

MEETING NOTICES

2010

BOARD OF REGISTRARS

SCHOOL COMMITTEE

SCHOOL COMMITTEE ADHOC CULTURE

SCHOOL BUDGET SUB

SCHOOL COMMITTEE CURRICULUM

SCHOOL COUNCILS

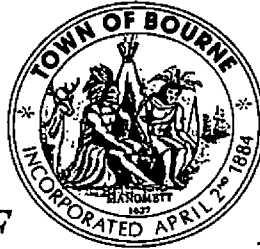
SCHOOL BUILDING COMMITTEE

VOL. 8

ms
9/6/17

BARRY H. JOHNSON
Town Clerk

WENDY CHAPMAN
Assistant Town Clerk



TOWN OF BOURNE
Office of the Town Clerk

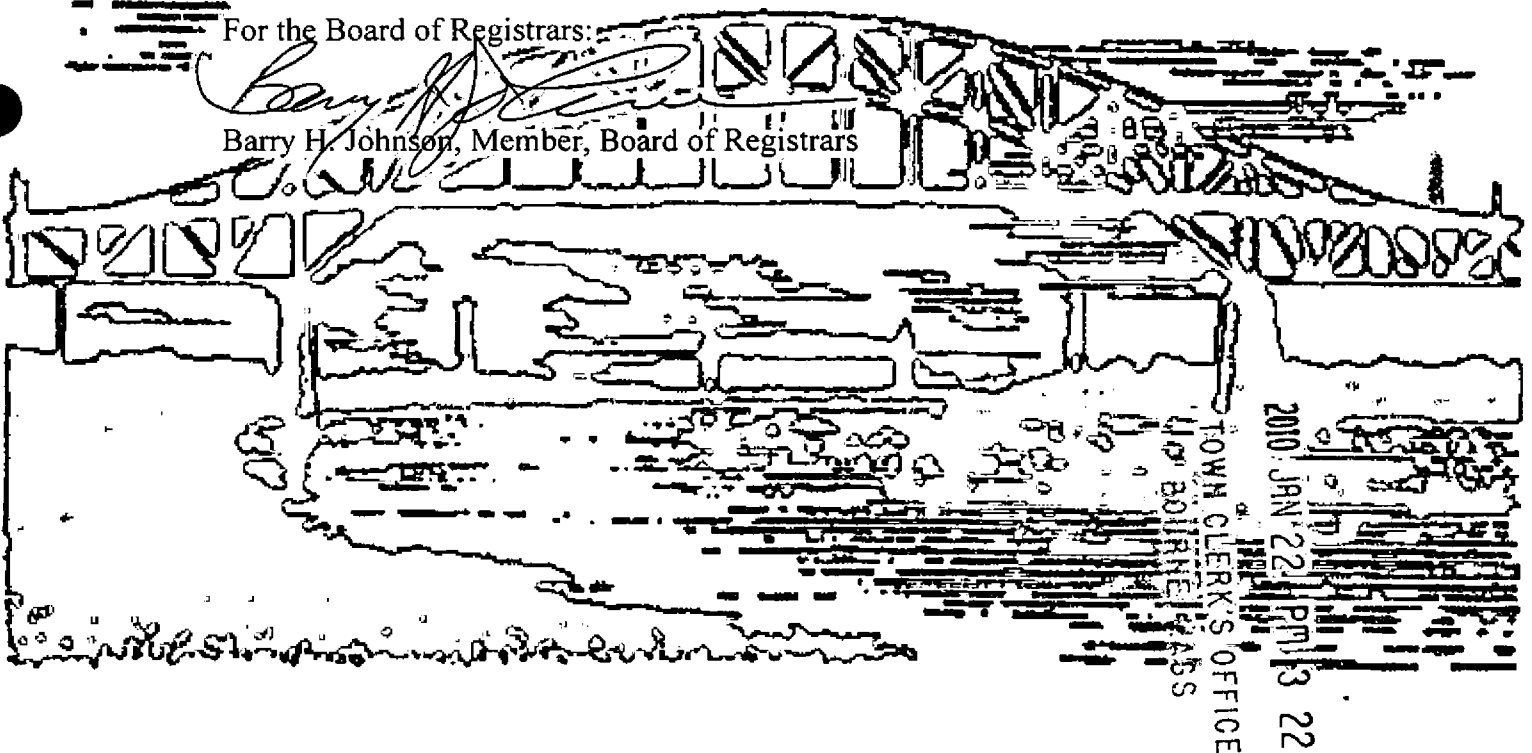
MEETING NOTICE

The Board of Registrars will be meeting on Friday, January 29, 2010 at 5pm. in the Clerks Office for the purpose of counting overseas ballots that are related to the January 19, 2010 Special Election.

Other business to come before the Board.

For the Board of Registrars:

Barry H. Johnson, Member, Board of Registrars



2010 JAN 22 PM 3 22

TOWN CLERK'S OFFICE
40 BOURNE ST
BOURNE, MASS

MINUTES OF THE BOARD OF REGISTRARS MEETING

HELD ON JANUARY 29,2010.

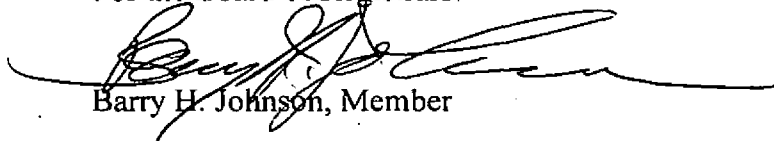
Present: Registrars B.Jacobs;A.Carrara:B.Johnson

Other Attendees: W.Chapman-Asst.-Town Clerk and A.Dastous-Adm. Asst. in the Clerks office.

PURPOSE OF MEETING: to count and record those ballots that were cast in the January 19,2010 Special Election to fill Sen. Edward M. Kennedy's seat that were Postmarked on or before January 19,2010 from outside the United States and were received before 5pm. on Friday, January 29,2010. This included the regular Absentee Ballots that were mailed out from the Clerk's office as well as any Federal Write-In Ballots received via the mail.

The Registrars examined said ballots (along with the Provisional Ballots & the RMV Inquiries related to same) to determine if said ballots should be cast. The Clerk's office will notify each voter of said determination and a copy of the letters will be placed in the January 19,2010 Election file.

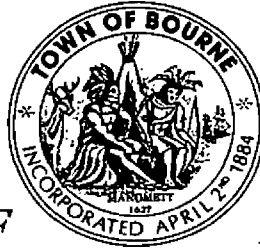
For the Board of Registrars:


Barry H. Johnson, Member

2010 FEB 1 PM 2 48
TOWN CLERK'S OFFICE
BOURNE, MASS

BARRY H. JOHNSON
Town Clerk

WENDY CHAPMAN
Assistant Town Clerk



TOWN OF

BOURNE

2010 AUG 18 PM 12 19

Office of the Town Clerk

TOWN CLERK'S OFFICE
BOURNE, MA

MEETING NOTICE

BOARD OF REGISTRARS

The Board of Registrars will be meeting on August 25, 2010 from 4:30 to 8:00pm

In the Town Clerk's office in the Town Hall for the purpose of holding a Voter

Registration Session for those persons wishing to Register to Vote or change their

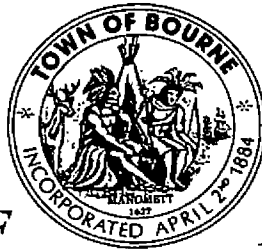
Party affiliation for the September 14, 2010 state-wide Primary Election.

For the Board of Registrars:

Barry H. Johnson, Member of the Board

BARRY H. JOHNSON
Town Clerk

WENDY CHAPMAN
Assistant Town Clerk



TOWN OF BOURNE
Office of the Town Clerk

MEETING NOTICE

Agency: Board of Registrars

When: September 17, 2010

Where: Clerk's Office – Town Hall

Time: 4:30pm

The Board of Registrars will be meeting for the purpose of reviewing whether or not the Provisional Ballots cast in the September 14, 2010 Primary Election should be counted in the overall totals of said election.

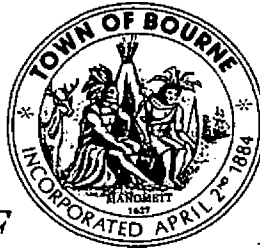
For the Board of Registrars,

Barry H. Johnson, Member

2010 SEP 14 PM 2 40
TOWN CLERK'S OFFICE,
BOURNE, MA

BARRY H. JOHNSON
Town Clerk

WENDY CHAPMAN
Assistant Town Clerk



TOWN OF

2010 OCT 6 AM 11 08
BOURNE

Office of the Town Clerk

CLERK'S OFFICE
BOURNE, MASSACHUSETTS

MEETING NOTICE

Agency: Board of Registrars

When: October 13, 2010

Where: Clerk's Office - Town Hall

Time: 4:30-8:pm..

PURPOSE

1. To hold Voter Registration for persons who wish to participate in the November 2, 2010 State Election.

2. Working on Voter Registration documents; accepting Absentee Ballot Applications; working on Voter Lists.

3. For the Board


Barry H. Johnson, Member of the Board

2010 OCT 8 AM 11 14

TOWN CLERK'S OFFICE
2215 S. W. 20th St.

MEETING NOTICE

Agency: Board of Registrars

When: October 15, 2010

Where: Clerk's Office - Town Hall

Time: 4:30-8:pm..

PURPOSE

1. To hold Voter Registration for persons who wish to participate in the October 25, 2010 Special Town Meeting.
2. Working on Voter Registration documents; accepting Absentee Ballot Applications; working on Voter Lists.

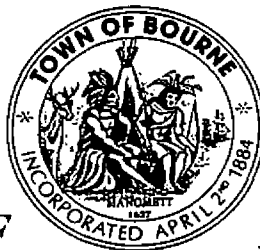
3. For the Board:



Barry H. Johnson, Member of the Board

BARRY H. JOHNSON
Town Clerk

WENDY CHAPMAN
Assistant Town Clerk



TOWN OF BOURNE

Office of the Town Clerk

MEETING NOTICE

Agency: Board of Registrars

When: November 2, 2010

Clerk's Office – Town Hall

Time: 4:30pm.

2010 OCT 28 AM 10 21
TOWN CLERK'S OFFICE
BOURNE, MASS

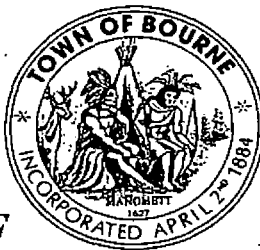
AGENDA

1. To count and record the Absentee Ballots that are received from voters covered under the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA).
2. To oversee the end results of the November 2, 2010 Election.

Barry H. Johnson
For the Board

BARRY H. JOHNSON
Town Clerk

WENDY CHAPMAN
Assistant Town Clerk



TOWN OF BOURNE

Office of the Town Clerk

MEETING NOTICE

Agency: Board of Registrars

When: November 12, 2010

Clerk's Office – Town Hall

Time: 5:00pm.

2010 OCT 28 AM 10 54
TOWN CLERK'S OFFICE
BOURNE MASS

AGENDA

1. Extended time for counting of ballots from military voters and overseas citizens: under state law these voters have an extra ten (10) days after the November 2, 2010 election for their marked ballots to be received by the Clerk's office. The law requires the Board of Registrars to count said ballots which are postmarked from outside the United States on or before election day and received within ten (10) days after the election –by 5pm.
November 12, 2010.
2. To conclude the election results/processes related to the November 2, 2010 Election.

Barry H. Johnson, Clerk
Board of Registrars

24 Perry Avenue
Buzzards Bay, Massachusetts 02532
Phone 508-759-0600 x12

2010 NOV 15 PM 4 15

TOWN CLERK'S OFFICE
COVINGTON, MA

MINUTES OF THE BOARD OF REGISTRARS MEETING HELD ON 11/12/10

Present: Registrars Jacobs, Carrara and Bergeson

Purpose: to determine whether or not the Provisional Ballots that were cast in the November 2, 2010 state election should be counted as part of the total vote count.

Asst. Town Clerk presented seven (7) said Ballots - along with their Registry of Motor Vehicles reports and in one case Census Data. After conducting said review, the Board voted unanimously that these particular Ballots NOT be included in the total votes that were cast. Also, letters are to be sent to these particular individuals informing them of the Board's decision(s).

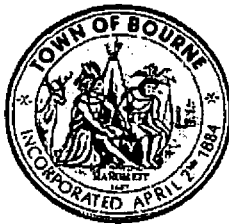
For the Board:



Barry H. Johnson, Member

Bourne Public Schools

36 Sandwich Road
Bourne, MA 02532
508.759.0660
508.759.1107 (fax)
www.bourne.k12.ma.us



Steven M. Lamarche
Superintendent
slamarche@bourne.k12.ma.us

Mary Jo Coggeshall
Executive Administrative Assistant
mjcoggeshall@bourne.k12.ma.us

To: Barry H. Johnson, Town Clerk
From: Mary Jo Coggeshall
Date: September 15, 2010
RE: School Committee Minutes – July 2009- June 2010

2010 SEP 17 PM 12:17
TOWN CLERK'S OFFICE

Enclosed please find minutes for the following Bourne School Committee meetings:

July 1, 2009	August 5, 2009	August 13, 2009
August 19, 2009	September 2, 2009	October 7, 2009
October 26, 2009	November 4, 2009	December 2, 2009
December 15, 2009	December 21, 2009	January 6, 2010
February 3, 2010	February 9, 2010	March 3, 2010
March 31, 2010	April 7, 2010	April 28, 2010
May 3, 2010	May 17, 2010	June 2, 2010

Also enclosed are subcommittee minutes as noted below.

Budget Subcommittee:

August 31, 2009	September 21, 2009	October 19, 2009
November 23, 2009	January 19, 2010	February 1, 2010
February 8, 2010		

Curriculum Subcommittee:

September 23, 2009	September 30, 2009	December 21, 2009
February 24, 2010	March 17, 2010	

Facilities Subcommittee:

September 17, 2009	October 22, 2009	December 2, 2009
February 3, 2010	April 7, 2010	May 5, 2010
June 2, 2010		

Policy Subcommittee:

September 21, 2009	February 8, 2010
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BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, JANUARY 6, 2010

TIME: 6:00PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

6:00 Executive session to discuss non union contracts, union contract negotiation strategies and personnel matters

PLEDGE OF ALLEGIANCE

7:00 REGULAR SESSION MEETING

1. Regarding a discussion of the Financial State of the Town of Bourne with the Town Administrator, Tom Guerino
2. Regarding a report from the Sailing Club
3. Regarding a presentation by the High School Principal – Preparing for MCAS
4. Regarding Minutes
5. Regarding Student Member's Report
6. Regarding the Superintendent Search process
7. Regarding the Bourne High School drama department production of *Peter Pan*
8. Regarding the Standards Based Report Cards at the Middle School
9. Regarding Race to the Top – MA Memorandum of Understanding
10. Regarding the FY10 Budget
11. Regarding an update of the Town's audit of School Finances
12. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
13. Regarding Subcommittee Reports
 - Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
 - Facilities Subcommittee – Mrs. Mahoney will report
 - Curriculum Subcommittee – Mrs. Crane will report
14. Regarding the School Committee Goals 2009 – 2010
15. Other

2010 SEP 17 PM 12 22
TOWN CLERK'S OFFICE
603-883-1100

BOURNE SCHOOL COMMITTEE MEETING

January 6, 2010

Minutes

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, January 6, 2010. Present: William Gibbons, Richard Lavoie, Chairman, Quimby Mahoney, and Allen Swain. Christine Crane arrived at 6:08PM and Jonathan O'Hara arrived at 6:27PM. Absent: Joseph Gordon

Present for the Administration: Ed LaFleur

The public meeting was called to order by the Chairman at 6:05PM.

VOTED: On a motion by Allen Swain and seconded by William Gibbons, it was voted by roll call vote to enter into executive session for the purposes of discussion about contract negotiations, personnel matters and approval of executive session minutes.

William Gibbons: YES
Quimby Mahoney: YES

Richard Lavoie: YES
Allen Swain: YES

Richard Lavoie opened the public session meeting at 6:05PM.

Administrators present: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent and Ellen Varnerin, Director of Student and Special Services, Ron McCarthy, BHS principal, Mary Childress, BMS Headmaster, and Jeanne Holland, Bournedale principal

Others present: Many staff members, reporters, Tina Canterbury, Secretary and Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), and many community members.

The Chairman reopened the meeting at 7:02PM.

1. Regarding a discussion of the Financial State of the Town of Bourne with the Town Administrator, Tom Guerino

Mr. Guerino spoke to the School Committee about the financial well being of the town's finances. He talked about PILOT funds, local aid, contract negotiations and insurance information.

2. Regarding a report from the Sailing Club

David O'Hara and David Fallon, the sailing coach, gave the Committee historical information about the Sailing Club and requested permission to continue with the program for another year.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain, it was unanimously voted to continue the sailing program as a self funded program at Bourne High School for another year.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney, it was unanimously voted to move Item #6 to Item #3.

3. Regarding the Superintendent Search process

Joseph Gilbert and Peter Cannone of Cape Cod Collaborative Executive Search group were present to discuss the contract with Cape Cod Collaborative regarding the Superintendent search process. The first advertisement for the position will appear in the Boston Globe on January 17, 2010.

VOTED: On a motion by Quimby Mahoney and seconded by Allen Swain it was unanimously voted to accept the Contract with Cape Cod Collaborative as presented with a \$9800 and an advertising budget, not to exceed \$11,000.

VOTED: On a motion by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to advertise a salary range of \$140,000 to \$150,000 and a three year contract for the superintendent's position.

Mr. Gilbert and Mr. Canonne talked with the Committee about the membership of the search committee and the confidential aspect of the search.

VOTED: On a motion by Jonathan O'Hara and seconded by Christine Crane it was unanimously voted to have William Gibbons and Allen Swain serve on the Superintendent Search Committee as the School Committee's representatives.

VOTED: On a motion by Christine Crane and seconded by Jonathan O'Hara, it was unanimously voted to include the number of following representatives to the Superintendent Search Committee: two BEA representatives; two administrators; three community members; one special education parent and one general education parent.

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara, it was unanimously voted to move the Student member's report to the next item.

4. Regarding Student Member's Report

Student Member Bethany Ashworth gave her report.

5. Regarding a presentation by the High School Principal – Preparing for MCAS

With the input of Mr. Gendron, Math Department Head, Mrs. Perkoski, Science Department Head and Mr. Dow, English Department Head, Mr. Ron McCarthy, gave an extensive overview of Bourne High School's approach to preparing for the MCAS.

6. Regarding Minutes

VOTED: On a motion by Allen Swain and seconded by Jonathan O'Hara, it was unanimously voted to approved the minutes of December 2, 2009 with noted changes.

VOTED: On a motion by Allen Swain and seconded by William Gibbons, it was unanimously voted to approved the minutes of December 21, 2009 as presented.

7. Regarding the Bourne High School drama department production of *Peter Pan*

This item was rescheduled to the February School Committee meeting

8. Regarding the Standards Based Report Cards at the Middle School

The School Committee Negotiations subcommittee will be meeting regarding this agenda item.

9. Regarding Race to the Top – MA Memorandum of Understanding

Dr. Harrington gave the Committee and the public an in depth overview of the Race to the Top grant.

VOTED: On a motion by Christine Crane and seconded by Allen Swain, it was voted to authorize the School Committee chairman to sign the Memorandum of Agreement in support of the Massachusetts application for the Race to the Top funds. YES: Christine Crane, William Gibbons, Richard Lavoie, Quimby Mahoney, and Allen Swain. No: Jonathan O'Hara.

VOTED: On a motion by Quimby Mahoney and seconded by Christine Crane, it was unanimously voted to authorize the School Committee chairman to sign the Memorandum of Agreement with the BEA regarding the Race to the Top funds.

10.Regarding the FY10 Budget

Mr. Donoghue gave an update of his work with the FY10 and FY11 budgets.

11.Regarding an update of the Town's audit of School Finances

VOTED: On a motion by Jonathan O'Hara and seconded by William Gibbons, it was unanimously voted to approve the FY11 Capitol Outlay program requests as presented by Mr. Donoghue.

12.Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology

All Administrators gave reports with the exception of Director of Technology as she was ill.

13.Regarding Subcommittee Reports

Mr. Lavoie reported that the next Budget & Policy Subcommittee meetings will be held on January 19, 2010 and the next School Building Committee meeting will be January 21, 2010. Mrs. Mahoney reported that the next Facilities Subcommittee is scheduled for February 3, 2010. Mrs. Crane gave a report about some of the Race to the Top meetings.

14. Regarding the School Committee Goals 2009 – 2010

15. Other

Mr. Lavoie read a letter of resignation from Joseph Gordon. Mr. Gordon is resigning from the Committee. The Committee expressed well wishes to Mr. Gordon and his family.

VOTED: On a motion by Allen Swain and seconded by Christine Crane it was unanimously voted to contact the selectmen to inform them of the vacancy on the board.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane, it was unanimously voted to adjourn at 9:41PM.

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, FEBRUARY 3, 2010

TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

6:30 Executive session to discuss non union contracts, union contract negotiation strategies and personnel matters

PLEDGE OF ALLEGIANCE

7:00 REGULAR SESSION MEETING

1. Regarding a presentation by the Ms. Jane Norton of PeaceBuilders – a violence prevention program
2. Regarding Minutes
3. Regarding Student Member's Report
4. Regarding the Bourne High School drama department production of *Peter Pan*
5. Regarding the Save Bourne Sports group
6. Regarding the Admission of a Foreign Exchange student – Policy JFABB
7. Regarding School Committee policies ACB-Harassment and AF-Bullying
8. Regarding a revision of Policy EEAB-R-School Bus Scheduling
9. Regarding the first draft of the School Calendar for 2010-2011
10. Regarding the Superintendent Search process
Residency requirement
Search Committee membership
11. Regarding the FY10 school budget and line item transfers
12. Regarding the FY11 Budget
13. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
14. Regarding Subcommittee reports
Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
Facilities Subcommittee – Mrs. Mahoney will report
15. Regarding the School Committee Goals 2009 – 2010
16. Other

2010 SEP 17 PM 12 22
TOWN CLERK'S OFFICE
100 STATE STREET
BOURNE, MA 01906

BOURNE SCHOOL COMMITTEE MEETING

February 3, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, February 3, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Christine Crane, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, and Student Member Bethany Ashworth.

Present for the Administration were: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent, Barbara Lavoine, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, David Fonseca, reporter from the Bourne Enterprise, Jessica Sullivan, Athletic Director, Mary Murphy, Drama Director, Jane Norton from PeaceBuilders, Sean Peacock from Save the Bourne Sports Group, Robert Collette, Kim Yong Bo, and many other community members.

Richard Lavoie opened the public session meeting at 6:30 p.m. and immediately went into executive session to discuss contract negotiations then at 7:00 p.m. went back into public session.

1. REGARDING A PRESENTATION BY MS JANE NORTON OF PEACEBUILDERS – A VIOLENCE PREVENTION PROGRAM

Ms. Jane Norton gave this presentation.

The principals spoke about how the PeaceBuilders have or will have an effect on the students in their school.

2. REGARDING MINUTES (December and January meetings)

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve the Bourne School Committee public meeting minutes from January 6, 2010 as amended.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to approve the Bourne School Committee meeting minutes from December 15, 2009 as presented.

The Executive session minutes were differed.

3. REGARDING STUDENT MEMBERS REPORT

Student Member Bethany Ashworth gave her report.

2010 SEP 17 PM 12:11
TOWN CLERK'S OFFICE

4. REGARDING THE BOURNE HIGH SCHOOL DRAMA DEPARTMENT PRODUCTION OF PETER PAN

Drama Director Ms. Mary Murphy requested the committee give them permission to use the company Flying Foy for the play Peter Pan.

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to approve the request to put on the play Peter Pan and use the company Flying by Foy to fly the kids during rehearsals and performances.

5. REGARDING THE SAVE BOURNE SPORTS GROUP

Mr. Sean Peacock gave the Committee and the public an over view of what Save the Bourne Sports Group will do.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted for the purpose and intent the Bourne School Committee will work with Save The Bourne Sports group program developing policies and procedures to raise money for the Save Bourne Sports program.

6. REGARDING THE ADMISSION OF A FOREIGN EXCHANGE STUDENT – POLICY JFABB

Mr. Ronald McCarthy spoke on this. Robert Collette requested the Committee allow Kim Yong Bo to attend Bourne High School for the year 2010.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted in accordance with the Policy JFABB to allow the student to participate in the balance fiscal year 2010 school year.

7. REGARDING SCHOOL COMMITTEE POLICIES ACB-HARASSMENT AND AF-BULLYING

Mr. Richard Lavoie spoke on this item.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to refer those policies to the sub-committees.

8. REGARDING A REVISION OF POLICY EEAB-R SCHOOL BUS SCHEDULING

Mr. Edmond LaFleur spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to amend Policy EEAB-R Section 6 to approve the revised Policy to read The recommended distance that stops may be established from the students' homes are as follows Grades 1 through 4 up to ½ mile.

9. REGARDING THE FIRST DRAFT OF THE SCHOOL CALENDAR FOR 2010-2011

Mr. Edmond LaFleur spoke on this item.

10. REGARDING THE SUPERINTENDENT SEARCH PROCESS

Mr. Richard Lavoie spoke on this item.

Residency requirement
Search Committee member

Mr. Richard Lavoie stated that anyone who wants to be on the search committee for the superintendent must be available on Monday, March 8th, Monday, March 15th, and Tuesday, March 16th.

The Policy to anyone applying for this position, the Residency will read The Bourne School Committee has an established policy of requiring the Superintendent of Schools to reside within the town of Bourne. Given this policy the current School Committee is open to discussing with the successful candidate a transition to the Bourne Community within the first 18 months of the contract.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was voted to change the Residency Policy from 3 years to 2 years. Christine Crane amended the motion to 18 months. Allen Swain seconded the amendment. William Gibbons opposed.

11. REGARDING THE FY10 SCHOOL BUDGET AND LINE ITEM TRANSFERS

Mr. Ed Donoghue gave an update on the FY10 budget and line item transfers.

12. REGARDING THE FY11 BUDGET

Mr. Edmond LaFleur will present the FY11 budget to the committee at the March meeting.

**13. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report
- d. Director of Business Services* - Ed Donoghue gave his report
- e. Director of Technology* - Barbara Lavoine gave her report.

14. REGARDING SUBCOMMITTEE REPORTS

- a. Budget* – Richard Lavoie spoke on this.
- b. Policy* – Richard Lavoie spoke on this.
- c. School Building Committee* – Richard Lavoie stated the School Building committee was 2.9 million under budget for the Bournedale Elementary School.
- d. Facilities* – Quimby Mahoney updated the Committee and the public about what was discussed at the Facilities subcommittee. Mrs. Mahoney also stated that the Facilities subcommittee will now meet on Wednesday mornings at 10:00 AM.

15. REGARDING THE SCHOOL COMMITTEE GOALS FOR 2009-2010

Mr. Richard Lavoie spoke on this item.

16. OTHER

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 9:07 PM.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: February 9, 2010

TIME: 6:30 P.M.

PLACE: BOURNE VETERANS MEMORIAL
COMMUNITY CENTER

AGENDA

1. Regarding a joint meeting with the Bourne Board of Selectmen to appoint a new School Committee member
2. Other

2010 SEP 17 PM 12 21
TOWN CLERK'S OFFICE
BURLINGTON

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, MARCH 3, 2010

TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

6:30 Executive session to discuss contract negotiation strategies

PLEDGE OF ALLEGIANCE

7:00 REGULAR SESSION MEETING

1. Welcome to new School Committee member and subcommittee assignments
2. Regarding a presentation by the Ms. Debra Howard and Mrs. Jeanne Holland of Mid Year Elementary Literacy Data
3. Regarding Minutes
4. Regarding Student Member's Report
5. Regarding Kindergarten sessions – morning and afternoon
6. Regarding the approval of a Graphic Arts II course at Bourne High School
7. Regarding the first reading for Policy AF – Sexual Harassment, Bullying & Hazing Policy
8. Regarding the School Calendar for 2010-2011
9. Regarding the Facility Use Policy
10. Regarding the Superintendent Search Committee
11. Regarding approval of the Middle School trip to Nature's Classroom, September 27 through October 1, 2010
12. Regarding negotiated agreements with the Bourne Educators Association
13. Regarding Substitute compensation for teachers and assistants
14. Regarding the FY11 Budget
15. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
16. Regarding Subcommittee reports
 - Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
 - Curriculum Subcommittee – Mrs. Crane will report
 - Facilities Subcommittee – Mrs. Mahoney will report
17. Regarding the School Committee Goals 2009 – 2010
18. Other

2010 SEP 17 PM 12 21
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

March 3, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, March 3, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Christine Crane, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, Patricia Cleary, and Student Member Bethany Ashworth. 2010 SEP 17 PM 12:21

TOWN CLERK'S OFFICE

Present for the Administration were: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Debra Howard, and Jeanne Holland.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), David Fonseca, reporter from the Bourne Enterprise, and many other community members.

Richard Lavoie opened the public session meeting at 6:30 PM. and immediately went into executive session to discuss contract negotiations then at 7:15 PM went back into public session.

1. WELCOME TO NEW SCHOOL COMMITTEE MEMBER AND SUBCOMMITTEE ASSIGNMENTS

Patricia Cleary is going to fill in the remaining term for Joseph Gordon. She will also attend the sub-committees that Joseph was on.

2. REGARDING A PRESENTATION BY MRS. DEBORA HOWARD AND MRS. JEANNE HOLLAND OF MID YEAR ELEMENTARY LITERACY DATA

This item was postponed until next month.

3. REGARDING MINUTES (February meeting)

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was voted to approve the Bourne School Committee public meeting minutes from February 3, 2010 as presented. Patricia Cleary abstained.

VOTED: On a motion made by Christine Crane and seconded by William Gibbons it was voted to approve the Bourne School Committee meeting minutes from February 9, 2010 with the correction of Allen name. Patricia Cleary abstained.

4. REGARDING STUDENT MEMBERS REPORT

Student Member Bethany Ashworth gave her report.

5. REGARDING KINDERGARTEN SESSIONS – MORNING AND AFTERNOON

Mr. Edmond LaFleur explained to the committee and the public that the kids who live on the north side that went to school in the morning will go to school in the afternoon. The kids that live on the south side that went to school in the afternoon will go to school in the morning. This switch will take effect next September.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to approve the proposed change so the kindergarten kids on the north side will go to school in the afternoon and the kindergarten kids on the south side will go to school in the morning.

6. REGARDING THE APPROVAL OF A GRAPHIC ARTS II COURSE AT BOURNE HIGH SCHOOL

De. Joyce Harrington spoke on this item. This item was approved by the curriculum sub-committee.

VOTED: On a motion made by Jonathan O'Hara and seconded by Patricia Cleary it was unanimously voted to approve the curriculum 2.0 program for the High School.

7. REGARDING THE FIRST READING FOR POLICY AF-SEXUAL HARASSMENT, BULLYING, & HAZING POLICY

Mr. Edmond LaFleur spoke on this item. The Policy sub-committee did review this and approved it and wanted to present it to the full committee. It was requested that Mrs. Lavoine post it to the website as a proposed policy so it can be viewed by everyone. It will be voted on at the April meeting.

8. REGARDING SCHOOL CALENDAR FOR 2010-2011

Mr. Edmond LaFleur spoke on this item.

VOTED: On a motion made by Patricia Cleary and seconded by Christine Crane it was unanimously voted to approve the Bourne Public School Calendar based on the draft calendar dated February 25, 2010 at 3:00 PM.

9. REGARDING THE FACILITY USE POLICY

Mr. Ed Donaghue explained to the committee and the public the changes to the Community use of School Facility Policy and the changes to the Application For the Use of School Facility Form. This was approved by the Policy and the Budget sub-committees. The Facilities sub-committee also looked at the changes.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the changes to the Community Use of School Facility policy labeled as KF-R and the application for the Use of School Facility.

10. REGARDING THE SUPERINTENDENT SEARCH COMMITTEE

Mr. Edmond LaFleur spoke on this item. The Superintendent Search Committee will consist of three School Committee Members, two BEA representatives; two school administrators; three community members; one regular education parent, and one special education parent.

VOTED: On a motion made by Jonathan O'Hara and seconded by Patricia Cleary it was unanimously voted to appoint William Gibbons, Allen Swain, and Christine Crane to serve on the Superintendent Search Committee as the School Committee's representatives.

VOTED: On a motion made by Christine Crane and seconded by Jonathan O'Hara it was unanimously voted to appoint Christine Borning and Larui Gilbert to serve on the Superintendent Search Committee as the BEA representatives.

VOTED: On a motion made by William Gibbons and seconded by Christine Crane it was unanimously voted to appoint Jeanne Holland and Ellen Varnerin to serve on the Superintendent Search Committee as the School Administrator representatives.

VOTED: On a motion made by Jonathan O'Hara and seconded by Patricia Cleary it was unanimously voted to appoint Susan Schmidt to serve on the Superintendent Search Committee as the Special Education Parent representative.

VOTED: On a motion made by Patricia Cleary and seconded by Jonathan O'Hara it was unanimously voted to appoint Tina Canterbury to serve on the Superintendent Search Committee as the Regular Education Parent representative.

VOTED: On a motion made by Patricia Cleary and seconded by Jonathan O'Hara it was unanimously voted to appoint Mathew Stuck to serve on the Superintendent Search Committee as a representative of the community.

VOTED: On a motion made by Christine Crane and seconded by William Gibbons it was unanimously voted to appoint Kevin Hough to serve on the Superintendent Search Committee as a representative of the community.

VOTED: On a motion made by Allen Swain and seconded by Quimby Mahoney it was unanimously voted to appoint Monice Maurice to serve on the Superintendent Search Committee as a representative of the community.

11. REGARDING APPROVAL OF THE MIDDLE SCHOOL TRIP TO NATURE'S CLASSROOM, SEPTEMBER 27 THROUGH OCTOBER 1, 2010

Mr. Edmond LaFleur spoke on this item on behalf of Mary Childress.

VOTED: On a motion made by Christine Crane and seconded by Allen Swain it was unanimously voted to approve the middle school trip from September 27 through October 1, 2010 to Silver Bay, New York for the Nature's Classroom trip.

12. REGARDING NEGOTIATED AGREEMENTS WITH THE BOURNE EDUCATORS ASSOCIATION

Mr. Edmond LaFleur gave an update on the negotiated agreement between the Bourne School Committee and the Bourne Educators Association.

VOTED: On a motion made by Jonathan O'Hara and seconded by Patricia Cleary it was voted to approve the negotiated agreement as presented. Quimby Mahoney abstained.

The memorandum was reviewed by the Committee in executive session.

VOTED: On a motion made by Christine Crane and seconded by Jonathan O'Hara it was voted to approve the memorandum in public session as presented. Quimby Mahoney abstained.

13. REGARDING SUBSTITUTE COMPENSATION FOR TEACHERS AND ASSISTANTS

Mr. Edmond LaFleur gave an update on the compensation for the substitute teachers, the substitute assistants, and the substitute secretaries. The Auditor is requiring the School Committee annually vote the compensation for Teachers, Assistants, and Secretaries. The current rate is \$75 per day increasing to \$80 per day if an individual has substituted 50 days during the previous year. If a person continues in the same position (as a long term substitute) they are paid at step one of the salary schedule after substituting for 10 days.

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was voted to approve the compensation for the substitute teachers, substitute assistants, and substitute secretaries from \$75 per day increasing to \$85 per day if an individual has substituted 50 days during the previous year. Christine Crane and Quimby Mahoney abstained.

14. REGARDING THE FY10 BUDGET - LINE ITEM TRANSFERS

Mr. Ed Donoghue gave an update on the FY10 budget and line item transfers. Mr. Richard Lavoie read each line item transfer into the record. This meets the intent of the Auditors. The Sub-committee has approved the line item transfers.

Bourne Public Schools FY10
Line Item Transfers as of 3/03/2010

Account Description	Amount Inc./(decr)
SUPERINTENDENT	CLERICAL SALARIES 494.00
PRINCIPALS	CLERICAL SALARIES 28,659.00
GUIDANCE	CLERICAL SALARIES 606.00
BUSINESS OFFICE SALARIES	CLERICAL SALARIES (10,617.08)
SUPERINTENDENTS SEARCH EXPENSE	18,500.00
ADMINISTRATORS' SALARIES	SUPERINTENDENT 3,686.00
PRINCIPALS' SALARIES	592.00
BOURNE HIGH SCHOOL	TEACHERS' SALARIES 2,935.00
PEEBLES	TEACHERS' SALARIES 46,000.00
BOURNE MIDDLE SCHOOL	TEACHERS' SALARIES (72,291.00)
BOURNEDALE ELEMENTARY SCHOOL	TEACHERS' SALARIES 1,507.00
BOURNE HIGH SCHOOL	SUBSTITUTE TEACHERS (15,000.00)
BOURNE MIDDLE SCHOOL	SUBSTITUTE TEACHERS 15,000.00
BOURNE HIGH SCHOOL	COACHING SALARIES (10,000.00)
BOURNE MIDDLE SCHOOL	COACHING SALARIES (874.00)
EXTRACURRICULAR ACTIVITIES	7,221.00
BOURNE HIGH SCHOOL	LIBRARIANS' SALARIES 6,401.00
BOURNE MIDDLE SCHOOL	LIBRARIANS' SALARIES 1,483.00
ATHLETIC DIRECTOR	(11,108.00)
BOURNE HIGH SCHOOL	LIBRARY ASSISTANTS 11,800.00
BOURNE HIGH SCHOOL	PHYS ED ASSISTANT 23,486.00
PEEBLES	LIBRARY ASSISTANTS (5,900.00)
BOURNE HIGH SCHOOL	IN-HOUSE SUSP. ASSTS. (14,000.00)
BOURNE MIDDLE SCHOOL	ALP TEACHING ASST. 242.00
PEEBLES	MONITORS 5,000.00
BOURNEDALE ELEMENTARY SCHOOL	MONITORS 2,000.00
TEACHER AIDES	BOURNEDALE 9,420.80
BOURNEDALE ELEMENTARY SCHOOL	TEACHING SUPPLIES 5,600.13
BOURNE HIGH SCHOOL	PROFESSIONAL DEVELOPMENT 18.00
PEEBLES	PROFESSIONAL DEVELOPMENT 119.00
BOURNEDALE ELEMENTARY SCHOOL	PROFESSIONAL DEVELOPMENT 158.00
BOURNEDALE ELEMENTARY SCHOOL	ART SUPPLIES 850.00
BOURNE MIDDLE SCHOOL	MUSIC SUPPLIES 300.00
BOURNE HIGH SCHOOL	CUSTODIAL SUPPLIES 5,000.00
PEEBLES	CUSTODIAL SUPPLIES 5,000.00
BOURNE HIGH SCHOOL	FUEL (52,816.00)
STONE	FUEL 361.56
BOURNE MIDDLE SCHOOL	FUEL (50,000.00)
HOXIE	LIGHT AND POWER 257.76
STONE	LIGHT AND POWER 86.12
ADMINISTRATION BUILDING	LIGHT AND POWER 1,500.00
MAINTENANCE DEPARTMENT	LIGHT AND POWER (10,000.00)
BOURNEDALE ELEMENTARY SCHOOL	LIGHT AND POWER 10,000.00
TELEPHONE - ATHLETICS	250.00
STONE	TELEPHONE 617.28
OTIS MEMORIAL	TELEPHONE 80.05
MAINTENANCE DEPARTMENT	TELEPHONE 300.00
BOURNEDALE ELEMENTARY SCHOOL	TELEPHONE 1,800.00
ADMINISTRATION BUILDING	WATER 150.00
MAINTENANCE SUPERVISOR	(2,500.00)

MAINTENANCE OVERTIME		7,500.00
MAINTENANCE SALARIES		177.00
BUILDING SUPPLIES		2,000.00
CONTRACTED SERVICES		50,000.00
MISCELLANEOUS UPKEEP		5,000.00
SCHOOL SECURITY		(20,000.00)
TRANSPORTATION COORDINATOR		(300.00)
BUS DRIVER		(18,500.00)
BOURNE HIGH SCHOOL	NURSES' SALARIES	250.00
BOURNE MIDDLE SCHOOL	NURSES' SALARIES	106.00
BOURNEDALE ELEMENTARY SCHOOL	NURSES' SALARIES	(23,000.00)
BOURNE MIDDLE SCHOOL	MEDICAL SUPPLIES	(2,000.00)
FOOTBALL		550.00
VOLLEYBALL		590.00
DEPARTMENTAL EXPENSE		(550.00)
GRADE 8 SPORTS		245.38
BOYS SOCCER		466.83
GIRLS SOCCER		264.88
BOURNE HIGH SCHOOL	SPED TEACHERS' SALARIES	245.00
PEEBLES	SPED TEACHERS' SALARIES	18,023.00
BOURNE MIDDLE SCHOOL	SPED TEACHERS' SALARIES	12,750.00
SPEECH THERAPISTS' SALARIES	SPED TEACHERS' SALARIES	3,820.00
PEEBLES	SPED SUBSTITUTE TEACHERS	4,000.00
BOURNEDALE ELEMENTARY SCHOOL	SPED SUBSTITUTE TEACHERS	(4,000.00)
OCCUPATIONAL THERAPIST		500.00
	SPED TUTORING	
BOURNE HIGH SCHOOL	HOME/HOSPITAL	(25,000.00)
	SPED TUTORING	
BOURNE MIDDLE SCHOOL	HOME/HOSPITAL	100.00
PEEBLES	SPED PSYCHOLOGISTS	750.00
SPED DEPARTMENT HEADS		13,588.00
BOURNEDALE ELEMENTARY SCHOOL		(2,900.00)
SPED CLERK-ADMIN		692.00
SPED CLERK-HS		2,039.00
BOURNEDALE ELEMENTARY SCHOOL	PRE-SCHOOL ASST.	(20,000.00)
SPED BUS DRIVER		12,725.00
SUMMER PROGRAM AIDES		2,700.29
SPED VAN AIDES		8,500.00
BOURNE HIGH SCHOOL	SPED TEACHER AIDES	9,643.00
BOURNE MIDDLE SCHOOL	SPED TEACHER AIDES	(76,000.00)
BOURNEDALE ELEMENTARY SCHOOL	SPED TEACHER AIDES	(5,000.00)
BOURNE HIGH SCHOOL	SPED SUPPLIES	1,000.00
PEEBLES	SPED SUPPLIES	(200.00)
BOURNEDALE ELEMENTARY SCHOOL	SPED SUPPLIES	(300.00)
SPEECH THER. PROTO/SUPPLIES	SPED SUPPLIES	(500.00)
SPED CENTRAL OFFICE SUPPLIES		500.00
OUT OF DISTRICT TRANSPORTATION		40,000.00
SPED TELEPHONE		250.00
SUMMER PROGRAM SUPPLIES		(100.00)
SUMMER PGM. - CONTRACTED SVCS.		(9,000.00)
CAPE COD COLLABORATIVE PGMS.		46,000.00
	Total	0.00

VOTED: Mr. Richard Lavoie made a motion and it was seconded by Allen Swain, that the line item transfers listed on the 3/3/2010 document be approved; Mr. Lavoie then read each line item transfer into the record. it was unanimously voted to approve the transfers itemized on the document labeled Bourne Public School FY10 Line Item Transfers as of 3/03/2010.

15. REGARDING THE FY11 BUDGET

Mr. Edmond LaFleur gave an update on the FY11 Budget.

**16. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

a. Superintendent –

b. Assistant Superintendent –

c. Director of Students and Special Education Services - Ellen Varnerin passed out the out of district tuition summary.

d. Director of Business Services –

e. Director of Technology –

The committee opted to forgo these reports due to the weather.

17. REGARDING SUBCOMMITTEE REPORTS

a. Budget –

b. Policy –

c. School Building Committee –

d. Curriculum –

e. Facilities –

The committee opted to forgo these reports due to the weather.

18. REGARDING THE SCHOOL COMMITTEE GOALS FOR 2009-2010

19. OTHER

VOTED: On a motion made by Allen Swain and seconded by Patricia Cleary it was unanimously voted to adjourn at 8:54 PM.

Respectfully submitted,

Carole Ellis
Recording Secretary

Bourne Public Schools Student Calendar 2010 - 2011

****Calendar is subject to change****

approved 3-3-2010

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September (20)

S	M	T	W	T	F	S
					3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October (19)

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 30 - Teacher orientation day
August 31 - Teachers' In-service day

September 1 - All students report
September 1&2 - Early release day for all students
September 3 - School closed
September 6 - Labor Day-no school
September 9 - Kindergarten begins

November (18)

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December (16)

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January (19)

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

October 8 - Teachers' In-service
October 11 - Columbus Day-no school

November 11 - Veteran's Day
November 23 - schools close @ end of day
Nov 24, 25, 26 - Thanksgiving Break

December 22 - schools close @ end of day

December 23-31 Winter break-schools closed

February (15)

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March (23)

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April (16)

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 3 - School reopens
January 14 - Teachers' In-service
January 17 - MLK day - no school
January 26 - Early release day - grades PreK-4

February 18 - Early release day - grades PreK-4

February 21-25 - February break

May (21)

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June (13)

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		




April 18-22 - Spring vacation

May 30 - Memorial Day - no school

June 17 - 180th day

June 24 - 185th day

Total Number of days 180/185 *

-  Indicates opening day of school and closing day
-  Indicates holidays & vacations
-  Indicates Teachers' In-service day (no school for students)

- Indicates half day of school for all students

— September 1 & 2 - Early release day for all students

— January 26 & February 18 are early release days for grades PreK-4 only

School Administration Building Hours

36 Sandwich Road
Bourne, MA 02532
508-759-0660

School hours - 7AM to 4PM

Summer & vacation hours - 7:30AM to 3PM

Closed on snow days

The Administration Building will be closed the days before & after Thanksgiving, the day before Christmas and the day before New Year's Day.

*State regulations require 185 days be listed in the school calendar; the school year will end after the 180th day that schools have been in session.

PRESS RELEASE

March 17, 2010

2010 SEP 17 PM 12 20

Mr. Allen Swain, chairperson for the Bourne Superintendent Search Committee released the names of the finalist candidates for Superintendent of Schools. The Superintendent Search process generated initial inquiries from 53 individuals. Working with the consultants from the Center for Executive Search, the appointed Search Committee reviewed the credentials of the 31 applicants, identifying eight semi-finalist candidates. Following interviews with the eight semi-finalists, the Search Committee selected the following as final candidates for interviews with the School Committee:

Theresa M. Kane

Current Superintendent of Schools-Ludlow Public Schools
Former Associate Superintendent-Ludlow Public Schools
Former Special Education Supervisor-Westfield Public Schools

Steven M. Lamarche

Director of Accountability and Operations-Pembroke Public Schools
Principal-Pembroke Community Middle School
Dean-Bourne Middle School

Nancy T. Lane

Current Superintendent of Schools - Douglas Public Schools
Former Assistant Superintendent-Brookline Public Schools
Former Director of Special Education-Foxborough Public Schools

Middleton K. McGoodwin

Current Superintendent of Schools-Marshfield Public Schools
Former Assistant Superintendent of Schools-Marshfield Public Schools
Former Principal, Whitman Middle School

The School Committee will hold final interviews in open session at a special meeting on the evening of March 31 at Bourne High School. Interview questioning of the candidates will be conducted by the School Committee.

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, MARCH 31, 2010

TIME: 5:00PM

**PLACE: BOURNE HIGH SCHOOL
COMMUNITY MEETING ROOM**

AGENDA

1. Regarding Superintendent Search Committee
2. Interviews of Superintendent finalists
3. Other

TOWN CLERK'S OFFICE
BOURNE, MASS

2010 MAR 19 PM 12 56

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, MARCH 31, 2010

TIME: 5:00PM EXECUTIVE SESSION MEETING
5:35PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL
LIBRARY

2010 SEP 17 PM 12:20
TOWN CLERK'S OFFICE
1000 WEST MAIN ST
BOURNE MA 01939

AGENDA

5:00PM EXECUTIVE SESSION MEETING
School Committee prep with Consultants

Call to Order

5:35PM REGULAR MEETING

1. Interviews of Superintendent finalists
2. Regarding Superintendent Search Committee
3. Regarding Site Visits
4. Other

BOURNE SCHOOL COMMITTEE MEETING

March 31, 2010

The Bourne School Committee met in the Library at Bourne High School on Wednesday, March 31, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, and Patricia Cleary. Christine Crane was absent

Present were: Dr. Joyce Harrington, Assistant Superintendent, Barbara Lavoine, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, Edward Donoghue, Director of Business Services, Ronald McCarthy, Debra Howard, Jeanne Holland, Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), David Fonseca, reporter from the Bourne Enterprise, Paul Gately, reporter from the Upper Cape Codder, Heather Wysocki, reporter from the Cape Cod Times, and many other staff and community members.

Richard Lavoie opened the public session meeting at 5:00 PM. and immediately went into executive session for School Committee prep with Consultants then at 5:45 PM returned into public session.

1. INTERVIEWS OF SUPERINTENDENTS FINALISTS

The Final candidates are Steven Lamarche, Theresa Kane, and Middleton McGoodwin.

Each applicant had the opportunity to tell the committee why they feel they have the qualifications to be the next Bourne superintendent.

Each applicant had the opportunity to answer the following questions.

What is your philosophy of public education? Asked by Jonathan O'Hara.

How are the charges and responsibilities for the Superintendent different and distinct from those of the School Committee? Asked by William Gibbons.

What have been your three most noteworthy accomplishments? Asked by Allen Swain.

Bourne Public Schools, like so many other districts is operating under financial constraints. Drawing on your own experience, please describe a budget process you feel would lead to success in these financially challenging times. Asked by Richard Lavoie.

How would you approach balancing the needs of special populations such as special education students, ELL students, and gifted and talented students in financially difficult times? What have you done to address the diverse needs of student populations in your district? Asked by Patricia Cleary.

The academic areas of literacy and numeracy are central to the mission of schools. What role have you played in developing, overseeing and assessing programs in these areas? Please comment on data driven assessment in your answer. Asked by Quimby Mahoney.

Describe your technique when dealing with conflict situations and illustrate with some examples. Asked by William Gibbons.

What do you feel are a district's core programs that you would not compromise in the face of budget

cuts? Why? Asked by Richard Lavoie.

What type of strategy do you support to evaluate teacher and administrator effectiveness within the classroom and schools? Asked by Allen Swain.

What experience have you had in developing and implementing school or district-wide technology plans? Asked by Jonathan O'Hara.

What strategies can you suggest to minimize student absenteeism and school drop-outs? Asked by Patricia Cleary.

2. REGARDING THE SUPERINTENDENT SEARCH COMMITTEE

No action taken

3. REGARDING SITE VISITS

The consultants will call the schools to schedule the site visits so on Monday, April 5th William Gibbons and Jonathan O'Hara will visit the Pembroke School and the Marshfield School. On Tuesday, April 6th Allen Swain and another representative from the school committee or a representative from the BEA will visit the Ludlow School.

4. REGARDING OTHER

VOTED: On a motion made by Allen Swain and seconded by William Gibbons it was unanimously voted to adjourn at 8:40 PM.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, APRIL 7, 2010

**TIME: 5:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING**

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

5:30PM Executive session to hear a grievance and discuss contract negotiation strategies

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

1. Regarding a presentation by the Ms. Debra Howard and Mrs. Jeanne Holland of Mid Year Elementary Literacy Data
2. Regarding Minutes
3. Regarding Student Member's Report
4. Regarding Peace Builders month
5. 8:00PM Public Hearing for the Fiscal Year 2011 School Budget
6. Regarding the appointment of Superintendent
7. Regarding Coady School
8. Regarding the School Council plans
9. Regarding the second reading for Policy AF - Sexual Harassment, Bullying & Hazing Policy
10. Regarding Ratification of the Collective Bargaining Agreement with the Assistants
11. Regarding Ratification of the Collective Bargaining Agreement with the Secretaries
12. Regarding Ratification of the Collective Bargaining Agreement with AFSCME
13. Regarding the Bournedale student activity account
14. Regarding the May Meeting
15. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
16. Regarding Subcommittee reports
 - Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
 - Curriculum Subcommittee - Mrs. Crane will report
 - Facilities Subcommittee - Mrs. Mahoney will report
17. Regarding the School Committee Goals 2009 - 2010
18. Other

2010 APR 2 PM 8 33
TOWN CLERK'S OFFICE
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BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, APRIL 7, 2010

**TIME: 5:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING**

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

5:30PM Executive session to hear a grievance and discuss contract negotiation strategies

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

1. Regarding a presentation by the Ms. Debra Howard and Mrs. Jeanne Holland of Mid Year Elementary Literacy Data
2. Regarding Minutes
3. Regarding Student Member's Report
4. Regarding the appointment of Superintendent
5. Regarding Peace Builders month
6. Regarding Coady School
7. Regarding the School Council plans
8. Regarding the second reading for Policy AF – Sexual Harassment, Bullying & Hazing Policy
9. Regarding the Bournedale student activity account
10. Regarding the May Meeting
11. Regarding the FY11 budget
12. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
13. Regarding Subcommittee reports
 - Budget & Policy Subcommittees & Building Committee - Mr. Lavoie will report
 - Curriculum Subcommittee – Mrs. Crane will report
 - Cape Cod Collaborative & Facilities Subcommittee – Mrs. Mahoney will report
14. Regarding the School Committee Goals 2009 – 2010
15. Other

2010 APR 2 AM 9:46
 TOWN CLERK'S OFFICE
 BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING

April 7, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, April 7, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Christine Crane, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, Patricia Cleary, and Student Member Bethany Ashworth. 2010 APR 17 PM 12 20

TOWN CLERK'S OFFICE

Present for the Administration were: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent, Barbara Lavoine, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Jeanne Holland, and Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, David Fonseca, reporter from the Bourne Enterprise, Peter Cannone and Joe Gilbert, Consultants from the Cape Cod Collaborative, and many other staff and community members.

Richard Lavoie opened the public session meeting at 7:05PM

1. REGARDING A PRESENTATION BY MRS. DEBRA HOWARD AND MRS. JEANNE HOLLAND OF MID YEAR ELEMENTARY LITERACY DATA

Mrs. Debra Howard wasn't feeling well and couldn't make it to the meeting so this item was tabled until the next meeting.

2. REGARDING MINUTES

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to accept the Bourne School Committee public meeting minutes from March 3rd as presented.

3. REGARDING STUDENT MEMBERS REPORT

Student Member Bethany Ashworth gave her report.

4. REGARDING THE THE APPOINTMENT OF SUPERINTENDENT

Richard Lavoie asked the people who made the site visits to speak about their visits.

VOTED: At the recommendation of the chairman it was unanimously voted on a motion by Jonathan O'Hara and seconded by Patricia Cleary to adopt the following process:

The Committee will hear reports from the site committees, after which the Committee will have an opportunity to ask questions; then the public will have an opportunity to ask questions. After the Site teams complete their reports and answers the questions from the Committee and the public, the Chairman will pass out a BALLOT to all members. Member fills in their name and circles their preferred candidate. The chair collects the ballot and reads each member's name and preferred candidate and then reads the tally. Reading the members names and preferred candidate is important to

avoid violating the Open Meeting Law since secret ballots are not allowed. If a candidate gets a majority then the Chair will call for a motion to support/appoint.

Site Visits

First Site Visit

Jonathan O'Hara, William Gibbons, and Laura Gilbert went on the first site visit to Pembroke Public School to speak with community members and people who work with Stephen Lamarche.

Second Site Visit

Jonathan O'Hara, William Gibbons, and Laura Gilbert went on the second site visit to Marshfield School to speak with community members and people who work with Middleton McGoodwin.

Third Site Visit

Allen Swain, Laura Gilbert, and Monice Maurice went on the third site visit to Ludlow School to speak with community members and people who work with Theresa Kane.

The committee members had a chance to state their thoughts and opinions about each of the candidates.

The committee members voted by ballot for the next Bourne Public Schools Superintendent.

Quimby Mahoney voted for Stephen Lamarche.

Allen Swain voted for Theresa Kane.

Patricia Cleary voted for Stephen Lamarche.

William Gibbons voted for Stephen Lamarche.

Christine Crane voted for Stephen Lamarche.

Richard Lavoie voted for Stephen Lamarche.

Jonathan O'Hara voted for Stephen Lamarche.

VOTED: On a motion made by Christine Crane and seconded by Patricia Cleary it was unanimously voted to appoint Stephen Lamarche as the next Superintendent of the Bourne Public Schools pending successful contract negotiations.

There was a 10-minute recess for the Chairman, Richard Lavoie to call Stephen Lamarche and offer him the position of the next Superintendent of the Bourne Public Schools.

Quimby Mahoney left at 8:07PM.

8:15PM the meeting resumed.

Richard Lavoie announced that Stephen Lamarche is pleased to accept the offer to be the next Superintendent of the Bourne Public Schools subject to contract negotiations.

Mr. Swain suggested and the Committee agreed to schedule a meeting for people to debrief about the process; the strengths and weaknesses, the next time the committee will organize a search again they will have a good process.

5. REGARDING PEACEBUILDERS MONTH

Dr. Harrington gave the Committee and the public an overview of "PeaceBuilders" Month.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to proclaim the month of May as PeaceBuilders Month as suggested by Dr. Joyce Harrington and the proclamation that was just read.

6. REGARDING COADY SCHOOL

Mr. LaFleur spoke on this item.

VOTED: On a motion made by Jonathan O'Hara and seconded by Patricia Cleary it was unanimously voted to move that the Superintendent notify the selectman that the Bourne School Committee and the Bourne School District no longer have a use for the Coady School and we turn the building over to the Board of Selectmen for use by the community for whatever use the Selectman may determine.

7. REGARDING SCHOOL COUNCIL PLANS

Mary Childress presented the Bourne Middle School Improvement Plan.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to accept the Bourne Middle School Improvement Plan as presented.

Ronald McCarthy presented the Bourne High School Improvement Plan.

VOTED: On a motion made by Jonathan O'Hara and seconded by Allen Swain it was unanimously voted to accept the Bourne High School Improvement Plan as presented.

Jeanne Holland presented the Bournedale Elementary School Improvement Plan.

VOTED: On a motion made by William Gibbons and seconded by Christine Crane it was unanimously voted to accept the Bournedale School Improvement Plan as presented.

8. REGARDING THE SECOND READING FOR POLICY AF-SEXUAL HARASSMENT, BULLYING & HAZING POLICY

Mr. LaFleur spoke on this item.

VOTED: On a motion made by William Gibbons and seconded by Christine Crane it was unanimously voted to accept Policy ABC & AF Combined Sexual Harassment Bullying & Hazing Policy as written.

9. REGARDING THE BOURNDALE STUDENT ACTIVITY ACCOUNT

Mr. LaFleur spoke on this item.

VOTED: On a motion made by Allen Swain and seconded by Jonathan O'Hara it was unanimously voted to authorize a student activity account for the Bournedale Elementary School under Chapter 71 Section 45 for an amount not to exceed \$5,000.

10. REGARDING THE MAY MEETING

Mr. LaFleur spoke on this item.

The May School Committee meeting will be held on Wednesday, April 28, 2010 at 7:00 PM.

11. REGARDING THE FY11 BUDGET

Mr. LaFleur will present the FY11 budget to the committee at the meeting on April 28, 2010.

Mr. LaFleur suggested the budget subcommittee meet on Monday April 12th at 6:00 PM.

**12. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent Edmond LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report
- d. Director of Business Services* - Ed Donoghue gave his report
- e. Director of Technology* - Barbara Lavoine gave her report.

13. REGARDING SUBCOMMITTEE REPORTS

- a. Budget & Policy Subcommittees & Building Committee* - Richard Lavoie gave his report.
- b. Curriculum Subcommittee* - Christine Crane gave her report.
- c. Cape Cod Collaborative & Facilities Subcommittee* - gave her report.

14. REGARDING THE SCHOOL COMMITTEE GOALS FOR 2009-2010

15. OTHER

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted to adjourn at 9:33 PM.

Respectfully submitted,

Carole Ellis
Recording Secretary

Superintendent Ballot

April 7, 2010

VOTE FOR ONE

(sign your name below and beside your choice for Superintendent of the Bourne Public Schools)

Kane, Theresa

signature

Lamarche, Steven

signature

McGoodwin, Middleton

signature

Abstain

signature

Patricia H. Cleary
School Committee signature

4/7/10
date

Superintendent Ballot

April 7, 2010

VOTE FOR ONE

(sign your name below and beside your choice for Superintendent of the Bourne Public Schools)

Kane, Theresa

signature

Lamarche, Steven

signature

McGoodwin, Middleton

signature

Abstain

signature

School Committee signature

date

4/7/10

Superintendent Ballot

April 7, 2010

VOTE FOR ONE

(sign your name below and beside your choice for Superintendent of the Bourne Public Schools)

Kane, Theresa

signature

Lamarche, Steven

signature

McGoodwin, Middleton

signature

Abstain

signature

School Committee signature

date

4/7/2010

Superintendent Ballot

April 7, 2010

VOTE FOR ONE

(sign your name below and beside your choice for Superintendent of the Bourne Public Schools)

Kane, Theresa

signature

Lamarche, Steven

signature

McGoodwin, Middleton

signature

Abstain

signature

School Committee signature

date

Superintendent Ballot

April 7, 2010

VOTE FOR ONE

(sign your name below and beside your choice for Superintendent of the Bourne Public Schools)

Kane, Theresa

signature

Lamarche, Steven

signature

McGoodwin, Middleton

signature

Abstain

signature

School Committee signature

date

Superintendent Ballot

April 7, 2010

VOTE FOR ONE

(sign your name below and beside your choice for Superintendent of the Bourne Public Schools)

Kane, Theresa

signature

Lamarche, Steven

signature

McGoodwin, Middleton

signature

Abstain

signature

School Committee signature

date

4/7/10

Superintendent Ballot

April 7, 2010

VOTE FOR ONE

(sign your name below and beside your choice for Superintendent of the Bourne Public Schools)

Kane, Theresa

Alle W. Swan
signature

Lamarche, Steven

signature

McGoodwin, Middleton

signature

Abstain

signature

Alle W. Swan
School Committee signature

4/7/10
date

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, APRIL 28, 2010

TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

6:30PM Executive session to discuss contract negotiation strategies

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

1. PeaceBuilders Pledge
2. Regarding an update on PeaceBuilders Month
3. Regarding Student Member's Report
4. Regarding Minutes
5. Regarding an update on the trip to France in the spring of 2010
6. Regarding the Peebles Elementary School Council plan
7. Regarding an Approval for an Out of State Trip for the Grade One Students at Peebles
8. Regarding the Decision to Participate in School Choice
9. 8:00PM Regarding a Public Hearing on the School Committee's FY11 Budget
10. Regarding a presentation by Ms. Childress, Headmaster of Bourne Middle School regarding Standards Based Report Cards
11. Regarding the approval of Standards Based Report Cards
12. Regarding Athletic Fees
13. Regarding a Cooperative Girls' Ice Hockey team at BHS
14. Regarding the Memorandum of Agreement with AFSCME
15. Regarding an update of the Superintendent Appointment
16. Regarding Coady School
17. Regarding the Lyle and Otis Schools
18. Regarding the Fourth of July parade
19. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
20. Regarding Subcommittee reports
 - Budget Subcommittee – Mr. Gibbons will report
 - Cape Cod Collaborative – Mrs. Mahoney will report
21. Regarding the School Committee Goals 2009 – 2010
22. Other

2010 SEP 17 PM 12 19
TOWN CLERK'S OFFICE
107 BEACON ST.
BOSTON, MA 02108

BOURNE SCHOOL COMMITTEE MEETING

April 28, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, April 28, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Christine Crane, Allen Swain, Jonathan O'Hara, Quimby Mahoney, William Gibbons, and Student Member Bethany Ashworth.

Present for the Administration were: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent, Barbara Lavoie, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, and many other community members.

Richard Lavoie opened the public session meeting at 6:30 p.m. and immediately went into executive session to discuss contract negotiations then at 7:00 p.m. went back into public session.

1. PEACEBUILDERS PLEDGE

2. REGARDING AN UPDATE ON PEACEBUILDERS MONTH

Dr. Joyce Harrington gave the Committee and the public an over view of where they are with making the month of May Peace Builders Month.

3. REGARDING STUDENT MEMBERS REPORT

Student Member Bethany Ashworth gave her report.
This is Bethany's last meeting. Then next student member is Kerri Ann Kelliher

4. REGARDING MINUTES

VOTED: On a motion made by Patricia Cleary and seconded by William Gibbons it was unanimously voted to approve the Bourne School Committee public meeting minutes from March 31, 2010 as presented. Christine Crane abstained.

VOTED: On a motion made by Christine Crane and seconded by William Gibbins it was unanimously voted to approve the Bourne School Committee meeting minutes from April 7, 2010 as presented.

5. REGARDING AN UPDATE ON THE TRIP TO FRANCE IN THE SPRING OF 2010

Ronald McCarthy told the committee the original trip that was planned had to be canceled because of the volcano. The new date for the trip to France is in the spring of 2010 from June 20th to June 29th.

6. REGARDING THE PEEBLES ELEMENTARY SCHOOL COUNCIL PLAN

Debra Howard presented the Peebles Elementary School Improvement Plan.

VOTED: On a motion made by William Gibbons and seconded by Christine Crane it was unanimously voted to accept the James F. Peebles Elementary School Improvement Plan for 2010-2011 as presented.

7. REGARDING AN APPROVAL FOR AN OUT OF STATE TRIP FOR THE GRADE ONE STUDENTS AT PEEBLES

Debra Howard explained to the committee the agenda for the out of state trip for the grade one students at Peebles Elementary.

VOTED: On a motion made by Christine Crane and seconded by William Gibbons it was unanimously voted to approve the out of state trip to the Roger Williams Park Zoo in Providence, RI for May 20th, for the grade one students at Peebles Elementary as presented and next years trip for a date to be determined.

8. REGARDING THE DECISION TO PARTICIPATE IN SCHOOL CHOICE

Edmond LaFleur spoke on this item.

VOTED: On a motion made by Patricia Cleary and seconded by William Gibbons it was unanimously voted to approve the continuation of School Choice in grades 5-8 and 9-12 for up to 10 students in each grade level as presented.

VOTED: On a motion made by Patricia Cleary and seconded by Quimby Mahoney it was unanimously voted to move agenda item number 10 to the next item on the agenda.

10. REGARDING A PRESENTATION BY MS. CHILDRESS, HEADMASTER OF BOURNE MIDDLE SCHOOL REGARDING STANDARDS BASED REPORT CARDS

Mary Childress gave a presentation on Standards Base Reporting.

11. REGARDING THE APPROVAL OF STANDARDS BASED REPORT CARDS

Dr, Joyce Harrington respectfully requested the committee postpone a vote on this item until the May 17th meeting.

VOTED: On a motion made by Patricia Cleary and seconded by William Gibbons it was unanimously voted to table item 11 regarding approval of Standards Base Report Cards to a meeting at the earliest possible date after May 7th.

VOTED: On a motion made by William Gibbons and seconded by Christine Crane it was unanimously voted to move to item number 18.

18. REGARDING COADY SCHOOL

Edmond LaFleur spoke on this item. His recommendation is to turn the building over to the Selectman.

19. REGARDING THE LYLE AND OTIS SCHOOLS

Edmond LaFleur spoke on this item. He said that the Otis School building is still being used. He recommends the Lyle School building be turned over to the Selectman.

20. REGARDING THE FOURTH OF JULY PARADE

Edmond LaFleur spoke on this item. He requested that people let Mrs. Mary Jo Coggeshall know if they can march in the Fourth of July Parade.

VOTED: On a motion made by Patricia Cleary and seconded by Christine Crane it was unanimously voted to recess the existing meeting and open the Bourne School Committee public hearing on the FY11 proposed budget.

9. 8:00PM REGARDING A PUBLIC HEARING ON THE SCHOOL COMMITTEE'S FY11 BUDGET

Richard Lavoie gave a presentation the FY11 Budget.

VOTED: On a motion made by Christine Crane and seconded by Quimby Mahoney it was unanimously voted to accept the FY11 Budget of 20,730.00 as presented.

12. REGARDING THE AWARDED OF THE BID FOR DOOR AND DOOR HARDWARE RENOVATIONS, PHASE II AT BHS

Ed Donoghue spoke on this item.

VOTED: On a motion made by William Gibbons and seconded by Quimby Mahoney it was unanimously voted that New England School Services, Inc. of Medford, MA be awarded the Door & Door Hardware Renovations-Phase II Bourne High School bid at a contract price of \$84,262.00 in accordance with the General Laws of Massachusetts, pursuant to Chapter 149.

13. REGARDING ATHLETIC AND/OR DRAMA FEES

Edmond LaFleur explained to the committee and the public what the Athletic and Drama fees are for and how much they are.

VOTED: On a motion made by William Gibbons and seconded by Quimby Mahoney it was unanimously voted to approve the fee schedule as presented this evening for \$100 per activity to \$125 for FY11 and \$150 for FY12; to increase Football to \$150 for FY11 and \$190 for FY12; to increase Hockey to \$300 for FY11 and \$350 for FY12; to increase Drama to \$125 for FY11 and \$150 for FY12; and to increase the Family Cap to \$500 for FY11 and FY12.

14. REGARDING FY10 BUDGET UPDATE AND LINE ITEM TRANSFERS

Ed Donoghue explained to the committee and the public the FY10 budget update and the line item transfers. Richard Lavoie read each line item for the record. They are as follow dated 4/28/2010:

Account Description	Amount Inc./(decr)
SUPERINTENDENTS SEARCH EXPENSE	1,485.85
BOURNEDALE ELEMENTARY SCHOOL	
PRINCIPAL OFF. EXPENSE	50.00
BOURNE HIGH SCHOOL	
TEACHERS' SALARIES	15,000.00
PEEBLES	
TEACHERS' SALARIES	650.00
BOURNE MIDDLE SCHOOL	
TEACHERS' SALARIES	10,500.00
BOURNEDALE ELEMENTARY SCHOOL	
TEACHERS' SALARIES	311.00
BOURNE HIGH SCHOOL	
SUBSTITUTE TEACHERS	3,000.00
BOURNE MIDDLE SCHOOL	
SUBSTITUTE TEACHERS	8,000.00
PEEBLES	
SUBSTITUTE TEACHERS	5,000.00
BOURNE HIGH SCHOOL	
COACHING SALARIES	2,405.40
EXTRACURRICULAR ACTIVITIES	
SALARIES	7,221.00
BOURNE HIGH SCHOOL	
PHYS ED ASSISTANT SALARY	23,486.00
PROFESSIONAL DEVELOPMENT	
ADMINISTRATION	725.00
BOURNE HIGH SCHOOL	
CUSTODIAL SUPPLIES	5,000.00
PEEBLES	
CUSTODIAL SUPPLIES	5,000.00
BOURNE HIGH SCHOOL	
FUEL	(71,940.33)
STONE	
FUEL	113.61
PEEBLES	
FUEL	(10,000.00)
BOURNE MIDDLE SCHOOL	
FUEL	(10,000.00)
BOURNEDALE ELEMENTARY SCHOOL	
FUEL	(10,000.00)
STONE	
LIGHT AND POWER	62.47
BOURNE HIGH SCHOOL	
LIGHT AND POWER	(25,000.00)
BOURNE MIDDLE SCHOOL	
LIGHT AND POWER	(20,000.00)
BOURNEDALE ELEMENTARY	
LIGHT AND POWER	10,000.00

SCHOOL		
ATHLETICS	TELEPHONE	150.00
MAINTENANCE DEPARTMENT	TELEPHONE	250.00
BOURNEDALE ELEMENTARY		
SCHOOL	TELEPHONE	500.00
BUILDING SUPPLIES		12,000.00
CONTRACTED SERVICES	MAINTENANCE	20,000.00
MISCELLANEOUS UPKEEP	MAINTENANCE	2,000.00
WASTE WATER TREATMENT PLANT		30,000.00
SCHOOL SECURITY		(15,000.00)
VOLLEYBALL		130.00
PHYSICAL EDUCATION	DEPARTMENTAL EXPENSE	(10,000.00)
BOURNEDALE ELEMENTARY		
SCHOOL	SPED TEACHERS' SALARIES	400.00
SPEECH THERAPISTS' SALARIES	SPED TEACHERS' SALARIES	5,000.00
PEEBLES	SPED SUBSTITUTE TEACHERS	1,500.00
BOURNE MIDDLE SCHOOL	SPED SUBSTITUTE TEACHERS	(2,000.00)
BOURNEDALE ELEMENTARY		
SCHOOL	SPED SUBSTITUTE TEACHERS	(6,000.00)
	SPED TUTORING	
BOURNE MIDDLE SCHOOL	HOME/HOSPITAL	10,000.00
SPED TEAM EVALUATIONS	BOURNE HIGH SCHOOL	(3,000.00)
SPED TEAM EVALUATIONS	PEEBLES	(3,000.00)
SPED TEAM EVALUATIONS	BOURNE MIDDLE SCHOOL	(2,000.00)
SPED SUPPLIES	CENTRAL OFFICE	(4,000.00)
SPED IN-SERVICE TRAVEL	BOURNE MIDDLE SCHOOL	(1,000.00)
OUT OF DISTRICT TRANSPORTATION		7,000.00
CAPE COD COLLABORATIVE PGMS.		6,000.00
	Total	<u>0.00</u>

VOTED: Richard Lavoie asked the Committee all those in favor of the line item transfers as read into the record say "I." All committee members approved.

15. REGARDING A COOPERATIVE GIRLS' ICE HOCKEY TEAM AT BHS

Ronald McCarthy spoke on this item.

16. REGARDING MEMORANDUMS OF AGREEMENT WITH VARIOUS UNITS/UNIONS

Edmond LaFleur said that he does not have any memorandums to present to the Committee at this time.

17. REGARDING AN UPDATE OF THE SUPERINTENDENT APPOINTMENT

Richard Lavoie gave the Committee and the public an update on the new Superintendent.

**21. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report
- d. Director of Business Services* - Ed Donoghue gave his report
- e. Director of Technology* - Barbara Lavoine gave her report.

22. REGARDING SUBCOMMITTEE REPORTS

- a. Budget Subcommittees* - William Gibbins gave his report.
- b. Cape Cod Collaborative* - Quimby Mahoney had nothing to report tonight.

23. REGARDING THE SCHOOL COMMITTEE GOALS FOR 2009-2010

Mr. Richard Lavoie spoke on this item.

24. OTHER

This is the last Bourne School Committee meeting for Bethany Ashworth, Christine Crane, and Patricia Cleary.

The next school building Committee meeting will be on June 2nd. Mr. Lamarche will be the new Superintendent for that meeting.

VOTED: On a motion made by Patricia Cleary and seconded by Christine Crane it was unanimously voted to adjourn at 9:23 PM.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: MONDAY, MAY 3, 2010

TIME: 7:00PM

PLACE: BOURNE HIGH SCHOOL AUDITORIUM STAGE

AGENDA

1. Regarding any business made necessary by actions related to town meeting
2. Other

2010 APR 29 AM 11 37
TOWN CLERK'S OFFICE
BOURNE, MA

BOURNE SCHOOL COMMITTEE MEETING
2010 SEP 17 PM 12 19 May 3, 2010

The Bourne School Committee met on the stage in the Auditorium at Bourne High School on Monday, May 3, 2010. *Present for the Committee were:* Christine Crane, Allen Swain, Jonathan O'Hara, Mahoney, William Gibbons, Patricia Cleary. Quimby Mahoney arrived at 7:15PM. Richard Lavoie arrived at 7:30PM.

Present for the Administration were: Edmond LaFleur, Superintendent, and Dr. Joyce Harrington, Assistant Superintendent.

Allen Swain opened the meeting at 7:30PM.

VOTED: On a motion made by Allen Swain and seconded by Christine Crane it was unanimously voted at 9:55PM to recess the meeting until May 4, 2010 at 7PM.

BOURNE SCHOOL COMMITTEE MEETING
May 4, 2010

The Bourne School Committee met on the stage in the Auditorium at Bourne High School on Tuesday, May 4, 2010. *Present for the Committee were:* Patricia Cleary, William Gibbons, Allen Swain, and Jay O'Hara. Rich Lavoie arrived at 7:15. Absent was: Christine Crane and Quimby Mahoney.

Mr. Swain called the meeting back from recess at 7:07pm to resume Town Meeting. The committee conducted no business.

VOTED: On a motion made by Allen Swain and seconded by William Gibbons it was unanimously voted at 9:58PM to recess the meeting until Monday, May 10, 2010 at 7PM.

BOURNE SCHOOL COMMITTEE MEETING
May 10, 2010

The Bourne School Committee met on the stage in the Auditorium at Bourne High School on Monday, May 10, 2010. *Present for the Committee were:* Christine Crane, Allen Swain, Pat Cleary, Jay O'Hara. Rich Lavoie arrived at 7:25

Mr. Swain called the meeting back from recess at 7:06pm to resume Town Meeting. The committee conducted no business.

A quorum of the committee was no longer present at 10:04 with the departure of Allen Swain and Christine Crane.

Annual Town Meeting was dissolved at 10:45pm.

BOURNE SCHOOL COMMITTEE MEETING

DATE: MONDAY, MAY 17, 2010

**TIME: 5:30PM EXECUTIVE SESSION MEETING
7:30PM REGULAR MEETING**

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

5:30PM Executive session to discuss contract negotiation strategies
for union and non union employees

6:30PM Grievance hearing

PLEDGE OF ALLEGIANCE

7:30PM REGULAR SESSION MEETING

1. Regarding Memorandum of Agreements with:
 - a. Unit B
 - b. Secretaries
 - c. ESP
 - d. Teachers
 - e. AFSCME
2. Regarding non union contracts
3. Regarding Standards Based Report Cards
4. Regarding the approval of changes to Bourne High School
Student Handbook and the Student Athlete Handbook
5. Other

2010 SEP 17 PM 12 18
TOWN CLERK'S OFFICE
BOURNE MA

Bourne School Committee
May 17, 2010
PUBLIC SESSION – MINUTES

Present: Pat Cleary, Quimby Mahoney, Allen Swain, Jay O'Hara. ~~Chris Crane arrived at 5:43. Rich Lavoie arrived at 6:15. Bill Gibbons was excused for personal reasons.~~

2010 MAY 17 PM 12:31
TOWN CLERK'S OFFICE
BOURNE, MA

Mr. Swain opened the meeting in public session at 5:36.

MOVED by Mr. Swain, and seconded by Mrs. Cleary, the committee voted to enter executive session for the purpose of discussing contract negotiations and for the hearing of a grievance, with the intent to return to public session.

Pat Cleary – YES	Quimby Mahoney – YES
Allen Swain – YES	Jay O'Hara – YES

Executive session was recessed at 7:33.

The chair called the public session to order at 7:42.

MOVED by Mrs. Crane, seconded by Mr. Swain, to approve the Memorandum of Agreement with Unit B. By voice vote: 5 Aye, 0 No, 1 Abstain.

MOVED by Mrs. Crane, seconded by Mr. Swain, to approve the amendment to the Memorandum of Agreement with Unit B. Approved by unanimous voice vote.

MOVED by Mrs. Crane, seconded by Mr. Swain, to approve the Memorandum of Agreement with Secretaries. Approved by unanimous voice vote.

MOVED by Mrs. Crane, seconded by Mrs. Cleary, to approve the Memorandum of Agreement with Educational Support Personnel. Mr. Lavoie recused himself from discussion and voting on this item. Approved by unanimous voice vote.

MOVED by Mrs. Crane, seconded by Mrs. Mahoney, to approve the Memorandum of Agreement with the Teachers. Mr. Lavoie recused himself from discussion and voting on this item. Approved by unanimous voice vote.

MOVED by Mrs. Crane, seconded by Mr. Swain, to approve the Memorandum of Agreement with AFSCME. Approved by unanimous voice vote.

DISCUSSION of Standards Based Report Cards. Mr. Lafluer reported that final approval of the Standards Based Report Cards for Bourne Middle School cannot yet move forward before fulfilling the obligations of the MOU with the Bourne Educators Association. A final demonstration of the functioning software is pending.

MOVED by Mr. Swain, seconded by Mrs. Crane, to table adoption of Standards Based Report Cards at Bourne Middle School until the June 2nd meeting. Approved by unanimous voice vote.

MOVED by Mr. O'Hara, seconded by Mrs. Cleary, to refer school-parent communications to the policy

subcommittee. Approved by unanimous voice vote.

MOVED by Mrs. Crane, seconded by Mr. Swain, to accept the revisions to the Bourne High School handbook. Approved by unanimous voice vote.

MOVED by Mr. Swain, seconded by Mrs. Crane, to accept the revisions to the Bourne High School Athletic handbook as amended. Approved by unanimous voice vote.

The chair called for a moment of silence to remember Beth Gibbons, retired teacher.

Mr. Swain rose for a point of personal privilege to thank the Town of Bourne for the privilege of serving on the School Committee.

MOVED by Mr. Swain, seconded by Mrs. Cleary, to enter executive session for the purpose of discussing non-union contract negotiations, with the intent to adjourn from public session.

Pat Cleary – YES	Quimby Mahoney – YES
Allen Swain – YES	Chris Crane – YES
Rich Lavoie – YES	Jay O'Hara – YES

MOVED by Mrs. Crane, seconded by Mr. Swain, to adjourn public session. Approved by unanimous voice vote.

The committee adjourned at 9:10pm.

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, JUNE 2, 2010

TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE HIGH SCHOOL LIBRARY

AGENDA

CALL TO ORDER

6:30PM Executive session to discuss contract negotiation strategies

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

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TOWN CLERK'S OFFICE
BOURNE, MA

1. Regarding Student Member's Report
2. Regarding Minutes
3. Regarding the approval of an overnight trip for the BHS volleyball team to Darien, CT
4. Regarding the approval of an overnight trip for the BMS 7th grade trip to New York and the 8th grade trip to Washington, DC.
5. Regarding the approval of changes to the Bourne Middle School Student Handbook
6. Regarding Standards Based Report Cards
7. Regarding an update of the appointment of the new Superintendent
8. Regarding the July meeting and goal setting
9. Regarding Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
10. Regarding Subcommittee reports – members will report as appropriate
11. Regarding the School Committee Goals 2009 – 2010
12. Other

BOURNE SCHOOL COMMITTEE MEETING

June 2, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, June 2, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Jonathan O'Hara, Quimby Mahoney, William Gibbons, Anne-Marie Siroonian, Mathew Stuck, David Harrison, and Student Member Kerri Ann Kelliher.

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TOWN CLERK'S OFFICE

Present for the Administration were: Edmond LaFleur, Superintendent, Dr. Joyce Harrington, Assistant Superintendent, Barbara Lavoine, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, and many other community members.

Richard Lavoie opened the public session meeting at 6:30 p.m. and immediately went into executive session to discuss contract negotiation strategies then at 7:02 p.m. went back into public session.

1. REGARDING STUDENT MEMBERS REPORT

Student Member Kerri Ann Kelliher gave her report.

2. REGARDING MINUTES

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to approve the Bourne School Committee public meeting minutes from April 28, 2010 as presented. Anne-Marie Siroonian, Mathew Stuck, and David Harrison abstained.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to approve the Bourne School Committee meeting minutes from May 17, 2010 as amended. William Gibbons, Anne-Marie Siroonian, Mathew Stuck, and David Harrison abstained.

VOTED: On a motion made by William Gibbons and seconded by Jonathan O'Hara it was unanimously voted to approve the Bourne School Committee meeting minutes from May 3, 2010 as presented. Anne-Marie Siroonian, Mathew Stuck, and David Harrison abstained.

VOTED: On a motion made by Jonathan O'Hara and seconded by Richard Lavoie it was unanimously voted to approve the Bourne School Committee meeting minutes from May 4, 2010 as presented. Quimby Mahoney, William Gibbons, Anne-Marie Siroonian, Mathew Stuck, and David Harrison abstained.

VOTED: On a motion made by William Gibbons and seconded by Richard Lavoie it was unanimously voted to approve the Bourne School Committee meeting minutes from May 10, 2010 as presented. Quimby Mahoney, Jonathan O'Hara, Anne-Marie Siroonian, Mathew Stuck, and David Harrison abstained.

3. REGARDING THE APPROVAL OF AN OVERNIGHT TRIP FOR THE BHS VOLLEYBALL TEAM TO DARIEN, CT

Tim Acton requested the committee approve an overnight trip for the BHS volleyball team to Darien, CT on September, 11 – 12, 2010. Two student players commented on how great the trip was last year.

VOTED: On a motion made by William Gibbons and seconded by David Harrison it was unanimously voted to approve the overnight trip for the 2010 BHS volleyball team to Darien, CT on September 11-12, 2010. Mathew Stuck abstained.

4. REGARDING THE APPROVAL OF AN OVERNIGHT TRIP FOR THE BMS 7TH GRADE TRIP TO NEW YORK AND THE 8TH GRADE TRIP TO WASHINGTON, DC.

Mary Childress requested the committee approve an overnight trip for the BMS 7th grade trip to New York and the 8th grade trip to Washington, DC.

VOTED: On a motion made by William Gibbons and seconded by Mathew Stuck it was unanimously voted to approve the trip to Washington, DC, on 5/31/2010 – 6/3/2010 for the Bourne Middle School 8th grade students, subject to approval of the dates.

VOTED: On a motion made by Jonathan O'Hara and seconded by Mathew Stuck it was voted to approve the grade 7 trip to New York City as presented, subject to acceptable dates and other criteria that go along with overnight trips. Quimby Mahoney and Anne-Marie Siroonian opposed.

5. REGARDING THE APPROVAL OF CHANGES TO THE BOURNE MIDDLE SCHOOL STUDENT HANDBOOK

Mary Childress presented to the committee the changes to the Bourne Middle School Student Handbook.

VOTED: On a motion made by Anne-Marie Siroonian and seconded by Jonathan O'Hara it was unanimously voted to approve the changes to the Bourne Middle School Student Handbook as presented.

6. REGARDING STANDARDS BASED REPORT CARDS

Dr. Joyce Harrington spoke on this item.

The community had a chance to voice their opinions and concerns about using Standards Based Report Cards next year.

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted the Bourne School Committee approve the implementation of the Standards Based Report Card beginning 2010 as presented at this meeting.

7. REGARDING AN UPDATE OF THE APPOINTMENT OF THE NEW SUPERINTENDENT

Richard Lavoie gave the Committee and the public an update on the new Superintendent.

8. REGARDING THE JULY MEETING AND GOAL SETTING

Edmond LaFleur spoke on this item. He recommends the next Bourne School Committee meeting be held on July 7th at 7:00 p.m.

**9. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

- a. Superintendent* - Superintendent LaFleur gave his report.
- b. Assistant Superintendent* - Dr. Joyce Harrington didn't have a report for this meeting, but will have an extended one at the next meeting.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report
- d. Director of Business Services* - Ed Donoghue gave his report
- e. Director of Technology* - Barbara Lavoine gave her report.

10. REGARDING SUBCOMMITTEE REPORTS

- a. Cape Cod Collaborative* - Quimby Mahoney gave her report.

11. REGARDING THE SCHOOL COMMITTEE GOALS FOR 2009-2010**12. OTHER**

VOTED: On a motion made by William Gibbons and seconded by Mathew Stuck it was unanimously voted to add items to the agenda to discuss the Memorandum Of Agreement.

VOTED: On a motion made by Anne-Marie Siroonian and seconded by Mathew Stuck it was unanimously voted to approve the memorandum Education Support Personnel and implement the contract as presented.

VOTED: On a motion made by Jonathan O'Hara and seconded by Anne-Marie Siroonian it was unanimously voted to approve the Secretaries Bargaining Agreement as presented.

The next Committee meeting will be on July 7, 2010 at 7:00 p.m. Mr. Lamarche will be the new Superintendent for that meeting.

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to leave public session at 9:25 and return to executive session with the intent to return to public session to adjourn.

Respectfully submitted,

Carole Ellis
Recording Secretary

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted by roll call vote to leave public session at 9:25 and return to executive session with the intent to return to public session.

Bill Gibbons: YES
Dave Harrison: YES
Matthew Stuck: YES
Rich Lavoie: YES

Quimby Mahoney: YES
Anne-Marie Siroonian: YES
Jay O'Hara: YES

The committee returned to public session at 9:30.

VOTED: The Committee voted by unanimous voice vote to approve the contract with Steven Lamarche as Superintendent of Schools with annual compensation for year one, year two and year three set at \$143,500, \$143,500, and \$145,656 respectively.

By unanimous voice vote the committee adjourned at 9:35pm.

BOURNE SCHOOL COMMITTEE MEETING**WEDNESDAY, JULY 7, 2010**

TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE MIDDLE SCHOOL LIBRARY

AGENDA**CALL TO ORDER**

6:30PM Executive session to discuss contract negotiation strategies with non union personnel

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

1. Welcome to and from the new Superintendent
2. School Committee Reorganization
3. Student Member's Report
4. Minutes
5. Appointment of Assistant Superintendent
6. Create an organizational chart for the Bourne Public Schools
7. The award of transportation bids
8. Non union employees
9. Return of security deposit to Waldorf School
10. Peebles School boiler bid
11. Goal setting meeting date
12. Reports from the Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
13. Subcommittee reports – members will report as appropriate
14. Review of School Committee Goals 2009 – 2010
15. Future agenda items

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BOURNE SCHOOL COMMITTEE MEETING

WEDNESDAY, JULY 7, 2010

TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE MIDDLE SCHOOL LIBRARY

AGENDA

CALL TO ORDER

6:30PM Executive session to discuss contract negotiation strategies with non union personnel

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

1. Welcome to and from the new Superintendent
2. School Committee Reorganization
3. Student Member's Report
4. Minutes
5. High School Exchange Student
6. Appointment of Assistant Superintendent
7. Create an organizational chart for the Bourne Public Schools
8. The award of transportation bids
9. Non union employees
10. Return of security deposit to Waldorf School
11. Peebles School boiler bid
12. Goal setting meeting date
13. Reports from the Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
14. Subcommittee reports – members will report as appropriate
15. Review of School Committee Goals 2009 – 2010
16. Future agenda items

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TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING

July 7, 2010

The Bourne School Committee met in the Media Center at Bourne Middle School on Wednesday, July 7, 2010. *Present for the Committee were:* William Gibbons, Richard Lavoie, Chairman, Quimby Mahoney, Jonathan O'Hara, and Anne-Marie Siroonian. David Harrison arrived at 7:10PM. Mathew Stuck was absent as was student member Kerri Ann Kelliher.

Present for the Administration were: Steven M. Lamarche, Superintendent; Dr. Joyce Harrington, Assistant Superintendent; Barbara Lavoie, Director of Technology; Ellen Varnerin, Director of Student and Special Education Services; and Ed Donoghue, Director of Business Services.

Principals present: Mary Childress, Jeanne Holland, Debra Howard, and Ron McCarthy.

Others present: Lauri Gilbert, President and Jane Norton, Vice-President of the Bourne Educators Association (BEA), David Fonseca, reporter from the Bourne Enterprise, Paul Gately, reporter from the Bourne Courier, Susan B. Quick, and many other community members.

Richard Lavoie opened the public session meeting at 6:30 p.m. and immediately went into executive session to discuss contract negotiation strategies with non union personnel then at 7:02 p.m. went back into public session.

1. Welcome to and from the new Superintendent.

Mr. Lavoie welcomed Mr. Lamarche and he expressed his pleasure in his new job in Bourne.

2. School Committee Reorganization

VOTED: On a motion made by Jonathan O'Hara and seconded by Anne-Marie Siroonian, it was unanimously voted to defer Items 2 and 3 until the arrival of David Harrison.

David Harrison arrived at 7:10PM.

Mr. Lamarche took the gavel and asked for nominations for Chairman.

VOTED: On a motion made by William Gibbons and seconded by Jonathan O'Hara, it was unanimously voted to appoint Richard Lavoie as Chairman of the Bourne School Committee. Richard Lavoie accepted the nomination.

Mr. Lavoie resumed the chair.

VOTED: On a motion made by William Gibbons and seconded by David Harrison it was unanimously voted to appoint Matthew Stuck as Vice Chairman of the Bourne School Committee.

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to appoint Jonathan O'Hara as the Secretary of the Bourne School Committee.

3. Student Member's Report

The student member was absent.

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TOWN CLERK'S OFFICE
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4. Minutes

VOTED: Jonathan O'Hara offered an addendum to the minutes of June 2, 2010 and on a motion made by Anne-Marie Siroonian and seconded by William Gibbons it was unanimously voted to approve the Bourne School Committee meeting minutes from June 2, 2010, which included the addendum.

5. High School Exchange Student

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to support Mr. McCarthy's request to continue the enrollment of a foreign exchange student in grade 12 for another semester.

6. Appointment of Assistant Superintendent

Mr. Lamarche read a brief statement and introduced Susan B. Quick as the next Assistant Superintendent. Ms. Quick expressed her enthusiasm in wanting to work in Bourne with the Committee and the Administration.

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to support and approve the Superintendent's recommendation of Susan B. Quick as the next Assistant Superintendent of the Bourne Public Schools.

7. Create an organizational chart for the Bourne Public Schools

VOTED: On a motion made by William Gibbons and seconded by Anne-Marie Siroonian it was unanimously voted to refer this matter to the Policy Subcommittee.

8. The award of transportation bids

VOTED: On a motion made by William Gibbons and seconded by David Harrison it was unanimously voted award the FY11-FY13 Student Transportation Bid to JCR Transportation, Inc. of Waquoit, MA at a contract price of \$1,039,500 in accordance with MGL Chapter 30B.

9. Non union employees

VOTED: On a motion made by Anne-Marie Siroonian and seconded by David Harrison it was voted to award the non union personnel - Executive Administrative Assistant, Special Education Administrative Assistant, two Account Clerks, School Committee Secretary, Bus Drivers, Bus Monitors and lunch room & recess monitors - a 1%/1% increase; with the 1% increase on July 1, 2010 and January 1, 2011. Quimby Mahoney voted against the motion.

10. Return of security deposit to Waldorf School

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to return the security deposit to Waldorf School in accordance with the lease agreement and with any interest due in accordance with the law.

11. Peebles School boiler bid

Mr. Donoghue explained that bids were opened on Friday, July 2 and all bids exceeded the amount of money awarded by Town Meeting and recommended by the Capital Outlay committee.

12. Review of School Committee goals 2009-2010 and date for goal setting meeting

The Superintendent will contact all members and appropriate administrators with a convenient time and place to work on goals for next year.

The Committee agreed to the following assignments for the following school year.

Bourne School Committee – Subcommittee Assignments 2010-2011		
<u>Policy Subcommittee</u> William Gibbons Richard Lavoie Matthew Stuck	<u>Budget Subcommittee</u> William Gibbons Richard Lavoie Matthew Stuck	<u>Curriculum Subcommittee</u> Quimby Mahoney Jonathan O'Hara Anne-Marie Siroonian
<u>Negotiations Subcommittee</u> Richard Lavoie	<u>Cape Cod Collaborative Rep</u> Quimby Mahoney	<u>Technology Subcommittee</u> William Gibbons David Harrison Richard Lavoie
<u>Facilities Subcommittee</u> Quimby Mahoney Jonathan O'Hara Anne-Marie Siroonian	<u>Building Liaisons</u> BES- Quimby Mahoney PES-Anne-Marie Siroonian BMS-David Harrison BHS-Jonathan O'Hara	<u>School Building Representatives</u> William Gibbons Richard Lavoie Jonathan O'Hara
<u>Wellness & Nutrition Committee</u> Quimby Mahoney		<u>Archives Representative</u> David Harrison

13. Reports from the Superintendent; the Assistant Superintendent; the Director of Student and Special Education Services; the Director of Business Services; and the Director of Technology

- a. **Superintendent** – Mr. Lamarche did not have a report this evening.
- b. **Assistant Superintendent** – Dr. Joyce Harrington passed tonight
- c. **Director of Students and Special Education Services** - Ellen Varnerin gave her report
- d. **Director of Business Services** – Ed Donoghue gave his report
- e. **Director of Technology** - Barbara Lavoine gave her report.

14. Subcommittee reports

No one had a subcommittee report.

15. Review of School Committee Goals 2009-2010

There was no discussion of this item.

16. Future agenda items

VOTED: On a motion made by Jonathan O'Hara and seconded by Anne-Marie Siroonian it was unanimously voted to adjourn the meeting at 8:15PM.

BOURNE SCHOOL COMMITTEE MEETING

WEDNESDAY, JULY 21, 2010

7:00PM

BOURNE MIDDLE SCHOOL LIBRARY

AGENDA

CALL TO ORDER
PLEDGE OF ALLEGIANCE

1. Review of School Committee Goals 2009 – 2010
2. Goal setting for 2010 – 2011
3. Future agenda items

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TOWN CLERK'S OFFICE

Bourne School Committee Meeting
Goal Setting
July 21, 2010
Bourne Middle School Media Center

Members Present: William Gibbons, David Harrison Richard Lavoie, Chairman, Quimby Mahoney Jonathan O'Hara, and Anne-Marie Siroonian. Matthew Stuck was absent.

Administration Present: Steven Lamarche, Superintendent; Joyce Harrington, Asst. Superintendent; Susan Quick, future Asst. Superintendent.

Documents Used: School Committee Goals 2009/2010, Bourne Public Schools-A Strategic Plan and Vision for the Future

Meeting called to order at 7:04pm

Discussion: Purpose of this meeting was to review the 2009/2010 goals and to set goals for the school year 2010/2011. Mr. O'Hara requested that we first review last year's goals followed by what was accomplished from that goal and what needs to be added, changed or continued. Four major goals were reviewed with revisions made by the committee and recorded by Dr. Harrington. Please see attached changes and additions to the goals reviewed and revised. Mr. Lavoie also discussed the possibility of "pot hole" money reimbursement for the education of military children. Three communities are eligible for these monies. Bourne is one of the those communities. Mr. O'Hara brought up communication responsibilities of the committee and how hearsay should be handled. It is important that administration know what is being heard and when the school committee needs to be involved with information being heard. Mr. Lamarche will look at the protocol for communication between admin and School Committee.

The comm. will review final goals at the August 4th school committee meeting for final vote.

VOTED: On a motion made by William Gibbons and seconded by David Harrison it was unanimously voted to adjourn the meeting at 9:38PM.

TOWN CLERK'S OFFICE
BOURNE, MASS

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BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011

GOAL #1

The School Committee will seek to increase and enhance student performance and participation, curriculum and instruction that is 1) aligned with state and national standards and local guidelines and expectations, 2) research based and 3) reflective of best practice so that each student can achieve at his/her highest level. The School Committee will actively support the implementation and enhancement of educational programs and services for students, professional staff, and parents. The School Committee further supports efforts to develop and maintain a student evaluation system that is accurate, fair and equitable.

RATIONALE: *The Bourne school community has made a commitment to provide high quality, high standards curriculum and instruction for all students. Rigorous Massachusetts Curriculum Frameworks increase our responsibility to help each individual student attain his/her potential.*

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TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011

GOAL #1

STRATEGIES	INDICATORS OF SUCCESS
1. <i>Implement the state curriculum frameworks, Common Core standards, and incorporate 21st Century Skills ensuring proficiency for all students</i>	<ul style="list-style-type: none"> • Demonstrate continuous improvement in MCAS scores • Demonstrate an increase in graduation rate • Ensure development of habits of mind for post graduate success, life-long learning and citizenship • Ensure inclusion of all learning standards from the MA frameworks in the curriculum • Align reporting system with Frameworks language • Provide administrative support and training to professional staff to assure student success • Meet or exceed Adequate Yearly Progress (AYP)
2. <i>Address through curriculum the elements of providing a safe, nurturing environment for children</i>	<ul style="list-style-type: none"> • Continue training and enforcement of anti bullying and harassment/hazing policies • Enforce/implement the district harassment and cyber-bullying plan • Continue implementation of <i>PeaceBuilders</i> curriculum and develop instructional strategies aligned with DESE recommendations • Demonstrate that students can: <ul style="list-style-type: none"> ✓ Articulate safety and emergency procedures ✓ Recognize and articulate respectful behavior ✓ Identify resources available to them
3. <i>Ensure equitable access to a curriculum that is challenging for all students</i>	<ul style="list-style-type: none"> • Implement curriculum and academic programs that adequately challenge diverse learners • Increase number of students taking advanced courses • Increase number of students taking challenging courses • Increase independent learning opportunities • Increase alternative performance assessments and exhibitions of learning
4. <i>Provide teachers with training and support for differentiating instruction, diverse instructional strategies and interventions that will enable them to meet and assess the needs of all learners.</i>	<ul style="list-style-type: none"> • Design and implement assessment strategies that inform teaching and learning • Design responsive instructional strategies to meet the needs of all learners • Request a review of teacher evaluations for evidence of use a variety of instructional strategies for all learners
5. <i>Develop strategies to encourage creative problem solving and critical thinking</i>	<ul style="list-style-type: none"> • Incorporate instructional strategies reflecting hierarchy of knowledge, application, analysis and synthesis

BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011

GOAL #2

The School Committee will seek to develop and maintain an educational environment which celebrates and nourishes the dignity and personal growth of all individuals in the community. To increase and enhance community support and involvement, all members of the community, including the retired citizens, parents, teachers, school administrators, students, the business community, and town employees will be closely linked and interdependent.

***RATIONALE:** Frequent and open communication within the community enhances community understanding and support of its public schools. Safe and successful schools are essential to a productive learning environment. Student and staff successes should be acknowledged and celebrated by the community as a whole.*

BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011

GOAL #2

STRATEGIES	INDICATORS OF SUCCESS
1. <i>Expand community/parent support organizations.</i>	<ul style="list-style-type: none"> • Support increased membership and participation in PTA, unified booster clubs, Wellness and Nutrition Advisory Committee, Special Education Parent Advisory Council, School Councils and other parent/community organizations and groups
2. <i>Increase number of community members and volunteers in classrooms and schools.</i>	<ul style="list-style-type: none"> • Continue adult presence in all Bourne Schools • Continue intergenerational cooperative ventures • Develop a protocol for supportive parental involvement; reactivate <i>GIVE</i> (Giving Individuals Volunteering in Education)
3. <i>Continue to promote the success and progress of Bourne Public Schools.</i>	<ul style="list-style-type: none"> • Develop a protocol to promote positive media coverage • Promote public relations and communications through the continued enhancement of the district web site: bourne.K12.ma.us • Encourage and support superintendent involvement in community interaction • Explore feasibility of updating the current Strategic Plan
4. <i>Expand opportunities for students to volunteer, work, and explore careers in the community.</i>	<ul style="list-style-type: none"> • Continue a positive role and participation of the Student Representative to the School Committee • Support increased student participation in broadcast journalism - cable and radio • Involve an increased number of students in community activities and community government; explore feasibility of service learning program • Continue College Connection with Cape Cod Community College
5. <i>Strengthen home/school communication</i>	<ul style="list-style-type: none"> • Develop a communication protocol for all members of the school community • Identify consistent, respectful communication for all stakeholders

BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011

GOAL #3

To create and maintain facilities that are inviting, clean, safe, bright, and attractive in order to meet the learning and extracurricular needs of students and community members

***RATIONALE:** Concern for the safety and well being of students and staff in every building is the driving force of facilities issues. In addition the pride and support of the community for its schools are expressed in their physical appearance.*

STRATEGIES	INDICATORS OF SUCCESS
1. <i>Review long and short term facility needs encompassing best educational practices, population, physical condition and future needs</i>	<ul style="list-style-type: none">• Maintain an annual reports on facility needs to the Facilities Subcommittee• Continue update of the Five Year Technology Plan to the Technology Subcommittee• Schedule school visits to all buildings in September or early October• Request a monthly report from the Maintenance and Custodial Supervisor and Director of Business Services to the Facilities Subcommittee on the status of physical plant issues• Pursue the disposition of Otis Memorial Elementary School• Pursue strategies for energy efficiencies and alternative energy sources
2. <i>Create a safe, functional and aesthetically pleasing environment conducive to social and academic success</i>	<ul style="list-style-type: none">• Maintain clean, well kept facilities and grounds• Develop a preventive maintenance program• Review building safety and crisis plans
3. <i>Upgrade Peebles facility</i>	<ul style="list-style-type: none">• Pursue recommendations from the Feasibility Report• Develop an action plan

BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011

GOAL #4

To foster an educational community that supports, retains and attracts enthusiastic, dedicated and effective staff.

***RATIONALE:** Best educational practice and instruction begins with the hiring and retention of quality educators*

STRATEGIES	INDICATORS OF SUCCESS
1. <i>Recognize and/or reward outstanding commitment, dedication, and/or personal milestones</i>	<ul style="list-style-type: none">• Develop a protocol for recognition, including events and written acknowledgement of achievements of students and staff• Schedule informational presentations to school committee highlighting district programs and initiatives meetings• Maintain a high percentage of staff retention• Review and support staff evaluation process
2. <i>Enhance and provide consistent communication within all buildings and district-wide</i>	<ul style="list-style-type: none">• Document timely communication of pertinent information• Implement and maintain a districtwide web based community calendar• Continue regular meetings of the Superintendent with BEA representatives
3. <i>Fostera community in which daily efforts are appreciated, respected, valued and recognized</i>	<ul style="list-style-type: none">• Model and extend mutual respect among students, staff and parents.• Demonstrate that students, teachers and other staff express belief that they are valued and treated respectfully
4. <i>Foster a learning community in which daily efforts are appreciated, respected, valued and recognized</i>	<ul style="list-style-type: none">• Develop collaborative relationships amongst all staff

BOURNE SCHOOL COMMITTEE MEETING

WEDNESDAY, AUGUST 4, 2010

TIME: 6:00PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE MIDDLE SCHOOL LIBRARY

AGENDA

CALL TO ORDER

6:00PM Executive session to discuss contract negotiations for non union personnel and to discussion some Collective Bargaining issues

1. Assistant Superintendent (s)
2. Transportation Coordinator
3. Chartwells
4. Pending arbitration
5. AFSCME

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

1. Minutes
2. Assistant Superintendent's Report
3. Student Member's Report
4. Review of School Committee Goals SY2010-2011
5. School Choice numbers – *vote to add some slots*
6. Elementary Student Handbook
7. Assistant Superintendent's contract
8. Superintendent/Assistant Superintendent Entry Plan – *Draft*
9. Preparing for the New Bullying Prevention Law - *update*
10. Discussion of the organizational chart for the Bourne Public Schools
11. Discussion about the Cape Cod Collaborative and the closing of the James P. Lyle School
12. Line Item transfers for FY10
13. Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
14. Subcommittee reports – members will report as appropriate
15. Future agenda items

BOURNE, MASS.
TOWN CLERK'S OFFICE

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought p for discussion to the extent permitted by law."

BOURNE SCHOOL COMMITTEE MEETING

August 4, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, August 4, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Jonathan O'Hara, Quimby Mahoney, William Gibbons, David Harrison, and Student Member Kerri Ann Kelliher. Ann Marie Siroonian and Mathew Stuck were absent.

Present for the Administration were: Steven Lamarche, Superintendent, Dr. Joyce Harrington, Assistant Superintendent, Barbara Lavoie, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, David Fonseca, reporter from the Bourne Enterprise, and other community members.

Richard Lavoie opened the public session meeting at 6:00 p.m. and immediately went into executive session to discuss contract negotiation for non-union personnel and to discuss some Collective Bargaining issues then at 7:20 p.m. went back into public session.

1. MINUTES

Jonathan O'Hara stated one change for the July 7th minutes, it was to change himself from being nominated for secretary of the Bourne School Committee to Ann-Marie Siroonian.

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to approve the Bourne School Committee public meeting minutes from July 7, 2010 as amended.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to approve the Bourne School Committee public meeting minutes from July 21, 2010 as presented.

2. ASSISTANT SUPERINTENDENT'S REPORT

Dr. Joyce Harrington read her report.

This evening is a milestone in the journey of being Joyce Harrington. It marks the final school committee meeting - after 41 years as an educator; 21 of these years as an administrator - and thus 21 years of school board / school committee meetings - and 12 years with the Bourne School Committee. Tonight I want to take a minute or two of your time to celebrate the Bourne school community.

Two weeks ago we met to set the School Committee goals for FY2011. It was inevitable that I drove home thinking about where we started and where we have been and where we are today. As most of you know, I grew up in the Midwest. My maternal grandfather was a

wheat farmer. Thus I suppose it is also inevitable that when I think of comparisons of then and now, the analogy of fertile and not so fertile fields dominate my thoughts. I would like to share these images with you. Even if you have never experienced wheat fields in Kansas or corn fields in Iowa and Illinois, many of you are gardeners or, at the very least, see and appreciate the glorious gardens and lawns in the villages in Bourne.

When I came to Bourne eleven years and eleven months and eleven days ago, I met and began to work with a school community of dedicated teachers, administrators, parents and school committee members - all of whom cared deeply about children and who were working long and hard to "increase and enhance student performance and participation". I also found that the hard work and dedication did not produce the anticipated results; the first MCAS scores were released in November or December of that year and administrators and teachers alike were stunned to see Bourne in the bottom of the middle third in the state and near the bottom on the Cape. I remember telling the members of our Administrative Council to be glad we were not in the upper third because we would have to work really hard to stay there - and at that point in time, we as a district would not really know how to do that.

What we had then was good seeds randomly planted; some flourished; many did not. This is where I am reminded of the dry dusty soil in Kansas - it rained five times in three years and the soil was hard packed and when farmers plowed those fields, much of the topsoil blew away. Soil was turned; seeds were planted but without rain and proper nutrients, even the best and most expensive seeds yielded very little. And that was happening in classrooms in Bourne. With few exceptions, each classroom was an isolated garden; some gardens were more fertile than others - but each and every "gardener" was working really, really hard - with inadequate soil. What does one do with that kind of soil? Wheat farmers and school administrators alike must nurture the soil - nutrients are added. In Finney County, Kansas, farmers practiced crop rotation and planted soy beans and sugar beets to enrich the soil so they could again have productive wheat fields).

And how did we all work to enrich our classrooms - first, we built a data base, so we could establish base lines from which to grow. We used the curriculum frameworks to establish consistency and to strengthen each discipline. We scheduled professional development opportunities to assure that each and every member of the professional staff had high quality tools to maximize their efforts. Trainers from the MTA gave us a common language for lesson plans and unit design. The early literacy intervention initiative has been in place for ten years - which means now the high school is seeing the results, as has the middle school for several years and 6 + 1 gave us another common language with which to build student success. Project 260 was an essential nutrient for all students, but especially for students of high potential. With a solid data base, we know who they are; we know their strengths and their weaknesses and we can "nurture" their growth to increasingly higher levels - in agriculture that is called "yield per bushel".

So now we have consistency - both vertical and horizontal. We share a common language and enhanced fluency in standards based instruction, in the role and importance of common assessments - both formative and summative. We have a common language for writing from kindergarten to grade twelve and that breeds an important trait we call "automaticity".

With the education equivalent of crop rotation and added nutrients through professional development and a generous technology plan, today Bourne classrooms are like the corn

fields in Iowa and Illinois, where the soil is rich (it looks like dark chocolate) - it even smells productive - - and the yield per bushel is the highest in the country.

For twelve years we have enriched the educational "soil" in Bourne - and this school community stands at the brink of an exciting adventure and challenge. You have the tools, you have the rich soil, you have a professional staff more than adequate to meet the challenges of 21st Century learners.

My position was Assistant Superintendent for Curriculum and Instruction, and I later added, Assessment. Susan Quick will be the Assistant Superintendent for Teaching and Learning - and the difference is far more significant than semantics. It was my job to develop fluency in standards based curriculum and in the use of assessments to measure progress and growth (or the lack thereof). Because the fluency and common language are now in place, Steve and Susan can focus on Teaching and Learning, which is a much more inclusive term than "instruction". Teaching and learning take place when curriculum and assessment are integrated into instruction.

At the risk of mixing metaphors, I leap from fields and farmers to pioneers - just as my ancestors moved ever westward to find new fields to farm, new lands to conquer - so are you all - School Committee members, administrators, teachers, parents and school community at large - poised at the beginning of an exciting, new adventure. Mr. LaMarche, on behalf of the LaFleur administration, I give you a highly trained professional staff devoted to the best interest of each and every child in their classrooms. The soil in the fields of education in Bourne is rich and waiting for your leadership.

My best wishes to each and every one of the members of our school community. It has been my pleasure to do work I enjoy, with people I like, in a place I love. Thank you - and good luck!

3. STUDENT MEMBERS REPORT

Student Member Kerri Ann Kelliher read her report.

4. REVIEW OF SCHOOL COMMITTEE GOALS SY2010-2011

Steve Lamarche stated that on July 21st the committee met and reviewed all the goals for the 2010-2011.

Richard Lavoie read each goal.

BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011

GOAL #1

The School Committee will seek to increase and enhance student performance and participation, curriculum and instruction that is 1) aligned with state and national standards and local guidelines and expectations, 2) research based and 3) reflective of best practice so that each student can achieve at his/her highest level. The School Committee will actively support the implementation and enhancement of educational programs and services for students, professional staff, and parents. The School Committee further supports efforts to develop and maintain a student evaluation system that is accurate, fair and equitable.

***RATIONALE:** The Bourne school community has made a commitment to provide high quality, high standards curriculum and instruction for all students. Rigorous Massachusetts Curriculum Frameworks increase our responsibility to help each individual student attain his/her potential.*

**BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011**

GOAL #1

STRATEGIES	INDICATORS OF SUCCESS
1. <i>Implement the state curriculum frameworks, Common Core standards, and incorporate 21st Century Skills ensuring proficiency for all students</i>	<ul style="list-style-type: none"> • Demonstrate continuous improvement in MCAS scores • Demonstrate an increase in graduation rate • Ensure development of habits of mind for post graduate success, life-long learning and citizenship • Ensure inclusion of all learning standards from the MA frameworks in the curriculum • Align reporting system with Frameworks language • Provide administrative support and training to professional staff to assure student success • Meet or exceed Adequate Yearly Progress (AYP)
2. <i>Address through curriculum the elements of providing a safe, nurturing environment for children</i>	<ul style="list-style-type: none"> • Continue training and enforcement of anti bullying and harassment/hazing policies • Enforce/implement the district harassment and cyber-bullying plan • Continue implementation of <i>PeaceBuilders</i> curriculum and develop instructional strategies aligned with DESE recommendations • Demonstrate that students can: <ul style="list-style-type: none"> ✓ Articulate safety and emergency procedures ✓ Recognize and articulate respectful behavior ✓ Identify resources available to them
3. <i>Ensure equitable access to a curriculum that is challenging for all students</i>	<ul style="list-style-type: none"> • Implement curriculum and academic programs that adequately challenge diverse learners • Increase number of students taking advanced courses • Increase number of students taking challenging courses • Increase independent learning opportunities • Increase alternative performance assessments and exhibitions of learning
4. <i>Provide teachers with training and support for differentiating instruction, diverse instructional strategies and interventions that will enable them to meet and assess the needs of all learners.</i>	<ul style="list-style-type: none"> • Design and implement assessment strategies that inform teaching and learning • Design responsive instructional strategies to meet the needs of all learners • Request a review of teacher evaluations for evidence of use a variety of instructional strategies for all learners
5. <i>Develop strategies to encourage creative problem solving and critical thinking</i>	<ul style="list-style-type: none"> • Incorporate instructional strategies reflecting hierarchy of knowledge, application, analysis and synthesis

**BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011**

GOAL #2

The School Committee will seek to develop and maintain an educational environment which celebrates and nourishes the dignity and personal growth of all individuals in the community. To increase and enhance community support and involvement, all members of the community, including the retired citizens, parents, teachers, school administrators, students, the business community, and town employees will be closely linked and interdependent.

***RATIONALE:** Frequent and open communication within the community enhances community understanding and support of its public schools. Safe and successful schools are essential to a productive learning environment. Student and staff successes should be acknowledged and celebrated by the community as a whole.*

**BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011**

GOAL #2

STRATEGIES	INDICATORS OF SUCCESS
1. <i>Expand community/parent support organizations.</i>	<ul style="list-style-type: none"> • Support Increased membership and participation in PTA, unified booster clubs, Wellness and Nutrition Advisory Committee, Special Education Parent Advisory Council, School Councils and other parent/community organizations and groups
2. <i>Increase number of community members and volunteers in classrooms and schools.</i>	<ul style="list-style-type: none"> • Continue adult presence in all Bourne Schools • Continue intergenerational cooperative ventures • Develop a protocol for supportive parental involvement; reactivate <i>GIVE</i> (Giving Individuals Volunteering in Education)
3. <i>Continue to promote the success and progress of Bourne Public Schools.</i>	<ul style="list-style-type: none"> • Develop a protocol to promote positive media coverage • Promote public relations and communications through the continued enhancement of the district web site: bourne.k12.ma.us • Encourage and support superintendent involvement in community interaction • Explore feasibility of updating the current Strategic Plan
4. <i>Expand opportunities for students to volunteer, work, and explore careers in the community.</i>	<ul style="list-style-type: none"> • Continue a positive role and participation of the Student Representative to the School Committee • Support increased student participation in broadcast journalism - cable and radio • Involve an increased number of students in community activities and community government; explore feasibility of service learning program • Continue College Connection with Cape Cod Community College
5. <i>Strengthen home/school communication</i>	<ul style="list-style-type: none"> • Develop a communication protocol for all members of the school community • Identify consistent, respectful communication for all stakeholders

**BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011**

GOAL #3

To create and maintain facilities that are inviting, clean, safe, bright, and attractive in order to meet the learning and extracurricular needs of students and community members

***RATIONALE:** Concern for the safety and well being of students and staff in every building is the driving force of facilities issues. In addition the pride and support of the community for its schools are expressed in their physical appearance.*

STRATEGIES	INDICATORS OF SUCCESS
1. Review long and short term facility needs encompassing best educational practices, population, physical condition and future needs	<ul style="list-style-type: none">• Maintain an annual reports on facility needs to the Facilities Subcommittee• Continue update of the Five Year Technology Plan to the Technology Subcommittee• Schedule school visits to all buildings in September or early October• Request a monthly report from the Maintenance and Custodial Supervisor and Director of Business Services to the Facilities Subcommittee on the status of physical plant issues• Pursue the disposition of Otis Memorial Elementary School• Pursue strategies for energy efficiencies and alternative energy sources
2. Create a safe, functional and aesthetically pleasing environment conducive to social and academic success	<ul style="list-style-type: none">• Maintain clean, well kept facilities and grounds• Develop a preventive maintenance program• Review building safety and crisis plans
3. Upgrade Peebles facility	<ul style="list-style-type: none">• Pursue recommendations from the Feasibility Report• Develop an action plan

**BOURNE PUBLIC SCHOOLS
SCHOOL COMMITTEE GOALS SY2010-2011**

GOAL #4

To foster an educational community that supports, retains and attracts enthusiastic, dedicated and effective staff.

***RATIONALE:** Best educational practice and instruction begins with the hiring and retention of quality educators*

STRATEGIES	INDICATORS OF SUCCESS
1. Recognize and/or reward outstanding commitment, dedication, and/or personal milestones	<ul style="list-style-type: none">Develop a protocol for recognition, including events and written acknowledgement of achievements of students and staffSchedule informational presentations to school committee highlighting district programs and initiatives meetingsMaintain a high percentage of staff retentionReview and support staff evaluation process
2. Enhance and provide consistent communication within all buildings and district-wide	<ul style="list-style-type: none">Document timely communication of pertinent informationImplement and maintain a districtwide web based community calendarContinue regular meetings of the Superintendent with BEA representatives
3. Foster a community in which daily efforts are appreciated, respected, valued and recognized	<ul style="list-style-type: none">Model and extend mutual respect among students, staff and parents.Demonstrate that students, teachers and other staff express belief that they are valued and treated respectfully
4. Foster a learning community in which daily efforts are appreciated, respected, valued and recognized	<ul style="list-style-type: none">Develop collaborative relationships amongst all staff

08.04.2010

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VOTED: On a motion made by William Gibbons and seconded by David Harrison it was unanimously voted to approve the goals documented for the 2010-2011 school year dated August 4, 2010 based on the meeting held on July 21, 2010.

5. SCHOOL CHOICE NUMBERS - vote to add some slots

Steven Lamarche recommended the Bourne School Committee add additional school choice slots.

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to increase the school choice numbers at the Bourne High School to a total not to exceed 45 subject to available space in each grade level acknowledged by the principal and the Bourne superintendent.

6. ELEMENTARY STUDENT HANDBOOK

Steve Lamarche spoke about the language that should be in the elementary school student handbook.

VOTED: On a motion made by William Gibbons and seconded by Jonathan O'Hara it was unanimously voted to amend the document titled Elementary Student Handbook Update Appendix 7 Discipline of Students with Special Needs for elementary school only.

7. ASSISTANT SUPERINTENDENT'S CONTRACT

Steven Lamarche updated the committee and the public on the assistant superintendent's contract.

VOTED: On a motion made by Jonathan O'Hara and seconded by David Harrison it was unanimously voted to approve the contract for the assistant superintendent of the Bourne Public Schools as presented tonight, entered into on August 27, 2010 for 3 years, as presented by Mr. Steven Lamarche.

EMPLOYMENT CONTRACT **ASSISTANT SUPERINTENDENT OF SCHOOLS** **BOURNE, MASSACHUSETTS**

This employment contract is entered into this 27th day of August, 2010 by and between the Bourne School Committee, hereinafter referred to as the "Committee" and Susan Quick, hereinafter referred to as the "Assistant Superintendent".

In consideration of the promises herein contained, the parties hereto mutually agree to the following terms and conditions:

1. Employment

The Committee hereby employs Susan Quick as Assistant Superintendent of the public schools of Bourne and the Assistant Superintendent hereby accept such employment pursuant to M.G.L. Chapter 71, Section 59.

2. Certificate

The Assistant Superintendent shall furnish and maintain throughout the term of this contract a valid and appropriate certificate qualifying her to act as Assistant Superintendent of Schools of the Town of Bourne in the Commonwealth as required by M.G.L. Chapter 71, Section 38G.

3. Term

The Assistant Superintendent shall be employed for a term of three years commencing on the 27th day of August 2010, and ending on the 30th day of June 2013. There shall be no penalty for release or resignation by the "Assistant Superintendent" from this contract, provided no resignation shall become effective until the close of any school year in which this contract is in effect or upon sixty (60) days notification from the Assistant Superintendent unless the "Committee" fixes a lesser period of time at which the resignation or release is to take effect.

4. Duties and Functions

The Assistant Superintendent shall perform faithfully, to the best of her ability, the duties and functions of Assistant Superintendent of Schools as set forth in the Job Description adopted by the Committee as policy as it may be amended from time to time during the term of this Contract. Such Job Description, as amended, is hereby incorporated into this Contract by reference as if fully restated herein.

The Assistant Superintendent shall perform all of the duties and functions as defined in the laws of the Commonwealth of Massachusetts, Chapter 71, Section 59 and such other related duties and functions as may be assigned by the Committee. The Assistant Superintendent shall strictly adhere to all rules, regulations, customs and policies of the Town of Bourne which are currently in effect and which may be established hereafter with respect to the conduct of employees.

5. Compensation

The Committee shall pay the Assistant Superintendent an annual salary in accordance with the following schedule, to be paid in fifty-two (52) consecutive equal weekly installments in accordance with Committee policy:

Year One: August 27, 2010 - June 30, 2011: \$107,800.00 annual salary, prorated from July 1, 2010;

Year Two: July 1, 2011 - June 30, 2012: \$107,800.00 annual salary;

Year Three: July 1, 2012 - June 30, 2013: \$110,000.00 annual salary.

6. Insurance

The Assistant Superintendent shall be entitled to the same medical, dental and life insurance benefits provided other professional personnel in the employ of the Town of Bourne.

7. State Retirement

The Assistant Superintendent shall be a member of the Teachers Retirement System as mandated by M.G.L. Chapter 31, Section 2.

8. Annual Vacation, Holiday and Sick Leave

The Assistant Superintendent shall receive thirty (30) working days as annual vacation, exclusive of legal holidays; and may carry over to the succeeding year up to ten (10) days per year of unused vacation time not to exceed a cumulative of thirty-five (35) days.

The Assistant Superintendent shall be entitled to the following holidays in each year of this Contract:

4th of July

Labor Day

the Monday on which Columbus Day is celebrated in Massachusetts;

Veterans' Day

the day before Thanksgiving Day

Thanksgiving Day

the day after Thanksgiving Day, Christmas Day,

either the day before or the day after Christmas Day

New Year's Day

the Monday on which Martin Luther King is celebrated in Massachusetts

Good Friday if Schools are closed

Presidents' Day

Patriots' Day

the Monday on which Memorial Day is celebrated.

The Assistant Superintendent shall earn sick leave at the rate of 1.5 days per month.

9. Disability Benefit

The Committee agrees to purchase a disability insurance policy, which will pay the Assistant Superintendent, in the event of illness or incapacity for a period greater than 60 days, a sum at least equal to two-thirds of that which he would receive as salary. However, in no event shall the annual liability of the Committee for the expense of this policy exceed \$1,000.00 unless the Committee approves a sum in excess of that amount. The Assistant Superintendent shall be notified if said annual liability costs exceeds \$1,000.00 and, in such event, the Assistant Superintendent shall be allowed to pay the amount of expense over \$1,000.00 from her own personal funds. In lieu of the foregoing, the Assistant Superintendent shall be entitled to the sum of \$1,000.00 to be used towards the premium of a disability insurance, long term care or annuity policy of her choosing.

10. Personal Days

The Assistant Superintendent shall be entitled to two (2) personal days per year for the purpose of transacting or attending to imperative personal business.

11. Bereavement Leave

Upon the death of spouse, child, son-in-law, daughter-in-law, parent, parent-in-law, sister-in-law, brother-in-law, sibling, grandparent, or grandchild, the Assistant Superintendent will be granted up to five (5) days bereavement leave with pay.

12. Reimbursement

The Committee shall reimburse the Assistant Superintendent for all essential travel at the rate of \$125.00 per month. This amount shall be payable without voucher documentation.

The Committee shall reimburse the Assistant Superintendent for reasonable necessary food and lodging for off Cape travel. These amounts shall be payable upon submission of receipts by the Assistant Superintendent to the School Committee.

The Committee shall reimburse the Assistant Superintendent for the costs of dues incurred for her membership in professional organizations related to her employment as Assistant Superintendent as authorized by the School Committee. The Assistant Superintendent shall provide the School Committee with a list of memberships in professional organizations, meetings and conferences for review and authorization by the School Committee.

Reimbursement for monthly expenses shall be made only after receipts submitted by the Assistant Superintendent are approved by the School Committee.

13. Indemnification

The Committee shall at all times indemnify and hold harmless the Assistant Superintendent to the maximum extent and in accordance with the terms of M.G.L. Chapter 258. The Assistant Superintendent shall comply with all obligations to assist in any litigation instituted in which the statutory indemnification is applicable.

This indemnification provision shall survive expiration of this employment agreement or the cessation of the employment relationship by any means or cause.

14. Termination

During the term or any extension thereof of this Contract, the Assistant Superintendent shall be subject to discharge for good cause. Where good cause exists, the Committee may discharge the Assistant Superintendent, upon a majority vote, thereby terminating this contract prior to the expiration date stated above, provided the Assistant Superintendent has been informed of the charge or charges and cause or causes for her proposed discharge and has been

given an opportunity for a hearing before the Committee prior to official action being taken. Said hearing shall be convened in Executive Session. The Assistant Superintendent may be represented by counsel at such Executive Session who shall be entitled to participate on behalf of the Assistant Superintendent.

The Committee shall provide thirty (30) days written notice of said hearing with a statement of charges in sufficient detail to place the Assistant Superintendent on notice of the basis for such intended action and copies of all relevant documents on which the Committee intends to rely for such action.

15. **Performance Assessment**

The Assistant Superintendent and the Superintendent shall meet not later than the first day of August of each year to establish mutually agreed upon goals and objectives upon which the Assistant Superintendent's performance evaluation will be based. Annual review by the Superintendent of the Assistant Superintendent's performance will be completed not later than March 30 in each year of this Contract. The Superintendent will provide a consensus report of such annual review and evaluation to the Assistant Superintendent by March 30 of each year and the Superintendent will provide the Assistant Superintendent ten (10) days to respond to the consensus report.

16. **Entire Agreement**

This Contract embodies the whole agreement between the Committee and the Assistant Superintendent and there are no inducements, promises, terms, conditions or obligations made or entered into by either party other than those contained here. The Contract may not be changed except by a writing signed by the party against whom enforcement thereto is sought.

17. **Severability**

If any paragraph, or part thereof, of this Contract shall be determined by an appropriate forum to be invalid, then, in such event, the remaining paragraphs and provisions shall be binding and effective. If construction of this Contract is deemed to be illegal due to conflict with state or federal law, the remainder of the Contract shall remain in full force and effect, and shall be binding upon all parties.

18. **Professional Activities**

The Assistant Superintendent is required to refrain from acting in any other work capacity or employment without first obtaining approval of the Committee. It is the Committee's and Assistant Superintendent's intention and agreement that the Assistant Superintendent devote all of her work effort towards the fulfillment of the duties and functions under this Contract. Notwithstanding the foregoing, the Assistant Superintendent shall be permitted to accept speaking, writing, lecturing, training and other engagements of a professional nature as he sees fit, provided they do not derogate from the duties of Assistant Superintendent.

19. **Governing Law**

This contract shall be governed by the laws of Massachusetts.

20. **Course Reimbursement**

The Assistant Superintendent shall be eligible to be reimbursed for up to one graduate level course per year provided the course schedule and requirements do not interfere with the Assistant Superintendent's obligations herein.

In order to receive reimbursement, the course must be related to the Assistant Superintendent's work and/or profession and, further, a grade of "B" or better must be obtained. Any reimbursement hereunder may be utilized for course tuition and fees but, in any event, shall not exceed \$1,800.00 per annum.

In Witness Whereof, the undersigned have executed this contract on the date as first written above.

Assistant Superintendent:

Bourne School Committee:

Susan Quick

Approved as to Form:

Robert S. Troy
Town Counsel

8. SUPERINTENDENT/ASSISTANT SUPERINTENDENT ENTRY PLAN - DRAFT

Steven Lamarche spoke about the Bourne Public School Collaborative Entry Plan and explained what it covers. Mr. Lamarche read a few paragraphs from the plan. "My previous professional experience in Bourne will help narrow my focus but this entry plan will let me hear the voices of all stakeholders and develop a comprehensive understanding of the Bourne Public Schools."

"The entry plan will include two, one-day visits to each school. Each Principal will be asked to plan the visit with the goal of providing us with a "sense of school," as well as an opportunity to conference with staff and students."

In addition to aforementioned formal visits, Ms. Quick and I will be conducting short, ongoing visits to all schools through the year. Specifically, we will walk through with the Principal for building status briefs. Our visits are deliberate and intended to assess cleanliness; safety and security; pedestrian and vehicle traffic patterns; parent/community involvement and accessibility; use of technology; program readiness, food preparation, service and delivery; availability of instructional materials; textbooks; and the use of library media resources."

Mr. Lamarche would like the Committee members to complete the questionnaire.

See attached for the Draft Entry Plan

9. PREPARING FOR THE NEW BULLYING PREVENTION LAW - UPDATE

Steven Lamarche gave the Committee and the public an update on the new Bullying Prevention Law. He consolidated some of the information on the new bullying law and spoke about the to-do list that has to be completed. Still waiting for guidance from DESE.

The dates and deadlines are: Summer, 2010, Model Plan offered by DESE; August 31, 2010, DESE shall issue a report detailing cost effective ways to implement professional development requirements; September, 2010, Have in place professional development plan; December 31, 2010, File your Bullying Prevention and Intervention Plan with DESE; June 30, 2011, DESE shall publish guidelines for implementation of social and emotional learning curricula in K-12.

No action needed on behalf of the committee at this time.

10. DISCUSSION OF THE ORGANIZATIONAL CHART FOR THE BOURNE PUBLIC SCHOOLS

Ed Donoghue gave the Committee and the public an update on the Organizational Chart for the Bourne Public Schools. The School Committee is asking Mr. Lamarche to develop something for the Committee to present to Town Hall.

11. DISCUSSION ABOUT THE CAPE COD COLLABORATIVE AND THE CLOSING OF THE JAMES P. LYLE SCHOOL

Jonathan O'Hara gave the Committee and the public an update on the closing of the James P. Lyle School. The Cape Cod Collaborative is going to use the Otis Memorial School.

At the October meeting is when the Committee will make a decision on what to do with the James P. Lyle School.

Mr. Lamarche will find out what kind of impact the committee's vote will have on the Town's Board of Selectman.

12. LINE ITEM TRANSFERS FOR FY10

Ed Donoghue gave the Committee and the public an update on the line item transfers for FY10. The line item transfers are as follows:

Bourne Public Schools FY10 Budget Line Item Transfers
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as of 6/30/2010

Account Number	Account Description	Amount
		Inc./ (decr)
0110 0460	COLLECTIVE BARGAINING	355.61
0110 0461	COMMITTEE EXPENSE	(5,632.79)
0120 0201	SUPERINTENDENT-CLERICAL	(583.18)
0220 0202	PRINCIPALS-CLERICAL	(4,447.20)
0270 0203	GUIDANCE-CLERICAL	351.73
0120 0216	BUSINESS OFFICE SALARIES	(1,055.71)
0120 0458	SUPERINTENDENTS OFFICE EXPENSE	193.35
0145 0458	SUPERINTENDENTS OFFICE EXPENSE	(5,672.69)
0220 0463 031	PRINCIPAL'S OFFICE EXPENSE BOURNE HIGH SCHOOL	(1,762.90)
0220 0463 034	PRINCIPAL'S OFFICE EXPENSE PEEBLES	(1,051.90)
0220 0463 051	PRINCIPAL'S OFFICE EXPENSE BOURNE MIDDLE SCHOOL	(3,468.42)
0220 0463 061	PRINCIPAL'S OFFICE EXPENSE BOURNE DALE ELEMENTARY SCHOOL	61.67
0220 0496 031	CONTRACTED SERVICES BOURNE HIGH SCHOOL	(313.82)
0220 0496 034	CONTRACTED SERVICES PEEBLES	(755.46)
0220 0496 051	CONTRACTED SERVICES BOURNE MIDDLE SCHOOL	(3,143.62)
0220 0496 061	CONTRACTED SERVICES BOURNE DALE ELEMENTARY SCHOOL	(8,599.20)
0230 0464	WOOD SHOP	(281.85)
0230 0466	MECHANICAL DRAWING	(1,019.76)
0120 0110	ADMINISTRATORS' SALARIES	(2,546.49)
0210 0111	SUPERVISORS' SALARIES	(710.35)
0220 0112 031	PRINCIPALS' SALARIES BOURNE HIGH SCHOOL	(202,440.00)
0220 0112 034	PRINCIPALS' SALARIES PEEBLES	(97,000.00)
0220 0112 051	PRINCIPALS' SALARIES BOURNE MIDDLE SCHOOL	(259,115.00)
0220 0112 061	PRINCIPALS' SALARIES BOURNE DALE ELEMENTARY SCHOOL	(104,944.00)
0220 0112	PRINCIPALS' SALARIES	672,915.13
0230 0113 031	TEACHERS' SALARIES BOURNE HIGH SCHOOL	(29,757.26)
0230 0113 034	TEACHERS' SALARIES PEEBLES	(892.99)
0230 0113 051	TEACHERS' SALARIES BOURNE MIDDLE SCHOOL	(14,931.60)
0230 0113 061	TEACHERS' SALARIES BOURNE DALE ELEMENTARY SCHOOL	1,136.04
0230 0114 031	SUBSTITUTE TEACHERS BOURNE HIGH SCHOOL	7,390.46
0230 0114 034	SUBSTITUTE TEACHERS PEEBLES	5,562.22
0230 0114 051	SUBSTITUTE TEACHERS BOURNE MIDDLE SCHOOL	3,625.67
0230 0114 061	SUBSTITUTE TEACHERS BOURNE DALE ELEMENTARY SCHOOL	(57.19)
0230 0115 031	TUITION REIMBURSEMENT BOURNE HIGH SCHOOL	(6,028.85)
0230 0115 034	TUITION REIMBURSEMENT PEEBLES	(2,072.31)
0230 0115 051	TUITION REIMBURSEMENT BOURNE MIDDLE SCHOOL	(11,210.85)
0230 0115 061	TUITION REIMBURSEMENT BOURNE DALE ELEMENTARY SCHOOL	(332.26)
0230 0116	CURRICULUM WORKSHOP	(541.25)
0230 0117 031	COACHING SALARIES BOURNE HIGH SCHOOL	21,496.00

0230 0120	EXTRACURRICULAR ACTIVITIES	3,737.75
0230 0122 031	ACCUMULATED SICK LEAVE BOURNE HIGH SCHOOL	1,842.00
0230 0122 034	ACCUMULATED SICK LEAVE PEEBLES	48.00
0230 0122 051	ACCUMULATED SICK LEAVE BOURNE MIDDLE SCHOOL	(450.00)
0230 0122 061	ACCUMULATED SICK LEAVE BOURNEDALE ELEMENTARY SCHOOL	(2,866.00)
0250 0124 031	LIBRARIANS' SALARIES BOURNE HIGH SCHOOL	(0.06)
0250 0124 051	LIBRARIANS' SALARIES BOURNE MIDDLE SCHOOL	(39.67)
0270 0125 031	COUNSELLORS' SALARIES BOURNE HIGH SCHOOL	(1,139.48)
0270 0125 051	COUNSELLORS' SALARIES BOURNE MIDDLE SCHOOL	0.14
0245 0145	TECHNOLOGY COORD.	(0.08)
0120 0146	TEACHER MENTOR PROGRAM	2,735.00
0230 0206 031	LIBRARY ASSISTANTS BOURNE HIGH SCHOOL	(21,097.80)
		Amount
Account Number	Account Description	Inc./((decr)
0230 0206 034	LIBRARY ASSISTANTS PEEBLES	(27.42)
0230 0206 061	LIBRARY ASSISTANTS BOURNEDALE ELEMENTARY SCHOOL	6,287.05
0230 0207 051	CLASSROOM COMPUTER ASSTS. BOURNE MIDDLE SCHOOL	(365.04)
0230 0208 061	KINDERGARTEN ASSTS. BOURNEDALE ELEMENTARY SCHOOL	(669.88)
0230 0209 031	IN-HOUSE SUSP. ASSTS. BOURNE HIGH SCHOOL	(89.31)
0230 0210 031	PHYS. ED. ASSTS. BOURNE HIGH SCHOOL	(599.60)
0230 0211 051	ALP TEACHING ASST. BOURNE MIDDLE SCHOOL	119.66
0245 0214	TECHNOLOGY SPECIALIST	(4.94)
0230 0215 034	MONITORS PEEBLES	(5,507.40)
0230 0215 061	MONITORS BOURNEDALE ELEMENTARY SCHOOL	(5,871.00)
0230 0391	TEACHER AIDES	(8,224.80)
0510 0467	EMPLOYEE BENEFITS	50,852.30
0245 0450 031	SOFTWARE BOURNE HIGH SCHOOL	(156.01)
0245 0450 034	SOFTWARE PEEBLES	(410.00)
0245 0450 051	SOFTWARE BOURNE MIDDLE SCHOOL	(1,000.00)
0245 0450 061	SOFTWARE BOURNEDALE ELEMENTARY SCHOOL	(349.90)
0245 0451 031	TECH. SUPPLIES BOURNE HIGH SCHOOL	(4,661.96)
0245 0451 034	TECH. SUPPLIES PEEBLES	(788.71)
0245 0451 049	TECH. SUPPLIES TECH. COORDINATOR	(83.96)
0245 0451 051	TECH. SUPPLIES BOURNE MIDDLE SCHOOL	(299.80)
0245 0451 061	TECH. SUPPLIES BOURNEDALE ELEMENTARY SCHOOL	42.56
0245 0452	TECH. CONSULT/SUPPORT	(21,161.09)
0245 0453	TECH. COORD. EQUIP.	(3,413.61)
0230 0454 031	MCAS CONSULTANTS BOURNE HIGH SCHOOL	(2,500.00)
0210 0470	TESTING PROGRAM	(4,474.00)
0230 0471 031	ASSOCIATION MEMBERSHIPS BOURNE HIGH SCHOOL	(111.00)
0230 0471 034	ASSOCIATION MEMBERSHIPS PEEBLES	(1,000.00)
0120 0471 038	ASSOCIATION MEMBERSHIPS ADMINISTRATION BUILDING	(2,795.00)
0230 0471 038	ASSOCIATION MEMBERSHIPS ADMINISTRATION BUILDING	(1,080.00)
0230 0471 051	ASSOCIATION MEMBERSHIPS BOURNE MIDDLE SCHOOL	(3,349.00)

0230 0471 061	ASSOCIATION MEMBERSHIPS BOURNE DALE ELEMENTARY SCHOOL	(2,000.00)
0230 0473 031	TEACHING SUPPLIES BOURNE HIGH SCHOOL	(4,426.11)
0230 0473 034	TEACHING SUPPLIES PEEBLES	(1,596.74)
0230 0473 051	TEACHING SUPPLIES BOURNE MIDDLE SCHOOL	(6,990.18)
0230 0473 061	TEACHING SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(112.00)
0230 0474 031	PROFESSIONAL DEVELOPMENT BOURNE HIGH SCHOOL	538.00
0230 0474 034	PROFESSIONAL DEVELOPMENT PEEBLES	924.00
0230 0474 048	PROFESSIONAL DEVELOPMENT SYSTEMWIDE	75.70
0230 0474 051	PROFESSIONAL DEVELOPMENT BOURNE MIDDLE SCHOOL	323.85
0230 0474 061	PROFESSIONAL DEVELOPMENT BOURNE DALE ELEMENTARY SCHOOL	329.20
0230 0475 031	ART SUPPLIES BOURNE HIGH SCHOOL	(59.99)
0230 0475 034	ART SUPPLIES PEEBLES	(1,100.00)
0230 0475 051	ART SUPPLIES BOURNE MIDDLE SCHOOL	(1,460.98)
0230 0475 061	ART SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(43.44)
0230 0476 031	MUSIC SUPPLIES BOURNE HIGH SCHOOL	(76.31)
0230 0476 034	MUSIC SUPPLIES PEEBLES	(425.00)
0230 0476 051	MUSIC SUPPLIES MIDDLE SCHOOL	450.00
0230 0476 061	MUSIC SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(56.23)
0230 0477 031	PROTECTIVE CLOTHING BOURNE HIGH SCHOOL	(552.05)
0230 0477 034	PROTECTIVE CLOTHING PEEBLES	(70.50)
0230 0477 051	PROTECTIVE CLOTHING BOURNE MIDDLE SCHOOL	(300.00)
0230 0477 061	PROTECTIVE CLOTHING BOURNE DALE ELEMENTARY SCHOOL	75.00
0230 0477	PROTECTIVE CLOTHING	(40.03)
0240 0478 031	TEXTBOOKS BOURNE HIGH SCHOOL	(278.24)
0240 0478 034	TEXTBOOKS PEEBLES	(451.54)

Amount

Account Number	Account Description	Inc./ (decr)
0240 0478 051	TEXTBOOKS BOURNE MIDDLE SCHOOL	(6,911.00)
0240 0478 061	TEXTBOOKS BOURNE DALE ELEMENTARY SCHOOL	(5,060.19)
0270 0482	A.C.E.S.	(200.00)
0270 0483	GUIDANCE SUPPLIES	(628.75)
0411 0384	CUSTODIAL SALARIES	3,271.60
0411 0385	CUSTODIAL OVERTIME	(5,335.10)
0411 0484	CUSTODIAL UNIFORMS	(3,075.06)
0411 0485 031	CUSTODIAL SUPPLIES BOURNE HIGH SCHOOL	(2,580.69)
0411 0485 034	CUSTODIAL SUPPLIES PEEBLES	(5,572.14)
0411 0485 051	CUSTODIAL SUPPLIES BOURNE MIDDLE SCHOOL	(3,525.69)
0411 0485 061	CUSTODIAL SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(258.41)
0412 0486 031	FUEL BOURNE HIGH SCHOOL	(18,569.25)
0412 0486 034	FUEL PEEBLES	(16,174.02)
0412 0486 038	FUEL ADMINISTRATION BUILDING	(1,902.06)
0412 0486 039	FUEL MAINTENANCE DEPARTMENT	(721.19)
0412 0486 051	FUEL BOURNE MIDDLE SCHOOL	(14,996.75)

0412 0486 061	FUEL BOURNE DALE ELEMENTARY SCHOOL	(10,550.14)
0413 0487 031	LIGHT AND POWER BOURNE HIGH SCHOOL	8,700.83
0413 0487 034	LIGHT AND POWER PEEBLES	(5,568.18)
0413 0487 036	LIGHT AND POWER STONE	19.06
0413 0487 038	LIGHT AND POWER ADMINISTRATION BUILDING	(381.77)
0413 0487 039	LIGHT AND POWER MAINTENANCE DEPARTMENT	(3,569.83)
0413 0487 051	LIGHT AND POWER BOURNE MIDDLE SCHOOL	4,592.80
0413 0487 061	LIGHT AND POWER BOURNE DALE ELEMENTARY SCHOOL	9,880.21
0351 0488	TELEPHONE - ATHLETICS	131.03
0413 0489	TELEPHONE - ADMINISTRATION	3,982.48
0413 0490 031	TELEPHONE - ALL OTHERS BOURNE HIGH SCHOOL	(1,147.14)
0413 0490 034	TELEPHONE - ALL OTHERS PEEBLES	443.03
0413 0490 036	TELEPHONE - ALL OTHERS STONE	162.98
0413 0490 039	TELEPHONE - ALL OTHERS MAINTENANCE DEPARTMENT	262.39
0413 0490 051	TELEPHONE - ALL OTHERS BOURNE MIDDLE SCHOOL	(199.42)
0413 0490 061	TELEPHONE - ALL OTHERS BOURNE DALE ELEMENTARY SCHOOL	560.32
0413 0491 031	WATER BOURNE HIGH SCHOOL	(132.00)
0413 0491 034	WATER PEEBLES	(122.50)
0413 0491 038	WATER ADMINISTRATION BUILDING	(42.50)
0413 0491 039	WATER MAINTENANCE DEPARTMENT	(15.00)
0413 0491 051	WATER BOURNE MIDDLE SCHOOL	(1,276.50)
0413 0491 061	WATER BOURNE DALE ELEMENTARY SCHOOL	(85.50)
0421 0144	MAINTENANCE SUPERVISOR	1,050.19
0421 0382	MAINTENANCE OVERTIME	258.04
0421 0383	MAINTENANCE SALARIES	1,615.64
0421 0494	GROUNDS SUPPLIES	(1,805.87)
0422 0495	BUILDING SUPPLIES	5,123.75
0422 0496	CONTRACTED SERVICES	114,168.48
0422 0498	MISCELLANEOUS UPKEEP	7,194.21
0422 0500	WAST WATER TREATMENT PLANT	7,717.14
0422 0503	SCHOOL SECURITY	(4,254.48)
0337 0195	TRANSPORTATION COORDINATOR	299.92
0230 0527 031	PERSONNEL TRAVEL BOURNE HIGH SCHOOL	(2,000.00)
0230 0527 034	PERSONNEL TRAVEL PEEBLES	(500.00)
0120 0527 038	PERSONNEL TRAVEL ADMINISTRATION BUILDING	(7,912.23)
0230 0527 038	PERSONNEL TRAVEL ADMINISTRATION BUILDING	526.00
0230 0527 051	PERSONNEL TRAVEL BOURNE MIDDLE SCHOOL	(750.00)
0230 0527 061	PERSONNEL TRAVEL BOURNE DALE ELEMENTARY SCHOOL	(483.50)
0331 0529	GAS, OIL AND TIRES	(23,664.76)
0331 0530	VEHICLE MAINTENANCE	(1,597.75)
		Amount
Account Number	Account Description	Inc./(decr)
0337 0531	BUS CONTRACTORS	25,331.48
0351 0533	A.D. TRAVEL	(418.57)

0250 0534 031	LIBRARY BOOKS AND SUPPLIES BOURNE HIGH SCHOOL	(2,214.69)
0250 0534 034	LIBRARY BOOKS AND SUPPLIES PEEBLES	(750.00)
0250 0534 051	LIBRARY BOOKS AND SUPPLIES BOURNE MIDDLE SCHOOL	(1,434.72)
0250 0534 061	LIBRARY BOOKS AND SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(1,000.00)
0320 0126 031	NURSES' SALARIES BOURNE HIGH SCHOOL	(0.08)
0320 0126 034	NURSES' SALARIES PEEBLES	(0.01)
0320 0126 051	NURSES' SALARIES BOURNE MIDDLE SCHOOL	0.17
0320 0126 061	NURSES' SALARIES BOURNE DALE ELEMENTARY SCHOOL	(12.59)
0320 0535 031	MEDICAL SUPPLIES BOURNE HIGH SCHOOL	(824.54)
0320 0535 034	MEDICAL SUPPLIES PEEBLES	377.97
0320 0535 051	MEDICAL SUPPLIES BOURNE MIDDLE SCHOOL	(2,321.00)
0320 0535 061	MEDICAL SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(925.67)
0220 0536	GRADUATION EXPENSE	628.94
0351 0504	GIRLS LAX	280.00
0351 0505	BOYS LAX	1,024.00
0230 0542 031	PHYSICAL EDUCATION SUPPLIES BOURNE HIGH SCHOOL	(500.00)
0230 0542 034	PHYSICAL EDUCATION SUPPLIES PEEBLES	(500.00)
0230 0542 051	PHYSICAL EDUCATION SUPPLIES BOURNE MIDDLE SCHOOL	(587.12)
0230 0542 061	PHYSICAL EDUCATION SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(350.00)
0351 0543	FOOTBALL	(5.86)
0351 0544	BASKETBALL	(221.78)
0351 0545	BASEBALL	(16.33)
0351 0546	TRACK	(3,331.19)
0351 0547	HOCKEY	(3,575.60)
0351 0548	GOLF	(266.00)
0351 0549	BOYS TENNIS	25.22
0351 0550	FIELD HOCKEY	(356.70)
0351 0551	GIRLS BASKETBALL	(67.71)
0351 0552	SOFTBALL	(707.20)
0351 0553	GIRLS TENNIS	(114.78)
0351 0554	CROSS COUNTRY	(202.00)
0351 0556	CHEERLEADERS	(71.90)
0351 0557	DEPARTMENTAL EXPENSE	(3,980.64)
0352 0559	MIDDLE SCHOOL ACTIVITIES	(1,271.08)
0210 0133	SPED SUPERVISOR'S SALARY	0.05
0230 0134 031	SPED TEACHERS' SALARIES BOURNE HIGH SCHOOL	201.34
0230 0134 034	SPED TEACHERS' SALARIES PEEBLES	579.84
0230 0134 051	SPED TEACHERS' SALARIES BOURNE MIDDLE SCHOOL	2,882.85
0230 0134 061	SPED TEACHERS' SALARIES BOURNE DALE ELEMENTARY SCHOOL	(243.99)
0230 0134 090	SPED TEACHERS' SALARIES SPEECH THERAPISTS' SALARIES	(13,728.71)
0230 0135 031	SPED SUBSTITUTE TEACHERS BOURNE HIGH SCHOOL	(3,319.20)
0230 0135 034	SPED SUBSTITUTE TEACHERS PEEBLES	5,660.56
0230 0135 051	SPED SUBSTITUTE TEACHERS BOURNE MIDDLE SCHOOL	3,246.62

0230 0135 061	SPED SUBSTITUTE TEACHERS BOURNE DALE ELEMENTARY SCHOOL	(910.50)
0230 0136 031	SPED TUITION REIMBURSEMENT BOURNE HIGH SCHOOL	850.00
0230 0136 034	SPED TUITION REIMBURSEMENT PEEBLES	(100.00)
0230 0136 051	SPED TUITION REIMBURSEMENT BOURNE MIDDLE SCHOOL	(1,281.00)
0230 0136 061	SPED TUITION REIMBURSEMENT BOURNE DALE ELEMENTARY SCHOOL	1,476.50
0230 0138	OCCUPATIONAL THERAPIST	(250.24)
		Amount
Account Number	Account Description	Inc./((decr)
0230 0139 031	SPED TUTORING HOME/HOSPITAL BOURNE HIGH SCHOOL	1,133.60
0230 0139 034	SPED TUTORING HOME/HOSPITAL PEEBLES	66.00
0230 0139 051	SPED TUTORING HOME/HOSPITAL BOURNE MIDDLE SCHOOL	(707.75)
0230 0139 061	SPED TUTORING HOME/HOSPITAL BOURNE DALE ELEMENTARY SCHOOL	25.00
0280 0140 031	SPED PSYCHOLOGISTS BOURNE HIGH SCHOOL	27,890.40
0280 0140 034	SPED PSYCHOLOGISTS PEEBLES	435.03
0280 0140 051	SPED PSYCHOLOGISTS BOURNE MIDDLE SCHOOL	0.68
0280 0140 061	SPED PSYCHOLOGISTS BOURNE DALE ELEMENTARY SCHOOL	(0.44)
0230 0141 031	ESL TUTOR BOURNE HIGH SCHOOL	(5,000.00)
0230 0141 061	ESL TUTOR BOURNE DALE ELEMENTARY SCHOOL	912.00
0210 0149	SPED DEPARTMENT HEADS	(8,582.62)
0230 0161 061	PRE K SPED TEACHER SAL BOURNE DALE ELEMENTARY SCHOOL	259.17
0210 0204	SPED CLERK	(708.06)
0230 0204	SPED CLERK	(2,677.35)
0230 0212 061	PRE-SCHOOL ASST. BOURNE DALE ELEMENTARY SCHOOL	(201.36)
0331 0392	SPED BUS DRIVER	(2,372.20)
0331 0395	SPED VAN AIDES	2,002.92
0230 0396 031	SPED TEACHER AIDES BOURNE HIGH SCHOOL	(4,737.71)
0230 0396 051	SPED TEACHER AIDES BOURNE MIDDLE SCHOOL	(679.12)
0230 0396 061	SPED TEACHER AIDES BOURNE DALE ELEMENTARY SCHOOL	(6,487.92)
0930 0519	OUT OF DISTRICT TUITIONS	(92,753.29)
0230 0572 031	SPED TEAM EVALUATIONS BOURNE HIGH SCHOOL	(2,162.50)
0230 0572 034	SPED TEAM EVALUATIONS PEEBLES	(2,000.00)
0230 0572 051	SPED TEAM EVALUATIONS BOURNE MIDDLE SCHOOL	(3,061.10)
0230 0573 031	SPED SUPPLIES BOURNE HIGH SCHOOL	(320.59)
0230 0573 034	SPED SUPPLIES PEEBLES	(1,254.03)
0230 0573 051	SPED SUPPLIES BOURNE MIDDLE SCHOOL	(675.51)
0230 0573 061	SPED SUPPLIES BOURNE DALE ELEMENTARY SCHOOL	(1,346.35)
0230 0573 092	SPED SUPPLIES PSY-TEST PROTOCOLS & SUPPLIES	(2,500.00)
0230 0573 093	SPED SUPPLIES SPEECH THER. PROTO/SUPPLIES	(4,536.76)
0210 0573 094	SPED SUPPLIES SPED CENTRAL OFFICE SUPPLIES	(1,750.00)
0230 0573 094	SPED SUPPLIES SPED CENTRAL OFFICE SUPPLIES	(10.11)
0230 0574 031	SPED IN-SERVICE/TRAVEL BOURNE HIGH SCHOOL	(858.00)
0230 0574 034	SPED IN-SERVICE/TRAVEL PEEBLES	(112.40)

0230 0574 051	SPED IN-SERVICE/TRAVEL BOURNE MIDDLE SCHOOL	(481.55)
0230 0574 061	SPED IN-SERVICE/TRAVEL BOURNE DALE ELEMENTARY SCHOOL	(264.75)
0230 0574	SPED IN-SERVICE/TRAVEL	(331.37)
0337 0581	PARENT TRANSPORTATION	4,698.49
0337 0582	OTHER SCHOOLS TRANSPORTATION	85,626.34
0413 0583	SPED TELEPHONE	61.80
0730 0587	SPED NEW EQUIPMENT	(2,000.00)
0230 0593	SPED SOFTWARE	(22.00)
0630 0605	SUMMER PGM. - CONTRACTED SVCS.	(464.80)
0946 0607	CAPE COD COLLABORATIVE PGMS.	120,768.53
0946 0610	CCC - ITINERANT SERVICES	(8,364.66)
		<u>(1,976.14)</u>

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to approved the budget line item transfers referenced August 4, 2010 for FY2010 as of June 30, 2010

13. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

- a. Superintendent* - Superintendent Steven Lamarche gave his report.
- b. Assistant Superintendent* - Dr. Joyce gave her report at the beginning of the meeting.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report
- d. Director of Business Services* - Ed Donoghue gave his report
- e. Director of Technology* - Barbara Lavoine didn't have a report at this time.

14. SUBCOMMITTEE REPORTS

- a. Facilities* - Jonathan O'Hara gave his report.

15. FUTURE AGENDA ITEMS

The next School Building Committee meeting will be on September 1, 2010 at 7:00 p.m.

VOTED: On a motion made by William Gibbons and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:29 p.m..

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

WEDNESDAY, SEPTEMBER 1, 2010

TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING

PLACE: BOURNE MIDDLE SCHOOL LIBRARY

AGENDA

CALL TO ORDER

6:30PM Executive session to discuss contract negotiations for non union personnel and to discussion some Collective Bargaining issues

1. Assistant Superintendent
2. AFSCME - MOA
3. Advisor and Mentor program - MOA
4. ESP - MOA

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

Moment of Silence for Allen W. Swain, School Committee member 2007-2010

1. Minutes
2. Student Member's Report
3. Overview of the new DPH Body Mass Index Regulations
4. Opening of Schools
5. Discussion about the Cape Cod Collaborative and the closing of the James P. Lyle School
6. Gift of a golf disc hole to Bournedale Elementary School
7. Selectmen's Goals
8. Fall Town Meeting warrant
9. Review of Administrative Meetings
10. Appointment of Steven M. Lamarche as PL874 Officer for the Bourne Public Schools
11. Discussion of the organizational chart for the Bourne Public Schools

Schedule dates for:

- a. Policy subcommittee meeting
- b. Budget subcommittee meeting
- c. Facilities subcommittee meeting - September 8, 2010

12. Schedule of tour of school system
13. Subcommittee reports - members will report as appropriate
14. Future agenda items

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

BOURNE SCHOOL COMMITTEE MEETING
September 1, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne Middle School on Wednesday, September 1, 2010. ***Present for the Committee were:*** Richard Lavoie, Chairman, Jonathan O'Hara, Quimby Mahoney, Anne-Marie Siroonian, Matthew Stuck, and Student Member Kerri Ann Kelliher. William Gibbons and David Harrison were absent.

Present for the Administration were: Steven Lamarche, Superintendent, Susan Quick, Assistant Superintendent, Barbara Lavoine, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Debra Howard, and Jeanne Holland.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, Donna Beers Peebles School Nurse, Susan Harrington, Bourne Middle School Nurse, Julie Johnson, Bourndale Elementary School Nurse, Beverly Lane, Bourne High School Nurse, and other community members.

Richard Lavoie opened the public session meeting at 6:30 p.m. and immediately went into executive session to discuss contract negotiation for non-union personnel and to discuss some Collective Bargaining issues then at 7:12 p.m. went back into public session.

After the Pledge of Allegiance everyone remained standing for a moment of silence for Allen W. Swain, School Committee member 2007-2010. The Bourne School Committee would like to send their condolences to the Swain family.

1. MINUTES

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to approve the Bourne School Committee public meeting minutes from August 4, 2010 as presented.

2. STUDENT MEMBERS REPORT

Student Member Kerri Ann Kelliher read her report.

3. OVERVIEW OF THE NEW DPH BODY MASS INDEX REGULATIONS

Beverly Lane gave a presentation and explained to the committee and the public the new DPH Body Mass Index regulations. Body Mass Index (BMI) will be determined and parents will be notified if there is a concern. Parents of children who fall under the fifth percentile or above the eighty-fifth percentile will be contacted recommending follow-up by medical personnel.

2010 AUG 11 PM 11 47

4. OPENING OF SCHOOLS

Steve Lamarche spoke to the school committee and the public about the school year ahead and the general goals. Steven Lamarche and Susan Quick conducted a survey with the staff members, went through the responses and contacted some of the staff about their concerns. The first day of school Steven Lamarche and Susan Quick visited all the Bourne schools and observed how the first day of school was going. The principals had a chance to state how they thought the first day of school went. Everyone stated that the first day of school was very exciting and things went smoothly.

5. DISCUSSION ABOUT THE CAPE COD COLLABORATIVE AND THE CLOSING OF THE JAMES P. LYLE SCHOOL

Steven Lamarche gave an update to the committee and the public, as to what is going on with the James P. Lyle School. He will have more information at the next Bourne School Committee meeting in October.

At the October meeting is when the Committee will make a decision on what to do with the James P. Lyle School.

6. GIFT OF A GOLF DISC HOLE TO BOURNDALE ELEMENTARY SCHOOL

Jeanne Holland explained to the committee and the public what is involved with disc golf and how to play. Ron Johnson explained what disc golf is. He stated that it is now played worldwide and there are a lot of places in Massachusetts where you can play disc golf. It is a friendly game that anyone can play and like golf there is a lot of walking so you also get exercise.

7. SELECTMAN'S GOALS

Steven Lamarche updated the committee and the public on the selectman's goals for the coming year.

8. FALL TOWN MEETING WARRANT

Steven Lamarche spoke about the special Town Meeting, it is scheduled for October 25th, and they are not recommending a warrant for this meeting.

9. REVIEW OF ADMINISTRATIVE MEETINGS

Steven Lamarche gave the Committee and the public an update on the Administrative Group. He stated the next Administrative meeting is on September 15th. He read the Administrative Vision, "Our graduating students will be effective communicators proficient in technology, literacy, numeracy and problem solving. Skills ready to engage with and contribute to a global society, our students will be responsible, reflective and independent life-long learners who demonstrate understanding of empathy and tolerance for all cultures."

10. APPOINTMENT OF STEVEN M. LAMARCHE AS PL874 OFFICER FOR THE BOURNE PUBLIC SCHOOLS

Steve Lamarche explained to the community and the public why the school committee needs to appoint someone as the PL874 Officer.

VOTED: On a motion made by Mathew Stuck and seconded by Jonathan O'Hara it was unanimously voted to approve Steven M. Lamarche as the PL874 Officer for the Bourne Public Schools.

11. DISCUSSION OF THE ORGANIZATIONL CHART FOR THE BOURNE PUBLIC SCHOOLS

Schedule dates for:

- a. Policy subcommittee meeting – Tuesday, September 21st
- b. Budget subcommittee meeting - Tuesday, September 21st
- c. Facilities subcommittee meeting – Wednesday, September 8, 2010

12. SCHEDULE OF TOUR OF SCHOOL SYSTEM

Richard Lavoie explained to the committee and the public the history as to why there is a tour. The tour is scheduled for Monday, October 4th. Steven Lamarche will arrange the times and a schedule.

13. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

- a. *Superintendent*
- b. *Assistant Superintendent*
- c. *Director of Students and Special Education Services*
- d. *Director of Business Services*
- e. *Director of Technology*

There were no reports because it was the first day of school and Steven Lamarche excused everyone from writing their reports.

14. SUBCOMMITTEE REPORTS

- a. Curriculum* – The next curriculum meeting is on September 13th at 9:00 a.m. at the Administrative building.

15. FUTURE AGENDA ITEMS

FY10 Financials – Closeout the FY10 finances.

The next School Building Committee meeting will be on Wednesday, October 6, 2010 at 7:00 p.m.

VOTED: On a motion made by Jonathan O'Hara and seconded by Mathew Stuck it was unanimously voted to adjourn at 8:06 p.m.

We would like to send our condolences out to the Swain family.
Richard Lavoie read from the paper: "In lieu of flowers for Allen Swain donations may be made in Fr. Swain's name to: The Allen Swain Memorial Scholarship, Bourne High School, c/o Jean White, 75 Waterhouse Road, Bourne, MA 02532.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE

Tour of the Bourne Public Schools

DATE: OCTOBER 4, 2010

TIME: 7:00 AM

PLACE: BOURNE ADMINISTRATION BUILDING

SCHEDULE

(times are estimated)

7:30AM Bourne High School

8:45AM Bourne Middle School

10:15AM Peebles Elementary School

11:30AM Bournedale Elementary School

1:00PM Lunch at Bournedale Elementary School

TOWN CLERK'S OFFICE
BOURNE PUBLIC SCHOOLS

2010 SEP 30 PM 4 25

BOURNE SCHOOL COMMITTEE MEETING

WEDNESDAY, OCTOBER 6, 2010

**TIME: 6:30PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING**

PLACE: BOURNE MIDDLE SCHOOL MEDIA CENTER

AGENDA

CALL TO ORDER

6:30PM Executive session to discuss contract negotiations for non union personnel and to discussion some Collective Bargaining issues

1. Superintendent's contract
2. Pending MOA – BEA – Health Director
3. Arbitration
4. Chartwells amendments

PLEDGE OF ALLEGIANCE

7:00PM REGULAR SESSION MEETING

1. Minutes
2. Student Member's Report
3. A Resolution calling for Endorsing Congressman Barney Frank's proposal for a 25% reduction in the Military Budget – Jonathan O'Hara
4. School Committee vote to authorize Chair to sign payroll
5. Appointment of a voting delegate to the annual MASS/MASC Convention
6. October 25 – Special Town Meeting and School Committee meeting
7. Discussion Norms for School Committee meetings – Jonathan O'Hara
8. Options for a comprehensive year-long review of BPS policy – Jonathan O'Hara
9. MIAA Application for Waiver of Athletic Eligibility Rule 53 – JV Hockey
10. Standards Based Report Cards Update
11. Closing of FY10 school budget
12. New Position – Data Clerk
13. Superintendent's contract
14. Superintendent's Goals – SY2010-2011
15. Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
16. Subcommittee reports – members will report as appropriate
17. Review of School Committee Goals 2009 – 2010
18. Future agenda items

The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

BOURNE SCHOOL COMMITTEE MEETING
October 6, 2010

The Bourne School Committee met in the Media Center at Bourne Middle School on Wednesday, October 6, 2010. *Present for the Committee were:* Richard Lavoie, Chairman, Jonathan O'Hara, Quimby Mahoney, William Gibbons, Anne-Marie Siroonian, Matthew Stuck, David Harrison, and Student Member Kerri Ann Kelliher.

Present for the Administration were: Steven Lamarche, Superintendent, Susan Quick, Assistant Superintendent, Barbara Lavoine, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Edward Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Lauri Gilbert, Vice President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, US Coast Guard Representative, Commander Jack Newby, and other community members.

Richard Lavoie opened the public session meeting at 6:30 p.m. and immediately went into executive session to discuss contract negotiation for non-union personnel and to discuss some Collective Bargaining issues then at 7:10 p.m. went back into public session.

Richard Lavoie requested a moment of silence for PFC Clinton E. Springer II who died in a non-combat related incident in Kabul, Afghanistan on Friday, September 24, 2010.

1. MINUTES

VOTED: On a motion made by Anne-Marie Siroonian and seconded by Matthew Stuck it was unanimously voted to approve the Bourne School Committee public meeting minutes from September 1, 2010 as amended.

VOTED: On a motion made by David Harrison and seconded Quimby Mahoney it was unanimously voted to accept in public session the Bourne School Committee executive session meeting minutes from August 4, 2010 as presented. William Gibbons abstained he wasn't present during voting. Anne-Marie Siroonian and Matthew Stuck abstained.

VOTED: On a motion made by Matthew Stuck and seconded Jonathan O'Hara it was unanimously voted to accept in public session the Bourne School Committee executive session meeting minutes from July to September 1, 2010 as presented. William Gibbons abstained as he wasn't present during voting. David Harrison abstained.

2. STUDENT MEMBERS REPORT

Student Member Kerri Ann Kelliher read her report.

TOWN CLERK'S OFFICE
BOURNE, MASS.
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3. A RESOLUTION CALLING FOR ENDORSING CONGRESSMAN BARNEY FRANK'S PROPOSAL FOR A 25% REDUCTION IN THE MILITARY BUDGET

Jonathan O'Hara spoke about the reduction in the Military Budget. He read the following: 1. Whereas, our country is in need of good governance, and its bloated military budget is an example of endemic poor governance, and 2. Whereas, the military budget doubled during the Bush presidency to an amount equal to military budgets of the rest of the world combined, and 3. Whereas the military budget is much larger than is necessary for the legitimated defense needs of the nation, and 4. Whereas the military budget excesses take money away from Bourne schools and essential human service programs.

VOTED: A motion was made by Jonathan O'Hara and seconded Mathew Stuck to 1. Endorse Representative Barney Frank's proposal to reduce the military budget by 25%. 2. Endorses the goal of using the reduction in military spending to fund programs to meet the needs of the people of Bourne and of the United States. 3 Endorses the goal of using the reduction in military spending to meet the needs of returning armed forces personnel and veterans. 4. Endorses the goal of continuing to reduce the budget until it has shrunk to the amount necessary for the purposes of legitimate defense of the United States. Be it further resolved that the Bourne School Committee shall send copies of this resolution to: President Barack Obama, Secretary of Defense Robert Gates, Secretary of State Hillary Clinton, all members of the Massachusetts Congressional and Senatorial delegation, all candidates for the 10th Congressional District, Governor Deval Patrick, the Board of Selectman, and to the Bourne Enterprise, the Bourne Courier, and the Cape Cod Times. **Jonathan O'Hara voted in favor of the motion. William Gibbons, David Harrison, Quimby Mahoney, Anne-Marie Siroonian, Matthew Stuck, and Richard Lavoie voted against the motion.**

4. SCHOOL COMMITTEE VOTE TO AUTHORIZE CHAIR TO SIGN PAYROLL

Ed Donoghue spoke to the Committee about the School Committee chair to sign payroll.

VOTED: On a motion made by William Gibbons and seconded by Jonathan O'Hara it was unanimously voted to designate the school committee chair or vice chair to sign the bills and payrolls MA GL C41 S41.

5. APPOINTMENT OF A VOTING DELEGATE TO THE ANNUAL MASS/MASC CONVENTION

Steven Lamarche spoke about voting a delegate to the annual MASC convention. Matthew Stuck volunteered to attend the meetings.

VOTED: On a motion made by Anne-Marie Siroonian and seconded by David Harrison it was unanimously voted to appoint Matthew Stuck as the delegate to the attend the annual MASS/MASC meetings beginning November 3rd and he will attend as many meeting as he can.

6. OCTOBER 25 – SPECIAL TOWN MEETING AND SCHOOL COMMITTEE MEETING

Steven Lamarche spoke about the special town meeting and school committee meeting to be held on October 25, 2010 at 7:00 PM. Richard Lavoie would like the committee members to attend the meeting.

7. DISCUSSION NORMS FOR SCHOOL COMMITTEE MEETINGS

Jonathan O'Hara spoke about the discussion norms for the school committee and subcommittee meetings and if the subcommittee meetings are suppose to have a chair. Richard Lavoie explained how the subcommittees are formed, how a chair is decided and what they are for. Richard Lavoie also explained to the committee and the public that the meeting are always open to the public and the minutes are posted ASAP on the Bourne Public Schools website. The subcommittee meetings are not public and the minutes are not posted. If there is a major discussion it will be brought to the School Committee meeting.

8. OPTIONS FOR A COMPREHENSIVE YEAR-LONG REVIEW OF BPS POLICY

Jonathan O'Hara discussed options for a year-long review of Bourne Public School policy. Richard Lavoie stated that a few years ago the Committee looked at each policy and brought them up to speed with the current law. If the subcommittee would like to review the policies the committee may refer that to the Policy subcommittee. Matthew Stuck stated that the School Committee Policies should be easily accessible and easy to review.

9. MIAA APPLICATION FOR WAIVER OF ATHLETIC ELIGIBILITY RULE 53 – JV HOCKEY

Steven Lamarche presented the MIAA application for waiver of athletic eligibility rule 53 for JV hockey. Ronald McCarthy explained why waiver of the athletic eligibility rule 53 for JV Hockey was requested. He explained that there are not enough students for the JV Hockey Team and would like to extend the invitation to the 7th and 8th grade boys to play JV Hockey. The waiver is for this year only.

VOTED: On a motion made by William Gibbons and seconded by Matthew Stuck it was unanimously voted to approve, the application for waiver of Athletic Eligibility Rule 53 relating to Junior Varsity Hockey, subject to adequate funding.

10. STANDARDS BASED REPORT CARDS UPDATE

The following is Steven Lamarche's report to the Committee about Standards Based Report Cards at the Bourne Middle School:

This evening I would like to present an update to school committee regarding SBRC at BMS. As everyone here is aware this is a monumental undertaking and a shift in thinking.

I want to start with our process for review and what has led us to update you this evening. Susan and I have been on a mission to understand the foundations, infrastructures and readiness of this initiative. We viewed School Committee Videos dating back to January 7, 2009. We reviewed Curriculum Subcommittee Agenda and minutes dating back to October 1, 2004. We reviewed curriculum documents and units of instruction at the middle school. We have reviewed all planning and meeting documents from the middle school specific to SBRC. Lastly, we reviewed the Elementary School report card.

From that point, with BMS administration, we developed a plan of action. The plan of action identified items necessary to meet the roll out of SBRC at BMS. Each actionable item was broken down into steps, persons responsible, timeline, communication, risk management, training and ways of measuring success. The list of action items included the SBRC Final template, universal/systematic practices, printing the SBRC, three parent meetings, development of a parent guide, site visit to Shrewsbury where they have successfully rolled out SBRC in their middle school, piloting the SBRC with a group of parents, use of M, communication protocols for parents and BMS staff, and creating an SBRC community video for cable access.

In addition, we created an SBRC Readiness Inventory for the middle school staff. We met with the BMS staff last Thursday throughout the day and the Nature's classroom group this past Monday afternoon. The SBRC Readiness Inventory was a series of 30 questions categorized in 5 readiness areas, Project Preparedness, Documentation and record keeping, Communication, Anxiety, and Training.

With that said our collective mission was to review, collect data and assess the global readiness of BMS. Oftentimes in education you fly the plane and build it at the same time. It was our goal to determine if BMS had the capacity to fly this plane and build it at the same time regarding SBRC. Did SBRC have the infrastructure to meet the requirements of a successful roll out the first trimester. Did the plane have all of the necessary parts, landing gear and wings to fly and safely land? In addition, would we be able to support SBRC by filling in gaps and deficiencies, or are these gaps and deficiencies too large to fill.

This is what we believe the data and our review has stated to us;

1. The elementary report card is not standards based, it is a skills based report card.
2. The BMS staff is extremely dedicated, talented, open and honest
3. An incredible amount of sweat equity, emotional capital and professional resolve has been expressed by BMS staff, administration and parents regarding this initiative.
4. The overwhelming majority of BMS staff understands and identifies classroom instruction with the theory and philosophy behind SBR.
5. BMS teachers have an understanding of standards based instruction but continue to struggle with Standards Based Assessment and reporting results within the current SBR design.
6. There is a disconnect between current curriculum, planning and assessment and the current SBRC.
7. BMS curriculum is in need of a comprehensive review.
8. There is a disconnect between the training efforts and the plan to roll out SBRC
9. BMS teachers are struggling with forms of communicating and sharing SBR with parents and students
10. There continues to be some confusion regarding the correlation process of an SBRC and Individualized Education Plans

The bottom line:

We want to honor all of the work that has been done.

We have a planned site visit to Shrewsbury this Friday. A team that includes SC, CO office administration, BMS administration and BMS teachers will meet with Shrewsbury leaders to gain insight into their process for developing and rolling out SBRC.

At this time, it is our position that the gaps and deficiencies in rolling out SBRC at BMS are too significant to adequately address. Therefore, I am recommending that the School Committee postpone SBRC indefinitely at BMS.

If passed, the following actions must be taken.

1. Meet with BEA leadership
2. Develop a draft transition action plan tomorrow with BMS administration and the Director of Technology
3. Develop an action plan for a comprehensive review of curriculum PreK-12-4. Develop an action plan for sequencing and backwards planning from Advanced Placement course criteria to 9th grade and beyond.

VOTED: On a motion made by Anne-Marie Siroonian and seconded by Matthew Stuck it was unanimously voted to indefinitely postpone Standard Based Reporting at the Bourne Middle School.

11. CLOSING OF FY10 SCHOOL BUDGET

Ed Donoghue presented the closing of the FY10 school budget.

FY2010 Adopted Budget: \$20,344,610.00

FY2009 Encumbrances: \$107,822.51

Less:

FY2010 Expenditures: \$20,223,560.57

FY2010 Encumbrances: \$228,091.27

Balance Returned to Town: \$780.67

FY2010 Year-End Encumbrance Form			
To:	Linda A. Marzelli, Finance Director		
From:	Edward Donoghue, Director of Business Services		
Department:	School		
Date:	June 30, 2010		
Please encumber the following amount(s) for goods and services which have been ordered or procured prior to June 30th			
Vendor Nome	Date Ordered	Appropriation Number to be Charged	Amount
Bourne Florist	3/11/10	370-0110-0461-999	\$83.50

DS water	6/21/10	373-0120-0458-999	\$4.98
Hasler	4/01/10-6/30/10	373-0220-0463-061	\$62.85
James Barry	4/1/10-5/6/10	375-0230-0115-031	\$50.00
Stephen McCarthy	4/1/10-6/15/10	375-0230-0115-031	\$1,250.00
Fudala	4/20/10	375-0230-0115-031	\$90.00
Fudala	1/22/10-3/27/10	375-0230-0115-031	\$655.00
Mary Murphy	6/30/10	375-0230-0115-031	\$432.00
Finan	6/30/10	375-0230-0115-031	\$655.00
Lisa Rowe	4/21/10	375-0230-0115-051	\$65.00
Andrew Mather	6/30/10	375-0230-0115-051	\$380.00
McMullin-Bowlin	6/30/10	375-0230-0115-061	\$180.00
President's Ed	5/21/10	377-0230-0473-061	\$62.00
UMASS Of Dartmouth	6/28/10-6/30/10	377-0230-0474-034	\$575.00
Kathleen Kanaley	5/21/10-5/27/10	377-0230-0476-051	\$450.00
NSTAR	6/30/10	381-0413-0487-031	\$10,633.93
NSTAR	6/30/10	381-0413-0487-034	\$2,860.91
NSTAR	6/30/10	381-0413-0487-038	\$526.21
NSTAR	6/30/10	381-0413-0487-039	\$94.05
NSTAR	6/30/10	381-0413-0487-051	\$12,093.48
Cape & Vineyard	6/30/10	381-0413-0487-051	\$2,731.32
NSTAR	6/30/10	381-0413-0487-061	\$10,368.14
Verizon (Town)	6/30/10	382-0351-0488-999	\$27.31
Verizon (Town)	6/30/10	382-0351-0488-999	\$0.31
O'neil Consulting	7/1/08-06/30/09	382-0413-0489-999	\$1,097.29
O'neil Consulting	7/1/07-6/30/08	382-0413-0489-999	\$1,676.71
Verizon (Town)	6/30/10	382-0413-0489-999	\$179.60
Verizon (Town)	6/30/10	382-0413-0489-999	\$7.09
Verizon (Town)	6/30/10	382-0413-0490-031	\$232.88
Verizon (Town)	6/30/10	382-0413-0490-031	\$11.15
Verizon (Town)	6/30/10	382-0413-0490-034	\$189.40
Verizon (Town)	6/30/10	382-0413-0490-034	\$1.41
Verizon (Town)	6/30/10	382-0413-0490-039	\$26.61
Verizon (Town)	6/30/10	382-0413-0490-051	\$4.78
Verizon (Town)	6/30/10	382-0413-0490-051	\$255.41
Verizon (Town)	6/30/10	382-0413-0490-061	\$258.70
Verizon (Town)	6/30/10	382-0413-0490-061	\$1.91
Buzzards Bay Water	1/1/10-6/30/10	383-0413-0491-061	\$361.50
Aubuchon Hardware	6/1/10-6/30/10	386-0422-0495-999	\$189.63
Home Depot	6/30/10	386-0422-0495-999	\$150.82
Tucker Murphy	5/31/10	386-0422-0496-999	\$100.00
Renee Mulcahy	5/31/10	386-0422-0496-999	\$70.00
SULLIVN, ROGERS & CO	4/29/10	386-0422-0496-999	\$5,000.00
Garaventa	6/25/10	386-0422-0496-999	\$216.20
CHARTWELLS	6/30/10	386-0422-0496-999	\$42,496.40
Capeway Welding	6/29/10	386-0422-0498-999	\$20.00
Delta Elevator	6/16/10	386-0422-0498-999	\$600.00

Grainger	5/27/10	386-0422-0498-999	\$421.70
Grainger	5/27/10	386-0422-0498-999	\$71.76
Grainger	6/28/10	386-0422-0498-999	\$48.08
Grainger	6/15/10	386-0422-0498-999	\$246.50
Dattco	5/26/10	386-0422-0498-999	\$321.72
United Water (Aquarion)	5/31/10	386-0422-0500-999	\$1,618.89
Gulf	6/1/10-6/30/10	387-0331-0529-999	\$78.15
Citgo	6/1/10-6/30/10	387-0331-0529-999	\$970.18
Falmouth Motorcar	6/19/10	387-0331-0530-999	\$3,453.57
CW Auto	6/14/10	387-0331-0530-999	\$21.24
PSS	6/2/10	389-0320-0535-034	\$685.91
Jennifer Skiba	4/28/10 & 5/4/10	394-0351-0546-999	\$153.00
Canalside Printing	6/4/10	394-0351-0547-999	\$80.30
John Quintal	4/14/10	394-0351-0552-999	\$68.00
Bouse House	6/30/10	394-0351-0557-999	\$150.00
Bouse House	6/30/10	394-0351-0557-999	\$37.33
Bouse House	6/30/10	394-0351-0557-999	\$37.33
Feehnan	4/27/10	395-0230-0136-051	\$199.00
VOLUNTEERS OF AMERICA	5/31/10	395-0230-0139-031	\$350.00
Sarah Frates	6/29/10	395-0230-0139-051	\$90.00
Stepanie Fahery	6/30/10	395-0337-0581-999	\$877.76
Cape Cod Collaborative	6/30/10	395-0337-0582-999	\$3,092.88
Barnstable Public Schools	5/1/10-6/30/10	395-0337-0582-999	\$4,315.00
Cape Cod Transit	6/30/10	395-0337-0582-999	\$27.37
South Coast Ed Col	1/11/10-6/30/10	395-0946-0607-999	\$12,197.12
Cape Cod Collaborative	Pre Pay	395-0946-0607-999	\$38,000.00
Cape Cod Collaborative	Pre Pay	395-0946-0607-999	\$38,000.00
Cape Cod Collaborative	Pre Pay	395-0946-0607-999	\$25,000.00
TOTAL			\$228,091.27

Signed by:

Department Head

or

Committee / Board

VOTED: On a motion made by Matthew Stuck and seconded by Jonathan O'Hara it was unanimously voted to carry forward the encumbrances in the amount of \$228,091.27 into FY2011. The final close out balance for FY2010 is \$780.67, and it is recommended to return that sum to the Town of Bourne.

12. NEW POSITION – DATA CLERK

Steven Lamarche spoke about the new data clerk position and the responsibilities are:

**Data Entry Clerk/Office Assistant
Job Description**

Reports To:

Director of Technology/Business Services and Executive Administrative Assistant

Job Goals:

Receives, reviews and enters data into computer system; tracks databases according to established procedures. Ensures accuracy of all entries and performs database maintenance functions. Assists in the day-to-day operations of the Central Office.

Responsibilities:

Keeps track of received data and source documents.

Prepares and sorts documents

Manages computer files

Contacts preparers of documents to confirm information, resolve questions

Enters data with Student Information System database

Reviews and makes necessary corrections to information in databases

Ensures data accuracy

Processes various forms

Assists in establishing and maintaining an effective and efficient database management system

Generates reports as requested

Serves as a receptionist, answers telephone, and give general information in response to public inquiries

Schedules appointments, if requested

Performs general clerical duties

Performs other duties as may be assigned by the Director of Technology and/or the Executive Administrative Assistant

Competency:

Proficient in database knowledge, development and functions

Knowledge of records management procedures

Proficient in all Microsoft Office components

Assist in the work flow of the central office operation

Communicate efficiently, effectively and pleasantly

Capability to multi task and be detail oriented while meeting necessary deadlines

Qualifications:

Possession of at least an Associates Degree preferred

Skills and abilities necessary to perform the responsibilities noted above

Terms of Employment: Twelve-month work year; 37.5 hours per week

Evaluation: Performance evaluation will be conducted annually

VOTED: On a motion made by Matthew Stuck and seconded by David Harrison it was unanimously voted to approve the position of Data Entry Clerk/Office Assistant to be funded by grant money. William Gibbons did not vote as he was absent during voting.

13. SUPERINTENDENT'S CONTRACT

Steven Lamarche note that in the current Superintendent's contract there were no provisions for sick time and he is requesting 1.5 sick days per month.

VOTED: On a motion made by Matthew Stuck and seconded by Anne-Marie Siroonian it was unanimously voted to add a clause to the superintendent's contract that 1.5 sick days per month are earned.

14. SUPERINTENDENT'S GOALS – SY2010-2011

Steven Lamarche presented the 2010-2011 superintendent's goals, the strategy to meet the goals, and indications of success. They are as follows:

Goal 1:

The Superintendent will seek to increase and enhance student performance and participation, curriculum and instruction that is 1) aligned with state and national standards and local guidelines and expectations, 2) research based and 3) reflective of best practice so that each student can achieve at his/her highest level. The Superintendent will actively support the implementation and enhancement of educational programs and services for students, professional staff, and parents. The Superintendent further supports efforts to develop and maintain a student evaluation system that is accurate, fair and equitable.

Strategy:

Complete a thorough review of what has been accomplished and established regarding PreK-12 curriculum, instructional planning, student performance, student participation in all that Bourne has to offer.

Indicators of Success:

Develop a clear understanding of vertical curriculum alignment, grade implementation and correlation between Bourne's curriculum development (units of instruction) and the State Standards.

Establish a short-term plan of action for identifiable areas of weakness and deficiencies.

Incorporate additional assessments to evaluate student performance.

Implement the new mathematics program grades K-4.

Develop a K-12 Literacy Plan.

Establish building based data analysis and review processes.

Establish a relationship and support programs with DESE's District and School Assistance Center (DSAC).

Develop a plan that identifies best practices in Bourne for students exhibiting exceptional aptitude.

Develop a plan that identifies best practices in Bourne for academic interventions.

Goal 2:

The Superintendent will seek to develop and maintain an educational environment which celebrates and nourishes the dignity and personal growth of all individuals in the community. To increase and enhance community support and involvement with all members of the community, including the retired citizens, parents, teachers, school administrators, students, the business community, and town employees will be closely linked and interdependent.

Strategy:

Complete an Entry Plan that presents a comprehensive picture of the Bourne Public Schools and establishes a deep understanding of the context of public education in Bourne, the immediate and long-term challenges and opportunities, and hopes and aspirations of the Bourne Schools Community.

Indicators of Success:

Complete conferencing schedule to meet with school employees, town employees, elected officials and community members.

Complete a document review process that includes, but is not limited to Strategic Plans, Collective Bargaining Agreements and Grievances, Individual Service Contracts, Budget Documents (FY09, FY10 and FY11), Recent Financial Audits, Policy Manual, Administrator Job Descriptions and Evaluations, Curriculum Guides, School Improvement Plans, Handbooks, Annual Town Report, NEASC Accreditation Report, School Committee Agendas and Meeting Minutes, Program Evaluations and Forms, Pending Litigation, Special Education Appeals, Hearings and Decisions, Organizational Chart, Teacher Evaluation Process and Products, Town Financial Plan, Capital Improvement Plan and Policies, Town-School partnership agreement(s).

Develop and implement an educational community anti-bullying program with teachers, administrators, local officials, parents and students.

Provide teachers with a voice as they collaborate to develop meaningful opportunities for their own training and professional growth to meet the needs of all students.

Establish monthly meetings with the PTA leadership team and central office, and, PTA building liaisons and school principals.

Review and update the G.I.V.E. program with the PTA.

Goal 3:

To create and maintain facilities that are inviting, clean, safe, bright, and attractive in order to meet the learning and extracurricular needs of students and community members.

Strategy:

Review long-term and short-term needs of each facility and monitor the improvements.

Indicators of Success:

Develop a short-term facility needs document with each building principal and the Facilities Subcommittee.

Establish a long-term facility needs document with each building principal and the Facilities Subcommittee.

Review and update the Capital Outlay 5-year equipment and project plans.

Foster building based management strategies for each building with the building principals.

Review Facilities Utilization Policies.

Establish a Preventative Maintenance schedule for each building.

Goal 4:

To foster an educational community that supports, retains, and attracts enthusiastic, dedicated and effective staff.

Strategy:

Teachers will be provided with professional development opportunities that will foster growth, collaboration, collegiality and job satisfaction.

Indicators of Success:

Establish common agreements with the Professional Development Committee.

Review and update procedures for identifying the needs of individual teachers, departments, disciplines, buildings and the district with the Professional Development Committee.

Establish a procedure with the BEA to identify professional development opportunities for maintaining highly qualified individual licensure.

Provide teachers with a voice as they collaborate to develop meaningful opportunities for their own training and professional growth to meet the needs of all students.

VOTED: On a motion made by William Gibbons and seconded by David Harrison it was unanimously voted to approve the superintendent's goals as presented this evening.

**15. REPORTS FROM THE SUPERINTENDENT/ASSISTANT
SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION
SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY**

a. Superintendent - Superintendent Steven Lamarche stated he doesn't have a formal report for this evening.

b. Assistant Superintendent - Susan Quick stated she doesn't have a formal report for this evening.

c. Director of Students and Special Education Services - Ellen Varnerin gave her report

d. Director of Business Services - Edward Donoghue gave his report

e. Director of Technology - Barbara Lavoine gave her report.

16. SUBCOMMITTEE REPORTS - Members will Report as Appropriate

- a. Curriculum* – Anne-Marie Siroonian read her report which included the goals for the curriculum subcommittee.
- b. Policy* – Matthew Stuck stated the two goals for the policy subcommittee.

17. REVIEW OF SCHOOL COMMITTEE GOALS 2010 – 2011

Richard Lavoie spoke the 2010-2011 School Committee goals document dated August 4th 2010.

18. FUTURE AGENDA ITEMS

Matthew Stuck stated that the culture of a school district is a tangible thing. What kind of culture do you want for the Bourne Public Schools? He would like the Committee to look into the Strategic Plan to renew it and asked what subcommittee owns the strategic planning process. Maybe start a subcommittee to come up with a strategic plan. Members discussed subcommittee versus Ad Hoc Committee ideas.

VOTED: On a motion made by Matthew Stuck and seconded by Jonathan O'Hara it was unanimously voted to create an ad hoc District Culture committee to review the Bourne Public School strategic plan.

VOTED: On a motion made by Matthew Stuck and seconded by Jonathan O'Hara it was unanimously voted to appoint David Harrison, Anne-Marie Siroonian and Matthew Stuck, and to have the Ad Hoc committee report to the full committee in 90 days.

The next School Committee meeting will be on Wednesday, November 3, 2010 at 7:00 p.m.

VOTED: On a motion made by Jonathan O'Hara and seconded by Matthew Stuck it was unanimously voted to adjourn at 9:10 p.m.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: MONDAY, OCTOBER 25, 2010

TIME: 7:00PM REGULAR MEETING

**PLACE: BOURNE HIGH SCHOOL
AUDITORIUM STAGE**

AGENDA

1. Regarding the FY10 budget and the FY11 budget
2. Regarding any matter needing discussion at Town Meeting
3. Future agenda items

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2011 AUG 11 AM 11 54
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Public School Committee Meeting
Bourne High School
October 25, 2010

Meeting called to open session at 7:10pm

Present: Richard Lavoie, William Gibbons, Jonathan O 'Hara, Anne-Marie Siroonian, Steven Lamarche; Superintendent of Schools.

Meeting convened to open session within Town Meeting

VOTED: On a motion by William Gibbons and seconded by Jonathan O'Hara to it was unanimously voted adjourn.

Meeting adjourned at 9:01pm

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TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, NOVEMBER 3, 2010

**TIME: 6:15PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING**

PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA

CALL TO ORDER

6:15 Executive session to discuss Collective Bargaining Agreements

- Minutes
- Regarding Individual Contracts
- Regarding Pending Litigation
- Regarding a MOA with the BEA

PLEDGE OF ALLEGIANCE

7:00 REGULAR SESSION MEETING

1. Presentation by Patti Parker, Nye Grant Coordinator
2. Regarding Minutes
3. Regarding Student Member's Report
4. Regarding MOA with the BEA – Director of Health
5. Regarding FY11 line item transfers
6. Regarding reinstatement of positions:
 - a. Assistant Principal - Elementary level
 - b. .4 library assistant at Bournedale Elementary School
 - c. .4 library assistant at Peebles Elementary School
 - d. .6 secretary for Special Education Elementary Department Head
 - e. Late buses at Bourne Middle School (2 days a week)
7. Regarding update from BMS Administration, transitioning from SBRC to the standard grading system
8. Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
9. Subcommittee reports – members will report as appropriate
10. Review of School Committee Goals 2010-2011
11. Future agenda items

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

BOURNE
TOWN CLERK'S OFFICE

2011 AUG 11 AM 11 55

BOURNE SCHOOL COMMITTEE MEETING
November 3, 2010

The Bourne School Committee met in the Community Meeting Room at Bourne High School on Wednesday, November 3, 2010. *Present for the Committee were:* Matthew Stuck, Jonathan O'Hara, Quimby Mahoney, William Gibbons, Anne-Marie Siroonian, David Harrison, and Student Member Kerri Ann Kelliher. Richard Lavoie was absent.

Present for the Administration were: Steven Lamarche, Superintendent, Susan Quick, Assistant Superintendent, Barbara Lavoine, Director of Technology, and Ed Donoghue, Director of Business Services. Ellen Varnerin, Director of Student and Special Education Services was absent.

Principals present: Mary Childress, Jeanne Holland, Debra Howard and Ronald McCarthy.

Others present: Laurianne Gilbert, President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, and other community members.

Matthew Stuck, Vice Chairman, opened the public session meeting at 6:21 p.m. and immediately went into executive session to discuss Individual Contracts and the MOA from the BEA and at 7:01 p.m. returned to public session.

1. PRESENTATION BY PATTI PARKER, NYE GRANT COORDINATOR

Patti Parker presented information regarding the Nye Grant; its beginning, how funds are received, and an explanation of the use of funds.

2. MINUTES

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to approve the Bourne School Committee public meeting minutes from October 6, 2010 as presented.

VOTED: On a motion made by Anne-Marie Siroonian and seconded Jonathan O'Hara it was unanimously voted to accept in public session the Bourne School Committee executive session meeting minutes from October 6, 2010 as amended.

3. STUDENT MEMBERS REPORT

Student Member Kerri Ann Kelliher read her report.

4. REGARDING MOA WITH THE BEA – DIRECTOR OF HEALTH

Mr. Lamarche presented the Memorandum of Agreement with the BEA.

VOTED: On a motion made by Jonathan O'Hara and seconded William Gibbons it was voted to accept the MOA between the Bourne School Committee and the BEA dated November 3, 2010 as printed.

5. REGARDING FY11 LINE ITEM TRANSFERS

Ed Donoghue presented to the school committee about the line item transfers. They are as follows:

**Bourne Public Schools FY11
Budget Line Item Transfers
as of 11/3/2010**

Account Number	Account Description	Amount Inc./(decr)
375 0120 0110 999	ADMINISTRATORS' SALARIES	354.00
372 0220 0202 999	CLERICAL SALARIES PRINCIPALS	9,550.00
375 0220 0112 031	PRINCIPALS' SALARIES BHS	13,825.00
376 0220 0112 034	PRINCIPALS' SALARIES PES	1,346.00
377 0220 0112 051	PRINCIPALS' SALARIES BMS	3,107.00
378 0220 0112 061	PRINCIPALS' SALARIES BES	1,896.00
375 0230 0113 051	TEACHERS' SALARIES BMS	2,585.00
375 0230 0113 031	TEACHERS' SALARIES BHS	(82,000.00)
375 0230 0113 034	TEACHERS' SALARIES PES	(12,000.00)
375 0230 0113 061	TEACHERS' SALARIES BES	(71,000.00)
376 0250 0124 051	LIBRARIANS' SALARIES BMS	1,555.00
375 0270 0125 031	COUNSELLORS' SALARIES BHS	7,950.00
375 0270 0125 051	COUNSELLORS' SALARIES BMS	(500.00)
375 0245 0145 999	TECHNOLOGY COORDINATOR SALARY	(852.00)
375 0230 0206 031	LIBRARY ASSIST. SALARY BHS	24,250.00
375 0230 0207 051	COMPUTER ASST. SALARIES BMS	2,090.00
375 0230 0207 031	COMPUTER ASST. SALARIES BHS	1,354.00
375 0230 0207 034	COMPUTER ASST. SALARIES PES	1,354.00
375 0230 0207 061	COMPUTER ASST. SALARIES BES	1,955.00
375 0230 0208 061	KINDERGARTEN ASST SALARIES BES	8,388.00
375 0230 0209 031	IN-HOUSE SUSP. ASST. SALARY BHS	102.00
375 0230 0211 051	ALP TEACHING ASST. SALARY BMS	(373.00)
375 0230 0210 031	PHYS. ED. ASST. SALARY BHS	2,880.10
375 0245 0214 999	TECHNOLOGY SPECIALIST SALARY	(519.00)
377 0245 0451 031	TECHNOLOGY SUPPLIES BHS	2,500.00
375 0510 0467 999	EMPLOYEE BENEFITS	6,500.00
377 0230 0477 061	PROTECTIVE CLOTHING BES	75.00
377 0240 0478 034	TEXTBOOKS PES	408.00
378 0411 0384 999	CUSTODIAL SALARIES	(10,000.00)
387 0337 0195 999	TRANSPORTATION COORDINATOR SALARY	6,500.00
389 0320 0126 031	NURSES' SALARIES BHS	(250.00)
389 0320 0126 034	NURSES' SALARIES PES	5.00
389 0320 0126 051	NURSES' SALARIES BMS	(300.00)
395 0230 0134 031	SPED TEACHERS' SALARIES BHS	6,900.00
395 0230 0134 034	SPED TEACHERS' SALARIES PES	32,000.00
395 0230 0134 051	SPED TEACHERS' SALARIES BMS	31,200.00
395 0230 0134 061	SPED TEACHERS' SALARIES BES	32,800.00
395 0230 0134 090	SPED SALARIES SPEECH THERAPISTS	(4,400.00)
395 0280 0140 031	SPED PSYCHOLOGISTS SALARIES BHS	(250.00)
395 0280 0140 061	SPED PSYCHOLOGISTS SALARIES BES	(3,188.00)
395 0630 0143 999	SUMMER PROGRAM THERAPIST SALARIES	9,737.50
395 0630 0142 999	SUMMER PROGRAM DIRECTOR SALARY	(16,637.50)
395 0210 0149 999	SPED DEPT. HEAD SALARIES	1,000.00
395 0230 0161 061	SPED PRE K TEACHERS' SALARIES BES	424.00
395 0210 0204 999	SPED CLERK ADMIN	(2,000.00)
395 0210 0204 031	SPED CLERK BHS	(500.00)

395 0230 0212 061	PRE SCHOOL ASST. SALARIES BES	8,100.00
395 0630 0393 999	SUMMER PROGRAM AIDES SALARIES	(1,380.00)
395 0230 0396 031	SPED TEACHER AIDES BHS	(28,000.00)
395 0230 0396 051	SPED TEACHER AIDES BMS	2,700.00
395 0230 0396 034	SPED TEACHER AIDES PES	14,162.00
395 0230 0396 061	SPED TEACHER AIDES BES	6,000.00
380 0412 0486 031	FUEL HEATING BHS	1,596.90
386 0421 0144 999	MAINTENANCE SUPERVISOR SALARY	(5,500.00)
386 0421 0383 999	MAINTENANCE STAFF SALARIES	(7,500.00)
		<u>0.00</u>

VOTED: On a motion made by William Gibbons and seconded by Anne-Marie Siroonian it was unanimously voted to approve the budget line item transfers dated November 3, 2010 as printed.

6. REGARDING REINSTATEMENT OF POSITIONS

- a. Assistant Principal – Elementary Level
- b. .4 Library Assistant at Bournedale Elementary School
- c. .4 Library Assistant at Peebles Elementary School
- d. .6 Secretary for Special Education Elementary Department Head
- e. Late Busses at Bourne Middle School (2 days a week)

Mr. Lamarche spoke on this item and recommended that these positions:

- An Assistant Principal at the elementary Level
- A .4 Library Assistant at Bournedale Elementary School (presently .6)
- A .2 Library Assistant at Peebles Elementary School (presently .6)
- A .6 Secretary for Special Education Elementary Department Head; and
- Late Busses at Bourne Middle School (2 days a week)

be brought back with the recently received funding from the state.

Mr. Stuck suggested looking into late buses (two or three days a week) for the High School. Maybe put a survey into the newsletter to see if students would use the late bus.

Mr. Gibbons suggested using the two points saved at the Peebles School and make the Library position at the High School a .8 position.

Mrs. Gilbert reminded everyone about the School Committee and BEA Memorandum of Agreement that would return the library assistants from .6 positions to full time positions.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to reinstate the specific additions noted above and for the Administration to make sure Bournedale and Peebles have equal classroom library time.

VOTED: On a motion made by Jonathan O'Hara and seconded by Quimby Mahoney it was unanimously voted to approve the late busses at the Bourne Middle School for at least two days a week.

7. REGARDING UPDATE FROM BMS ADMINISTRATION, TRANSITIONING FROM SBRC TO THE STANDARD GRADING SYSTEM

Mary Childress updated the committee about the grading system at the Middle School.

8. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

- a. Superintendent* - Superintendent Steven Lamarche gave his report.
- b. Assistant Superintendent* - Susan Quick gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin was absent.
- d. Director of Business Services* - Ed Donoghue gave his report.
- e. Director of Technology* - Barbara Lavoine gave her report.

9. SUBCOMMITTEE REPORTS - Members will Report as Appropriate

- a. Facilities* - Quimby Mahoney reported.
- b. Curriculum* - Ann Marie Siroonian read her report and told the committee the goals of the curriculum subcommittee.
- c. Policy* - Matthew Stuck spoke about what was discussed at the Policy subcommittee meeting.
- d. Budget* - Matthew Stuck told the committee what the committee members discussed at the budget subcommittee meeting.
- e. School Culture Ad Hoc* - Ann Marie Siroonian read a draft of the definition for what the school culture should be at the Bourne Public School.

Definition: As part of the Bourne community we believe our district school culture is defined by an environment that shares common habits, deep values, traditions and patterns of behavior that will allow our community to flourish. This culture will be measured by our interactions with each other, degree of comfort in our buildings and grounds, and the processes that sustain us.

10. REVIEW OF SCHOOL COMMITTEE GOALS 2010 - 2011

Nothing was discussed.

11. FUTURE AGENDA ITEMS

The School Committee would like an update on agenda item number 6.

Steven Lamache will get information on the break-outs of enrollment figures for each school, grades, and classroom.

Budget Constraints – what committee members see as possibilities for budget constraints for the FY12 budget.

Add committee assessment to the January, Feb agenda items.

The next School Committee meeting will be on Wednesday, December 1, 2010 at 7:00 p.m at the Bournedale Elementary School in the Library.

VOTED: On a motion made by William Gibbons and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:56 p.m.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE MEETING

DATE: WEDNESDAY, DECEMBER 1, 2010

TIME: 7:00PM REGULAR MEETING

*******PLACE: Bournedale Elementary School *******

REVISED AGENDA

CALL TO ORDER

7:00 REGULAR SESSION MEETING

PLEDGE OF ALLEGIANCE

Superintendent Lamarche will present the Certificate of Academic Excellence to Danielle Garceau

1. Regarding a presentation of the new law regarding Sports-Related Head Injury and Concussions by the Bourne Public Schools Nurse Leader, Beverly Lane and Athletic Director, Scott Ashworth
2. Regarding Minutes
3. Regarding Student Member's Report
4. Regarding a field trip to Maine by the Bourne High School Advanced Placement Art class
5. Regarding an update of the Bourne Public Schools Bullying Prevention and Intervention Plan
6. Regarding 2010 District MCAS results
7. Regarding Lyle School
8. Regarding Data Clerk - update
9. Regarding Call Backs - update
10. Regarding an update of the FY11 Budget
11. Regarding the FY12 Budget
12. Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
13. Subcommittee reports – members will report as appropriate
14. Review of School Committee Goals 2010-2011
15. Future agenda items

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

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TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE MEETING

2010 NOV 23 PM 3 36
TOWN CLERK'S OFFICE
DATE: WEDNESDAY, DECEMBER 1, 2010
TIME: 6:15PM EXECUTIVE SESSION MEETING
7:00PM REGULAR MEETING
PLACE: BOURNE HIGH SCHOOL COMMUNITY MEETING ROOM

AGENDA**CALL TO ORDER**

6:30 Executive session to discuss Collective Bargaining Agreements

PLEDGE OF ALLEGIANCE

7:00 REGULAR SESSION MEETING

Superintendent Lamarche will present the Certificate of Academic Excellence to Danielle Garceau

1. Regarding a presentation of the new law regarding Sports-Related Head Injury and Concussions by the Bourne Public Schools Nurse Leader, Beverly Lane and Athletic Director, Scott Ashworth
2. Regarding Minutes
3. Regarding Student Member's Report
4. Regarding a field trip to Maine by the Bourne High School Advanced Placement Art class
5. Regarding an update of the Bourne Public Schools Bullying Prevention and Intervention Plan
6. Regarding 2010 District MCAS results
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8. Regarding Data Clerk - update
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10. Regarding an update of the FY11 Budget
11. Regarding the FY12 Budget
12. Reports from the Superintendent; Assistant Superintendent; Director of Student and Special Education Services; Director of Business Services; and Director of Technology
13. Subcommittee reports - members will report as appropriate
14. Review of School Committee Goals 2010-2011
15. Future agenda items

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

BOURNE SCHOOL COMMITTEE MEETING
December 1, 2010

The Bourne School Committee met in the Library at Bournedale Elementary School on Wednesday, December 1, 2010. *Present for the Committee were:* Richard Lavoie, chairman, Matthew Stuck, Jonathan O'Hara, Quimby Mahoney, William Gibbons, Anne-Marie Siroonian, David Harrison, and Student Member Kerri Ann Kelliher

Present for the Administration were: Steven Lamarche, Superintendent, Susan Quick, Assistant Superintendent, Barbara Lavoine, Director of Technology, Ellen Varnerin, Director of Student and Special Education Services, and Ed Donoghue, Director of Business Services.

Principals present: Ronald McCarthy, Debra Howard, Jeanne Holland, and Mary Childress.

Others present: Laurianne Gilbert, President of the Bourne Educators Association (BEA), Paul Gately, reporter from the Upper Cape Codder, and other community members.

Richard Lavoie opened the public session meeting at 7:00 p.m.

Steven Lamarche presented the Superintendent's Award for Academic Excellence to Danielle Garceau. Danielle is ranked number one in the Bourne High School Senior Class.

1. PRESENTATION OF THE NEW LAW REGARDING SPORTS-RELATED HEAD INJURY AND CONCUSSIONS BY THE BOURNE PUBLIC SCHOOLS NURSE LEADER, BEVERLY LANE AND ATHLETIC DIRECTOR, SCOTT ASHWORTH

Nurse Leader Beverly Lane and Sandy Topalian gave a presentation and spoke about the protocol for potential head injury/concussions.

Richard Lavoie would like to refer this to the Policy subcommittee to put together wording for the Policy. Mr. Lamarche will work with Mrs. Lane on the wording for the policy and forward it to the Policy subcommittee to finalize it.

2. MINUTES

VOTED: On a motion made by Matthew Stuck and seconded by Jonathan O'Hara it was unanimously voted to approve the Bourne School Committee meeting minutes from November 3, 2010 as presented. Richard Lavoie abstained.

VOTED: On a motion made by Matthew Stuck and seconded by David Harrison it was unanimously voted to accept in public session the Bourne School Committee executive session meeting minutes from November 3, 2010 as amended. (Quimby to move to public session, and to correct the spelling of her name.)

3. STUDENT MEMBERS REPORT

Student Member Kerri Ann Kelliher read her report.

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BOURNE, MASS.
2011 AUG 11 PM 11 55

4. REGARDING A FIELD TRIP TO MAINE BY THE BOURNE HIGH SCHOOL ADVANCED PLACEMENT ART CLASS

Ronald McCarthy spoke to the committee about the field trip for the Bourne High School Advanced Placement Art Class to Maine College of Art in Portland Maine on December 3, 2010.

VOTED: On a motion made by David Harrison and seconded Quimby Mahoney it was unanimously voted to approve the request as submitted for the Bourne High School Advanced Placement Art Class to Maine College of Art on December 3, 2010.

5. REGARDING AN UPDATE OF THE BOURNE PUBLIC SCHOOLS BULLYING PREVENTION AND INTERVENTION PLAN

Steven Lamarche spoke to the committee about the status of the Bourne Public Schools' Bullying Prevention and Intervention Plan, what is covered under the Bullying Prevention and Intervention Plan and the process that will take place.

Steven Lamarche stated that this plan has to be filed with the State by December 31st. Please email Susan Quick any feedback you have about the Bullying Prevention and Intervention Plan.

The Policy subcommittee should look at the existing Policy and compare to make sure there is nothing in the current policy that is in conflict with this policy.

The Plan is as follows:

**Bullying Prevention and Intervention Plan
Bourne Public Schools
November 2010**

Introduction

Bourne Public Schools expects that all members of the school community will treat each other in a civil manner and with respect for differences. Bourne Public Schools is committed to providing a learning and working environment for students, employees, and visitors that is free from bullying and cyber bullying. This commitment is an integral part of our comprehensive efforts to promote learning and to prevent and eliminate all forms of bullying and other harmful and disruptive behavior that can impede the learning process. Bourne Public Schools supports this commitment in all aspects of our school community, including curricula, instructional programs, staff development, extracurricular activities, and parent /guardian involvement.

Consistent with state, and federal laws, and the policies of Bourne Public Schools, no person shall be discriminated against on account of race, color, sex, religion, national origin, or sexual orientation. Nothing in this plan, however, prevents the schools or district from taking action to remediate bullying and/or cyber bullying based on a person's membership in a legally protected category under local, state, or federal law, or district policies. Bourne Public Schools takes specific steps to create a safe, supportive environment for vulnerable populations in the school community, and to provide all students with the skills, knowledge, and strategies to prevent or respond to bullying, harassment, teasing, and any forms of retaliation.

Bourne Public Schools will not tolerate any unlawful or disruptive behavior, including any form of bullying, cyber bullying or retaliation in our school buildings, on school grounds, or in/during school-

related activities. All reports and complaints of bullying and retaliation will be promptly investigated, and the administration will take prompt action to end such behavior and restore a sense of safety for all.

Definitions

Aggressor is a student/adult who engages in bullying, cyber bullying, or retaliation.

Bullying is defined as the repeated use by one or more persons of a written, verbal or electronic expression or a physical act or gesture or any combination thereof, directed at a target that: 1) causes physical or emotional harm to the target or damage to the target's property; 2) places the target in reasonable fear of harm to himself or herself or of damage to his/her property; 3) creates a hostile environment at school for the target; 4) infringes on the rights of the target at school; or 5) materially and substantially disrupts the education process or the orderly operation of a school [Massachusetts General Laws (M.G.L.) c.71, § 370]].

Confidentiality is the expectation that anything done or revealed will be kept private.

Cyber bullying is bullying through the use of technology or electronic devices such as telephones, cell phones, computers, and the Internet. It includes, but is not limited to, email, instant messages, text messages, and Internet postings (M.G.L.c.71, § 370).

Hostile environment is a situation in which bullying causes the school environment to be permeated with intimidation, ridicule, or insult that is sufficiently severe or pervasive to alter the condition of a student's education (M.G.L.c.71, § 370).

Retaliation is any form of intimidation, reprisal, or harassment directed against a person who 1) reports bullying, 2) provides information during an investigation of bullying, or 3) witnesses or has reliable information about bullying.

Target is a student against whom bullying, cyber bullying, or retaliation has been perpetrated.

Expectations

It is a violation of this plan for any administrator, teacher or other employee, or any student to engage in or condone bullying in school or to fail to report or otherwise take reasonable corrective measures when made aware of an incident of bullying. This plan is not designed or intended to limit the school's authority to take disciplinary action or take remedial action when such bullying occurs out of school but has a connection to school, or is disruptive to an employee's or student's work or participation in school related activities. Reports of bullying occurring in or out of school will be reviewed and, when a connection to work or school exists, will result in a complete investigation and possible disciplinary action and corrective measures.

Bullying is hereby prohibited 1) on school grounds, property immediately adjacent to school grounds, at school-sponsored or related activities/functions both on and off school grounds, at school bus stops, on busses or other vehicles owned, leased, or used by Bourne Public Schools; 2) through the use of technology or an electronic device owned, leased, or used by Bourne Public Schools; 3) at a location, activity, function or program that is not school-related, or through the use of technology or electronic devices that are not owned, leased or used by Bourne Public Schools if the bullying creates a hostile environment at school for the victim, infringes on the rights of the victim at school or materially and substantially disrupts the educational process or the orderly operation of a school.

Retaliation in any form against any person is forbidden. If retaliation occurs, it could be considered grounds for dismissal of staff or personnel, and removal from the educational setting for a student.

Reporting

It is the responsibility of every employee, student, and parent to recognize acts of bullying and take every action necessary to ensure that the applicable policies and procedures of Bourne Public Schools are

implemented. Any employee or student who believes that he/she has been subjected to bullying has the right to file a complaint and to receive prompt and appropriate handling of the complaint. Further, all reasonable efforts shall be made to maintain the confidentiality and protect the privacy of all parties, but proper enforcement of this policy may require disclosure of any or all information received.

The safety of suspected targets is our first consideration once a complaint is received. A safety assessment is made immediately and provisional accommodations are implemented by appropriate staff members as deemed necessary; the designated official for reporting (DOR) also immediately notifies the Transportation Director of both suspected target and perpetrators. Due to confidentiality issues, professional judgment is used in information disclosure. If there is an injury or emergency on school property, or the incident involves a former student under the age of 21 on school grounds, the School Resource Officer (SRO) is immediately notified. The SRO is also notified if criminal charges have been filed.

Reporters

Designated officials for reporting are as follows: 1) school principals at each school level; 2) the Assistant Superintendent at district level; 3) the Transportation Director for bus incidents; 4) Director of Student Services for anonymous reports. The School Resource Officer is the law enforcement liaison. The Superintendent of Schools has oversight for district compliance with this plan. Each DOR has a voice mail box and designated email address. Mail should be directed to building principals or the Assistant Superintendent.

All oral reports, in person or via telephone, are recorded on the Incident Report Form. Each designated official for reporting maintains a binder of these reports.

Investigation

The DOR is responsible for conducting a prompt investigation. The nature and duration of an investigation will depend on the circumstances, including the type, severity and frequency of the alleged conduct. The goal is to obtain an accurate and complete account of all incidents and circumstances deemed relevant to the allegations in the complaint. The investigation will generally include personal interviews with the complainant, the subject(s) of the complaint and others who witnessed or may have potentially relevant knowledge about the alleged incident giving rise to the complaint. Confidentiality guidelines will be followed. Review of documents, videos, voice mails, emails, websites, text messages, instant messages, and other items deemed relevant may also be included.

Throughout the investigatory and complaint resolution process, the DOR will make reasonable efforts to regularly inform the complainant and the subject of the complaint and their parents/guardians of the status of the investigation and estimated timing for making a determination. While the DOR will attempt to complete the investigation in three school days, no investigation will exceed fifteen school days except for good cause or with consent of all parties. Claims involving physical violence or serious threats of harm will be expedited.

The DOR, in consultation with the Assistant Superintendent, will take all steps deemed necessary to protect to the extent practicable the complainant, witnesses, and other individuals from further incidents or retaliation pending the outcome of the investigation. These steps may include, but are not limited to, ordering interim disciplinary action, appropriate adult supervision, reassigning classroom seating, temporarily transferring the student subject of the complaint from classes with the complainant or to an alternative school assignment, instructing the alleged perpetrator to avoid contact and maintain appropriate safe distance from the alleged target while on school property and at school events and monitoring compliance with any court-ordered protective orders. All interviewees, alleged targets, and

alleged perpetrators will be warned against retaliation and made aware of the prohibition to speak about the matter in order to maintain the integrity of the investigation. All interim safety measures will be monitored for success.

Confidentiality – Information from a student record of a target or aggressor may not be disclosed to a parent unless the information is about the parent's own child. Disclosure of bullying or retaliation to a local law enforcement agency is allowed under 603 CMR 49.06 without the consent of a student or his/her parent. Such communication must protect privacy of targets, student witnesses, and aggressors to the extent practicable under the circumstances. Student record information about a target or aggressor may be disclosed in connection with a health or safety emergency if such information is necessary to protect the health and/or safety of the student or other individuals per 603 CMR 23.07(4)(e), 34 CFR 99.31(a)(10), and 99.36.603 CMR 49.07(3). This is limited, however, to instances where there is an immediate and significant threat; all such disclosures must be documented with reasons why the health and/or safety emergency existed. All employee records are confidential.

Documentation and Records

Each school has its own Bullying Prevention and Intervention Incident Reporting Forms with distinct forms for student reporters and adult reporters. Every DOR keeps written records of all oral interviews and written responses during the investigation. All investigatory reports, written items, documents, videos, and other types of evidence are kept in each DOR's binder.

Responses to Bullying

1. Teaching Appropriate Behavior Through Skills-Building

Once the DOR determines that bullying or retaliation has occurred, he/she will use a range of responses that balance the need for accountability with the need to teach appropriate behavior as required by M.G.L.c. 71 § 370(d)(v). These may include:

- Offering individualized skill-building sessions based on our anti-bullying curricula;
- Providing relevant educational activities for individual students or groups of students, in consultation with guidance counselors and other appropriate school personnel;
- Implementing a range of academic and nonacademic positive behavioral supports to help students understand pro-social ways to achieve their goals.
- Meeting with parents/guardians to engage parental support and to reinforce the anti-bullying curricula and social skills building activities at home;
- Adopting behavioral plans to include a focus on developing specific social skills
- Making a referral for evaluation.

2. Taking disciplinary action

If the DOR decides that disciplinary action is appropriate, the action will be determined on the basis of facts found by the DOR including the nature of the conduct, the age of the students involved, and the need to balance accountability with the teaching of appropriate behavior. Discipline will be consistent with the plan and the district/school code of conduct.

Discipline procedures for students with disabilities are governed by the federal Individuals with Disabilities Education Improvement Act, which should be considered in cooperation with state laws regarding student discipline.

If the DOR determines that a student knowingly made a false allegation of bullying or retaliation, that student may be subject to disciplinary action.

Parents of students alleged to have engaged in bullying or retaliation will be invited to attend a meeting at which the activity, words, and/or images subject to the complaint will be reviewed. A student disciplined for bullying or retaliation will not be readmitted to the regular school program until his/her parents/guardians attend such a meeting.

3. Promoting Safety for the Target and Others

The DOR will consider what adjustments, if any, are needed in the school environment to enhance the target's sense of safety and that of others. One strategy that may be used is to increase adult supervision at transition times and in locations where bullying is known to have occurred or is likely to occur. Within a reasonable period of time following the determination and the ordering of remedial and/or disciplinary action, the DOR will contact the target to determine whether there has been a recurrence of the prohibited conduct and whether additional supportive measures are needed. If so, the DOR will work with appropriate school staff to implement them immediately.

Training and Professional Development

Annual Staff Training: Annual training for all school staff will include staff duties as outlined in The Plan, an overview of the steps that the DOR will follow upon receipt of a report of bullying or retaliation, and an overview of the bullying prevention curricula to be offered at all grades. Staff members hired after the start of the school year will participate in school-based training during the school year in which they are hired unless they can demonstrate participation in an acceptable and comparable program within the last two years.

Ongoing Professional Development: As required by M.G.L. c. 71, § 370, the content of school and district wide professional development will be informed by research and will include information on:

- Developmentally, age-appropriate strategies to prevent bullying;
- Developmentally, age-appropriate strategies for immediate, effective interventions to stop bullying incidents;
- Information regarding the complex interaction and power differential that can take place between and among an aggressor, target, and witnesses to the bullying;
- Research finding on bullying, including information about specific categories of students who have been shown to be particularly at risk for bullying in the school environment;
- Information on the incidence and nature of cyber bullying;
- Internet safety issues as they relate to cyber bullying.

Professional development will also address ways to prevent and respond to bullying or retaliation for students with disabilities that must be considered when developing students' Individualized Education Programs. This will include a particular focus on the needs of students with autism or students whose disability affects social skills development.

Additional areas identified by Bourne Public Schools for professional development include:

- Promoting and modeling the use of respectful language;
- Fostering an understanding of and respect for diversity and difference;
- Building relationships and communicating with families;

- Constructively managing classroom behaviors;
- Using positive behavioral intervention strategies;
- Applying constructive disciplinary practices;
- Teaching students skills including positive communication, anger management, and empathy for others;
- Engaging students in school or classroom planning and decision-making;
- Maintaining a safe and caring classroom for all students.

Specific bullying prevention approaches

Bullying prevention curricula will be informed by current research which emphasizes the following approaches:

- using scripts and role plays to develop skills;
- empowering students to take action by knowing what to do when they witness other students engaged in acts of bullying or retaliation, including seeking adult assistance;
- helping students understand the dynamics of bullying and cyber bullying, including the underlying power imbalance;
- emphasizing cyber safety, including safe and appropriate use of electronic communication technologies;
- enhancing students' skills for engaging in healthy relationships and respectful communications;
- engaging students in a safe, supportive school environment that is respectful of diversity and differences.

Initiatives will also teach students about the student-related section of The Plan including how and when the district/schools will review The Plan with them.

General Teaching Approaches that support bullying Prevention Efforts: The following approaches are integral to establishing a safe and supportive school environment and will be emphasized in the Bourne Public Schools. These underscore the importance of our bullying intervention and prevention initiatives:

- setting clear expectations for students and establishing school and classroom routines;
- creating safe school and classroom environments for all students, including for students with disabilities, lesbian, gay, bisexual, transgender students, and homeless students;
- using appropriate and positive responses and reinforcement, even when students require discipline;
- using positive behavioral supports;
- encouraging adults to develop positive relationships with students;
- modeling, teaching, and rewarding pro-social, healthy, and respectful behaviors;
- using positive approaches to behavioral health, including collaborative problem-solving conflict resolution training, teamwork, and positive behavioral supports that aid in social and emotional development;
- using the Internet safely;
- supporting students' interest and participation in non-academic and extracurricular activities, particularly in their areas of strength.

Counseling and Other Services: Each school in the Bourne Public School District has an on-site social worker or adjustment counselor who works with students and parents/guardians. Upon request, referrals are made to the following community-based organizations:

- Crisis Intervention Cape Cod and Islands, 24-hour Access
- Child and Family Services
- Family Continuity
- Bay View Associates
- MSPCC
- Support groups at the Bourne Community Center
- Cape Cod Neighborhood Support Coalition
- 2-1-1
- Community Health Center
- Bourne Early Childhood Council

The SRO also works with parents as warranted.

Students with Disabilities: As required by M.G.L.c.71B, §3, as amended by Chapter 92 of the Acts of 2010, when the IEP Team determines the student has a disability that affects social skills development or the student may participate in or is vulnerable to bullying, harassment, or teasing because of his/her disability, the Team will consider what should be included in the IEP to develop the student's skills and proficiencies to avoid and respond to bullying, harassment, or teasing.

Collaboration with Families

Bourne Public Schools will offer education programs for parents/guardians that are focused on the parental components of the anti-bullying curricula and any social competency curricula used by the district or schools in collaboration with the PTA, School Councils, Title 1 Advisory Council, and Special Education Parent Advisory Council. Bourne Public Schools provides presentations for parents on bullying and cyber bullying from the assistant district attorney's office and MARC. We have also held parent and community meetings to address Internet Safety and share the school's current devices to protect students and staff.

Each year Bourne Public Schools will inform parents/guardians of enrolled students about the anti-bullying curricula being used. This notice will include information about the dynamics of bullying, including cyber bullying and online safety. Bourne Public Schools will send parents written notice each year about the student-related sections of this plan and the district's Internet Safety Policy. All notices and information made available to parents will be in hard copy and electronic formats and in the language most prevalent among them. This plan and related information will be posted on the Bourne Public Schools website.

Notice

Bourne Public Schools will provide students and parents/guardians, in age appropriate terms and in their most prevalent language, annual written notice of the relevant sections of the Bullying Prevention and Intervention Plan. Bourne Public Schools will annually provide written notice of and training on The Plan to all school staff. Relevant sections of The Plan will be included in Bourne Public Schools student and faculty handbooks and will also be posted on the Bourne Public Schools website.

6. REGARDING 2010 DISTRICT MCAS RESULTS

Steven Lamarche respectfully requested that this item be tabled until the January meeting.

7. REGARDING LYLE SCHOOL

Jonathan O'Hara stated that the Facilities subcommittee toured the Lyle school and agreed to turn over the Lyle school as of January 1, 2011 to the Town Selectman as long as all items of value are removed. The motion from the Facilities subcommittee is that the Bourne School Committee recommend turning over Lyle school to the Town of Bourne effective January 1, 2011 with the condition that any material of value be removed from the building prior to said date.

VOTED: On a motion made by Jonathan O'Hara and seconded by William Gibbons it was unanimously voted to notify the Selectman that the Lyle School is no longer needed by the Bourne School Department and as of January 1, 2011 the building be released to the town.

8. REGARDING DATA CLERK - UPDATE

Steven Lamarche updated the Committee about the Data Clerk position. Laura Ceurvels was selected for this position and will work for the remainder of this year and until 2012. This is a grant-funded position.

9. REGARDING CALL BACKS - UPDATE

Steven Lamarche updated the Committee about the callbacks of three positions. The letters have gone out and they are waiting for responses from each individual.

10. REGARDING AN UPDATE OF THE FY11 BUDGET

Ed Donoghue updated the Committee on the FY11 budget.

Bourne Public Schools FY11 Quarter 1 Financial Update
Transactions posted 7/1/10-11/19/2010

- 1) All salaries line items have been encumbered to date, salary expenses represent @74% of the total budget.
- 2) This report summarizes that 83.33% of the FY11 budget has been encumbered or expended to date.
- 3) To date Bourne HS has expended only 45% and Bourne MS only 55% of the Teaching Supplies line item YTD, the elementary schools have almost fully expended this line.
- 4) Heating fuel expenses to date have been minimal because we made an effort to begin the heating season with robust oil tank balances. We also shifted 7,000 plus gallons of heating oil from the BMS tank to BHS & Peebles, BMS currently utilizes natural gas.

- 5) The district is exploring the option to convert the BHS from oil to natural gas securing a rebate from National Grid and utilizing the contracting provisions of Section 44 of the Green Communities ACT of 2008.
- 6) The district is currently exploring our options to secure a third party natural gas supplier that should generate significant fuel expense savings.
- 7) We constantly monitor our SPED out of district transportation expenses, seeking opportunities for cost sharing with neighboring districts or vendors offering cost savings.
- 8) This fiscal year the district is purchasing gasoline for our fleet of mini-busses utilizing the Barnstable County bid price and should realize a budget savings.
- 9) The district is in the process of implementing a streamlined paperless purchase order system that will enhance our budget line item controls.
- 10) The district is seeking CPC funds through the town to replace the windows in the Administration Building to realize energy savings.

Matthew Stuck suggested this report be broken out into three sections, 1) Present Status, 2) Efficiency Efforts, and 3) Challenges Ahead.

11. REGARDING THE FY12 BUDGET

Ed Donoghue/Steven Lamarche spoke to the Committee about the FY12 budget. It was requested of the Committee to make recommendations regarding the FY12 budget. The budget review will begin in January.

Richard Lavoie asked about the Middle School buses. Steven Lamarche stated the after school busses have been reinstated for two weeks and students are utilizing them.

Matthew Stuck questioned reducing the athletic fees. He also suggested having a more robust transportation service for students after school at the High School a couple of days a week. Matthew Stuck would like to see a three-tier budget system; Level Funded Budget, Maintenance Effort Budget, and Level Two Budget.

12. REPORTS FROM THE SUPERINTENDENT/ASSISTANT SUPERINTENDENT/DIRECTOR OF STUDENT AND SPECIAL EDUCATION SERVICES/DIRECTOR OF BUSINESS SERVICES/DIRECTOR OF TECHNOLOGY

- a. Superintendent* - Superintendent Steven Lamarche gave his report.
- b. Assistant Superintendent* – Susan Quick gave her report.
- c. Director of Students and Special Education Services* - Ellen Varnerin gave her report.
- d. Director of Business Services* – Ed Donoghue gave his report.
- e. Director of Technology* - Barbara Lavoine gave her report.

13. SUBCOMMITTEE REPORTS - Members will Report as Appropriate

- a. Policy* – Matthew Stuck wants to add a review of the Bullying Policy for the December meeting and would like to move forward with getting school policies indexed; looking into cell phone blocking technology for students while they are on school grounds.
- b. Budget* – Matthew Stuck noted that the Budget subcommittee will look at the FY11 and FY12 budgets including a review of any possible rebates or energy savings.

14. REVIEW OF SCHOOL COMMITTEE GOALS 2010 – 2011

Richard Lavoie requested that the committee members and Mr. Lamarche review their goals for FY11.

15. FUTURE AGENDA ITEMS

School Committee Assessment to the January agenda. The Committee would like to review a self-evaluation tool to examine how the committee operates and the roles each member was elected to perform.

Anne-Marie Siroonian asked about the process for filling Quimby Mahoney's position on the School Committee.

VOTED: On a motion made by Jonathan O'Hara and seconded by Matthew Stuck it was unanimously voted in the event there is a position open on the School Committee for the Selectman to fill the position in December.

The next School Building Committee meeting will be on Wednesday, January 5, 2011 at 7:00PM at Bourne High School.

VOTED: On a motion made by Anne-Marie Siroonian and seconded by Quimby Mahoney it was unanimously voted to adjourn at 8:55 p.m.

Respectfully submitted,

Carole Ellis
Recording Secretary

BOURNE SCHOOL COMMITTEE

SCHOOL CULTURE AD HOC COMMITTEE MEETING

DATE: NOVEMBER 1, 2010

TIME: 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Review our objectives
2. Begin discussion on the characteristics of strong, positive School Culture
3. Review indicators of School Culture through the BPS Strategic Plan & TeLLS, and identify other data sources
4. Discuss future agenda items

2011 AUG 10 AM 8 58
TOWN CLERK'S OFFICE
BOURNE, MASS.

Bourne School Committee Meeting
School Culture Ad Hoc Committee Meeting
School Administration Building
November 1, 2010

Meeting called to order at 6:05pm

Present: Matthew Stuck, David Harrison, Anne-Marie Siroonian, Steven Lamarche

Motion to nominate Anne-Marie as recorder was made by Matthew and seconded by David. Unanimous vote.

Motion to appoint Matthew Stuck as chair was made by Anne-Marie and seconded by David with a unanimous vote.

Objective: Review the strategic plan, discuss what direction we want our district culture to go.

Discussion on the definition of culture as it relates to the Bourne Public Schools. culture: shared common habits, process, ownership of processes, environment, collaboration, beliefs, deep values and patterns of behavior tradition, practices, measurements by interaction, norms of behavior for the entire school community, degree of comfort. All of these words and phrases were discussed and the following definition of the Culture for the Bourne Public School was defined as follows:

Definition: As part of the Bourne community we believe our district school culture is defined by an environment that shares common habits, deep values, traditions and patterns of behavior that will allow our community to flourish. This culture will be measured by our interactions with each other, degree of comfort in our buildings and grounds, and the processes that sustain us. ☐

Steven will socialize it with administrations in each building that will filter it to teachers and get feedback for revision.

Motion to accept the draft definition of the district school culture as a starting point for discussion with school leadership, school committee and Bourne community was made by AnneMarie and seconded by Dave with a unanimous vote for approval.

Future agenda items

Reflect on opinions of TELLS, BPS strategic plan.

Review feedback of draft definition from admin and school committee

Text base discussion about school culture.

Identify data collection strategies

Motion to adjourn by Anne-Marie and seconded by Matthew; meeting adjourned at 7:38pm

Next meeting date on November 29, 2010 at 6PM

BOURNE, MASS
TOWN CLERK'S OFFICE
2011 AUG 10 PM 8 58

BOURNE SCHOOL COMMITTEE

SCHOOL CULTURE AD HOC COMMITTEE MEETING

DATE: DECEMBER 15, 2010

TIME: 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Reflect on opinions of TELLS, BPS strategic plan.
2. Review feedback of draft definition from admin and school committee
3. Text base discussion about school culture.
4. Identify data collection strategies

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

David Harrison

Anne-Marie Siroonian

Mathew Stuck

2011 AUG 10 AM 8 58
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Public Schools
Ad Hoc Culture Sub Committee
Bourne Administrative Building
December 15, 2010

Members Present: Anne-Marie Siroonian, David Harrison, Matthew Stuck, Susan Quick, Steven Lamarche

Meeting called to order at 6:05pm

Motion to approve minutes made by Anne-Marie and seconded by David Harrison. Unanimous approval.

Feedback includes: this is the right time to take this on, how long will it take, and what do we mean by the word "flourish" in the definition.

Definition: Matt recommends taking this definition and moving forward with it with some modifications. Take out "that will allow our community to flourish." Committee agreed to take this definition to school committee.

Motion: To accept the definition of the Bourne School District Culture and present to school committee at the January meeting. Motion made by Matt, moved by Dave, seconded by Anne-Marie. Unanimously approved.

Text Base Discussion: National School Reform Faculty: Save the Last Word for Me. Each committee member read the article and then proceeded to reflect and share on what part of the article was most significant to each member and listen to feedback and discussion amongst the group.

What are the next steps? Set the vision, the end product. Identify the nature of BPS school cultures now and separate what has been effective in the past and what needs to change. Set the norms for communication of information from this committee. Identify where we are at now using the definition. The goal is to strengthen what is already great and to change what challenges exist.

Plan: to come up with the next step, share that information and continue to move forward with feedback into the next step.

1. Minutes
2. Review feedback for the goal of the sub committee
3. Discuss most significant points of the TELLs or Strategic Plan
4. Review two data collection tools
5. Plan next steps

Meeting adjourned at 7:30pm- next meeting date: January 12, 2010 @ 6pm

BOURNE, MASS.
TOWN CLERK'S OFFICE
2011 AUG 10 AM 8:58

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: TUESDAY, JANUARY 19, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REGARDING FY, 2011 BUDGET
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 JAN 15 PM 12 11
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
January 19th 2010

Sub-Committee Members	School Committee Members Administration	Others
Richard A. Lavoie – Chair	None	Supt. Ed Lafleur
Allen Swain		J. Harrington
Wm. Gibbons		E. Donahue
		L. is (Chartwell)
		C. Lucas-Tara

Press: None

Meeting commenced @ 6:00pm

- Review of Title 1 budget and status for FY-2010 and FY 2011.
- Discussion of Chartwell Food Services Contract and need to make changes to assure that the food service account is balanced at the end of the year. Meal fee hike, possible savings, & status of utilization for this school year were discussed.
- FY-2010 Budget Status was reviewed. Appears Outside income is down \$800.00+/- . All salaries to be encumbered by 02/08/2010. Mr. Donahue working with software vendor as no one else in town is encumbering salaries & existing accounting software system vendor needs to provide training to Mr. Donahue on this process as well as possible enhancements to the financial software to make reporting more easy to understand.
- Review of FY-2011 proposed budget & discussion of sub-committee meetings to review budget with department heads.

Meeting adjourned @ 8:40pm

2010 SEP 17 PM 12 29
TOWN CLERK'S OFFICE
BOURNE MASS

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: FEBRUARY 1, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REVIEW OF BUDGETS FOR:
 - PEEBLES ELEMENTARY SCHOOL
 - BOURNEDALE ELEMENTARY
 - TECHNOLOGY
 - TRANSPORTATION
 - MAINTENANCE
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 29
TOWN CLERK'S OFFICE
BOURNE

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
February 1st 2010

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain (arrived 6:13pm) Wm. Gibbons	None	Supt. Ed Lafleur J. Holland B. Lavoine D. Howard R. McCarthy E. Donahue	L. Gilbert (union) M. Mastrangelo

Press: D. Fonseca (Enterprise)

Meeting commenced @ 6:00pm

Review of FY – 2011 budget proposals

- Information Technology Review (Lavoine)
- Bournedale Elementary (Holland)
- Peebles Elementary (Howard)
- Transportation, Maintenance, Janitorial (Donahue)

Supt. Informed subcommittee that the presentation of the budget to the Selectmen would take place 03/01/2010

Meeting adjourned @ 7:40pm

2010 SEP 17 PM 12 29
TOWN CLERK'S OFFICE
TOWN OF BOURNE
MASSACHUSETTS

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: FEBRUARY 8, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REVIEW OF BUDGETS FOR:
CURRICULUM
BOURNE MIDDLE SCHOOL
BOURNE HIGH SCHOOL
BHS ATHLETICS
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie

William Gibbons

Allen Swain

2010 SEP 17 PM 12 28
TOWN CLERK'S OFFICE
BOURNE

BOURNE SCHOOL COMMITTEE
BUDGET SUBCOMMITTEE
February 8th 2010

Sub-Committee Members	School Committee Members	Administration	Others
Richard A. Lavoie – Chair Allen Swain Wm. Gibbons	None	Supt. Ed Lafleur J. Sullivan E. Donahue M. Childress R. McCarthy J. Harrington	S Davis (union)

Press: None

Meeting commenced @ 6:00pm

Review of FY – 2011 budget proposals

- Review of Curriculum budget (Harrington)
- Review of Athletic Dept. budget (Sullivan)
- Review of High School Budget (McCarthy)
- Review of M/S Budget (Childress)

Meeting adjourned @ 7:35pm

2010 SEP 17 PM 12 28
TOWN CLERK'S OFFICE
BOURNE MA

Athletic Fees
FY10

\$100 per sport , \$100 Drama
\$400 Family Cap

FALL 2009

	Participants		
Cheerleading	18	5 free	\$ 1,300
Cross Country	23	1 reduced	\$ 2,250
Field Hockey	29	1 free/1 reduced	\$ 2,750
Football	83	6 free/1 reduced	\$ 7,650
Golf	28		\$ 2,800
Boys Soccer	29	1 free/2 reduced	\$ 2,700
Girls Soccer	39	6 free	\$ 3,300
Volleyball	31	2 free	\$ 2,900
Participants	280		<u>\$ 25,650</u>

WINTER 2009-10

Boys Basketball	31	6 free/3 reduced	\$ 2,350
Girls Basketball	23	4 free	\$ 1,900
Ice Hockey	25		\$ 2,500
Boys Track	34	4 free	\$ 3,000
Girls Track	24	2 free	\$ 2,200
Participants	137		<u>\$ 11,950</u>

SPRING 2009

Boys Track	26	3 free	\$ 2,300
Softball	26	1 reduced	\$ 2,550
Boys Tennis	13		\$ 1,300
Girls Track	26	2 free/1 reduced	\$ 2,350
Girls Tennis	11		\$ 1,100
Girls Lacrosse	22	4 free	\$ 1,800
Baseball	35	5 free/ 1 reduced	\$ 2,950
Boys Lacrosse	29		\$ 2,900
		Less:family cap/FY10 play 3 pay for 2	\$ (5,350)
Participants	188		<u>\$ 11,900</u>
Total	<u>605</u>	Total Athletic Fees	<u>\$ 49,500</u>

Proposed
Athletic Fees
FY11

\$125 per sport
\$150 Football
\$300 Hockey
\$500 Fam Cap
\$100 Drama

\$ 1,625
\$ 2,938
\$ 3,563
\$ 11,625
\$ 3,500
\$ 3,375
\$ 4,125
\$ 3,625
<u>\$ 34,375</u>

Proposed
Athletic Fees
FY12

\$125 per sport
\$190 Football
\$350 Hockey
\$500 Fam Cap
\$100 Drama

\$ 1,625
\$ 2,938
\$ 3,563
\$ 14,725
\$ 3,500
\$ 3,375
\$ 4,125
\$ 3,625
<u>\$ 37,475</u>

\$ 3,313
\$ 2,375
\$ 7,500
\$ 3,750
\$ 2,750
<u>\$ 19,688</u>

\$ 2,875
\$ 3,125
\$ 1,625
\$ 3,063
\$ 1,375
\$ 2,250
\$ 3,813
\$ 3,625
\$ (5,000)
<u>\$ 16,750</u>
<u>\$ 75,163</u>

Bourne Public Schools Enrollment Numbers

February 1, 2010

	Totals	Town	Base	
Bourne High School				School Choice*
Grade 9	177	171	6	6
Grade 10	155	144	11	4
Grade 11	161	154	7	8
Grade 12	160	156	4	9
TOTAL	656	628	28	27
Bourne Middle School				School Choice
Grade 5	190	182	8	0
Grade 6	203	191	12	4
Grade 7	200	193	7	6
Grade 8	192	184	8	1
TOTAL	785	750	35	11
Peebles Elementary School				
Grade 1	90	71	19	
Grade 2	90	73	17	
Grade 3	91	82	9	
Grade 4	86	79	7	
TOTAL	357	306	51	
Bournedale Elementary School				
Grade 1	99	99	0	
Grade 2	93	92	1	
Grade 3	71	71	0	
Grade 4	101	101	0	
TOTAL				
Pre-K	63	56	7	
K	152	138	14	
TOTAL				
TOTAL for Bournedale	579	557	22	
	2377	2241	136	
	Totals	Town	Base	

Total Enrollment for BPS - 2377

*Our school choice students reside in the towns of Carver, Falmouth, Mattapoisett, Pembroke, Plymouth and Wareham

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: FEBRUARY 22, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REVIEW OF BUDGETS FOR:
SPECIAL EDUCATION
ANY ADDITIONAL BUDGETS
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2011 AUG 9 PM 3 55
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: FEBRUARY 22, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2010 BUDGET
3. REVIEW OF BUDGETS FOR:
 SPECIAL EDUCATION
 ANY ADDITIONAL BUDGETS
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

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TOWN CLERK'S OFFICE
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CANCELLED

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MARCH 22, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2011
3. REGARDING CHAPTER 70 FUNDS
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 MAR 19 AM 10 05
TOWN CLERK'S OFFICE
BOURNE, MA 01939

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: MARCH 22, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

2010 MAR 15 PM 12 29
TOWN CLERK'S OFFICE
BUDGET 0100

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2011
3. REGARDING CHAPTER 70 FUNDS
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

BOURNE SCHOOL COMMITTEE**BUDGET SUBCOMMITTEE MEETING**

DATE: APRIL 5, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2011
3. REGARDING REDUCTIONS IN THE FY 2011 BUDGET
4. REGARDING CHAPTER 70 FUNDS
5. REGARDING OTHER BUDGETARY INFORMATION
6. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 APR 2 AM 11 34
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: APRIL 5, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2011
3. REGARDING REDUCTIONS IN THE FY 2011 BUDGET
4. REGARDING CHAPTER 70 FUNDS
5. REGARDING OTHER BUDGETARY INFORMATION
6. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 MAR 29 AM 11 07
TOWN CLERK'S OFFICE
200 STATE ST.
BOURNE, MASS 01939

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: APRIL 12, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2011
3. REGARDING CHAPTER 70 FUNDS
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

BOURNE, MASS.
TOWN CLERK'S OFFICE

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BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: APRIL 12, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY 2011
3. REGARDING CHAPTER 70 FUNDS
4. REGARDING OTHER BUDGETARY INFORMATION
5. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 28
TOWN CLERK'S OFFICE
BOURNE

NO
MIN.

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: SEPTEMBER 21, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING FY10 CLOSE
3. REGARDING FY11 BUDGET
4. DATA ENTRY/RECEPTIONIST CLERK
5. K12 HEALTH DEPARTMENT HEAD
6. FUTURE AGENDA ITEMS
 - a. RTTT
 - b. Federal Jobs Bill
 - c. Foundation Reserve
 - d. Quarterly Report
 - e. Capital Outlay
 - f. Regarding FY12

"The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

TOWN CLERK'S OFFICE
BOURNE, MASS.

2011 AUG 9 PM 3 55

Budget Sub

Tuesday, September 21, 2010, 6:00 PM
School Administration Building
Opened at 6:02 PM

Attendees:

Bill Gibbons
Matt Stuck
Laurie Gilbert (BEA)
Jane Norton (BEA)
Steve LaMarche (Superintendent)
Ed O'Donnell (Business Manager)

Item 1: Minutes from last meeting are still being tracked down from Rich Lavoie

Item 2: FY10 Close (Business Manager)

\$228,091.27 Carried over into FY11 to pay encumbered bills
\$780.00 was returned to Town
\$20,223,560.57 was expended in FY10

Item 3: FY11 Status

\$20,730,000 Appropriated

Item 4: Request for a Data Entry Clerk Position (Supt)

- Looking to address a 'T-QUIP' gap, teacher licensure, teacher/student schedules, common assessment data, Data Warehouse to track students over time, BPS Policy Indexing, etc.
- Assistance with grade transmission processes, etc.
- Recommending establishing a position to work in Central Office
- Intend to fund using Federal Reserve Funds for Federal Impact Aid

Item 5: K12 Health Department Head

- Currently doing K-12 workload but being compensated with a Department Head stipend
- Requesting an MOA with BEA to raise the stipend for this position to a K-12 Stipend (like Fine Arts Director)

Item 6: Discussion of Future Agenda Items

1. Approval of Minutes
2. Status of FY11 Spending
3. Status Grants, Edujobs, RTT, and Foundation Reserve
4. Discussion of Future Agenda Items

Adjourned: Unanimous vote to Adjourn at 7:05 PM

Next Meeting: 6:00 PM, October 18, 2010

2011 AUG 9 PM 3 55
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: OCTOBER 18, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Approval of Minutes
2. Status of FY11 Spending
3. Status of Grants
 - Edujobs
 - RTT
 - Foundation Reserve
4. Town Facilities Manager
5. Discussion of Future Agenda Items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

2011 AUG 9 PM 3 55
TOWN CLERK'S OFFICE
BOURNE, MASS

Budget Sub
Monday, October 18, 2010, 6:00
School Administration
Opened at 6:10PM

Attendees:

Bill Gibbons
Rich Lavoie
Matt Stuck
Laurie Gilbert (BEA)
Jane Norton (BEA)
Steve LaMarche (Superintendent)
Susan Quick (Assistant Superintendent)
Ed Donaghue (Business Manager)

Item 1:

Minutes from 9/21/10 were approved with three minor corrections. Motion-Bill, Second-Matt
Passed 2-0-1

Item 2: Status of FY11 Spending

Several dozen line item transfers will be requested at the 11/3/10 School Committee Meeting. Emphasis is on Salary Line Items. The BM summarized some fuel cost savings initiatives (BHS possible future transition to gas, transfer of extra fuel from BMS to Peebles & BHS due to BMS transition to gas)

Item 3: Grant statuses

Discussion of the source and recommended disposition of \$1,890,913 in Federal & State Grants for FY11. Several of the Grants have multiple years to spend: Race to the Top (4 years), Ed Jobs (2 years) & Foundation Reserve (2 years). BudgetSub developed consensus to move forward to develop a number of EdJobs positions recommended by the Superintendent to be brought before the SchComm.

Item 4: Town Facilities Manager

Supt summarized discussion with Mr. Ken Leg (member of Town Efficiency Committee). It is not clear what the position does for the School District and the cost savings are not yet determined. What impact will have on the SchComm's/ budget and policy making authority. This may be revisited by the FacSub & PolSub Committees after the Town is approached more directly through department heads. More information needs to be gathered.

Item 5: Future Agenda Items

1. Approval of Minutes
2. Status of FY11 Spending
3. Quarterly Report of FY11 Budget
4. Discussion of future agenda items

Adjourned: Unanimous vote to Adjourn at 7:09

Next Meeting: 6:00, November 22, 2010

2011 AUG 9 PM 3 55
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

DATE: NOVEMBER 22, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Approval of Minutes
2. Status of FY11 Spending
3. Quarterly Report of FY11 Budget
4. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

2010 NOV 10 AM 3 17
TOWN CLERK'S OFFICE

Budget Sub
Monday, November 22, 2010, 6:00
School Administration
Opened at 6:06PM

Attendees:
Bill Gibbons
Matt Stuck
Jane Norton (BEA)
Steve LaMarche (Superintendent)

Item 1:
Minutes from 10/18/10 were approved with three minor corrections. Motion-Bill, Second-Matt
Passed 2-0-0

Item 2: Status of FY11 Spending

Item 3: Quarterly Report of FY11 Budget
Discussion of the source and recommended disposition of \$1,890,913 in Federal & State Grants for FY11. Several of the Grants have multiple years to spend: Race to the Top (4 years), Ed Jobs (2 years) & Foundation Reserve (2 years). BudgetSub developed consensus to move forward to develop a number of EdJobs positions recommended by the Superintendent to be brought before the SchComm.

Item 4: Town Facilities Manager
Supt summarized discussion with Mr. Ken Leg (member of Town Efficiency Committee). It is not clear what the position does for the School District and the cost savings are not yet determined. What impact will have on the SchComm's/ budget and policy making authority. This may be revisited by the FacSub & PolSub Committees after the Town is approached more directly through department heads. More information needs to be gathered.

Item 5: Future Agenda Items
1. Approval of Minutes
2. Status of FY11 Spending
3. Quarterly Report of FY11 Budget
4. Discussion of future agenda items

Adjourned: Unanimous vote to Adjourn at 7:09

Next Meeting: 6:00, December 20, 2010

TOWN CLERK'S OFFICE
BOURNE, MASS.
2011 AUG 9 PM 3 55

BOURNE SCHOOL COMMITTEE

2010 DEC 20 BUDGET SUBCOMMITTEE MEETING

TOWN CLERK'S OFFICE

DATE: DECEMBER 20, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Approval of Minutes
2. Status of FY11 Spending
3. Revolving Accounts List
4. Content of Quarterly Budget Report for Jan (Q3) report
5. FY12 Budget Discussion
6. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

BOURNE SCHOOL COMMITTEE

2010 DEC 8 BUDGET SUBCOMMITTEE MEETING

TOWN CLERK'S OFFICE

DATE: DECEMBER 20, 2010

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Approval of Minutes
2. Status of FY11 Spending
3. Revolving Accounts List
4. Content of Quarterly Budget Report for Jan (Q3) report
5. FY12 Budget Discussion
6. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

BOURNE SCHOOL COMMITTEE

BUDGET SUBCOMMITTEE MEETING

2010 DEC 3 AM 9 54

TOWN CLERK'S DATE: DECEMBER 20, 2010

BOURNE

TIME: 6:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Approval of Minutes
2. Status of FY11 Spending
3. Quarterly Report of FY11 Budget
4. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie

William Gibbons

Mathew Stuck

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: FEBRUARY 24, 2010

TIME: 5:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Regarding Minutes
2. Regarding new Art Course at Bourne High School
3. Other

2010 SEP 17 PM 12 31
TOWN CLERK'S OFFICE
1000 HILL ST

Members:

Chris Crane

Quimby Mahoney

Jonathan O'Hara

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: FEBRUARY 24, 2009

TIME: 5:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Regarding Minutes
2. Regarding new Art Course at Bourne High School
3. Other

Members:

Chris Crane

Quimby Mahoney

Jonathan O'Hara

2010 FEB 19 PM 3 40
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne School Committee
Curriculum Subcommittee
February 24, 2010 – MINUTES

Present: Christine Crane, Quimby Mahoney, Jay O'Hara

Present for the Administration: Dr. Harrington, Mr. McCarthy, and Lisa Fournier-Donley, Fine Arts department head

The Chair called the meeting to order at 5:50pm.

DISCUSSION: Ms. Fournier-Donley described the proposed Graphic Arts 2.0 class for grades 11 and 12. This course addition would pose no added cost to the district and would serve an estimated 17 students who have completed Art 1 and Graphics 1 with a grade of C or better.

VOTED: By unanimous voice vote it was recommend that the full School Committee should approve the addition of a Graphic Arts 2.0 course at Bourne High School.

DISCUSSION: The Committee and Dr. Harrington discussed adopting common language across the curriculum, a potential change of math workbooks at the elementary level and the Peacebuilders program.

DISCUSSION: Regarding the Standards Based Report Card at the Middleschool, a final report card will be presented for approval to the Subcommittee in March.

The meeting adjourned at 5:55pm.

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TOWN CLERK'S OFFICE

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: MARCH 17, 2010

TIME: 6:30PM

PLACE: BOURNE MIDDLE SCHOOL

AGENDA

1. Regarding Minutes
2. Regarding Standards Based Report Cards
3. Other

Members:

Chris Crane
Quimby Mahoney
Jonathan O'Hara

2010 SEP 17 PM 12 31
TOWN CLERK'S OFFICE
2005-2010

Bourne Curriculum Subcommittee Meeting March 17, 2010

- Meeting called to order at 6:37 p.m.
- Present:
Jay O'Hara, Chairman
Quimby Mahoney
Dr. Joyce Harrington, Administration
Parents, BMS staff
- Minutes – approved
- Discussion:

Regarding Standards-Based Report Cards:

Dr. Joyce Harrington spoke about the software to be installed and in place. She also discussed the move between BEA and school committee approved at the last school committee meeting.

Mary Childress presented draft approval of middle school report for grades 5, 6 and 7 and explained the trimester concept. She asked questions from the committee members and parents present.

Various parents asked questions of Dr. Harrington and Mrs. Childress regarding:

- progress reports
 - communication between parent and teacher
 - notification and explanations of SBRC to out of district schools Bourne students may be attending.
 - informational package to parents explaining SBRC in a timely manner, hopefully this school year
 - informational meetings next year similar to this year's format
- Committee agreed to send the drafts to school committee.
 - Meeting adjourned at 7:20 p.m.

Quimby Mahoney

TOWN CLERK'S OFFICE
BOURNE, MASS.
2011 AUG 9 PM 3 58

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: SEPTEMBER 13, 2010

TIME: 9:30AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Greeting
2. Goals for the year
3. Future agenda items

Members:

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

2010 SEP 9 AM 9 29
TOWN CLERK'S OFFICE

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

The Curriculum Subcommittee met in the Administration Building on Monday, September 13, 2010 at 9:35AM.

Present for the subcommittee were: Jonathan O'Hara, Anne-Marie Siroonian; Quimby Mahoney was absent.

Also present: Susan Quick and Steven Lamarche

Goals for the year

- Other forms of Data Collection
- Identify embedded instructional practices and assessments that lead to student achievement
- Instructional transitions/pathways from grade to grade school to school
- Students with exceptional aptitude backwards planning
- Comprehensive review of curriculum designed backwards from the administration of graduating student including AP requirements
- Review graduation requirements

Next Agenda items

1. Norm Setting - processes/delegation
2. Prioritizing
3. SBRC
4. MCAS

TOWN CLERK'S OFFICE
BOURNE, MASS.
2011 AUG 9 PM 3 59

2010 SEP 22 **BOURNE SCHOOL COMMITTEE**
TOWN CLERK'S OFFICE
BOURNE, MA CURRICULUM SUBCOMMITTEE MEETING

DATE: SEPTEMBER 27, 2010

TIME: 9:00 AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Setting norms/common agreements for our work together
2. Review minutes from September 13, 2010
3. Review of our goals
4. SBRC Update
5. Future agenda items

Members:

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

Bourne Public Schools School Committee Meeting
Curriculum Sub Committee Meeting
September 27, 2010

Date: September 27, 2010

Place: School Administration Building Conference Room

Present: Anne-Marie Siroonain, Jonathan O'Hara, Quimby Mahoney, Steven Lamarche; Superintendent, and Susan Quick; Assistant Superintendent.

9:20 meeting called to order

Minutes approved as presented on a motion by Jonathan O'Hara and seconded by Anne-Marie Siroonian. Unanimous vote

Curriculum goals set from previous meeting were reviewed.

SBRC: refer to memo from "headmaster's desk" and action plan presented by Stephen Lamarche. Stephen and Susan will meet with all teachers at the Middle School to evaluate where teachers are in regards to SBRC. Action plan was reviewed as well as questions for teachers in regards to SBRC. Susan will outline those questions with more detail.

Agenda items 1 and 5 tabled until next curriculum meeting.

Meeting adjourned at 10:30am

Next Meeting date on October 5th at 5:00pm at Bourne Middle School

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TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

2010 SEP 27 PM 1 25

TOWN CLERK'S OFFICE CURRICULUM SUBCOMMITTEE MEETING

BOURNE SCHOOL

DATE: OCTOBER 5, 2010

TIME: 5:00 PM

BOURNE MIDDLE SCHOOL CONFERENCE ROOM

AGENDA

1. Setting norms/common agreements for our work together
2. Review minutes from September 27, 2010
3. SBRC Update
4. Prioritizing our goals
5. MCAS review
6. Technology integration

Members:

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

Bourne School Committee Meeting
Curriculum Sub-Committee
October 5, 2010
Bourne Middle School Conference Room

Meeting called to order at 5:00pm

Members present: Jay O'Hara, Quimby Mahoney, Anne-Marie Siroonian, Steven Lamarche(Superintendent of Schools), Susan Quick (Asst. Superintendent of Schools)

Minutes: approved as amended with the spelling of Mr. Lamarche's name

Setting Norms: Susan recommended that the committee set norms for effective meetings. Susan passed out sticky notes to allow us to express our thoughts on what we see as effective norms for conducting curriculum meetings. Notes were reviewed and norms were set. The following is a list of norms.

- Designate a committee facilitator to keep committee on task
- Individuals will be allowed to speak and share thoughts freely
- Clearly stated agenda items
- Agenda items will be followed in order unless otherwise voted to move or table.
- Maintain a sense of humor
- Ask clarifying questions
- Reduce the redundancy of stated issues (if has been said....no need for repetition)
- Meetings will be held to approximately one hour unless an agenda item needs to be concluded and the consensus agrees to continue beyond the allotted time.
- Assign times to agenda items
- Beginning and end times established when setting future agenda items
- Decisions are built on consensus

Committee Facilitator: Susan Quick

Note taking: Anne-Marie Siroonian

Sub-Committee report to School Committee: Anne-Marie Siroonian

SBRC Update: see revised document for SBRC action plan presented by Mr. Lamarche.

Steven and Susan met with entire staff at BMS and gave them a readiness inventory.

Refer to inventory results data as presented by Mr. Lamarche.

BOURNE, MASS
TOWN CLERK'S OFFICE
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Mr. Lamarche feels that the SBRC will not meet the initial goal set forth by the School committee at this point in time.

Ms. Quick has been researching current middle school curriculum. Curriculum is a little scattered. Created one document that lists the standards and the length of time for each unit covered. Tried to match the curriculum with the timing on the report card. Great deal of discrepancy. Pockets of curriculum that coincide with the SBRC and other pockets of the curriculum do not coincide with the current SBRC and what is being assessed.

As a committee a recommendation will be made to school committee to indefinitely postpone SBRC at the middle school level and to build from the elementary level up and look at the curriculum at BMS to ensure that it correlates with the SBRC. Mr. Lamarche will make his recommendation to the school committee at the October 6th meeting.

Agenda items 4,5,6 were tabled and moved to next meeting.

Future Agenda Items:

Prioritizing our goals

MCAS review

Technology integration

Timeline for curriculum review pre-k thru 12

Revision of SBRC (change in direction)

Meeting adjourned at 6:40.

Next meeting: November 1, 2010 at 9:30am (Administration building)

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TOWN CLERK'S OFFICE
Bourne, Mass

BOURNE SCHOOL COMMITTEE

2010 OCT 8 PM 2:00

CURRICULUM SUBCOMMITTEE MEETING

TOWN CLERK'S OFFICE

BOURNE

DATE: NOVEMBER 1, 2010

TIME: 9:30 A.M.

CENTRAL OFFICE CONFERENCE ROOM

AGENDA

1. Review the norms (see back) (3)
2. Review minutes from October 5, 2010 (2)
3. SBRC Revision (10)
4. Prioritizing our goals (10)
5. MCAS review (10)
6. Technology integration (10)
7. Timeline and process for curriculum review PreK-12 (15)

Members:

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

Bourne School Committee Meeting
Curriculum sub Committee Meeting
School Administration Building
November 1, 2010

Meeting called to order at 9:15am

Present: Jonathan O'Hara, Quimby Mahoney, Anne-Marie Siroonian, Steven Lamarche, Susan Quick, Michelle Holmes(parent)

Reviewed the norms and accepted as initiated.

Minutes approved as written on a motion by Jonathan and seconded by Quimby with a unanimous vote.

SBRC revision: Steven and Susan met on Wednesday, October 25 with administration at BMS and admin will present a review of the transition process from sbrc to traditional at the November School Committee meeting. Climate and culture will be discussed at the admin meeting. Susan is compiling the notes and comments from the Shrewsbury visit that took place in October. shrewsbury currently uses SBRC in grades 1-8. In the future, admin will have a plan to address the sbrc format. Current focus is on grant process.

Instituting gmade which is a diagnostic tool for math at the elementary level. this assessment will take place in December and will assess each child's current grade level in math. Professional Development Committee has been reorganized with representation from Admin, teachers, and union. this committee will be working closely with curriculum. Refer to document ; Professional Development, Where Are You Now from Susan. Survey was brought to admin meeting for a brief review to give them idea of what direction the PD committee will be going.

Susan sent out a request for curriculum from each school for each grade level and subject. She is currently reviewing the documentation and will create a narrative for it.

Curriculum sub committee goals have been prioritized as follows:

1. Comprehensive review of curriculum designed backwards from the administration of graduating students including AP requirements.
2. Utilizing other forms of data.
3. Students with exceptional aptitude
4. Instructional transitions/pathways from grade to grade, school to school
5. Review graduation requirements
6. Identify embedded instructional practices and assessments that lead to student achievement

Technology Integration: Steven will be holding a software summit to look at the software the school system currently has. This means, all software being used or not

BOURNE MASS
TOWN CLERK'S OFFICE
2011 AUG 9 PM 3 59

being used will be looked at as well as what it is being used for. The summit will take place on November 19,2010

Timeline and process for curriculum review is ongoing.
Agenda items ongoing.

meeting adjourned at 10:09am

Next meeting date:December 6, 2010 @ 3:30pm at Peebles Elementary.

Facilitator: Susan Quick

Recorder/Reporter: Anne-Marie Siroonian

Our Norms/Common Agreements

- Designate a committee facilitator to keep committee on task
- Individuals will be allowed to speak and share thoughts freely
- Clearly stated agenda items
- Agenda items will be followed in order unless otherwise voted to move or table
- Maintain a sense of humor
- Ask clarifying questions
- Reduce the redundancy of stated issues (if has been said....no need for repetition)
- Meetings will be held to approximately one hour unless an agenda item needs to be concluded and the consensus agrees to continue beyond the allotted time.
- Assign times to agenda items
- Beginning and end times established when setting future agenda items
- Decisions are built on consensus

2010/2011 Curriculum Subcommittee Goals Prioritized

- Comprehensive review of curriculum designed backwards from the administration of graduating student including AP requirements
- Other forms of data
- Students with exceptional aptitude
- Instructional transitions/pathways from grade to grade, school to school
- Review graduation requirements
- Identify embedded instructional practices and assessments that lead to student achievement

TOWN CLERK'S OFFICE

2010 NOV 1 AM 2 03

BOURNE SCHOOL COMMITTEE

CURRICULUM SUBCOMMITTEE MEETING

DATE: DECEMBER 6, 2010

TIME: 3:30 P.M.

PEEBLES CONFERENCE ROOM

AGENDA

1. Review the norms (see back) (3)
2. Review minutes from November 1, 2010 (2)
3. Report from 11/17/10 PD committee (5)
4. MCAS review (10)
5. Technology integration (5)
6. Curriculum Review Process and Update (30)
7. Next steps (5)

Members:

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

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TOWN CLERK'S OFFICE
BOURNE, MASS.

Bourne School Committee
Curriculum Sub Committee
December 6, 2010
Peebles Elementary School

Meeting called to order at 3:40

Members present: Jonathan O'Hara, Anne-Marie Siroonian, Ms. Susan Quick
Other staff present: Deborah Howard, Catherine Lyons

Agenda reviewed by Ms. Quick

Minutes reviewed and accepted as presented

Report from professional development comm. Ms. Quick handed out a packet she presented to the PDC entitled Introduction Curriculum Mapping Planner. Chapter 1: Laying out the foundation.

PDC agreed to plan the Jan 14 curriculum development day. Ms. Quick contacted the co author of the book that the handout is based on. Through her, Ms. Quick was put in touch with Karen Bailey who is heavily involved with curriculum mapping. Ms. Quick and Mr. Lamarche are going to have a conference call with her to design the day. Mr. Lamarche will bring in a proposal to the PDC with a plan for how that mapping will take place. The process could take as long as two to three years.

Literacy group: representatives from elementary, middle, high school meet to ensure teaching literacy strategies at every level. This will also tie into the curriculum mapping. Group is now developed and will be laying out smart goals for the district literacy plan. They will have two or three at the most. Meeting with collaborative and hammering out the goals. First assess what is happening in the district, define where the gaps are. SAT scores are above the state but are declining slowly within the district. A brochure is being developed by the Literacy group to educate the public on this initiative.

Technology integration: tech summit for the 17th with the admin and Barbara. What do we have and what is being used. We are currently piloting Verizon mobile devices in the classroom. Catherine Lyons will be piloting. Teacher will be able to individualize the lessons using this MLD? Each child will have their own activities.

Curriculum review process update. Ms. Quick is continuing to pull together the information.

Meeting adjourn at 4:30.

Next meeting on January 10, at 3:30 at Bourne Middle School.

BOURNE MASS
TOWN CLERK
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BOURNE SCHOOL COMMITTEE**FACILITIES SUBCOMMITTEE MEETING**

DATE: WEDNESDAY, FEBRUARY 3, 2009 2010

TIME: 10:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Update on costs of utilities at Bournedale Elementary School
3. Update on requests for surplus materials from closed school buildings
4. Regarding Waldorf lease of Coady school and a tour of facility
5. Discussion of Swish basketball requests for Bournedale school
6. Dates of next meetings through June 2010
7. Other

Members:

Quimby Mahoney

Jay O'Hara

2010 FEB 1 AM 9 20
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne School Committee
Facilities Subcommittee
February 3, 2010 Minutes

Present for the committee: Quimby Mahoney, Chair and Jay O'Hara
Present for the administration: Mr. Lafleur, Mr. Donoghue, Mr. Dobbins

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TOWN CLERK'S OFFICE
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The chair opened the meeting at 10:10am.

Approved: The minutes of December 2, 2009.

Discussion: Mr. Dobbins reported on the status of work orders. Work orders are continuing to be processed on a priority basis given current understaffing. The circulator in the "B" wing of the High School had gone down and pipes had frozen. Pipes were replaced this week. Both boilers at the Peebles School are operational. Several larger projects will be taken care of during the February vacation period.

Mr. Donoghue reported on utility costs at the Bournedale School. The budget for electric and gas at the Bournedale School in FY11 will be \$120,000 and \$55,000 respectively.

Regarding surplus materials. The administration is awaiting notification from the Town Clerk requesting needs for the town before alerting the Bourne Recreation Authority, the Buzzards Bay Beautification Group, and the Taylor's Point Improvement Association. Those requesting organization will then be allowed to inspect and request a list of surplus items.

A walk through of the Coady school will be conducted at 1:45, Thursday February 4.

The Bourne SWISH basketball league has requested to use the Bournedale gym for practices. The administration is waiting for the SWISH contact, Michael Tierney to schedule a walk through of the facility.

The Cape Cod Collaborative may be reconfiguring their use of schools on Otis, potentially vacating Otis Elementary. The Collaborative is in the middle of a strategic planning process, with final decisions pending.

Capitol Outlay Projects. Two projects selected last year are going out to bid for work to be performed this summer: Phase two of security and door upgrades to Bourne High School and replacing the 1950's era boiler at Peebles School. Three projects have been requested this year: the purchase of new busses, technology upgrades and the replacement of a rooftop circulator unit at the High School.

Approved: The committee recommended changes to the fee schedule for non-school and non-town organizations using school facilities by striking "Category B" from the fee schedule. The committee recommend pre-billing for building use, setting custodial fees at \$40/hr Saturdays and nights and \$60/hr Sunday and holidays. The committee recommended the addition of "Technology Lab" to the fee structure for \$100/hr plus expenses for a technology assistant as needed.

The next meeting of the Facilities Subcommittee will be March 3 at 10am.

The committee adjourned at 11:00am.

BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: MARCH 3, 2010

TIME: 10:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Regarding billing
3. Regarding Capital Outlay
4. Regarding surplus equipment
5. Regarding Otis Memorial Elementary School
6. Other

2010 SEP 17 PM 12 34
TOWN CLERK'S OFFICE
BOURNE MASS 01939

No.
minutes

Members:

Patricia Cleary
Quimby Mahoney
Jay O'Hara

BOURNE SCHOOL COMMITTEE**FACILITIES SUBCOMMITTEE MEETING****DATE: APRIL 7, 2010****TIME: 9:00AM****PLACE: BOURNE ADMINISTRATION BUILDING****AGENDA**

1. Minutes
2. Regarding billing
3. Regarding Capital Outlay
4. Regarding surplus equipment
5. Regarding Otis Memorial Elementary School
6. Regarding the walk through of Coady School
7. Other

Members:

Patricia Cleary
Quimby Mahoney
Jay O'Hara

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TOWN CLERK'S OFFICE
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Bourne School Committee Meeting
Facilities Sub-Committee
April 7, 2010

Meeting called to order at 9:10am

Present: Ed LeFleur, Mr. John Dobbins, Mrs. Quimby Mahoney, Mrs. Pat Cleary, Mrs. Chris Crane, Mr. Jay O'Hara, Mr. Donaghue.

Minutes for March are approved.

Mr. Donaghue spoke about clarifying amounts and requirements when renting any of the Bourne Schools facilities.

Two Capital Outlay projects being considered for the schools. They are: Peebles boiler and door locks at BHS. Mr. Donaghue will keep us posted on these and other upcoming projects.

Letters have been received from organizations in town requesting surplus equipment. These requests go through Mr. LeFleur and Mr. Dobbins.

Mr. Donaghue has been in contact with Paul Hilton of CCC on their needs of the Lyle school. They will review leases and make recommendations to School Committee in June.

Walk through of the Coady School will take place on May 5th. Recommendations of that building will be made to School Committee at the June meeting.

Mr. Dobbins reviewed ongoing requests from the schools.

Next facilities sub-committee meeting will be May 5th, 2010 at 9:00am at the Bourne administration building.

Meeting adjourned at 10:20am

2010 SEP 17 PM 12 33
TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: MAY 5, 2010

TIME: 9:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Regarding surplus equipment
3. Regarding Cape Cod Collaborative (leases)
4. Regarding the walk through of Coady School @ 9:30AM
5. Other

Members:

Patricia Cleary
Quimby Mahoney
Jay O'Hara

2010 APR 29 AM 11 37
TOWN CLERK'S OFFICE

**Bourne School Committee
Facilities Subcommittee Meeting**

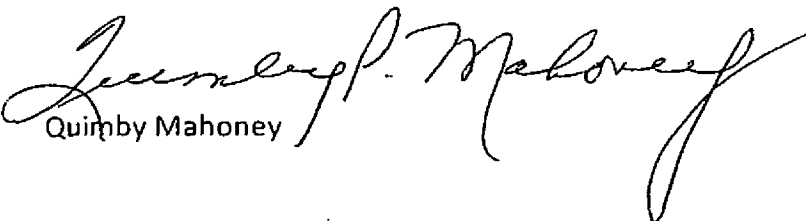
May, 5, 2010

Meeting called to order at 9 a.m.

Present: Mr. Ed LaFleur, Mr. John Dobbins, Mrs. Quimby Mahoney, Mrs. Pat Cleary, Mrs. Christine Crane

- Minutes from April 7 meeting will be submitted in June.
- Surplus equipment has been dispersed and articles remain at Hoxie and Otis. Contact person is Mr. Dobbins.
- Cape Cod Collaborative lease is up June 30 for Lyle; however, the Collaborative will have a summer program and vacate Lyle August 30.
- Cape Cod Collaborative will lease Otis Memorial for September 2010. Leases will be viewed at the July meeting.
- There was a walk-through Waldorf-Coady School to discuss final checklist for vacating the building. Capital Outlay and Finance Committee members were present. There will be a final walk-through in June then the building will be turned over to the Town of Bourne.

Respectfully submitted,


Quimby Mahoney

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TOWN CLERK'S OFFICE
BOURNE, MA

BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: JUNE 2, 2010

TIME: 1:00PM

PLACE: BOURNE PUBLIC SCHOOLS
ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Regarding Cape Cod Collaborative leases
3. Regarding a walk-through of the Coady school
4. Regarding surplus equipment
5. Other

Members

Quimby Mahoney
Jonathan O'Hara

2010 SEP 17 PM 12 33
TOWN CLERK'S OFFICE
BOURNE MA

Bourne School Committee Meeting
Facilities Sub-Committee
June 2, 2010

Present: Ed LeFleur, Ed Donaghue, Quimby Mahoney, Jay O'Hara, John Dobbins.

Minutes from May meeting approved.

Mr. LeFleur and Mr. Donaghue are receiving leases regarding the CCC. The CCC will not need to occupy the Lyle School in September 2010. They will occupy Otis Memorial. Details on repairs and tuitions to Bourne schools are being discussed with Paul Hilton.

A final walk through of the Coady school will be today at 1:30pm. Hopefully a July 1st date to return the Coady school property back to the town of Bourne.

Mr. Dobbins continues to update Mr. LeFleur on requests for surplus materials at Hoxie, Otis, and Peebles.

Projects this summer in the schools will be in Mr. Donaghue's domain. These include bids for a boiler, possible gas lines to Peebles School at no charge and converting BHS to gas. BHS has both oil and gas at this time. Bids for a boiler, school bus, and Sped bus are also being considered. The outcome will be discussed at the July School committee meeting.

Meeting adjourned at 10:00am

2010 SEP 17 PM 12 33
TOWN CLERK'S OFFICE
Bourne, MA

BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING

JULY 21, 2010

9:00AM

BOURNE PUBLIC SCHOOLS
ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School
 - Otis Memorial
 - Stone School
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bourne Middle School
 - Bourne High School
4. Former School Facilities
 - Coady School
 - Hoxie School
5. Future agenda items

Members

Quimby Mahoney
Jonathan O'Hara
Anne-Marie Siroonian

2010 JUL 15 PM 3 53
TOWN CLERK'S OFFICE

Bourne School Committee
Facilities Subcommittee Meeting Minutes
July 21, 2010

Meeting came to order at 9:10 am

Present: Anne-Marie Siroonian, Jonathan O'Hara and Quimby Mahoney, Steven Lamarche, Superintendent, John Dobbins, Custodial & Maintenance Dept. Head and Ed Donoghue, Director of Business Services.

The following schools were discussed along with action and plans for each.

Lyle School: CCC (Cape Cod Collaborative) lease is up on August 30th. CCC will move its entire operation to Otis Memorial. Lyle will no longer be of use. Mr. Lamarche recommended that Lyle be shut down as of October to give the CCC time to vacate. Committee agreed to close Lyle. Maintenance will look into the necessary steps to shut down school. Mr. Lamarche will go through furniture and indicate what is salvageable and what is not. A walk through of the building will be planned for the first week of September.

Otis Memorial: CCC will look into a new floor for the cafeteria. The recommendation is to put a free floating laminate over the existing tile. The CCC will also remove a temporary wall in the cafeteria that was used to create office space in the cafeteria. CCC will also remove unsafe playground equipment. Bourne schools will not incur any of the costs. They will be taking some operational equipment from the Lyle cafeteria and installing into the Otis memorial cafeteria. The roof leaks need addressing and evaluating.

Stone School: We no longer monitor the building. Maintenance has gone out to mow from a request by the base commander.

Central Office: No concerns except for some caulking needed along an awning over an exterior door in the rear of the building.

Peebles: One of the gas tanks besides the cafeteria has a hole and will be replaced by Amerigas. Peebles will continue to use propane in the tank. Capital Outlay Committee does have Peebles included in its five year plan. Monies were set aside to add a back up boiler at Peebles. Bids came in from 130,000 to 195,000 dollars. This was well over the 85,000 dollars designated for this project. Project is currently on hold and Mr. Donoghue will pursue alternatives to the project including going back to Capital Outlay Committee to present a full conversion of the heating system at Peebles to gas. The principal submitted a list of maintenance issues that the committee will send back to her so that she can prioritize the list in order for maintenance to start addressing the list.

Bournedale: no issues other than the sensitivity of the alarm system – frequent triggers. Maintenance is working with Signet to rectify the situation.

BMS: working to keep the interior doors of the building closed per fire department request. Working on magnetizing the doors to close. Several clocks need replacing. Alarm system at the Middle School will be activated. Mr. Donoghue is waiting to hear from a representative from Simplex. Ceiling tiles in some of the classrooms need replacing. Roof leaks are a result of rain being blown into the vents from high winds during rain storms. A request for a Middle School sign at the entrance on Trowbridge road is being addressed. A combined sign for the the High school and Middle school was requested for the Waterhouse Rd entrance.

BHS: Maintenance is replacing the interior door locks in cafe, gym and rekeying exterior doors. All doors will be set for the beginning of the school year. The possibility of converting the High school to gas heating was discussed. Maintenance is cleaning a few classrooms with mold as well as the auditorium vents.

Hoxie and Coady: Turned over to the town

Mr. Lamarche suggested we create a list of facility improvements for each building so that as funds become available, repairs can be made based on the list. A program will be put in place at the next meeting to be held on August 4th at 8:00am at the Administration Building.

Meeting adjourned at 10:40am

**BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING**

AUGUST 4, 2010

8:00AM

BOURNE PUBLIC SCHOOLS
ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School – schedule walk thru in September
 - Otis Memorial
 - Stone School
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bournedale Elementary School
 - Bourne Middle School
 - Bourne High School
4. Former School Facilities
 - Coady School
 - Hoxie School
5. Request from Capital Outlay Committee to discuss new Police Station Site on School Committee property
6. Future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members

Quimby Mahoney * Jonathan O'Hara * Anne-Marie Siroonian

2010 JUL 30 AM 8 45
TOWN CLERK'S OFFICE

BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING

AUGUST 4, 2010

8:00AM

**BOURNE PUBLIC SCHOOLS
ADMINISTRATION BUILDING**

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School – schedule walk thru in September
 - Otis Memorial
 - Stone School
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bournedale Elementary School
 - Bourne Middle School
 - Bourne High School
4. Former School Facilities
 - Coady School
 - Hoxie School
5. Future agenda items

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Members

Quimby Mahoney * Jonathan O'Hara * Anne-Marie Siroonian

2010 JUL 29 PM 3 46
TOWNCLERK'S OFFICE
BOURNE, MA

BOURNE SCHOOL COMMITTEE
FACILITIES SUBCOMMITTEE MEETING

AUGUST 4, 2010

8:00AM

**BOURNE PUBLIC SCHOOLS
ADMINISTRATION BUILDING**

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School – schedule walk thru in September
 - Otis Memorial
 - Stone School
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bournedale Elementary School
 - Bourne Middle School
 - Bourne High School
4. Former School Facilities
 - Coady School
 - Hoxie School
5. Future agenda items

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Members

Quimby Mahoney * Jonathan O'Hara * Anne-Marie Siroonian

Bourne School Committee
Facilities Subcommittee Meeting Minutes
August 4, 2010

Meeting called to order at 8:06 am

Present: Jonathan O'Hara, Quimby Mahoney, Anne-Marie Siroonian, Steven Lamarche, John Dobbins, Edward Donoghue, Mary Jane Mastrangelo

The following schools were discussed along with action and plans for each.

Lyle School: CCC (Cape Cod Collaborative) still scheduled to vacate Lyle. Recommendation to school committee that it be turned over to the town by October 1st. Cannot use shades from Lyle for Peebles, not a match in size. Lyle will be drained for unoccupied status. Question as to whether the lawn mowing is still a responsibility of the schools department or military department.

Otis Memorial: CCC will be working to fix roof leaks and install a new floor in the cafeteria.

Central Office: No additional information other than that the building is a historical building and could qualify for preservation funds to fix some of the maintenance items.

Peebles: Shades for gymnasium will be approximately \$100 - \$125 each. New countertop for the office. Propane tank is being replaced behind the cafeteria. Ed is working on the situation with the backup boiler. Long term goal for Peebles would be to replace the building. Capital outlay has it slated for 2015 with an approximate \$33 million dollar price tag. Steve and Ed will start the application process for reimbursement along with a timeline for that process.

Bournedale: Steven met with Jeanne Holland and came up with a game plan for signs and alarm issues related to the new system. An upgrade is possible with the remaining funding left from the construction costs. Issued should be resolved by August 27th. The final phase of playground equipment will be installed by week's end. Jay had a question about the irrigation system. The circuit for the system had been tripped but is now working properly.

BMS: Projects are ongoing as needed for the Sept 1st start. Chilling compressor replaced.

BHS: Locks are currently being replaced as well as a few clocks.

Mr. Lamarche is involved with a Consortium group among several school districts to help in cutting down costs for custodial supplies to schools. The savings would be approximately 30%

Mary Jane presented the committee with the site assessment plan for the new police station on school property between the Nissan dealership and Atlantic Subaru (100 McArthur Blvd). The plan is only a preliminary plan and subcommittee will submit the recommendation to the school committee. Other sites were recommended, including the Coady School as well as moving the library and using that property for the police station. More plans and decisions are still pending before the project moves forward.

Meeting adjourned at 9:17am

BOURNE SCHOOL COMMITTEE

2010 SEP 20 2010 SEP 20 2010
FACILITIES SUBCOMMITTEE MEETING

TOWN CLERK'S OFFICE
DATE: SEPTEMBER 23, 2010

TIME: 8:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School
 - Otis Memorial
 - Stone School
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bournedale Elementary School
 - Bourne Middle School
 - Bourne High School
4. Former School Facilities
 - Coady School
 - Hoxie School
5. Future agenda items
6. Site visit to Lyle School (adjourn at the end of visit)

"The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

Bourne Public School Committee
September 23, 2010
Facilities Sub Committee Meeting

Meeting called to order at 8:05

Present: Anne-Marie Siroonian, Jay O'Hara, Steven Lamarche, Ed Donoghue, John Dobbins, and Alex Schofield from the Enterprise.

Minutes approved as presented.

Lyle: Final walk through

Otis: Still used by CCCC. Roof and gym floor not yet done.

Stone: No longer needed on agenda. Turned over to town
May have to mow field one more time

Central Office: Attaining quotes on window replacement and tapping into availability of Preservation funds for the project. Working with upper cape with the possibility of entrance stairs from parking lot.

Peebles. Boiler project on hold. Did install gas line. Shades in gym replaced.

Bournedale. Alarm system issues working through.

BMS: Door magnets, ceiling tiles, roof leaks are completed, still working on the signage for middle school on Trowbridge and Waterhouse roads. 7000 gallons of oil found at BMS and split between high school and Peebles.

BHS: Locks within the building will be done over the holiday break and bringing them up to code. These are secondary locks.

Coady School: town does not want any oil because of issues with heat and boiler.

Hoxie- turned over to town, no need for continued agenda item.

Future agenda items:

- Priority list for facility needs as funding may become available and a short term plan.
- Process to turn building over to town. Steven will meet with Jack Newbie on that process.
- Application for reimbursement funds for Peebles to the Mass School Building Authority will be pursued by Steven.

Next meeting date: November 1st. at 8:00am

Meeting adjourned at 8:35

BOURNE SCHOOL COMMITTEE

2010 OCT 4 AM 8 FACILITIES SUBCOMMITTEE MEETING

TOWN CLERK'S OFFICE DATE: NOVEMBER 1, 2010

TIME: 8:00AM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School
 - Otis Memorial
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bournedale Elementary School
 - Bourne Middle School
 - Bourne High School
4. Future agenda items

"The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

Bourne School Committee Meeting
Facilities Sub Committee
School Administration Building
November 1, 2010

Meeting called to order 8:10am

Present: Jonathan O'Hara, Quimby Mahoney, Anne-Marie Siroonian, Steven Lamarche, Edward Donoghue

Motion to approve September minutes made by Quimby and seconded by Anne-Marie. Motion unanimously approved.

Lyle: Need to see if there is anything of value left. Possibly have principals visit Lyle to look for anything that would benefit their schools. Heat will be turned off. It costs 100,000 to heat it annually. John will shut it down and drain the system. Prepare for a vote in Dec for school committee to turn it over to the town. Steven talked to the town and it should be a very easy process.

Otis: CCC did some of the roof repair. We will be contributing some monies for maintenance and upkeep. Gym floor is currently postponed. Two years remain on the lease. Some concern about mowing. Old playground at Otis needs to be disassembled. Question of town removing the equipment. John will contact dpw and try to coordinated disassembling both playgrounds. We are not responsible for snow removal.

Central Office: Ed received a quote for windows. CPA funds will be used. Approximately 53,000 to replace all of them. 232,000 dollars will be deferred from foundation funds for maintenance in schools. Principals will create a priority list, facilities sub committee will review the list and work from there.

Peebles: facial boards need replacing and gutters. Maintenance repaired the leak in the attic stairwell. Front windows, rain comes through behind gutter, issue is being addressed and repairs will be made.

Bournedale: some of the alarm issues have been resolved. Waiting on a part from England to fix boiler 2. Libray fob for one of the doors.

BMS: stairwell railing has been tightened. Janitors will paint stairwells during shut down. Floor machine is being repaired. Roof leak by the gymnasium. Inconsistency with heat which is related to the computer system. Contract with Johnson control to do maintenance on heating system. Scheduled to come in on Friday. Signa could not resurrect the alarm system because it is now obsolete. New camera updates for cafeterias in middle school and high school. Need quotes on updating the system.

BHS: inconsistency with heat, ongoing leaks. Running heat on one system.

Gas project at high school. Few months away. Ed has been in touch with national grid. A contract proposal has been sent to the town for this project. Ed will continue to update the committee on this project which involves converting the high school to gas.

Future agenda items.

Short term deferred maintenance list from principals

List of what will be taken out of Lyle.

Application for MSBA for Peebles

Next meeting: November 29 @ 4PM

BOURNE SCHOOL COMMITTEE

FACILITIES SUBCOMMITTEE MEETING

DATE: NOVEMBER 29, 2010

TIME: 4:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School – return to Town
 - Otis Memorial
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bournedale Elementary School
 - Bourne Middle School
 - Bourne High School
4. Short term maintenance plan
5. Future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

BOURNE SCHOOL COMMITTEE**FACILITIES SUBCOMMITTEE MEETING**

DATE: NOVEMBER 29, 2010

TIME: 4:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Cape Cod Collaborative leases and base buildings
 - Lyle School – return to Town
 - Otis Memorial
3. School facilities
 - Central Office
 - Peebles Elementary School
 - Bournedale Elementary School
 - Bourne Middle School
 - Bourne High School
4. Short term maintenance plan
5. Future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members

Quimby Mahoney

Jonathan O'Hara

Anne-Marie Siroonian

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: TUESDAY, JANUARY 19, 2010

TIME: 7:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:
Rich Lavoie
William Gibbons
Allen Swain

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TOWN CLERK'S OFFICE
BOURNE, MASS.

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: TUESDAY, JANUARY 19, 2010

TIME: 7:00PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:
Rich Lavoie
William Gibbons
Allen Swain

No
Minutes

2010 SEP 17 PM 12 36
TOWN CLERK'S OFFICE

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: FEBRUARY 8, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 1 10 10 35
TOWN CLERK
B. J. GIBSON

BOURNE SCHOOL COMMITTEE
POLICY SUBCOMMITTEE
February 8th 2010

Sub-Committee Members:

Richard A. Lavoie – Chair
Alan Swain
Bill Gibbons

School Committee Members: Administration Others:

N/A Supt. Lafleur None

The meeting commenced at: 7:35pm

The sub-committee reviewed the following policies:

Discussion of Bullying/harassment policies & draft new policy that the Supt. provided. No action was taken pending passage of new legislation by the MA state legislature. Will consider new policy for recommendation @ next policy meeting.

Meeting adjourned @ 7:58pm

2010 SEP 17 PM 12 36
TOWN CLERK'S OFFICE
BORNE

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: FEBRUARY 22, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2011 AUG 10 AM 8 56
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: FEBRUARY 22, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 36
TOWN CLERK'S OFFICE

CANCELLED

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: MARCH 22, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
 - a. Bullying/Harassment
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

2010 MAR 19 AM 10 05
TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS

BOURNE SCHOOL COMMITTEE**POLICY SUBCOMMITTEE MEETING****DATE: MARCH 22, 2010****TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM****PLACE: BOURNE ADMINISTRATION BUILDING****2010 MAR 15 PM 12 29
TOWN CLERK'S OFFICE****AGENDA**

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
 - a. Bullying/Harassment
3. OTHER

Members:

Rich Lavoie

William Gibbons

Allen Swain

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: APRIL 5, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

2010 APR 2 AM 11 34
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: APRIL 5, 2010

**TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM**

PLACE: BOURNE ADMINISTRATION BUILDING

TOWN CLERK'S OFFICE
MAR 29 11 07 AM '10

2010 MAR 29 AM 11 07

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: APRIL 12, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:

Rich Lavoie
William Gibbons
Allen Swain

TOWN CLERK'S OFFICE
BOURNE, MASS.

2011 AUG 10 AM 8 57

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: APRIL 12, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW
BUDGET SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. REGARDING MINUTES
2. REGARDING POLICIES FOR REVIEW
3. OTHER

Members:
Rich Lavoie
William Gibbons
Allen Swain

2010 SEP 17 PM 12 35
TOWN CLERK'S OFFICE
BOURNE, MA

NO
MIN.

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: SEPTEMBER 21, 2010

**TIME: THIS MEETING WILL IMMEDIATELY FOLLOW BUDGET
SUBCOMMITTEE MEETING POSTED AT 6PM**

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

- 1. REGARDING MINUTES**
- 2. REGARDING ORGINIZATIONAL CHART**
- 3. REGARDING POLICY REVIEW PROCESS**
- 4. DATA ENTRY/RECEPTIONIST CLERK**
- 5. FUTURE AGENDA ITEMS**
 - a. Communication Protocols/Policies**

"The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

**Rich Lavoie
William Gibbons
Mathew Stuck**

2010 SEP 16 PM 4 06
TOWN CLERK'S OFFICE
BOURNE, MASS

Policy Subcommittee

Tuesday, September 21, 2010, 7:00 PM

School Administration Building

Opened at 7:11 PM

Attendees:

Bill Gibbons

Matt Stuck

Laurie Gilbert (BEA)

Jane Norton (BEA)

Steve LaMarche (Superintendent)

Item 1: Location of Minutes from previous meeting will be determined

Item 2: Organizational Chart for the District was discussed

Item 3: Review Policy Review Procedure Discussion

-Need to get the Policy Indexed, potentially by sub-contract

Item 4: Discussion of Future Agenda Items

1. Approval of Minutes

2. Communications Protocols & Policies

3. Status of Policy Indexing Effort

4. Discussion of Future Agenda Items

Adjourned: Unanimous vote to Adjourn at 8:15 PM

Next Meeting: 7:00 PM, October 18, 2010

2011 AUG 10 AM 8 57
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: OCTOBER 18, 2010

**TIME: THIS MEETING WILL IMMEDIATELY FOLLOW BUDGET
SUBCOMMITTEE MEETING POSTED AT 6PM**

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Approval of Minutes
2. Communications Protocols & Policies
3. Status of Policy Indexing Effort
4. Discussion of Future Agenda Items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

2011 AUG 10 AM 8 57
TOWN CLERK'S OFFICE
BOURNE, MASS.

Policy Sub
Monday, October 18, 2010, 7:00
School Administration
Opened at 7:13PM

Attendees:
Bill Gibbons
Rich Lavoie
Matt Stuck
Laurie Gilbert (BEA)
Jane Norton (BEA)
Steve LaMarche (Superintendent)

Item 1:

Minutes from 9/21/10 were approved with three minor corrections. Motion-Bill, Second-Matt
Passed 2-0-1

Item 2: Communications Protocols & Policies

Discussed policy scenarios involving the tutoring. Discussed the purpose of the ad hoc District
School Culture Subcommittee.

Item 3: Status of Policy Indexing Effort

Supt will pursue investigating the possibility of establishing a stipend for a staff member to put
the SchComm Policies on the web in searchable, indexed format. Goal to be accomplished by
February 1st.

Item 4: Discussion of Future Agenda Items

1. Approval of Minutes
2. Status of Policy Indexing Effort
3. Bullying & Harassment Prevention Program Update
4. Discussion of future agenda items

Adjourned: Unanimous vote to Adjourn at 7:39

Next Meeting: 7:00, Monday, November 22, 2010

2011 AUG 10 AM 8 57
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL COMMITTEE

POLICY SUBCOMMITTEE MEETING

DATE: NOVEMBER 22, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW BUDGET
SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

1. Approval of Minutes
2. Status of Policy Indexing Effort
3. Bullying & Harassment Prevention Program Update
4. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

2011 AUG 10 AM 8 57
TOWN CLERK'S OFFICE
BOURNE, MASS

Policy Sub

Monday, November 22, 2010, after Budget Subcommittee Meeting 7:00

School Administration

Opened at 6:15PM

Attendees:

Bill Gibbons

Matt Stuck

Jane Norton (BEA)

Steve LaMarche (Superintendent)

Item 1:

Minutes from 10/18/10 were approved with three minor corrections. Motion-Bill, Second-Matt
Passed 2-0-0

Item 2: Communications Protocols & Policies

Supt will pursue investigating the possibility of establishing a stipend for a staff member to put
the SchComm Policies on the web in searchable, indexed format. Goal to be accomplished by
February 1st.

Item 3: Bullying and Harassment Prevention Program Update

Item 4: Discussion of Future Agenda Items

1. Approval of Minutes
2. Status of Policy Indexing Effort
3. Cell phone blocking technology
4. MASC Level III Policies List Review
5. Discussion of future agenda items

Adjourned: Unanimous vote to Adjourn at 7:39

Next Meeting: 7:00, Monday, December 20, 2010

TOWN CLERK'S OFFICE
BOURNE, MASS.

2011 AUG 10 AM 8 57

BOURNE SCHOOL COMMITTEE

2010 DEC 20 PM 7 32

TOWN CLERK'S OFFICE
POLICY SUBCOMMITTEE MEETING**DATE: DECEMBER 20, 2010****TIME: THIS MEETING WILL IMMEDIATELY FOLLOW BUDGET
SUBCOMMITTEE MEETING POSTED 1:30PM****PLACE: BOURNE ADMINISTRATION BUILDING****AGENDA**

1. Approval of Minutes
2. Status of Policy Indexing Effort
3. Assess MA Bullying Law & BPS response/prevention procedures with existing SchComm policy
4. Cell phone blocking technology
5. MSC Level III Policies List Review
6. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

BOURNE SCHOOL COMMITTEE

2010 DEC 3 AM 9 54

POLICY SUBCOMMITTEE MEETING

TOWN CLERK'S OFFICE

1508-759-1107

DATE: DECEMBER 20, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW BUDGET
SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

1. Approval of Minutes
2. Status of Policy Indexing Effort
3. Cell phone blocking technology
4. MASC Level III Policies List Review
5. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie

William Gibbons

Mathew Stuck

BOURNE SCHOOL COMMITTEE

2010 DEC 8 PM 3 17

TOWN CLERK'S OFFICE
POLICY SUBCOMMITTEE MEETING

BOURNE

DATE: DECEMBER 20, 2010

TIME: THIS MEETING WILL IMMEDIATELY FOLLOW BUDGET
SUBCOMMITTEE MEETING POSTED AT 6PM

PLACE: BOURNE ADMINISTRATION BUILDING

AGENDA

1. Approval of Minutes
2. Status of Policy Indexing Effort
3. Assess MA Bullying Law & BPS response/prevention procedures with existing SchComm policy
4. Cell phone blocking technology
5. MASC Level III Policies List Review
6. Discussion of future agenda items

"The listing of matters is those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Members:

Rich Lavoie
William Gibbons
Mathew Stuck

BOURNEDALE ELEMENTARY SCHOOL COUNCIL

2010 OCT 4 PM 1 49 OCTOBER 6, 2010

TOWN CLERK'S OFFICE
32-895-1100

3:30PM

CONFERENCE ROOM**Agenda**

- Introduction of members
- Common Agreements
- Overview of School Council
- Election of officers
- Review of School Improvement Plan
- Review Goals
 - Superintendent
 - School Committee
 - Strategic Plan
- School focus areas
- Other

BOURNE HIGH SCHOOL ADVISORY COUNCIL
2010 OCT 29 AM 11:27
WEDNESDAY, NOVEMBER 3, 2010

TOWN CLERK'S OFFICE
BOURNE, MASS

5:00 P.M.

PROFESSIONAL LIBRARY@ BOURNE HIGH SCHOOL

AGENDA

- I. WELCOME**
- II. INTRODUCTIONS**
- III. PUBLIC COMMENT**
- IV. SCHOOL IMPROVEMENT PLAN/GOALS**
- V. STUDENT MENTORING**
- VI. ATTENDANCE POLICY**
- VII. FUTURE AGENDA ITEMS**

BOURNE HIGH SCHOOL ADVISORY COUNCIL

WEDNESDAY, DECEMBER 8, 2010

2010 DEC 3 AM 9 54

5:00 P.M.

TOWN CLERK'S OFFICE

BOURNE

PROFESSIONAL LIBRARY@ BOURNE HIGH SCHOOL

AGENDA

- I. Public comment
- II. School Improvement Plan
- III. Attendance Policy
- IV. Electronic Progress Reports –
 - a. Report out on Learner Expectations
- V. Future Agenda Items

Bourne Middle School Council

Meeting Agenda 10.5.10

BMS Conference Room 100

3:45 - 4:45 PM

2010 SEP 31 PM 1 19

TOWN CLERK'S OFFICE
BOURNE

- I. Welcome and Introductions
- II. Secretary for meeting
- III. Questions from the public
- IV. Meeting Dates
- V. Election of a co-chair
- VI. Review of School Improvement Plan
- VII. BMS Update
 - Enrollment
 - Personnel
 - Professional Development
 - Standards Based Reporting
 - After school activities
 - Opening / Transition
- VIII. Agenda items for future meetings



Peebles School Council Meeting

October 4, 2010

3:30 PM to 4:30 PM

Peebles School Conference Room

Note taker:

Attendees:

Please read:

Please bring:

----- Agenda Topics -----

Introductions

Norms for Meetings

Public Comments

Elect Co-Chairperson & Note Taker

Review FY11 School Improvement Plan

Action Plan

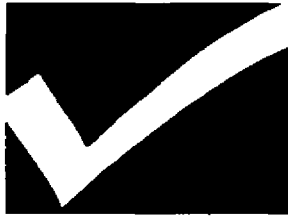
Set meeting dates and times

2010 SEP 27 PM 1 14
TOWN CLERK'S OFFICE
BOURNE, MA

Other Information

Observers:

Special notes:



Peebles School Council

11/8/2010

3:30 PM to 4:30 PM

Peebles School

2010 NOV 1 AM 3 38

TOWN CLERK'S OFFICE:
BOURNE, MASS

Meeting called by: Debra Howard

Type of meeting: School Council

Facilitator:

Note taker:

Timekeeper:

Attendees:

Please read:

Please bring:

----- Agenda Topics -----

Public Comments		5
Minutes	JD	5
Goal Attainment of 2010 Goals	DH	25
Planning 2011 Goals/Monthly Service Projects	DH	25

Other Information

Observers:

Resource persons:

Special notes:



Peebles Elementary School Council

12/13/10
3:30 PM to 4:30 PM
Peebles Conference Room

Meeting called by:

Facilitator:

Note taker:

Attendees:

2010 DEC 6 PM 4 18
TOWN CLERK'S OFFICE

----- Agenda Topics -----

Enrichment programs	DH	10
Goals for 2011-2012	DH	20
Odyssey of the Mind	All	15
Greg Mortenson	DH	10
Data Sharing	DH	10
Other	All	

Other Information

Special notes:



Peebles Elementary School Council

12/13/10
3:30 PM to 4:35 PM
Peebles Conference Room

Meeting called by:

Facilitator:

Note taker:

April 1, 2011 JUN 21 AM 11 14

TO: Board of Selectmen
24 Perry Ave.
Buzzards Bay, MA 02532

FROM: Patti Parker, Chairman
Education/Scholarship Committee

SUBJECT: Education/Scholarship Committee Meeting Minutes

Minutes of Meeting Held April 1, 2010

Present: Ed LaFleur, Patti Parker, Jordan Geist
Absent: Tami Trask (excused)

There was one application received. After discussion, a motion was made by Jordan Geist, seconded by Ed LaFleur and unanimously approved to award the applicant full funding of \$310. A discussion was held about ways encourage more teachers to apply for the funding. It was decided that Patti would submit a pre-application notice via e mail system wide explaining the grant program. Patti will also contact the principals and ask them to discuss this at their October 2010 staff meeting and promote the program.

Below is a list of the recipient of the Town of Bourne Mini Grant for the Spring 2010 cycle:

Spring 2010	Nancy Spalding	\$310.00
	Bournedale Elementary School	
	"A Healthy Body Program for Kindergarten Students"	
	(Presentations by Kim Torres of <i>Elements</i>)	

A brief discussion was held regarding the scholarship fund. It was noted that currently there is \$1303.20 in the fund as of February 28, 2010. This balance does not reflect the distribution to be made shortly for the 2009 recipient, Jerome Mehrman. The committee felt we should again offer a \$500 to a graduating Bourne High School student and retain the remainder towards future scholarships.

Respectfully Submitted,

Patricia A. Parker
Chairman

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: THURSDAY, JANUARY 21, 2010****TIME: 7:00 PM****PLACE: BOURNE DALE ELEMENTARY SCHOOL
CONFERENCE ROOM****2010 JAN 15 PM 12 11
TOWN CLERK'S OFFICE
BOURNE, MASS****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report from the Superintendent and/or Building Committee Chairman
4. Regarding report of the project architect
5. Other

REMINDER: IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

BOURNE SCHOOL BUILDING COMMITTEE MEETING
January 21, 2010

The Bourne School Building Committee met at the Bournedale Elementary School on Thursday, January 21, 2010.

Present for the School Building Committee were: Mary Jo Coggeshall, Richard Lavoie, Katharine Jones, John Harrington, and Jonathan O'Hara. Christinc Crane, Christopher Farrell, Peter Meier, and Gregory Siroonian were absent.

Present for the Administration were: Edmond LaFleur, Superintendent and Ed Donoghue, Director of Business Services.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect was: Dan Tavares from Kaestle Boos Associates.

Others Present: Jeanne Holland, Principal of Bournedale Elementary School.

Mary Jo Coggeshall, chairman, called the meeting to order at 7:35 PM

1. Regarding minutes

VOTED: On a motion made by Jonathan O'Hara and seconded by John Harrington it was unanimously voted to approve the minutes of July 16, and August 20, 2009 as presented. Richard Lavoie abstained.

2. Warrants

The amount of the warrant is \$241,239.93.

3. Regarding any report from the Superintendent and/or Building Committee Chairman

4. Regarding report from the project architect

Dan Tavares gave this report.

VOTED: On a motion made Richard Lavoie and seconded by John O'Hara it was unanimously voted to approve Change Order # 17 as presented.

5. Regarding report of the project manager

Jim Liddick gave this report.

6. Other

VOTED: On a motion made Richard Lavoie and seconded by John Harrington it was unanimously voted to approve the compensation for Debra Howard and Jeanne Holland in an amount not to exceed \$7,500.

VOTED: On a motion made Katharine Jones and seconded by Jonathan O'Hara it was unanimously voted to adjourn at 8:10 PM.

Respectfully submitted,

Carole Ellis
Recording Secretary

2010 SEP 17 PM 12 15
TOWN CLERK'S OFFICE

BOURNE SCHOOL BUILDING COMMITTEE MEETING**DATE: THURSDAY, MARCH 11, 2010****TIME: 7:00 PM****PLACE: BOURNE DALE ELEMENTARY SCHOOL****AGENDA**

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding report of the project architect
5. Regarding report of the project manager
6. Other

REMINDER.....

IF YOU ARE NOT ABLE TO ATTEND A MEETING, PLEASE NOTIFY THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM CAN BE DETERMINED PRIOR TO THE MEETING.

2010 MAR 8 AM 9 47
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE SCHOOL BUILDING COMMITTEE MEETING

March 11, 2010

The Bourne School Building Committee met at the Bournedale Elementary School on Thursday, March 11, 2010.

Present for the School Building Committee were: Mary Jo Coggeshall, Richard Lavoie, Christine Crane, John Harrington, and Jonathan O'Hara. Christopher Farrell, Katharine Jones, Peter Meier, and Gregory Siroonian were absent.

Present for the Administration were: Edmond LaFleur, Superintendent and Ed Donoghue, Director of Business Services.

Present for the Project Manager was: Jim Liddick from Turner Construction.

Present for the Architect was: Dan Tavares from Kaestle Boos Associates.

Mary Jo Coggeshall, chairman, called the meeting to order at 7:22 PM

1. Regarding minutes

VOTED: On a motion made by Jonathan O'Hara and seconded by John Harrington it was unanimously voted to approve the minutes of January 21, 2009 as written. Christine Crane abstained.

2. Warrants

The amount of the warrant is \$2,889.59.

3. Regarding any report from the Superintendent and/or Building Committee Chairman

No report

4. Regarding report from the project architect

Dan Tavares gave this report.

UPDATES

1. Project Completion Status: The construction project is complete and Brait Builders Corporation (BBC) has submitted their final Application and Certificate for Payment in the amount of \$13,389.23. The approval and execution of this payment officially completes the construction Contract between the Town of Bourne and BBC. Please reference attached letter and cover sheet to the payment requisition.

2. Warranty Inspection: A warranty inspection will take place in the near future by KBA, Turner, Brait and school administrative representatives.

On March 15th there will be a final walk through for Dan Tavares, Jim Liddick, Brait Builders, and any School Committee members to make sure everything is complete and in working order.

5. Regarding report of the project manager

Jim Liddick gave this report.

Overview:

Our very successful project is complete with only a handful of issues that need to be addressed.

2010 SEP 17 PM 12 15
TOWN CLERK'S OFFICE

Remaining Issues:

Photovoltaic (solar) panels: NStar has approved our system and we are working with them to schedule a date to "flip the switch".

Fire Department radio repeater system: Installation of this system was completed over the February vacation break and was tested and approved by the Fire Department yesterday, March 10.

Misc Items:

A few items are still being addressed:

- Leaks - several roof leaks have been identified and fixed. We believe we've identified the source of one persistent leak and plan to fix that over April vacation along with the damage it has caused to some interior walls
- Hardware - vendors were on site today to repair hardware.

Commissioning: A few items will require monitoring over the next several months as we transition from winter to spring to summer.

Furniture, Furnishings, and Equipment (FF&E)/Information Technology (IT):

Issues with classroom furniture are being addressed by the school administration.

Budget Status:

We are projecting a final project cost of \$23,943,784, which will result in a savings to the Town of \$2,906,215. Congratulations! Within this projection we are holding funds to complete the following:

- Police knox box
- Offset possible shortfall for access road costs
- Misc moving and administration costs

6. Other**Alarm Billing**

The town allows 3 alarms per calendar year, there were 31 calls to 911. Mr. Edmond LaFleur explained most of these were not human error, a lot were people trying to get the phone system working correctly and some others were caused by a very sensitive motion sensors in the cafeteria that were set off when the heat came on and the curtains moved. The total bill is for \$1,250.00

Outstanding Pos

The total of the outstanding Pos as of 3-11-2010 is \$58,240.80

VOTED: On a motion made Richard Lavoie and seconded by John Harrington it was unanimously voted to authorize the chairperson to contact the town moderator at the time all activities are complete to dissolve the committee.

VOTED: On a motion made Jonathan O'Hara and seconded by Christine Crane it was unanimously voted to adjourn at 7:59 PM.

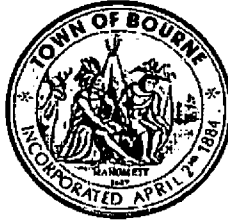
Respectfully submitted,

Carole Ellis
Recording Secretary

2010 SEP 17 PM 12 16
TOWN CLERK'S OFFICE

Bourne Public Schools

36 Sandwich Road
Bourne, MA 02532
508.759.0660
508.759.1107 (fax)
www.bourne.k12.ma.us



Steven M. Lamarche
Superintendent
slamarche@bourne.k12.ma.us

Mary Jo Coggeshall
Executive Administrative Assistant
mjcoggeshall@bourne.k12.ma.us

To: Barry H. Johnson, Town Clerk
From: Mary Jo Coggeshall
Date: September 15, 2010
RE: School Building Committee Minutes

2010 SEP 17 PM 12 15
TOWN CLERK'S OFFICE

Enclosed please find minutes for the following Bourne School Building Committee meetings:

January 21
March 11

BOURNE SCHOOL BUILDING COMMITTEE MEETING

DATE: Wednesday, October 27, 2010

TIME: 6:00 PM

PLACE: BOURNE PUBLIC SCHOOLS
ADMINISTRATION BUILDING

AGENDA

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding technology and internet issues at Bournedale Elementary
5. Future agenda items

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

REMINDER.....

**IF YOU ARE NOT ABLE TO ATTEND THIS MEETING, PLEASE NOTIFY
THE SUPERINTENDENT'S OFFICE SO THAT A QUORUM WILL BE
DETERMINED PRIOR TO THE MEETING.**

2011 AUG 11 AM 11 43

2010 OCT 22 PM 3 24
BOURNE SCHOOL BUILDING COMMITTEE MEETING

TOWN CLERK'S OFFICE

BOURNE MASS. **DATE: Wednesday, October 27, 2010**

TIME: 6:00 PM

**PLACE: BOURNE PUBLIC SCHOOLS
ADMINISTRATION BUILDING**

AGENDA

1. Minutes
2. Warrants
3. Regarding any report on the Bournedale Elementary School from the Superintendent and/or School Building Committee Chairman
4. Regarding technology and internet issues at Bournedale Elementary
5. Future agenda items

"The listing of matters is those reasonably anticipated by the Chairman which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

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