

Board of Selectmen / Finance Committee
Minutes of Tuesday, June 11, 2019
Bourne Veterans' Memorial Community Center
Buzzards Bay, MA

TA Guerino
ATA Glenn Cannon

Selectmen

Judy Froman, Chairman
James Potter Vice-Chairman
George Slade, Clerk

Peter Meier

Finance Committee Members

Mary Jane Mastrangelo, Chair
Renee Gratis, Vice Chair
Kathy LeGacy
William Towne
Richard Lavoie
Amanda Bongiovanni

Judy Flynn

George Smith

Excused Members

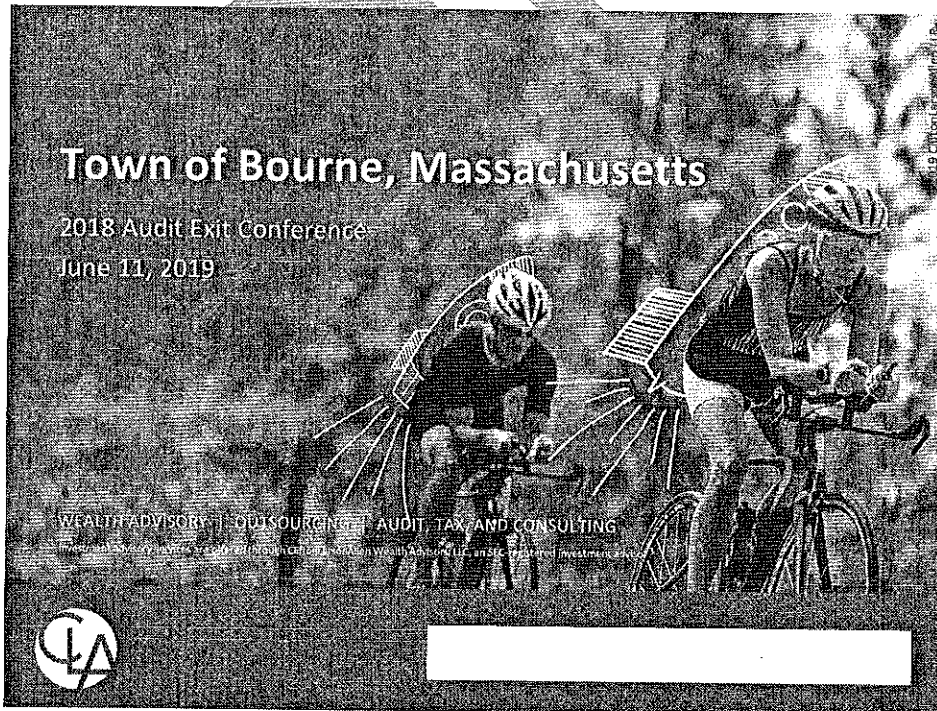
Michele Ford
Jared MacDonald
James Sullivan
Robert Wheeler

7) 7:30 Auditors Report for FY2018 – Joint Session with Finance Committee

Judy Froman gave condolence for the passing of Brian Lemee.

Mary Jane Mastrangelo called the meeting of the Finance Committee to order at 7:58
Members present for the Finance Committee were: Mary Jane Mastrangelo, Renee Gratis,
Kathy LeGacy, William Towne, Richard Lavoie, Amanda Bongiovanni, Judy Flynn, George Smith.

Chris Rogers, Clifton Larson Allen LLP, went through the Audit presentation. Terms of
Engagement, Executive Summary, Financial Highlights, Uniform Guidance Report, Management
Letter.



Agenda

- Terms of Engagement
- Executive Summary
- Financial Highlights
- Uniform Guidance Report
- Management Letter



Terms of Engagement

- Express opinions on whether the basic financial statements are presented in accordance with GAAP
- Express an opinion on the schedule of expenditures of federal awards programs
- Express an opinion on compliance related to major federal award programs



Terms of Engagement

- Provide a report on internal control over financial reporting and compliance with laws, regulations, contracts and grants
- Provide a report on internal control over compliance related to major federal award programs
- Provide a management letter based on identified control deficiencies



Executive Summary

- Implementation of GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*,
 - Required restatement of beginning net position
 - ◇ Governmental Activities -\$83M
 - ◇ Business-Type Activities - \$5.2M (ISWM \$4.8M and Sewer Enterprise \$380k)



Executive Summary

- Unmodified opinion (pages 1 - 2) issued on the financial statements
 - Best opinion available
 - Emphasis of Matter paragraph for the implementation of GASB Statement No. 75
- No findings reported in GAO report on internal control and compliance



Executive Summary

- Unmodified opinion on major federal program (SPED)
- One compliance finding and significant deficiency in internal control over compliance reported
- 4 Management Letter Comments Reported



Financial Highlights

- **Governmental activities (page 12)**
 - **Net Deficit – (\$38M)**
 - ◇ Net investment in capital assets - \$78M
 - ◇ Restricted - \$19M
 - ◇ Unrestricted deficit – (\$135M)
 - Direct result of net pension liability (\$38M) and net OPEB liability (\$108M)



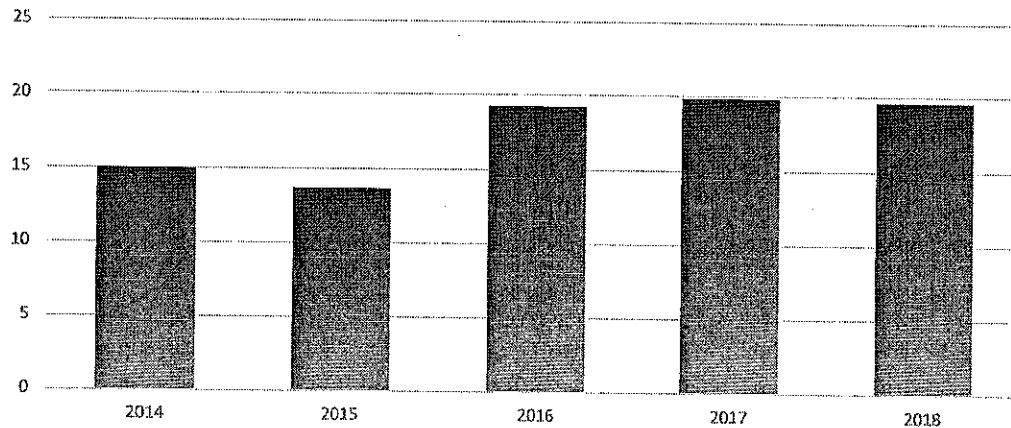
Financial Highlights

- **General Fund (page 15)**
 - **Fund balance \$20.9M**
 - ◇ Restricted - \$2.2M
 - OPEB - \$1.9M
 - Debt - \$300k
 - ◇ Committed - \$4.4M
 - SY expenditures - \$1.1M
 - Capital stabilization - \$1.1M
 - Continuing appropriations - \$2.2M
 - ◇ Assigned - \$163K (Encumbrances)
 - ◇ Unassigned - \$14.1M
 - General stabilization - \$3.9M



Financial Highlights

General Fund – Percentage of Unassigned Fund Balance to Expenditures and Transfers Out



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Create Opportunities

10

Financial Highlights

- Sewer Enterprise Fund (page 19)
 - Total net position - \$3.0M
 - ◇ Net investment in capital assets - \$2.7M
 - ◇ Unrestricted net position – \$347K
 - Net pension liability and net OPEB liability total \$204k and \$523k, respectively.

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Create Opportunities

11

Financial Highlights

- ISWM Enterprise Fund (page 19)
 - Total net position - \$11M
 - ◇ Net investment in capital assets - \$4.8M
 - ◇ Restricted for closure and postclosure - \$2.8M
 - ◇ Unrestricted - \$3.3M
 - Net pension liability and Total OPEB liability totals \$2.2M and \$6.2M, respectively
 - Cash set aside for closure and postclosure care totals \$7.4M
 - Landfill liability totals \$4.6M



Financial Highlights

- Note 8 - Long-term Obligations (p 46)
 - Debt, landfill and compensated absences
 - Governmental Activities - \$44.3M
 - ◇ Debt - \$42.3M
 - ◇ Compensated absences - \$2.0M
 - Business-type Activities - \$10.9M
 - ◇ Debt - \$6.1M
 - ◇ Landfill - \$4.6M
 - ◇ Compensated absences - \$222k



Financial Highlights

- Note 11 – OPEB (p 51 - 53)
 - Total OPEB liability reported is \$115M
 - Net OPEB liability was calculated at 3.58% discount rate
 - ◇ 1% higher (\$99M)
 - ◇ 1% lower (\$135M)
 - Health care trend rate sensitivity
 - ◇ 1% higher (\$138M)
 - ◇ 1% lower (\$98M)



Financial Highlights

- Note 15 – Pension Plan (p 56-59)
 - Total net pension liability reported is \$40.5M
 - ◇ 5.946% of BCRA NPL based on 12/31/17 measurement date
 - Net pension liability was calculated at 7.375% discount rate
 - ◇ 1% higher (\$29.9M)
 - ◇ 1% lower (\$53.1M)



Uniform Guidance Report

- Uniform Guidance Report (p 3 – 5)
 - Total federal awards (page 6) - \$1.7M
 - Major program – SPED cluster (\$494k)
 - Unmodified opinion on major program compliance
 - One compliance and internal control finding
 - ◊ Final report not submitted until 12/14, which was due to DESE 10/31



Management Letter

- 4 Comments and Recommendations
 - Information Technology
 - Irrevocable OPEB Trust
 - Gate Receipts
 - Cash Receipts (Planning, Building and Inspection Departments)





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CLA CONNECTION.COM

Questions?



Voted Renee Gratis moved and seconded by Kathy LeGacy to adjourn the Finance Committee at 8:40 p.m. Vote 8-0

Respectfully submitted – Carole Ellis, secretary

Town of Bourne

Request for Transfer from the Reserve Fund

(To be submitted in triplicate)

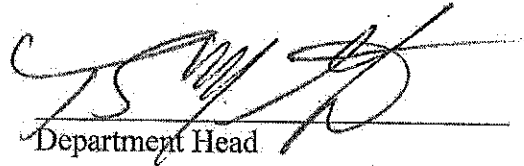
Date: July 8 2019

Finance Committee:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws.

1. Amount requested: \$ 235,725
2. To be transferred to: Various- See attached
(Give name of appropriation)
3. Present balance in said appropriation: \$ Various- See attached
4. The amount requested will be used for (give specific purpose):

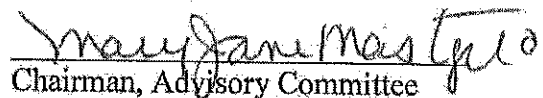
5. This expenditure is extraordinary and/or unforeseen for the following reason(s):


Department Head

Action Advisory Committee

Date of Meeting: July 8, 2019 Number Present and Voting: 11

Transfer voted in the sum of: \$ 235,725 - Transfer Disapproved _____


Chairman, Advisory Committee

Request must be made and transfer voted before any expenditure in excess of appropriation is incurred.

Reserve Fund Transfer - 7/8/2019

<u>Account Description</u>	<u>GL #</u>	<u>Amount</u>	<u>Present Balance in said</u>
		<u>Requested</u>	<u>Appropriation</u>
Independent Audit	01-999-100-136-5200-5302-999-99	\$ 9,000.00	(9,000.00)
Legal - Legal, Town Counsel	01-999-100-151-5200-5303-999-99	\$ 115,000.00	(109,687.65)
Fire Dept - Salaries - Overtime	01-999-200-220-5100-5130-999-99	\$ 85,000.00	(82,823.58)
COA - Salaries/Wages	01-999-500-540-5100-5117-999-99	\$ 6,000.00	(5,703.98)
Human Services - Public Nurse VNA	01-999-500-591-5700-5790-504-99	\$ 2,200.00	(2,168.75)
Memorial Community Building - Overtime	01-999-500-544-5100-5130-999-99	\$ 1,725.00	(1,724.93)
Other Interest & Tax Returns	01-999-700-759-5900-5925-999-99	\$ 8,300.00	(8,240.78)
DPW MS4 Other Contracted	01-999-400-420-5200-5300-009-99	\$ 8,500.00	3,389.69
		<u>\$ 235,725.00</u>	<u>\$ (215,959.98)</u>

Town of Bourne

Request for Transfer from the Reserve Fund

(To be submitted in triplicate)

Date: June 11 2019

Finance Committee:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws.

1. Amount requested: \$ 34,991.39

2. To be transferred to: R: M Mach: Equip. (By Other)
(Give name of appropriation)


60999400
44252005249
99949

3. Present balance in said appropriation: \$ 22,695.35

4. The amount requested will be used for (give specific purpose):

Cohasset Road Manhole Repair

5. This expenditure is extraordinary and/or unforeseen for the following reason(s): Odor remediation

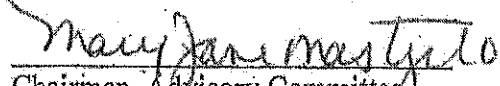


Department Head

Action Advisory Committee

Date of Meeting: July 8, 2019 Number Present and Voting: 11

Transfer voted in the sum of: \$ 34,991.39 Transfer Disapproved _____



Chairman, Advisory Committee

Request must be made and transfer voted before any expenditure in excess of appropriation is incurred.



BOARD OF SEWER COMMISSIONERS

6 Tony's Lane
Wareham, MA 02571
Telephone (508) 295-6144
TTY (800)439-2370

James R. Giberti, Chairman
Malcolm R. White, Vice-Chairman
Sandra L. Slavin, Clerk
Donna M. Bronk
Peter G. Dunlop

RECEIVED
JAN 30 2019
TOWN OF BOURNE
BOARD OF SELECTMEN

January 5, 2019

Board of Selectmen/Sewer Commissioners
Town of Bourne
24 Perry Street
Buzzards Bay, MA 02532

**Town of Bourne FY2019 Additional Capital Costs
Cohasset Road Manhole Repair**

A & W Maintenance Repair	\$34,078.50
USA Bluebook	\$ 912.89
Amount Due	<u>\$ 34,991.39</u>

Make Check Payable to the Town of Wareham
54 Marion Road Wareham, MA 02571

As per the IMA agreement 5.7 (enclosed)

- 5.3.2 Portions of the Indian Mound Beach project consisting of an intercepting sewer, as defined in Exhibit 4, for the purpose of conveying wastewater flows generated within Hideaway Village in Bourne.
- 5.3.3 Additions and modifications to the existing Sewage Treatment Plant, as defined in Exhibit 4.
- 5.4 DELETED
- 5.5 In the event Wareham undertakes major repairs, replacement, or improvements to the common sewage works, or is directed or ordered to provide higher degree of treatment in the future, then, the capital cost, less any State and/or Federal grant(s), related thereto shall be apportioned between the parties on the basis of 82.09%, representing Wareham's share, and 17.91%, representing Bourne's share. Percentages shown are based on the wastewater flows and characteristics presented in Exhibit 4 attached hereto.
- 5.6 Non-compliance fines levied against Wareham by a regulatory agency shall be apportioned between the parties. The apportionment shall be based on 82.09%, representing Wareham's share, and 17.91, representing Bourne's share. Percentages shown are based on the wastewater flows and characteristics presented in Exhibit 4 attached hereto. If Wareham is found to be grossly negligent in its operation of the common sewage works, the non-compliance fines apportioned to Bourne will be waived.
- 5.7 Bourne will pay for all costs, both capital and extraordinary operating and maintenance, incurred by Wareham for restoring the Wareham sewage works should damage occur due to sewage and/or septage from Bourne.
- 5.8 In the event Wareham undertakes an expansion of the common sewage works to address its own needs, then the capital cost, less any State and/or Federal grants(s), related thereto shall be paid by Wareham.

USABlueBook®

Get the Best Treatment™

Encumbered FY 2018
INVOICE

INVOICE NO.	PAGE NO.
621513	1 of 1
CUSTOMER NO.	DATE
201489	07/11/18

Remit To:
P.O. Box 9004
Gurnee, IL 60031-9004
TEL: (847) 688-3000
FAX: (847) 689-3001
TOLL FREE: 1-800-493-9876
F.I.E.N.: 52-2418862

View online at: <http://usabluebook.billtrust.com>
Web Enrollment Token: WHB TVB KBH

BILL TO: 201489
182 1 MB 0.424 ED134X 10158 D3811338876 S2 P5540380 0001:0001

SHIP TO: 1

Handwritten signature: DWA
Handwritten signature: M...



WAREHAM WATER POLLUTION
6 TONY'S LN
WAREHAM MA 02571-1651

WAREHAM WATER POLLUTION
6 TONY'S LN
WAREHAM MA 02571-1651
USA

Ordered by: 0013 STEPHEN IVESTER

Attention: 0013 STEPHEN IVESTER

CUSTOMER P.O. NO.	SHIP DATE	SLP	TERMS	TAX CODE	SALES ORDER NO.	W/H	FREIGHT	SHIP VIA
7096	07/10/18	GZC	NET 30	MAEXEMPT	218233	33	FXD/PPD	UPS
USA STOCK NO.	DESCRIPTION	ORDERED	SHIPPED	BACKORDER	U/M	PRICE	PER	EXTENSION
i556	Odor Klocker RX Manhole Insert Incl 1.25 CuFt. Non-Hazrd Media SDS VISIT WWW.USABLUEBOOK.COM OD=24' ID=21' A=20' B=1'	1	1	0	EA	464.20	EA	464.20
i553	Non-Hazardous Repl. Media for OdorKlocker RX Manhole Insert SDS VISIT WWW.USABLUEBOOK.COM STEPHEN IVESTER 774-292-0120 M-F 9-2 PER UPS.COM \$233.09 VIA UPS	1	1	0	EA	215.60	EA	215.60

RECEIVED
JUL 16 2018
WVPCF

Price Year

THANK YOU for your business!
1.5% MONTHLY FINANCE CHARGE
ON AMOUNTS 30 DAYS PAST DUE
Discounts Apply to Merchandise Only

MERCHANDISE	MISCELLANEOUS	DISCOUNT	TAX	FREIGHT	TOTAL
679.80	0.00	0.00	0.00	233.09	912.89

Should it become necessary to refer your unpaid balance to a collection agency, a collection fee, not to exceed 25% of the balance referred; plus reasonable attorney's fees; and court costs when necessary, will be added to the balance due.

Please Detach and Return Bottom Portion to Insure Proper Credit to Your Account

USABlueBook®

Get the Best Treatment™

****IMPORTANT****

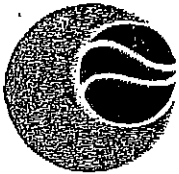
Please include this customer #
on the face of your remittance check.

INVOICE NO.	CUSTOMER NO.	DATE	TOTAL
621513	201489	07/11/18	912.89

WAREHAM WATER POLLUTION
6 TONY'S LN
WAREHAM MA 02571-1651

REMITTANCE ADDRESS

USABlueBook
P.O. Box 9004
Gurnee, IL 60031-9004



Rainstoppers

P O BOX 19369
SHREVEPORT, LA 71149

Packing Slip

Date	S.O. No.
6/26/2018	27846

Customer
ODOR KNOCKER COMPANY 330 ACOMA STREET, SUITE 806 DENVER, CO 80223 Attn: Mary Wuest (720)639-7275

Ship To
Wareham Water Pollution 6 Tonys Ln Wareham, MA 02571-1651 Attn: Stephen Ivester (774)292-0120

P.O. No.	Ship Date	Ship Via	FOB	Project
06222018-2	6/26/2018			

Item	Description	Shipped	Ordered	U/M
M SS RS W/N HD	*****ODORKNOCKER**** M SS RAINSTOPPER W/NYLON HANDLE		1	

--



Customer# 201489

PACKING LIST

SALES ORDER #	218233
PAGE	1 of 1
DATE	06/21/18

P.O. Box 9004
Gurnee, IL 60031-9004

CALL BEFORE RETURNING PRODUCTS.

www.usabluebook.com
 FAX: (847) 689-3030
 TOLL FREE: 1-800-548-1234
 F.E.I.N.: 36-3645787
 INTERNATIONAL DIRECT: (847) 689-3000

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1
 WAREHAM WATER POLLUTION
 ATTN: 0013 STEPHEN IVESTER
 6 TONYS LN
 WAREHAM MA 02571-1651
 USA

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WAREHAM WATER POLLUTION
 6 TONYS LN
 WAREHAM, MA 02571

CUSTOMER P.O. #	ORDER DATE	SLP.	TERMS	WH	FREIGHT	SHIP VIA	
7096	06/15/18 ASAP or 06/20/18	GZC	NET 30	33	FXD/PPD	UPS	
USA STOCK #	DESCRIPTION	ORDERED	SHIPPED	BACK ORDER	U/M	PAGE	LOC.
65556	Odor Knocker RX Manhole Insert Incl 1.25 CuFt. Non-Hazrd Media OD=24" ID=21" A=20" B=1"	1	DIRECT	1	EA	MAS	DIRECT
65553	Non-Hazardous Repl. Media for OdorKnocker RX Manhole Insert STEPHEN IVESTER, 774-292-0120, M-F 9-2 PER UPS.COM \$233.09 VIA UPS	1	DIRECT	1	EA	MAS	DIRECT
PACKING SLIP. This is NOT a purchase order.		PACKING SLIP ONLY					

*5/24 P
5/26
150*

*Instead
of
Cohasset*

*do
complaint
EMG -
Force main dump
into this
manhole*

Thank you for your order. Gabriella Z Cantore

Picked by: _____ Checked by: _____ Packed by: _____

Encumbered
FY 2018

Bill To:
WAREHAM WATER POLLUTION
6 TONYS LN
WAREHAM, MA 02571

Ship To:
WAREHAM WATER POLLUTION
6 TONYS LN
WAREHAM MA 02571-1651

Item#	Description	Ordered	Shipping	Backord	Unit Price	Extension
65556	Odor Knocker RX Manhole Insert	1	0	1	464.20	464.20
65553	Non-Hazardous Repl. Media for	1	0	1	215.60	215.60
Merchandise Total						679.80

Applicable freight and tax charges may apply.

Cotasset Narrows



Customer Service Order Confirmation

To: Number: 15082910155
Name: 0013 STEPHEN IVESTER
Company: WAREHAM WATER POLLUTION.

From: Number: 847-689-3000
Name: Gabriella Z Cantore
Company: USABlueBook

Notes:

Subject:

7096

Your P.O. has been received and entered. Here are some details regarding your order.

All in stock items should be shipped on 07/20/18.
We have assigned your order Sales Order # 218233
Thank you for your business.

Sincerely,
Gabriella Z Cantore

Questions? 800-548-1234 or fax 847-689-3030
or Email customerservice@usabluebook.com
Please call/fax/email us if you are not using
USA BLUEBOOK #127
or to update your mailing information.
Any order specific notes will be seen below.

A & W Maintenance, Inc.

Fax: 508-947-3220

P.O. Box 1206

P.O. Box 1206

Carver, MA 02330

Invoice

Date	Invoice #
8/30/2018	2036

Bill To
Town of Wareham Director WPCF gcampinha@wareham.ma.us

P.O. No.	Terms	Due Date	Project
	Due on receipt	8/30/2018	18-2136

Description	Qty	U/M	Rate	Amount
All Labor & Materials necessary to perform Manhole Rehab services by application of Warren Environmental 100% Solids Epoxy. Price per VF	51.73		450.00	23,278.50
Invert & Bench Surface Rehab with Warren Environmental 100% Solids Epoxy	6		1,800.00	10,800.00

Total	\$34,078.50
Payments/Credits	\$0.00
Balance Due	\$34,078.50



EXHIBIT "A"

Proposal

From: A. & W Maintenance, Inc.
P.O. Box 1206
Carver, MA 02330

Tel # 508-947-8539 Date: 6/11/18
Fax # 508-947-3220
Job # 18-2136 Wareham Manholes

Guy Campina
Director WPCF
Wareham, Ma 02571
Cell: 508-958-4290
gcampinha@wareham.ma.us

Prepare the surface and apply epoxy to seven, 8' deep 5' ID manholes as follows:

Surface Preparation and Spray Application of Warren Environmental Epoxy = \$450 / VF

- 4,000 – 6,000 Psi Water Blast
- Acid etch (As Needed)
- Bleach rinse (As Needed)
- 350 mils Epoxy Application
- Spark / Holiday testing and pinhole repair
- Adhesion / Pull testing (minimum 400 psi or substrate failure)

Invert and Bench Surface Preparation and Epoxy Coating (Recommended) = \$2,000 / MH

- Internal Bypass of Flows (Flow-Thru Plugs)
- Prepare all surfaces as listed above
- Spray or hand apply epoxy

I/I Mitigation = \$1,000 / 5 Gallons Installed (EXTRA)

- Warren 151 Injection Grout (hydrophobic)
- All major infiltration required to be stopped before spray application of epoxy
- All Injection grout use will be signed off by client representative

PRICE: \$39,200 not including injection grout

SEE SITE CONDITIONS BELOW FOR EXCLUSIONS AND POTENTIAL ADDITIONAL COSTS

All Material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner.

***FOR ALL TAX EXEMPT JOBS WE REQUIRE RECEIPT OF A TAX EXEMPT CERTIFICATE PRIOR TO ANY SHIPMENTS OR DELIVERIES.

GENERAL TERMS AND CONDITIONS:

DW

Town of Bourne

Request for Transfer from the Reserve Fund

(To be submitted in triplicate)

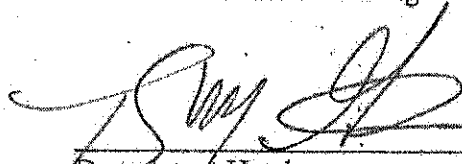
Date: July 8 20 19

Finance Committee:

Request is hereby made for the following transfer from the Reserve Fund in accordance with Chapter 40, Section 6, of the Massachusetts General Laws.

- 1. Amount requested: \$ 400,000
- 2. To be transferred to: 01-999-439-5200-5294-01-999
(Give name of appropriation)
- 3. Present balance in said appropriation: \$ _____
- 4. The amount requested will be used for (give specific purpose):

5. This expenditure is extraordinary and/or unforeseen for the following reason(s):

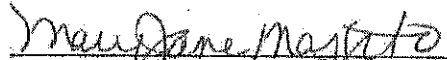


 Department Head

Action Advisory Committee

Date of Meeting: July 8, 2019 Number Present and Voting: 11

Transfer voted in the sum of: \$ 400,000 - Transfer Disapproved _____



 Chairwoman, Advisory Committee

Request must be made and transfer voted before any expenditure in excess of appropriation is incurred.

Town of Bourne Finance Committee

Meeting Minutes

Bourne Veterans Memorial Community Center

239 Main Street, Bourne, MA 02532

July 8, 2019

Finance Committee Members Present: Chairman Mary Jane Mastrangelo, Amanda Bongiovanni, Judith Flynn, Dr. William Towne, Robert Wheeler, Kathleen LeGacy, George Smith, Richard Lavoie, Vice Chairman Michele Ford, Vice Chairman Renee Gratis, James Sullivan.

Finance Committee Members Absent/Excused: None

Also present: Thomas Guerino, Town Administrator, Glenn Cannon, Town Assistant Administrator, Erica Flemming, Finance Director, Mike Ellis, Town Accountant

Documents: Agenda, Request for Budget Transfer, FY19 Year End, Reserve Fund Transfers

I. Call to order

Mary Jane Mastrangelo called to order the meeting of the Finance Committee at 7:00 PM on July 8, 2019. Chairman Mastrangelo announced that the meeting was being recorded for live broadcast and television replay and asked if anyone was audio or videotaping the meeting.

- II. **Reserve Fund Transfers** – Mr. Guerino reported that a different format will be used this year by the Finance Director. Instead of each individual account having a separate request for transfer, there's a total in the transfer with a breakdown as to where we want it to go. Chairman Mastrangelo said she was good with this. Ms. Flemming said the total that was requested is \$235,725.00. Ms. Flemming went through each of the transfers, based on the handout given. Mr. Ellis talked about the Fire Department transfer. There was some discussion about the amount over overtime used by the Fire Department. Mr. Guerino explained why overtime is needed due to staffing. There was some discussion about the overtime for the Memorial Community Building, and Mr. Guerino explained that the majority of it is from meetings going past 9:00 PM. **Dr. Towne moved to approve of these reserve fund transfers. Ms. Ford seconded.** With no further discussion the motion carried. 11-0.

Ms. Flemming said there is another reserve fund transfer for the sewer fund in the amount of \$34,991.39. This relates to the Cohasset Road manhole repair. **Ms. Ford moved to approve of this reserve fund transfers. Dr. Towne seconded.** With no further discussion the motion carried. 11-0.

Ms. Flemming said the final reserve fund transfer for tonight is a request from the ISWM for \$400,000.00. Mr. Lavoie said that he feels there is not enough back up information given to make some decisions now. Chairman Mastrangelo explained how doing the reserve fund transfers at this time of year makes more sense. Mr. Wheeler agreed that he would like more detailed information on items such as the bulldozer that was purchased for ISWM. Chairman Mastrangelo said that in those certain times in which a member of the

Finance Committee feels that there is inadequate information they should request additional information at that time. The bulldozer had been reviewed by the Capital Outlay Committee and presented to the Finance Committee as part of the Capital Plan. Ms. Ford gave a brief history of the Capital Outlay Committee and the Finance Committee to better explain the responsibilities and duties of each. **Ms. Bongiovanni moved to approve of this reserve fund transfers. Dr. Towne seconded.** With no further discussion the motion carried. 11-0.

III. Year End Transfers or Closeouts – Mr. Ellis gave an explanation of the year end transfers and closeouts. He said that the Health Insurance line item had a surplus of about \$400,000.00, in which \$238,515.00 will be utilized to knock down some line items with deficits. Ms. Flemming said it is like housekeeping at year end. A handout was given showing the line items that had a surplus and the amounts that will be transferred to line items that had a deficit. Mr. Guerino spoke about each of the line items that would receive from the Health Insurance budget line:

- Liuna Pension Fund – Misc. Expenses - \$75,000.00.
- Insurance – Misc. - \$42,000.00 – Added the new intermediate school came on in May, two insurance payments that had to be made.
- Monument Beach – R&M Floats, Docks, Ramps - \$38,000.00 – A lot of the electrical was corroded and needed to be re-done.
- FICA/Social Security – Misc. – \$35,000.00 – Medicare, based on payroll.
- Wages Pollution Task Force - \$10.00
- Election & Registration – Salary/Wages - \$23,000.00 – Early voting costs. Re-imbursements for this were given, but they had to back into the general fund.
- Telephone Account – Communication Telephone - \$10,000.00
- Town Meeting – Other Supplies - \$7,800.00 – It was a large town meeting with a lot of printed materials needed.
- Town Planner Salaries - \$5,500.00 – for the Administrative Assistant and Town Planners’ salaries were upgraded.
- Town Meeting - Wages - \$1,500.00 – Increase in the minimum wage
- Legal – Salary - \$5.00
- Board of Appeals – Wages – Hourly - \$700.00 – for the recording secretary.

Ms. Ford moved to approve of these budget transfers. Ms. Gratis seconded. With no further discussion the motion carried. 11-0.

IV. Finance Committee Reorganization, Vote of Officers - Ms. Ford nominated M.J. Mastrangelo to position of Chairman. Jim Sullivan seconded. With no other nominations, MJ Mastrangelo was voted in as Chairman of the Finance Committee. 11-0.

Mr. Wheeler nominated Michele Ford to position of Co Vice Chairman. Ms. Bongiovanni seconded. With no further discussion, Michele Ford was voted in as Co Vice Chairman of the Finance Committee. 11-0.

Ms. Ford nominated Renee Gratis to position of Co Vice Chairman. Mr. Wheeler seconded. With no further discussion, Renee Gratis was voted in as Co Vice Chairman of the Finance Committee. 11-0.

V. Finance Committee Representative Appointments – Chairman Mastrangelo said that Judy Flynn is interested in being a Finance Committee Representative on the Wastewater Facility Design and Building Committee.

Ms. Ford nominated Judy Flynn to be a Finance Committee Representative on the Wastewater Facility Design and Building Committee. Mr. Wheeler seconded. With no further discussion, Judy Flynn was voted in as a Finance Committee Representative on the Wastewater Facility Design and Building Committee. 11-0.

The other committee is the Community Engagements Committee, which was voted in at the Town Meeting. It has not gone through the Attorney General's office yet. Renee Gratis has volunteered to be a Finance Committee Representative on this committee. **Ms. Flynn nominated Renee Gratis to be a Finance Committee Representative on the Community Engagements Committee. Ms. Ford seconded.** With no further discussion, Renee Gratis was voted in as a Finance Committee Representative on the Community Engagements Committee. 11-0.

VI. Priority Based Budget - Next Steps – Chairman Mastrangelo said she would like to set up a true next step. Mr. Cannon started off by saying that Priority Based Budget for FY20 was competed this past spring. Mr. Ellis worked on bringing this up to speed, as it was far behind. Mr. Cannon said that it is not a seamless transition working with his software. Mr. Guerino concurred and said it is because of the size of the Bourne community. He said it is a good planning tool but he does not think it can be used as the primary budgetary tool for the Town of Bourne and he feels it is not worth the cost. There was some discussion about the software. Chairman Mastrangelo feels there needs to be a meeting in the near future to decide what to do, whether it is to move forward with the software, or to end it.

VII. Minutes of previous meetings: 5/6/19 – Michele Ford mentioned that her name was spelled incorrectly. **Ms. Ford moved to approve the minutes for 5/6/19, as amended. Dr. Towne seconded.** With no further discussion, the minutes from 5/6/19 were approved, as amended. 11-0.

VIII. TA Comment (for informational purposes only) – Mr. Guerino said that this is his last year as Town Administrator. He said that the Town of Bourne is in a lot better shape than it was fifteen years ago, due to teamwork. He spoke about the staff of the Town of Bourne, and how good they all are. He feels there needs to be a serious look at how to reorganize how the departments are laid out. He thanked everyone for their hard work, and Chairman Mastrangelo thanked him for a job well done for the Town of Bourne.

IX. Finance Committee Comment (for informational purposes only) – Ms. Flemming reported that she and Mike Ellis are working on closing the books and that they should be fully staffed at the end of the month.

X. Public Comment – Mr. Cannon said that the Bike Committee would like to come back to the Committee. They received a \$285,000.00 grant from Mass Rails.

XI. Adjournment

Michele Ford moved to adjourn the meeting. Jim Sullivan seconded. With no discussion, the motion carried. 11-0. The meeting adjourned at 8:33 PM.

Town of Bourne
Request for Budget Transfer
FY19 Year End

In accordance with MGL c 44 s 33B, it is requested that the following budget transfers be made effective June 30, 2019:

Account Description	GL#	Increment	Decrement
Board of Appeals - Wages - Hourly	01-999-100-176-5100-5117-999-99	\$ 700.00	
Legal - Salary	01-999-100-151-5100-5111-999-99	\$ 5.00	
Town Meeting - Wages	01-999-100-113-5100-5120-999-99	\$ 1,500.00	
Town Planner Salaries	01-999-100-172-5100-5112-999-99	\$ 5,500.00	
Town Meeting - Other Supplies	01-999-100-113-5400-5586-999-99	\$ 7,800.00	
Telephone Account - Communication Telephone	01-999-100-199-5200-5340-999-99	\$ 10,000.00	
Election & Registration - Salary/Wages	01-999-100-162-5100-5120-999-99	\$ 23,000.00	
Wages Pollution Task Force	01-999-500-515-5100-5120-999-99	\$ 10.00	
FICA/Social Security - Misc.	01-999-900-936-5700-5790-999-99	\$ 35,000.00	
Monument Beach - R&M Floats, Docks, Ramps	01-999-200-295-5200-5249-999-99	\$ 38,000.00	
Insurance - Misc.	01-999-900-945-5700-5742-999-99	\$ 42,000.00	
Liana Pension Fund - Misc. Expenses	01-999-900-948-5700-5790-999-99	\$ 75,000.00	
Health Insurance	01-999-900-937-5700-5790-999-99	\$ -	\$ 238,515.00
Total		\$ 238,515.00	\$ 238,515.00

	<u>Finance Advisory Committee</u> 7/8/2019	<u>Board of Selectmen</u> 7/9/2019
Date of Meeting		
Transfer Voted in the sum of:	\$ 238,515.00	\$ 238,515.00

Chairman, Finance Advisory Committee Mary Jane Martello Date 7-8-19

Chairman, Board of Selectmen _____ Date _____



TOWN OF BOURNE
Finance Committee
 24 Perry Avenue
 Buzzards Bay, MA 02532



FY19 Reserve Fund: \$267,484.00
 FY20 Reserve Fund: \$345,000.00

FY19 ISWM Reserve Fund: \$600,000.00
 FY20 ISWM Reserve Fund: \$600,000.00

FY19 SEWER Reserve Fund Balance: \$35,000.00
 FY20 SEWER Reserve Fund Balance: \$50,000.00

2019 JUL -9 AM 9:10
 TOWN OF BOURNE
 COMMUNICATIONS DEPARTMENT

Finance Committee
Monday, July 8, 2019
7:00PM
Bourne Veteran's Memorial Community Building
 239 Main Street, Buzzards Bay, MA 02532

MEETING NOTICE

The Finance Committee will hold a public meeting on Monday July 8, 2019 at 7:00 PM at the Community Building.

NOTE: This meeting is being recorded for television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

Call Meeting of the Finance Committee to Order.

1. Moment of Silence
2. FY19 Reserve Fund Transfers
3. FY19 Year-end transfers and closeouts
4. FY20 Reserve Fund Transfers
5. Finance Committee reorganization – vote of officers
6. Finance Committee representative appointments – Wastewater Facility Design and Building Committee, Community Engagements Committee, any other committee/sub-committee appointments
7. Update on Priority Based Budgeting Process – next steps
8. Minutes of previous meetings: 5/6/19 and any other minutes for approval
9. TA/Finance Director Comment (for informational purposes only)
10. Finance Committee Comment (for informational purposes only)
11. Public Comment (for informational purposes only)
12. Future agenda items
1. Adjourn

Residents are welcome and encouraged to attend our meetings.
 Finance Committee meetings are televised on the local cable channel.

Mary Jane Mastrangelo
 July 3, 2019

MM	KL	
MF	GS	
RG	JS	
AB	WT	
JF	RW	
RL		

Town of Bourne Finance Committee

Meeting Minutes

Bourne Veterans Memorial Community Center

239 Main Street, Bourne, MA 02532

July 8, 2019

Finance Committee Members Present: Chairman Mary Jane Mastrangelo, Amanda Bongiovanni, Judith Flynn, Dr. William Towne, Robert Wheeler, Kathleen LeGacy, George Smith, Richard Lavoie, Vice Chairman Michele Ford, Vice Chairman Renee Gratis, James Sullivan.

Finance Committee Members Absent/Excused: None

Also present: Thomas Guerino, Town Administrator, Glenn Cannon, Town Assistant Administrator, Erica Flemming, Finance Director, Mike Ellis, Town Accountant

Documents: Agenda, Request for Budget Transfer, FY19 Year End, Reserve Fund Transfers

I. Call to order

Mary Jane Mastrangelo called to order the meeting of the Finance Committee at 7:00 PM on July 8, 2019. Chairman Mastrangelo announced that the meeting was being recorded for live broadcast and television replay and asked if anyone was audio or videotaping the meeting.

- II. **Reserve Fund Transfers** – Mr. Guerino reported that a different format will be used this year by the Finance Director. Instead of each individual account having a separate request for transfer, there's a total in the transfer with a breakdown as to where we want it to go. Chairman Mastrangelo said she was good with this. Ms. Flemming said the total that was requested is \$235,725.00. Ms. Flemming went through each of the transfers, based on the handout given. Mr. Ellis talked about the Fire Department transfer. There was some discussion about the amount over overtime used by the Fire Department. Mr. Guerino explained why overtime is needed due to staffing. There was some discussion about the overtime for the Memorial Community Building, and Mr. Guerino explained that the majority of it is from meetings going past 9:00 PM. **Dr. Towne moved to approve of these reserve fund transfers. Ms. Ford seconded.** With no further discussion the motion carried. 11-0.

Ms. Flemming said there is another reserve fund transfer for the sewer fund in the amount of \$34,991.39. This relates to the Cohasset Road manhole repair. **Ms. Ford moved to approve of this reserve fund transfers. Dr. Towne seconded.** With no further discussion the motion carried. 11-0.

Ms. Flemming said the final reserve fund transfer for tonight is a request from the ISWM for \$400,000.00. Mr. Lavoie said that he feels there is not enough back up information given to make some decisions now. Chairman Mastrangelo explained how doing the reserve fund transfers at this time of year makes more sense. Mr. Wheeler agreed that he would like more detailed information on items such as the bulldozer that was purchased for ISWM. Chairman Mastrangelo said that in those certain times in which a member of the

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Finance Committee feels that there is inadequate information they should request additional information at that time. The bulldozer had been reviewed by the Capital Outlay Committee and presented to the Finance Committee as part of the Capital Plan. Ms. Ford gave a brief history of the Capital Outlay Committee and the Finance Committee to better explain the responsibilities and duties of each. **Ms. Bongiovanni moved to approve of this reserve fund transfers. Dr. Towne seconded.** With no further discussion the motion carried. 11-0.

III. Year End Transfers or Closeouts – Mr. Ellis gave an explanation of the year end transfers and closeouts. He said that the Health Insurance line item had a surplus of about \$400,000.00, in which \$238,515.00 will be utilized to knock down some line items with deficits. Ms. Flemming said it is like housekeeping at year end. A handout was given showing the line items that had a surplus and the amounts that will be transferred to line items that had a deficit. Mr. Guerino spoke about each of the line items that would receive from the Health Insurance budget line:

- Liuna Pension Fund – Misc. Expenses - \$75,000.00.
- Insurance – Misc. - \$42,000.00 – Added the new intermediate school came on in May, two insurance payments that had to be made.
- Monument Beach – R&M Floats, Docks, Ramps - \$38,000.00 – A lot of the electrical was corroded and needed to be re-done.
- FICA/Social Security – Misc. – \$35,000.00 – Medicare, based on payroll.
- Wages Pollution Task Force - \$10.00
- Election & Registration – Salary/Wages - \$23,000.00 – Early voting costs. Re-imburements for this were given, but they had to back into the general fund.
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- Town Meeting - Wages - \$1,500.00 – Increase in the minimum wage
- Legal – Salary - \$5.00
- Board of Appeals – Wages – Hourly - \$700.00 – for the recording secretary.

Ms. Ford moved to approve of these budget transfers. Ms. Gratis seconded. With no further discussion the motion carried. 11-0.

IV. Finance Committee Reorganization, Vote of Officers - **Ms. Ford nominated M.J. Mastrangelo to position of Chairman. Jim Sullivan seconded.** With no other nominations, MJ Mastrangelo was voted in as Chairman of the Finance Committee. 11-0.

Mr. Wheeler nominated Michele Ford to position of Co Vice Chairman. Ms. Bongiovanni seconded. With no further discussion, Michele Ford was voted in as Co Vice Chairman of the Finance Committee. 11-0.

Ms. Ford nominated Renee Gratis to position of Co Vice Chairman. Mr. Wheeler seconded. With no further discussion, Renee Gratis was voted in as Co Vice Chairman of the Finance Committee. 11-0.

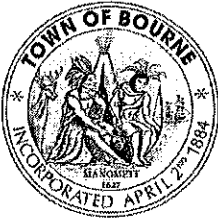
V. Finance Committee Representative Appointments – Chairman Mastrangelo said that Judy Flynn is interested in being a Finance Committee Representative on the Wastewater Facility Design and Building Committee.

Ms. Ford nominated Judy Flynn to be a Finance Committee Representative on the Wastewater Facility Design and Building Committee. Mr. Wheeler seconded. With no further discussion, Judy Flynn was voted in as a Finance Committee Representative on the Wastewater Facility Design and Building Committee. 11-0.

The other committee is the Community Engagements Committee, which was voted in at the Town Meeting. It has not gone through the Attorney General's office yet. Renee Gratis has volunteered to be a Finance Committee Representative on this committee. **Ms. Flynn nominated Renee Gratis to be a Finance Committee Representative on the Community Engagements Committee. Ms. Ford seconded.** With no further discussion, Renee Gratis was voted in as a Finance Committee Representative on the Community Engagements Committee. 11-0.

- VI. Priority Based Budget - Next Steps** – Chairman Mastrangelo said she would like to set up a true next step. Mr. Cannon started off by saying that Priority Based Budget for FY20 was completed this past spring. Mr. Ellis worked on bringing this up to speed, as it was far behind. Mr. Cannon said that it is not a seamless transition working with his software. Mr. Guerino concurred and said it is because of the size of the Bourne community. He said it is a good planning tool but he does not think it can be used as the primary budgetary tool for the Town of Bourne and he feels it is not worth the cost. There was some discussion about the software. Chairman Mastrangelo feels there needs to be a meeting in the near future to decide what to do, whether it is to move forward with the software, or to end it.
- VII. Minutes of previous meetings: 5/6/19** – Michele Ford mentioned that her name was spelled incorrectly. **Ms. Ford moved to approve the minutes for 5/6/19, as amended. Dr. Towne seconded.** With no further discussion, the minutes from 5/6/19 were approved, as amended. 11-0.
- VIII. TA Comment (for informational purposes only)** – Mr. Guerino said that this is his last year as Town Administrator. He said that the Town of Bourne is in a lot better shape than it was fifteen years ago, due to teamwork. He spoke about the staff of the Town of Bourne, and how good they all are. He feels there needs to be a serious look at how to reorganize how the departments are laid out. He thanked everyone for their hard work, and Chairman Mastrangelo thanked him for a job well done for the Town of Bourne.
- IX. Finance Committee Comment (for informational purposes only)** – Ms. Flemming reported that she and Mike Ellis are working on closing the books and that they should be fully staffed at the end of the month.
- X. Public Comment** – Mr. Cannon said that the Bike Committee would like to come back to the Committee. They received a \$285,000.00 grant from Mass Rails.
- XI. Adjournment**

Michele Ford moved to adjourn the meeting. Jim Sullivan seconded. With no discussion, the motion carried. 11-0. The meeting adjourned at 8:33 PM.



TOWN OF BOURNE
Finance Committee
24 Perry Avenue
Buzzards Bay, MA 02532



MEETING NOTICE

**This is joint meeting of the
Bourne Landfill Business Model Working Group
Bourne Board of Selectmen
Bourne Board of Health
Bourne Finance Committee
Bourne Energy Advisory Committee**

TOWN OF BOURNE

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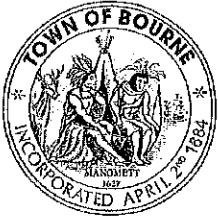
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<u>Date</u>	<u>Time</u>	<u>Location</u>
Monday August 12, 2019	7:00 p.m.	Bourne Middle School Library/Media Room 77 Waterhouse Road Bourne, MA 02532

AGENDA

- 1) Call meeting to order.
- 2) Discussion and possible vote about options for a final site development plan for the full 112-acre ISWM Department facility including, but not limited to; potential horizontal and vertical landfill expansions, permitting timelines, transfer stations and administrative and support facilities.
- 3) Discussion and possible vote regarding acquisition of two parcels of land for the purposes of mitigating Eastern Box Turtle habitat at the ISWM facility.
- 4) Discussion of future meeting schedule and agenda items.
- 5) Adjourn.

Mary Jane Mastrangelo
August 8, 2019



TOWN OF BOURNE
Finance Committee
 24 Perry Avenue
 Buzzards Bay, MA 02532



FY20 Reserve Fund: \$345,000.00
 FY20 ISWM Reserve Fund: \$600,000.00
 FY20 SEWER Reserve Fund Balance: \$50,000.00

2019 AUG 23 AM 10:28
 TOWN OF BOURNE

Finance Committee
Tuesday, August 27, 2019
7:00PM
Bourne Veteran's Memorial Community Building
 239 Main Street, Buzzards Bay, MA 02532

MEETING NOTICE

The Finance Committee will hold a public meeting on Tuesday, August 27, 2109 at 7:00 PM at the Community Building.

NOTE: This meeting is being recorded for television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

Call Meeting of the Finance Committee to Order.

1. Attend Board of Selectmen's Meeting
 - Board of Selectmen Discussion of Town Administrator Search Committee
2. Approximately 8:00 pm Enter into Joint Session Workshop with the Board of Selectmen
 - Review and Discussion of Priority Based Budgeting
3. Adjourn

Residents are welcome and encouraged to attend our meetings.
 Finance Committee meetings are televised on the local cable channel.

Mary Jane Mastrangelo
 August 23, 2019

MM		KL	
MF		GS	
RG		JS	
AB		WT	
JF		RW	
RL			

**Minutes of the Joint Meeting of the Finance Committee with the Board of Selectmen
August 27, 2019**

Approximately 8:00 p.m.

Finance Committee members present: Judy Flynn, Amanda Bongiovanni, Renee Gratis, Bill Towne, Richard Lavoie, Rob Wheeler, Kathy LeGacy, Jim Sullivan, and Mary Jane Mastrangelo.

Excused were: George Smith and Michele Ford

Selectboard members present: Judith Froman, Jim Potter, Jared MacDonald and George Slade. Peter Meier was excused at 8:15 p.m.

Others Present: Town Administrator Tom Guerino, Assistant Town Administrator Glenn Cannon, Finance Director Erica Flemming and Town Accountant Michael Ellis.

Mary Jane Mastrangelo called the Finance Committee to order at 8:15

1 Priority Based Budgeting

Tom Guerino spoke about the time and effort that went into the Priority Based Budgeting by Glenn Cannon, Erica Flemming, and Michael Ellis. There have been positive outcomes we got from this process. If we were going to do this program, we would need a fulltime staff person dedicated to Priority Based Budgeting. Don't think the entire program is worth it.

Renee Gratis questioned if the department heads learned skills from this experience that they carry forward with. Mr. Guerino said yes and no. There are some department heads that will not sign-on to this way of thinking. There is benefit to everyone by looking at what they do and how they apportion their time to that, at lease on an annual or bi-annual basis. There is a benefit in strategic planning and goal setting, and goal attainment.

Mary Jane Mastrangelo said you can take a lot of the information that has come out of Priority Based Budgeting in a less structured data driven way that doesn't talk with our budget. Our department heads have to do the budget in the budget SoftRight software and then for Priority Based Budgeting they have to redo it in another way, the software doesn't intergrade.

Glenn Cannon went over Priority Based Budgeting program. Program Inventory, these are the projects the staff members work on throughout Town. Program Costing, this is a breakdown of staff time. Priority Based Budgeting for Bourne can be viewed online at: Onlinepbb.net/home

Michael Ellis said each department head is responsible for putting in their own projects/day to day inventory.

Richard Lavoie questioned ~~is there any long-term~~ value in maintaining parts of it/the analysis. Tom Guerino said yes, if it is done on a bi-annual or annual basis you could see over time what

is taking the most resources and time. You can adjust priorities within staffing. It provides insight for what the issues are within the community within each of the departmental budgets.

Mary Jane Mastrangelo said it is good for communicating to the town people what the departments are doing and it would be clear where their time and resources are being spent.

Tom Guerino said one of the problems is that it isn't importable from SoftRight. Erica said the priorities that we are scoring these against are old priorities, or suggested priorities. To go back and realign the priorities with what the current Board and Finance Committee has is going to be a huge task.

Glenn Cannon spoke about program scoring. 4-Essential; 3-Strong; this is where the mandated project would be, State or Self Mandate, By-Law, Policy of the town.

Mr. Cannon said Priority Based Budgeting assigned us priorities that are nation-wide. Most communities have these 8 priorities: Safe Community, Economic Vitality, Land Use and Development, Culture and Recreation, Livable Neighborhood, Utilities, Sustainable Environment, Good Governments. The time to do this is after the budget is done, you would have to ask staff to go back in and reassess their programs based on the budget that you just gave them. Mary Jane Mastrangelo said we were supposed to develop the budget from this. Tom Guerino said we were supposed to be able to create a budget from this program.

James Potter said this program is a review of what you did for the current year, it doesn't guide you on how to handle the upcoming budget. You would have to know the priorities from top down, then you would have to budget for those priorities.

Judy Froman said she would like to know what you are pulling from this and what we can use going forward, to incapsulate the priority setting in terms of the budget. Erica Flemming said she liked moving forward with the GFOA budget. This doesn't show us what we want, maybe there wasn't enough training. A lot of people don't understand it.

Glenn Cannon said this can show us how we set our budget for the next year, you should have department data driving the budget.

Mary Jane Mastrangelo said they wanted a strategic 5-year plan. We don't have, as a town, a strategic plan. We need to lay out the budget priorities, you need to relate your priorities to the budget.

Tom Guerino said this could be a wonderful tool but the town doesn't have the staff to do it. Richard Lavoie said a tool could be critical, but not this one.

Jared MacDonald said showing staff how to break down what is going on in a department is good so they can set a good budget.

Amanda Bongiovanni recommended if we could pull out the data, the tasks of what they are doing, the description, if the department heads can present that to us as this is our tasks, this is what we are focusing our time on, what percentage of that is by mandate/requirement, these are other accomplishments, and how it has changed from prior years. That information would be helpful when presenting their budget. From a management perspective it may be helpful to make sure everyone is aligned with the Board of Selectmen's goals.

Tom Guerino said the Select Board and the Finance Committee need to be cognizant of departments of 1 person and what they can or cannot do.

Judy Froman questioned Erica Flemming if she knows any programs that could help, or towns that are able to set directions. Erica Flemming said there are programs, but they are personalized for each town. There are a lot of programs that could help with data analysis, projections and trends. Tom Guerino said Needham, Lexington, Arlington, Ashland, Wilbraham. Mary Jane Mastrangelo said some towns use GFOA. We need to get models and create an implementation plan and tasks.

Judy Froman questioned Mr. Guerino what do you think a future Town Administrator would need to move that type of agenda forward, having an implementation plan with prioritizing budgets. Tom Guerino said having a Budget Analyst, someone who can focus their time on that, maybe bring in another ATA for Administration/Financing. You will need to ask department heads what they need.

Mary Jane Mastrangelo said from the SWOT analysis the questions were what are the challenges, what are the opportunities, what would you like to do, what are you not able to do because you don't have the resources. These are the questions we want to address and have it consistent with each department.

Glenn Cannon said maybe we need the 5-year strategic plan before we take the next step.

Tom Guerino said you can have a master plan and within that master plan there can be 3 or 4, or more, different strategic plans. You need to approach the new TA in a cogent way, in a vote of the Board this is what our policy is, this is what our priorities are, this is how we want this accomplished.

Rob Wheeler suggested to table this discussion until the new Town Administrator, who may have experience with this, is onboard.

Amanda Bongiovanni suggested to take some of the ideas with the tasks, time allocation, what is required, and what they are able to do and maybe a section on what they are not able to do and roll it out as a template to get started on what we have now even before we have a new TA, so when they come onboard they can look at what we have now.

Judy Froman said there has been more cross departmental communication and cross Board and Committee communication. The Selectmen have Over Arching Goals which can be broken down into smaller goals. As a town we need to be more cohesive.

Jared MacDonald said we can use a lot of this information as a tool. It is important that we keep lines of communication going through the proper people.

Judy Froman said one of the action items is to download the information from Priority Based Budgeting. Another is that we need to go towards having a 5-year strategic plan and implementing the recording budget prioritizing plan and moving forward with it. Also have the Board of Selectmen think of what we want to have accomplished during the budgeting process; possibly looking at a SWOT approach.

Tom Guerino said he asked department heads to have their budget in by Labor Day.

2. Adjourn

Voted: Renee Gratis moved and seconded by William Towne to adjourn. Finance Committee Meeting adjourned at 9:34 pm. Vote: 9-0-0.

Respectfully submitted – Carole Ellis, secretary.

**Minutes of the Joint Meeting of the Finance Committee with the Board of Selectmen
August 27, 2019**

Approximately 8:00 p.m.

Finance Committee members present: Judy Flynn, Amanda Bongiovanni, Renee Gratis, Bill Towne, Richard Lavoie, Rob Wheeler, Kathy LeGacy, Jim Sullivan, and Mary Jane Mastrangelo.

Excused were: George Smith and Michele Ford

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Others Present: Town Administrator Tom Guerino, Assistant Town Administrator Glenn Cannon, Finance Director Erica Flemming and Town Accountant Michael Ellis.

Mary Jane Mastrangelo called the Finance Committee to order at 8:15

1 Priority Based Budgeting

Tom Guerino spoke about the time and effort that went into the Priority Based Budgeting by Glenn Cannon, Erica Flemming, and Michael Ellis. There have been positive outcomes we got from this process. If we were going to do this program, we would need a fulltime staff person dedicated to Priority Based Budgeting. Don't think the entire program is worth it.

Renee Gratis questioned if the department heads learned skills from this experience that they carry forward with. Mr. Guerino said yes and no. There are some department heads that will not sign-on to this way of thinking. There is benefit to everyone by looking at what they do and how they apportion their time to that, at lease on an annual or bi-annual basis. There is a benefit in strategic planning and goal setting, and goal attainment.

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Michael Ellis said each department head is responsible for putting in their own projects/day to day inventory.

Richard Lavoie questioned is there any long-term value in maintaining parts of it/the analysis. Tom Guerino said yes, if it is done on a bi-annual or annual basis you could see over time what

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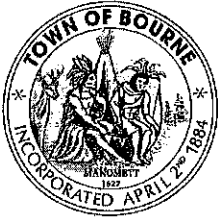
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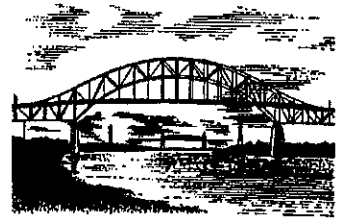
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TOWN OF BOURNE
Finance Committee
 24 Perry Avenue
 Buzzards Bay, MA 02532



FY20 Reserve Fund: \$345,000.00
 FY20 ISWM Reserve Fund: \$600,000.00
 FY20 SEWER Reserve Fund Balance: \$50,000.00

Finance Committee
Monday, September 23, 2019
7:00PM
Bourne Veteran's Memorial Community Building
 239 Main Street, Buzzards Bay, MA 02532

Joint Session with Board of Selectmen/Sewer Commissioners for STM Review

MEETING NOTICE

The Finance Committee will hold a public meeting on Monday, September 23, 2109 at 7:00 PM at the Community Building.

NOTE: This meeting is being recorded for television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

1. Call Meeting of the Finance Committee to Order.
2. Note any excused/absent members.
3. Reserve Fund Transfers
4. Enter into Joint Session with the Board of Selectmen/Sewer Commissioners
5. Review Special Town Meeting Articles
 - PEG access and cable related fund
 - FY20 Budget adjustment
 - Unpaid bills
 - Nuovo Road
 - Bylaw amendment for date of Capital Outlay Report
 - Wareham Agreement and Sewer Budget Adjustment
 - Adjourn Joint Session
6. Approval of Previous Minutes
7. Updates from Committee Representatives – School Building, Southside Fire Facility, Wastewater Facility, ISWM Business Model Working Group, By Law, Capital, Police Facility, OPEB Trustees, Electronic Voting
8. Future Meetings – Topics and Schedule
9. Other Comments: Public, TA, Finance Director, Finance Commitete
10. Adjourn

2019 SEP 19 11:02
 TOWN OF BOURNE
 COMMUNITY BUILDING

Residents are welcome and encouraged to attend our meetings.
 Finance Committee meetings are televised on the local cable channel.

Mary Jane Mastrangelo
 September 18, 2019

MM	KL	
MF	GS	
RG	JS	
AB	WT	
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Town of Bourne Finance Committee

Meeting Minutes

Bourne Veterans Memorial Community Center

239 Main Street, Bourne, MA 02532

September 23, 2019

RECEIVED
2020 FEB 21 AM 7:53
TOWN CLERK BOURNE

Finance Committee Members Present: Chairman Mary Jane Mastrangelo, Amanda Bongiovanni, Judith Flynn, Dr. William Towne, Robert Wheeler, George Smith, James Sullivan, Richard Lavoie, Vice Chairman Michele Ford, and Vice Chairman Renee Gratis.

Also present: Thomas Guerino, Town Administrator, Glenn Cannon, Town Assistant Administrator (left 8:15 pm returned 8:35 pm), Erica Flemming, Finance Director, Selectmen Judith MacLeod-Froman, Peter Meier, George Slade, James Potter and Jared MacDonald (7:05), Sean Feeney, Facilities Manager, Barry Johnson, Town Clerk, Michael Rausch and Paul Gately.

Documents: Agenda, Wareham Agreement, Septage Pump Records Savary Avenue

I. Call to order

Mary Jane Mastrangelo called to order the meeting of the Finance Committee at 7:00 PM on September 23, 2019. Chairman Mastrangelo announced that the meeting was being recorded for live broadcast and television replay and asked if anyone was audio or videotaping the meeting. She noted that Michael Rausch is recording the meeting.

II. Note any excused/absent members - Kathleen LeGacy is excused.

III. Reserve Fund Transfers – Mr. Guerino reported there were two reserve fund transfers: Both deal with the Sagamore Station – one for \$25,000.00 for the building repair and maintenance. Mr. Sean Feeney, of the Facilities Department, had only a few handouts describing the request, and he said he would email a copy to Chairman Mastrangelo. He said the first item that they are requesting a reserve fund transfer for is the 44 ton chilling unit, in which one of the compressors has failed and it quite extensive to repair. He said it would be better to repair it than to replace it at this point, and that some of the electronics and control boards needs to be replaced since they are fifteen years old. **Ms. Ford moved to approve the reserve fund transfer of \$25,000.00 to Facilities – Repairs and Maintenance, Buildings and Grounds. Dr. Towne seconded.** With no further discussion the motion carried. 10-0.

Mr. Guerino said the second reserve fund transfer is for \$19,500.00 to replace the exhaust systems in all of the fire stations. Mr. Sean Feeney explained that the control boxes are all over 20 years old. Murphy Specialty recommends that they go with some newer control boxes with wireless sensors and add a few other items to get the system to where it needs to be. He said that this is a contractual obligation of the Fire Department. There was some discussion about maintenance for the system going forward and about the maintenance of other town buildings. **Ms. Ford moved to approve the reserve fund transfer of \$19,500.00 to Facilities – Repairs and Maintenance, Buildings and Grounds. Ms. Gratis seconded.** With no further discussion the motion carried. 10-0

IV. Enter into Joint Session with the Board of Selectmen/Sewer Commissioners – Chair MacLeod-Froman called the Board of Selectmen/Sewer Commissioners meeting to order at 7:20 PM.

V. Review Special Town Meeting Articles

- **PEG access and cable related fund** – Ms. Flemming said that new legislation has passed, effective July 1, that requires that any fees related to PEG access will stay with PEG access if they are not spent at the end of the year.
- **Article 3, FY20 Budget Adjustment** – Ms. Flemming said the total budget adjusted requested is \$188,500.00.
 - \$127,500.00 for Town Administrator salaries.

- \$25,000.00 for Election and Registration for salaries which relate to the primary election. Barry Johnson explained how he came to the need of this request this amount based on an oversight in the last request.
- Inspector for weights and measures. The Town of Barnstable has been doing the inspecting of weights and measures for several years for the Town of Bourne and up until this year they were able to absorb all costs. The town was notified after July 1 that their revenue was not covering their expenses. This cost will be \$16,000.00 for this year.
- \$10,000.00 for salaries and \$10,000.00 for Economic Development. Mr. Guerino said that \$42,000.00 had been put into the budget into the salary line for an Economic Development position. It is a priority of the Select Board to get an Economic Development person in or to contract it out.

Ms. Flemming also updated the sources and uses and handed them out. There was some discussion about the net revenue and net increase.

Mr. Guerino talked more about the Economic Development position. He said it is his understanding that there will be a January start for this position.

There was some more discussion about the Town Administrator salaries budget adjustment request. Dr. Towne expressed his concern that the Town Administrator was being paid after he left the position. Chairman Mastrangelo said that the public and the Finance Committee should be made aware that there was a contractual agreement made with the Town Administrator. A copy of that contract needs to be given to all.

Chairman Mastrangelo asked for a job description for the new Economic Development position. She would like to know where their office will be and what equipment will be needed to house a person for this position.

- **Article 4, Unpaid Bills** – Ms. Flemming said that the unpaid bills are the bills that are issued prior to June 30 that need to get paid.
- **Article 6, Nuovo Road** – Mr. Guerino said that this request is a road betterment by petition. There was a hearing heard by the Select Board a few weeks prior. The homeowners on Nuovo Road will be required to pay back the costs of the repairs, based on frontage, at a 5% annual interest rate. The payment plans of 1 to 20 years will be worked out with the Assessors office and the homeowners.
- **Article 9, Bylaw amendment for date of Capital Outlay Report** – This article states “to see if the Town will vote to amend **Article 1, section 1.5.5 Annual Report** of the Town of Bourne Bylaws by striking the words “March 15th” and substituting in place thereof, the words “January 10th”, or take and other action in relation thereto. This will change the date that the Capital Outlay report is due so it can presented in accordance with the Charter.
- **Wareham Agreement and Sewer Budget Adjustment** – Mr. Guerino said that there has been an ongoing conflict with the Town of Wareham for about four years related to the billing system that they have for billing Bourne for the use of their facility. There are charges that the Town of Bourne has concerns with. The Select Board authorized the Town to hold audits. Audits were done for both towns and seemed to be getting nowhere. After many meetings between both towns, an agreement was made for a flat fee of \$400,000.00 a year, subject to the same provisions as Proposition 2 ½, moving forward. This is a short term agreement. There was some discussion about wording within this agreement. There was discussion about when to budget for this \$400,000.00.

There was some discussion about article 8, and Chairman Mastrangelo said that a little work is needed on the article.

- **Adjourn Joint Session** – Mr. Potter moved to adjourn the Board of Selectmen meeting. Mr. MacDonald seconded. With no discussion, the motion carried. 5-0. The Board of Selectmen meeting adjourned at 8:14 PM and Selemen except Peter Meier left the meeting.

VI. Approval of Previous Minutes –

Michele Ford moved to approve the minutes from the Finance Committee meeting held on October 22, 2018 with one amendment.. Renee Gratis seconded. With no discussion, the motion carried. Judy Flynn and Jim Sullivan abstained. 8-0-2.

Michele Ford moved to approve the minutes from the Finance Committee meeting held on November 13, 2018 with two amendments. Ms. Gratis seconded. With no discussion, the motion carried. Judy Flynn and Rob Wheeler abstained. 8-0-2.

Renee Gratis moved to approve the minutes from the Finance Committee meeting held on June 11, 2019 with one amendment. Richard Lavoie seconded. With no discussion, the motion carried. Michele Ford, Jim Sullivan and Rob Wheeler abstained. 7-0-3.

Renee Gratis moved to approve the minutes from the Finance Committee meeting held on August 27, 2019 with one amendment. Jim Sullivan seconded. With no discussion, the motion carried. Michele Ford and George Smith abstained. 8-0-2.

VII. Updates from Committee Representatives – School Building, Southside Fire Facility, Wastewater Facility, ISWM Business Model Working Group, By Law, Capital, Police Facility, OPEB Trustees, Electronic Voting -

Peter Meier gave an update on the Police Facility building. They will be starting the vinyl siding this week. The site work should be substantially completed by October 15. The drywall in the basement and first floor has been taped. The building is about 60% complete. Mr. Guerino asked the Finance Committee to stay on top of the disposition of the old Police building with the Select Board.

Mr. Lavoie gave an update from the School Building Committee. The ribbon cutting and dedication was held this past Saturday. He said the building is essentially done. There are a few IT issues that are being worked on, some of them having to do with overhead projectors. There are some issues with the gym floor and they have asked for a second year on the warranty. The parking lot has a few issues too, but overall the building is good.

Dr. Towne gave an update on the Southside Fire Facility. He said after actively searching for a site, they now have a preferred site and it is County Property on County Road. They have a preliminary design.

Dr. Towne gave an update on electronic voting. He and Barry Johnson met with the representative from the company to go over the space and the electronic voting process. He said there are two servers – one that does the registration and the other does only the voting. There was some discussion about the process and how the town pays for it.

VIII. Future Meetings – Topics and Schedule – The next Finance Committee meeting is 9/30/19 at 7:00 PM. Chairman Mastrangelo mentioned that the annual ATFC meeting is Saturday, October 26.

IX. Other Comments: Public, TA, Finance Director, Finance Committee –

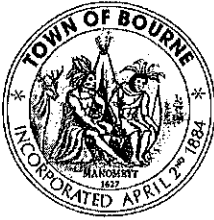
X. Adjournment

Renee Gratis moved to adjourn the meeting. Dr. Towne seconded. With no discussion, the motion carried. 10-0. The meeting adjourned at 8:49 PM.

Respectfully submitted,

Kim Johnson

Recording Secretary



TOWN OF BOURNE
Finance Committee
 24 Perry Avenue
 Buzzards Bay, MA 02532



FY20 Reserve Fund: \$300,500.00
 FY20 ISWM Reserve Fund: \$600,000.00
 FY20 SEWER Reserve Fund Balance: \$50,000.00

Finance Committee
Monday, September 30, 2019
7:00PM

Bourne Veteran's Memorial Community Building
 239 Main Street, Buzzards Bay, MA 02532

Joint Session with Board of Selectmen STM Review

MEETING NOTICE

The Finance Committee will hold a public meeting on Monday, September 30, 2109 at 7:00 PM at the Community Building.

NOTE: This meeting is being recorded for television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

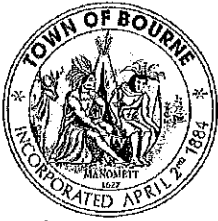
1. Call Meeting of the Finance Committee to Order.
2. Note any excused/absent members.
3. Reserve Fund Transfers
4. Enter into Joint Session with the Board of Selectmen
5. Review Special Town Meeting Articles
 - FY20 Budget adjustment
 - FY20 Sewer Budget Adjustment
 - Capital Outlay Requests
 - Community Preservation Committee Requests
 - Electronic Voting
 - Possibe Article to use Free Cash to reduce the tax rate
 - Adjourn Joint Session
6. Approval of Previous Minutes
7. Updates from Committee Representatives – School Building, Southside Fire Facility, Wastewater Facility, ISWM Business Model Working Group, By Law, Capital, Police Facility, OPEB Trustees, Electronic Voting
8. Future Meetings – Topics and Schedule
9. Other Comments: Public, TA, Finance Director, Finance Commitete
10. Adjourn

SEP 26 PM 1:51
 TOWN OF BOURNE

Residents are welcome and encouraged to attend our meetings.
 Finance Committee meetings are televised on the local cable channel.

Mary Jane Mastrangelo
 September 27, 2019

MM		KL	
MF		GS	
RG		JS	
AB		WT	
JF		RW	
RL			



TOWN OF BOURNE

Finance Committee

24 Perry Avenue

Buzzards Bay, MA 02532



FY20 Reserve Fund: \$300,500.00
FY20 ISWM Reserve Fund: \$600,000.00
FY20 SEWER Reserve Fund Balance: \$50,000.00

Finance Committee
Monday, October 7, 2019
7:00PM

Bourne Veteran's Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

Joint Session with Board of Selectmen STM Review

2019 OCT -9 PM 5:06
COMMUNITY DEVELOPMENT

MEETING NOTICE

The Finance Committee will hold a public meeting on Monday, October 7, 2019 at 7:00 PM at the Community Building.

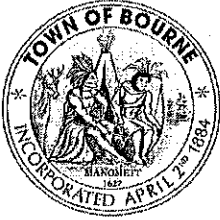
NOTE: This meeting is being recorded for television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

1. Call Meeting of the Finance Committee to Order.
2. Note any excused/absent members.
3. Reserve Fund Transfers
4. Enter into Joint Session with the Board of Selectmen
5. Review Special Town Meeting Articles
 - Article 15 and Article 16 – ISWM Land Purchases
 - Article 11 – Zoning – Stormwater Management
 - Article 12 – Local comprehensive Plan
 - Article 17 – Mass. Community Septic Program
 - Possible Article for Purchase of County Owned Land
6. Additional Information, Discussion and Possible Vote on previously discussed articles
 - Article FY20 Budget adjustment
 - Article 4 – Unpaid Bills
 - Article 8 - FY20 Sewer Budget Adjustment
 - All other Special Town Meeting Articles
 - Adjourn Joint Session
7. Approval of Previous Minutes
8. Updates from Committee Representatives Future Meetings – Topics and Schedule
9. Other Comments: Public, TA, Finance Director, Finance Committee
10. Adjourn

Residents are welcome and encouraged to attend our meetings.
Finance Committee meetings are televised on the local cable channel.

Mary Jane Mastrangelo
October 3, 2019

MM	KL	
MF	GS	
RG	JS	
AB	WT	
JF	RW	
RL		



TOWN OF BOURNE
Finance Committee
 24 Perry Avenue
 Buzzards Bay, MA 02532



FY20 Reserve Fund: \$300,500.00
 FY20 ISWM Reserve Fund: \$600,000.00
 FY20 SEWER Reserve Fund Balance: \$50,000.00

Finance Committee
Tuesday, October 15, 2019
7:00PM
Bourne Veteran's Memorial Community Building
 239 Main Street, Buzzards Bay, MA 02532

RECEIVED
 2019 OCT -9 PM 3:00
 TOWN CLERK BOURNE

MEETING NOTICE

The Finance Committee will hold a public meeting on Tuesday, October 15, 2109 at 7:00 PM at the Community Building.

NOTE: This meeting is being recorded for television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

1. Call Meeting of the Finance Committee to Order.
2. Note any excused/absent members.
3. Reserve Fund Transfers
4. Review Special Town Meeting Articles
 - Private Petition - Article 14 – General Bylaw – Repeal Section 3.1.45 Prohibition of Marijuana Establishments
 - Private Petition - Article 10 – Zoning – Marijuana Establishments
5. Additional Information, Discussion and Possible Votes on previously discussed articles
 - Articles 1 – 17 of the Special Town Meeting
6. Approval of Previous Minutes 9/23/19
7. Updates from Committee Representatives Future Meetings – Topics and Schedule
8. Other Comments: Public, TA, Finance Director, Finance Committee
9. Adjourn

Residents are welcome and encouraged to attend our meetings.
 Finance Committee meetings are televised on the local cable channel.

Mary Jane Mastrangelo
 October 9, 2019

MM	KL	
MF	GS	
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AB	WT	
JF	RW	
RL		

RECEIVED

2020 MAR -5 AM 9:30

TOWN CLERK BOURNE

Town of Bourne Finance Committee

Meeting Minutes

Bourne Veterans Memorial Community Center

239 Main Street, Bourne, MA 02532

October 15, 2019

Finance Committee Members Present: Chairman Mary Jane Mastrangelo, Judith Flynn, Dr. William Towne, Robert Wheeler, James Sullivan, George Smith, Amanda Bongiovanni, Richard Lavoie, Vice Chairmen Michele Ford and Renee Gratis.

Also present: Glenn Cannon, Town Assistant Administrator.

Documents: Agenda

I. Call to order

Mary Jane Mastrangelo called to order the meeting of the Finance Committee at 7:00 PM on October 15, 2019. Chairman Mastrangelo announced that the meeting was being recorded for live broadcast and television replay and asked if anyone was audio or videotaping the meeting. She noted that Kim Johnson and Michael Rausch are recording the meeting.

II. Note any excused/absent members – Kathleen LeGacy.

III. Reserve Fund Transfers – Ms. Flemming reported that there are none.

IV. Review Special Town Meeting Articles

- **Private Petition - Article 14 – General Bylaw – Repeal Section 3.1.45 Prohibition of Marijuana Establishments – and Private Petition - Article 10, - Zoning – Marijuana Establishments**

Attorney Ben Zehnder, from Orleans, MA, is representing The Haven Center, the proponent for this article. He gave a brief overview of the article. He also said that the Haven Center is presently involved in litigation with the Town of Bourne. He asked if he could speak a little bit about article 10 while talking about article 14 and Chairman Mastrangelo said that he could do so.

Rebecca Rutenberg of the Haven Center spoke about the benefits of bringing the Haven Center to the Town of Bourne, with the number one benefit being revenue for the Town. She talked about the jobs that would be generated for the Town and the fact that local vendors would be used for the work that will need to be done to transform the space. Dr. Towne asked if they were proposing a medical only facility or medical and recreational and Ms. Rutenberg said the proposal was for both.

Chairman Mastrangelo said that all questions from the public will go through her only, and not directly to Mr. Zehnder or Ms. Rutenberg. There was some discussion between the board, Attorney Zehnder and Ms.

Rutenberg, regarding hours, space utilization, and traffic impact analysis. Chairman Mastrangelo stated that the public hearing on the Zoning bylaw will be October 24.

The public was invited to make their comments. The first to comment was George Seaver of Cataumet, who belongs to a group that opposes retail marijuana in the Town of Bourne. He spoke about the problems that have arisen in the past year due to vaping and about the lawsuits that the Haven Center has had against other towns. Ron Matheson, of Bourne, was next and asked what town Ms. Rutenberg is from – she answered Boston, and he asked what the timeline on a proposed bylaw was and about the two year moratorium. Chairman Mastrangelo explained that it's up to the discretion of the Planning Board. Doug Osterville, of Monument Beach, said that he thinks that it is the Finance Committee's obligation to come up with some type of cost benefit analysis. Chairman Mastrangelo said that there was a committee formed previously and that his point was well taken and the Finance Committee did do some projections and she doesn't think that either side is really swayed by the revenue in terms of what the decision is. He also talked about the societal costs. Linda Zuern, of Monument Beach spoke next. She spoke about the lawsuits involving the Haven Center. Chairman Mastrangelo explained to Ms. Zuern about the zoning bylaw and the process. Cathleen of Sagamore Beach spoke about the zoning bylaw and talked about the B2districts.

There was more discussion about the last votes on these bylaws and the minimums and maximums of marijuana establishments. Chairman said that the Finance Committee will not be making a decision on either of these bylaws tonight as they will take their vote the night of the Town Meeting.

V. Additional Information, Discussion and Possible Votes on previously discussed articles - Mr. Cannon passed out a draft working warrant that was prepared for the pre-town meeting held this afternoon.

- **Article 1 – PEG access and cable related fund** - The dates in the article and the dates in the motion do not match up so Town Counsel has recommended that it be indefinitely postponed and bring it back at the Annual Town Meeting so the article language and the motion language can match.

Ms. Ford motioned to for indefinite postponement of article 1. Dr. Towne seconded. After was some discussion about the funds, the motion carried. 10-0.

- **Article 2 – Community Preservation Fund Projects for \$346,000.00.** – There was discussion about Cedar Point Association, The Pocasset Village Foundation, and The Pedestrian Bike Path and who is managing the projects. Vice Chairman Ford suggests that the Finance Committee not vote on this article until the outcome of the Board of Selectmen meeting tomorrow is known. Chairman Mastrangelo agreed and said that a clarification of oversight on these projects is needed before a vote can be taken.
- **Article 3 - FY20 Budget Adjustment** - Chairman Mastrangelo said that this evening the Finance Committee received an updated Sources and Uses. She said that the proposed budget for new growth has been reduced from \$550,000.00 to \$464,000.00. They have increased the motor vehicle excise to help make up for that differential, so it is a \$323,000.00 increase in motor vehicle excise. The article requests \$188,500 from free cash. Chairman Mastrangelo expressed her concerns with this article.

Mr. Cannon addressed some of her concerns. There was discussion about the Town Administrator salary and Mr. Cannon is concerned that if it is not voted to pay it, that the Town of Bourne will suffer. There was extended conversation about where the money will come from and the lack of where this money will from being identified to that the Finance Committee can make an informed decision and vote accordingly. He also

said as far as the Economic Development position goes, Mr. Cannon believes the Board of Selectmen will support this position. There was discussion about this being a full time position rather than a consultant position as originally talked about. Selectmen George Slade spoke about this article and how he is comfortable with it moving forward.

Ms. Ford motioned to recommend approval of article 3. Ms. Gratis seconded. 4-2-4. Mr. Lavoie and Dr. Towne opposed. Chairman Mastrangelo, Ms. Flynn, Ms. Bongiovanni and Mr. Wheeler abstained.

- **Article 4 – Unpaid Bills** – Ms. Ford said she would like to recuse herself from this article.

Mr. Wheeler motioned to recommend approval of article 4. Mr. Lavoie seconded. With no further discussion the motion carried. 9-0.

- **Article 5 – Other Post Employee Benefits.** The motion is to appropriate \$771,681.00. \$481,681.00 from free cash, \$260,000 from ISWM retained earnings and \$30,000 for sewer retained earnings.

Ms. Ford motioned to recommend approval of article 5. Ms. Gratis seconded. With no further discussion the motion carried. 10-0.

- **Article 6 – Road Betterments** – \$46,356.00 for Nuovo Road to be paid for by the betterment process.

Ms. Ford motioned to recommend approval of article 6. Dr. Towne seconded. With no further discussion the motion carried. 10-0.

- **Article 7 – Electronic Voting** – \$25,000.00 to continue electronic voting at the Annual Town Meeting.

Dr. Towne motioned to recommend approval of article 7. Ms. Gratis seconded. With no further discussion the motion carried. 10-0.

- **Article 8 – Sewer Budget Adjustment** – \$100,000.00 from sewer retained earnings.

Ms. Ford motioned to recommend approval of article 8. Ms. Gratis seconded. After some discussion the motion carried. 10-0.

- **Article 9 – Bylaw Amendment** – To change the date from March 15 to January 10 on the Capital Report.

Ms. Ford motioned to recommend approval of article 9. Ms. Gratis seconded. With no further discussion the motion carried. 10-0.

- **Article 10 – Zoning - Marijuana Establishments** – Will be made at STM.

- **Article 11 – Zoning – Storm Water Regulations**

Ms. Ford motioned to recommend approval of article 11. Ms. Gratis seconded. After some discussion the motion carried. 10-0.

- **Article 12 – Local Comprehensive Plan**

Ms. Ford motioned to recommend approval of article 12. Dr. Towne seconded. With no further discussion the motion carried. 10-0.

- **Article 13 – Capital Outlay**

Ms. Gratis motioned to recommend approval of article 13. Dr. Towne seconded. After some discussion the motion carried. 10-0.

- **Article 14 – Private Petition – General Bylaw – Repeal Section 3.1.45 Prohibition of Marijuana Establishments** After some discussion it was decided to vote at the meeting before the Town Meeting.

- **Article 15 – ISWM Land Purchase - 11 acres.**

Ms. Bongiovanni motioned to recommend approval of article 15. Dr. Towne seconded. With no further discussion the motion carried. 10-0.

- **Article 16 – ISWM Land Purchase - \$105,000.00 for 6.5 acres of mitigation land.**

Ms. Bongiovanni motioned to recommend approval of article 16. Dr. Towne seconded. With no further discussion the motion carried. 10-0.

- **Article 17 – County Land Purchase – Subject to the first right of refusal process. \$800,000.00 from Capital Stabilization and \$100,000.00 from free cash.**

Dr. Towne motioned to recommend approval of article 17. Ms. Ford seconded. With no further discussion the motion carried. 10-0.

Chairman Mastrangelo said the essential articles are 3,4,5,8,13,15,16 & 17. Town Counsel has requested that article 17 be heard first. The next meeting will be at 6:00 PM prior to the Town Meeting in the Professional Library.

VI. Approval of Previous Minutes 9/23/19 – Ms. Gratis moved approval of the minutes from 9/23/19. Ms. Ford seconded. With no further discussion the motion carried. 10-0.

VII. Updates from Committee Representatives – School Building, Southside Fire Facility, Wastewater Facility, ISWM Business Model Working Group, By Law, Capital, Police Facility, OPEB Trustees, Electronic Voting –

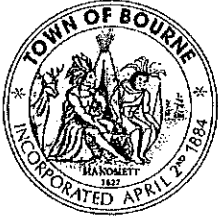
Mr. Lavoie said that the school is open and functioning.

Dr. Towne said that there is a Firehouse meeting tomorrow (10/16/19) at 5PM at the Pocasset Association Building.

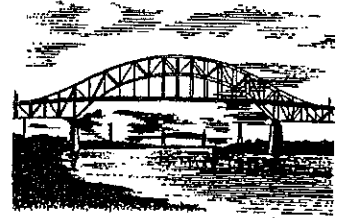
VIII. Other Comments: Public, TA, Finance Director, Finance Committee -- None.

IX. Adjournment

Ms. Gratis moved to adjourn the meeting of the Finance Committee. Ms. Ford seconded. With no discussion, the motion carried. 10-0. The meeting adjourned at 9:06 PM.



TOWN OF BOURNE
Finance Committee
24 Perry Avenue
Buzzards Bay, MA 02532



Minutes of the Meeting of October, 22, 2109

FinCom members Present: Chairman Mary Jane Mastrangelo, Vice Chairman Renee Gratis, Vice Chairman Michele Ford, Amanda Bongiovanni, Richard Lavoie, Kathleen Legacy, Brian Lemeé, George Smith, Bill Towne, Rob Wheeler.

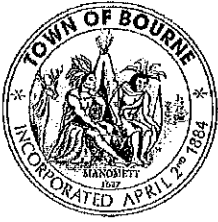
Excused: Jim Sullivan

Also present: Town Administrator Tom Guerino, Finance Director Linda Marzelli, Assistant Town Administrator Glenn Cannon (arrived 7:25 pm).

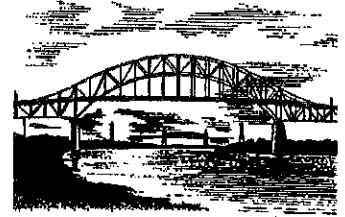
1. Meeting was called to order at 7:00 pm.
2. Noted that the meeting was being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time. None.
3. Note any excused/absent members – Jim Sullivan was excused.
4. Chairman Mastrangelo noted that there is no recording secretary and Renee Gratis volunteered to take notes.
5. Reserve Fund Transfers – Finance Director Linda Marzelli requested a reserve fund transfer of \$45,000 for Finance Department Expenses related to an IRS Audit. She explained that the IRS has been auditing municipalities for employment taxes. Bourne was audited for the calendar year 2016. The assessments from the audit were related to the filing of 1099's and making sure that W-9's are properly filled out. The initial assessment of \$227,285.03 was reduced by \$183,807.99. Policies and procedures have been implemented to avoid this issue in the future.
Motion made by Michele Ford and seconded by Amanda Bongiovanni to approve a \$45,000 Reserve Fund Transfer to Finance Department expenses. Motion passed unanimously 10 – 0.
6. Minutes of previous meetings – deferred.
7. TA/Finance Director Comment (for informational purposes only)- None.
8. Public Comment (for informational purposes only) - None
9. Finance Committee Comment (for information purposes only) - None
10. Updates from Committee Representatives – Rich Lavoie reported from School Building Committee that construction is progressing well. Solar Panels are being investigated. Bill Towne reported from South Side Fire Station Committee that a sub-committee had been set up to look at locations. He requested a future update on the Police Facility. MJ Mastrangelo reported that the foundation for the Police Facility would be completed mid-November and the steel would go up after. She also reported that Wastewater Facility cost estimates had come in higher than expected.
11. Future agenda items – Priority Based Budgeting, IT
12. Next Meeting Date - November 13th with the Board of Selectmen for the end of year review.
13. Upon **motion** made and duly seconded to adjourn – motion passed unanimously. Meeting adjourned at 7:40 pm.

Respectfully submitted,
Mary Jane Mastrangelo

RECEIVED
19 SEP 24 AM 9:27
TOWN OF BOURNE



TOWN OF BOURNE
Finance Committee
 24 Perry Avenue
 Buzzards Bay, MA 02532



FY20 Reserve Fund: \$300,500.00
 FY20 ISWM Reserve Fund: \$600,000.00
 FY20 Sewer Reserve Fund: \$50,000.00

MEETING NOTICE

The Finance Committee will hold a public meeting on **Monday October 28, 2019 at 6:00 PM** at the Bourne High School Professional Library.

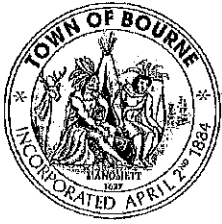
1. Call Meeting to Order.
2. Note any excused or absent members
3. Reserve Fund Transfers
4. Discuss and vote STM Articles as needed
 - Article 2 – CPA Projects
 - Article 10 – Private Petition Zoning By Law Marijuana Establishments
 - Article 14 – Private Petition Marijuana General Bylaw
 - Any other articles before the STM
 - Vote essential articles
5. Distribute Final Motions and Verbal Comments
 - Review procedures for articles
6. TA Comment (for informational purposes only)
7. Selectmen Comment (for informational purposes only)
8. Finance Committee Comment (for informational purposes only)
9. Public Comment (for informational purposes only)
10. Future agenda items
11. Move to the Auditorium Stage and Remain in Open Session during the Town Meeting

RECEIVED
 OCT 28 2019
 TOWN OF BOURNE

Residents are welcome and encouraged to attend our meetings.

Mary Jane Mastrangelo
 October 24, 2019

MM		KL	
MF		GS	
RG		JS	
AB		WT	
JF		RW	
RL			



TOWN OF BOURNE
Finance Committee
24 Perry Avenue
Buzzards Bay, MA 02532



FY20 Reserve Fund: \$300,500.00
FY20 ISWM Reserve Fund: \$600,000.00
FY20 Sewer Reserve Fund: \$50,000.00

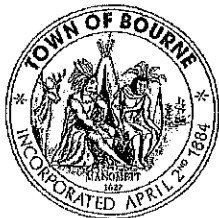
Minutes of the Finance Committee
October 28 – October 29, 2019

Finance Committee Members Present: Chairman Mary Jane Mastrangelo, Judith Flynn, Dr. William Towne, Robert Wheeler, George Smith, Amanda Bongiovanni, Kathleen LeGacy (arrived 6:12 pm), Renee Gratis, Richard Lavoie (arrived 6:18 pm) and Michele Ford.

Others Present: Elmer Clegg, Erica Flemming, George Seaver

1. Chairman Mastrangelo called the Meeting to Order at 6:05 pm.
2. Note any excused or absent members – Robert Wheeler
3. Reserve Fund Transfers – None at this time.
4. Discuss and vote STM Articles as needed
 - Article 2 – CPA Projects – **Motion** by Michele Ford seconded by Bill Towne to recommend approval. Motion passed unanimously 8-0-0.
 - Article 10 – Private Petition Zoning By Law Marijuana Establishments. **Motion** by Bill Towne and seconded by Rich Lavoie to recommend approval contingent on the approval of Article 14. Motion passed unanimously 10-0-0.
 - Article 14 – Private Petition Marijuana General Bylaw – **Motion** by Bill Towne seconded by Renee Gratis to recommend approval. Motion passed 8 in favor -0 opposed – 2 abstentions.
 - Any other articles before the STM – none require discussion.
 - Vote essential articles – **Motion** made Michele Ford and seconded by Renee Gratis that articles 3,4,5,8,13, 15,16, and 17 are essential to the corporate function of the Town and be considered before the lottery. Motion passed unanimously 10-0-0.
5. Distribute Final Motions and Verbal Comments – Chairman Mastrangelo distributed final motions and copies of verbal comments.
 - Review procedures for articles – Chairman Mastrangelo reviewed the procedures for presentation of articles to Town Meeting.
6. TA Comment (for informational purposes only) - None
7. Selectmen Comment (for informational purposes only) - None
8. Finance Committee Comment (for informational purposes only) - None
9. Public Comment (for informational purposes only) - None
10. Future agenda items

2020 JUN - 3 PM 4: 08
TOWN CLERK BOOKING
RECEIVED



TOWN OF BOURNE
Finance Committee
24 Perry Avenue
Buzzards Bay, MA 02532



MEETING NOTICE

Finance Committee in Joint Session with Board of Selectmen
Tuesday, December 3, 2019 at 7:15 PM
Bourne Veteran's Memorial Community Building
239 Main Street, Buzzards Bay, MA 02532

NOTE: This meeting is being recorded for live broadcast and television replay. If anyone in the audience is audio or videotaping, they need to acknowledge it at this time.

1. Call to Order
2. Note any excused/absent members
3. **Enter in Joint Session with the Board of Selectmen**
 - a. 7:15 PM Public Hearing: Tax Classification Hearing
 - b. FY2019 Financial Review/Recap
4. **Adjourn Finance Committee Meeting – Board of Selectmen to continue is session**

Residents are welcome and encouraged to attend our meetings.

Mary Jane Mastrangelo
November 27, 2019

RECEIVED
2019 NOV 29 AM 8:32
TOWN CLERK BOURNE

Town of Bourne Finance Committee

Meeting Minutes

Bourne Veterans Memorial Community Center

239 Main Street, Bourne, MA 02532

December 3, 2019

Joint Session with Board of Selectmen

Finance Committee Members Present: Chairman Mary Jane Mastrangelo, Judith Flynn, William Towne, Robert Wheeler, George Smith, Amanda Bongiovanni, Kathleen LeGacy, Renee Gratis, Richard Lavoie and Michele Ford.

Also present: Selectmen Judith MacLeod-Froman, Peter Meier, James Potter, Jared MacDonald and George Slade, Anthony Schiavi, Town Administrator, Glenn Cannon, Town Assistant Administrator, Erica Flemming, Finance Director, Michael Ellis, Town Accountant.

Documents: Agenda, Town of Bourne FY 20 Classification Hearing handout.

I. Call to order

Board of Selectmen Chair MacLeod-Froman called the Board of Selectmen meeting to order at 7:00 PM.

II. Note any excused/absent members – James Sullivan.

III. Enter into Joint Session with the Board of Selectmen/Sewer Commissioners – Chair Mary Jane Mastrangelo called to order the meeting of the Finance Committee at 7:15 PM.

- a. **7:15 PM Public Hearing: Tax Classification Hearing.** – Bruce Cabral, Director of Assessing, said that a decision will be made this evening on whether the Town of Bourne has a unified, or single, tax rate or a split rate, which would be split between residential and commercial, industrial and manufacturing properties. The Town of Bourne has never had a split rate and the Board of Assessors recommends that the same hold true again this year. Mr. Cabral then read what the Board of Assessors recommends to the Board of Selectmen:

“The Board of Assessors recommends that the Board of Selectmen vote to retain one tax rate for all classes of property for fiscal year 2020. The Board feels that the relatively small benefit to the residential taxpayer which could be achieved through the use of two tax rates, does not warrant the significant increase in taxes which would be shifted to the Commercial/Industrial/Personal Property taxpayer. Bourne is primarily a residential community that does not have enough of a Commercial/Industrial base to make a split rate classification worthwhile.”

Mr. Cabral talked about the percentages of levy by class with residential being almost 88%. He talked about the total valuations of all properties – the total for FY 20 is \$4,918,905,900.00, which is a 3.3% increase from FY 19. He then showed a slide on how the tax rate is determined. The anticipated tax rate for FY 20 is \$10.74 per thousand and FY was \$10.51. He talked about what the rates could be if there was a split rate. He also said that the Board of Assessors recommend not voting in the residential exemption.

RECEIVED
2020 MAR -5 AM 8:31
TOWN CLERK BOURNE

Selectman Meier made a motion for the Board of Selectmen to adopt a single tax rate by selecting a residential factor of one and determining the allocations of taxes to be borne by the four classes of real property along with personal property for fiscal year 2020. The Board of Selectmen also will vote to not adopt an open space discount, residential exemption and small commercial exemption for fiscal year 2020. Selectman Slade seconded. With no further discussion, the motion was approved. 5-0-0.

- b. **FY2019 Financial Review/Recap** – Erica Flemming, Finance Director, started the Financial Review/Recap by reviewing revenues. The four major revenue sources are: Property Taxes - 76%, State Aid – 11 %, Local Receipts – 12%, and Other. There was a small deficit in new growth, unlike most years. She talked about debt exclusions, local receipts and state aid.

Ms. Flemming gave a review of Appropriations, Expenditures and Assessments. The FY19 budget of 65.6 million dollars was increased 3.4 million, or 5.4%, from the prior year. She went over the turn backs and the cherry sheet assessments. The general fund operating budget was 65.5 million dollars. At the special Town meeting there was a budget increase of \$100,000.00 and added to some reserve fund transfers which brought the total budget to 65.9 million dollars. Overall 64 million dollars was spent which resulted in 1.8 million dollar turn back.

The debt service budget of FY19 was 6.1 million dollars which is 26.1% more than the previous year, mostly due to the Bourne Intermediate School and the new Police Station. There was some discussion on what is currently being financed.

Ms. Flemming talked about the three major financial policies: Free Cash – The Town strives to have a balance of at least 5% of the general fund operating budget. At the end of FY 19, free cash closed with 12.2% of the general fund operating budget. Stabilization Fund – The Town strives to have a balance of at least 6% of the general fund operating budget. The Town is at 6.04% of the general fund operating budget. She also talked about OPEB, which quite a bit of progress has been made.

Ms. Flemming ended the Recap by reporting about the enterprise funds.

IV. Adjournment

Dr. Towne moved to adjourn the meeting of the Finance Committee. Ms. Gratis seconded. With no discussion, the motion carried. 10-0. The meeting adjourned at 7:55 PM.

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
January 8, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

November

AGENDA ITEMS

Call to order by Vice Chairman Judith Riordan

Demolition Delay Hearing: 80 Rocky Point Road, Bourne
594 Circuit Avenue, Pocasset
18 Winsor Road, Pocasset

Secretary's Report December 11, 2018

Treasurer's Report

Unfinished Business

- * Local Historical Commission News
 - Update Buzzards Bay Bank Building Pediment
- * Demolition Delay Public Hearing Schedule, if any
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset
- * Hoxie – Overseeing of Historical Restriction dated June 9, 2015
- * Keene House Repairs
- * Soldiers' and Sailors' Monument State Restoration Nomination
- * National Historic Register – Purchase of Plaques for designated properties
- * Historic Survey and National Register
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Excused Absences
- * Next Meetings:
 - Regular Meeting – February 12, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

RECEIVED
TOWN CLERK'S OFFICE

2019 JAN -3 PM 12:44

RECEIVED

RECEIVED

2018 DEC -7 AM 11: 29

TOWN OF BOURNE

Bourne Historical Commission

TOWN CLERK BOURNE

PUBLIC HEARING NOTICE

LOCATION: 80 Rocky Point Road, MA 02532
Assessors Map 26.3, Parcel 62.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to demolish a c.1925 building.

DATE & TIME: Tuesday, January 8, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, December 12, 2018

RECEIVED

2018 DEC -7 AM 11:30

TOWN OF BOURNE

Bourne Historical Commission

TOWN CLERK BOURNE

PUBLIC HEARING NOTICE

LOCATION: 594 Circuit Avenue, Pocasset, MA 02559
Assessors Map 43.3, Parcel 262.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to demolish a c.1930 single-family dwelling.

DATE & TIME: Tuesday, January 8, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, December 12, 2018

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

2019 DEC 19 AM 11:50
TOWN CLERK BOURNE
02532

LOCATION: 18 Winsor Road, Bourne, MA 02532
Assessors Map 51.1, Parcel 21.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is demolish a c.1900 single-family dwelling.

DATE & TIME: Tuesday, January 8, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 12.19.18

Bourne Historical Commission **RECEIVED**

30 Keene Street, Bourne, MA 02532

Demolition Delay Hearing

January 8, 2019

2019 MAR -1 AM 10: 21

594 Circuit Avenue, Pocasset

Map 43.3, Parcel 262.0

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:40 a.m.

Members: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan,
and Frances E. Speers

Associate Members: Blanche E. Cody and Carl Georgeson

Absent: Neil Langille

Public: Alan R. Quaglieri, Owner Representative, Mark Hartwell, Rescom Architects, and Karl Spilhaus, 85
Monument Neck Road, Bourne

Alan R. Quaglieri spoke about the project. The lot is very small and space is limited. The present foundation is tree trunks. The new house will have 1600 sq. ft. in 2 stories. The house will be built on piers with vertical board siding to hide the piers. The new elevation is 11'. The street grade is 13 or 14'. The new house will be 5' above street grade. The town has granted permission for part of the septic to be built on town land near the street in front of the house. A \$60,000 septic system has been approved. Without town approval this project would not be able to be completed.

Following discussion by members, Vice Chairman Riordan asked for a motion. Jean Campbell moved to accept in accordance with plans presented. Blanche Cody seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances E. Speers and Associate Members: Blanche E. Cody and Carl Georgeson were also in agreement.

Meeting was adjourned at 10:55 a.m.



Deborah M. Burgess

Secretary

List of Attachments:

Agenda

Bourne Historical Commission Determination

Public Hearing Notice

Memorandum, Town Planner

Owner/Parcel ID

Building Permit (8 Pages)

Demolition Delay Hearing Map

Property Sheet Map

Plans (6 Pages)

Septic Plans (2 Pages)

Photographs – 594 Circuit Avenue and 3 of surrounding homes/views (4 photographs in total)

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – January 8, 2019

RECEIVED

2019 MAR -1 AM 10:20

Vice Chairman Judith Riordan called the meeting to order at 12:35 p.m.

Members Present: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary Reid, Judith Riordan, and

Frances E. Speers

Associate Members: Blanche Cody and Carl Georgeson

Absent: Neil Langille

TOWN CLERK BOURNE

Demolition Delay Hearings for 18 Winsor Road, Cataumet; 80 Rocky Point Road, Bourne; and 594 Circuit Avenue, Pocasset were held. Minutes are recorded separately.

Secretary's Report: December 11, 2018 was accepted as printed.

Treasurer's Report: Period Ending December 31, 2018 was filed for audit.

Unfinished Business

- * Local Historical Commission News
 - * Update on Buzzards Bay National Bank Pediment – Discussion about signage and a walking tour of Main Street, Buzzards Bay. Jean Campbell, Blanche Cody, and Gioia Dimock will work on this. It was noted that Main Street is very changed from what it was a hundred years ago and signage and information about Main Street will help to preserve that history.
- * Demolition Delay Public Hearing Schedule – There are no Demolition Delay Hearings scheduled at this time.
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset. The sale of this property has gone through and builder, Don Duberger, is working on plans for the restoration of part of the house and replacement of the back section. The Commission will be notified when new building permits are applied for.
- * National Historic Register – Purchase of Plaques for designated properties – No report at this time.
- * Hoxie Center, Overseeing of Historical Restriction dated June 9, 2015 – There may be two companies interested in acquiring the former Hoxie School.
- * Keene House Repairs – Blanche Cody will be finalizing a letter about historic preservation in town.
- * Soldiers' and Sailors' Monument State Restoration Nomination – Carl Georgeson presented his work on the nomination. It is thorough and includes good before and after pictures. He is waiting for a copy of the Proclamation which Rep. William Keating read at the rededication as well as letters of approval of the nomination from various concerns.
- * National Historic Register Nominations – No new information.
- * Historic Survey – No new information.
- * Historical Center – Repair of Stained Glass Window. No new information.

New Business

- * Town Hall report – None at this time.
- * General Operating Concerns –
- * Excused Absences: Neil Langille
- * Next regular meeting is February 12, 2019
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 12:55 p.m.

Deborah M. Burgess
Deborah M. Burgess
Secretary/Treasurer

Attachments:

Agenda
Treasurer's Report

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 8, 2019
80 Rocky Point Road, Bourne
Map 26.3, Parcel 62.0

RECEIVED

2019 MAR -1 AM 10: 21

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan,
and Frances E. Speers

Associate Members: Blanche E. Cody and Carl Georgeson

Absent: Neil Langille

Public: Steven Cabral, Owner, Karl Spilhaus, Neighbor at 85 Monument Neck Road, Bourne

Project is to demolish a 1925 house.

Steven Cabral, Owner, spoke about why they want to demolish this property. After purchasing the house he had Storch Building Inspections do an inspection. They didn't move any furniture nor inspect any hidden areas including removal of electric covers to inspect wiring. Therefore, Mr. Cabral hired Chuck Sutkus, Builder, to make a more detailed inspection of hidden areas in the house. Mr. Cabral said that he had attended a holiday party last month and found out from one of the neighbors that the water had not been shut off in the house and there was much damage from broken pipes and flooding. Mr. Sutkus found extensive water damage, mold and rot throughout the house. Mold exists on all ceilings, walls, and behind wallpaper. Also, a large mouse infestation, rain comes through the two chimneys, there are problems with the foundation, and windows and frames all need to be replaced due to rot.

The project has been approved by the Conservation Commission and Mr. Cabral has agreed to remove invasive vegetation and restore with native plantings.

Commission members asked how long the house had been vacant and how long ago did the broken pipes occur. Karl Spilhaus, a neighbor at 85 Monument Neck Road, said that William Bruce, who had owned the property, died 3 years ago. Up until his death, he had lived in the house full time.


George Jenkins asked what the new house would look like. Mr. Cabral said that they are working with John D'vorsack Architects. The reason they chose him is because he designs houses which fit into the neighborhood and look like they belong on Cape Cod. The plans are not complete, but it will have white cedar shingles with white trim and possibly solar panels. The new house will have 4,200 sq.ft. with 2 stories and a 3rd floor room reached by a circular staircase. The square footage includes several deck areas. Frances Speers said she would like to see a final plan.

Mr. Cabral, responding to a question about what he would have done if the house had been in perfect condition, said he would have remodeled it, but not demolished it.

The Commission asked that we have a tour of the house and property and if plans could be provided at a future meeting. Mr. Cabral was very receptive to both.

Following discussion by members, Vice Chairman Riordan asked for a motion. Deborah Burgess moved for a **Continuance** to February 12, 2019, with a visit to the property prior to that date. Mary Reid seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances E. Speers and Associate Members: Blanche E. Cody and Carl Georgeson, were also in agreement.

Meeting was adjourned at 10:40 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda

The following documents are attached to minutes recorded on February 12, 2019, the date of the continuation of the hearing for this property:

- Public Hearing Notice
- Memorandum, Town Planner
- Owner/Parcel ID
- Building Permit (3 Pages)
- Demolition Delay Hearing Map
- Bound copy with numerous pictures of the exterior and interior damage (approximately 45 pages)

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 8, 2019
18 Winsor Road, Cataumet
Map 51.1, Parcel 21.0

RECORDED
2019 JAN 23 PM 2:34
TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 112:00 a.m.

Members: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan,
and Frances E. Speers

Associate Members: Blanche E. Cody and Carl Georgeson

Absent: Neil Langille

Public: James Halliday and James Halliday, Jr., Contractors, John E. Keenan, Jr., 7 Winsor Road; James Rouse, 5 Winsor Road; Maryfrancis Galligan, 170 Scraggy Neck Road; and Karl Spilhaus, 85 Monument Neck Road, Bourne. Paul Gately, Bourne Courier

James Halliday (Sr.) spoke about the project. The existing house is undersized. The framing, beams, column size, framing is all too small to support bringing the present structure up to current code. The new house will conform to FEMA standards. There are cost and performance obstacles to renovation. The present house has a cottage feel to it and not a homey feel. The owners are interested in building their own style of house on the site.

George Jenkins said that it is too bad for this 1900 house to have survived so much through the years to see it torn down.

Vice Chairman, Riordan read into the record letters received from neighbors all in opposition to demolition of this historic home.

Maryfrancis Galligan (170 Scraggy Neck Road) read from her cell phone a letter from Celia Echave who lives at 1 Winsor Road, who was also in opposition to this project.

Maryfrancis Galligan then read her own letter and spoke about what life is like in the neighborhood. She pointed out that the new owners of 18 Winsor Road have not reached out to a single neighbor either to meet them or to show them what they would like to do with the property. She said that the Pierces and the Moores are doing good renovations to their historic properties.

Jack Keenan (7 Winsor Road) spoke next. He said he was appearing before the Commission in 3 capacities: as a retired lawyer, as trustee of CJJ Realty Trust and as the lawyer for the Trust. In the Winsor-Scraggy Neck neighborhood houses have been passed down for generations. The Keenes, Keenans, Moores and Wells have all established Realty Trusts to preserve their properties for future generations. He read from the Town of Bourne Bylaws about Demolition Delay reminding everyone that its purpose is to preserve and protect historic buildings. The Building Inspector, Town Planner, and Commission have all recognized that this is a significant building needing to be preserved for its historic significance. This house has been continuously lived in with families coming great distances to spend summers here. The Alden house is adding back the 3rd floor which was lost in a hurricane years ago in their restoration of this home. In his opinion 18 Winsor is a preferred historically significant building.

James Rouse (5 Winsor) said that the owners of the new house on Long Point haven't reached out to any neighbors and don't so much as wave to him when they pass him on the road while walking his dog. The owners of 18 Winsor have also not introduced themselves to anyone in the neighborhood. They haven't tried to get the community's ideas about what they would like to do. The height of the new house will be 35'. The first

floor will be 7' higher than at present. The Keene House and the Galligan houses will be impacted very negatively. The scale is too big, will have to be built on stilts which will need to be covered. He said he "wants to be fair, but this is a bit much!"

After hearing the neighbors' concerns, Deborah Burgess said she couldn't understand anyone wanting to live in a neighborhood where so many of the neighbors are in opposition to the project. She added that she was leaning towards demolition delay for this historic neighborhood house.

Commission Members discussed approval of the demolition, continuing to another date, or issuing a demolition delay order. George Jenkins asked if the new plans could be scaled back so the property would fit the area better.

Following discussion by members, Vice Chairman Riordan asked for a motion. Blanche Cody moved to issue a Demolition Delay Order for 1 year with the provision that the owner may return to the Commission with additional information. Mary Reid seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances E. Speers and Associate Members: Blanche E. Cody and Carl Georgeson were also in agreement.

Meeting was adjourned at 12:25 p.m.

Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (8 Pages)
Demolition Delay Hearing Map
Abutter Setback Exhibit Sheet
Plans (44 Pages)
Compliance Certificate (10 Pages)
Application for Installation of a Residential Pool (2 Pages)
Letters from: Maryfrances Galligan, Celia M. Echave, Kate McCarey, Jim and Susan Rouse, Will Keene, Henry Keene, Jane Keenan Carroll, and Susan Malcom
Town of Bourne – Interdepartmental Advisory Form

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
January 22, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

Call to order by Vice Chairman Riordan

AGENDA

DEMOLITION DELAY HEARINGS:

- * 50 Pequot Avenue, Pocasset
- * 62 Gilder Road, Bourne
- * 412 Williston Road, Sagamore Beach

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 JAN 16 11:11:31
RECEIVED
Bourne Historical Commission

RECEIVED

2018 DEC 27 AM 10:01
TOWN OF BOURNE
Bourne Historical Commission

TOWN OF BOURNE
PUBLIC HEARING NOTICE

LOCATION: 62 Gilder Road, MA 02532
Assessors Map 26.1, Parcel 79.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to demolish a c.1928 single-family dwelling.

DATE & TIME: Tuesday, January 22, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, January 2, 2019

RECEIVED

TOWN OF BOURNE

2018 DEC 27 AM 10:00 Bourne Historical Commission

TOWN CLERK'S OFFICE **PUBLIC HEARING NOTICE**

LOCATION: 412 Williston Road, Bourne, MA 02532
Assessors Map 4.1, Parcel 185.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to demolish a c.1940 single-family dwelling.

DATE & TIME: Tuesday, January 22, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, January 2, 2019

RECEIVED

7819 DEC 27 AM 10:01
TOWN OF BOURNE
TOWN OF BOURNE

TOWN OF BOURNE

Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 50 Pequot Avenue, MA 02532
Assessors Map 43.3, Parcel 190.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to demolish a c.1910 single-family dwelling.

DATE & TIME: Tuesday, January 22, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, January 2, 2019

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 22, 2019
50 Pequot Avenue, Pocasset
Map 43.3, Parcel 190.0

RECEIVED

2019 MAR -1 AM 10: 21

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Blanche E. Cody and Carl Georgeson
Absent: Jean Campbell, George O. Jenkins, and Neil Langille

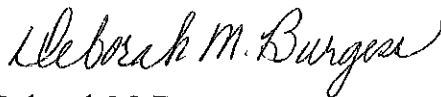
Public: David Hobaica, Owner and Builder, Paul Gately, Bourne Courier

Project is to demolish a c.1910 single-family dwelling.

David Hobaica spoke about the need for demolition of this house. The house is beginning to fall in on itself, the porch roof is bowed down in the middle and inside the first floor is in danger of falling into the crawl space below. The new house will have a good foundation and a Cape Cod cellar with additional crawl space. It will have three (3) bedrooms and initially will be used in the summers, but they will retire to it year-round in the future.

Following discussion by members, Vice Chairman Riordan asked for a motion. Deborah Burgess moved to allow demolition of the house in accordance with plans presented. Mary Reid seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, Frances E. Speers and Associate Member Blanche E. Cody.

Meeting was adjourned at 10:10 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (4 Pages)
Demolition Delay Hearing Map
Before/After Property Sheet Plans
Plans (2 Pages)

Also attached are two 2 letters from neighbors which were not received prior to the Hearing. Both are in support of the project. Rob and Jeanne Cerulle (441 Circuit Ave.) and Madeline Stenberg (435 Circuit Ave.).

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 22, 2019
62 Gilder Road, Bourne
Map 26.1, Parcel 79.0

RECEIVED

2019 MAR -1 AM 10: 21

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:10 a.m.

Members: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche E. Cody and Carl Georgeson

Absent: George O. Jenkins, and Neil Langille

Public: James Halliday, Sr. and James Halliday, Jr. of Halliday Builders, Inc., Lorraine Mitchell, Owner, Curt Duane, 51 Gilder Road, Abutter; Frank Destito, 66 Gilder Road, Abutter; Brian Kennedy 70 Gilder Road, Neighbor; and Paul Gately, Bourne Courier

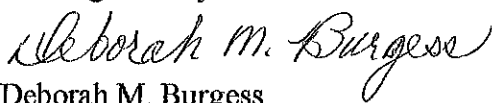
James Halliday, Sr., spoke about the property. The owners, John and Lorraine Mitchell, live next door to 62 Gilder Road at 54 Gilder Road. The house is approximately 1600 sq.ft. and was abandoned 3 years ago. There are safety concerns. It is a simple Cape style having no historical significance, no architectural style and no salvageable items. There is excessive moisture, mold, and rot throughout. Framing is in poor condition. Mechanical systems are unusable. Rodents are an issue. There is a partial basement with crawl space. The owners want to demolish the building and have no plans to build another house. Instead the cellar hole will be filled in and the property will be landscaped.

Two neighbors, Curt Duane and Frank Destito, both cited safety concerns and were in support of demolishing the house.

Carl Georgeson asked Mr. Halliday if he would supply a copy of his opening remarks for the record, which he did.

Following discussion by members, Vice Chairman Riordan asked for a motion. Blanche Cody moved to allow demolition of the house in accordance with plans presented. Jean Campbell seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:15 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (8 Pages)
Demolition Delay Hearing Map
Opening Comments – James Halliday, Sr.
3 Exterior Photographs and 4 Interior Photographs

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 22, 2019
412 Williston Road, Sagamore Beach
Map 4.1, Parcel 185.0

RECEIVED

2019 MAR -1 AM 10: 21

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:15 a.m.

Members: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche E. Cody and Carl Georgeson

Absent: George O. Jenkins, and Neil Langille

Public: Kenneth Butler, Contractor, and Paul Gately, Bourne Courier

Kenneth Butler, Contractor, spoke about the project. The present house is a ranch with hip roof. It has tree trunks for the foundation with a dirt crawl space. There is no heat. They tried to modify this house, but it proved too expensive costing more than 50% of the value to rehabilitate. The owners have owned the house for about 15 years and like its design. Therefore, the proposed new house will be similar in design and will be slightly larger at 1500 sq.ft. which will still be within the set back allowance.

Following discussion by members, Vice Chairman Riordan asked for a motion. Frances E. Speers moved to allow demolition of the house in accordance with plans presented. Blanche Cody seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:25 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (5 Pages)
Demolition Delay Hearing Map
Plans for new house

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 22, 2019
50 Pequot Avenue, Pocasset
Map 43.3, Parcel 190.0

RECEIVED

2020 MAR -3 AM 11:34

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Blanche E. Cody and Carl Georgeson
Absent: Jean Campbell, George O. Jenkins, and Neil Langille

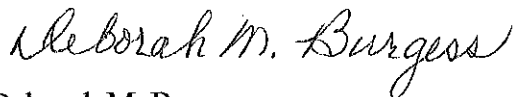
Public: David Hobaica, Owner and Builder, Paul Gately, Bourne Courier

Project is to demolish a c.1910 single-family dwelling.

David Hobaica spoke about the need for demolition of this house. The house is beginning to fall in on itself, the porch roof is bowed down in the middle and inside the first floor is in danger of falling into the crawl space below. The new house will have a good foundation and a Cape Cod cellar with additional crawl space. It will have three (3) bedrooms and initially will be used in the summers, but they will retire to it year-round in the future.

Following discussion by members, Vice Chairman Riordan asked for a motion. Deborah Burgess moved to allow demolition of the house in accordance with plans presented. Mary Reid seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, Frances E. Speers and Associate Member Blanche E. Cody.

Meeting was adjourned at 10:10 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (4 Pages)
Demolition Delay Hearing Map
Before/After Property Sheet Plans
Plans (2 Pages)

Also attached are two 2 letters from neighbors which were not received prior to the Hearing. Both are in support of the project. Rob and Jeanne Cerulle (441 Circuit Ave.) and Madeline Stenberg (435 Circuit Ave.).

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 22, 2019
62 Gilder Road, Bourne
Map 26.1, Parcel 79.0

RECEIVED
2020 MAR -3 AM 11:34
TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:10 a.m.

Members: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche E. Cody and Carl Georgeson

Absent: George O. Jenkins, and Neil Langille

Public: James Halliday, Sr. and James Halliday, Jr. of Halliday Builders, Inc., Lorraine Mitchell, Owner, Curt Duane, 51 Gilder Road, Abutter; Frank Destito, 66 Gilder Road, Abutter; Brian Kennedy 70 Gilder Road, Neighbor; and Paul Gately, Bourne Courier

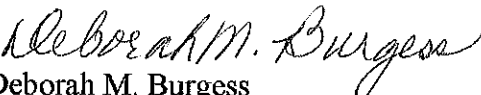
James Halliday, Sr., spoke about the property. The owners, John and Lorraine Mitchell, live next door to 62 Gilder Road at 54 Gilder Road. The house is approximately 1600 sq.ft. and was abandoned 3 years ago. There are safety concerns. It is a simple Cape style having no historical significance, no architectural style and no salvageable items. There is excessive moisture, mold, and rot throughout. Framing is in poor condition. Mechanical systems are unusable. Rodents are an issue. There is a partial basement with crawl space. The owners want to demolish the building and have no plans to build another house. Instead the cellar hole will be filled in and the property will be landscaped.

Two neighbors, Curt Duane and Frank Destito, both cited safety concerns and were in support of demolishing the house.

Carl Georgeson asked Mr. Halliday if he would supply a copy of his opening remarks for the record, which he did.

Following discussion by members, Vice Chairman Riordan asked for a motion. Blanche Cody moved to allow demolition of the house in accordance with plans presented. Jean Campbell seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:15 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (8 Pages)
Demolition Delay Hearing Map
Opening Comments – James Halliday, Sr.
3 Exterior Photographs and 4 Interior Photographs

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
January 22, 2019
412 Williston Road, Sagamore Beach
Map 4.1, Parcel 185.0

RECEIVED
2020 MAR -3 AM 11:24
TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:15 a.m.
Members: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Blanche E. Cody and Carl Georgeson
Absent: George O. Jenkins, and Neil Langille

Public: Kenneth Butler, Contractor, and Paul Gately, Bourne Courier

Kenneth Butler, Contractor, spoke about the project. The present house is a ranch with hip roof. It has tree trunks for the foundation with a dirt crawl space. There is no heat. They tried to modify this house, but it proved too expensive costing more than 50% of the value to rehabilitate. The owners have owned the house for about 15 years and like its design. Therefore, the proposed new house will be similar in design and will be slightly larger at 1500 sq.ft. which will still be within the set back allowance.

Following discussion by members, Vice Chairman Riordan asked for a motion. Frances E. Speers moved to allow demolition of the house in accordance with plans presented. Blanche Cody seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:25 a.m.

Deborah M. Burgess
Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (5 Pages)
Demolition Delay Hearing Map
Plans for new house

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
February 12, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532
<u>November</u>		

AGENDA ITEMS

Call to order by Vice Chairman Judith Riordan

Continuation Demolition Delay Hearings: 80 Rocky Point Road, Bourne

Demolition Delay Hearings: 18 Winsor Road, Cataumet
229 Shore Road, Bourne

Secretary's Report January 8, 2019
Treasurer's Report

Unfinished Business

- * Local Historical Commission News
 - Update Buzzards Bay Bank Building Pediment
- * Demolition Delay Public Hearing Schedule, if any
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset
- * Hoxie – Overseeing of Historical Restriction dated June 9, 2015
- * Keene House Repairs
- * Soldiers' and Sailors' Monument State Restoration Nomination
- * National Historic Register – Purchase of Plaques for designated properties
- * Historic Survey and National Register
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Excused Absences
- * Next Meetings:
 - Demolition Delay, CPA – February 26, 2019
 - Regular Meeting – March 12, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 FEB 17 PM 2:34
TOWN CLERK BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

CANCELLED

LOCATION: 49 Academy Drive, MA 02532
Assessors Map 23.3, Parcel 41.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. The request is to construct a second story dormer addition on a c.1940 building.

DATE & TIME: Tuesday, February 12, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, January 23, 2019

RECEIVED
2019 FEB -7 PM 2:35
TOWN CLERK BOURNE

TOWN OF BOURNE
Bourne Historical Commission

2019 JAN 17 PM 2:56

PUBLIC HEARING NOTICE

LOCATION:

49 Academy Drive, MA 02532
Assessors Map 23.3, Parcel 41.0

PROPOSAL:

Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. The request is to construct a second story dormer addition on a c.1940 building.

DATE & TIME:

Tuesday, February 12, 2019 at 10:00 A.M.

PLACE:

Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, January 23, 2019

RECEIVED
2019 JAN 22 AM 10:49
TOWN CLERK BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 229 Shore Road, Bourne, MA 02532
Assessors Map 26.2, Parcel 104.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. The request is to alter a c.1915 dwelling with a two-story addition and to replace the existing detached garage with a new garage.

DATE & TIME: Tuesday, February 12, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 1.23.2019

WEDNESDAY
2019 JAN 17 PM 2:56

TOWN OF BOURNE
Bourne Historical Commission

TOWN OF BOURNE

PUBLIC HEARING NOTICE

LOCATION: 18 Winsor Road, Bourne, MA 02532
Assessors Map 51.1, Parcel 21.0

PROPOSAL: The property has been deemed a historic
"Significant Building" according to the Historical
Commission. A revised plan has been submitted
for reconsideration per a condition of the
Historical Commission at a meeting held on
January 8, 2019.

DATE & TIME: Tuesday, February 12, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town
Planner at Town Hall 24 Perry Ave Buzzards Bay
from 8:30-4:30, Monday - Friday. 508-759-0600
ext. 1346.

Written comments in advance are welcome and
should be sent to Coreen Moore, Town Planner.
All persons desiring to be heard on this matter
should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 01.23.19

Bourne Historical Commission RECEIVED
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
February 12, 2019
80 Rocky Point Road, Bourne
Map 26.3, Parcel 62.0

2019 MAR -1 AM 10: 21

TOWN CLERK BOURNE

Continuation of Demolition Delay Hearing from January 8, 2019.

Vice Chairman Judith Riordan called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche E. Cody

Absent: Neil Langille and Carl Georgeson

Public: Steven Cabral, Owner, and Karl Spilhaus, Neighbor at 85 Monument Neck Road, Bourne

Vice Chairman Judith Riordan passed out to all members and attendees a copy of the Town of Bourne Demolition Delay Bylaw. She read excerpts from the bylaw so that all would have a better understanding of what the Historical Commission can and can not do to preserve old buildings.

Project is to demolish a 1925 house.

Commission members met with Mr. Steven Cabral, Owner, at 80 Rocky Point Road on February 5, 2019 for a tour of the house. Commission members were able to see firsthand the historical aspects of the house. Blanche Cody said that it helps to see the original house in context with the new plans which Mr. Cabral presented.

Mr. Cabral said that the house will retain the "L" shape of the original house although it will be moved further back on the property. It will be 4100 sq.ft. which is larger than the original house which is 2600 sq.ft. It will have natural shingle siding with a shingled roof and is in a style similar to other houses built on Cape Cod. It will have 5 bedrooms, a 3-season room, and lots of deck including one which will be sheltered from winds at the middle of the house. Driving from Mashnee Island back to Gray Gables it will appear to be the same size as the original house. Mr. Cabral said that they want to save some of the beams, the bull's eye glass lites and other features in the house. They will use a company in Falmouth to salvage material for re-use. He said that if he could have renovated the house, he would have. But the materials used are not old and not consistent throughout the house. He reiterated that leaks and mold are throughout the house.

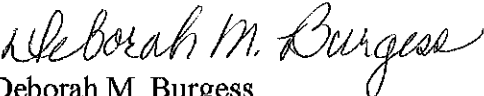
George Jenkins said the chimneys are "aimed" towards the house and would need to be repaired. The roof appears to be in good condition.

Following discussion by members, Vice Chairman Riordan asked for a motion. Blanche Cody said that the house with its two white chimneys is an iconic structure enjoyed by many when returning from Mashnee Island to Gray Gables. We have to live in the world today and rehabilitation would be difficult. The house had been changed through the years. Blanche Cody moved to allow demolition of this house according to plans presented. George Jenkins seconded. **The motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances Speers.

Bourne Historical Commission
February 12, 2019
Demolition Delay Hearing – 80 Rocky Point Road, Bourne

Page 2

Meeting was adjourned at 10:15 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Plans for new house (6 Pages)

Minutes and attachments from January 8, 2019 Hearing are attached to these minutes:

- Public Hearing Notice
- Memorandum, Town Planner
- Owner/Parcel ID
- Building Permit (3 Pages)
- Demolition Delay Hearing Map
- Bound copy with numerous pictures of the exterior and interior damage (approximately 45 pages)

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
February 12, 2019
229 Shore Road, Bourne
Map 26.2, Parcel 104.0

RECEIVED

2019 MAR -1 AM 10: 21

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:15 a.m.

Members: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Blanche E. Cody
Absent: Neil Langille and Carl Georgeson

Public: Charles Fountain, Builder; David and Patricia Basler, Owners; Alexander and Jayne Klein, abutters 233 Shore Road, and Kari Torpey, abutter 230 Shore Road.


Vice Chairman Judith Riordan passed out to all members and attendees a copy of the Town of Bourne Demolition Delay Bylaw. She read excerpts from the bylaw so that all would have a better understanding of what the Historical Commission can and can't do to preserve old buildings.

Project: Alter a c.1915 dwelling with a two-story addition and to replace the existing detached garage with a new garage.

Charles Fountain spoke about the project. They plan to add a two-story addition to the right side of the house and a dormer to the back of the house and a new detached garage. He said that they will removing the vinyl siding presently on the house and use natural clapboard. There will be no change to the dormer on the front of the house.

Hearing no comments from Commission Members and none from the attendees, Vice Chairman Riordan asked for a motion. George Jenkins moved to accept in accordance with plans presented. Mary Reid seconded. **Motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances Speers.

Meeting was adjourned at 10:20 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (4 Pages)
Plans (4 Pages)
Site/Septic Plan
Demolition Delay Hearing Map

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – February 12, 2019

Vice Chairman Judith Riordan called the meeting to order at 11:00 a.m.

Members Present: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary Reid, Judith Riordan, and Frances E. Speers
Associate Members: Blanche Cody
Absent: Neil Langille and Carl Georgeson

Public: Karl Spilhaus, 85 Monument Neck Road, and Paul Gately, Bourne Courier.

Continuation of Demolition Delay Hearing for 80 Rocky Point Road, Bourne was held. Minutes recorded separately.
Demolition Delay Hearings for: 18 Winsor Road, Cataumet and 229 Shore Road, Bourne were held. Minutes recorded separately.

Secretary's Report: January 8, 2019 was accepted as printed.
Treasurer's Report: None at this time

Unfinished Business

- * Local Historical Commission News
 - * Update on Buzzards Bay National Bank Pediment – Judith Riordan will contact Thomas Guerino, Town Administrator, about placement.
- * Demolition Delay Public Hearing Schedule – There will be Demolition Delay Hearings on February 26, 2019.
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset. Don Duberger is working with the new owners of this property and has offered to present the building plans at a future meeting.
- * National Historic Register – Purchase of Plaques for designated properties – No report at this time.
- * Hoxie Center, Overseeing of Historical Restriction dated June 9, 2015 – No further information at this time.
- * Keene House Repairs – It was suggested we change this item from Keene House Repairs to Notification of Historical Commission, since that is what the letter is about. Blanche Cody will be finalizing the letter.
- * Soldiers' and Sailors' Monument State Restoration Nomination – Carl Georgeson has submitted the nomination to Massachusetts Historical Commission. A copy is on file in the Commission Office.
- * National Historic Register – Purchase of Plaques for designated properties – No information at this time.
- * Historic Survey and National Register – PAL has sent Contracts covering each of these to Barry Johnson, Chairman of the Community Preservation Committee.
- * Historical Center – Repair of Stained Glass Window. Deborah Burgess will contact Barry Johnson to confirm procedure for getting this necessary work done.

New Business

- * Town Hall report – None at this time.
- * General Operating Concerns – The Cape Cod Commission's Roundtable on Demolition Delay bylaws is being held on March 28 at 9:00 a.m. The Secretary will send information to members.
- * Excused Absences: Neil Langille and Carl Georgeson
- * Next regular meeting is March 12, 2019
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:45 a.m.

Deborah M. Burgess
Deborah M. Burgess
Secretary/Treasurer

BOURNE HISTORICAL COMMISSION

2019 JUN 28 PM 12:14

Attachments:

Agenda

OFFICE OF THE SECRETARY

Bourne Historical Commission **RECEIVED**
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
February 12, 2019
18 Winsor Road, Cataumet
Map 51.1, Parcel 21.0

2019 MAR -1 AM 10: 21

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:20 a.m.

Members: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche E. Cody

Absent: Neil Langille and Carl Georgeson

Public: James Halliday, Sr. and James Halliday, Jr., Contractor; John LoMedico, Owner; James Rouse, 5 Winsor Road; Henry Keene, Jr., 10 Winsor Road; Kate McCarey, 168 Scraggy Neck Road; Karl Spilhaus, 85 Monument Neck Road; Paul Gately, Bourne Courier.

Project: Demolish a c. 1900 single-family dwelling.

Vice Chairman Judith Riordan passed out to all members and attendees a copy of the Town of Bourne Demolition Delay Bylaw. She read excerpts from the bylaw so that all would have a better understanding of what the Historical Commission can and can't do to preserve old buildings.

James Halliday, Sr. spoke about the project. He identified problems which had been brought up at the first hearing on January 8, 2019: size and scale of the new house and garage, raised hardscaping, water runoff into the neighborhood, concrete deliveries, raised lighting, and other concerns. In response to these items, they have redesigned the house reducing the size from about 4,467 sq.ft. to 3,016 sq.ft. They have relocated the garage and reduced the number of stories reducing the size from about 1,452 sq.ft. to about 362 sq.ft. The cabana has been eliminated along with other raised structures. There will be 91% less concrete and 92% less steel used in the construction. There will be no raised lighting. All water will be kept on site with no run off onto surrounding property. The newly designed house meets all federal, local and state requirements.

Henry Keene, Jr., (10 Winsor Road) asked about the height of the garage. The newly designed garage will be 9' lower than the previous design.

Kate McCary (168 Scraggy Neck Road) asked if the newly designed house could be changed back to the prior design after Demolition Delay was removed. Yes! It could be, but Mr. LoMedico said there will be no changes if the demolition delay order is rescinded. He and his wife like the new design.

Blanche Cody spoke about the age of the original house and how it fit into the landscape. The new design is more in keeping with the landscape.

George Jenkins said he appreciates the huge effort that has gone into the redesign. The newly designed house looks better and is consistent with the neighborhood.

Mr. LoMedico said that he likes this design better and added that they had gotten carried away with the first design.

James Halliday, Sr. said that they will have to apply for a new building permit and go through all of the permitting process with the new design.

Vice Chairman Riordan read into the record parts of each of the following letters which are attached to these minutes: John E. Keenan, Jr., (7 Winsor Road) letter and Memorandum in Support of Reconfirming Bourne Historical Commission Decision Dated January 13, 2019, Celia M. Echave (1 Winsor Road), Maryfrances Galligan (170 Scraggy Neck Road), and Susan Keene Malcom (10 Winsor Road). All letters expressed the desire that the Demolition Delay remain in place and that the original house be preserved.

James Halliday, Sr. said it would take a significant amount to renovate the original house. There is no mechanical, no heat, no insulation, and it would need a new kitchen. It was built as a summer cottage and was used only during summers for many years.

Mr. LoMedico said that they will make every effort to reuse some of the interior items, the Dutch door for one. Mr. Narde, the former owner, is going to take some things.

Following discussion by members, Vice Chairman Riordan asked for a motion. Blanche Cody made a motion to lift the Demolition Delay Order. The commission is satisfied that there is no reasonable likelihood that either the owner or some other person or group is willing to purchase, preserve, rehabilitate or restore such building. It is with regret that we lose another old cottage. Jean Campbell seconded. **Motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Mary P. Reid, Judith A. Riordan, and Frances Speers.

Vice Chairman Riordan will send letters lifting the Demolition Delay Order to Roger Laporte, Inspector of Buildings, Coreen V. Moore, Town Planner, James R. Halliday, Sr., Halliday Builders, Mr. and Mrs. John LoMedico, Massachusetts Historical Commission, and Cape Cod Commission.

Meeting was adjourned at 11:15 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

Agenda

Public Hearing Notice

Bourne Historical Commission Letters Lifting Demolition Delay Order to: Roger Laporte, Bourne Building Inspector; Coreen V. Moore, Bourne Town Planner; James Halliday, Halliday Builders, Inc.; James LoMedico and Elizabeth LoMedico; Massachusetts Historical Commission; and Cape Cod Commission

Letters from: John E. Keenan, Jr. letter and Memorandum in Support of Reconfirming Bourne Historical Commission Decision Dated January 13, 2019; Celia M. Echave; Maryfrances Galligan; and Susan Keene Malcom

Plans (9 Pages)

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
February 26, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

Call to order by Vice Chairman Riordan

AGENDA

DEMOLITION DELAY HEARINGS:

- * 23 Emmons Road, Monument Beach
- * 199 Presidents Road, Bourne

COMMUNITY PRESERVATION ACT HEARING:

- * Sagamore Cemetery Association, Inc. –
Sagamore Cemetery Gravestone Conservation

Adjournment

Deborah M. Burgess
Secretary/Treasurer

10:00 AM BOURNE

2019 FEB 20 PM 1:04

RECEIVED

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 199 Presidents Road, Bourne, MA 02532
Assessors Map 26.1, Parcel 174.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw.

The request is to remove secondary exterior door and replace it with a wall on a c.1890 building.

DATE & TIME: Tuesday, February 26, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 1.30.19

RECEIVED
TOWN OF BOURNE

OFFICE OF THE TOWN PLANNER
24 PERRY AVENUE
BOURNE, MA 02532

RECEIVED
TOWN OF BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 23 Emmons Road, Monument Beach, MA 02532
Assessors Map 34.0, Parcel 10.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw.

The request is to add a shed against the south side of c.1853 dwelling.

DATE & TIME: Tuesday, February 26, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 2.6.19

RECEIVED
2019 FEB -5 AM 10:50
TOWN CLERK OFFICE

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
February 26, 2019
23 Emmons Road, Monument Beach
Map 34.0, Parcel 10.0

RECEIVED

2019 MAR -1 AM 10: 22

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Mary P. Reid, and Judith A. Riordan

Associate Members: Blanche E. Cody and Lydia Manter

Absent: Jean Campbell, George O. Jenkins, Neil Langille, Frances E. Speers, and Carl Georgeson

Public: Beth Ellis, Sagamore, Karen Hunter, Bourne Enterprise, and Paul Gately, Bourne Courier

Project is to add a shed against the south side of a c. 1853 dwelling.

Neither the owner, Bruce Benner, nor the Contractor, Sean Benner, were present. Since this renovation was a small project, members decided to discuss and vote on the proposal. The proposed lean-to style shed is 9' X 7'. It will be built on the south side of the building and won't be easily visible from the street.

After discussion by members, Vice Chairman Riordan asked for a motion. Blanche Cody moved to accept in accordance with plans presented. Mary Reid seconded.

Motion carried unanimously. Members voting in favor were: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan and Associate Members Blanche Cody and Lydia Manter.

Meeting was adjourned at 10:05 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (5 Pages)
Plans (2 Pages)
Site Plan
Demolition Delay Hearing Map
Demolition Project Timeline

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
February 26, 2019
199 Presidents Road, Bourne
Map 26.1, Parcel 174.0

RECEIVED

2019 MAR -1 AM 10:22

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:05 a.m.

Members: Deborah M. Burgess, Mary P. Reid, and Judith A. Riordan

Associate Members: Blanche E. Cody and Lydia Manter

Absent: Jean Campbell, George O. Jenkins, Neil Langille, Frances E. Speers, and Carl Georgeson

Public: Scott Conlon, Owner, Beth Ellis, Sagamore, Karen Hunter, Bourne Enterprise, and Paul Gately, Bourne Courier.

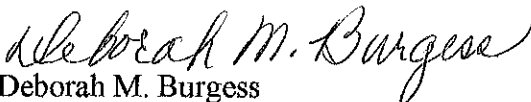
Project is to remove a secondary exterior door and replace it with a wall on a c. 1890 building.

Scott Conlon, Owner, spoke about the need for this renovation. The door is one which they never use and is located to the left of a sliding door which they do use. They plan to put a wall in its place which will look like it has always been there. It will match the exterior of the rest of the house.

After discussion Vice Chairman Riordan asked for a motion. Blanche Cody moved to accept in accordance with plans presented. Mary Reid seconded.

Motion carried unanimously. Members voting in favor were: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan and Associate Members Blanche Cody and Lydia Manter.

Meeting was adjourned at 10:10 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (4 Pages)
Demolition Delay Hearing Map
Photographs – 2 exterior, 1 interior

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Community Preservation Act Hearing
February 26, 2019

RECEIVED

2019 MAR -1 AM 10:20

TOWN CLERK BOURNE

Vice Chairman Judith Riordan called the hearing to order at 10:20 a.m.

Members: Deborah M. Burgess, Jean Campbell, Mary Reid, and Judith Riordan

Associate Members: Blanche E. Cody and Lydia Manter

Absent: George Jenkins, Neil Langille, Frances E. Speers, Carl Georgeson

Public: M. Elizabeth Ellis, Sagamore, Karen Hunter, Bourne Enterprise, and Paul Gately, Bourne Courier

Applicant: Sagamore Cemetery Association, Inc.

Project: Sagamore Cemetery Gravestone Conservation

Funding Requested: \$30,400

M. Elizabeth Ellis, Clerk of the Sagamore Cemetery Association, Inc., spoke about the project. The Sagamore Cemetery was established in 1800. The earliest recorded burial was in 1803 when Tempee Bourne died. There are 20 members of the Bourne family buried in the Sagamore Cemetery. The cemetery was incorporated in 1889. There is a large historic section in the cemetery. Hannah Rebecca Burgess and her husband, Capt. William Burgess are buried here. Hannah is well known for guiding her husband's ship back to port from South America after Capt. William died. There are many sea captains buried in Sagamore Cemetery. History doesn't end with a certain date. Bill Harrison, one of three contemporary people who were responsible for inventing video games, is buried here. He often said "every parent in America hates me, but kids love me." The cemetery has a corner known as the Bournedale Section. When the Cape Cod Canal was being built, two small cemeteries in Bournedale had to be moved. Legend has it that not all of the tombstones were reinstalled over the correct deceased. Some think that is why there are restless spirits in the cemetery.

The Cemetery is looking for CPA funding to restore broken and damaged headstones. There are a total of 41 stones needing repair. Ms. Ellis said she contacted several companies about having the work done. William Gallagher returned a detailed proposal with cost for each of the 41 stones. The cost is \$30,400. The four Tupper Family stones are the most expensive. The Tupper family was very important in the early history of Sandwich and Bourne. Stones needing repair are slate, marble, or granite. Some are cracked or broken and some need to be reset. They plan to have the work done within one year from July of 2019 to July of 2020.

The Vice Chairman asked how these repairs will benefit the Town of Bourne. Ms. Ellis answered that they have given tours of the cemetery and are planning tours with costumed interpreters. They want to present the history of Bourne through those buried there. Also, the repairs, with before and after pictures, would make a good article for either of the newsletters of the Bourne Historical Society or the Bourne Society for Historic Preservation. It was suggested that Bourne Community TV might be interested in filming the work.

After discussion by members, the Vice Chairman asked for a motion to approve this Application. It was so moved by Jean Campbell and seconded by Blanche Cody. **Motion Carried Unanimously.** Those voting were: Deborah Burgess, Jean Campbell, Mary Reid, Judith Riordan, and Blanche Cody.

Deborah M. Burgess
Deborah M. Burgess, Secretary

List of Attachments:

Agenda

Application: Sagamore Cemetery Association, Inc. – Sagamore Cemetery Gravestone Conservation

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Community Preservation Act Hearing
February 26, 2019

RECEIVED

2019 MAR -1 AM 10: 22

Vice Chairman Judith Riordan called the hearing to order at 10:20 a.m.

TOWN CLERK BOURNE

Members: Deborah M. Burgess, Jean Campbell, Mary Reid, and Judith Riordan

Associate Members: Blanche E. Cody and Lydia Manter

Absent: George Jenkins, Neil Langille, Frances E. Speers, Carl Georgeson

Public: M. Elizabeth Ellis, Sagamore, Karen Hunter, Bourne Enterprise, and Paul Gately, Bourne Courier

Applicant: Sagamore Cemetery Association, Inc.

Project: Sagamore Cemetery Gravestone Conservation

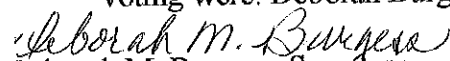
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After discussion by members, the Vice Chairman asked for a motion to approve this Application. It was so moved by Jean Campbell and seconded by Blanche Cody. **Motion Carried Unanimously.** Those voting were: Deborah Burgess, Jean Campbell, Mary Reid, Judith Riordan, and Blanche Cody.


Deborah M. Burgess, Secretary

List of Attachments:

Agenda

Application: Sagamore Cemetery Association, Inc. – Sagamore Cemetery Gravestone Conservation

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
March 12, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Vice Chairman Judith Riordan

Secretary's Report February 12, 2019
Treasurer's Report

Unfinished Business

- * Local Historical Commission News
 - Update Buzzards Bay Bank Building Pediment
- * Demolition Delay Public Hearing Schedule, if any
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset
- * Hoxie – Overseeing of Historical Restriction dated June 9, 2015
- * Notification of Historical Commission (Keene House Repairs)
- * National Historic Register – Purchase of Plaques for designated properties
- * Historic Survey and National Register
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Cape Cod Commission Round Table Demolition Delay Law, 3/28/2019
- * Town Hall report, if any
- * General Operating Concerns, if any
- * Excused Absences
- * Next Meetings:
 - Regular Meeting – April 9, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 MAR -6 PM:17
TOWN OF BOURNE
COMMUNICATIONS

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – March 12, 2019

Chairman Neil Langille called the meeting to order at 10:00 a.m.

Members Present: Deborah M. Burgess, Neil Langille, Mary Reid, and Frances E. Speers
Associate Members: Blanche Cody, Carl Georgeson, Lydia Manter, and Karl Spilhaus
Tardy: Jean Campbell
Absent: George O. Jenkins and Judith Riordan

Secretary's Report: February 12, 2019 was accepted as printed.
Treasurer's Report: None at this time

2019 JUN 28 PM 5:14
TOWN CLERK BUREAU
BOURNE, MA 02532

Unfinished Business

- * Local Historical Commission News
 - * Update on Buzzards Bay National Bank Pediment – No further work is being done at this time. Signage needs to be worked on.
- * Demolition Delay Public Hearing Schedule – There will be 2 Demolition Delay Hearings on March 26:
60 Hunters Brook Road, Sagamore Beach and 93 Main Street, Buzzards Bay.
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset. No new information at this time.
- * National Historic Register – Purchase of Plaques for designated properties – No report at this time.
- * Hoxie Center, Overseeing of Historical Restriction dated June 9, 2015 – The Waldorf School is looking for a new location and has looked at the Hoxie building.
- * Notification of Historical Commission (Keene House) – A letter (attached) was sent to Coreen Moore, Town Planner, Roger Laporte, Inspector of Buildings, Thomas Guerino, Town Administrator, and the Board of Selectmen. Coreen Moore is the only one to have responded to the letter. The secretary read her response (attached). There was a discussion about Demolition Delay. Several historic buildings have not come before the Commission for Demolition Delay Hearings. One is the former Douglas Market building at 3 Shore Road and another is the Deacon Elijah Perry House at 203 County Road. Both were changed. Lydia Manter said there seems to be a breakdown in communication between town departments. Blanche Cody said that some people don't see the value in the history of the town buildings. The Commission isn't obstructionist. Some owners want to restore their homes and come to Demolition Delay Hearings having worked with architects to restore their homes. Neil Langille pointed out that home owners can only spend 50% of their home's value in improvements before Federal FEMA laws kick in. It seems that the Commission has to send letters to the town to remind them that we are here and ready to do the job which the Commission is charged with doing. We understand that times change and historic buildings do have to have windows, siding, etc. changed.
- * National Historic Register – Purchase of Plaques for designated properties – No information at this time.
- * Historic Survey and National Register – Deborah Burgess reported that PAL wants to know how to proceed with surveying Wings Neck and Scraggy Neck since many homes located there are in private areas. Deborah will speak to George Jenkins about access to these areas.
PAL is working with the Pocasset Village Association Foundation to see if the Association will remove the vinyl siding on the front and part of the sides of the building and reinstall cedar shingles and if they will put back the porch railings which have been removed. With those two restorations, the building, itself, may be eligible for inclusion on the National Register. As it stands now the Pocasset Village Association Foundation is eligible for the National Register under Criteria A as a social club founded in the early 1900s at the beginning of the women's club movement of that time.
- * Historical Center – Repair of Stained Glass Window. Deborah Burgess spoke with Barry Johnson who confirmed that there is an open CPA fund which can be used to pay for this important work.

New Business

- * The Cape Cod Commission Roundtable Discussion on Demolition Delay Law will be held on March 28, 2019, at 9:00 a.m. at 3225 Main Street, Barnstable. Since there are 9 members of the Bourne Historical Commission attending, a meeting notice has been placed on the town's web page. Anytime a quorum of members attends another meeting, it has to be posted.
- * Town Hall report – None at this time.
- * General Operating Concerns –
- * Excused Absences: George Jenkins and Judith Riordan
- * Next Demolition Delay Meeting is March 26, 2019
- * Next regular meeting is April 9, 2019
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:00 a.m.


Deborah M. Burgess
Secretary/Treasurer

Attachments:

Agenda

Letters to: Coreen Moore, Town Planner, Roger Laporte, Inspector of Buildings, Thomas Guerino, Town Administrator, and The Board of Selectmen.

Email reply from Coreen Moore, Town Planner

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
March 26, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

Call to order by Chairman Langille

AGENDA

DEMOLITION DELAY HEARINGS:

- * 60 Hunters Brook Road, Sagamore Beach
- * 93 Main Street, Buzzards Bay

Adjournment

Deborah M. Burgess
Secretary/Treasurer

RECEIVED
2019 MAR 20 PM 12:04
TOWN CLERK BOURNE

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
March 26, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AMENDED

Call to order by Chairman Langille

AGENDA

DEMOLITION DELAY HEARINGS:

- * 60 Hunters Brook Road, Sagamore Beach
- * 93 Main Street, Buzzards Bay

SPECIAL MEETING:

- * Local Comprehensive Plan – Discussion
A Brief History of Bourne and Cultural Heritage Drafts

Adjournment

Deborah M. Burgess
Secretary/Treasurer

RECEIVED
2019 MAR 21 AM 11:37
TOWN OF BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 93 Main Street, Buzzards Bay, MA 02532
Assessors Map 23.2, Parcel 67.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Requesting to construct an addition on the rear of a c.1900 building.

DATE & TIME: Tuesday, March 26, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 3.6.19

RECORDED
2019 MAR -6 AM 11:16
TOWN OF BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 60 Hunters Brook Road, Sagamore Beach, MA
Assessors Map 12.1, Parcel 35.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition
of Historic Structures. The property has been
deemed a historic "Significant Building" as
defined in the bylaw. Requesting to add a second
story on a c.1920 building.

DATE & TIME: Tuesday, March 26, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town
Planner at Town Hall 24 Perry Ave Buzzards Bay
from 8:30-4:30, Monday - Friday. 508-759-0600
ext. 1346.

Written comments in advance are welcome and
should be sent to Coreen Moore, Town Planner.
All persons desiring to be heard on this matter
should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, March 6, 2019

RECEIVED
2019 MAR -6 AM 11:16
TOWN CLERK BOURNE

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Special Meeting
March 26, 2019

Chairman Neil Langille called the meeting to order at 10:30 a.m.

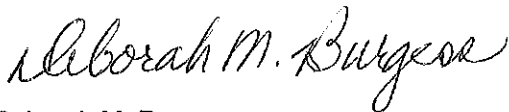
Members Present: Deborah M. Burgess, George O. Jenkins, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Carl Georgeson, Lydia Manter, and Karl Spilhaus
Absent: Jean Campbell and Blanche Cody

Demolition Delay Hearings for 60 Hunters Brook Road, Sagamore Beach and 93 Main Street, Buzzards Bay were held. Minutes are recorded separately.

Special Meeting*

- * Discussion of Local Comprehensive Plan
Draft – A Brief History of Bourne
Draft – Cultural Heritage

Members discussed the two drafts and made suggested changes. A copy of the original drafts with suggested changes in brackets are attached. These were emailed to Wesley Ewell, Planning Consultant for the revised Local Comprehensive Plan.



Deborah M. Burgess
Secretary

Attachments:

Agenda
Original Drafts with corrections in brackets

2019 JUN 28 PM 12:14
Bourne Historical Commission

*It should be noted that in attendance prior to the start of this Special Meeting were: Gary Maloney, Buzzards Bay, and Wayne Raulino and Pedro Hernandez, both from Massachusetts Maritime Academy.

Mr. Maloney wanted to talk about the property at 10 Old Bridge Road, Buzzards Bay, which is rumored to be going to be demolished soon. The property is owned by Massachusetts Maritime Academy making it a state-owned property. The Commission has no authority over state owned properties.

Neither Wayne Raulino, nor Pedro Hernandez spoke.

Since this topic was not on the Agenda, no minutes were taken and the 3 men left.

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
March 26, 2019
60 Hunters Brook Road, Sagamore Beach
Map 12.1, Parcel 35.0

Chairman Neil Langille called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, George O. Jenkins, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Carl Georgeson, Lydia Manter, Karl Spilhaus
Absent: Jean Campbell and Blanche E. Cody


Public: Dabney Carr, Owner, Vincent Michienzi, Noreen Michienzi, Gary Maloney, Buzzards Bay, Wayne Raulino, MMA, and Pedro Hernandez, MMA.

Project: Add a second story on a c. 1920 building.

Dabney Carr spoke about the need for this project. She purchased the house in 1997. Her parents are 83 and 84 and in need of different living arrangements. If the project is approved, they will be moving from Virginia and living with Ms. Carr. The new room will be 18' X 18' and will include a bathroom. Dabney will live in the new second floor bedroom. Her parents will occupy the downstairs bedroom. Her parents have visited here many times and are comfortable in her house. One of her parents has dementia and this arrangement will be good for both of them. The addition will be shingled and the windows will coordinate with the rest of the house.

Hearing no comments from Commission Members and none from the attendees, Chairman Langille asked for a motion. George O. Jenkins moved to accept in accordance with plans presented. Judith Riordan seconded. **Motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, George O. Jenkins, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:10 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

- Agenda
- Bourne Historical Commission Determination
- Public Hearing Notice
- Memorandum, Town Planner
- Owner/Parcel ID
- Building Permit (4 Pages)
- Plans (6 Pages)
- Demolition Delay Hearing Map

2019 JUN 23 PM 12:14
TOWN CLERK BURGESS
1000 STATE ST
BOURNE MA 02532

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
March 26, 2019
93 Main Street, Buzzards Bay
Map 23.2, Parcel 67.0

Chairman Neil Langille called the hearing to order at 10:10 a.m.

Members: Deborah M. Burgess, George O. Jenkins, Neil Langille, Mary P. Reid, Judith A. Riordan, and
Frances E. Speers
Associate Members: Carl Georgeson, Lydia Manter, Karl Spilhaus
Absent: Jean Campbell and Blanche Cody

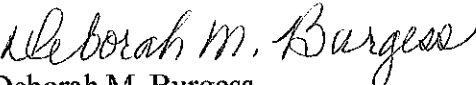
Public: Vincent Michienzi, Noreen Michienzi, Gary Maloney, Buzzards Bay, Wayne Raulino, MMA, and
Redro Hernandez, MMA

Project: Requesting to construct an addition on the rear of a c.1900 building.

Vincent Michienzi spoke about the project. The building is commercial and a restaurant is planned for this unit.
The addition will be to the rear for a prep room and dry storage. Ventilation will be on the roof.

Hearing no comments from Commission Members and none from the attendees, Chairman Langille asked for a
motion. Judith Riordan moved to accept in accordance with plans presented. Carl Georgeson seconded.
Motion carried unanimously. Members voting in favor were: Deborah M. Burgess, George O. Jenkins, Nail
Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:30 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (5 Pages)
Demolition Delay Hearing Map
Plans (9 Pages)

RECORDED
2019 JUN 28 PM 12:14
TOWN PLANNER OFFICE

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
March 28, 2019	9:00 a.m.	Cape Cod Commission Ocean Conference Room 3225 Main Street Barnstable Village

AGENDA

Members of the Bourne Historical Commission will be attending the
Roundtable Discussion about Demolition Delay Bylaws.

Deborah M. Burgess
Secretary/Treasurer

RECEIVED
MARCH 28 2019
Bourne Historical Commission

JOINT MEETING

of members of the

**Barnstable Historical Commission
Bourne Historical Commission
Brewster Historical Commission
Chatham Historical Commission
Dennis Historical Commission
Eastham Historical Commission
Falmouth Historical Commission
Harwich Historical Commission
Mashpee Historical Commission
Orleans Historical Commission
Provincetown Historical Commission
Sandwich Historical Commission
Truro Historical Commission
Wellfleet Historical Commission
Yarmouth Historical Commission**

2019 MAR 18 PM 12:29
CAPE COD COMMISSION

AGENDA

DATE: THURSDAY, March 28, 2019
TIME: 9:00 AM
PLACE: Cape Cod Commission, Large Conference Room
3225 Main Street, Barnstable, MA 02630

Welcome and introductions: Cape Cod Commission staff and attendees will introduce themselves

Demolition Delay Bylaw Discussion: Attendees will have a discussion about Demolition Delay Bylaws: their recent experiences, whether their town bylaw has been successful in saving historic buildings from demolition, and additional strategies that may be helpful in preservation of historic properties across Cape Cod

Topics for future roundtables: Attendees will identify topics of interest for future meetings

Adjourn

If you are deaf or hard of hearing or are a person with a disability who requires an accommodation, please contact the Cape Cod Commission at (508)362-3828; for Telecommunications Relay Services (TRS) dial 711. Caso estas informações sejam necessárias em outro idioma, por favor, contate o Coordenador de Título VI da MPO pelo telefone (508)362-3828 or Para serviços de retransmissão de telecomunicações, disque 711.

Bourne Historical Commission

Cape Cod Commission
Ocean Conference Room
3225 Main Street
Barnstable Village


March 28, 2019
9:00 a.m.

Members attending: Deborah M. Burgess, George O. Jenkins, Neil Langille, Mary Reid, Judith Riordan, and Frances Speers.
Associate Members: Carl Georgeson and Karl Spilhaus

Members of the Bourne Historical Commission attended the Cape Cod Commission Roundtable Discussion on Demolition Delay.

The Roundtable Discussion was led by Sarah Korjeff, Historic Preservation Specialist, Cape Cod Commission.

Attached are the Cape Cod Commission Notes and Minutes from the Roundtable Discussion.



Deborah M. Burgess
Secretary/Treasurer

Attachments:

Agenda, Town of Bourne
Agenda, Joint Meeting, Cape Cod Commission
List of all attendees, Cape Cod Commission
Notes and Minutes, Cape Cod Commission Roundtable
Sarah Korjeff, Historic Preservation Specialist

2019 JUN 28 PM 12:15
TOWN OF BOURNE
2019 JUN 28 PM 12:15

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
April 9, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Secretary's Report March 12, 2019
Treasurer's Report

Unfinished Business

- * Local Historical Commission News
 - Update Buzzards Bay Bank Building Pediment
- * Demolition Delay Public Hearing Schedule, if any
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset
- * Cape Cod Commission Round Table Demolition Delay Law, 3/28/2019
- * Hoxie – Overseeing of Historical Restriction dated June 9, 2015
- * National Historic Register – Purchase of Plaques for designated properties
- * Historic Survey and National Register
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Historic Photographs for new Middle School, Request of Carl Georgeson
- * Excused Absences
- * Next Meetings:
 - Regular Meeting – May 14, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 APR -4 AM 8:57
TOWN OF BOURNE

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – April 9, 2019

2019 JUN 28 PM 12:15
TOWN CLERK BOURNE
RECEIVED

Chairman Neil Langille called the meeting to order at 10:00 a.m.

Members Present: Deborah M. Burgess, George O. Jenkins, Neil Langille, Mary Reid, and Judith Riordan
Associate Members: Carl Georgeson, Lydia Manter, and Karl Spilhaus
Absent: Jean Campbell, Frances E. Speers, and Blanche Cody

Public: Gary Maloney, Buzzards Bay, and Paul Gately, Bourne Courier

Secretary's Report: March 12, 2019 and March 26, 2019 were accepted as printed.

Treasurer's Report: Period Ending March 31, 2019 was filed for audit.

Unfinished Business

- * Local Historical Commission News
 - * Update on Buzzards Bay National Bank Pediment – No further work is being done at this time. Judith Riordan, Jean Campbell, and Gioia Dimock, Bourne Archives, will work on signage.
- * Demolition Delay Public Hearing Schedule – None scheduled at this time.
- * Demolition Delay Order – 430 Barlows Landing Road, Pocasset. – This property was placed under a Demolition Delay Order on February 27, 2018 and expired one year later on February 27, 2019. Donald Duburger, Contractor, attended this meeting to bring Commission members up-to-date. He said that it had been a complicated purchase of the building by both the seller and the buyer. The owner had already pulled a Demolition Permit. The new owner didn't have to come before the Commission because the Demolition Delay Order had expired removing the property from the purview of the Commission. Since 430 Barlows Landing Road is a non-conforming lot, they had to go before the Zoning Board of Appeals. In Mr. Duburger's opinion, the law governing additions on antique homes needs to be changed. Antique homes should be given greater consideration so they can be rehabilitated and retain their antique character. On this house a larger porch had to be downsized leaving two of three exterior doors unprotected from the elements. The restored older house and the new addition will be in the same location as it is presently. They are not able to move the structure to the middle of the lot since that would put it in the flood plain.
Mr. Duburger said he would be glad to come back before the Commission if we need his input concerning the Demolition Delay law.
- * Cape Cod Commission Round Table on Demolition Delay Law – Eight members of the Commission attended the Round Table on March 28, 2019. Minutes from the Cape Cod Commission's Sarah Korjeff were emailed to all attendees. Comments: Increase Demolition Delay to 18 months, preservation of character, Preservation Awards to local builders, and some Historical Commissions have rules and regulations which are not part of their Demolition Delay Bylaw.
In the past we have had Work Groups covering various subjects. It was suggested that we have a Work Group to look into Demolition Delay Laws and make recommendations for possible changes.
- * National Historic Register – Purchase of Plaques for designated properties – Deborah Burgess reported that she had left a message for a return call on pricing.
- * Hoxie Center, Overseeing of Historical Restriction dated June 9, 2015 – No report.
- * Historic Survey and National Register – No report concerning National Register.
Historic Survey – Deborah Burgess asked for direction in continuing the survey of Wings Neck and Scraggy Neck properties, many of which are private. Most of these properties are located well off the road and PAL would need permission to enter and take exterior photographs. George Jenkins said he will contact the head of the Wings Neck Trust to see how to proceed. There is a book, Historic Wing's Neck, which PAL will be using as one of their references. Access of Scraggy Neck will have to be done by writing property owners for permission to enter their property to take exterior pictures.
- * Historical Center – Repair of Stained Glass Window. No report.

RECEIVED Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Community Preservation Act Hearing

2018 APR 13 PM 2:18 April 10, 2018

Chairman Neil Langille called the meeting to order at 10:05 a.m.

Members: Jean Campbell, Deborah M. Burgess, Neil Langille, Mary Reid, Judith Riordan, and Mary Sicchio
Associate Members: Frances E. Speers, Blanche E. Cody, Carl Georgeson

Absent: George Jenkins

Public: Barry Johnson, Town Clerk and Paul Gately, Bourne Courier

Hearing #1: Applicant: Bourne Archives

Project: Creation of new user-friendly website.

Funding Requested: \$26,350

Jean Campbell, Director, explained that some of their collections are digitized and are accessible when people visit the Archives. There are more requests for records to be available in digital format which can be accessed from anywhere. To accomplish this will require research into the various companies which can implement a new website with these capabilities and education to learn how the system operates.

Vital Records from 1884 through 1914 are currently digitized, but many more records need to be digitized including glass plates, photos, slides, etc. All records will need to be digitized and entered into the current system before being transferred to the new system.

Ms. Campbell has been viewing other websites for digitized records, she has accessed Digital Commonwealth through the Boston Public Library, and has conferred with the Town of Bourne's IT Department, Hans and Lou, as well as with Robert Wheeler of the Finance Committee and Ann Regazio to find out about local computer companies. Hans has looked at the computer in the Archives and has told her that the town can provide a small server which will be compatible with the Archives computer. Members suggested that she also look at Massachusetts Historical Commission for advice in digital records as well as the Sturgis Library and the Provincetown Historical Commission's websites.

After discussion by members, the Chairman asked for a motion to approve this Application. It was so moved by Judith Riordan and seconded by Blanche Cody. **Motion Carried Unanimously.** Those voting were: Deborah Burgess, Jean Campbell, Neil Langille, Mary Reid, Judith Riordan, and Mary Sicchio.

Hearing #2: Applicant: Bourne Town Clerk

Project: To rehabilitate and preserve Town records in the Clerk's office

Funding Requested: \$50,000

Barry Johnson, Town Clerk, spoke about the application which is a continuation of prior requests for funds to bind and preserve Records of The Town of Bourne, i.e., Births, Deaths, and Marriages. In doing so it is important to also scan the records prior to sending them out to the selected company for the preservation and restoration process. Should original records be lost in transit, the scanned records will maintain the continuity of providing certificates relative to the births, deaths, and marriages in the town of Bourne.

After discussion by members, the Chairman asked for a motion to approve this Application. It was so moved by Jean Campbell and seconded by Mary Reid. **Motion Carried Unanimously.** Those voting were: Deborah Burgess, Jean Campbell, Neil Langille, Mary Reid, Judith Riordan, and Mary Sicchio.

Hearing #3: Applicant: Bourne Administration/Facilities

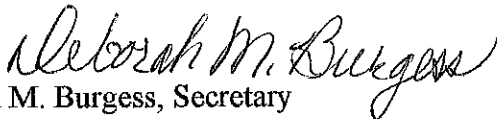
Project: Engineering and Architectural Study Changes to Town Hall Façade

Funding Requested: \$50,000

Barry Johnson, Town Clerk, spoke about this project. The handicap entrance on the right, rear side of Town Hall does not meet the Americans with Disabilities Act requirements. The outside steps on the left side of the building are dangerous being very narrow and steep. This application requests funding to cover the engineering and architectural study expenses incurred in the designing process. When the preliminary study is completed, CPA Funds will be applied for to complete the project, probably at a Special Town Meeting in the fall.

Mr. Johnson suggested that the Historical Commission be involved with the decision making process for exterior renovations to include new handicap access since Town Hall is on the National Register of Historic Places.

After discussion by members, the Chairman asked for a motion to approve this Application. Neil Langille, Chairman, moved that the application be approved and that a representative of the Bourne Historical Commission be a member of the review committee. Seconded by Judith Riordan. **Motion Carried Unanimously.** Those voting were: Deborah Burgess, Jean Campbell, Neil Langille, Mary Reid, Judith Riordan, and Mary Sicchio.



Deborah M. Burgess, Secretary

List of Attachments:

Agenda

Applications:

Bourne Archives – Creation of new user-friendly website

Bourne Town Clerk – To rehabilitate and preserve Town records in the Clerk's office.

Bourne Administration/Facilities – Engineering and Architectural Study Changes to Town Hall Façade.

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
May 14, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Secretary's Report April 9, 2019
Treasurer's Report

Unfinished Business

- * Local Historical Commission News
 - Update Buzzards Bay Bank Building Pediment
- * Demolition Delay Public Hearing Schedule: May 28, 2015: 28 Linwood Avenue, Monument Beach and 100 Main Street, Buzzards Bay
- * Hoxie – Overseeing of Historical Restriction dated June 9, 2015
- * National Historic Register – Purchase of Plaques for designated properties
- * Historic Survey and National Register
- * Local Comprehensive Plan
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds – Bovard Studio, Fairfield, Iowa with studios in Boston, Mass.

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Preservation Awards
- * Work Groups
- * Excused Absences
- * Next Meetings:
 - Regular Meeting – June 12, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 MAY -7 AM 9:14
TOWN HALL BOURNE
DEBORAH BURGESS

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – May 14, 2019

Chairman Neil Langille called the meeting to order at 10:00 a.m.

Members Present: Jean Campbell, George O. Jenkins, Neil Langille, Mary Reid, Judith Riordan, and Frances Speers

Associate Members: Blanche Cody, Carl Georgeson, Lydia Manter, and Karl Spilhaus

Absent: Deborah M. Burgess

Secretary's Report: April 9, 2019 was accepted as printed.

Treasurer's Report: No report at this time.

Unfinished Business

- * Local Historical Commission News
 - * Conflict of Interest Certification: Reminder to all to complete and submit certificate copy.
 - * Update on Buzzards Bay National Bank Pediment – No further work is being done at this time. Judith Riordan, Jean Campbell, and Gioia Dimock, Bourne Archives, will continue to work on signage.
- * Demolition Delay Public Hearing Schedule – May 28, 2019: 28 Linwood Avenue Monument Beach and 100 Main Street, Buzzards Bay.
- * National Historic Register – Purchase of Plaques for designated properties – Members reviewed the proofs for the two (2) plaques (Town Hall and Jonathan Bourne Public Library). There was a typo on the Library one which will be corrected. Waiting for pricing.
- * Hoxie Center, Overseeing of Historical Restriction dated June 9, 2015 – No report. No new news about Stratford interest.
- * Historic Survey and National Register – No report concerning National Register.
 - * Proofs of the plaques for Town Hall and the Jonathan Bourne Public Library were reviewed. A misspelling was identified on the proposed wording for the Jonathan Bourne Public Library (librry for library).
 - * Historic Survey - Letter to the Wings Neck Trust composed by George (Jay) Jenkins will be edited by Blanche Cody as discussed.
- * Local Comprehensive Plan – Response from Wes Ewell was read. Commission will be informed as to Public Hearings.
- * Historical Center – Repair of Stained Glass Window. The response from the Bovard Stained Glass Studio was reviewed. It was agreed to inform Bovard Studio that a consultation/visit may be scheduled for any Tuesday morning.

New Business

- * Town Hall report – None at this time.
- * General Operating Concerns – None at this time.
- * Preservation Awards – One (1) per year or as identified.
- * Work Groups – Approved as presented with the request by Frances Speers to be removed from the Demolition Delay Work Group.
On Motion by George (Jay) Jenkins, and seconded by Mary Reid, it was agreed to add another Work Group – Preservation Awards – and that members of this work group be the same as for the Demolition Delay Work Group. Motion passed. Frances Speers requested that she be a part of the Preservation Awards Work Group.
*National Register and Historic Survey Work Group – It was requested that this work group prepare a list of potential properties for identification/listing in the historic inventory, MACRS, and/or the National Register.
- * Excused Absences: Deborah M. Burgess
- * Next Meeting – May 28, 2019, Demolition Delay followed by a Special Meeting.
- * Next regular meeting is June 11, 2019
- * Agenda item for the May 28, 2019 special meeting is: Review of Survey letter for Wings Neck Trust.
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:00 a.m.

Judith Riordan
Judith Riordan
Secretary Pro Tem

Attachments:
Agenda

2019 JUN 28 PM 12:15

2019 JUN 28 PM 12:15

2019 JUN 28 PM 12:15

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
May 28, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

Call to order by Chairman Langille

AGENDA

DEMOLITION DELAY HEARINGS:

- * 28 Linwood Avenue, Monument Beach
- * 100 Main Street, Buzzards Bay

SPECIAL MEETING:

- * Review of Survey letter for Wings Neck Trust.

Adjournment

Deborah M. Burgess
Secretary/Treasurer

TOWN CLERK BOURNE

2019 MAY 21 AM 11:41

RECEIVED

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 28 Linwood Avenue, Bourne, MA 02532
Assessors Map 30.4, Parcel 108.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to add a dormer and window to a c.1920 building.

DATE & TIME: Tuesday, May 28, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

TOWN OF BOURNE

2019 APR 30 PM 12:56

RECEIVED

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: May 8, 2019

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 100 Main Street, Buzzards Bay, MA 02532
Assessors Map 23.2, Parcel 182.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request for exterior renovations and to construct an addition on a c.1925 building.

DATE & TIME: Tuesday, May 28, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: May 8, 2019

TOWN OF BOURNE

2019 APR 30 PM 12:56

RECEIVED

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Special Meeting
May 28, 2019

Chairman Neil Langille called the meeting to order at 10:15 a.m.

Members Present: Jean Campbell, George O. Jenkins, Neil Langille, Mary Reid, Judith Riordan, and Frances Speers
Associate Members: Blanche Cody, Carl Georgeson, and Karl Spilhaus
Absent: Lydia Manter

Demolition Delay Hearings for 28 Linwood Avenue, Monument Beach, and 100 Main Street, Buzzards Bay were held.
Minutes are recorded separately.

Special Meeting

* Review of Survey Letter for Wings Neck Trust

Blanche Cody presented a draft of the Survey Letter (copy attached) which would be mailed to property owners within the Wings Neck Trust. This letter will be an introduction to Public Archeology Laboratory (PAL) letter which will follow.

There was discussion and questions about the letter contents. George O. Jenkins wanted to add a paragraph about Nicholas Baker, who wrote two volumes about the history of Wings Neck and its houses.

Since PAL will send their own letter to contact property owners about access to private property, Deborah Burgess suggested that we get a copy of that letter. Once the Commission has PAL's letter, Commission members will be better able to determine exactly what a Commission letter should contain.

The meeting was adjourned at 11:00 a.m.



Deborah M. Burgess
Secretary

Attachments:

Agenda
Draft Survey Letter

2019 JUN 28 PM 12:15
TOWN CLERK'S OFFICE

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
May 28, 2019
100 Main Street, Buzzards Bay
Map 23.2, Parcel 182.0

Chairman Neil Langille called the hearing to order at 10:05 a.m.

Members: Deborah M. Burgess, George O. Jenkins, Neil Langille, Mary P. Reid, and Frances E. Speers
Associate Members: Blanche E. Cody, Carl Georgeson, and Karl Spilhaus
Tardy: Jean Campbell
Absent: Judith Riordan

Public: Vincent Michienzi, Owner, Noreen Michienzi, Michaela Michienzi, and Paul Gately, Bourne Courier

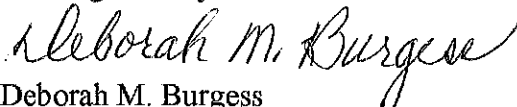
Project is exterior renovations and to construct an addition on a c.1925 building.

Vincent Michienzi, Owner, explained the project. The building has been used as a small restaurant which is now closed. He plans to renovate the building for use as an ice cream parlor. The additional space will allow for increased room for freezers and other equipment. They will be serving both hard ice cream and soft serve. There will be room for 4 bistro tables sitting 8 people.

Mr. Michienzi said that the exterior would be either Weldwood or cedar Clapboards. He would like to have no parking actually on the property since they can use parking at the Marine Life Center or at Buzzards Bay Park. A decision on that awaits the Planning Board. Not having parking on site would mean they could have grass surrounded by fencing which would make the location safer for patrons, especially children.

After discussion Chairman Langille asked for a motion. George Jenkins moved to accept in accordance with plans presented. Carl Georgeson seconded. **Motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Neil Langille, Mary P. Reid, and Frances E. Speers

Meeting was adjourned at 10:15 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (4 Pages)
Plans (2 Pages)
Demolition Delay Hearing Map

2019 JUN 28 PM 12:15
TOWN CLERK OFFICE
Bourne, MA 02532

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
June 11, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Demolition Delay Hearing: 35 Lafayette Avenue, Buzzards Bay, MA 02532

Secretary's Report April 9, 2019
Treasurer's Report

Unfinished Business

- * Local Historical Commission News
 - Update Buzzards Bay Bank Building Pediment
- * Demolition Delay Public Hearing Schedule: None at this time
- * National Historic Register – Purchase of Plaques for designated properties
- * Work Group Reports:
 - Demolition Delay Law Review
 - Hoxie – Overseeing of Historical Restriction dated June 9, 2015
 - Historic Survey and National Register
 - Preservation Awards
 - Publishing
- * Local Comprehensive Plan
- * Historical Center – Repair of stained glass windows in Reading Room
 - using CPA Funds – Bovard Studio, Fairfield, Iowa with studios in Boston, Mass.

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Excused Absences
- * Next Meetings:
 - Regular Meeting – July 9, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 JUN -6 AM 10:42

RECEIVED

RECEIVED

TOWN OF BOURNE
Bourne Historical Commission

RECEIVED

MAY 16 PM 12:01

TOWN CLERK BOURNE

PUBLIC HEARING NOTICE

LOCATION: 35 Lafayette Avenue, Buzzards Bay, MA 02532
Assessors Map 23:1, Parcel 36.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to construct an addition above existing first floor on a c.1920 building.

DATE & TIME: Tuesday, June 11, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: 5.22.19

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
June 11, 2019
35 Lafayette Avenue, Buzzards Bay
Map 23.1, Parcel 36.0

Chairman Neil Langille called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Neil Langille, Mary P. Reid, and Frances E. Speers
Associate Members: Blanche E. Cody, Carl Georgeson, and Karl Spilhaus
Absent: Jean Campbell, George O. Jenkins, Judith A. Riordan, and Lydia Manter

Public: Dennis Mascetta, Owner Representative/Builder, Philip Jacobs & Carol Flansburg Jacobs, Neighbors,
and Paul Gately, Bourne Courier.

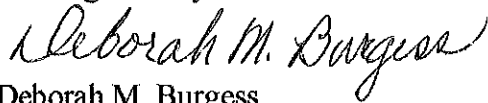
Project: To construct an addition above existing first floor on a c.1920 building.

Dennis Mascetta explained the project. The house is a small 2 ½ story house with a 1 story, shed roof at the rear. They propose to build a 2nd story over this room and to turn the gable sideways from the main gable roof for a better appearance. It will still be a 3 bedroom house, but with the 3rd bedroom being larger. The addition will be 14' X20' for 280 sq. ft. being added. The house is now 1,040 sq. ft. making the house 1,320 sq. ft. The exterior will be cedar to match the existing house. New windows will also match those existing on the original house.

Both Philip Jacobs and Carol Flansburg Jacobs, neighbors at 36 Lafayette Avenue, spoke highly in favor of this project. They said the homeowners are good neighbors and they want them to be able to continue living there.

Chairman Langille asked for a motion. Blanche Cody moved to accept in accordance with plans presented. Carl Georgeson seconded. **Motion carried unanimously.** Members voting in favor were: Deborah M. Burgess, Neil Langille, Mary P. Reid, Frances E. Speers, and Associate Member Blanche E. Cody.

Meeting was adjourned at 10:10 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

- Agenda
- Bourne Historical Commission Determination
- Public Hearing Notice
- Memorandum, Town Planner
- Owner/Parcel ID
- Building Permit (5 Pages)
- Site/Septic Plan (2 Pages)
- Demolition Delay Hearing Map
- Plans (5 Pages)

2019 JUN 28 PM 12:15
TOWN CLERK OFFICE

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – June 11, 2019

RECEIVED
2019 JUN 28 PM 12:15
TOWN CLERK BOURNE

Chairman Neil Langille called the meeting to order at 10:10 a.m.

Members Present: Deborah M. Burgess, Neil Langille, Mary Reid, and Frances Speers

Associate Members: Blanche Cody, Carl Georgeson, and Karl Spilhaus

Absent: Jean Campbell, George O. Jenkins, Judith Riordan, and Lydia Manter

Demolition Delay Hearing was held for 35 Lafayette Avenue, Buzzards Bay. Minutes are recorded separately.

Secretary's Report: May 14, 2019 and May 28, 2019 were accepted as printed.

Treasurer's Report: No report at this time.

Deborah Burgess read an email from Margot Jenkins, who reports that George (Jay) Jenkins suffered a stroke and is now in Spaulding Rehab Facility where he is receiving expert therapy to restore muscle-tone. She says that Jay feels positive and encouraged by his progress at this time. Deborah passed a get well card around for members to sign. We all wish him well.

Unfinished Business

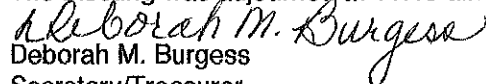
- * Local Historical Commission News
 - * Discussion – Megansett Building, 1 Sandwich Road, Bourne Village, burned beyond repair on May 28, 2019. The Commission is very sorry to see this historic building lost. The Megansett Building was built about 1825 and had served as a stage coach stop and Inn in its early days, then as the meeting place for the Knights of Pythias and most recently as an apartment house. Blanche Cody suggested that the Commission write a letter of support to the owner, W. Clark Trust, hoping that elements of the building can be saved for use in the new building, and that the new building to be built on the site might be reminiscent of the original. Everyone agreed and Blanche Cody will write the letter.
 - * The house at 10 Old Bridge Road has been demolished by Massachusetts Maritime Academy. Unfortunately, since the property is owned by the Commonwealth of Massachusetts, the Commission had no say through Demolition Delay to object to the demolition of this historic house.
 - * Update on Buzzards Bay National Bank Pediment – Neil Langille reported that the pediment isn't positioned at enough of an angle to prevent water from collecting in the lower corners. He will see what can be done to rectify this.
Deborah Burgess suggested that the bank pediment and signage for it and for Buzzards Bay's history be made one of the Work Groups. This was agreed to. Those on the Work Group are: Judith Riordan, Jean Campbell, Blanche Cody, and Gioia Dimick of the Archives.
 - * Neil Langille referred to an article in the Cape Cod Times about the Cataumet Schoolhouse Preservation Group's application for National Register being forwarded to the Massachusetts Historical Commission which will determine whether the application will move on to National for consideration.
- * Demolition Delay Public Hearing Schedule – None at this time.
- * National Historic Register – Purchase of Plaques for designated properties – Deborah Burgess reported that the copy error has been corrected and that pricing for the plaques will be the 12X15 at \$590; the 15X15 at \$749 plus \$55.99 for a total of \$1,394.99. Payment will be from CPA funds.
- * Work Groups –
 - * Demolition Delay Law Review – No report.
 - * Hoxie – Overseeing of Historical Restriction dated June 9, 2015 – Ownership of the Hoxie School was turned back to Selectman. There have been some inquiries about future use of the building, but nothing has been determined at this time.
 - * Historic Survey and National Register –
 - * National Register – The application for the Pocasset Community Club has been submitted to the Massachusetts Historical Commission. If accepted, the application would be submitted to the National Register for consideration.
 - * Historic Survey – There was discussion of the letter which George Jenkins wanted to send to owners of properties on Wings Neck. Due to his illness, he is unable to pursue this now. PAL was going to send a copy of their letter which was not received in time for this meeting. Carl Georgeson wanted to know if the age of the properties should be limited. Deborah Burgess said she would call PAL and find out how to proceed.

- * Preservation Awards – Deborah Burgess said she felt the Commission giving Preservation Awards could be seen as conflicting with the Bourne Society for Historic Preservation which has been giving Preservation Awards for many years. To date they have awarded 43 plaques to well maintained, historic properties in town. There was discussion of having our award be for a builder in town who has worked on many historic restorations. However, The BDHP also has an award for excellence in preservation.
- * Publishing – No report at this time.
- * Local Comprehensive Plan – No update.
- * Historical Center – Repair of Stained Glass Window. Deborah Burgess emailed Bovard Stained Glass Studio telling them that the Commission would meet with them any Tuesday morning. They wanted to schedule other appointments for the same time. Nothing further has been heard from them.

New Business

- * Town Hall report – It was reported that renewals for members whose terms are expiring at the end of June as well as all the Associate Members will not be taken up by Selectmen until their meeting on July 11. That leaves the Commission with only four members for the next regular meeting on July 9. Unless this situation changes, the Commission will not be meeting on July 9.
- * General Operating Concerns – None at this time.
- * Excused Absences: Jean Campbell, Judith Riordan, and Lydia Manter.
- * At this time there will not be a regular meeting on July 9, 2019. Members will be notified if it can be scheduled. The next regular meeting will be August 13, 2019.
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:15 a.m.


Deborah M. Burgess
Secretary/Treasurer

Attachments:
Agenda

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
June 25, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

Call to order by Chairman Langille

AGENDA

DEMOLITION DELAY HEARINGS:

- * 98 Tahanto Road, Pocasset
- * 119 Megansett Road, Pocasset

SPECIAL MEETING:

- * Letter to W. Clark Trust, about Megansett Building
- * Update on Public Archeology Laboratory's survey letter.

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 JUN 18 PM 12:31

2019 JUN 18 PM 12:31

RECEIVED

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION:

98 Tahanto Road, Pocasset, MA 02559
Assessors Map 38.3, Parcel 285.0

PROPOSAL:

Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. The request is to convert a second story window to a slider and add a deck on a c.1927 building.

DATE & TIME:

Tuesday, June 25, 2019 at 10:00 A.M.

PLACE:

Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 6.5.19

RECORDED
2019 JUN 11 PM 3:57
TOWN OF BOURNE

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Special Meeting
June 25, 2019

Vice Chairman Judith Riordan called the meeting to order at 10:35 a.m.

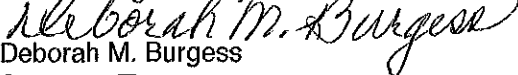
Members Present: Deborah M. Burgess, Jean Campbell, Mary Reid, Judith Riordan, and Frances Speers
Associate Members: Blanche Cody, Carl Georgeson, and Karl Spilhaus
Absent: George O. Jenkins, Neil Langille, and Lydia Manter

Public: Paul Gately arrived near the end of the meeting.

Special Meeting

- * Letter to W. Clark Trust – The Megansett Building, 1 Sandwich Road, Bourne Village, burned beyond repair on May 28, 2019. It was proposed at our last meeting on June 11, 2019, that the Commission should send a letter to the owner, W. Clark Trust, expressing our sorrow over the loss of such a significant historical building in the Town of Bourne. Blanche Cody prepared a draft of the letter. Members read and commented on it. All felt it was good. Jean Campbell made a Motion to send the letter. Carl Georgeson seconded. Motion was approved unanimously. A copy of the letter is attached.
- * Update on Public Archeology Laboratory's survey letter – Deborah Burgess reported that she received a draft letter from Laura Kline, at PAL, but it was not the letter we were looking for. Deborah spoke with Laura about the letter explaining that George Jenkins was unwell and unable to continue with the letter part of the survey. She asked Laura if we could continue with the survey preparation without getting pictures of the properties at this time. Laura said that they do occasionally submit survey properties without pictures of the properties. After discussion, it was agreed to start the initial survey work and to work on the pictures at a later date, hopefully, in the fall.

The meeting was adjourned at 11:10 a.m.


Deborah M. Burgess
Secretary/Treasurer

Attachments:
Agenda
Letter to W. Clark Trust

2019 JUN 29 PM 12:15
Bourne Historical Commission
30 Keene Street
Bourne, MA 02532

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
June 25, 2019
98 Tahanto Road, Pocasset
Map 38.3, Parcel 285.0

Vice Chairman Judith Riordan called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche E. Cody and Karl Spilhaus

Absent: Jean Campbell, George O. Jenkins, Neil Langille, Carl Georgeson, and Lydia Manter

Public: Bruce and Keri Wenzel, Owners and Builder

Project is to convert a second story window to a slider and add a deck on a c.1927 building.

Bruce Wenzel spoke about the project. He is planning to replace the first floor deck and to add a deck on the second floor over the first floor footprint. The upstairs room is the master bedroom and it has the best view of the Pocasset River. That view is better than from the first floor deck. The deck will be 12X12. It will come out the same distance from the house as the first floor deck, but will be much shorter across. The railing will be white Azec with gray spindles and will blend in with the house.

Two letters were received from abutters objecting to the project. Bruce Harrington, 6 Weetamoe Road, Pocasset, believes the upper deck is too big and suggests a small balcony. Thomas P. Palanza, 99 Tahanto Road, Pocasset, also believes the upper deck is too large and suggested a small balcony. Both letters are attached.

Keri Wenzel, Owner, in response to these two letters, said there have been many changes in the neighborhood and it has been upgraded in general through the years. She doesn't think the upper deck will block any of their neighbors' views.

Vice Chairman Riordan explained that the Commission is not able to deny the application for the reasons expressed in the letters.

Following discussion by Commission Members, Vice Chairman Riordan asked for a motion. Blanche Cody moved to accept in accordance with plans presented. Mary Reid seconded. **Motion carried four to one.** Members voting in favor were: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, and Associate Member, Blanche E. Cody. Voting against was Frances E. Speers.

Meeting was adjourned at 10:25 a.m.


Deborah M. Burgess
Secretary

2019 JUN 28 PM 12:15
TOWN CLERK BOURNE

Following the close of the hearing and, after Bruce and Keri Wenzel had left; a letter was received from another abutter, Victoria and Frederic Mulligan, 92 Tahanto Road, Pocasset. They object to the changes this property has already undergone and object to this latest proposal. They believe the second floor balcony is out of character for the neighborhood. The letter was read into the record although after the hearing was closed.

List of Attachments:

Agenda

Bourne Historical Commission Determination

Public Hearing Notice

Memorandum, Town Planner

Owner/Parcel ID

Building Permit (4 Pages)

Plans (2 Pages)

Site Plan

Demolition Delay Hearing Map

Abutter Letters: Brian Harrington, 6 Weetamoe Road, Pocasset
Thomas P. Palanza, 99 Tahanto Road, Pocasset
Victoria and Frederic Mulligan, 92 Tahanto Road, Pocasset

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
June 25, 2019
119 Megansett Road, Cataumet
Map 54.0, Parcel 32.0

Vice Chairman Judith Riordan called the hearing to order at 10:25 a.m.

Members: Deborah M. Burgess, Jean Campbell, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Blanche E. Cody and Karl Spilhaus
Absent: George O. Jenkins, Neil Langille, Carl Georgeson, and Lydia Manter

Public: Brett Ellis, Owners Representative, Andrea Williams, Owner, and Susan Bergman, Friend of Owner


Project is demolition of existing c.1920 building and foundation.

Brett Ellis spoke about the project. Andrea Williams purchased the property last December 2018, knowing that the house would have to be demolished. The existing house has no foundation, windows were left open or are missing allowing animals to enter and live within it. The house is falling apart and is beyond salvaging.

Mrs. Williams said they plan to build a new house less than 2,000 sq.ft. to fit in with set backs, with a farmer's porch, and 2 bedrooms. It will be styled to fit into the existing neighborhood.

Following discussion by Commission Members, Vice Chairman Riordan asked for a motion. Blanche Cody moved to accept in accordance with plans presented. Jean Campbell seconded. **Motion carried Unanimously.** Members voting in favor were: Jean Campbell, Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:35 a.m.


Deborah M. Burgess
Secretary

List of Attachments:
Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (4 Pages)
Demolition Delay Hearing Map

2019 JUN 28 PM 12:15
TOWN CLERK BOURNE

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
August 13, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Demolition Delay Hearing: 30 Prospect Avenue, Pocasset

Secretary's Reports: Regular Meeting June 11, 2019
Special Meeting June 25, 2019

Treasurer's Report:

Unfinished Business

- * Local Historical Commission News
 - Demolition of Beachmoor Inn former home of W. O. Taylor.
- * Demolition Delay Public Hearing Schedule: None at this time
- * National Historic Register – Purchase of Plaques for designated properties
- * Work Group Reports:
 - Buzzards Bay Bank Pediment, Signage, and Main Street History
 - Demolition Delay Law Review
 - Hoxie – Overseeing of Historical Restriction dated June 9, 2015
 - Historic Survey and National Register
 - Preservation Awards
 - Publishing
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds – Egan Church Furnishings, Shrewsbury, MA
Local Representative for Bovard Stained Glass Studio, Iowa

New Business

- * Election of Officers
- * Appointment of representative to Community Preservation Committee (1)
- * Appointment of representatives to Bourne Historical Center Board of Governors (2)
- * Town Hall report, if any
- * General Operating Concerns, if any
- * Excused Absences
- * Next Meetings:
 - Regular Meeting – September 10, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 AUG -6 AM 10:09
Bourne Historical Commission

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 30 Prospect Avenue, MA 02532
Assessors Map 43.3, Parcel 52.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to demolish a c.1940 single-family dwelling.

DATE & TIME: Tuesday, August 13, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: July 24, 2019

2019 JUL 22 PM 2:51
TOWN OF BOURNE
PUBLISHED

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
August 13, 2019
30 Prospect Avenue, Pocasset
Map 43.3, Parcel 52.0

Chairman Neil Langille called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Blanche E. Cody and Carl Georgeson
Absent: Jean Campbell, George O. Jenkins, Lydia Manter, and Karl Spilhaus

Public: Walter Sullivan, Owner Representative/Contractor and Paul Gately, Bourne Courier

Project: Demolition of a c.1940 single-family dwelling.

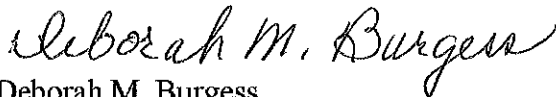
Walter Sullivan, Contractor, said that the house is in disrepair. It has a deteriorating cinder block foundation, 2X4 rafters, and is not structurally sound to up-grade to today's building code. The owners want to have a year-round house and this one is only seasonal.

The new house will be built on the same footprint, but will be slightly larger. The old house is 18'X28' and the new house will be 18'X32'. The exterior will be white cedar shingles, Andersen windows with grills, and white PVC trim. At the front of the new house there will be a porch on the second floor and there will be a small porch on the rear. The new house will be very similar to the old house.

Deborah M. Burgess asked if the project had been before the Zoning Board of Appeals. At first Mr. Sullivan answered that they didn't have to go before the ZBA. When told that ZBA was on the Building Permit as being needed, Mr. Sullivan said that everything had passed and all paperwork was complete. After the hearing, Ms. Burgess contacted the Planning Department for the required paperwork which they did not have. Building Dept. was contacted and there was no reply.

Following discussion by Commission Members, Chairman Neil Langille asked for a motion. Blanche Cody moved to accept in accordance with plans presented and to allow the demolition of the house. Carl Georgeson seconded. Motion carried five to zero (5-0). Members voting in favor were: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:05 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

- Agenda
- Bourne Historical Commission Determination
- Public Hearing Notice
- Memorandum, Town Planner
- Owner/Parcel ID
- Building Permit (4 Pages)
- Plans (3 Pages)
- Site/Septic Plan
- Demolition Delay Hearing Map

TOWN CLERK BOURNE

2020 FEB 21 PM 12:56

RECEIVED

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – August 13, 2019

2019 SEP 25 AM 11:32
Chairman Neil Langille called the meeting to order at 10:10 a.m.
Members Present: Deborah M. Burgess, Jean Campbell, Neil Langille, Mary Reid, Judith Riordan, and Frances Speers
Associate Members: Blanche Cody and Carl Georgeson
Absent: George O. Jenkins, Lydia Manter, and Karl Spilhaus

Demolition Delay Hearing was held for 30 Prospect Avenue, Pocasset. Minutes are recorded separately.

Secretary's Report: June 11, 2019 and June 25, 2019 were accepted as printed.
Treasurer's Report: Period ending June 30, 2019 was filed for audit.

Deborah Burgess told members that George O. Jenkins had called this morning and told her he was expecting to go home on Friday. He is hopeful he may be ready to return to Commission meetings in September. Lydia Manter is sick with Lyme Disease, but hopes to be able to return to meetings soon. Karl Spilhaus had a scheduling conflict and couldn't come to today's meeting.

Unfinished Business

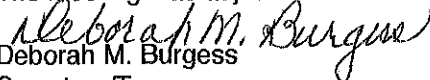
- * Local Historical Commission News
 - * Beachmoor Inn former home of W. O. Taylor on Taylor's Point is slated for demolition. The property is owned by Massachusetts Maritime Academy, which proposes to build a new student dormitory on the site. Since MMA is located on state owned property, they are not subject to the bylaws of the Town of Bourne and may demolish this historic structure without a Demolition Delay Review. W. O. Taylor owned all of Taylor's Point which is named after the Taylor Family. They had 3 houses on the property, a golf course, and a windmill. The Beachmoor Inn is the last of the 3 houses still remaining. Over the years the house has undergone a number of renovations and does not appear today as it did when first built. This is another historic building which the town will have lost recently.
 - * Megansett Building, 1 Sandwich Road, Bourne, Village, burned beyond repair on May 28, 2019. At the Commission meeting on June 25, 2019, it was voted to send a letter to the owner, W. Clark Trust, which was done the next day. On July 9, 2019, Jared Chagnon called the Secretary thanking the Commission for their support. The Secretary sent an email to all members and read that email into the record. A copy of the letter and the email is attached.
- * Demolition Delay Public Hearing Schedule – None scheduled at this time.
- * National Historic Register – Purchase of Plaques for designated properties – Deborah Burgess reported that the plaques have been received. Neil Langille delivered them to the office of the Town Administrator at Town Hall. The appropriate town department will install them on the two buildings, Town Hall and the Jonathan Bourne Public Library (now the Historical Center).
- * Work Groups –
 - * Buzzards Bay Bank Pediment, Signage, and Main Street History – No report.
 - * Demolition Delay Law Review – No report.
 - * Hoxie – Overseeing of Historical Restriction dated June 9, 2015 – No report.
 - * Historic Survey and National Register –
 - * National Register – The application for the Pocasset Community Club has been submitted to the Massachusetts Historical Commission. They have sent a list of items needing clarification. They also want to know when the vinyl siding has been replaced with shingles. Public Archeology Laboratory will reply.
 - * Historic Survey – PAL will be starting on the survey for Wings Neck and Scraggy Neck in September.
- * Preservation Awards – At the last meeting it was reported that the Bourne Society for Historic Preservation already had a similar award. On further checking, their award is specifically for a member in their organization and is awarded for "recognition of long and faithful devotion to the Briggs-McDermott House and the cause of historic preservation . . . which substantially increased the profile of the Bourne Society for Historic Preservation and of preservation in the community."
- * Publishing - No report.

- * Historical Center – Repair of stained glass windows in Reading Room and in the Main Entrance using CPA Funds. A quote was received from Egan Church Furnishings, Shrewsbury, MA, Local Representative for Bovard Stained glass Studio, Iowa. The quote is for \$35,764. It covers removal of the windows, installing plywood to cover the window openings, complete releading of all windows, repair of broken glass, reinstalling windows, fabrication and installation of exterior double glass windows with venting as protection for the stained glass windows, window frames will be painted to match other windows, and the exterior windows will be painted to match the trim. Deborah Burgess will contact Barry Johnson to find out how to proceed.

New Business

- * Election of Officers – Nominations were:
 - Chairman – Neil Langille
 - Vice Chairman – Judith Riordan
 - Secretary – Deborah M. BurgessThere were no other nominations. All those nominated accepted. Blanche Cody made a **Motion for the Secretary to cast one vote to elect the officers as presented**. Carl Georgeson seconded. The Secretary so voted.
- * Appointment of representative to Community Preservation Committee – Neil Langille
- * Appointment of representatives to Bourne Historical Center Board of Governors (2) – Neil Langille and George O. Jenkins.
- * Town Hall report – No report.
- * General Operating Concerns – None at this time.
- * Excused Absences: George O. Jenkins, Lydia Manter, and Karl Spilhaus
- * The next regular meeting will be September 10, 2019.
Demolition Delays will be as scheduled by the Planning Department.
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:15 a.m.


Deborah M. Burgess
Secretary/Treasurer

Attachments:

Agenda

Megansett Letter and Report of Phone Conversation with Jared Chagnon and Deborah M. Burgess

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
September 10, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Demolition Delay Hearing: 453 Wings Neck Road, Pocasset

Secretary's Reports: Regular Meeting August 13, 2019

Treasurer's Report:

Unfinished Business

- * Local Historical Commission News
- * Demolition Delay Public Hearing Schedule: None at this time
- * National Historic Register – Installation of Plaques for designated properties
- * Work Group Reports:
 - Buzzards Bay Bank Pediment, Signage, and Main Street History
 - Demolition Delay Law Review
 - Hoxie – Overseeing of Historical Restriction dated June 9, 2015
 - Historic Survey and National Register
 - Preservation Awards
 - Publishing
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Excused Absences
- * Next Meetings:
 - Regular Meeting – October 8, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

SEP 10 2019 10:00 AM
Bourne Historical Commission

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – September 10, 2019

Chairman Neil Langille called the meeting to order at 10:10 a.m.

Members Present: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Neil Langille, Mary Reid,
and Frances Speers

Associate Members: Blanche Cody, Carl Georgeson, and Karl Spilhaus

Absent: Judith Riordan and Lydia Manter

Demolition Delay Hearing was held for 453 Wings Neck Road, Pocasset. Minutes are recorded separately.

Secretary's Report: August 13, 2019 was accepted as printed.

Treasurer's Report: None at this time.

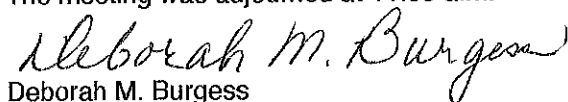
Unfinished Business

- * Local Historical Commission News – None at this time.
- * Demolition Delay Public Hearing Schedule – There will be hearings scheduled for September 24, 2019.
- * National Historic Register – Plaques for the Town Hall and the Jonathan Bourne Public Library (now the Historical Center) were delivered to the office of the Town Administrator in July. We have had no word on when the plaques will actually be installed.
- * Work Groups –
 - * Buzzards Bay Bank Pediment, Signage, and Main Street History – No report.
 - * Demolition Delay Law Review – No report.
 - * Hoxie – Overseeing of Historical Restriction dated June 9, 2015 – No report.
 - * Historic Survey and National Register –
 - * National Register – The Bourne Historical Commission has received word from the Massachusetts Historical Commission that the Cataumet Schoolhouse has been accepted by the National Park Service, Department of the Interior, for listing in the National Register of Historic Places on August 15, 2019.
 - * National Register – Pocasset Community Club Application is delayed pending removal of the clapboard siding and restoration of shingle siding to match the rest of the exterior.
 - * Historic Survey – Wings Neck and selected areas in Pocasset, Cataumet, and Bourne - Diane Speers, Manager of the Valley Farm Thrift and Community Gardens, is knowledgeable about the Barnstable County Hospital Buildings. She has written an overview of the hospital buildings which will be very useful to PAL in conducting the survey.
 - * Preservation Awards – No report.
 - * Publishing - No report.
- * Historical Center – Repair of stained glass windows in Reading Room and Main Entrance – The only bid received on this work was forwarded to Barry Johnson, Chairman, Community Preservation Committee. A determination needs to be made on how to proceed with the project. There may be need for a Clerk of works on this project.

New Business

- * Town Hall report – No report.
- * General Operating Concerns – George Jenkins noted that the Historical Center exterior brick work needs repointing on the eastern side. Neil Langille noted that the handicap ramp needs concrete repairs. The cupola has never been painted the yellow trim color nor has the shed entrance to the cellar. The list of repairs will be up-dated.
- * Excused Absences: Judith Riordan and Lydia Manter.
- * There will be a Demolition Delay Hearing and Community Preservation Act Hearings on September 24, 2019.
- * The next regular meeting will be October 8, 2019.
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:05 a.m.


Deborah M. Burgess
Secretary/Treasurer

Attachments:

Agenda

Barnstable County Hospital Buildings

RECEIVED
2020 FEB 21 PM 12:56
TOWN CLERK BOURNE

RECEIVED

2019 AUG 15 AM 9: 03 **TOWN OF BOURNE**
Bourne Historical Commission

~~TOWN CLERK BOURNE~~

PUBLIC HEARING NOTICE

LOCATION: 453 Wings Neck Road, Pocasset, MA
Assessors Map 41.0, Parcel 12.01

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition
of Historic Structures. The property has been
deemed a historic "Significant Building" as
defined in the bylaw. Requesting a two-story
addition on a c.1900 dwelling.

DATE & TIME: Tuesday, September 10, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town
Planner at Town Hall 24 Perry Ave Buzzards Bay
from 8:30-4:30, Monday - Friday. 508-759-0600
ext. 1346.

Written comments in advance are welcome and
should be sent to Coreen Moore, Town Planner.
All persons desiring to be heard on this matter
should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 8.21.19

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
September 10, 2019
453 Wings Neck Road, Pocasset
Map 41.0, Parcel 12.01

RECEIVED
2019 SEP 26 AM 11:33
TOWN OF POCKET BOURNE

Chairman Neil Langille called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Neil Langille, Mary P. Reid, and
Frances E. Speers
Associate Members: Blanche E. Cody, Carl Georgeson, and Karl Spilhaus
Absent: Judith Riordan and Lydia Manter

Public: Matthew Tardif, Owner's Representative, and Paul Gately, Bourne Courier

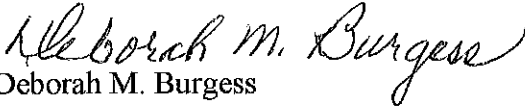
Project: Two-Story Addition on a c.1900 dwelling.

Matthew Tardif, Contractor, spoke about the project. The addition will be 18' added onto the left side of the house. It will allow for a larger kitchen on the first floor and to make a second floor bedroom into a master bedroom. The owner, Timothy Horan, is very interested in retaining the character of the house and will replicate all architectural features including moving old windows from the back to the front so that all windows are consistent on the façade. New windows will be replicated to match existing windows. The left end of the house will be "moved" out so that the end appears exactly as it does now, but with 18' more having been added. The only change to the exterior will be the addition of a chimney for a new corner fireplace. Only the chimney through the roof will be visible.

The secretary read into the record a letter from Thomas J. Wynn who resides next door at 461 Wings Neck Road. Mr. Wynn was in support of this project.

Following discussion by Commission Members, Chairman Neil Langille asked for a motion. Blanche Cody moved to accept in accordance with plans presented. Carl Georgeson seconded. Motion carried six to zero (6-0). Members voting in favor were: Deborah M. Burgess, Jean Campbell, George O. Jenkins, Neil Langille, Mary P. Reid, and Frances E. Speers.

Meeting was adjourned at 10:10 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID (2 Pages)
Building Permit (4 Pages)
Plans (3 Pages)
Site/Septic Plan
Demolition Delay Hearing Map
Letter from Thomas J. Wynn

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
September 24, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

Call to order by Chairman Langille

AGENDA

DEMOLITION DELAY HEARING:

- * 9 Chester Avenue, Monument Beach

COMMUNITY PRESERVATION ACT HEARINGS:

- * Bourne Archives – Continue work on a Searchable Website Presence, started with 2019 CPA Grant.
- * Town of Bourne – Town Hall Accessibility Entry Ramp and Stairs, Design Services.
- * Pocasset Village Foundation, Inc. – Historical Restoration & Improved Disabled Access at the Pocasset Community Building.

Adjournment

Deborah M. Burgess
Secretary/Treasurer

2019 SEP 19 PM 12:50
TOWN OF BOURNE
RECORDS DEPARTMENT

753021000

TOWN OF BOURNE

2019 AUG 22 PM 12:37 Bourne Historical Commission

TOWN MEETING BOURNE **PUBLIC HEARING NOTICE**

- LOCATION:** 9 Chester Avenue, Monument Beach, MA
Assessors Map 30.4, Parcel 262.0
- PROPOSAL:** Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Requesting a one-story addition to c.1893 dwelling.
- DATE & TIME:** Tuesday, September 24, 2019 at 10:00 A.M.
- PLACE:** Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, August 28, 2019

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
September 24, 2019
9 Chester Avenue, Monument Beach
Map 30.4, Parcel 262.0

2019 SEP 26 AM 11:33
TOWN OF BOURNE

Chairman Neil Langille called the hearing to order at 10:25 a.m.

Members: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: None
Absent: Jean Campbell, George O. Jenkins, Blanche Cody, Carl Georgeson, Lydia Manter, and
Karl Spilhaus

There was a delay in starting the meeting because there was not a quorum. After telephoning, a quorum was reached and the meeting commenced.

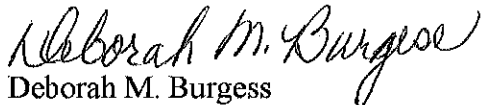
Public: Mark MacNally, Owner

Project: 8'X26' first floor addition expanding existing kitchen and adding a mudroom and half bath.

Mark MacNally, Owner, explained the project. They want to expand the kitchen, add a mudroom and a half bath extending out on the right side of the house. The addition will be built to match the original house using the same materials and color.

Following discussion by Commission Members, Chairman Neil Langille asked for a motion. Judith Riordan moved to accept in accordance with plans presented. Mary P. Reid seconded. **Motion Carried Unanimously** five to zero (5-0). Members voting were: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:30 a.m.


Deborah M. Burgess

Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (4 Pages)
Plans (5 Pages)
Site/Septic Plan (2 Pages)
Demolition Delay Hearing Map

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Community Preservation Act Hearing
September 24, 2019

2019 SEP 26 AM 11:33

TOWN OF BOURNE

Chairman Neil Langille called the hearing to order at 10:30 a.m.

Members: Deborah M. Burgess, Neil Langille, Mary Reid, Judith Riordan, and Frances E. Speers

Associate Members: None

Absent: Jean Campbell, George O. Jenkins, Blanche Cody, Carl Georgeson, Lydia Manter, and Karl Spilhaus

Public: Thomas M. Guerino, Town Administrator, Barry Johnson, Town Clerk and Chairman, Community Preservation Committee

Project #1: Applicant: Bourne Archives

Project: Continue work on a searchable website presence, started with 2019 CPA Grant.

Funding Requested: \$28,000

Presenting: Jean Campbell, Director of the Bourne Archives.

Jean Campbell explained the request. The Archives is looking to create a searchable database in collaboration with the Boston Public Library's Digital Initiative. This would make the Archives collection of digitized photographs and documents more accessible to researchers nationally. The Archives has already had 100 glass plates entered on the BPL's Digital Initiative. The project will require additional computers and upgrading software. Volunteers will have to be trained in how to digitize collections and transfer them to the BPL's Digital Initiative. When people go to the Bourne Archives website, they will be directed to go to the Digital Initiative website.

After discussion by members, the Chairman asked for a motion to approve this Application. It was so moved by Judith Riordan and seconded by Mary P. Reid. **Motion Carried Unanimously.** Those voting were: Deborah Burgess, Neil Langille, Mary Reid, Judith Riordan, and Frances E. Speers.

Project #2: Applicant: Town of Bourne

Project: Town Hall Accessibility Entry Ramp and Stairs, Design Services.

Funding Requested: \$20,000

Presenting: Thomas M. Guerino, Town Administrator

Thomas M. Guerin spoke about the project. The proposal is to make access to Town Hall better for individuals who have mobility needs. It is proposed to replace the left entrance to the building. This set of stairs has treads which are too narrow and the incline is too steep. They will be replaced with stairs which meet building code. The small island will be removed and the Japanese Maple will be replanted elsewhere on the property. This area will be reconfigured to allow for increased parking. It will expand towards Perry Avenue. The Memorial Stone located there will have to be moved further to the left where it will join another Memorial Stone. These are stones are dedicated to Bourne Veterans who served in WWI, WWII, Korea, and Vietnam. The new parking area will have whatever number of handicap spaces are required by code.

The front stairs leading into Town Hall are not original. There will be a set of ramps leading from the left parking lot to the front door. The vestibule will be changed to include 1 or 2 doors for entry to the building.

The plan at this time is for the circular driveway in front of Town Hall to be removed. It will be made into a walkway surrounding the Soldiers' and Sailors' Monument with the eagle on top. There is a need to protect this monument since vehicles backing out of parking spaces have hit the cement bollards. There are grants available for use on the left stairs and the handicap ramps for about \$200,000. Total cost for the project will be about \$500,000 to \$600,00.

The current handicap ramp system leading from the back parking lot to an entry at the right side of the building will be kept.

Since the color pictures presented showing the changes to Town Hall also show the trim color being gray, Deborah Burgess asked if it is planned to change the trim color. She pointed out that Town Hall is on the National Register of Historic Places and the white trim color is original to the building and should be kept. Mr. Guerino said there are no plans to change the trim color.

Neil Langille and Judith Riordan both expressed a desire to see some limited parking on the right side of the Soldier' and Sailors' Monument. They thought people making a quick stop at Town Hall would want to have a closer place to park. Mr. Guerino said they would consider it.

After discussion by members, the Chairman asked for a motion to approve this Application. Judith Riordan moved to approve the project as presented with the added stipulation of the trim color to remain white and additional, non-handicap, parking be added to the right front of the building. Mary P. Reid seconded. **Motion Carried Unanimously.** Those voting were: Deborah M. Burgess, Neil Langille, Mary Reid, Judith Riordan, and Frances E. Speers.

Hearing #3: Applicant: Pocasset Village Foundation, Inc.

Project: Historical Restoration & Improved Disabled Access at the Pocasset Community Building.

Funding Requested: \$98,676

Attending: Robert Dwyer, President, Pocasset Village Foundation, Inc.

Cathy Sampson, President, Pocasset Village Association

Kathy Dwyer, Member

Deborah Burgess told those in attendance that she works for Craig R. Ellis, Contractor, who supplied one of the quotes in this presentation.

Robert Dwyer, President of the Foundation, explained their Application. The Bourne Historical Commission received CPA Funding to hire Public Archeology Laboratory (PAL) to research and apply to the Massachusetts Historical Commission for listing on the National Register of Historic Places. MHC found that more research needed to be done before they would consider the application. They presented two options. 1) The Foundation would need to restore the front and part of the sides to the original siding and install porch railings as they appear in early photographs. 2) A small National Register District would be formed with the Fire Station and building next-door making up the district. After considering the two options, the Foundation unanimously agreed on the first suggestion. They propose to restore the exterior siding to the original cedar shakes, install the porch railing, replace the present modern door with one more in keeping with the era of the building and to uncover the windows at the back of the stage having exact replicas of the original windows made and installed. This part of the project will cost \$18,676.

Next they propose to address Accessibility. The lower level contains a meeting room which is not accessible to people with disabilities. This area is often not rentable because on non-accessibility.

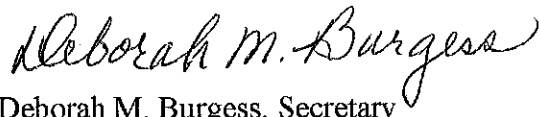
They propose to modify the access to the rear by making a sloped drive/walkway ramp to the rear which will be ADA compliant. There will be handicap parking and a turn-around space. They have also considered installing an elevator. Both options will cost about the same – \$59,000.

The building is susceptible to mildew and dampness. They propose a HEPA filtering climate control system. The building is in a flood zone and they will have to comply with Conservation Commission recommendations. They will be looking for the best management of storm water runoff.

Deborah Burgess said that the Pocasset Village Building is being proposed by PAL for inclusion under Criteria A and C. She read into the record, “Criterion A in the area of Social History for its association with the women’s club movement of the early twentieth century and as one of the earliest women’s clubs on Cape Cod. The building has additional significance in the area of Social History for its continued association with civic clubs in Bourne. It is also eligible for listing at the local level under Criterion C in the area of Architecture as a good example of a rare resource type in the town: a vernacular, early twentieth-century bungalow constructed to serve as a community clubhouse.”

Mr. Dwyer said that they will be working on a detailed history of the building and how it has been used in the last 100 years for PAL. They will also provide PAL with pictures of the restoration.

After discussion by members, the Chairman asked for a motion to approve this Application. It was so moved by Judith Riordan and seconded by Mary P. Reid. **Motion Carried Unanimously.** Those voting were Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith Riordan, and Frances E. Speers.



Deborah M. Burgess, Secretary

List of Attachments:

Agenda

Applications:

Bourne Archives – Continue work on a Searchable Website Presence, started with 2019 CPA Grant

Town of Bourne – Town Hall Accessibility Entry Ramp and Stairs, Design Services

Pocasset Village Foundation, Inc. – Historical Restoration & Improved Disabled Access at the Pocasset Community Building

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
October 8, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Secretary's Reports: Regular Meeting September 10, 2019
Treasurer's Report:

Unfinished Business

- * Local Historical Commission News
- * Demolition Delay Public Hearing Schedule
- * National Historic Register – Installation of Plaques for designated properties
- * Work Group Reports:
 - Buzzards Bay Bank Pediment, Signage, and Main Street History
 - Demolition Delay Law Review
 - Hoxie – Overseeing of Historical Restriction dated June 9, 2015
 - Historic Survey and National Register
 - Preservation Awards
 - Publishing
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Discussion National Register and Town Hall Ramps
- * Excused Absences
- * Next Meeting:
 - Regular Meeting – November 12, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

FOR THE CLERK OF COURTS

2019 OCT -2 PM 12:12

RECEIVED

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – October 8, 2019

Chairman Neil Langille called the meeting to order at 10:00 a.m.

Members Present: Deborah M. Burgess, Neil Langille, Mary Reid, Judith Riordan, and Frances Speers

Associate Members: Carl Georgeson, and Lydia Manter

Absent: Jean Campbell, George O. Jenkins, Blanche Cody, and Karl Spilhaus

Secretary's Report: September 10, 2019 was accepted as printed.

Treasurer's Report: None at this time.

Unfinished Business

* Local Historical Commission News –

- * Past Historical CPA projects will be reviewed and those, which have been completed, will have any remaining balance returned to historic funds for future use.
- * Barry Johnson, Chairman, CPA Committee has told the Commission:
 - * Currently the amount available for historic projects is \$228,928.
 - * The projects which the Commission approved on 9/24/2019 total \$146,676.
 - * The balance in the fund after these expenditures will be \$82,252.
 - * Funds for Historical Commission projects are on-going items.
 - * The Community Preservation Law expires July 1, 2020.
 - * To be renewed it will come before Town Meeting for a vote to either continue or end this program.
 - * If passed, it would be put on the ballot for another vote.
 - * The percentage currently allocated to CPA is 3%.
 - * The Town can approve a change, perhaps reducing it to 1 or 2%.
 - * It was suggested to put together a display of pictures of many of the projects which CPA funding has made possible for viewing at Town Meeting in the spring.
 - * The Cataumet United Methodist Church filed an application for CPA funds to repair the church steeple. However, the application was late being received and was not approved.

There has been controversy awarding CPA funds to churches and law suits addressing the issue. Some towns do approve funding for churches. The Cataumet church is an old and very historical building having been built in Bournedale for use by Native Americans, then moved to Cataumet where it stood at the front of the cemetery. Later it was moved across the street to its current location.

- * It was also mentioned that a new Town Administrator has been appointed. His name is Anthony Schiavi. A new Building Inspector has also recently been named, Kenneth Murphy. He will take over from Roger Laporte at the end of the year.
- * Demolition Delay Public Hearing Schedule – There are none scheduled at this time.
- * National Historic Register – Plaques for the Town Hall and the Jonathan Bourne Public Library (now the Historical Center) were delivered to the office of the Town Administrator in July. We have had no word on when the plaques will actually be installed.
- * Work Groups –
 - * Buzzards Bay Bank Pediment, Signage, and Main Street History – A meeting will be scheduled for next week to work on the sign for the Bank Pediment.
 - * Demolition Delay Law Review – No report.
 - * Hoxie – Overseeing of Historical Restriction dated June 9, 2015 – No new information at this time.
 - * Historic Survey and National Register –
 - * National Register – Pocasset Community Club received approval from the CPA Committee on their application for restoration of shingle siding to match the rest of the exterior. This will be voted on at the Special Town Meeting on October 28, 2019.
 - * Historic Survey – No new information at this time.
 - * Preservation Awards – No report.
 - * Publishing - No report.

TOWN CLERK BOURNE

2020 FEB 21 PM 12: 57

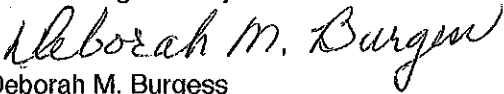
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- * Historical Center – Repair of stained glass windows in Reading Room and Main Entrance – Barry Johnson has decided to delay starting this project until the spring. He feels it will be better during this time of transition in town government with a new Administrator and a new Building Inspector to wait. He has also determined that the project will have to go out to bid to three (3) restoration companies. The Secretary will inform Bovard Studio.

New Business

- * Town Hall report – No report.
- * General Operating Concerns – The Bourne Historical Society received an anonymous call reporting that a house built in 1905 at 54 Arlington Drive, Buzzards Bay was undergoing renovation. Stucco siding was being replaced with vinyl shingle siding. Deborah Burgess talked with Jennifer Copeland in the Planning Dept. who reported that a building permit had been issued. There was nothing on the application indicating that the siding was being changed and there is nothing on the property ID card to indicate that the siding was stucco. Deborah Burgess sent an email to Roger LaPorte, Building Inspector, bringing this to his attention. He has not replied.
- * Discussion National Register and Town Hall Ramps – On September 24, 2019, the Commission held a hearing for various CPA Applications. One of these was for Town Hall Accessibility Entry Ramp and Stairs for Design Services. A preliminary design was presented which included a ramp system from the left side of the building to the front entrance, rebuilding the stairs on the left side of the building, reconfiguring parking on the left side and eliminated parking around the Civil War Monument. Members present did vote to approve the expenditure for design funding. This did not include approval of the initial design presented. At the meeting of the CPA Committee the following week, this project was not approved and will not be voted on at the Special Town Meeting on October 28, 2019.
At today's meeting, members present voiced opposition to the plan, and to the whole idea of having a ramp built to the front of Town Hall. This building is listed on the National Register of Historic Places and the symmetry of its appearance would be destroyed. The preliminary plan included either changing the front door to a double door or removing one of the large windows to install a separate entrance for wheelchairs. Members felt that the current ramp from the back parking lot to the entrance on the right side of the building should be retained and money spent to improve that access. Expenditure of funds on the current ramp makes more sense than the much more expensive installation of a ramp system to the front of the building. Improvement to the current ramp does not require any changes to the historic front of Town Hall.
- * Excused Absences: Jean Campbell, George O. Jenkins, Blanche Cody, and Karl Spilhaus.
- * The next regular meeting will be November 12, 2019.
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:15 a.m.


Deborah M. Burgess
Secretary/Treasurer

Attachments:
Agenda
Town Hall Ramp Design Plans

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
October 22, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

Call to order by Chairman Langille

AGENDA

DEMOLITION DELAY HEARINGS:

- * 4 Worcester Avenue, Monument Beach
- * 294 Head of the Bay Road, Buzzards Bay

Adjournment

Deborah M. Burgess
Secretary/Treasurer

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2019 OCT 17 PM 12:51
TOWN CLERK BOURNE

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
October 22, 2019
4 Worcester Avenue, Monument Beach
Map 30.4, Parcel 13

Chairman Neil Langille called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche Cody and Carl Georgeson

Absent: Jean Campbell, George O. Jenkins, Lydia Manter, and Karl Spilhaus

Public: Damian Sutkus, Chuck Sutkus, Contractors, Karla Emmons, Owner, and Paul Gately, Bourne Courier

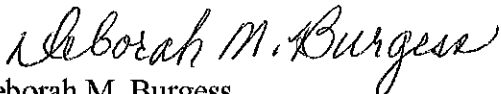
Project: Bathroom Renovation and Relocation/Change 4 windows on a c. 1900 building.

Damian Sutkus spoke about the project. He had early photographs of the house prior to any changes having been made. The second floor on the front of the house shows the original window having been a large oval between a tower room with a bay window to the left and another bay window on the right. They propose to change the double hung window back to the original oval.

Mr. Sutkus had photographs of the interior staircase at the rear of the house where there is no window to let in light. On the exterior there is a blank shingled wall. They propose to add two windows to angle up on the outside where the stairs are on the inside. The top window would be double hung to match the existing window at the bottom of the interior stairs. Between these two windows they might do a multi-lite square window installed as a diamond. But they are also considering adding an oval window which would match the original on the front of the house. Either would be acceptable.

Following discussion by Commission Members, Chairman Neil Langille asked for a motion. Judith Riordan moved to accept in accordance with plans presented. Carl Georgeson seconded. **Motion Carried Unanimously** five to zero (5-0). Members voting were: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:15 a.m.


Deborah M. Burgess
Secretary

List of Attachments:

- Agenda
- Bourne Historical Commission Determination
- Public Hearing Notice
- Memorandum, Town Planner
- Owner/Parcel ID
- Building Permit (4 Pages)
- Plans (1 Page)
- Emmons Home Repair/Bathroom Renovation List
- Demolition Delay Hearing Map
- Photographs (7 Pages)

RECEIVED
2020 FEB 21 PM 12:56
TOWN CLERK BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 294 Head of the Bay Road, Bourne, MA 02532
Assessors Map 15.0, Parcel 26.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is alter a c.1825 building with an addition and exterior remodel.

DATE & TIME: Tuesday, October 22, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Enterprise Publishing Date: Friday 10.04.19

2019 OCT -1 PM 3:20
TOWN OF BOURNE
RECEIVED

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 4 Worcester Ave Bourne, MA 02532
Assessors Map 30.4, Parcel 13

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. Request is to relocate four windows in a c.1900 building.

DATE & TIME: Tuesday, 10.22.19 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Friday, 10.04.19

2019 OCT -1 PM 3:20

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
October 22, 2019
294 Head of the Bay Road, Buzzards Bay
Map 15.0, Parcel 26.0

Chairman Neil Langille called the hearing to order at 10:15

Members: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers

Associate Members: Blanche Cody and Carl Georgeson

Absent: Jean Campbell, George O. Jenkins, Lydia Manter, and Karl Spilhaus

Public: Richard and Theresa Rooney, Owners, and Paul Gately, Bourne Courier

Project: Renovate a c.1825 building with an addition and exterior renovation.

Richard Rooney spoke first. He said they purchased the house in May of this year. They estimate it will take 3 or 4 years to get all the work needing to be done accomplished. He said the previous owner had done a lot of demolition. The house needs a lot of work. There are only two original windows on the house and they plan to replace them to match the rest of the newer windows already on the house.

Theresa Rooney then spoke. They want to change the double window in the kitchen to a box window so she can grow herbs and add a window to the end of the kitchen to bring more light in. The clapboards will remain and be repaired where needed. The house will stay yellow with white trim, green shutters, and a red door. They will use Azek trim boards.

The foundation will be repaired and a bulkhead added. There is no basement access from inside the house. Utilities are in the basement. They will add onto the back to square it off.

They wanted to remove the chimney, but members objected saying it will change the appearance. A farmhouse is this age would have a chimney and probably more than one. Mr. and Mrs. Rooney were amenable to putting a faux chimney on the roof which would be non-working.

Some Members remembered when the house was owned by Pearl Henshaw and run as The Old House Gift Shop. Marcia Root, her cousin, helped in the shop. Miss Henshaw always had customers and she did a good mail-order business. She was an expert on Antique Sandwich Glass.

Following discussion by Commission Members, Chairman Neil Langille asked for a motion. Frances E. Speers moved to accept in accordance with plans presented including the retained non-working chimney. Mary P. Reid seconded. **Motion Carried Unanimously** five to zero (5-0). Members voting were: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:45 a.m.

Deborah M. Burgess
Deborah M. Burgess

Secretary

List of Attachments:

Agenda

Bourne Historical Commission Determination

Public Hearing Notice

Memorandum, Town Planner

Owner/Parcel ID

Building Permit (4 Pages)

Plans (6 Pages)

Demolition Delay Hearing Map

RECEIVED
2020 FEB 21 PM 12: 57
TOWN CLERK BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 47 Salt Marsh Lane, Bourne, MA 02532
Assessors Map 43.1, Parcels 93 and 132

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw. The request is to build an addition with a 3-car garage on a c.1938 dwelling.

DATE & TIME: Tuesday, November 12, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 10.23.19

2019 OCT 17 11:00:06
TOWN OF BOURNE
RECORDS & COMMUNICATIONS

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
November 12, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Demolition Delay Hearing: 47 Salt Marsh Lane, Pocasset

Secretary's Reports: Regular Meeting October 8, 2019

Treasurer's Report:

Unfinished Business

- * Local Historical Commission News
- * Demolition Delay Public Hearing Schedule
- * National Historic Register – Installation of Plaques for designated properties
- * Work Group Reports:
 - Buzzards Bay Bank Pediment, Signage, and Main Street History
 - Demolition Delay Law Review
 - Hoxie – Overseeing of Historical Restriction dated June 9, 2015
 - Historic Survey and National Register
 - Preservation Awards
 - Publishing
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Up-dated Local Comprehensive Plan
- * Excused Absences
- * Next Meeting:
 - Regular Meeting – December 10, 2019
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

RECORDED
2019 NOV -6 AM 9:12
TOWN CLERK BOURNE

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
November 12, 2019
47 Salt Marsh Lane, Pocasset
Map 43.1, Parcels 93 & 132

Vice Chairman Judith Riordan called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Blanche Cody, Carl Georgeson, Lydia Manter, and Karl Spilhaus
Absent: Jean Campbell, George O. Jenkins, Neil Langille

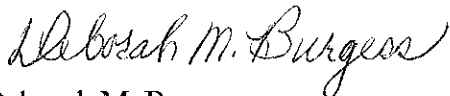
Public: Kevin D. Keegan, Owner Representative and Paul Gately, Bourne Courier

Project: Build an addition with a 3-car garage on a c. 1938 dwelling.

Kevin Keegan, Owner Representative, spoke about the project. Jeff and Carol Pimintel, owners, bought the property this year. The front entrance currently faces their neighbors yard. The Pimintels want to add a mud room/foyer to the house to move the entrance to face their front yard. There will be a separate 3-car garage built beyond the foyer addition. It is not attached to the house and, therefore, not under the Commission's purview. The new foyer addition will have a crawl space under which is what is under the rest of the house. The exterior will be white cedar shingles to match the rest of the house. Even though the garage isn't our concern, it will also be shingled with white cedar to match.

Following discussion by Commission Members, Vice Chairman Judith Riordan asked for a motion. Carl Georgeson moved to accept in accordance with plans presented. Mary P. Reid seconded. **Motion Carried Unanimously** five to zero (5-0). Members voting were: Deborah M. Burgess, Mary P. Reid, Judith A. Riordan, and Frances E. Speers and Associate Member, Blanche Cody.

Meeting was adjourned at 10:10 a.m.



Deborah M. Burgess
Secretary

List of Attachments:
Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (7 Pages)
Plans (10 Pages)
Demolition Delay Hearing Map

RECEIVED
2020 FEB 21 PM 12: 57
TOWN CLERK BOURNE

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – November 12, 2019

Vice Chairman Judith Riordan called the meeting to order at 10:10 a.m.

Members Present: Deborah M. Burgess, Mary Reid, Judith Riordan, and Frances Speers
Associate Members: Blanche Cody, Carl Georgeson, Lydia Manter, and Karl Spilhaus
Tardy: Jean Campbell 10:35 a.m.
Absent: George O. Jenkins and Neil Langille

Demolition Delay Hearing was held for 47 Salt March Lane, Pocasset. Minutes are recorded separately.

Secretary's Report: October 8, 2019 was accepted as printed.

Treasurer's Report: Period ending September 30, 2019 was filed for audit.

RECEIVED
2020 FEB 21 PM 12: 57
TOWN CLERK BOURNE

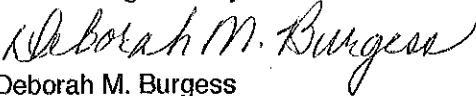
Unfinished Business

- * Local Historical Commission News –
 - * Cape Cod Commission – Sarah Korjef – Historic Preservation Roundtable, Thursday, November 21, 2019 from 9-11 a.m. at the Cape Cod Commission office in Barnstable Village. Topics will be: Alternative or Synthetic Building Materials in Historic Districts and Improving/Updating Historic Resource Inventories.
 - * Preservation Massachusetts with The 1772 Foundation has a new matching grant of up to \$10,000.
- * Demolition Delay Public Hearing Schedule – At this time there is one Demolition Delay scheduled for 248 Scraggy Neck Road on December 10, 2019.
- * National Historic Register – Plaques for the Town Hall and the Jonathan Bourne Public Library (now the Historical Center) were delivered to the office of the Town Administrator in July. We have had no word on when the plaques will actually be installed.
- * Work Groups –
 - * Buzzards Bay Bank Pediment, Signage, and Main Street History – A meeting was held and signage is being discussed.
 - * Demolition Delay Law Review – Meeting will be held at George Jenkins's house soon.
 - * Hoxie – Overseeing of Historical Restriction dated June 9, 2015 – No new information at this time.
 - * Historic Survey and National Register –
 - * National Register – Pocasset Community Club application for CPA funds was approved at the Special Town Meeting held October 28, 2019. The funding will cover restoration of the front of the building as well as other projects. Once restoration is completed, PAL will continue with application to the National Register.
 - * Historic Survey – Deborah Burgess read from an email sent by Laura Kline, PAL (copy attached). Laura Kline spoke with Michael Steinitz at MHC about possible approaches to the Wings Neck area that would not require getting owner permission for all the properties. PAL is proposing, with MHC approval, to use the books by Nicholas J. Baker, History of Wings Neck, Volume I and Volume II with assessor's records, Bourne Archives, and other sources. PAL would use photographs from the books. Properties visible from public roads would be photographed and other property owners may be approached for visits from PAL later in the survey period.
In addition to Wings Neck properties, other properties being surveyed include Barnstable County Hospital residences in Pocasset, 221 Shore Road (Berry House and Berry Market Barn) and three properties on Barlows Landing Road – 308, 310, 315. These three properties are adjacent to the Pocasset Community Club which MHC asked about.
 - * Historic Survey – Scraggy Neck is another problem area. There is no history comparable to Baker's and Laura Kline suggests we do send letters to the property owners there. Since the current survey of Wings Neck and Scraggy Neck have been divided into two parts each for \$10,000 and to cover about 100 properties, we can make a decision on Scraggy Neck later.
 - * Preservation Awards – There was discussion as to whether or not the Commission should be pursuing this topic especially since the Bourne Society for Historic Preservation makes awards for preservation. It was agreed to put this on the Agenda for the next regular meeting on December 10, 2019.
 - * Publishing – No report
 - * Historical Center – Repair of stained glass windows in Reading Room and Main Entrance – This project has been put on hold until the spring.

New Business

- * Town Hall report – No report.
- * General Operating Concerns – None at this time
- * Up-dated Local Comprehensive Plan – Deborah Burgess presented the newly revised plan approved at the Special Town Meeting on October 28, 2019. It was noted that the first LCP was drafted in 2008 and called for enacting a Demolition Delay Law which was done. It also called for a check list system that includes checking for historic significance before any building or demolition permit is issued. Whereas there is a checklist system in place now, the Historical Commission rarely gets a copy of it. In the up-dated LCP, there are 5 areas in which the Historical Commission is charged with carrying out aspects of Cultural Heritage and Community Design:
 - * “Prepare a publication that explains and illustrates design preferred guidelines, like the Cape Cod Commission Guidebook, *Designing the Future to Honor the Past*”. This will have to be worked on!
 - * “Adopt a “landmark incentive program” to recognize individual buildings, sites and areas of Cultural significance identified by the Bourne Historical Commission.” The Commission already conducts town-wide Historical Surveys which recognize individual buildings and neighborhoods. The Commission has supported National Register applications for 7 buildings in town and is currently working for National Register Listing for the Aptuxet Trading Post Property and the Pocasset Community Club Building.
 - * “Initiate a continuing program to bring Bourne’s diverse historic and cultural resources into the schools and community center through displays, plays, and guest lectures”. The Commission supports organizations in town which currently bring history into the schools and the community center. School groups regularly visit the Aptuxet Trading Post Museum owned by the Bourne Historical Society, the Briggs-McDermott House owned by the Bourne Society for Historic Preservation, the Cataumet Schoolhouse owned by the Cataumet Schoolhouse Preservation Group, and the town owned Bourne Historical Center to learn about the history of the Town of Bourne.
 - * “Create a traveling display of Bourne’s history and cultural diversity for presentation at public events such as the Main Street Festival and county fair.” The Commission supports this proposal through its publications. In the past the Commission has published 5 books about various villages in town. We have produced rack card explaining the Historical Center and the four groups which share space within it. Proposed for the future is a brochure which will take in all of these four groups and also include the Bournedale School, the Marine Life Center and other historical and cultural activities in town.
 - * “Preserve Bourne’s agricultural land uses and the rural and maritime character of the community by protecting recognized and designated buildings and sites.” This is a new addition to the LCP. The Commission is able to meet this directive through the Demolition Delay By Law. Any property over 75 years of age should come before the Historical Commission for a hearing before a building permit is issued. Through preservation of Bourne’s historic buildings, we can do much to preserve the agricultural, rural, and maritime character of the Town of Bourne.
- * Excused Absences: George O. Jenkins and Neil Langille
- * The next regular meeting will be December 10, 2019.
- * Members were reminded to contact the Secretary if they have anything to be included on the next Agenda.

The meeting was adjourned at 11:35 a.m.


Deborah M. Burgess
Secretary/Treasurer

Attachments:

Agenda

Treasurer’s Report: September 30, 2019

Email from Laura Kline, PAL

TOWN OF BOURNE
Bourne Historical Commission

RECEIVED

2019 OCT 30 PM 12: 57

PUBLIC HEARING NOTICE

TOWN CLERK BOURNE

CANCELLED

LOCATION:

248 Scraggy Neck Road, Bourne, MA 02532
Assessors Map 51.3, Parcel 5.0

PROPOSAL:

Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw.

Request is to alter a c.1885 structure with an addition on the northeast side of the dwelling.

DATE & TIME:

Tuesday, November 26, 2019 at 10:00 A.M.

PLACE:

Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 11.06.19

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 1095 Shore Road, MA 02532
Assessors Map 47.2, Parcel 57.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw.

The application is to alter a c. 1930 dwelling with an addition on the east side.

DATE & TIME: Tuesday, November 26, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 11.06.19

2019 NOV 26 11:26:05
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TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 248 Scraggy Neck Road, Bourne, MA 02532
Assessors Map 51.3, Parcel 5.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw.

Request is to alter a c.1885 structure with an addition on the northeast side of the dwelling.

DATE & TIME: Tuesday, November 26, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 11.06.19

Bourne Historical Commission

<u>Date</u>	<u>Time</u>	<u>Place</u>
December 10, 2019	10:00 a.m.	Jonathan Bourne Historical Center Reading Room 30 Keene Street Bourne, MA 02532

AGENDA ITEMS

Call to order by Chairman Neil Langille

Demolition Delay Hearings: 248 Scraggy Neck Road, Cataumet
1095 Shore Road, Pocasset

Secretary's Reports: Regular Meeting November 12, 2019
Treasurer's Report:

Unfinished Business

- * Local Historical Commission News
- * Demolition Delay Public Hearing Schedule
- * Up-dated Local Comprehensive Plan
- * National Historic Register – Installation of Plaques for designated properties
- * Preservation Awards
- * Work Group Reports:
 - Buzzards Bay Bank Pediment, Signage, and Main Street History
 - Demolition Delay Law Review
 - Hoxie – Overseeing of Historical Restriction dated June 9, 2015
 - Historic Survey and National Register
 - Preservation Awards
 - Publishing
- * Historical Center – Repair of stained glass windows in Reading Room using CPA Funds

New Business

- * Town Hall report, if any
- * General Operating Concerns, if any
- * Excused Absences
- * Next Meeting:
 - Regular Meeting – January 14, 2020
- * Future Agenda Items

Adjournment

Deborah M. Burgess
Secretary/Treasurer

RECEIVED
2019 DEC - 3 PM 12: 36
TOWN CLERK BOURNE

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

RECEIVED
2019 NOV 14 AM 10:19
TOWN CLERK BOURNE

LOCATION: 248 Scraggy Neck Road, Bourne, MA 02532
Assessors Map 51.3, Parcel 5.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw.

Request is to alter a c.1885 structure with an addition on the northeast side of the dwelling.

DATE & TIME: Tuesday, December 10, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 11.20.19

TOWN OF BOURNE
Bourne Historical Commission

PUBLIC HEARING NOTICE

LOCATION: 1095 Shore Road, MA 02532
Assessors Map 47.2, Parcel 57.0

PROPOSAL: Bourne General Bylaws Section 3.14 - Demolition of Historic Structures. The property has been deemed a historic "Significant Building" as defined in the bylaw.

The application is to alter a c. 1930 dwelling with an addition on the east side.

DATE & TIME: Tuesday, December 10, 2019 at 10:00 A.M.

PLACE: Bourne Historical Center
30 Keene Street
Bourne, MA 02532

Plans may be viewed at the Office of the Town Planner at Town Hall 24 Perry Ave Buzzards Bay from 8:30-4:30, Monday - Friday. 508-759-0600 ext. 1346.

Written comments in advance are welcome and should be sent to Coreen Moore, Town Planner. All persons desiring to be heard on this matter should appear at the hearing.

Bourne Courier Publishing Date: Wednesday, 11.20.19

RECORDED
2019 NOV 14 AM 10:18
TOWN CLERK BOURNE

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
December 10, 2019
248 Scraggy Neck Road, Cataumet
Map 51.3, Parcels 5.0

Chairman Neil Langille called the hearing to order at 10:00 a.m.

Members: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Carl Georgeson and Karl Spilhaus
Absent: Jean Campbell, Blanche Cody, George O. Jenkins, and Lydia Manter

Public: Greg Jones, Architect, Peter Coffin, Builder, Jeannie and Joanne Watson, Abutters at 250 Scraggy Neck Road and Paul Gately, Bourne Courier

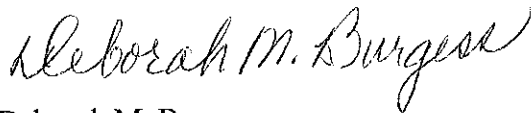
Project: Alter a c.1885 house with an addition on the east side of the dwelling.

Greg Jones, Architect, told about the project. The existing kitchen and upstairs bedroom will be renovated by bumping each out about 8'. The kitchen will expand into the existing porch area, while the porch will be rebuilt 8' feet further out. The upstairs dormer and second floor bedroom will also move out 8'. The exterior will look as it does now only 8' further out into the yard. Some windows were previously replaced with a more architecturally correct style. They plan to replace the remaining windows with the same Andersen windows used previously. The mullions will be on both sides of the glass.

The exterior will be red with green trim to match the rest of the house. They will also be upgrading the heating and cooling systems and installing new water service. There will also be a new septic system.

Following discussion by Commission Members, Chairman Neil Langille asked for a motion. Carl Georgeson moved to accept in accordance with plans presented. Judith A. Riordan seconded. **Motion Carried unanimously** five to zero (5-0). Members voting were: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:15 a.m.



Deborah M. Burgess
Secretary

List of Attachments:

Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID (2)
Building Permit (7 Pages)
Plans (6 Pages)
Site Plan
Demolition Delay Hearing Map
Photographs (4)

RECEIVED
2020 FEB 21 PM 12: 57
TOWN CLERK BOURNE

Bourne Historical Commission
30 Keene Street, Bourne, MA 02532
Demolition Delay Hearing
December 10, 2019
1095 Shore Road, Pocasset
Map 47.2, Parcels 57.0

Chairman Neil Langille called the hearing to order at 10:15 a.m.

Members: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers
Associate Members: Carl Georgeson and Karl Spilhaus
Absent: Jean Campbell, Blanche Cody, George O. Jenkins, and Lydia Manter

Public: Andy McShea, Builder Representative, Tony and Gil Dering, abutters at 15 Thaxter Road, and Paul Gately, Bourne Courier

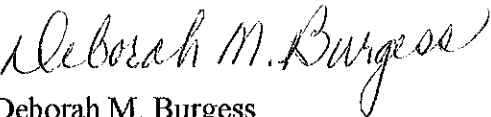
Project: Alter a c. 1930 dwelling with an addition on the east side.

Andy McShea explained the project. They plan to add 6' to the existing bump out which will add to the bathroom and enlarge a closet next to the master bedroom. The existing windows are fairly new and they will reuse those in the new addition.

Tony Dering, abutter at 15 Thaxter Road, spoke with Mr. McShea. There is a new foundation on the property and she wanted to know what that was for and how it was going to be added to the house. Mr. McShea answered that that foundation was for a garage which is in the process of being built. It will not be connected to the house. The two projects are separate from each other. Ms. Dering was satisfied with what had been presented.

Following discussion by Commission Members, Chairman Neil Langille asked for a motion. Judith A. Riordan moved to accept in accordance with plans presented. Mary P. Reid seconded. **Motion Carried Unanimously** five to zero (5-0). Members voting were: Deborah M. Burgess, Neil Langille, Mary P. Reid, Judith A. Riordan, and Frances E. Speers.

Meeting was adjourned at 10:30 a.m.


Deborah M. Burgess
Secretary

List of Attachments:
Agenda
Bourne Historical Commission Determination
Public Hearing Notice
Memorandum, Town Planner
Owner/Parcel ID
Building Permit (18 Pages)
Plans (6 Pages)
Site Plan
Demolition Delay Hearing Map
Photos (2)

TOWN CLERK BOURNE

2020 FEB 21 PM 12:57

RECEIVED

Bourne Historical Commission
30 Keene Street
Bourne, MA 02532
Regular Meeting – December 10, 2019

TOWN CLERK BOURNE

2020 FEB 21 PM 12:57

RECEIVED

Chairman Neil Langille called the meeting to order at 10:30 a.m.

Members Present: Deborah M. Burgess, Jean Campbell, Neil Langille, Mary Reid, Judith Riordan, and Frances Speers
Associate Members: Carl Georgeson, and Karl Spilhaus
Absent: Blanche Cody, George O. Jenkins and Lydia Manter

Demolition Delay Hearings were held for 248 Scraggy Neck Road, Cataumet, and 1095 Shore Road, Pocasset. Minutes are recorded separately.

Secretary's Report: November 12, 2019 was accepted as printed.

Treasurer's Report: No report.

Unfinished Business

- * Local Historical Commission News –
 - * Discussion of CPA time frame for when the law expires June 30, 2020. If there is a Special Town Meeting, we might be able to apply for more funds. It was suggested that we compile a list of the CPA Funds used for historic purposes, get photographs, and have a display at Town Meeting in the spring.
 - * Bourne's IT department requested a brief statement about the Historical Commission to be used on the town's website. Deborah M. Burges wrote and submitted a statement which she read. A copy is attached.
 - * The Commission received a letter from Protect Our Past (POP), a non-profit based in North Chatham looking for donations. The Commission is not able to make donations. We are interested in their focus of saving historic properties. Letter attached.
 - * All members of the Historical Commission received an email from Sarah Korjeff about the Cape Cod Commission's revised guidance document, "Referring Historic Properties to the Cape Cod Commission for Review." This is something which we need to be aware of and refer to in the future.
- * Demolition Delay Public Hearing Schedule – At this time there are no Demolition Delays scheduled.
- * National Historic Register – Plaques for Town Hall and the Jonathan Bourne Public Library (now the Historical Center). Neil Langille said that the plaques are in George Sala's office. We need to decide where on each building they should be installed. After installation, we can set a date in the spring, but before Town Meeting to celebrate these National Register properties and have the local media in attendance.
- * Preservation Awards – Discussion as to whether or not the Commission should be involved in making awards to local contractors for their work in preserving historical buildings. The Bourne Society for Historic Preservation already gives preservation awards to owners of historically maintained homes and other buildings. It was suggested that the Commission, as a part of town government, is in charge of conducting Demolition Delay Hearings, which would be a conflict of interest when making preservation awards. Jean Campbell Tabled the discussion.
- * Work Groups –
 - * Buzzards Bay Bank Pediment, Signage, and Main Street History – Judith Riordan reported that the Bank Pediment needs to be set at a higher angle. The group is working on signage for the Bank Pediment and is almost ready with it.
 - * Demolition Delay Law Review – Meeting will be held at George Jenkins's house soon.
 - * Hoxie – Overseeing of Historical Restriction dated June 9, 2015 – No new information at this time.
 - * Historic Survey and National Register –
 - * National Register – No new information on Aptuxet or Pocasset Community Building.
 - * Historic Survey – PAL has submitted their first bill which was approved for payment. Survey of Wings Neck has hit another snag. It had been hoped that PAL could visit the properties on December 12, 2019. That trip has been cancelled. PAL is compiling a list of properties to be visited and it will be compared to the list which George Jenkins has compiled. The Wings Neck Trust has prepared a letter to be sent to property owners in which they have specified the properties are to be 70 years old and older. The standard which the Massachusetts Historical Commission has endorsed is for surveyed properties to be 50 years old and older.

Jonathan Bourne Historical Center
Board of Governors Meeting
Thursday March 2nd, 2018

RECEIVED
2020 FEB -5 AM 11:14
TOWN CLERK BOURNE

Attending: Skip Barlow, Ted Ellis, Diane Flynn, Jay Jenkins, James Dinnen, Louise Innis, Mary Sicchio, Neil Langille and Gioia Dimock

Excused: Judy McAlister and Jean Campbell

Guests: Mavis Robinson and Steve Gavazza, Facilities Mgr.

Called to order 10:05 AM by Chairman Barlow

A motion was made by Gioia Dimock to approve the minutes of the September 2017 Board meeting as written. The motion was seconded by Louise Innis. With no further discussion the motion carried unanimously.

Jay Jenkins asked what the status was on the Copula and its restoration spoken to in the September minutes. Barlow spoke to his actions taken – this issue was part of the on- going restoration project and would be addressed.

Windows were discussed, painting of repairs going on.

Neil Langille was new to Board representing Commission.

Re-Organization will be on the agenda for next meeting. No date scheduled for this meeting.

Reported by Clerk

Diane Flynn