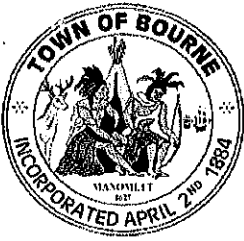
Mission:

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

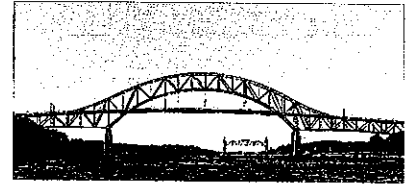
7:00 P.M Call Public Session to Order in Open Session

1. Public Comment on Non-Agenda Items
2. Approval of minutes: 1.08.19
3. Town Administrator Report
 - a. Website revision update
 - b. Winter storm (budget) update
 - c. Community Building update
 - d. Other matters
4. Licenses/Appointments
 - a. Chris Powers – Human Services Committee [At-Large Member]
 - b. Haiden Powers – Human Services Committee [Youth Representative]
 - c. Shirley Fickie – Recycling Committee [At-Large Member]
5. Correspondence
6. Selectmen's Business
 - a. 328 Main Street - Unsafe Structure– continued from 10.16.2018
 - b. Stop & Shop – Attorney Michael Scott and Representative from Ahold Delhaize to update BOS on former Canalside Commons property.
 - c. FY 20 Budget discussion
 - d. Town Meeting Calendar
7. Adjourn

2019 JAN 17 PM 2:26
TOWN CLERK BOURNE



Board of Selectmen Meeting Notice AGENDA



AMENDED

<u>Date</u>	<u>Time</u>	<u>Location</u>
January 22, 2019	7:00 P.M.	Bourne Veterans' Memorial Community Center 239 Main Street, Buzzards Bay

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Mission:

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7:00 P.M Call Public Session to Order in Open Session

1. Public Comment on Non-Agenda Items
2. Approval of minutes: 1.08.19
3. Linda Zuern – Assembly of Delegates Report
4. Barry Johnson – Discussion on Comcast issues
5. Town Administrator Report
 - a. Website revision update
 - b. Winter storm (budget) update
 - c. Community Building update
 - d. Other matters
6. Licenses/Appointments
 - a. Chris Powers – Human Services Committee [At-Large Member]
 - b. Haiden Powers – Human Services Committee [Youth Representative]
 - c. Shirley Fickie – Recycling Committee [At-Large Member]
 - d. Lydia Manter – Historical Commission [Associate Member]
7. Correspondence
8. Selectmen's Business
 - a. 328 Main Street - Unsafe Structure– continued from 10.16.2018

2019 JAN 22 PM 11:34
TOWN CLERK BOURNE
PHOTO: JESSE

- b. Stop & Shop – Attorney Michael Scott and Representative from Ahold Delhaize to update BOS on former Canalside Commons property.
- c. FY 20 Budget discussion
- d. Town Meeting Calendar

9. Adjourn

**Board of Selectmen
Minutes of Tuesday, January 22, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald - Excused

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2019 FEB 22 PM 12:12
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

Meeting Called to Order

Chm. Meier called the meeting to order at 7:00 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

None requested.

2) Approval of Minutes: 1/08/19

Voted Judy Froman moved and seconded by James Potter to approve the minutes of January 8, 2019. Vote 4-0.

3) Linda Zuern – Assembly of Delegates Report

Linda Zuern spoke about Coastal Management, she read their mission statement. Ms. Zuern gave an update on what is going on with the Assembly of Delegates, she also explained what the assembly and the county government do for the town of Bourne. Ms. Zuern went over some of the changes that are happening at the Assembly of Delegates. The changes include the budget process; the Commissioners and Assembly of Delegates meetings are now live and being recorded; natural resources, and public services will be discussed and decisions will be made at the full committee meetings, they will not be breaking up into sub committees. The meetings are the first and third Wednesdays of the month at 4:00, the Commissioners meet every Wednesday at 10am. The agendas are now posted on the website.

Linda Zuern spoke about the Charter Review, changing the number of County Commissioners from 3 to 5 people. Another change is that each Commissioner would be elected in a district. Ms. Zuern spoke about the issue she has with using the UN Pamphlet. The rights in the pamphlet are not necessarily the correct constitutional rights. Ms. Zuern stated she would like to see that changed.

Resolution not to agree with the 2017 agreement with the Federal Government regarding the illegal immigrants in our jail cells. The software program makes it easier for them to know before they release someone whether they are wanted somewhere else.

Children's Cove Barnstable County Service dealing with children who are physically or sexually abused. We now have a pamphlet about sex trafficking since it has become an issue on the Cape. The pamphlet cover things/behaviors to look for in children.

Ms. Zuern spoke about the Dredging program and stated that the County is interested in what the town wants the county to do.

4) Barry Johnson – Discussion of Comcast issues

Mr. Johnson said he is here as an individual person regarding Comcast. Mr. Johnson spoke about the Comcast cable network problems that people have been having: picture freezes, goes off, screen goes black, can't watch certain channels, service has been terrible, people pay too much for Comcast to not have it working regularly, also phone reception static. We should get credit for service interruption.

The contract with Comcast runs from March 20, 2012 through March 19, 2022. Mr. Johnson read sections of the contract with Comcast. Mr. Johnson wanted to make the Select Board, Tom Guerino and Glenn Cannon aware of these problems, and requesting to have Tom Guerino or Glenn Cannon contact Comcast stating that you want to have these problems fixed, and they are to, per the contract, immediately inform the Board of any and all actions

they have taken to rectify the situation in our neighborhood. And that if this condition persists, the Board as the local issuing authority, will be filing a formal complaint, in the provisions of the current contract, and follow through by asking formally to have representatives of Comcast come before the Board to explain why they can't seem to fix these problems.

Peter Meier said he would like to have Comcast before the Select Board so Comcast can hear the complaints and address the problems.

Voted James Potter moved and seconded by **__No One Seconded this motion__** to have the Town Administrator/Select Board draft a formal letter to Comcast referencing the contract, itemizing the issues and complaints, and have them issue a report per the contract within 14 days.

Judy Froman suggested in the letter to identify the areas that are having the most issue.

James Mulvey suggested the State Regulatory Board and State Representatives should also be notified of the complaints.

Peter Meier spoke about the federal funding from the FCC for local access TV being cut.

Vote: 4-0.

Voted George Slade moved and seconded by Peter Meier to take 8b out of order as the next item on the agenda. Vote 4-0.

8.b. Stop & Shop – Attorney Michael Scott and Representative from Ahold Delhaize to update BOS on former Canalside Commons property

Tom Guerino briefly spoke about what has been going on at the Canalside parcel, Stop & Shop. It was requested to meet on a quarterly basis and we have met 2 or 3 times. Last we heard Ahold/Atty Scott was working with Mass DOT on issues and the Cape Area Transportation Study.

Attorney Scott stated he has been working with Ahold trying to find a solution for developing the property. They are trying to market the property to end users. They are marketing the property through brokers and going to national tradeshows talking to tenants about their shopping centers. There hasn't been any substantial interest in this property. Mass DOT and the Army Corps is undertaking a transportation study. Have had meetings with Mass DOT regarding the issues we have been having with the property, one is the access to the property – short-term and long-term fixes to be able to have this property be developed. One of the potential issues is the re-alignment of the highway accessing the Bourne Bridge and accessing the property. The other issue is the bypass road. We are trying to resolve those two issues.

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Glenn Cannon said there is a plan. Mass DOT was supposed to complete the study a year ago, it has been on hold. They are probably waiting for the Army Corps to make a decision on the bridge.

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- a. **328 Main Street – Unsafe Structure – continued from 10-16-2018**
- b. **Stop & Shop – Attorney Michael Scott and Representative from Ahold Delhaize to update BOS on former Canalside Commons property**
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Vote: 4-0

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8.b Tom Guerino requested comments about the budget be sent to him by the next meeting. By Charter the Select Board has to transmit the budget to the Finance Committee.

James Potter questioned would it be appropriate to suggest an override vote. Tom Guerino explained we will always budget to staff at full compliment. So when we have those vacancies over a long period of time and civil service makes it difficult to recruit you will see substantial turn-backs.

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Special Town Meeting closes on 4/2/19

Warrant for external articles closes on the 12th

Finance Committee report available 21 days before - 4/12/19

Handbooks available 15 days before - 4/19/19

James Potter said if we move forward as a Board on the community events that would be two articles. Tom Guerino said if they need two he will let people know.

9) Adjourn

Voted Judy Froman moved and seconded by James Potter to adjourn. Meeting adjourned at 9:19 pm. Vote 5-0.

Respectfully submitted - Carole Ellis, secretary.

**Board of Selectmen
Minutes of Tuesday, January 22, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald - Excused

2019 FEB 28 PM 4:01
TOWN CLERK BOURNE

RECEIVED

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

Meeting Called to Order

Chm. Meier called the meeting to order at 7:00 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment - Non-Agenda Items

None requested.

2) Approval of Minutes: 1/08/19

Voted Judy Froman moved and seconded by James Potter to approve the minutes of January 8, 2019. Vote 4-0.

3) Linda Zuern – Assembly of Delegates Report

Linda Zuern spoke about Coastal Management, she read their mission statement. Ms. Zuern gave an update on what is going on with the Assembly of Delegates, she also explained what the assembly and the county government do for the town of Bourne. Ms. Zuern went over some of the changes that are happening at the Assembly of Delegates. The changes include the budget process; the Commissioners and Assembly of Delegates meetings are now live and being recorded; natural resources, and public services will be discussed and decisions will be made at the full committee meetings, they will not be breaking up into sub committees. The meetings are the first and third Wednesdays of the month at 4:00, the Commissioners meet every Wednesday at 10am. The agendas are now posted on the website.

Linda Zuern spoke about the Charter Review, changing the number of County Commissioners from 3 to 5 people. Another change is that each Commissioner would be elected in a district. Ms. Zuern spoke about the issue she has with using the UN Pamphlet. The rights in the pamphlet are not necessarily the correct constitutional rights. Ms. Zuern stated she would like to see that changed.

Resolution not to agree with the 2017 agreement with the Federal Government regarding the illegal immigrants in our jail cells. The software program makes it easier for them to know before they release someone whether they are wanted somewhere else.

Children's Cove Barnstable County Service dealing with children who are physically or sexually abused. We now have a pamphlet about sex trafficking since it has become an issue on the Cape. The pamphlet cover things/behaviors to look for in children.

Ms. Zuern spoke about the Dredging program and stated that the County is interested in what the town wants the county to do.

4) Barry Johnson – Discussion of Comcast issues

Mr. Johnson said he is here as in individual person regarding Comcast. Mr. Johnson spoke about the Comcast cable network problems that people have been having: picture freezes, goes off, screen goes black, can't watch certain channels, service has been terrible, people pay too much for Comcast to not have it working regularly, also phone reception static. We should get credit for service interruption.

The contract with Comcast runs from March 20, 2012 through March 19, 2022. Mr. Johnson read sections of the contract with Comcast. Mr. Johnson wanted to make the Select Board, Tom Guerino and Glenn Cannon aware of these problems, and requesting to have Tom Guerino or Glenn Cannon contact Comcast stating that you want to have these problems fixed, and they are to, per the contract, immediately inform the Board of any and all actions

they have taken to rectify the situation in our neighborhood. And that if this condition persists, the Board as the local issuing authority, will be filing a formal complaint, in the provisions of the current contract, and follow through by asking formally to have representatives of Comcast come before the Board to explain why they can't seem to fix these problems.

Peter Meier said he would like to have Comcast before the Select Board so Comcast can hear the complaints and address the problems.

Voted James Potter moved and seconded by **__No One Seconded this motion__** to have the Town Administrator/Select Board draft a formal letter to Comcast referencing the contract, itemizing the issues and complaints, and have them issue a report per the contract within 14 days. [Vote and amended and unanimously approved at the February 5, 2019 meeting]

Judy Froman suggested in the letter to identify the areas that are having the most issue.

James Mulvey suggested the State Regulatory Board and State Representatives should also be notified of the complaints.

Peter Meier spoke about the federal funding from the FCC for local access TV being cut.

Vote: 4-0.

Voted George Slade moved and seconded by Peter Meier to take 8b out of order as the next item on the agenda. Vote 4-0.

8.b. Stop & Shop – Attorney Michael Scott and Representative from Ahold Delhaize to update BOS on former Canalside Commons property

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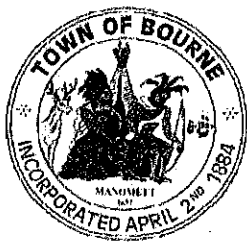
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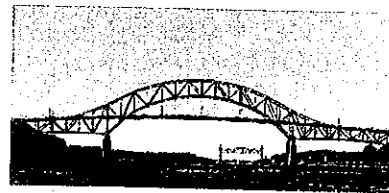
9) Adjourn

Voted Judy Froman moved and seconded by James Potter to adjourn. Meeting adjourned at 9:19 pm. Vote 5-0.

Respectfully submitted - Carole Ellis, secretary.



Board of Selectmen Meeting Notice AMENDED AGENDA



Date
January 29, 2019

Time
7:00 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note: If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

1. Call the meeting to order
2. Board of Selectmen in Joint Session with the Bourne Housing Authority to fill vacancy left by Lubelia Gomes on the Bourne Housing Authority Board
3. Licenses/Appointments
 - a. Wendy Welsh-Manley – Human Services Committee [At-Large Member]
 - b. Shawn Patterson – ISWM Model Working Group [At-Large Member]
 - c. Geraldine J. Parham Andos – Council on Aging [Regular Member]

4. Adjourn

WORKSHOP ON ECONOMIC DEVELOPMENT

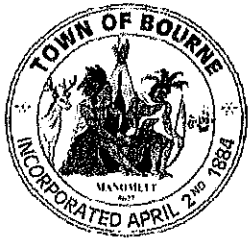
Five minutes updates from:

- I. Board of Selectmen presentation of goals related to Economic development/ include goals worksheet that includes the steps of how and when
- II. Local Comprehensive Committee (survey and overall update)
- III. Mass Maritime 5 year plan update (Rear Admiral McDonald)
- IV. Bourne Financial District update (Dan Doucette)
- V. Main Street Planning Committee
- VI. Planning Board
- VII. Community Events Draft Policy and Amendment
- VIII. Exercise to find commonalities and collaborations
- IX. Action steps
- X. FY2020 Budget Review

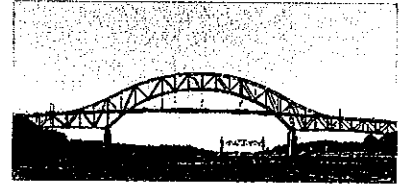
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Board of Selectmen Meeting Notice AGENDA



Date
January 29, 2019

Time
7:00 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note: If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

1. Call the meeting to order
2. Board of Selectmen in Joint Session with the Bourne Housing Authority to fill vacancy left by Lubelia Gomes on the Bourne Housing Authority Board
3. Licenses/Appointments
 - a. Wendy Welsh-Manley – Human Services Committee [At-Large Member]
 - b. Shawn Patterson – ISWM Model Working Group [At-Large Member]
 - c. Geraldine J. Parham Andos – Council on Aging [Regular Member]
4. Adjourn

WORKSHOP ON ECONOMIC DEVELOPMENT

Five minutes updates from:

- I. Board of Selectmen presentation of goals related to Economic development/ include goals worksheet that includes the steps of how and when
- II. Local Comprehensive Committee (survey and overall update)
- III. Mass Maritime 5 year plan update (Rear Admiral McDonald)
- IV. Bourne Financial District update (Dan Doucette)
- V. Main Street Planning Committee
- VI. Cape Cod Commission (Heather Harper)
- VII. Community Events Draft Policy and Amendment
- VIII. Exercise to find commonalities and collaborations
- IX. Action steps
- X. FY2020 Budget Review

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2019 JAN 25 PM 3:02
TOWN OF BOURNE

**Board of Selectmen
Minutes of Tuesday, January 29, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

.....

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

Call the meeting to order

Meeting Called to Order

Chm. Meier called the meeting to order at 7:01 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment - Non-Agenda Items

None requested.

2) Board of Selectmen in Joint Session with the Bourne Housing Authority to fill vacancy left by Lubelia Gomes on the Bourne Housing Authority Board.

Kathleen Durant spoke briefly about herself.

Voted Judy Froman moved and seconded by Jared MacDonald to nominate Kathleen Durant to fill the unexpired term of Lubelia Gomes on the Bourne Housing Authority Board. Vote 5-0.

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TOWN CLERK BOURNE
FEB 22 AM 9:04

Roll Call Vote: Mr. Thomas Spence – Yes; Paula McConnell – Yes; Lydia Manter – Yes; Greg – Yes; George Slade – Yes; James Potter – Yes; Peter Meier – Yes; Judy Froman – Yes; Jared MacDonald – Yes.

3) Licenses/Appointments

a. Wendy Welsh-Manley – Human Services Committee [At-Large Member]

b. Shawn Patterson – ISWM Model Working Group [At-Large Member]

c. Geraldine J. Parham Andos – Council on Aging [Regular Member]

Voted Jared MacDonald moved and seconded by James Potter to appoint Wendy Welsh-Manley to the Human Services Committee as an At-Large Member.

Tom Guerino said you will have to amend the charge. You can make her an alternate and increase the charge to the committee by 1 at your next meeting.

Peter Meier said suggested to table this until the next meeting.

Motion was withdrawn.

Mr. Patterson spoke briefly about why he would like to be appointed to the ISWM Model Working Group.

Voted Judy Froman moved and seconded by Jared MacDonald to appoint Shawn Patterson to the ISWM Model Working Group as an At-Large Member. Vote 5-0.

Geraldine Parham Andos spoke briefly about why she wants to join the Council on Aging

Voted Judy Froman moved and seconded by Jared MacDonald to appoint Geraldine J. Parham Andos to the Council on Aging, term to expire June 30, 2021.
Vote: 5-0.

Tom Guerino said the Board Members have a few letters that need to be signed this evening: letter to Comcast requested by the Board, letter accepting the letter of resignation with regret for Kathleen Regan from the Recycling Committee, and the Board of Sewer Commissioners Certificate of Vote for the rate.

4) Adjourn

Workshop on Economic Development

- 1. Board of Selectmen presentation of goals related to Economic Development include goals worksheet that includes the steps of how and when.**

Judy Froman read the vision and mission statement.

We have 5 goals as a Board of Selectmen, one of the goals states that we want to have a town wide, unified, economic growth plan, with a 5-year strategic implementation plan. One of the challenges in Bourne is we have different parties working independently. We thought that it would be important for all of us to be in the same room at the same time to get this conversation going. Our goal tonight is to get a sense of how the Board of Selectmen can bring forward the agenda of economic growth in the town and having a cohesive plan.

Part of our goal is to identify with the Board of Survey recommendation for violations and eliminating blight. Another step is to try to encourage cooperation and communication with Mass DOT, Army Corps, and the local communities for transportation. Feb 13th at Mass Maritime Academy there will be a presentation by Mass DOT of the plans for the Cape Cod Regional Transportation.

Would like each organization to speak for about 5 minutes, then at the end of the presentations have an open conversion about what are some of our challenges, how we can work together, what are the collaboration points that we can have, and how can we move this agenda forward.

Tom Guerino questioned will this be a precursor to what the Board wants to do relative to a larger suppositum in February. Ms. Froman said yes, it is. The next step is to tie in the water district, the sewer, the infrastructure aspects.

2. Local Comprehensive Committee (survey and overall update)

Steven Strojny, Chairman of Local Comprehensive Plan Committee, other members include Jeanne Azarovitz, Dan Doucette, and Elizabeth Brown. Coreen Moore – Planning Department and Jen Coopland have been very active with the committee. Our Consultant is Wes Ewell. Mr. Strojny briefly spoke about the work they have been doing. In October we did our first outreach into the community. Our next outreach was done by an online survey. Then we did a survey through the school system. Responses came in from all over the community. We found out that 2/3 of our respondents do not attend Town Meeting. With this survey we have given a voice to a huge segment of the population. Economic Development was a major point of emphasis on the survey.

3. Mass Maritime 5-year plan update (Rear Admiral McDonald)

Admiral Fran McDonald, President Mass Maritime Academy, present with Paul O'keefe, Vice Chief. Admiral McDonald spoke about the strategic 5-year plan for the Academy. Have a 5-year strategic plan, which is a contract with the Commonwealth, which gets approved by our local Board of Trustees, and ultimately up through the Board of Higher Education in Boston. It is posted on their website under the Board of Trustees link. At the operational aspect of that plan we put together a 2-year voyage plan. Admiral McDonald spoke about the growth of the academy over the last couple decades. Growth has tempered at about 1600 cadets with expectation of 1-2% growth each year for 5 years. He also spoke about the Housing on campus. They commissioned a housing study through a separate state agency, Mass State College Building Authority, however no further action is planned or underway; they believe

180 beds will be able to be created on campus and off campus. They are currently looking at a revision of the housing study. They have decided to manage parking on campus using a policy approach, they restricted freshmen from having cars, entered into contracts with private lot owners. They will keep communication lines open.

4. Bourne Financial District update (Dan Doucette)

Dan Doucette wasn't present.

Judy Froman spoke briefly about the Bourne Financial District Committee, it is a 501 c 3 and has been active in the past.

Tom Guerino spoke briefly about the Bourne Financial District Committee. Up until a couple years ago has been very active. There had been some financial challenges, they have stayed active in looking at the economic development prospects for Main Street in Bourne as well as other areas in town. They are trying to look at a way to create partnerships with the town in an effort to utilize the expertise and the 501 c 3 fundraising capacity and the ability to obtain other funding that the town may not be able to get because of the municipal status. As well as working with the various departments and agencies within the town to augment what they are trying to do with the economic development efforts that are being made.

5. Main Street Planning Committee

Tom Guerino said it was a subcommittee of the Bourne Financial Development Corporation. Had been very active under the direction of Sally Riggs, was involved in the activities that took place downtown. Were involved in the initial discussion of the Buzzards Bay Park. They have not met recently, but if they were asked to become active again, I'm sure they would.

Judy Froman read the "The Main Street Steering Committee (MSSC) is a committee of the BFDC bringing together representatives of both public and private agencies interested in the revitalization of Buzzards Bay, Bourne's Downtown."

6. Planning Board

Elmer Clegg, Chairman Planning Board, said their workload is application driven. The activity level for the Planning Board has been really strong, which speaks well of the economic development going on in the town of Bourne. Mr. Clegg spoke about their areas of focus. The LCP was their number 1 area of focus. They started last fiscal year, by the start of this fiscal year we had the consultant onboard. We have a website for the LCP. Trying to bring this to Town Meeting in October. There will be a 10-year update to the Local Comprehensive Plan that was adopted in 2008.

Another area of focus has been the Cumberland farms litigation, still in pre-trial phase. Hoping to see some headway to report early March. Mr. Clegg briefly spoke about how important that is to Bourne.

Another area focus has been the Marijuana selling bylaws. We came up with a combined medical and recreational bylaw. We put that before Town Meeting. It got voted down, because of the recreational content. We did a draft of a medical only bylaw. Hoping to bring a medical only bylaw to Town Meeting in May. Cannabis Control Commission took over responsibility for medical marijuana in the state.

Another primary area we have been focusing on is Buzzards Bay Main Street Development. Hampton Inn is under construction. Kalamar over 55 apartments passed the Planning Board a year ago. 85-93 Main Street, the Michienzi Development has been before the Design Review Committee, and the Planning Board twice, coming up on a third time on the 14th of February. Could have approval of the project on the 14th of February. This is the first time Main Street Redevelopment Zoning Bylaw has been put to use. Mr. Michienzi came in with a request for a reduction of his parking requirements and a waiver of the landscaping requirements in the parking lot.

Mahoneys on Main did not come before the Planning Board. There was not a change in purpose of the business. They have no parking. They are relying on on-street parking and whatever we can do to provide off-street parking for them. We have identified a couple of locations with Capital we could develop more parking as needed.

West End Main Street Development, there are a lot of plots on that section of Main Street that don't have room for any parking. 4 of the development on the west end of Main Street don't have any facility for parking. They are going to be reliant on what the Town can provide for parking.

Mr. Clegg spoke about parking trends and parking best practices. Our current bylaws are designed for shopping centers, not towards village redevelopment. We have a set of bylaws, we have to come up with a legally defensible position on what we are going to require for parking.

Mr. Clegg spoke about co-existence with Mass Maritime. We have to try to incorporate them into our village.

Mr. Clegg said he has information about current economic development growth areas in town. Mr. Clegg questioned what the commercial tax base growth has been over the past two/three years. Tom Guerino said the commercial tax base has grown about 3% over the past two/three years.

7. Community Events Draft Policy and Amendment

James Potter said everyone should have received a draft of the Bourne Events Committee General Bylaw and a separate Community Events Fund. The purpose is to establish an Events Committee that would have access to a fund that would help as an economic generator for the community and bring the community together. The fund would consist of 2% hotel tax, that Bourne does not collect. In addition, Legislation has changed the Air B&B law that is going to charge the same percentage as the hotel/motel tax to short term rentals

in town. The fund would be capped at a set number, that we could decide, and the addition money that would be collected.

James Potter spoke a little about what the committee in Wareham does. The committee would provide for grants, activities, projects, services, programs, and public improvement that are of mutual interest to the visitors and residents of the town of Bourne. They strengthen the town by fostering community involvement and spirit. The money is meant to be a subsidy to help a group, not to underwrite a specific event.

8. Exercise to find commonalities and collaboration

Liz - question regarding the Community Events draft, have you done any calculation of what the economic impact might be? James Potter spoke about how it was set up in another town.

Peter Meier questioned Elmer Clegg once the LCP is approved what would the Planning Boards appetite be towards, absent of the leadership, putting money in the budget to update the zoning bylaw. If the Planning Board would consider asking the Board of Selectmen and the Finance Committee on future budgets to start putting money aside to have a consultant redo the zoning bylaw. Mr. Clegg spoke about examples of areas in town that should be changed. We are long overdue for a total review and revision of the Zoning Bylaws. Focus on Main Street Buzzards Bay first.

Tom Guerino questioned Mr. Potter how the money came in and where does Town Meeting come into this, would there be an article every year or would it be a line item in the budget. Mr. Potter said it works like Community Preservation. The articles would be approved by Town Meeting. Mr. Guerino said the project wouldn't have to be approved by Town Meeting they would be approved by the committee. Mr. Potter said they would itemize the projects and what they are getting for grants. The activity would expend money then apply for reimbursement.

Peter Meier said the Finance Committee had an issue with the whole 2% being earmarked for this purpose, and with it being capped, would the balance go into the General Fund. Mr. Potter said that Bourne has left the 2% dormant until he raised the issue. The new Air B&B law is going to double the Hotel excise tax in communities like this. Mr. Potter explained how the 2% is collected/raised and spent. The fund wouldn't be available until the next year. Town Meeting authorization would not be needed until next spring.

Mary Jane Mastrangelo spoke about the increase from 4% to 6%, which has been discussed in the town of Bourne. We recently raised the meal tax and it was decided by the Select Board not to raise both. We would raise it to 6% once the hotel comes on board. The idea of a community events that could help enhance tourism is a good idea that should be discussed.

Paul Gately questioned would this be funded by an increase in the hotel tax, where does the Air B&B kick in? Tom Guerino explained how the money is collected and how it is expended.

George Slade questioned the 5-year plan for Mass Maritime, is it a rolling plan?

Admiral McDonald said the state requires a single 5-year plan, then we have to go back through the requirements again 5 years later. That's why we created a 2-year voyage plan. The voyage plan becomes our living document.

George Slade said a partnership between Mass Maritime and the town will work for both parties. Admiral McDonald said we have upped our shuttle service to get cadets around down town.

George Slade commented on the limited parking. Elmer Clegg spoke about shared parking. West end of Main Street should consider shared parking.

James Potter said we would like a downtown where the cadets can go, to keep them in the area instead of driving back home. Admiral MacDonald said collaboration is the key for our downtown.

Judy Froman said we should look at what types of jobs we would have in the area so the cadets won't have to leave the town to go to a job, have a downtown that would keep the cadets and people in town.

Stanley Andrews said we have to look at shared parking downtown.

Tom Guerino said he is going to the Regional Transit Authority to go over the parking lot that is owned by Mass DOT. Also looking at increasing our Regional Transit Authority service, looking at how we would run a shuttle, maybe on a loop. Working with Mass DOT and Rail and Transit regarding getting the authority to enforce parking.

Judy Froman spoke about having cultural events and social events to bring people together. The Community Events Committee in concept really encourages pulling together. It's worthwhile as a community to focus on moving forward with our economy.

Judy Froman would like to encourage this type of conversation to happen more frequently. Who would be the lead person to lead the conversation on parking, Elmer Clegg, Bill Grant, Tom Guerino, and Peter Meier; Mass Maritime should also be in on the conversation.

Coreen Moore said regarding parking we have applied to the Cape Cod Commission to their DOT funds to do a feasibility study on three to four areas on the west end of Main Street on how to capitalize parking with a staged approach, what can we get out of it today, mid-term, and in the future structured parking. We are looking at different lots around the west end of Main Street. Hopefully we get those funds and we can do the feasibility study so we know what we are looking for, how much money it would take to implement parking in those areas, and looking at shared parking.

Mary Jane Mastrangelo said if grant money isn't available, we should think about investing in ourselves so we can do the planning that needs to be done.

Judy Froman said in February we will have the suppositum that will continue the conversation. Would like to have more of an understanding about the BFDC and how it integrates with what we are all doing.

Elmer Clegg would like to have the Admiral in a brainstorming discussion with Mr. Guerino, a member of the Select Board, and Mr. Clegg regarding how in the short term we might cooperate on parking. Tom Guerino suggested having Coreen Moore join that discussion.

9. Action steps

10. FY2020 Budget Review

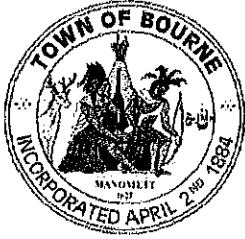
Peter Meier said they have to transmit the budget in a form of a motion to the Finance Committee by February 1st. This is a working document so it can change.

Voted Jared MacDonald moved and seconded by Judy Froman to transmit the budget to the Finance Committee as submitted by the Select Board. Vote 5-0.

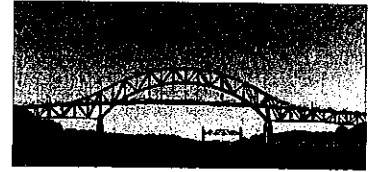
James Potter said they have to do something about the bylaws and the charter. We need to send the budget over by February 1st, but the Charter says we need a budget presentation by January 15th from the TA with a full 5-year capital expenditure presentation. 5 years of operational cost. We don't have that because the bylaws allow the Capital Outlay to have their final recommendation by March 15th. March 15th doesn't get us the presentation by January 15th and it doesn't get us a budget to FinCom by Feb 1st. Mary Jane Mastrangelo suggested to change the bylaw to the 15th.

Voted Judy Froman moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 8:53 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.



Board of Selectmen Meeting Notice AGENDA



<u>Date</u>	<u>Time</u>	<u>Location</u>
January 30, 2019	4:30 P.M.	Bourne Veterans' Memorial Community Center 239 Main Street, Buzzards Bay

If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

4:30 P.M. – Call Public Session to Order in Open Session

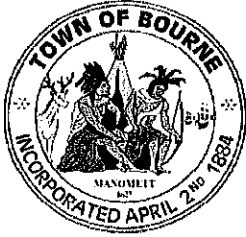
Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body. The Board of Selectmen will NOT be reconvening in public session at the conclusion of the Executive Session.

Roll call Vote to convene in Executive Session for the purposes stated. The Board will NOT reconvene in open session following the Executive Session.

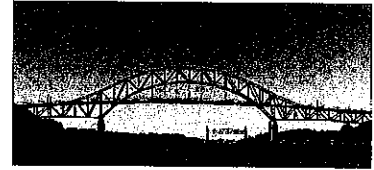
Roll call Vote to adjourn the Executive Session.

CANCELLED

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2019 JAN 30 AM 11:24
TOWN OF BOURNE



Board of Selectmen Meeting Notice AGENDA



Date

January 30, 2019

Time

4:30 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

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4:30 P.M. – Call Public Session to Order in Open Session

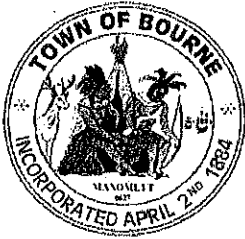
Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. The Board of Selectmen will NOT be convening in public session at the conclusion of the Executive Session.

Roll call Vote to convene in Executive Session for the purposes stated. The Board will NOT reconvene in open session following the Executive Session.

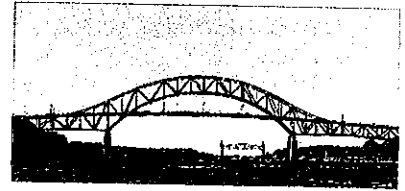
Roll call Vote to adjourn the Executive Session.

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2019 JAN 30 AM 11:52
TOWN OF BOURNE

RECEIVED



Board of Selectmen Meeting Notice AGENDA



Date
February 5, 2019

Time
5:45 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Moment of Silence for our Troops and our public safety personnel

Vision:

Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission:

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

5:45 P.M Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Motion to enter into Executive Session to conduct strategy in regards to negotiations with respect to easements on:

Map 35.0 Parcel 144 – Henry Drive, Map 35.0 Parcel 145 – 3 Henry Drive; Map 51.3 Parcel 62 – 0 Squeteague Harbor Road; Map 23.0 Parcel 4 – 90 Main Street; Map 42.0 Parcel 89 – 11 Bassett's Island
The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to the easements.

The Board of Selectmen will reconvene in public session at the conclusion of the Executive Session at approximately 7:15 p.m.

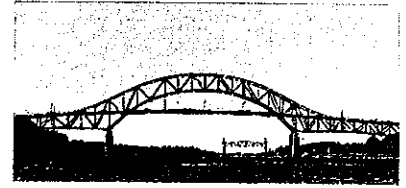
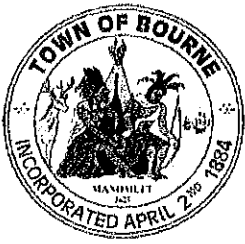
Roll call Vote to convene in Executive Session for the purposes stated. The Board will reconvene in open session following the Executive Session.

Roll call Vote to adjourn the Executive Session.

1. Salute to the Flag
2. Public Comment on Non-Agenda Items
3. Approval of minutes: 1.22.19 – Amend and revoke Comcast issues

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TOWN OF BOURNE

4. Discussion and possible expansion of the Human Services Committee from 4 at large members to 6 at large members.
5. Licenses/Appointments
 - a. 7:30 p.m. Eastwind Seafoods, Inc., d/b/a Eastwind Seafoods, 304 Main Street, Buzzards Bay, Craig Moore, Manager to amend Year Round Common Victualer License for the sale of all kinds of alcoholic beverages to include the addition of a second bar within the dining room.
 - b. DeMoulas Supermarket's Inc., d/b/a Market Basket, change of Manager from Paul R. Quigley to Greg Mancini, 1 Factory Outlet Road, Sagamore
6. Town Administrator's Report
 - a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.
 - b. Tradewinds – We are waiting for information and this will be an agenda item on the February 19th.
 - c. Special Town Meeting – The Board needs to consider a special town meeting for March. Issues include the Savery Ave issue before the Sewer Commissioners. Capital replacement for ISWM (Needed).
 - d. Economic Development Forum
 - e. Selectmen's forum and moving toward adherence to Board of Selectmen's goals
 - f. Report from the Economic Development Summit sponsored by the Cape Cod Commission (Mr. Cannon)
 - g. Bicycle and Pedestrian Pathway – Grant application is ready and good news commitments (Mr. Cannon)
 - h. Pajama Drive – Challenge on. Selectmen to up their game.
7. Selectmen's Business
 - a. Status & Update:
 - 95-97 Main Street, Buzzards Bay
 - 228 Main Street, Buzzards Bay
 - 328 Main Street, Buzzards Bay
 - b. Debrief of Economic discussion of 1.29.19
8. Protection Of Cape Cod Aquifer [POCCA] – Laura Kelley
 - a. Voluntarily to commit to not use Glyphosate on town-owned land
9. Correspondence
10. Adjourn



MEETING NOTICE

Board of Selectmen and Joint Session with Finance Committee for FY20 Budget Review

Monday, February 4, 2019 at 7:00 PM
Bourne Veteran's Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

The Board of Selectmen will hold a public meeting on Monday February 4, 2019 at 7:00 PM at the Bourne Veteran's Memorial Community Building.

1. Call meeting to order
2. **Enter in Joint Session with the Finance Committee for FY20 Budget Review**
 - Updates – Department Budgets – Sources and Uses
 - Police Department
 - IT/Data Processing
 - ISWM
 - Town Administrator/Selectmen/Employment Services
 - Economic Development
3. Adjourn Joint Session
4. Adjourn

TOWN OF BOURNE
2019 JAN 31 AM 9:32
01/31/2019

**Board of Selectmen
Minutes of Tuesday, February 5, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

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2019 MAR 13 AM 9:42
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time - Michael Rausch Bourne Enterprise and Beth Treffeisen Cape Cod Times.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

5:45 P.M. Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Motion to enter into Executive Session to conduct strategy in regards to negotiations with respect to easements on:

Map 35.0 Parcel 144 - Henry Drive, Map 35.0 Parcel 145 - 3 Henry Drive; Map 51.3 Parcel 62 - 0 Squeteague Harbor Road; Map 23.0 Parcel 4 - 90 Main Street; Map 42.0 Parcel 89 - 11 Bassett's Island. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to the easements.

The Board of Selectmen will reconvene in public session at the conclusion of the Executive Session at approximately 7:15 p.m.

Roll Call vote to convene in Executive Session for the purpose stated. The Board will reconvene in open session following the Executive Session.

Roll call vote to adjourn the Executive Session.

Peter Meier said there were 2 Motions from Executive Session Regarding the Buzzards Bay Playground:

Motion 1: The Chairman read the following motion as voted by the Board of Selectmen in Executive Session "to Proceed with plans outlined by the Project Manager and to authorize and delegate to the Project Manager the responsibility and the authority to take any and all actions necessary to implement the Project, as presented, to remedy issues relating to the Buzzards Bay Playground." Mr. Meier said the vote was 5-0.

Motion 2: The Chairman read the following motion as voted by the Board of Selectmen in Executive Session "to Reaffirm that the Town cooperate with Weston & Sampson and Green Acres to remedy the issues related to the Buzzards Bay Playground and to refrain from initiating any legal action unless ordered otherwise by the Board of Selectmen." Mr. Meier said the vote was 5-0.

Meeting Called to Order

Chm. Meier called the meeting to order at 7:15 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

James Potter read the Vision and Mission statements.

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

None requested.

3) Approval of Minutes: 1/22/19 – Amend and revote Comcast issues

Voted Judy Froman moved and seconded by George Slade to approve the minutes of January 22, 2019 as amended. Vote: 5-0.

4) Discussion and possible expansion of the Human Services Committee from 4 At-large members to 6 At-large members.

Tom Guerino said it's a simple change from 4 At-large to 6 At-large members. The person that said they were interested in being appointed to the Human Services Committee isn't present tonight. The Board of Selectmen can make the appointment at the next meeting. Mr. Guerino briefly went over the Human Services Committee's charge.

Voted Judy Froman moved and seconded by Jared MacDonald to amend the Bourne Human Services Committee to increase the At-Large members from four [4] to six [6].
Vote: 5-0.

Voted Jared MacDonald moved and seconded by George Slade to take 5 B out of order.
Vote: 5-0.

5) Licenses/Appointments

- a. **7:30 p.m. Eastwind Seafoods, Inc., d/b/a Eastwind Seafoods, 304 Main Street, Buzzards Bay, Craig Moore, Manager to amend Year-Round Common Victualer license for the sale of all kinds of alcoholic beverages to include the addition of a second bar within the dining room.**
- b. **DeMoulas Supermarket's Inc., d/b/a Market Basket, change of Manager from Paul R. Quigley to Greg Mancini, 1 Factory Outlet Road, Sagamore**

5.b. Peter Meier went over the request from DeMoulas Supermarket's change in Manager from Paul Quigley to Greg Mancini.

DeMoulas Supermarket's Inc., d/b/a Market Basket, Greg Mancini, Manager, 2 Seabreeze Drive, Bourne. Location 1 Factory Outlet Road, Sagamore.

Voted Jared MacDonald moved and seconded by James Potter to approve the change in manager for DeMoulas Supermarket's Inc. Vote: 5-0.

George Slade questioned two of the agenda items 7b. and under Town Administrators Report 6d and 6f, Economic Development Forum. Tom Guerino said those can be combined.

Voted Judy Froman moved and seconded by Jared MacDonald to combine agenda item 6d, f, and 7b. Vote: 5-0.

5.a Peter Meier read the hearing notice.

Notice is hereby given in accordance with Massachusetts General Law Chapter 138 Section 12 that application has been received from Eastwind Seafoods, Inc., d/b/a Eastwind Seafoods, Craig Moore Manager, 304 Main Street, Buzzards Bay 02532 to amend his Year-Round Common Victualer License for the sale of all kinds of Alcoholic beverages to be drunk on the premises to include the addition of a bar within the dining room. Description of premises: one floor, consisting of a restaurant with dining room & bar, men's and ladies' restrooms, office, kitchen preparation/storage room, bar and enclosed outside 16' x 60' patio area. A hearing will be held at the Bourne Veterans' Memorial Community Center, 239 Main Street, Buzzards Bay, on Tuesday, February 5, 2019 at 7:30 p.m. Signed by the members of the Select Board: Peter J. Meier, Judith MacLeod Froman, James L. Potter, George G. Slade, Jr., and Jared P. MacDonald.

Voted Judy Froman moved and seconded by Jared MacDonald to go into a public hearing. Roll call vote: Jared MacDonald – Yes; Judy Froman – Yes; Peter Meier – Yes; James Potter – Yes; George Slade – Yes.

Craig Moore, Eastwind Seafoods, Inc. d/b/a Eastwind Seafoods, 3-4 Main Street, adding an additional bar in the dinning room where the fish market/takeout area is. Complete application on file in the Selectmen/Town Administrator's Office. Remarks - Planning Department: Interior change only. Planning Board review and not required because there is no additional seating proposed. Board of Health: Pending Inspection. Assessors: FOL on file. Police Department: Current liquor license should cover entire interior already. Fire Department: Will need inspection when renovations are complete.

Craig Moore briefly went over his request.

Voted Judy Froman moved and seconded by Jared MacDonald to close the public hearing. George Slade – Yes; James Potter – Yes; Peter Meier – Yes; Judy Froman – Yes; Jared MacDonald – Yes.

Voted Judy Froman moved and seconded by Jared MacDonald to approve the request. Jared MacDonald – Yes; Judy Froman – Yes; Peter Meier – Yes; James Potter – Yes; George Slade – Yes.

6) Town Administrator Report

- a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.**
- b. Tradewinds – We are waiting for information and this will be an agenda item on the February 19th.**
- c. Special Town Meeting – The Board needs to consider a special town meeting for March. Issues include the Savery Ave issue before the Sewer Commissioners. Capital replacement for ISWM (Needed).**
- d. Economic Development Forum**
- e. Selectmen's forum and moving toward adherence to Board of Selectmen's goals**
- f. Report from the Economic Development Summit sponsored by the Cape Cod Commission (Mr. Cannon)**
- h. Pajama Drive – Challenge on. Selectmen to up their game.**

6.a. Tom Guerino said they had the first meeting with the Finance Committee on budgetary items last evening. Finance Committee, Mr. Slade, and Mr. Potter went through the Police, the ISWM budget, Selectmen Town Administrator budget. Mr. Guerino wants the Board to start to think about getting a floating Administrative Support Staff person to cover various vacation periods and also have them cover several of the Boards' meetings as recording secretary.

Mr. Guerino also spoke about the replacement in the facilities department, which he said should have been put in the budget. There is a need to have a professional to manage

special projects, capital projects, and overall maintenance of the municipal facilities. We are proposing a fairly substantial Capital Outlay and facilities software this year, which will take a professional to manage, it is not something the Assistant Town Administrator or the Town Administrator can manage.

Peter Meier spoke about the floating position of a recording secretaries for the meetings, and can work in Town Hall during the day. It would be nice to have an additional administrative support staff person. Tom Guerino will set a schedule for the administrative support staff person. Peter Meier said we would just have to approve a budget request to give Mr. Guerino the opportunity to create the position. James Potter suggested to make it a contract job. Peter Meier said he wants to find support staff for the elected and appointed boards so they have the recording secretary support staff. George Slade spoke about the irregularity of the season and keeping a regular staffer and the prioritization of the position whether day work or night secretary takes precedence.

Peter Meier spoke about the Facilities Manager professional. People are making huge investments in town in the new buildings, we need a professional on staff to make sure the building are maintained properly. This position is over due to protect the investment of the taxpayers.

6.b Mr. Guerino spoke regarding Tradewinds, waiting on a couple items, hoping to bring them in on the 19th.

6.c Tom Guerino spoke about Special Town Meeting, wanted to remind the Board there are issues coming before the Board. Savory Ave needs to be addressed, that will need a Town Meeting. ISWM has a dozer that needs to be replaced, a shifting of \$500,000 from retained earnings to cover the cost. James Potter questioned if it was the same dozer we replaced the transmission on last year. Mr. Guerino said there are two dozers, the one we put money into isn't up for replacement until 2022.

6 d, f Glenn Cannon spoke about the county wide forum on Economic Development sponsored by the Cape Cod Commission. Their focus was what people across Barnstable County want to see in terms of Economic Development. Focusing on the Blue Economy, beaches, shoreline things we should be maximizing. Taking the opportunity to look at what we want for our downtown, Buzzards Bay. We should consider an outside facilitator, someone not connected to the project. Spoke about the SWOT Analysis, it gets ideas flowing, good ideas, build on strengths. Mr. Cannon spoke about RESET [Regional Economic Strategy Executive Team]. Experts from different departments come in as one team and take a look at downtown Buzzards Bay. Go through zoning, regulations, they spot things that could be improved.

Tom Guerino said we did the SWOP Analysis in 2017. We are working on the second phase of that which is funded, there will be a facilitator, the RESET team comes in and works. We will be reaching out to the folks that came to the forum we had last week, to get them ready for the second phase. Tomorrow meeting with Heather Harper from the Commission talking about Economic Development, and tying it in to the LCP.

6.e Regarding Selectmen's forum from last week. Mr. Guerino spoke regarding parking, we are writing a grant, Coreen Moore is putting together one of the Technical Assistant Grants for the Commission to look at the parking and also look at parking that may be available. Jared MacDonald said parking, ease of movement, sewage those are all capital items that are part of revitalization.

Mr. Guerino said if for some reason the Technical Assistants Grant from the county isn't available there are also Technical Assistants Grants through Mass Development that we will be looking at. We will also be looking at marketing downtown. What do we prospect for, do we contract prospecting out?

George Slade suggested to add all the stakeholders, Chamber of Commerce, Upper Cape Tech, wastewater advisories, Sewer Commissioners, to see what everyone's vision is for downtown. Judy Froman suggested to also add the Water District.

Tom Guerino suggested in the future to look at an employment situation for economic development. That person could also serve as executive director to staff the local development corporation. To help them get some funding, some things the town can't do relative to economic development finance.

James Potter said regarding the sewer commissioner, starting a series of visioning sessions related to Economic Development and how we grow the sewer, that is happening next week.

Judy Froman spoke about the Community Events Committee would like to bring forward a timeline of what the different phases are and have more of a discussion that is focused on that, so we can deliberate on whether that is a direction that we want to go.

Tom Guerino said we have a place holder for articles for Town Meeting that would effectuate the 6% in the establishment of the committee through the general court through a legislative action. There needs to be a directive from the Board on these types of things.

Peter Meier said the Water District also has to stay informed.

Judy Froman questioned is it possible for a plan to be put forward for what might be available regarding Mass Maritime and the marina parking.

Tom Guerino spoke about the parking at the Marina. We may want to revisit the number of spots. If the Board of Selectmen, at a meeting when it is on the agenda, want to move that forward as an article, the Town Administrator can put that on as an article.

Peter Meier stated that anything that goes forward, working with the academy, we need to make sure the information that we present at Town meeting is correct.

Regarding Bicycle and Pedestrian Pathway Glenn Cannon said we have submitted a grant to Mass Trails, it is a grant for \$300,000 that would come into the town. We submitted in on

Feb 1st we should know by May whether we have been awarded that grant. It should help us finish phase 1 of the Bourne Rail Trail. We did apply for \$50,000 from CPC money, that has now been matched by the Friends of the Bourne Rail Trail at \$25,000.

6.h. Tom Guerino spoke about the Pajama Challenge. Bourne and Norwood are going head to head for the Pajama Drive Challenge, which ends March 14th. The Select Board is going to need to utilize their networking capabilities to make the Pajama Challenge well known to the public. We have won in the past and we cannot have the son of a Bourne library employee, who happens to be the town manager in Norwood, bet us. We have until March 14th.

Voted Jared MacDonald moved and seconded by George Slade to take 8a out of order. Vote 5-0.

8) Protection of Cape Cod Aquifer [POCCA] – Laura Kelly

a. Voluntarily to commit to not use Glyphosate on town-owned land

Laura Kelly, president of POCCA, Protect Our Cape Cod Aquifer, spoke about the situation on public health risk. Glyphosate is the active ingredient in Round-up and it has been proven harmful to humans and bees. Ms. Kelly is requesting that town owned land, actually volunteer, to not use any glyphosate products again. And requesting the Board of Selectmen highly recommend to the Board of Health to write a new town regulation stating that the town will not use Glyphosate on any town owned land, including parks, walkways, bike trail, it could include golf courses. Because it is a health risk having the Board of Health write this regulation is necessary. Ms. Kelly is asking towns to recycle this product properly on toxic waste day and notify residents to recycle this product correctly. Ms. Kelly spoke briefly about the study. The POCCA team has been working with the Massachusetts Pesticides Board educating them.

Ms. Kelly said she is taking these regulations, once written, to the Pesticides Board in Boston to let them know how many towns are on board. Glyphosate is the active ingredient in Round-Up but glyphosate is in many herbicides.

Tom Guerino said our DPW doesn't really spray herbicides anywhere, but we do hire companies to take care of our lawn areas, so we would have to check with them. Judy Froman requested Mr. Guerino to report and confirm that in writing.

James Potter questioned how many towns have signed on and why stop at the Cape, if it affects everyone. Laura Kelly said there is one word she would like to change in the state regulations where they use horizontal, they have 50 ft setbacks. Would like to change that to vertical 50 feet setbacks and that would be most of Cape Cod because most of the aquifers on Cape Cod are not 50 feet. Working to get the whole state to change that one word.

Ms. Kelly said Pier Solutions is helping transition towns to shift them off true green.

James Potter said we should gather more information. Jared MacDonald said it is not something we can commit to tonight but we are very interested.

Tom Guerino said George Sala sends a note out to the contractors to get a list of what they use for pesticides and herbicides. Peter Meier said April 22, 2019 is earth day.

Mr. Guerino said we can talk to the Water Department, School Department, Bourne Conservation Trust, Conservation Commission, DPW. Peter Meier said we will take this under advisement and put it on the agenda when we have more information.

Laura Kelly said they go in front of the Pesticide Board on March 19th. Peter Meier said we will put on the agenda for Feb 26th.

7) Selectmen's Business

a. Status & Update:

95-97 Main Street, Buzzards Bay

228 Main Street, Buzzards Bay

328 Main Street, Buzzards Bay

b. Debrief of Economic discussion of 1-29-19

7a. Roger Laporte briefly spoke about how this started from the state with dilapidated buildings. We are going through the whole town. This covers the safety of building and the blithe buildings. We have to go by building code, the zoning bylaw, and the blithe bylaw.

95-97 Main Street – We inspected that building, there has been no change since the last time. We told Mr. Correia there would be no further occupancy in that building. It is deemed unsafe. The owner isn't allowed to fill the vacancies until the building is brought up to code. There is one more apartment/tenant there that the Fire Department and myself have agreed to let stay.

Ryan Correia said the first floor tenant left and aren't allowed back. The second floor tenants are still there. The plan is still the same, the issue was the flood zone. We had to retain a structural engineer and architect to go in the building. Once the permit is issued we are ready to start.

Roger Laporte said because of the size of the building, the building code states that any building that has over 35,000 cu. ft. has to be approved by an architect or an engineer. The building is also in a flood zone. Under the flood zone it states any structure in the flood zone the plans have to be stamped by architect or engineer. Because of the disrepair we feel it is best to get an architect and structural engineer to make sure the new structure will meet all the codes.

Ryan Correia said the assessed value is at 612, it was 272 but the assessment takes into effect the building that sold next door. Peter Meier and Jared MacDonald questioned how the assessment on the property could double in value. It went from 272 to 612 in a short

time span. Tom Guerino suggest to ask the Chief Assessor. George Slade said he would like the Chief Assessor to confirm the assessed value of the property.

Roger Laporte spoke about the FEMA guideline requirements. Mr. Laporte said he would need documentation for what Mr. Correia is spending to make sure it is under the 50%.

The Board of Selectmen would like a report from the Chief Assessor on the assessed values. Tom Guerino can get the report from the Assessor.

Ryan Correia said he should have the plans done in about 30 days.

Tom Guerino said the Board needs to define which area in town they want the assessed report to cover. Judy Froman suggested the West Main Street Area. Tom Guerino suggested from the Marine Life Center down to the rotary on Main Street. Mr. Guerino will report back to the Board.

Peter Meier will add this back on the agenda for March 5th for Ryan Correia to come back before the Board.

Regarding 228 Main Street - Roger Laporte stated 228 Main street is the worst building we have on Main Street, it should have been torn down months ago.

Mr. Sweeney said Ryan Correia is going to speak for him. Mr. Correia said there is an easement issue on the property, which the Sweeny family and their attorney are working on. They are waiting on one signature, should have it within the next 30 days. Should be ready to close by March 5th.

James Potter clarified once you take ownership the building will be torn down, Mr. Correia said that is correct, the building has no value, it is the land that he wants.

George Slade said he would like to see the conceptual plans as soon as possible. Ryan said if he has them by March 5th he will bring them, if not he will bring them as soon as he closes.

Voted Jared MacDonald moved and seconded by Judy Froman to continue 95-97 Main Street and 228 Main Street to the meeting on March 5, 2019. Vote: 5-0.

Regarding 328 Main Street - Peter Meier said we have received information from Mr. Maxim. Roger Laporte said he hasn't received any information. Tom Guerino said the first correspondence that Mr. Maxim sent was where he has been and who he met with, the second piece was engineering; the timeline meets what the Board was looking for provided it can be done by May. We have this on paper, there are timelines, this building is stable. As long as there is truth behind the documents, I don't see a reason why the Board would not continue this with an update as to where those plans are at the end of March or beginning of April. Don't want to see the Board, appeared to being strung forward. Mr. Maxim did provide the documentation the Board asked for.

James Potter said his concern is that he doesn't see the end results of what this building is going to be, is it going to be a residential building or a commercial building. Roger Laporte spoke about the zoning, it can't be a single-family home, it could be apartments above a commercial building. Mr. Maxim said if we keep the building it would be just commercial there would not be residential above it.

Peter Meier said the letter from Peter Ryle, states we will have conceptual site plans for review by the town in two weeks. Mr. Maxim asked if that date could be extended out. Mr. Maxim said he went to the town with two potential business and both were denied. One of the possibilities was a car wash, Mr. Maxim said he was also thinking of storage units, which needs special permitting so we are looking into that. Mr. Maxim said he would keep that building as the office for the storage units. He is trying to make some kind of income on that building. Another problem is we are in the flood zone. The engineer has to look at how to get the building out of the flood zone.

George suggested to have Mr. Maxim meet with the Town Planner and have her tell Mr. Maxim what types of building can be built in that area. Mr. Maxim said he downloaded and read the bylaws so now he knows what types buildings would be allowed in that area.

Jared MacDonald suggested to allow Mr. Maxim a little more time to find some type of viable business option. Mr. Maxim said he met with the abutter and they are talking about maybe combining the property and doing something together.

Judy Froman said hopefully with us putting benchmarks along the way it will help so there will not be any procrastination along the way. We want to keep it moving forward.

Voted Jared MacDonald moved and seconded by Judy Froman to continue this matter until March 5th for an update. Vote: 5-0.

9) Correspondence

James Potter brought the Board and the public up to date on the correspondence. There are three more letters of interest for people to join committees, Robert Conron is not seeking reappointment to the Cape Cod Commission. The other letters are notices. They are posted on the website.

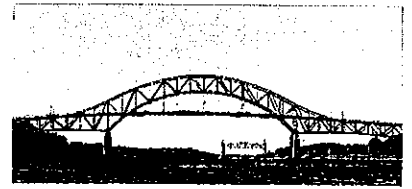
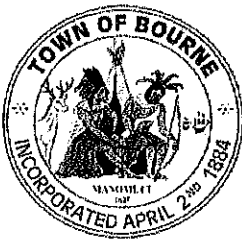
- A. Letter of interest from Robert Frangieh to serve on the Housing Partnership Committee
- B. Letter of interest from Karl Spilhaus to serve on the Bourne Historical Commission.
- C. Letter of interest from Franchesca Ferguson to serve on the Bylaw Committee or the Zoning Board of Appeals.
- D. Letter from Richard Conron notifying the Selectmen that he will not be seeking reappointment as Bourne's Representative to the Cape Cod Commission.
- E. Letter from Friends of Falmouth Bikeways, Inc. regarding Mass Trails grant application.

- F. Bennett Environmental Assoc. submitted letter of transmittal regarding IRAP Release Notification Supporting Documentation [Copy on file in the Town Administrator's Office]
- G. Cape Light Compact activity report for the month of November.
- H. Letter from Eastwind Seafoods, Inc. 304 Main Street, Buzzards Bay propose to close Monday thru Wednesday during construction.
- I. Comcast provided copy of Form 500 for 2018.

10) Adjourn

Voted Judy Froman moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 9:20 pm. Vote 5-0.

Respectfully submitted - Carole Ellis, secretary.



MEETING NOTICE

Board of Selectmen and Joint Session with Finance Committee for FY20 Budget Review

Monday, February 11, 2019 at 7:00 PM
Bourne Veteran's Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

The Board of Selectmen will hold a public meeting on Monday February 11, 2019 at 7:00 PM at the Bourne Veteran's Memorial Community Building.

1. Call meeting to order
2. **Enter in Joint Session with the Finance Committee for FY20 Budget Review**
 - Distribute Any Updates for Department Budgets or Sources and Uses, etc.
 - Inspections
 - Planning
 - Engineering
 - Conservation
 - Health Department
3. Public Comment (for informational purposes only)
4. Adjourn Joint Session
5. Adjourn

2019 FEB 11 AM 07:19
TOWN OF BOURNE

Joint Meeting with Board of Selectmen and Finance Committee
Minutes of Tuesday, February 11, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA

RECEIVED

2019 APR 29 PM 1:01

TOWN CLERK BOURNE

Selectmen

Peter Meier, Chairman (Excused)
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

Finance Committee

Jane Mastrangelo, Chairmen
Renee Gratis, Vice Chairmen
Michele Ford, Vice Chairmen
Amanda Bongiovanni
Richard Lavoie
Kathleen Legacy
Brian Lemeé
George Smith
Jim Sullivan.

Assistant Town Administrator Glenn Cannon
Finance Director Erica Flemming,
Conservation Agent Sam Haines
Town Planner Coreen Moore
Engineering Technician Tim Lydon
Health Agent Terry Guarino
Building Inspector Roger Laporte

Paul Gately
Michael Rausch

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time - Michael Rausch Bourne Enterprise

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Meeting Called to Order

Vice Chair Froman called the meeting to order at 7:00 pm.

Distribute Any Updates for Department Budgets or Sources and Uses, etc.

Finance Director Erica Flemming distributed an updated Sources and Uses reflecting a 9.3% reduction in net state aid based on the governor's budget, an increase in Motor Vehicle Excise of \$60,000, a reduction in the Upper Cape Tech assessment and a reduction in Group Health Insurance of \$60,000.

Planning

Department Head Coreen Moore reviewed the Planning Department budget. The budget shows the same number of personnel with 1 Dept. Head, 1 Assistant Planner and 1 Administrative Assistant with contractual increases. The major reduction is in the other contracted services for the Local Comprehensive Plan for which funding is reduced based on the expectation the LCP will be completed by the Fall Special Town Meeting. LCP costs include website, consultant, and printing.

Engineering

Department Head Tim Lydon reviewed the Engineering Budget. The number of staff in the budget is the same. The increases in the budget are related to cost of licenses for software tools such as AutoCAD license to digitize plans, People GIS for stormwater, and GPS licenses. The goals include digitizing plans, updating the zoning map, and asset management.

Conservation

Department Head Sam Haines reviewed the Conservation Budget. He stated that \$31,000 of fees were brought in last year and fees were on the same track for this year. He noted that the request for an administration staff person was not included in the recommended budget but that the addition of staff in the Inspections budget would help with staffing issues. He noted new responsibilities that have been added to the conservation department including MS-4 stormwater regulations and that he attends monthly meetings with county on this issue and is involved in coordination. Other issues that require attention are FEMA ratings, dredging, climate change, sea level rise and municipal vulnerabilities. There will be a conference on this in early to mid-April that boards and committees will be invited to. One aspect climate change and rising sea levels that has been noted for future planning is the impact on assessed values and other infrastructure improvements that may be required.

Inspections

Department Head Roger Laporte reviewed the Inspections Department budget. He noted that the budget was different as it reflected succession planning for his retirement in December of 2018. The recommended budget shows the Dept. Head (5111) for six months

plus some additional time for consultation after retirement, line 5117 with a request of six months for the newly hired department head to shadow the Department Head and six months of salary as the new Department Head, the recommended amount is for three months for the newly hired department head to shadow the Department Head and six months of salary as the new Department Head. Also added is the increase of the administrative secretary from a shared position with the Board of Health to a full-time position for the Inspections Department. It is expected that this position will also help with Conservation administrative needs. The concept is that 3 administrative positions in Planning Board, Board of Health and the new Inspections position will be cross trained and be able to cover each other for vacations. Roger noted that the department issues about 1,200 permits and that permit fees have subsidized the cost of the department each year except in a year of economic downturn. He noted that there were some changes in the positions of Gas and Wiring inspections have stabilized.

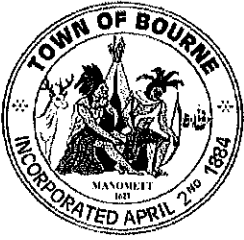
Health Department

Department Head Terry Guarino reviewed the Board of Health Budget. There is an increase in the hours for the administrative support position that will no longer be shared with the Inspections Dept. The budget line for meetings is increased so that 3 staff members can attend. Selectman Potter asked if an additional staff position would be needed for inspections due to the short-term rental taxes that have been implemented. There was discussion on the issues, and it was noted that inspection regulations required by either the new law or the Board of Health might require additional inspections and additional staff. It was noted that there should be fees to offset the cost and that this was a topic for future discussion.

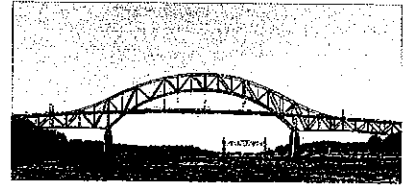
Public Comment (for informational purposes only) – No public comment was offered.

Adjourn

Motion was made and duly seconded to adjourn the Board of Selectmen's meeting. Motion approved 4-0-0. Board of Selectmen's meeting adjourned



Board of Selectmen Meeting Notice AGENDA



Date

February 13, 2019

Time

7:00 P.M.

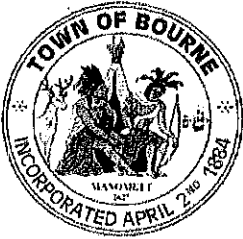
Location

Massachusetts Maritime Academy
MMA Admiral's Hall
100 Academy Drive
Buzzards Bay, MA

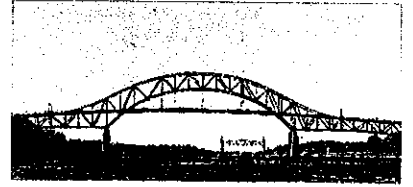
Board of Selectmen will attend an update meeting of the Cape Cod Regional Transportation Committee

TOWN CLERK'S OFFICE
2019 FEB -6 PM 3:38

RECEIVED



Board of Selectmen Meeting Notice AMENDED AGENDA



Date

February 13, 2019

Time

5:30 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street
Buzzards Bay, MA

All agenda items herein may be subject to a vote by or other action of the of Board of Sewer Commissioners

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time

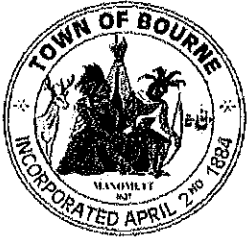
5:30 P.M Call Public Session to Order in Open Session

1. Signing Statement of Claim per MGL Chapter 139, Section 3A regarding 30 Center Street, Buzzards Bay demolition
2. Adjourn

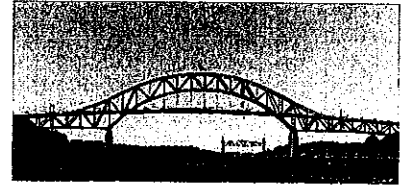
TOWN CLERK BOURNE

2019 FEB 11 AM 10:40

RECEIVED



Board of Selectmen Meeting Notice AGENDA



Date
February 13, 2019

Time
5:00 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street
Buzzards Bay, MA

TOWN CLERK BOURNE

2019 FEB - 8 PM 3:21

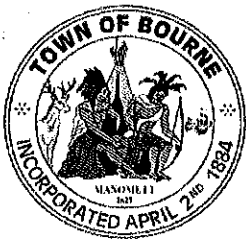
RECEIVED

All agenda items herein may be subject to a vote by or other action of the of Board of Sewer Commissioners

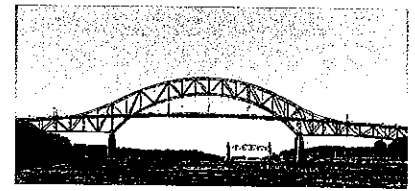
Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time

5:00 P.M Call Public Session to Order in Open Session

1. Signing Statement of Claim per MGL Chapter 139, Section 3A regarding 30 Center Street, Buzzards Bay demolition
2. Adjourn



Board of Selectmen Meeting Notice AGENDA



2019 FEB 14 PM 4: 23

Date

February 19, 2019

Time

6:00 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

6:00 P.M Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body. The Board of Selectmen will be convening in public session at the conclusion of the Executive Session.

Motion to enter Executive Session to conduct strategy related to Fire Department Arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Roll call Vote to convene in Executive Session for the purposes stated. The Board will reconvene in open session following the Executive Session at approximately 7:00 p.m.

Roll call Vote to adjourn the Executive

Vision:

Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

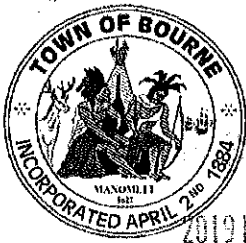
Mission:

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

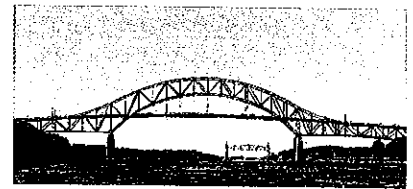
6:00 P.M Call Public Session to Order in Open Session

1. Salute to the Flag
2. Public Comment on Non-Agenda Items
3. Approval of minutes: 01.29.2019
4. Town Administrator Report
 - a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.
 - b. EDA Grant Award – Update on the announcement of award – next steps

- c. Economic Development Forum. Update on meeting with CCC and correspondence related to the forum
 - d. Parking Main Street – update related to working with MassDOT
 - e. Briarwood (non town-owned) bridge issues. The bridge is failing which creates a number of municipal challenges. I will be working with Tim Lydon and Counsel on this.
 - f. Recent Hires – DNR – Health Department
 - g. Hoxie School RFP – status.
5. Bourne Housing Partnership Committee – Notice of Intent to Sell 12 High Ridge Drive, Buzzards Bay
6. Licenses/Appointments
 - a. Robert Frangieh - Bourne Housing Partnership Committee
 - b. Franchesca M. Ferguson, Esq. - Bylaw Committee
 - c. Karl Spilhaus - Historic Commission – Assoc.
 - d. Wendy Welsh-Manley - Human Services Committee [At-Large Member]
 - e. Election Workers - Jeanne E. Hurley and Sherry L. Peck
 - f. Annual Best Buddies Bike Ride - Use of Town Roads
 - g. Phinney’s Harbor Day - Use of Town Property-Entertainment License and One Day Liquor License
 - h. Annual MS Cape Cod Getaway - Use of Town Roads-One Day Liquor License
7. Selectmen’s Business
 - a. Special Town Meeting Discussion
 - b. Parking Discussion
8. Correspondence
 9. Adjourn



Board of Selectmen Meeting Notice AGENDA



2019 FEB 14 PM 4:44

AMENDED

<u>Date</u>	TOWN CLERK BOURNE	<u>Time</u>	<u>Location</u>
February 19, 2019		6:00 P.M.	Bourne Veterans' Memorial Community Center 239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

6:00 P.M Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Motion to enter Executive Session to conduct strategy related to Fire Department Arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Board of Selectmen will be convene in public session at the conclusion of the Executive Session.

Roll call Vote to convene in Executive Session for the purposes stated. The Board of Selectmen will reconvene in open session following the Executive Session at approximately 7:00 p.m.

Roll call Vote to adjourn the Executive

Vision:

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 - b. Franchesca M. Ferguson, Esq. - Bylaw Committee
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 - d. Wendy Welsh-Manley - Human Services Committee [At-Large Member]
 - e. Election Workers - Jeanne E. Hurley and Sherry L. Peck
 - f. Annual Best Buddies Bike Ride - Use of Town Roads
 - g. Phinney’s Harbor Day - Use of Town Property-Entertainment License and One Day Liquor License
 - h. Annual MS Cape Cod Getaway - Use of Town Roads-One Day Liquor License
7. Selectmen’s Business
- a. Special Town Meeting Discussion
 - b. Parking Discussion
8. Correspondence
9. Adjourn

**Board of Selectmen
Minutes of Tuesday, February 19, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

RECEIVED
2019 MAR 13 M 9:41
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise and Beth Treffeisen Cape Cod Times.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

Executive Session: Motion to enter into Executive Session to discuss strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Motion to enter into Executive Session to conduct strategy related to the Fire Department Arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Board of Selectmen to convene in public session at the conclusion of Executive Session.

Roll Call vote to convene in Executive Session for the purpose stated. The Board will reconvene in open session following the Executive Session at approximately 7:00 P.M.

Chairman call public session to order in open session

Meeting Called to Order

Chm. Meier called the meeting to order at 7:16 p.m.

Point of personal privilege - Peter Meier spoke about Robert Parady and what he means to the community.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment - Non-Agenda Items

None requested.

3) Approval of Minutes: 1/29/19

Voted Judy Froman moved and seconded by Jared MacDonald to approve the minutes from 1-29-2019 with one edit (change blithe to blight). Vote: 5-0.

Voted Jared MacDonald moved and seconded by Judy Froman to take agenda number 6 out of order as the next item on the agenda. Vote: 5-0.

6) License/Appointments

a. Robert Frangieh - Bourne Housing Partnership Committee

b. Franchesca M. Ferguson, Esq. - Bylaw Committee

c. Karl Spilhaus - Historic Commission - Assoc.

d. Wendy Welsh-Manley - Human Services Committee [At-Large Member]

e. Election Workers - Jeanne E. Hurley and Sherry L. Peck

f. Annual Best Buddies Bike Ride - Use of Town Road

g. Phinney's Harbor Day - Use of Town Property-Entertainment License and One Day Liquor License.

h. Annual MS Cape Cod Gateway - Use of Town Roads - One Day Liquor License

a. Robert Frangieh spoke briefly about why he wants to be appointed to the Bourne Housing Partnership Committee.

Voted Judy Froman moved and seconded by Jared MacDonald to appoint Robert Frangieh to the Bourne Housing Partnership Committee, term to expire June 30, 2019. Vote: 5-0.

b. Franchesca Ferguson spoke briefly about why she wants to be appointed to the Bylaw Committee.

Voted Judy Froman moved and seconded by Jared MacDonald to appoint Franchesca M. Ferguson to the Bylaw Committee, term to expire June 30, 2019. Vote: 5-0.

- c. Karl Spilhaus spoke briefly about why he wants to be appointed to the Historic Commission.

Voted Judy Froman moved and seconded by Jared MacDonald to appoint Karl Spilhaus to the Historic Commission as an Associate Member, term to expire June 30, 2019. Vote: 5-0.

- d. Wendy Welsh-Manley spoke briefly about why she wants to be appointed to the Human Services Committee.

Voted Judy Froman moved and seconded by Jared MacDonald to appoint Wendy Welsh-Manley to the Human Services Committee as an At-Large member, term to expire June 30, 2019. Vote: 5-0.

James Potter said there is one more vacancy on the Bourne Human Services Committee.

- e. Election Workers

Voted Judy Froman moved and seconded by Jared MacDonald to appoint Jeanne E. Hurley and Sherry L. Peck as Election Workers, term to expire June 30, 2019. Vote: 5-0.

- f. Peter Meier briefly went over the request.

Paul Curley 96 Partridge Circle, Taunton, Best Buddies International. Bike route starting at JFK Library, 3A South – In Bourne riding on Old Plymouth Road to Meetinghouse Lane to Hunters Brook Road to Canal Road- dismount and walk bike over Sagamore Bridge, thru guardrail cut for Christmas Tree Shops onto Adams Street – Cross Cranberry Highway and travel Cranberry Highway to Sandwich Road to 6A to Sandwich. (No travel on Adams Street) – Barnstable ending at Hyannis Port. Looking for the use of Town roads on Saturday, June 1, 2019, Estimated attendance: 1,050. Insurance Certificate on file good through December 31, 2018; will receive update prior to event. Remarks: Department of Public Works – Remove all signs after event. Police Department – As in prior years, event organizers must contact the Bourne Police Department Administration 4 weeks before event to coordinate any police detail requirements and review the route.

19 HPC rt notes

2019 Best Buddies Challenge						Approx	Approx	
Go (Mile)	To (Mile)	Traffic Signs	Police or Marshall	Direction	Location (roads of travel in Bold italic)	Landmarks	Arrival Fastest	Arrival Slowest
BOURNE:								
0.4	74.2		P	bear left	onto <i>Old Plymouth Rd</i> at Scusset Fish Pier sign	Rte 3A, straight		
2.4	78.8	ss	M-1	straight	across Scusset Beach Rd/ Meetinghouse Ln			
0.1	78.7		M-3	right	onto <i>Hunters Brook Rd</i>	quick		
0.3	77.0	ss		right	onto <i>Canal Rd</i> along Cape Cod Canal	Sagamore Recreation Area		
0.2	77.2		M-1		use <u>sidewalk</u> on left for Sagamore Bridge crossing	at Friendly Ice Cream	10:20 AM	1:57 PM
0.1	77.3		M-1	straight	up left sidewalk of Sagamore Bridge...walk bike!	walk over bridge per BPD		
0.8	77.9			bear left	off bridge thru guardrail cut for Christmas Tree Shop			
0.1	78.0	T	P	right	onto <i>Adams St</i> (old route went left)	new in 2016		
0.0	78.0	T	P	right	onto <i>Cranberry Hwy</i>	4 lane road		
0.5	78.5			left	onto <i>Cranberry Hwy</i>	Ben Abbey Rd		
0.4	78.9		M-3	straight	on <i>Cranberry Hwy</i>	rejoin old route		
				bear right	on <i>S. Sandwich Rd/ Rte 6A East</i>			
SANDWICH:								
0.3	79.2				continue on <i>Rte 6A</i>	town line/Rt 130 on right		
0.2	79.4		P	left	onto <i>Tupper Rd</i>			
1	80.4		M-2	right	onto <i>Marchants Rd</i>		10:28 AM	2:12 PM
0.2	80.6		P	right	into CVS - <u>Rest stop #5</u> , 20 MILE RIDE START (10:30am)			
0	80.6		M-2	left	onto <i>Marchants Rd</i>			
0.2	80.8	ss	M-1	right	onto <i>Tupper Rd</i>			
0.4	81.2	L	P	straight	on <i>Tupper Rd</i>	Sandwich Rd/Rt 6A		
0.3	81.5	ss	P	left	onto <i>Main St/Rt 130 (South)</i>	Town Hall, First Church		
1.2	82.7	L	M-2	straight	on <i>Rt 130</i>	ramp to Rte 6 West (right)		
0.1	82.8	L	M-2	straight	on <i>Rt 130</i>	ramp to Rte 6 East (right)		
0.5	83.3		P	left	onto <i>Service Rd</i>			
2.1	85.4	ss	P	straight	on <i>Service Rd</i>	at Quaker Meetinghouse Rd		
0.2	85.5			straight	on <i>Service Rd</i>	Sandwich Hollows Golf		
1.8	87.5	ss	P	straight	on <i>Service Rd</i>	at Chase Rd		

Voted Judy Froman moved and seconded by Jared MacDonald to approve the Annual Best Buddies Bike Ride for June 1st subject to the conditions on the route slip. Vote 5:-0.

g. Peter Meier briefly went over the request.

Bourne Community Boating, Inc. Phinney's Harbor Day Fundraiser, Annual Event; Amy Wright; Monument Beach and Monument Beach Marina [between fixed pier and boat launch ramp]. Saturday, July 13, 2019 from 7:00 a.m. to 6:00 p.m. including setup and takedown. Fundraising for Bourne Community Boating Scholarship Fund to include 5k, Beach Party with music, food, boat rides, silent auction, and raffle. 5K Road Race 8:30 a.m. to 10:00 a.m. [setup 7:00 a.m. to 10:30 a.m.] approx. 300; raffle and silent auction; Entertainment license: live music – will play from 1:00 p.m. to 5:00 p.m. playing on the beach/paved area; application for Special one-day License for Beer and Wine 12:00 p.m. to 5:00 p.m. – will provide designated area for consumption of beer & wine to be served in plastic cups adjacent to the tented food area. ID's will be checked before entering and bracelets will be worn once ID is approved; The area will be fenced in with only 1 point of manned egress. A layout plan of the facilities and fixtures, site plan and outside façade is available on line in separate attachment. Insurance Certificate on file good thru June 11, 2019. Will receive update prior to event. Remarks: Conservation Commission – No porta-potties on the beach. Trash must be collected and disposed of offsite at an appropriate facility. Board of Health – Pending food permits. Department of Public Works – Remove all trash. Police Department – Detail officers required as in years past. Parking lot must be maintained for emergency vehicle access at all times, including boat ramps. Parking must be orderly and in marked spots only. Event Organizer must contact police administration 4 weeks prior to event to review road race route and overall event. Liquor license should state the responsible person name on same.

James Potter questioned the liquor license and the bylaw to not have alcohol on town owned property. The Board should either fix the bylaw or follow the bylaw. Jared MacDonald said we do need to update our policies/bylaws.

Voted Judy Froman moved and seconded by Jared MacDonald to approve Phinney's Harbor Day Event on Town property for July 13th subject to the conditions on the route slip.


James Potter said he will approve with the update of the bylaw.

Vote: 5-0.

h. Peter Meier briefly went over the request.

Austin Caudle – Event Manager; Promoter Line, Inc. MS Society 35th Annual Bike Ride. 35th Annual MS Cape Cod Gateway; One-Day Wine and Malt Beverage License on 6-29-19 from 12:00 p.m. to 5:00 p.m.; MMA Softball Field and Deck of Mess Hall; Bike ride as follows: Day 1: Left onto Head of the Bay Road, right onto Puritan Road, left onto St. Margaret's Street, right onto Cohasset Avenue, left onto Wallace Avenue, right onto Main Street and left onto Academy Drive to MMA. Day 2: Main St. to Bourne Rotary to Bourne Bridge/28 S. to Trowbridge Road to Veteran's Way to Sandwich Road to Canal Access Road to Canal Services Road to Sandwich. It's a 2-day mile ride, on June 29 and June 30, 2019, with an estimated 2100 cyclists from Boston to Provincetown. Additional MS Info in Route Slip folder. Remarks from Department of Public Works – Remove all signage after event. Police Department: This should be a heavy traffic day (Saturday) as it is the weekend before July 4th. Event organizers must contact Police Administration 4 weeks before event to coordinate any police detail requests or requirements and review the route. No volunteers in any roadway directing traffic as they attempted last year. The one-day liquor license should state an individual's name as the responsibility party. All liquor laws must be compiled with. PD has concerns with how they are arranging the liquor service. Is this involving the MMA Chartwells Caterers license? If so, no license is needed from the Town.

72.29	2.59	Continue onto Plymouth Ln				10:58:29	16:41:12
72.39	0.14	Turn left onto Head of the Bay Rd					
73.33		Turn right onto Puritan Rd					
74.3	1.91	Turn left onto St Margarets St				11:03:59	16:54:58
74.68	0.38	Turn right onto Main St				11:05:05	16:57:42
75.01	0.33	Turn left onto Academy Dr				11:06:02	17:00:04
75.41	0.4	Finish				11:07:11	17:02:57



Turn by turn		5:00:00	Start time	6:30:00 AM				20	8
Mile	Go	Turn Notes						Fastest	Slowest
0.4	0.4	Turn right onto Main St.						5:01:09	6:32:53
1.5	1.1	Turn left into Bourne Rotary						5:04:19	6:40:48
1.6	0.1	Take MA-28S to Bourne Bridge						5:04:36	6:41:31
2	0.4	Enter Bourne Bridge - stay in coned lane						5:05:46	6:44:24
2.8	0.8	At traffic circle, take 2nd exit onto Trowbridge Rd.						5:08:04	6:50:10
2.9	0.1	Turn right onto Veteran's Way/Freeman Rd.						5:08:21	6:50:53
3	0.1	Turn right onto Sandwich Rd.						5:08:38	6:51:36
3.2	0.2	Turn left onto Canal Service Rd.						5:09:13	6:53:02
7.7	4.5	Sandwich						5:22:11	7:25:26
8.5	0.8	Turn right onto Freezer Rd.						5:24:29	7:31:12
8.9	0.4	Turn left onto Tupper Rd.						5:25:38	7:34:05

Voted Judy Froman moved and seconded by Jared MacDonald to approve the Annual MS Cape Cod Gateway subject to the conditions on the route slip. Vote: 5-0.

4) Town Administrator Report

- a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.**
- b. EDA Grant Award – Update on the announcement of award – next steps**
- c. Economic Development Forum. Update on meeting with CCC and correspondence related to the forum**
- d. Parking Main Street – update related to working with MassDOT**
- e. Briarwood (non town-owned) bridge issues. The bridge is failing which creates a number of municipal challenges. I will be working with Tim Lydon and Counsel on this.**
- f. Recent Hires – DNT – Health Department**
- g. Hoxie School RFP - status**

Tom Guerino spoke about the floating Administrative Support staff person. Someone to do some of the night meetings as well as fill in for vacation and busy times in the office. The schedule can be set to accommodate the night meetings and work 2-3 days in Town Hall. We have had a few applicants inquire about the position.

Judy Froman questioned would it be a minimum number of hours per week. Tom Guerino said it will be a 35 hour per week position.

Mr. Guerino also spoke about the Facilities Management Position. That person would handle the Capital Expenditures, Capital Projects, put all the towns buildings to follow the town maintenance agreements, provide a long-term capital planning piece working with

the Town Administrator, the Assistant Town Administrator, and the Capital Outlay Committee. There is not money in the budget for this position. This would be a management level position housed at the DPW.

James Potter questioned would this person be involved in the Sewer Department. Tom Guerino it wasn't envisioned it would be a wastewater treatment plant operator type position. Hadn't thought about this position being involved in the Sewer Department. Jared MacDonald said it would be beneficial if they had knowledge and being involved in the Sewer Department.

Judy Froman questioned do you know how you would make this work with the budget. Tom Guerino said it would be an addition to the budget. It would be an \$85,000-100,000 plus benefits position.

George Slade questioned if it would be an organizational chart change. Tom said yes it will be a new position. Housed at the DPW reporting to the Town Administrator and the Assistant Town Administrator.

Jim Mulvey questioned what this position's assignments would be. Tom Guerino explained the broad scope of the new position (Facilities Management), and what the other position (Facilities Forman) would cover.

Tom Guerino wanted to confirm that the Board wants to know what the job description is and figure out how it fits in the organizational chart.

Tom Guerino requested the Board approve \$90,000 for this position, but we might have to bring in someone a little higher. This will be an addition to what has been put in the budget. Mr. Guerino said he will have the information/job description for the Board two weeks from tonight; on March 5th.

b. EDA Grant Award

Tom Guerino said we have been notified and awarded a 2.3 million-dollar Economic Development Administration Grant through the Department of Commerce for the wastewater treatment facility construction in Buzzards Bay. The Commission will be administering the grant. The Admin fee is included in the grant. The next step is the engineering plans for the wastewater plant are to be reviewed by the EDA engineers. Mr. Guerino said the charter states the Town Administrator can accept the grant but since it is a 2.3 million dollar grant the Board of Selectmen should sign.

c. Economic Development Forum

Tom Guerino went over the Economic Development forum. We have been working with the Commission. Met with the Chief of Staff regarding IT issues and the Economic Development Forum. She brought the scope of the forum back to the staff at the Commission, they have three dates they could provide this: March 21, March 27, or March 28. We are opting for the March 21 date. We'll start with the folks who attended the last forum and we will invite

more members/representatives. We will tie it into the LCP and the SWOP that was done in November 2017.

Judy Froman requested the wastewater, sewer representative be invited; along anyone who would be a stakeholder in plans for the town of Bourne.

d. Parking Main Street

Mr. Guerino said he had a conversation with the Asst. Secretary of Rail and Transit. Spoke with the Admiral today. He will be providing us a letter relative to the parking area. There will be a meeting in Boston with the parties involved including, myself, Glenn Cannon, the Admiral, and the Police Chief, hoping to get a MOA to be able to do some enforcement in that lot. Will be working with the Admiral for the Town Meeting article relative to parking at the marina for specific time tables. Peter Meier suggested for the October Special Town Meeting to look at the Zoning Bylaws, maybe change the restrictions, because it is too restrictive.

Mr. Guerino spoke about the Town hosting the Cape and Island Managers Association this past Thursday and the parking.

e. Briarwood (non town-owned) bridge issues.

Tom Guerino spoke about the overpass of the railroad tracks at the Briarwood development. The railroad informed us the bridge is in serious disrepair. We do not own it. Need to meet with Town Counsel to find out what the towns responsibilities, if any, are. James Potter questioned did we determine who owns the bridge. Tom Guerino said if you go back to the original deeds there are two or three properties which that belongs to. We Need to talk to counsel because it is complicated. Jared MacDonald said there is no other access to the area, the bridge is the only access.

Jim Mulvey questioned if someone gets in an accident because of the bridge is the town responsible? Tom Guerino said he is going to have to check with Town Counsel.

f. Recent Hires

Tom Guerino said that Mr. Southwood recommend the hiring of a DNR officer, I agreed, she starts next week. The Health Agent informed me that she and Mr. Cannon interviewed for a Health Inspector. The Health Inspector will be starting on the 25th.

g. Hoxie.

Since it is the Boards desire to sell and not lease; we don't have to come up with a mock lease. Coreen Moore hopes to have that out within the next two to three weeks. Glenn Cannon had a tour with the Waldorf School folks to view the building.

5) Bourne Housing Partnership Committee - Notice of Intent to sell 12 High Ridge Drive, Buzzards Bay

Peter Meier read the Notice of Intent:

Please be advised that the Bourne Housing Partnership at its February 13, 2019 meeting, chose to recommend that the Town exercise its rights under the affordable housing deed rider for 12 High Ridge Drive to find an eligible buyer for the property. The Bourne Housing Partnership would be happy to serve as monitoring agent and to identify an eligible buyer as described in the deed rider. This process would be done in cooperation with the Massachusetts Department of Housing and Community Development. The notice of intent to sell was received on February 11, 2019 and the deed rider requires a written response by the Town to the owner within 30 days, and notification of the Town's decision to DHCD.

Voted Judy Froman moved and seconded by Jared MacDonald to authorize the town exercise its rights under the affordable housing deed rider. Vote: 5-0.

7) Selectmen's Business

- a. Special Town Meeting discussion**
- b. Parking Discussion**

Peter Meier said if we are going to have a Special Town Meeting in late March we need to decide now because of the 25 day window. Tom Guerino suggested to put this discussion on for the workshop to set a date, so he can check with the Moderator, Counsel, Assistant Moderator as to which days toward the end of March is their best availability.

James Potter said regarding parking we may want to look at it in the future to see if we want to increase parking on Main Street and how we would do that.

8) Correspondence

James Potter brought the Board and the public up to date on the correspondence

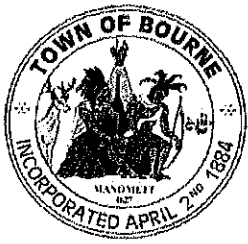
- A. Letter from Sagamore Highland Association express their gratitude for the rebuilding of our path and stairway to beach.
- B. MMA Statewide Essay Contest for 8th Graders.
- C. Letter from MassDOT regarding National Bridge Inspection Standards - Bridge Inspection Reports for Shore Road/Pocasset River [Copy of the report is on file in the Town Administrator's Office
- D. Eversource has contracted with qualified tree contractors to perform routine vegetation maintenance within our electric system rights of way.
- E. Department of Agricultural Resources Notice of Approval of the Eversource Energy, Eastern MA Five Year Vegetation Management Plan for Cape Cod and Martha's Vineyard [Barnstable and Dukes Counties] 2018 - 2022
- F. Jessorie Leavett submitted letter of resignation from the Bourne Community Center, Board of Trustees
- G. Letter form DPW Director George Sala regarding Pedestrian Safety and Feasibility Study - Barlow's Landing Road and Shore Road Intersection.
- H. Letter from DEP regarding Joint Base Cape Cod - Draft Central Impact Area 2018 Annual Environmental Monitoring Report - RCL, Concurrence

Judy Froman suggested to send the MMA essay contest information to the School. Mr. Guerino said it has been sent to the Superintendent.

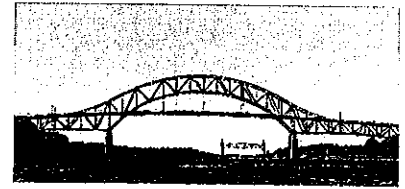
9) Adjourn

Voted Judy Froman moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 8:30 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.



Board of Selectmen Meeting Notice AGENDA



Date
February 25, 2019

Time
6:15 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

6:15 P.M Call Public Session to Order in Open Session

1. Board of Selectmen discussion of possible resolution to Tradewinds
2. Adjourn

RECEIVED
2019 FEB 21 PM 3:01
TOWN CLERK BOURNE

**Joint Meeting with Board of Selectmen and Finance Committee
Minutes of Tuesday, February 25, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

.....

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk (Arrived at 7:20PM)
George Slade
Jared MacDonald (Excused)

Finance Committee

Jane Mastrangelo, Chairmen
Renee Gratis, Vice Chairmen (Arrived at 7:20PM)
Michele Ford, Vice Chairmen
Amanda Bongiovanni
Richard Lavoie
Kathleen Legacy
Brian Lemeé
George Smith
Jim Sullivan
Dr. Bill Towne
Rob Wheeler

2019 APR 24 AM 11:41
RECEIVED
TOWN OF BOURNE DOCUMENT

Town Administrator Tom Guerino
Assistant Town Administrator Glenn Cannon
Finance Director Erica Flemming,
Library Director Patrick Marshall
Council on Aging Director Felice Monteiro
Department of Natural Resources Interim Director Chris Southwood

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Meeting Called to Order

Chairmen Meier called the meeting to order at 7:10 pm.

The Finance Committee entered into Joint Session with the Board of Selectmen for FY20 Budget Review

Distribute Any Updates for Department Budgets or Sources and Uses, etc. None.

Library: Department Head Patrick Marshall reviewed the "Value of the Library: Additional hours this year have allowed the library to be open on Mondays which has been very

popular and helpful to the staff. New Services include Daily Digital, Acorn TV and Great Courses online. The physical plan to longer meets the needs of the library. There are Accessibility issues with handicap doors, shelving not spaced for wheelchairs, and a lack of program space. Any programs for more that 40 - 50 need to go to another location. Select member Froman asked if it was clear to participants that the Library was sponsoring a program when it was held in another location. Marshall indicated that it was not always apparent. There are 11 staff in the library - 8 Full time and 3 part time. The budget increases this year is approximately \$21,000 with \$16,000 of the increase in salaries and about \$5,000 in expenses. The major expense in Data Processing line item for \$50,000 is the CLAMS cost of \$34,000. This budget meets library certification requirements. One of those requirements is 15% of the budget to be spent on materials. \$88,000 for books and magazines meets that requirement.

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Projection between 2010-2030 there will be an increase of 50-100% Growth in older population 60+in the Cape. By 2030 28% of Massachusetts will be 60 and older
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County Retirement is the amount billed from the Barnstable County Pension Plan. State retirement is level funded. Special Legislation retirement is funded according to COLA/collective bargaining. Insurance covers workers comp, building insurance, liability insurance, auto insurance, etc. There is a \$60,000 increase from FY19. There are new buildings going on line. Worker's comp is audit based on both job classifications and actual claims.

Capital Outlay: Due to the time being 8:50 pm this item was deferred to 3/11/19.

Public Comment - none.

Adjourn

**Motion was made and duly seconded to adjourn the Board of Selectmen's meeting.
Motion approved 4-0-0. Board of Selectmen's meeting adjourned**

**Board of Selectmen
Minutes of Monday, February 25, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald (Excused)

Town Administrator Tom Guerino
Assistant Town Administrator Glenn Cannon
DPW Director George Sala

Public

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Meeting Called to Order

Chairmen Meier called the meeting to order at 6:16 pm.

Board of Selectmen discussion of possible resolution to Tradewinds

Mr. Guerino reviewed the question submitted by Mr. Potter to Town Counsel. The Board of Selectmen acknowledge that the Town Administrator is going to read an email from Town Counsel.

Mr. Meier asks for a recommendation from the Town Administrator. Mr. Guerino recommends that the policy (PW-2015-02) stay the same as it has always been. Mr. Sala recommends that the policy (PW-2015-02) stay the same. Mr. Guerino states that the residents can submit a citizen petition to Town Meeting relative to changing the policy.

Mr. Potter asked if Tradewinds would be willing to change their deed. Ms. Froman asked if the roads would be private roads. Mr. Guerino stated that the roads may be designated as unaccepted ways or the roads could be private roads.

Mr. Potter states that the residents of Tradewinds could take the issue to Town Meeting.

Mr. Slade states that the policy (PW-2015-02) is an internal policy and selectmen do not have the authority to change an internal policy.

Mr. Hobill wants clarification on the definitions of unaccepted ways and private roads.

RECORDED
2019 MAR 19 AM 9:41
TOWN CLERK POTTER

Mr. Guerino discusses Chapter 183A.

Mr. Lively summarizes his opinion relative to town services for Tradewinds. Mr. Lively wants an exclusion just for Tradewinds Condominiums and not the other condominiums in Town. Mr. Lively wants to add the following sentence to the end of policy PW-2015-02: Unless a condominium has less than four units per parcel, roads in good repair, proper curbside access throughout or the original developer waived/signed off on the option of having services provided.

Ms. Howe asked if the DPW decides all policies.

Mr. Guerino recommends that the Board of Selectmen follow the opinion of Town Counsel.

Ms. Howe asked if her taxes would be reduced because they do not receive some town services.

Mr. Slade states that many residents do not receive some town services because the roads are private.

Mr. Potter clarifies his position as a selectmen and recommends the residents take the issue to Town Meeting.

Ms. Lively states that Tradewinds Condominiums does not have a gate.

Mr. Sala states that he conducted extensive research relative to the Tradewinds Condominiums and he could not locate any written agreement. Mr. Sala states that he is aware that other condominium association in town are waiting to hear what happens with Tradewinds before they request town services in their respective condominiums.

Mr. Guerino discusses the 1997 Hideaway Village opinion from Town Counsel.

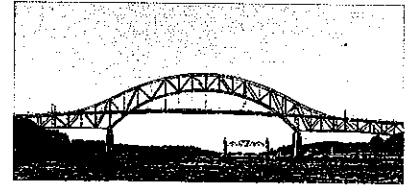
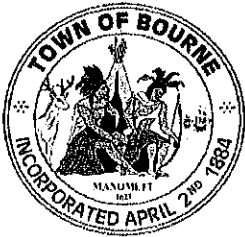
Mr. Guerino states that he will forward the one sentence that Mr. Lively wants added to the end of policy, PW-2015-02, to Town Counsel for Counsel opinion.

A motion was made by Judy Froman and seconded by George Slade to forward the one sentence "Unless a condominium has less than four units per parcel, roads in good repair, proper curbside access throughout or the original developer waived/signed off on the option of having services provided" to Town Counsel for Counsel's opinion. The motion was voted: Slade - Yes, Meier - Yes, Potter - Yes, Froman - Yes

Adjourn

A motion was made by George Slade and seconded by Judy Froman to adjourn the meeting. The motion was voted: Slade - Yes, Meier - Yes, Potter - Yes, Froman - Yes

Respectfully submitted - Glenn Cannon, Assistant Town Administrator.



MEETING NOTICE

Board of Selectmen and Joint Session with Finance Committee for FY20 Budget Review

Monday, February 25, 2019 at 7:00 PM
Bourne Veterans' Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

The Board of Selectmen will hold a public meeting on Monday February 25, 2019 at 7:00 PM at the Bourne Veterans' Memorial Community Building.

1. Call meeting to order

Enter in Joint Session with the Finance Committee for FY20 Budget Review

- Distribute Any Updates for Department Budgets or Sources and Uses, etc.
 - Library
 - Council on Aging
 - DNR
 - Non-Electricity Shared Costs
 - Capital Outlay
2. Public Comment (for informational purposes only)
 3. Adjourn Joint Session
 4. Adjourn

2019 FEB 21 AM 11:19
TOWN OF BOURNE
RECEIVED

Town of Bourne

Selectmen/Town Administrator's Office

24 Perry Ave.

Buzzards Bay, Massachusetts 02532

(508) 759 – 0600, ext. 1307

RECEIVED

2019 MAR 18 AM 8:35

TOWN CLERK BOURNE

PUBLIC HEARING NOTICE

Notice is hereby given in accordance with provisions of Chapter 130, Section 60 of MGL as amended and Rules and Regulations and Application Requirements promulgated by the Board of Selectmen, that Patrick Ross, 6 Benedict Road, Bourne, MA 02532 filed an application on February 21, 2019, to expand an existing Aquaculture/Shellfish Grant operation within the municipal waters of the Town of Bourne. The proposed expansion will be for 1.8 acres and will be located north of the Mashnee Dike and east of Hog Island. The application, including a plan showing the specific location of the proposed grant, can be viewed at Town Hall.

A public hearing will be held on March 19, 2019 at 7:50 pm in the Bourne Veterans' Memorial Community Center, 239 Main Street Buzzards Bay, MA 02532

BOARD OF SELECTMEN

Peter J. Meier, Chm.

Judith-MacLeod-Froman, V. Chm

James L. Potter, Clerk

George G. Slade

Jared P. MacDonald

For publication in the March 8, 2019 edition of the Cape Cod Times.

Town of Bourne

RECEIVED Selectmen/Town Administrator's Office

24 Perry Ave.

2019 MAR 18 AM 8:35 Buzzards Bay, Massachusetts 02532

TOWN CLERK BOURNE (508) 759 - 0600, ext. 1307

PUBLIC HEARING NOTICE

Notice is hereby given in accordance with provisions of Chapter 130, Section 60 of MGL as amended and Rules and Regulations and Application Requirements promulgated by the Board of Selectmen, that Dan G. Maurice, 2 Evergreen Hill Road, Monument Beach, MA 02553 and James J. Rossignol, 26 Pocahontes Road, Pocasset, MA 02559 filed a joint application on February 25, 2019, to expand an existing Aquaculture/Shellfish Grant operation within the municipal waters of the Town of Bourne. The proposed expansion will be for 1.95 acres and will be located east of Bassetts Island west of the southernmost point of Pattuisset. The application, including a plan showing the specific location of the proposed grant, can be viewed at Town Hall.

A public hearing will be held on March 19, 2019 at 8:10 pm in the Bourne Veterans' Memorial Community Center, 239 Main Street Buzzards Bay, MA 02532

BOARD OF SELECTMEN

Peter J. Meier, Chm.

Judith-MacLeod-Froman, V. Chm

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For publication in the March 8, 2019 edition of the Cape Cod Times.

Joint Meeting with Board of Selectmen and Finance Committee
Minutes of Tuesday, February 25, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA

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Judy Froman, Vice Chair
James Potter, Clerk (Arrived at 7:20PM)
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Finance Committee

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Meeting Called to Order

Chairmen Meier called the meeting to order at 7:10 pm.

The Finance Committee entered into Joint Session with the Board of Selectmen for FY20 Budget Review

Distribute Any Updates for Department Budgets or Sources and Uses, etc. None.

Library: Department Head Patrick Marshall reviewed the "Value of the Library: Additional hours this year have allowed the library to be open on Mondays which has been very

2019 MAR 25 AM 11:55
Bourne Veterans' Memorial Community Center
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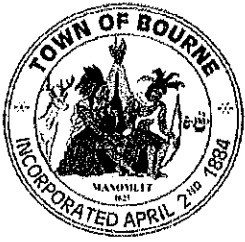
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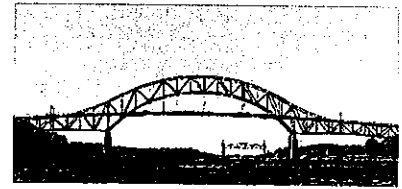
Public Comment – none.

Adjourn

Motion was made and duly seconded to adjourn the Board of Selectmen's meeting. Motion approved 4-0-0. Board of Selectmen's meeting adjourned



Board of Selectmen Meeting Notice AGENDA



Date

February 26, 2019

Time

6:00 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

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6:00 P.M Call Public Session to Order in Open Session

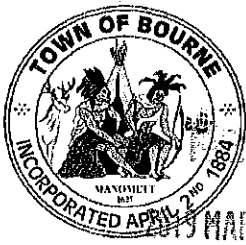
Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Motion to enter into Executive Session to conduct strategy related to Fire Department Arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

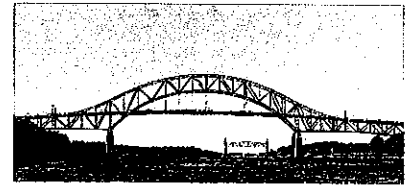
Roll call Vote to convene in Executive Session for the purposes stated. The Board of Selectmen will NOT reconvene in open session following the Executive Session.

Roll call Vote to adjourn the Executive Session.

RECORDED
2019 FEB 22 PM 2:38
TOWN CLERK BOURNE



Board of Selectmen Meeting Notice AGENDA



Date TOWN CLERK BOURNE
March 5, 2019

Time
6:15 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

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Motion to enter Executive Session to conduct strategy related to Fire Department Arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Motion to enter into Executive Session to conduct strategy in regards to negotiations with respect to easements on:

Map 35.0 Parcel 144 – Henry Drive, Map 35.0 Parcel 145 – 3 Henry Drive; Map 51.3 Parcel 62 – 0 Squeteague Harbor Road; Map 23.0 Parcel 4 – 90 Main Street; Map 42.0 Parcel 89 – 11 Bassett's Island. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to the easements.

Board of Selectmen will convene in public session at the conclusion of the Executive Session.

Roll call Vote to convene in Executive Session for the purposes stated. The Board of Selectmen will reconvene in open session following the Executive Session at approximately 7:00 p.m.

Roll call Vote to adjourn the Executive Session

Vision:

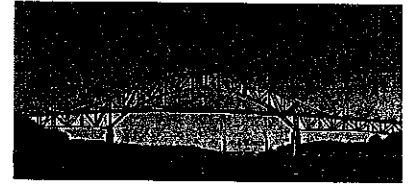
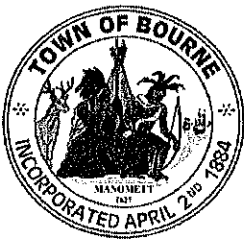
Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission:

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

7:00 P.M Call Public Session to Order in Open Session

1. Moment of Silence for our Troops and our public safety personnel
2. Salute to the Flag
3. Public Comment on Non-Agenda Items
4. Approval of minutes: 12.18.18; 1.16.19; 02.05.19; 02.19.19; 2.25.19
5. Town Administrator Report
 - a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.
 - b. Economic Development Forum – (Representatives of BOS will be asked to participate in framing)
 - c. Priority Based Budget – Update and next step
 - d. Main Street Parking – brief update
 - e. Annual Town Meeting – (There is no report at this meeting. This will become a recurring piece of the TA report through May 2019.
 - f. Briarwood Bridge – Update of conference call with MDOT
 - g. Toby Island Bridge construction – This will dovetail with correspondence received in the BOS Packet this week. The BOS needs to request that overnight parking be allowed. However, Toby Island residents need to procure a Beach Sticker for such purposes.
6. Status & Update:
 - a. 95-97 Main Street, Buzzards Bay
 - b. 228 Main Street, Buzzards Bay
 - c. 328 Main Street, Buzzards Bay
7. GIZ modification for approval - Ms. Moore
8. Upper Cape Regional Vocational Technical High School – Town owned property and under the care of the Conservation Commission – The Technical School has a proposal for utilizing some of the property for trails and other education related activities. Mr. Haines, Conservation Agent will be present. Superintendent Dutch will also provide a presentation.
9. Licenses/Appointments
 - a. Cape Cod Harley Davidson – One Day Liquor
10. Selectmen's Business
 - a. Bourne Friends of the Council on Aging – Fee waiver for Psychic Fair
11. Correspondence
12. Adjourn



MEETING NOTICE

Board of Selectmen and Joint Session with Finance Committee for FY20 Budget Review

Monday, March 4, 2019 at 7:00 PM
Bourne Veterans' Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

The Board of Selectmen will hold a public meeting on Monday, March 4, 2019 at 7:00 PM at the Bourne Veterans' Memorial Community Building.

1. Call meeting to order - Note any excused/absent members
2. **Enter in Joint Session with the Finance Committee for FY20 Budget Review**
 - Distribute Any Updates for Department Budgets or Sources and Uses, etc.
 - Recreation
 - Community Building
 - DPW
 - Snow & Ice
 - Sewer Dept.
 - Facilities
 - Electricity Shared Costs
 - Finance Department (Finance, Assessors, Treasurer/Collector)
 - Public Comment (for informational purposes only)
3. Adjourn Joint Session
4. Adjourn

RECORDED
2019 FEB 28 AM 9:57
TOWN OF BOURNE

**Board of Selectmen
Minutes of Tuesday, March 5, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

.....

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

2019 MAR 25 AM 11:56
TOWN CLERK BOURNE
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Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise, Beth Treffeisen Cape Cod Times, and Michael Maxium.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

6:15 PM Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to discuss strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Motion to enter into Executive Session to conduct strategy related to the Fire Department Arbitration and Department of Labor Relations cases. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

Motion to enter into Executive Session to conduct strategy in regards to negotiations with respect to easements on:

Map 35.0 Parcel 144 – Henry Drive, Map 35.0 Parcel 145 – 3 Henry Drive; Map 51.3 Parcel 62 – 0 Squeteague Harbor Road; Map 23.0 Parcel 4 – 90 Main Street; Map 42.0 Parcel 89 – 11 Bassett’s Island. The Chair has declared that an open meeting may have a detrimental effect on the negotiating position of the public body with respect to the easements.

Board of Selectmen will convene in Public Session at the conclusion of the Executive Session.

Roll Call vote to convene in Executive Session for the purpose stated. The Board will reconvene in Open Session following the Executive Session at approximately 7:00 P.M.

Roll call Vote to adjourn the Executive Session

7:00 p.m. Chairman call public session to order in open session

Meeting Called to Order

Chm. Meier called the meeting to order at 7:05 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

Vision: Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

None requested.

4) Approval of Minutes: 12/18/18; 1/16/19; 2/5/19; 2/19/19; 2/25/19

Voted James Potter moved and seconded by George Slade to approve the minutes from December 18, 2018. Vote 5-1. Judy Froman abstained

Voted Judy Froman moved and seconded by James Potter to approve the minutes from January 16, 2019, with edits. Vote 5-0.

Voted Judy Froman moved and seconded by James Potter to approve the minutes from February 5, 2019, with edits. Vote 5-0.

Voted Judy Froman moved and seconded by James Potter to approve the minutes from February 19, 2019. Vote 5-0.

Voted Judy Froman moved and seconded by James Potter to approve the minutes from February 25, 2019. Vote 5-0.

9) License/Appointments

a. Cape Cod Harley Davidson – One Day Liquor

Cape Cod Harley Davidson, Steve Beachard, 750 MacArthur Blvd, Pocasset, MA 02559; One day - malt only Liquor License, 3/16/19; 12:00 p.m. to 4:30 p.m.; Complimentary green beer for our customers 21+ from 12-4:30 p.m. inside the dealership; Estimated attendance 50 guests. Remarks: Police Department - Must comply with all liquor laws.

Steve Beachard spoke briefly about the event on March 16th from noon to 4:30 p.m. They will be checking IDs.

Voted Judy Froman moved and seconded by Jared MacDonald to approve the one-day liquor license request from Harley Davidson, subject to conditions in the rout slip.
Vote: 5-0.

5) Town Administrator Report

- a. FY 2020 Budget - This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.**
- b. Economic Development Forum - (Representatives of BOS will be asked to participate in framing)**
- c. Priority Based Budget - Update and next step**
- d. Main Street Parking- Brief update**
- e. Annual Town Meeting - (There is no report at this meeting.) This will become a recurring piece of the TA report through May 2019**
- f. Briarwood Bridge - Update of conference call with MDOT**
- g. Toby Island Bridge construction - This will dovetail with correspondence received in the BOS Packet this week. The BOS needs to request that overnight parking be allowed. However, Toby Island residents need to procure a beach sticker for such purposes.**

5.a. Tom Guerino said this item is still on the agenda in case members of the Board have questions relative to the budget. Spoke about the organizational chart. Working on a different approach to facilities and capital as it relates to position descriptions, will get back to the Board within a couple weeks.

Judy Froman brought up the question from member of the public regarding the roll of Assistant Town Administrator with Facilities and how it relates to Facilities. We should address it.

James Potter questioned some of the additional positions, is there a point when we will decide which position has merit to move forward. Tom Guerino said the ones in the Finance Department are currently funded; only new position we are looking at in Finance is a Benefits Coordinator. In Finance there is no additional appropriation required. The Facilities Manager, there was already a position funded for that. We were looking for a higher-level Facilities Management person that we may be able to address in other ways in the budget.

Judy Froman spoke about the floating/administrative staff person and stated she doesn't think that type of position go forward, would rather see a couple part time type positions. That position would open itself up to being taken advantage of, in terms of the amount of work that needs to be done. Mr. Guerino said this position was an addition to the budget. If the BOS don't want to add that to the budget, we will have to add some monies for a recording administrative support person at night. We are going to start that interview process soon.

5.b. Mr. Guerino said Glenn has been working with the Commission, it appears that it might not be the best date for some members. We will try to move that to the next week.

Glenn said he has been talking to Bourne's Town Planner, Coreen Moore and the Cape Cod Commission. There was some work done a year ago that I don't think we will have to repeat. It is time to present that analysis and build on that. That should be able to be done inhouse by our own staff and the Cape Cod Commission staff. We are going to push the date back to early April.

Tom Guerino said Coreen Moore and Glenn Cannon put together a list of stakeholders. Mr. Guerino said he added people to that list from the various villages.

c. Priority Based Budget - Update and next step

Tom Guerino said we are done with the assessment, scoring and pier review. Glenn Cannon said we moved forward with the process, we have substantial completion and we will update it to the 2020 budget. Hope to have it completed by the end of this month.

d. Main Street Parking- Brief update

Tom Guerino said waiting to set the meeting up with Boston as it relates to the parking lot by the railroad tracks. Also working with the marina folks on other parking issues. Asked Chris Southwood to work with Lane to come up with a plan to go to Town Meeting relative to the Maritime Parking Agreement. This Select Board would have to endorse it to move forward. Tim Lydon is looking at the possibility of angle parking rather than parallel parking on various parts of Main Street. As well as additional parking that we may be able to put behind the Marine Life Center. We have a written understanding with the Marine Life Center, it is going to be more formalized; that during the non-college school year, because she has an arraignment with the Maritime Academy for parking, that the lot will be opened up to public parking, leaving aside two additional handicap spots on Main Street in front of the building. Jared MacDonald brought up the sublet agreement, Mr. Guerino said the understanding was the building itself was not to be sublet.

Vincent Michienzi said regarding the lease with the Marine Life Center it stated no subleasing. It would have to go back to Town Meeting. It is in the bylaw the property should not be subleased.

Peter Meier requested a copy of the lease be sent to the Board Members. Mr. Meier said the academy could put cars at Tamarac and people could be bused down to the academy.

Jim Potter agreed and the Board members need to review the lease.

George Slade said the economic development forum links to this discussion on parking issues. Nothing will happen on Main Street economically if we don't take care of the parking issues.

e. Annual Town Meeting

Peter Meier questioned what we have for a draft warrant. Tom Guerino said we are getting together this week with staff to start looking at the warrant. There are the normal 12-14 articles; 2% sales tax, special Legislation as it relates to a Community Activities type fund, 4 or 5 other articles that have come in by departments. We are going to get together this week to start to go through Town Meeting Articles and start to draft the warrant.

James Potter said tracking Savery Ave, we might have to have a Special Town Meeting.

f. Briarwood Bridge – Update of conference call with MassDOT

Tom Guerino said we received by email a report from MassDot that relates to Gardner Bridge at Briarwood. There were two reports, one independent and one internal engineer report done on this overpass. The recommendation from both reports is the bridge should be closed immediately. This is not a town owned bridge. Had a conference call yesterday with MassDot and members of staff. Now that the town is made aware of an unsafe structure we were advised by counsel to post it closed and block it off. It is safe for bicycle and pedestrians. Both sides of the bridge have been blocked. Tentatively scheduled a meeting with MassDot and the Town on Friday, March 15th at the Community Center for folks who own property or reside there. If there is a public safety issue Fire and Police have access to both sides of the bridge. Mr. Guerino will forward the information about the bridge to the Select Board Members.

g. Toby Island Bridge construction

Mr. Guerino said Toby Island Bridge is not a town owned bridge. The folks that own the bridge allow access to some of the shellfishing areas. They are going to be doing some work on the bridge. They are requesting to be able to park in the Monument Beach parking lot during the construction period, which would be for a three-week period. They will have access to emergency vehicles. There is no overnight parking. If the Select Board has no objections to work with the Police Dept. where we can. Anyone who parks on town beach property will need a parking beach sticker.

6) Status & Update:

95-97 Main Street, Buzzards Bay

228 Main Street, Buzzards Bay

328 Main Street Buzzards Bay

95-97 Main Street

Ryan Correia said nothing has changed from last time, Roger Laporte wanted a structural engineer to review and sign off on the plans; Mr. Laporte should be reviewing it.

Vincent Michienzi spoke about the rebuttal of the Assessor's report. He said the Assessor's report is a huge fraud. How can you appraise a property up \$305,000 when the windows are falling out of the building, the building is totally rotted, and the roof is leaking? Mr. Michienzi accused Mr. Guerino of writing a bogus report. Mr. Guerino replied it was at the request of the Board of Selectmen to have an assessment done on that end of Main Street.

Noreen Michienzi stated due to FEMA you can only do renovation to a building 50% of what it is assessed at. Mr. Correia buildings assessment increased \$305,000. Increasing the assessed value of the building at 95-97 Main Street gives the owner, Mr. Correia, a higher threshold to meet before the federal regulations would take effect. There is no way an assessment would go up \$305,900. It's not fair that one assessment goes up and the others don't. If it does go up \$331,000 half of it should be the land and half should be the building, the building should not be \$305,000.

Tom Guerino said this was done by the assessor at the request of the Board. A big piece of the increase would have to do with the land price index that was revised from .55 to .85. Mr. Cabral would have to come in and explain his report.

Peter Meier suggested if Bruce Cabral is going to be challenged, he should be here to speak. Bring him in for 4/2/19.

Noreen Michienzi spoke about how the Correia property went up in value from \$300,000 to \$331,000, how can it increase to more than what you paid for it.

James Potter said the assessor should come in and reaffirm his decision. We will have to see every property's value on that end of Main Street.

Vincent Michienzi said the Selectmen stated they would make his assessment go up in value.

March 4, 2019

Vincent Michienzi
76 Mashnee Road
Bourne, MA 02532

Town of Bourne
Select Board
Bourne, MA 02532

RE: 95-97 Main Street, Buzzards Bay, MA Assessment

Dear Select Board,

In response to the Assessor's explanation for the assessment of 95-97 Main Street, we have included a breakdown of the assessment increases in Main Street's West End for the properties included in the Town's report for the assessment, as well as a few additional downtown properties.

We have provided both a table and chart which clearly display the unparalleled increase for the building assessment of 95-97 Main Street. We have also attached a map of the downtown area that includes the current and previous total assessment values for each downtown parcel.

Please note: 95-97 Main Street's total assessment increase is: \$321,020.

Please also note: 95-97 Main Street's building assessment increase is: \$305,900.

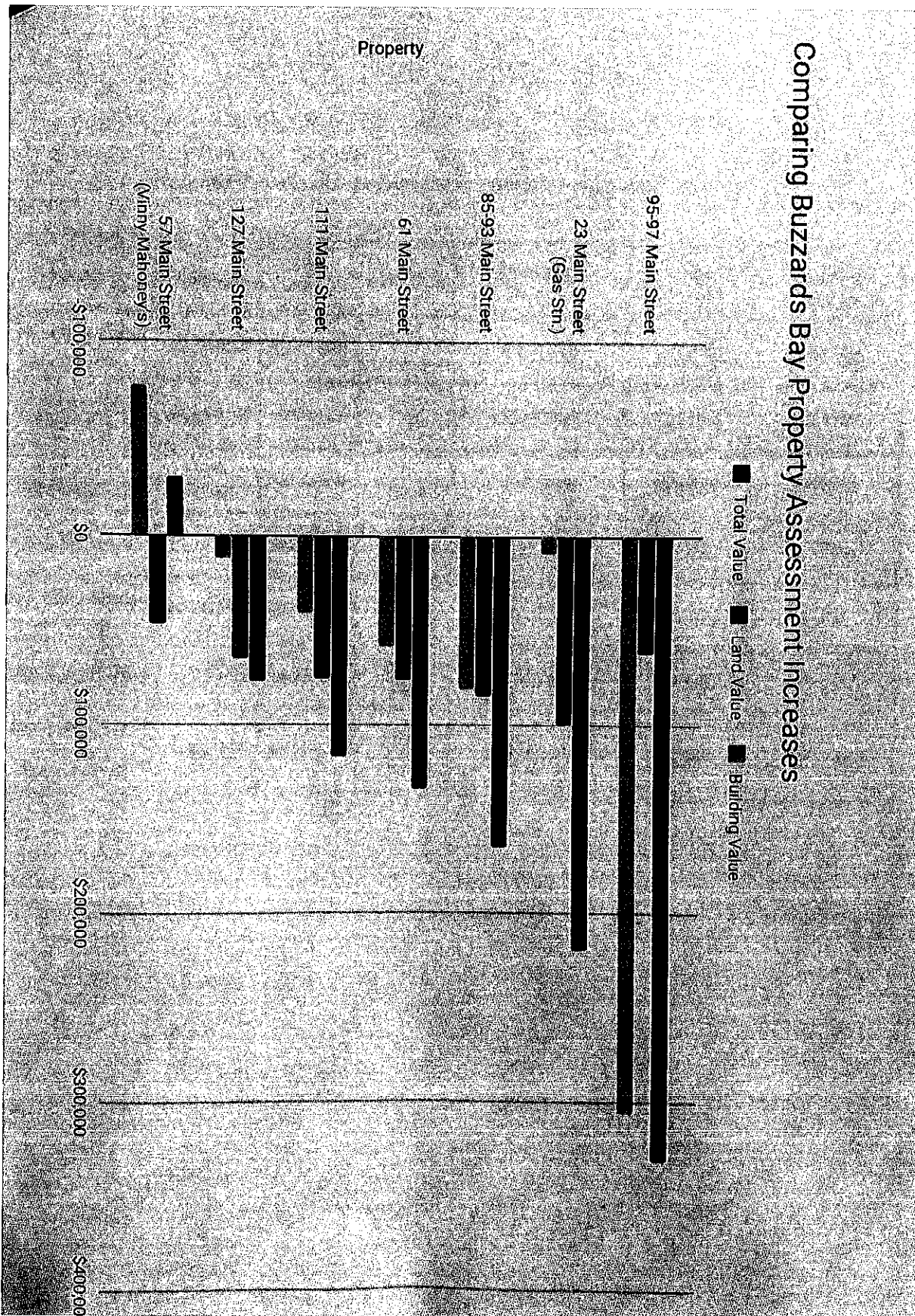
This means **93% of the assessment increase is attributed to the property's building value**, despite the building having only one inhabitable unit.

This gives the owner of 95-97 Main Street an advantage as he begins a reconstruction project, since with a higher **building value**, the cost of renovations can be higher without having to appear before FEMA. (Per the "50-50 Rule")

We believe the 95-97 Main Street building assessment is inaccurate and that the assessment of the overall property does not accurately reflect the value of the property, land, and building. This leads us to further question the accuracy of the town's property assessments and the integrity of the town officials issuing and approving them.

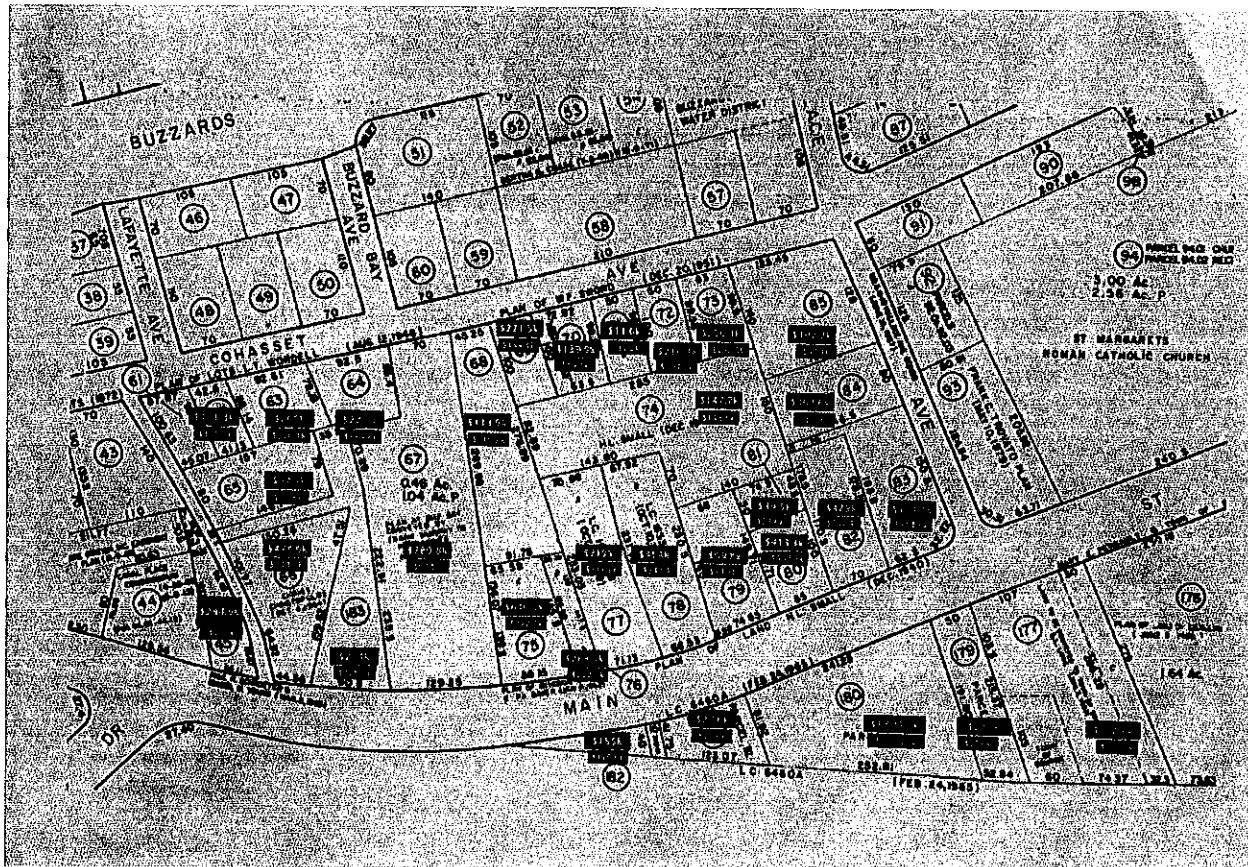
Thank you,

Vincent Michienzi
Vincent Michienzi



Comparing Property Assessments in Downtown Buzzards Bay's West End

Property	Acreage	Sale Price	Sale Date	Assessment Increase	Land Increase	Building Increase
95-97 Main Street (Correia)	10,480 SF	\$300,000	Nov 2013	\$331,020	\$61,900	\$305,900
23 Main Street (Gas Stn.)	28,149 SF	\$990,000	Aug 2017	\$219,200	\$99,200	\$8,900
85-93 Main Street (Michienzi's)	1.04 Acres	\$885,000	Oct 2017	\$165,100	\$84,300	\$80,800
61 Main Street	16,117 SF	\$400,000	Aug 2012	\$134,100	\$75,800	\$58,300
111 Main Street (Seakers)	16,000 SF	\$858,125	June 2005	\$116,600	\$75,500	\$41,000
127 Main Street	11,500 SF	\$622,500	June 2005	\$76,600	\$64,600	\$12,000
57 Main Street (Vinny Mahoney's)	5,741 SF	\$250,000	Oct 2017	\$30,100	\$46,900	\$77,100



228 Main Street

Ryan Correia said they are still working on clearing the title, willing to have the attorney write to the Board stating they are working on it. Once we close and I own it, we will tear it down. Mr. Correia said he will send the conceptual plan to the Board.

328 Main Street

Peter Meier said there was communication from the Town Planner that a storage unit is not allowed in the downtown district.

Mr. Maxim said he will eliminate the storage unit part of the plan, he said he thought Ms. Moore said there was a process to go through a variance to allow that.

Peter Meier said we want to make sure the property is not blithe and it is safe if emergency personnel have to enter the building. Jared MacDonald suggested to make it look habitable that would reduce the blithe issue.

Peter Meier told Mr. Maxim to keep the Board informed. Mr. Maxim said he had a couple people interested in buying the property, but those fell through, so he is going to move forward with his own plans. Mr. Maxim said he is having plans drawn now. The plans are for office space with commercial garages, and we added the storage units, but we can take out the storage units.

Coreen Moore, Town Planner, said she met with Mr. Maxim a few times. The first project that was proposed was with 2 garages below with some office space and living above. The storage units we do not allow on Main Street. We do have a provision in the downtown policy, conditional use permit, which is only allowed downtown. If you go to the Planning Board you can propose a use that is not in the bylaw and if they feel it is a good fit they will allow it. The first proposal, 2 garages below with office and residential is a great mixed use. I would not recommend storage units in that area.

Judy Froman agreed that cleaning up the area/site would help.

Peter Meier said we want to make sure we can see that this is an ongoing project and it is moving forward. Please keep us informed.

Mr. Maxim said he would like two months to come back.

Peter Meier said he should come back on April 30th. This will be continued to 4/30/19

7) GIZ (Growth Incentive Zone) modification for approval – Ms. Moore

Coreen Moore said she sent a package out with the draft request for modification for the Growth Incentive Zone for the Cape Cod Commission. We got the Growth Incentive Zone back in April of 2012. The Cape Cod Commission has revised the regulations for the Growth Incentive Zone. When we submitted our application, the approval was given in three phases. In those phases once we reached certain threshold we were to provide

certain aspects for the Growth Incentive Zone. Once you reach that threshold you are required to provide an offset; an offset could be purchase of land, changing building, downsizing building.

Bourne was proactive in their purchase of land. The Open Space Committee did a good job in buying a lot of land. They let us credit 5 years back for that land, as a credit to our Growth Incentive Zone. After the first project, which was Keystone Assisted Living we used up phase 1. We could not go to phase 2, but they gave us a waiver so we could do Calamar. Calamar is a 100 unit over 55. I worked hard trying to find offsets, tried to fine land. For offsets they wanted a 1 to 1 offset.

The Cape Cod Commission realized towns have been proactive so why should they be penalized. The Commission revised the regulations. Those revised regulation will help us push the projects forward.

In the draft I have given you what we are requesting from them is just to adopt the new regulations. We had an expiration date. The Growth Incentive Zone was only good for 10 years. Now there will be no expiration date. The other is to ask for the elimination of the three phases. That would give us a total of 360 residential units and 650,000 sq. ft. of commercial space. Also asking to eliminate all the offsets. They asked us what are some of the accomplishments that you have done since we implemented the Growth Incentive Zone. One is the infrastructure improvement and the capital improvement. The biggest one is the approval of the 100,000 gallons per day wastewater facility, also the Mass DOT and the Belmont Circle reconstruction, the new Bourne Police Station, the reconstruction of the bypass, and the all-inclusive playground. We had some redevelopment projects done by the business owners, and one residential project. Some of the things the town has done is some façade improvements. That was done with a grant through the Town Planner's office. We also did a residential grant for the different houses. For the next 15 years we have to monitor that, every time there is a sale or a remortgage I have to certify what they owe. New commercial square footage since the improvement of the Growth Incentive Zone: Keystone, Assisted Living, Hampton Inn, Calamar Senior Living.

Need the Selectmen to approve the request of this modification. As soon as we get the approval we will send it to the Cape Cod Commission. They could approve inhouse with staff, they could send it to their planning committee, or they could send it to the full commission. They are suggesting they will do it at a staff level or send it to the planning committee. Once that happens the projects that are in the que waiting to move forward will be able to move forward.

Peter Meier said we need a motion to request the Cape Cod Commission for a modification as listed in the packet.

Voted Judy Froman moved and seconded by James Potter to accept the modification to the Growth Incentive Zone decision to accept the applicability of the terms and provisions of the amended Barnstable County Ordinance Chapter G 05-13 (10-19 14-05 17-11 and 18-02) April 4, 2019. Elimination of the three Phases for a total 360

residential units and 650,00 square feet of commercial space. Eliminate all requirements for offsets. Vote 5-0.

8) Upper Cape Regional Vocational Technical High School – Town owned property and under the care of the Conservation Commission – the Technical School has a proposal for utilizing some of the property for trails and other education related activities. Mr. Haines, Conservation Agent will be present. Superintendent Dutch will also provide a presentation.

Upper Cape Cod Technical School is interested in Town of Bourne donating the 14-acre Labretto Property which is located across the street from the School at 182 Sandwich Road. This town conservation parcel is currently not utilized by the public as it lacks any trails or reasonable access. Upper Cape Tech is proposing to take ownership of the property. The school would use the property to provide a science-based education site for the school and community as well as to cut and maintain public walking trails, construct benches, build raised boardwalks around the wetlands, install trail markers and educational signage.

Laura Johnson, Instructor at Upper Cape Tech, Nolan LeRoy, Supervisor

Laura Johnson said the Upper Cape Tech is interested in working with the Town of Bourne to transfer conservation property that most of town residents don't know about into school ownership. Upper Cape Tech would like to acquire the Labretto property through Town vote and have the property gifted to the school. If passed we would invest money into improvement of the wetland property. These improvements would help the state of the property and make it something special to the community.

Mr. Nolan LeRoy spoke about the Community Stewardship Project, the plans do not include a physical structure anymore. Spoke about the Lyman Reserve; Eastover Reservation; Mass Audubon Ashumet Holly Wildlife Sanctuary; Four Ponds Conservation Area; Upper Cape Tech; Great Neck Conservation Area.

Ms. Johnson spoke about the Pollinator Project, and how the Environmental Science Program after school has been involved in that project; working throughout some of the reservations in the area. The students and staff have worked in partnership with the US Army Corps of Engineers; they have incorporated a kind of classroom lesson with some of the younger students, 4th graders, at Peebles and Bourndale Elementary School. They are using the property to do walk arounds.

Mr. LeRoy spoke about the Labretto Property and how they would like to utilize the property including Wetland Delineation; 1-mile loop trail development and maintenance; property maintenance; installation of Naturalists Signage; Environmental/Conservation Education Outreach site; Educational Partnership with Army Corps and Bourne Elementary Schools.

Sam Haines, Conservation Agent, said he likes the idea; and also spoke about the difficulties of transferring ownership once the property has been placed under the control of the

Conservation Commission, under Chapter 48B. In order to transfer the property you would need to have the Conservation Commission agree, the Select Board vote, Town Meeting Vote. Then you have to have 2/3 of State Legislature vote, and you would also have to have no net loss, which means the town would have to acquire 14 additional acres of equal ecological value to offset the loss. Once the property is put in under Chapter 48B it is only allowed for open space and passive recreations. There is also concern about control of the property, we can't allow any other entity under the current restrictions having any control over the property in terms of access or use. Transferring ownership or transferring control is a difficult sell.

Tom Guerino questioned the Stewardship of the Labretto property, are any of those in conflict with chapter 48? Sam Haines said as long as there is no ownership change. When they first spoke about structures, access, and community gardens, that is where you get into grey area where you would have to amend the restriction or change the use.

Roger Forget said if the town gifts the land to the Upper Cape Tech the town still owns the land.

Tom Guerino questioned could there be a memorandum of understanding between Conservation Commission, the Town, and the Upper Cape Tech that would allow for these too happened and also allow the folks at the Upper Cape Tech to access the property when they needed to for these purposes only. Sam Haines said folks from the Upper Cape Tech can access the property for many of these purposes already. We would have to file a Notice of Intent, we would have to have a maintenance agreement. Under the deed restriction many of these uses would be allowed. The transfer of property you would have to take that out of Chapter 48B. They couldn't restrict other people from accessing that property.

James Potter said Town Meeting voted 364 to 56 to support acquiring the property and access to the canal. Why the pursuit of the town gifting the land as opposed to another arrangement. Roger Forget said to do anything on the property the town still has the liability vs Upper Cape Tech with our students and anyone else we may bring on the property. Also we don't have funds to gift and give away. We have an educational piece which we can use with our students so they can expand on their education at Upper Cape Tech in utilizing the property. This property is across the street and the town isn't maintaining it. Insurance is a piece of it and we would go to the appropriate boards and committees before we did anything on the property. James Potter questioned if the other towns agree with this gifted piece of property. Mr. Forget said we haven't spoken to the other towns yet about this idea, we wanted to start with the Town of Bourne first.

Judy Froman questioned were the other community stewardship projects gifted services. Nolan LeRoy said they were done through a couple different entities different agencies that owned the properties. Judy Froman questioned would there be space for parking for that area. Sam Haines said there could be space for parking, but you would not be able to pave it.

Peter Meier said if it is possible, it is a great idea for a partnership between Conservation Commission, the Town of Bourne and Upper Cape Tech, it has a lot of great value. We should pursue this further. Jared MacDonald said these projects can work and it would be a great asset for the Town.

Tom Guerino said looking at the property, the boundary line at the canal, would they have to cross the railroad tracks to get access to the canal; yes they would have to cross the railroad tracks. Mr. Guerino said there probably is a way, working with Sam Haines and the Conservation Commission, and the railroad, to make the project successful without a transfer.

Peter Meier suggested to have this discussion at a workshop. Tom Guerino suggested to have staff and the folks from the Upper Cape Tech put together information and then bring it to Board at a workshop.

Sam Haines questioned how does the Select Board feel about investing in conservation land, will it bring in economic value will it bring in cultural value?

George Slade said this would be a good project if we can identify and overcome all the hurdles, also there is a lot of activity in that area during the summer months.

James Potter said there are a lot of merits to the project. The hurdles to transfer the property might be too high, but there is a way to work with what you are proposing to work with the land. In a workshop setting we can work out how to still maintain ownership and having some of these programs happen on the site.

Jim Mulvey questioned how the land was first acquired, and what was the agreement when it was first purchased? The possibility exists that the land was purchased for passive recreation by the general public.

James Potter said there was discussion about what the town would use it for. There wasn't an identified use but there were several uses proposed. One was proposed by Mr. Parady for affordable housing; there was a proposal about access to the canal.

Judy Froman said the town staff will have to look into those questions.

Jim Mulvey questioned why would the Tech School want to have control of the property rather than undertake it as a volunteer program by the Tech School to do these things. Would be opposed to the general direction, to have the Tech School take over town conservation land.

Sam Haines said once it is transferred to the conservation commission under Chapter 48B the deed restriction clearly states what its uses can be.

James Potter questioned was what was presented to the Conservation Commission different from what was presented tonight? Sam Haines said yes, what was presented to

the Conservation Commission included pole barns, community gardens, agricultural activities.

10) Selectmen's Business

a. Bourne Friends of the Council on Aging – Fee waiver for Psychic Fair

The Friends of Bourne COA are requesting a waiver of fees for the use of the Bourne Veterans Community Building on Saturday, April 6, 2019 from 8:00 a.m. to 5:00 p.m. for our semi-annual Psychic Fair/Craft Show. This Event/Fundraiser is held to support the Friends Food Pantry and those in need in our community

Voted Judy Froman moved and seconded by George Slade to approve the request for the use of the Veterans Community Building and waiver of fees for the Psychic Fair on April 6, 2019. Vote 5-0.

11) Correspondence

James Potter brought the Board and the public up to date on the correspondence

- A. Letter from Department of Human Services regarding Barnstable County HOME Consortium Advisory Council.
- B. Cape Light Compact activity report for the month of December 2018.
- C. Letter from Tobey Island Association requests a waiver from the "No Parking" restriction in the Monument Beach boat/beach parking lot during months of March and April 2019 for up to 5 cars when the wooden bridge onto the island will be undergoing repairs.
- D. Letter from DEP regarding Approval with Conditions, Corrective Action Design [CAD], Phase 2 Final Cover Repair for ISWM, 201 MacArthur BLVD, Bourne.
- E. Letter from DEP regarding appeal of Harbormaster's decision to accept a mooring permit wait list application for a Floating Swim Platform adjacent to 490 Scraggy Neck Road, Bourne.
- F. Letter from DEP regarding notice given of the waterways application by Marine Renewable Energy Collaborative to maintain an existing tidal energy test platform at 40 Academy Drive, Buzzards Bay.
- G. Letter from Eversource to selectively apply herbicides in 2019 along power line rights-of-way that pass through Bourne. [Copy of Operational Plans and Vegetation Management Plans on file in the Town Administrator's Office]
- H. Letter from Cape Cod Commission regarding Bourne's Representative to the Cape Cod Commission – appointment to expire on April 25, 2019.
- I. Letter from Cape Cod Commission regarding Cape Cod and Islands Water Protection Fund.
- J. Letter from Department of Agriculture Resources regarding Notice of Approval of the Eversource Energy MA Five Year Vegetation Management Plan for Cape Cod and Martha's Vineyard [Barnstable and Dukes Counties] 2018-2022.

- K. Weights and Measures submitted copy of the annual report to the Division of Standards for calendar year 2018 [Copy of report on file in the Town Administrator's Office].
- L. Letter from Massachusetts School Building Authority regarding James F. Peebles Elementary School, Construction Change Orders.
- M. Letter from Department of Telecommunications and Cable regarding License Expiration Notice.
- N. Leo's Seafood Restaurant is requesting permission to close from March 8, 2019 thru March 15, 2019 for renovations to kitchen and storage area.

James Potter said our appointment to the Cape Cod Commission is going to expire on April 25th. Tom Guerino said the Board needs to appoint a representative to the Cape Cod Commission. Peter Meier suggested to put in on the agenda for the 12th.

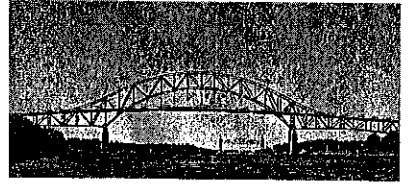
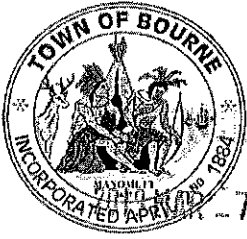
Peter Meier said regarding letter M, letter from Department of Telecommunications and Cable as of 3/19/19 we will be within 36 months of our expiration of our Comcast agreement. We need to start negotiations processes. The first part of that is recommissioning our Cable Advisory Committee. Tom Guerino said he will put it on the website. Peter Meier read: Federal law provides for a formal renewal process that begins between 36 and 30 months before a license expires. As an Issuing Authority, you may begin the process of determining your community's cable-related needs and review Comcast Cable Communications, Inc.'s performance under the current license. Peter Meier said the Cable Advisory Committee can inform and educate the public about cable television services; assess the cable needs of the community and recommend policy changes; conduct regular meetings with cable company representatives to discuss matters of mutual interest; report to the IA on company compliance with the license; supervise the cable operator's response to complaints; respond to citizen's questions regarding the cable television system; and keep abreast of community programming issues.

Judy Froman said tomorrow before the end of the business day is the survey for the Cape Cod Commission for the regional transportation plan, you can weigh in on that. The website is www.capecodcommission.org/rtp.

12) Adjourn

Voted Judy Froman moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 9:18 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.



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2019 MAR 7 PM 2:06

MEETING NOTICE

TOWN CLERK BOURNE

Board of Selectmen and Joint Session with Finance Committee for FY20 Budget Review

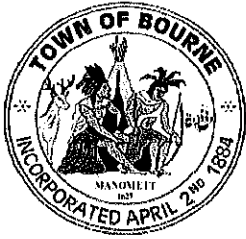
**Monday, March 11, 2019 at 7:00 PM
Bourne Veteran's Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532**

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

The Board of Selectmen will hold a public meeting on **Monday, March 11, 2019 at 7:00 PM** at the Bourne Veteran's Memorial Community Building.

1. Call meeting to order - Note any excused/absent members
2. **Enter in Joint Session with the Finance Committee for FY20 Budget Review**
 - Distribute Any Updates for Department Budgets or Sources and Uses, etc.
 - Upper Cape Tech
 - Capital Outlay
 - Debt Service
 - Public Comment (for informational purposes only)
3. Adjourn Joint Session
4. Adjourn

RECEIVED
2019 MAR 7 PM 2:06
TOWN CLERK BOURNE



Board of Selectmen Meeting Notice AGENDA



Date

March 12, 2019

Time

5:45 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

5:45 P.M. – Call Public Session to Order in Open Session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Playground. The Chair has declared that an open meeting may have a detrimental effect on the litigating position of the public body.

Roll call Vote to convene in Executive Session for the purposes stated.

The Board will reconvene in a meeting and workshop open session following the Executive Session.

Roll call Vote to reconvene in Open Session.

Selectmen Workshop Agenda

1. Call Meeting to order
2. Tradewinds – response to request for exception/carve out to the existing Trash and recycling policy.
3. Board to conduct a workshop on reviewing Board of Selectmen Policies
4. Adjourn

TOWN CLERK BOURNE

2019 MAR -7 PM 3:40

RECEIVED

**Board of Selectmen
Minutes of Tuesday, March 12, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald - Excused

REC'D
2019 APR 24 AM 11:44
TOWN CLERK BOURNE

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

5:45 PM – Call public session to order in open session

Executive Session: Motion to enter into Executive Session to conduct strategy with respect to threatened litigation regarding the Buzzards Bay Park. The Chair has declared that an open meeting may have a detrimental effect on the litigation position of the public body.

The Board will reconvene in a meeting and a workshop open session following the Executive Session.

Roll Call vote to convene in Open Session.

Meeting Called to Order

Chm. Meier called the meeting to order at 7:16 pm.

Tom Guerino reported on what motions were made in Executive Session. There were six motions made that were approved by the Board.

- a. Approve the revised documentation related to the Buzzards Bay Playground. The motion was unanimously voted by roll call by the members of the Board.

- b. To approve the actions of the Project Manager as reported to the Board and to authorize the Project Manager to continue to supervise the project as outlined in his report to the Board of Selectmen. That was unanimously voted by roll call vote by the members of the Board.

- c. Authorize the CPC chair to identify existing appropriations available to fund the work necessary to complete the project for the Buzzards Bay Playground Project. That was motioned and seconded and unanimously agreed to by the Board.
- d. Determine the report of the safety expert to be exempt from public disclosure and to authorize the Records Access Officer to assert the attorney client privilege and attorney work product exemptions. That was unanimously agreed to by roll call vote by the members of the Board.
- e. Authorize the Town Administrator to execute Change Order as recommended by the Project Manager and the Community Preservation Chairman as it relates to the Buzzards Bay Playground. That was unanimously by roll call vote agreed to by the members of the Board.
- f. To engage an independent certified playground safety inspection expert to review and evaluate the modifications to the Buzzards Bay Playground prior to project closeout. That was unanimously by roll call vote agreed to by the members of the Board.

2) Tradewinds - response to request for exception/carve out to exiting trash and recycling policy

Tom Guerino reported this has been a long deliberation over several meetings with the Board and the folks at Tradewinds. From the last meeting Mr. Lively forwarded to Mr. Guerino the proposed wording relative to an exemption for the folks at Tradewinds that went to Town Counsel. Mr. Guerino read Counsel note that was sent to him that he emailed to the Board members. As I noted at the last meeting with representatives from the Tradewinds Condominium's establishment, I did pass the request for possible exception language by Town Counsel. Counsel advised that I (the Board) should refer to his prior opinions and that a carve-out is not a good way to move, it provides an opening for problems later with other groups. The "fairness doctrine" is still in-play and the town should take action to close this particular issue out.

If you go back two weeks to a response from Mr. Potter related to policy vs policy, Counsel responded: I reviewed the charter language relative to the DPW. It seems to me the intended charter is to impose a responsibility the DPW as to rubbish removal Section C. It happens all too often in charter language; the following section D creates some ambiguity referring to the authority of the Select Board and the Town Administrator. Looking at all the language in the Charter and the special act I would have to conclude that this is the primary responsibility of the DPW Director to issue how rubbish is collected does not rise to the level of policy responsibilities of the Select Board. Indeed, it appears to be an administrative function of the DPW as previously noted, my preference is if there is going to be a change in the promulgated policy of the town on trash to non-residential entities, Chapter 183A, Condo Associations of the distinct entity and Condo Association Control; I think it is one that Town Meeting should address. The property owners have another venue

core challenge but I think that would be unsuccessful. Let me know if you need additional response.

Mr. Guerino said it does come down to the notion that this is in the Policy, the Policy has been deemed to be appropriate. It is within consort with other communities that deal with condos and apartment associations. If the folks at Tradewinds opted to change their deed from a 183 Condominium Master deed to another type of deed, then I think the town could revisit the issue. It is George Sala's and my belief that the policy as it is written should hold.

Rick Howe questioned how many condominium complexes do you plow? George Sala said they don't plow any, years ago they did plow the outer edges of the herring run. Rick Howe said if you weren't providing those services then you didn't take those services away, like you have taken them away from Tradewinds. These are services that have been provided to tax payers, who haven't had their tax bill decrease because of this. We are the only ones that have been deprived of this service that has previously been provided since the place was build.

Gentleman from the audience agreed with Mr. Howe. Out of all the condo associations Tradewinds is the only one that has been affected in a negative way. Object to the language that they are a not residential entity. Spoke about the fact that they have less then 4 units, have proper curb side, roads are in proper condition, none of that matters. They are no different than any other subdivision in town, except for the word condominium. Disagree with Attorney Troy's assessment.

Tom Guerino read the pertinent part of the policy defines curbside collection as offered to residential properties and condominium complexes and trailer communities will not be offered curbside. This was a blanket policy for all 183A units.

Peter Meier said if you want to take no action on this, the motion would be not to take any action and move forward. If you disagree with this and want to find a way to provide services back grant it in the motion. So a motion to not take any action or motion to go to town meeting and take any remedies needed to restore services with trash, plowing, and street sweeping.

Tom Guerino suggested if it goes to Town Meeting it should be a private petition unless the Board brings it to Town Meeting. Mr. Guerino said in his opinion based on Counsels reviews on three separate occasions it is not within the purview of the Board, relative to the day to day operations of the DPW.

Voted James Potter moved and seconded by Judy Froman to take no action.

Judy Froman said she agrees that it is within the day-to-day operation of the DPW. Ms. Froman recommends moving forward that if something is going to affect the financial status of an association or some type of entity that more advanced timeframe needs to be put in place so budget preparations can happen for those entities.

Tom Guerino said the original policy was brought to the Board on January 5th, 2016 at a public meeting, it was noted all, commercial property.

James Potter said this seems to be another agreement from the past. The Policy was written, which was excluding condos. Bringing it to Town meeting could open up a variance for one specific group; then another condo group could come forward wanting the same services/variance from the policy. Having one association asking for a variance from the policy, the town would have to plan for that.

George Slade said we would have to figure out what the final implications would be to the town if this were to move forward.

Tom Guerino said in broad financial parameters it would be about 1 million dollars, \$350,00 vehicles, between 6 and 8 additional personal at salary and benefits at about \$65,000 a year per laborer.

Peter Meier said his opinion is once you give someone something you stick with what you stated, so I will be voting against the motion.

Roll Call Vote: Judy Froman – Yes; Peter Meier – No; James Potter – Yes; George Slade – Yes. Vote 3-1

3) Board to conduct a workshop on reviewing Board of Selectmen Policies

The Board members discussed/reviewed the Policies and decided which ones fell under the Board of Selectmen.

James Potter spoke about licensing, it is in the charter but it is not a policy. Maybe we should create a policy about licensing or we should change the Charter. Tom Guerino said it falls under the Town Bylaw that you have general licensing authority.

Workshop Outline 3/12/19

1. Why Select Board writes policies.

a. Charter, Article 3-3

- i. ...serve as chief policy-making agency of the town keeping in mind the goals, policies and action items of the LCP and shall appoint the TA to carry out policies.**
- ii. The Board of Selectmen will act only through the adoption of written policy goals, policies and action items which will be implemented by the Town Administrator and written in a policy book that shall be available for public review.**

b. LCP policies

2. Definition

a. Policy

- i. a high-level overall plan embracing the general goals and acceptable procedures especially of a governmental body**

- ii. **a plan or course of action, as of a government, political party, or business, intended to influence and determine decisions, actions, and other matters.**
- 3. **Review list of policies**
 - a. **Which policies need Board of Selectmen vote**
 - b. **Adopted**
 - c. **Signed**
 - d. **Drafted**
 - e. **To be written**
- 4. **Prioritize**
- 5. **Plan course of action**
 - a. **Board**
 - b. **Working Groups**
 - c. **Website**
 - d. **Policy Book**

I sent the full edited Policy list (excel sheet) to Judy Froman on 3/12/19

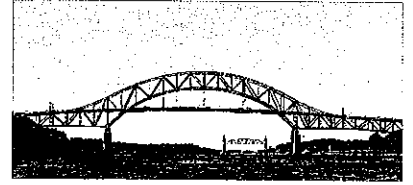
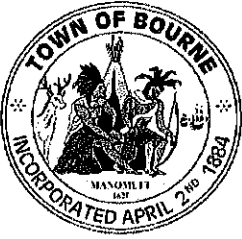
The Board members agreed these were the Board of Selectmen Policies:

Beach Parking Sticker
Beach Parking Sticker
Committee Appointments
Community Building
Community Events
Drug & Alcohol
Easements
Electronic Communication
Family Medical Leave Act
Financial Management Policies & Guidelines
Information Technology Resources Use
ISWM Financial Policy
Naming Policy
Policy for Consultation with Town Counsel
Remote Participation
Social Media Use
Special Municipal Employees
Special Permit
Town of Bourne Public Engagement
Town Owned Property Naming
Traffic Rules & Orders
Website Posting

4) **Adjourn**

Voted Judy Froman moved and seconded by James Potter to adjourn. Meeting adjourned at 9:02 pm. Vote 4-0.

Respectfully submitted - Carole Ellis, secretary.



MEETING NOTICE

Board of Selectmen and Joint Session with Finance Committee for FY20 Budget Review

Monday, March 18, 2019 at 7:00 PM
Bourne Veteran's Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

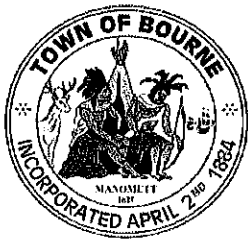
The Board of Selectmen will hold a public meeting on **Monday, March 18, 2019 at 7:00 PM** at the Bourne Veteran's Memorial Community Building.

1. Call meeting to order - Note any excused/absent members
2. **Enter in Joint Session with the Finance Committee for FY20 Budget Review**
 - Distribute or Discuss Any Updates or Follow Ups for Department Budgets or Sources and Uses, etc.
 - Fire Department
 - Bourne School Department
 - Debt Service
 - Long Term Plan
 - Public Comment (for informational purposes only)
3. Adjourn Joint Session
4. Adjourn

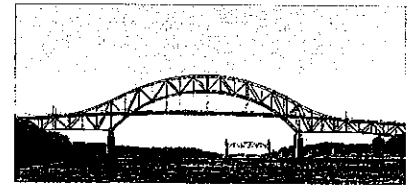
TOWN OF BOURNE

219 MAR 14 PM 3:45

CELESTE GIBSON



Board of Selectmen Meeting Notice AGENDA



Date
March 19, 2019

Time
7:00 P.M.

Location
Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

Note this meeting is being televised and recorded. If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Moment of Silence for our Troops and our public safety personnel

Vision:

Bourne is a community that embraces change while respecting the rich heritage of the town and its villages. It is a municipality based on strong fiscal government with a durable economy that recognizes the rights of all citizens, respects the environment, especially the coastal areas of the community, embraces excellent education, and the amenities that it affords and offers to citizens a healthy, active lifestyle.

Mission:

Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsible and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

7:00 P.M Call Public Session to Order in Open Session

1. Salute to the Flag
2. Public Comment on Non-Agenda Items
3. Approval of minutes: 2.25.2019 – Joint with Finance Committee; 03.05.2019
4. Town Administrator Report
 - a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.
 - b. Annual Town Meeting – (There is no report at this meeting). This will become a recurring piece of the TA report through May 2019. I will update on articles that are being considered.
 - c. Economic Development Forum – Invitations are out for RSVP. The CCC and town staff are coordinating for the agenda
 - d. Gardner (Briarwood) Bridge update – I will provide an update of the MassDOT meeting held on Friday with Briarwood area residents.
 - e. Pedestrian and Bicycle Pathway update – Mr. Cannon will provide and update. I will report on any action taken at the MPO meeting held on Monday the 18th
 - f. Marine Life Center Lease – Attorney Troy is reviewing the lease and exhibits.
 - g. County oil and gasoline bid - Bids are due to the County on Gasoline and Diesel in early April
 - h. Hoxie School RFP. The Town Planner is almost complete and this should be out to “bid” at the beginning of April

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2019 APR 15 PM 1:39

TOWN OF BOURNE

5. Municipal Vulnerability Workshop – Sam Haines, Conservation Agent
 - a. 0 Shore Road improvements - Sam Haines
6. Cape Cod and Islands Water Protection Fund - MANAGEMENT BOARD
7. Licenses/Appointments
 - a. 7:30 p.m. Route 6A Brewery – Liquor License Hearing under Chapter 138, Section 19C [n] Farmer Series Pouring Permit
 - b. 7:50 p.m. Patrick Ross – Aquaculture Hearing – 1.8 Acre Shellfish Grant Expansion
 - c. 8:10 p.m. Dan Maurice & James Rossignol – Aquaculture Hearing – 1.95 Acre Shellfish Grant Expansion
 - d. Seasonal Liquor-Food-Entertainment-Amusement License Renewals
8. Comcast Representative (Mr. Galla) to discuss recent service issues pursuant to letter sent to Comcast regarding same.
9. Selectmen’s Business
 - a. Cable Television Advisory Committee
 - b. Dog Park
10. Correspondence
11. Adjourn

**Board of Selectmen
Minutes of Tuesday, March 19, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald – Arrived at 7:03

2019 APR 23 PM 11:42
TOWN OF BOURNE
RECORDS DEPARTMENT

Note this meeting is being televised and recorded. If anyone in the audience is recording or videotaping, they need to acknowledge such at this time – Michael Rausch Bourne Enterprise.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Documents

Meeting Called to Order

Chm. Meier called the meeting to order at 7:00 pm.

Moment of Silence for our Troops and our public safety personnel /Salute the Flag

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Mission: Bourne will maximize opportunities for social and economic development while retaining an attractive, sustainable and secure coastline and environment for the enjoyment of residents and visitors. Through responsibility and professional leadership and in partnership with others, Bourne will strive to improve the quality of life for all residents living and working in the larger community.

Public Comment – Non-Agenda Items

None requested.

3) Approval of Minutes: 2/25/19 – Joint meeting with Finance Committee; 3/05/19

Voted Judy Froman moved and seconded by James Potter to approve the minutes from February 25, 2019. Vote 4-0.

Voted Judy Froman moved and seconded by James Potter to approve the minutes from March 5, 2019. Vote 4-0.

4) Town Administrator Report

- a. FY 2020 Budget – This will be an ongoing piece of this part of the agenda. New considerations are a recording/floating Administrative Support staff person and consideration of an additional Facilities Management professional.**
- b. Annual Town Meeting – (There is no report at this meeting.) This will become a recurring piece of the TA report through May 2019. I will update on articles that are being considered.**
- c. Economic Development Forum – Invitations are out for RSVP. The CCC and town staff are coordinating for the agenda.**
- d. Gardner (Briarwood) Bridge update – I will provide an update of the MassDOT meeting held on Friday with Briarwood area residents.**
- e. Pedestrian and Bicycle Pathway update – Mr. Cannon will provide an update. I will report on any action taken at the MPO meeting held on Monday the 18th.**
- f. Marine Life Center – Attorney Troy is reviewing the lease and exhibits.**
- g. County oil and gasoline bid – Bids are due to the County on Gasoline and Diesel in early April**
- h. Hoxie School RFP. The Town Planner is almost complete and this should be out to “bid” at the beginning of April.**

4. a. Tom Guerino said the Select Board has been meeting with the Finance Committee on a weekly basis. They had a good report from the Finance Director as for the long-term plan and the debt.

4. b. Mr. Guerino said he is meeting with Town Council to continue to review the non-specific budget articles that are being presented for the Annual and the Special Town Meeting. The warrant should be done within the next three weeks. The Board will have the chance to review and support or not support the articles.

4. c. Glenn Cannon, folks at the Cape Cod Commission, Coreen Moore, and the Planning Department, have been working on this. The invitations went out. Glenn has secured the location at the Mass Maritime Academy, with about 45 attendees on the list.

4. d. Regarding the Garner Bridge, Mass DOT met with the representatives of the Briarwood area on Friday of last week. The outcome was that Representative Vieira may file legislation that would take that area by eminent domain, so there would not be any question who owns the property on either side of the bridge. Legislation found documentation back to 1872. The Board of Selectmen have been put on a list, so any information from Mass DOT relative to that bridge or any action on that bridge will be sent out to the Selectmen.

4. e. MPO - Glenn Cannon said we have a professional engineering firm under contract. We are moving forward with design of the first phase of that project. Judy Froman said the first phase of the Pedestrian and Bicycle Pathway is on track for 2024, Belmont Circle is on track for 2020 and Scenic Highway and median improvement are on track for 2024.

Tom Guerino said the 2024 Pedestrian and Bicycle Pathway reserved amount is \$2,200,000. When we discuss the safety improvement for Scenic Highway the monies they have currently set aside are not sufficient to do the fly over to Belmont Circle, so they will look at the most difficult areas for the median barriers.

Jared MacDonald spoke about the speed limit being one of the safety issues. Mr. Guerino said MPO doesn't look at that type of issue, they look at capital construction issues.

Judy Froman said Scenic Highway came in under Pavement Improvements. We made sure they knew we were there, we brought up the safety issues of that area. There is a map on the Commissions website that highlights where there have been accidents.

Glenn Cannon said they will have a 25% design public hearing. There have not been any design plans for this section yet. Jared MacDonald spoke about the speed/safety in that area. Tom Guerino said slowing the speed will be something we can bring up on the 25% design meeting.

George Slade said regarding Belmont Circle, he would like the Selectmen to be able to review the plans one more time. Tom Guerino said he can request District 5 to come back in and give an updated presentation.

4. f. Mr. Guerino said the Selectmen should have received an electronic copy of the lease. It is currently with Council for review.

4. g. We bid out gas and oil with the County every year. The bid is due on April 9th, we will have prices.

4. h. RFP is almost complete; it should be out the beginning of April. That will come before the Board for approval before we put it out.

5) Municipal Vulnerability Workshop – Sam Haines, Conservation Agent
a. 0 Shore Road improvements – Sam Haines

Sam Haines spoke about the Municipal Vulnerable Workshop, which is a workshop to start the discussion on sea-level rising and climate change. The confirmed dates are April 16th & 17th at the Bourne Community Center. If anyone is interested, Mr. Haines passed out some flyers, or people can contact him.

Municipal Vulnerability Workshop **S**

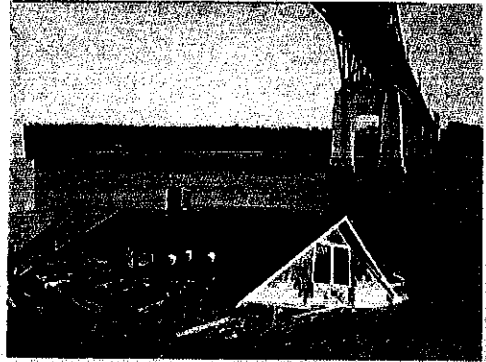
Your invited to join Town & County staff for a workshop on sea level rise and climate change.



April 16th & 17th

All Stakeholders are welcome

- Residents
- Business Owners
- Educators and students



Participants are asked to attend the entire workshop, which takes place over two days:

<p>Afternoon Section April 16, 2019 Bourne Community Building 12:30 pm – 4:30 pm</p>	<p>Morning Section April 17, 2019 Bourne Community Building 9:00 am – 1pm</p>
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If you are interested in participating please contact Conservation Agent Sam Haines at shaines@townofbourne.com or 508.759.0600 x 1344

land that could be turned into passive recreation for public use, with minimal investment. It is town land not conservation land, which is under the Selectmen's control. Would like the Selectmen's blessing to move forward. In order to keep the cost down it will be worked on by staff and as funding becomes available, it isn't going to be a fast project. Would like to do some fencing for safety, bring in loam and seed. Mr. Haines said in a couple of weeks he is planning on going to Shore and Harbor and the Open Space Committee to see if there is any funding available. Peter Meier suggested reaching out to the Pocasset Height's Association and Pocasset Village Association. Also maybe look at CPC money.

Sam Haines said some ideas for that area are pick your own fruit, blueberries, beach plum. Would like to work with the Selectmen on how much parking would be needed in that area as opposed to how much green space. This is just a concept on how we can do it with limited funding, without substantial permitting. We want to keep this low maintenance.

Judy Froman said it would be great to be able to clean up some areas to be able to use the land. James Potter said it is worth it to look into this further. Recommended going before the Planning Board for traffic flow. Sam Haines said he does have to go in front of the Planning Board because there will be parking. Sam Haines questioned if the Board of Selectmen know how much parking would be needed based on historic routing slips. He said we will have to address the boat trailers that park in that area.

Mr. Scott spoke about living on the Pocasset River and it being used by kayakers. He said he is nervous about stripping the vegetation, and how many kayakers will use that area as a runway into the Pocasset River. Once a runway is there it is a natural flow for sand and silt to further come into the river. Would rather see a set of stairs going down to a float to launch kayaks. Sam Haines said regarding the walkways there are two areas of erosion that are being used for kayakers and fisherman. We wanted to fence that area off and maybe do some vegetation in that area. We discussed signage, but once you add signage directing someone across the street you would incorporate some liability.

Sue Baracchini, Pocasset, said she likes the idea to beautify the area. It is used for the residents of Tahanto for overflow for guest parking. Would be opposed to a fence.

Bob Dwyer, Barlow's Landing, said one opportunity is to pilot test some best management practices for storm-water runoff. No mow, no fertilizer, no water would minimize the DPW maintenance requirements.

Sam Haines said it is about 2 acres, but the actual grass area would be 1/2 - 2/3 acre, at least 50% would be used for parking.

James Rossignol said he likes the idea of blueberries. Likes the direction it is going.

6) Cape Cod and Islands Water Protection Fund – MANAGEMENT BOARD

Tom Guerino said that is the fund that has been established with the new rooms and meals tax. It will be established to monitor and help maintain wastewater and wastewater projects. There was a specific carve out in the Legislation for this Cape and Island Water Protection Fund. This group will be the overseer of that fund, the grant application reviewer, and the group that recommends the money to go to various projects throughout the Cape and Islands. Mr. Guerino said that Mr. Potter indicated he has some interest in serving on that board, and Mr. Guerino said he would be happy to serve as an alternate on that board.

The Cape Cod and Islands Water Protection Fund was signed into law as part of the short-term rentals bill by the Governor on December 28th.

Voted Jared MacDonald moved and seconded by Judy Froman to have Mr. Potter serve as the representative on that board and Mr. Guerino be the alternate. Vote: 5-0.

7) License/Appointments

a. 7:30 p.m. Route 6A Brewer – Liquor License Hearing under Chapter 138, Section 19C [n] Farmer Series Pouring Permit

b. 7:50 p.m. Patrick Ross – Aquaculture Hearing – 1.8 Acre Shellfish Grant Expansion

c. 8:10 p.m. Dan Maurice & James Rossignol – Aquaculture Hearing – 1.95 Acre Shellfish Grant Expansion

d. Seasonal Liquor-Food-Entertainment-Amusement License Renewals

7.a. 6A Brewing Company, LLC, Sean M Downes, Manager; 119 Cranberry Highway, Sagamore; Applicant holds Federal/State Licenses for the sale of canned/bottled malt beverages manufactured by the brewery and to be consumed off the premises and a license from the Town of Bourne under Chapter 138, Section 19C(n) to sell malt beverages for consumption on the premises. Full application on file in the Town Administrator's Office. Pending Insurance. Remarks: Planning Department – Existing restaurant use. No site changes proposed. Board of Health – Pending approval for wastewater disposal 2/19/19 TG. Building Inspector – Will need occupancy permit and new Certificate of Inspection \$90 total. Town Clerk – Doing business under corporate name. Police Department – All Liquor laws must be complied with. No open containers to leave the establishment. Fire Department – Need full inspection along with occupancy number. No entertainment because this would trigger night club rules and regulations.

Peter Meier read the notice:

Notice is hereby given in accordance with Massachusetts General Laws, Chapter 138 Section 19C (n) Farmer Series Pouring Permit that application has been received from 6A Brewing Company LLC, Sean M Downes, Manager, 119 Cranberry Highway, Sagamore, Massachusetts for Year Round Farmer Series Pouring Permit for the sale of on-premises consumption of malt beverages produced by the brewery of produced for the brewery and sold under the brewery brand name. Description of premises: Building consist of a full basement with 2 rooms (office & brewery equipment and beer coolers); main floor consists

of 3 entrances/exits, (one front door, 2 rear doors) 2 restrooms, a pouring bar/counter area, lounge area and a main seating area with a total of 69 seats. The pouring/bar area will serve the guests glasses of beer. A public hearing will be held at the Bourne Veterans' Memorial Community Center, 239 Main Street, Buzzards Bay, MA 02532 on Tuesday, March 19, 2019 at 7:30 p.m. Signed by the Board of Selectmen: Peter J Meier, Judith MacLeod Froman; James L Potter, George G. Slade, Jr., Jared P. MacDonald.

Tom Guerino said this is for the former Flynn's Restaurant and Pub, which is now being proposed as a brewery. The Town's responsibility under the law is to provide the pouring license, which is a beer, malt, wine license. Other licenses that need to be procured for brewery come from both the USDA and the Commonwealth. There are a number of issues, and we have not heard from the Board of Health yet on this license.

John Downes, former owner of Flynn's Irish Pub, briefly spoke about the establishment and what they offer. It is very small, which is called a nano brewery. Know the Health Dept. is concerned about the waste. Beer is 95% water and the rest is yeast. In Sandwich we have a 300-gallon wastewater tank, it is pumped out once a week. One idea is to filter the waste (water and yeast) into the existing grease trap then have it pumped out. The DEP has been testing it. Until that is approved, we will use our 300-gallon tank. Health Agent was concerned about pumping it into the grease trap, making sure it was sealed properly so it wasn't leaking. Will be brewing beer on an electrical system in the basement. The brewery process will end by the time we start pouring the beer in the tasking room. We will be pouring 5 oz. and 10 oz. tasters. We will also be selling beer and merchandise.

James Potter said not sure if the Board of Selectmen wants more research done. If you are applying under the Farmer Brewery License 19C, the state handles that license. John Downes said we got state approved, federally approved, we are just waiting on the town to approve. Mr. Potter said the Selectmen just have to approve the pouring license.

James Potter said if you are applying for a brewery license you can't have an all alcoholic license in another establishment. John Downes said he doesn't own this establishment, and he is speaking on behalf of his brother. Mr. Potter said the Three Irishmen Corporation is still listed at that address. John Downes said the Three Irishmen is closed, we are waiting on information from the insurance company then it will be dissolved. Jared MacDonald confirmed this application is discontinuing the Three Irishmen and re-entertaining a new license under a new name.

James Potter questioned what is the typical amount of seats and how many seats do you have now? John said they have 42 on record and are asking for 69 seats.

Tom Guerino questioned if there is a thing for companies to get a buying co-op. John Downes said it is viable.

George Slade questioned if the Three Irishmen is being dissolved.

John Downes said the establishment of the Three Irishmen is being dissolved.

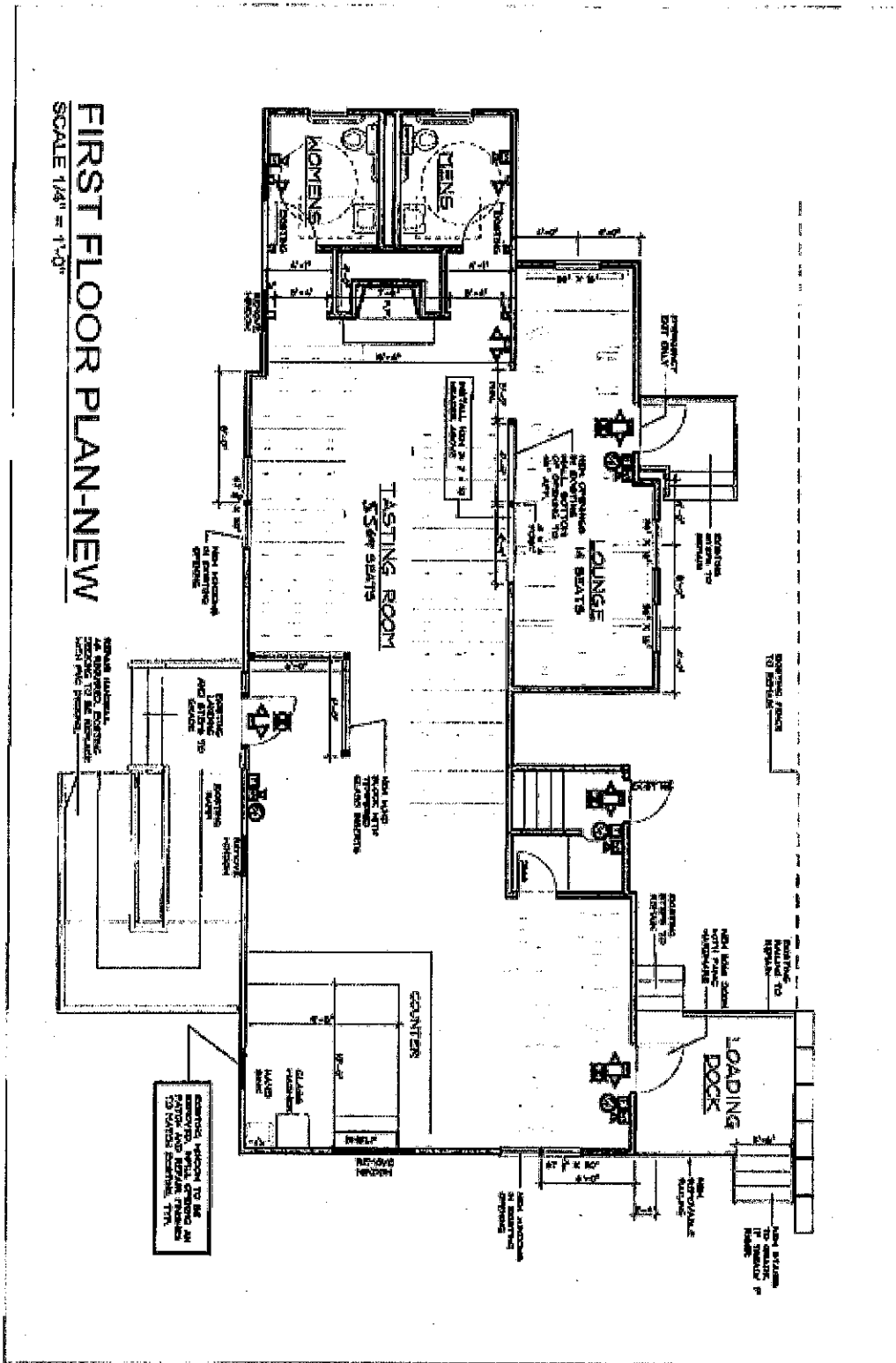
Voted Judy Froman moved and seconded by Jared MacDonald to close the public hearing. Vote 5-0.

Voted Jared MacDonald moved and seconded by Judy Froman to approve subject to the conditions on the route slip, Health Department, and also once we get a report from the insurance company that everything has been changed over, and a notice from the state stating the Three Irishman has been disbanded.

Tom Guerino said the Board may want to make sure that the corporation has been dissolved before the Board move forward with an approval. John Downes said the Three Irishmen is in his name, and he is not on the 6A Brewing Company. Jared MacDonald clarified they are two different entities. That part of the Three Irishmen being dissolved is part of the motion, so it wouldn't be an issue.

James Potter said he is going to vote against it, we would be giving a license to the same address that has the previous license, and the non-profit Three Irishmen charity that lists Mr. Downes and his brother Sean Downes as part at the same 119 Sandwich Road. Peter Meier said there are steps they have to undertake before they will be given the license.

Roll call vote: Judy Froman – Yes; Jared MacDonald – Yes; Peter Meier – Yes; James Potter – No; George Slade – Yes - Vote 4-1. Motion passes.



7b. 7:50 p.m. Patrick Ross – Aquaculture Hearing – 1.8 Acre Shellfish Grant Expansion

Peter Meier read the notice:

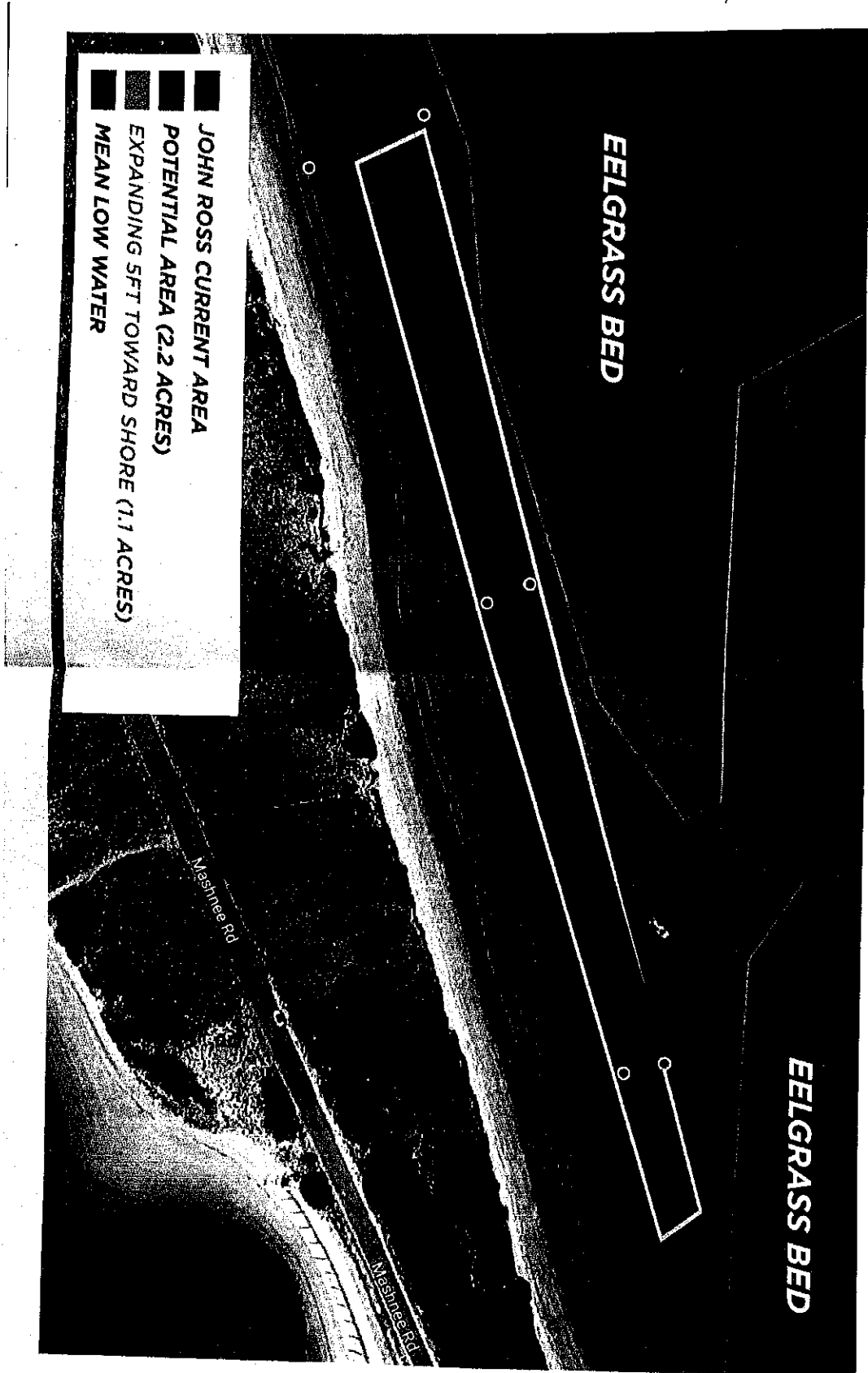
Notice is hereby given in accordance with provisions of Chapter 130, Section 60 of MGL as amended and Rules and Regulations and Application Requirements promulgated by the Board of Selectmen, that Patrick Ross, 6 Benedict Road, Bourne, MA 02532 filed an application on February 21, 2019, to expand an existing Aquaculture/Shellfish Grant operation within the municipal waters of the Town of Bourne. The proposed expansion will be for 1.8 acres and will be located north of the Mashnee Dike and east of Hog Island. The application, including a plan showing specific location of the proposed grant, can be view at Town Hall. A public hearing will be held on March 19, 2019 at 7:50 p.m. in the Bourne Veterans' Memorial Community Center, 239 Main Street Buzzards Bay, MA 02532. Signed by the Board of Selectmen Peter J. Meier, Judith MacLeod Froman; James L Potter, George G. Slade, Jr., Jared P. MacDonald. In the March 8th public addition of the Cape Cod Times

Mr. Chris Southwood, Acting Director, Natural Resources, gave a brief background on why Mr. Patrick Ross and Mr. John Ross are here. Little Bay inside Tobey Island is where the two growers have their primary sights. It was reclassified by the Division of Marine Fisheries, from approved status, which allows shellfishing year-round; to Conditionally Approved, which is restricting their ability to harvest in the summer months. Patrick. Ross does fit certain criteria, away from navigable channels, distance buffer zone from eel grass beds, non-productive bottom habitat. There is an existing grant holder, John Ross that is east of Patrick Ross proposed location. There was a little bit of an impact, so Patrick Ross moved this proposed site approximately another 200 feet west to give John Ross more room. It is vital for this grower to find another site so he will be able to sell his product this summer.

Patrick Ross, Bourne – Gray Gables – briefly spoke about his history with raising shellfish. Had a couple conversation with John Ross. I moves as far west as I could to allow for John Ross to expand. My site meets all the criteria for not interfering with recreational uses.

Mr. Southwood said he would recommend this application, there still may be an issue regarding encroachment, the possible future expansion of John Ross's site.

John Ross, briefly spoke about how he got his grant, what he had to go through to get his grant, and now he has someone taking the spot next to him. He stated there isn't room in that area. He only has 1/3 of an acre. If he wants to expand, in the future, there won't be room for him to expand. He is against this request.



James Potter spoke about more people getting into this business, are we only allowing existing people to expand. We want to make sure the existing people are taken care of, but don't want the existing people to start fighting over space.

Mr. Southwood said he has had people ask him about future grants, and creating a waiting list. To clarify the space issue, would like to put into the amendment to the regulations is the maximum acreage size.

Jared MacDonald suggest to create some of the available spaces and put a size limit on the available spaces. Mr. Southwood also suggested to have a minimum standard of productivity that shows that the grant is being worked.

Mr. Southwood said if this proposal goes through, and after Mr. Ross moved west, there will be a 400 ft. buffer between Mr. Patrick Ross and Mr. John Ross. Patrick Ross said when he first set the boundaries, he left a 200 ft. buffer. After a couple of conversations with Chris Southwood he moved his spot 200 feet west to allow for a 400 ft. buffer.

Mr. Southwood said we had three meetings. John is growing soft shell, which is a lot of bottom planting. Patrick Ross is doing gear, which takes up more space.

Jared MacDonald questioned if we had the buffers area set today, what would the buffer be. Mr. Southwood said it would be about a 500 foot buffer in every direction.

Judy Froman questioned if there are other areas that haven't been developed that would be conducive to this type of cultivation. Mr. Southwood said there are spots in the town that we could locate.

James Potter said maybe we can get a map of all the existing locations and what is available. Mr. Southwood said what is available would be difficult, because the growers survey the sites themselves. It would be something to consider for future applications. Mr. Southwood said there is a lot of criteria that has to be considered, some places aren't good for the growers.

John Ross said as long as he has about 1 acre, and he has 1,100 feet, he would be OK with that space.

Zach Haskell, commercial fisherman, Buzzards Bay, said these grants are not expansions of existing grants, they should be new grants. Under the moratorium they shouldn't be allowed, because they are making a monopoly of this industry.

Jared MacDonald confirmed that Marine Fisheries and the State wrote the grants to be able to expand to different locations, so they dictate the opportunity to move from place to place. It would have to be a restriction from them.

Mr. Southwood went over the process. The town approves or not approves the applicant, from there the Army Corp and Marine Fisheries does a survey looking for shellfish, looking

for eel grass or other potential impacts that would not make it valid for the grant to be there. DMF give input for water quality opportunities in the area. DMF has the final approval to make sure it fits their criteria.

Zach Haskell suggested to put a limit to acreage so it can't be monopolized. The way it is set now they can apply for whatever they want for an expansion. A new grant is only allowed to apply for up to 1 acre. Limiting total acreage per person would be worthwhile. Possibly have the commercial shell fishermen and the growers come up with a list of areas or a map of areas that might be potential areas to put more grants. Peter Meier suggested to do a workshop this summer with the commercial fishermen and growers. Tom Guerino suggested for the Shellfish Warden, DNR Director to get these people together to meet then make a report for the Board of Selectmen.

James Mulvey suggested the town should be aware of areas that the State may be closing.

John Ross was opposed to Patrick Ross being so close but after further discussion and knowing he has up to about an acre area if he decides to expand, he said he is OK with Patrick Ross's location.

Voted Judy Froman moved and seconded by Jared MacDonald to close the public hearing.

Roll Call Vote: Jared MacDonald – Yes; Judy Froman - Yes; Peter Meier - Yes; James Potter – Yes; George Slade - Yes

Voted Judy Froman moved and seconded by Jared MacDonald to approve the request as presented.

Roll Call Vote: George Slade – Yes; James Potter – Yes; Peter Meier – Yes; Judy Froman – Yes; Jared MacDonald – Yes.

Voted Jared MacDonald moved and seconded by James Potter to have a 5-minute recess. Vote 5-0.

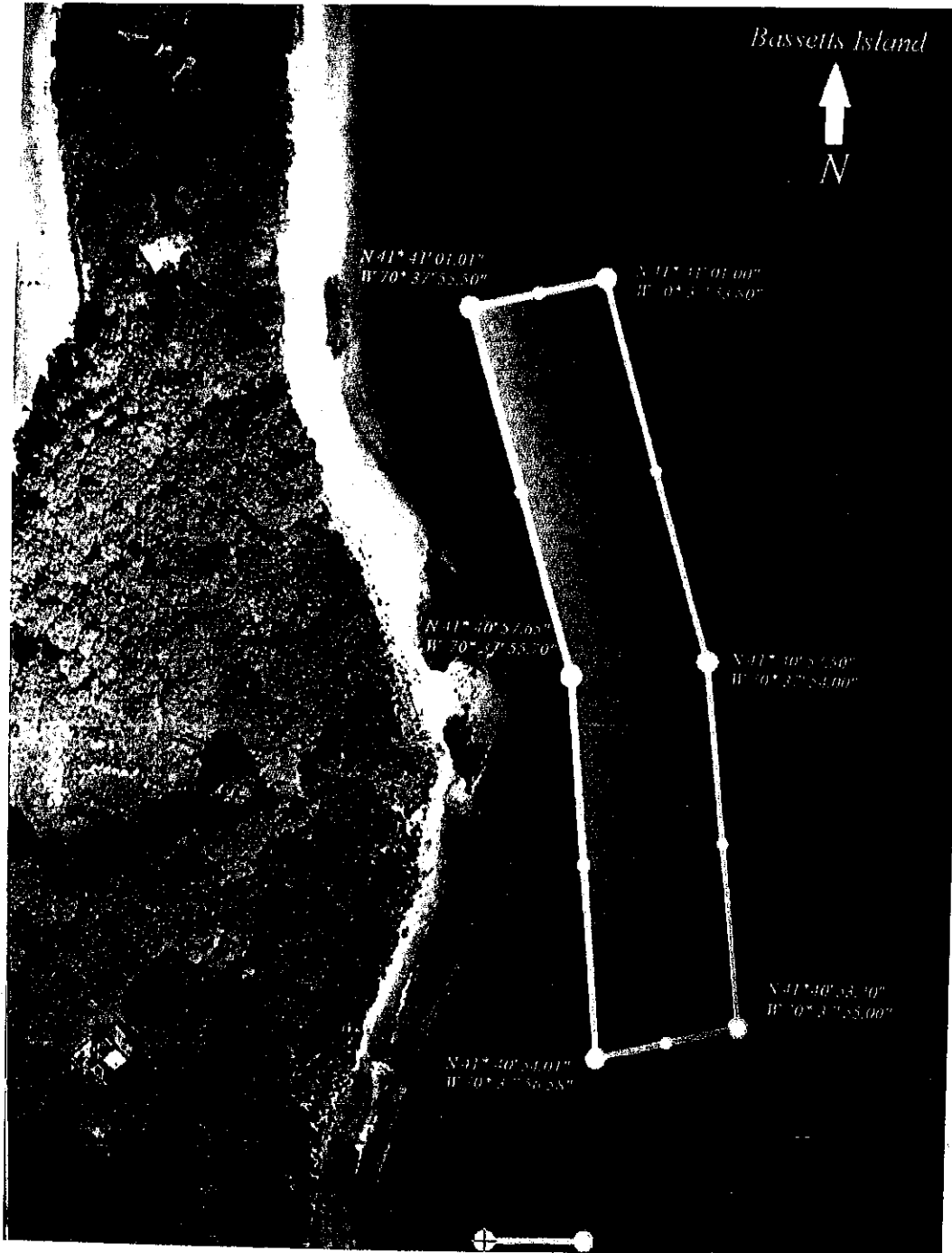
Voted Judy Froman moved and seconded by Jared MacDonald to reconvene. Vote 5-0.

c. 8:10 p.m. Dan Maurice & James Rossignol – Aquaculture Hearing – 1.95 Acre Shellfish Grant Expansion

Peter Meir read the Notice:

Notice is hereby given in accordance with provisions of Chapter 130, Section 60 of MGL as amended and Rules and Regulations and Application Requirements promulgated by the Board of Selectmen, that Dan G Maurice, 2 Evergreen Hill Road, Monument Beach, MA 02532 and James J Rossignol, 26 Pocahontas Road, Pocasset MA, 02559 filed a joint application on February 25, 2019, to expand an existing Aquaculture/Shellfish Grant operation within the municipal waters of the Town of Bourne. The proposed expansion will be for 1.95 acres and will be located east of Bassets Island west of the southernmost point of Patuisset. The application, including a plan showing the specific location of the proposed

grant can be viewed at Town Hall. A public hearing will be held on March 19, 2019 at 8:00 p.m. in the Bourne Veterans' Memorial Community Center, 239 Main Street, Buzzards Bay, MA 02532. Signed by the Board of Selectmen Peter J. Meier, Judith MacLeod Froman; James L Potter, George G. Slade, Jr., Jared P. MacDonald. For publication in the March 9, 2019 edition of the Cape Cod Times.



Mr. Southworth spoke about the request from Mr. Maurice and Mr. Rossignol. They fit the criteria; they are over 300 feet away from the navigable channel. There are possibilities of

impacts of kayaking and other recreational activities. Mr. Southwood said he recommends approval of this application.

Dan Maurice spoke about the situation with the water quality in Little Bay and that is why they are looking for additional site. That area was reclassified. Spoke about the new area they are applying for.

Bob Wallace, property on Bassett's Island, questioned is this a temporary closure regarding Little Bay. Dan Maurice spoke about the process of sampling the water to test the water quality. Hunter Scott, Pocasset, said he is a big believer in the development of aquaculture in the right place. The impact of the aquaculture on the inside of Bassett's Island is not in the best interest of the town and the community; it is used by small boaters and kayaks. This proposal should not be allowed. Bob Warner, lot #2 on Bassett's Island, questioned the access for people that live on the northern side of Bassett's Island, wondered if they could travel by boat over these areas and was told no, he is concerned of their access to get to the island. Dan Maurice said they mark the area with yellow floats to they would be visible.

Sue Baracchini wants clarification of the placement of the proposed grant because Buzzards Sailing School students sail around Bassett's Island. She said she is concerned with sailboats and kayakers.

Mr. Scott said Barlow's Landing or Hens Cove parking places will be affected because Dan Maurice and/or James Rossignol will be parking there. Mr. Scott also spoke about improving the water quality in Little Bay, by perhaps opening up a channel.

Judy Froman questioned if there is a standard practice for markers for their areas? Mr. Southwood said yes, they have to have their corners marked with the permit number. Judy Froman questioned could there be additional marking not just at the corners. That should be a standard from the beginning. Mr. Southwood said most of these grants are located along the coastlines so they will impact people.

Tom Guerino questioned if there is a possibility to reduce the size from 1.95 acres and make the footprint smaller/narrower; concerned about all the boats that go out there, to give a larger pass for those boats to get through. Dan Maurice said it is a relatively shallow area, and they don't expect to get a lot of heavy boat traffic close to the shore. His area might get shrunk down by DMF.

James Mulvey questioned the closure date of Little Bay. Mr. Southwood said July 1st; open from November 19th to June 30th.

Voted Judy Froman moved and seconded by Jared MacDonald to close the public hearing.

Roll Call Vote: George Slade – Yes; James Potter – Yes; Peter Meier – Yes; Judy Froman – Yes; Jared MacDonald – Yes.

Voted Judy Froman moved and seconded by Jared MacDonald to approve based on the recommendation of the Harbor Master, Mr. Southwood with the condition of working out details for marking the area related to boating and access for boats for the people who live on the island.

James Potter wanted to note that there are reasons this is before us tonight and we have to look into this issue.

Roll Call Vote: Jared MacDonald – Yes; Judy Froman – Yes; Peter Meier – Yes, James Potter – Yes; George Slade – Yes.

d. Seasonal Liquor-Food-Entertainment-Amusement License Renewals

Seasonal Liquor, Food and Entertainment License Renewals: Jarvis, Inc. d/b/a Chart Room for Liquor license, Food license, Weekday Amusement, and Sunday Amusement; for KKP, LLC d/b/a The Sagamore Inn for Liquor license, Food license, and Weekday Amusement.

Voted Judy Froman moved and seconded by Jared MacDonald to approve the Seasonal Common Victualer All Alcoholic License for Jarvis Inc. d/b/a Chart Room and KKP, LLC d/b/a The Sagamore Inn. Vote: 5-0.

Common Victualer [food] for General Amusement C.O.A.D License for American Lobster LLC; Betty Ann's Dairy Freeze, LLC; Lazy Sundaes Ice Cream; Seafood Shanty, Inc.; Somerset Creamery, and Whistle Stop Ice Cream Co., Inc.

Voted Jared MacDonald moved and seconded by Judy Froman to approve the Common Victualer Food License. Vote: 5-0.

General License – Mini Golf for Cataumet Light Mini Golf

Voted Judy Froman moved and seconded by Jared MacDonald to approve the Mini Golf License. Vote: 5-0.

8) Comcast Representative (Mr. Galla) to discuss recent service issues pursuant to letter sent to Comcast regarding same.

Peter Meier said Mr. Galla is here pursuant to a letter we sent to Comcast regarding the issues and outages. We are now within the 3-year window to the next contract.

Mr. Galla, Representative from Comcast for the area, did receive the letter. We need more specific information on the outages, but did reach out to people. Did some significant work on the plant (infrastructure) since January. The nodes are stable and everything is working properly. Would be happy to look into specific issues at specific properties. The Monument Beach, Pocasset Village area seems stable.

Peter Meier said people have been concerned with the service they have been getting.

Mr. Galla said if more complaints come in send them to him or let him know. In order for Comcast to have record of problems is for customers to call them.

Judy Froman questioned if they have data-logs for people calling in from those areas. Mr. Galla said we can look at specific accounts to see who called. Judy Froman questioned but not a system that demonstrates the calls are coming from a specific area. Mr. Galla said if there is a specific outage in an area, we will look at that area, but we haven't had an outage like that in the area that you are referencing. Our areas are based on the nodes and the servicing area for that node. Mr. Galla said we do offer credits if residents are impacted; it is best if the customer calls them to report problems, because a ticket will be generated.

James Potter questioned if there is a routine where the company will upgrade its infrastructure, ongoing maintenance plan, or do they wait for a system failure. Mr. Galla said we make sure we plan out for upgrades and repairs.

Bob Dwyer spoke about the failures he has had with the system. Suggested as part of the RFP is to have them identify the age of individual nodes, individual stretches of cable, the useful life of those, and what the schedule replacement should be.

9) Selectmen's Business

- a. Cable Television Advisory Committee**
- b. Dog Park**

Peter Meier said the Cable Advisory Committee is in process, we have to put a scope together, and rewrite the charge. Anyone interested in being on that committee please email the Town Administrator or mail a letter in.

Dog Park.

Open Space Committee is doing a feasibility study for 315 Barlow's Landing Road at this time. The Board of Selectmen haven't approved any location yet.

10) Correspondence

James Potter brought the Board and the public up to date on the correspondence

- A. Letter from Economic Development Administration acknowledging receipt of acceptance of their Financial Assistance Award in the amount of \$2,335,850 investment for assistance to the Town of Bourne-Buzzards Bay Wastewater Treatment Facility Expansion Project.
- B. Fire Chief Norman W. Silvester Jr. submitted letter of retirement from the Town of Bourne effective July 5, 2019.
- C. Patrolman Kyle Tringali submitted letter of resignation effective March 24, 2019.
- D. Letter of interest from Donna Pascarella to serve on the Bourne Council on Aging Board as an Alternate Member.
- E. Letter of interest from Edith Hurd to serve on the Bourne Council on Aging Advisory Board

- F. Letter from Buzzards Bay Coalition regarding Application for Individual Groundwater Discharge from Sewage Treatment Plant – The Village at Brookside, Bourne.
- G. The Buzzards Bay Action Committee submitted annual assessment in the amount of \$1,676.00 [same amount as last year].
- H. Letter from Eversource on routine vegetation maintenance with electric system rights of way on or near your property.
- I. Eversource providing notice of planned and scheduled vegetation maintenance work – see attached maps:
 - Transmission Vegetation Management – Right of Way 145
 - Transmission Vegetation Management – Right of Way 180
 - Transmission Vegetation Management – Right of Way 244
- J. Letter from Association to preserve Cape Cod [APCC] submits comments expressing concern regarding Eversource Energy's 2019 Yearly Operational Plan for Cape Cod
- K. Letter from Coneco Engineering regarding Notification of Environmental Sampling at residential Properties located at 9 & 10 River Road, Pocasset
- L. Xfinity submitted a copy of Comcast's Policies and Procedures per Massachusetts cable regulations. [Copy on file in the Town Administrator's Office]
- M. Letter from Bourne Historical Commission regarding concerns about the recent exterior work on house located at 9 Sandwich Road, Bourne Village.
- N. Commission on Disabilities has formally taken a vote to notify the Town Administrator and Board of Selectmen that they are down two [2] members on their committee. One [1] position is vacant and other is currently occupied but has permanently moved to Florida.
- O. Letter from Lillian and Julian Harwood regarding the bridge at Briarwood.
- P. Letter of interest from Jason Cullinan to serve on the Cable Advisory Committee.

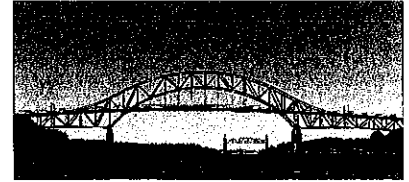
11) Adjourn

Voted Jared MacDonald moved and seconded by George Slade to adjourn. Meeting adjourned at 10:03 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.



Board of Selectmen Meeting Notice AGENDA



Date

March 21, 2019

Time

11:00 A.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

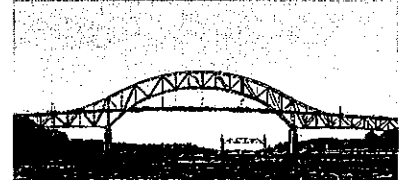
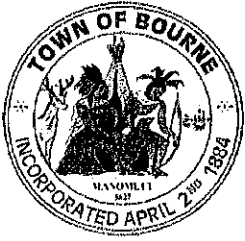
If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

11:00 A.M Call Public Session to Order in Open Session

1. Meeting with Dr. Michael Flynn relative to the possible establishment of a Business and Marine Science Accelerator within the Town of Bourne.
2. Adjourn

RECORDED
2019 MAR 19 AM 10:28
TOWN OF BOURNE



MEETING NOTICE

Board of Selectmen and Joint Session with Finance Committee for FY20 Budget Review

Monday, March 25, 2019 at 7:00 PM
Bourne Veteran's Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

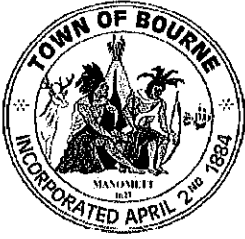
The Board of Selectmen will hold a public meeting on **Monday, March 25, 2019 at 7:00 PM** at the Bourne Veteran's Memorial Community Building.

1. Call meeting to order - Note any excused/absent members
2. **Enter in Joint Session with the Finance Committee for FY20 Budget Review**
 - Distribute or Discuss Any Updates or Follow Ups for Department Budgets or Sources and Uses, etc.
 - **7:00 pm Budget Public Hearing** – to hear public comment on FY19 budget
 - CPC Articles
 - Town Clerk
 - Election & Registration
 - Annual and Special Town Meeting Warrant article review
 - Public Comment (for informational purposes only)
3. Adjourn Joint Session
4. Adjourn

TOWN CLERK BOURNE

2019 MAR 21 PM 4:03

RECEIVED



Board of Selectmen Meeting Notice



WORKSHOP

Date

March 26, 2019

Time

6:30 P.M.

Location

Bourne Veterans' Memorial
Community Center
239 Main Street, Buzzards Bay

If anyone in the audience is recording or video-taping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

1. Continuation of Policy review and revisions from the March 12, 2019 Selectmen's workshop.
2. Discussion and review of Community Events fund and possible Town Meeting actions.
3. Establish next steps and date of next Workshop
4. Adjourn

RECORDED
2019 MAR 22 PM 3:28
TOWN CLERK BOURNE

**Board of Selectmen
Minutes of Tuesday, March 26, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA**

TA Tom Guerino
ATA Glenn Cannon

Selectmen

Peter Meier, Chairman
Judy Froman, Vice Chair
James Potter, Clerk
George Slade
Jared MacDonald

If anyone in the audience is recording or videotaping, they need to acknowledge such at this time.

All items within the meeting agenda are subject to deliberation and vote(s) by the Board of Selectmen.

Meeting Called to Order

Chm. Meier called the meeting to order at 6:30 pm.

1) Continuation of Policy review and revision from the March 12, 2019 Selectmen's workshop.

Workshop Outline 3/12/19

1. Why Select Board writes policies.
 - a. Charter, Article 3-3
 - i. ...serve as chief policy-making agency of the town keeping in mind the goals, policies and action items of the LCP and shall appoint the TA to carry out policies.
 - ii. The Board of Selectmen will act only through the adoption of written policy goals, policies and action items which will be implemented by the Town Administrator and written in a policy book that shall be available for public review.
 - b. LCP policies
2. Definition
 - a. Policy
 - i. a high-level overall plan embracing the general goals and acceptable procedures especially of a governmental body
 - ii. a plan or course of action, as of a government, political party, or business, intended to influence and determine decisions, actions, and other matters.

3. Review list of policies
 - a. Which policies need BOS vote
 - b. Adopted
 - c. Signed
 - d. Drafted
 - e. To be written

4. Prioritize

5. Plan course of action
 - a. Board
 - b. Working Groups
 - c. Website
 - d. Policy Book

Judy Froman went over the Policy List. Which ones belong to the Board of Selectmen and which ones belong to the Town Administrator? Board of Selectmen have a total of 32 policies. First column the Board of Selectmen members will send an email to Judy Froman and Glenn Cannon for which policies are the top 5 you want to work on in the near future. The second column is the policies we need to create or update. The third column is the Policies, which are listed in alphabetical order. The next column is the status of the policy, when they were signed or adopted. Would like to get all the policies on the website. The Board of Selectmen are to send their top 5 to Glenn Cannon and Judy Froman, then we can come up with our priority list of which policies we are going to work on first.

James Potter said if there are policies that are missing those would be the first ones to work on.

Jared MacDonald suggested two categories, those that are missing rate top 5 and the ones that have to be updated top 5.

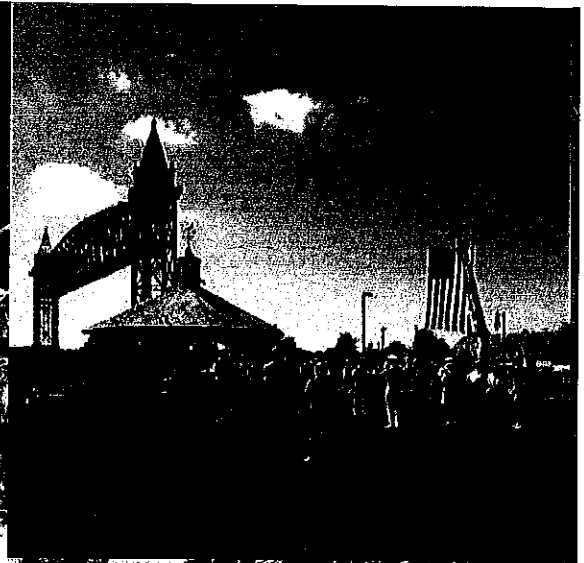
Judy Froman told the audience members if they have ideas for what the top priorities should be they can email Glenn Cannon.

Rate	Policy	Status	Updated 3/24/19	Board
	needed Active Shooter			BoS
	Beach Parking Sticker	Signed	https://www.townofbourne.com/sites/	BoS
	Board of Selectmen Rules of Procedure	Adopted 2018	https://www.townofbourne.com/sites/	BoS
	needed Capital Facilities (LCP 18.2)	Adopted 2008		LCP/BoS/Planning Board
	needed Coastal Resources Policy (LCP 11.2)	Adopted 2008		LCP/BoS/TA/Conservation
	Commercial Wastewater Management Allocation Policy	Adopted 2017	https://www.townofbourne.com/sites/	BoSC
	needed Committee Appointments			BoS
	needed Community Events	Draft 2019		BoS
	Drug & Alcohol	Adopted		BoS
	needed Easements	Draft 2019		BoS
	needed Economic Development (LCP 17.2)	Adopted 2008		LCP/BoS/Planning Board
	update Electronic Communication (social media)	Adopted		BoS
	Financial Management Policies & Guidelines	Adopted 2015	https://www.townofbourne.com/sites/	BoS
	needed Growth Management Policy (LCP 6.2)	Adopted 2008		LCP/BoS/Planning Board
	update Information Technology Resources Use	Adopted	https://www.townofbourne.com/sites/	BoS review and maybe eliminate
	ISWM			
	needed Land Use Policy (LCP 7.2)	Adopted 2008		LCP/BoS/Planning Board
	update Leasing of Town Land			BoS
	needed New Policy Adoption	Adopted		BoS
	needed Open Space Policy (LCP 8.2)	Adopted 2008		LCP/BoS/Planning Board
	update Policy for Consultation With Town Counsel	Adopted		BoS - TA (?)
	needed Public Hearing Communication	Draft 2019	Rules of Procedure	BoS
	needed Recreation Policy (LCP 9.2)	Adopted 2008		LCP/BoS/Open Space
	needed Request for Proposal			BoS
	needed Sale or lease of Town Owned Property	Draft		BoS
	update Sewer Use Regulations & Rules	1990		BoSC
	Special Municipal Employees	Adopted		BoS
	Special Permit	Adopted		BoS
	needed Town of Bourne Public Engagement (website)	Being drafted 2019		BoS
	Town Owned Property Naming	Adopted 2017		BoS
	update Traffic Rules & Orders	Amended 2017		BoS/recommendations by Police
	needed Website Posting			BoS

2) Discussion and review of Community Events fund and possible Town Meeting actions.

Judy Froman went over the Community Engagement presentation. One of our goals was Community Engagement as it supports Economic Development and Community Engagement came through, in terms of the Local Comprehensive Plan, on the survey. Community Engagement is an investment in Bourne.

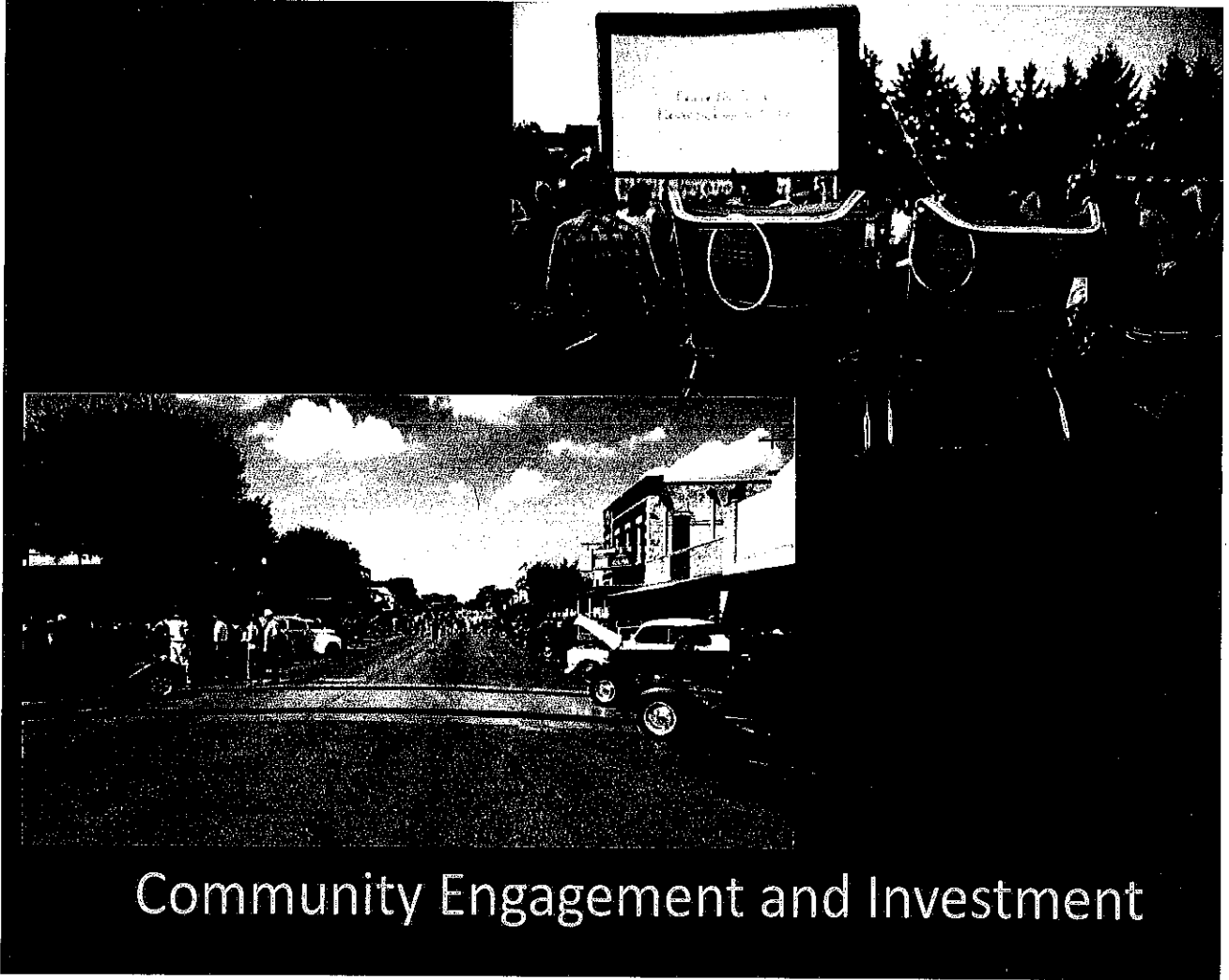
Community Engagement and Investment in Bourne





Community Engagement and Investment

Community is sharing our knowledge and our resources. Community is what we once were, who we are now, and what we can be. It is finding what we enjoy, what we are good at, and inviting others into our small world. We have both a seasonal community and a year-round community. Our opportunity lies before us to not only encourage our existing events, but to grow our community events.



Community Engagement and Investment



Town Meeting members: This provides an avenue to claim back our stake on one of the most important aspects of our 'community' – the social aspect. If nothing else, we owe it to ourselves, to make our community what we want. If you believe that Bourne could become a town of fireworks, festivals, programs, or parades, and several town events to bring the kids and grandchildren to, full of opportunity to share time as a community, then we believe what you do. The money is there as we'll explore in the Community Events Fund article. This concept has worked in Wareham for 10 years. The fund has grown, the tourism has grown, and the community has had their share of many events. Let's once and for all get back our community, not just in our words, not just in our votes, but in our social interaction. A real sense of the word 'community'. Being able to put some of the monies we collect back into the community.

Article ____

Bourne
Community Events
Committee



James Potter said this concept is new to Bourne but not new to other communities including several neighboring communities. Harry Truman once said that "Men don't change. The only thing that is new to the world is the history that you don't know." Traditionally, the local room-occupancy excise tax has not been used as a reinvestment tool in Bourne, but as another source of revenue for the general operating budget. It should be used as a reinvestment tool for Bourne. The concept of pairing a Bourne Events Committee with an Events Fund, derived from a portion of the room-occupancy tax, will allow the Town to reinvest in Tourism, and grow this part of its economy. The Community Events Committee process stands before you to enact as a proven and solid community improvement idea. The Community Events Committee would be a bylaw that you would add as a Committee.

**Bourne Community Events Committee
General Bylaw**

Section 1.6.1. Membership: There is hereby established in the Town of Bourne, an Events Committee, consisting of seven (7) members. The composition of the Committee, the appointment authority and the term of office for the committee members shall be as follows:

Three (3) residents at-large, and registered voters in the Town of Bourne, appointed by the Board of Selectmen.

One member appointed by the Bourne Cultural Council

One member appointed by the Bourne Board of Selectmen

One member appointed by the Bourne Finance Committee

One member appointed by the Town Administrator

Present members shall continue their respective terms in office as they were originally appointed. As said terms expire, appointments shall be made for up to three (3) year terms in a manner so that the terms of all members do not expire in the same year as provided in Section 2.4.3 of these Bylaws. Members may be reappointed, and they shall serve without compensation. Any vacancies shall be filled for the remainder of the vacant term.

If any of the appointing authorities above cease to exist, the Board of Selectmen shall appoint in place of such appointing authorities, individuals qualified to serve on said Events Committee, as appointees at-large. Each appointing authority shall have (90) ninety days to make its appointments, after both passage of this bylaw, and approval by the Attorney General of the Commonwealth.

Section 1.6.2. Officers: The Community Events Committee shall have a Chairperson, Vice-Chairperson and a Clerk, and all of whom shall be elected from among the membership no later than its second meeting held on or after July 1 of each year

Section 1.6.3. Duties: The Bourne Events Committee mission is to sponsor and encourage community events, projects, activities, services, programs, and public improvements which are of mutual interest to the visitors and residents of the Town of Bourne, and, which strengthen the Town by fostering community involvement and spirit. The Committee shall create an application for funding and invite organizations or individuals to submit on events or activities that will benefit the Town of Bourne and its citizens. In no event may a Member present a project before the Committee. The committee shall provide quarterly reporting to the Board of Selectmen and Town Administrator.

Section 1.6.4. Funding: The Committee is hereby authorized to make recommendations to the Town Meeting to expend for the purposes set forth in this bylaw, all moneys that are made available to it by appropriation by gifts or grants, or by transfer of funds authorized by law. Any and all contracts for supplies, services, programs, and projects authorized hereunder shall be awarded and executed by the Town Administrator on the recommendation of the Bourne Events Committee, subject to compliance with applicable procurement laws of the Commonwealth.

Section 1.6.5. Administration: The Committee is authorized to spend up to five percent (5%) of the annual appropriation to the Community Events fund for advertising, publications, general administrative costs or other activities deemed appropriate by a majority vote of Committee.

Tom Guerino questioned if you would have to go back to Town Meeting to get approval to spend money that you have previously been authorized to spend?

James Potter said they would have an application process for people/groups looking to get money for a specific event. They would have an explanation of what they are doing. The Committee would vote on these applications before it went to Town Meeting. Then they would represent the approved ones in front of Town Meeting for the people stating what they would be looking to spend, it would be itemized. Tom Guerino questioned if there is a good application process; would there be a way to authorize quicker turnaround on things that are emergent to allow the Committee to make the grant award?

Bourne Community Events Committee Coordinating Events

Town of Bourne

The Bourne Events Committee shall sponsor Town events that shall encourage and invite the community to participate each year, including:

- Fourth of July fireworks display annually (perhaps in conjunction with Onset).
- Annual Town Parade & Fair (which may coincide with the Fourth of July).
- Annual 'Town Day' festival, comprising of an 'open house' day or weekend showcasing the most demonstrative aspects of the Town of Bourne, within the last year, including (but not limited to): Town Departments, new businesses, new projects, organizations, and others.
- Annual Town Lighting Ceremony and/or Parade & Stroll

Town Day could, for instance, provide booths of information for the functions of the various Town Departments, a 'taste-testing' booth for a new restaurant in Town, and highlight a specific historic or new building or project completed within the year, that best represented the aspirations and identity of the Town of Bourne.

Article ____



**Bourne
Community Events
Fund**

Now the Community Events Fund. This is the funding mechanism that the Bourne Community Events Committee would bring before Town Meeting, for funding a warrant article. The Fund would represent a portion of the local room-occupancy tax, to reinvest through grants, back into the community and keep the tourists returning to our Town.

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation relative to a Community Events Fund for the Town of Bourne, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition, or to do or act in any manner relative thereto.

AN ACT ESTABLISHING A COMMUNITY EVENTS FUND FOR THE TOWN OF BOURNE.

*Be it enacted by the Senate and House of Representatives in General Court assembled,
and by the authority of the same, as follows:*

SECTION 1. There is hereby established in the town of Bourne, a community events fund to receive revenue under section 3A of chapter 64G, as set forth in section two of this act; and said town may appropriate monies in said fund to sponsor and support community events, projects, activities, services, programs, and public improvements which are of mutual interest to the visitors to, and residents of, the Town.

SECTION 2. Thirty-three percent of the excise tax collected under section 3A of chapter 64G of the General Laws by the town of Bourne, for the fiscal year beginning July 1, 2019, shall be credited to the Community Events Fund. The amount collected into the Community Events Fund, in any single fiscal year from this excise tax, shall not exceed \$50,000.

SECTION 3. This act shall take effect upon its passage, and continue each year in perpetuity, or until such time as Town Meeting dissolves this act.

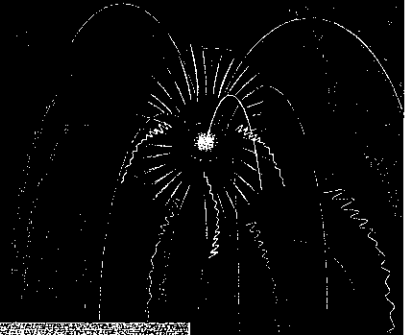
Right now Bourne collects 4% out of the 6% that is allowed by the state. The idea is that we would put an article at Town Meeting to increase to 6% and that would more than pay for the \$50,000, which would be an additional net to the Town. That money would become a revenue generator. The \$50,000 would be collected annually and if there was money left over it would stay in the account for the following year.

- Bourne 4% local hotel tax FY20 = approx. \$130,000
- Increasing the 4% hotel tax to 6% may add \$65,000 in revenue.
- Total approx. FY20 hotel tax income = \$195,000
- The Community Events Fund is capped at \$50,000. This would still net \$145,000 to the Town.
- The new short-term rental tax, or many new events and activities, could potentially double or triple the local hotel excise fund, but the Community Events Fund would still be capped at \$50,000.



But in the end, with the small re-investment into our community's festivals and activities, the residents and visitors of Bourne receive the biggest reward

"The (7) member board is charged with management of the Town Tourism Fund, which is funded wholly by a percentage of the local/hotel rooms' tax"



The screenshot shows the Plymouth, Massachusetts website. At the top left is the town's logo. A navigation menu includes "Discover Plymouth", "Departments", and "Boards & Committees". A sidebar on the left lists various services like "Minutes and Agenda Archive" and "Special Event Permit". The main content area is titled "Visitor Services Board" and "Mission Statement".

Discover Plymouth ▾ Departments ▾ Boards & Committees ▾

Minutes and Agenda Archive
Plymouth's Sister City
Plymouth, England
Plymouth's Sister City
Shichigahama, Japan
Promotion Fund Special
Legislation
Special Event Permit

Home » Boards & Committees

Visitor Services Board

Mission Statement

The Visitor Services Board (VSB) of Plymouth, Massachusetts serves as an advisory board to the Town Manager and Board of Selectmen. The seven-member board is charged with the management of the Town Promotion (tourism) Fund, which is funded wholly by a percentage of the local/hotel rooms' tax. The Visitor Services Board awards funds and grants for promotional and marketing materials, information delivery, events, activities and infrastructure betterment in an effort to maximize the quality of Plymouth's tourism industry for the benefit of residents and visitors alike.

Community Events Committee



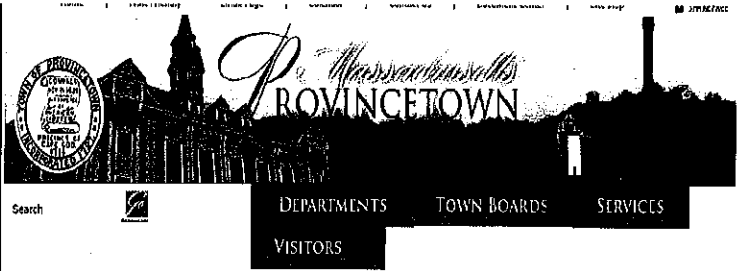
About the Wareham Community Events Committee (CEC)

The mission of the **Wareham Community Events Committee (CEC)**, is to provide financial support for programs developed by local non-profit or town sponsored organizations which are of mutual interest to the tourists and residents of Wareham and Onset. This dedication of public funds is intended to help local sponsoring organizations start and establish an event but the long term goal is for the event to become self-sustaining. These events should be designed to promote community involvement and foster community spirit.

The Community Events Committee may place restrictions or conditions on event assistance awards, or award funds in amounts less than applied for.



Wareham Community Events Committee established in 2008, operating into its 11th year.



- Tourism Home
- Visitor Service Boards
- VSB and Tourism Office Goals
- Provincetown 400
- Fire House Scheduling
- Fourth of July Fireworks Gift Fund

You are here: Home > Departments > Department 1-2 > Tourism > VSB and Tourism Office Goals

VSB and Tourism Office Goals

Town-wide Goal Proposal for the whole organization

Given the difficult economic times, the Visitor Services Board continues to respectfully recommend to the Board of Selectmen the importance of adopting an ongoing goal to officially recognize Tourism as the Town's primary economic engine. The Board's commitment to this goal can be achieved by continuing to invest resources to build and expand the tourism office's infrastructure, which will have a positive economic impact on the Town. Additionally, this recommendation advises to continue efforts to improve the Town's infrastructure to create a more effective and efficient environment for regulatory transactions between local businesses and the Town.

Provincetown continues to compete within the international arena and is an established premier resort destination. The Board of Selectmen's increased commitment to funding infrastructure and marketing resources will widen the scope of opportunity to maintain Provincetown's standing in this highly competitive environment during difficult economic times.

Areas of concern that should be addressed to maximize tourism and to make Provincetown a premier destination include the following:

- Continue to work on initiatives and incentives that keep businesses in Town and that attract new businesses, including accommodations, dining and retail establishments;
- Identify and implement incentives for businesses to stay open longer during the year, particularly in the second and fourth quarters;
- Continue to enhance visitor services such as signage, restrooms, bike racks, benches and the visitor services center at 330 Commercial Street;
- Improve efforts to create a truly "green" community such as cleaning streets and beaches; beautification efforts, additional garbage and recycling receptacles, and scheduled pick-ups.

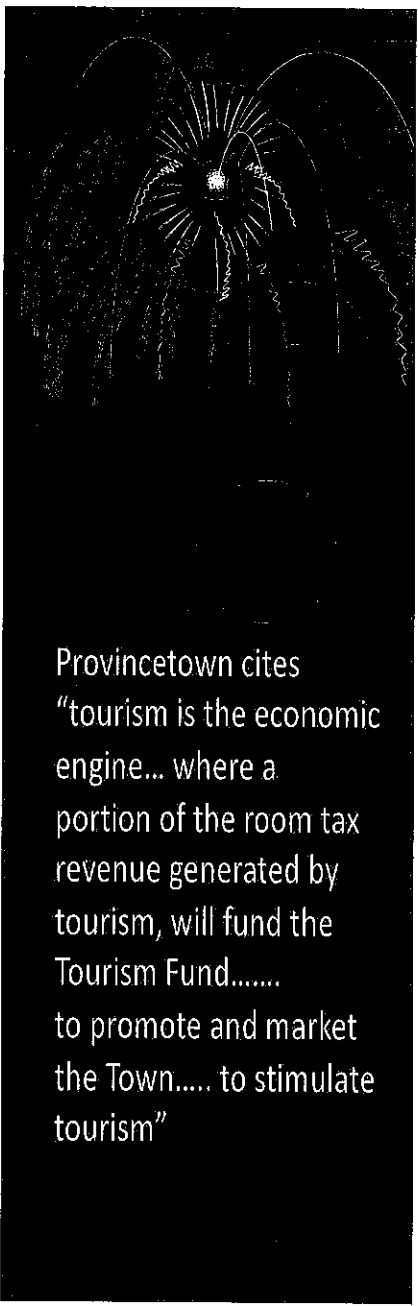
Town-Wide Goal Proposals:

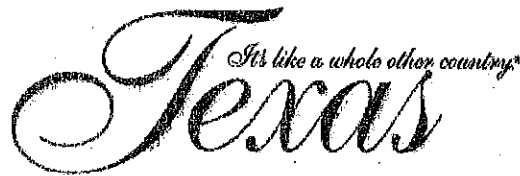
1. Continue to officially recognize that tourism is the town's primary economic engine, and the Board of Selectmen and Visitor Services Board agree to work together to enhance the infrastructure needed to support a tourism economy, including upholding the existing construct whereby a portion of the room tax revenue generated by tourism will fund the Tourism Fund, the purpose of which is to promote, market and beautify Provincetown to stimulate tourism.
2. Continue to support any legislative efforts to augment the tourism fund, i.e. support room tax for short-term rentals.
3. Make the repaving of town roads and its impact to business, a high priority.

Department-specific Objectives: Visitor Services Board

1. Develop marketing/media plan and update Five Year Plan to promote, market and beautify Provincetown. Continue to prioritize marketing town to international markets. Also, prioritize marketing town as a wedding destination, a GLBT destination, an arts destination and a pet friendly destination, and expand upon eco-tourism marketing efforts.
2. Enhance tourism by proactively building relationships with key stakeholders, including the Provincetown Chamber of Commerce, the Provincetown Business Guild and core business segments, including Innkeepers, Dining establishments, and Retailers, etc.
3. Continue to publicize and promote Provincetown via the internet by maximizing the Tourism Office's new website and expanding social networking efforts, and also by leveraging efforts of the Public Relations Firm and travel writers.
4. Continue efforts to market and promote Provincetown by approving Tourism Grants, with primary focus on events outside of the peak season of July and August. Also, help to ensure the success of established events with continued grant funding.

AGENDAS & MINUTES
 ONLINE PAYMENTS
 ALERTS
 TOWN TALK
 @TOWNOPPT
 Town of Provincetown
 269 Commercial Street
 Provincetown, MA 02657
 Ph: (508) 487-7000
 Fax: (508) 487-9560





Sources of Assistance for Tourism in Texas
Hotel/Motel Occupancy Tax

[Sources Main Page](#) | [Funding Information](#) | [Who is Included in Sources](#)
[Submit Your Organization](#) | [Search](#)

What does the hotel/motel occupancy tax provide?

Tourism can be a key strategy for economic development in many Texas communities. This is made possible for these communities through the collection of a local hotel occupancy tax. Not only does this tax provide much needed tourism revenue to the city or county, but it can also provide economic development opportunities for the entire area.

What are the uses of the hotel occupancy tax?

Two questions must be answered to determine if a proposed use for the hotel occupancy tax is valid. First, does the expenditure directly enhance and promote tourism and the convention and hotel industry? Secondly, does the expenditure fall under one of the five statutory

categories for expenditures of these revenues? The five categories are as follows:

1. funding the establishment, improvement, or maintenance of a convention center or visitor information center,
2. paying the administrative costs for facilitation convention registration,
3. paying for tourism-related advertising and promotions of the city or its vicinity,
4. funding programs which enhance the arts, and
5. funding historical restoration or preservation programs.

Texas statutes state additional rules regarding the actual percentages of the hotel occupancy tax revenue that can be spent on each of these five categories. These rules, however, will differ depending on the population of the city in question. The hotel occupancy tax cannot be used for general revenue purposes or to pay for expenses that are not directly related to the promotion of tourism.

So how do others do it? Well, in Texas, they have the local occupancy tax as do most states. Their guidelines include a criteria of: tourism-related advertising and promotion just as we look to do. Now for the interesting stipulation in Texas: Texas statutes state that "the hotel occupancy tax cannot be used for general revenue purposes or to pay for expenses that are not directly related to the promotion of tourism." Town meeting voters – the world around us needs to be considered.

Mary Jane Mastrangelo suggested we should just be able to fund the Committee with the \$50,000 at Town Meeting with the money from the excise tax. Then they have that money to spend, and they can let us know what events they spent it on. That way if there is a year the Town needs money we can prioritize what to use that excise tax for and we can give that Committee less money that year. Town Meeting can vote it each year.

James Potter said the funding is not complex, doing the Special Act is simple. The complex part is the when you have a bad year and don't have the Special Act to back it up, now you have taken away from your reinvestment tool. Or we can line item fund it year to year.

Mary Jane Mastrangelo said I could support a Community Activity Committee I could support taking money from the room occupancy tax and having an article to support that committee. I have a problem with the Legislation. Jared MacDonald said going in front of Town Meeting allows people in the community to know where that money is going. Judy Froman said one thing I like about this is that it is open to the Town to decide, it's not bias by the committee. We want to make sure the money is there. We want to make sure it stays there and continues to be something that is available. Mary Jane Mastrangelo said it would be a continuing article that stays, it doesn't close out at the end of the year.

Renee Gratis said I don't want to commit to the State Legislature without knowing if there is going to be outside interest. Would like to see that a member of the Committee cannot present a project before the Committee.

Will Shain, Board of Directors for the Cape Cod Canal Region Chamber of Commerce and Chair for the Cape Cod Canal Day, spoke about creating a committee so you can delegate work, because many hands makes for smaller effort. When you are choosing people for a committee you are choosing people with great work ethic, people that you can trust to move forward and do the work. If you have empowered the committee with a purpose and a mission to move forward, you're going to find plenty of organizations who have a lot of different ideas. If you have money for events to draw people into town, they will come.

Mary Jane Mastrangelo said under 1.6.4 funding it should read:
The Committee is hereby authorized to expend for the purposes set forth in this bylaw, all moneys that are made available to it by appropriation by gifts or grants or by transfers of funds approved at Town Meeting....

And leave out they have to have applications for projects and go to Town Meeting and get those approved before they can grant the money. If there is money left over the money would stay there. Doing it as a continuing article allows the money to stay there and not close out.

Tom Guerino questioned if there is a donation made to this fund, that money doesn't have to be approved at Town Meeting because that isn't tax payer's money.

Judy Froman questioned regarding bring the events forward at town meeting for transparency, if it was after the fact and it was erupted each year as a article.

Jared MacDonald said the money that wasn't used and is returned, that can be set aside along with donations to be allocated from the Community Events Committee. That still leave the other money coming from the Town to be voted on at Town Meeting.

James Potter said if you raise the excise tax people should know what that money is being spent on.

Jared MacDonald suggested to have the Committee submit a report at a Board of Selectmen public meeting so residents will know what events the money is being used for.

Tom Guerino said if this goes forward you need to set up an application process and a reporting process.

Amanda Bongiovanni suggested when presenting the Article each year you can review the accomplishment of the Committee and where the money has gone.

Tom Guerino said if possible this evening for the Board of Selectmen to come to a conclusion as to what we are going to do so we know what to do with the warrant.

Jared MacDonald said his only issue is that he doesn't want this money to be easily taken away. We need reports to know where the money goes. Judy Froman said her concern is that when times get tough this will get squeezed out.

Tom Guerino suggested to do it a few years as an article. If there is any money left over it remains in the article and does not go back the General Fund. We can see what is spent and what is left over. If we want it to become permanent, we can do the Legislative act. If the Board decides to go non legislative way, we could supplant the article for the legislation with an article to fund subject to the increase of the hotel occupancy tax.

Judy Froman questioned as an article it has to go to Town Meeting every year. So by not making it legislative, if there are times that are tight, and the people that show up at town meeting decide they don't want to vote for it, it can get voted down. Would feel comfortable with the article approach for a year but want to have more conversation for the longer term. Jared MacDonald suggested two years to be able to work out the unknowns.

James Potter confirmed the changes were: All members voting, Member cannot present a project, Quarterly Reporting. If everyone agrees to a three-year pilot we can forgo the events fund language, we won't need that as an article. Take out the events fund from 1.6.4.

Voted Jared MacDonald moved and seconded by Judy Froman to enact the Bourne Community Events Committee bylaw 1.6 contingent on the Bylaw Committee as well as Town Council approval. Vote 5-0.

3) Establish next steps and date of the next Workshop

Peter Meier said the next workshop will be on April 9th.

Tom Guerino suggested the workshop on April 9th be dedicated to Town Meeting.

4) Adjourn

Voted Judy Froman moved and seconded by Jared MacDonald to adjourn. Meeting adjourned at 8:33 pm. Vote 5-0.

Respectfully submitted – Carole Ellis, secretary.