



2011

Main Street Steering Committee

North Sagamore Water District

Open Space

Planning Board

Public Works Facility

Recreation Authority

Recreation Committee

Recycling Committee

Main Street Steering Committee

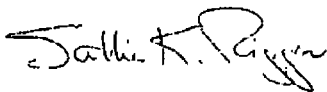
A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, February 7, 2011 - 11 am
Bourne Town Hall

2011 FEB 03 AM 8 31
TOWN CLERK'S OFFICE

Proposed Agenda

- 1- Review and action on minutes of November 1, 2010 meeting
- 2- Updates
 - a. Growth Incentive Zone application
 - b. Main Street activities
 - c. Wastewater Advisory Committee
 - d. Land Use Map
 - e. Grant application for housing rehab and downtown façade and compliance improvements
- 3- Topics for Future Discussion (for information only)
- 4- Public Comments (for information only)
- 5- Executive Session - if needed
- 6- Adjourn



Sallie Riggs, Facilitator

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Notes from Meeting
February 7, 2011

Attending: Chris Farrell, Marie Oliva, Sharon Rooney. Facilitator Sallie Riggs

Facilitator Sallie Riggs opened the meeting at 11:05 am.

Item #1 - Minutes: It was MOVED, SECONDED and VOTED with one abstention to accept the Minutes of the November 1, 2010 meeting as presented.

Item #2 - Updates:

Growth Incentive Zone: There have been two public hearings on the Growth Incentive Zone application. A third will be scheduled soon. Then the application will be submitted.

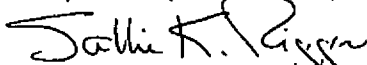
Wastewater Advisory Committee: The Committee met once in December focusing on procedural matters. Another meeting is scheduled for February 9. There is still an opportunity for a commercial user of the current sewer system to be appointed to the Committee.

Land Use Map: The Assembly of Delegates adopted the Land Use Vision Map at its February 2 meeting.

Item #3 - Topics for Future Discussion: A small attendance recently has been noted which raised the idea of reviewing the MSSC's mission and future.

There being no public comments, the meeting adjourned at 11:40 am.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

2011 JUL 13 AM 9 48

TOWN CLERK'S OFFICE
BOURNE, MASS

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

2011 APR 14 AM 9 15
TOWN CLERK'S OFFICE

Meeting - Main Street Steering Committee
Monday, April 18, 2011 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on minutes of February 7 meeting
- 2- Report on Growth Incentive Zone application C. Moore
- 3- Updates
 - a. Wastewater Advisory Committee
 - b. Main Street
- 4- Report and Discussion: Upper Cape transportation study and related
- 5- Topics for Future Discussion (for information only)
- 6- Public Comments (for information only)
- 7- Executive Session - if needed
- 8- Adjourn

Sallie Riggs, Facilitator

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Main Street Steering Committee

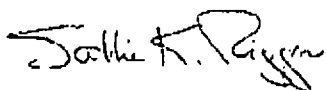
A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, May 16, 2011 - 11 am
Town Hall, Second floor conference room

2011 MAY 11 PM 2 11
TOWN CLERK'S OFFICE

Proposed Agenda

- 1- Discussion and action on applications for Façade Improvement Phase 1 program
- 2- Discuss and develop plans for Architectural Review process, sign design review
- 3- Updates
 - a. Growth Incentive Zone application C. Moore
 - b. Wastewater Advisory Committee S. Riggs
 - c. Main Street
 - d. Upper Cape transportation study and related
- 4- Reports/updates from Committee members (for information only)
- 5- Topics for Future Discussion (for information only)
- 6- Public Comments (for information only)
- 7- Executive Session - if needed
- 8- Adjourn



Sallie Riggs, Facilitator

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Notes from Meeting May 16, 2011

DRAFT

Attending: Michael Blanton, Coreen Moore, Sharon Rooney, Kathryn Zagzebski, Facilitator, Sallie Riggs. Cape Cod Commission: Glenn Cannon

Facilitator Sallie Riggs opened the meeting at 11:07 am.

Item #1 - Façade Improvement Program: The group reviewed and ranked the pre-applications in hand and decided on several **ACTION ITEMS:**

- > Coreen will drive by the Neading property to determine exactly where it is - whether it has an impact on Main Street appearance
- > Coreen will call Red Top and Leo's owners to determine their interest in participating. If they are interested, they will get a "1" ranking
- > Sallie will call Kirk Ward of Village Square Condos to determine his interest

Then the names of the five selected property owners will be forwarded to The Cecil Group.

Committee members then discussed and agreed on the concept of a moratorium on an increase in the tax assessment for the property owners who actually receive a grant for façade improvement, assuming the Town is successful in obtaining the Community Development grant. The idea was added that if any property owner fixes a vacant building and creates jobs, they would also be eligible for such a moratorium. After the discussion it was **MOVED, SECONDED and VOTED** unanimously to endorse the concept of a tax incentive program for improvements and to:

1. Invite Tom Guerino to the next meeting to discuss our interest
2. If Tom agrees, invite Donna Barakauskas to a MSSC meeting to discuss whether and how such a program might be developed
3. If Donna agrees, make a recommendation to the Board of Selectmen.

The group also discussed the concept of establishing a fine for those property owners who do not keep their buildings in good shape. The consensus was to work toward an incentive first, as described above.

Item #2 - Sign design review, architectural standards: Coreen reported that she spoke with the Planning Board last week about the need to move the existing architectural guidelines to architectural standards and to establish a review process. A discussion followed which included a sign review process with possible by-law changes. The consensus was to move these forward so that carefully thought-out and thoroughly vetted by-law changes can go before a Town Meeting when appropriate. Coreen recommended that MSSC members and others should think about the thresholds for review, a definition of the area(s) to which it is applied, whether enforcement should be by the building inspector or the police, and how property owners will react. Sharon volunteered to have Sarah Korjeff, a Commission planner who focuses on architectural review, make a presentation to the MSSC on both architectural review and sign design review. The next meeting, June 13th, is targeted for her presentation.

Item #3 - Updates:

Growth Incentive Zone: Coreen pledged to have the application submitted by the end of this week. That is her only focus this week.

Wastewater Advisory Committee: The Committee is meeting on the first and third Wednesdays and is currently reviewing a scope of work proposed by the Cape Cod Commission to assist the Committee and the Town. As soon as the new Board of Sewer

Commissioners/Selectmen is organized, the Committee plans to make its first report to the group.

Main Street: Sallie met with the Byron property developer and a potential investor last week and reinforced the Town's and BFDC's intense interest in their development. The developer and Sallie have a meeting with Commission staff to begin the discussion of a Development Agreement for the project before the GIZ is approved.

Sallie also reported that the Senate President's office has said that the funds for the next streetscape phase are not being released because the Highway Department says the funds won't cover the designed project. Sallie suggested a letter from the Town indicating that the Town knows this and developed the design with the aim of having a unified look for the area that the funds will cover and the rest of the street when other funds become available. Coreen suggested that the plans be revised by the engineers to show "not is this project" for the area that is unlikely to be covered by the available funds.

Transportation study and related: Sallie and Glenn discussed recent Metropolitan Planning Organization (MPO) and Joint Transportation Committee (JTC) meetings. Glenn noted two future meetings of particular importance:

June 10 – JTC will be reviewing the rankings of projects for the Regional Transportation Plan. The MSSC should be in touch with Rickie Tellier, the Town's rep on the JTC, to guide him in his comments and vote

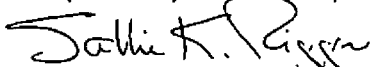
June 27 – the MPO will vote on recommending a bridge study which the JTC has endorsed. The Town should reach out to Wayne Taylor, the Town's MPO rep, and let him know that the Town is interested in supporting the idea of a bridge study.

At the conclusion of the discussion, Glenn agree with Sallie's assessment that Bourne is not being well represented at the MPO and that lines of communication need to be opened.

Item #4 – Topics for Future Discussion: A small attendance recently has been noted which raised the idea of reviewing the MSSC's mission and future.

There being no public comments, the meeting adjourned at 12:27 pm.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

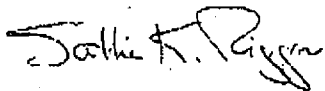
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TOWN CLERK'S OFFICE

Meeting - Main Street Steering Committee
Monday, June 13, 2011 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on Minutes of the Meeting - May 16, 2011
- 2- Presentation on architectural guidelines and sign design review by Sara Korjeff, Cape Cod Commission Planner
- 3- Discussion and action on applications for Façade improvement Phase 1 program
- 4- Updates
 - a. Growth Incentive Zone application C. Moore
 - b. Wastewater Advisory Committee S. Riggs
 - c. Main Street
 - d. Upper Cape transportation study and related
- 5- Reports/updates from Committee members (for information only)
- 6- Topics for Future Discussion (for information only)
- 7- Public Comments (for information only)
- 8- Executive Session - if needed
- 9- Adjourn



Sallie Riggs, Facilitator

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Notes from Meeting

DRAFT – DRAFT - DRAFT

June 13, 2011

Attending: Coreen Moore, Barry Motta, Marie Oliva, Kathryn Zagzebski. Facilitator Sallie Riggs. Cape Cod Commission: Sarah Korjeff, Tabitha Harkin; Bourne Enterprise Diana Barth; Selectman Peter Meier

Facilitator Sallie Riggs opened the meeting at 11:01 am.

Item #1 – Minutes: Review and action on the Minutes of the May 16 meeting were postponed to the next meeting.

Item #2 – Presentation: Sarah Korjeff, Cape Cod Commission Planner, discussed architectural and sign guidelines and regulations in other Cape Cod towns. She noted the need to develop a consensus on what areas are to be included in architectural design and/or sign regulations and to clearly define the goals sought in such a program. She recommended a different set of guidelines for Main Street, Bourne's Downtown, than for MacArthur Blvd. or other areas in Town. She volunteered that the Cape Cod Commission would be willing to work with the Town as regulations are developed.

Item #3 – Façade Improvement Program: The group reviewed the final list of pre-applications for acceptance into the state-funded design exercise. The five selected properties are:

- Red Top Sporting Goods
- Enterprise Rent-A-Car
- Speedwash Laundromat
- Douglas/NAPA Auto Parts
- Buzzards Bay Professional Center (condominiums)

Sallie will forward the names to The Cecil Group and they will set up interviews with the property owners.

Item #4 – Updates:

Growth Incentive Zone: The GIZ application has been submitted and a meeting is scheduled with the Commission on Friday, June 10. Coreen has invited Sallie to join the meeting.

Wastewater Advisory Committee: The Committee met with the Board of Sewer Commissioners on June 7 and received the Board's endorsement of its work plan as proposed by the Commission's RESET staff.

Main Street: A meeting has been set with the state to discuss a PWED grant to finish the streetscape project.

Transportation study and related: The Joint Transportation Committee (JTC) and the Metropolitan Planning Organization continue to review a list of highway project and ranking their priority. Tom Guerino, Coreen and Sallie met with Commission representatives and Rickie Tellier, the Town's representative to the JTC on May 24 to discuss the Town's priorities. They are: Main Street streetscape, road reconfigurations as endorsed by the Selectmen in 2007, and the Bourne Rotary.

Item #4 – Topics for Future Discussion: A small attendance recently has been noted which raised the idea of reviewing the MSSC's mission and future.

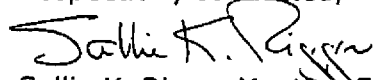
Items #5 and 6 – Reports/updates from Committee members and suggestions for topics at future meetings: There were none.

2011 JUL 13 AM 9 48
CLERK'S OFFICE
BOURNE, MASS.

Item #7 – Public Comment: There were none.

Item #9 – Adjourn: The next meeting was set for July 11 and the meeting adjourned at 12:07pm.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, July 11, 2011 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on Minutes of the Meetings - May 16, 2011 and June 13, 2011
- 2- Updates
 - a. Façade Improvement program S. Riggs
 - b. Growth Incentive Zone application C. Moore
 - c. Wastewater Advisory Committee S. Riggs
 - d. Architectural and sign guidelines C. Moore
 - e. Main Street
 - f. Upper Cape transportation study and related
- 3- Reports/updates from Committee members (for information only)
- 4- Topics for Future Discussion (for information only)
- 5- Public Comments (for information only)
- 6- Executive Session - if needed
- 7- Adjourn

Sallie Riggs, Facilitator

TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Meeting – Main Street Steering Committee
Monday, July 25, 2011 – 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on Minutes of the Meetings – May 16 and June 13, 2011
- 2- Review of Façade Improvement Phase 1 program and public workshop
- 3- Review and possible action on transportation documents released for public comment by MPO (Metropolitan Planning Committee)
- 4- Updates

a. Growth Incentive Zone application	C. Moore
b. Wastewater Advisory Committee	S. Riggs
c. Main Street	
d. Architectural and sign guidelines	C. Moore
- 5- Reports/updates from Committee members (for information only)
- 6- Topics for Future Discussion (for information only)
- 7- Public Comments (for information only)
- 8- Executive Session – if needed
- 9- Adjourn

Sallie Riggs, Facilitator

BOURNE, MASS.
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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Minutes of the Meeting
July 25, 2011

2011 OCT 31 AM 10 51

TOWN CLERK'S OFFICE

BOURNE, MASS

Attending: Michael Blanton, Coreen Moore, Barry Motta, Marie Oliva, Facilitator Sallie Riggs, Rickie Tellier, Bourne representative to the Joint Transportation Committee; Cape Cod Commission: Glenn Cannon

Facilitator Sallie Riggs opened the meeting at 11:10 am.

Item #1 – Minutes: Sallie asked for any corrections or additions to the Minutes of May 16 and June 13. There being none, it was **MOVED, SECONDED** and **VOTED** with one abstention to approve the Minutes of the May 16 meeting as circulated. It was then **MOVED, SECONDED** and **VOTED** with one abstention to approve the Minutes of the June 13 meeting as circulated.

Item #2 – Façade Improvement Program: Sallie and Coreen reported on the Façade Improvement public workshop held July 20 – The Cecil Group consultants discussed their drawings showing how \$10,000 and \$20,000 expenditures could make a significant change in the look of five Gateway District properties. The Cecil Group will get us a report in the next two-to-three weeks. Coreen noted that the next steps in preparing for the CDBG grant application are to conduct a "slum and blight" inventory and to convert the architectural guidelines to regulations. Coreen reviewed the projects she is working on and expressed concern for getting everything done in time for the CDBG grant application and the PWED application.

ACTION: Glenn indicated that there might be someone at the Commission who could help with the slum-and-bligh inventory. He also thought he could find some help from the Commission for Coreen as she prepares solar and sign by-laws, and possibly as she prepares the information for a PWED application due at the end of August.

Item #3 – Transportation Sallie asked Glenn Cannon to review the documents recently released for public comment by the Metropolitan Planning Organization (MPO). Glenn led a lengthy discussion that resulted in several points of consensus:

a- Relating to the Unified Planning Work Program (UPWP), the Town and various organizations within it should make public statements that they are disappointed in not seeing support for planning for the removal/redesign of the Bourne Rotary.

b- Relating to the Transportation Improvement Program (TIP), Coreen is working with the Planning Board to prepare a letter to MA DOT concerning their plan to pave MacArthur Blvd. in 2012 at the cost of \$7+ million. The Main Street Steering Committee endorsed her action and agreed to assist in encouraging MA DOT to spend the money on other highway projects in Bourne.

c- Also in the TIP, it was agreed to prepare a public statement concerning the need to add Belmont Circle, Memorial Circle and the Bourne rotary on the list of "projects in need of funding." The target is to have the Belmont Circle project put into the TIP for 2016.

ACTION: Glenn is preparing the Project Notification Form for the Belmont Circle project and will then set up a meeting with MA DOT and others to discuss priorities and next steps.

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

d- There needs to be a meeting with the state to discuss the "By-pass": how it relates to the Belmont Circle project, whether it should become a Town highway, etc. The MPO's public comment period ends on August 19 at noon. The MSSC members discussed the possibility of getting endorsement from the Board of Selectmen for its position on these items.

Item #4 - Updates:

Growth Incentive Zone: Coreen and Sallie met with Commission staff on Friday. Coreen is working on identifying appropriate parcels to meet the offset requirements.

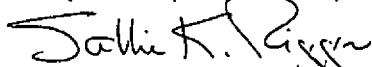
Item #5 - Reports/updates from Committee members (information only): Coreen reported that the Town has been awarded a \$900,000 grant from the Community Development Block Grant program. Its purpose is housing renovation.

Item #6 - Topics for Future Discussion: No suggestions were made.

Items #7 and 8 - Suggestions for topics at future meetings and public comment: There were none.

Item #9 - Adjourn: The meeting adjourned at 12:15 pm.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

These Minutes were approved as distributed at the MSSC meeting on August 22, 2011.

Main Street Steering Committee

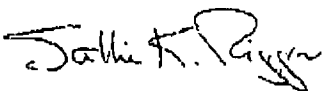
A Committee of the Bourne Financial Development Corporation

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TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting - Main Street Steering Committee
Monday, August 22, 2011 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on Minutes of the Meeting - July 25, 2011
- 2- Kick-off of "Blight and slum" inventory C. Moore
- 3- Updates
 - a. Growth Incentive Zone application C. Moore
 - b. Public comments on MPO planning documents
 - c. Wastewater Advisory Committee
 - d. Main Street: streetscape and other C. Moore
 - e. Architectural and sign guidelines C. Moore
- 4- Reports/updates from Committee members (for information only)
- 5- Topics for Future Discussion (for information only)
- 6- Public Comments (for information only)
- 7- Executive Session - if needed
- 8- Adjourn



Sallie Riggs, Facilitator

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Minutes of Meeting
August 22, 2011
Bourne Town Hall

2011 OCT 31 AM 10 51

Attending: Michael Blanton, John Ford, Coreen Moore, Barry Motta, Marie O'Leary, Cape Cod
Commission: Sharon Rooney, Tabitha Harkin, Kathy Zagzebski,

TOWN CLERK'S OFFICE
BOURNE, MASS

Facilitator Barry Motta opened the meeting at 11:00 am.

Item #1 – Minutes: Barry asked for any corrections or additions to the Minutes of July 25, 2011. There being none, it was MOVED, SECONDED and VOTED with one abstention to approve the Minutes of the July 25 meeting as circulated.

Item #2 – Slum and Blight Inventory: Discussion was moved to the end of the agenda, waiting for Regional Building Inspector Sibel Asantugrul to arrive. (Note: Sibel later called that she had mixed up her schedule and was not able to make the meeting. However, she will begin the inventory on Monday, August 29, 2011.)

Item #3 – Updates:

a) *Growth Incentive Zone:* Coreen reported that the GIZ process is being delayed due to the residential offsets still needed; she is working with the Commission staff to find parcels appropriate for the offsets. October 2011 is the projected date for completion of the application.

b) *Wastewater Advisory Committee:* The committee met on August 17. The main topic for the September 21 meeting is build-out data and the Town Planner, Chair of the Planning Board, Superintendent of the Buzzards Bay Water District have been invited to attend.

c) *Main Street:* The Town Planner is working with the County's part-time building inspector to complete the slum and blight inventory that is needed to apply for the Sign and Façade grant. Also, the Town is working on a MassWorks grant with the County Resource Department for Phase III Streetscape funds.

d) *Architectural and sign guidelines* Coreen will be working with the Planning Board to upgrade the Architectural guidelines to become standards.

Item #4 – Reports/updates from Committee members (information only): Kathy Zagzebski reported that the NMLC facility will be inspected this week so that they can begin accepting turtles and, in the near future, seals.

Item #5 – Adjourn: The meeting adjourned at 11:50 pm.

Respectfully submitted,

Coreen Moore, Town Planner

These Minutes were approved as distributed at the MSSC meeting on September 19, 2011.

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**Bourne Financial Development Corporation • Bourne Planning Board • Bourne Board of Selectmen •
Buzzards Bay Village Association • Cape Cod Canal Region Chamber of Commerce • Cape Cod
Commission • Main Street Business Owners • Town Administrator and Town Planner, ex officio**

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

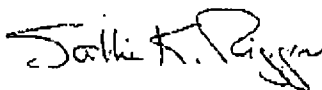
Meeting - Main Street Steering Committee
Monday, September 19, 2011 - 11 am
Town Hall, Second floor conference room

2011 SEP 14 PM 2 25
TOWN CLERK'S OFFICE
BOURNE, MASS

Proposed Agenda

- 1- Review and action on Minutes of the Meeting - August 22, 2011
- 2- Discussion of Façade and Sign Improvement Program report
- 3- Updates

a. Growth Incentive Zone application	C. Moore
b. Wastewater Advisory Committee	S. Riggs
c. Main Street: streetscape and other	C. Moore
d. Architectural and sign guidelines	C. Moore
- 4- Reports/updates from Committee members (for information only)
- 5- Topics for Future Discussion (for information only)
- 6- Public Comments (for information only)
- 7- Executive Session - if needed
- 8- Adjourn



Sallie Riggs, Facilitator

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Minutes of Meeting
September 19, 2011
Bourne Town Hall

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2011 OCT 31 AM 10 51

Attending: John Ford, Coreen Moore, Barry Motta, Sallie Riggs, Cape Cod Commission, Sharon Rooney, Sibel Asantugrul, Kathy Zagzebski, TOWN CLERK'S OFFICE BOURNE, MASS

Facilitator Sallie Riggs opened the meeting at 11:01 am.

Item #1 - Minutes: Sallie asked for any corrections or additions to the Minutes of August 22, 2011. There being none, it was MOVED, SECONDED and VOTED with one abstention to approve the Minutes of the August 22 meeting as circulated.

Item #2 - Updates:

- a) Growth Incentive Zone: Coreen reported that she is still working on the residential offsets.
- b) Wastewater Advisory Committee: Sallie reported that the committee will meet on September 7 and 21 to work with the Commission RESET group on build-out data.
- c) Main Street: Coreen reported that the MassWorks grant application for Phase III Streetscape funds is in.

Item #3 - Façade and Sign Improvement Program

Coreen reported that the Slum and Blight Inventory which is required for the Community Development grant application has begun. It is being conducted by the county's Regional Building Inspector Sibel Asantugrul. She expects to have the inventory complete by the end of October. Coreen noted that the application for the façade improvement program must be postponed a year - too many other projects are demanding her time.

Sharon Rooney volunteered that there may be DLTA funds for design review. She said she would investigate.

Item #4 - Reports/updates from Committee members (information only): Coreen reported that the Town Meeting in October will include by-laws governing solar farms and storage trailers on private property.

Item #5 - Adjourn: The meeting adjourned at 12:08 pm.

Respectfully submitted,

Sallie Riggs, Meeting Facilitator
Executive Director, BFDC

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, October 31, 2011 - 11 am
Town Hall, Second floor conference room

2011 OCT 26 AM 11 23
TOWN CLERK'S OFFICE
BOURNE, MASS

Proposed Agenda

- 1- Review and action on Minutes of the Meeting - September 19, 2011
- 2- Report on slum and blight inventory
- 3- Architectural and sign guidelines - strategy and future direction
- 4- Updates
 - a. Growth Incentive Zone application C. Moore
 - b. Wastewater Advisory Committee S. Riggs
 - c. Main Street: streetscape and other C. Moore
- 5- Reports/updates from Committee members (for information only)
- 6- Topics for Future Discussion (for information only)
- 7- Public Comments (for information only)
- 8- Executive Session - if needed
- 9- Adjourn

Sallie Riggs, Facilitator

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

2011 NOV 21 AM 9 52

Minutes of Meeting
October 31, 2011
Bourne Town Hall

TOWN CLERK'S OFFICE
BOURNE, MASS

Attending: Chris Farrell, Coreen Moore, Barry Motta, Marie Oliva, Sallie Riggs, Sharon Rooney, Kathryn Zagzebski, Sibel Asantugrul.

Facilitator Sallie Riggs opened the meeting at 11:02 am.

Item #1 - Minutes: Sallie asked for any corrections or additions to the Minutes of the September 19, 2011 meeting. There being none, it was MOVED, SECONDED and VOTED with one abstention to approve the Minutes of the September 19 meeting as circulated.

Item #2 - Slum and blight inventory: Sibel reported that she expects to have the inventory completed in about a week and that she anticipates that the Town will meet the criteria as blight and slum. This will permit the Town to submit an application for a Community Development grant in December 2012.

Item #3 - Architectural and sign guidelines: Coreen reported that she is recommending converting the current design guidelines for the Downtown District to standards. This would involve a sub-committee that will make recommendations to the Planning Board. Ultimately the Board of Selectmen must agree and the standards would be submitted to a Town Meeting to create a zoning by-law.

After a discussion there was consensus to create the subcommittee. Its members include:

- Sibel Asantugrul from the County
- Coreen Moore, Town Planner
- Marie Oliva from the Cape Cod Canal Region Chamber of Commerce
- Doug Shearer from the Planning Board

Sallie Riggs agreed to serve as Facilitator.

The sub-committee will meet on Mondays at 10 am beginning on November 7. Its work must be complete in time to place a zoning by-law on the warrant of the spring Town Meeting.

Item #4 - Updates:

a) *Growth Incentive Zone:* Coreen reported that she has revised the application and will take it back to the Planning Board and the Board of Selectmen before she considers it complete. In the meantime, she has a meeting scheduled with the open space committee to discuss possible purchase or other acquisition of additional open space for residential offsets.

b) *Wastewater Advisory Committee:* Sallie reported that the Commission's RESET staff has completed a build-out calculation template. The Committee will be making its quarterly report to the Board of Sewer Commissioners on November 22 at 6:30 pm.

c) *Main Street:* Coreen reported that the Governor signed the supplemental budget bill which includes most of the funds needed for Phase III of the Streetscape. She is still targeting the start of construction for spring 2012 and needs to make additional meetings with property owners and to discuss the project with the Board of Selectmen and the Planning Board.

Item #5 - Reports/updates from Committee members (information only): Sallie noted that she spoke with Bob Murray who owns the 3.5 acres across from Town Hall. He indicated that he is talking with the businesses on the property about "condoizing." Sallie questioned

whether he can do that without having to go to the Town. There was a brief discussion about whether the BFDC should try again to buy the property.

Item #6 – Topics for Future Discussion: Coreen suggested that the Committee review the streetscape plans at the next meeting.

Item #7 – Adjourn: The meeting adjourned at 12:10 pm.

Respectfully submitted,


Sallie Riggs, Meeting Facilitator
Executive Director, BFDC

These Minutes were approved by the Committee at its meeting on November 14, 2011

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

2011 NOV 9 AM 11 22

TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting - Main Street Steering Committee
Monday, November 14, 2011 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on Minutes of the Meeting -October 31, 2011
- 2- Report on slum and blight inventory
- 3- Report from architectural and sign guidelines subcommittee
- 4- Review streetscape plans and future actions
- 5- Updates
 - a. Growth Incentive Zone application C. Moore
 - b. Wastewater Advisory Committee S. Riggs
 - c. Main Street
- 6- Reports/updates from Committee members (for information only)
- 7- Topics for Future Discussion (for information only)
- 8- Public Comments (for information only)
- 9- Executive Session - if needed
- 10- Adjourn


Sallie Riggs, Facilitator

C:\S\FDC\Bourne's Bay\MSSC\Proposed Agenda.docx

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Minutes of Meeting
November 14, 2011
Bourne Town Hall

2011 DEC 28 PM 2:56

TOWN CLERK'S OFFICE

Attending: John Ford, Coreen Moore, Marie Oliva, Sallie Riggs, Kathryn Zagzebski, Sibel Asantugrul, Tabitha Harkin, Elizabeth Hude.

Facilitator Sallie Riggs opened the meeting at 11:03 am.

Item #1 - Minutes: Sallie asked for any corrections or additions to the Minutes of the meeting of October 31, 2011. There being none, it was MOVED, SECONDED and VOTED with one abstention to approve the Minutes of the October 31 meeting as circulated.

Item #2 - Slum and blight inventory: Sibel reported that she has completed the inventory. If 25 percent of the buildings are rated fair or poor, an area qualifies for the blight and slum designation. Of the 76 properties she has rated, 43 percent fall into the blight and slum category: 17 are fair and 16 are poor. Coreen explained that once this inventory is certified and the area is designated blight and slum, the designation is good for 10 years.

Item #3 - Architectural and sign guidelines: Marie reported that the sub-committee has had two meetings and has begun selecting those guidelines that should be standards. The group has consensus that the vision for Bourne's Downtown is that of a modern New England village. The sub-committee meets every Monday at 10 am in Town Hall.

Item #4 - Streetscape: Coreen reported that she plans to have the project out to bid after the first of the year and to meet with every property owner that will be affected to remind each of the project. Marie volunteered to assist in those meetings. The project has been approved by the Conservation Commission. Coreen then reviewed the plans.

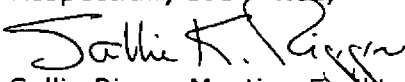
Item #5 - Updates:

a) *Growth Incentive Zone*: Coreen reported that she met with the open space committee to discuss possible purchase or other acquisition of additional open space for residential offsets. In general, the committee was in favor, but wanted to study the matter and bring it up again at its December 12 meeting.

b) *Wastewater Advisory Committee*: Sallie reported that the Committee will be making its quarterly report to the Board of Sewer Commissioners on December 6 at 6:30 pm. Members of the Buzzards Bay Water District, the Planning Board and the Board of Health will be invited.

Item #6 - Adjourn: There were no reports from Committee members or suggested topics for future discussion. It was agreed to meet next on December 12. The meeting adjourned at 12 pm.

Respectfully submitted,


Sallie Riggs, Meeting Facilitator
Executive Director, BFDC

These Minutes were accepted by the committee members at the December 12, 2011 meeting.

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

2011 DEC 7 AM 11 51

TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting - Main Street Steering Committee
Monday, December 12, 2011 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on Minutes of the Meeting - November 14, 2011
- 2- Report from architectural and sign guidelines subcommittee
- 3- Proposal to create an Economic Opportunity Area (EOA) for Bourne's Downtown
- 4- Updates
 - a. Growth Incentive Zone application C. Moore
 - b. Façade Improvement program reports
 - c. Wastewater Advisory Committee S. Riggs
 - d. Main Street
- 5- Reports/updates from Committee members (for information only)
- 6- Topics for Future Discussion (for information only)
- 7- Public Comments (for information only)
- 8- Executive Session - if needed
- 9- Adjourn


Sallie Riggs, Facilitator

C:\S\BFOC\Buzzards Bay\MSSC\Proposed Agenda.docx

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Minutes of Meeting
December 12, 2011
Bourne Town Hall

2012 JAN 20 PM 2 16

Attending: John Ford, Tabitha Harkin, Coreen Moore, Barry Motta, Sallie Riggs, Kathryn Zagzebski, Sibel Asantugrul, Tabitha Harkin, Elizabeth Hude.

TOWN CLERK'S OFFICE
BOURNE, MASS

Facilitator Sallie Riggs opened the meeting at 11:05 am.

Item #1 – Minutes: Sallie asked for any corrections or additions to the Minutes of the meeting of November 14, 2011. There being none, it was MOVED, SECONDED and VOTED with one abstention to approve the Minutes of the November 14 meeting as circulated.

Item #2 – Architectural and sign guidelines: Coreen noted that, in the context of reviewing the architectural and sign guidelines, the sub-committee is discussing the vision for Bourne's Downtown. There is consensus that the phrase "coastal New England" is the preferred architectural style. The existing guidelines are being reorganized to eliminate duplication and references to standards in the Bourne By-laws are being included.

Item #3 – Economic Opportunity Area: Sallie called for a discussion about designating the Downtown District as an Economic Opportunity Area. After a brief discussion it was agreed to explore the idea and to target spring Town Meeting, if a Town Meeting vote is required.

Item #4 – Updates:

a) *Growth Incentive Zone:* Coreen reported that her December 12 meeting with the open space committee has been postponed. Assuming the committee agrees to her proposal, the GIZ application can go forward toward a conditional approval. She noted that the developer can help facilitate the process of obtaining offsets – Sallie and Coreen will set up a meeting with him early in January.

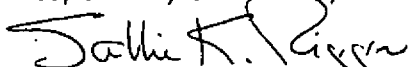
b) *Façade improvement reports:* The final reports are here and will be distributed to the program participants. The grant application for funding to implement the project will be prepared next summer/fall with some decisions on process to be determined before then.

c) *Wastewater Advisory Committee:* Sallie reported that the Committee made its interim quarterly report to the Board of Sewer Commissioners on December 6. The focus was on water needs and build-out projections. A page attached to these Minutes shows the theoretical and practical projections. John added that he thought the meeting went well with a lot of areas that need much more exploration.

c) *Main Street:* Coreen reported that the state is reviewing the contract with the Town to fund the streetscape project. A letter to property owners has gone out reminding them of the project. Coreen intends to follow-up with individual property owners.

Item #6 – Adjourn: There were no reports from Committee members or suggested topics for future discussion. Because of various holidays, it was agreed to meet next on January 9. The meeting adjourned at 11:55 am.

Respectfully submitted,



Sallie Riggs, Meeting Facilitator
Executive Director, BFDC

These Minutes were accepted by the committee members at their January 9, 2012 meeting.

C:\S\BFDC\Buzzards Bay\MSSC\Minutes\2011\12 12.docx



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

AGENDA

Date:

January 21, 2011

Time:

8:00 AM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Ladd – Church Lane Land Donation/Swap
- 2.) Minutes to the December 15, 2010 monthly meeting
- 3.) Engineer Update
- 4.) Superintendent Update
- 5.) Budget Update
- 6.) Miscellaneous
- 7.) Confirm next meeting date – February 23, 2011 at 8:00 AM
- 8.) Adjourn

TOWN CLERK'S OFFICE

2011 JAN 18 AM 11 13



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

AGENDA

Date:

March 23, 2011

Time:

8:00 AM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Minutes to December 15, 2010 Monthly Meeting Minutes
- 2.) Minutes to January 21, 2011 Monthly Meeting Minutes
- 3.) Superintendent Update
- 4.) Treatment Plant Mgr. Update
- 5.) Budget Update
- 6.) Miscellaneous Business
- 7.) Confirm April 2011 Monthly Meeting
- 8.) Adjourn

2011 MAR 17 AM 11 28
TOWN CLERK'S OFFICE

Posted 03/17/2011:

North Sagamore Water District

- a.) Bulletin Board
 - b.) Glass Door to Provide 24 Hour Viewing According to Open Meeting Law, G.L.c. 30A, S.29.03
- Bourne Town Hall
Sagamore Beach Post Office Bulletin Board

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2011 MAY 19 PM 3 14

TOWN CLERK'S OFFICE

AGENDA**Date:**

May 24, 2011

Time:

3:00 PM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Minutes to April 28, 2011 Monthly Meeting Minutes
- 2.) Superintendent Update
- 3.) Treatment Plant Mgr. Update
- 4.) Budget Update
- 5.) Articles for Annual Meeting
- 6.) Miscellaneous Business
- 7.) Next Meeting -- June 15, 2011 at 7:00 PM -- Sagamore Beach Fire Station
- 8.) Adjourn

Posted 05/19/2011

North Sagamore Water District

a.) Bulletin Board

b.) Glass Door to Provide 24 Hour Viewing According to Open Meeting Law, G.L.c. 30A, S.29.03

Bourne Town Hall

Sagamore Beach Post Office Bulletin Board

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133

PM 12 17 SAGAMORE BEACH, MA 02562

TOWN CLERK'S OFFICE

Tel. 508 888-1085
Fax 508 888-8951**AGENDA****Date:**

June 15, 2011

Time:

6:30 PM

Location:Sagamore Beach Fire Station
51 Meetinghouse Lane
Sagamore Beach, MA 02562

- 1.) Minutes to the May 24, 2011 Monthly Meeting
- 2.) Articles and Motions for Annual Meeting to follow
- 3.) McDonalds Demo Plans with regard to water system
- 4.) Miscellaneous
- 5.) Next meeting July 21, 2011 at 8:00 AM
- 6.) Adjourn

Posted:

June 3, 2011

North Sagamore Water District

- a.) Bulletin board
- b.) Glass Door to provide 24 hour viewing according to Open meeting Law, G.L.c. 30A, S.29.03
- c.) Sagamore Beach Post Office Bulletin Board

June 6, 2011

Bourne Town Hall



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2011 JUN 12 17
TOWN CLERK'S OFFICE

June 6, 2011

To: Bourne Town Clerk's Office
Attn: Wendy Chapman or Barry Johnson

From: North Sagamore Water District
Attn: Susan P. Kruse

RE: Upcoming Monthly and Annual Meeting Posting

Total Pages Including This Cover ...6...

Please note that the following has been posted in two public places within the district. If you can please post this information at the town hall as well, this would be appreciated.

Thank you,

Susan P. Kruse
Clerk of the N. Sagamore Water District



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

TOWN CLERK'S OFFICE

Tel. 508 888-1085
Fax 508 888-8951

MEETING NOTICE

**North Sagamore Water District
Monthly Meeting
Wednesday, June 15, 2011
6:30 PM**

**North Sagamore Water District
Annual Meeting
Wednesday, June 15, 2011
7:00 PM**

-At-

**Sagamore Beach Fire Station
51 Meetinghouse Lane
Sagamore Beach, MA 02562**

Posted:

June 3, 2011

North Sagamore Water District

- a.) Bulletin Board
- b.) Glass Door to provide 24 hour viewing according to Open Meeting Law, G.L.c. 30A, S.29.03
- c.) Sagamore Beach Post Office Bulletin Board

June 6, 2011

Bourne Town Hall



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2011 JUN 11 12 17

TOWN CLERK'S OFFICE
WARRANT FOR THE 2011 ANNUAL MEETING
Commonwealth of Massachusetts
Barnstable, SS

To the Clerk of the North Sagamore Water District:
In the name of the undersigned Board of Water Commissioners, you are hereby directed to notify and warn the inhabitants of the North Sagamore Water District qualified to vote in said District to meet in the

**SAGAMORE BEACH FIRE STATION – MEETING HOUSE LANE
COMMUNITY ROOM - 2ND FLOOR
WEDNESDAY, JUNE 15, 2011
7:00 PM**

And there act upon the following articles:

- Article 1 To see if the District will vote to elect a Moderator for one year.
- Article 2 To see if the District will vote to elect by ballot a Water Commissioner for a term of three years.
- Article 3 To see if the District will vote to elect a Clerk by ballot for a term of one year.
- Article 4 To see if the District will vote to hear and act upon the reports of the District Officers.
- Article 5 To see if the District will vote to authorize the Treasurer to enter compensation balance agreement during fiscal year 2012; as permitted by M.G.L., Chapter 44, Section 53F; or act anything thereon.
- Article 6 To see if the District will vote to raise and appropriate the following amounts for salaries of the assessors and collectors of taxes for fiscal year 2012; or act anything thereon:

Bourne:	3 Assessors at	\$425.00	\$1275.00
	Town Collector		\$ 425.00
	Supplies & Clerical		\$4400.00
Sandwich:	3 Assessors at	\$ 50.00	\$ 150.00
	Tax collector		\$ 50.00
	<u>Supplies & Clerical</u>		<u>\$ 25.00</u>
	Total		\$6325.00

Article 7 To see if the District will vote to fix the salary compensation of all elected officers of the District as provided by Section 108, Chapter 41; General Laws as amended and that the District raise and appropriate or transfer from available funds a sum of money therefor for the fiscal year 2012; or act anything thereon:

3 Commissioners at \$300.00 each	\$ 900.00
Moderator	\$ 50.00
<u>Clerk</u>	<u>\$ 50.00</u>
Total	\$1000.00

Article 8 To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate, borrow or transfer from available funds in the treasury a certain sum of money for purposes of district property maintenance to include but not limited to; water main repairs or replacements, storage tank repairs, painting, removal or construction of, or anything incidental thereto; or to act anything in relation thereon.

Article 9 To see if the District will vote to transfer from available funds or raise and appropriate a sum of money to add to the Stabilization Fund; or act anything thereon.

Article 10 To see if the District will vote the sum of money to raise and appropriate or transfer from available funds to defray the regular expenses of the District for FY 2012

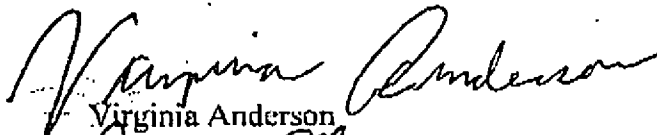
	Appropriated FY 2011	Recommended FY 2012
Debt & Int.	\$150,000.00	\$150,000.00
Salaries:		
Supt.	\$61,500.00	\$61,500.00
TrmntPlntOp	\$50,612.00	\$50,612.00
Office Mgr	\$49,536.00	\$49,536.00
FT Tech.	\$40,921.00	\$40,921.00
PT Gen.	\$25,178.00	\$25,178.00
PT Tech.	\$10,558.00	\$10,558.00
Group Ins.	\$78,000.00	\$78,000.00
Unemp. Exp.	\$900.00	\$900.00
Legal Exp.	\$5,500.00	\$5,500.00
Engineer.	\$10,000.00	\$10,000.00
Treas. Exp.	\$2,500.00	\$2,500.00
Short Term Borrow	\$2,000.00	\$2,000.00
Office Supplies	\$7,000.00	\$7,000.00
Office Telephone	\$1,600.00	\$1,600.00
Ins. Lib/W. Comp.	\$54,000.00	\$54,000.00
Medicare	\$5,000.00	\$5,000.00
Social Security	\$1,700.00	\$1,700.00
Incidentals	\$700.00	\$700.00

Reserve	\$10,000.00	\$10,000.00
Retirement	\$39,604.00	\$42,436.00
Audit	\$3,000.00	\$3,000.00
Maint. & Operations	\$360,800.00	\$372,300.00
Total:	<u>\$970,609.00</u>	<u>\$984,941.00</u>
Maint. & Operations		
Employee Exp.	\$5,000.00	\$5,000.00
Office heat	\$5,000.00	\$7,000.00
Gas & Electric	\$140,000.00	\$140,000.00
Telemetry	\$8,000.00	\$8,000.00
Pump & Well	\$15,000.00	\$15,000.00
Tools & Equip.	\$5,000.00	\$5,000.00
Mains & Hydrants	\$8,000.00	\$8,000.00
Real Prop.-Maint.	\$30,000.00	\$30,000.00
House Serv.-Maint.	\$3,500.00	\$5,000.00
Road Repairs	\$10,000.00	\$10,000.00
Vehicle & Equip.	\$29,000.00	\$35,000.00
Labor	\$28,000.00	\$30,000.00
House Serv.-New	\$3,500.00	\$3,500.00
Meters & Stock	\$10,000.00	\$10,000.00
Water Analysis	\$10,000.00	\$10,000.00
Dep. Fee	\$4,000.00	\$4,000.00
Chemicals-Corr. Cont.	\$44,000.00	\$44,000.00
Field Phones	\$2,800.00	\$2,800.00
Total:	<u>\$360,800.00</u>	<u>\$372,300.00</u>

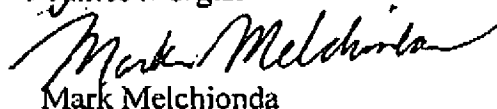
And you are hereby directed to serve this Warrant by posting attested copies thereof in two public places in North Sagamore Water District seven days at least before the time of holding said meeting.

Given under our hands on this 6th day of June, 2011.

A true copy, attest Board of Water Commissioners


Virginia Anderson


James Morgan


Mark Melchionda



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

November 29, 2011

To: Bourne Assessor's Office
Attn: Donna Barakauskas

Sandwich Assessor's Office
Attn: Edward Childs

Re: Recap Info for NSW

2011 DEC 6 AM 10 23
TOWN CLERK'S OFFICE
BOURNE, MASS

Total Pages Including This Cover ...10...

To follow please find:

- Articles for the Annual District Meeting – June 15, 2011
- Minutes to the Annual District Meeting – June 15, 2011
- Letter of Certification of Free Cash – June 27, 2011
- Actual Receipts FY 2011/Estimated Receipts FY 2012
- Excel Spread Sheet with Breakdown of Bourne (88%)/Sandwich (12%)
- Letter to D.O.R. regarding revenue and appropriations
- Accounting Office Letter In Lieu of Balance Sheet

Sincerely,

Susan P. Kruse
Office Manager/Clerk-Treasurer



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

ARTICLES FOR JUNE 15, 2011 DISTRICT MEETING

Article 6	-	Raise & Appropriate	\$	6,325.00
Article 7	-	Raise & Appropriate	\$	1,000.00
Article 8	-	Free Cash	\$	175,000.00
Article 9	-	Free Cash	\$	25,646.00
Article 10	-	Raise & Appropriate	\$	984,941.00

Total Articles: \$1,192,912.00

88% Bourne:	\$1,049,762.56
12% Sandwich:	\$ 143,149.44

<u>Raise & Appropriate:</u>	<u>\$992,266.00</u>
88% Bourne:	\$ 873,194.08
12% Sandwich:	\$ 119,071.92

<u>Free Cash:</u>	<u>\$200,646.00</u>
88% Bourne:	\$ 176,568.48
12% Sandwich:	\$ 24,077.52

**North Sagamore Water District
Minutes of the Annual District Meeting
June 15, 2011**

The annual meeting of the registered voters of the North Sagamore Water District was held on Wednesday, June 15, 2011 in accordance with the by-laws of the district and the applicable statutes of the Commonwealth of Massachusetts at the Sagamore Beach Fire Station on Meeting House Lane in Sagamore Beach, MA 02562, for the purpose of acting on the articles of the warrant for said meeting issued by the Board of Water Commissioners of the District on June 6, 2011.

District Clerk acted as moderator and Susan Kruse, called the meeting to order at 7:00 PM to explain that the District is waiting for a quorum and at 7:15, the meeting resumed; establishing a quorum was met according to the by-laws of the District and by checking from the official Town of Bourne and Town of Sandwich (covering the portions of Phillips Road and environs lying within the district and Sandwich town limits) voting lists.

The Moderator stated that she had at the podium, the duly executed warrant for this meeting containing the certification by the Clerk of the District which had been posted in two (2) public places on June 6, 2011 and that copies had been presented to the town Clerks of Bourne and Sandwich as required by the statutes of the Commonwealth.

The Moderator then proceeded to the articles of the warrant.

Article 1 To see if the District will vote to elect a Moderator for one year.
Commissioner Melchionda made a motion to elect Ronald Morgan as moderator for the term of one year. The moderator asked if there were any other nominations for moderator on the floor and declared seeing and hearing none, that nominations were closed for this position. A vote was taken and Ronald Morgan was elected by a unanimous vote.

Article 2 To see if the District will vote to elect by ballot a Water Commissioner for a term of three years.

Commissioner Morgan made a motion to elect Virginia Anderson as water commissioner for the term of three years. Commissioner Anderson took the floor and thanked Mr. Morgan for his nomination but declined the nomination. She explained to the district voters that she has served the North Sagamore Water District proudly for over 22 years and feels it is time to step down. Clerk of the District, Susan Kruse, acknowledged Mrs. Anderson's dedication to this district and the many accomplishments she has made. Virginia Anderson then made a motion to elect George Sala as water commissioner for the term of three years. The moderator asked if there were any other nominations on the floor. Seeing and hearing none, a vote was taken and George Sala was elected as commissioner by a unanimous vote.

Article 3 To see if the District will vote to elect a Clerk by ballot for a term of one year.

Commissioner Anderson made a motion to elect Susan Kruse for the position of Clerk for the term of one year. The moderator asked if there were any other nominations on the floor. Acknowledging no other nominations on the floor, nominations were closed and a vote was taken. Susan Kruse was elected as clerk for the term of one year.

Article 4 To see if the District will vote to hear and act upon the reports of the District Officers.

Commissioner Melchionda made a motion to dispense of reading the reports since copies were in the hands of all present, and to accept these reports as printed subject to any printing errors, if any. A vote was taken and it was unanimous to dispense with the reading of the reports.

Article 5 To see if the District will vote to authorize the Treasurer to enter compensation balance agreement during fiscal year 2012; as permitted by M.G.L., Chapter 44, Section 53F; or act anything thereon.

Commissioner Morgan made a motion for the North Sagamore Water District to be authorized to enter into a compensation balance agreement during fiscal year 2012; as permitted by M.G.L. Chapter 44, Section 53F; or act anything thereon. A vote was taken and the motion passed by a unanimous vote.

Article 6 To see if the District will vote to raise and appropriate the following amounts for salaries of the assessors and collectors of taxes for fiscal year 2012; or act anything thereon.

Commissioner Anderson made a motion for the North Sagamore District to raise and appropriate the sum of \$6,325.00 for the purpose of this article. The motion passed unanimously.

Article 7 To see if the District will vote to fix the salary compensation of all elected officers of the District as provided by Section 108, Chapter 41, General Laws as amended and that the District raise and appropriate or transfer from available funds a sum of money therefore for the fiscal year 2012; or act anything thereon.

Commissioner Melchionda made a motion for the North Sagamore Water District to raise and appropriate the sum of \$1,000.00 for the purpose of this article. A vote was taken and passed unanimously.

Article 8 To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate, borrow or transfer from available funds in the treasury a certain sum of money for purposes of district property maintenance to include but not limited to; water main repairs or replacements, storage tank repairs, painting, removal or construction of, or anything incidental thereto; or to act anything in relation thereon.

Commissioner Morgan made a motion that upon certification, to transfer the sum \$175,000.00 from available funds in the treasury known as free cash for the purpose of this article. A vote was taken and passed unanimously.

Article 9 To see if the District will vote to transfer from available funds or raise and appropriate a sum of money to add to the Stabilization Fund; or act anything thereon.

Commissioner Anderson made a motion that upon certification, to transfer the sum of \$25,646.00 available funds in treasury known as free cash for the purpose of this article. A vote was taken and passed unanimously.

Article 10

To see if the District will vote the sum of money to raise and appropriate or transfer from available funds to defray the regular expenses of the District for FY 2012

Commissioner Melchionda made a motion to raise and appropriate the sum of \$984,941.00 for the purpose of this article. A vote was taken and passed unanimously.

The moderator established that the business of the district was complete and the meeting was adjourned.

Respectfully,

Susan P. Kruse
Clerk of the District

Susan Kruse

From: <recapdata@dor.state.ma.us>
To: <Smealy@townofbourne.com>; <TGuerino@townofbourne.com>;
<Imarzellii@townofbourne.com>; <susan-hswd@comcast.net>; <MMell@townofbourne.com>;
<JFord@townofbourne.com>; <jstoniecki@townofbourne.com>;
<BJohnson@townofbourne.com>; <KGirouard@townofbourne.com>
Sent: Monday, June 27, 2011 12:10 PM
Subject: Freecash Approval Notification for North Sagamore Water - Bourne

Massachusetts Department of Revenue Division of Local Services
Navjeet K Bal, Commissioner
Robert G. Nunes, Deputy Commissioner & Director of Municipal Affairs

Monday, June 27, 2011

Utilities District of North Sagamore Water - Bourne

Re: NOTIFICATION OF FREE CASH APPROVAL - North Sagamore Water - Bourne

Based upon the unaudited balance sheet submitted, I hereby certify that the amount of available funds or "free cash" as of July 1, 2010 for the Utilities District of North Sagamore Water - Bourne is:

General Fund \$ 200,646

This certification is in accordance with the provisions of G. L. Chapter 59, §23, as amended.

Certification letters will be e-mailed to the mayor/manager, board of selectmen, prudential committee, finance director and treasurer immediately upon approval, provided an e-mail address is reported in DLS' Local Officials Directory. Please forward to other officials that you deem appropriate.

Sincerely,
Gerard D. Perry
Director of Accounts

.....
This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager at postmaster@dor.state.ma.us.
.....

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

ACTUAL RECEIPTS
NORTH SAGAMORE WATER DISTRICT
FY 2011

Water Rates & Charges:	\$ 298,620.90
New Services:	\$ 1,750.00
Connections Fee's:	\$ 5,400.00
Interest of Taxes:	\$ 4,147.73
Bank Interest:	\$ 2,217.34
<u>Total Actual Receipts FY 11:</u>	<u>\$ 312,135.97</u>

ESTIMATED RECEIPTS
NORTH SAGAMORE WATER DISTRICT
FY 2012

Water Rates & Charges:	\$ 290,000.00
New Services:	\$ 750.00
Connection Fee's:	\$ 1,800.00
Interest on Taxes:	\$ 3,900.00
Bank Interest:	\$ 1,900.00
<u>Total Estimated Receipts FY 12:</u>	<u>\$ 298,350.00</u>

	A	B	C	D	E	F	G	H	I	J	K	L	M	O
1	NORTH SAGAMORE WATER DISTRICT													
2	Annual Meeting Articles-June 15, 2011													
3	Split-Sandwich 12% - Bourne 88%													
4	Susan Kruse - November 28, 2011													
5														
6	Art #	%	Total Appropriation		Raise & Appropriated		Free Cash		Available Fund		Borrowing			
7	5		6,325.00		6,325.00									
8	7		1,000.00		1,000.00									
9	8		175,000.00				175,000.00							
10	9		25,646.00				25,646.00							
11	10		984,941.00		984,941.00									
12														
13	Total		1,192,912.00		992,266.00		200,646.00		0.00					
14														
15	Sandwich	12%	143,149.44		119,071.92		24,077.52		0.00		11,000.00			
16	Bourne	88%	1,049,762.56		873,194.08		176,568.48		0.00		89,000.00			
17			1,192,912.00		992,266.00		200,646.00		0.00		100,000.00			
18														
19	Actual Receipts													
20					Total Actual		Sandwich 12%		Bourne 88%		Total Est.		Sandwich 12%	Bourne 88%
21	Penalties & Int.				4,147.73		497.73		3,650.00		3,900.00		468.00	3,432.00
22	Charges for Ser. Water				298,620.90		35,834.51		262,786.39		290,000.00		34,800.00	255,200.00
23	Other Charges for Ser.				1,750.00		210.00		1,540.00		750.00		62.50	667.50
24	Fees				5,400.00		648.00		4,752.00		1,800.00		198.00	1,602.00
25	Investment Income				2,217.34		266.00		1,951.26		1,900.00		228.00	1,672.00
26														
27														
28	TOTAL:				312,135.97		37,456.32		274,679.65		298,350.00		35,776.50	262,573.50
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**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

November 29, 2011

Massachusetts Department of Revenue
Division of Local Services
Attn: Jared Curtis
PO Box 9569
Boston, MA 02205-9569

Dear Mr. Curtis,

Please be advised that there are no revenue or appropriation deficits for fiscal year 2011. The Board of Commissioners continue to feel that based on the current economic trends along with slow growth in the district, it is important to estimate FY 2012 receipts conservatively.

Regards,

A handwritten signature in cursive script that reads "Susan P. Kruse".

Susan P. Kruse
Office Manager/Clerk-Treasurer

Cc: D. Barakauskas - Town of Bourne Assessor
E. Childs - Town of Sandwich Assessor



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

ACCOUNTING OFFICER'S LETTER IN LIEU OF BALANCE SHEET

North Sagamore Water District

Due to the absence of the 6/30/2011 balance sheet, I have examined the general ledger of the North Sagamore Water District and other than amounts reported below, I do not anticipate that there will be any deficits that must be raised on the FY 2012 Pro Forma or Tax Rate Recapitulation form.

Specify:

Susan P. Kusse
Accounting Officer

11/27/2011
Date



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel 508 888-1085
Fax 508 888-8951

AGENDA

Date:

July 21, 2011

Time:

3:30 PM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Re-organization of District
- 2.) Minutes – June 15, 2011 Monthly Meeting & Annual Meeting
- 3.) Ron Bello – *Forty One Meetinghouse Lane, LLC (old Town Paint building)*
- 4.) Superintendent Update
- 5.) Treatment Plant Mgr. Update
- 6.) New Business
- 7.) Confirm Next Commissioner's Meeting – August 25, 2011 @ 3:30 PM
- 8.) Adjourn

Posted 07/12.2011

North Sagamore Water District

a.) Bulletin Board

b.) Glass Door to Provide 24 Hour Viewing According to Open Meeting Law, G.L.c. 30A, S.29.03

Bourne Town Hall

Sagamore Beach Post Office Bulletin Board

2011 JUL 12 PM 2 53

TOWN CLERK'S OFFICE
BOURNE, MASS.



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

AGENDA

Date:

August 25, 2011

Time:

3:30 PM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

2011 AUG 22 PM 8 22
TOWN CLERK'S OFFICE
BOURNE, MASS

- 1.) Minutes – July 21, 2011 – Review & Accept
- 2.) Acceptance of June 15, 2011 Annual Meeting Minutes
- 3.) Superintendent Update - Sean
- 4.) Treatment Plant Update - Geoff
- 5.) Comp Time Update for Geoff Ray
- 6.) New Business
- 7.) Confirm Next Commissioner's Meeting – September 22, 2011 @ 3:30 PM
- 8.) Adjourn.

Posted 08/23/2011

North Sagamore Water District

- a.) Bulletin Board
 - b.) Glass Door to Provide 24 Hour Viewing According to Open Meeting Law, G.L.c. 30A, S.29.03
- Bourne Town Hall
Sagamore Beach Post Office Bulletin Board



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

AGENDA

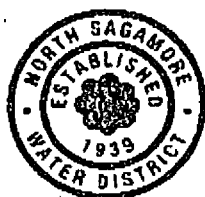
2011 SEP 20 AM 10 50
TOWN CLERK'S OFFICE
BOURNE, MASS

Date:
September 22, 2011

Time:
7:00 PM

Location:
14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Minutes – August 25, 2011
- 2.) Superintendent Update - Sean
- 3.) Treatment Plant Update – Geoff
- 4.) New Business
- 5.) Next Meeting – October 20, 2011
- 6.) Adjourn



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2011 OCT 13 PM 3 55
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

Date:
October 20, 2011

Time:
4:00 PM

Location:
14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Meeting Minutes – September 22, 2011
- 2.) Superintendent Update - Sean
- 3.) Treatment Plant Update – Geoff
- 4.) FY 2012 Budget Update - Susan
- 5.) New Business
- 6.) Next Meeting – November 17, 2011 – 4:00 PM
- 7.) Adjourn

Posted:

October 14, 2011

North Sagamore Water District

- a.) Bulletin board
- b.) Glass Door to provide 24 hour viewing according to Open meeting Law, G.L.c. 30A, S.29.03
- c.) Sagamore Beach Post Office Bulletin Board

October 14, 2011

Bourne Town Hall

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

TOWN CLERK'S OFFICE
BOURNE, MASS

2011 NOV 14 AM 11 22

AGENDA**Date:**

November 17, 2011

Time:

4:00 PM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Meeting Minutes – October 20, 2011
- 2.) Superintendent Update - Sean
- 3.) Treatment Plant Update – Geoff
- 4.) FY 2012 Budget Update - Susan
- 5.) New Business
- 6.) Dale Hatt – Connection Update
- 7.) Next Meeting – December 22, 2011 – 4:00 PM
- 8.) Adjourn

Posted:

November 14, 2011

North Sagamore Water District

a.) Bulletin board

b.) Glass Door to provide 24 hour viewing according to Open meeting Law, G.L.c. 30A, S.29.03

c.) Sagamore Beach Post Office Bulletin Board

November 14, 2011

Bourne Town Hall



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

November 29, 2011

To: Bourne Enterprise - December 1, 2011 Edition
Re: Legal/Public Notice

2011 NOV 29 PM 4 08
TOWN CLERK'S OFFICE
BOURNE, MASS.

LEGAL NOTICE NORTH SAGAMORE WATER DISTRICT TOWN OF BOURNE PUBLIC NOTICE

Under Chapter 40, Section 56, as amended by Chapter 369 of the Acts of 1982, and Chapter 79 of the Acts of 1983, the Board of Water Commissioners will conduct a public hearing on whether the North Sagamore Water District should implement the Classification Act for Fiscal Year 2012.

Said hearing will be conducted on Monday, December 5, 2011 at 4:00 PM in the meeting room at the North Sagamore Water District, 14 Squanto Road, Sagamore Beach, MA.

At the hearing, the commissioners shall take testimony as to what will be the residential factor, which will determine the share of taxes each classification will pay for FY 2012.

Per order of the North Sagamore Water District Commissioners.

Mark Melchionda, Chairman
James Morgan, Commissioner
George Sala, Commissioner

Posted:

November 29, 2011

North Sagamore Water District

- a.) Bulletin board
- b.) Glass Door to provide 24 hour viewing according to Open meeting Law, G.L.c. 30A, S.29.03
- c.) Sagamore Beach Post Office Bulletin Board

November 29, 2011

Bourne Town Hall

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2011 DEC 19 AM 11 05
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

Date:
December 22, 2011

Time:
4:00 PM

Location:
14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Meeting Minutes – November 17, 2011
- 2.) Superintendent Update - Sean
- 3.) Treatment Plant Update – Geoff
- 4.) FY 2012 Budget Update - Susan
- 5.) Release of contingency payment for Clark Road Tank
- 6.) New Business
- 7.) Next Meeting – January 13, 2012 – 4:00 PM
- 8.) Adjourn

Posted:

December 19, 2011

North Sagamore Water District

- a.) Bulletin board
- b.) Glass Door to provide 24 hour viewing according to Open meeting Law, G.L.c. 30A S.29.03
- c.) Sagamore Beach Post Office Bulletin Board

December 19, 2011

Bourne Town Hall



TOWN OF BOURNE

Open Space Committee

2011 JAN 5 AM 8 48
TOWN CLERK'S OFFICE
Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600

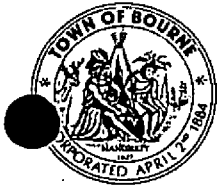


MEETING AGENDA

Date: Monday, January 10, 2011
Time: 6:30 pm
Place: Bourne Middle School conference room 100

1. Call meeting to order
2. Minutes from previous meeting(s)
3. Status of possible new member appointment(s) to OSC
4. Update on Henshaw Parcel parking area and trail project
 - a. Trail markers, signage and boulder engraving – P. Meyers
 - b. G.I.S. and trail maps as template for other properties (see attachments) – B. Andrews
 - c. Status of Historical Commission application to CPC – J. MacDonald
 - d. Observation deck project – Troop 44 Eagle Scout candidate, Tinmaitchiaq Kennedy and Scout Master Shawn Trepanier
5. Open Space and Recreation Plan Discussion
 - a. DRAFT tables of Goals and Action Items (see attached)
 - b. Review of undeveloped parcels, per Sec. 5 of approved plan (see attached)
6. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purposes of discussing possible land acquisitions and will not re-open in public session.



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

2011 JAN 5 PM 2 22
TOWN CLERK'S OFFICE Phone: (508) 759-0600



AMENDED

MEETING AGENDA

Date: Monday, January 10, 2011
Time: 6:30 pm
Place: Bourne Middle School conference room 100

1. Call meeting to order
2. Minutes from previous meeting(s)
3. Status of possible new member appointment(s) to OSC
4. Update on Henshaw Parcel parking area and trail project
 - a. Trail markers, signage and boulder engraving – P. Meyers
 - b. G.I.S. and trail maps as template (hand outs) – B. Andrews
 - c. Status of Historical Commission application to CPC – J. MacDonald
 - d. Observation deck project – Troop 44 Eagle Scout candidate, Tinmaitchiaq Kennedy and Scout Master Shawn Trepanier
5. Open Space and Recreation Plan Discussion
 - a. DRAFT tables of Goals and Action Items (hand outs)
 - b. Review of undeveloped parcels, per Sec. 5 of approved plan (hand outs)
 - c. Proposal to complete Action Items 5 and 6 for Goal 4- Mardi and Brian (hand outs)
6. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purposes of discussing possible land acquisitions and will not re-open in public session.

Open Space Committee
Meeting Minutes
January 10, 2011

APPROVED

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Mardi Mauney, Penny Myers, Brian Andrews, Patrick Sweeney, Janice Christian

NOT PRESENT: James Sullivan, Richard Anderson, Jack MacDonald

ALSO PRESENT: Shawn Trepanier, Josh Trepanier, Tinmaitchiaq Kennedy, Paul Gately, Diana Barth

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 6:32 pm.

Minutes of 11/15/10:

R. Rheinhardt asked that (1) the minutes clarify rail road ties to be used as steps (Henshaw), (2) any final project archeological survey of Henshaw will not show precise locations of survey pits, and (3) the statement by J. MacDonald about positive feedback to the Historical Commission, should be removed.

B. Johnson made a Motion to approve as amended. The Motion was seconded by R. Rheinhardt with all in favor.

Status of possible new member appointment(s) to OSC

There is one at this time, however, no word from the Selectmen on the status of the appointment.

Update on Henshaw Parcel parking area and trail project

- **Observation deck project** – Troop 44 Eagle Scout candidate, Tinmaitchiaq Kennedy and Scout Master Shawn Trepanier

Shawn and Tinmaitchiaq visited the site for a possible project to build an observation deck where the old boathouse is located. Tinmaitchiaq is a native Alaskan and is interested in this because of the past Native American use of the site. He would like to start in May by clearing construction debris from around the old boathouse. There are plenty of people to help and they have trucks to haul out the debris. Tinmaitchiaq will be gone in June to Alaska, then return in July to build.

Tinmaitchiaq asked who will draw the plans.

A. Cooney stated we have an engineer who has already worked with us on this project (Don Bracken) and how we (the committee) could help.

Shawn stated that Tinmaitchiaq has to make it happen. He will be the project manager. He has to keep track of everyone he talked to, how much money is spent and on what, man hours used; every step needs to be documented. There are Scout guidelines he needs to follow to submit an application. If the OSC signs off, then it is up to the Eagle board to decide if it's a worthy project. The Scouts will try to have a contractor on site.

Tinmaitchiaq would like to put benches and RR ties leading down the path to the overlook to prevent erosion.

Shawn stated this meeting is the first step; he has to find a project then write up a proposal.
B. Andrews stated the structural integrity of the foundation should be looked at first to see if it will support the decking.

A. Cooney to Tinmaitchiaq: we will probably have you involved with the process OSC and T.K. need to go through: conservation, building inspector, design.

A. Cooney to Shawn: work on finding out about the existing structure stability and report back to us. It's exciting to have you interested in this project.

B. Johnson stated the time frame to request money from the CPC is this Friday. Will check with Linda Marzelli, Finance Director, if we can use existing funds for the project.

P. Sweeney to Shawn: if the foundation is not stable, can you figure out an alternative?

Shawn: We have already looked at that possibility and would put it a few feet behind the boathouse, up the hill.

A. Cooney listed the other projects that the Troop might be interested in: Benches, trail markers, RR ties to support other parts of the trail.

B. Andrews would like the Scout Troop to come up with the plan they proposed tonight and two alternate plans, their costs, etc.

B. Johnson stated there is money available from an article just for signage. Will need to go to the Conservation Commission.

R. Rheinhardt made a Motion to file an application with the CPC for \$20,000 for the design and construction of an observation deck and access/steps. The Motion was seconded by P. Myers with all in favor.

Paul Gately asked what the size of the overlook will be.

8'x14' is the original footprint.

- **Trail markers, signage and boulder engraving – P. Myers**

Bourne Conservation Trust (BCT) has a bench that we can have. They will gravel the trails and install the bench around the end of April. We will need to discuss with Brendan Mullaney, Conservation Agent, about vista pruning. He might be able to do it administratively, but it could require a landscape permit or a full filing (Notice of Intent?). BCT will be in contact with Brendan.

Not sure if the rock is large enough for the logo and text. Clover Construction can engrave for \$10 per letter; letters would be 4"-6". There would be a set up cost for the logo. We could get a second rock for the logo. How do we get them paid?

B. Johnson stated have the bill sent to him, Andy will come in and sign it.

After much discussion, it was decided to go ahead with the current rock and engrave "Public Trails". The possibility of a second rock or a sign with the open space logo and Bourne Open Space are being considered. We want to keep it consistent with other open space areas in the town.

R. Rheinhardt made a Motion to engrave Public Trails on the rock at the Henshaw property. The Motion was seconded by B. Andrews with all in favor.

- **G.I.S. and trail maps as template (hand outs) – B. Andrews wants our trail maps to have the same look and feel as the BCT maps. We have the capability to do it ourselves.**

Wetlands or other information can be added.

A. Cooney stated Bourne also owns the bogs adjacent to the Henshaw property.

B. Johnson stated there is already a road on that lot leading to Little Bay Lane.

P. Myers stated the post office lot is all overgrown and the trails need to be done over again.

B. Andrews stated the map is a template and can be made into a PDF to put on the town website. It can also be made to be interactive. The State GIS has a link that people can go to and make their own map.

A. Cooney isn't ready to introduce the map to the public yet. He wants signage on the trails first.

- **Status of Historical Commission application to CPC – J. MacDonald**

At the last meeting Craig Chartier said he would submit a letter with his proposal for the Henshaw property. Nothing has been received yet.

B. Johnson stated the CPC application deadline is Friday, 1/14. Need a vote if the committee wants to go ahead with this.

P. Myers stated put in for \$2500 as cushion. Craig has said the survey would cost \$1600.

M. Mauney made a Motion to submit an application to the CPC for \$2500 to pursue an archeological survey on the former Henshaw property with the possibility of filing an application with MHC (MA Historic Commission). The Motion was seconded by J. Christian with all in favor.

Open Space and Recreation Plan Discussion

- **DRAFT tables of Goals and Action Items (hand outs)**

The plan is to have the summary sheet on the website. Needs tweaking. There are only four categories: management, recreation, cultural and community character.

B. Johnson stated what we do should reflect the Local Comprehensive Plan (LCP) approved by the Town.

- **Proposal to complete Action Items 5 and 6 for Goal 4- Mardi and Brian (hand outs)**

M. Mauney stated OSC needs a mission statement that will tell people what we do and what our goals are. Need to decide the best way to get the information to the public. Will need money for brochures to do that. We will design a 3-fold with map and content as a sample.

A. Cooney: we spent a lot of time purchasing and now we are improving what we have and making available to the public. Henshaw is our model to use as a template. Then we will work on the canal parcel.

Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

J. Christian has been doing research to bring a dog park to Bourne. Has gotten information from surrounding towns and what they did. Would be covered under the town's umbrella policy. The park would be divided into two sections; for large dogs and for small dogs. There is a 2 acre minimum. Tom Guerino will propose to the Selectmen.

Next meeting date: January 31, 2011 at 6:30pm. All in favor.

R. Rheinhardt made a Motion to adjourn and to go into Executive Session for the purpose of discussing possible land acquisitions and not to re-open in public session. The Motion was seconded by M. Mauney with all in favor.

With no further business before the Committee, the meeting was adjourned at 9:07 pm.

Respectfully submitted,
Ann T. Gratis, secretary

**Open Space Committee
Executive Session
Meeting Minutes
January 10, 2011**

*Released on
8/22/11*

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Penny Myers, Brian Andrews, Mardi Mauney, Patrick Sweeney, Janice Christian

Recording Secretary, Ann Gratis

The meeting was called to order at 9:07pm.

Gilder Road

B. Johnson: we have time that we can do an article. The prior property appraisal was \$400,000 for the lot. MLS has it listed for \$350,000. Contacted Joe Clancy for an updated appraisal would cost about \$300. We just need to know if they are serious about selling.

P. Myers: we never asked anyone on the committee if they wanted to buy it. Why is the land assessed last year at \$153,000 and now it's over \$500,000? The people in the area don't want anything done to the lot. Afraid of getting into a neighborhood situation.

B. Johnson: it's protecting access to the water. If we vote for a new appraisal the CPC meeting will vote on it next Wednesday. Will speak to Donna Barakauskas; head of the assessing dept., about the fluctuation of the assessed value.

B. Andrews made a Motion to proceed with an appraisal by Joe Clancy for 9 Gilder Road. The Motion was seconded by B. Johnson. Roll call vote as follows:

R. Rheinhardt – yes	P. Myers – yes	P. Sweeney – yes
B. Andrews – yes	B. Johnson – yes	A. Cooney – yes
J. Christian – yes	M. Mauney – yes	

199 Herring Pond Rd.

A letter was received asking if the Town would be interested in purchasing the lot for Open Space. It is a wooded lot with mostly marsh so it would not be a buildable lot.

Potential Acquisition List

The 2005 list was passed out to members.

B. Johnson will have Ann email the card for each parcel to show how this was generated.

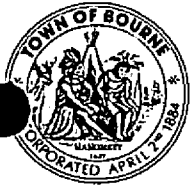
M. Mauney made a Motion to adjourn. The Motion was seconded by P. Myers. Roll call vote as follows:

R. Rheinhardt – yes	P. Myers – yes	P. Sweeney – yes
B. Andrews – yes	B. Johnson – yes	A. Cooney – yes
J. Christian – yes	M. Mauney – yes	

With no further business before the Committee, the meeting was adjourned at 10:00 pm.

Respectfully submitted,

Ann T. Gratis, secretary



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall

24 Perry Avenue

2011 JAN 26 PM 2 30 Buzzards Bay, MA 02532

Phone: (508) 759-0600

TOWN CLERK'S OFFICE



MEETING AGENDA

Date: Monday, January 31, 2011
Time: 6:45 pm
Place: Bourne Middle School conference room 100

1. Call meeting to order
2. Minutes from previous meeting(s)
3. Update on Henshaw Parcel parking area and trail project
 - a. Trail markers, signage and boulder engraving – P. Meyers
 - b. Review archeological proposal and status of application to CPC – J. MacDonald
 - c. Observation deck project – Troop 44 Eagle Scout candidate, Tinmaitchiaq Kennedy, Scout Master Shawn Trepanier and Bob Biledeau
 - d. Possible information table at Annual Town Meeting?
4. Open Space and Recreation Plan Discussion
 - a. Review template for trifold pamphlet, action items 5 and 6/Goal 4- Mardi and Brian
 - b. Review parcel ranking sheet, per Section 5 of approved plan
 - c. Review revised table of Goals and Action Items
 - d. Review Executive Order from 7/23/99
5. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purposes of discussing possible land acquisitions and will not re-open in public session.

Respectfully Submitted,

Andrew Cooney, Chair

**Open Space Committee
DRAFT
Meeting Minutes
January 31, 2011**

*Approved
4-11-11*

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Penny Myers, Brian Andrews, Patrick Sweeney, Richard Anderson, Jack MacDonald, Colin Robin

NOT PRESENT: James Sullivan, Janice Christian, Mardi Mauney

ALSO PRESENT: Shawn Trepanier, Bob Bilidou, Josh Trepanier, Tinmaitchiaq Kennedy, Paul Gately

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 6:45pm.

Colin Robin from Gilder Road, Gray Gables, introduced by A.C. as a new member of the OSC.

Henshaw:

Sign:

P. Myers went to Henshaw. Passed out mark ups of rocks & signs. 2' sign. Same colors as Main St. do not say acquired date or public trails. Coonamesett land – huge letters don't see it well. Similar wooden sign at Monk's Park that was stolen shortly after installing it cost roughly \$800 and was not a composite.

D. Anderson – likes logo only on rock. Name on sign if want. Outline only; no name.

C. Robin – Had a boulder installed at Gray Gables Park to memorialize location of former RR station. Etching was done for \$300. ISWM still willing to donate Boulder(s) to OSC

B. Andrews made a motion that the committee select a name for the former Henshaw property at next meeting and that P. Meyers take pictures and bring back ideas of names and wording for the committee to choose from. Motion seconded by Barry Johnson – He likes the example of the sign instead of the rock example. Penny asked committee to drive down County Rd and look at sign at BCT's Two Sisters property as an example. A. Cooney – we need a better way to secure sign from being stolen. All were in favor, unanimous vote.

Archeological Study:

Dick Anderson asked that the archeological proposal to the CPC be taken out of order so that the Eagle Scout project could be discussed with the members of Troop 44 that were present and waiting. The committee agreed.

Eagle Scout Project:

Bob didn't see much wrong with the foundation. More than adequate to hold a 10'x14' deck. Railroad ties could be installed on trail sides leading to overlook. Will it be a composite deck? Safer for public and a lot less maintenance. There are some composites with slip resistance.

A. Cooney – next step is the design. Don't know what restrictions will be placed on this from Conservation. Eagle Scout will submit his application for this Eagle project to the Boy Scout council.

D. Anderson – Eagle Scout tradition is they take the project from inception all the way to the end and by us throwing people at him it's not letting him fulfill everything that he needs to get his badge.

Everyone understands that the project needs to be built by a stamped engineering or architectural plan. He can draw a conception plan and then take it from there. Bob does not see a problem getting approval from the council.

A. Cooney requested that T. Kennedy work on finding a P.E. or architect that would agree to provide construction plans for the observation deck and that he ask the Bourne Building Inspector and the Conservation Agent about any permitting requirements regarding this project and report back to the committee when those issues are settled. The committee will take an official vote to approve or deny the project by T. Kennedy at that time.

Archeological Study: (taken out of order)

The OSC discussed the pending article for Annual Town Meeting to request funds from CPC to fund an archeological dig and research project. J. MacDonald reported that he raised the potential project before the Bourne Historical Commission at their January 18th meeting and it was the opinion of the commission members that it would be too late to file an article for the Annual Town Meeting, so no vote was taken and therefore, there was no support from the commission for such project. Jack also informed the committee that \$2500 would not enough to fund a study like the one proposed by Craig at a previous meeting with the OSC.

The OSC voted to withdraw the pending Archeological Study article from the May Annual Town Meeting until additional research is done by the OSC with a possible reconsideration for the Fall Town Meeting. All in favor, it was a unanimous vote. Barry J. agreed to inform the CPC of the OSC's vote to withdraw the article.

Open Space and Recreation Plan Discussion:

Cooney asked B. Anderson if he would like to postpone the discussion about the template for a tri-fold OSC information pamphlet until Mardi Mauney was present. Brian agreed to postpone the discussion until next meeting.

The OSC members also agreed to postpone discussion of the parcel ranking sheet and Executive Order that created Open Space Committee in 1999 until next meeting, when there would be more time available.

Cooney passed out revised table of Goals and Action items. Committee members commented that font was too small and difficult to read. A. Cooney agreed to increase font and pass out revised table next meeting.

With no further business before the Committee, motion was made by D. Anderson to adjourn the Open Session meeting at 9:07 pm and to enter into Executive Session for purposes of discussing possible land acquisition; not to return to open session. Motion was seconded by R. Rheinhardt, all in favor, unanimous vote. Roll call vote reflected on Executive Meeting minutes.

Respectfully submitted,
Ann T. Gratis, secretary

~~DRAFT~~

Released on

B → 8/22/11

Minutes of the Open Space COMMITTEE EXECUTIVE SESSION HELD ON JANUARY 31, 2011.

*In Executive Session for the purpose of discussing possible land acquisitions and the meeting began at 8:30pm..

Present: A.Cooney; P. ; C.Robbins; J.MacDonald; P.Myers; B.Johnson; R.Anderson R.Rheinhardt; B.Andrews.

1. Request from William Weld for 199 herring Pond Road: the committee discussed his letter of January 27, 2011 outlining his proposal. After discussion it was MOVED by R.Anderson and SECONDED by J.MacDonald that B.Johnson write to him and ask him to define the term "nominal cost" and to get the input of our Conservation Agent Mullaney for his opinion on same.
2. ROLL CALL: Cooney-yes; Johnson-yes; p.; yes; Robbins-yes; Rheinhardt-yes; Andrews-yes; Myers-yes; MacDonald-yes; Anderson-yes.

B. HENSHAW PROPERTY-295 Head of the Bay Road: this is the remaining acreage of the parcel we bought that has the Antiques Bldg. on it. R.Anderson MOVED and J.MacDonald seconded that the OSC ask the Community Preservation Committee for approval to conduct an Appraisal on said property.

ROLL CALL VOTE: Cooney-yes; Johnson-yes; p....; Robbins-yes; Rheinhardt-yes; Andrews-yes; Myers-yes; Anderson-yes; MacDonald-yes.

C. NINE (9) GILDER ROAD: vacant lot next to the beach parking lot in Gray Gables owned by the Florio family. B.Johnson passed out an updated Appraisal done by Joe Clancy which showed a value of \$312,000. C.Robbins gave a short statement about the history of the parcel and what sometimes goes on at the parking lot during the summer nights ie.: gatherings of people etc.. He also stated that he would not want to any playground/recreation equipment installed on the lot. A question was raised R.rheinhardt asked that if the Town were to buy this lot with CPA \$; can the Town restrict the use of same to town residents via a beach sticker etc.. B.Johnson stated that this lot was on a potential acquisition list that

was developed by a previous OSC for the reason of preserving access to the water and the town-owned beach. R.Anderson MOVED and R.Rheinhardt seconded that this matter be TABLED to a future OSC meeting until we can try and determine if said access can be restricted. B.Johnson said he would look into this question and report back.

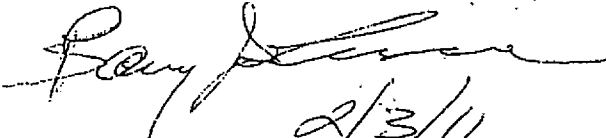
ROLL CALL VOTE: Cooney=yes; Johnson=yes; P.....-yes; Rheinhardt=yes; Andrews=yes; Myers=yes; MacDonald=yes; Anderson=yes.

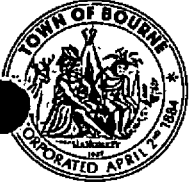
One Abstention: Robbins

The meeting ended at 8:55pm. and the OSC then resumed its open meeting agenda.

Submitted by:

Barry Johnson;Member


2/3/11



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall

2011 MAR 3 PM 1 14 24 Perry Avenue
Buzzards Bay, MA 02532

TOWN CLERK'S OFFICE Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, March 7, 2011
Time: 6:30 pm
Place: Bourne Middle School conference room 100

1. Call meeting to order
2. Minutes from previous meeting(s)
3. Update on Henshaw Parcel parking area and trail project
 - a. Trail markers, signage and boulder engraving – P. Meyers
 - b. Status of historical research for name consideration - J. MacDonald
4. Open Space and Recreation Plan Discussion
 - a. DRAFT tables of Goals and Action Items
 - b. Review of undeveloped parcels, per Sec. 5 of approved plan
5. Recreational use and public access issues of CPA acquired land
6. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purpose of discussing possible land acquisitions and will not re-open in public session.

Respectfully submitted,

Andrew Cooney
Chair, Bourne Open Space Committee

Open Space Committee
Meeting Minutes
March 7, 2011

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Mardi Mauney, Penny Myers, Brian Andrews, Patrick Sweeney, Janice Christian, Jack Mac Donald, Colin Robin, James Sullivan

NOT PRESENT: Richard Anderson

ALSO PRESENT: None

ATTACHMENTS: Five Year Action Plan, Concord/Carlisle Opinion Letter, Monk's Park photo, OSP Action Item list

Recording Clerk, Jack MacDonald

1. Chairman A. Cooney called the meeting to order at 6:35 pm.

2. Minutes of 1/31/11:

R. Rheinhardt submitted revisions to the 1/31/11 minutes via electronic document tracking and changes were discussed. Mr. Rheinhardt's revisions addressed grammatical errors and inconsistencies. The revisions also provided clarification of the "who, what, and whys" of the meeting. B. Johnson asked to strike "Our plan is approved by us, not the town". B. Johnson discussed the potential loss of our recording secretary A. Gratis due to financial constraints. A Cooney stated we will have to rely on volunteers from our group to fill in when needed. A Cooney suggested the recording clerk could be selected on a last name/alphabetical basis. B. Andrews motioned to accept minutes as revised. Seconded by M. Mauney. Unanimous vote.

James Sullivan abstained.

Introduction of new OSC Member:

Mr. James Sullivan was introduced and welcomed by all.

3. Update on Henshaw Parcel:

A. Cooney announced Boy Scout T. Kennedy's architect "uncle" has agreed to develop the architectural plan for the old boat house deck project. "Uncle ?" will review the plans with the local building inspector. A Cooney discussed voting on the process and B Andrews suggested that we vote when we have a plan to review. Agreed.

a. P. Meyers discussed signage. Engraved rock and wood composite signs discussed. C. Robin displayed a picture of an engraved rock located in Grey Gables. Pros and cons of both sign mediums were discussed. Colin Robin agreed to coordinate the boulder signage and to start by contacting Dan Barrett, General Manager at ISWM, regarding available boulders. Penny Meyers agreed to coordinate the acquisition of a wooden composite sign designed in same style as the original Monk's Park sign (see attached). After lengthy discussion it was decided to install BOTH rock and wood signage. B. Andrews made a motion "Open Space Committee will install a large engraved boulder and wooden sign in accordance with TOB sign bylaw Sect 3200 at the Henshaw parcel." Seconded by R. Rheinhardt. All in favor.

b. J. MacDonald presented findings of historical map research. Buttermilk Bay, Little Buttermilk Bay and Gibbs Narrows are all name appearing on early 18th century maps of the area. Documented Native American references included the Algonquian name, "Wiquonscott" meaning "The end of marsh or swamp"

Discussion ensued regarding naming of the property. After spirited debate, C Robin made motion "To name the parcel "Little Buttermilk Bay Trails". Seconded by J. Mac Donald. Discussion on motion ensued and R Rheinhardt offered alternate name "Little Buttermilk Bay Woods". Motion voted on with 3 in favor of "Trails" and 5 in favor of "Woods". Woods prevails. Parcel named "Little Buttermilk Bay Woods".

4. Open Space and Recreation Plan Discussion

a. A Cooney passed our new and improved Five Year Action Plan Tracking Sheet. Revisions included larger font size and printing on 8X14 legal size paper. B Andrews applauded efforts of Johnson and Cooney in this effort. The checklist is helpful for guidance and tracking the goals and tasks of the 2005 Bourne Open Space and Recreation Plan. The group reviewed the list of action items and marked completion dates based on B. Johnson's notes. Action items were marked as done (with date), open or ongoing. (see attached)

b. No action taken

5. Recreational use and public access issues of CPA acquired land

B Johnson clarified policy in regards to this. CPA funds are town funds and we are not required to allow access for every MA resident to our parcels i.e. beach parking. Access can be restricted to town residents. He received clarification on this item from CPA consultant with caveat that any official policy must be researched and clarified by town counsel. B. Johnson will follow-up on usage and insurance issues for possible dog park.

Building for passive recreational use on CPC acquired property is allowed in accordance with conservation restrictions, if any. Building passive recreation on town owned land not purchased with CPA funds that already has a specific use is not allowed, unless it is the same recreational use. See March 2nd e-mail;

6. Public Comment. None

Next meeting date: April 11, 2011 at 6:30pm. All in favor.

M. Mauney made a Motion to adjourn and to go into Executive Session for the purpose of discussing possible land acquisitions and not to re-open in public session. The Motion was seconded by P. Meyers with all in favor.

With no further business before the Committee, the meeting was adjourned at 9:27 pm.

Respectfully submitted,
Jack MacDonald, Member

Open Space Committee
Executive Session
Meeting Minutes
March 7, 2011

*Released
on 8/22/11*

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Penny Myers, Brian Andrews, Mardi Mauney, Patrick Sweeney, Janice Cristian, Jack MacDonald, Colin Robin, Jim Sullivan

ABSENT: Richard Anderson

Recording Secretary, Barry Johnson

1. Chm. Cooney stated the purpose of the Executive Session was to discuss possible Land Acquisitions-and to not re-open-in public-session:

ROLL CALL VOTE:

R. Rheinhardt-yes	M. Mauney-yes	P. Myers-yes
B. Andrews-yes	P. Sweeney-yes	J. Cristian-yes
B. Johnson-yes	C. Robin-yes	J. Sullivan-yes
J. MacDonald-yes	A. Cooney-yes.	

- A.) 199 Herring Pond Road: the offer from the owner to have the Town acquire said parcel is for \$5,000.00.

R. Rheinhardt and G. Ellis of the Historic commission conducted a site-visit. They recommended the OSC pursue this acquisition as it further protects the herring stream from Great Herring Pond; is in the ACEC; it is very near the former Native American encampment; and Conservation Commission Agent sent a Memorandum in favor of this action.

J. MacDonald made a Motion to approve the acquiring of the parcel at the purchase price of \$5,000 subject to the Community Preservation Committee etc. and Town Meeting approvals. The Motion was seconded by R. Rheinhardt.

B. Johnson should start our offer at \$3,000 and then authorized to go up to \$5,000; report back to the committee the outcome of these discussions; place an article in the May 2, 2011 Special Town Meeting warrant.

Roll call vote:

R. Rheinhardt-yes	M. Mauney-yes	P. Myers-yes
B. Andrews-yes	P. Sweeney-yes	J. Cristian-yes
B. Johnson-yes	C. Robin-yes	J. Sullivan-yes
J. MacDonald-yes	A. Cooney-yes	

B). 295 Head of the Bay Road (remaining 1 plus acre on this site):

NOTE: before discussion started; J. MacDonald left the room.

DISCUSSION: the committee asked that we look at when the Town purchased the acreage around this site; there is an antique building on the site that had been previously used as a shop; look at the past review of this site to determine why this remaining acreage was not purchased at the time we bought the acreage around this.

MOTION: M. Mauney moved and C. Robin seconded that this item be tabled for now; contact the Historic Commission to see if there is any interest from them in possibly restoring the shop that is there; possible joint venture between the OSC and the Commission.

ROLL CALL VOTE:

R. Rheinhardt-ye	M. Mauney-yes	P. Myers-yes	B. Andrews-yes
P. Sweeney-yes	J. Cristian-yes	B. Johnson-yes	C. Robin-yes
J. Sullivan-yes			

C). 9 Gilder Road – Gray Gables (a lot of vacant land):

NOTE: J. MacDonald re-entered the room.

Discussion: committee took note that our Appraiser Joseph Clancy had appraised the lot. R. Rheinhardt stated that we might be able to re-configure the existing/adjacent parking lot & combine it with this lot; and there must be a Conservation Restriction for this lot. C. Robin gave an outline of the history of how this lot was created as well as the activities that occur from time to time at night in the parking lot. Andrews expressed that if we are to purchase this lot; it would be for the benefit of all of the townspeople and not just for a particular neighborhood.

MOTION: J. Sullivan moved and R. Rheinhardt seconded that the OSC authorize B. Johnson to offer a purchase price of \$280,800 thru the owners representative Colleen Kilfoil (Realtor); report back to the OSC the owners reaction to same; and to place an Article in the May 2, 2011 Special Town Meeting.

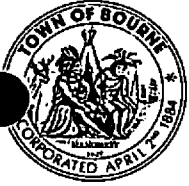
ROLL CALL VOTE:

R. Rheinhardt-ye	M. Mauney-yes	P. Myers-yes	B. Andrews-yes
P. Sweeney-yes	J. Cristian-yes	B. Johnson-yes	C. Robin-yes
J. Sullivan-yes	J. MacDonald-No		

Meeting ended at 10:05pm.

Submitted by:

Barry Johnson, Member



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall

24 Perry Avenue

2011 APR 7 PM 1 47 Buzzards Bay, MA 02532

Phone: (508) 759-0600

TOWN CLERK'S OFFICE



MEETING AGENDA

Date: Monday, March 11, 2011
Time: 6:30 pm
Place: Bourne Middle School conference room 100

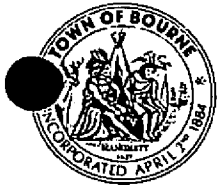
*Committee Did
Not meet on
this date
BS*

1. Call meeting to order
2. Minutes from previous meeting(s)
3. Update on Little Buttermilk Bay Woods property:
 - a. observation deck project – T. Kennedy and Shawn Trepanier
 - b. signage and boulder engraving – P. Meyers and Colin Robin
 - c. trail map and information pamphlet – Brian Andrews and Mardi Mauney
4. Open Space and Recreation Plan Discussion
 - a. Goals and Action Items
 - b. Review of undeveloped parcels, per Sec. 5 of approved plan
5. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purpose of discussing possible land acquisitions and will not re-open in public session.

Respectfully submitted,

Andrew Cooney
Chair, Bourne Open Space Committee



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Wednesday, March 23, 2011
Time: 6:15 pm
Place: Bourne Middle School, Media Center (Library). 75 Waterhouse Rd., Bourne, MA

Executive Session for the purposes of discussing the possible land acquisitions and will not re-open in public session.

TOWN CLERK'S OFFICE

2011 MAR 18 PM 9 54

Open Space Committee
Executive Session
Meeting Minutes
March 23, 2011

Released
on 8/22/11

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Penny Myers, Brian Andrews, Mardi Mauney, Patrick Sweeney, Janice Christian, Richard Anderson, Jack MacDonald, Colin Robin

ABSENT: James Sullivan

Recording Secretary, Ann Gratis

The meeting was called to order at 6:15 pm.

199 Herring Pond Rd:

B. Johnson: the owner, Bill Weld, would like \$3,000 to help cover some expenses. He would like the property left in its natural state with a conservation restriction. This property abuts land already owned by the Town and will help protect the Herring Run. The culvert is being fixed due to an emergency order by the Conservation Commission.

_____ made a Motion to recommend to the CPC the purchase of this property for \$3,000. The Motion was seconded by _____. Roll call vote as follows:

P. Myers - yes	J. Christian - yes	M. Mauney - yes
J. McDonald - yes	C. Robin - yes	B. Johnson - yes
P. Sweeney - yes	D. Anderson - yes	A. Cooney - yes
B. Andrews - yes	R. Rheinhardt - yes	

9 Gilder Road:

B. Johnson: offered \$280,800 as per the vote of the committee. A counter offer of \$319,000 was made. Four options: Offer more, offer less, offer same or withdraw article. The appraisal is for \$312,000.

C. Robin looked at the property as an investment. Pay \$300,000 for the lot, another \$400,000 for a house, alternative septic system, Looking at close to \$1 million before done. No one is going to pay that these days for such a small lot of beach front. They can spend that money on Wings Neck for water front.

D. Anderson: the OSC has never purchased property to protect someone's view. That is what we would be doing, increasing his property value.

B. Andrews: yes, this benefits the neighborhood but it also benefits the Town. Parking lot can be reconfigured so runoff isn't going to the beach.

C. Robin stated a few years ago drainage was put in at the parking lot and no runoff goes onto the beach anymore.

B. Andrews made a Motion to reaffirm our original offer of \$280,800 and if accepted, that it be automatically recommended to the CPC. This offer is to be valid for 7 days only.

J. MacDonald seconded the Motion. Roll call vote as follows:

P. Myers - no	J. Christian - no	M. Mauney - yes
J. McDonald - yes	C. Robin - no	B. Johnson - yes
P. Sweeney - yes	D. Anderson - no	A. Cooney - yes
B. Andrews - yes	R. Rheinhardt - abstain	

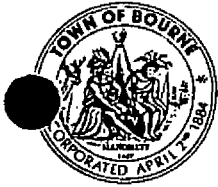
D. Anderson made a Motion to adjourn. The Motion was seconded by M. Mauney. Roll call vote as follows:

P. Myers - yes	J. Christian - yes	M. Mauney - yes
J. McDonald - yes	C. Robin - yes	B. Johnson - yes
P. Sweeney - yes	D. Anderson - yes	A. Cooney - yes
B. Andrews - yes	R. Rheinhardt - yes	

With no further business before the Committee, the meeting was adjourned at 7:03 pm.

Respectfully submitted,

Ann T. Gratis, secretary



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



AMENDED MEETING AGENDA

Date: Monday, April 11, 2011
Time: 6:30 pm
Place: Bourne Middle School conference room 100

1. Call meeting to order
2. Minutes from previous meeting(s)
3. Update on Little Buttermilk Bay Woods property:
 - a. observation deck project – T. Kennedy and Shawn Trepanier
 - b. signage and boulder engraving – P. Meyers and Colin Robin
 - c. trail map and information pamphlet – Brian Andrews and Mardi Mauney
4. Open Space and Recreation Plan Discussion
 - a. Goals and Action Items
 - b. Review of undeveloped parcels, per Sec. 5 of approved plan
5. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purpose of discussing possible land acquisitions and will not re-open in public session.

Respectfully submitted,

Andrew Cooney
Chair, Bourne Open Space Committee

2011 APR 8 AM 9 08

Open Space Committee
Meeting Minutes
April 11, 2011

APPROVED
5-19-11

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Mardi Mauney, Penny Myers, Brian Andrews, Patrick Sweeney, Janice Christian, Colin Robin

NOT PRESENT: Richard Anderson, James Sullivan, Jack Mac Donald

ALSO PRESENT: Tinmaitchiaq Kennedy, Ellen Kennedy, Shaun Trepanier and three other scouts

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 6:33 pm.

Minutes of 1/31/11:

Move M. Mauney and J. Christian from present to not present.

1. Update on Henshaw Parcel:

a. Observation deck project

T. Kennedy had plans. Steve Cook of Cotuit Bay Design, TK.'s uncle, is the architect for the deck project. T. K. stated that Steve and Bob Bilodeau, contractor, will be involved with the entire project.

Shawn: The Eagle Scout project application is 16 pages. Once the OSC approves the project as submitted, it goes to the counsel for approval. Would like to turn the application in to the counsel in May. Debris from the site will be removed in June and construction will begin July 1st.

A. Cooney: it's important for us to know how you are going to complete the project – you'll need to meet with Roger Laporte, building inspector, and Brendan Mullaney, conservation agent, about permitting processes, etc. Send me an email with the application, plans, and progress and a schedule of meetings with the various departments.

B. Andrews: if we approve, it has to go to ConCom and Building. Who is responsible for monitoring the progress of the projet?

A. Cooney: the OSC is the overall responsible party. Would like to have a meeting on 5/2/11 to get a vote on this project by the OSC.

B. Johnson asked about funding? Newspaper ad for Conservation is possible.

Shawn: An estimate of materials will be in the project application.

A. Cooney: You need to think of site access for removal and building.

B. Johnson: get a list of materials and I'll take care of the procurement once approved by the OSC.

Shawn: we will only bring materials we are using for that day. Nothing will be left overnight on site.

2011 MAY 23 PM 3
TOWN OF COTUIT

b. Signage and boulder engraving

P. Myers: Went to the Selectmen's meeting to update them on the project. The sign will be made from 3/4" PVC placed in a wood frame. The colors are forest green and cream. Cost of the sign is \$448. Would also like to do signs for Monk's Park and the new pathway to the canal at the end of Perry Ave.

A. Cooney: likes the sign on Main St. Need durability so it doesn't get stolen.

C. Robin: use pressure treated wood, run it through a router, simple procedure.

P. Myers: will buy the sign, have it made square then have C. Robin install.

C. Robin: Might want a 2" lip around the edge for the groove.

P. Myers made a MOTION to order the large sign. The MOTION was seconded by B. Andrews with all in favor.

c. Trail Map

B. Andrews and M. Mauney handed out a tri-fold brochure with the trail map on one side and information on the other.

P. Myers asked if we were naming the trails?

Brochure: top – Bourne Open Space background; bottom – site background

B. Johnson suggested looking at the LCP for wording.

Boulder

C. Robin found a 5' tall boulder with a flat face. Need to decide where to put it. Will prepare the hole and place mini boulders around it for stabilization. Using 3" letters.

The land slopes too much at the entrance for the boulder, but Monk's Park is perfect.

Would like to try the boulder at Monk's Park first, place it on a raised area.

P. Myers: can put a rock with the street number next to the sign at Little Buttermilk Bay Woods and have the boulder at the beginning of the trails.

2. Open Space and Recreation Plan Discussion

A. Cooney: we are in year 4 and many items have not been accomplished.

B. Johnson suggested putting an ad in the paper asking for properties to buy the development rights.

A. Cooney: Look at public access lease options. Need a committee member to explore options. Someone can donate land for passive recreation rights. They can give us the development rights in lieu of taxes.

Action item 9 goal 5:

B. Andrews: Need to start looking at high ranked properties. The north side of the canal was never done. Review properties again and ask Coreen Moore, town planner, for the list of properties. Undeveloped properties, potential acquisitions/purchases. Can place a restriction on the land.

B. Johnson: any site visit is exempt under the open meeting law.

3. Public Comment.

A letter was received on 3/17/11 from the residents of Mashnee Island. They continue to investigate/pursue the best utilization of the property.

Our article for 199 Herring Pond Rd. had money added for legal fees, title, etc. The article will now ask for \$8,000.

Next meeting dates: May 2, 2011 at 6:30pm at the High School, and May 19, 2011 at 7:00pm, middle school media center (library).

B. Andrews made a Motion to adjourn and to go into Executive Session for the purpose of discussing possible land acquisitions and not to re-open in public session. The Motion was seconded by M. Mauney. Roll call vote as follows:

B. Andrews – yes	M. Mauney – yes	A. Cooney – yes
B. Johnson – yes	P. Myers – yes	R. Rheinhardt – yes
P. Sweeney – yes	J. Christian – yes	C. Robin – yes

With no further business before the Committee, the meeting was adjourned at 9:07 pm.

Respectfully submitted,
Ann Gratis, secretary

Open Space Committee
Executive Session
Meeting Minutes
April 11, 2011

Released
on 8/22/11

PRESENT: Andrew Cooney, Barry Johnson, Penny Myers, Brian Andrews, Mardi Mauney, Patrick Sweeney, Janice Cristian, Colin Robin

ABSENT: Richard Anderson, Rick Rheinhardt, Jack MacDonald, Jim Sullivan

Recording Secretary, Ann Gratis

The meeting was called to order at 9:17pm

B. Johnson stated the article for 9 Gilder Rd. has been taken off the Town Meeting warrant because the sellers didn't accept the offer. Their lowest price is \$300,000.

A. Cooney will get up if anyone has questions during the Special Town Meeting for the article on the \$3,000 property.

Amarita Island *55 Megansett Rd.*

The MSPCA ran a summer camp for many years and it has been closed for the last three. Now they will have to pay taxes (they were exempt). It's 55 Megansett Rd, 18+/- acres with some wetland on the southern most portion where a stream runs through the property. It's assessed at \$3.3 million with taxes of \$28,000. Everything will be subject to the will of Ethel. The coastal property is very wet and has the buildings.

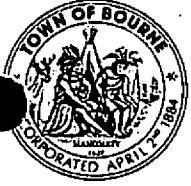
This can be put onto the 5/19 agenda for discussion.

B. Andrews made a Motion to adjourn. The Motion was seconded by M. Mauney. Roll call vote as follows:

B. Andrews – yes	P. Myers – yes	M. Mauney – yes
B. Johnson – yes	A. Cooney – yes	C. Robin – yes
P. Sweeney – yes	J. Cristian – yes	

Meeting ended at 9:43pm.

Submitted by:
Ann Gratis, Secretary



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, May 2, 2011
Time: 6:30 pm
Place: Bourne High School, 75 Waterhouse Rd., Bourne, MA

1. Little Buttermilk Bay Woods observation deck.
2. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purposes of discussing the possible land acquisitions and will not re-open in public session.

TOWN CLERK'S OFFICE

2011 APR 27 PM 3 21

Open Space Committee
Meeting Minutes
May 2, 2011

APPROVED
5-19-11

PRESENT: Andrew Cooney, Richard Anderson, Rick Rheinhardt, Mardi Mauney, Penny Myers, Patrick Sweeney, Janice Christian, Colin Robin, Jack Mac Donald

NOT PRESENT: Barry Johnson, James Sullivan, Brian Andrews

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 6:30 pm.

Little Buttermilk Bay Woods Deck Project:

A. Cooney asked if we are comfortable enough with T.K.'s proposal to go forward with the deck construction?

M. Mauney had concerns about the foundation being open on one side and the potential for people living in there, partying, etc.

P. Sweeney: the front has to be left open to accommodate storm surges; doors would not last.

A. Cooney: the site is very visible to neighbors on the water. Looking at the plans; page D2 talks about the foundation walls being repaired as noted. Could not find any notes.

We need a list of people working on the project – names, addresses.

We also need to get clarification on volunteer coverage for insurance purposes.

Brendan Mullaney, Conservation Agent, said T. K. can start clearing debris from around the site.

D. Anderson would like to give T.K. the go ahead to start clearing debris, then he could provide missing info to us by 19th. He suggested that we approve the proposal in concept, but require an outline of specific conditions (work schedule, foundation support, etc.)

T.K. has a qualified engineer and contractor working on the project. He also has scout volunteers helping.

D. Anderson made a Motion to approve the deck building project with the condition that the work schedule details for foundation reinforcement be supplied and the cost of materials are not to exceed \$10,000 without approval by the OSC. The Motion was seconded by C. Robin.

J. MacDonald said that cedar is a good choice for the railing material.

M. Mauney said we have \$15,000 in reserve for materials but have no cost estimate yet. The contractor should supply a cost estimate.

J. MacDonald: cost shouldn't exceed \$10,000 for materials.

All members in attendance were in favor of D. Anderson's Motion.

Sign: C. Robin and J. MacDonald will install.

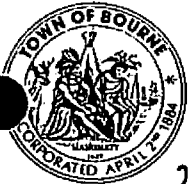
Next meeting dates: May 19, 2011 at 7:00pm, middle school media center (library).

2011 MAY 23 PM 3

M. Mauney made a Motion to adjourn. The Motion was seconded by J. MacDonald with all in favor.

With no further business before the Committee, the meeting was adjourned at 7:00 pm.

Respectfully submitted,
Ann Gratis, secretary



TOWN OF BOURNE
Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600

2011 APR 26 AM 9 31

TOWN CLERK'S OFFICE



MEETING AGENDA

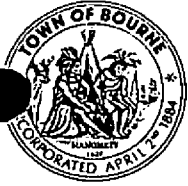
Date: Monday, May 2, 2011
Time: 7:00 pm
Place: Bourne High School, Auditorium. 75 Waterhouse Rd., Bourne, MA

For the purpose and duration of Special and Annual Town Meeting

*No minutes here
Caterer did not
meet*

B3

*Was in care of
needed e Town*



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall

24 Perry Avenue

2011 MAY 16 PM 3 18 Buzzards Bay, MA 02532

Phone: (508) 759-0600

TOWN CLERK'S OFFICE



MEETING AGENDA

Date: Thursday, May 19, 2011
Time: 7:00 pm
Place: Bourne Middle School Library, 77 Waterhouse Rd., Bourne, MA

Minutes of 4/11/11 & 5/2/11

1. Little Buttermilk Bay Woods
 - a. Deck project progress
 - b. Brochure
 - c. Sign/boulder
 - d. Trail work – signage & benches
2. Monk's park sign/boulder
3. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purposes of discussing the possible land acquisitions and will not re-open in public session.

DRAFT

Open Space Committee

APPROVED

2011 JUN 21 AM 10 48 Meeting Minutes

6-20-11

TOWN CLERK'S OFFICE
May 19, 2011

PRESENT: Andrew Cooney, Barry Johnson, Richard Anderson, Rick Rheinhardt, Mardi Mauney, Penny Myers, Patrick Sweeney, Jack Mac Donald, James Sullivan

NOT PRESENT: Brian Andrews, Janice Christian, Colin Robin

ALSO PRESENT: Shawn Trepanier, T. Kennedy, Mrs. Kennedy

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 7:00 pm.

Minutes of 4/11/11:

Grammatical changes were made and a name correction made. B. Johnson made a Motion to approve as amended. The Motion was seconded by R. Rheinhardt with five in favor, three abstentions.

Minutes of 5/2/11:

R. Rheinhardt made changes and gave everyone a copy. M. Mauney made a Motion to approve as amended. The Motion was seconded by J. MacDonald with six in favor two abstentions.

Once minutes are sent out, comments can be sent to Ann only so she can incorporate and send out revisions.

B. Johnson: the executive minutes from 1/10 and 1/31 can be unencumbered as the project is over. Will discuss at the next meeting.

1. Little Buttermilk Bay Woods Deck Project:

a. Deck project progress

A. Cooney would like to hold off on discussion until T.K. and Shawn arrive from the ConCom meeting. We conditionally approved the project on 5/2/11. Has exchanged many emails with T.K. A. Cooney gave T.K. three businesses to get price quotes from for the materials.

Everything should be billed to the OSC. B. Johnson will review the procurement with Linda Marzelli, Finance Director, prior to payment.

D. Anderson stated on other scout projects, the scout is responsible for finding funding for the project. Why are we paying for this?

A. Cooney stated that was an issue that was raised. The OSC has the money available, it's up to the Eagle Board if T.K. will need to come up with funding for the project.

B. Johnson: T.K. is providing many in-kind services; engineering, contractor, labor.

A. Cooney stated this is a learning process for T.K. We are not providing equipment, food, etc.

J. MacDonald asked if the sonotubes were put on the plan?

A. Cooney stated we are just waiting for a materials list to move forward.

b. Brochure

A subcommittee was formed consisting of M. Mauney, B. Andrews, P. Myers, R. Rheinhardt. They will meet to work on the brochure and report back to the committee. Will have a paragraph specific to the property with the highlights of the site, etc.

J. MacDonald made a Motion to create a subcommittee to develop a brochure. The Motion was seconded by J. Sullivan with all in favor.

B. Johnson stated the subcommittee is subject to the open meeting law and any meetings will need posting.

c. Sign/boulder - Trail work – signage & benches

The sign has been installed. The boulder by the sign will have the street number engraved in it.

A. Cooney stated the sign looks great! We are now waiting for Dan Barrett of ISWM to place the boulder. What is left to be done? Trail signage, any more trail work?

R. Rheinhardt stated some poison ivy removal will be done.

P. Myers asked who is making the trail signs?

A. Cooney: The subcommittee can be in charge of those signs too. The BCT bench is in the process of being installed. B. Mullaney approved some vista pruning. It would be nice to have a picnic table near the parking lot. What should we do about trash?

B. Johnson: Let people pick up after themselves. We have no trash pickup there. There should be dog bags available like they have on the canal.

2. Monk's park sign/boulder

P. Myers stated we could do a smaller sign as it's already a known site. After discussion, it was decided that the sign should be the same size as Little Buttermilk Bay Woods and to locate it near the road. Colin will do the rock.

P. Myers made a Motion to do the same sign as Little Buttermilk Bay Woods for Monk's Park and to locate it near the road. The Motion was seconded by B. Johnson with all in favor.

A. Cooney would like to make the trail by the bridge more of a focal point for parking.

Little Buttermilk Bay Woods – deck project

T. K. arrived from the Conservation Commission meeting. The project to remove debris and construct a deck was approved. Cost quotes for materials should be in next week.

A. Cooney asked T.K. to provide a schedule of work with a start and end date.

Mrs. Kennedy stated they have an end date of 9/1/11.

R. Rheinhardt asked where the building materials will be stored.

Shawn stated they will only bring what they are going to use that day. Materials will be dropped off at a private house.

B. Johnson: You may want to look into getting a storage container for the materials and keep it at Town Hall or the Scenic Park (which is lighted and has security).

A. Cooney stated we could probably pay for a storage container.

Shawn: There is no problem with that. Jim Mulvey has offered his land for us to use to remove the debris with a skiff.

A. Cooney: give us a quote for a storage container when you submit the quotes for the building materials.

List of items remaining to be submitted:

- Work schedule
- Permits – waiting for Eagle Board approval.
- Cost of materials must not exceed \$10,000 without approved from the committee.
- Clarification on the plan about the missing note on page D1
- Names and addresses of everyone working/volunteering on the project for insurance purposes.

Shawn stated the repairs to the foundation wall are going to be made to the cracks located under the windows. Sonotubes will be poured according to the plan to reinforce the foundation.

A. Cooney would like clarification about the sonotubes made on the plan and a revised copy sent to the Committee.

Shawn stated the BSRA insurance will cover all people working on the project. Will get a copy from the Council and forward it to the OSC.

A. Cooney asked if T.K. was planning on doing the steps to the deck as well.

T.K. Yes, they are part of the project but not on the plan. Brendan Mullaney, conservation agent, approved removing any trees we need to for this project.

A. Cooney signed the Eagle Scout application. T.K. will copy and send a copy to the OSC.

3. **Public Comment.** (No new motions, if made, will be voted on during this portion of the meeting.)

A. Cooney announced the terms for A. Cooney, D. Anderson, B. Johnson and J. Christian are up on 6/30/11. Letters went out asking for a response if interested in being reappointed. We will re-organize (chair, vice, clerk) at that time.

A. Cooney announced that he no longer has the time to be chairman of the committee as of July 1st but will remain a member.

M. Mauney questioned the amount approved at town meeting for the Herring Pond Rd. property.

B. Johnson explained that the committee approved \$3,000 for the purchase. The extra \$5,000 is for title search, legal fees, purchase & sale, etc. Any unexpended funds will go back into the Open Space reserve. The family is thrilled about het purchase.

P. Myers stated we need to get a legal opinion if a portion of the Main St. property can be converted into a dog park. The land was bought with land bank funds.

J. MacDonald made a Motion to adjourn and go into Executive Session for the purposes of discussing the possible land acquisitions and will not re-open in public session. The Motion was seconded by M. Mauney with all in favor.

With no further business before the Committee, the meeting was adjourned at 8:35 pm.

Respectfully submitted,
Ann Gratis, secretary

DRAFT

**Open Space Committee
Executive Session
Meeting Minutes
May 19, 2011**

PRESENT: Andrew Cooney, Barry Johnson, Penny Myers, Mardi Mauney, Richard Anderson, Rick Rheinhardt, Jack MacDonald, Jim Sullivan

ABSENT: Brian Andrews, Janice Cristian, Colin Robin, Patrick Sweeney

Recording Secretary, Ann Gratis

The meeting was called to order at 8:35pm

B. Johnson: Mashnee Island property is for sale for \$3 million. The virtual tour was sent by email to the committee members. Their last letter stated they would keep us apprised. Our offer was \$1.1 million for certain lots. They purchased the property for \$2.8 million. If we are still interested, we should think about this. We need to have a joint meeting with the Community Preservation Committee and Don Pickard, Selectmen's representative. We have authorization for up to \$3.2 million. Should we raise the offer? They are promoting it for 3-4 house lots.

A. Cooney stated they are targeting developers; ideally they want their money back. Our offer was for the northern section by the dyke.

J. MacDonald made a Motion to schedule a joint meeting with the CPC and Selectmen's representative. The Motion was seconded by D. Anderson.

P. Myers would like to know exactly what they are selling. Is there a plan of the land? Can compare Registry of deeds plan with what they are selling.

D. Anderson asked what we would do with a restaurant. Can we do a controlled burn?

B. Johnson stated we cannot do a controlled burn. It would put too many pollutants into the water.

Joint meeting is set for June 8th at 7pm.

Roll call vote on the Motion to schedule a meeting:

P. Myers – yes	M. Mauney – yes	J. MacDonald - yes
B. Johnson – yes	A. Cooney – yes	R. Rheinhardt – yes
D. Anderson – yes	J. Sullivan - yes	

D. Anderson made a Motion to adjourn. The Motion was seconded by R. Rheinhardt. Roll call vote as follows:

P. Myers – yes	M. Mauney – yes	J. MacDonald - yes
B. Johnson – yes	A. Cooney – yes	R. Rheinhardt – yes
D. Anderson – yes	J. Sullivan - yes	

Meeting ended at 9:00pm.

Submitted by:
Ann Gratis, Secretary



TOWN OF BOURNE
Community Preservation Committee
Open Space Committee



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600

MEETING AGENDA

Date: Wednesday, June 8, 2011
Time: 7:00 pm
Place: Bourne Middle School, Library, 77 Waterhouse Rd., Bourne MA

EXECUTIVE SESSION:

Joint meeting with the Community Preservation Committee and the Open Space Committee for the purpose of discussing possible land acquisition.

ES012 TO 07X66 TO 11X01

16 11 09 1 000 1102

**Joint meeting of the Community Preservation Committee
and Open Space Committee
Executive Session Meeting Minutes
June 8, 2011**

PRESENT: Barry Johnson, Andrew Cooney, Daniel Doucette, Richard Anderson, Patrick Sweeney, Colin Robin, Penny Myers, Mardi Mauney, Janice Christian, Brian Andrews, Rick Rheinhardt, Jim Sullivan

Also Present: John Ford, Selectmen's Representative

Excused: Don Morrissey, Jerry Ellis

Absent: Jack MacDonald, Peter Holmes

Recording Secretary, Ann Gratis

The meeting was called to order at 7:00pm.

A. Cooney made a Motion to go into executive session for the purpose of discussing possible land acquisition. The Motion was seconded by D. Doucette. Roll call vote as follows:

B. Andrews – yes	R. Anderson – yes	J. Sullivan – yes
P. Myers – yes	M. Mauney – yes	J. Christian – yes
R. Rheinhardt – yes	C. Robin – yes	A. Cooney – yes
D. Doucette – yes	P. Sweeney – yes	B. Johnson – yes
J. Ford - yes		

Mashnee Island

B. Andrews projected a GIS map of the land.

B. Johnson gave a brief history. At the Oct. 2009 STM, it was voted to approve \$3.2 million to purchase the property. None of that money has been spent. The last proposal from us was Nov. 2010 for \$1.1 million for 14 parcels, not including the restaurant and the buildable lot. The property is now up for public sale for \$3 million. They bought the property for \$2.8 million. The listing online shows a potential for four buildable lots. Most likely to build houses will require alternative septic and pilings (flood zone regulations). The assessing department has adjusted the values of the property. Many have gone up considerably and that increases the taxes.

R. Anderson: we engaged the services of Joe Clancy, appraiser, last year; think we should send him back out. Are lots A & B part of the sale?

B. Johnson: Not sure, but they have an Army Corps of Engineers easement on them as they abut the dyke.

P. Myers: is it our intention to still hone in on the parts we are interested in?

B. Johnson: we can always take the building down or convert it to a bathhouse. Will deal with that once we have the property.

- A. Cooney: In March of this year, they were still looking for the highest and best use for them to get the most money.
- B. Johnson: the plan on the listing is strictly conceptual.
- R. Rheinhardt: We should have an independent agent that won't say who the buyer is. They could decline the Town's offer.
- B. Johnson: will run that idea by Town Counsel.
- P. Myers: if you pay the asking price with no conditions, they have to accept the offer. We'll need to find the order of conditions from the listing agent.
- B. Johnson: we can use Joe Clancy to conduct the research on the sale of the property.

R. Anderson made a Motion to engage the services of Joe Clancy Appraisal Services to update the Mashnee Island property for the land they are offering and for an addendum of lots A & B.

- B. Johnson: the funding for the appraisal will come from the CPC operating expenses.
- R. Anderson has concerns of maintaining the roadway. It's divided between the owners.
- B. Johnson: as property owners, we would have to help pay for the maintenance of the road.
- A. Cooney seconded the Motion for an appraisal. Roll call vote as follows:

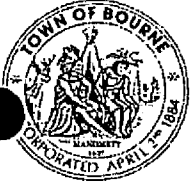
B. Andrews – yes	R. Anderson – yes	J. Sullivan – yes
P. Myers – yes	M. Mauney – yes	J. Christian – yes
R. Rheinhardt – yes	C. Robin – yes	A. Cooney – yes
D. Doucette – yes	P. Sweeney – yes	B. Johnson – yes
J. Ford - yes		

- D. Doucette made a Motion to adjourn and not to re-open in public session. The Motion was seconded by C. Robin. Roll call vote as follows:

B. Andrews – yes	R. Anderson – yes	J. Sullivan – yes
P. Myers – yes	M. Mauney – yes	J. Christian – yes
R. Rheinhardt – yes	C. Robin – yes	A. Cooney – yes
D. Doucette – yes	P. Sweeney – yes	B. Johnson – yes
J. Ford - yes		

With no further business before the Committee, the meeting was adjourned at 7:40pm.

Respectfully submitted,
Ann T. Gratis, secretary



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Wednesday, June 8, 2011
Time: 7:30pm
Place: Bourne Middle School Library, 77 Waterhouse Rd., Bourne, MA

Subcommittee meeting to discuss Brochure ideas.

TOWN OF BOURNE

JUN 11 2011

Meeting notes, Brochure Sub-committee, Open Space Committee

June 8, 2011

Middle School Conference Center, 77 Waterhouse Road, Bourne, MA

Present: sub-committee members Brian Andrews, Rick Reinhardt, Penny Myers, Mardi Mauney. Also present Richard Anderson and Colin Robin

The agenda before the sub-committee was to review and edit the language of the proposed Open Space Committee brochure/trail map for the Little Buttermilk Bay Woods property.

1. We decided to begin with the task of naming the property trails so that they can be incorporated in the trail map and so that trail signs and blazes can be added to orient visitors as soon as possible.

It was agreed to incorporate the Algonquian name of the site - Wiquonscott ("the end of the marsh or swamp") - on the main trail, the Wiquonscott Loop. The other main trail will be named the Ridge Trail. Both trails will have color-coded blazes. B. Andrews will add them to the draft brochure map.

P. Myers showed the sub-committee members the aluminum material that our sign-maker suggests using for trail markers - it is durable, flexible and inexpensive and can be affixed to trees above a height that would invite easy theft. The committee identified about a dozen places along the trails where arrows would be helpful. R. Reinhardt volunteered to make a site visit and determine the exact number of signs and arrows that would be needed. The trail markers will cost \$ 12.00 each.

2. Discussion then turned to the language of the brochure. We agreed that we wanted to use Ann Gratis' suggestion of including the picture of the site sign on the front fold of the brochure.

General discussion ensued about the visual aspect of the printed material. It was thought that we could eliminate the Open Space Committee logo in the middle fold and thereby provide more room for a larger font and headers for the generic information, as well as for specific information about this site.

R. Reinhart volunteered to write the site-specific paragraph and M. Mauney volunteered to revise the generic information incorporating various committee suggestions. The latest revision will be presented at the next Open Space Committee meeting.

The sub-committee meeting was adjourned at 8:35 PM.

Respectfully submitted,
Mardi J. Mauney

Approved by members of the Sub-Committee 7/30/2012

2012 AUG 3 PM 2 46
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting notes, Brochure Sub-committee, Open Space Committee
June 8, 2011

Present: sub-committee members Brian Andrews, Rick Reinhardt, Penny Myers, Mardi Mauney. Also present Richard Anderson and Colin Robin

The agenda before the sub-committee was to review and edit the language of the proposed Open Space Committee brochure/trail map for the Little Buttermilk Bay Woods property.

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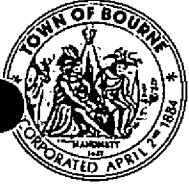
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R. Reinhart volunteered to write the site-specific paragraph and M. Mauney volunteered to revise the generic information incorporating various committee suggestions. The latest revision will be presented at the next Open Space Committee meeting.

The sub-committee meeting was adjourned at 8:35 PM.

Respectfully submitted,
Mardi J. Mauney



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600

2011 JUN 15 AM 11 5

TOWN CLERK'S OFFICE



MEETING AGENDA

Date: Monday, June 20, 2011
Time: 7:00 pm
Place: Bourne Middle School conference room 100

1. Call meeting to order
2. Minutes from previous meeting(s)
3. Update on Little Buttermilk Bay Woods project:
 - a. Trail markers, signage and boulder engraving – LBBW Subcommittee
 - b. Status of observation deck project – A.Cooney
4. Update on possible sites for Municipal Dog Park – J. Christian
5. News from CPA Executive Director regarding potential use of CPA funds for recreational use
6. Open Space and Recreation Plan Discussion -- Goals and Action Items
7. Status of committee member's reappointment requests and vote on Committee Officers, effective July 1, 2011

Executive Session for the purpose of discussing possible land acquisitions and will not re-open in public session.

Respectfully submitted,

Andrew Cooney
Chair, Bourne Open Space Committee

Open Space Committee
Meeting Minutes
June 20, 2011

PRESENT: Andrew Cooney, Barry Johnson, Richard Anderson, Rick Rheinhardt, Penny Myers, Patrick Sweeney, Jack Mac Donald, Brian Andrews, Janice Christian, Colin Robin

EXCUSED: Mardi Mauney, James Sullivan

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 7:19 pm.

J. MacDonald made a Motion to approve the minutes from 5/19/11. The Motion was seconded by D. Anderson with 7 in favor, 3 abstain.

Little Buttermilk Bay Woods:

Subcommittee Update:

P. Myers: There are 14 trail markers and they are at the sign maker now. The trails have been named but many of the signs say loop trail and ridge trail. These will be located at lead ins and intersections.

Side note the Monk's Park sign is made.

C. Robin made a picture frame holder for the map that will be mounted on trees.

Rock wording:

C. Robin suggested going with 2" letters. The words will say walking trails, not public trails as the sign at the road says public trails. Will get quotes for the engraving from Clover Paving.

B. Andrews made a Motion to change the wording to Walking Trails and to proceed with the completion and have the rock engraved. The Motion was seconded by D. Anderson with all in favor.

Deck project:

B. Johnson filled out the building permit and A. Cooney signed it after looking at the final plans. T.K. submitted quotes from Falmouth Lumber \$9,318.08 and Botelho \$11,194.59. We want to make sure the material list matches the plan. A. Cooney will scan and email the plans to the committee and will call to clarify the quotes. The Eagle committee was looking for us to approve the final plans and that we get the building permit. Would like to defer to J. MacDonald to see if he is comfortable with the plans. J. MacDonald will get back to A. Cooney by Friday, June 24th.

J. MacDonald left at 7:47pm

Access to the site is an Eagle Scout issue.

B. Andrews made a Motion to have J. MacDonald review the plans, act as proxy for the OSC and give A. Cooney final approval by Friday, June 24, 2011 and for A. Cooney to get clarification on the quotes. The Motion was seconded by P. Myers with 9 in favor, 1 opposed.

Dog Park:

J. Christian is not sure what land would be available. They take about two years to complete and cost between \$60,000-\$100,000. Outstanding questions: insurance, who's going to maintain the site, empty trash, etc.

B. Johnson stated we can't clear land bank land. Suggested looking at the Tax Title properties list. But there is no large acreage. Dog parks are considered recreation so it can't have been bought for open space. We need to identify a parcel first, but can't buy if the land is already used for recreation.

Suggestions: the land next to the ball park in Monument Beach/Pocasset.

B. Andrews isn't sure we need a dog park in Bourne. There is lots of open space to walk dogs. It's a good way to meet other people with dogs.

Suggestion: the upper side of Queen Sewell Park in Buzzards Bay, just past the Armory.

CPA News:

B. Johnson: It has gone to the next level of approval in the house. Passed a major hurdle and now waiting for the budget. This is very important for recreational use with CPA funds on any land.

Plan Goals & Action Items:

D. Anderson asked what is the status of the Sandy Pond Rd. project?

A. Cooney stated the bridge is now fixed. Look at completing next year and we can pursue what we want on Main St.

P. Myers: We'll want to clean up the ground and vista prune to get the feeling of seeing the canal in the distance and to discourage people living in the woods.

A. Cooney: it's loaded with poison ivy now. Let's finish Little Buttermilk Bay Woods first.

B. Andrews suggested meeting at the end of the summer for Main St. as it's the best time to prune anyway.

P. Myers: we'll need to contract the pruning out as it should go up about 12'.

Status of Committee:

A. Cooney stated that he doesn't have the time to remain as Chair. A. Cooney made a Motion to appoint Penny Myers as Chair. P. Myers: no thank you.

Positions needed: Chairman, Vice-Chairman, Clerk

B. Johnson will put the next agenda together. He suggested that anyone interested in any position send your interest to Ann and she will compile a list and get it to everyone then can vote at the next meeting.

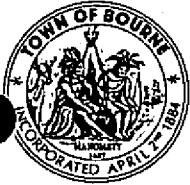
D. Anderson made a Motion to send your interest in an officer position to Ann and then to vote at the next meeting. The Motion was seconded by B. Andrews with all in favor.

Next agenda: Executive session minutes for 2011, vote officers, community gardens

J. Christian made a Motion to adjourn The Motion was seconded by P. Sweeney with all in favor.

With no further business before the Committee, the meeting was adjourned at 9:05 pm.

Respectfully submitted,
Ann Gratis, secretary



TOWN OF BOURNE
Open Space Committee

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0600

2011 JUN 16 PM 1 25

TOWN CLERK'S OFFICE



MEETING AGENDA

Date: Monday, June 20, 2011
Time: 7:30pm
Place: Bourne Middle School Library, 77 Waterhouse Rd., Bourne, MA

Subcommittee meeting to discuss the map and narrative for the Little Buttermilk Bay Trail brochure

Bany

276 County Road
P.O. Box 972
Monument Beach, MA 02553
July 11, 2011

Board of Selectmen
Town of Bourne
24 Perry Ave
Bourne, MA 02532

Subject: Open Space Committee Appointment

Dear Selectmen:

Thank you for allowing me to participate on the town's Open Space Committee for the past couple of years. Regrettably, due to increased family work demands, I need to resign as a committee member effective immediately.

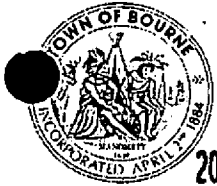
The committee is doing very important work and I commend all who participate.

Sincerely,

Jack Mac Donald

2011 JUL 28 PM 3 53

TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE
Open Space Committee

2011 AUG 3 PM 2 29

TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, August 8, 2011
Time: 7:30 pm
Place: Bourne Town Hall, Lower Conference Room, 24 Perry Ave., Buzzards Bay, MA

Minutes

1. Officer appointments
2. Appointment to CPC
3. 3 Mile Overlook new walkway – signage
4. Little Buttermilk Bay Woods - update
5. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Open Space Committee
Meeting Minutes
August 8, 2011

2011 AUG 26 AM 2 31

TOWN CLERK'S OFFICE

PRESENT: Barry Johnson, Richard Anderson, Penny Myers, Colin Robin, Mardi Mauney, Rick Rheinhardt, Andrew Cooney, Patrick Sweeney

NOT PRESENT: Brian Andrews, James Sullivan

ALSO PRESENT: Diana Barth, Paul Gately

Recording Clerk, Mardi Mauney

Chairman pro-tem B. Johnson called the meeting to order at 7:58 pm.

Agenda Items

1. Officer Appointments

B. Johnson shared with the Committee that he is willing to serve as Chairman pro-tem until such time as another candidate for Chairman should appear.

R. Anderson moved and P. Myers seconded the motion to appoint Barry Johnson Chairman pro-tem. The motion was carried unanimously.

R. Anderson moved and R. Rheinhardt seconded the motion that Andrew Cooney serve as Vice-Chairman. The motion was carried unanimously.

B. Johnson moved and R. Anderson seconded the motion to appoint Mardi Mauney as Clerk of the committee. The motion was carried unanimously.

2. Appointment to CPC

Because of Jack McDonald's resignation from the Open Space Committee and the Community Preservation Committee, we are now down one representative to that Committee. It was agreed that we would await making that appointment until all committee members were present.

3. Update on Three Mile Overlook walkway

P. Myers reported to the Committee that the project is ready for new signs at both ends of the Walkway. On the Canal the sign will read "Open Space Committee Walkway to Main Street, Buzzards Bay". At the top of the ramp on Perry Avenue, the sign will read "Open Space Committee Walkway to Cape Cod Canal". Both signs will include the international handicapped logo.

P. Myers further reported that Ron Matheson will order and supervise the installation of both signs. B. Johnson noted that there has been some washout at the top of the walkway and that DPW will need to add some macadam to the area where the upper sign will be installed.

P. Myers noted that each sign will cost between \$385 and \$495.

R. Anderson moved and A. Cooney seconded the motion that the Committee authorize up to \$500 per sign. The motion was carried unanimously.

4. Update on Little Buttermilk Bay Woods

A. Cooney reported that he had obtained three quotes for materials for the observation deck, as specified on the drawings submitted to the Committee. He also noted that there was some difficulty obtaining some of the specified stainless steel hardware, but that it could be ordered.

The quotes were as follows:

Falmouth Lumber	\$ 10,979
Lowe's	\$ 10,625
Botello's	\$ 9,053

All quotes are good for 30 days, so are valid for about another 2 weeks.

As the authorization for this expenditure was "up to \$ 10,000", the order would go to Botello at this point.

A. Cooney noted, however, that there are no signs of any activity at the site and phone calls to the potential Eagle Scout involved and his scoutmaster have gone unanswered. There is some question whether the project can actually be completed within the time line originally proposed. He will let Committee members know when he hears more from the Scout, Timmitchiaq Kennedy, or his scoutmaster, Shawn Trepanier.

M. Mauney inquired if there would be safety concerns should the project be abandoned this summer or fall. A. Cooney and others felt that the site was essentially safe as it is now. There is some debris that needs to be loaded on to a boat and removed at some point.

A. Cooney also mentioned that he is in touch with Dan Barrett at the ISWM for the location of a secure storage container where building materials can be stored during construction. Three sites have been proposed. It was the strong sense of committee members that the container should be placed in a well-lighted area (i.e. probably not at the site parking lot).

R. Rheinhardt reported that most of the arrow markers for the trails have been affixed to appropriate trees on the site and the Loop Trail has been blazed with yellow paint. He has the 4x4 post which will hold the large laminated trail map and the brochure display box. Brian Andrews will furnish the laminated trail map shortly. Rick expects the remaining tasks would take about 4 or 5 hours to complete.

C. Robin will seek quotes for the lettering to be added to the boulder at the head of the trail and bring those to the Committee.

R. Anderson asked if the paths were passable and Committee members felt that they were, except for new growth poison ivy. P. Myers said she would follow up on treating that.

A. Cooney noted that the hay bales used for erosion protection during construction of the parking lot have now sprouted very tall grasses that are obscuring the plantings. It was agreed we would just let that growth die back this fall.

5. Public Comment

Paul Gately returned to the report of the signage for the 3-Mile Overlook walkway to suggest there could also be a sign at the intersection of Perry Avenue and Main Street. This suggestion will be considered by the Committee at a future meeting.

R. Anderson moved and C. Robin seconded the motion to adjourn. The motion was carried unanimously and the meeting was adjourned at 8:33 pm.

Respectfully submitted,
Mardi Mauney, Clerk

MEETING NOTICE

2011 AUG 18 AM 3 45

Agency: Open Space Committee

TOWN CLERK'S OFFICE
BOURNE, MASS

When: Monday, August 22, 2011

Where: Town Hall Basement Meeting Room

Time: 6:30pm.

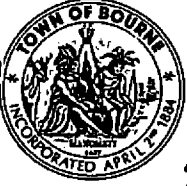
AGENDA

1. Approval of Minutes
2. Appointment to the Community Preservation Committee
3. Executive Session: for the purpose of discussing possible land acquisitions & not re-open in Public Session.

For the Committee:



Barry H. Johnson, Chm. Pro-Tem



TOWN OF BOURNE
Open Space Committee

2011 AUG 18 PM 11 50

TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



**AMENDED
MEETING AGENDA**

Date: Monday, August 22, 2011
Time: 6:30 pm
Place: Bourne Town Hall, Lower Conference Room, 24 Perry Ave., Buzzards Bay, MA

1. Approval of Minutes
2. Appointment to Community Preservation Committee
3. Discussion about acquiring funds for OSC advertisements, appraisals, printing of documents etc.
4. 3 Little Buttermilk Bay Woods - update
5. Executive Session for the purpose of discussing possible land acquisitions & not re-open in public session.

Open Space Committee
Meeting Minutes
August 22, 2011

2011 NOV 14 AM 11 09

TOWN CLERK'S OFFICE
BOURNE, MASS
PRESENT: Barry Johnson, Richard Anderson, Colin Robin, Mardi Mauney, Richard Rheinhardt, Andrew Cooney, Patrick Sweeney, Brian Andrews

NOT PRESENT: James Sullivan, Penny Myers

Recording Clerk, Mardi Mauney

Chairman pro-tem B. Johnson called the meeting to order at 6:37 pm.

Agenda Items

1. Approval of May 19, 2011 minutes

R. Rheinhardt moved and P. Sweeney seconded the motion to approve the May 19, 2011 minutes.

The vote of the Committee members was unanimous in favor, with B. Andrews abstaining.

2. Community Preservation Committee appointment

B. Johnson reminded Committee members that with Jack McDonald's resignation from both the Open Space and Community Preservation Committees, there is now a vacancy on the CPC that needs to be filled by someone from the OSC.

B. Andrews asked what participation on the CPC would entail, B. Johnson explained that the CPC, replacing the old Land Bank, is charged with considering funding for open space, housing, historic preservation and restoration, and recreation. He described the work of the CPC as "intense" but enjoyable.

No one present at this meeting felt they could take on the additional commitment of the CPC. The vacancy will remain open for the time being.

3. B. Johnson alerted the Committee to a Board of Selectmen's meeting scheduled for September 27, 2011 at 7 pm. On their agenda will be an opportunity to discuss Mr. Richard Conron's concerns about the apparent "inactivity" of the Open Space Committee in recent years.

It will be important for the OSC to have clear information in hand about our activities so we can speak pro-actively at that meeting. The approval and release of several recent Executive Session minutes will be helpful in that effort, as well.

4. B. Johnson also shared with the Committee the memo from Town Administrator, Thomas Guerino, reminding boards and committees that their annual reports for Fiscal Year 2011

are due no later than September 16, 2011. B. Johnson asked that all Committee members review last year's OSC report and add any comments for this year's report as quickly as possible.

5. The issue of funding for modest OSC expenses was raised. At this time we have no line item in the budget for administrative expenses such as occasional newspaper advertisements, printing, and appraisals.

It would be within the scope of CPC expenditures to consider a request from OSC for a modest sum to cover our expenses. Linda Marzelli, of the Town Finance Department, suggested we might make requests on a case by case basis for specific expenditures, rather than requesting a more open-ended fund. She thought this request to the CPC would not be out of line.

R. Anderson moved and A. Cooney seconded the motion to authorize B. Johnson to apply to the CPC for \$ 1000 to help defray OSC expenses for such items as newspaper advertisements, appraisals, the printing of documents and other occasional administrative expenses.

The vote of the Committee members was unanimous in favor of the motion.

6. Following on the motion above, **A. Cooney moved and R. Rheinhardt seconded the motion that once funds are approved by CPC, the OSC will place a display advertisement in local Bourne newspapers and on the Town website seeking nomination from the public of parcels for possible acquisition for Open Space Committee purposes. Agreements might include conservation restrictions, development rights and easements.**

The vote of Committee members was unanimous in favor of the motion.

7. Report on the Eagle Scout project at Little Buttermilk Bay Woods

A. Cooney reported that he has re-established contact with the Scout, Tinmaitchiaq Kennedy. Some of the debris removal has begun thanks to Mr. Bob Bilodeau and his truck. There is more debris removal needed.

A. Cooney has forwarded contact information to Tinmaitchiaq so he can obtain three quotes for a storage container for building materials. Approval has been received to park the container at Bourne Scenic Park in Buzzards Bay.

A. Cooney also reported that Botello Lumber has agreed to extend their quote on materials for an additional 30 days.

There is concern and some frustration among Committee members that this project is so far behind schedule that it may not be completed this year. A. Cooney will speak with the Scout Council leader responsible for this Eagle Scout project to share our concerns. B. Johnson said he would also contact Bob Bilodeau and see if he can get a sense from him of how this project is shaping up.

R. Rheinhardt reported that he has completed installation of the remaining trail markers as well as the structure for the laminated trail map and brochures. He suggested we could install a second brochure box at the observation deck at a later date.

We may also wish to add a trail marker to direct visitors back to the parking lot from the main trail as that fork can be confusing.

C. Robin reported that the cost for the lettering on the boulder will be about \$ 500. He will confirm that quote for the Committee.

8. Approval of Little Buttermilk Bay Woods Trail Map and Brochure

B. Andrews presented the final draft of the tri-fold brochure. Some discussion ensued about the information in the brochure. Minor editing and typographical errors were suggested. It was also decided we should include the direct link to the Open Space Committee in the brochure, rather than just the Town link.

B. Andrews will also print a large laminated trail map to install at the site.

B. Andrews moved and C. Robin seconded the motion to approve the Little Buttermilk Bay Woods brochure as amended and to proceed with a first printing of said brochure. The brochure should also be added to the Town website.

The vote of the Committee was unanimous in favor of the motion.

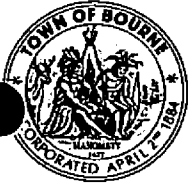
R. Anderson suggested that we should hold an opening ceremony with Town leaders in attendance at an appropriate date. This suggestion was met with enthusiasm by committee members.

9. B. Johnson shared with the Committee his letter of August 9, 2011 to Attorney Gene Guimond about the property currently offered for sale by the Mashnee Island LLC.

10. B. Johnson also shared with the Committee an e-mail exchange with Don Pickard of the Board of Selectmen addressing the concerns and requests for information from Richard Conron about the activities of the Open Space Committee.

The public meeting of the Open Space Committee was adjourned at 7:45 in order to move in to Executive Session.

Respectfully submitted,
Mardi J. Mauney



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, August 29, 2011
Time: 6:00 pm
Place: Bourne Town Hall, Lower Conference Room, 24 Perry Ave., Buzzards Bay, MA

1. To meet in a Joint Executive Session with members of the Community Preservation Committee for the purpose of discussing possible land acquisitions and to re-open in public session.
 2. Approval of minutes.
 3. Little Buttermilk Bay Woods Observation Deck Project.
 4. Any suggested items to be included in the FY'11 Town Report.
- Adjourn.

2011 AUG 25 AM 3 46
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE

2011 SEP 15 PM 4 10

TOWN CLERK'S OFFICE
BOURNE, MASS

Open Space Committee

When: September 19, 2011

Where: Town Hall – Lower Meeting Room

Time: 6:30pm.

AGENDA

1. Joint Meeting with the Open Space Committee(OSC) for the purpose of discussing possible land acquisitions. Will re-open in public session.
2. Appointment of an OSC member to the Community Preservation Committee.
3. Little Buttermilk Way Woods Update.
4. Adoption of the Descriptive Brochure for the Little Buttermilk Way Woods project.
5. Update on maintenance projects on various Open Space parcels.
6. Approval of minutes.

Barry H. Johnson, Chair, Pro-tem



Open Space Committee
Meeting Minutes
September 19, 2011

2011 NOV 14 PM 2 36

TOWN CLERK'S OFFICE

ROUBINE MASS
PRESENT: Barry Johnson, Richard Anderson, Penny Myers, Mardi Mauney, Andrew Cooney,
Patrick Sweeney, Brian Andrews

NOT PRESENT: James Sullivan, Richard Rheinhardt, Colin Robin

ALSO PRESENT: John Ford, Donald Pickard, Peter Meier

Recording Clerk, Mardi Mauney

Chairman pro-tem B. Johnson called the meeting to order at 6:40 pm.

Agenda Items

1. Appointment to Community Preservation Committee

B. Johnson advised the Committee members that Penny Myers has agreed to serve on the Community Preservation Committee.

R. Anderson moved and M. Mauney seconded the motion to appoint P. Myers to the Community Preservation Committee.

The vote in favor was unanimous.

2. Joint Executive Session meeting with Community Preservation Committee

A. Cooney moved and R. Anderson seconded the motion to go in to executive session for the purpose of discussing possible land acquisition and to re-open in public session.

ROLL CALL VOTE

R. Anderson - yes
A. Cooney - yes
M. Mauney - yes
P. Sweeney - yes

B. Andrews - yes
B. Johnson - yes
P. Myers - yes

The meeting was adjourned at 6:49 pm.

B. Johnson called the Open Space Committee meeting back in to public session at 8:36 pm.

Agenda Items

1. Little Buttermilk Bay Woods

A. Cooney reported on recent progress on the observation deck and Little Buttermilk Bay Woods. Bob Bilodeau and Tinmaitchiaq Kennedy have begun to make some real progress on the observation deck at this point, with help from several members of the community. There has been a delay in obtaining the specified stainless steel hardware which has held up the project a little.

He also mentioned that a question has arisen about the decking material. The architect's plan specified ipê, the Brazilian hardwood, for the decking, but there is some concern that it may require periodic maintenance and that a composite material such as Trex might be more appropriate in this application. After some discussion it was decided to stay with the ipê because it was the material specified in all our bid requests.

It was suggested that we should post community use rules directly at the observation deck as well as on the OSC brochure at the trailhead. These rules may need to be referred to the Selectmen before posting.

Mr. Cooney suggested that we should be in touch with our local press reporters, Diana Barth, Paul Gately and Heather Wysocki to invite them to visit the site when the project is completed later this fall.

P. Myers brought estimates to the committee on behalf of Colin Robin for action. The current estimate is \$1050 for the lettering on the boulders identifying Little Buttermilk Bay Woods.

R. Anderson moved and B. Andrews seconded the motion to authorize up to \$1250 for the application lettering to the boulders at the site.

The motion was approved unanimously.

2. The Little Buttermilk Bay Woods brochure

The brochure was presented to the committee with its final revisions.

R. Anderson moved and P. Sweeney seconded the motion that the brochure be accepted as presented at tonight's meeting.

The motion was approved unanimously.

B. Andrews will produce the first batch of brochures and send along an electronic copy to Ann Gratis for posting on the Town website. P. Myers will distribute brochures to Town Hall, the Jonathan Bourne Library, and the box at the trail head.

3. Maintenance of Open Space lands

P. Myers suggested that the committee plan to meet on a Saturday afternoon to review work that needs to be done at the site behind the Buzzards Bay post office. She has contacted Brian Dale, the retired tree warden from Falmouth, about going over the Buzzards Bay site to recommend tree limbing and other improvements that would make the site more welcoming for all town residents.

Committee members agreed to hold Saturday, November 12 for a possible gathering with Mr. Dale. P. Myers will contact him to see if he is available on that date.

R. Anderson mentioned that he had recently been contacted by Americorps which is looking for projects to commemorate Martin Luther King Day. At the committee's request, he will follow up with them on possibilities for a work day at the Buzzards Bay site.

A. Cooney urged the committee to think of this project relative to the Cape Cod Canal Centennial celebration being planned for 2014.

4. Placement of Open Space ad

In accordance with earlier an earlier Committee vote, B. Johnson will place an ad in the next edition of the Bourne Enterprise seeking parcels of land that would further the goals of the Open Space Committee for the Town of Bourne. The funds for this ad will be allocated from the Community Preservation Committee's Operating Funds article, as approved at their 9/19/2011 meeting.

5. Approval and release of executive session minutes

The following executive session minutes were approved and released for the public record:

1/10/2011 - approved as amended

all present voting in the affirmative with R. Anderson abstaining

1/31/2011 - approved

all present voting in the affirmative with M. Mauney abstaining

3/7/2011 - approved as amended

all present voting in the affirmative with R. Anderson abstaining

3/23/2011 - approved as amended

all present voting in the affirmative

4/11/2011 - approved as amended

all present voting in the affirmative with R. Anderson abstaining

6. Town Report for 2011

B. Johnson advised the Committee that the report of the Open Space Committee for the Town's annual report is in hand.

7. Workshop with the Board of Selectmen 9/27/2011

B. Johnson reminded the committee of the meeting with the Board of Selectmen. In part, this meeting is being held to respond to recent correspondence from Mr. Richard Conron raising his concerns with regard to the work of the Open Space Committee.

In preparation for this meeting, Town Planner, Coreen Moore, will update the open parcels list. Relevant portions of the Town's Recreation and Open Space Plan and the Local Comprehensive Plan will be reviewed.

B. Johnson requested that a small group of committee members meet with him to review our activities as a committee and prepare to present them to the Selectmen. P. Myers, M. Mauney and B. Andrews agreed to meet with Mr. Johnson at 4 pm on Thursday, September 22.

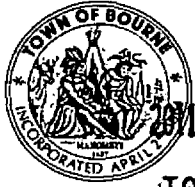
R. Anderson moved and A. Cooney seconded the motion to adjourn.

The vote in favor was unanimous.

The meeting adjourned at 9:20 pm.

Respectfully submitted,

Mardi J. Mauney, Clerk



NOV 3 PM 1 18
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



**AMENDED
MEETING AGENDA**

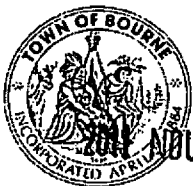
Date: Wednesday, November 9, 2011
Time: 6:30 pm
Place: Fire Dept. 2nd Floor Community Room., 51 Meetinghouse Ln., Sagamore Beach

Joint Executive Session with the Community Preservation Committee for the purpose of considering the purchase, exchange, lease, sale or value of real property

Open Session:

- Update on Little Buttermilk Bay project
- Approval of minutes

Barry Johnson, Chair (pro-tem) OSC



NOV 1 PM 4 24
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE *Open Space Committee*

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Wednesday, November 9, 2011
Time: 6:30 pm
Place: Fire Dept. 2nd Floor Community Room., 51 Meetinghouse Ln., Sagamore Beach

Joint Executive Session with the Community Preservation Committee for the purpose of considering the purchase, exchange, lease, sale or value of real property

Open Session: Update on Little Buttermilk Bay project

Barry Johnson, Chair (pro-tem) OSC

Open Space Committee
Meeting Minutes
November 9, 2011

2012 FEB 15 AM 10 34
PRESENT: Andrew Cooney, Barry Johnson, Richard Anderson, Rick Rheinhardt,
TOWN CLERK PATTY WILSON, Patrick Sweeney, Brian Andrews, Mardi Mauni, Colin
BOURNE TOBIAS

Recording Clerk, Ann Gratis

The meeting was called to order at 8:37 pm.

Little Buttermilk Bay Woods:

A. Cooney showed pictures of the finished deck. The project is done.

Consensus of the committee – great job! Now to get on the Selectmen's agenda.

A. Cooney would like to put the slideshow on the OSC web page. Have a dedication on the site after the holidays. Bring everyone in – TK, Dan Wing, Bob Bilodeau. Invite the papers and dedicate to the public.

B. Johnson stated the project was well within budget.

A. Cooney stated we should have signs telling the public to take your waste with you. Put a bench in the front.

P. Sweeney stated the other Henshaw lot is down to \$125,000.

Main St. Parcel:

We are going to have a site visit on Saturday at 1pm. Brian Dale, former tree warden for Falmouth, will join us and show us how we can prune up for more visibility.

B. Johnson stated that Groundwater Analytical is out of business. We need to set dates for CPC for 2013 applications. Start earlier.

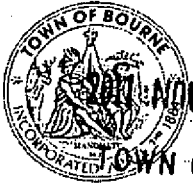
Minutes of 8/22/11. B. Andrews made a MOTION to approve. The MOTION was seconded by P. Sweeney with all in favor.

Next meeting: 12/12/11 with CPC and OSC.

D. Anderson made a Motion to adjourn The Motion was seconded by A. Cooney with all in favor.

With no further business before the Committee, the meeting was adjourned at 9:10 pm.

Respectfully submitted,
Ann Gratis, secretary



NOV 1 PM 4 25
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE *Open Space Committee*

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Saturday, November 12, 2011
Time: 1:00 pm
Place: Town owned parcel located behind the Buzzards Bay Post Office, Main St.

1. Site Visit: purpose of discussing trail improvements, vista pruning and other improvements for the parcel

Barry Johnson, Chair (pro-tem) OSC



TOWN OF BOURNE
Open Space Committee

Bourne Town Hall

2011 DEC 12 PM 12:37
24 Perry Avenue
Buzzards Bay, MA 02532

TOWN CLERK'S OFFICE: (508) 759-0600
BOURNE, MASS.



MEETING AGENDA

Date: Wednesday, December 14, 2011
Time: 6:30 pm
Place: Bourne Middle School, Media Center, 77 Waterhouse Rd, Bourne MA

1. To meet in a Joint Executive Session with members of the Community Preservation Committee for the purpose of discussing possible land acquisitions and to re-open in public session.
2. Canal Pathways proposal.

2012 FEB 13 AM 10 14

TOWN CLERK'S OFFICE
BOURNE, MASS

**JOINT MEETING OF THE OPEN SPACE AND COMMUNITY PRESERVATION
COMMITTEES HELD ON DECEMBER 14, 2011 AT THE MIDDLE SCHOOL.**

ATTENDEES AT BOTH MEETINGS:

OPEN SPACE (OSC): B. Johnson; P. Myers; A. Cooney; R. Anderson; P. Sweeney; B. Andrews; R. Rheinhardt

Excused: M. Mauney; C. Robbins; J. Sullivan.

COMMUNITY PRESERVATION (CPC): B. Johnson; R. Anderson; P. Holmes; D. Morrissey; G. Ellis; P. Myers; A. Cooney

Excused: D. Doucette; M. Blanton.

NOTE: all of the above listed attendees- unless otherwise stated in these minutes- were part of both meetings.

AGENDA ITEMS DISCUSSED IN OPEN SESSION:

The meeting(s) were called to order at 6:11pm by Chm. Pro-Tem B. Johnson.

1. B. Johnson stated that there will be a Display Ad appearing in the December 15,2011 edition of the Bourne Enterprise announcing that Fiscal Year 2013 CPA Applications for funding certain projects are now available with a return date of January 18,2012. B. Johnson to review and make changes where necessary in the Application to reflect proper dates, times etc..
2. **ESTIMATED REVENUE FOR FISCAL YEAR 2013 IN THE COMMUNITY PRESERVATION FUND:** B. Johnson went through a chart prepared by Finance Director Linda Marzelli showing that the 3% Surcharge on Real Estate amounts to \$1,100,543.00 and that we have not as of this date heard from the DOR as to the amount of the state match yet. When we do it will be part of the Estimated Revenue. This chart is to be given to all members.

G. Ellis, Historic Commission representative to the CPC, stated that as of now they have three(3) items for Fiscal Year 2013 CPC consideration: window repair at the Briggs House; Archival Scrapbooks for an estimated \$20,500.00; and repairing and de-leading windows at the Historic Center. Separate Applications will be filed for each project.

3. **CLEARING OF THE TOWN-OWNED PARCEL BEHIND THE POST OFFICE ON MAIN STREET:** B. Johnson stated that OSC members had previously done a site visit of the property; that he had contacted a Mr. Eugene R. Bolinger, RLA, V.P. of the engineering firm Weston & Sampson about developing a Proposal to develop an overall plan for this purpose along with a trail network that will direct people to the Canal Service Road; to create Bid Specifications; and to make recommendations on the awarding of contracts. It is the intention of the OSC to seek funding from the CPC for this at the May, 2012 Annual Town Meeting and an Application will be filed for this project. After discussion, each OSC member will be given a copy of the proposal; and that Mr. Bolinger be asked to supply examples of other projects of this nature that his firm has been involved in. The OSC will consider this on January 9,2012.
4. **LITTLE BUTTERMILK BAY WOODS PROJECT:** A. Cooney inquired about amount of funds left in the Article for the Buttermilk Bay Woods project. Response: as of November 30,2011 it was \$6,057.75.
5. **NEXT JOINT MEETING DATE:** January 23,2012.

Submitted by:

Barry H. Johnson, Chair, Pro-Tem

2012 FEB 9 PM 1 01

TOWN CLERK'S OFFICE
BOURNE, MASS

*Open Space
Committee*

**JOINT MEETING OF THE OPEN SPACE AND COMMUNITY PRESERVATION
COMMITTEES HELD ON DECEMBER 14, 2011 AT THE MIDDLE SCHOOL.**

ATTENDEES AT BOTH MEETINGS:

OPEN SPACE (OSC): B. Johnson; P. Myers; A. Cooney; R. Anderson; P. Sweeney; B. Andrews; R. Rheinhardt

Excused: M. Mauney; C. Robbins; J. Sullivan.

COMMUNITY PRESERVATION (CPC): B. Johnson; R. Anderson; P. Holmes; D. Morrissey; G. Ellis; P. Myers; A. Cooney

Excused: D. Doucette; M. Blanton.

NOTE: all of the above listed attendees- unless otherwise stated in these minutes- were part of both meetings.

AGENDA ITEMS DISCUSSED IN OPEN SESSION:

The meeting(s) were called to order at 6:11pm by Chm. Pro-Tem B. Johnson.

1. B. Johnson stated that there will be a Display Ad appearing in the December 15, 2011 edition of the Bourne Enterprise announcing that Fiscal Year 2013 CPA Applications for funding certain projects are now available with a return date of January 18, 2012. B. Johnson to review and make changes where necessary in the Application to reflect proper dates, times etc..
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5. **NEXT JOINT MEETING DATE:** January 23,2012.

Submitted by:

Barry H. Johnson, Chair, Pro-Tem



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532



2011 JAN 10 AM 10 22

TOWN CLERK'S OFFICE

FEE SCHEDULE

Adopted 1-5-11

Site Plan Review Amended SPR	\$600 + \$50 for advertising and \$5 per abutter for mailing \$200 within two years of original approval date + \$50 for advertising and \$5 per abutter for mailing Anything after 2 years is considered a new site plan
Special Permit	\$400 + \$50 for advertising and \$5 per abutter for mailing
Site Plan/Special Permit	\$1,000 + \$50 for advertising and \$5 per abutter for mailing
Extension of Special Permit	\$50 + \$50 for advertising and \$5 per abutter for mailing
Special Permits for outdoor uses that do not have a building	
	\$.02 per sq. ft. of impervious surface coverage or of outdoor commercial space (including golf courses and other recreational facilities, outdoor seating areas, outdoor storage areas and the like), minimum \$300 + \$50 for advertising and \$5 per abutter for mailing
Supportive Finding	\$300 + \$50 for advertising and \$5 per abutter for mailing
Wireless Telecommunication Towers/Facilities	\$1,000 + \$50 for advertising and \$5 per abutter for mailing
Wind Turbines	\$1,000 each up to 3 + \$500 for each additional + \$50 for advertising and \$5 per abutter for mailing
SP/SPR App. Waiver	\$250 – non-refundable
ANR	\$125 for 1st 3 lots + \$50 for each additional
Preliminary Subdiv.	\$200 for 2 lots - \$50 for each additional lot
Definite Subdiv.	\$800 for 2 lots - \$75 for each additional lot + \$50 for advertising and \$5 per abutter for mailing
Lot Release	\$25 per lot
Duplicate Lot Release	\$50
Bond Request/Release	\$75 payable at time of posting - non refundable
Final Inspection	\$50
Covenant Extension	\$50
Road Inspection	\$50 per inspection payable at time of request

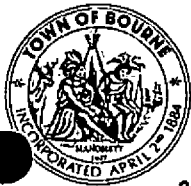
TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne
LOCATION: Main St., Buzzards Bay
PROPOSAL: Growth Incentive Zone Application
DATE & TIME: Thursday, January 13, 2011 at 7:00 P.M.
PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
December 30, 2010

TOWN OF BOURNE
2010 DEC 23 AM 9 54



TOWN OF BOURNE

Planning Board



2011 JAN 5 AM 8 48

Bourne Town Hall

24 Perry Avenue

TOWN CLERK'S OFFICE - Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, January 13, 2011

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 12-9-10

1. Compliance Review: 420 MacArthur Blvd
2. Waiver Request: Falmouth Motor Car
3. Preliminary Subdivision: 678 Scraggy Neck Rd. Jones. Two lots.
4. Public Hearing: Application for Growth Incentive Zone (GIZ)

DRAFT

PLANNING BOARD MEETING MINUTES
January 13, 2011

APPROVED

1/27/11

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Donald DuBerger, Dudley Jensen, Peter Meier, Clement DeFavero, John Howarth, Gerry Carney (alternate)

ABSENT: Louis Gallo

ALSO PRESENT: Jim Mulvey, Paul Gately, Diana Barth, Steve Doyle, Tom Guerino, Gray Curtis, Steve Jones, Eleanor Wendell, Elizabeth Monroe, Bob Scena, Ford O'Connor

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Chairman Farrell announced that all cell phones need to be turned off or put on vibrate and anyone talking on one will be asked to leave. Also if anyone is recording the meeting they need to announce it.

Mr. Meier made a MOTION to approve the minutes of 12/9/10. The MOTION was seconded by Mr. Doucette with all in favor.

Compliance Review: 420 MacArthur Blvd

Bob Scena and Joe from Environmental Energy submitted the report. Gave an overview of what was done: storm drain pads serviced and replaced. Property has been vacant since 12/22/09, no hazardous materials generated since. Chairman Farrell understands the property is vacant and thanked the applicant for filing the report.

Coreen stated the special permit was issued in 2010, but to be aware of the two year abandonment bylaw. Might want to ask for an extension when it gets close to expiring if still no occupant.

Bob stated there is no definite plan for a business in there. Keeps working leads. Chairman Farrell asked to keep the Board informed.

Waiver Request: Falmouth Motor Car

Ford O'Connor submitted site plans showing the changes. They plan on removing the two bumpouts and replacing them. One will be the same footprint and the other slightly larger with a second floor office. This is to improve the waiting area and offices. No changes to the parking and not increasing the intensity.

Mr. DuBerger reviewed the project. The two additions to the front of the building never came before this Board. The parking near the bigger addition is a choke point and would like to see a space or two removed. The Town Planner's office recommends not approving this waiver and to apply for site plan review. Ford stated the cars in those spots are usually the ones being worked on.

2011 FEB 10 11 01 AM

Waiver Request: Falmouth Motor Car Cont'd

Mr. DuBerger stated that emergency vehicles could not access the property from that direction. The site is heavily developed. No objections, you just need to go through the process. Site signage needs to be improved as well.

Mr. DuBerger made a MOTION to Deny the waiver. The MOTION was seconded by Mr. Jensen.

Chairman Farrell stated it's an accountability issue. Your client bought the site and any problems that went with it. Would it help if the spaces were angled?

Coreen stated the larger bumpout has less than a 30' setback which requires a supportive finding from the Board and that is why they didn't recommend approval of the waiver. If the applicant revises the plans and meets that setback, then the Board can act on the waiver.

Mr. DuBerger withdrew his MOTION. Mr. Jensen withdrew his second.

Ford requested a continuance to the 2/10/11 meeting.

Mr. DeFavero made a MOTION to continue. The MOTION was seconded by Mr. Doucette with all in favor.

Preliminary Subdivision: 678 Scraggy Neck Rd. Jones. Two lots.

Steve Doyle presented the plan. The previously approved plan was three lots with a cul-de-sac. The applicant decided that may be too much and have come up with this plan for two lots with a T. One lot will be 3.9 acres and the lot with the existing structures will be 2.5 acres. The access is off the existing 12' paved road. The water department is fine with this and the family likes the plan.

Gray Curtis stated this is a very contentious issue and thanks the Board for indulging our concerns.

Chairman Farrell thanked the family for working it out. Mr. Doucette and I drove to the property in one of the large fire dept. trucks. Concerns about the turn from the back driveway onto Scraggy Neck Rd. it's tight. Would like a couple of trees removed as well.

Mr. Doucette stated the house numbers are strange over there. Want it to be consistent with the Town Engineer for house numbers. Take a closer look at the hammerhead access for public safety.

Steve stated they plan to keep the gravel drive access open.

Chairman Farrell would like signs at both Scraggy Neck entrances pointing back to the lots.

The family asked if they renamed the road if that would take care of the issue.

Chairman Farrell: it would help but still want signage for emergency vehicles.

Elizabeth Monroe, abutter would like no further subdivision of these lots.

Mr. Shearer stated the access road is 12' paved with the hammerhead being 20'. Do we want that width to continue? Street sign at each end where the road meets Scraggy Neck.

Steve hoped they wouldn't have to pave the 20' for the entire length of road.

Coreen stated it's up to the Board to determine if the access is adequate or not.

Chairman Farrell: another Scraggy Neck address had a similar issue and we made them pave 16'.

Mr. Doucette stated we want it to look like a road and not a driveway.

Mr. Shearer made a MOTION to approve subject to the following conditions: no further subdivision of the land, the road must be named and paved to 16', signage at both ends where it meets Scraggy Neck Rd.

Chairman Farrell stated the signs are to be reflective and are there to protect you.

Mr. Howarth: if you came before us again for further subdivision, we would make sure the road was brought up to subdivision standards (wider) and underground utilities installed, etc.

Peggy Curtis, dies that mean in 15 years someone can't come before you to subdivide?

Chairman Farrell: it will be a different board, they could decide to let someone subdivide.

Mr. Shearer removed the condition of no further subdivision to let the applicants work it out.

The MOTION was seconded by Mr. Meier with all in favor.

Public Hearing: Application for Growth Incentive Zone (GIZ)

Coreen received notice that the Land Use Map will not be heard until Feb. 2. This GIZ application is posted on the website and invitations to other Boards/Committees will be going out for them to come to the 1/27 meeting. We need to add more maps. The CCC just gave us the official application. We are concentrating only on Phase 1 now because we have the wastewater capacity. Phase 2 is behind Job Lot to Wagner Way. Phase 2A is the west end of Main St and 1A is the goggle factory on the rotary.

Mr. Howarth made a MOTION to continue this to the 1/27 meeting. The MOTION was seconded by Mr. Meier.

Coreen stated if a project comes up in a different Phase than what we are working on, we can amend the application.

Chairman Farrell said this is exciting! This is huge if we can get it through. Wastewater is still an underlying issue but we are moving forward.

All in favor of the MOTION.

Jim Mulvey: need public parking if downtown is to be developed.

Chairman Farrell: Where is it in Falmouth? Downtown Hyannis? It's all private lots used for public parking. We will have to look at how things progress, not at that point yet.

Tom Guerino: if we look at Phase 1, the proposed project will have sustained parking on site. The west end will have parking issues but we have plenty of time to work on that.

Mr. Doucette stated parking is not an issue until the wastewater issue is solved.

Mr. Howarth stated other towns worry about parking after getting the businesses there.

Mr. Shearer made a MOTION to adjourn. The MOTION was seconded by Mr. DeFavero with all in favor.

With no further business before the Board, the meeting was adjourned at 8:07 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED

MEETING AGENDA

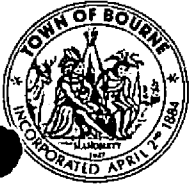
DATE: Thursday, January 27, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 1-13-11

1. Informal Discussion: 1 Canal St. For a hot dog stand.
2. Public Hearing: cont'd from 1/13/11. Application for Growth Incentive Zone (GIZ)
3. Concerns of the Board: Post Office Square, Monument Beach. Parking issues.

TOWN CLERK'S OFFICE

2011 JAN 25 AM 9 10



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, January 27, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 1-13-11

1. Informal Discussion: 1 Canal St. For a hot dog stand.
2. Public Hearing: cont'd from 1/13/11. Application for Growth Incentive Zone (GIZ)

TOWN CLERK'S OFFICE

2011 JAN 21 AM 9 25

DRAFT

PLANNING BOARD MEETING MINUTES
January 27, 2011

APPROVED

2-10-11

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen, Peter Meier, Clement DeFavero, John Howarth, Gerry Carney (alternate),

ABSENT: Donald DuBerger, Louis Gallo

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Jim Mulvey, Paul Gately, Diana Barth, Sallie Riggs, Tom Guerino, Joanne Byron, Flo Byron, John McCarthy, Skip Barlow, Michael Sorenti

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:05 P.M.

The meeting had to be moved to the Town Hall as the Community Building was locked.

Chairman Farrell announced that all cell phones need to be turned off or put on vibrate and anyone talking on one will be asked to leave. Also if anyone is recording the meeting they need to announce it.

Mr. Meier made a MOTION to approve the minutes of 1/13/11. The MOTION was seconded by Mr. DeFavero with all in favor.

Informal Discussion: 1 Canal St. For a hot dog stand.

John McCarthy presented his plan for a hot dog stand on the property of Michael Sorenti. He had a stand at Gillette this summer and has a shaved ice business as well. The stand would be located near the bus stop corner. Met with the FD and the 25' requirement will not be an issue as this will be 32'.

Michael Sorenti is ok with this project.

Mr. Howarth asked if the foot traffic would be enough?

Michael Sorenti said they believe it will be.

Mr. Meier asked how long it will be there for?

John: six months

Consensus of the Board – yes. Apply for the special permit.

TOWN CLERK'S OFFICE

2011 FEB 11 PM 3 47

Public Hearing: cont'd from 1/13/11. Application for Growth Incentive Zone (GIZ)

Coreen: This is still just a draft, there will be more graphics going in. We would like comments prior to submitting. We did a build out analysis of Phase 1. There is a planned development now.

Chairman Farrell: we know who we are. Will reach out in the future. Diamond in the rough. It's a process.

Coreen: Once complete (now 90%), we will submit to the Cape Cod Commission. They will have hearings. The proposed project has asked for reserved capacity from the Sewer Commissioners. The CCC will put a wastewater threshold on the approval of Phase 1. Will still need site plan review from the Planning Board. The build out is the worst case scenario. Parking under the building, commercial second floor then residential 3rd and 4th floors.

P. Meier is nervous about the statement about the water supply (pg. 20). We may want to look for an alternative location for the wastewater plant.

Mr. Doucette: It gives Bourne options if we need it. We are not trying to circumvent anything.

Chairman Farrell: Buzzards Bay Water provides water to Plymouth and Wareham. Will require further study if it becomes an issue.

Coreen stated the prior sentence states 'a new source needs to be found for our town to grow.' The Town continues to have a representative in the Carver, Plymouth Wareham aquifer group. This plan is consistent with the LCP to have a GIZ in downtown Buzzards Bay.

Jim Mulvey asked about elevators. They would detract.

Coreen stated there are many buildings on Cape Cod with elevators and parking underneath. It all comes down to the design. They do not have to be block buildings.

Chairman Farrell: Elevators are a requirement of the ADA. Many buildings in Bourne have them already. We are not all going to agree how to fix Main St. Take it step by step, look for other situations viable for the Town. Let's find out what it can be. Revert authority to the Town from the CCC.

Skip Barlow: Thinks of Main St. as a change not a decline. Why let the opportunity go by? Somehow the water issue will be solved.

P. Meier made a MOTION to approve. The MOTION was seconded by Mr. Doucette.

Coreen stated this is not final yet. Will come back when it is before sending to CCC.

Mr. Meier withdrew his MOTION, Mr. Doucette withdrew his second.

Concerns of the Board: Post Office Square, Monument Beach. Parking issues.

Chairman Farrell stated they resurfaced and restriped the lot. Some concerns about spaces and a reduction and change of storage/junk, outside displays.

Mr. Jensen stated it has changed. All the junk out there is not attractive.

The office will research the previous plan and owners.

Mr. Shearer: Safety aspects, crosswalk is blocked by overgrowth of plants.

Mr. Meier made a MOTION to continue to 2/24/11.

Hedges, crosswalks, work with the DPW. Monument Beach center is becoming more active.

Coreen: there are concerns with the new bakery and the veggie depot parking.

Will be meeting with Rick Tellier, and Mike Leitzel to make the area better and maybe add parking.

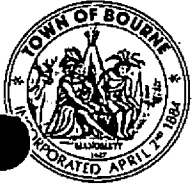
Tom Guerino has looked at this. Will probably be able to use some Ch. 90 funds to add some parking spaces.

Chairman Farrell congratulated Dan Doucette for taking over a troubled Fire Dept. He has recently stepped down. Next to his family, his first call is to the Town. Thank you.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 8:07 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

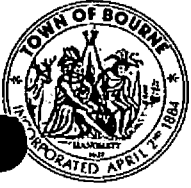
MEETING AGENDA

DATE: Thursday, February 10, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 6:30PM

Executive Session with Town Counsel re: Ocean Pines status update.

TOWN CLERK'S OFFICE

2011 FEB 2 PM 1 08



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

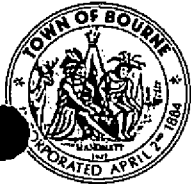
DATE: Thursday, February 10, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 1-27-11

1. Public Hearing for Amended Site Plan Review/Special Permit #07-2008D: One Factory Outlet Mall Rd. Architectural changes to one building.
2. Public Hearing for Taking of Bonds: Unclaimed bonds.
Dawe Lane
30 Canal Street
3. Preliminary Subdivision: Cont'd from 12/9/10. For two lots with access off Nick Vedder Road.

TOWN CLERK'S OFFICE

2011 FEB 2 PM 1 08



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED

MEETING AGENDA

DATE: Thursday, February 10, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 1-27-11.

1. Public Hearing for Amended Site Plan Review/Special Permit #07-2008D: One Factory Outlet Mall Rd. Architectural changes to one building.
2. Public Hearing for Taking of Bonds: Unclaimed bonds.
Dawe Lane
30 Canal Street
3. Preliminary Subdivision: Cont'd from 12/9/10. For two lots with access off Nick Vedder Road.
4. Informal Discussion: Michael Pimentel for an ANR at 4 Windmill Dr.

TOWN CLERK'S OFFICE

2011 FEB 8 AM 11 21

TOWN OF BOURNE
PLANNING BOARD
2011 JAN 24 PM PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE

APPLICANT: Town of Bourne

PROPOSAL: To take the unclaimed balance of the bond held for 30 Canal Street.

DATE & TIME: Thursday, Feb. 10, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Enterprise Publishing Dates:
Jan. 27, 2011
Feb. 3, 2011

TOWN OF BOURNE
PLANNING BOARD

2011 JAN 24 PM 1:40 PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE

APPLICANT: Town of Bourne

PROPOSAL: To take the unclaimed balance of the bond held for Dawe Lane.

DATE & TIME: Thursday, Feb. 10, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Enterprise Publishing Dates:
Jan. 27, 2011
Feb. 3, 2011

TOWN OF BOURNE
PLANNING BOARD
2011 JAN 24 PM 1 PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE

APPLICANT: Compass Bourne LLC

LOCATION: One Factory Outlet Road, Sagamore
Assessors Map 11.4, Parcels 52, 52.1, 52.3, 53
Zoning District - B-2

PROPOSAL: Application for Amended Site Plan Review/Special Permit
for an architectural change only to one of the buildings.

DATE & TIME: Thursday, Feb. 10, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
Jan. 27, 2011
Feb. 3, 2011

DRAFT

**PLANNING BOARD MEETING MINUTES
February 10, 2011**

APPROVED

2-24-11

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Donald DuBerger, Louis Gallo, Gerry Carney (alternate)

ABSENT: Clement DelFavero

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Jim Mulvey, Paul Gately, Diana Barth, Liza Cox, Michael Cahill, Dick Concanon, Andrew Campbell, Eric Brown

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:16 P.M.

Mr. Meier made a MOTION to approve the minutes of 1/27/11. The MOTION was seconded by Mr. Doucette with six in favor and two abstentions.

Public Hearing for Amended Site Plan Review/Special Permit #07-2008D: One Factory Outlet Mall Rd. Architectural changes to one building.

Liza Cox and Eric Brown, architect, presented the changes to the supermarket building. There are no changes to the site.

Mr. Doucette made a MOTION to approve subject to the following conditions:

1. The architectural design of the 64,600 square foot retail supermarket building shall be in accordance with the plan submitted entitled "Compass Bourne LLC Bourne, MA" dated January 19, 2011.
2. With the exception of the architectural design of the retail supermarket building, which shall be in accordance with condition 1 above, all of the plans and conditions referenced in Site Plan Review / Special Permit Decision No. 07-2008C shall remain in full force and effect and shall continue to apply to this modification decision. The applicant agrees to use the black antique style traffic lights for this project and to have installed and maintained the ability for emergency vehicles to control the lights i.e., opticom traffic control system.
3. For the purposes of clarity the Planning Board hereby confirms that Site Plan Review / Special Permit Decision No. 07-2008C, which superseded all prior decisions for the redevelopment of the subject property, and which is hereby modified as it relates the architectural design of the retail supermarket building, as provided for herein, shall continue to remain in full force and effect, as modified hereby, and must be exercised within two (2) years of the date of its issuance as provided for in Section 1333 of the Zoning Bylaw. In the event, that this modification decision (No. 07-2008D) is appealed, the time frame to exercise Site Plan Review / Special Permit Decision No. 07-2008C shall be automatically extended by the time spent awaiting the determination of an appeal under Section 17 of M.G.L. c. 40A of this modification decision. In that event this modification decision (No. 07-2008D) is appealed, the applicant may proceed, despite an appeal, with construction under and in accordance with Site Plan Review / Special Permit No. 07-2008C.

The MOTION was seconded by Mr. Meier. Roll call vote as follows: 80 21 111 T
2011 MAR 10 2

Mr. Meier – yes

Mr. Shearer – yes

Mr. Carney – yes

Mr. Doucette – yes

Mr. DuBerger – yes

Mr. Jensen – yes

Mr. Howarth – yes

Mr. Gallo - yes

Public Hearing for Taking of Bonds: Unclaimed bonds.

Dawe Lane - \$3,756 +/- for completion of road work.

Letter mailed and returned, ad published for two weeks in a local paper. Have not heard from anyone. Mr. Meier made a MOTION to take the bond. The MOTION was seconded by Mr. Gallo with all in favor.

30 Canal Street - \$4,758 +/- for restoration of the lot.

Letter mailed and returned, ad published for two weeks in a local paper. Have not heard from anyone. Mr. Howarth made a MOTION to take the bond. The MOTION was seconded by Mr. Jensen with all in favor.

Preliminary Subdivision: Cont'd from 12/9/10. For two lots with access off Nick Vedder Road.

The road issues have been worked out. Mr. Howarth made a MOTION to approve with the requested waivers (road pavement, centerline, road width). The MOTION was seconded by Mr. Meier with all in favor.

Informal Discussion: Michael Pimentel for an ANR at 4 Windmill Dr.

Michael from JC Engineering showed a draft plan of the division of land to create a waterfront lot. The existing lot is accessed by a gravel road.

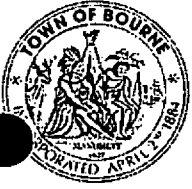
Mr. Howarth stated past practice is to allow the first lot but any other would have to bring the road up to subdivision standards.

Michael will discuss with his client.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 7:45 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



2011 FEB 17 PM 1 29

Bourne Town Hall
24 Perry Avenue

TOWN CLERK'S OFFICE Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, February 24, 2011

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 2-10-11

1. Waiver Request: Cont'd from 1/13/11. Falmouth Motor Car for an addition.
2. Public Hearing for a Change to the Zoning Bylaw: Sec. 2220 use regulation schedule.
This item has been withdrawn.
3. Growth Incentive Zone: Final application decision.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2011 JAN 25 AM 11 59

TOWN CLERK'S OFFICE

APPLICANT: Town of Bourne

PROPOSAL: Article ____: To see if the Tow will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

Amend Section 2220 Use Regulation Schedule by deleting "S" in Motor vehicle service stations in columns V-B, B-1 & B-2, B-4 and replace with SPR/SP.

This was approved at the Fall STM 2010, but due to an error with the advertising, needs to be re-submitted.

Full text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Thursday, February 24, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Enterprise Publishing Dates:

February 3, 2011

February 10, 2011

DRAFT

**PLANNING BOARD MEETING MINUTES
February 24, 2011**

APPROVED

3-10-11

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Donald DuBerger, Louis Gallo, Gerry Carney (alternate)

ABSENT: Clement DeFavero, Daniel Doucette

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Jim Mulvey, Paul Gately, Diana Barth, Sallie Riggs, John Lipman, Stanley Andrews

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:03 P.M.

Mr. Meier made a MOTION to approve the minutes of 2/10/11. The MOTION was seconded by Mr. Gallo with all in favor.

Waiver Request: Cont'd from 1/13/11. Falmouth Motor Car for an addition.

No one present for this project. Mr. DuBerger made a MOTION to continue. The MOTION was seconded by Mr. Jensen with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Sec. 2220 use regulation schedule.

An advertising time issue with the hearing of this notice for the Fall 2010 Special Town Meeting caused the Attorney General's office to possibly deny. This item has been withdrawn as the Attorney General approved with the posting of his notice once in a local paper and at Town Hall for 14 days.

Growth Incentive Zone: Final application decision.

Coreen Moore handed out revised copies of the application. We are concentrating on Phase I: across from Town Hall, behind the post office. Wastewater (WW) is the deciding factor. We actually have 63,000gpd (gallons per day) to work with. With maximum build-out, WW only comes to 58,806gpd. We are in a better place than we thought.

Coreen: once we hit max WW, projects would then have to go to the Commission.

Chairman Farrell: we study things to death in this town. The best way to kill something is to send it to a committee. A plan was approved by the Selectmen in 2008 and nothing happened.

Sallie Riggs: The purpose of this committee is how to move it along.

Chairman Farrell: It's very frustrating to do the changes and the decision makers sit on their hands. Nobody wants to make a decision.

Stanley Andrews: We are capped at 180,000 with Wareham. We are looking at the zoning changes on Main St. and how it affects the previous plan.

Sallie: Tighe & Bond did a wastewater study and a study of possible ways to fund this. The proposed site is outside of any wellhead areas.

Mr. Howarth made a MOTION to approve the GIZ application as presented. The MOTION was seconded by Mr. Jensen. Roll call vote as follows:

Mr. Meier – yes	Mr. Shearer – yes	Mr. Carney – yes
Mr. DuBerger – yes	Mr. Jensen – yes	Mr. Howarth – yes
Mr. Gallo – yes	Mr. Farrell – yes	

Jim Mulvey asked about ways to have habitable space in a flood zone.
Chairman Farrell: There is new technology being used (Boston as an example).
We need to think outside of the box.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 7:54 P.M.

Respectfully submitted,
Ann T. Gratis

DRAFT

Article ____: To see if the Town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

Amend Section 2220 Use Regulation Schedule by deleting "S" in Motor vehicle service stations in columns V-B, B-1 & B-2, B-4 and replace with SPR/SP

Current

DISTRICT	R-40 R-80	V-B B-1	B-2 B-4	B-3	GD
COMMERCIAL USES					
Technology Campus	No ¹⁰	No	SPR/SP	SPR/SP	No
Motor vehicle service stations, subject to Section 4500	No	S	S	No	No
Commercial recreation	No	SPR/S P	SPR/SP ⁷	SPR/SP	No

Proposed

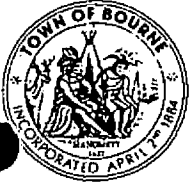
DISTRICT	R-40 R-80	V-B B-1	B-2 B-4	B-3	GD
COMMERCIAL USES					
Technology Campus	No ¹⁰	No	SPR/SP	SPR/SP	No
Motor vehicle service stations, subject to Section 4500	No	SPR/S P	SPR/S P	No	No
Commercial recreation	No	SPR/S P	SPR/SP ⁷	SPR/S P	No

Purpose: To simplify a confusing dual permitting process. Currently an applicant must file with the BOS and the PB for a special permit for gasoline sales, both are reviewing under the criterion of Section 1300, underground storage tank review and licensing will remain under the jurisdiction of the BOS, motor vehicle service stations Site Plan Review/Special Permit will now fall solely under the jurisdiction of the Planning Board.

Note: "if having service to patrons while in motor vehicles" and "if gasoline sales occur on the same premises" currently are site plan review/special permit and will remain.

This was approved at the 2010 Fall STM. Due to an advertising error, it needs to be re-submitted.

TOWN CLERK'S OFFICE
2011 JUN 25 AM 11 59



TOWN OF BOURNE

Planning Board



2011 MAR 3 PM 1 14 Bourne Town Hall
24 Perry Avenue
Bourne, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, March 10, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 2-24-11

1. Request Release from Covenant: DeNormandie estate. Two lots off Scraggy Neck Rd.
2. Public Hearing for Special Permit #01-2011: 1 Canal Street. John McCarthy for a seasonal hot dog cart.
3. Public Hearing for a Change to the Zoning Bylaw:
Sec. 2100 and 3100 FEMA. Amendments as required by the National Flood Insurance Program as administered by FEMA.
4. Public Hearing for a Change to the Zoning Bylaw:
Sec. 4264f Non-Conforming Lot. Change from "town accepted way" to "on a way".
5. Public Hearing for a Change to the Zoning Bylaw:
Sec. 3460 Wind Energy Conversion System (WECS). Proposed changes by private petition.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: John McCarthy

LOCATION: 1 Canal Street, Sagamore Beach
Assessors Map 11., Parcel 26
Zoning District – B-2

PROPOSAL: Application for a seasonal hot dog cart.

DATE & TIME: Thursday, March 10, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:

Feb. 23, 2011

March 2, 2011

TOWN CLERK'S OFFICE
2011 FEB 16 PM 3 46

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article ____: To see if the Town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

Amend the Zoning bylaw as required by the National Flood Insurance Program as administered by FEMA.

Full text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Thursday, March 10, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:
February 23, 2011
March 2, 2011

TOWN CLERK'S OFFICE
2011 FEB 16 PM 3 46

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article ____: To see if the Town will vote to amend the Wind Energy Conversion Systems (WECS) bylaw as follows:

- Sec. 3463 Definitions
- F. CWES Fall and Ice Shed Zone
- G. Critical Infrastructure
- 3464. Special Permit Granting Authority
- 3465. Development Requirements.
 - 4. Flight Path Height Restriction
 - 6. Setbacks
 - 8. Noise
 - 9. Shadowing/Flicker

Full text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Thursday, March 10, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:
February 23, 2011
March 2, 2011

TOWN CLERK'S OFFICE

2011 FEB 15 PM 11 43

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article ____: To see if the Town will vote to amend Section 4264f of the Bourne Zoning Bylaw by deleting the words "town accepted", to read as follows or take any other action relative thereto.

4264. Use regulations. The following criteria must be met for a parcel to be eligible for the nonconforming affordable lot exemption:

f) Must have a minimum of eighty (80) feet of frontage on a way, having, in the opinion of the Planning Board, sufficient width, suitable grades and adequate construction to provide the needs of vehicular traffic.

Full text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Thursday, March 10, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:
February 23, 2011
March 2, 2011

TOWN CLERK'S OFFICE
2011 FEB 15 AM 11 43

DRAFT

**PLANNING BOARD MEETING MINUTES
March 10, 2011**

APPROVED

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Donald DuBerger, Louis Gallo, Gerry Carney (alternate)

ABSENT: Clement DeFavero, Daniel Doucette

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Jim Mulvey, Paul Gately, Diana Barth, John McCarthy, Mark Hebb, Tom Guerino, David DeSuto, Jim Carter, Don MacPhee, Hendrick Luecke, Karen Runyon, Christine Riha, Mr. & Mrs Kenney, Barbara Frappier, Walter & Barbara Nagle, Michael & Lauren Fortune, Diane Tillitson, Doug Sheadel, Jonathan Dumais, Nicholas Bruno, John Forsberg, Lisa Laine, Richard Elridge, Jerry Ingersoll, John Lipman, Peggy Fantozzi, Bill Corey, Gardner & Kathy Smith, Paul O'Keefe, Phil Herr and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Meier made a MOTION to approve the minutes of 2/24/11. The MOTION was seconded by Mr. Shearer with all in favor.

Request Release from Covenant: DeNormandie estate. Two lots off Scraggy Neck Rd. Barbara Frapier, Warwick & Assoc, handed out a copy of the approved plan. The lots needs to be released so they can proceed with the sale. Chairman Farrell read the covenant and asked if everything has been done. Yes, over the years. Houses are built, culverts/drainage is in, etc. Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Jensen with all in favor.

Mr. Meier made a MOTION to take #5 out of order. The MOTION was seconded by Mr. Shearer with all in favor.

Public Hearing for a Change to the Zoning Bylaw:

Sec. 3460 Wind Energy Conversion System (WECS). Proposed changes by private petition.

Chairman Farrell: Each side will have 15minutes to present, then Phil Herr, Consultant for the Board, then will proceed from there.

Christopher Senie, Atty. For the proponents of the bylaw changes handed out a booklet to the Board. He pointed out the larger turbines are two times the height of the MA Maritime turbine. The Swept area is 4.5 times the MMA turbine. They recommend a flicker and noise setback of 10 times the diameter of the blades and not allowed on any residential zoned property. Highlighted a spreadsheet showing where large turbines are located in the US. Over 99% are in 100 people/sq. mile or less areas.

Public Hearing for a Change to the Zoning Bylaw: Cont'd

Diane Tillitson, Atty. for New Wind Generation: There is no need to change the bylaw. The State passed a green energy policy last May. Acoustic setbacks proposed couples with numerous restrictions would place a moratorium on any wind in Bourne. This proposal is inconsistent of green energy support. Height is the difficulty. The current maximum production of wind at this height won't feel enough energy to the grid. These turbines will shut themselves down if overloaded with ice and they can be programmed for flicker and noise. 5 hours of flicker a year would make turbines mute. 30 hours is standard.

Doug Shedel, scientist, accustition. Qualifications for noise study should only come from those qualified to study noise. The Institute of Noise Control engineering (INCE). Shouldn't need other standards. Noise itself is a health issue. Criteria should be sound – a safe distance o the turbine. Recommend a criteria for noise that protects health be adopted. Potential affect at point of exposure when it's interrupting sleep. Under 40db is minimal.

Phil Herr, consultant for the Board: Be well informed. The Cape Cod Commission has proposed a regulation that can make the Town's bylaw mute. Thinks the Board should get technical assistance from a non-adversarial party. Thinks this should be studied further and not rushed into because of a project.

Chairman Farrell: Received lots of information from both sides. Thanked everyone for being respectful. The Board will not be making a decision tonight. Have to study what was given to us. WE will continue this to April 14, 2011 then only a decision will be made if we support these changes or not. Bourne was the one of the first towns on Cape Cod to craft a wind energy bylaw. It will need tweaking.

Richard Elrick, energy coordinator for the Town of Bourne: if approved at town meeting, this bylaw will eliminate mid to large turbines. Recommend a special planning exercise be done to find the best places in town to place turbines. Bourne's current bylaw is the most comprehensive on Cape Cod. The town has a policy to promote renewable energy. No impact is unrealistic.

Tom Guerino, town administrator, stated that the Board of Selectmen are on record that this project is too big.

Don McPhee: should not allow commercial turbines in a neighborhood. This project will not benefit the town. Would like to see a setback of 3,000 feet from a property line with a max height of 300'.

Paul O'Keefe, MMA turbine operator. We are looking at placement of a municipal turbine at Otis which will be 1200 feet from the nearest residence. 3,000 feet would eliminate any commercial turbines in town. This needs consideration. There are 1200 students and families within 5 rotor diameters of our turbine with no adversarial affects.

Jim Potter: hundreds of people are impacted by anything industrial. Tried to regulate the size impact more. We are for wind energy but are trying to strengthen the current bylaw. Don't think we will find all the answers by town meeting.

Public Hearing for a Change to the Zoning Bylaw: Cont'd

Chairman Farrell closed the public comment section of the Hearing. Mr. Meier made a MOTION to continue to 4/14/11 for a decision. The MOTION was seconded by Mr. Howarth with all in favor.

Public Hearing for Special Permit #01-2011: 1 Canal Street. John McCarthy for a seasonal hot dog cart.

John McCarthy submitted a request to waive six parking spaces. The trash will go back with the cart daily on Colonel Dr. and be emptied there.

Mr. Meier made MOTION to approve subject to the following conditions:

- File a plan for trash removal
- Grease must be contained on the cart
- Any sign will require a permit

The MOTION was seconded by Mr. Howarth. Roll call vote as follows:

Mr. Gallo – yes	Mr. Howarth – yes	Mr. Jensen – yes
Mr. DuBerger – yes	Mr. Shearer – yes	Mr. Meier – yes

Mr. Meier made a MOTION to approve the waiver of six parking spaces. The MOTION was seconded by Mr. Howarth with all in favor.

Public Hearing for a Change to the Zoning Bylaw:

Sec. 2100 and 3100 FEMA. Amendments as required by the National Flood Insurance Program as administered by FEMA.

Coreen stated there are new flood maps and FEMA needs us to make changes listing the maps in the bylaw. The maps are now by county, not town and these changes need to be made to use the new maps.

Mr. Meier made a MOTION to support at Town Meeting. The MOTION was seconded by Mr. Gallo with all in favor.

Public Hearing for a Change to the Zoning Bylaw:

Sec. 4264f Non-Conforming Lot. Change from "town accepted way" to "on a way".

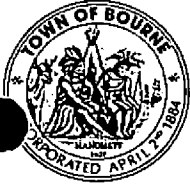
Coreen stated the Housing Partnership and Housing Trust are looking to increase their numbers. The road still has to meet access standards.

Mr. Meier made a MOTION to support at Town Meeting. The MOTION was seconded by Mr. Howarth with all in favor.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:15 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

2011 MAR 17 PM 4 15 *Planning Board*

Bourne Town Hall

TOWN CLERK'S OFFICE : 24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611



MEETING AGENDA

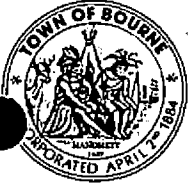
DATE: Thursday, March 24, 2011

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 2-24-11

1. Ocean Pines



TOWN OF BOURNE

Planning Board



2011 MAR 17 PM 4 15

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

TOWN CLERK'S OFFICE
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, March 24, 2011

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 6:30PM

Executive Session with Town Counsel re: Ocean Pines.



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED MEETING AGENDA

DATE: Thursday, March 24, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 3-10-11

1. Ocean Pines

TOWN OF BOURNE

2011 MAR 18 AM 9 54

DRAFT

PLANNING BOARD MEETING MINUTES
March 24, 2011

APPROVED

PRESENT: Christopher Farrell, Daniel Doucette (7:29pm), Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Clement DeFavero, Donald DuBerger, Louis Gallo,

ALSO PRESENT: Jim Mulvey, Paul Gately, Diana Barth, Michael Stusse, Craig Frost, Richard Clifford, Susan James, Charles Harding, Brian McElroy, Corrine Costello, Kevin Bromly, Suzy Brooks and other members of the public.

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:24 P.M.

Mr. Meier recused himself and left the room.

Ocean Pines:

Chairman Farrell stated that in executive session, the Board voted to rescind the vote that the special permit isn't valid.

Michael Stusse, Amos Financial: Hebb is in default. Hope the best thing happens.

Craig Frost, Ocean Pines resident, what does this mean?

Chairman Farrell: We don't know the implications going forward. We found the conditions we originally rescinded the special permit for have been fulfilled.

Craig: Our deeds haven't been touched. Yes, it is in a HOA trust but it says to each individual.

Chairman Farrell: it's not up to us to figure out why your deed hasn't changed.

Mr. Howarth: if the property is auctioned and new owners come back with a plan under today's regulations, nobody can assure anything.

Chairman Farrell: we will follow up with town counsel about individual deeds.

Mr. DuBerger stated that development rights might not be the same. Water, economic issues, this does not set the ball back in motion.

Chairman Farrell: it's the building inspector's ruling for any permits going forward.

Susan James, 22 Ocean Pines Dr.: What proof did we have that they complied?

Chairman Farrell: town counsels legal work, the open space has been taken out of tax title and deeded.

Richard Clifford: the open space was transferred to a trust. Hebb retained rights to amend the trust and take the property. It should be in perpetuity.

60 5 Mr. Howarth asked what the intention of the bank is.

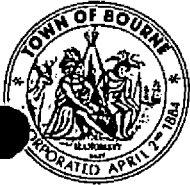
60 6 Michael Stusse: Try to reestablish the subdivision and put it into the hands of a developer in compliance with the special permit and zoning bylaws. Everything has to be looked at. Would have to seek modification of the special permit possibly if anything comes in other than what was originally allowed.

Chairman Farrell: there is a lot of frustration with the Board. Have to wait to see who makes a move.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 7:53 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



2011 APR 11 PM 1 59

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

TOWN CLERK'S

AMENDED MEETING AGENDA

DATE: Thursday, April 14, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

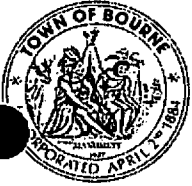
MINUTES of 3-10-11 & 3-24-11
Executive Session Minutes of 2-10-11 & 3-24-11

1. Mandatory Referral to Cape Cod Commission: New Generation Wind project.
2. Public Hearing for a Change to the Zoning Bylaw: Cont'd from 3/10/11. Sec. 3460 Wind Energy Conversion System (WECS). Proposed changes by private petition. Deliberation and decision.
3. Waiver Request: 1131 Sandwich Rd. Michael Bilodeau for a deck on the rear of the property for outside seating.
4. Waiver Request: Cont'd from 2/24/11. Falmouth Motor Car for an addition.
5. Public Hearing for Definitive Subdivision: Diane Beatty. Two lots off Nick Vedder Road.
6. Fee Schedule: Add fee for scanning/emailing/printing documents; \$20 per hour. Printing of color copies is extra.
7. Procedural Rules: Amend Section 3.2 by adding the following:

3.2.5 Cape Cod Commission Referral

Mandatory Referrals When a project is determined to be a mandatory Development of Regional Impact (DRI) the Planning Board Chairman at his discretion may refer the project to the Cape Cod Commission using the Cape Cod Commission DRI referral form.

Discretionary and Jurisdictional referrals must be made by a majority of the Board at a regularly scheduled meeting.



TOWN OF BOURNE

Planning Board



2011 APR 7 AM 9 54

Bourne Town Hall
24 Perry Avenue

TOWN CLERK'S OFFICE Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, April 14, 2011

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 3-10-11 & 3-24-11

Executive Session Minutes of 2-10-11 & 3-24-11

1. Public Hearing for a Change to the Zoning Bylaw: Cont'd from 3/10/11. Sec. 3460 Wind Energy Conversion System (WECS). Proposed changes by private petition. Deliberation and decision.
2. Waiver Request: 1131 Sandwich Rd. Michael Bilodeau for a deck on the rear of the property for outside seating.
3. Waiver Request: Cont'd from 2/24/11. Falmouth Motor Car for an addition.
4. Public Hearing for Definitive Subdivision: Diane Beatty. Two lots off Nick Vedder Road.
5. Procedural Rules: Amend Section 3.2 by adding the following:
3.2.5 Cape Cod Commission Referral
Mandatory Referrals When a project is determined to be a mandatory Development of Regional Impact (DRI) the Planning Board Chairman at his discretion may refer the project to the Cape Cod Commission using the Cape Cod Commission DRI referral form.

Discretionary and Jurisdictional referrals must be made by a majority of the Board at a regularly scheduled meeting.

TOWN OF BOURNE
PLANNING BOARD

2011 MAR 16 PM 3 49 PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE

APPLICANT: Diane Beatty

LOCATION: Nick Vedder Rd., Buzzards Bay
Book 20354 Page 15

PROPOSAL: Application for a Definitive Subdivision Plan for two lots.

DATE & TIME: Thursday, April 14, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
March 31, 2011
April 7, 2011

PLANNING BOARD MEETING MINUTES

April 14, 2011

2013 OCT 2 2:00 PM
PRESENT 10
TOWN CLERK'S OFFICE
BOURNE, MASS.

Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Louis Gallo, Daniel Doucette, Donald DuBerger, Clement DeFavero

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, Gerald Carney, Ford O'Connor, James Mulvey, Sean Skahill, Jack Dawley, William Flynn, Vic Mani, Mike Downey, Bill Flynn, Tom Fynn, Terry Ruggles

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Meier made a MOTION to approve the minutes of 4/14/11. The MOTION was seconded by Mr. DeFavero. 8 in favor 1 abstention.

Waiver Request: 550 MacArthur Blvd. For interior office space in the basement.

Mr. DuBerger reviewed the project. The existing conditions are being rearranged, have no problems with the request. Mr. DuBerger made a MOTION to approve the waiver. The MOTION was seconded by Mr. Meier with all in favor.

Waiver Request: Cont'd from 2/24/11. 10 Long Hill Rd. Falmouth Motor Car for an addition.

Mr. DuBerger reviewed this project. Has issues. They have taken some measures to reduce the impact, but if they could stay in the footprint or remove the parking in that troubled corner, it would be better. Ford stated they are doing this solely for customer waiting area. The cars parked in the spaces are the ones being worked on. He suggested Mr. DuBerger mark up the plan how he wants it.

Mr. DuBerger, they are a great tenant, have never had control over that site. Ford: at the last meeting it was determined the Board has control, if they have issues, they can have the building inspector enforce.

Chairman Farrell suggested they change the plan, because by allowing this, we are setting a precedent.

Mr. Doucette stated many roads are not a typical 32' width. 16' for one way is probably adequate.

Ford: it's angled parking now, will have the engineer get together with Mr. DuBerger. Requested to continue.

Mr. DuBerger made a MOTION to continue to 5/26/11. The MOTION was seconded by Mr. Meier with all in favor.

Public Hearing for Amended Special Permit #55: Brookside Residential LLC. To relocate 2 previously approved units from Lot 36 to Lot 50. There will be no net change in the overall number of units.

Mr. Jensen reviewed this project. Looked over the area, asking to reduce the width of access from 24' to 20'. Want to see the emergency access from Bayview Campground in writing.

Sean Skahill: Looking for a waiver to place two prior approved units from Lot 36 to Lot 50 (approved in 2005). The road is now called Amberwood Court.

Chairman Farrell stated there are outstanding issues that have not been resolved. Out near County Rd., there was supposed to be a fence between the private property and golf course. At the time, both the residences and golf course were one. Almost reluctant to grant. What's your working relationship with the golf course?

Sean: it's good. I can't make them put a fence up, but can speak to them about the problem.

Mr. Howarth stated this has been a problem for seven years. People relieve themselves in someone's back yard by the 9th hole.

Mr. Jensen stated it's an attractive golf course. There is one piece of undeveloped green space that hasn't been maintained. A few years ago some fallen trees took out my fence.

Mr. Doucette: Sheet 1 of 14 shows the road as Turnberry but you say it's Amberwood Court? Would like the plan properly marked.

Mr. Meier made a MOTION to continue to 5/12/11. The MOTION was seconded by Mr. Howarth.

Vic Mani, resident, stated objections to approving this request.

1. Spatial separation between structures and between structures and boundary.
2. Pedestrian and vehicular flow and safety.
3. Access to the community from the campground.
4. The Planning Board seems to conclude that this modification will supply additional year round housing. As a resident of this community, I would respectfully request the Board to demonstrate to me how this is accomplished. – Does the builder intent to retain the spaces on Lot 36 to build in the future?
5. The developer and community not working together. There is a declaratory need to get residents' input and approval after a thorough disclosure of pros and cons of a requested modification, such that the Brookside residents and the developer could, in unison, approach the Board for a ruling and approval that would be consistent with the overall mission of the community proclaimed to the buyers into the community. Such an approach shall be thoroughly evaluated to make sure the modification, in no way, would compromise the legality or lawfulness of any waivers to Bourne Zoning Bylaw, Section 4642.a.3 (open space community).

Mike Downey, 4 Prestwick, has not issue with changing it but will you try and build more units in the future at that location?

Bill Flynn, Board of Trustees member, the Board of Trustees has reviewed and discussed this project and have voted to support the change. The number

of units isn't changing. We are the Board represent the Community. Felt this is in the best interest of the community. Got the schematic last fall of the proposal.

Chairman Farrell suggested the developer remind people what is going on. Keep them informed.

Terry Ruggles, resident: what is going to happen in an emergency when the campground is closed and the gates are locked?

Chairman Farrell stated the gates will come down fast! It's emergency access only, there won't be additional traffic flow from there.

Jack Dawley, owner of Northland Residential: there is no intention to build on Lot 36 where the two units would be moved from. Can put a condition on the approval stating that.

Mr. Howarth stated this is an open space community and the space between the buildings was previously approved.

Coreen asked Jack Dawley for an updated list of parcels, streets, house #'s. The golf course is encroaching on lot 36 in the area of the two buildings lots they are planning on moving. It's would be a tight fit to get those dwellings in that area.

Sean stated those two units are closest to the guard shack and to move to lot 50 is a better location.

MOTION to continue: 8 in favor, 1 abstention.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 7:43P.M.

Respectfully submitted,
Ann T. Gratis

PLANNING BOARD MEETING MINUTES
April 14, 2011

5-12-11
APPROVED

11 PM 13 PM 10 22
TOWN CLERK'S OFFICE
PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Louis Gallo, Gerald Carney (Alternate)

ABSENT: Daniel Doucette, Donald DuBerger, Clement DeFavero

ALSO PRESENT: Paul Gately, Diana Barth, Mike Bilodeau, John Brennan, Christine Riha, Robert Sheehan Sr., Christopher Senie, Lisa Laine, John Lipman, Daniel DeSisto, Peter Gasbano, James Potter, Michael Blanton, Mr. & Mrs. Burke, Mark Hebb, Eric & Karen Runyon, Andrew Intreiri, Joshua Curan, Barbatra Nagle, Chris Hyldburg, Ford O'Connor and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Howarth made a MOTION to approve the minutes of 3/10/11. The MOTION was seconded by Mr. Shearer with all in favor.

Mr. Howarth made a MOTION to approve the minutes of 3/24/11. The MOTION was seconded by Mr. Shearer with five in favor, 1 abstention.

Mr. Howarth made a MOTION to approve the executive session minutes from 2/10/11 and for them to remain encumbered. The MOTION was seconded by Mr. Shearer with all in favor.

Mr. Howarth made a MOTION to approve the executive session minutes from 3/24/11 and for them to remain encumbered. The MOTION was seconded by Mr. Shearer with five in favor, 1 abstention.

Mr. Jensen made a MOTION take items out of order. The MOTION was seconded by Mr. Howarth with all in favor.

Waiver Request: 1131 Sandwich Rd. Michael Bilodeau for a deck on the rear of the property for outside seating.

Coreen stated there are no issues.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Meier with all in favor.

Waiver Request: Cont'd from 2/24/11. Falmouth Motor Car for an addition.

Mr. Jensen stated the Mr. DuBerger had the project and had some concerns. The letter from the Town Planner's office recommended not approving as they needed a supportive finding which also requires site plan /special permit review. The site is already non-conforming. The applicant's have attempted to bring the site more into conformity.

Ford O'Connor: They are adding a waiting room and that's not increasing the use. Can only fix so many cars at a time. Would like to sit with Board and address issues.

Coreen: The reason we wanted a full review is so the Board could have enforceable review. Discovered the Board can always go to Roger for enforcement if see something out of compliance. They don't need the supportive finding anymore (building was moved back).

Mr. Jensen stated the parking was reduced from 20 to 14. Has concerns with viable access for emergency vehicles.

Chairman Farrell stated there is access on both sides of the building.

Ford would like a revised memo from the Planner's office and requested to continue to the next meeting.

Mr. Jensen made a MOTION to continue to the 4/28/11 meeting. The MOTION was seconded by Mr. Howarth with all in favor.

Public Hearing for Definitive Subdivision: Diane Beatty. Two lots off Nick Vedder Road.

Mr. Howarth reviewed this project and made a MOTION to approve with the following conditions:

- No further dwellings beyond two houses
- The owner is responsible for maintaining the road sign and stop sign
- Bounds as shown on the plan must be set by a registered land surveyor. Bounds must be installed at all street intersections and all points of change in direction or curvature of street sidelines, per §363(b) of the Bourne Subdivision Regulations. All bounds must be granite or concrete, not less than 30" long and not less than 5" in least dimension. Prior to release of security, developer's land surveyor must furnish the Planning Board with a letter certifying that the bounds defining the street layout have been placed precisely as indicated on the Definitive Plan. Per §2460 of the Bourne Zoning Bylaw: Each corner of the new lots must be marked by a bound prior to foundation construction.
- Waivers Granted:
 - Reduction in pavement width from 20' to 16'
 - Reduction in the minimum width of the right of way from 40' to a variable width with a minimum of 33.5'
 - Waiver from the requirement that the centerline of the road be centered in the right of way

The MOTION was seconded by Mr. Shearer with all in favor.

Fee Schedule: Add fee for scanning/emailing/printing documents; \$20 per hour. Printing of color copies is extra.

Ann Gratis, explained the time involved with scanning documents. There is a cost for making copies, this is essentially the same.

Mr. Howarth made a MOTION to approve the fee schedule change. The MOTION was seconded by Mr. Jensen with all in favor.

Mandatory Referral to Cape Cod Commission: New Generation Wind project.

Coreen stated they withdrew and refilled. We sent it to the CCC as it was mandatory and it's what we did when they originally filed. The CCC received a challenge that the referral was not made by a vote of the Board. As it was mandatory, it was just done in-house. The CCC and New Gen. Wind have asked for a vote from the Board to send it down.

Mr. Jensen made a MOTION to send it. The MOTION was seconded by Mr. Howarth with all in favor.

Procedural Rules: Amend Section 3.2 by adding the following:

3.2.5 Cape Cod Commission Referral

Mandatory Referrals When a project is determined to be a mandatory Development of Regional Impact (DRI) the Planning Board Chairman at his discretion may refer the project to the Cape Cod Commission using the Cape Cod Commission DRI referral form.

Discretionary and Jurisdictional referrals must be made by a majority of the Board at a regularly scheduled meeting.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Shearer.

Chairman Farrell stated that mandatory referral is just that. The CCC just wants someone to say ok.

All in favor of the MOTION.

Public Hearing for a Change to the Zoning Bylaw: Cont'd from 3/10/11. Sec. 3460 Wind Energy Conversion System (WECS). Proposed changes by private petition. Deliberation and decision.

Christopher Senie, atty. for the proponents, had met with Coreen Moore to discuss some changes to the proposed bylaw; the changes were submitted to the Planning Board office a couple of days prior to this meeting. Phil Herr, consultant for the Board, gave his response stating he thought some of the changes were significant enough to require a new public hearing.

Chairman Farrell read some of the highlights of Phil Herr's memo into the record: The change would limit WECS to heights no more than 175 feet, effectively making that the "expected to be allowed" height. There are other changes as well.

Senie would like to withdraw that change. Would rather go forward with the original petition.

Mr. Gallo read the pros and cons. There is a lot to digest that we got in the last 24 hours. Some concerns are justified and some are not. Turbines are so new. We did not have enough time to put it all in order.

Mr. Howarth would like to be able to sit as a Board to discuss this among ourselves.

Mr. Shearer stated some of the maps with locations to change to smaller turbines only, disagree with some of the placement. Looking at potential – maybe – health hazards. Don't know what kind of noise. This proposal will allow no turbines in town. Not comfortable. We spent two years writing our current bylaw. There are too many questions.

Mr. Meier stated we need to listen to more public comment. Didn't give enough time. There are massive changes that will change the quality of life in this town. Safety and setbacks are concerns. It's a work in progress.

Chairman Farrell stated these changes to our existing bylaw are we supportive or does it need tweaking? Laws should not be arbitrary. Give favor to both sides.

Mr. Howarth stated every town has problems with turbines. Have many questions, not ready to kill or approve. Both sides are emotional. Need to study and learn before making a decision or we are not doing it justice.

Chairman Farrell stated we are not talking about a particular project. We have to look at this in regards to the Town. Good, Bad, in between. Phil Herr suggests we take no action now. Setback of 1.5 x height, we need to study more.

Coreen stated the map she created (special analysis) would not allow industrial or utility turbines allowed.

Mr. Howarth made a MOTION to table this to further study and review for the best interest of the town. The MOTION was seconded by Mr. Shearer.

Senie: We want to present at the 5/2/11 Town Meeting. In order to have that opportunity, we need a recommendation by the Board.

MOTION: 5 in favor, 1 opposed.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 7:40P.M.

Respectfully submitted,
Ann T. Gratis

PLANNING BOARD MEETING MINUTES
April 14, 2011

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Louis Gallo, Daniel Doucette, ~~2011 SEP 24 PM 1:03~~ Michael DuBerger, Clement Delfavero

STAFF: Coreen Moore, Town Planner

TOWN CLERK'S OFFICE
BOURNE, MASS.

ALSO PRESENT: Paul Gately, Diana Barth, Gerald Carney, Ford O'Connor, James Mulvey, Sean Skahill, Jack Dawley, William Flynn, Vic Mani, Mike Downey, Bill Flynn, Tom Fynn, Terry Ruggles

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Meier made a MOTION to approve the minutes of 4/14/11. The MOTION was seconded by Mr. Delfavero. 8 in favor 1 abstention.

Waiver Request: 550 MacArthur Blvd. For interior office space in the basement.

Mr. DuBerger reviewed the project. The existing conditions are being rearranged, have no problems with the request. Mr. DuBerger made a MOTION to approve the waiver. The MOTION was seconded by Mr. Meier with all in favor.

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Mr. DuBerger reviewed this project. Has issues. They have taken some measures to reduce the impact, but if they could stay in the footprint or remove the parking in that troubled corner, it would be better.

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Mr. Doucette: Sheet 1 of 14 shows the road as Turnberry but you say it's Amberwood Court? Would like the plan properly marked.

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Vic Mani, resident, stated objections to approving this request.

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MOTION to continue: 8 in favor, 1 abstention.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with ail in favor.

With no further business before the Board, the meeting was adjourned at 7:43P.M.

Respectfully submitted,
Ann T. Gratis

DRAFT

PLANNING BOARD MEETING MINUTES
April 14, 2011

4-28-11
APPROVED

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Louis Gallo, Gerald Carney (Alternate)

ABSENT: Daniel Doucette, Donald DuBerger, Clement Delfavero

ALSO PRESENT: Paul Gately, Diana Barth, Mike Bilodeau, John Brennan, Christine Riha, Robert Sheehan Sr., Christopher Senie, Lisa Laine, John Lipman, Daniel DeSisto, Peter Gasbano, James Potter, Michael Blanton, Mr. & Mrs Burke, Mark Hebb, Eric & Karen Runyon, Andrew Intreiri, Joshua Curan, Barbatra Nagle, Chris Hyldburg, Ford O'Connor and other members of the public

Ann Gratis, Recording Secretary

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TOWN CLERK'S OFFICE
2011 MAY 2 AM 9 57

Waiver Request: Cont'd from 2/24/11. Falmouth Motor Car for an addition.

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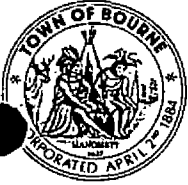
Senie: We want to present at the 5/2/11 Town Meeting. In order to have that opportunity, we need a recommendation by the Board.

MOTION: 5 in favor, 1 opposed.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 7:40P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

WORKSHOP AGENDA

DATE: Wednesday, April 27, 2011
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 6:00PM

Phi Herr, Coreen Moore, Christopher Senie and the Board for discussion of the proposed wind turbine bylaw and its proposed changes.

TOWN CLERK'S OFFICE
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PLANNING BOARD MEETING MINUTES
April 27, 2011

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, John Howarth, Louis Gallo, Clement DeFavero, Donald D. Berger

ABSENT: Daniel Doucette

STAFF: Coreen Moore, Town Planner, Dody Adkins-Perry, Engineering Tech.

ALSO PRESENT: Paul Gately, Diana Barth, Phil Herr, Christopher Senie, Mark Hebb, Christine Riha, Jim Bronin, Melvin Holmes, Joshua Curran, Heidi Cuedke, Doug Sheadel, George Slade, Jerry Ingersoll, Mark DeCicco, Bradley Pratt

Ann Gratis, Recording Secretary

Chairman Farrell called the workshop to order at 6:00 P.M.

Chairman Farrell announced this is a working session for the Planning Board. The public may attend but there will be no deliberation by the Board and no public comment. The meeting is being recorded.

Coreen handed out the proposed bylaw highlighting the items she had questions/concerns with.

- Fall Ice shed zone doesn't seem to apply to residential
- Will restrict if there was a dwelling on the property. There is no exemption for if you have control over the property, building, etc. (will be allowed if exemption passes)
- Structure mounted: not allowed if over 8', no max wattage. Rooftop units can get large.
- B-3 zoning district would be the only place where there is no residential – MMR and the Landfill. This bylaw eliminates commercial and industrial turbines in town. Commercial: 500 kw – 4.5 mw and between 100' – 325' (hub height)
- 310CMR 7.10 has no reference in the CMR.
Phil Herr stated the language in it has the same intent.
Coreen: the language will have to be tweaked.
- Pre-permitting: the zoning officer would need someone to help. Cost of hiring? Could the Planning Board ask for funds?
- Under grants/gifts to the Town: is mitigation a gift? Need clarification on how long the town can keep funds.
Phil: it's not uncommon to use 53A for long term funding of technical assistance. Defer to Town Counsel but could use both conjunctively.
- Who is responsible for the web upload, etc? Don't know how this would be enforced.
- Graphics: the basic fall zone is not in the proposed bylaw and should be removed. A+10' is not in the language of the text.

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BURNING MASS

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TOWN CLERK'S OFFICE
BURNING MASS

Mr. Gallo: this bylaw groups commercial and industrial into CWES? Yes

Mr. Shearer: if we apply this bylaw, there are maybe 16 locations in town.

Coreen stated the SDD zoning district allows residential and so WECS wouldn't be allowed.

Coreen stated even a residential turbine can sell back to the grid. With commercial/industrial turbines, their main objective is to sell back to the grid.

Christopher Senie, attorney/consultant for the proponents: We are now only proposing three changes. The shed zone/safety zone would be allowed on own property or under your own control. The Acoustic zone can carry across other commercial properties not under your control. If the lot is large enough, could put different sized turbines.

Phil: it's quite a fundamental change.

Chris: once you know where you are, then reconfigure from there; size, etc.

Mr. Shearer asked if the moderator does not allow the changes, will you push forward with the bylaw?

Chris: probably not. Will start over.

Mr. DuBerger: 10x the rotor diameter, is that a common industry standard?

Chris: it's somewhere in the middle.

Chairman Farrell: have any government agencies accepted that acoustical setback?

Chris: acoustic thresholds, number of db. Minnesota has adopted it. Don't know of any in New England.

Dody: treating small turbines differently. What is the intent, no specified setback?

Chris: smaller turbines would just be acoustical not structural. 310CMR 7.10 is a DEP regulation about noise pollution. A policy they adopted under that relates to Puretone. Will get the document for you and will address at the public hearing.

Coreen: now there are only three changes proposed for town meeting?

Chris: yes. Submitting them now.

Mr. Gallo: on the RWES, if it's got a 22' diameter x 10 = 220' for the setback? Or 440'? 440'.

Coreen stated for New Generation Wind to come under the CCC regulations, they have to have their first hearing prior to the regulations being adopted.

With no further business before the Board, the workshop closed at 7:10P.M.

Respectfully submitted,
Ann T. Gratis

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Brookside Residential LLC

LOCATION: Lot 50 Residences at Brookside
Assessors Map 27 Parcel 54
Zoning District – R-40

PROPOSAL: Application to Amend existing special permit to relocate
two previously approved units from Lot 36 to Lot 50 which
contains 29 approved townhome units.

DATE & TIME: Thursday, April 28, 2011 at 7:00 P.M.

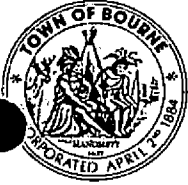
PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
April 7, 2011
April 14, 2011

TOWN OF BOURNE OFFICE

2011 APR 4 PM 10 34



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, April 28, 2011

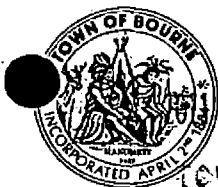
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 4-14-11

1. Waiver Request: 550 MacArthur Blvd. For interior office space in the basement.
2. Waiver Request: Cont'd from 2/24/11. 10 Long Hill Rd. Falmouth Motor Car for an addition.
3. Public Hearing for Amended Special Permit #55: Brookside Residential LLC. To relocate 2 previously approved units from Lot 36 to Lot 50. There will be no net change in the overall number of units.

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TOWN CLERK'S OFFICE

TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611



MEETING AGENDA

DATE: Monday, May 2, 2011

PLACE: Bourne High School auditorium, 75 Waterhouse Rd., Bourne

TIME: 7:00PM

For the purpose and duration of the two Special Town Meetings and Annual Town Meeting.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2011 APR 20 AM 8 57

TOWN CLERK'S OFFICE

APPLICANT: Town of Bourne

PROPOSAL: Article ____: To see if the Town will vote to amend the Wind Energy Conversion Systems (WECS) bylaw as follows:

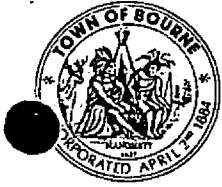
- Sec. 3463 Definitions
- F. CWES Fall and Ice Shed Zone
- G. Critical Infrastructure
- 3464. Special Permit Granting Authority
- 3465. Development Requirements.
 - 4. Flight Path Height Restriction
 - 6. Setbacks
 - 8. Noise
 - 9. Shadowing/Flicker

Full text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Friday, May 6, 2011 at 1:00 P.M.

PLACE: Bourne Town Hall, lower conference room
24 Perry Avenue
Buzzards Bay, MA 02532

Bourne Enterprise Publishing Dates:
April 21, 2011
April 28, 2011



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Friday, May 6, 2011

PLACE: Downstairs Meeting Room, Bourne Town Hall, 24 Perry Ave., Buzzards Bay

TIME: 1:00PM

1. Public Hearing for a Change to the Zoning Bylaw: Sec. 3460 Wind Energy Conversion System (WECS). Proposed changes by private petition.

TOWN CLERK'S OFFICE

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Planning Board
Minutes of May 6, 2011
Bourne Town Hall
24 Perry Avenue, Buzzards Bay MA 02532

5-12-11
APPROVED

2011 MAY 13 AM 10:33

*****TOWN CLERK'S OFFICE*****

Planning Board: Christopher Farrell, Chairman; Daniel Doucette, Vice Chairman; Louis Gallo; Peter Meier; Douglas Shearer; Don DuBerger; John Howarth; Clement DelFavero; Dudley Jensen

Staff: Coreen Moore, Town Planner, Dody Adkins-Perry, Engineering Tech.

Guests: Thomas Curtis, Jim Mulvey, Dianne Tillotson, Jim Potter, Christine Riha, Jamie Sloniecki, Paul Gately, Christopher Senie, Jayne Suttor, Peg Burke, Tom Guerino, Jerry Ingersoll, Dave Peterson, John Ford, Robert Troy, Richard Elrick, H Carr, and other members of the public

List of documents:

- Atty. Donna Tilson submitted document on Acoustic engineer study raised issue with background of 35 dB level is above the night time ambient noise level in Bourne – 1 page

Meeting called to order

1:02 pm.

Public hearing for a Change to the Zoning Bylaw: Sec: 3460 Wind Energy Conversion System (WECS). Proposed changes by private petition.

Atty. Christopher Senie representing 29 individuals for private proposal. Amendments reviewed are suggested at STM of 5/9/11.

Slide presentation. Bog Wind Wareham, MA proposed turbine. Newer class of turbines are 492 feet high and each would require to be on 1.9 acres of land. Photos represent size of this class of turbines. Chart compares Cape area wind turbines (Woods Hole, Hull, MMA, Falmouth and new class of turbines).

Main changes:

- Safety setback. 1.5 x hub height + rotor diameter
- Acoustical setback. Proposed bylaw provision Section 8.1 – new language. CCC minimum performance standards only start at 660 kw size (MMA turbine). Support for said setback reviewed: Jackson, ME; Phillips, ME; Centerville Township, IL; Converse County, WY; State of Minnesota; Falmouth, MA. Additional support reviewed: Wareham, MA. Bog Wind Power Cooperative Project picture reviewed. Recommended setbacks given by various experts in the UK, US - NY

Present acoustic bylaws refers to 10dB(A) above ambient levels.

Amendments propose:

- 6 dB(A) – 5dB penalty when amplitude modulated noise is present.
- Maximum of 35 dB(A) Noise from turbine alone during 7:00 pm – 7:00 am
- Limits on lower frequency noise
- Maximum peak to trough separation of 4 dB

Slide of Aerodynamic amplitude modulation (AAM). Amplitude modulation briefly reviewed. Chart of Wind Speed Shear. Cranberry Bog, Cape Cod, MA showing the shear extremes, or wind shear events.

- No pure tone (DEP Policy dated 2/1/90) – safeguard against a whining sound/ tone

Conclusion by Noise Control Engineering on Acoustical Statements. Slides of Acoustical Standards. Shadow flicker to zero (0) hours per year.

Bourne Town Planner's Map reviewed on potential thirty (30) locations that meet Fall Zone Requirements in existing bylaw. Homes impacted on thumping noise if no change to the bylaw. Slides reviewed: Proposal with distances to homes (760 ft; 800 ft; 870 ft; 980 ft; 1,250 ft) which show being too close; Turbines near Desiree Drive and the Bournedale elementary school pictured; GE 2.5 mw turbine shows no houses or residential areas in the background.

Regional Policy Plan

Energy – natural and social environment. Slides reviewed: Community-scale size turbine pictured; Conceptual picture of 5 turbines; A sensible plan for Green Energy in MA; Erecting industrial wind turbines in Wareham does not make practical sense and better options exist

In conclusion, better options exist for being a Green Community for Bourne. Renewable Energy is a goal, but bringing industrial size turbines to neighborhoods is not necessarily a sustainable and renewable energy plan.

Discussion

Distance between school and turbine is 1,000 feet.

School buses passing within 500 feet comment.

Mr. Jerry Ingersoll commented on development which is not built at this time.

Coreen Moore asked if a community scaled turbine analysis was done and where they could fit in the town under this new bylaw. There are six (6) turbines with New Generation Wind, but no analysis was done.

Planning Board comment if the 10x apply to residential size. Yes, as it is a flexible setback.

Mr. Ingersoll asked to describe performance standard regarding setbacks. Ms. Moore said that the Cape Cod Commission (CCC) referred to the Assembly of Delegates to the new set of performance standards which the Assembly has approved. When the CCC jurisdiction is questioned, this new standard would state that if a turbine is bigger than the one at Mass. Maritime Academy (MMA), it will be set back to residential 10x rotor, unless an acoustic study could show not having a negative setback.

Planning Board comment about the distance from dorm rooms to the MMA. Mr. Senie replied that although environmentally a well chosen site, the proposed bylaw would require a 550 ft from tower base to residential setback. Also raised was how many complaints and/or lawsuits from the parents of the students were documented. Information was not known. The proposed acoustical setback would not allow it as it is too close. Location would still need to be set back 1,540 ft.

Developer Mr. Glenn Berkovic said that the MMA has no complaints from either students or the nearest neighbor. He suggested the Town look at the Town of Hull, who built Hull 2 which is much closer to the size discussed. The nearest house is 832 ft. away with no complaints. He suggests the Planning Board inquire about a 2 or 3x for their turbine but why are there so many complaints in Falmouth. He believes citizens of Bourne are using the Falmouth incidents to make their decision.

Planning Board asked if there are any hazards associated with these turbines. Mr. Senie said there is tremendous movement which is why there are the proposed setbacks. Mr. Berkovic said that the proximity in relation to the Hull airport is 2 to 3 miles. Mass Board spent millions of dollars on new windows and insulation for sound barriers.

Selectmen Sloniecki said that the setback of 10x rotor diameter of 3,280 ft for turbine acoustical is too tall.

Kay Sturgeon has been to the turbines in Hull and spoke with abutters. They do have complaints. Also, with regard to the MMA, students reported classes on that side of the turbine is annoying.

Lydia Mantra said people are uncomfortable with using parts of their home due to shadow flicker in Bourne and there are complaints of the MMA turbine.

Nancy Rocraplant asked how does Bourne know which turbines are appropriate and how will they be controlled. Mr. Berkovic said that in Falmouth the turbines weren't analyzed which could not happen in Bourne.

Ray Bourke looking for commonality data. Scare tactics are used and the real concern should be of density or population. He would like to see the facts stated.

Mitchel McLean commented on how the proposed bylaw amendments have been consistently changed. Mr. Berkovic said the Town needs more renewable energy and areas that wind should happen where it doesn't affect quality of life. He would like to find common ground between proponents and opponents.

Suzanne Hebb inquired about the 7 turbines proposed in Bourne versus the ones in Falmouth. Mr. Berkovic doesn't believe Bourne should make it impossible to have turbines. Ms. Hebb also raised issue on updating technology.

John Carlton said study of noise consultant was for a 660 kw turbine. Mismatch happened through a process under litigation of a larger turbine. He said a Noise Study should be done for the particular turbines to be installed.

Kris Kapsambelis said the international standard for wind turbine noise old and new are the same. He says concerns should be about which ones would make noise in the future.

Planning Board comment about if noise levels can be maintained at the setbacks required. Mr. Senie says the requirements are there to mitigate operation. MMA does meet or come close to the acoustical standards at 1,500 ft.

Citizen commented on how the MMA turbine did not come under local review, as it was State owned.

Chris Landers said the MMA buildings are made of different materials than residential homes. Under current bylaws proposed, the current turbine would not fit at MMA.

Mr. Peterson would like to see studies and conditions on how turbines affect the Town. He asks that there be a study of impacts before the Planning Board takes a position. Mr. Senie said amplitude modulated noise is caused by the blades turning. New technologies can mitigate sound, but you lose output. The current bylaw needs to be revised as the only protection for residents is height and falling over bylaws. The goal is to balance property rights with the desire to increase renewable energy.

Kay Sturgeon said the MMA turbine engineers are in the office and can control the turbine. Residents will not have that opportunity for proposed turbines.

Mr. Peterson agrees that the bylaws should protect property owners on both sides of the property.

Selectmen Sloniecki doesn't believe the bylaw would not have passed at ATM 2010 if the public knew industrial turbines would be included.

Don McPhee said the Fall Zone was the immediate concern of the bylaws and said bylaw was not including industrial turbines.

Resident said that the CCC standard is 10x rotor diameter and based on physics, he came up with 2x rotor diameters. Mr. Senie said the threshold is 10x rotor diameter.

Richard Elrick, Energy Coordinator, asked about fatalities or serious injuries documented from turbine fire and/or blades falling. Mr. Senie said his experience is the sound of the turbines and does not know the answer to that question.

Town Planner Presentation

Coreen Moore stated that most of her concerns had been addressed, but that the Article has flaws. Her outstanding issues to point out to the Board.

Ms. Moore reviewed her actual memo to TA Guerino and to the Planning Board which is available for view in her office. In the proposed bylaw issues:

- Section 3463 (f) about the title of that section. Referred to only commercial sized turbines, but within the text discussed neighborhoods. Mr. Senie will leave only as the setback in this section.
 - In Figure A in the back of proposed bylaw references overall height plus 10 feet. Cited in graphic but not in the bylaw.
- Section 3463 (f) formula for safety zone acoustic setbacks. Formula written can be interpreted in two ways. Ms. Moore demonstrated by giving two examples of misinterpreting calculation. She requests minor revision clarifying what intent is.
- Section 3465 words deleted with regard to flight path and Figure C has been deleted. Even though deleted, does not give reader where to find. Flight path is from where the Coast Guard goes from Mass Military Reservation (MMR) searches.
- Section 3465 - 8.10 – Mr. Senie resolved issue. MGL section of taking fees or taking monies and putting into a municipal account for pre-permitting or post permitting. Mr. Senie agreed to take the letter off and leave as 53 and cited whole MGL.
- Section 3465 - 8.12 - Statement about wherever possible information about turbines is on the internet. If it is the intent to have information available, state where to find it.
- Section 36 - 8.15 wording used about occupied building.
- Section 3545 – map no where cited.
- Graphics at the rear of bylaw Figure A uses basic Fall Zone. Basic Fall Zone is an old term. Also in Figure B2, A + 10 feet is not referenced in text. Figure C is referenced and does not show where to find. Figure D is no longer used in text. Also setback is shown as going to the property line, which is indicated wrong in graphic.
- #9 – resolved. ANSI 12.18 regulation should be supplied and cited where to find a copy. Town would need to get information and not sure how to keep up with document.

Actual document presented as existing bylaw with corrections by the petitioner. Majority of wording still remains. Existing wording in black will be in existing document. Red underlined

are the proposed language. Darkened lines is the Fall and Ice Shed Zone which is the Safety Zone setback which entails any occupied structure. Also, public from private roads are cited. Any area used publically should be set back. Ms. Moore doesn't believe this was provided, but demonstrates what has been added and deleted in the proposed bylaw.

Mr. Senie is proposing three (3) amendments and Ms. Moore agrees and believes there needs to be bylaw corrections and it is the discretion of the Town Moderator to do said changes at STM of 5/9/11.

Analysis in citing potentials

Map showed by Mr. Senie. Red dots are turbines located throughout the town are the same size of the New Generation size turbines. Ms. Moore wants to make clear that these are sites that can accommodate at least one size turbine and where can be located throughout the Town. Most are publically owned land (Canalside portion, Upper Cape Tech (UCT), water district, water department land, and Town forest). Ms. Moore did not locate turbines on any protected land. There may be parcels that look like they can be accommodated, but this is not the case. Industrial size turbines in the current bylaw could be located, but not as a commercial turbine. Commercial turbines are classified as zones B3 and GD and only exist in two areas where town has no jurisdiction.

Residential map under the proposed bylaw viewed. Sample used under bylaw not changed is that residential turbine is a 10 kw. 22 foot rotor diameter with an 80 hub height. Residential turbine with 22 foot rotor diameter would have a 220 feet radius for acoustical setback. The total number is 37 sites throughout the town. 37 - 10 kw turbines located throughout town.

Community scale. Range labeled as a community scale not sure of. Used the smallest one designated as community and also quoted by Mr. Senie. Used 100 kw turbine as a community scale. Acoustical setback of 65 feet rotor diameter with a 110 hub height. Acoustical setback of 650 foot radius. Safety zone setback observed for occupied structures, public areas and roads. 13 sites for community scale with sites (water department, utility site, New Generation Wind, 3 parcels combined and used together to use for one (1) turbine, school site, Canalside, golf course, Basset Island, Scraggy Neck, landfill). Also there is no provision in new bylaw that gives the Planning Board to waive ability for private land. There is not much public land to fit community scale turbines.

Industrial size. Used smallest industrial considered only 500 kw. There are three (3) possible sites in Bourne (Canalside, landfill, possibly New Generation Wind). 500 kw can serve 100 homes. Community size can serve 15 homes, which cannot be done according to the setbacks.

Discussion

Citizen said that the proposed language would not prohibit all turbines in the town of Bourne.

Mr. Ingersoll said that if you are interested in long-term energy solutions for Bourne, think of people not only putting a turbine on their property, but also think collectively about people who will never afford the ability. There is overall public and personal need.

Mr. Conron asked if turbines need replaced and bylaws tightened, does the turbine fit under the old regulations or the new regulations. Chris Farrell said all turbines are special permit and allows Planning Board room on whether they will grant. If a turbine permitted under regulation existed then destroyed, it would grandfathered as any used covered by bylaw.

Mr. Ingersoll asked if about repowering after a certain years. Ms. Moore said a residential turbine would be grandfathered. If it is a commercial turbine, it does not have benefit of grandfathering and would have to come under the newer bylaw. If it was knocked down, it could be replaced. If decide to make larger, improve, applicant would need to go back to the Planning Board for decision.

Planning Board member does not want to hear that the Board does not want to promote wind energy. The issue is the scale. The Planning Board should deal with facts.

Mr. Ingersoll said fact is the energy issue for the future. No one has the one answer.

Planning Board member requested where areas could be for community size turbines. Under existing bylaw, the UCT would not allow and some of the other public property pieces. He doesn't agree with the 10x setback. Residents need to be protected and feels there needs to be common ground. Maps need to be looked at for more public and private sites.

Richard Elrick asked if there any FAA implications or Historic District the three (3) turbines have taken into consideration. Mr. Farrell thanked Mr. Elrick for his comment.

Atty. Troy stated that the STM on 5/9/11 is for the purpose of informing the public. His opinion will allow amendments. The Town Moderator stated that the STM is not a place to be writing the bylaw.

Tom Curtis, EAC member, said the committee studied Town properties for wind turbines and came up with twelve (12) sites. He took the 10x rotor diameter as a prescribing area and if use large turbine, you will need 649 acres. Not one of the 12 sites chosen would survive under the proposed 10x restriction.

Atty. Donna Tilson thinks it is bad policy for the Planning Board to react to one particular project. A year ago the Town adopted a bylaw after the State-modeled bylaw. The only one thing that has changed is the proposed New Generation Wind Project. The bylaw should provide minimum standards, as all wind energy devices are by special permit. Planning Board can tailor conditions about a particular project. She doesn't disagree that there are some things that need to be corrected in the current bylaw, and suggests obtaining further acoustic studies, including a peer study. She requests the Planning Board consider this as not a path to go down at this point. Acoustic engineer study raised issue with background of 35 dB level is above the night time ambient noise level in Bourne; and that the relationship between the standards incorporated into a bylaw and what the impact on a particular bylaw homework has not been done.

Elinor Wendal recommends interested parties to read Cape Cod Times and read her view on how to address proposed Article.

Mr. Berkowic recommends the Planning Board to not approve said article as written as it is an attempt to prevent utilized sized turbines in the Town of Bourne. He sited two examples: 10x would be a wonderful start and suggests the CCC got more correct, but allows to go below 10x with certain analysis and wondered why isn't language drafted. He believes analysis is drafted to kill any commercial scale turbines in the Town. He also raised issue of all ambient noise monitoring really means the Town hire an engineer to sit next to the microphone 24 hrs/5 days is not realistic.

Al Bozworth commented that under current bylaw, he agrees with Atty. Tilson that the Town needs to do more research.

Greg O'Brien, consultant, raised reasonable doubt and his personal belief that the Planning Board should come from the best interest of the Town and the Town departments should not listen to private issues. To move forward and allow special interests opens up potential for any situation where other special interests exist.

Judy Conron recommends the Planning Board make a recommendation to move to the STM.

Henry Duca suggested the Planning Board react on the side of caution and believes the proposed bylaw does that.

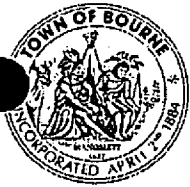
Shearer MOVED and SECONDED by Howarth to close public hearing. VOTE 8-1 (Meir opposing).

Shearer MOVED and SECONDED by Jensen that the Planning Board recommend further study and that the Planning Board Chairman to make a report reflecting the Planning Board's recommendation at Town Meeting floor. VOTE 8-1 (Meier opposing).

Adjournment

Howarth MOVED and SECONDED by DuBerger to adjourn. Meeting adjourned at 3:46 pm. UNANIMOUS VOTE.

Respectfully submitted, Lisa Groezinger, sec.



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Monday, May 9, 2011

PLACE: Bourne High School auditorium, 75 Waterhouse Rd., Bourne

TIME: 7:30PM

For the purpose and duration of the Special Town Meeting.

TOWN CLERK'S OFFICE

2011 MAY 4 AM 11 12



TOWN OF BOURNE

Planning Board



2011 MAY 3 AM 10 55

TOWN CLERK'S OFFICE

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Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

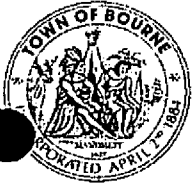
MEETING AGENDA

DATE: Thursday, May 12, 2011

PLACE: Bourne-Veteran's-Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

1. Public Hearing for Amended Special Permit #55: Cont'd from 4/28/11. Brookside Residential LLC. To relocate 2 previously approved units from Lot 36 to Lot 50. There will be no net change in the overall number of units.
2. Land Use Vision Map: South Side along MacArthur Blvd.



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
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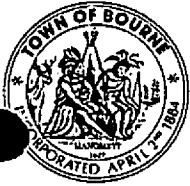
AMENDED MEETING AGENDA

DATE: Thursday, May 12, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

1. Request for Release from Covenant: Lots 10 and 18, Shearwater Drive. These lots were never released.
2. Public Hearing for Amended Special Permit #55: Cont'd from 4/28/11. Brookside Residential LLC. To relocate 2 previously approved units from Lot 36 to Lot 50. There will be no net change in the overall number of units.
3. Land Use Vision Map: South Side along MacArthur Blvd.

2011 MAY 3 PM 2 58

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TOWN OF BOURNE

Planning Board

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AMENDED MEETING AGENDA

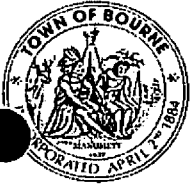
DATE: Thursday, May 12, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of 4/28/11 and 5/6/11

1. Request for Release from Covenant: Lots 10 and 18, Shearwater Drive. These lots were never released.
2. 81P: 669 County Rd. 2 lots.
3. Public Hearing for Amended Special Permit #55: Cont'd from 4/28/11. Brookside Residential LLC. To relocate 2 previously approved units from Lot 36 to Lot 50. There will be no net change in the overall number of units.
4. Land Use Vision Map: South Side along MacArthur Blvd.

TOWN CLERK'S OFFICE

2011 MAY 9 PM 3 58



TOWN OF BOURNE

Planning Board



2011 MAY 10 AM 9 25

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532

TOWN CLERK Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED MEETING AGENDA

DATE: Thursday, May 12, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of 4/28/11 and 5/6/11

1. Request for Release from Covenant: Lots 10 and 18, Shearwater Drive. These lots were never released.
2. 81P: 669 County Rd. 2 lots.
3. Discussion: 41 Meeting House Lane. Parking Lot.
4. Public Hearing for Amended Special Permit #55: Cont'd from 4/28/11. Brookside Residential LLC. To relocate 2 previously approved units from Lot 36 to Lot 50. There will be no net change in the overall number of units.
5. Land Use Vision Map: South Side along MacArthur Blvd.

DRAFT

PLANNING BOARD MEETING MINUTES

May 12, 2011

APPROVED

6-26-11

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, Peter Meier, Donald DuBerger, Gerald Carney (alternate)

ABSENT: John Howarth, Louis Gallo, Daniel Doucette, Clement DeFavero

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, James Mulvey, Sean Skahill, Vic Mani, Mike Downey, Donald Ellis, Ayres Souza, W. Flynn, Kirk Vazal

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Meier made a MOTION to approve the minutes of 4/28/11 and 5/6/11. The MOTION was seconded by Mr. Shearer with all in favor.

Request for Release from Covenant: Lots 10 and 18, Shearwater Drive. These lots were never released.

Coreen explained that these lots were never released and one now has a house on it and the other is in the process of having one built. These lots are owned by the Housing Trust.

Mr. Meier made a MOTION to release. The MOTION was seconded by Mr. Shearer with all in favor.

81P: 669 County Rd. 2 lots.

Coreen stated there are no issues with this plan.

Mr. Meier made a MOTION to approve with the stamp. The MOTION was seconded by Mr. Shearer with all in favor.

Discussion: 41 Meeting House Lane. Parking Lot.

Chairman Farrell explained that the new planter took away five parking spaces and now there are no handicapped spaces.

Coreen: This was brought up by Mr. Howarth. Did a site visit and took pictures, research. What was built is not what was approved on the plan. Any changes, the owner needs to come back to the Board. People are parking in front of that planter.

Mr. Meier made a MOTION to bring the owner before us for compliance and to have the Building Inspector send an enforcement letter. The MOTION was seconded by Mr. Shearer with all in favor.

FOR THE BOARD

JUN 1 10 11

Public Hearing for Amended Special Permit #55: Cont'd from 4/28/11. Brookside Residential LLC. To relocate 2 previously approved units from Lot 36 to Lot 50. There will be no net change in the overall number of units.

Sean met with Mr. Jensen and a representative from the golf course. Pictures of what was done since that meeting were submitted. Cleaned the area and put up signage for rest rooms.

Chairman Farrell asked if it was possible to put a portable toilet in that area as it's a long way before the rest rooms.

Sean: the golf course is visiting the idea.

Chairman Farrell: the Selectmen hold a liquor license for the golf course, we could have a joint meeting and bring them in.

Sean: a letter from the Board of Health and the building inspector might be an easier route.

Coreen: the road width on the plan was formerly approved.

Donald Ellis: wrote the original special permit. Heard about the problem at Mr. Jensen's property. Item #17 assured there would be bouse houses placed appropriately along the course. Mr. Hostetter said it would be taken care of. The golf course has had issues with other property owners living close to the woods. Call them to task, get the Board of Health and Selectmen in on this.

Vic Mani, resident, read a letter into the record.

Mr. Jensen asked who's responsibility is it to fix the problem?

Chairman Farrell: they do not want to risk their liquor license.

Mr. Jensen made a MOTION to approve with no further construction on Lot 36B. the MOTION was seconded by Mr. Shearer. Roll call vote as follows:

Mr. Meier – yes	Mr. Shearer – yes	Mr. Farrell – yes
Mr. DuBerger – yes	Mr. Jensen – yes	Mr. Carney - yes

Land Use Vision Map: South Side along MacArthur Blvd.

Chairman Farrell: this came about because of a meeting we had with the Cape Cod Commission and Hydroid, so we can keep them here. Mr. Nedzwicki fo the CCC told us if we have and industrial trade area, projects can go up to 40,000sf without CCC review. Hydroid employs high paying technical jobs. They have grown 60% in three years. They build underwater sea systems and need to stay here as they use many local businesses. Jonathan Bourne Drive is an industrial area.

Coreen: this area had a PWED grant for the economic stimulus of the area. Once designated, we can request to raise thresholds in that area. Ok with labeling the resource protection areas in the residential areas. MacArthur Blvd – look at how to designate or just leave as it is. This is preliminary, will need a public hearing. Once approved, it's submitted to the CCC. We have to show stormwater, traffic, address as a town. It is a water resource district and applicants will have to provide alternative drainage. Should look at a waiver of the 40% for stormwater.

Chairman Farrell: Hydroid is very environmentally friendly.

Mr. Shearer: if we label industrial, does that limit us on the types of buildings?

Coreen: you wouldn't find retail in an industrial park as the traffic impact is higher.

Mr. Shearer: MacArthur Blvd is valuable to the Town. Frontage on a main road. Warehouses are not bringing in tax revenue.

Chairman Farrell: need to improve that area and the zoning bylaws.

Coreen: there are hurdles. MacArthur Blvd needs some improvement. Let's study: what are the changes? Costs? Have to work with MA Hwy. it's slated to be paved in 2013.

Chairman Farrell: look at the 50' setback and the uses allowed in that.

Donald Ellis: the 50' setback was done because of problems with high speed. It was for safety so cars could make a clean turn and not get backed up on the road.

Jim Mulvey: Image of the town. It's a source of future revenue. Wareham's Cranberry Hwy. serves the public but the image is terrible. Need to determine the factors involved: architecture, curb cuts, ambiance, etc.

Coreen: need to start enacting the guidelines and make them regulations. Have a design review committee.

Chairman Farrell does not like pre-engineered steel buildings on a main road.

May 26th will be a working meeting on the map and the public hearing will be on June 9th.

Donald Ellis: has concerns that the wind bylaw was not filed properly according to MGL Ch. 40A Sec. 5.

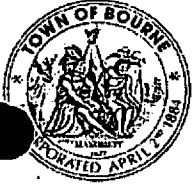
Chairman Farrell: we will go through it and it's not technically correct. Feel there are some serious omissions.

Ellis: you can write a letter to the AG stating your feelings.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:05 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, May 26, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of: 05/12/11

1. Land Use Vision Map: Discussion of south side of the canal.
2. Election of Officers
3. Planning Board Member Vacancies: 1 full member, 1 alternate member

TOWN CLERK'S OFFICE

2011 MAY 19 PM 3 16

DRAFT

PLANNING BOARD MEETING MINUTES
May 26, 2011

APPROVED
6-9-11

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen,
2011 JUN 16 PPT 10 Donald DuBerger, Gerald Carney, John Howarth, Louis Gallo

STAFF: FRK Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, James Mulvey, Paul Medeiros, Stanley Andrews, Peter Meier, Mark Medeiros, Lynne Freedman

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Howarth made a **MOTION** to approve the minutes of 5/12/11. The **MOTION** was seconded by Mr. Gallo with seven in favor, 1 abstention.

The Chairman recognized former Planning Board member, Peter Meier. Peter Meier thanked the Board. He stated this is the first time in 15 years he's been on this side of the table. He hopes people apply for the position and take it to heart. The Board wished him the best of luck.

Land Use Vision Map: Discussion of south side of the canal.

Coreen reviewed the categories the Cape Cod Commission (CCC) has for thresholds.

- Economic Center – serves region, draws from larger area, good for retail, pedestrian oriented. Thresholds can be raised in this area. Buzzards Bay Growth Incentive Zone is an example.
- Industrial Service Trade Area – incompatible with residential and village settings, high sq ft to employee ratio, DPW, landscaping, construction. Thresholds can be raised up to 40,000SF.
- Village – smaller scale uses, traditional character, civic uses, local scale, mixed use. Thresholds remain the same or could request to be lowered.
- Resource Protection Area – significant natural or cultural resource areas, transportation corridors. Thresholds remain the same or could request to be lowered.
- Other – Areas undefined above. Thresholds remain the same.

Doing the south side on the map came about because a local company, Hydroid, wants to expand but wants to stay in Bourne. They are located on Jonathan Bourne Dr.

Lynne Freedman stated there are many empty buildings in that area. We have a 40,000SF building there that is empty.

Chairman Farrell stated it's going to be more economical to build new than retrofit an existing building.

Coreen: we are planning for the future to have these tools in place.

Paul Medeiros stated businesses have left for political reasons and they needed a bigger building.

Land Use Vision Map: Cont'd.

Chairman Farrell stated we need to have the services available, sidewalks and show that the area can handle the traffic.

Paul asked if an existing building could be increased?

Coreen: It depends on if we do it by project or have a cumulative threshold.

Mr. Howarth asked why would we want it to go down in our villages?

Chairman Farrell: Dennis reduced their square footage threshold in their villages. They thought 10,000sf was too much in those areas.

Chairman: Barlows Landing Rd. Can see that as industrial.

Coreen stated that industrial shouldn't impact residential and there is lots of residential in that area.

Mr. Doucette stated there is history with the abutters to the south in that area.

Chairman: From the rotary to Katie Marie Dr. leave as "other".

Coreen: if MA Hwy reworks the rotary, then we can look at reclassifying that area and the ability to expand.

Mr. Shearer stated many businesses in that area are at the max and if they add a second floor or basement, it puts them over the 10,000sf.

Mr. Doucette: we can prove infrastructure is good. The CCC doesn't want us to interfere with the traffic going down cape.

Chairman: Additions: we will leave up to investors. MA Hwy isn't going to do anything until they have to. From the Gallo ice area, the rotary area, Schooner Pass and the park on Sandwich Rd. label as "other". We don't know what the future holds in that area. This gives us an option to change it in the future.

South Sagamore to the Sandwich line – village.

MacArthur Blvd – close to the road is economic; the back side is industrial.

Mr. Shearer asked what do we label the marinas and boatyards as? Leave as other so if things change, we can re-label.

Coreen: they are all labeled as village business. The Lobster Trap is undefined. Kingman is undefined with the new MCOB.

Mashnee island leave as "other". Originally zoned b-2 for a resort development.

Coreen will implement the changes suggested and blow up each area then can vote on each area at the public hearing.

Paul: The access road/easement that runs behind the properties: we want to pave it but not everyone is agreeing. Who's responsibility is it if someone gets hurt?

Coreen: it's the owner of the property where it happens. The Town won't take responsibility for that.

Chairman Farrell suggested bringing in all the businesses along the easement to a public hearing at a future date.

Mr. Doucette suggested a blight bylaw may cover that issue and get some enforcement.

Mr. DuBerger stated that speed on MacArthur Blvd is an issue. What are the long range plans for another lane? Maybe a center turning strip?

Chairman Farrell stated that MA Hwy is planning on eliminating a couple of the turn-arounds we have now; don't think they would allow a center turning lane.

Election of Officers

Mr. Howarth made a MOTION to reelect the current slate of officers – Chris Farrell, Chairman, Daniel Doucette, Vice-Chairman, Douglas Shearer, Clerk. The MOTION was seconded by Mr. Jensen with all in favor.

Bylaw Committee: Mr. Howarth made a MOTION to have Gerald Carney as the Board's representative. The MOTION was seconded by Mr. Jensen with all seven in favor, 1 abstention.

Planning Board Member Vacancies: 1 full member, 1 alternate member

Chairman Farrell read the notice of a joint meeting with the Planning Board, Conservation Commission and Selectmen for disposal of tax title properties into the record. Following will be a joint meeting with the Planning Board and Selectmen to vote on new members to fill the vacancies.

Land Court and Barnstable Registry of Deeds letters:

Mr. Howarth made a MOTION to approve the Chair, Vice Chair and Clerk to sign all plans that need recording. The MOTION was seconded by Mr. Shearer with all in favor.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:15 P.M.

Respectfully submitted,
Ann T. Gratis

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2011 MAY 18 AM 11 38

TOWN CLERK'S OFFICE

APPLICANT: Town of Bourne

PROPOSAL: Land Use Vision Map for the south side of the canal.

DATE & TIME: Thursday, June 9, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
May 19, 2011



TOWN OF BOURNE

Planning Board



2011 JUN 3 PM 1 45 Bourne Town Hall
24 Perry Avenue
TOWN CLERK'S OFFICE Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, June 9, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of: 05/26/11

1. Compliance Review: 41 Meetinghouse Lane. Planter, drainage, parking.
2. Maintenance & Monitoring Report: 418-420 MacArthur Blvd. Joseph Dorsett, Jr.; President Environmental & Energy Solutions, Inc.
3. Discussion: Possible zoning bylaw amendment to create an "as-of-right" zoning district for the siting of large scale ground-mounted solar PV.
4. Public Hearing for Land Use Vision Map: south side of the canal.

DRAFT

PLANNING BOARD MEETING MINUTES
June 9, 2011

APPROVED
6.23.11

2011 JUN 24 AM 11 37
PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen,
Donald DuBerger, Gerald Carney, John Howarth, Louis Gallo

TOWN CLERK'S OFFICE
STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, James Mulvey, Mark DeCicco, Ronald Bello, Richard Elrick, Ryan Christenberry, Joe Dorsett

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:02 P.M.

Mr. Doucette made a MOTION to approve the minutes of 5/26/11. The MOTION was seconded by Mr. Shearer with all in favor.

Compliance Review: 41 Meetinghouse Lane. Planter, drainage, parking.

Mr. Howarth brought this site to the Board with concerns: drainage, ramp in the back, the new planter and the parking and complaints of internal plumbing and electrical.

Ron Bello, owner, has owned the building for three years. Has been trying to dress the place up to attract tenants. Painted so it's now lighter. The planter didn't think would be an issue, and apologizes.

The Board asked if Mr. Bello owns other commercial properties.

Ron: yes, in Framingham. It's a different market. Building is on the main road and has never had to go to the Planning Board.

Mr. Howarth understands wanting to break up the building. The planter took five spaces away from in front of the store. People don't know how to park there. The planter has been hit at least four times.

Chairman Farrell: the number of parking spaces is an issue and the safety of circulation because of the planter are our major concerns.

Ron: the planter is to the left of the store and doesn't block any entrances. Spoke to Coreen Moore and she said don't do anything until after the meeting. He told his contractor but the contractor striped the parking lines anyway last week. The drainage is being cleaned out in the next couple of weeks. Bumpers will be placed in front of the building at every parking space.

Chairman Farrell asked why are people hitting the planter?

Ron stated they didn't realize it was there.

Chairman Farrell: it's 15' out and 5 bricks high, how did they not see it?

Ron: it's 40' long and 10' deep.

Chairman Farrell: the original plan shows 121 spaces, 118 are required and now there are only 98 with no handicap spaces provided. At least three handicap are required.

Ron: There are three HC spaces. One at each end and one by the planter. There are now 111 spaces. People go fast through the lot, trying to slow them down with the planter.

Compliance Review: 41 Meetinghouse Lane. (Cont'd)

Mr. Howarth stated the ramp behind the building is unsafe. When the pizza place came in for an expansion it was a condition that it needed to be fixed along with the drainage and it was never done. The site was cleaned up though.

Chairman Farrell stated the handicap spaces require an erected sign, not just painted in the space and you'll need one van-accessible space.

Mr. Gallo: the new spaces by the planter has to interfere with the incoming traffic.

Mr. Doucette: the spaces in front of the planter affects the internal flow of the lot. Would like to continue so we can look at the approved site plan and what is existing and what can be done to fix the issues.

Ron: when the original owner built the site, he didn't do it according to the approved plan. it's has been that way for over 20 years.

Coreen suggested the applicant provide an asbuilt site plan to show what is out there to compare it to what was approved.

Mr. Howarth made a MOTION for Mr. Bello to provide the Board with an asbuilt within the next month and to continue this discussion until a time after that.

The MOTION was seconded by Mr. Doucette with all in favor.

Maintenance & Monitoring Report: 418-420 MacArthur Blvd. Joseph Dorsett, Jr.;
President Environmental & Energy Solutions, Inc.

Joe Dorsett submitted the maintenance report with photos. There is no hazardous waste on site. The catch basins have been inspected and damaged booms replaced. Under contract to inspect every six months until the place is sold. The Assessors office has the property listed as 416-422.

Chairman Farrell thanked him for providing the report and asked him to pass on a message to the owners: please block off the parking lot as people are using it as a cut through. Jersey barriers on the MacArthur Blvd. side and a chain or something on the Otis Park Dr. side.

Discussion: Possible zoning bylaw amendment to create an "as-of-right" zoning district for the siting of large scale ground-mounted solar PV.

Richard Elrick, energy coordinator for the Town. Would like to create an overlay district to allow these with a streamlined process. This is one of the requirements under the Green Community Act. There are substantial grants available for developers. Mashpee got \$150,000. They are the only green community on the cape. Looking at municipal and private properties. The minimum would be for a 250Kw system (1 acre); 5 acres for 1Mw. First need to draft the bylaw. Not complicated, other towns have a paragraph or two to amend a pre-existing bylaw to allow this in their industrial districts. Or can be an overlay district.

Identify parcels in town. Can consider some rooftop arrays. Cape Cod Aggregates and Canalside Commons are good areas. Solar doesn't have controversy, not visible in most areas, more opportunities. Would like to work with the Board to develop the bylaw and identify the parcels best suited.

Phase II is mostly focused on town properties. There are many tax credits available; both state and federal. Prices are more competitive now.

Discussion: Solar Cont'd:

Mr. DuBerger: Solar is less impact and less controversial, has been around for a while. It has drawbacks as they all do. Bourne is fairly densely populated, why do we have to speed up the process? Need scrutiny for these new technologies. Cape Codders don't want their scale of life changed. Who knows what this will extrapolate into? Residential solar, ok, large scale, not sure.

Rick: understand your concerns. By pre-determining in advance the abutters, possible land, etc. We'll make it very specific to solar. Over 160 communities in MA have this in place. It attracts development to sites that are ready.

Coreen stated that the Planning Board would still review it under Site Plan Review, just not a special permit.

Chairman Farrell: Agree to have districts identified. We know what happens when extra permitting is in place.

Rick held up a map showing all the parcels owned by the Town. There are about 13 possible (ideal conditions) out of the entire town.

Chairman Farrell: we can label as by-right. The Selectmen gave the OK to proceed with the Planning Board, and Town Planner. We should have a subcommittee of 3 members to work with Coreen and Rick. Might get this done by the Fall Town Meeting.

Jim Mulvey asked how are we going to have a district that covers multiple locations in the town?

Chairman Farrell stated we can have an overlay district but be very specific.

Coreen: Lots would have to be a minimum size, it can even be narrowed down to a specific site.

Jim Mulvey: concern with water resource districts: now you have these solar panels which are an impervious surface, what now?

Chairman Farrell: your issues will be raised with the subcommittee.

Paul Gately asked how high off the ground are these?

Rick: they can be anywhere from 2' to canopies of 8' so they can be over cars/parking areas. There are many ways to anchor systems down: foundations, cinderblocks, etc.

Public Hearing for Land Use Vision Map: south side of the canal.

Coreen handed out a packet of maps with area enlarged. Took the wetlands, open space as resource areas. Residential developed left s other at this time.

Map 2: South Sagamore: the village area should be defined better. Right now it's going to the canal, might want to move it up towards Sandwich Rd. Usually go 300' off the line.

Mr. Doucette: Freighthouse Rd, with the gas company and other businesses there should be village.

Chairman Farrell: agree with the 300' but Freighthouse Rd. on the right has potential or label as other.

Adams St. to the point – village

The other side of Cranberry Hwy follows what we have it zoned as.

Mr. Doucette asked why on Bluff Road the delineation didn't follow the lot lines?

Coreen: we used the zoning line. Can change to lot line.

Economic area – Adams St, post office, Christmas Tree Shop; it's pretty built out in that area.

Map 3: Rotary area: Canalside – undefined.

Categories – if we ever wanted something to go there, it would have to have the infrastructure. It's a vision. We can put what we want and make sure we have the infrastructure.

Mr. Doucette: the Cape Cod Commission approves projects down cape that affect the bridges. We should care about Bourne residents.

Coreen: a project could come in and propose to fix the infrastructure.

Chairman Farrell: we learned that MA Hwy does not do things for the future. Long identified as an economic area.

Mr. DuBerger: Don't see the density of the Cape increasing. Rotary traffic patterns need improving. Canalside is a large parcel of land and the first project proposition was the best then it kept getting cut down and now it's just residential.

Coreen stated that something will happen there and if it's a large development, they will have to make changes.

Chairman: change that area to economic. The existing zoning will still be there.

Map 4: MacArthur Blvd: Needs work. Industrial at landfill area. Jonathan Bourne Drive and Commerce Park – industrial at the rear and economic at the front. Barlows Landing Road kept in economic as that's basically what it is now.

Mr. Doucette: can you match the property lines again?

Chairman: why wasn't Sovereign Bank and the plaza included on Barlows Landing Rd?

Coreen: it's not industrial.

Mr. Carney asked about the Great Rock Road area.

Coreen: left as it was. All residential but zoned B-2.

Map 5: Pocasset/Cataumet: Foster Howard Road – Industrial. The upper part of 28A – Industrial. County Rd, & 28A – village area.

Why are the marinas villages?

Coreen: they basically are now. Especially with the MCOD.

Mr. Shearer asked if Village was too limiting?

Paul N – the CCC needs to create a new marine use category. Will be created later this year, you should leave them at Other for now.

Mr. Doucette asked how hard is it going to be to change the map later on?

Paul: Barnstable changed some of theirs and Yarmouth is in the process now.

Economic centers, mixed use, GIZ bay be better. We want to get out of the way of businesses that want to grow.

Coreen: Mashnee Island left as Other.

Paul: Solar may have to be looked at. The GIZ application looks good.

Mr. Doucette made a MOTION to continue to 6/23/11. the MOTION was seconded by Mr. Shearer with all in favor.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:45 P.M.

Respectfully submitted,
Ann T. Gratis

TOWN OF BOURNE
PLANNING BOARD

2011 JUN 3 PM 1 PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE

APPLICANT: Eaglewing Meadows II LLC

LOCATION: 15/19 Meetinghouse Lane, Sagamore Beach
Assessors Map 6, Parcels 52, 53
Zoning District – B-2

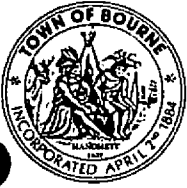
PROPOSAL: Application for Site Plan Review/Special Permit for demolition of existing restaurant, gas station, liquor store and construction of new restaurant with drive-thru with associated parking, landscaping, site and utility improvements, exterior patio seating and alterations of egress.

DATE & TIME: Thursday, June 23, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from 8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 2, 2011
June 9, 2011



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



2011 JUN 17 AM 11 33

TOWN CLERK'S OFFICE

MEETING AGENDA

DATE: Thursday, June 23, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of: 06/09/11

1. 81P: 15-19 Meetinghouse Ln. Combine 2 lots.
2. Discussion: Coady School land division and expansion of parking across the street for the proposed 55 and older housing development
3. Public Hearing for Site Plan Review/Special Permit #03-2011: 15/19 Meetinghouse Lane, Sagamore Beach. Eaglewing Meadows II LLC for redevelopment of existing restaurant, gas station and liquor store to a restaurant with drive-thru and outdoor seating.
4. Public Hearing for Land Use Vision Map: Cont'd from 6/9/11. South side of the canal.



TOWN OF BOURNE

Planning Board



2011 JUN 21 AM 10 48

TOWN CLERK'S OFFICE
Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
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AMENDED MEETING AGENDA

DATE: Thursday, June 23, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of: 06/09/11

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3. Public Hearing for Site Plan Review/Special Permit #03-2011: 15/19 Meetinghouse Lane, Sagamore Beach. Eaglewing Meadows II LLC for redevelopment of existing restaurant, gas station and liquor store to a restaurant with drive-thru and outdoor seating.
4. Public Hearing for Land Use Vision Map: Cont'd from 6/9/11. South side of the canal.
5. Planner's Discussion
 - a. Rt. 28 & Rt. 6 resurfacing and related work from MA DOT

DRAFT

PLANNING BOARD MEETING MINUTES

APPROVED

June 23, 2011

PRESENT: Daniel Doucette, Doug Shearer, Dudley Jensen, Gerald Carney, John Howarth, Louis Gallo

ABSENT: Christopher Farrell, Donald DuBerger

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, James Mulvey, Mark DeCicco, Joe Sorenti, Jon Nelson, Al Micale, Jon Sorenti, Angela Duca, Rhonda McFarlane

Ann Gratis, Recording Secretary

Vice-Chairman Doucette called the meeting to order at 7:00 P.M.

Mr. Howarth made a MOTION to approve the minutes of 6/9/11. The MOTION was seconded by Mr. Shearer with all in favor.

81P: 15-19 Meetinghouse Ln. Combine 2 lots.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Shearer with all in favor.

Discussion: Coady School land division and expansion of parking across the street for the proposed 55 and older housing development.

Coreen stated the Stratford Group won the RFP bid for the Coady School redevelopment.

Michael Gardiner and Keith MacDonald presented the parking plan. The existing parking lot is for the residences. A new drop-off area will be abutting the parking lot and it will have parking for two busses. Across the street on the High School property will be a 40-space parking lot with access off the high school entrance. An 8' buffer will be between the lot and Trowbridge Rd. Busses will be able to park here as well. The lot will be constructed on the existing grass space and will disturb as little trees as possible.

Mr. Doucette asked if there is enough distance for a car or bus pulling out of the parking lot.

Keith: Yes, we have reviewed with the Mr. LaMarsh, school superintendant. Will work with the Town for road crossing – either crossing guard or seasonal yellow light.

Coreen: they are not sure how it's going to be done yet, don't have enough room for an open space community, may do a 40B.

TOWN CLERK'S OFFICE
BOURNE, MASS.

2011 JUL 18 PM 2 37

Public Hearing for Site Plan Review/Special Permit #03-2011: 15/19 Meetinghouse Lane, Sagamore Beach. Eaglewing Meadows II LLC for redevelopment of existing restaurant, gas station and liquor store to a restaurant with drive-thru and outdoor seating.

Rhonda McFarlane and Al Micale presented the plan.

Al stated the existing 9,000 SF of structure there now will be demolished, the lots combined, and a new 4,775 SF McDonald's constructed. There will be only one access at 24'. The existing exit only to the commuter parking lot will remain. 56 parking spaces are provided with four RV parking spaces. 50 spaces are required. There will be a side-by-side drive thru merging to one payment/pick-up line. This will allow 14 cars to be queued before affecting any parking. There is significant landscaping to be done. The existing septic system and grease trap will be moved for the new restaurant. Will be getting a Title V inspection. Have met with the Fire Dept. and are working with their rules and regulations. The underground tanks from the gas station will be removed. The new building will be two-toned brick and cultured stone. There will be green space in the area of the existing canopy as that entrance will be closed.

Mr. Howarth reviewed the plan. The applicant has asked for three waivers:

- To allow parking in the front set back – don't think this needs a waiver.
- To allow the loading zone in five spaces in the rear of the building. Will need in writing assurance of off-peak delivery times.
- High intensity use with a 24' driveway is fine.

Pedestrian flow is ok, but what about pedestrian traffic between Dunkin Donuts and McDonalds? Or village bicycle traffic?

Rhonda: we could put a walkway.

Mr. Howarth asked Joe Sorenti what was happening to the gas station and liquor store.

Joe: they are going away. The tanks will be emptied and removed and a closure report will be issued. The liquor store may be going to the 41 Meetinghouse plaza.

Mr. Howarth made a MOTION to approve with the following conditions:

1. Must meet all rules and regulations of the Bourne Fire Dept. including the installation of a Knox box.
2. The construction-phase sediment filter for the 3 catchbasin curb inlets must be inspected, and maintained as needed, before and after storm events.
3. The post-construction inspection and maintenance plan, as submitted on 6/20/11, must be signed by the prospective owner.
4. Must meet rules and regulations of the Bourne Board of Health.
5. Building plans and elevations stamped with a professional stamp must be submitted prior to the issuance of a building permit.
6. An asbuilt site plan must be submitted prior to issuance of an occupancy permit.

The MOTION was seconded by Mr. Shearer. Roll call vote as follows:

Mr. Gallo – yes	Mr. Howarth – yes
Mr. Jensen – yes	Mr. Shearer – yes
Mr. Carney – yes	Mr. Doucette – yes

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The Board recessed for a few minutes.

Public Hearing for Land Use Vision Map: Cont'd from 6/9/11. South side of the canal.

Coreen made the suggested changes from the last hearing. New maps reflecting those changes were distributed. The Pocasset/Cataumet map had a chunk of village changed to Resource because it's protected open space. The Marina's were changed to Other. In the middle of the parcel (Canalside) by the rotary, there is a protected parcel so it's labeled as Resource but that could change.

Mr. Doucette: the Barlows Landing Road area we are trying to mimic the current B2 zoning line instead of following the property lines.

Coreen has received some calls on the map. The Grand Union property owners are interested in an increased threshold. Don't want to change to industrial as retail would not be allowed so should leave as Economic.

Mr. Howarth made a MOTION to approve as revised and to include the Barlow's Landing Rd. change. The MOTION was seconded by Mr. Shearer with all in favor.

Next Steps: Send the map to the Commission, then it will go to the delegates and they'll hear it at the end of the summer. Then we can submit the application for a threshold increase. Work on the Heritage Park area first then go back and do other properties.

Planner's Discussion

Rt. 28 & Rt. 6 resurfacing and related work from MA DOT

Coreen stated this is a good opportunity to write something that we are looking for more than just resurfacing. Speed will increase with new pavement along MacArthur Blvd.

Vice-Chairman Doucette would like to get a couple members together to meet with Coreen and gather comments then read and review them at the next meeting.

Coreen stated that infrastructure changes are needed.

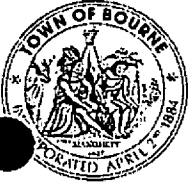
Mr. Jensen has concerns with the possibility of the Waterhouse Road turn-around closing.

Mr. Howarth, Mr. Shearer and Mr. Doucette will meet with Coreen on Thursday

Mr. Carney made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:02 PM.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, July 14, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of: 06/23/11

1. Compliance Review: 370 MacArthur Blvd. McDonald's for non-permitted site alterations re: required vegetation.
2. Waiver Request: 55 Jonathan Bourne Dr. Noble Realty Trust. For an addition to the loading dock area.
3. Public Hearing for Amended Site Plan Review/Special Permit #07-2008E: One Factory Outlet Rd. Compass Bourne LLC. Modification of approved plan dated 2/14/11 with building gross floor area as follows and alterations to the parking and outdoor display areas.
Building 1 (proposed retail supermarket): 66,800 sf
Building 2 (proposed retail/restaurant): 25,870 sf
Building 3 (proposed retail with drive-thru): 9,300 sf
4. Public Hearing for Special Permit #04-2011: 239 Main St. James Carter. For a seasonal hot dog cart at the park.
5. Public Hearing for Special Permit #05-2011: 90 Main St. James Carter. For a seasonal hot dog cart at the park.
6. Public Hearing for Special Permit #06-2011: 149 Main St. James Carter. For a seasonal hot dog cart at the park.

TOWN OF BOURNE, MASSACHUSETTS
TOWN CLERK'S OFFICE
2011 JUL 8 PM 2 32

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: James Carter

LOCATION: 90 Main St
Assessors Map 23, Parcel 4
Zoning District – DTW

PROPOSAL: Application for Special Permit for a hot dog cart at the park.

DATE & TIME: Thursday, July 14, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 23, 2011
June 30, 2011

TOWN CLERK'S OFFICE
2011 JUN 16 PM 9 44

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: James Carter

LOCATION: 149 Main St
Assessors Map 23.2, Parcel 95
Zoning District – DTC

PROPOSAL: Application for Special Permit for a hot dog cart in the
driveway of the Buzzards Bay Tavern.

DATE & TIME: Thursday, July 14, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 23, 2011
June 30, 2011

TOWN CLERK'S OFFICE
2011 JUN 16 PM 9 44

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: James Carter

LOCATION: 239 Main St
Assessors Map 20.3, Parcel 98
Zoning District – DTC

PROPOSAL: Application for Special Permit for a hot dog cart at the
park.

DATE & TIME: Thursday, July 14, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 23, 2011
June 30, 2011

2011 JUN 16 PM 9 44
TOWN CLERK BOURNE

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Compass Bourne LLC

LOCATION: One Factory Outlet Road, Sagamore
Assessors Map 11.4, Parcel 52
Zoning District – B-2.

PROPOSAL: Application for Amended Site Plan Review/Special Permit
for a change in gross floor area for three buildings with
associated parking and outside display area.

DATE & TIME: Thursday, July 14, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 23, 2011
June 30, 2011

TOWN CLERK'S OFFICE

2011 JUN 16 PM 9 44

DRAFT

PLANNING BOARD MEETING MINUTES

July 14, 2011

APPROVED

8.11.11

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen, Gerald Carney, John Howarth, Louis Gallo, Donald DuBerger, Jon Nelson

STAFF: Dody Adkins-Perry

ALSO PRESENT: Paul Gately, Diana Barth, James Mulvey, Mark McBee, Andrew Campbell, Franco Raponi,

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Howarth made a MOTION to approve the minutes of 6/23/11. The MOTION was seconded by Mr. Doucette with six in favor, 3 abstentions.

Compliance Review: 370 MacArthur Blvd. McDonald's for non-permitted site alterations re: required vegetation.

Mark McBee, owner. Noticed last summer loitering between the properties, kids drinking, etc. Removed the trees to create a safer, more secure area.

Chairman Farrell would like the area re-vegetated. It was a requirement on the original plan.

Dody suggested a mixture of shrubs and trees that are high leafing.

Mr. Howarth made a MOTION to continue to 7/18/11. The MOTION was seconded by Mr. Doucette.

Mr. Jensen wants to make sure proper cultivation control and irrigation are adhered to.

All in favor of the MOTION.

Waiver Request: 55 Jonathan Bourne Dr. Noble Realty Trust. For an addition to the loading dock area.

Mr. Shearer has concerns about parking for the future, given the uses there now, parking is ok. Must meet the Fire Dept. rules and regulations regarding square footage and sprinkler requirements. Mr. Shearer made a MOTION to approve the waiver of site plan review/special permit for the addition to be used for carpet drying. The MOTION was seconded by Mr. Gallo with seven in favor, one abstention.

TOWN CLERK'S OFFICE
BOURNE, MASS.

2011 AUG 16 AM 3 07

Public Hearing for Amended Site Plan Review/Special Permit #07-2008E: One Factory Outlet Rd. Compass Bourne LLC. Modification of approved plan dated 2/14/11 with building gross floor area as follows and alterations to the parking and outdoor display areas.

- Building 1 (proposed retail supermarket): 66,800 sf
- Building 2 (proposed retail/restaurant): 25,870 sf
- Building 3 (proposed retail with drive-thru): 9,300 sf

Mike Cahil, Kevin Dandrade, Mike Scott presented the plan. This approval will supersede all past approvals.

Kevin: the overall GFA is reduced by 5,000SF and there is a slight reconfiguration of parking. There are no architectural drawings for building 3 yet as there is no confirmed tenant. The road widening is complete. Will finish after summer. Ornamental lighting going up the driveway, with traditional light poles in the parking area. The light at Gaffield Ave. will have shielding.

Chairman Farrell asked if there has been any progress with MA Hwy and the Rt. 6 side of the property?

Mike: our intent is to clean up the landscape and work with the Chamber. Will revisit once under construction.

Mr. Howarth asked if all the retail space is leased.

Kevin: not yet but hoping to have 100% occupancy next summer when we open.
Mr. Doucette made a MOTION to approve subject to the following conditions and waivers granted:

WAIVERS

Pursuant to its authority in the Zoning Bylaw, the Planning Board grants and/or re-approves the following waivers for this project:

1. A waiver and/or alternative configuration, in accordance with §3511 of the Zoning Bylaw, from the width of landscape area, number of plants (trees), and parking lot setbacks is approved for property screening according to the following:
 - a. §3512(ii)-required due to the inability to plant trees and large shrubs over the proposed septic field, the stormwater infiltration areas, and the existing high-pressure gas main (along the Mid-Cape Connector).
 - b. §3513(i)-the "street line" landscape buffer of 15 feet is established along the Mid-Cape Connector frontage, but the plantings will be located immediately behind the loading access aisle due to the proposed site grades and detention basin.
 - c. §3513(ii)-a waiver for sideline planting areas along the Mid-Cape Highway (Route 6) and the northerly and southerly property lines.
 - d. §3513(iii)-a waiver of the district boundary planting area is required to maintain the existing vegetation buffer along the northerly edge of the parcel. A 6-foot high wood fence (or equal type of fence approved by the Planning Department) will be installed and maintained in this area.
 - e. §3513(iv)-a waiver of planting requirements is required due to the inability to plant trees and large shrubs over the proposed septic field and stormwater infiltration areas. However, the 2% interior parking lot green space is satisfied with the proposed site plan, which currently depicts approximately 5% interior parking lot green space within parking lot islands.
 - f. §3514-a waiver is required to facilitate the construction of the slopes along the Mid-Cape Connector and the on-site detention basin.
 - g. §3540-a waiver to reduce the minimum allowable setback of 5% of lot depth setback from parking area to street line to 5 feet along the Route 6 right-of-way. A 15-foot setback will be established along the Mid-Cape Connector between the state highway right-of-way and the edge of the truck access aisle behind the "Proposed Retail Supermarket" building.
2. A parking waiver and special permit relief is granted to allow 553 parking spaces where 598 would be required by the Zoning Bylaw.

3. A waiver for underground utilities has been granted for the existing above-ground utilities along the northerly edge of the property where the utilities transition from overhead to underground.
4. A waiver to allow access and egress points into the buildings to be determined prior to issuance of a building permit.
5. A waiver and special permit relief to allow a driveway width of 62 feet instead of a maximum 24 feet as per §3341.
6. A waiver and/or special permit relief under §§3340 and 3344 to allow for a left turn onto a three plus lane road which will be maintained as part of the site egress at the proposed new signalized access point.
7. A lighting waiver to allow a spillover of 1.8 foot-candles, where 1.0 foot-candles is the maximum allowed under §3542, along the easterly side of the property, abutting the Route 6 right-of-way, which is owned by the Commonwealth of Massachusetts and along the property's south-easterly boundary abutting Garfield Avenue. The spillover along all other property lines abutting residential properties shall be in accordance with condition 3 hereof.
8. A waiver to defer the requirement of architectural floor plans and elevations to be submitted for Building 3, until a time when the client's needs are finalized. Applicant has agreed to seek review and approval by the Planning Board at one of its regularly scheduled meetings without the need for a noticed public hearing, of Building 3 and of site elements in its vicinity, at a later time (see Condition 16 below).

CONDITIONS

1. Must meet all rules and regulations of the Bourne Fire Department including the installation of Knox Boxes on each building.
2. The new traffic signals at the Mid-Cape Connection and Sandwich Road and at the site driveway and Mid-Cape Connector shall include emergency pre-emption equipment, as specified in the Applicant's MassDOT permits and the owner is responsible to have them maintained. The Applicant shall use painted antique style street lights along the southern edge of the main driveway from the Mid-Cape Connector (outside of the state highway right-of-way) toward Building 1, as shown on the approved project lighting photometric plans.
3. Light levels shall not exceed 0.5 foot candles beyond residential property lines.
4. In lieu of striping the loading areas behind the Proposed Retail Supermarket building (Building #1) and the "Proposed Retail/Restaurant" building (Building #2), the Applicant may install "No Parking" signage. The location of this signage shall be subject to approval by the Town and shown on the final plans submitted with the building permit application. Loading areas must be both delineated and labeled on said plan.
5. Any changes to that portion of Garfield Avenue which is located on the southeasterly side of the subject property will require permission from the Board of Selectmen. In addition, if access is eliminated to the small Gallo parcel (653 square feet shown as Assessors Map 1.4, Parcel 54), a cross access easement with the property owner will be required.
6. A signed Stormwater Operations and Maintenance Plan, including the identification of the responsible party(ies), must be submitted to the Building and Planning Departments prior to the issuance of a Certificate of Occupancy.
7. Evidence of filing a Notice of Intent with the EPA for disturbance greater than one (1) acre must be provided prior the issuance of a building permit.
8. Access/egress points for the buildings must be shown on the final plans submitted with the building permit application.
9. The Applicants have agreed to relocate the reset the existing stone "Coca Cola" sign currently located in the façade to a landscaped area located at the far northeast corner of the parcel, into the new building façade, or placed in another on-site location, approved by the Planning Department.
10. Prior to the issuance of a final occupancy permit, an as-built site plan must be submitted depicting final locations of all structures and site related appurtenances per §1238.B.8 of the Zoning Bylaw.
11. The Applicant shall be responsible for obtaining all required approvals from the Massachusetts Highway Department (MassDOT) for the off site road improvements including, but not limited to, the signalized entrance and roadway changes proposed on the Mid-Cape Connector, and the intersection improvements proposed at the intersection of the Mid-Cape Connector and Sandwich Road (Route 6A).
12. The height of the enclosures for the dumpsters must be at least the height of the enclosed dumpster. Locations of dumpster enclosures, which will be dependent on the individual tenancies, will be submitted to the Planning Department for approval.

13. The Applicant shall provide additional natural screening and maintain the fence between the project and neighbors to the north, and add additional opening between the project site and Eleanor Avenue with path and stairs, if needed.
14. Sign permits will be required for all signs, including the proposed pylon sign that is shown on Sheet C-4 but not described or dimensioned thereon.
15. Complete architectural floor plans and elevations for Buildings 1 and 2, stamped by a registered architect, must be submitted before a building permit for these buildings will be issued.
16. Before applying for a building permit for Building 3, the Applicant shall seek and obtain review and approval from the Planning Board for the final configuration of Building 3 and of the site in the vicinity of Building 3, including but not limited to such items as loading area, parking adequacy, emergency access, queuing adequacy, dumpster placement and enclosure, etc. This site plan review may occur at any regularly scheduled meeting of the Planning Board meeting without the need for a public hearing or abutter notification.
17. This decision, and the conditions contained herein, shall supersede the prior Site Plan/Special Permit Approvals (Nos. 07-2008, 07-2008A, 07-2008B, 07-2008C and 07-2008D).

The MOTION was seconded by Mr. Carney. Roll call vote as follows:

Mr. Carney – yes	Mr. Doucette – yes	Mr. DuBerger - yes
Mr. Nelson – yes	Mr. Jensen – yes	Mr. Howarth - yes
Mr. Shearer – yes	Mr. Gallo - yes	

Public Hearing for Special Permit #04-2011: 239 Main St. James Carter. For a seasonal hot dog cart at the park.

Mr. Carney made a MOTION to encompass the three special permits for James Carter in one discussion. The MOTION was seconded by Mr. Doucette with all in favor.

Mr. Carney stated the Board of Selectmen granted James Carter permission to have a sausage cart on two town properties and it's subject to our approval. What are your hours going to be? Where will it be located?

Jim: the cart at the park (90 Main St) will be located on the path about 100 yards away from the gazebo and will mainly be for the Thursday night concerts 4:30-9:00pm. 149 Main St. will be located in the driveway. At 239 Main St. it will be located near the picnic tables. Only have one cart now. If business increases, then may get another.

Mr. Carney made a MOTION to approve all three subject to the following conditions:

All trash removed daily, waste contained on the cart and not disposed of on site, if a two year lapse of use, the special permits are void. Use is not to take affect until a recorded copy of the decision is given to the Planning Board office. Must meet requirements of the Board of Health and Fire Dept.

Must come back for an amended review if more carts are purchased.

Mr. Howarth feels that if we allow hot dog carts all over town we are setting a bad precedent. What about competition? Can more than one vendor sell at the same location?

The MOTION was seconded by Mr. Shearer. Roll call vote as follows:
04-2011

Mr. Carney – yes	Mr. Doucette – yes	Mr. DuBerger - yes
Mr. Nelson – yes	Mr. Jensen – yes	Mr. Howarth - no
Mr. Shearer – yes	Mr. Gallo - yes	

Public Hearing for Special Permit #05-2011: 90 Main St. James Carter. For a seasonal hot dog cart at the park.

Mr. Carney – yes	Mr. Doucette – yes	Mr. DuBerger - yes
Mr. Nelson – yes	Mr. Jensen – yes	Mr. Howarth - no
Mr. Shearer – yes	Mr. Gallo - yes	

Public Hearing for Special Permit #06-2011: 149 Main St. James Carter. For a seasonal hot dog cart at the park.

Mr. Carney – yes	Mr. Doucette – yes	Mr. DuBerger - yes
Mr. Nelson – yes	Mr. Jensen – yes	Mr. Howarth - no
Mr. Shearer – yes	Mr. Gallo - yes	

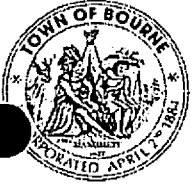
Chairman Farrell read a letter from the National Register of Deeds into the record that the Historic Center is to be considered.

Chairman Farrell asked for a moment of silence for Roland Dupont.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Carney with all in favor.

With no further business before the Board, the meeting was adjourned at 8:00 PM.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, July 28, 2011

PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

1. Compliance Review: Cont'd from 7/14/11. 370 MacArthur Blvd. McDonald's re-vegetation plan.
2. Port of Call II: Bond status.
3. Discussion: MHD letter re: MacArthur Blvd & Rt. 6

TOWN CLERK'S OFFICE
BOURNE, MASS.

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DRAFT

PLANNING BOARD MEETING MINUTES

July 28, 2011

APPROVED

8.11.11

PRESENT: Christopher Farrell, Dudley Jensen, Gerald Carney, John Howarth, Louis Gallo, Donald DuBerger, Jon Nelson

ABSENT: Daniel Doucette, Doug Shearer

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, James Mulvey, Mark McBee, Sallie Riggs, Terry Ruggles

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Compliance Review: Cont'd from 7/14/11. 370 MacArthur Blvd. McDonald's re-vegetation plan.

Mark McBee submitted a re-vegetation plan with perennials, hydrangeas and rhododendrons. It creates a wall and will supplement with annuals.

Upon review of the plan, the vegetation is on the wrong side of the property.

Chairman Farrell asked Mark to bring in a revised copy along with a detailed list of plants.

Mr. Carney made a MOTION to continue to 8/11/11. The MOTION was seconded by Mr. Gallo with all in favor.

Port of Call II: Bond status.

Chairman Farrell read a letter from Ken Sundman into the record: the letter states the roads will be paved in the fall or spring of 2012 and he will increase the bond by 9/30/11.

This is continued to the 8/11/11 meeting.

Discussion: MHD letter re: MacArthur Blvd & Rt. 6

Coreen: we recommend the paving be delayed and use the money for other projects of importance. This was brought up to the Main St. steering committee and they want to sign on to the letter with the Board. Other projects: reconfiguration of Belmont Rotary, the bypass, etc. Looking for input/changes and the ok to finalize and send.

Chairman Farrell asked Sallie to forward the minutes to the Board members so they can review and comment by the next meeting. Believe a united front is best.

Sallie: Looking at MacArthur Blvd to change the infrastructure in the future, why resurface now?

Coreen: MA Hwy and ISWM have been having conversations. Talking about closing some u-turns. Why not address the problems?

Chairman Farrell stated the Waterhouse Rd. turn around is slated to be shut down.

Coreen: the letter states we request a meeting with them to discuss everything. Aug. 19, 2011 is the deadline for submitting comments.

BOURNE MASS
TOWN CLERK'S OFFICE
2011 AUG 16 AM 3 07

Sallie: we are trying to get the MPO to recognize the Bourne rotary (moved to 2035) and there is no planning money now.

Mr. Jensen stated if the Waterhouse Rd. turn is closed, busses will have to go to County Road or the Otis Rotary.

Sallie: would like the Transportation Advisory Committee re-established. Trying to make Bourne's voice heard. The person on the MPO representing Bourne is from Mashpee. Want one of our Selectmen as a representative. The person from Mashpee has never spoken to Rick Tellier, DPW superintendant. We have to be constantly pushing.

Mr. Carney made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 7:25 PM.

Respectfully submitted,
Ann T. Gratis

BOURNE 1988
TOWN CLERK'S OFFICE
TO MR 3 05

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Upper Cape Cod Technical School

LOCATION: 220 Sandwich Rd
Assessors Map 25 Parcel 1
Zoning District – R-40

PROPOSAL: Application for Site Plan Review for a 9,225SF building for
the LPN program.

DATE & TIME: Thursday, Aug. 11, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
July 28, 2011

2011 JUL 27 PM 3 02
TOWN CLERK'S OFFICE
BOURNE, MASS.



TOWN OF BOURNE

Planning Board

2011 AUG 4 PM 2 33

Bourne Town Hall

24 Perry Avenue

TOWN CLERK'S OFFICE
Bourne, MA 02532

BOURNE, MASS
Phone: (508) 759-0615

Fax: (508) 759-0611



MEETING AGENDA

DATE: Thursday, August 11, 2011

PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

Minutes of 7/14/11 & 7/28/11

1. Informal Discussion: Joe Sorenti Jr. To relocate tow business to his residence at 95 Old Plymouth Rd. in a B-2 district.
2. Compliance Review: Cont'd from 7/28/11. 370 MacArthur Blvd. McDonald's re-vegetation plan.
3. Discussion: 626 MacArthur Blvd. Little Bay Boatworks.
4. Port of Call II: Cont'd from 7/28/11. Bond status.
5. Discussion: Cont'd from 7/28/11. MHD letter re: MacArthur Blvd & Rt. 6
6. Public Hearing for Site Plan Review #477: 220 Sandwich Rd. Upper Cape Tech School. For a 9,225SF building for the LPN building.
7. Discussion: Draft Policy re: Public Comment

DRAFT

PLANNING BOARD MEETING MINUTES
August 11, 2011

8-26-11
APPROVED

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, John Howarth, Louis Gallo, Donald DuBerger, Gerald Carney, Jon Nelson

2011 SEP 1 PM 4 29

ABSENT: Daniel Doucette
TOWN CLERK'S OFFICE

STAFF: BOURNE, MASS
Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, James Mulvey, Mark McBee, Sallie Riggs, John Saccone, John Harrington, Ribert Dutch, Ken Sundman, Joseph Agrillo, Roger Forget

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Howarth made a MOTION to approve the minutes of 7/14/11 and 7/28/11. The MOTION was seconded by Mr. Carney with seven in favor, one abstention.

Mr. Shearer made a MOTION to take #'s 5 and 6 out of order. The MOTION was seconded by Mr. Carney with all in favor.

Discussion: Cont'd from 7/28/11. MHD letter re: MacArthur Blvd & Rt. 6.

Chairman Farrell: Other groups in town have discussed this: ISWM, DPW. Do we know the results of their talks with MA Hwy?

Coreen: We do not. ISWM does not want their turn-around closed. This week on the radio it was announced that the Town is petitioning to have the Waterhouse Road turn-around closed. This is the opposite of what the Town wants.

Sallie Riggs: The letter is good. We would like to coordinate with MA Hwy.

Chairman Farrell: MA Hwy has not contacted the town, all we got was a letter.

Mr. Howarth made a MOTION to support the letter. The MOTION was seconded by Mr. Shearer with all in favor.

Public Hearing for Site Plan Review #477: 220 Sandwich Rd. Upper Cape Tech School. For a 9,225SF building for the LPN building.

Roger Forget: The work is to be done by staff and students over 24 months. We are taking the LPN program out of the building but they will remain on campus.

Mr. Carney reviewed the project. It's a straight forward proposal. Are you using the existing parking?

Roger: yes.

Mr. Carney has concerns about the abutting land and the slope. Need erosion and siltation control.

Roger: We will pitch the land back toward the building.

Mr. Carney: The campus has a number of out buildings. Would you consider naming the drive and then numbering the buildings?

Roger: yes.

220 Sandwich Rd. Upper Cape Tech Cont'd

Mr. Carney made a MOTION to approve subject to the following conditions:

- All drainage must be kept on site
- Must meet requirements of the Fire Dept. and Board of Health
- Signage will require a permit
- Erosion and siltation control

The MOTION was seconded by Mr. Howarth with all in favor.

Informal Discussion: Joe Sorenti Jr. To relocate tow business to his residence at 95 Old Plymouth Rd. in a B-2 district.

Joe: Only a repair business now. Anything stored will be under cover and screened.

Mr. Howarth stated the yard looks like a junk yard now. The grass is so long it covers up the cars. The neighbors are wild now. how many violations do you have against you?

Joe: none. Have been cited in the past.

Coreen: Assumed it was still a towing business and looked at it from that. But, with auto repair the bylaw states about junk yards and bulk storage. Also has a residence on the property. According to the Assessing office, it's a 2-family. Would need a special permit but conflicts with the residential and business with the surrounding properties.

Joe: The house is used as a single family. Across the street is all business zoned, next to him is business zoned. This won't interfere with the residential neighbors. The vines are so thick in the back you can't see or hear them. Want to put storage boxes on the residential side. There will be about 1-5 cars a day. Everything at the current location will be tossed. The pallet pile has been moved to the back yard. The box truck is filled with coal and broken pallets. Will be putting up a blinder and fences to screen from neighbors.

Mr. Gallo: there is sensitivity with the residential component. If you pursue this, you will have to have professional drawings, formal application, etc.

Chairman Farrell stated that the property now looks residential, not business.

Compliance Review: Cont'd from 7/28/11. 370 MacArthur Blvd. McDonald's re-vegetation plan.

Mark McBee: The rhododendrons will be white and purple. We spaced them 15' apart so we don't have the same issues as before.

Mr. DuBerger: the spacing seems a bit wide and would take years to fill in.

Mr. Farrell: on the south side there is natural screening. We could waive the evergreen requirement with the screening between Dunkin Donuts. The openness leads to public safety. Would like six more plants added and spaced 10' apart.

Mark: We are planning on doing this in mid-September.

Chairman Farrell: We will do a site visit when complete and have you back here in October.

Discussion: 626 MacArthur Blvd. Little Bay Boatworks.

Applicant requested to be removed from the agenda.

Port of Call II: Cont'd from 7/28/11. Bond status.

Ken Sundman stated the last lot was sold. Will be paving at the end of October of this year. Has a contract with Keating to do the paving. Will also do the bounds. How important are the sidewalks?

Chairman Farrell: sidewalks would comply with the rest of the neighborhood. It's a betterment.

Ken: Can up the amount of the bond to \$45,000 by the end of Sept.

Mr. Howarth made a MOTION to continue to 9/22/11. The MOTION was seconded by Mr. Shearer with all in favor.

Discussion: Draft Policy re: Public Comment

Chairman Farrell: as it is now, we can't discuss something unless it's on the agenda. Thinks this is good. The public can request to talk about something and it will be put on the agenda for the following meeting. Announcements will be ok. as long as there is no deliberation.

Mr. Howarth made a MOTION to adopt the policy. The MOTION was seconded by Mr. Carney.

Paul Gately asked what does this do to planning discussions?

Can discuss if on the agenda and part of an agenda item.

The intent is to prevent discussing or acting on any subject the public has no knowledge of. A 48 hour advance notice is required.

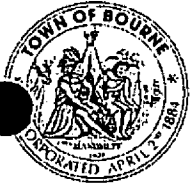
Mr. Howarth withdrew his MOTION. Mr. Carney withdrew his second.

Chairman Farrell: look at more before adopting.

Mr. Jensen made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 7:53 PM.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board

2011 AUG 19 AM 2:33
Bourne Town Hall
24 Perry Avenue
Bourne, MA 02532
TOWN CLERK'S OFFICE
Bourne, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, August 25, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of 8/11/11

1. Compliance Review: 41 Meetinghouse Lane. Parking, drainage, loading dock.
2. Compliance Review: Brookside. Speed bumps, illegal stop signs, illegal parking.
3. Solar Discussion: Bylaw draft.

APPROVED
9/22/11
DRAFT

PLANNING BOARD MEETING MINUTES
August 25, 2011

PRESENT: Christopher Farrell, Doug Shearer, Dudley Jensen, John Howarth, Louis Gallo, Donald DuBerger, Gerald Carney, Jon Nelson

ABSENT: Daniel Doucette

ALSO PRESENT: Paul Gately, James Mulvey, Ron Bello, Gary Seidelman, William Flynn, Bill Hayes, Bill Bannon, Richard Elrick

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Howarth made a MOTION to approve the minutes of 8/11/11. The MOTION was seconded by Mr. Jensen with all in favor.

Compliance Review: 41 Meetinghouse Lane. Parking, drainage, loading dock.

Ron Bello submitted the asbuilt for the site.

Chairman Farrell stated that with the planter in the front, it only gives a 14' aisle width. Suggestions: Eliminate the parking in front of the planter; make parallel spaces in front of the planter, or reduce the planter from 7' deep.

Ron: Will be adding bumper strips to all spaces abutting the building front.

Drainage:

Gutters repaired and ducted into the catch basins. Catch basins will be cleaned tomorrow.

Chairman: In front of the planter to the left gets very pooled up with several feet of water after a storm.

Ron: thinks the majority of the problem has been solved.

Mr. Howarth: the last rain no customers could park in front of the building due to flooding. Need lots of work to fix the problem.

Chairman: dramatically reduced the problem and correcting the problem is the issue.

Loading Dock:

Ron would like to put temporary orange construction fencing around it. When he gets a tenant and if they don't need it, he will fill it in.

Chairman: Reduce the planter to 7' to make a 22' aisle width, address the drainage and put up the fencing by the loading dock.

Mr. Howarth made a MOTION to continue to 9/22/11. The MOTION was seconded by Mr. Carney with all in favor.

Compliance Review: Brookside. Speed bumps, illegal stop signs, illegal parking.

Bill Bannon, Bill Hayes. We are the residents and look over from Northland on Jan. 2009. The site plan submitted shows six (6) speed table locations. We also installed safety signs and paint to get people to slow down. These were part of the MA DOT guidelines. We feel we have a serious safety issue.

Gary Seidelman: There is a lot of cut-through traffic from Waterhouse Rd to County Rd. We have over 200 occupied units now with many spur road and foot

traffic with no sidewalks. We believed the speed tables were the best issue. We will provide a site plan showing all the signage.

Chairman Farrell: Read letters from DPW, PD, FD. This is a different situation than Scraggy Neck. There are no DPW services here. Dennis Woodside, PD Chief, stated there are issues with driveways being on Brookside Road and Holly Hill Court never constructed in front of them but they have a Holly Hill address. This is confusing to 911. Would like to make sure we get some compliance. Talk to Mike Leitzel in Engineering to get those house numbers changed to a Brookside address. Northland hasn't upheld their part of the deal; there are other outstanding issues: the hill by the 8th T. There needs to be either a port-a-potty or fence in place. If you make major changes – speed tables, signs, etc, you need to notify the Board.

Parking: on the main road, there is no overnight parking allowed. Cars are parking there instead of in designated spaces. Also, on the courts, if someone parks across from a property, it blocks the way for an ambulance. Enforcement will have to come from you – the owners.

Solar Discussion: Bylaw draft.

Richard Elrick, chairman, energy efficiency committee. This bylaw will help Bourne to become a green community. There are no guidelines in place now. Chapter 40 Sec. 3 of MGL exempts Solar PV from zoning restrictions. Solar PV has no traffic, environmental concerns, and produces tax revenue. There would be no special permit or variance required in the overlay district but the Board would still review under Site Plan Review. Barnstable has an "as of right" area. Coreen's version of the bylaw focuses on Canalside Commons and Cape Aggregates and the Landfill.

Mr. Howarth: if we pass the bylaw, will they still have to go to the Cape Cod Commission?

Rick: Only if they remove vegetation of 3 acres or more and if the development is over 40,000SF. There is currently one of these projects in front of the CCC, they are going for an expedited review.

Chairman Farrell: would like to hear from Coreen. Has a personal issue with as of right zoning.

Mr. Nelson: how does this benefit the town?

Rick: Developer are attracted and it allows siting guidelines that you don't have now.

Chairman Farrell: As of right would not need Special Permit but Site Plan Review in the overlay district only. Anything outside of that would need Special Permit. Projects can't be prohibited (MGL) but can be regulated.

Mr. Carney made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:08 PM.

Respectfully submitted,
Ann T. Gratis

2011 SEP 2 PM 3 19

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Neng Zhong Chen

LOCATION: 41 Meetinghouse Lane
Assessors Map 7, Parcel 23.1
Zoning District - B-2

PROPOSAL: Application for Special Permit for a restaurant.

DATE & TIME: Thursday, September 22, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
Sept. 8, 2011
Sept. 15, 2011

2011 SEP 2 PM 3 19

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Neng Zhong Chen

LOCATION: 41 Meetinghouse Lane
Assessors Map 7, Parcel 23.1
Zoning District - B-2

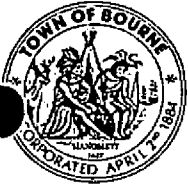
PROPOSAL: Application for Special Permit for a restaurant.

DATE & TIME: Thursday, September 22, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday, 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
Sept. 8, 2011
Sept. 15, 2011



TOWN OF BOURNE

Planning Board



2011 SEP 15 PM 3 09 Bourne Town Hall
24 Perry Avenue
TOWN CLERK'S OFFICE Buzzards Bay, MA 02532
BOURNE, MASS (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, September 22, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of 8/25/11

1. Compliance Review: 41 Meetinghouse Lane. Cont'd from 8/25/11. Parking, drainage, loading dock.
2. Port of Call II: Road status, bond update.
3. Public Hearing for Special Permit #07-2011: 41 Meetinghouse Lane. Neng Zhong Chen. For a restaurant.
4. Public Hearing for a Change to the Zoning Bylaw:
Sec. 3390 Storage Trailers & Storage Containers.
 1. Short-Term loading and unloading
 2. Short-term storage
 3. Construction projects
 4. Non-conforming storage trailers and storage containers

DRAFT

PLANNING BOARD MEETING MINUTES
September 22, 2011

APPROVED
10.13.11

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen, John Howarth, Louis Gallo, Donald DuBerger, Jon Nelson

ABSENT: TOWN CLERK'S OFFICE
Gerald Carney
BOURNE, MASS

ALSO PRESENT: James Mulvey, Ron Bello, Neng Zhong Chen, Bonnie Ferrari, Jim Sorenti, Tahir Khan Yahn, Daryl Smith and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Jensen made a MOTION to approve the minutes of 8/25/11. The MOTION was seconded by Mr. Howarth with all in favor.

Compliance Review: 41 Meetinghouse Lane. Cont'd from 8/25/11. Parking, drainage, loading dock.

Ron Bello stated the construction fencing has been placed around the loading dock. The planter will be reduced by half and the loading zone in the rear will be striped. All work will be done in the next 10 days. The dumpster will be fenced in. Mr. Howarth: nothing has been done yet. The drainage is still bad and drains onto the post office property.

Ron: cleaning the catchbasins didn't solve the flooding problem. There are two drains in the front of the property. All the pipes were cleaned out last week and he augered into where the water collects. Waiting for the next rain to see if it worked. If not, will put in new drainage if we have to.

Chairman Farrell: He has taken the right steps but has he gone far enough? Is it up to par to take on another business?

Mr. Jensen made a MOTION to continue to the next meeting and every meeting until the site is corrected. The MOTION was seconded by Mr. Shearer with all in favor.

Chairman Farrell stated the orange fencing around the loading zone is okay for now.

Port of Call II: Road status, bond update.

Ken Sundman submitted a letter requesting a 3-week extension to increase the bond.

Chairman Farrell read the letter into the record.

Mr. Howarth made a MOTION to continue to 10/22/11. The MOTION was seconded by Mr. Doucette with all in favor.

Public Hearing for Special Permit #07-2011: 41 Meetinghouse Lane. Neng Zhong Chen. For a restaurant.

Neng Zhong Chen would like to open a Chinese restaurant in Unit C. Mr. Nelson reviewed the plan: There are overall site issues that aren't in compliance. There is plenty of parking, the loading zone is on the new plan, waste control – dumpster and grease disposal – must be enclosed.

Mr. DuBerger stated if we approve this and you move forward, it's at your own risk that the landlord will be bringing the site into compliance.

Ron Bello, owner, will sign an agreement stating that if he doesn't bring the site into compliance and they are not able to open, he will refund their costs incurred.

Chairman Farrell stated we aren't punishing owners, we just want to make it work. It helps the owner and the tenants. Will need the agreement by the next meeting.

Mr. Nelson made a MOTION to approve subject to the following conditions:

- Grease container and dumpster must be on a paved surface and fenced in and shown on the plan;
- Must meet all rules and regulations of the Fire Dept and Board of Health;
- The letter from Ron Bello of indemnification;
- The site must come into compliance prior to any occupancy permit being issued.

The MOTION was seconded by Mr. Howarth. Roll call vote as follows:

Mr. Gallo – yes	Mr. Howarth – yes	Mr. Jensen – yes
Mr. DuBerger – yes	Mr. Doucette – yes	Mr. Shearer – yes
Mr. Nelson - yes		

Public Hearing for a Change to the Zoning Bylaw:

Sec. 3390 Storage Trailers & Storage Containers.

1. Short-Term loading and unloading
2. Short-term storage
3. Construction projects
4. Non-conforming storage trailers and storage containers

Coreen stated this is for residential properties. Commercial properties are regulated under Site Plan Review. This bylaw is similar to bylaws of surrounding towns. Am leaving the definition where it is in the bylaw instead of the definition section. There are other sections of the bylaw that include the definition also so this is consistent. Site Triangle: there is nothing in our bylaw defining that so it was changed to front yard. Detention facilities refers to stormwater.

Mr. Shearer: if we label the front yard setback/parking space (2D) do we want to limit it that much?

Mr. Howarth asked who is going to police this?

What about construction trailers?

Coreen stated construction trailers are not affected and the building inspector is in charge of policing. We can delete 2F Front Yard.

Mr. Shearer: when a construction project ends, we don't want to leave it open ended for the removal of the trailer (3E).

Coreen: change to: no later than 180 days or may be extended upon discretion of the building inspector.

Mr. Howarth made a MOTION to approve as amended. The MOTION was seconded by Mr. Shearer with ail in favor.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 8:00 PM.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, October 13, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of 9/22/11

1. 81P: MacArthur Blvd. and the Bourne Rotary.
2. Compliance Review: Cont'd from 8/11/11. 370 MacArthur Blvd. McDonald's re-vegetation.
3. Compliance Review: 41 Meetinghouse Lane. Cont'd from 9/22/11. Parking, drainage, loading dock.
4. Discussion: paving of Rt. 6 and MacArthur Blvd.
5. Public Hearing for a Change to the Zoning Bylaw:
Sec. 3470: Solar Photovoltaic System (SPS) Ground Mounted
The purpose of this section is to promote the goals of the Local Comprehensive Plan and the Commonwealth of MA Green Communities Act, by providing project plan review and design standards for large-scale, ground-mounted solar photovoltaic systems.

TOWN CLERK'S OFFICE
BOURNE, MASS

2011 OCT 7 PM 3 24

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article ____: To see if the Town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

Sec. 3470 Solar Photovoltaic System (SPS) Ground Mounted

3471. Purpose The purpose of this section is to promote the goals of the Local Comprehensive Plan and the Commonwealth of MA Green Communities Act, by providing project plan review and design standards for large-scale, ground-mounted solar photovoltaic systems.

3472. Applicability. This section applies to large-scale (250kW or larger), ground-mounted solar photovoltaic installations. This section also pertains to physical modifications that materially alter the type, configuration, or size of these installations or related equipment.

Full text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Thursday, October 13, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:

Sept. 21, 2011

Sept. 28, 2011

BOURNE, MASS.
TOWN CLERK'S OFFICE
2011 SEP 22 PM 1 00

DRAFT

PLANNING BOARD MEETING MINUTES
October 13, 2011

APPROVED

10/27/11

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Gerald Carney, John Howarth, Louis Gallo, Donald DuBerger, Jon Nelson

2011 OCT 28 PM 3 28

ABSENT: Dudley Jensen

TOWN CLERK'S OFFICE
BOURNE, MASS

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: James Mulvey, Ron Bello, Paul Gately, Richard Elrick, Ford O'Connor, Paul O'Keefe, George Slade, Tahir Khan, Barbara DeCicco Lawrence, Mark DeCicco

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Doucette made a MOTION to approve the minutes of 9/22/11. The MOTION was seconded by Mr. Shearer with 7 in favor, one abstention.

81P: MacArthur Blvd. and the Bourne Rotary.

Ford O'Connor represented the applicant. The back lot is not buildable and the front lot has frontage on the rotary. Once we get a curb cut from MA Hwy, we will apply for a building permit.

Mr. Carney made a MOTION to approve. The MOTION was seconded by Mr. Doucette with all six in favor, 2 abstentions.

Compliance Review: Cont'd from 8/11/11. 370 MacArthur Blvd. McDonald's re-vegetation.

Chairman Farrell said there are no trees but the re-vegetation seemed ok.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Carney with all in favor.

Compliance Review: 41 Meetinghouse Lane. Cont'd from 9/22/11. Parking, drainage, loading dock.

Ron Bello stated the planter has been reduced and we are going to replace 2 catch-basins. Fix-All Cape Cod is doing the work. Waiting on the loading dock for a tenant if they will need it or not.

Mr. Doucette made a MOTION to continue to 11/10/11. The MOTION was seconded by Mr. Shearer.

Chairman Farrell asked for the plans to be submitted to us.

All in favor of the MOTION.

Discussion: paving of Rt. 6 and MacArthur Blvd.

Chairman Farrell: There is new leadership at MA Hwy. We can get the advisory committee to work with us and them. A major rebuild will be many years from now.

Coreen stated we can commission a study. Work with the Cape Cod Commission for funds.

Public Hearing for a Change to the Zoning Bylaw:

Sec. 3470: Solar Photovoltaic System (SPS) Ground Mounted

The purpose of this section is to promote the goals of the Local Comprehensive Plan and the Commonwealth of MA Green Communities Act, by providing project plan review and design standards for large-scale, ground-mounted solar photovoltaic systems.

Richard Eirick, Energy Coordinator for Bourne. This will be an As-of-right overlay district for large scale solar projects. There is no bylaw now and no way to regulate if a project came to town. If this passes, it's one goal of the Green Community standards. We do have one minor change which will be done at Town Meeting. Sec. 3478 getting the agreement. It can take about 8 months to get the agreement with NSTAR. This will allow the applicant to get the building permit and the agreement can come later prior to final sign off. Engineering studies would have to be done.

Chairman Farrell: What happens if no agreement can be made and the land has been cleared?

Rick: the developer would have to put it back the way it was. There would be Cape Cod Commission review on these projects as they are large – over 3 acres. The first solar project is in front of the CCC now under an expedited review. They will not touch municipal projects.

Mr. DuBerger asked why is this process being rushed? Why do we these projects need a pre-approved place?

Rick: Bourne voted to promote alternative energy. This is a step in that direction. Projects will be coming to the Town next year. This will help regulate them. Tell them where they can go. They will still need site plan review.

Mr. Nelson: As of right is hard to swallow. Is there a certain percentage needed for a green community? Why did you choose the areas highlighted?

Rick: a 1mw project requires 5 acres. The areas selected seemed to make the most sense now as they are mostly cleared already, do not have housing. Trying to promote private sector solar projects as it will bring revenue to the Town. These projects have no impact on schools, housing, or water.

Coreen: the gravel pit we thought was a good re-use of the area and it's private. Also where the existing Bournedale School is for a municipal project. It may be cleared in the future. The B3 district includes the landfill and abuts MMR. There is no residential allowed. The State bylaw stated we can't prohibit solar but can regulate it. We show where they can go to protect the rest of the town. Without this bylaw, someone could evoke MGL Ch. 40A and put it anywhere in town.

Paul O'Keefe from the Energy Committee: There is an RFP out now for sites throughout the Cape. 11 are in Bourne (several are roof mounted). We hope to

award at the first of the year with construction starting in June. ISWM was included in the RFP. This will make the Town eligible for \$150,000 in energy grants a year. It's easy to regulate.

Coreen: the UCT is not included in this as they do not have the area to put a 250kw. They can do under that.

George Slade, Monument Beach: Will these create glare?

Rick: hasn't been a problem. They are designed to receive light, not reflect.

Coreen: on June 9th the Board voted to give the go ahead for us to pursue this bylaw.

Chairman Farrell asked about Seagulls.

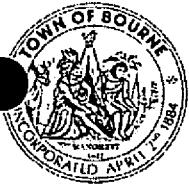
Rick: The surface is tilted and will wash off when it rains/snows. Almost self cleaning.

Mr. Doucette made a MOTION to support the article and the amendment to be made at Town Meeting. The MOTION was seconded by Mr. Gallo with five in favor, 2 opposed, 1 abstention.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Carney with all in favor.

With no further business before the Board, the meeting was adjourned at 8:00 PM.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

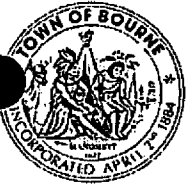
MEETING AGENDA

DATE: Monday, October 17, 2011
PLACE: Bourne High School auditorium, 75 Waterhouse Rd., Bourne
TIME: 7:00PM

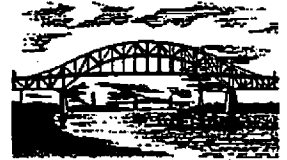
For the purpose and duration of the Special Town Meeting.

TOWN CLERK'S OFFICE
BOURNE, MASS

2011 OCT 13 AM 11 02



TOWN OF BOURNE
Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Monday, October 17, 2011
PLACE: Bourne High School auditorium, 75 Waterhouse Rd., Bourne
TIME: 6:30PM

Joint meeting with the Board of Selectmen and Conservation Commission for the purpose of discussing tax title properties.

2011 OCT 13 AM 11 02
TOWN CLERK'S OFFICE
BOURNE, MASS.



TOWN OF BOURNE

Planning Board



2011 OCT 21 PM 1 13

TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, October 27, 2011

PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

Minutes of 10/13/11

1. Port of Call II: Road status, bond update.
2. Discussion: Old Plymouth Road. Sorenti. Illegal auto repair.
3. Public Hearing for Site Plan Review/Special Permit #08-2011: 80 Cranberry Hwy. For a gas station with convenience store.

emailed 9.23.11

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2011 SEP 26 PM 2 06

TOWN CLERK'S OFFICE

BOURNE, MASS

APPLICANT: Jean Maier

LOCATION: 80 Cranberry Highway, Sagamore
Assessors Map 11.4, Parcel 128 Zoning District - B-2

PROPOSAL: Application for Special Permit and Site Plan Review for a
convenience store, gas station.

DATE & TIME: Thursday, October 27, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:

Oct. 6, 2011

Oct. 13, 2011

DRAFT

**PLANNING BOARD MEETING MINUTES
October 27, 2011**

APPROVED

PRESENT: Christopher Farrell (7:12), Doug Shearer, John Howarth, Louis Gallo, Donald DuBerger, Jon Nelson, Gerald Carney

ABSENT: Daniel Doucette, Dudley Jensen

ALSO PRESENT: James Mulvey, Paul Gately, Diana Barth, Andrew Campbell, Linda McConnery, Susan Bradford, Mary Treeter, Tudor Ingersoll, Joe Sorenti Jr., and other members of the public

Ann Gratis, Recording Secretary

Clerk Shearer called the meeting to order at 7:00 P.M.

Mr. Carney made a MOTION to approve the minutes of 10/13/11. The MOTION was seconded by Mr. Howarth with all in favor.

Port of Call Road status, bond update.

The applicant was not present.

Mr. Carney made a MOTION to continue to 11/10/11. The MOTION was seconded by Mr. Howarth with all in favor.

Discussion: Old Plymouth Road. Sorenti. Illegal auto repair.

Mr. Howarth submitted photos of the property at 95 Old Plymouth Rd. They showed numerous cars both registered and unregistered. Tires, and other "junk" everywhere.

Mr. Howarth stated he didn't want to see everything from the closing business on Meetinghouse Rd to this property and it has. Met with Mr. Sorenti and discussed the issues. There are two trucks and other vehicles in various states of repair, piles of tires

Sorenti: when you move a business, you have a mess and it's being cleaned up. Mr. Howarth presented pictures that he took of the property showing the cars, tires and other things.

Sorenti: the hurricane blew down the cover for the cars. I can have as many registered cars as I want as long as they are covered.

Shearer read the definition of a "junk yard" then asked what are you doing to deal with this up? Covering the vehicles is the first step then cover the lumber.

Sorenti: I don't have to cover the lumber. Am working to clean it up will have done by the week after next. Cars will be covered this weekend. Moving items to the back. Normally only have one vehicle uncovered. No law against having the back, lumber and steel where it is. Went to the Board of Health and court.

Mr. Shearer: we are looking for the site to improve. Keep working on it. Do what you can as quickly as possible.

Mr. Howarth made a MOTION to continue to 11/10/11. The MOTION was seconded by Mr. Carney with 5 in favor, 1 abstention.

2011 NOV 29 PM 12 13

2011 NOV 29 CLERK'S OFFICE

Public Hearing for Site Plan Review/Special Permit #08-2011: 80 Cranberry Hwy. For a gas station with convenience store.

Michael Ford, Atty. representing the applicant, asked to continue to 11/10/11 where there would be a full Board and he signed a time waiver.

Mr. Howarth made a MOTION to continue to 11/10/11. The MOTION was seconded by Mr. Farrell with all in favor.

Mr. Farrell made a MOTION to adjourn. The MOTION was seconded by Mr. Carney with all in favor.

With no further business before the Board, the meeting was adjourned at 7:20 PM.

Respectfully submitted,
Ann T. Gratis

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TOWN CLERK'S OFFICE
BOURNE, MASS

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361-770-2483
2011 NOV 28 PM 4 10
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board

2011 NOV 7 AM 10 59 Bourne Town Hall
24 Perry Avenue
TOWN CLERK'S OFFICE Buzzards Bay, MA 02532
BOURNE, MASS Phone: (508) 759-0615 Fax: (508) 759-0611



MEETING AGENDA

DATE: Thursday, November 10, 2011
PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

Minutes of 10/27/11

1. Compliance Review: Cont'd from 10/13/11. 41 Meetinghouse Lane. Drainage, loading dock.
2. Port of Call II: Cont'd from 10/27/11. Road status, bond update.
3. Discussion: Cont'd from 10/27/11. Old Plymouth Road. Sorenti. Illegal auto repair, storage of vehicles.
4. Public Hearing for Site Plan Review/Special Permit #08-2011: Cont'd from 10/27/11. 80 Cranberry Hwy. For a gas station with convenience store.
5. Preliminary Subdivision Plan: 526 Scraggy Neck Rd. John Sheldon. Two lots.

DRAFT

PLANNING BOARD MEETING MINUTES
November 10, 2011

12-8-11
APPROVED

PRESENT: Christopher Farrell, Doug Shearer, John Howarth, Louis Gallo, Donald DuBerger, Jon Nelson, Gerald Carney, Dudley Jensen

ABSENT: Daniel Doucette

ALSO PRESENT: Paul Gately, Diana Barth, Andrew Campbell, David Allen, Donald Ellis, Joe Sorenti Jr., Jon Fitch, Eugene Curry, Walter Steinholm, John Lipman, Karen Fenton, Taylor Dowdy, Mike Ford, Jean Maier, and other members of the public

Anñ Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:08 P.M.

Mr. Howarth made a MOTION to approve the minutes of 10/27/11. The MOTION was seconded by Mr. Carney with seven in favor, one abstention.

Compliance Review: Cont'd from 10/13/11. 41 Meetinghouse Lane. Drainage, loading dock.

The applicant sent a letter requesting a continuance to the next meeting.

Port of Call II: Cont'd from 10/27/11. Road status, bond update.

No applicant present. This is the second meeting he failed to attend.

Mr. Howarth made a MOTION to take the bond. The MOTION was seconded by Mr. Jensen with all in favor.

Discussion: Cont'd from 10/27/11. Old Plymouth Road. Sorenti. Illegal auto repair, storage of vehicles.

Mr. Sorenti stated the property is all set.

Chairman Farrell stated that he originally wanted to move the business from Meetinghouse Lane to this property.

Sorenti: I'll clean up when I'm ready to. The Bricks, wood and metal will stay where they are. Can't make me move them.

Chairman Farrell asked if the vehicles are registered?

Sorenti: all but one.

Mr. Shearer stated the trailer with the fridge – you'll need a building permit for storage. Are you paying excise tax on the vehicles on your property?

Sorenti – yes. I have a mobile business and fix vehicles on other properties.

Mr. Howarth stated that nothing is cleaned up.

Sorenti asked why Mr. Howarth is out to get him. He'll get permits. The FD has a permanent structure only 4' off the property line, not 155

Chairman Farrell: you'll need to make a complaint to the Building Inspector.

TOWN OF BOURNE, MASS.
2011 DEC 15 PM 4 04

Public Hearing for Site Plan Review/Special Permit #08-2011: Cont'd from 10/27/11.
80 Cranberry Hwy. For a gas station with convenience store.

Atty. Mike Ford presented the plan. The business is in a B-2 district with R-40 district at the rear. It's currently being used as overflow parking for the business next door. There is an existing special permit #06-2008 for three pumps, 6 filling stations a convenience store and restaurant with drive-thru.

Would like to just do 5 pumps with 10 filling stations with a kiosk for now and within 5 years possibly construct a 1,000sf convenience store. Then the kiosk will go away after the store is built. No restaurant, no drive-thru. Looking to be optimal for marketing. Want to find a store tenant prior to constructing a store.

Waivers requested: Left turn and accel/decel lane. A traffic impact study for phase 1 & 2 was filed. There is adequate site distance. There will be no significant impact on traffic.

Outstanding Issues:

Parking setback – now 16.2' – ok

Waivers – 50' curb cut radius – now 30'

Elevations of phase 2 store

Sideline plantings – enhanced

Lighting – compliance with foot candle regulations

Parkign plan – 65 spaces – sufficient? Handicap signage

MA Dot permits.

No issue with water supply

Natural environment – 25%. 50' of woods will be saved. There are TOPO challenges

Retaining walls

Mr. Howarth was originally opposed, but neighbors wanted the store. The new plan has more pumps and a Phase 2 "option". The store is 1/3 the original size. The separation from Hilltop Drive is only 31' (50' regulation). Not in favor of approving the waivers. Parking including the store should be 9 spaces, not 6. This has an impact on the neighborhood. The 2008 plan was more beneficial than this one.

Mr. Gallo: when Market Basket goes in, the area will change, need a bigger radius for trucks. The retaining wall is 20' high. The grade needs to be 4-5' approaching the highway.

Mr. Howarth stated they ended up spraying gunite on the wall further down the road to hold it up and prevent erosion. Many complaints, want to see the wall first.

Taylor Dowdy stated the wall will be stamped by an engineer and deemed safe. Limited by the canopy area, want a level surface. We tried to raise it as much as possible.

Mike: showed an overlay of the previous project. Stated this has less impact with no drive-thru. The original project had two 10' walls. There is now more green space/plantings.

Randy Hart, Engineer: Trip generation was done in August on a Saturday and weekday. This is a less intense use of the land. This will have 20 more trips with just the gas instead of the 165 predicted with the store and restaurant with drive-thru. MA Hwy didn't react to an extra lane. A left turn was allowed on the prior

project. There are two points of access needed for gas stations to run smoothly; trailers with boats, landscape trailers, RV's, will paralyze internal flow which spills out to the street. If a right turn only, people will do a U-turn to get back to the bridge.

Mr. Howarth stated the store was a benefit, just gas is not. Do not believe we will ever see the store with this "phased" plan.

Mr. Nelson stated the benefit of the first plan was greater to the area so it was easier to sign off on the waivers.

Mr. DuBerger: there are 40% more pumps and I liked the 2-tiered wall better, it was a better scale and safer/easier to construct.

Taylor: will look to split but will lose some natural vegetation.

Mr. Shearer asked if the grade changes were because of the pumps?

Taylor: they are sloped as much as we can with the ADA issues. The street is 70-71/72-73 and slopes up from there. The store is at 72 and the left drive is 73. We are grading to the catch basins. The datum might be different than the previous project.

Chairman Farrell stated we have had issues with phased projects and we never see the second part. The neighborhood wanted a store. Have some concerns about the restaurant and drive-thru. Thought the speakers would be muffles and the lights would be shielded from the residential.

Mike asked if the store was built you would approve?

Mr. Howarth would support.

Steve: It becomes a lender issue. Don't have a signed lease yet. Want to open by 7/4/12 with gas only. There is a much better chance of getting a tenant once this is approved it will help market the site. Everything now is dead. Can have it built in 2 months because we will have the permits. The bank won't give money without a tenant for the store.

Mr. Howarth stated you already have a permit. Won't trade extra pumps for no store.

Walter: This didn't get built for a reason. This is what you need to make the project happen.

Jerry Ellis: the gas company used to be there. Agree about the store, the requests are reasonable, the original plan was superior. There are two stations in the village now and they have 2-4 pumps each. Rarely see backups. You are on a higher volume road. Today you can't buy milk or bread in Sagamore. Have to go five miles in any direction. A store is what people would want. It's a right place and use but the store is a necessity.

Keith Allen, abutter. If you didn't look on a Sunday, then you didn't look. It will get ugly. Wall issues – not a good idea. Didn't want the traffic.

Jean Curry from Gray Gables: support, understand the points and logic the applicant has.

Robin Anderson, Atlantic Design Engineers – supports. Read letters. Fueling is the more important aspect.

Karen Fenton read a letter from Jerry Ingersoll in support of the project.

John Lipman supports the project. Read letters from a few people. As a planner this is an excellent project. Know they are working to bring the store online ASP, tough economical times.

Mr. Lamarsh, abutter – not really a need for gas, need the store.

Others read letters of support.

Mr. DuBerger stated that all the letters mentioned gas and store need. We are asked to approve gas only. The store is an important part of what people want. Understand lending issues, cut reluctant to vote yes with no store. Want a bigger store.

Walter stated we need a 5 pump setup to entice a good tenant and to run properly. Wanted a better pump layout to get a better tenant. Trying not to tear up the land as much. Will look at increasing the store size and terrace the wall. Need the phased store. Don't want to default on permits. Surprised by some comments.

Mr. Howarth: the best of intentions you know where they go. We represent the people.

Mike: will take another look at the plan. Would like to continue to 12/8/11.

Mr. Carney made MOTION to continue to 12/8/11. The MOTION was seconded by Mr. Howarth with all in favor.

Preliminary Subdivision Plan: 526 Scraggy Neck Rd. John Sheldon. Two lots.

Atty. Jon Fitch presented the plan. History: This was two lots in 1927. 3.5 acres with 20' frontage and 80' frontage on the 2nd lot. A house was built in the middle. Would like to take the house down and put back as two lots. Working with Coreen we provided a short road to provide frontage. Each lot will be 1.75 acres. The house currently shares a driveway. Will request some waivers from road construction standards. Utilities are already there.

Mr. Howarth stated that underground utilities are required.

Jon: there are overhead now, anything further would be underground.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Carney with all in favor.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Carney with all in favor.

With no further business before the Board, the meeting was adjourned at 8:55 PM.

Respectfully submitted,
Ann T. Gratis

Main Office:
49 Herring Pond Road
Buzzards Bay, MA 02532
Tel (508) 833-0070
Fax (508) 833-2282



Nantucket Office:
19 Old South Road
Nantucket, MA 02554
Tel (508) 325-0044

2011

2011 NOV 10 AM 11 47

TOWN CLERK'S OFFICE
BOURNE, MASS

November 10, 2011

Bourne Planning Board
Town Hall 12 Perry Avenue
Buzard's Bay, MA 02532
Attention Ann Gratis

Re: Site Plan application, Meetinghouse Lane, Map 12.1, Parcel 2.2

Dear Ms. Gratis:

Please accept this letter as a request to continue the hearing for the above referenced project. This request is made to allow time to address comments from the Office of the Town Planner.

On behalf of the applicant, Meetinghouse Lane Realty Trust, as their agent for this application, I hereby waive the holding of a Public Hearing in accordance with Sections 9 & 10 of Chapter 40A.

We shall be submitting an application to the Zoning Board of Appeals in the near future and will request the Planning Board to open the public hearing when we know the date of the hearing.

Please call our office if you have any questions. Thank you for your consideration on this matter.

Sincerely,
Bracken Engineering, Inc.

Donald F. Bracken, Jr., P.E.

cc: Jay Briggs, Meetinghouse Realty Trust

Main Office:
49 Herring Pond Road
Buzzards Bay, MA 02532
Tel (508) 833-0070
Fax (508) 833-2282



Nantucket Office:
19 Old South Road
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2011

2011 NOV 10 AM 11 47

TOWN CLERK'S OFFICE
BOURNE, MASS

November 10, 2011

Bourne Planning Board
Town Hall 12 Perry Avenue
Buzzard's Bay, MA 02532
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Please call our office if you have any questions. Thank you for your consideration on this matter.

Sincerely,
Bracken Engineering, Inc.

Donald F. Bracken, Jr., P.E.

cc: Jay Briggs, Meetinghouse Realty Trust

Site Plan only

Main Office:
49 Herring Pond Road
Buzzards Bay, MA 02532
Tel (508) 833-0070
Fax (508) 833-2282



Nantucket Office:
19 Old South Road
Nantucket, MA 02554
Tel (508) 325-0044

2011 NOV 10 AM 11 47

TOWN CLERK'S OFFICE
BOURNE, MASS

November 10, 2011

Bourne Planning Board
Town Hall 12 Perry Avenue
Buzzard's Bay, MA 02532
Attention Ann Gratis

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Please call our office if you have any questions. Thank you for your consideration on this matter.

Sincerely,
Bracken Engineering, Inc.

A handwritten signature in black ink, appearing to read "Donald F. Bracken, Jr.", written in a cursive style.

Donald F. Bracken, Jr., P.E.

cc: Jay Briggs, Meetinghouse Realty Trust

Main Office:
49 Herring Pond Road
Bourne Bay, MA 02532
Tel (508) 833-0070
Fax (508) 833-2282



Plantucket Office:
18 Old South Road
Nantucket, MA 02554
Tel (508) 225-0066

NOV 10 AM 11 47

TOWN CLERK'S OFFICE
BOURNE, MASS

November 10, 2011

Bourne Planning Board
Town Hall 12 Perry Avenue
Bourne Bay, MA 02532
Attention Ann Gratts

Re: Site Plan application, Meetinghouse Lane, Map 12.1, Parcel 2.2

Dear Ms. Gratts:

Please accept this letter as a request to continue the hearing for the above referenced project. This request is made to allow time to address comments from the Office of the Town Planner.

On behalf of the applicant, Meetinghouse Lane Realty Trust, as their agent for this application, I hereby waive the holding of a Public Hearing in accordance with Sections 9 & 10 of Chapter 40A.

We shall be submitting an application to the Zoning Board of Appeals in the near future and will request the Planning Board to open the public hearing when we know the date of the hearing.

Please call our office if you have any questions. Thank you for your consideration on this matter.

Sincerely,
Bracken Engineering, Inc.

Donald F. Bracken, Jr., P.E.

cc: Jay Briggs, Meetinghouse Realty Trust

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2011 NOV 10 AM 11 47

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Christopher Crispin

LOCATION: 10A St. Margaret's St.
Assessors Map 23.2, Parcel 99 Zoning District - DTC

PROPOSAL: Application for Amended Special Permit for outside small
vehicle repair and storage.

DATE & TIME: Thursday, December 8, 2011 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
November 23, 2011
November 30, 2011



TOWN OF BOURNE



2011 DEC 1 PM 3 15

Planning Board

TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, December 8, 2011

PLACE: Bourne Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

Minutes of 11/10/11

1. 81P: 1 Country Way. Combine two lots.
2. Compliance Review: Cont'd from 10/13/11. 41 Meetinghouse Lane. Drainage, loading dock.
3. Informal Discussion: Proposed modification to the Solar Bylaw map.
4. Public Hearing for Amended Special Permit #10-2010A: 10A St. Margaret's St. Christopher Crispin. To work on/store water crafts, dirt bikes, ATV's in the side parking lot.

DRAFT

**PLANNING BOARD MEETING MINUTES
December 8, 2011**

APPROVED

PRESENT: Christopher Farrell, Doug Shearer, John Howarth, Dudley Jensen, Daniel Doucette, Donald DuBerger

ABSENT: Gerald Carney, Louis Gallo, Jon Nelson

ALSO PRESENT: Scott Lacy, Jim Mulvey, Ron Bello, Elmer Marsh, Jared Connell, Christopher and Sandra Crispin

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:08 P.M.

Mr. Howarth made a MOTION to approve the minutes of 11/10/11. The MOTION was seconded by Mr. Shearer with all in favor.

Chairman Farrell asked everyone to take a moment of silence for the Worcester firefighters and the victims at Virginia Tech.

Congratulations to the Bourne Canalmen on a great season and winning the Superbowl!

Mr. Shearer made a MOTION to take business out of order. The MOTION was seconded by Mr. DuBerger with all in favor.

Public Hearing for Amended Special Permit #10-2010A: 10A St. Margaret's St. Christopher Crispin. To work on/store water crafts, dirt bikes, ATV's in the side parking lot.

Mr. Doucette has been working with the applicant. What he is applying for is not allowed in the zoning bylaw. He is making changes inside the basement. He will not store outside but will have a few waiting for pick up. Will put a time frame with the owners when they have to be picked up. It's a good business in town.

The Applicants asked to withdraw without prejudice.

Mr. Doucette made a MOTION to accept the withdrawal without prejudice. The MOTION was seconded by Mr. Jensen with all in favor.

Mr. Doucette left at 7:06pm

81P: 1 Country Way. Combine two lots.

These lots are being joined to be more conforming.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Shearer with all in favor.

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TOWN CLERK'S OFFICE
BOURNE, MASS

Compliance Review: Cont'd from 10/13/11. 41 Meetinghouse Lane. Drainage, loading dock.

11/16/11
SUG

Ron Bello: Think the drainage problem is solved. Couldn't put in the 2 catch basins as planned so tied into the existing basins and everything seems to be working.

Mr. Howarth: the parking lines by the planter need to be redone as people are still parking out and blocking the aisle.

Ron: waiting for the Chinese restaurant to pave in the back and install the grease trap. Will re-paint the lines at that point. Want dry weather.

Chairman Farrell thanked him for working with the Board.

Ron: would like to build an enclosure for the dumpsters in back. 5 compartments/5tennants. Would be 61'-64'. It might use up a couple of parking spaces.

Mr. Howarth recommended waiving the parking spaces.

The Board concurs.

Informal Discussion: Proposed modification to the Solar Bylaw map.

Jared Connell, Scott Lacy. Passed out maps of the current solar overlay district and also the area they are proposing. Would like to expand to the other side of MacArthur Blvd. Focusing on sites that are tree cleared already. Looking at the old driving range. Would like to put ground mounted solar on the back portion with a 2 story building in the front. There is no glare issues or noise with the solar and wouldn't really be visible. The site has 8.35 acres with 5 acres almost cleared. A 1.9mw system will fit.

Scott asked if the Board would be inclined to modify the bylaw map and sponsor the change? We will work with Coreen and the Board.

Mr. DuBerger asked how you knew about this bylaw?

Jared: a civil engineering firm knows the property owner. It's a passive use and financing is already in place.

Coreen stated that size in that location isn't allowed now.

Jared stated the owner is planning on the building but hasn't been able to find a developer. The project would kick off in spring or summer. Will seek financing after this for the project in the front. Needs income from this first. Construction would be 2-4 months and getting the agreement with NSTAR is about 6 months. They will have a 10 year lease and the panels are warranted for 20 years. Will continue past 10 years if all agreed upon. There are incentive programs. We have 5mw projects in Wareham and Dartmouth going on now.

Mr. Shearer stated if we add to the district it's as-of-right and we have no control. Coreen stated they will still have to do Site Plan Review and meet the parameters/criteria of the bylaw.

Chairman Farrell stated this is almost spot zoning (modifying for one project). There is no guarantee we're getting anything else. It's a prime piece of property. This would tie it up for a possible big development. Don't know any other parcels that would fit.

Jared: the property owner said nothing else has worked and this is a use for now.

Mr. Shearer stated he would love to see something there. Want a viable business but without the front being developed, couldn't see approving this.

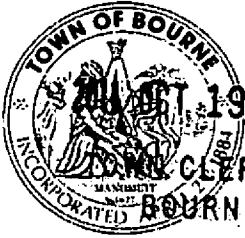
Chairman Farrell asked with the tax impact would be?

Scott stated the assessors are still working on how to tax solar projects. The project can acquire utility credits which would be a benefit.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 7:40 PM.

Respectfully submitted,
Ann T. Gratis



OCT 19 PM 1 40

Public Works Facility Building Committee



Date: Thursday
October 27, 2011

Time: 6:30 P.M.

Location: Bourne Veterans' Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532

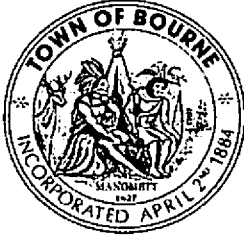
AGENDA

1. Introductions of members
2. Call meeting to order
3. Review open meeting and conflict of interest
4. Review Charge and timetable of Committee
5. Review history of project to date
6. Set next session date
7. adjourn

Thomas M. Guerino
Town Administrator

October 19, 2011

cc: Town Clerk
Town Administrator
Finance Director
Committee: Ahearn, Andrews, Farrell, Ragone, Redman, Tellier and Tonaszuck



Public Works 3 AM 9 34
Facility Building
Committee
TOWN CLERK'S OFFICE
BOURNE, MASS



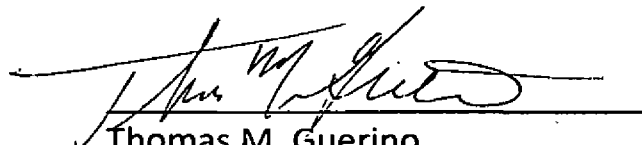
Date: Wednesday
November 9, 2011

Time: 6:30 P.M.

Location: Bourne Veterans' Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532

AGENDA

1. Introductions of members
2. Call meeting to order
3. Review open meeting and conflict of interest
4. Review Charge and timetable of Committee
5. Review history of project to date
6. Set next session date
7. adjourn


Thomas M. Guerino
Town Administrator

November 2, 2011

cc: Town Clerk
Town Administrator
Finance Director
Committee: Ahearn, Andrews, Farrell, Ragone, Redman, Tellier and Tonaszuck

PUBLIC WORKS FACILITY BUILDING COMMITTEE

2011 NOV 10 PM 3 34

MEETING NOTICE

TOWN CLERK'S OFFICE
BOURNE, MASS

Location: Bourne Town Hall
Lower Conference Room
24 Perry Avenue
Buzzards Bay

Date: Wednesday, November 16, 2011

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Approval of minutes
3. Election of Officers
4. Discuss updated needs
5. Review financials
6. Mr. Redmond update
7. Discuss tours
8. Other business
9. Adjourn



Thomas M. Guerino
Town Administrator

Date: November 10, 2011

cc: Town Clerk

PUBLIC WORKS FACILITY BUILDING COMMITTEE

MINUTES OF NOVEMBER 16, 2011

2011 DEC 23 AM 8 53

**TOWN CLERK'S OFFICE
BOURNE TOWN HALL, LOWER CONFERENCE ROOM
BOURNE, MASS**

BUZZARDS BAY, MA.02532

PUBLIC WORKS BUILDING COMMITTEE: DAVE AHEARN, STAN ANDREWS, CHRIS FARRELL, JOHN REDMAN AND RICK TELLIER

PUBLIC WORKS FACILITY BUILDING COMMITTEE MEMBER ABSENT –WALLY TONASZUCK.

GUESTS: TOM DALEY AND ROB GUMLAW FROM GANNETT FLEMING

MEETING CALLED TO ORDER

5:00PM

APPROVAL OF MINUTES:

NO MINUTES OF 11/10/11 MEETING REPRESENTED FOR APPROVAL

ELECTION OF OFFICERS

STAN ANDREWS WAS ELECTED CHAIRMAN

JOHN REDMAN WAS ELECTED VICE CHAIRMAN

DAVE AHEARN WAS ELECTED CLERK

DISCUSS UPDATED NEEDS

TOM DALEY AND ROB GRUMLAW FROM GANNETT FLEMING PRESENTED THEIR FEASIBILITY STUDY FOR A NEW DEPARTMENT OF PUBLIC WORKS FACILITY TO THE COMMITTEE. THE STUDY WAS FIRST DONE IN 2008. THE COMMITTEE DISCUSSED THE STUDY AND SOME OF THE DIFFERENCES IN NEEDS SINCE 2008.

REVIEW FINANCIALS:

NO REVIEWS OF FINANCIAL WERE HELD '

MR. REDMAN UPDATE:

JOHN REDMAN GAVE A BREIF UPDATE OF HIS VISIT WITH RICH TELLIER BACK IN 2010 TO THE DENNIS AND CHATHM DPW FACILITIES

DISCUSS TOURS:

FUTURE TOURS WERE DISCUSSED WITH DAVE AHEARN AND JOHN REDMAN SCHEDULED TO VISIT HINGHAM AND THE PLYMOUTH DPW FACILITIES. THE HINGHAM FACILITY IS A MODULAL BUILDING AND THE COMMITTEE IS VERY INTERESTED IN THAT TYPE OF UNIT.

OTHER BUSINESS:

CHAIRMAN STAN ANDREWS TO SET UP A MEETING WITH TOWN ADMINISTRATOR THOMAS GUERINO TO DISCUSS UPDATED NEEDS AND USES FOR A NEW DPW FACILITY SINCE THE ORIGINAL STUDY WAS DONE IN 2008.

RICK TELLIER WAS GOING TO CONTACT JOHN W. FELINO FROM CAPE BLUIDING SYSTEM AND INVITES HIM TO OUR NEXT MEETING.

ADJOURNMENT

STAN ANDREWS MOVED AND SECONDED BY JOHN REDMAN. MEETING ADJOURNED AT 7: OOPM.

Town of Bourne
Public Works Building Committee

MEETING NOTICE

2011 NOV 25 PM 3 07

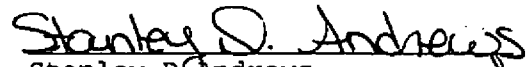
Location: Bourne Veteran's Memorial Community Center, 239 Main St.
TOWN CLERK'S OFFICE
BOURNE, MASS.

Date: Wednesday, November 30, 2011

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Approval of minutes
3. Presentation on Modular Designs
4. Discuss updated needs
5. Review financials
6. Report on site visits
7. Discuss Future agenda items
8. Adjourn


Stanley D. Andrews
Chairman

Date: November 25, 2011

cc: Town Clerk

PUBLIC WORKS FACILITY BUILDING COMMITTEE

2011 DEC 23 AM 8 54

MINUTES OF NOVEMBER 30, 2011

TOWN CLERK'S OFFICE

BOURNE VETERANS MEMORIAL COMMUNITY CENTER BOURNE, MASS

BUZZARDS BAY, MA.02532

PUBLIC WORKS BUILDING COMMITTEE: DAVE AHEARN, STAN ANDREWS, CHRIS FARRELL, BILL MEIER, JOHN REDMAN AND RICK TELLIER

PUBLIC WORKS FACILITY BUILDING COMMITTEE MEMBER ABSENT -WALLY TONASZUCK.

GUESTS:

LINDA MARZELLI, BOURNE FINANCE DIRECTOR

JOHN FELINO, CAPE BUILDING SYSTEMS

MEETING CALLED TO ORDER

5:00PM

APPROVAL OF MINUTES:

ANDREWS MOVED AND SECONDED BY REDMAN TO APPROVE MINUTES OD 11/16/11 AS SUBMITTED.VOTE 6-0-1(ABSTENTION-MYER)

PRESENTATION ON MODULAR DESIGNS:

JOHN FELINO FROM CAPE BUILDING SYSTEMS REPRESENTED DESIGNS ON MODULAR FACILITIES.MR FELINO BUILT THE FACILITY IN HINGHAM.DISCUSSION CENTERED ON THE NEEDS OF BOURNE AND MR FELINO STATED THAT ONCE BOURNE STATED THERE NEEDS AND LAYOUT HE COULD DEVELOP COST TO BUILD MODULAR UNIT.

DISCUSS UPDATED NEEDS:

CHAIRMAN STAN ANDREWS REPORTED ON HIS MEETING WITH TOWN ADMINISTRATOR TOM GUERINO.THE NEW DPW FACILITY WILL NOW NEED TO INCLUDE OFFICES FOR A FACILITY MANAGER,TOWN ENGINEER AND A PLAN ROOM.ALSO NEEDED WILL BE AREAS FOR CARPENTER,PLUMBING,ELECTRICAL AND GROUND MAINTENANCE FUNCTIONS.

REVIEW FINANCIALS:

LINDA MARZELLI, BOURNE FINANCIAL DIRECTOR STATED THAT THERE IS \$67,000 FROM PRIOR FEASIBILITY STUDY REMAINING TO USE.

REPORT ON SITE VISIT:

JOHN REDMAN AND DAVE AHEARN VISITED HINGHAM, BRIDGEWATER AND PLYMOUTH DURING THE WEEK OF 11/21/11. THE HINGHAM FACILITY WAS A VERY IMPRESSIVE FACILITY. IT WAS BUILT IN 2009 FOR TOTAL COST OF \$5.5MM.

DISCUSS FUTURE AGENDA ITEMS:

VISITS TO MORE TOWN DPW SITES WERE REQUESTED. THE TOWNS OF DENNIS, CHATHAM AND FALMOUTH ARE PLANNED.

ALSO A REQUEST WAS MADE TO HAVE TOWN ADMINISTRATOR TOM GUERINO AT THE NEXT MEETING TO DISCUSS WITH COMMITTEE THE UPDATED NEEDS FOR THE BOURNE FACILITY.

ADJOURNMENT

STAN ANDREWS MOVED AND SECONDED BY JOHN REDMAN. MEETING ADJOURNED AT

7: OOPM.

Town of Bourne
Public Works Building Committee

2011 DEC 5 AM 9 06

MEETING NOTICE

TOWN CLERK'S OFFICE
BOURNE, MASS

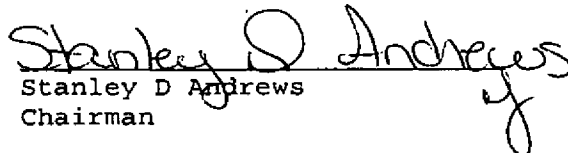
Location: Bourne Veterans' Memorial Community Center 239 Main St. . .

Date: Wednesday, December 7, 2011

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Approval of minutes November 30, 2011
3. Discuss updated needs
5. Review financials
6. Report on site visits
7. Discuss Future agenda items
8. Adjourn


Stanley D Andrews
Chairman

Date: December 2, 2011

cc: Town Clerk

PUBLIC WORKS FACILITY BUILDING COMMITTEE

MINUTES OF DECEMBER 07, 2011

BOURNE VETERANS MEMORIAL COMMUNITY CENTER

BUZZARDS BAY, MA.02532

2012 FEB 10 AM 9 05

**TOWN CLERK'S OFFICE
BOURNE, MASS**

**PUBLIC WORKS BUILDING COMMITTEE: DAVE AHEARN, STAN ANDREWS, CHRIS FARRELL, BILL MEIER,
JOHN REDMAN AND RICK TELLIER**

PUBLIC WORKS FACILITY BUILDING COMMITTEE MEMBER ABSENT –WALLY TONASZUCK.

GUESTS:

TOM GUERINO, BOURNE TOWN ADMINISTRATOR

MEETING CALLED TO ORDER

5:00PM

APPROVAL OF MINUTES:

**ANDREWS MOVED AND SECONDED BY REDMAN TO APPROVE MINUTES OF 11/30/11 AS
SUBMITTED.VOTE 7-0**

DISCUSS UPDATED NEEDS:

**TOM GUERINO ,BOURNE TOWN ADMINISTRATOR STATED THAT THE NEW DPW FACILITY WILL NEED TO
CONSIDER ADDITIONAL SPACE FOR THE RECREATION DEPARTMENT,THE PARKS DIVISION,EMERGENCY
DISPATCH EQUIPMENT STORAGE AND THE SCHOOL COMMITTEE IS ASKING FOR SPACE FOR SOME OF
THEIR EQUIPMENT.ALSO ACREAGE NEEDED FOR MINING OPERATION AND TELECOMMUNICATION
TOWER.**

REVIEW FINANCIALS:

NO REVIEW OF FINANCIALS WAS HELD.

REPORT ON SITE TOURS:

**JOHN REDMAN AND DAVE AHEARN VISITED THE DPW FACILITIES OF CHATHAM AND DENNIS ON
DECEMBER 5TH AND FALMOUTH ON DECEMBER 6TH.JOHN REDMAN PRESENTED THE DETAILS ON
CHATHAM AND FALMOUTH TOURS AND DAVE AHEARN GAVE THE REPORT ON DENNIS.**

DISCUSS FUTURE AGENDA ITEMS:

CHAIRMAN STAN ANDREWS REQUESTED THE FOLLOWING ITEMS FOR THE NEXT MEETING:

- A) LIST OF ALL PEOPLE, EQUIPMENT NEEDS FOR NEW FACILITY. RICK TELLIER STATED THAT HE WILL PROVIDE A LIST OF ALL PERSONNEL, EQUIPMENT AND TRUCKS FOR THE NEW FACILITY AT THE NEXT MEETING.**
- B) NEED FOR A COPY OF THE MAP FOR THE SITE OF THE NEW DPW FACILITY AT THE NEXT MEETING**
- C) HAVE COREEN MOORE, TOWN PLANNER AT THE NEXT MEETING**
- D) SET UP A FUTURE DATE TO TOUR THE NEW DPW SITE**
- E) THE NEED TO START A ROUGH FLOOR PLAN FOR THE NEW DPW FACILITY**
- F) NEED TO SAVE RECENT NEWSPAPER ARTICLES ON THE NEED FOR A NEW DPW FACILITY**
- G) REQUESTED A DRAFT COPY OF THE TOWNS NEW REPORTING STRUCTURE TO TOM GUERINO, THE TOWN ADMINISTRATOR**

ADJOURNMENT

STAN ANDREWS MOVED AND SECONDED BY JOHN REDMAN. MEETING ADJOURNED AT

6:45PM.

Town of Bourne
Public Works Building Committee

MEETING NOTICE

Location: Bourne Veteran's Memorial Community Center 239 Main St.

Date: Wednesday, December 28, 2011

Time: 5:00 P.M.

2011 DEC 23 AM 8 54
TOWN CLERK'S OFFICE
BOURNE, MASS

Agenda Topics

1. Call meeting to order
2. Approval of minutes December 7, 2011
3. Discuss updated needs
 - A. Proposed site review
 - B. Facility equipment review
 - C. Space use compile and document
5. Review financials
6. Report on site visits
7. Discuss Future agenda items
8. Adjourn

Stanley D Andrews
Chairman

Date: December 23, 2011

cc: Town Clerk

PUBLIC WORKS FACILITY BUILDING COMMITTEE

MINUTES OF DECEMBER 28, 2011

BOURNE VETERANS MEMORIAL COMMUNITY CENTER

BUZZARDS BAY, MA.02532

2012 FEB 10 AM 9 05

TOWN CLERK'S OFFICE
BOURNE, MASS

PUBLIC WORKS BUILDING COMMITTEE: DAVE AHEARN, STAN ANDREWS, BILL MEIER, JOHN REDMAN
AND WALLY TONASZUCK

PUBLIC WORKS FACILITY BUILDING COMMITTEE MEMBERS ABSENT –CHRIS FARRELL, RICK TELLIER.

GUESTS:

GEORGE SALA, BOURNE DPW ASSISTANT SUPERINTENDENT, CHUCK RUGGIEIO AND RUSSELL CONWAY,
BOURNE DPW DEPARTMENT

MEETING CALLED TO ORDER

5:00PM

APPROVAL OF MINUTES:

ANDREWS MOVED AND SECONDED BY REDMAN TO APPROVE MINUTES OF 12/07/11 AS
SUBMITTED.VOTE 4-0-1(ABSTENTION-TONASZUCK)

DISCUSS UPDATED NEEDS:

1) FACILITY EQUIPMENT REVIEW:

GEORGE SALA, BOURNE ASSISTANT SUPERINTENDENT PRESENTED TO THE COMMITTEE AN EQUIPMENT
INVENTORY REPORT FOR THE FOLLOWING DEPARTMENTS:

A) DPW

B) SANITATION

C) RECYCLING

D) SEWER

ALSO PROVIDED TO THE COMMITTEE WAS A DPW ORGANIZATIONAL CHART BY POSITION.

2) PROPOSED SITE REVIEW:

CHAIRMAN ANDREWS PRESENTED TO THE COMMITTEE AN AIRIAL PHOTO OF ONE OF THE FOUR PROPOSED SITES FOR THE NEW DPW FACILITY.THE PHOTO WAS THE SITE OFF SCENIC HIGHWAY NEAR ERNEST VALERI ROAD AND IS AN EIGHTEEN ACRE AREA OF WHICH PART OR ALL WOULD BE USED FOR THE DPW FACILITY NEW LOCATION.

3) SPACE USE COMPILE AND DOCUMENT:

A POTENTIAL LIST OF ALL THE AREAS NEEDED BY DEPARTMENT WAS PRESENTED TO THE COMMITTEE.

THE DEPARTMENTS LISTED

WERE:HIGHWAY,RECREATION,PARK/GROUNDS,ENGINEERING,SEWER,FACILITIES,TRASH AND RECYCLING AND THE SCHOOL DEPARTMENT.ALSO LISTED WERE COMMON BUILDING NEEDS SUCH AS:LUNCH ROOM,MEN'S AND WOMEN LOCKER ROOMS,RECEPTION/SECRETARY AND IT/COMMUNICATION SYSTEM.

ALSO PRESENTED TO THE COMMITTEE WAS A DRAWING OF A PROPOSED DPW BUILDING FROM CAPE BUILDING STSTEMS, INC .THE DRAWING WAS THREE PAGES OF A BUILDING DESIGN OF THE NEW FACILITY.

REVIEW FINANCIALS:

NO REVIEW OF FINANCIALS WAS HELD.

REPORT ON SITE TOURS:

NO SITE TOURS WERE HELD SINCE THE LAST MEETING.

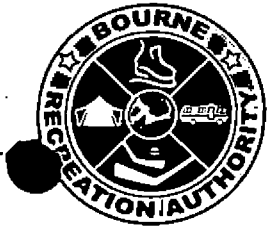
DISCUSS FUTURE AGENDA ITEMS:

CHAIRMAN STAN ANDREWS REQUESTED THE FOLLOWING ITEMS FOR THE NEXT MEETING:

- A) DPW TO DEVELOP LIST OF EQUIPMENT LAYOUT TO SUPPORT EACH DEPARTMENT LISTED ON THE POTENTIAL L IST OF HIGHWAY DEPARTMENTS.
- B) STATED THAT HE WILL MEET WITH THE SCHOOL DEPARTMENT TO UNDERSTAND WHAT THEIR EQUIPMENT NEEDS ARE AT THE NEW DPW SITE.ALSO WILL DISCUSS WITH THEM THEIR CONCERNS OF THE NEW SITE BEING NEAR THE SCHOOL BUILDING.
- C) WILL INVITE THE DEPARTMENT HEADS OF THE BOURNE SEWER AND ENGINEERING DEPARMENTS TO THE NEXT MEETING
- D) WILL SET UP A SITE TOUR FOR EACH OF THE FOUR RECOMMENDED SITES FOR THE NEW DPW FACILITY.

ADJOURNMENT

STAN ANDREWS MOVED AND SECONDED BY JOHN REDMAN.MEETING ADJOURNED AT 6:45PM.



BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / Fax (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

MEETING NOTICE

There will be a meeting of the Bourne Recreation Authority Maintenance Sub- Committee on Thursday, January 6, 2011 at 9am in the Gallo Ice Rink for the purpose of:

Reviewing the Fiscal Year 2012 Maintenance Departmental Operating Budget along with any Organizational Structure matters.

John Coughlin, Member of the Sub- Committee

2011 JAN 3 PM 4 14
TOWN CLERK'S OFFICE
509 WASHINGTON ST
BOURNE, MA 02532



BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

MEETING NOTICE

Agency: Rink Sub-Committee

When: January 18, 2011

Where: John Gallo Ice Arena

Time: 9:00am

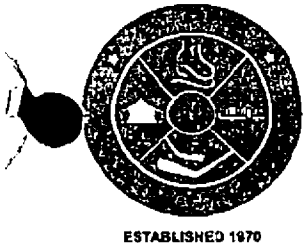
2011 JAN 13 PM 2 24
TOWN CLERK'S OFFICE
BOURNE, MASS.

AGENDA

1. Executive Session: for the purpose of discussing the Lease of Real Property ie. the Pro Shop Area and to re-open in public session.
2. Review of the possible need to replace one of the Ice Plant Compressors.

For the Committee:

Greg Folino, Member of the Committee



BOURNE RECREATION AUTHORITY

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W. CURT DUANE
Chairman
PAUL R. FORSBERG
Vice Chairman
JOHN A. COUGHLIN
Clerk
GREGORY A. FOLINO
RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Thursday, January 20, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Public Comment.
2. Minutes of December 21, 2010.
3. Treasurer Report.
 - a. Warrants.
4. Administrative Business.
 - a. Requests & Correspondences.
 - b. Cahir Account.
5. Maintenance Report.
6. Park Report.
 - a. Computer.
 - b. Short-term Lease of Parking Lot.
7. Rink Report.
 - a. 2011-2012 Rates.

2011 JAN 14 PM 3 47
TOWN CLERK'S OFFICE

W. Curt Duane

Signed: _____

W. Curt Duane, Chairman

Date: January 14, 2011

W. Curt Duane 1/13/2011

Clerk

Record of the Bourne Recreation Authority meeting held January 20, 2011

Present: W. Curt Duane Paul R. Forsberg Rickie Tellier
Robert H. Howard Barry H. Johnson John M. Morrill
John H. Hickey Eric C. Johnson

2011 MAY 20 AM 9 57

The Bourne Recreation Authority meeting was held on Thursday, January 20, 2011. Chairman called the meeting to order @ 5:00pm.

Public Comment: Hearing none, the Chairman moved onto the next agenda item.

Minutes of December 20, 2010: Item was tabled until next meeting.

Treasurer Report: Robert Howard updated the Board on the current status of our A/R details.

Warrants: Treasurer presented 6 warrants for signature of Board.

Administrative Business: Diane Woodside was not in attendance @ this meeting, so the Treasurer presented the requests & correspondence.

Requests & Correspondence: Employee Briana Lumley requested payment for the scholarship she received in 2010 to be put toward Pharmacy Tech courses @ UCT. This past fall, she attended a technical school, but did not return for the spring semester because she changed her career path. Discussion followed. The Board would like more time to review the scholarship procedures set in place. The option was discussed that perhaps said award could be given @ the end of this current semester provided Ms. Lumley complete same.

Forsberg made motion to table this discussion until additional information could be provided to the Board. Chairman seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you note from Justin Desharnais for his Cahir Scholarship; a copy of the approval for the 2011 park rates from the Corps of Engineers.

Cahir Account: Discussion was held on the 1,481 1/2 hours sold @ the \$150.00, \$210.00, or \$225.00 rate from June 30th - December 31st, 2010. In years past, \$1.00 from each of those hours has been deposited into the scholarship account.

Tellier made motion to deposit \$1,481.50 into the Cahir account. Forsberg seconded. Chairman presented. Vote was unanimous.

Maintenance Report: Eric Johnson believes NSTAR wants the Authority to replace 10 poles within the Park, & string all the primary & secondary wire for the entire section he & his crew re-wired, as well as install 7 secondary breaks. He feels all that NSTAR would do for the \$37,455.00 invoice would be to place & wire the transformers & fuses. He is concerned that 5 of those said poles feed the Park & the Sportsman's Club, but are not on our property, nor the Corps'. He has a call into KOB0 to discuss what the cost will be, & our electrician has a call into Mr. Tavares @ NSTAR for clarification. In the past, we've never been charged by NSTAR.

Johnson reported that Maintenance had been working on trying to get the snow melt pit to work properly, but had to wait for a period of time to finally get the proper fittings, which were finally found @ O'Dario Electric. He stated that as of today, it was functioning properly.

Board asked that Johnson be sure that the back Rink parking lot be opened-up & plowed in anticipation of the upcoming Canal Cup. Johnson stated this will be done.

Park Report: John Morrill presented a proposal from The Computer Guru outlining what needs to be done to strengthen security & functionality all the while leveraging the best technology @ hand today, & keeping the cost to a minimum.

Chairman made motion to accept said proposal as outlined & dated January 6, 2011 with a cost not to exceed \$1,758.71. Tellier seconded. Chairman presented. Vote was unanimous.

Short-term Lease of Parking Lot: Morrill & Barry Johnson held discussions with Spectra Energy, a division of Algonquin Gas Transmission, regarding the usage of a portion of the Park's parking lot from April 1st - May 30th, 2011 for the amount of \$5,000.00 to be paid to the Authority.

Tellier made motion to accept said proposal as outlined. Folino seconded. Chairman presented. Vote was unanimous.

Rink Report: In their packets, the Board received a request from the BHS Principal asking them to reconsider their vote to require police details @ all games @ the Rink. The Board was informed that the Bourne PD has spoken with Hickey about same, & they commended the Board on said vote as a smart business move, not only to protect the public, but our facility as well. While the Police Department understands the School's budget cuts, they stated that the Rink is not the School's property, & feels we need to protect our assets.

Hickey reported that he was working on the possibility of having the Cape Cod Barons, a Federal Hockey League team, have a game at Gallo. Hickey asked that they present to him a business plan as to how this game is to be conducted. He reported that the Canal Cup will be held on Saturday, February 5th this year. He is working on planning to host an Arena Management Event @ Gallo in the future, & will be attending a TIER TWO Workshop sponsored by the federal government - EPA soon. He is still trying to possibly acquire a generator from the Town of Bourne's DPW / ISWM, but in the meantime, he & Eric Johnson said they could purchase & install battery powered packs for emergency lighting purposes. Hickey is working with National Grid for them to do an analysis of the Rink's heating plants & how to make it more efficient, or decide to replace same. Will report back to the Board. He stated the "No-Frost Concentrator" is working fine.

Barry Johnson stated that he had spoken to Marie Oliva, Executive Director of the Canal Region Chamber of Commerce, about the Chamber being able to help in working with us on attracting / holding an event at the Rink during our annual shut-down period. It was noted that the Corps would require this to be in the spirit of our Enabling Statute (Chapter 820 of the Acts of 1970) & the Lease Agreement between the Corps & the Authority. Board requested that this item be further explored.

Barry Johnson also recommended that the Authority hire Attorney Robert S. Troy as additional Counsel due to the fact that Attorney Michael Gilman moved his practice from MA to NC.

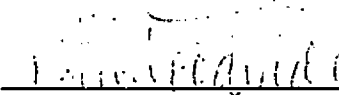
Forsberg made motion to hire Attorney Robert S. Troy @ the hourly rate of \$185.00. Folino seconded. Chairman presented. Vote was unanimous.

2011 - 2012 Rates: John Hickey recommended the following prices effective July 1, 2011:
Public Skating: \$3.00 for kids & \$4.00 for adults (skate rentals stay @ \$3.00 per pair);
Senior Skating: \$3.00; Off-Peak Ice Time: \$180.00; Peak Ice Time: \$225.00; (Hockey Schools stay @ \$225.00); & Special Event Ice Time: \$250.00 (see below note).

Forsberg made motion to approve increases as noted & pending Corps of Engineers approval, effective July 1, 2011. Tellier seconded. Chairman presented. Vote was unanimous.

Next Meeting: The next meeting of the Board is tentatively scheduled for Wednesday, February 23rd @ 7pm. There being no further business brought before this Board, Tellier made motion to adjourn. Forsberg seconded. Chairman presented. Vote was unanimous. Chairman adjourned meeting @ 6:42pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

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W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

2011 JAN 26 PM 3 37

TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS

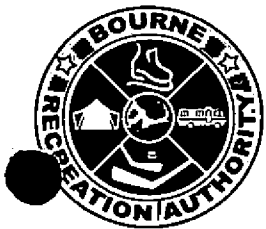
MEETING NOTICE

A meeting of the members of the Bourne Recreation Authority will be meeting of the members of the Bourne Recreation Authority on Tuesday, February 1, 2011 at 10:00 am. in the John Gallo Ice Arena.

AGENDA

1. Discussion of possibly purchasing a new compressor for the ice plant.
2. Executive Session for the purpose of discussing the leasing of real property within the Ice Arena and not to re-open in public session.

W. Curt Duane, Chairman



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

2011 JUN 25 PM 3 28
TOWN CLERK'S OFFICE
100 N. STATE ST.
BOURNE, MA 02532

MEETING NOTICE

A meeting of the members of the Bourne Recreation Authority will be meeting of the members of the Bourne Recreation Authority on Tuesday, February 1, 2011 at 9:30am. in the John Gallo Ice Arena.

AGENDA

1. Review and discussion of a DRAFT of an Employee Handbook for Authority employees including a review and update of the Authority's organizational structure/chart.
2. Update on the P-Area Electrical Project: NSTAR requirements.

W. Curt Duane, Chairman

3.



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

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PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority Meeting

Thursday, March 3, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Minutes of December 21, 2010.
3. Minutes of January 20, 2011.
4. Treasurer Report.
 - a. Warrant(s).
 - b. Quarterly Financial Report (07/01/10 - 12/31/10).
 - c. Outstanding Accounts Receivables.
 - d. Energy Providers.
4. Administrative Business.
 - a. Requests & Correspondences.
 - b. Cahir Scholarship Request.
 - c. Police Detail(s).
5. Maintenance Report.
 - a. Electrical Upgrade Status.
6. Park Report.
 - a. Park Store Lease.
 - b. Job Descriptions.
7. Rink Report.
 - a. Purchase of 2nd Compressor.
8. Employee Handbook Review.

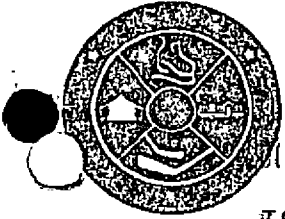
Signed: _____

W. Curt Duane, Chairman

Date: February 25, 2011

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PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority Meeting

Thursday, March 3, 2011 - John Gallo Ice Arena - 7:00

Agenda Items:

1. Public Comment.
2. Minutes of December 21, 2010.
3. Minutes of January 20, 2011.
4. Treasurer Report.
 - a. Warrant(s)
 - b. Quarterly Financial Report (07/01/10 - 12/31/10).
 - c. Outstanding Payments Receivable
 - d. Encumbrances
5. Administrative Business
 - a. Requests and Correspondences.
 - b. Payroll and Salary Request
 - c. Ice Deck
6. Maintenance Report.
 - a. Electrical Upgrade Status.
7. Park Report.
 - a. Park Store Lease.
 - b. Job Descriptions.
8. Rink Report.
 - a. Purchase of 2nd Compressor.
8. Employee Handbook Review.

CANCELLED

Signed: _____

W. Curt Duane, Chairman

Date: February 25, 2011



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AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority Meeting

Wednesday, March 9, 2011 - John Gallo Ice Arena - 8:00am

Agenda Items:

1. Warrant(s).
2. Cape Cod Canal Region Chamber of Commerce 2011 Guide Advertisement.
3. Time Period for Leasing the Bourne Scenic Park Store.
4. Replacement of a 2nd Compressor for the Rink.
5. Executive Session: Negotiation with Non-Union Personnel.

2011 MAR 4 PM 4 07
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Signed:

W. Curt Duane
W. Curt Duane, Chairman

Date: March 4, 2011



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Vice Chairman

JOHNA. COUGHLIN
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GREGORY A. FOLINO

RICKIE J. TELLIER

Minutes of the Bourne Recreation Authority meeting held March 10, 2011

PRESENT: W. Curt Duane; Gregory Folino; Paul Forsberg; Rickie Tellier; Barry Johnson

1. **TREASURER WARRANTS:** Board reviewed and signed three(3) Treasurer Warrants.
2. **CANAL REGION CHAMBER OF COMMERCE AD IN THEIR GUIDE BOOK:** **MOTION-** Folino moved & Duane seconded that the Board approve the placement of an Ad as outlined in the Chamber's request for both the Park & the Rink in the amount of \$697.50: Unanimous Vote.
3. **TIME PERIOD FOR LEASING THE BOURNE SCENIC PARK STORE:** **MOTION-**Forsberg moved and Tellier seconded that the advertisement for the Leasing of the Park Store contain notice that the initial period be for five(5) years with a possibility of an additional five(5) years at the sole discretion of the Authority; that each year term shall run from the time the BSP opens thru the last day that the Park is open; and that the selected Vendor must be open for business beginning on the second Friday of the month of May each year.
DISCUSSION: also want the Respondents to this RFP to propose/define their hours of operation beyond the minimum hours as outlined in the RFP.
MOTION WAS ADOPTED ON A UNANIMOUS VOTE.
4. **REPLACEMENT OF A 2nd COMPRESSOR FOR THE RINK:** **MOTION-**Folino moved and Forsberg seconded that due to our current financial condition, we delay the replacement of the purchase and installation of a second compressor for the Rink that had been estimated to cost upwards of \$60,000 and that this project be re-visited at a later date.

DISCUSSION: the Authority is also looking at possibly having to replace an existing Zamboni which is estimated at \$90,000. We want seek more information into the expected useful life of an Zamboni from either the manufacturer or from the Farmer Brown Co. (who services the Zamboni's) and how can extend same. Also, we will do an analysis of the costs of purchasing a new one outright vs. the yearly repairs. Folino stated he would discuss this with Rink Supervisor Hickey along with ensuring we have an Emergency Plan in place if one of the Zamboni's were to breakdown. This item will be brought back before the Board.

THE MOTION WAS UNANIMOUSLY VOTED.

Recorded and submitted by:

A handwritten signature in black ink, appearing to read "Barry H. Johnson", written over a horizontal line.

Barry H. Johnson, General Manager



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AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority Meeting

Monday March 21, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Minutes of December 21, 2010.
3. Minutes of January 20, 2011.
4. Treasurer Report.
 - a. Warrant(s).
 - b. Quarterly Financial Report (07/01/10 - 12/31/10).
 - c. Outstanding Accounts Receivables.
 - d. Energy Providers.
 - e. Healthcare Rates for FY '12.
4. Administrative Business.
 - a. Requests & Correspondences.
 - b. Cahir Scholarship Request.
 - c. Police Detail(s).
5. Maintenance Report
 - a. Electrical Upgrade Status.
6. Park Report.
 - a. Job Descriptions.
7. Rink Report.
8. Employee Handbook Review.
9. Executive Session: Negotiation with Non-Union Personnel.

Signed:

W. Curt Duane, Chairman

Date: March 16, 2011



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AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority Meeting

Wednesday, April 13, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Rink Report.
 - a. Beaumont Solar.
 - b. Shut-Down Projects.
3. Minutes of December 21, 2010.
4. Minutes of January 20, 2011.
5. Minutes of March 10, 2011.
6. Treasurer Report.
 - a. Warrant(s).
6. Administrative Business.
 - a. Requests & Correspondences.
 - b. Employee Handbook Update.
 - c. Organizational Chart.
6. Operations Manager Position.
7. Maintenance Report.
8. Park Report.

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Signed: W. Curt Duane

W. Curt Duane, Chairman

Date: April 7, 2011



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AGENDA - AMENDED

Meeting Notice - Town of Bourne - Bourne Recreation Authority Meeting

Wednesday, April 13, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Rink Report.
 - a. Beaumont Solar.
 - b. Shut-Down Projects.
3. Minutes of December 21, 2010.
4. Minutes of January 20, 2011.
5. Minutes of March 10, 2011.
6. Minutes of March 21, 2011.
7. Treasurer Report.
 - a. Warrant(s).
6. Administrative Business.
 - a. Requests & Correspondences.
 - b. Employee Handbook Update.
 - c. Organizational Chart.
6. Operations Manager Position.
7. Maintenance Report.
8. Park Report.

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TOWN CLERK'S OFFICE

Signed: W. Curt Duane

W. Curt Duane, Chairman

Date: April 7, 2011

MINUTES OF THE BOURNE RECREATION AUTHORITY MEETING OF APRIL 13,2011

Present: BOARD MEMBERS-C.Duane; P.Forsberg; J.Coughlin; G.Folino

STAFF: B.Johnson; J.Hickey; J.Morrill; E.Johnson

EXCUSED FROM THE MEETING: R.Tellier; R.Howard; D.Woodside

- 1- PUBLIC COMMENT: B.johnson mentioned that Mr. Bill Norman, a long-time employee of the US. Corps of Engineers, had recently retired from his position at the Corps Canal office. Johnson stated that it was opinion that the BRA should do something in commemorating this event. Everyone agreed and Hickey & Morrill were charged with meeting with Larry Davis, Canal Manager, to determine the appropriate recognition & report back to the Board at a future meeting.
- 2- RINK REPORT: Representatives from the Beaumont Solar co. (Messrs. Frank Carotenuto & Scott Rowsell) made a presentation concerning the possibility of installing a Solar PV System on top of the Rink for the purpose of trying to reduce our Rink energy costs. A synopsis of their presentation dated April 13,2011 is listed as presented at this meeting and is on file in the Rink Supervisor's office. It was agreed that this item be reviewed/discussed further at a meeting of the Rink Sub-Committee with a full report and possible recommendation(s) be brought back to the full Board at a future Board meeting.

J. Hickey then presented a listing of the projects that he would like to try and get done during this 2011 Rink Shut-down period. Board asked if E. Johnson had seen said list and he responded that he had.

J.Hickey then stated that he had arranged for a meeting to be held with representatives of National Grid with R.Howard; B.Johnson & himself ie.: to review a report (Gas Energy Assessment) that National Grid had prepared outlining the amount of gas we use at the Rink and some recommended Energy Conservation Measures we might take to reduce the gas consumption in the Rink. This document will be listed as presented at this meeting a copy of same is in the Rink Supervisor's office. This was also referred to the Rink Sub-Committee for further evaluation & report back to the full Board.

3. APPROVAL of MINUTES:

BOARD MEETING of December 21,2010--Approved Unanimously w/out corrections.

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Board Meeting of January 20, 2011- Approved Unanimously w/out any corrections (J.Coughlin abstained from this vote – not present).

Board Meeting of March 9, 2011- Approved Unanimously w/out corrections (J.Coughlin abstained from this vote – not present).

Board Meeting of March 21, 2011: voted place these minutes on hold (J.Coughlin abstained from this vote – not present).

4. TREASURER WARRANTS: Board signed four(4) Warrants as prepared by the Treasurer.

5. ADMINISTRATIVE BUSINESS:

a. VOTED UNANIMOUSLY: to approve a request from the Bourne PTA for an 1/8th of a page ad in their Resource Guide in the amount of \$179.00

b. Took note of letters of THANKS from a Joan Ann Bodio for donation towards the Relay for Life and Tim Taylor on the MIIA Hockey Tournament.

c. THANK YOU NOTES from: BHS Class of 2011 Comedy Night; Roger Collards Just Adults Program; And the Bourne Braves.

d. EMPLOYEE HANDBOOK: a requirement that Performance Evaluations be done on an annual basis is in there. Board requested that at the end of each Job Description it be stated very clearly that it is understood employees will be asked to work at both BRA facilities (rink and park).

e.. ORGANIZATIONAL CHART: Board reviewed a proposed Revised Organizational Chart for the overall functions of the entire Authority. Said Chart will be reviewed at the BRA Board meeting scheduled for May 24, 2011. The position(s) of Administrative Coordinator and Treasurer are to be placed one(1) line beneath the position of OPERATIONS MANAGER.

6. OPERATIONS MANAGER POSITION:

a. Board reviewed a Job Description for the proposed position of BRA OPERATIONS MANAGER. Some of the provisions of the part-time General Manager's Job Description were put into this document. This will allow the BRA to have a person in place to answer questions and provide direction on a daily basis. The part-time General Manager

position will remain in place with re-vamped duties and responsibilities. The actual Job Description will be on the BRA May 24,2011 meeting agenda.

PAGE 3.

b. BOARD EXECUTIVE SESSION MINUTES OF MARCH 21,2011: at this point in the meeting, the Board reviewed a DRAFT of the March 21,2011 Executive Session Minutes during which the position of Operations Manager was discussed. After discussion, the Board voted UNANIMOUSLY (J.COUGHLIN abstained-not present) to adopt the minutes as presented and make them public. Said minutes are listed as part of these minutes.

c. BRA Full Time Wage & Salary Schedule: the General Manager presented a revised schedule as prepared by Treasurer Howard. After discussion of same; the Board voted UNANIMOUSLY to adopt same with the following provisos:

1. The effective date of said schedule is May 1,2011;

2. Operations Manager is to be paid on an annual basis an additional \$5,000.00

over and above the current salary of the Facility Supervisor Line; Step 10. It is to be incorporated in the weekly pay.

3. APPOINTMENT TO THE POSITION OF OPERATIONS MANAGER: it was moved by G.Folino and seconded by P.Forsberg to appoint John Morrill to this position effective May 1,2011 under the conditions listed above. The Chairman asked for comments on the motion: J. Hickey stated that he was uncomfortable about this appointment; but would definitely work this out on both a professional and personal basis with J. Morrill. E. Johnson said he had no problem(s) with this arrangement or appointment. Board voted UNANIMOUSLY to adopt this motion.

4. ANNOUNCEMENT: MOTION - P.Forsberg moved and J.Coughlin seconded that the General Manager write-up an announcement of John Morrill's appointment as the Operations Manager; attach it to the BRA employees pay checks; then post it in all of the BRA facilities. Unanimously voted.

5. The Board then voted UNANIMOUSLY to place E.Johnson at Step 10 of the Skilled

Maintenance Mechanic Line on this new Salary Schedule effective May 1,2011.

PAGE 4.

7. MAINTENANCE DEPARTMENT: E. Johnson updated the Board on the status of working up a proposal to be presented to NSTAR at a future date whereby NSTAR would do the necessary work on the Primary lines and the BRA can do the electrical items (under supervision of an Licensed Electrician) within the Park. P.Forsberg stated that the electrical upgrading within the Park should be the TOP Capital Project and try and get the entire Park upgraded as soon as possible. When ready, the Board asked that when the Board approves the final concept(s) of this project that we contact NSTAR immediately to begin this process.

8. PARK REPORT: J. Morrill stated that reservations are being taken in; quite a few of our Seasonals are cancelling (down to 193) – mainly due to economic issues.

a.) DEPOSITS: many people have also asked for their \$150.00 reservation deposit back even though the contract states that this is required. Board agreed not to do this.

J.Morrill stated he will be working with the General Manager to develop a NEW SEASONAL CONTRACT that will be used for the 2012 camping season.

b.) FILLING OF OLD POOL: there is a possibility that we may be receiving approximately 1,000 yards fill from the MMA and possibly some fill from the Sagamore Outlet Project.

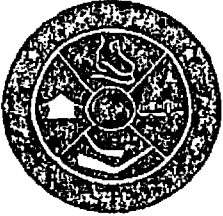
c.) PARK STORE: NO BIDS were received in response to the BRA public advertisement concerning the Leasing of the premisis. A second large display ad was placed in the Bourne Enterprise also as the past Lessee decided not to do this anymore.

9. RINK REPORT: J.Hickey stated that in his opinion we may have to purchase another Zamboni and is putting this project in his Capital Project(s) Listing. He is now focusing on re-building the newer of the Zamboni's; will be getting Price Quotations for the purchase of a new set of batteries.

b.) PRO-SHOP LEASE: this item will be discussed at either a future Rink Sub-Committee or BRA Board meeting.

10. FISCAL YEAR 2012 BRA OPERATING BUDGET: G. Folino asked about the status of preparing the FY'2012 budget. It is being prepared by Dept. Heads; Treasurer; and general Manager. The Sub-Committees will be meeting to review and recommend their portion(s) of the budget.

11: Meeting Adjournment: J. Coughlin moved and P. Forsberg seconded that the meeting adjourned at 9:15pm.. Unanimously Voted



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GREGORY A. FOLINO

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AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority

Park Sub-Committee Meeting

Thursday, April 28, 2011 - Bourne Scenic Park - 2:00pm

Agenda Items:

1. Requests for Sponsorship.
2. Park Store Update.
3. Pool Project.
4. Pool Hours of Operation.
5. Seasonal Contracts.
6. 2012 Operational Budget & Capital Outlay Projects.

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Signed:

W. Curt Duane

W. Curt Duane, Chairman

Date: April 25, 2011

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GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority

Rink Sub-Committee Meeting

Monday, May 2, 2011 - John Gallo Ice Arena - 8:30am

Agenda Items:

1. 2012 Operational Budget & Capital Outlay Projects.
2. Shut-Down Projects.

W. Curt Duane

Signed: _____

W. Curt Duane, Chairman

Date: April 27, 2011

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RICKIE J. TELLIER

AMENDED AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority
Tuesday, May 24, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Minutes of March 21, 2011.
3. Minutes of April 13, 2011.
4. Minutes of April 28, 2011.
5. Minutes of May 2, 2011.
6. Minutes of May 17, 2011.
7. Minutes of May 18, 2011.
8. Treasurer Report.
 - a. Warrants.
 - b. Quarterly Financial Report for P/E 03/31/11.
 - c. Energy Supplier Update.
 - d. Budget FY 2012 Update.
6. Administrative Business.
 - a. Requests & Correspondences.
 - b. Gahir Scholarship Items.
 - c. Employee Handbook Update.
 - d. Operating Manager Job Description.
7. Rink Report.
 - a. Sub-Committee Update.
 - b. Shut-down Update.
 - c. Solar Update.
 - d. Pro-Shop Update.
8. Maintenance Report.
9. Park Report.
 - a. Park Store Update.

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Signed: _____

W. Curt Duane, Chairman

Date: May 19, 2011



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RICKIE J. TELLIER
TOWN CLERK'S OFFICE

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority

Tuesday, May 24, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Minutes of March 21, 2011.
3. Minutes of April 13, 2011.
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 - c. Energy Supplier Update.
 - d. Budget FY 2012 Update.
6. Administrative Business.
 - a. Requests & Correspondences.
 - b. Cahir Scholarship Items.
 - c. Employee Handbook Update.
7. Rink Report.
 - a. Sub-Committee Update.
 - b. Shut-down Update.
 - c. Solar Update.
8. Maintenance Report.
9. Park Report.
 - a. Park Store Update.

Signed:

W. Curt Duane
W. Curt Duane, Chairman

Date: May 19, 2011



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GREGORY A. FOLINO

RICKIE J. TELJER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority

Thursday, June 23, 2011 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Reorganization.
2. Minutes of March 21, 2011.
3. Minutes of May 18, 2011.
4. Minutes of May 24, 2011.
5. Treasurer Report.
 - a. Warrants.
 - b. Energy Supplier Update.
 - c. FY '12 Budget / Wage & Salary Schedule.
6. Administrative Business.
 - a. Requests & Correspondences.
7. General Manager Report.
 - a. Departmental Activity Report.
8. Rink Report.
 - a. Project Update.
 - b. Pro-Shop Lease.
9. Maintenance Report.
10. Park Report.
 - a. Park Store Update.
 - b. Swimming Lessons.
 - c. Seasonal Contracts.
 - d. Temporary Seasonals.

Signed: _____

W. Curt Duane, Chairman

Date: June 17, 2011

Record of the Bourne Recreation Authority meeting held June 23, 2011

Present: W. Curt Duane Rickie Tellier John A. Coughlin
Gregory A. Folino Paul R. Forsberg Robert H. Howard
Barry H. Johnson John M. Morrill Eric C. Johnson

The Bourne Recreation Authority meeting was held on Thursday, June 23, 2011. Chairman called the meeting to order @ 5:00pm. Said meeting was audio-taped.

Minutes of March 21, 2011: Tellier made motion to approve minutes of March 21, 2011. Folino seconded. Chairman presented. Tellier, Folino, & Duane vote in favor. Coughlin abstains. Motion carries.

Minutes of May 18, 2011: Item will be filed.

Minutes of May 24, 2011: Tellier made motion to approve minutes of May 18, 2011. Coughlin seconded for discussion. Discussion was held on Bourne YH balance. It is the Board's understanding that BYH will have the monies owed in arrears will be paid by July 1st. Also, Coughlin enjoyed the center ice logo. All concurred. Chairman presented. Tellier, Coughlin, & Duane vote in favor. Folino abstains. Motion carries.

Treasurer Report/ Warrants: Robert Howard, Treasurer, presented 4 warrants for signature of Board.

Energy Supplier Update: Treasurer reported that energy prices seem to be dropping, & new rates will be coming out in July, so he'd like to hold off a month to obtain price quotes.

Budget / Wage & Salary Scale FY 2012 Update: Treasurer presented same for discussion, & outlined all changes discussed @ the previous meeting, & updating certain positions (i.e. Lifeguards, Maintenance, & Office). Morrill will investigate the Lifeguard pay scale & report back to the Board.

Tellier made motion to approve 2% increase to everyone. Folino seconded for discussion. Lengthy discussion followed.

Tellier made motion to approve the budget as presented. Forsberg seconded. Chairman presented. Vote was unanimous.

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Reorganization: Tellier nominated Duane for Chairman. Forsberg seconded. Hearing no others. Chairman presented. Vote was unanimous.

Duane nominated Forsberg for Vice Chairman. Tellier seconded. Hearing no others. Chairman presented. Vote was unanimous.

Folino nominated Coughlin for Clerk. Tellier seconded. Hearing no others. Chairman presented. Vote was unanimous.

Administrative Business: Diane Woodside was excused from attending this meeting, but would like to extend her thanks to Kiva Leibowitz for her assistance during shut-down with steam-cleaning the carpets in the Media & Conference Rooms, as well as the Snack Bar. Leibowitz also assisted with painting the ice during the Jet Ice seminar. Leibowitz grew up skiing @ Gallo, has been employed for 5+ years here, & recently graduated from Wheelock College. Board will recognize Leibowitz with a letter of appreciation.

Chairman inquired about the handbook that was proposed to be valid July 1, 2011. Johnson stated that Troy is reviewing same, & the new Human Resource officer @ the Town will take a look @ it as well.

Requests & Correspondence: On Woodside's behalf, Howard presented said requests & correspondences for the Board's consideration.

Duane made motion to sponsor Village Green Family Campground Relief Fund in the amount of \$425.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Knights of Columbus' 7th Annual Charity Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Chairman seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Weary Travelers' 3rd Annual Memorial Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Folino seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from PAL & UCT; supervisory appointments; & Woodside's summer hours due to the Sk8 Academy.

3.1 6.3 52 BW 10 55
General Manager Report / Departmental Activity Report: Johnson presented this idea @ the Staff Meeting, & it was well received. The goal & object of this item (to be coordinated by John

Morrill) is to organize all department heads & build a data base of projects, etc. to be accomplished. Morrill will expand the form & same will be available through e-mail. In addition to the Staff Meetings, Morrill, Hickey, & Eric Johnson will continue to meet weekly in order to effectively communicate. Johnson further discussed the chain of command with the Board in that if they have a concern, it should be directed to either the General Manager or Operations Manager. Morrill also mention the Work Order completed in the past. This new procedure will supersede said form. Discussion followed. Coughlin also asked that if anything major takes place @ either facility, that the Board be notified. All concurred.

Rink Report: John Hickey was excused from the meeting. Morrill presented the Rink Report on Hickey's behalf (see attached). Any questions or concerns raised will be answered by Hickey @ the next meeting.

Maintenance Report: Eric Johnson & his crew performed the Rink shut-down projects. He presented what projects are on-going @ the Park, including what has been accomplished getting the Store open. Chairman congratulated Johnson on his payroll budget decreasing. Duane also commented Ferrari & Cremonini on their help @ the Rink.

Park Report / Park Store Update: Morrill reported that they have already brought in \$4,855.27, & all is going well @ the Store. They did purchase a few pieces of equipment, & is appreciative of the Maintenance Department's help. Opening day had the bare minimum, but profited \$2,200.00 that weekend. Forsberg was impressed with Store manager, Jane Davis, & her exuberance. Discussion followed. Forsberg departed the meeting.

Swimming Lessons: Morrill had an initial conversation with Coughlin regarding hosting swimming lessons @ the Park due to the Town's issue with not placing lifeguards on the beaches this summer. While he investigated all avenues, he feels it would not be beneficial to offer same. Coughlin addressed the Board saying that when the issue first came to light, townspeople were upset, & he thought having them @ the Park would be a viable option. He then discovered that MMA offered their assistance with same. Folino stated that MMA offered to give the Town 1-3pm Monday - Thursday, & that tenant Cape Cod Swim Club may ultimately benefit from the enrollments, but apparently no one signed-up. Johnson stated he didn't think the word got out on that, unfortunately. Folino stated he was told it was "on-hold", & reported that fact back to President Gurnon through the Camp Director. Coughlin inquired that if it comes down to the Town not offering anything in the end, could the Park open its pool for an hour in the early morning for same. Folino reminded all of the position that the Board has taken regarding Town residents not being allowed to swim there. After discussion, all concurred that lessons would not be offered @ the Park.

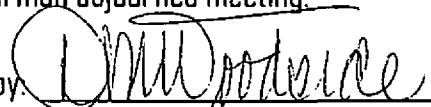
Seasonal Contracts: Morrill originally spoke to the Park Sub-Committee regarding this issue, & will be working on a more detailed contract for the seasonals with Woodside. Board concurred.

Temporary Seasonals: In the seasonal contract, it will be outlined that Management may take someone from the Waiting List or a shoulder-seasonal @ short notice to fill sites not occupied to obtain 50% seasonal status. This would be temporary (for the season). He would like to have this option due to the fact that the Park lost a lot of seasonals @ the beginning of the year, & this would be an opportunity to fill the Park to 50% before the Office opens reservations. He explained how same would work. Board would like to review same once completed. Coughlin then asked about the \$150.00 non-refundable deposit currently required by the 1st of the year, & suggested upping that to \$500.00. All concurred. Morrill informed the Board that a lot of Parks make the seasonals pay for their site in advance.

Next Meeting: The next meeting of the Authority is tentatively scheduled for Thursday, July 21st, time TBA.

Tellier made motion to adjourn. Coughlin seconded. Chairman adjourned meeting.

Respectfully submitted by


D.M. Woodside, Admin. Coordinator

RINK REPORT FOR BRA MEETING 6-23-11

- SEPTIC** Eric can update on this item ... Ready Rooter is cleaning D- boxes Wednesday 6-22
- PRO SHOP** Waiting to hear from the Hickeys John Morrill and John H will be meeting with them to discuss items of concern ... Cleanliness, sharpening and scheduling
- SHUT DOWN** Thank you to Brian and Lewis for their help during shutdown
- ERIC** Ask him when Allstate Paving is coming to patch Rink Parking lot
- SOLAR** Corp is interested in what Beaumont has to say , we are waiting on corps for a date to sit down and discuss solar with them
- GAS EFFICIENCY** Rise sent report this week and have to review with National Grid .Will report back to board next meeting
- GENERATOR** Should be repaired by now . South Shore started putting it back together Tuesday 6-21
- ZAMBONIS** Still currently shopping the older zamboni (out of curiosity to see what we can get for it)
Newer zamboni is going to need batteries and should have all quotes soon
- PARADE** ZAMBONI will be in the parade again this year Lou Gallo picks it up every year and brings it back after the parade (has never asked for money , I always give a gift cert. to him)



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

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Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority
Tuesday, July 28, 2011 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Minutes of May 18, 2011.
2. Minutes of June 23, 2011.
3. Administrative Business.
 - a. Requests & Correspondences.
 - b. Rink Hours to Cash Account.
4. Treasurer Report.
 - a. Warrants.
 - b. Health Insurance Legislative Update.
5. Rink Report
 - a. No Frost Concentrator Update.
 - b. Boiler Update.
6. Maintenance Report.
 - a. X-Mark Mower.
7. Park Report.
 - a. Lifeguard Pay Rate.
 - b. Seasonal Rates.
 - c. Store Update.

W. Curt Duane

Signed: _____

W. Curt Duane, Chairman

Date: July 21, 2011

BOURNE, MASS.
TOWN CLERK'S OFFICE

2011 JUL 21 PM 2 24

Clerk

Record of the Bourne Recreation Authority meeting held July 26, 2011

Present: W. Curt Duane Rickie Tellier John A. Coughlin
 Gregory A. Folino Paul R. Forsberg Robert H. Howard
 Diane M. Woodside Barry H. Johnson John M. Morrill
 John H. Hickey

2011 ~~SEP 23~~ AM 10 53
 TOWN CLERK'S OFFICE
 BOURNE, MASS.

The Bourne Recreation Authority meeting was held on Tuesday, July 26, 2011. Chairman called the meeting to order @ 5:00pm. Said meeting was audio-taped.

Minutes of May 18, 2011: Item will be filed.

Minutes of June 23, 2011: Coughlin made motion to approve minutes of June 23, 2011. Forsberg seconded with correction noted. Chairman presented. Vote was unanimous.

Administrative Business: Woodside presented National Hockey Development's lease agreement to be signed by the Board.

Requests & Correspondence: Coughlin made motion to sponsor MMA Athletics in the amount of \$500.00. Forsberg seconded. Chairman presented. Coughlin, Forsberg, Duane, & Tellier vote in favor. Folino abstains. Motion carries.

Forsberg made motion to sponsor Cape Cod Canal Region Chamber of Commerce in the amount of \$150.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor BMW Girls Hockey in the amount of \$100.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Community Boating in the amount of \$100.00. Tellier seconded. Chairman presented. Vote was unanimous.

Rink Hours to Cahir Account: Woodside presented 1,108 ice hours purchased @ the prime rate to be converted & deposited into the Cahir account as done in the past.

Coughlin made motion to approve depositing \$1,108.00 into the Cahir Scholarship account. Tellier seconded. Chairman presented. Vote was unanimous.

TOWN CLERK'S OFFICE
 BOURNE, MASS.
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Also in Packets: Thank you notes from Brenna Forsberg, & the Chamber of Commerce; EAP Status Report; & letter to employee Kiva Leibowitz for her assistance during shut-down.

Treasurer Report/ Warrants: Howard presented 4 warrants for signature of Board.

Health Insurance Legislative Update: Howard reported that mandatory Medicare is now law, & that Chapter 32B Section 1B & 18A have been stricken, & new Section 18A now applies. He will review same with Barry Johnson & Attorney Robert Troy & will report back findings. He also stated that @ this time, we haven't adopted Chapter 32B.

Rink Report: Hickey will discuss alternate energy ideas (i.e. solar panels) with Larry Davis of the Corps of Engineers in the near future. Folino inquired if Boston's winning of the Stanley Cup would add revenue to the youth hockey programs via enrollment. Hickey replied that is the trend, the same when it's an Olympic year as well. He said both the Canal Youth Hockey & Bourne Skating Club programs are solvent. Folino would like Hickey to discuss with Davis other ways to gain additional revenue on our properties, & for Hickey & Morrill to brainstorm ways to increase revenues on dead-ice (i.e. promotions). The Board would like to see an updated monetary figure on what it costs to operate this facility on an hourly basis in order to justify rate increases. Hickey's also looking into marketing out dasher boards, obtaining more efficient lighting & insulation, & selling additional ice time to garner more money. Forsberg suggested contacting Kingman Marina regarding their solar panels for informational purposes. Morrill stated it's been a benefit to attend the professional development schools / seminars to hear what others in this industry is doing to make ends meet, never mind exceed operational budgets. Both Hickey & Morrill will report findings @ the September meeting.

No Frost Concentrator Update: Hickey reported that same was down for a few weeks, but is now up & running. He presented the glycol readings page (see attached) for the Board's review, & PPM (parts per million) of ammonia in the glycol is @ an acceptable level. Board was pleased.

Boiler Update: Hickey received the audit from National Grid & Rise Energy outlining equipment necessary to upgrade same to make more efficient. This includes the possibility of a custom condensing domestic water heater, condensing boilers, Kalwall (front building facing), & new Low-e Ceiling. Once he receives price quotes from qualified sources, he'll report back. The Board would like the utmost care when choosing contractors for same, & also suggested looking into the County Bid.

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Maintenance Report: Eric Johnson was excused from this meeting. Morrill reported that 8 of the 12 covers out in back of the Rink have been modified. Hopefully this action will curb the restroom malfunctions the Rink has had the last 2-years during big events.

X-Mark Mower: Morrill is purchasing a new motor for existing machine, but would like the Board to consider the possibility of buying a used one @ a cost of \$5,200.00 or a new machine. Tellier suggested looking @ the County Bid. Discussion followed on purchasing used problem machinery in the past. Tellier recommended reviewing all equipment & logging down its age & condition & to address same in our Capital Outlay over the next 5-years. Morrill will comply.

Park Report / Lifeguard Pay Rate: Morrill stated the Authority's Lifeguard salary schedule ranges from \$10.67 - \$12.97. He surveyed other Towns on the Cape, & feels we are right in line with same, so he recommends keeping the rates where they are. Board concurs. Discussion was held on the possibility of reimbursing lifeguards for recertifying their Lifeguard Training & CPR certificates in the future.

He will also be reviewing the option of offering swimming lessons @ a nominal fee next summer should the Town not offer same.

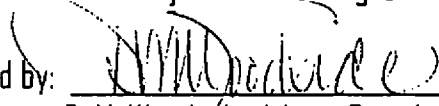
Seasonal Rates: Morrill would like continue with the \$100.00 increase for next season & to notify the campers of the rate increase as soon as possible in order to make everyone aware for planning purposes. The Park is increasing its non-refundable deposit to \$500.00 as it is, & he doesn't want to cause any undue issues. He will further discuss with the Sub Committee & will come back with this @ the next meeting. He will also ask the Corps to return the usage of the 6 PX-Area sites. Due to the vast number of sites available, he & Woodside will be notifying the Waiting List after the Site Change Lottery occurs.

Store Update: Morrill stated that although the sales have been good in the Store, he must take an inventory to solidify the figures. He hopes to break even this year, & is watching the payroll. The Store Manager will break everything down for an end-of-year discussion, & adjustments will be made for next year.

Next Meeting: The next meeting of the Authority is scheduled for Monday, August 29th @ 7pm.

Forsberg made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 6:50pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator

GLYCOL RESULTS

<i>Month</i>	<i>Year</i>	<i>PPM</i>
October	2009	16,700
November	2009	17,300
December #1	2009	15,300
December #2	2009	15,900
January #1	2010	16,500
January #2	2010	16,700
February #1	2010	17,100
February #2	2010	17,800

Closed April 2010 till Early June for annual maintenance and M&M re Fridgeration rolled the tubes in the chiller barrell .Resumed testing in July 2010

July	2010	6610
September	2010	1580
December	2010	1180
January	2011	1260
February	2011	1000

Stopped tests thru shutdown and picked back up in June

June	2011	899
July	2011	?



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231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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Chairman

PAUL R. FORSEBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Monday, August 15, 2011 - John Gallo Ice Arena - 2:00pm

Agenda Items:

1. Seasonal Rates.
2. Seasonal Contracts.
3. Capital Outlay Projects (Paving @ the Park).
4. Patrol Vehicles.
5. Full-Service Cabins.

Signe

W. Curt Duane
W. Curt Duane, Chairman

Date: August 10, 2011

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TOWN CLERK'S OFFICE
BOURNE, MASS



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GREGORY A. FOLINO

RICKIE OLLIER

2011 AUG 25 AM 1:00

TOWN CLERK'S OFFICE
-BOURNE, MASS

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority

Monday, August 29, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Ms. Kelly Souza.
 - a. Payment Plan.
 - b. Camping Experience.
2. Minutes of July 26, 2011.
3. Administrative Business.
 - a. Lease Agreements.
 - b. Requests & Correspondence.
 - c. Employee Handbook Update.
 - d. Cooperative Procurement for Public Service Vehicles & Equipment.
4. Treasurer Report.
 - a. Warrants.
 - b. Health Care Update.
 - c. Financial Statements (July 1, 2010 - June 30, 2011).
5. Maintenance Report.
6. Park Report.
 - a. Seasonal Rates.
 - b. Seasonal Contracts.
 - c. Capital Outlay Projects (Paving @ the Park).
 - d. Patrol Vehicles.
 - e. Full-Service Cabins.
6. Rink Report.

Signed:

W. Curt Duane

W. Curt Duane, Chairman

Date: August 25, 2011



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231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

2011 SEP 1 PM 2:20
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BOURNE, MASS

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Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority

Tuesday, September 6, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Ms. Kelly Souza.
 - a. Payment Plan.
 - b. Camping Experience.
2. Minutes of July 26, 2011.
3. Administrative Business.
 - a. Lease Agreements.
 - b. Requests & Correspondence.
 - c. Employee Handbook Update.
 - d. Cooperative Procurement for Public Service Vehicles & Equipment.
4. Treasurer Report.
 - a. Warrants.
 - b. Health Care Update.
 - c. Financial Statements (July 1, 2010 - June 30, 2011).
5. Maintenance Report.
6. Park Report.
 - a. Seasonal Rates.
 - b. Seasonal Contracts.
 - c. Capital Outlay Projects (Paving @ the Park).
 - d. Patrol Vehicles.
 - e. Full-Service Cabins.
6. Rink Report.

Signed

W. Curt Duane
W. Curt Duane, Chairman

Date: September 1, 2011

Clerk

Record of the Bourne Recreation Authority meeting held September 6, 2011

Present:

W. Curt Duane John A. Coughlin
Paul R. Forsberg Robert H. Howard
Barry H. Johnson John H. Hickey

2011 OCT 11 AM 10 30
Diane M. Woodside
TOWN CLERK'S OFFICE
ERIC L. JOHNSON
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Tuesday, September 6, 2011. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

Ms. Kelly Souza: Souza could not be in attendance due to another meeting, but would like to be put on the next agenda. Chairman suggested she meet with the General Manager, the Operations Manager, or the Park Sub-Committee to discuss her issues, but was told she refused same & insisted on meeting with the full Board. Woodside referred to the correspondence enclosed in their packets for the Board's review.

Minutes of July 26, 2011: Forsberg made motion to approve minutes of July 26, 2011. Coughlin seconded. Chairman presented. Vote was unanimous.

Administrative Business / Lease Agreements: Woodside presented 4 lease Agreements from Play Like A Pro to be signed by the Board.

Requests & Correspondence: Chairman made motion to sponsor State Police Bourne Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Chairman made motion to sponsor Middleboro Hockey in the amount of 1-hour of ice time & 2-nights camping. Forsberg seconded. Chairman presented. Vote was unanimous.

Chairman made motion to sponsor Fall Classic Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Outdoor Classroom in the amount of 1-hour of ice time, 2-nights camping, & \$200.00. Folino seconded. Chairman presented. Coughlin, Folino, & Chairman vote in favor. Forsberg abstains. Motion carries.

Employee Handbook Update: Editing same is ongoing & will be forwarded to the Board for their review in a timely manner.

Cooperative Procurement for Public Service Vehicles & Equipment: Discussion was held on participating in the Cooperative Procurement. Same would be worthwhile should the Board plan to purchase vehicles in the near future.

TOWN CLERK'S OFFICE
Chairman made motion to participate in the Plymouth County Commissioners Cooperative Procurement for Public Service Vehicles & Equipment in the amount of \$750.00 pending Tellier input. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from Maggie Gilbert & UCT Golf Committee; Open Meeting Law Memorandum; Communication in the Workplace article; newspaper articles; Mass Remembers invitation; Public Hearing Notice; 2011 Annual Report; & CMC information regarding marketing.

Treasurer Report/ Warrants: Howard presented 5 warrants for signature of Board.

Health Care Update: Howard stated there are changes to Chapter 32B laws, including, but not limited to making Section 1B mandatory, which sends all Medicare eligible retirees from the active plans to a Medicare plan with significant saving to the employer and possibly some for the retirees. The active employee groups must have some plan comparable to the Commonwealth's GIC plan. The Authority has not adopted Chapter 32B, but Attorney Troy has given an opinion that the Authority could write its own set of rules for Health Care issues. Will review further @ the next meeting.

Financial Statements (July 1, 2010 - June 30, 2011): Treasurer reviewed same item by item. Discussion was held.

Folino made motion to accept the Financial Statements for the 2011 fiscal year. Forsberg seconded. Chairman presented. Vote was unanimous.

Maintenance Report: Eric Johnson reported that the hurricane did not do too much damage, and we will be able to repair things ourselves. There was no damage to our property, but minor to a camper left in the Park. Will work with Morrill on the capital outlay projects during the off-season. Chairman is please that the covers have been completed behind the Rink.

Park Report: Morrill was excused from the meeting. The Corps did return the use of sites PX-5, PX-17, & PX-19 for seasonal camping. Same will be placed on the site change lottery list. Board reviewed some data put together by Morrill to present to the Corps for future discussions of seasonal percentages.

Seasonal Rates: Discussion was held on the possibility of leaving the seasonal fee @ \$4,000.00 for the 2012 season & to offer a \$100.00 discount to those would pay the entire season up-front on January 1, 2012. Also discussed was sliding the payment schedule forward by 1-month.

Forsberg made motion to keep the seasonal fee @ \$4,000.00 for the 2012 season (\$3,900.00 to those who pay in full by January 1, 2012), & to slide the payment schedule forward 1-month. Coughlin seconded. Chairman presented. Vote was unanimous.

Seasonal Contracts: The current contract will be used, but a more detailed one will be discussed for the future.

Capital Outlay Projects (Paving @ the Park): Much needed paving should be addressed once the Park closes. Coughlin stated patching may have to suffice due to the cost of black top @ this time.

Full-Service Cabins: Same may be delayed until an assessment is completed on the cost to build same (full service vs. rustic).

Rink Report: Hickey reported he & Morrill had a productive & receptive meeting with the Corps of Engineers, & look forward to meeting with them again to follow up a few items. Both Hickey & McKenna will attend the STAR training program in Boston this month. He reported his July PPMs @ 898 (down a percentage since the last month). He feels the no-frost concentrator is doing its job. In October, Gallo will host the NEISMA fall seminar. Hickey will meet with Morrill to discuss ways to generate additional revenues. So far, Hickey has added Senior Hockey to the schedule, & has increased the Public Sk8ing & Senior Sk8ing fees. He also scheduled a new Men's League to being playing here in October. Board members would like to see the management team come up with ways to market both facilities. Forsberg would like Hickey to investigate scrolling marquee signage for the entrance of the facility similar to the 1 used @ UCT.

Next Meeting: The next meeting of the Authority is scheduled for Thursday, October 6th @ 7pm.

Chairman made motion to adjourn. Folino seconded. Chairman adjourned meeting @ 9:30pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



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AGENDA

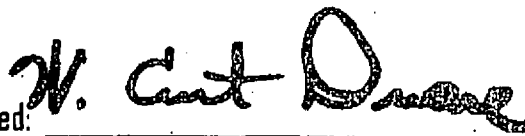
Meeting Notice - Town of Bourne - Bourne Recreation Authority

Thursday, October 6, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Ms. Kelly Souza.
 - a. Payment Plan.
 - b. Camping Experience.
2. Minutes of August 29, 2011.
3. Administrative Business.
 - a. Requests & Correspondence.
4. Treasurer Report.
 - a. Warrants.
 - b. Health Care Update.
 - c. Electrical Supplier Update.
5. Rink Report.
6. Maintenance Report.
7. Park Report.
 - a. Pool/Recreation Area.

2011 SEP 30 AM 10 53
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: 

W. Curt Duane, Chairman

Date: September 30, 2011

Clerk

Record of the Bourne Recreation Authority meeting held October 6, 2011

2011 NOV 17 PM 2 09

Present:

W. Curt Duane	John A. Coughlin	Gregory A. Faling
Paul R. Forsberg	Rickie J. Tellier	Robert H. Howard
Diane M. Woodside	Barry H. Johnson	John H. Hickey
Eric C. Johnson	John M. Morrill	Kelly Souza

CLERK'S OFFICE
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Thursday, October 6, 2011. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

Ms. Kelly Souza: Souza stated she has camped in the Park for 43 seasons, & wants the Board to know many campers will not return in 2012 due to the various changes this year, including fire pit wood restrictions, visitor fee increases, & because she feels they are not being treated right. Morrill stated he disagreed with her on the whole, & said businesses have to make some changes @ certain times, & feels the Park is headed in the right direction. He further stated that because the Corps of Engineers have limited the percentage to 50% seasonal, & have mandated how long non-seasonals can stay has caused the Authority to make necessary changes to some of their policies. She wanted to address the Board personally, & not discuss same with Morrill or Johnson. She also referenced the "Payment Due" notice she received & would like the Board to re-word same, or call the seasonals in place of sending said notice. All concurred it was a strongly lettered form letter, & would entertain changing some of the wording, but want her to realize the bills will continue to be sent. Souza stated she was going through some family situations @ the time her bills were past due. For informational purposes, placed in the Board's packets were copies of Souza's 2 late notices, Woodside's informal note to Souza on how to address her concerns, Johnson's formal letter on same, her 2 requests to be placed on the agenda, & an outline of telephone calls between Souza & Woodside. Souza explained that many campers are afraid to say anything for fear of retribution. Chairman stated the Board has received only a couple of letters regarding her concerns, but have receives letters of appreciation as well. Souza referred to the emptiness of the campground, & Coughlin stated that nationwide most campgrounds are down in numbers. He also stated other areas where enrollment has decreased simply due to the economy. Coughlin thanked Souza for her patronage & appreciated the time she took to come & talk to the Board. Souza thanked the Board for their time & left said meeting. Discussion was held on editing the payment due notice sent out to campers. Woodside will accomplish same. Woodside reminded all that several seasonals have left early over the season, & they stated financial hardships as their excuse, not discord with the Park itself.

Minutes of September 6, 2011: Coughlin made motion to approve minutes of September 6, 2011.
e0 Forsberg seconded. Chairman presented. Coughlin, Forsberg, Duane, & Folino vote in favor.
301710 2 Tellier abstains. Motion carries.

Administrative Business: Woodside informed all that 28 seasonal campers participated in the Site Change Lottery, with 16 changing their sites, & 12 remaining on their existing sites. She also stated the proposed Employee Handbook @ their seat is to be reviewed by them for discussion @ the next meeting.

Requests & Correspondence: Chairman made motion to sponsor BHS Field Hockey in the amount of 1 1/2 hours of ice time on October 14th to be used as a fundraiser. Forsberg seconded. Chairman presented. Vote was unanimous.

Chairman made motion to table request from the Bourne Skating Club regarding their Cape Cod Synchronized Skating Classic until their President, Carmen O'Brien, speaks with Rink Manager John Hickey. Forsberg seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor SHS Hockey in the amount of \$160.00 for a full-page advertisement. Coughlin seconded. Chairman presented. Vote was unanimous.

Chairman made motion to sponsor Bourne's Council of Aging's Holiday Bazaar in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from the Oberg / Sweeney Memorial Golf Tournament & MMA.

Treasurer Report: Howard gave an overview of the proposed increases to the health insurance co-pays / deductibles effective July 2012. He would like to see the Managers turn in their bills quicker in order to avoid late fees. Managers concurred.

Warrants: Howard presented 8 warrants for signature of Board.

Health Care Update: Howard reviewed CCMHG's Joint Purchase Agreement & the MA Municipal Health Reform Legislation of 2011 with the Board. Due to the fact that there are major changes to Chapter 32B, the Authority will have to devise & vote on their own motion.

Electrical Supplier Update: Howard has been inundated with requests to change suppliers, but feels we're @ a good rate @ this time. All concurred. Hickey will ask about energy providers on his survey that will be given out @ the NEISMA seminar on the 19th & will report back.

Rink Report: Hickey is researching electronic marquees. He stated he has sold most of the ice not taken by the now defunct Bourne Youth Hockey. Folino reminded the Managers to brainstorm for marketing ideas for additional revenues. Morrill looks forward to formulating a plan regarding same & researching opportunities the Corps will embrace. Discussion followed.

Hickey reviewed the pricing of marketing materials for the NEISMA meeting. Discussion followed.

Folino made motion to sponsor marketing materials in the amount not to exceed \$500.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Maintenance Report: Eric Johnson left the meeting to attend to a Park maintenance issue. Morrill reported they are still waiting on NSTAR regarding our proposed electrical upgrades this off-season. Discussion of the project followed. Johnson will investigate other avenues regarding this matter. Morrill & Eric Johnson will discuss all other off-season repairs & projects. The Maintenance Crew has been busy with the clean-up of Hurricane Irene.

Park Report: Morrill reported that the Columbus Day weekend hayride & activities went well. He stated that we have already begun placing people for the 2012 season. He has the Occupancy Report ready to deliver to Larry Davis @ the Corps, & hopes they will consider a few changes within the Park for next season to possibly increase our revenues in these economic times. Is instituting a new reservation schedule to spread out the call volume.

Pool / Recreation Area: Fill has been coming in, & he feels we are about 3/4 of the way there. Board discussed hiring a consultant to review the entire area as we're nearing the completion. Johnson will accomplish.

Next Meeting: The next meeting of the Authority is scheduled for Monday, November 14th @ 7pm.

Tellier made motion to adjourn. Folino seconded. Chairman adjourned meeting @ 9:07pm.

Respectfully submitted by: D. M. Woodside
D. M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. POLINO
RICKIE J. VELLER

2011 NOV 9 PM 2 15
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority

Monday, November 14, 2011 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of October 6, 2011.
2. Administrative Business.
 - a. Requests & Correspondence.
 - b. Employee Handbook.
3. Treasurer Report.
 - a. Warrants.
 - b. For discussion & vote by the Board on a proposed bylaw regarding the imposition of requirements relative to transfer to the Medicare Health Plan.
4. Rink Report.
 - a. Bourne Skate Club Request.
5. Maintenance Report.
6. Park Report.
 - a. Correspondence.
 - b. Store Update.
 - c. Coastal Engineering Proposal.

Signed: _____

W. Curt Duane

W. Curt Duane, Chairman

Date: November 9, 2011

Clerk

Record of the Bourne Recreation Authority meeting held November 14, 2011.

2011 DEC 15 PM 2:16

<u>Present:</u>	W. Curt Duane	John A. Coughlin	Gregory A. Folino
	Paul R. Forsberg	Rickie J. Tellier	Robert H. Howard
	Diane M. Woodside	Barry H. Johnson	Eric C. Johnson

TOWN CLERK'S OFFICE
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Monday, November 14, 2011. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

Minutes of October 6, 2011: Tellier made motion to approve minutes of October 6, 2011. Coughlin seconded. Chairman presented. Vote was unanimous.

Administrative Business: Coughlin read a brief, but nicely put phrase from what one of our vendors used, "Most likely... you have just overlooked sending payment to us. If payment is in the mail, please accept our thanks. If it is not, may we hear from you?" Discussion then followed on the updated Payment Due Notice. Woodside will omit a sentence as discussed.

Chairman made motion to purchase turkeys for our full-time employees as done in years past. Coughlin seconded. Chairman presented. Vote was unanimous.

Chairman would like to have the Operations Manager remit his quarterly reports for review as discussed.

Requests & Correspondence: Coughlin made motion to sponsor SHS After Prom in the amount of \$150.00, 1-hour of ice time, & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor the BHS Alumni Committee in the amount of 2-hours of ice time. Coughlin seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor BHS Drama Club in the amount of \$100.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Cape Cod Cares For Our Troops in the amount of \$100.00. Folino seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Cape Cod Center For Women, Inc. in the amount of \$100.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to table Pembroke Tree Lighting. Tellier seconded. Chairman presented.
21 Vote was unanimous. 1105

301230 2'X9310 HWOT
Employee Handbook: Discussion was held on a few sections of same, including: Sick Leave, Evaluations, & Vehicles. The Board would also like same to be indexed & numbered. This topic will be discussed in more detail @ the next meeting.

Also in Packets: Thank you notes from Air Force Center for Engineering & the Environment, the Botelho family, & The Village Green Family Campground; newspaper article on new BHS Hockey Coach, Paul Mara; & folder ordered for the NEISMA seminar.

Treasurer Report / Warrants: Howard presented 4 warrants for signature of Board.

Medicare Health Plan: Chairman read the attached proposed by-law regarding the imposition of requirements relative to transfer to the Medicare Health Plan to be adopted by the Board.

Forsberg made motion to adopt same. Coughlin seconded. Chairman presented. Vote was unanimous.

Will be sent to the qualified retirees & their spouses via regular & certified mail.

Rink Report: John Hickey was not present @ this meeting due to illness. In the folder presented was Gallo's Glacial Energy transactions, as well an Arena Survey asking for ice rates & how they are set, 50 or 60 minutes sheets, Public Skating & skate rental rates, marketing suggestions, & electrical supplier name & rate per kilowatt. Asked if same was well attended, Woodside responded in the affirmative, & that all went well.

Bourne Skating Club Request: The Club has purchased 32 hours for same & is requesting 15 be sponsored by the Authority. Discussion followed.

Folino made motion to sponsor the Cape Cod Synchronized Skating Classic in the amount of 5-hours of ice time. Tellier seconded. Chairman presented. Vote was unanimous.

Maintenance Report: Eric Johnson & the Maintenance Crew have completed the closing duties @ the Park. He would like some additional funding to patch more of the roads within the Park. Discussion followed. Discussion was held on the issues with NSTAR & their lack of responding to our needs. Board will consider contacting political officials if talks do not continue in a timely fashion.

Tellier made motion to approve \$20,000.00 in additional revenue to patch the roads in the Park. Folino seconded for discussion. Question was raised that if NSTAR became available to work on the electrical upgrade project, what would happen. Eric Johnson stated they'd be looking to work on the primary switch only @ a cost of approximately \$40,000.00 to replace same. He's hoping Barry Johnson will enter into talks with the Sportsmen's Club to see if they'd entertain splitting the cost with the Park, while the Maintenance Crew does most of the work. Board concurred. Chairman presented. Vote was unanimous.

Eric Johnson stated he must repair 1/2 of the back wall of the Maintenance Barn, & will review same to the Park Sub-Committee @ their next meeting. He is also having his staff update their hydraulic & CDL licensing.

Park Report: John Morrill was not present @ this meeting due to illness.

Correspondence: Coughlin wants to address the Gagnon letter as he was not in attendance @ the March 21st meeting when it was discussed. He realizes there have been changes to Park policies & fees, & feels it may be time to meet with the seasonal campers during the 2012 season. The Board would also like to see either a tactful e-mail or some sort of survey to go out to the campers that have left us this year. Johnson will coordinate same with Morrill & Woodside.

Store Update: The preliminary numbers after the first season of the Park-run Store do not seem to be advantageous, although the inventory needs to be completed before the final numbers can be reviewed. The Board noticed problems with the payroll, staffing, & training of employees to be issues @ hand. They would like to advertise an RFP now to see if there is any interest for the 2012 season. Coughlin noted that if we do operate the Store once again, he'd like the Board to receive weekly reports on same. All concurred.

Tellier made motion to entertain proposals to lease the Park Store for a 5-year period with an optional 5-year addition to same. Folino seconded. Chairman presented. Vote was unanimous.

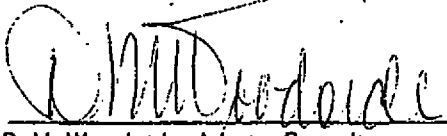
Coastal Engineering Proposal: Discussion was had on the status of the former salt-water swimming pool area. Forsberg presented an idea of what the area could entail in the future. All realize professional services are required to conduct an updated on-site review regarding possible groundwater issues. Forsberg would like them to review the rainwater as well, while Tellier would like their opinion on the PX-Area.

Coughlin made motion to authorize the professional services of Coastal Engineering Company, Inc. in the amount not to exceed \$3,500.00. Forsberg seconded. Chairman presented. Vote was unanimous.

Next Meeting: The next meeting of the Authority is scheduled for Monday, December 12th @ 5pm.

Chairman adjourned meeting @ 9:30pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator

Memo

To: Barry Johnson, General Manager, Bourne Recreation Authority
From: Robert S. Troy, Counsel *RST*
Date: November 7, 2011
Re: Bourne Recreation Authority – Motion Proposal Agenda Item

This Memorandum serves to respond to your inquiry with respect to the above-referenced matter.

The Bourne Recreation Authority is empowered to promulgate bylaws, rules and regulations pursuant to Section 3 of the its enabling act, Chapter 820 of the Acts of 1970.

Kindly list the following agenda item:

For discussion and vote by the Board on a proposed bylaw regarding the imposition of requirements relative to transfer to the Medicare Health plan.

The proposed Motion to adopt such a Bylaw should read:

Moved that the Bourne Recreation Authority adopt the following Bylaw:

- (a) *A retiree, spouse or dependent insured or eligible to be insured, if enrolled in Medicare Part A at no cost to the retiree, spouse or dependent or eligible for coverage under Medicare Part A at no cost to the retiree, spouse or dependent, shall be required to transfer to a Medicare health plan offered by the Boume Recreation Authority, if the benefits under the plan and Medicare Part A and Part B together shall be of comparable actuarial value to those under the retiree's existing coverage, but a retiree or spouse who has a dependent who is not enrolled or eligible to be enrolled in Medicare Part A at no cost shall not be required to transfer to a Medicare health plan if a transfer requires the retiree or spouse to continue the existing family coverage for the dependent in a plan other than a Medicare health plan offered by the Boume Recreation Authority;*
- (b) *Each retiree shall provide the Boume Recreation Authority, in such form as the Boume Recreation Authority shall prescribe, such information as is necessary to transfer to a Medicare health plan. If a retiree does not submit the information required, the retiree shall no longer be eligible for the retiree's existing health coverage. The Boume Recreation Authority may, from time to time, request from a retiree, a retiree's spouse or a retiree's dependent, proof, certified by the federal government, of eligibility or ineligibility for Medicare Part A and Part B coverage;*
- (c) *The Boume Recreation Authority shall pay any Medicare Part B premium penalty assessed by the federal government on the retiree, spouse or dependent as a result of enrollment in Medicare Part B at the time of transfer.*



BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 01938-3600

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloprena.com / www.bournescenicpark.com

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TOWN CLERK'S OFFICE
BOURNE, MASS

W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Monday, November 21, 2011 - Bourne Scenic Park Maintenance Barn - 9:00am

Agenda Items:

1. Discuss current condition of the Maintenance Barn & the possibility of replacing same.
2. Review the proposed P-Area Electrical Project.
3. Review Paving Projects within the Park.
4. Review RFP for possible 2012 Park Store Lease.

Signed: _____

W. Curt Duane
W. Curt Duane, Chairman

Date: November 15, 2011



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

REGINA A. FILLING
Treasurer

RICKIE J. TELLIER
Secretary

2011 DEC 8 PM 1:09
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority
Monday, December 12, 2011 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Employee Handbook Review.
2. Minutes of November 14, 2011.
3. Administrative Business.
 - a. Requests & Correspondence.
 - b. Conditioning Camp Report.
 - c. Open Meeting Law - Remote Participation.
4. Treasurer Report.
 - a. Warrants.
 - b. Quarterly Financial Report (07/01/11 - 09/30/11).
 - c. Healthcare Update.
5. Rink Report.
 - a. Shut-Down Show Update.
6. Maintenance Report.
 - a. Priority List.
7. Park Report.
 - a. Sub-Committee Minutes of November 21, 2011.
 - b. 2012 Rates.
 - c. Store Lease RFP.
 - d. Pool Report.
8. Executive Session: Personnel Complaint.

Signed:


W. Curt Duane, Chairman

Date: December 8, 2011

Record of the Bourne Recreation Authority meeting held December 12, 2011

TOWN CLERK'S OFFICE
BORNE MASS
2012 JAN 30 AM 11 08

Present: W. Curt Duane John A. Coughlin Gregory A. Folino
Paul R. Forsberg Rickie J. Tellier Robert H. Howland
Diane M. Woodside Barry H. Johnson Eric C. Johnson
John M. Morrill John H. Hickey Todd Palmatier

The Bourne Recreation Authority meeting was held on Monday, December 12, 2011. Chairman called the meeting to order @ 5:00pm. Said meeting was audio-taped.

Pool Report: Todd Palmatier of Coastal Engineering presented his Hydrogeologic Evaluation in regard to the former saltwater pool area for the Board's review. Palmatier stated that proper filling & a grading plan of that area will be the important factors to obtain the best results for the surrounding areas. He recommended the continued use of permeable materials, & concurred that that small pond area (for a possible water feature) can stay with no real effects to the adjacent areas. Discussion was held on hiring a landscape architect for their suggestions to be intertwined with our needs (possibly including a multi-purpose field, volleyball court, picnic area, et.). Board feels an engineered plan for the entire area would be beneficial. Board also discussed the cost of maintaining said area upon completion. Will discuss the existing plans to block off the pipe with a balloon @ the next meeting.

Employee Handbook Review: Board reviewed same & made their final edits. Woodside will execute & forward to the employees.

Tellier made motion to approve the employee handbook with corrections noted to be effective January 1, 2012. Folino seconded. Chairman presented. Vote was unanimous.

Minutes of November 14, 2011: Tellier made motion to approve minutes of November 14, 2011. Folino seconded. Chairman presented. Vote was unanimous.

Administrative Business: Chairman would like the Managers to make every effort to attend each meeting in the future. All concurred. For discussion, Woodside presented the proposed survey questionnaire to be sent to former seasonal campers. Board agreed upon same, & would like to see a similar survey created for our current seasonals to be sent out in January.

Chairman made motion to send survey as presented. Forsberg seconded. Chairman presented. Vote was unanimous.

Requests & Correspondence: Chairman made motion to sponsor BHS Hockey Team in the amount of \$175.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Conditioning Camp Report: Woodside presented the Camp Report. After paying for the ice time, the Cahir account will profit \$2,135.00, an increase from last year.

Coughlin made motion to pay Gallo in the amount of \$9,050.00 for ice time used. Tellier seconded. Chairman presented. Vote was unanimous.

Open Meeting Law - Remote Participation: Barry Johnson addressed the Board regarding the new way posting Meeting Notices will be conducted @ some point after the New Year. He also informed all about the new regulations under the Open Meeting Law that authorize remote participation in meetings by members of public office under certain circumstances.

Tellier made motion to adopt Section 2 p 940 CMR 29.00 Section 2910. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from Friends of Bourne Council on Aging, Bourne Friends Food Pantry, Cape Cod Center for Women, & Cape Cod Cares For Our Troops; & a newspaper article.

Treasurer Report / Warrants: Howard presented 8 warrants for signature of Board.

Quarterly Financial Report (QFS): Treasurer reviewed same item by item for the period of July 1 - September 30, 2011 & answered questions of the Board. Discussion followed.

Tellier made motion to accept the QFS for period ending September 30, 2011. Forsberg seconded. Chairman presented. Vote was unanimous.

Healthcare Update: Treasurer informed all that packets were mailed to our retirees & their spouses (if applicable) & all have been returned. Attended a meeting today with the SSA, BCBS, HP, & Tufts. Next step January 1st - March 31st to obtain Part B coverage. April & May to choose new supplemental plan for a July 1st start.

Rink Report: Hickey reported that the Cape Cod Synchronized Skating Classic went well & was attended by 87 teams from around the country. He presented the water bottle filled with "Garden Ice" from the Boston Bruins organization. These were sent to all MA rinks in hopes teams that skate there will receive a "home ice advantage" for the 2011-2012 season. Is reviewing the dasher board advertisers & has potentially sold a space. Currently, we're advertising on our phone

system & website. & Hickey will approach some vendors & organizations face to face. On a regular basis, the Board would like to see a comparison of ice hours sold from year to year for comparison purposes.

Shut-Down Show Update: Hickey, Morrill, & Barry Johnson have been working diligently on the possible Show to be held @ the Rink during shut-down May 4th - 5th, 2012 to showcase camping, fishing, boating, & RVing. Placement of same, contacts, & preliminary budgets have been discussed. We will network with Kingman Marina, the Cape Cod Canal Chamber, & others to gauge interest once the Board approves same. Morrill is interested in marketing the building for future use for other trade shows & will obtain quotes to install a larger garage door to accommodate RVs & boats inside. Folino suggested Johnson investigate the possibility of hiring a firm to address all of the issues as well. Will discuss findings @ the next meeting.

Maintenance Report: Eric is still waiting on NSTAR. Morrill has spoken with Fred Slade, & Charlie Tavares recently. Discussion followed. While the Board would like to hear back from them before we pursue this matter politically, we have strong feelings about this issue & the time frame that has passed thus far. Barry Johnson will contact same & report back @ the next meeting. The Board may then opt to write to the Department of Public Utilities to discuss the ongoing problems with NSTAR.

Priority List: Johnson submitted the priority list as discussed @ the last Park Sub-Committee meeting. He reviewed same with all, highlighting what has been accomplished thus far @ both properties, & what needs to be completed.

Park Report: Discussion was held on visitor fees & the possibility of renewing the policy of giving out seasonal guest passes. Morrill stated every campground has set visitor fees, & when the Park changed their policy on same last season, the revenues showed a profit. Morrill will revisit the idea of allotting seasonals with one permanent visitor's pass to be kept in the guard shack when not in use. Will report back. Coughlin suggested the Board host a mid-season camper meeting @ the Park as discussed @ a previous meeting. All concurred.

Sub-Committee Minutes of November 21, 2011: Board reviewed same, & informed the remaining members of what was discussed.

Tellier made motion to approve Park Sub-Committee minutes of November 21, 2011 with correction noted. Coughlin seconded. Chairman presented. Tellier, Coughlin, & Duane vote in favor. Motion carries.

2012 Rates: Morrill presented a listing of the rate creases covering the past few years for the Board's review. He's like the Board to approve the rate increases as recommended.

Tellier made motion to approve the rates as recommended by the Park Facility Supervisor pending Corps of Engineers approval. Forsberg seconded. Chairman presented. Vote was unanimous.

Store Lease RFP: 4 have been sent out as of today's date. Discussion was held on the possibility of selling some of the new equipment recently purchased to the potential lessee should the Store be leased out. All concurred. If it is not, the Board would like to see a weekly report outlining hours, staffing, & inventory to name a few.

Next Meeting: The next meeting of the Authority is scheduled for Monday, January 23rd @ 5pm.

Tellier made motion to close the regular meeting & to not resume public session. Coughlin seconded. Chairman adjourned regular meeting @ 7:50pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator

Clerk

Record of the Bourne Recreation Authority meeting held December 12, 2011

<u>Present:</u>	W. Curt Duane	John A. Coughlin	Gregory A. Folino
	Paul R. Forsberg	Rickie J. Tellier	Robert H. Howard
	Diane M. Woodside	Barry H. Johnson	Eric C. Johnson
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2012 FEB 21 PM 1 08
 TOWN CLERK'S OFFICE
 BOURNE, MASS
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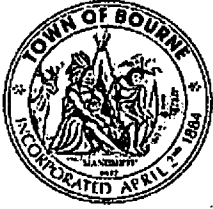
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Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532

Phone: (508) 743-3003 Fax: (508) 759-0655
2011 JAN 20 PM 1 19

TOWN CLERK'S OFFICE

Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

Tuesday, January 25, 2011
6:00pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

AGENDA

1. Public Comment
2. Approve Minutes from September 27, 2010
3. Gym Usage Issues: Swish and Karate
4. Update on Winter Programs
5. Tree Lighting Re-Cap
6. Update on Keith Field
7. Budget Update
8. Skate Night
9. Schedule February Meeting
10. Adjourn Meeting

**Bourne Recreation Committee Meeting
January 25, 2011 - 6:00 pm**

Committee members in attendance: Devan Atanian, Don Morrissey, Priscilla Koleshis, Mike Tierney

2011 JAN 28 AM 11 23

TOWN CLERK'S OFFICE
BOURNE, MASS

Also in attendance: Krissanne Caron, Tom Guerino, Lisa Plante

1. Don cautioned committee members to be careful when speaking with the process regarding the recreation department.
2. Priscilla motioned to approve last meeting's minutes - Devan seconded the motion.
3. Gym usage issues:
 - a. We recently moved Karate from the cafeteria into the gym.
 - b. Gym usage issues have arisen, mainly due to rogue coaches.
 - c. Mike is taking action against one Swish coach who was demanding usage and acting inappropriately.
4. Winter program overview:
 - a. Winter vacation: Open gym (Free): +/- 18 kids per day.
 - b. February vacation: Laser tag (\$20-25/child): Includes lunch, transportation, and supervision.
 - c. Afterschool programs (\$10/week/child):
 - i. Thursday- 1st and 2nd grade enrichment
 - ii. Wednesday- 3rd, 4th and 5th grade math and science
 - d. Free Skate for Half Day - invited parents to come skate, too.
 - e. Learn to Skate (\$50/5 weeks): Starting up in March +/- 50 kids.
 - f. Karate (\$55/month): Loyal following, close-knit group!
5. Tree Lighting Overview:
 - a. Thanks to BBBG and DPW (Bob Scofield)
 - b. We got LED lights at discounted rate - still waiting to see difference in electricity bill.
 - c. Main issue: Party ending once the train leaves (2 trains this year?)
 - d. Also, this year's Tree Lighting was on a school night.
 - e. Party shouldn't be about the train, but it is!
 - f. Schedule a meeting with Diane to discuss this year's event.
6. Keith Field Update:
 - a. Lights should be up by Spring (Tech school provided labor)
 - b. Kingsman Electric will replace wires, check fixtures and attach them to panel.
 - c. We don't have enough money to either replace or fix the light poles.
 - d. Once Newton case is adjudicated, we can request more funds.
7. Budget Update:
 - a. We've been asked to make cutbacks... More fee-for-service programs?
 - b. 23 full time losses (this figure may improve)
 - c. Departments may submit counter-offers.

- d. Selectmen will review the budget before it goes to meeting.
- e. EduStart money has been saved for FY12.
- f. Priscilla: Ask "Friends" for assistance with building maintenance? Tom: most of "Friends" money goes to the food pantry. Not sure if asking for assistance would save that much money.
- g. Cutbacks in Recreation Department:
 - i. Deal with Mass Maritime - 1 summer session of swimming lessons at MMA pool.
 - ii. Reduced tennis programs this summer.
 - iii. Lifeguards will be cut.

- 8. Skate Night scheduled for February 18th, 6 to 8 pm.
 - a. We need volunteers to shovel snow - Tom will ask MMA for volunteers.
 - b. Concrete pad (\$100,000) Fundraising?
 - c. We need temporary lighting (police department) and firemen to put out fires.

9. Next Meeting: February 15th, 5:30 pm!



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

2011 MAR 14 PM 3 30
TOWN CLERK'S OFFICE

Krissanne Caron
Recreation Director

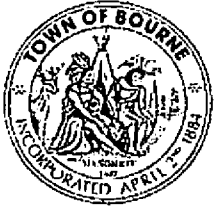
Bourne Recreation Committee Meeting

Tuesday, March 22, 2011
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

AGENDA

1. Public Comment
2. Approve Minutes
3. Budget Update
4. Update on Winter/Spring/Summer Programs
5. Schedule April Meeting
6. Adjourn Meeting



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Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

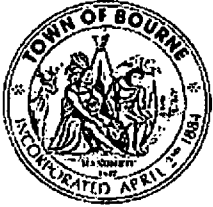
Tuesday, March 29, 2011
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

AGENDA

1. Public Comment
2. Approve Minutes
3. Budget Update
4. Update on Winter/Spring/Summer Programs
5. Schedule April Meeting
6. Adjourn Meeting

TOWN CLERK
BOURNE, MASSACHUSETTS
2011 JUN 28 AM 11 24



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

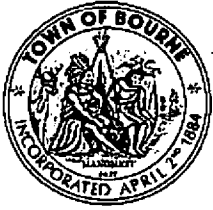
Wednesday
~~Monday~~ June 29, 2011
5:00pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

Agenda:

Review and Approve Minutes
Summer Programs Update
Community Center Update
Hoxie Playground
Budget Update
Set Schedule for future meetings

TOWN OF BOURNE
2011 JUN 27 PM 3 06



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

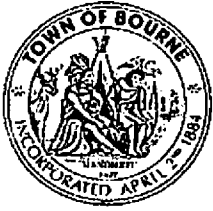
Wednesday June 29, 2011
5:00pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

Agenda:

Review and Approve Minutes
Summer Programs Update
Community Center Update
Hoxie Playground
Budget Update
Set Schedule for future meetings

TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS
2011 JUN 28 AM 8 55



Bourne Recreation Department
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Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

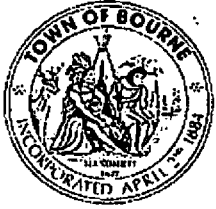
Wednesday, September 28th
6:00pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

Agenda:

Review and Approve Minutes
Summer Programs Re-Cap
Community Center Update
Playground Projects
Budget Update
Set Schedule for future meetings

2011 SEP 26 PM 12 24
TOWN CLERK'S OFFICE
BOURNE, MASS



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

Wednesday, November 2nd
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

Agenda:

1. Welcome to new member Stephen McCarthy
2. Recap of summer programs
3. Update on Fall Programs
4. Lifeguard update
5. Budget update
6. Community Building update
7. Old Business
8. New Business
9. Schedule next meeting

2011 OCT 31 AM 11 25
TOWN CLERK'S OFFICE
BOURNE, MASS

Town of Bourne Recycling Committee meeting

2011 FEB 15 AM 9 11

Tuesday February 15, 2011

TOWN CLERK'S OFFICE

10 AM ISWM office

1. Communication Issues
2. Education in schools
3. Earth Day

Meredith Chase, Chairman
Bourne Recycling Committee

Judge, Debbie

From: Meredith Chase [meredithchase@comcast.net]
nt: Friday, February 11, 2011 5:38 PM
To: Judge, Debbie
Subject: Recycling Committee Meeting

2011 FEB 15 AM 9 11

TOWN CLERK'S OFFICE

Town of Bourne Recycling Committee

meeting

Tuesday February 15, 2011

10 AM ISWM office

Communication Issues

1.

Education in schools

2.

3. Earth Day

Meredith Chase, Chairman
Bourne Recycling Committee

TOWN OF BOURNE RECYCLING COMMITTEE
ISWM OFFICE

FEBRUARY 15, 2011

MEETING WAS CALLED TO ORDER AT 10:30 AM BY MEREDITH CHASE, CHAIRMAN WITH BETTY STUEDEL, COMMITTEE MEMBER WITH PHIL GODDARD, ENVIRONMENTAL MANAGER OF ISWM.

MEREDITH CHASE MENTIONED THAT LONG TIME MEMBER ROGER KEMP PASSED AWAY AFTER A LONG ILLNESS AND SHE WOULD SEND A CARD TO HIS WIFE, MARLENE.

BETTY STUEDEL WILL WRITE THE NEWS ARTICLES TO BE SENT TO THE NEWSPAPERS.

MEREDITH MENTIONED THAT SHE DISCOVERED A TYPO IN THE BOTTLE BILL RESOLUTION FORM TO BE SENT TO THE BOARD OF SELECTMAN. BETTY STUEDEL MADE A MOTION FOR MR. GODDARD TO CORRECT SAID TYPO ON THE FORM AND SEND IT TO THE BOARD OF SELECTION FOR THEIR SUPPORT OF THE BOTTLE BILL RESOLUTION AT THEIR APRIL MEETING. ALL IN FAVOR, AYE.

MR. GODDARD SAID EARTH DAY WOULDN'T BE CELEBRATED BY THE RECYCLING COMMITTEE, JUST AN OPEN HOUSE ON MAY 21, 2011 FOR THE COMMUNITY WITH FORMER COMMITTEE MEMBERS AND PAM OLSON THE FIRST COMMITTEE CHAIRMAN. ALSO WITH TOWN DIGNITIARES AND THE PRESS. THE RECYCLING COMMITTEE WAS FOUNDED 20 YEARS AGO.

BETTY STUEDEL MADE A MOTION TO ADJOURN THE MEETING AT 11:25 WAS SECONDED BY MEREDITH CHASE- ALL IN FAVOR, AYE.

Meredith Chase
MEREDITH CHASE CHAIR

TOWN OF BOARD RECYCLING COMMITTEE

2011 JUN 27 PM 1:00

Town of Bourne Recycling Committee

2011 APR 7 AM 9:40 Meeting April 12, 2011

TOWN CLERK'S OFFICE

ISWM Office 10:30 A.M.

Agenda

To discuss and vote on the resolution of the bottle bill to be presented to the BOS.

News articles.

Earth Day.

Meredith Chase

Meredith Chase, Chairman
Bourne Recycling Committee

Town of Bourne Recycling Meeting
Held at the ISWM Office
April 12, 2011

Meeting was called to order by Recycling Chairman, Meredith Chase, at 10:35am. In attendance: Betty Steudel, Phil Goddard, Environmental Manager for the Town of Bourne And Meredith Chase.

Typos were noted in regards to the Resolution of the Bottle bill to be proposed to the BOS. Mr. Goddard will send corrections to the Town of Bourne Selectman's office. After correction the bill will be placed in their packets for review.

Discussed the Resolution of the Bottle Bill to have a motion made as to the amended resolution to support the bottle bill and will present it before the Board of Selectman on April 19, 2011.

Meredith Chase asked for a motion to present it as written to the BOS, Betty Steudel made the motion and was seconded by Meredith Chase. All in favor, aye.

News Articles regarding recycling issues will be sent to the Bourne Enterprise. Betty Steudel said she'd be willing to do this.

Betty Steudel and Meredith Chase talked with Mr. Goddard and instead of celebrating both Earth Day in April and the 20th anniversary open house kick off at the landfill on Saturday, May 21, 2011, we decided to concentrate on the 20th anniversary recycling program in Bourne. Mr. Goddard will confirm the date since it will be sponsored by ISWM.

The celebration will include past recycling committee members, former selectmen and other dignitaries who have been involved over the 20 year span of the committee. The recycling center will also be open for all to view.

No other business was discussed.

Betty Steudel made a motion to adjourn, Meredith Chase seconded the motion, she asked all in favor-aye. The meeting adjourned at 11:25am.

Meredith Chase

Meredith Chase, Chairman
Town of Bourne Recycling Committee

BOURNE RECYCLING COMMITTEE MEETING

2011 MAY 2 AM 10 13
THURSDAY MAY 5, 2011
ISWM OFFICE 3:00 pm

TOWN CLERK'S OFFICE

AGENDA

OPEN HOUSE AT THE LANDFILL ACTIVITIES

NEWS ARTICLES

**FUTURE MEETINGS AND AGENDA ITEMS TO BE
DISCUSSED**

Meredith Chase

**MEREDITH CHASE, CHAIRMAN
BOURNE RECYCLING COMMITTEE**

TOWN OF BOURNE RECYCLING MINUTES
MAY 5, 2011

MEMBERS PRESENT: MEREDITH CHASE ,CHAIR
BETTY STEUDEL, MEMBER, PHIL GODDARD, ENVIRONMENT
MANAGER, ISWM AND PAMELA OLSON, THE FIRST RECYCLING
CHAIRMAN, OVER 20 YEARS AGO.

THE MEETING OPENED AT 3:35 WITH MR. GODDARD TALKING
ABOUT THE OPEN HOUSE AT THE RECYCLING CENTER ON
SATURDAY MAY 21, 2011 FROM 10 - 2. PRESS REALEASES WILL BE
IN THE LOCAL NEWSPAPERS, INFORMATION ON THE WEB SITE,
FLYERS AROUND TOWN IN LOCAL BUSINESSES WINDOWS. PAST
AND PRESENT RECYCLING COMMITTEE MEMBERS, LOCAL
ELECTED OFFICALS, TOWN EMPLOYESS TO BE INVITED TO THIS
EVENT. MARIE OLIVA THE FIRST WOMEN SELECTMAN WILL DO
AN EMAIL BLAST. THERE WILL BE A REDEDICATION OF A NEW
BUILDING IN HONOR OF DOROTHY WILSON, A CONSUMMATE
VOLUNTEER IN THE TOWN OF BOURNE (SWAP SHOP).

PAMELA OLSON SAID IT WAS AN INTERESTING JOURNEY FROM
THE START OF THE RECYCLING COMMITTEE TO NOW. SO MUCH
HAS HAPPENED OVER THE YEARS TO EDUCATE THE RESIDENTS
IN THE TOWN OF BOURNE.

BETTY STEUDEL SPOKE IN REAGRDS TO NEWSPAPER ARTICLES.
WE PLAN TO HAVE THEM IN THE LOCAL NEWSPAPERS AT LEAST
ONCE A MONTH.

MEREDITH CHASE, ASKED ABOUT ANY GIVE-AWAYS ON MAY 21.
GREEN RECYCLE BAGS AS WELL AS LOTS OF INFORMAITON
ABOUT RECYCLING IN THE TOWN. REFRESHMENTS, COFFEE
AND SODAS WILL BE AVAILABLE.

MR GODDARD SAID HE'D HAVE A VAN TO TOUR THE
LANDFILL/RECYCLING AREA ALSO ON THE 21.

PAMELA OLSON, BETTY STUEDEL AND MEREDITH CHASE WILL
VOLUNTEER THE DAY OF THE EVENT.

2011 MAY 11 AM 11:02

MEREDITH SAID SHE'D CALL THE HIGH SCHOOL TO SEE IF ANY OF THE ENVIRONMENTAL STUDENTS WOULD LIKE TO COME AND SEE WHAT THE RECYCLING CENTER LOOKS LIKE. SHE ALSO WILL TALK TO THE SUPERINTENDENT ABOUT HIS IDEAS ON THE GREEN TEAM.

BETTY STEUDEL MADE A MOTION TO ADJOURN THE MEETING. MEREDITH CHASE CONCURED. ALL IN FAVOR, AYE. MEETING ENDED AT 4:05.

Meredith Chase

MEREDITH CHASE, CHAIR
TOWN OF BOURNE
RECYCLING COMMITTEE

TOWN OF BOURNE RECYCLING COMMITTEE

5 P M MEETING SEPTEMBER 15, 2011

CONFERENCE ROOM AT THE BOURNE LIBRARY

AGENDA

GREEN TEAM

NEWSPAPER ARTICLES AND HAND OUTS

OTHER BUSINESS THAT MAY COME BEFORE THE BOARD

Meredith Chase

MEREDITH CHASE, CHAIRMAN
TOWN OF BOURNE RECYCLING
COMMITTEE

2011 SEP 12 AM 11:32
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE RECYCLING COMMITTEE MEETING
SEPTEMBER 15, 2011
JONATHAN BOUNE LIBRARY

2011 SEP 27 AM 10 L
TOWN CLERK'S OFFICE
BOURNE, MASS

MEMBERS ATTENDING: BETTY STEUDEL, JIM BOYLE AND MEREDITH CHASE. NEW MEMBER HEATHER DIPOALO WAS ABSENT. ALSO PRESENT PHIL GODDARD, ENVIRONMENTAL ENGINEER FOR ISWM .

THE MEETING OPENED AT 5:10 PM WITH CHAIRMAN MEREDITH CHASE, ASKING BETTY STEUDEL TO READ A LETTER THAT I SENT TO THE SUPERINTENDENT OF SCHOOLS, STEVEN LAMARCHE IN REGARDS TO IMPLEMENTING THE GREEN TEAM BACK INTO THE SCHOOLS.

MR. LAMARCHE STATED THAT THE SCHOOL COMMITTEE HAS APPROVED A GOAL TO "DEVELOP A PLAN FOR (DISTRICT) RECYCLING" AND TO BE IN TOUCH WITH MR. ED DONOGHUE AND MR. JOHN DOBBINS AT THE HIGH SCHOOL.

I ASKED BETTY STEUDEL TO CALL AND INVITE THEM TO OUR NEXT MEETING. JIM BOYLE IS WILLING TO GO TO THE SCHOOLS IN THE TOWN AND TALK ABOUT RECYCLING TO THE SCHOOL CHILDREN.

ARTICLES FOR THE "DID YOU KNOW COLUMN" WILL BE IN THE BOURNE ENTERPRISE EVERY OTHER MONTH.

MR. PHIL GODDARD MENTIONED THAT AT THE HAZARDOUS WASTE COLLECTION ON OCTOBER 15, 2011, PAPER SHREDDING WILL ALSO BE AVAILABLE. PLEASE BE REASONABLE IN REGARDS TO THE NUMBER OF BAGS

THAT ARE BROUGHT TO BE SHREDDED. NO SENSITIVE MATERIAL SHOULD BE INCLUDED AS OF THE LAST SHREDDING, THERE WERE SOME MEDICAL RECORDS THAT SHOULDN'T HAVE BEEN INCLUDED. ALSO ISWM IS PAYING FOR THIS EVENT.

SINCE THERE WASN'T ANY FUTHER BUISNESS, I ASKED IF SOMEONE WOULD MAKE A MOTION TO ADJOURN THE MEETING. BETTY STEUDEL MADE THE MOTION AND JIM BOYLE SECONDED IT. ALL IN FAVOR. MEETING ADJOURNED AT 6:15 PM.

Meredith Chase

MEREDITH CHASE, CHAIRMAN
TOWN OF BOURNE RECYCLING COMMITTEE.



Town Clerk
 24 Perry Avenue
 Buzzards Bay, MA 02532
 (508) 759-0600 Ext 505



Barry H. Johnson
 Town Clerk

Wendy J. Chapman
 Asst. Town Clerk

October 2011

Bonnie Keayle, Comm.
Meredith Chase

Pursuant to the Town Charter of 2001, the Town By-laws and the Mass. General Laws, minutes or all meetings should be filed with the Town Clerk's Office. We have enclosed except from the various laws for your reference. If your Board or Committee posted a meeting and the meeting was cancelled, please file with our office a notice to that effect stating that the meeting was not held and no minutes will be filed.

The following minutes have not been filed with our office:

2011 9/15 Minutes

 2010 _____

If you should have any questions, please contact our office.

Sincerely,

Town Clerk's Office

2011 OCT 11 AM 8 35

TOWN CLERK'S OFFICE
BOURNE, MASS

Town of Bourne Recycling Committee Meeting

October 13, 2011 ISWM Office 3:15 pm

Agenda

The Green Team

District Recycling

Meredith Chase

Meredith Chase, Chairman

Town of Bourne Recycling Committee met at the ISWM office on October 13, 2011.

2011 OCT 20 PM 1 53

Meredith Chase, Chairman opened the meeting at 3:15 pm with the statement that the purpose of this meeting was a fact finding session. Also to introduce our newest member Heather DiPoalo and also Edward Donoghue, Director of Business Services for the Bourne Schools who was invited to talk about School Recycling. Jim Boyle, Betty Steudel and Phil Goddard were also in attendance.

'district recycling' The district means the 4 schools in town, Bournedale, Middle School, High School and Peebles.

Jim Boyle would like to go to Peebles School to tell the children in grades 3 and 4 about recycling. The students really enjoyed his dynamic presentation which he presented a few years ago.

Heather DiPoalo, would like to be involved with the Green Tree Project and will be in contact with Ann McGovern (DEP) Reduction Coordinator for MA on the best way to start in the schools.

Edward Donoghue will ask at the faculty meeting about the school district involvement in this project. Also will find out about the schools needing more recycling bins and about purchasing recycled paper for the schools next year.

Phil Goddard proposed an "end of the year" collection of all white and ledger paper when the lockers are cleaned out. Custodians will help, ISWM will provide roll-offs and the DPW would pick up the paper. There could be a competition or a possible tie-in with Mass Recycle.

Betty Steudel made a motion to adjourn the meeting @ 4pm.

Next meeting will be November 17, 2011 at the ISWM office.

Meredith Chase
Meredith Chase, Chairman
Bourne Recycling Committee

2011 NOV 14 AM 10 07

TOWN CLERK'S OFFICE
BOURNE, MASS.

TOWN OF BOURNE RECYCLING COMMITTEE MEETING

NOVEMBER 14, 2011 3:15 pm ISWM OFFICE

(LACE)

AGENDA

THE GREEN TEAM

RECYCLING IN THE SCHOOLS

ENVIRONMENTAL CLUB FROM THE HIGH SCHOOL

MASSRECYCLE AWARDS CEREMONY HELD IN LEXINGTON

Meredith Chase

MEREDITH CHASE, CHAIRMAN

Bourne Recycling Committee Minutes

November 17, 2011

ISWM Office

In attendance: Jim Boyle, Heather DiPaolo, Betty Steudel, Meredith Chase and Kathleen MacNally. Phil Goddard, Environmental Manager for ISWM.

The meeting opened at 3:15 with Chairman Meredith Chase asking the committee to welcome new member Kathleen MacNally to the group.

I asked Jim Boyle to explain The Green Team for our new member and how it will be implemented in the local schools. Jim deferred to Phil Goddard who explained the purpose of this program. Heather DiPaolo will contact Ann McGovern, DEP Director, for MA on how to go about introducing the program once again to the school children. Heather, Jim and Kathleen will be working on this for the committee.

Betty and I will be working on articles to be published in the local newspapers.

I asked Phil Goddard to talk about the Green Ribbon Friend program. MassRecycle provides a wide range of marketing and public relations opportunities to its supporters while continuing its mission to strengthen recycling efforts in the Commonwealth. The Town of Bourne participated in this program with a \$500. contibution to MassRecyle and a certificate was given at the awards ceremony in Lexington.

Meeting adjourned at 4:15.

Next meeting January 12, 2012

Meredith Chase, Chairman

Meredith Chase
meredith chase@comcast.net

**TOWN CLERK'S OFFICE
BOURNE, MASS.
2011 DEC 5 PM 12 54**