

2010 Meeting Notices

Vol. 7

Main Street Steering
No Sagamore Water
Open Space Committee
Planning Board
Recreation Authority

C. Williams
8/28/17

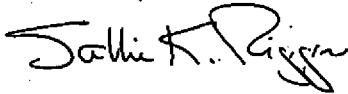
Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Meeting – Main Street Steering Committee
Monday, July 26, 2010
Town Hall, Second floor conference room

Proposed Agenda

- 1- Discussion of road reconfiguration in Buzzards Bay
- 2- Updates



Sallie Riggs, Facilitator

CANCELLED

2010 JUL 23 AM 10 07

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Main Street Steering Committee

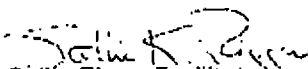
A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, July 26, 2010
Town Hall, Second floor conference room

Proposed Agenda

- 1- Discussion of road reconfiguration in Buzzards Bay
- 2- Updates

2010 JUL 22 AM 9 20
TOWN CLERK'S OFFICE
BOURNE, MASS


Sallie Riggs, Facilitator

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Bourne Financial Development Corporation • Bourne Planning Board • Bourne Board of Selectmen • Buzzards Bay Village Association • Cape Cod Canal Region Chamber of Commerce • Cape Cod Commission • Town Administrator, *ex officio* • Town Planner, *ex officio*

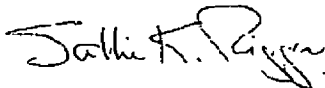
Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, August 9, 2010 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Discussion of road reconfiguration in Buzzards Bay
- 2- Updates:
 - a. Growth Incentive Zone Application
 - b. Wastewater Advisory Committee
 - c. Main Street
- 3- Topics for Future Discussion (for information only)
- 4- Public Comments (for information only)
- 5- Executive Session - if needed
- 6- Adjourn



Sallie Riggs, Facilitator

2010 AUG 4 AM 10 40
TOWN CLERK'S OFFICE
BOURNE, MA

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Notes from Meeting August 9, 2010

Attending: Mary Meli, Marie Oliva, Kathy Zagzebski, Facilitator Sallie Riggs. Guest: Glenn Cannon, Cape Cod Commission

Facilitator Sallie Riggs opened the meeting at 11:05 am.

Glenn Cannon reported on various conversations he has had recently concerning the road reconfiguration project for Buzzards Bay and the Cape Cod Canal region

- 1- Memorial Circle
 - a. The Commission is running a traffic count project tomorrow (8/10) trying to get a better understanding of the traffic flow into, out of, and around the circle.
 - b. MA Highway does not consider this a project.
 - c. Glenn's recommendation is to set up a meeting with MA Highway to discuss the area, especially since Tom Guerino and Coreen Moore had submitted a Project Needs Form late in 2008. **ACTION:** Glenn will discuss with Tom first.
- 2- Belmont Circle
 - a. This project would be considered an approach to the Bourne Bridge and therefore would be included in the planning program to be supported by a TIGER II grant.
 - b. Glenn has been asked to be part of the RESET project by the Commission that starts in September

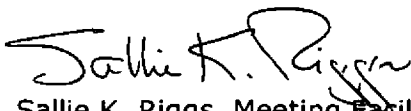
Glenn concluded by noting that he probably will not meet with the group again until October, when the outcome of the application for the TIGER II planning grant is known.

The group noted that it believes that all the components of the Selectmen's endorsement – Belmont Circle, Memorial Circle and the by-pass – should be included in the planning project.

Sallie reported that the discussion by the Board of Sewer Commissioners about re-establishing a wastewater advisory committee has been postponed to August 24.

There being no suggestions of topics for future discussion or public comments, the meeting adjourned at 11:56 am.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

2011 JUL 13 AM 9 48
TOWN CLERK'S OFFICE
BOURNE, MASS.

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Main Street Steering Committee

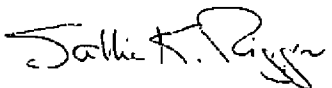
A Committee of the Bourne Financial Development Corporation

Meeting – Main Street Steering Committee
Monday, August 23, 2010 – 11 am
Town Hall, Second floor conference room

2010 AUG 18 PM 1 20
TOWN CLERK'S OFFICE
BOURNE, MASS

Proposed Agenda

- 1- Review and action on minutes of August 9 meeting
- 2- Report on Growth Incentive Zone application J. Lipman, C. Moore
- 3- Updates
 - a. Wastewater Advisory Committee
 - b. Main Street
 - c. RESET team
 - d. Transportation
 - i. Memorial Circle traffic counts
- 4- Topics for Future Discussion (for information only)
- 5- Public Comments (for information only)
- 6- Executive Session – if needed
- 7- Adjourn



Sallie Riggs, Facilitator

Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

2011 JUL 13 AM 9 48

TOWN CLERK'S OFFICE
BOURNE, MASS.

Notes from Meeting August 23, 2010

Attending: Michael Blanton, Christopher Farrell, John Lipman, Coreen Moore, Kathy Zagzebski, Facilitator Sallie Riggs.

Facilitator Sallie Riggs opened the meeting at 11 am.

Minutes: It was MOVED, SECONDED and VOTED with three abstentions to accept the Minutes of the August 9 meeting as circulated.

Growth Incentive Zone: John Lipman and Coreen Moore led a discussion of the application for the Growth Incentive Zone. The application is largely complete. The boundaries have been reduced since the last review by this group. Coreen also noted that she will ask the Planning Board (probably at its September 9 meeting) to remove some parcels from the commercial "inventory" as part of meeting the Commission's off-set requirements. Any zoning changes will have to go to the Special Town Meeting on October 18.

The application requires the Town to have a Land Use Map accepted by the Commission. There has been some uncertainty in the past as to what is included. Coreen reported that there will be a workshop with the Planning Board and Commission staff on Thursday, August 26 to resolve the issue.

Given the Town Meeting date, it is unlikely that the GIZ application will be accepted by the Commission until late October, more likely November.

Updates:

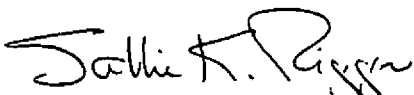
Wastewater Advisory Committee: Sallie noted that establishing a committee to advise the Board of Sewer Commissioners is on the Commissioners' agenda for tomorrow night.

RESET: There is some confusion about just what the Commission's RESET team will do when it begins work in Bourne in September. Coreen noted that she will follow up with the Commission.

Transportation: Coreen reported that there is a meeting scheduled with the Highway Department for September 9 to discuss the \$700,000 for Main Street streetscape work. Within town there appears to be some confusion about "bump outs." It was noted that the Planning Board has jurisdiction over road design. Coreen also noted that MA Highway had requested traffic counts for Memorial Circle. The counts were recently taken by Commission staff.

There being no suggestions of topics for future discussion or public comments, the meeting adjourned at 11:56 am.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

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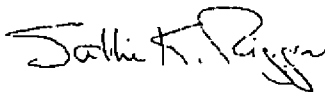
Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

**Meeting - Main Street Steering Committee
Monday, September 20, 2010 - 11 am
Town Hall, Second floor conference room**

Proposed Agenda

- 1- Review and action on minutes of August 23 meeting
- 2- Report on Growth Incentive Zone application J. Lipman, C. Moore
- 3- Updates
 - a. Wastewater Advisory Committee
 - b. Main Street
 - c. RESET team
 - d. Transportation
- 4- Topics for Future Discussion (for information only)
- 5- Public Comments (for information only)
- 6- Executive Session - if needed
- 7- Adjourn



Sallie Riggs, Facilitator

BOURNE FINANCIAL DEVELOPMENT CORPORATION
TOWN CLERK'S OFFICE
2010 SEP 15 PM 4 06
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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, September 20, 2010 - 11 am
Town Hall, Second floor conference room

Proposed Agenda

- 1- Review and action on minutes of August 23 meeting
- 2- Report on Growth Incentive Zone application J. Lipman, C. Moore
- 3- Updates
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 - b. Main Street
 - c. RESET team
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- 4- Topics for Future Discussion (for information only)
- 5- Public Comments (for information only)
- 6- Executive Session - if needed
- 7- Adjourn

Sallie K. Riggs

Sallie Riggs, Facilitator

2010 SEP 20 PM 12 08
TOWN CLERK'S OFFICE
S. R.

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Notes from Meeting October 4, 2010

Attending: Mary Meli, Coreen Moore, Barry Motta, Marie Oliva, Sharon Rooney, Kathy Zagzebski, Facilitator Sallie Riggs. Guests: Sue Ross, Kerry Horman - Bourne Housing Partnership

2011 JUL 13 AM 9 48
TOWN CLERK'S OFFICE
BOURNE, MASS

Facilitator Sallie Riggs opened the meeting at 11:01 am.

Minutes: It was MOVED, SECONDED and VOTED to accept the Minutes of the August 23 meeting as circulated.

Growth Incentive Zone: Coreen Moore reported that changes in the GIZ regulations will go before the Assembly of Delegates on Wednesday, October 6 for approval. After that, the Bourne GIZ application can be submitted and she expects it to be ready for submission by November 1. She also described the new boundaries in the proposed GIZ.

Updates:

Wastewater Advisory Committee: Sallie reported that the Board of Selectmen was scheduled to rescind the old advisory committee at its meeting on October 5 and that would open the way for the Board of Sewer Commissioners to create the new committee at its meeting on October 19.

Main Street: Coreen reported that the Town has received no word yet on the streetscape funds. Nor has any progress been made on the road reconfiguration process.

Grant Application: Sue Ross introduced the discussion by indicating that the Bourne Housing Partnership is preparing to submit a grant application to the CDBG program for building upkeep and façade improvements. Kerry Horman then led the discussion about the timing of the grant application and what other elements might be included. Other potential items mentioned included: developing sign guidelines, lighting on previously completed streetscape areas, implementing the existing design guidelines. Kerry also questioned whether property owners would participate in a façade improvement program - there was consensus that they most likely would if the funds were a grant, rather than a loan.

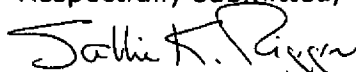
At the end of the discussion the MSSC member indicated a consensus to support the Partnership's efforts to apply for funds. Kerry and Sue were invited to return at the MSSC's next meeting. Sharon Rooney indicated that the RESET group could be helpful in a leakage analysis and in assistance in preparing the application.

Public Comments: 1) The Cape Cod Commission has scheduled a meeting for October 26 to review the Town's request to change the Bournedale DCPC. Coreen and Sallie will attend. 2) The Bourne Committee will sponsor a presentation on the wind turbine project under review for Bournedale on October 27 at 8 am at the Upper Cape Tech School.

Topics for future discussion: BBVA update, Ocean DCPC survey.

There being no other business, the meeting adjourned at 12:10 pm.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

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Main Street Steering Committee

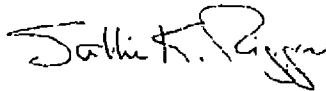
A Committee of the Bourne Financial Development Corporation

Meeting - Main Street Steering Committee
Monday, October 18, 2010 - 11 am
Bourne Town Hall

2010 OCT 13 AM 11 57
TOWN CLERK'S OFFICE
100 STATE STREET
BOURNE, MASS 01939

Proposed Agenda

- 1- Review and action on minutes of October 4 meeting
- 2- Updates
 - a. Wastewater Advisory Committee
 - b. Main Street
 - c. RESET team
 - d. Transportation
 - e. Growth Incentive Zone application
 - f. Land Use Map
- 3- Grant application for housing rehab and downtown façade and compliance improvements
- 4- Status and activities of the BBVA
- 5- Topics for Future Discussion (for information only)
- 6- Public Comments (for information only)
- 7- Executive Session - if needed
- 8- Adjourn



Sallie Riggs, Facilitator

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Notes from Meeting
October 18, 2010

2011 JUL 13 AM 9 48

Attending: Michael Blanton, John Lipman, Coreen Moore, Marie Oliver, Facilitator Sallie Riggs. Guest: Kerry Horman – Bourne Housing Partnership

Facilitator Sallie Riggs
TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS

Facilitator Sallie Riggs opened the meeting at 11:04 am.

Minutes: The Minutes of the October 4 meeting had not been circulated in advance, so a vote was postponed until the next meeting.

Updates:

Wastewater Advisory Committee: Sallie reported that the Board of Sewer Commissioners is scheduled to appoint the membership of the new advisory committee at its meeting tomorrow night.

Growth Incentive Zone: John Lipman reported that he and Coreen are working on the offsets required for the GIZ. One method is to change zoning from residential to commercial, which Coreen plans for a few areas. The changes to the GIZ regulations were approved by the Assembly of Delegates on October 6. While there is an appeal period in effect, Coreen and John still think the application can be completed and filed by the end of the month. It will then have to be reviewed by the Commission's regulatory and planning committee, the full Commission, and the Assembly of Delegates before it is complete.

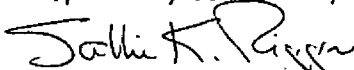
Land Use Map: The Planning Board approved a land use vision map for the north side of the Canal at its meeting on October 14. Coreen forwarded the map to the Commission this morning.

Grant Application: Kerry Horman reported that the façade program part of the DHCD grant application may not be possible because the state wants to have the "blight and slum" certification no older than five years – Bourne's is ten years. Coreen indicated that she wanted to look into this further. Kerry also noted a public hearing for November 4 leading up to the DHCD requirement to have a Community Development Strategy by November 10. The grant deadline is December 10.

Status of Buzzards Bay Village Association: BBVA President Michael Blanton reported that there has been no action by the BBVA in recent months, partly due to lack of funding and partly to lack of staff. The MSSC members discussed possible roles for the BBVA and there was a consensus that the Buzzards Bay Beautification Group was doing an excellent job at arranging events and activities for Main Street. Michael said he would call a meeting of the BBVA Directors to discuss potential directions for the group.

There being no public comments of topics for future agendas, the meeting adjourned at 11:54 am.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

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Main Street Steering Committee

A Committee of the Bourne Financial Development Corporation

Notes from Meeting November 1, 2010

Attending: Mary Meli, Coreen Moore, Marie Oliva, Sharon Rooney, Kathy Zagzebski
Facilitator Sallie Riggs.

Facilitator Sallie Riggs opened the meeting at 11:04 am.

Minutes: It was MOVED, SECONDED and VOTED unanimously to accept the Minutes of the October 4 and October 18 meetings as presented.

Updates:

Wastewater Advisory Committee: Sallie reported that the Board of Sewer Commissioners appointed the members of the new advisory committee at its meeting on October 19. It will begin meeting as soon as notices are sent and members are sworn in.

Main Street activities: Sallie distributed information about a DHCD Downtown Initiative Technical Assistance Program grant opportunity. Possible subjects were discussed with a consensus to apply for a façade project within the "Design" category. Sallie will prepare the grant application on behalf of the Town.

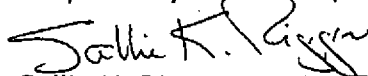
Growth Incentive Zone: Coreen noted that the GIZ application should be formally submitted later this week.

Land Use Map: Sallie reported that the Planning Committee of the Cape Cod Commission voted to approve the town's land use vision map for the north side of the Canal at its meeting on October 28. It is now scheduled to go before the full Commission on December 2 at 3 pm.

Grant Application: Coreen reported that Sharon Gay had been contracted to prepare the DHCD community development grant application. The façade improvement program component will be postponed to next year. A strategy hearing is scheduled for Thursday, November 4 at 7 pm and a public hearing on the grant draft is scheduled for November 17. Sharon agreed to follow up with the Town's request for funds for the contract.

There being no public comments or topics for future agendas, the meeting adjourned at 11:20 am.

Respectfully submitted,



Sallie K. Riggs, Meeting Facilitator
Executive Director, BFDC

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

August 12, 2010

To: Bourne Town Clerk's Office
Attn: Wendy Chapman

From: North Sagamore Water District
Attn: Susan Kruse

RE: MEETING CHANGE NOTICE

2010 AUG 12 PM 3 54
TOWN CLERK'S OFFICE
LOU G. VON HOF

To follow please find the meeting notice change of date in time for August 2010. It has already been publicly posted in two official public buildings, but please post at town hall too. The Agenda will be forthcoming.

If you have any questions, please call me.

Thanks for your assistance.

Susan
NSWD Office Manager-Clerk/Treasurer

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

MEETING NOTICE CHANGE

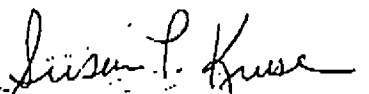
The North Sagamore Water District
Board of Water Commissioners
Monthly Meeting Scheduled for August 18, 2010
At 7:00 PM at 14 Squanto Road
Sagamore Beach, MA 02562

HAS BEEN CHANGED TO:

Wednesday, August 25, 2010
At 3:00 PM at 14 Squanto Road
Sagamore Beach, MA 02562

2010 AUG 12 PM 3 55
TOWN CLERK'S OFFICE

Respectfully submitted;


Susan P. Kruse
Clerk of the District

Posted August 6, 2010

Sagamore Beach Post Office
North Sagamore Water District Office

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

AGENDA**Date:**

August 25, 2010

Time:

3:00 pm

Location:

North Sagamore Water District
14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Minutes to the July 21, 2010 Monthly Meeting
- 2.) Clark Road Tank Update
- 3.) New Truck Bids
- 4.) Superintendent Update
- 5.) Treatment Plant Update
- 6.) Quote from Canal Land Surveying for marking out old Nuovo Land – Lots 21, 25, 28 on Plymouth Assessors Map 56
- 7.) Confirm -September 2010 Monthly Meeting (on calendar for 9/15/10-7:00PM)
- 8.) Miscellaneous Business
- 9.) Adjourn

Posted 8/19/2010

- Bourne Town Hall
- Sagamore Beach Post Office
- N. Sagamore Water District
 - a.) District Office Bulletin Board
 - b.) Glass Door To Provide 24 Hour Viewing According to Open Meeting Law, G.L. c. 30A, S. 29.03

2010 AUG 19 PM 12 15
TOWN CLERK OFFICE

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133

7 PM 2 SAGAMORE BEACH, MA 02562

Tel. 508 888-1085

Fax 508 888-8951

TOWN CLERK'S OFFICE

MEETING NOTICE CHANGE

The Monthly Meeting of the
North Sagamore Water District
Board of Water Commissioners

HAS BEEN RESCHEDULED:

From:

Wednesday, September 15, 2010

7:00 PM

14 Squanto Road

Sagamore Beach, MA 02562

To:

Thursday, September 16, 2010

3:00 PM

14 Squanto Road

Sagamore Beach, MA 02562

Posted: N. Sagamore Water District
Sagamore Beach Post Office
Bourne Town Hall

Susan P. Kruse
Clerk of the District

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2010 SEP 10 PM 3 42
TOWN CLERK'S OFFICE
100 RIVER STREET
SAGAMORE BEACH, MA 02562

AGENDA**Date:**

September 16, 2010

Time:

3:00 PM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Minutes to the Monthly August 25, 2010 Meeting
- 2.) Superintendent Update
 - a.) Clark Road tank
 - b.) Hurricane preparedness
 - c.) Miscellaneous other Superintendent business
- 3.) Treatment Plant Update
- 4.) New Truck Update
- 5.) Nuovo Drive water service update
- 6.) Canal Land Survey Quotes for old Nuovo Land in Plymouth
 - a.) All district land abutting private properties
 - b.) District land that abuts gravel pit
- 7.) Next Meeting – October 20, 2010 – 7:00PM – District Office
- 8.) Miscellaneous other District Business
- 9.) Adjourn

Posted 9/13/2010

- Bourn Town Hall
- North Sagamore Water District
 - a.) District Office Bulletin Board
 - b.) Glass Door to Provide 24 Hour Viewing According to Open Meeting Law, G.L. c. 30A, S. 29.03

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

October 18, 2010

To: Bourne Town Clerk's Office

From: N. Sagamore Water District

RE: Meeting Time Change Notice & Agenda – Oct. 20, 2010

Total Pages Including This Cover . 3.

To follow please find a revised meeting time change notice due to some scheduling conflicts. Please disregard the notice faxed over on October 15th. Additionally included is the agenda for this meeting.

Please post accordingly.

Thank you,

A handwritten signature in cursive script, appearing to read "Susan P. Krusc".

Susan P. Krusc
N. Sagamore Water District

2010 OCT 18 AM 10 34
TOWN CLERK'S OFFICE
BOURNE, MASS 01939

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

MEETING CHANGE NOTICE

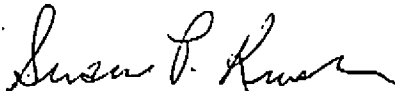
The North Sagamore Water District
Meeting of the Monthly Commissioners
Scheduled for Wednesday,
October 20, 2010 at 7:00 PM
Will be held at 9:00 AM due
To a scheduling conflict.

The location is the same:

14 Squanto Road
Sagamore Beach, MA 02562

2010 OCT 18 AM 10 34
TOWN CLERK'S OFFICE
BOURNE, MASS

Respectfully submitted.


Susan P. Kruse
Clerk of the District

Posted:

North Sagamore Water District Office
Sagamore Beach Post Office
Bourne Town Hall

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

AGENDA**Date:**

October 20, 2010

Time:

9:00AM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Minutes to the September 16, 2010 meeting
- 2.) Superintendent Update
- 3.) Engineer's Update
- 4.) Mike Humes Update – Canalside Condo's
- 5.) Treatment Plant Update
- 6.) Quarterly Review of FY 2011 Budget
- 7.) Winter Meeting Schedule
- 8.) Miscellaneous
- 9.) Adjourn

Posted:

North Sagamore Water District
Sagamore Beach Post Office
Bourne Town Hall

2010 OCT 18 AM 10 34
TOWN CLERK'S OFFICE
BOURNE, MASS 01901

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133

SAGAMORE BEACH, MA 02562 2010 NOV 1 AM 10 43

Tel. 508 888-1085

Fax 508 888-8951

TOWN CLERK'S OFFICE

BOURNE, MA

November 1, 2010

To: Bourne Town Clerk's Office
Attn: Barry Johnson, Clerk

From: North Sagamore Water District
Attn: Susan Kruse, Clerk

Re: Meeting(s) Notification To Post

Please be advised that the following meetings will be held at the North Sagamore Water District office located at 14 Squanto Road, Sagamore Beach, MA 02562.

THURSDAY, NOVEMBER 4, 2010

Town of Bourne Tax Classification Hearing

3:00 PM

*Legally Posted in the Bourne Enterprise Legal Section**Friday, October 29, 2010 Edition**Posted at Sagamore Beach Post Office Bulletin Board**Posted at the District Office-Glass Door for 24 Hour Viewing Purposes & Bulletin Board**Posted at Bourne Town Hall**November 1, 2010***THURSDAY, NOVEMBER 4, 2010**

Commissioner's Meeting to Discuss the

Clark Road Tank Project

3:15 PM

*Posted at the District Office-Glass Door for 24 Hour Viewing Purposes & Bulletin Board**Posted at Sagamore Beach Post Office Bulletin Board**Posted at Bourne Town Hall**November 1, 2010*

Mark Melchionda, Commissioner/Chairperson
James Morgan, Commissioner
Virginia Anderson, Commissioner

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

AGENDA**Date:**

November 17, 2010

Time:

7:00 PM

Location:

14 Squanto Road
Sagamore Beach, MA 02562

TOWN CLERK'S OFFICE
BOURNE, MASS

2010 NOV 12 PM 2 07

- 1.) Minutes to the October 2010 monthly meeting
- 2.) Superintendent Update
- 3.) Engineer's Update
- 4.) Mike Humes Update – Canalside Condo's
- 5.) Treatment Plant Update
- 6.) FY 2011 Budget Review/FY 2012 Budget Prep.
- 7.) Winter Meeting Schedule
- 8.) Miscellaneous
- 9.) Adjourn

Posted 11/12/2010:

Bourne Town Hall
Sagamore Beach Post Office Bulletin Board
North Sagamore Water District

- a.) Bulletin Board
- b.) Glass Door to Provide 24 Hour Viewing According to Open Meeting Law, G.L.c. 30A, S.29.03

**NORTH SAGAMORE WATER DISTRICT**

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

December 10, 2010

The North Sagamore Water District
Board of Water Commissioner's
will be changing the December 15, 2010 monthly meeting time
from 7:00 PM to 8:00 AM.

The location is the same:
14 Squanto Road
Sagamore Beach, MA 02562

AGENDA

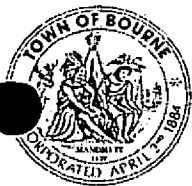
DATE:
December 15, 2010

TIME:
8:00 AM

LOCATION:
14 Squanto Road
Sagamore Beach, MA 02562

- 1.) Minutes to the November 17, 2010 monthly commissioners meeting
- 2.) Engineer update
- 3.) Superintendent Update
- 4.) Treatment Plant Manager Update
- 5.) Budget Update
- 6.) Miscellaneous Business
- 7.) Next meeting – January 21, 2011 at 8:00 AM
- 8.) Adjourn

2010 DEC 10 AM 11 02
TOWN CLERK'S OFFICE



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, March 15, 2010
Time: 6:30 pm
Place: Bourne Town Hall, Upstairs Conference Room, 24 Perry Ave., Buzzards Bay, MA

1. Approve meeting minutes from previous meetings.
2. Discuss Mashnee Island property "joint venture"
3. Discuss bids for Henshaw parking area and property bounds
4. Consider application to Americorps for trail work at Henshaw (Dick Anderson)
5. Consider old OSC Articles that can possibly be closed-out and \$ back into the CPC Fund for future appropriation.
6. Other business before the committee.

Executive session for the purpose of discussing the possible land acquisitions and will not re-open in public session.

2010 MAR 12 PM 12 54
TOWN CLERK'S OFFICE
Bourne, MA

DRAFT

**Open Space Committee
Meeting Minutes
March 15, 2010**

PRESENT: Andrew Cooney, Barry Johnson, Jack McDonald, Penny Myers,
Richard Anderson, Brian Andrews, Rick Rheinhardt

ALSO PRESENT: Paul Gately

Recording Secretary, Ann Gratis

The meeting was called to order at 6:30pm.

R. Anderson made a Motion to approve the minutes of 9/16/09. The Motion was seconded by P. Meyers with 5 in favor and 2 abstentions.

Mashnee:

B. Johnson discussed the situation with Mashnee Island. Would the town be willing to enter into a joint venture for use of part of the property for parking, recreation, etc.? A. Cooney and B. Johnson met with the Selectmen last week and are meeting with them again on 3/16/10. Would like the OSC and CPC to work together and come up with a proposal to present to the Selectmen who will then present to the Mashnee LLC.

A. Cooney stated having the CPC involved helps guide how funds will be used.

R. Rheinhardt made a Motion to work jointly with the CPC to pursue a proposal for Mashnee. The Motion was seconded by P. Meyers with all in favor.

Henshaw:

Reviewed quotes from four contractors. A. Cooney spoke with DPW and ISWM to see what they could provide. They agreed upon the following:

- Tree cutting, chipping and dispoals
- Visibility pruning at the access road
- 40 cubic yards of loam
- 40 yard roll ups for stumps, transport, and disposal of stumps

A. Cooney will speak with Tom Guerino to see if he is ok with this. Will contact all bidders and ask to revise quotes to remove those items. Contacted Don Bracken to revise his quote to include staking and setting markers on the northern perimeter. Original was \$2500. Now \$3900 plus \$100 per marker.

P. Meyers suggested removing the blueberry bushes and replacing with other native plants. Thinks the blueberry will be an issue with people going there to pick them. Talk to conservation and Barnstable to see what they recommend.

R. Anderson made a Motion to delete the blueberry bushes and replace with non-invasive native plants with ConCom's recommendations. The Motion was seconded by A. Cooney with all in favor.

R. Anderson stated the old shed at the bog from Puritan Rd. needs the floor removed. The boards are rotting and someone will fall through.

B. Johnson made a Motion to approve Don Bracken's proposal with a limit of 7 bounds. The Motion was seconded by Mr. Anderson with all in favor.

AMERICORPS:

R Anderson presented an application that must be used if the OSC wants to try and avail ourselves of the Americorp Program. It was moved P. Myers and seconded by R. Rheinhardt to file an application for them to create a trail network on the Henshaw property and for work on the Canal Crossing property on Main Street. Unanimous vote and R. Anderson will follow-up.

CLOSING-OUT OF OLD ARTICLES:

finance Director Linda Mazelii requested that the OSC determine whether or not certain past Articles might be closed out with the remaining funds being returned to the Community Preservation Fund:

Article 3 of the May 12, 2003 STM- balance is \$17,561.47- and was for improvements to Canal Crossing parcel on Main Street.; Article 9 of the May 12, 2003 STM-balance is \$2,025-for signage at various open space parcels; and Article 10 of the November, 2004 STM-balance is \$5,953.41.

After discussion, it was moved by R. Anderson & seconded by B. Johnson that the OSC approve the closing out of Article 10 of the Nov., 2004 STM and that the 45,953.41 be returned to the CPC Fund-Unanimous vote.

There being no other business before the committee; it was moved by J. MacDonald and seconded by R. Anderson to go into Executive session for the purpose of discussing the possible acquisition of real property and not to re-open in public session: J. MacDonald-yes; R. Rheinhardt-yes; P. Myers-yes; B. Johnson-yes; A. Cooney-yes; R. Anderson-yes; and Brian Andrews was invited to attend as Mr. Andrews had been appointed as a member of the OSC-but not yet sworn-into office.

With no further business before the Committee, the meeting was adjourned at 8:25pm.

Respectfully submitted,

Ann T. Gratis, secretary

**Open Space Committee
Meeting Minutes
March 15, 2010**

APPROVED
8/23/10

PRESENT: Andrew Cooney, Barry Johnson, Jack MacDonald, Penny Myers, Richard Anderson, Brian Andrews, Rick Rheinhardt

ALSO PRESENT: Paul Gately

Recording Secretary, Ann Gratis

The meeting was called to order at 6:30pm.

R. Anderson made a Motion to approve the minutes of 9/16/09. The Motion was seconded by P. Meyers with 5 in favor and 2 abstentions.

Mashnee:

B. Johnson discussed the situation with Mashnee Island. Would the town be willing to enter into a joint venture for use of part of the property for parking, recreation, etc.? A. Cooney and B. Johnson met with the Selectmen last week and are meeting with them again on 3/16/10. Would like the OSC and CPC to work together and come up with a proposal to present to the Selectmen who will then present to the Mashnee LLC.

A. Cooney stated having the CPC involved helps guide how funds will be used.

R. Rheinhardt made a Motion to work jointly with the CPC to pursue a proposal for Mashnee. The Motion was seconded by P. Meyers with all in favor.

Henshaw:

Reviewed quotes from four contractors. A. Cooney spoke with DPW and ISWM to see what they could provide. They agreed upon the following:

- Tree cutting, chipping and disposal
- Visibility pruning at the access road
- 40 cubic yards of loam
- 40 yard roll ups for stumps, transport, and disposal of stumps

A. Cooney will speak with Tom Guerino to see if he is ok with this. Will contact all bidders and ask to revise quotes to remove those items. Contacted Don Bracken to revise his quote to include staking and setting markers on the northern perimeter. Original was \$2500. Now \$3900 plus \$100 per marker.

P. Meyers suggested removing the blueberry bushes and replacing with other native plants. Thinks the blueberry will be an issue with people going there to pick them. Talk to conservation and Barnstable to see what they recommend.

R. Anderson made a Motion to delete the blueberry bushes and replace with non-invasive native plants with ConCom's recommendations. The Motion was seconded by A. Cooney with all in favor.

R. Anderson stated the old shed at the bog from Puritan Rd. needs the floor removed. The boards are rotting and someone will fall through.

B. Johnson made a Motion to approve Don Bracken's proposal with a limit of 7 bounds. The Motion was seconded by Mr. Anderson with all in favor.

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R Anderson presnted an application that must be used if the OSC wants to try and avail ourselves of the Americorp Program. It was moved P.Myers and seconded by R. Rheinhardt to file an applications for them to create a trail network on the Henshaw property and for work on the Canal Crossing property on Main Street. Unanimous vote and R. Anderson will follow-up.

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Article 3 of the May 12,2003 STM- balance is \$17,561.47- and was for improvements to Canal Crossing parcel on Main Street.; Article 9 of the May 12, 2003 STM-balance is \$2,025-for signage at various open space parcels; and Article 10 of the November,2004 STM-balance is \$5,953.41.

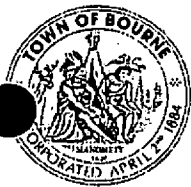
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There being no other business before the committee; it was moved by J.MacDonald and seconded by R.Anderson to go into Executive session for the purpose of discussing the possible acquisition of real property and not to re-open in public session: J.Macdonald-yes; R.Rheinhardt-yes; P.Myers-yes; B.Johnson-yes; A.Cooney-yes; R.Anderson-yes; and Brian Andrews was invited to attend as Mr. Andrews had been appointed as a member of the OSC-but not yet sworn-into office.

With no further business before the Committee, the meeting was adjourned at 8:25pm.

Respectfully submitted,

Ann T. Gratis, secretary



TOWN OF BOURNE *Open Space Committee*



2010 APR 2 AM 10 30

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532

TOWN CLERK'S OFFICE Phone: (508) 759-0600

COURSES 1700

MEETING AGENDA

Date: April 5, 2010
Place: Veterans Community Building, 239 Main St., Buzzards Bay
Time: 6:30 pm

AGENDA ITEMS:

- Minutes of 10/19/09 and 3/15/10
- Executive Session: for the purpose of considering possible land acquisition(s) for the purchase, exchange, lease or value of real property.
- Other business before the committee.

**Open Space Committee
Meeting Minutes
April 5, 2010**

DRAFT

PRESENT: Andrew Cooney, Barry Johnson, Jack McDonald, Penny Myers, Brian Andrews, Rick Rheinhardt

ALSO PRESENT: Peter Holmes, Peter Meier, Jerry Ellis

Recording Secretary, Ann Gratis

The meeting was called to order at 7:46 pm.

J. McDonald made a Motion to approve the minutes of 10/19/09. The Motion was seconded by P. Meyers with all in favor.

Henshaw Parking Lot Bids

Review of the four bids: Gallo was the lowest price but wasn't complete and didn't meet the specs.

P. Meyers stated sweet pepper bush is a smarter and less expensive way to go. Why using premium grass and fertilizer?

A. Cooney stated we just want to define the area.

B. Johnson stated we need to accept the bid as is or go back to all three qualifying bids. Patriot's bid is \$14,219.

R. Rheinhardt made a Motion to accept Patriot's bid as is. The Motion was seconded by B. Andrews with all in favor.

A. Cooney will do an official letter and contact the DPW to see when they can start. The lot has been flagged.

P. Meyers made a Motion to adjourn. The Motion was seconded by B. Andrews with all in favor.

With no further business before the Committee, the meeting was adjourned at 8:03pm.

Respectfully submitted,

Ann T. Gratis, secretary

2010 MAY 6 AM 9 25
TOWN CLERK'S OFFICE
L. J. J.

**Open Space Committee
Meeting Minutes
April 5, 2010**

APPROVED
8/23/10

PRESENT: Andrew Cooney, Barry Johnson, Jack MacDonald, Penny Myers, Brian Andrews, Rick Rheinhardt

ALSO PRESENT: Peter Holmes, Peter Meier, Jerry Ellis

Recording Secretary, Ann Gratis

The meeting was called to order at 7:46 pm.

J. McDonald made a Motion to approve the minutes of 10/19/09. The Motion was seconded by P. Meyers with all in favor.

Henshaw Parking Lot Bids

Review of the four bids: Gallo was the lowest price but wasn't complete and didn't meet the specs.

P. Meyers stated sweet pepper bush is a smarter and less expensive way to go. Why using premium grass and fertilizer?

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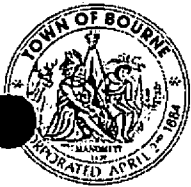
P. Meyers made a Motion to adjourn. The Motion was seconded by B. Andrews with all in favor.

With no further business before the Committee, the meeting was adjourned at 8:03pm.

Respectfully submitted,

Ann T. Gratis, secretary

2010 AUG 26 PM 2 29
TOWN CLERK'S OFFICE



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, May 3, 2010
Time: 7:00 pm
Place: Bourne High School Auditorium, Waterhouse Rd.

For the purpose and duration of Special and Annual Town Meeting

2010 APR 28 PM 1 07
TOWN CLERK'S OFFICE

2010 MAY 14 PM 4 21

MEETING NOTICE

TOWN CLERK'S OFFICE

BOURNE, MASS

There will be Joint Meetings of the Open Space Committee and the Community Preservation Committee for the purpose of discussing the purchase, exchange, lease or value of Real Property. This will be done in Executive Session.

When: May 19, 2010

Where: Bourne Middle School

Time: 6pm

2. Any other business before both committees will be done in open session.

Barry H. Johnson, Chair, CPC

**Open Space Committee
Meeting Minutes
May 19, 2010**

PRESENT: Andrew Cooney, Barry Johnson, Jack McDonald, Penny Meyers, Richard Anderson

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TOWN CLERK'S OFFICE
EX-101

ALSO PRESENT: Brendan Mullaney

Recording Secretary, Ann Gratis

The meeting was called to order at 7:22 pm.

A. Cooney wrote the letters of rejection for the Henshaw property. B. Johnson sent out the one to Gallo already. If we wanted the blueberry bushes replaced with a cedar fence can we negotiate that or do we have to go back to all bidders again?

P. Meyers asked why not go from \$4,000 in blueberry bushes to \$1,000 of something else? Keep the grass seed.

Blueberry bushes were removed from the bid, not an issue.

Brendan marked the trail. Can access the boathouse. Will have to be removed.

R. Anderson stated Americorps is booked. Do a boulder for the sign? CPC signs? Trail signs?

A. Cooney would like Penny to help with the signs and anyone else willing to help.

R. Anderson said to use a simple brown sign with routed letters on 4x6 posts like at other areas of town.

B. Johnson suggested contracting out for signage.

P. Meyers made a Motion to adjourn. The Motion was seconded by R. Anderson with all in favor.

With no further business before the Committee, the meeting was adjourned at 7:50pm.

Respectfully submitted,

Ann T. Gratis, secretary

**Open Space Committee
Meeting Minutes
May 19, 2010**

APPROVED
8/23/10

PRESENT: Andrew Cooney, Barry Johnson, Jack MacDonald, Penny Meyers,
Richard Anderson

ALSO PRESENT: Brendan Mullaney

Recording Secretary, Ann Gratis

The meeting was called to order at 7:22 pm.

A. Cooney wrote the letters of rejection for the Henshaw property. B. Johnson sent out the one to Gallo already. If we wanted the blueberry bushes replaced with a cedar fence can we negotiate that or do we have to go back to all bidders again?

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A. Cooney would like Penny to help with the signs and anyone else willing to help.

R. Anderson said to use a simple brown sign with routed letters on 4x6 posts like at other areas of town.

B. Johnson suggested contracting out for signage.

P. Meyers made a Motion to adjourn. The Motion was seconded by R. Anderson with all in favor.

With no further business before the Committee, the meeting was adjourned at 7:50pm.

Respectfully submitted,

Ann T. Gratis, secretary

TOWN CLERK'S OFFICE

2010 AUG 26 PM 2 29



TOWN OF BOURNE

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Joint meeting with the CPC, Selectmen and Open Space Committee

Date: May 25, 2010
Place: Bourne Veterans Community Building, 239 Main St., Buzzards Bay
Time: 6:00 pm

AGENDA ITEMS:

- Executive Session: for the purpose of considering possible land acquisition(s) for the purchase, exchange, lease or value of real property.
- Any other business.

2010 MAY 20 PM 2 28
TOWN CLERK'S OFFICE

Chapman, Wendy

From: Gratis, Ann
Sent: Friday, July 09, 2010 11:20 AM
To: Chapman, Wendy
Subject: minutes
Attachments: osc.minutes.5.19.10.doc

Open Space minutes:
Draft only for 5/19/10. NO minutes for the town meeting dates.

These "draft" minutes were given to your office back in May.

Ann

Bourne Planning Board
24 Perry Avenue
Buzzards Bay MA 02532
508-759-0615 ex. 5
508-759-0611 Fax

2010 JUL 9 PM 2 24

TOWN CLERK'S OFFICE



TOWN OF BOURNE *Open Space Committee*

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, August 23, 2010
Time: 6:30 pm
Place: Bourne Town Hall, Downstairs Conference Room, 24 Perry Ave., Buzzards Bay, MA

1. Welcome New Members of OSC
2. Election of officers
2. Approve minutes of previous meetings 3/15/10, 4/5/10, 5/19/10
3. Gray Gables Association request
4. Update on Greenbelt Pathway 3-mile Look Out possible Article for STM
5. Update on Henshaw Parcel parking area and trail project.
6. Update on Open Meeting Law from Barry Johnson

Executive Session for the purposes of discussing the possible land acquisitions and will not re-open in public session.

TOWN CLERK'S OFFICE
2010 AUG 18 PM 3 07



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



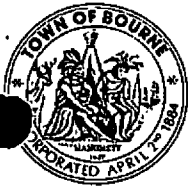
MEETING AGENDA

Date: Monday, August 30, 2010
Time: 6:30 pm
Place: Bourne Town Hall, Downstairs Conference Room, 24 Perry Ave., Buzzards Bay, MA

1. Public Comment.
2. Approval of minutes.
3. Discussion and vote on the request for additional funding for the 3-Mile overlook Project by the Buzzards Bay Village Association.
4. Next meeting date.

RECEIVED
TOWN CLERK'S OFFICE

2010 AUG 25 PM 4 11



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue

2010 SEP 9 AM 11 10 Buzzards Bay, MA 02532
Phone: (508) 759-0600

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SEP 9 2010

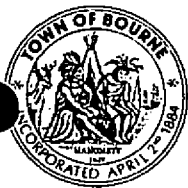


MEETING AGENDA

Date: Monday, September 13, 2010
Time: 6:30 pm
Place: Bourne Town Hall, Downstairs Conference Room, 24 Perry Ave., Buzzards Bay, MA

1. Minutes from 8/30/2010
2. Verbal Report from OSC Town Staff RE: buildability of Gilder Road lot in Gray Gables
3. Update on Greenbelt Pathway 3-mile Look Out possible Article for STM
4. Update on Henshaw Parcel parking area and trail project.
 - a. EMS report to committee regarding plan to create trails. Also, insurance waivers?
 - b. Status of parking area construction and tree removal: Jack MacDonald
 - c. Status of signage and engraving of large boulders: Penny Myers
 - d. Possible archeological exploration on the property: Jack MacDonald
5. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purposes of discussing the possible land acquisitions and will not re-open in public session.



TOWN OF BOURNE *Open Space Committee*

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

2010 OCT 8 PM 3 35
TOWN CLERK'S OFFICE Phone: (508) 759-0600

EXCERPT



MEETING AGENDA

Date: Wednesday, October 13, 2010
Time: 6:30 pm
Place: Bourne Community Building, Conference Room, Main Street, Buzzards Bay, MA

1. Minutes from 9/13/2010
2. Update on Greenbelt Pathway 3-mile Look Out Article for STM
3. Update on Henshaw Parcel parking area and trail project.
 - a. Trails work
 - b. Parking area construction
 - c. Signage and boulder engraving (town by-laws)
 - d. Archeological exploration: Jack MacDonald
4. Open Space and Recreation Plan Discussion and Checklist: Brian Andrews
5. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

**Open Space Committee
Meeting Minutes
October 13, 2010**

11-15-10
APPROVED

2010 NOV 17 PM 1 46
PRESENT: Andrew Cooney, Barry Johnson, Richard Anderson, Rick Rheinhardt,
TOWN TOWN OFFICE
DOUGLAS MAINE
Mardi Mauney, Jack MacDonald, Penny Myers, Janice Christian

NOT PRESENT: James Sullivan, Brian Andrews, Patrick Sweeney

ALSO PRESENT: Shawn Trepanier

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 6:35 pm.

Update on Henshaw

A. Cooney invited Shawn here to see if the Boy Scouts/Eagle Scouts would like to help with trails, the deck, rail road ties/steps to the water, signage or some other project they come up with.

R. Rheinhardt stated the trail to the water is almost complete. The trail coming back and side trails are laid out but not complete.

A. Cooney asked if the scouts have done anything like this before.

Shawn stated they did some work at Four Ponds, they are finishing up a project at Camp Greeno, did work at Picture Lake and more. Would like to take the troop to the site to get their opinions and if they have any project ideas.

A. Cooney: what are the requirements of an Eagle project?

Shawn stated they have to raise the money, fill out the application that goes to the Board for approval, get man hours donated, and many more things.

A. Cooney stated we have money in the budget for projects like this and would want to start in the spring. He asked Shawn if he knew who to contact for the Girl Scouts. Shawn stated Melissa Healy is the head of the Girl Scouts for this area.

Parking lot update: J. MacDonald stated Patriot has been held up due to inclement weather.

Planning on getting fill at ISWM tomorrow and spreading next week. They have a rock with flat face if we are interested and will place where we want it.

A. Cooney checked with Roger Laporte, Inspector of Buildings, and has the information in an email.

J. MacDonald walked the property with Craig Chartier of Plymouth Archeological, and Craig thinks it would be a great location for a survey. He didn't think any surveys had been done in this area before. Craig will put together a proposal and J. MacDonald will try to line him up for the next meeting.

B. Johnson asked what happens if something is found? Does that negate public access? We have spent a lot of money and to then have the place not accessible? Have the remnants that were found been tested?

J. MacDonald – no they have not been tested but Craig examined the artifacts thinks they are from the 18th – 19th century. Metalware, top of a jar, no Indian artifacts were found. This property is one of the earliest on Head of the Bay Rd.

R. Rheinhardt doesn't think public access would be denied.

D. Anderson thinks if something is found, only that area will be sectioned off.

A. Cooney: that's why we need Craig at a meeting so we can ask him all the questions we have. The intent of this property is to conserve open space, we should see if something like this is even allowed. Check through the CPC?

B. Johnson stated we need to develop and finalize the conservation restriction for the property. Usually there is an outside holder of the restriction, Bourne Conservation Trust for example. The document goes to the State for approval after being signed by the Selectmen. Bob Troy, Town Counsel, will draw up the document. It says what can and can't be done on the property.

A. Cooney suggested someone do research to see if archeological surveys are allowed on open space.

Greenbelt Pathway

B. Johnson stated the article is in. Bids were opened last week and \$43,400 was the low bid. The article is for \$40,000 and we are going to keep it that way. There is around \$19,000 still available. FinCom didn't vote yet on it as the bids were not in. CPC will be ready to recommend at Town Meeting. If FinCom does not recommend, we need to make a positive recommendation and it should be Andy as the Chair of the OSC.

Open Space Plan

B. Johnson stated which Goals have been completed.

A. Cooney: Goals will be put on future agendas for discussion.

Minutes of 9/13/10:

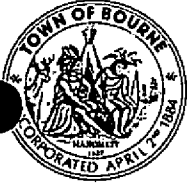
Suggestions were made to clarify the Gray Gables paragraph; add the insurance agent for the Town; and to strike non-informative sentences and to vote on the changes at the next meeting.

Next meeting date: November 15, 2010 at 6:30pm. All in favor.

D. Anderson made a Motion to adjourn. The Motion was seconded by R. Rheinhardt with all in favor.

With no further business before the Committee, the meeting was adjourned at 7:55 pm.

Respectfully submitted,
Ann T. Gratis, secretary



TOWN OF BOURNE
Open Space Committee

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0600

2010 OCT 20 AM 11 14

TOWN CLERK'S OFFICE

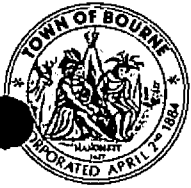
BOURNE, MASS



MEETING AGENDA

Date: Monday, October 25, 2010
Time: 7:00 pm
Place: Bourne High School, Auditorium, 75 Waterhouse Rd.

For the purpose and duration of Special Town Meeting



TOWN OF BOURNE *Open Space Committee*

2010 NOV 10 PM 4 09

TOWN CLERK'S OFFICE

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING AGENDA

Date: Monday, November 15, 2010
Time: 6:30 pm
Place: Bourne Middle School, Room 100. 75 Waterhouse Rd., Bourne, MA

1. Minutes from 10/13/2010
2. Update on Henshaw Parcel parking area and trail project.
 - a. Craig Chartier, Plymouth Archeological Rediscovery Project
3. Public Comment. (No new motions, if made, will be voted on during this portion of the meeting.)

Executive Session for the purposes of discussing the possible land acquisitions and will not re-open in public session.

**Open Space Committee
Meeting Minutes
November 15, 2010**

APPROVED
1-10-11

2011 JAN 13 PM 12 14

PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Mardi Mauney, Jack MacDonald, Penny Myers, Brian Andrews, Patrick Sweeney

NOT PRESENT: James Sullivan, Richard Anderson, Janice Christian

ALSO PRESENT: Craig Chartier

Recording Clerk, Ann Gratis

Chairman A. Cooney called the meeting to order at 6:35 pm.

Minutes of 10/13/10:

R. Rheinhardt wanted the minutes to clarify who Melissa Healy was, who Roger was, what the email was for.

M. Mauney made a Motion to approve as amended. The Motion was seconded by J. MacDonald with 7 in favor 1 abstention.

Update on Henshaw

A. Cooney was at the site today. Lots of progress has been made; parking lot almost complete, loam not finished, drainage looks complete. The signage rock has been placed. We can get more rocks from ISWM if needed.

J. MacDonald stated that Patriot was planning on being there this week with the remainder of the loam and to pave the apron at the entrance to the road and will do the plantings.

A. Cooney has a concern accessing the trail from the parking lot. Don't want people going through a ponding area. Asked Patriot to work on that.

R. Rheinhardt stated the trail to the water is in pretty good shape, one side trail is finished and the entire trail project is 70% complete. Waiting to hear from Brendan Mullaney, conservation agent, to see if EMS will be going back to the site.

A. Cooney would like to get the site finished before bad weather sets in. Hasn't heard back from the Boy Scouts.

R. Rheinhardt stated if we get five to ten people out there we can finish it in a day. Some railroad ties are needed as steps, trails.

A. Cooney stated our committee can do it. Pick a day and finish it. Would be nice to give Bourne Conservation Trust an opportunity to come with the gravelly. May ask to touch up after we are done.

B. Andrews can do a map after the project is complete showing the trails.

A. Cooney will email dates to see what works best for everyone to work on the site.

B. Johnson said to post it as a gathering to do a project.

Craig Chartier of Plymouth Archaeological Rediscovery Project, suggested a series of transects to test the area where trails might go. Archeological surveys are part of the MA Historic Commission (MHC) and there are three levels of investigation:

- Intensive survey
- Site investigation
- Full excavation

This site is protected in perpetuity. Because of the location within 1000 feet of salt/fresh water, it's considered highly sensitive for having Native American artifacts. They lived next to bays, planted crops, etc.

They would dig test pits 1.5' in 4" levels. The soil will be filtered through screens and recorded. Would be about 350-400 test pits. Would take 20 days to complete. This builds a history of the area. Collect the artifacts, we give a paper with each one stating the history, a description, etc. to go with the artifact and place somewhere local – Historical Commission?

The test pits are then filled back in and the sod replaced on top. Want to preserve the locations where items are found. Don't give the report out to just anyone. The final project will not show precise locations where anything was found. Gives a means of protecting what is there.

Buttermilk Bay area hasn't been surveyed this way before. This is the perfect situation for it.

Wareham has used CPA funds for a survey in an area they call Agawam Village. The land was being considered for either a new police dept. or open space. They have not done anything with the land yet.

All the history on the site would be in the report. We gather oral and written history for the application to the MHC.

J. MacDonald asked why we need a permit from the State. Does anyone come inspect?

Craig stated it's the CMR of the state. Any time archeology is proposed on a site, it has to go through MHC. If the land were to be developed, it would require a survey. The cost of the application is \$1600, that includes all the background gathering, site visit, time, etc.

A. Cooney stated this is new to us. How do we present it to the Town for funds?

Craig stated the Historical Commission brought it to Town Meeting for Wareham. He will email a report to us as an example.

A. Cooney: Does this fall under open space jurisdiction? We made the effort to preserve the property, don't think it's our charge. Think the Historical Commission is better to approach the CPC to request money for a survey.

B. Johnson stated ConCom, Historical Commission, Board of Selectmen and Planning Board should be notified. The Quinn property in Bournedale we know would be a Native American treasure trove and we have money for trails but never got into it. If we decide to go forward with a survey for Henshaw, it's outside the scope of the purchase of property.

A. Cooney stated our mission of late has been to get the properties back to the people of the town for their use; trails, etc.

Craig stated from start to finish, it will take approximately six months and cost \$11,860.

B. Johnson said if the Open Space committee requests town meeting to acquire land and delegate the management of the land to Historical, it's easily done.

Craig stated if something significant is found, to leave it in place as the land is protected. The State used to give money for town-wide surveys but mostly it's the town's responsibility for the funds. He would be available to come back to discuss further.

J. MacDonald will add it to the next Historical Commission agenda.

B. Johnson stated once we go ahead, reporters will be all over this. The property is in the care of the Selectmen right now. Need a letter to go to all Boards/Committees that have an interest in this. We want input from them. Would be helpful if we described how this all started.

J. MacDonald made a Motion to accept the offer of Craig to write a letter with his professional recommendation on the archeological survey at the Henshaw property based on his knowledge of the site to be combined with a cover letter from Andy Cooney and to be distributed to the Selectmen, Historical Commission, Conservation Commission, Planning Board, Town Planner and anyone else that may have an interest. The Motion was seconded by M. Mauney with all in favor.

Public Comment

M. Mauney would like to work on the brochure for the open space in Town. B. Andrews will work with her.

A. Cooney stated a letter was received by Richard Conron regarding how the Open Space/CPC is not purchasing any land. Unsure of how to respond. What are our obligations to respond?

B. Johnson: background – some things we can't talk about and that is what executive session is for.

Gray Gables property: Have the lots been separated for sale? Can we find the status of the lots?

P. Myers will check MLS.

B. Johnson: this shouldn't impede us from doing other things. Am calling for a meeting of the CPC on the 29th and will put an ad in the paper seeking input on what the people want us to spend money on. To change the percentages from 70% open space, and 10% each for Historic, Community Housing, Recreation. Recreation is waiting for the legislation to go through so they can do Queen Sewell Park. We don't have large parcels of land to purchase anymore, but can purchase development rights, easements, etc. We can send letters to Boards & Committees that we need their input on the OSC plan. Get everybody at a joint meeting. It's our plan, we should take charge and be pro-active.

It was suggested to put the action items on the Open Space page with the status of each. Also put that we invite any/all comments/suggestions to the Chair and to include the annual report on the site.

Next meeting date: January 10, 2011 at 6:30pm. All in favor.

M. Mauney made a Motion to adjourn. The Motion was seconded by R. Rheinhardt with all in favor.

With no further business before the Committee, the meeting was adjourned at 8:35 pm.

Respectfully submitted,
Ann T. Gratis, secretary

Open Space Committee
Meeting Minutes
November 15, 2010

APPROVED

2011 APR 21 PM 2:47
PRESENT: Andrew Cooney, Barry Johnson, Rick Rheinhardt, Mardi Mauney, Jack MacDonald, Penny Myers, Brian Andrews, Patrick Sweeney
TOWN CLERK'S OFFICE

NOT PRESENT: James Sullivan, Richard Anderson, Janice Christian

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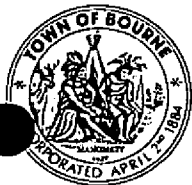
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With no further business before the Committee, the meeting was adjourned at 8:35 pm.

Respectfully submitted,
Ann T. Gratis, secretary



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



Working Group

Date: Saturday, December 4, 2010
Time: 9:00 am
Place: Former Henshaw Property at Buttermilk Bay, on Head of the Bay Rd., Buzzards Bay.

Committee Working on trails, parking, etc. (No votes will be taken.)

TOWN CLERK'S OFFICE
DEC 3 2010

2010 NOV 30 AM 10 28

2010

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Simon Hajnasr

LOCATION: 269 Main St.
Assessors Map 20.3, Parcels 84 Zoning District – DTG

PROPOSAL: Application for Special Permit for more than 15' setback
from the street.

DATE & TIME: Thursday, January 14, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
December 30, 2009
January 6, 2010

2009 DEC 15 AM 10 04
TOWN CLERK'S OFFICE
BOURNE, MA 02532

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: William Sullivan

LOCATION: 61 Main St.
Assessors Map 23.2, Parcel 66 Zoning District – DTC

PROPOSAL: Application for a Special Permit for a second hand store.

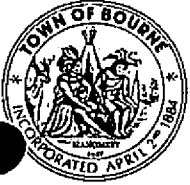
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Bourne Courier Publishing Dates:
January 5, 2010
January 12, 2010

2009 DEC 30 AM 11 59
TOWN CLERK'S OFFICE
COPIES



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

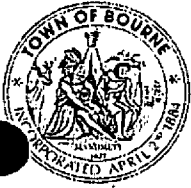
DATE: Thursday, January 14, 2010

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

2010 JAN 6 PM 1 43
TOWN CLERK'S OFFICE
BOURNE, MASS.

This meeting has been rescheduled for January 21, 2010



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



2010 JAN 15 AM 9 33
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

DATE: Thursday, January 21, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 12-10-09

1. Public Hearing for Special Permit #19-2009: 269 Main St. Simon Hajnasr. For front setback.
2. Public Hearing for Special Permit #01-2010: 61 Main St. William Sullivan. For an antique store.
3. Public Hearing for Special Permit #18-2009: Cont'd from 12/10/09: 220 Sandwich Rd. Upper Cape Tech School for a wind turbine.
4. Informal Discussion: Bourne Development Campus. Update.
5. Discussion: Phil Herr. Wind Turbine Bylaw.

OLD/NEW BUSINESS

DRAFT

PLANNING BOARD MEETING MINUTES
January 21, 2010

1-28-10
APPROVED

PRESENT: Chris Farrell, Daniel Doucette, Don DuBerger, Dudley Jensen, John Howarth, Clement DeFavero, Louis Gallo, Peter Meier

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, Kevin Farr, Sallie Riggs, Jerry Ingersoll, William Sullivan, Simon Hajnasr, Joe Longo, Stephen Weir, Johanna Nagle, Eunice Manduca, Wayne Tessin, Siz Caporelli, Robert Schofield, Don Haynes, Ken Perrera

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00P.M.

Mr. DeFavero made a MOTION to approve the minutes of 12/10/08. The MOTION was seconded by Mr. Doucette with seven in favor and one abstention.

Public Hearing for Special Permit #19-2009: 269 Main St. Simon Hajnasr. For front setback.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Meier. Roll call vote as follows:

Mr. Gallo – yes	Mr. Howarth – yes	Mr. Jensen – yes
Mr. DuBerger – yes	Mr. Doucette – yes	Mr. DeFavero – yes
Mr. Meier – yes		

Public Hearing for Special Permit #01-2010: 61 Main St. William Sullivan. For an antique store.

Mr. Howarth stated this was always the same kind of store. Mr. Howarth made a MOTION to approve subject to the following conditions:

- Meet all rules and regulations of the Bourne Fire Dept
- No outside storage or display – no trailers
- No expansion

The MOTION was seconded by Mr. DeFavero. Roll call vote as follows:

Mr. Gallo – yes	Mr. Howarth – yes	Mr. Jensen – yes
Mr. DuBerger – yes	Mr. Doucette – yes	Mr. DeFavero – yes
Mr. Meier – yes		

Public Hearing for Special Permit #18-2009: Cont'd from 12/10/09: 220 Sandwich Rd. Upper Cape Tech School for a wind turbine.

Chairman Farrell stated that Mr. Meier has read the file and is able to vote. Representing the applicant: Johanna Nagel, Ken Perrera, Kevin Farr, Don Haynes, Steve Weir.

Johanna Nagel discussed the Town Planner's memo, comments. The height will be 290' under the FAA maximum. A lower hub would be less cost effective. Any change would come back to the Board with a new application. There are others (Gallo Ice, Army Corps of Engineers) interested in partnering with the school for a bigger turbine.

Electromagnetic interference: the FAA alerts radar facilities and gets feed back. They didn't get any negative feedback.

An Inspection and Maintenance Plan was submitted.

Mr. Doucette stated this is an excellent site and if they can find additional investors to get more height, he's be in favor.

Mr. DuBerger stated this is the proper location for a turbine.

Chairman Farrell read the findings and conditions into the record.

Mr. Jensen made a MOTION to approve with the findings and conditions. The MOTION was seconded by Mr. Meier. Roll call vote as follows:

Mr. Gallo – yes

Mr. Howarth – yes

Mr. Jensen – yes

Mr. DuBerger – yes

Mr. Doucette – yes

Mr. DeFavero – yes

Mr. Meier - yes

Informal Discussion: Bourne Development Campus. Update.

Barry Motta and Sallie Riggs.

Barry stated it will be a green park: R&D, marine technologies, academic opportunities and is environmentally sound. They seek the assistance of the Board to work with and bring revenue back to town.

Sallie: The BFDC and Panhandle Trust are working together and have leased 100 acres. The handle will be open space. Due to Cape Cod Commission restrictions and conservation areas and residential areas they will only be able to use 30 acres. They want to maintain the 200' setback from the residential and conservation areas, but would like the setback waived for other areas.

The DCPC needs to have some changes made and that has to be done with the Cape Cod Commission.

Consensus: No problem with the proposed changes to the bylaws. Will have draft language for next week's meeting.

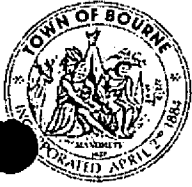
Discussion: Phil Herr. Wind Turbine Bylaw.

Continued to 1/28/10

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,
Ann T. Gratis



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2010 JAN 22 PM 12 56
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

DATE: Thursday, January 28, 2010

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 1-21-10

1. Discussion: Wind Energy Bylaw
2. Discussion: DCPC bylaw changes
3. Discussion: Kingman Yacht Center : residential site development /re-development bylaw
4. Discussion: Affordable Housing bylaw

OLD/NEW BUSINESS



TOWN OF BOURNE

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AMENDED

MEETING AGENDA

DATE: Thursday, January 28, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 1-21-10

1. Discussion: Wind Energy Bylaw
2. Discussion: DCPC bylaw changes
3. Discussion: Kingman Yacht Center : residential site development /re-development bylaw
4. Discussion: Affordable Housing bylaw
5. Discussion: Possible zoning changes for implementation of GIZ for Buzzards Bay

OLD/NEW BUSINESS

2010 JAN 25 AM 9 23
TOWN CLERK'S OFFICE
BOURNE, MASS

DRAFT PLANNING BOARD MEETING MINUTES
January 28, 2010

2/25/10
APPROVED

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Don DuBerger, Dudley Jensen, John Howarth, Clement DelFavero, Louis Gallo, Peter Meier

STAFF: Coreen Moore, Town Planner, Dody Adkins-Perry

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Phil Herr, Ford O'Connor, Gray Curtis, Bob Schofield, Michele Ford, Sallie Riggs, Kerry Horman, Dick York, Tudor Ingersoll, Phyllis Ingersoll, Mark Bartlett, Scott Zane and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:03P.M.

Mr. DelFavero made a MOTION to approve the minutes of 12/10/08. The MOTION was seconded by Mr. Meier with eight in favor and one abstention.

Discussion: Wind Energy Bylaw

Phil Herr, Grey Curtis, Bob Schofield – both from the Wind Energy Advisory Committee.

Phil: fall zones needs to be cleared up. In some areas it's 1 ½ times the height and in others it stated the height of the tower plus 10'.

Mr. Howarth stated we want to protect the neighbor's property, an engineer stated the pole will crumble on its self.

Phil stated there needs to be a permanent easement on the abutting property and that would allow the fall zone to be closer. Preserving environmental and scenic resources can be further down the road. Won't make it for this meeting.

Phil stated it would be challenging to write language about a turbine not fitting in to a neighborhood. There is no insurance liability clause and one should be added.

Mr. Doucette would like to look at the RWES 75' maybe exceed to 150' and the CWES eliminate the 400' height.

Phil stated there can be fewer sites with more power for a taller turbine: 480'. The applicant has to prove that the height would be appropriate.

Phil changed "tower height" to "WECS height" throughout the bylaw. This encompasses the overall height – pole plus blades.

John York spoke against this at town meeting. There are four different setback requirements listed throughout the bylaw. Should be reduced to one or two.

Thinks the 1 ½ times is excessive. The drawing shows a roof mounted turbine but they are not addressed in the bylaw – size limit, is the mount on the building suitable, etc. Ascertainable paths – what is that? Be careful of just throwing language in and not knowing what it means.

Mr. Doucette: remove the 1.5 times height and keep height of tower plus 10'. The paths was concern about ice shearing off the blades. We are more concerned with the abutters.

John York – say things more directly. State to Town Meeting what you are trying to do with this bylaw – safety, etc.

Phil: will add liability insurance paragraph, remove 1.5 times height, remove paths, power lines, etc., will expand on the purpose and intent, more information on building mounted turbines, and RWES height plus 10' not to exceed 75' to the property line.

Jim Mulvey – address visual impact?

Public Hearing will be 2/25/10

Discussion: DCPC bylaw changes

Sallie Riggs submitted draft language.

Chairman Farrell stated the road needs to be safely accessed.

Mr. Howarth stated originally the road was supposed to come off of Rt. 25 not Edgehill Rd.

Coreen stated the original plan talked about 10 million sf. This project is projected at 500,000sf. A much greater reduction.

Sallie stated it will be a long process.

Chairman Farrell stated the access needs to be tweaked but it's a good start.

Mr. Meier made a MOTION to sponsor the article and hold the public hearing on 2/25/10. The MOTION was seconded by Mr. Doucette with all in favor.

Discussion: Kingman Yacht Center : residential site development /re-development bylaw

Ford O'Connor, Scott Zane, Mark Bartlett

Will provide engineering for septic plans to show it can be done for three 3 bedroom homes and one 3 bedroom duplex. Not prepared to answer yet.

Proposal is for 2 bedroom units similar to Brookside. Will have final numbers by 2/25/10. Would like to use the previous article as a place holder. Seeking, empty nesters, retirees, and summer people using the marina. Wastewater plant will cost \$1.5-2 million to build, minimum. The system will be modular so parts can be shut off in the off season. More units brings more revenue and allows us to build the plant. It's a win win situation with the new regulations coming through. Reduction of nitrogen into the water is a huge plus. Protect the integrity of the bay.

Chairman Farrell stated this Board would have to approve the buildings too when it came time for that.

Scott stated this is step one.

Chairman Farrell would like to know how many systems in that area failed in the last five years. Try to find out which abutters would be interested in hooking up.

Coreen will do a map and a letter to the abutters.

Jim Mulvey asked in the future, who will maintain it? How will it be funded?

Phil Herr stated if the private sector fails, the public has a problem.

Public Hearing will be 2/25/10.

Discussion: Affordable Housing bylaw

Kerry Horman, housing specialist. The Housing Partnership met tonight and support this bylaw. It will be cost effective and scattered around town according to the precinct map. Would only be a few lots each year with a cap of 12. It's more restrictive than a 40B.

Coreen stated the lots would have to be on Town Accepted roads, with a minimum lot size of 10,000sf with 80' of frontage. The house would have to meet gross floor area, setbacks, board of health, etc. Mainly it's for lots that have been combined for tax purposes only but not by deed. Another option would be to build a smaller house on the lot and make the existing house the affordable. This would have to meet state regulations.

Public Hearing will be 3/11/10.

OLD/NEW BUSINESS

Discussion: Back Lot division

Coreen explained the change. Making the driveway at least 10' from the property line and the 35' width has to be the entire length of the driveway. A 25' vegetated buffer around the entire property (especially meant for wooded lots).

Chairman Farrell asked about runoff?

Coreen said she can add that all stormwater runoff must be kept on the lot.

Hearing will be 3/11/10.

Discussion: Shape Factor

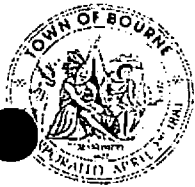
Coreen stated this has been something she's wanted to fix since she started working for the Town. This will remove the small pieces of land that are formed when lots need to meet shape factor and if combined in the future, the lot becomes non-conforming.

Mr. Meier made a MOTION to hold the hearing on 3/11/10. The MOTION was seconded by Mr. Howarth with all in favor.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, February 25, 2010

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 1-28-10

1. Request for Bond: 1 Williams Ave. Jeff Hamilton. To post a bond for the remaining landscaping and receive a temporary occupancy permit.
2. Public Hearing for Special Permit #02-2010: 41 Meetinghouse Rd. For a restaurant.
3. Public Hearing for a Change to the Zoning Bylaw: Wind Energy Conversion System.
4. Public Hearing for a Change to the Zoning Bylaw: Bournedale Overlay District. 4 articles.
5. Public Hearing for a Change to the Zoning Bylaw: Marine Center Overlay District.

OLD/NEW BUSINESS

2010 FEB 18 PM 3 19
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Tahir Khan

LOCATION: 41 Meetinghouse Lane
Assessors Map 7, Parcel 23.1 Zoning District – B-2

PROPOSAL: Application for a Special Permit for a restaurant.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Feb. 10, 2010
Feb. 17, 2010

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TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: EMF Seafood LLC

LOCATION: 279 Main St.
Assessors Map 20.3, Parcel 80 Zoning District – DTG

PROPOSAL: Application for a Special Permit for a restaurant.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
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TOWN CLERK'S OFFICE
BOURNE, MASS

2.1.10 emailed

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL:

Article: _____. To see if the town will vote to amend Section 3460 to read as follows or take any other action in relation thereto:

3462. Applicability. As requested, this exempts very small WECS from these provisions, and also short roof-mounted ones, as is sometimes done elsewhere.

3463. Definitions. Revised definitions of "Fall zone" and "Engineer designed fall zone," and added a definition of "Engineer designed setback" for clarity.

Full Text available at the Town Clerk's office or the Planning Board office.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

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TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL:

Article: _____. To see if the Town will vote to add Section 4800 Other Special Districts to the Bourne Zoning Bylaws as follows, or to take any other action in relation thereto:

4821. Purpose. Due to the distinct features of land use, maritime history, natural and cultural resources located on and abutting the Kingman Yacht Center, located along Shore Road, the Town of Bourne finds it beneficial to enact the Marine Center Overlay District (MCOD) for the following purposes:

- a) To protect the heritage of the Town through preservation and adaptive reuse of the water dependant properties and abutting, commonly-owned, undeveloped properties which constitutes or reflects distinctive features of the environmental, cultural and economic history of the Town;

Full Text available at the Town Clerk's office or the Planning Board office.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

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TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL:

ARTICLE _____: To see if the Town will vote to amend Section V-
Definitions of the Town Zoning By-laws by revising the definition of "Technology
Campus" as follows:

DEFINITIONS

Technology Campus

Premises comprising not less than 50 contiguous acres, committed to such uses as
medical, biomedical, electronic, environmental, and marine technology development and
other compatible uses; educational institutions and associated support services and open
space, allowable on special permit under Section 4300.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

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BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2010 FEB 1 AM 10 29

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Town of Bourne

PROPOSAL:

ARTICLE _____: To see if the Town will vote to amend **Section 2711** and **Section 2752** of the Bourne Zoning Bylaws concerning a Technology Campus use by removing the restriction of access to a "limited access" state highway, as follows:

2711. Technology Campus. Technology Campus use may be permitted only on premises comprising not less than 50 contiguous acres having direct access from a limited access State highway, unless it can be demonstrated that access to a limited access state highway is not feasible. (See section 2752a)

2752 a) Access. Access to a Technology Campus shall be provided directly from a limited access State highway unless it can be demonstrated that access to a limited access state highway is not feasible. It shall be the Planning Board's sole discretion to determine if access is not feasible.

The applicant shall provide sufficient information to the Planning Board before the determination is made

If the Board approves an alternative access the applicant must submit access and roads designs consistent with the standards of the Bourne Subdivision regulations specifically section 223 Standards of Access Adequacy.

The Planning Board may require further engineering or analyses to be prepared at the expense of the applicant, employing professionals approved by the Board.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

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TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2010 FEB 1 AM 10 29

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Town of Bourne

PROPOSAL:

ARTICLE _____: To see if the Town will vote to amend Section 2744 b) of the Bourne Zoning Bylaws to permit a more economically beneficial use of land for a technology campus in the Bournedale Overlay District by authorizing the Bourne Planning Board to reduce or eliminate setback requirements except in areas abutting residences or wetlands, to read as follows:

Section 2744 b)

For a Technology Campus Use, all buildings and parking areas shall be set back not less than two hundred (200) feet from the perimeter of the Campus. The Planning Board may grant a special permit authorizing a reduction of the perimeter setback (except where the perimeter abuts a residential use or is conflict with section 4330). The Board must find that the reduction will result in better design, improved protection of natural, cultural or scenic resources, and greater economic benefit to the Town, and will otherwise comply with this Bylaw.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

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TOWN OF BOURNE
PLANNING BOARD

PUBLIC HEARING NOTICE 2010 FEB 1 AM 10 30

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Town of Bourne

PROPOSAL:

ARTICLE _____: To see if the Town will vote to amend Section 4300 of the Bourne Zoning Bylaws by adding Section 4335 to allow for an increase in allowable height for buildings proposed in a technology campus in the Bournedale Overlay District, to read as follows:

4335. Building Height. In a Technology Campus the Planning Board may grant a special permit authorizing an increase to the allowable building height provided that the increase meets the Purpose and Intent of Section 2720.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:
Feb. 10, 2010
Feb. 17, 2010

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL:

Article: _____. To see if the town will vote to amend Section 3460, "Wind Energy Conversion Systems (WECS)," reorganizing its contents, revising among other things regulations regarding allowable height and required setbacks, and adding insurance requirements; and also to make an amendment to Section 2220 Use Regulation Schedule to clarify that Commercial Wind Energy Systems are allowable as a principal use in some districts only under certain conditions; and also to make an amendment to the definition of "Building Height" in Section V. Definitions to clarify regulation of WECS.

The full text is available at the Town Clerk's office or the Planning Board office and will be available at the hearing.

DATE & TIME: Thursday, February 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

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TOWN CLERK'S OFFICE
BOURNE, MASS

PLANNING BOARD MEETING MINUTES

February 25, 2010

2010 JUN 24 PM 4 01

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Don DuBerger, Dudley Jensen, John Howarth, Clement DelFavero, Peter Meier

STAFF: Dody Adkins-Perry

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Phil Herr, Ford O'Connor, Gray Curtis, Bob Schofield, Tahir Khan, Michele Ford, Sallie Riggs, Tudor Ingersoll, Phyllis Ingersoll, Mark Bartlett, Dante & Mary Jane Gallerani, Rich Prevett, Jean Langley, Gretchen Cross, Janet Black, Trude Sparks, Joshua Mark, Jeff Hamilton, Tom Wood, John Manning, Neil Langille, Dave Petron, Jamie Conlon, Christopher Cross, Scott Zeien and many other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00P.M.

Mr. Meier made a MOTION to approve the minutes of 1/28/10. The MOTION was seconded by Mr. Howarth with all in favor.

Request for Bond: 1 Williams Ave. Jeff Hamilton. To post a bond for the remaining landscaping and receive a temporary occupancy permit.

Mr. Doucette stated an as-built has been submitted along with a check for \$2500 which covers the cost of the landscaping plus 25%. He also stated that Mr. Hamilton did a nice job on the site. Mr. Doucette made a MOTION to accept the bond for a temporary occupancy permit. The MOTION was seconded by Mr. DelFavero with all in favor.

Public Hearing for Special Permit #02-2010: 41 Meetinghouse Rd. For a restaurant.

Tahir Khan stated he wants to open a family sports bar. There will be food served from Atlantic Beach Pizza, a gaming area, and tv's. He needs approval from the Planning Board before he can apply for a liquor license.

Mr. Howarth reviewed this project. He stated he doesn't want it becoming another Dino's. What happens when the food fails? It becomes a dive bar. The back of the property is a mess with a storage trailer, dumpsters, etc. Wants it cleaned up. There is no issue with granting a parking waiver. The loading ramp in the rear is a safety hazard and it needs to be filled in or fenced off. The front parking lot floods with heavy rain. Drainage needs to be improved. Board of Health will recommend a new septic system.

Dody stated Tahir doesn't own the property. He can't be held to improve the entire site.

Mr. Howarth stated that if we don't fix this now, it will be too late.

Chairman Farrell asked if Tahir will talk to the owner about fixing the drainage and the loading ramp.

Tahir stated he will speak with the owner and the storage trailer will be removed in 10 days.

Mr. Howarth made a MOTION to approve subject to the following conditions:
Meet Board of Health Regs, fix drainage in front, clean up the back of the lot, fill
or fence loading area.

The MOTION was seconded by Mr. DeFavero. Roll call vote as follows:

Mr. Meier – yes	Mr. Shearer – yes	Mr. DeFavero – yes
Mr. Doucette – yes	Mr. DuBerger – yes	Mr. Jensen – yes
Mr. Howarth – yes		

Mr. Doucette made a MOTION to take #5 - MCOB out of order. The MOTION was
seconded by Mr. Meier with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Marine Center Overlay District.

Ford O'Connor, Mark Bartlett and Scott Zeien.

Mark stated they have done the calculations for 5 title V systems on the hill if
they were to put single family houses there. The wastewater system will help
clear up the bay and keep it clean. The additional bedrooms on the hill are
needed to make the system work. They will be able to take an additional 52
homes. A preliminary cost estimate to hook up would be \$15,000 plus a monthly
or quarterly fee. Alternative systems run \$25-\$30K. A reduction of 71% nitrogen
loading is shown just for the marina with the system. Not sure how many
buildings yet for the condos.

Chairman Farrell asked: what is the design of the buildings? The plant? What is
the tie in cost? who will build the road mains? How is it handled?

Mark stated Scott would build the mains, the State has many mandates that
need to be met. The plant would be operated by a management company. The
plant is an alternative for people if they didn't want to put in a new system. Some
people's systems may never fail.

Mr. Howarth and Mr. DeFavero feel Cataumet is the wrong place to put condos.

Mr. DuBerger stated they are selling it as a way to save the bay. It's increasing
his profit margin and is spot zoning, it's wrong. There are bad site lines along
Shore Rd., zero setbacks, density is not consistent with the LCP. Think it's still
possible if you didn't do the condos.

Chairman Farrell stated Phil Herr determined that it was not spot zoning and it is
an expansion of an existing use.

Mr. Doucette stated he fully supports this. It's well thought out and planned.

Good for the environment, business and the residents.

Mr. Shearer stated Scott is in business to make money, like everyone. This is a
chance to enhance the neighborhood and improve the water. The benefits
extremely outweigh the negatives.

Mr. Meier supports. Let the people at Town Meeting vote.

Ford stated even if this passes, each project needs to come before the Planning
Board, Board of Health for approval. The Handy house allows us to improve site
lines.

Many of the abutters had questions about cost to tie in, who's responsible for a
failure, is it expandable? General consensus of speaking abutters – in favor of
proposal.

Expansion is based on technology. Rough cost is \$15,000. A management
company will be responsible for everything.

Mr. DeFavero made a MOTION to not support this and not to send it to Town Meeting. The MOTION was second by Mr. Howarth.

Roll call vote as follows:

Mr. Meier – no

Mr. Shearer – no

Mr. DeFavero – yes

Mr. Doucette – no

Mr. DuBerger – yes

Mr. Jensen – yes

Mr. Howarth – yes

Mr. Farrell – no

Mr. DuBerger left the meeting.

Mr. Howarth made a MOTION to take business out of order and to hear Old/New business. The MOTION was seconded by Mr. Meier with all in favor.

The ministry of St. Theresa's Church in Sagamore wants to use the property as a thrift shop for St. Vincent de Paul. They sell clothing for \$1-\$3 and donate clothing to the poor. Town Counsel ruled it would be an extension of the ministry and is allowed in a residential district. Hours are Thurs, Fri, Sat from 10-3.

Mr. Howarth made a MOTION that this is an allowable use. The MOTION was seconded by Mr. DeFavero with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Wind Energy Conversion System.

Mr. Doucette stated that Coreen worked very hard. To section 2220 the residential component was added to the chart. Other changes were suggested. Dody stated the package should include the Coast Guard map that's in there now.

Mr. Doucette suggested having a handout at Town Meeting.

Bob Schofield stated the overall height includes the blades and to add overall height to RWES.

Mr. Doucette made a MOTION to continue to 3/11/10 to fine tune what we've been working on and to make sure it's consistent with the original. The MOTION was seconded by Mr. DeFavero with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Bournedale Overlay District. 4 articles.

Sallie Riggs has been told there will be no exit 2.5 off of Rt. 25, so they need a Rt. 6 entrance for the panhandle property. The DCPC document needs to be revised. The process has been started by the Selectmen and the CCC will have a hearing then to the Assembly of Delegates for a hearing.

Review of the four articles was discussed with no changes.

Mr. Doucette made a MOTION to approve and send the four articles to Town Meeting. The MOTION was seconded by Mr. DuBerger with all in favor.

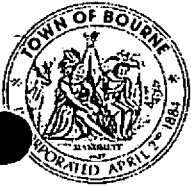
Mr. Doucette made a MOTION that Hotel, Office space and similar uses are considered commercial in the Scenic Development District (SDD). The MOTION was seconded by Mr. Howarth with all in favor.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 9:25 p.m.

Respectfully submitted,
Ann T. Gratis

Attachments: Town Meeting Articles discussed.



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, March 11, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 2-25-10

1. Public Hearing for a Change to the Zoning Bylaw: Cont'd from 2/25/10. Wind Energy Conversion System.
2. Public Hearing for a Change to the Zoning Bylaw: Affordable Housing Bylaw.
3. Public Hearing for a Change to the Zoning Bylaw: Shape Factor.
4. Public Hearing for a Change to the Zoning Bylaw: Back Lot Division.
5. Public Hearing for a Change to the Zoning Bylaw: Sec. 3343.

2010 APR 5 PM 1 30
TOWN CLERK'S OFFICE

OLD/NEW BUSINESS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article: _____. To see if the town will vote to amend Section 3343, of the Bourne Zoning Bylaw by changing the date from June 1, 2006 to June 1, 2020 or take any action in relation thereto:

3343. Interim Egress Control. Until June 1, 2020, or, if earlier, until opening of a limited-access highway connecting the Mid-Cape Highway (route 6) with MacArthur Boulevard (Route 28) or Route 25, all development in the Traffic Management District shall be subject to the following:

DATE & TIME: Thursday, March 11, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:
Feb. 24, 2010
March 3, 2010

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TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL:

ARTICLE _____: To see if the Town will vote to **amend Section 2490 Back Lot Division** of the Bourne Zoning Bylaws by, to read as follows:

2490. BACK LOT DIVISION

2491. The lot having reduced frontage must have frontage of at least 35 feet. The 35 foot width must continue for the entire length of the access strip.

Full Text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Thursday, March 11, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:
Feb. 24, 2010
March 3, 2010

2010 FEB 1 AM 10 29
TOWN CLERK'S OFFICE
BOURNE, MASS

PLANNING BOARD MEETING MINUTES
March 11, 2010

APPROVED
3-25-10

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Don DuBerger, Dudley Jensen, John Howarth, Peter Meier, Louis Gallo

2010 MAR 31 AM 9:15

STAFF: Coreen Moore, Town Planner, Dody Adkins-Perry
TOWN CLERK

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Tudor Ingersoll, Bob Schofield, Liz Caporelli, Kerry Horman, Barbara Thurston, Neil Langille

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00P.M.

Mr. Meier made a MOTION to approve the minutes of 2/25/10. The MOTION was seconded by Mr. Doucette with seven in favor and one abstention.

Public Hearing for a Change to the Zoning Bylaw: Cont'd from 2/25/10. Wind Energy Conversion System.

Input was received from many people and we implemented many of the comments.

Coreen reviewed the changes made since the 2.25.10 meeting.

Jerry Ingersoll asked how state or federal open space will be handled regarding fall zones.

Chairman Farrell stated we have no control on their land.

Bob Schofield stated the Energy committee is taking an active part in supporting this article and will be doing public forums.

Mr. Doucette stated a huge group worked well on this. MOTION to put this wording into the warrant. The MOTION was seconded by Mr. Meier with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Affordable Housing Bylaw.

Mr. Meier stated this will benefit the town.

Coreen reviewed the minor wording changes made since January. Originally thought there would be 200-250 available lots. Decided the lots must be on a town or state owned road as betterment fees wouldn't make sense. Now 77 possible parcels. Broken down by precinct – 1 – 7; 2 – 19; 3-8; 4- 8; 5 – 18; 6 – 17. One per year per owner and only 2 per precinct.

Chairman Farrell read a letter of support into the record from the Affordable Housing Trust.

Mr. Doucette made a MOTION to send to town meeting as amended. The MOTION was seconded by Mr. Meier with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Shape Factor.

Mr. Meier made a MOTION to approve. The MOTION was seconded by Mr. Doucette with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Back Lot Division.

Mr. Jensen made a MOTION to approve. The MOTION was seconded by Mr. Doucette with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Sec. 3343.

Coreen stated this was originally adopted and expired in 2006. No major changes have been made on Scenic Hwy. and recommends extending another 10 years.

Mr. Meier made a MOTION to approve. The MOTION was seconded by Mr. Shearer with all in favor.

OLD/NEW BUSINESS

Savary Avenue: some of the residents would like it closed off the way it used to be and request the Board to amend the subdivision.

Chairman Farrell stated that records show the Planning Board at the time approved the extending of the road because of the new subdivision for public safety and a second access/egress for a subdivision. They were in agreement with the DPW director and the Fire Dept.

Mr. Meier made a MOTION to support keeping the road open. The MOTION was seconded by Mr. Howarth.

Mr. Howarth stated that many of the residents are parking on the street instead of the driveways or are putting rocks which make cars park further into the street. All in favor of keeping the road open.

B2 Zoning District Extension:

Mr. Howarth is proposing to extend the B2 zoning district on Sandwich Road in Sagamore from Adams Street to Parcel 41 on Map 12.3 to create a village area. Thought this was done a while ago and it wasn't.
Public hearing will be on April 8, 2010.

Jerry Ingersoll: section 2700 flexible resource development should we add WECS as a permitted use under 2713?

Coreen looked at that and didn't feel it was necessary.

Mr. Howarth asked if Cape Cod Muscle and Speed has a permit to operate in their current location. – No. There are trucks in the street, impound yard and storage. This is in a water resource district. Discuss with Roger.

Mr. Howarth spoke to the owner of 41 Meetinghouse and he will be improving the drainage, cleaning up behind the building and fixing the loading area.

Mr. Howarth stated the base fee just to apply to the CCC is \$10,000. By the time a project for a 10,000 s.f. building is done, it will cost them approx. \$250,000.

Mr. DuBerger stated the shuttered Irving gas station on the corner of Clay Pond Rd & MacArthur Blvd. is an eyesore. Trying to contact owner to see if a volunteer group can paint the wood the same color as the building.

Chairman Farrell stated there needs to be a request for a blight bylaw. If something needs to be boarded up, it needs to be aesthetic.

Mr. Doucette stated the Irving station in Sagamore is boarded up also.

Chairman Farrell stated he has resigned from the Bylaw Committee because he is on too many committees. He will stay with them until Town Meeting. After the election in May, a new Planning Board member will be appointed.

Main St. junk shop is horrible. Check conditions of special permit and have Roger Laporte, Building Inspector, look into straightening it out.

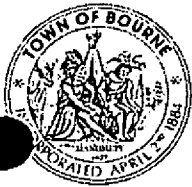
Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Meier with all in favor.

Note: This is the first meeting we can remember not hearing from Jim Mulvey.

With no further business before the Board, the meeting was adjourned at 7:55 p.m.

Respectfully submitted,
Ann T. Gratis

Attachments: Town Meeting Articles discussed.



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



2010 MAR 19 PM 2 50
TOWN CLERK'S OFFICE

MEETING AGENDA

DATE: Thursday, March 25, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 3-11-10

1. Public Hearing for Amendment to Site Plan Review/Special Permit #07-2009B: Factory Outlet Mall.
2. Public Hearing for Modification to a Subdivision: Factory Outlet Mall. To rescind a section of road.
3. Public Hearing for Site Plan Review/Special Permit #04-2010: 440 Shore Road. For mixed use: vegetable market with apartment above.

OLD/NEW BUSINESS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Deborah Larsen

LOCATION: 440 Shore Road
Assessors Map 30.4, Parcel 290 Zoning District – VB

PROPOSAL: Application for a Site Plan Review/Special Permit for
mixed use; vegetable market with apartment above.

DATE & TIME: Thursday, March 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
March 10, 2010
March 17, 2010

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TOWN CLERK'S OFFICE
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TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: High Rock Factory Outlet Road I, LLC and Cape Cod
Windmill, LLC

LOCATION: One Factory Outlet Road, Sagamore
Assessors Map 11.4, Parcels 52, 52.3, 53
Zoning District – B-2

PROPOSAL: Application for Amended Site Plan Review/Special Permit
for a change to a proposed building and to modify an
existing subdivision to rescind a section of the existing
road.

DATE & TIME: Thursday, March 25, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
March 10, 2010
March 17, 2010

RECEIVED
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APPROVED

4-8-10

PLANNING BOARD MEETING MINUTES
March 25, 2010

DRAFT

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Don DuBerger, Dudley Jensen, John Howarth, Louis Gallo

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Kevin Dandrade, Mike Cahill, Deborah Larsen, Deborah Matthews, George Ayer, Nicole Ivy, Patricia Fremming, Elizabeth Duff, Mike Scott

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:02P.M.

Mr. Doucette made a MOTION to approve the minutes of 3/11/10. The MOTION was seconded by Mr. Howarth with all in favor.

Public Hearing for Amendment to Site Plan Review/Special Permit #07-2009B:
Factory Outlet Mall.

Mike Cahill, Kevin Dandrade and Atty. Mike Scott presented the plan. There will be a signal at the new entrance and improvements at the Sandwich Road/Mid Cape Connector intersection including a right turn only lane. Still working with MA Hwy for the landscaping facing Rt. 3. There will be a 6' stockade fence behind the mall abutting the residences.

Nicole Ivy has worked at the mall for 12 years and thinks this will be good and safer.

Mr. Doucette made a MOTION to approve subject to the following conditions:

1. A waiver and/or alternative configuration, in accordance with §3511 of the Zoning Bylaw, from the width of landscaped areas, number of plants (trees), and parking lot setbacks is approved for property screening according to the following:
 - a. Section 3512 (ii) – required due to the inability to plant trees and large shrubs over the proposed septic field, the stormwater infiltration areas, and the existing high-pressure gas main (along the Mid-Cape Connector).
 - b. Section 3513(i) – the “street line” landscape buffer of 15 feet is established along the Mid-Cape Connector frontage, but the plantings will be located immediately behind the loading access aisle due to the proposed site grades and detention basin.
 - c. Section 3513(ii) - a waiver for sideline planting areas along the Mid-Cape Highway (Route 6) and the northerly and southerly property lines.
 - d. Section 3513(iii) - a waiver of the district boundary planting area is required to maintain the existing vegetation buffer along the northerly edge of the parcel. A 6-foot high wood fence will be maintained or installed in this area.
 - e. Section 3513(iv) - a waiver of planting requirements is required due to the inability to plant trees and large shrubs over the proposed septic field and stormwater infiltration areas. However, the 2% interior parking lot green space is satisfied with the proposed site plan, which is currently depicted approximately 5% within parking lot islands.
 - f. Section 3514 – a waiver is required to facilitate the construction of the slopes along the Mid-Cape Connector and the on-site detention basin.
 - g. Section 3540 – a waiver to reduce the minimum allowable 15-foot street line setback to 5 feet along the Route 6 right-of-way, as the proposed layout generally maintains the existing edge of pavement. However,

a 15-foot setback will be established along the Mid-Cape Connector between the state highway right-of-way and the edge of the truck access aisle behind the "Proposed Retail Supermarket" building. (see response b. above)

2. A parking waiver and special permit relief is granted to allow 556 parking spaces when 633 would be required by the Zoning Bylaw.
3. A waiver for underground utilities has been granted for the existing above-ground utilities along the northerly edge of the property where the utilities transition from overhead to underground. (This waiver was originally granted in the June 4, 2008 approval. Overhead utilities are no longer proposed behind the "Proposed Retail Supermarket" building.)
4. A waiver to allow the parking spaces with the following dimensions:
 - a. 9 feet in width by 16 feet in length with 26 to 30 foot wide drive aisles;
 - b. 9 feet in width by 19 feet in length with 25 to 30 foot wide drive aisles; and
 - c. 9 feet in width by 25 feet in length for angled parking spaces.
(This waiver was originally granted in the February 19, 2009 approval).
5. A waiver to allow access and egress points into the buildings to be determined prior to issuance of a building permit. (See Section 1238.B.2.F. of the Zoning Bylaw for access and egress points).
6. A waiver and special permit relief to allow a maximum driveway width of 62 feet. (See Section 3340 for egress standards).
7. A waiver and/or special permit relief under section 3340 and 3344 to allow for a left turn onto a three plus lane road which will be maintained as part of the site egress at the proposed new signalized access point.
8. A waiver under section 3452 to allow a spillover of 3.0 foot-candles, where 1.0 foot-candles is required under section 3452, along the easterly side of the property, abutting the Route 6 right-of-way, which is owned by the Commonwealth of Massachusetts. The spillover along all other property lines abutting residential properties shall be no greater than 0.2 foot-candles, in compliance with the Zoning Bylaw.

CONDITIONS

1. The Project must meet the requirements of the Bourne Fire Department.
2. The following conditions from the July 10, 2009 amended site plan/special permit approval (#07-2008B) (as amended to reflect the changes requested as part of this modification) shall continue to apply to this decision:
 - a. Permanently mounted signs are required at the head of each handicapped parking space depicting the international symbol of accessibility; signs for van spaces must include the words "Van Accessible." All such signs must be mounted no less than five (5) feet and no more than eight (8) feet above grade.
 - b. Light levels shall not exceed 1.0 foot candles beyond residential property lines. In addition, specifications for the lighting fixtures, including proposed mounting heights, must be submitted to the Building Department and Planning Department prior to issuance of a building permit.
 - c. In lieu of striping the loading areas behind the "Proposed Retail Supermarket" building and the "Proposed Retail/Restaurant" building, the Applicants may install "No Parking" signage. The location of this signage shall be subject to approval by the Town and shown on the final plans submitted with the building permit application.
 - d. Any changes to that portion of Garfield Avenue which is located on the southeasterly side of the subject property will require permission from the Board of Selectmen. In addition, if access is eliminated to the small Gallo parcel (653 square feet shown as Assessor's Map 11.4, Parcel 54), a cross access easement with the property owner will be required.
 - e. A signed Stormwater Operations and Maintenance Plan, including the identification of the responsible party(ies), must be submitted to the Building and Planning Departments prior to the issuance of a Certificate of Occupancy.
 - f. Evidence of filing a Notice of Intent with the EPA for disturbance greater than one (1) acre must be provided prior to the issuance of a building permit.

- g. Access/egress points for the buildings must be shown on the final plans submitted with the building permit application.
 - h. The Applicants have agreed to relocate and reset the existing stone "Coca Cola" sign currently located in the façade to a landscaped area located at the far northeast corner of the parcel or into the new building façade.
 - i. Prior to the issuance of a final occupancy permit, an as-built site plan must be submitted depicting final locations of all structures and site related appurtenances per Section 1238.B.8. of the Zoning Bylaw.
3. The Applicants shall be responsible for obtaining all required approvals from the Massachusetts Highway Department (Mass DOT) for the off site road improvements including, but not limited to, the signalized entrance and roadway changes proposed on the Mid Cape Connector, and the intersection improvements proposed at the intersection of the Mid Cape Connector and Sandwich Road (Route 6A).
4. Prior to the issuance of a building permit, the Applicants shall combine the subject property (including that portion of Factory Outlet Road owned by the Applicants thereby abandoning and eliminating Factory Outlet Road) into a single lot, as shown on the Project plans, by either an Approval Not Required or 81X plan. Proof of recording of the plan at the Registry of Deeds must be submitted to the Building Department prior to issuance of the building permit.
5. Final details of the interface of the grading and drainage design at the northwest corner of the site, which will be prepared for the Mass DOT permitting, shall also be provided to the Planning Department staff. The final detail plans must identify the vertical benchmark.
6. Prior to issuance of a building permit, the Applicants shall submit a revised Erosion Control Plan and a revised Landscape Plan which includes a note on the plans indicating the all disturbed areas will be loamed and seeded, or planted, with non-invasive species of vegetation.
7. If erosion or siltation occurs during construction in areas of the site beyond where silt fence or hay bales are drawn on the Erosion Control Plan, appropriate erosion/siltation controls must be implemented.
8. The height of the enclosures for the dumpsters and trash compactors must be at least as high as the enclosed dumpster/compactor.
9. The Applicants shall install a street sign, or similar signage, by the new access driveway, in a location to be approved by the Bourne DPW, denoting the name of the access driveway as "Factory Outlet Way" (or, any other name, provided however, that any other name must be approved by the Board of Selectmen).
10. The Applicant shall provide additional natural screening and maintain the fence between the project and neighbors to the north, add additional opening between the project and Eleanor Avenue with path and stairs if needed.
11. This decision shall supersede the prior Site Plan / Special Permit Approvals (Nos. 07-2008, 07-2008A and 07-2008B).

The MOTION was seconded by Mr. Howarth.

Roll call vote as follows:

Mr. Shearer – yes

Mr. Doucette – yes

Mr. DuBerger – yes

Mr. Jensen – yes

Mr. Howarth – yes

Mr. Gallo - yes

Mr. Gallo – recused from vote

Public Hearing for Modification to a Subdivision: Factory Outlet Mall. To rescind a section of road.

Mr. Doucette made a MOTION to accept the withdrawal. The MOTION was seconded by Mr. Shearer with all in favor.

Mr. Doucette is on a couple committees and one of them told him that the Town and Planning Board isn't business friendly. We have made the mall come back to us four times.

Mike Cahill stated that is not correct. They have been working with MA Hwy for changes in safety and stacking capacity. This has been a good Board to work with as well as the Selectmen, Tom Guerino and the staff. You have given us good direction and feedback. Bourne has been very supportive of this project.

Public Hearing for Site Plan Review/Special Permit #04-2010: 440 Shore Road. For mixed use: vegetable market with apartment above.

Deborah Larsen explained what she was proposing. A country market selling vegetables, hot dogs, lobster rolls, etc. She wants it to look nice. The owner has recently renovated it. Will have a hotdog stand outside during the summer.

Mr. Shearer stated there are a couple of outstanding issues: they need a variance from the ZBA, Board of Health regulations.

They will put in 8 parking spaces and will have the only handicapped space in the area. Nothing will be kept on the sidewalk. This is a win win for the village.

Chairman Farrell stated the parallel parking spaces should be reserved for employee parking and the apartment renter can use the other space.

Deborah wants to put concrete blocks as parking strips and plant flowers in them.

Mr. Shearer made a MOTION to approve subject to the following conditions:

- The project must meet the requirements of the Bourne Fire Dept.;
- The applicant will provide three (3) parallel parking spaces to the right of the current building for parking for employees and the renter of the apartment;
- The applicant will provide a sign prohibiting parking within 30' of Worcester Ave.;
- The applicant will provide five (5) angles parking spaces with wheel stops to the left of the building. The space closest to the building to be an 8' wide van accessible handicapped parking space with signage;
- Any outdoor sales of goods to be restricted to "foodstuffs", such as produce, coffee, hotdogs and canned and jarred "goods". Outdoor sales of non foodstuffs such as, but not limited to; clothing, furniture, appliances and other house wares is prohibited without future review of the Planning Board;
- All outdoor sales will be restricted to the existing covered structure (platform) to the right of the building;
- The applicant must provide an enclosed structure for trash and trash barrel storage;
- That overnight storage of "goods" and associated displays outside is prohibited

The MOTION was seconded by Mr. Howarth. Roll call vote as follows:

Mr. Shearer – yes

Mr. Doucette – yes

Mr. DuBerger – yes

Mr. Jensen – yes

Mr. Howarth – yes

Mr. Gallo - yes

OLD/NEW BUSINESS

Jim Mulvey asked about a vertical access turbine. Do we have regulations for those in the bylaw?

Chairman Farrell stated the MMA is exempt from town regulations. It's experimental and is mounted to a building.

The bylaw does address building mounted turbines.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:08 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



2010 APR 1 PM 4 11

TOWN CLERK: Phone: (508) 759-0615 Fax: (508) 759-0611
Bourne, MA 02532

MEETING AGENDA

DATE: Thursday, April 8, 2010

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 3-25-10

1. Public Hearing for a Change to the Zoning Bylaw: Marine Center Overlay District by private petition
2. Public Hearing for a Change to the Zoning Bylaw: Extend the B2 zoning district in Sagamore.

OLD/NEW BUSINESS

DRAFT

PLANNING BOARD MEETING MINUTES
April 8, 2010

APPROVED
4-22-10

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Don DuBerger, Dudley Jensen, John Howarth, Louis Gallo, Peter Meier, Clement DelFavero

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Ford O'Connor, Scott Zeien, Jerry Ingersoll, John Lipman, Bonnie Ferrari, Linda Carpino, Michele Ford, and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00P.M.

Mr. Doucette made a MOTION to approve the minutes of 3/25/10. The MOTION was seconded by Mr. Shearer with all in favor.

Public Hearing for a Change to the Zoning Bylaw: Marine Center Overlay District by private petition.

Scott Zeien handed out a flyer showing why this should happen and the benefits to Bourne along with some examples of condos in MA. This provides a working model for treatment system that Bourne may look at in the future. Private funding, no expense to the Town. Minimizes impact on the schools. Improve water quality in Red Brook Harbor and Buzzards Bay.

Mr. DelFavero made a MOTION to continue until we talk to Bob Troy. Thinks this is illegal. – No second.

Mr. Howarth - why is this in front of us again?

Ford stated the last vote technically failed so we applied by private petition.

Mr. Doucette made a MOTION to support at the special town meeting. The MOTION was seconded by Mr. Shearer.

Mr. DuBerger has a problem with the density and it resembles spot zoning. How does the plant factor into granting more density?

Scott – couldn't create the density unless we have the plant. Don't have the funding to build. We still have to come before the Board with every project.

Mr. DuBerger supports except for the density. Would like 23 bedrooms not 32.

Mr. Gallo went to the site. Thinks this is a good project. Concerned about the site distances with the blind curve.

Ford stated now that they have the Handy house, engineers say they can improve the site distances and make a safer entrance. We ask for the opportunity to make the harbor cleaner. This is a start, won't solve everything.

Rob Carmichael, resident on Cedar Point Drive, recently paid \$45,000 for a new nitrogen septic and pays \$850 every 3 months to monitor. Would much rather tie into the wastewater plant. This makes good sense.

Mr. Jensen stated that everyone wants what's best for the Town. The abutters should make the decision and I will abide by the people.

Scott stated the survey the Planning Board sent out got 72 responses: 40 in favor, 12 still have questions, 20 against.

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TOWN CLERK'S OFFICE

Mr. Jensen stated this project will impact the entire village.
Jerry Ingersoll stated this is smart for the Town to support.

Mr. Doucette made a MOTION to support at town meeting. The MOTION was seconded by Mr. Shearer. Roll call vote as follows:

Mr. Meier – yes	Mr. Shearer – yes	Mr. DeFavero – no
Mr. Doucette – yes	Mr. DuBerger – no	Mr. Jensen – no
Mr. Howarth – no	Mr. Gallo – yes	Mr. Farrell – yes

Public Hearing for a Change to the Zoning Bylaw: Extend the B2 zoning district in Sagamore.

Mr. Howarth stated the LCP created village business districts and Sagamore wasn't included. Would like to move the line down to and including St. Theresa's. Bonnie Ferrari, Sagamore resident, why are you putting more business zone along that stretch of Sandwich Road? There are already traffic issues with Westdale Park. This will ruin the residential component.

Mr. Howarth made a MOTION to support at town meeting. The MOTION was seconded by Mr. Meier. 6 in favor, 1 opposed, 1 abstain.

OLD/NEW BUSINESS

5 Otis Park Drive: Cape Cod Muscle & Speed

Jeff Dexter started his business on Portside Drive. No repair to vehicles on site. We drain fluids from vehicles prior to putting in impound lot. If a car is totaled, it gets stored inside. Moved over to Otis Park with a purchase agreement with Steve Mele.

Coreen stated Sec. 4700 Water Resource District regulations prohibit this business in this area. The State considers it an auto graveyard/junkyard. The other businesses (Wenzles, Towers) are grandfathered. When they expanded, conditions were placed on them and the Water District checks on them. Any time a business moves, it needs to be brought up to code. This business is not allowed by Special Permit. The Town Clerk's office should have given them the long form and the girl was new and gave the short form. This wouldn't have been allowed. Roger Laporte has suspended fines until things can be worked out.

Chairman Farrell stated our hands are tied.

Coreen Stated the office and vehicles are probably ok. Wrecked cars have to go somewhere else. Not even allowed to store wrecked cars inside.

Jeff stated he will find another lot for impacted vehicles. Most of his cars are unregistered and haven't been in an accident.

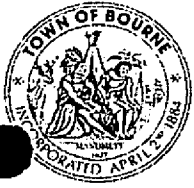
Coreen stated the business as it is may need permitting and will check on that. Chairman Farrell asked for him not to park his trucks on the side of the road – complaints.

111 Main St. – scheduled to come before us for the next meeting to review his vegetable stand. Can address the junk then.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, April 22, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 4-8-10

1. 81P: 67 Wianno Rd. & 68 Rope Walk.
2. Compliance Review: 111 Main St. Review of granted waiver (25% of produce must be grown by the owner) and conditions of Special Permit that are not being met.
3. Public Hearing for Site Plan Review/Special Permit #05-2010: 4 Main St. Mike Penner. For a refreshment stand from three trolley style trailers, associated parking and picnic table area.

OLD/NEW BUSINESS

TOWN CLERK'S OFFICE

2010 APR 16 PM 12 38

TOWN OF BOURNE
PLANNING BOARD

2010 MAR 31 AM 9:18 PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE

21015 0000

APPLICANT: Mike Penner

LOCATION: 4 Main St.
Assessors Map 23.1, Parcel 43 Zoning District – DTW

PROPOSAL: Application for a Special Permit for a restaurant serving
food and drinks from trolley style concession trailers.

DATE & TIME: Thursday, April 22, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:

April 7, 2010

April 14, 2010

DRAFT

PLANNING BOARD MEETING MINUTES
April 22, 2010

APPROVED
5-13-10

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Don DuBerger, Dudley Jensen, John Howarth, Louis Gallo, Peter Meier, Clement DelFavero

STAFF: Coreen Moore, Town Planner; Dody Adkins-Perry, Eng. Technician

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Mike Penner, Gary Labrie, James Smith, Jon Fitch, Ron and Pam Mataeson, Jean and Tom Lanahan, Craig Moore, Pam and Dennis Mascetta, Pauline Mascetta

Ann Gratis, Recording Secretary

Vice-Chairman Doucette called the meeting to order at 7:03P.M.

Mr. DelFavero made a MOTION to approve the minutes of 4/8/10. The MOTION was seconded by Mr. Meier with all in favor.

81P: 67 Wianno Rd. & 68 Rope Walk.

Dody stated they were waiting for documents and have received. Ok with plan. Mr. Meier made a MOTION to approve with the stamp. The MOTION was seconded by Mr. Gallo with all in favor.

Compliance Review: 111 Main St. Review of granted waiver (25% of produce must be grown by the owner) and conditions of Special Permit that are not being met.

James Smith, owner, stated he does not want to do the fruit stand this year due to the sand blowing from the movie theater lot. Still wants to do flowers. Product will not be stored outside anymore.

Chairman Farrell stated he needs to stripe spaces behind his building and use those, not the movie theater. Need to get everything inside at night. The Fire Dept. letter that was submitted addressed the storage of combustibles (any furniture, etc.).

Mr. Howarth stated the place looks like a dump and now all of a sudden it's cleaned up the week of the meeting. You said it wouldn't happen and look what happened.

Chairman Farrell stated you pushed the envelope. Comply or your permit will be revoked.

Discussion on the fence: why chain link? Does he need the fence now that he's not doing produce? Smith agreed to remove the fence by May 1, 2010.

Mr. Shearer stated we gave him 8 conditions and as of tonight, he is still in violation of 6. How can we be more accountable?

Want Mr. Smith back on May 13, 2010 for a compliance review. If everything is not complete, the junk dealer's license will be revoked. Have the Selectmen issue a temporary license valid until May 14, 2010.

81 01 10 19 6T 10W 0102

Public Hearing for Site Plan Review/Special Permit #05-2010: 4 Main St. Mike Penner. For a refreshment stand from three trolley style trailers, associated parking and picnic table area.

Mike Penner, owner, and Gary Labrie, Warwick & Assoc. presented the plan. Have been working with the Town Planner's office to make this work. The last plan for the restaurant he couldn't get funding for.

Mr. Gallo, reviewer, stated this is a unique project and the Town has never seen anything like it. It's better than what's there. Can the site be cleaned up in case the project doesn't work?

Mike – the foundation will be removed, filled and paved. There will be a slab under the trolleys. They have ConCom approval. Will be seasonal – May – Sept. Trolleys will be stored on a lot that he owns or in a warehouse. Trolleys can be moved out in a couple of hours in case of a hurricane.

Chairman Farrell asked for a 12, 24, 36 hour hurricane plan and give copies to the Planning Board, emergency mgmt. director and other departments that would require it.

Mike stated the shared driveway with East Wind will be closed and landscaped.

Mr. Meier stated MA Hwy will be closing the East Wind driveway when they work on the bridge.

Chairman Farrell stated the plan is in progress already. Will have to get MA Hwy approval.

Mike stated these trolleys are custom built.

Mr. Gallo asked about the location of the bathrooms.

Gary stated it was to get them as far away from the picnic tables and still work with traffic flow on the lot. From looking at the bridge plan at Town Hall, it seems like the only change is closing off one entrance.

Mr. DuBerger stated the picture looks good. Regardless, this is a tough time. The property will be improved and the trolleys could be temporary for something greater on the site.

The Lanahans had questions about the gate between the two properties. Will work out an agreement.

Chairman Farrell stated shared parking is a goal with the downtown district and it makes sense most of the time with hours, types of businesses, etc. We need to be assured that MA Hwy is still in approval.

Pam Mascetta asked about permanent structures on the property.

Coreen stated there are no permanent structures proposed with this plan. If the project ever changes, they will have to come before us and buildings will have to be raised for the flood zone.

Sewer and water will be quick disconnect approved by the sewer inspector.

Chairman Farrell read a letter into the record from Pauline Mascetta regarding the light from the sign. Mike stated he will tone it down. There are not internally lit signs allowed in downtown anymore so any change to the sign would have to meet the bylaw.

Mr. Gallo made a MOTION to approve subject to the following conditions:

1. The Project must meet the requirements of the Bourne Fire Department;
2. A 12, 24, 36 hour hurricane plan must be submitted to the Planning Board, Emergency Management director and other relative departments;

3. Approval from MA Hwy must be submitted to the Planning Board prior to issuance of a building permit;
4. Pedestrian walkway between the site and the East Wind Lobster/Buzzards Bay Marina site must be approved in writing by the owner of that property;
5. If outdoor lighting is proposed, additional information must be submitted to the Planning Board for review and approval; existing lighting must be reviewed by the applicant and shielded if necessary;
6. Project is subject to final approval from the sewer department;
7. Any changes to the site plan must come before the Planning Board for review.

Mr. Doucette stated the applicant look at the existing lighting and shield if necessary. Light spill needs to be kept on own property.
Chairman Farrell stated if you can't get MA Hwy approval in time, we might be able to grant a conditional permit.

The MOTION was seconded by Mr. Meier. Roll call vote as follows:

Mr. Meier – yes	Mr. Shearer – yes	Mr. DeFavero – no
Mr. Doucette – yes	Mr. DuBerger – yes	Mr. Jensen – yes
Mr. Howarth – yes	Mr. Gallo - yes	

OLD/NEW BUSINESS

Request for release from covenant: Cape Sagamore Highlands. Lot 15 in exchange for Lot 13 (currently released).

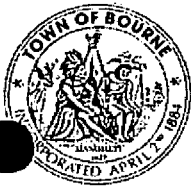
Mr. Meier made a MOTION to disapprove. The MOTION was seconded by Mr. Howarth with all in favor.

Chairman Farrell announced his retirement from the Police Dept. stating that it was his last day!! He will remain on the Board.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 8:03 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611

MEETING AGENDA

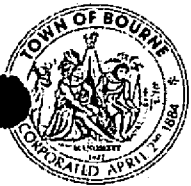
DATE: Thursday, April 29, 2010

PLACE: Downstairs Meeting Room, Bourne Town Hall, 24 Perry Ave., Buzzards Bay

TIME: 6:30PM

Executive Session with Bob Troy to discuss Cumberland Farms.

2010 APR 26 AM 11 43
TOWN CLERK'S OFFICE



TOWN OF BOURNE

Planning Board



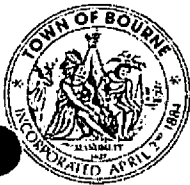
Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Monday, May 3, 2010
PLACE: Bourne High School auditorium, 75 Waterhouse Rd., Bourne
TIME: 7:00PM

For the purpose and duration of the Special and Annual Town Meeting

2010 APR 28 PM 1 07
TOWN CLERK'S OFFICE
100 N. BAY ST.
BOURNE, MA 02532



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, May 13, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 4-22-10

1. 81P: Rip Van Winkle Way. Combining 3 lots.
2. Compliance Review: 111 Main St. Review of special permit and fire dept. conditions.
3. Request for Release from Covenant: Cape Sagamore Highlands. Lot 15 in exchange for Lot 13.

OLD/NEW BUSINESS

2010 MAY 10 AM 10 11
TOWN CLERK'S OFFICE

DRAFT

**PLANNING BOARD MEETING MINUTES
May 13, 2010**

APPROVED
5-27-10

PRESENT: Chris Farrell (7:10pm), Daniel Doucette, Doug Shearer, Don DuBerger, Dudley Jensen, John Howarth, Louis Gallo, Peter Meier, Clement DeFavero

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Ron Matheson, David French, James Smith, Maria Smith,

Ann Gratis, Recording Secretary

Vice-Chairman Doucette called the meeting to order at 7:03P.M.

Mr. Meier made a MOTION to approve the minutes of 4/22/10. The MOTION was seconded by Mr. Howarth with all in favor.

81P: Rip Van Winkle Way. Combining 3 lots.

Mr. Meier made a MOTION to approve with the stamp and any future construction on the unconstructed section will be looked at in the future for road name change. The MOTION was seconded by Mr. Shearer with all in favor.

Compliance Review: 111 Main St. Review of special permit and fire dept. conditions.

Vice Chairman Doucette read a letter dated 5/13/10 into the record from the FD stating that Mr. Smith is working on complying and if customer parking in the front continues to be an issue, the FD will paint Fire Lanes. A plot plan of the front lot showing what will be displayed where needs to be submitted.

Mr. Smith stated he bought a second truck but has to keep it on the dirt lot (old movie theater) as it has been vandalized in the back lot at night.

Mr. Meier would like the tables to look better – paint? Maybe some trellises.

Mr. Smith stated they are seasonal and will be removed after.

Mr. Shearer made a MOTION to allow his junk dealer's license to be extended to May 1, 2011. The MOTION was seconded by Mr. DeFavero.

Ron Matheson, Buzzards Bay, submitted photos of the site taken on 5/13/10. He stated this business detracts from Main St.

Mr. DuBerger wants the site to continue to improve.

Mr. Howarth made a MOTION to amend to add a compliance review on June 10, 2010 by the Planning Board. The MOTION was seconded by Mr. Gallo with all in favor. All in favor of the Main MOTION as amended.

Request for Release from Covenant: Cape Sagamore Highlands. Lot 15 in exchange for Lot 13.

Nancy Angus stated she has a buyer for Lot 15. Not asking for anything new, just an exchange.

Mr. Meier stated we have a \$50K bond and doesn't think that is enough.

Nancy stated there are still 17 prime lots under covenant. Can't release any more lots until they get permission from the CCC. No mortgage on the property. We have a chance to make a sale and maintain our commitments to the Town.

Mr. Meier made a MOTION to swap lot 13 (released but never recorded) for 15.

Request for Release from Covenant: Cape Sagamore Highlands (Cont'd)

Mr. Farrell stated that lot 15 is a better lot than 13 in certain aspects. Doesn't want to exchange lots. We have gotten burnt too many times.

Mr. Howarth made a MOTION to deny the request to swap. The MOTION was seconded by Mr. DeFavero.

Nancy stated she has been in touch with the DPW, have met the responsibilities to the Town, paid over \$200K for affordable housing. We need to convey a lot to meet the requirements, has someone ready to close on this lot. His financing won't last much longer.

Mr. DuBerger stated she has met the standards, doesn't think this is a big risk. We shouldn't stop a sale at a critical time with the current economy. This is not the same nightmare as Jillian Drive.

Nancy stated that when they come for future releases, they will discuss the road bond at that time. People wanted to see Cliffside open, it's a balancing act. What if we gave you a different lot?

Mr. Howarth withdrew his MOTION. Mr. DeFavero withdrew his second.

Mr. Meier made a MOTION to release 15 and put lot 20 back under covenant and come to us at our first meeting in Sept. to review the bond. The MOTION was seconded by Mr. Howarth with all in favor.

OLD/NEW BUSINESS

Chairman Farrell stated that a squad of helicopters flew over the Trowbridge Tavern to say bye to the family. They flew low over other Town buildings as well, then headed down to Virginia. On Saturday troops are leaving from MMR and anyone wanting to help in the sendoff is to meet at 9am at the bridge rotary.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. DeFavero with all in favor.

With no further business before the Board, the meeting was adjourned at 7:45 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

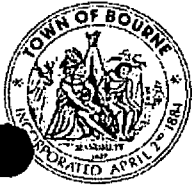
DATE: Thursday, May 27, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 5-13-10

1. Informal Discussion: Improvements for unpaved portion of Commonwealth Ave.
2. Public Hearing for Site Plan Review/Special Permit #06-2010: 418 MacArthur Blvd. Robert Scena. To add service bays in a Water Resource District.
3. Election of Officers:

OLD/NEW BUSINESS

2010 MAY 19 AM 10 19
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board



2010 MAY 20 PM 1 47 24 Perry Avenue
Bourne Town Hall
Buzzards Bay, MA 02532
TOWN CLERK'S OFFICE
Phone: (508) 759-0615 Fax: (508) 759-0611
Bourne, MA

AMENDED MEETING AGENDA

DATE: Thursday, May 27, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 5-13-10

1. Informal Discussion: Improvements for unpaved portion of Commonwealth Ave.
2. Public Hearing for Site Plan Review/Special Permit #06-2010: 418 MacArthur Blvd. Robert Scena. To add service bays in a Water Resource District.
3. Proposed Access Drive: Main St. to Army Corps parking lot.
4. Election of Officers:

OLD/NEW BUSINESS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Robert Scena, Scena Realty Trust

LOCATION: 418 & 420 MacArthur Blvd.
Assessors Map 35, Parcels 40, 41, 42, 43, 50
Zoning District B-4

PROPOSAL: Application for Site Plan Review/Special Permit for an
addition to increase the service area in a Water Resource
District.

DATE & TIME: Thursday, May 27, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
May 12, 2010
May 19, 2010

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**PLANNING BOARD MEETING MINUTES
May 27, 2010**

APPROVED
6-10-10

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen, John Howarth, Louis Gallo, Peter Meier, Clement DelFavero

TOWN CLERK'S OFFICE
STAFF: Dody Adkins-Perry, Engineering Technician

ALSO PRESENT: Paul Gately, Diana Barth, Jim Mulvey, Ron Matheson, Ford O'Connor, Bob Scena, Lewis Ferretti, Tim Santos, Joseph Dorsey

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00P.M.

Mr. DelFavero made a MOTION to approve the minutes of 5/13/10. The MOTION was seconded by Mr. Doucette with all in favor.

Informal Discussion: Improvements for unpaved portion of Commonwealth Ave.

Ford O'Connor would like to see what the Board will require to develop the two lots at the end. An ANR was previously approved on the unpaved portion. Can't re-subdivide the lots. Would like to create two opposing driveways creating a hammerhead. The road isn't in great shape.

Mr. Doucette stated we can't always define complete access. If it's designed in the best interest of public safety that's all we can do. Layout the opposing driveways on a plan.

Mr. Gallo would like to leave the paved area at 20'.

Dody stated the ANR did not have vital access and paper access is not allowed. The lot is in common ownership with the Cranberry Hwy. lot. As it is now, it's not buildable.

Ford is looking into the title.

Chairman Farrell stated we had a similar situation on Nightingale Pond Rd. and we required him to bring up to subdivision standards.

Mr. Howarth made a MOTION that the road be brought up to subdivision standards. The MOTION was seconded by Mr. Meier with all in favor.

Mr. Doucette stated we have always granted access to one lot and the second requires the road be brought up to subdivision standards.

Public Hearing for Site Plan Review/Special Permit #06-2010: 418 MacArthur Blvd. Robert Scena. To add service bays in a Water Resource District.

Ford O'Connor and Tim Santos represented the applicant. Bob Scena received a special permit for the addition five years ago, was never constructed and never requested an extension. Have addressed most of the items from Town Planner's memo. With the addition of land, the open space and impervious surface percentages get better. Decreasing the non-conformity. We do not have all the waste haulers permits. Have done a recent 21E to show the site is clean.

Mr. Shearer reviewed the project. It's in a Water Resource District, Zone 2. Sec. 4721 prohibits service bays.

Public Hearing for Site Plan Review/Special Permit #06-2010:

They are grandfathered for the existing and will need a supportive finding for the new eight bays. The loading zone on a public way is not doable. How will the trucks load/unload with the addition?

History: 1989 a special permit was granted with 22 conditions. It was re-approved in 2005. Waste hauler submissions only 1 year worth of reporting. Don't want to see another empty building but need responsible people.

Joe – Environmental Energy – reviewed back to 2002 for this site and found they were always in compliance. 100% confident the site is clean.

Mr. Doucette stated we want a report every six months. We need to make sure hazardous waste is hauled away in a proper way in insure the public of clean drinking water. It may be clean now, but we don't know what's heading that way in the future. Sensitive area. Your client has failed in that over the years.

Mr. Shearer made a MOTION to vote under Sec. 2320 that the project is not more detrimental to the neighborhood. We did not allow CC Muscle & Speed and it's the same basic idea. The MOTION was seconded by Mr. Meier.

Mr. Howarth stated the clean 21E is proof that they do things the right way. Don't want an empty building.

Ford: anyone can view the records at any time. Can we go through the conditions first before voting?

Bob stated he can get the reports.

Chairman Farrell: the point is they were never given to us.

Mr. Shearer withdraws his MOTION. Mr. Meier withdraws his second.

Mr. Shearer stated that loading/unloading on Otis Park Drive is in violation of Sec. 3370. Your own plans contradict. One page has one number of spaces, another page has another number. How are there so many more spaces than in 1989?

Tim Santos stated they are valet spaces, not as big as a typical 10x20 space.

Mr. Shearer: you need adequate customer parking, employee parking and service parking spaces. You only have nine customer and three handicap spaces.

Tim: Employee and customer has 50 spaces. Need 51.

Mr. Shearer: Designated areas for service, employee non-valet spaces. May affect the 300 car license.

Ford stated Otis Park Dr. has always been used for loading and by other businesses also.

Mr. Shearer stated there is no wiggle room. Can't grant.

Tim stated he can rework the plan for loading.

Mr. Shearer: the reporting was never adhered to. Need it done and done correctly. In 2005 three conditions were added and Otis Park Dr. loading was allowed and it shouldn't have been. Need to make sure the well is protected during construction.

Mr. Shearer proposed the following Conditions:

1. Above ground tanks and containers of all toxic and hazardous materials must be stored on a surface free from cracks or gaps and be impervious to the hazardous materials being stored.
 - a. The service areas and hazardous waste rooms must have floor drains that are piped into a gas/sand/oil separator and thence into a tight tank as per 248CMR 10.09, March 11, 2005 edition. *(this is a change from Condition 1 in the 1989 and 2005 Condition 1)*

Public Hearing for Site Plan Review/Special Permit #06-2010

2. The area which contains any toxic or hazardous materials must be secured against unauthorized entry;
3. The area must be clearly marked (e.g. by a visible line or tape or fence) and must be separate from any points of generation;
4. The area must be posted with a sign: "Hazardous Waste" in capital letters at least 1 inch in height. The total capacity of the area must be identified similarly;
5. All storage must have secondary containment and must operate passively (i.e. no power to operate containment). The containment must be for 120% of the total posted volume allowed within the area, including dry materials;
6. Any spillage must be promptly removed and the owner or operator shall keep appropriate and adequate absorbent materials on hand to facilitate spillage containment and removal. Spills greater than one gallon of any petroleum products or exceeding permissible contamination levels as stated on the appropriate MSDS for other materials shall additionally be reported within twenty-four hours; as well as any spill, regardless of quantity, which results in a release to the environment.
7. Each container and tank shall be clearly and visibly marked throughout the period of accumulation with the following:
 - (a) The words "HAZARDOUS WASTE" or "HAZARDOUS MATERIAL" as appropriate
 - (b) The contents shall be identified: acetone, oil, toluene, etc.
 - (c) The type of hazards associated with the materials indicated in words: Ignitable, toxic, dangerous when wet, etc;
 - (d) The date upon which the accumulation begins;
 - (e) The shelf-life or expiration date if applicable;
 - (f) All labels must be clearly visible for inspection;
 - (g) All containers must be in good condition. Any container found failing (rusting, dented, leaking) must be disposed of properly;
8. At least weekly, the owner or operator must inspect all areas where hazardous containers are stored, inspecting for leakage, or deterioration of containers and the containment system caused by corrosion or other factors. Sufficient aisle space must be maintained between containers to allow for inspections;
9. Wastes of different types must be segregated. I.E. waste oil cannot be mixed with fuel oil or oils used for other purposes;
10. Containers of incompatible wastes must be separated by a berm, dike or other similar device/structure. The area within the structure must be of sufficient size to accommodate 120% of the specified material stored.
11. Each container holding materials must be covered with a securable cover or lid throughout the period of accumulation.
12. No storage of any type of material will be allowed in a container at or below ground level. I.E., all containers must sit above floor level. No underground tanks of any kind will be allowed. (other than noted in 1.a.)
13. Hazardous wastes generated must be removed by a certified waste hauler. A contract or other means of proving such a service has been undertaken shall be submitted with the application of the Special Permit. In the event that the contract is terminated for any reason, it shall be the operator's or owner's responsibility to notify the Board of Health within three business days, along with information regarding how service will be continued. Service shall not be interrupted longer than 25 days without revoking the Special Permit.
14. A bond or an insurance policy shall be placed in the event of a spill or leakage for the life of the Special Permit. This figure may be adjusted by the Planning Board in the event it proves to be inadequate for handling a potential spill or leakage.
15. Prior to any work relative to the above conditions or any other conditions associated with the special permit, engineering plans supporting such conditions shall be submitted to the Planning Board for review;
16. Any change in ownership, beneficial interest shall required an amended Special Permit.

Public Hearing for Site Plan Review/Special Permit #06-2010

17. Any substantial change in materials stored or used - or change in use - shall require an amendment to the Special Permit.
18. Contract(s) to maintain outside drains, (i.e. the changing of absorbent pillows) shall be part of the file.
19. A certified Hazardous Waste Hauler/Inspector shall certify that all conditions of the Special Permit have been met every SIX MONTHS to the Bourne Planning Board in writing. A list of any change and/or removal shall be part of said report.
20. If entrances are gated on Otis Park Dr. a Knox Box and keys are required. No vehicles are allowed to block entrances.
21. The monitoring well MW-1B, located SW of the existing building, must be protected during and after construction for future ground water monitoring.
22. Loading/unloading is NOT allowed on Otis Park Drive or MacArthur Blvd. (Sec. 3370 Zoning Bylaw).
23. The Bourne Water District must be allowed access to the property for random periodic inspections to ensure 4700 of the zoning bylaw is being adhered to.
24. A license to display a safe number of vehicles must be obtained from the Board of Selectmen. The number will account for total parking spaces shown on a parking plan less customer parking spaces, employee parking spaces, and service parking spaces. No spaces shall impede access for emergency vehicles or for loading and unloading areas.
25. Signage designating parking for Customers, Employees and Service will be displayed and maintained.
26. Storm water drainage calculations, watershed delineation, and an inspection and maintenance plan signed by the responsible parties for such is required.
27. Any new signs will require a sign permit and will need review from the Planning Board.
28. All conditions of the Fire Department must be met. Including but not limited to the conditions outlined in the letter dated May 21, 2010 from Lt. Pelonzi.
 - A Knox Box is required for each of the buildings with a tie-in to the fire alarm system
 - Upgrade of the existing fire alarm system to include coverage in the addition is required
 - Installation of automatic sprinkler system throughout the entire building with a tie-in to the fire alarm system is required
 - All hazardous materials storage shall be in compliance with 527 CMR
29. Any and All changes to the plan will be subject to review and approval of the Planning Board.
30. A compliance review is to be held every six (6) months with the Planning Board or until the Board determines a review is no needed for compliance. During this review all materials needed to meet the conditions above will be supplied to the Planning Board by the owner or operator of the property.
31. Failure to meet any of the conditions listed as 1-19 (conditions from 1989 approval is grounds for immediate rescission of the 1989 Special Permit. Failure to meet any of the above or future conditions is grounds to implement Section 1240 (violations) and/or 1241 (rescission) of the town zoning bylaw.
32. Prior to the issuance of a final occupancy permit, an as-built site plan must be submitted depicting final locations of all structures and site related appurtenances per Section 1238.B.8. of the Zoning Bylaw.
33. Prior to issuance of a building permit, the Applicants shall submit a revised Site Plan.

Ford: We agree to all the conditions.

Bob stated for a Tier 1 enterprise they require at least 12 service bays. Service is the only think keeping dealers alive now.

Public Hearing for Site Plan Review/Special Permit #06-2010

Mr. Shearer made a MOTION for the Supportive Finding that it's not more detrimental and to allow hazardous waste removal in a Water Resource District. The MOTION was seconded by Mr. Meier. Roll call vote as follows:

Mr. Gallo – yes	Mr. Howarth – yes	Mr. Jensen – yes
Mr. Doucette – no	Mr. DeFavero – yes	Mr. Meier – yes
Mr. Shearer – yes		

Mr. Howarth asked if you didn't comply then, what makes us think you'll comply now?

Ford: If he violates the reporting, he loses everything. It will destroy the business. Mr. Shearer stated a letter to go to the applicant stating even if the business is closed, reporting must still be done and an annual review will be conducted by the Planning Board.

Bob will have an environmental company report to the Board as often you want.

Ford stated the building is designed to keep everything inside. The applicant neglected to file. The Planning Board never sent him a letter requesting it.

Mr. Doucette stated the burden was never on the Planning Board. The burden to report and adhere to the special permit is on the applicant and he failed every time and miserably.

Mr. Howarth wants reporting every year to every six months.

Chairman Farrell: you can't build the new bays without the new lot. Need to submit a new plan for loading/parking. It's a package deal.

Mr. Shearer made a MOTION to send a certified letter to the applicant/owner regarding Sec. 1241 stating there will be a compliance hearing every six months from today for existing building and compliance with 1989 conditions. The MOTION was seconded by Mr. Meier with all in favor.

Ford invited the Board to view the site any time.

Proposed Access Drive: Main St. to Army Corps parking lot.

Mr. Doucette worked with Coreen and made a MOTION to report to the Selectmen that we are in favor of this access drive.

Dody stated this is not a road. Just a second access drive to the new parking lot. The MOTION was seconded by Mr. Meier with all in favor.

Chairman Farrell stated when first looking at the parking lot project this second access is huge for safety purposes.

Election of Officers:

Mr. Meier made a MOTION to leave the slate of officers as is. The MOTION was seconded by Mr. Howarth.

Mr. Meier made a MOTION to close nominations. The MOTION was seconded by Mr. DeFavero with all in favor.

All in favor of leaving the officers as is: Christopher Farrell –Chair; Daniel Doucette – Vice-Chair; Douglas Shearer – Clerk.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Meier with all in favor.

With no further business before the Board, the meeting was adjourned at 8:12 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



2010 MAY 28 PM 2 00

TOWN CLERK'S OFFICE

Phone: (508) 759-0615 Fax: (508) 759-0611

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532

MEETING AGENDA

DATE: Thursday, June 1, 2010

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

Joint meeting with the Board of Selectmen to appoint an alternate member to the Planning Board



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, June 10, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 5-27-10

1. Public Hearing for Special Permit #08-2010: 149 Main St. James Carter for outside seating at a restaurant.
2. Public Hearing for Special Permit #09-2010: 25A Main St. Anthony Viera for a second hand store.
3. Compliance Review: 111 Main St. James Smith.

OLD/NEW BUSINESS

2010 JUN 3 PM 2 09
TOWN CLERK'S OFFICE
BOURNE, MA

emailed 5-11-10

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: James Carter

LOCATION: 149 Main St.
Assessors Map 23.2, Parcel 95 Zoning District – DTC

PROPOSAL: Application for a Special Permit for outside seating at a restaurant.

DATE & TIME: Thursday, June 10, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
May 21, 2010
May 28, 2010

2010 MAY 12 PM 9 17
TOWN CLERK'S OFFICE
Bourne, MA 02532

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Anthony Viera

LOCATION: 25A Main St.
Assessors Map 23.2, Parcel 42 Zoning District – DTC

PROPOSAL: Application for a Special Permit for a second hand store.

DATE & TIME: Thursday, June 10, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
May 21, 2010
May 28, 2010

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PLANNING BOARD MEETING MINUTES

June 10, 2010

PRESENT: Chris Farrell, Daniel Doucette, Doug Shearer, Doug Jensen, John Howarth, Louis Gallo, Peter Meier, Donald DuBerger

JUN 10 2010 7:08 43
TOWN CLERK'S OFFICE

ABSENT: Clement DeFavero

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Diana Barth, Neil Langille, James & Mary Smith, Gerald Carney, Anthony Viera, Rob Cochran, Peter Luciani, James Carter

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:02P.M.

Mr. Meier made a MOTION to approve the minutes of 5/27/10. The MOTION was seconded by Mr. Doucette with seven in favor and one abstention.

81P: 68 & 70 North Beach Ave. Three lots.

Mr. Howarth made a MOTION to approve with the stamp. The MOTION was seconded by Mr. Meier with all in favor.

Public Hearing for Special Permit #08-2010: 149 Main St. James Carter for outside seating at a restaurant.

Rob Cochran, co-owner, of the Buzzards Bay Tavern stated they wanted to put five tables to the right of the entrance but only four will fit and then put one to the left. Encroachment on the public sidewalk will be 2 or 3 feet.

Mr. Doucette reviewed the project and made a MOTION to approve with the following conditions:

- Meet the rules and regulations of the Fire Dept. including but not limited to the installation of a Knox box
- Seating area must be delineated by temporary fencing not affecting egress
- The public sidewalk area must remain clear for pedestrian traffic
- Seating area must be cleared of all debris at the close of each business day
- Board of Selectmen approval must be obtained for use of the public portion of the sidewalk

The MOTION was seconded by Mr. Howarth.

Mr. DuBerger does not want to see 50-70 people in an area meant for 20.

Rob stated if they are sitting there, they can't be there. Will put up signage.

Mr. Howarth stated this is the type of business we were looking for when we designed the downtown zoning but where is the parking?

**Public Hearing for Special Permit #08-2010: **

Peter Luciani, owner, stated it's designed for people to walk. Great for the town and investors. Would like to see more restaurants too.

Rob is going to talk to the church to see if they can arrange to use their parking lot at night for extra parking.

Chairman Farrell stated there is plenty of parking in the area.

Roll call vote as follows:

Mr. Meier – yes

Mr. Shearer – yes

Mr. Doucette – yes

Mr. DuBerger – yes

Mr. Jensen – yes

Mr. Howarth – yes

Mr. Gallo - yes

Public Hearing for Special Permit #09-2010: 25A Main St. Anthony Viera for a second hand store.

Anthony Viera has put siding on the building where it was black tarp. Has always been in the antiques business and with the economy not that great he thought he'd try second hand.

Mr. Howarth stated the purpose and intent of our bylaw is to create desire and preserve and enhance the area. Section 2827 stated we can issue a special permit if a project meets certain criteria. Provides for or supports mixed use development – no; maintains or improves pedestrian access – no; contributes to the historic and maritime character of Downtown – no; Eliminates or minimizes curbcuts on Main St – no; provides or preserves views from public ways and spaces to the waterfront – no; provides for or contributes to alternative transportation - no; provides housing where appropriate and provides affordability levels and life cycle opportunities – no. LCP top concerns – open space – no

This started with Smitty's second hand store, then the auction house that never went in. Time to reel in these "antique shops" and rewrite the bylaw to control or eliminate second hand stores on Main St. We don't need another. Mr. Howarth made a MOTION to Deny based on the findings as stated above. The MOTION was seconded by Mr. Jensen.

Mr. Howarth stated all of these antique stores on Main St. bet he couldn't find a real antique in any of them. Rt. 6A in Barnstable has high end antique shops and they don't put anything out on the street and they get lots of business. This does not meet the vision of the Town.

Mr. Shearer agrees with most of what Mr. Howarth had to say. However, don't want more junk but have a hard time limiting a business. It's not ideal and it's pretty lousy. It's right at a crosswalk. What if he had no outside storage at all?

Mr. Howarth withdrew his motion. Mr. Jensen withdrew his second.

Mr. Howarth made a MOTION to approve with the following conditions:

- Nothing displayed or stored outside at any point in time
- If have a dumpster it needs to be screened – no dumpster planned
- If changing the sign, need a permit
- Any changes, need to come back to the Board
- Meet the rules and regulations of the Bourne Fire Dept. including but not limited to the installation of a Knox Box.

Public Hearing for Special Permit #09-2010:

- Six month compliance review

The MOTION was seconded by Mr. Meier.

Roll call vote as follows:

Mr. Meier – yes

Mr. Shearer – yes

Mr. Doucette – yes

Mr. DuBerger – yes

Mr. Jensen – yes

Mr. Howarth – yes

Mr. Gallo - yes

Compliance Review: 111 Main St. James Smith.

Mr. Howarth and Mr. Shearer stated the place looks good. Come back in six months for a review.

OLD/NEW BUSINESS

Mr. Meier stated that Penner's has started to clean up the lot. The building permit was issued.

Mr. Farrell stated the Sewer Commissioners are starting up the Wastewater committee again and want a Planning Board member. The Byron property across from Town Hall has a request in for a project and will take up the remaining sewer capacity. Lou Gallo was chosen.

Factory Outlet Mall has sold and is 100% going forward. The company that bought it was always in the background. Mike Cahill will still be involved. The company will make an announcement in the fall.

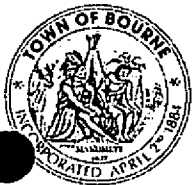
Coreen stated the Stop & Shop lease on the old A&P building on Clay Pond Rd., still has 15 years and they pay their rent monthly. They are waiting to see what happens at the Sagamore property. Doing research, the Clay Pond property doesn't meet the criteria of many supermarkets, they can't make the numbers work.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Meier with all in favor.

Peter Meier was assigned to the Bylaw committee.

With no further business before the Board, the meeting was adjourned at 7:38 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

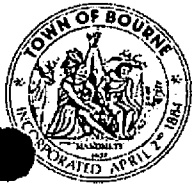
DATE: Thursday, June 24, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 6-10-10

1. Request for Release of Bond: 152 Cranberry Hwy. Realty Development Assoc.
2. Public Hearing for Special Permit #10-2010: 10A St. Margaret's St. Christopher Crispin. For a small engine repair shop in the Downtown District.

OLD/NEW BUSINESS

RECEIVED
TOWN CLERK'S OFFICE
2010 JUN 17 PM 3 26



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED

MEETING AGENDA

DATE: Thursday, June 24, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 6-10-10

1. 81P: 143 Shore Rd. Four lots.
2. Request for Release of Bond: 152 Cranberry Hwy. Realty Development Assoc.
3. Public Hearing for Special Permit #10-2010: 10A St. Margaret's St. Christopher Crispin. For a small engine repair shop in the Downtown District.

OLD/NEW BUSINESS

2010 JUN 22 AM 10 14
TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Christopher Crispin

LOCATION: 10A St. Margaret's St.
Assessors Map 23.2, Parcel 99 Zoning District - DTC

PROPOSAL: Application for a Special Permit for a vehicle repair shop.

DATE & TIME: Thursday, June 24, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 4, 2010
June 11, 2010

2010 JUN 2 PM 12 03
TOWN CLERK'S OFFICE
Bourne, MA

DRAFT

PLANNING BOARD MEETING MINUTES
June 24, 2010

7-8-10
APPROVED

PRESENT: Chris Farrell , Daniel Doucette, Doug Shearer, Dudley Jensen, John Howarth, Louis Gallo, Clement DelFavero, Donald DuBerger

ABSENT: Peter Meier

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, James Mulvey, Gerald Carney, Chris & Sandra Crispin, Don Shulman

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00P.M.

Mr. Howarth made a MOTION to approve the minutes of 6/10/10. The MOTION was seconded by Mr. Doucette with all in favor.

81P: 143 Shore Rd. Four lots.

Applicant asked for a continuance to the next meeting.

Request for Release of Bond: 152 Cranberry Hwy. Realty Development Assoc.

The two years has expired. Mr. Howarth made a MOTION to release the bond plus interest. The MOTION was seconded by Mr. Doucette with all in favor.

Public Hearing for Special Permit #10-2010: 10A St. Margaret's St. Christopher Crispin. For a small engine repair shop in the Downtown District.

Mr. Gallo reviewed the project. Would have liked a floor plan showing where everything will go. The site plan is fine, however, the owner should have a one way in, one way out and labeled. Do you plan on having any outside storage? Chris Crispin – everything will be inside.

Mr. Gallo stated if they do outside storage in the future, there is room for screening but would have to come back to the Board. Might want to add fencing near the playground.

Sandra Crispin stated that is up to the owner but they will ask and it makes sense.

Mr. Gallo made a MOTION to approve subject to the following conditions:

- Meet all rules and regulations of the Bourne Fire Dept;
- All repairs and operation must be conducted inside the building with appropriate ventilation and sound-proofing to ensure compliance with the Town Noise Bylaw;
- No sales allowed except as needed for repairs;
- Meet all rules and regulations of the Plumbing Inspector;
- Dumpsters must be placed on a hard surface, screened and not located in a front yard;
- Any changes to the existing sign will require a sign permit, also note no internally lit signs are allowed;

Public Hearing for Special Permit #10-2010: 10A St. Margaret's St.

- Any outdoor lighting must be confined to the site and conform to the requirements of Sec. 2867.

The MOTION was seconded by Mr. Doucette. Roll call vote as follows:

Mr. Gallo – yes

Mr. Howarth – yes

Mr. Jensen – yes

Mr. DuBerger – yes

Mr. Doucette – yes

Mr. DeFavero – yes

Mr. Shearer – yes

OLD/NEW BUSINESS

A revised fee schedule was reviewed. The new fees break down advertising and mailing and wind turbines were added. Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Doucette with all in favor.

Chairman Farrell stated July 1, 2010 starts the new open meeting law and if you want anything on the agenda, get it to Ann by noon the Tuesday before the meeting.

Mr. Howarth stated that Smitty's is putting bikes on the movie theater lot with permission from Vinny Michienzi. Jack told him that is not allowed.

Mr. Jensen does not think we should sell Cody and Hoxie schools. What would they be? Condos?

Coreen stated that decision was made before seeing the final report.

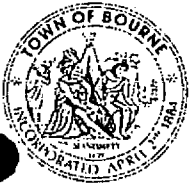
Mr. DeFavero announced that after 20 years, he's retiring from the Board. Has been chairman twice and no one on the Board now was on when he started. He will be submitting a letter to the Town Clerk.

Chairman Farrell stated that Del has contributed a lot to the Town and thank you and wish you luck.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 7:20 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611



TOWN CLERK'S OFFICE

2010 JUN 25 AM 10 05

FEE SCHEDULE

Adopted 6-24-10

Site Plan Review Amended SPR

\$600 + \$50 for advertising and \$5 per abutter for mailing
\$200 within two years of original approval date
+ \$50 for advertising and \$5 per abutter for mailing
Anything after 2 years is considered a new site plan

Special Permit

\$400 + \$50 for advertising and \$5 per abutter for mailing

Site Plan/Special Permit

\$1,000 + \$50 for advertising and \$5 per abutter for mailing

Extension of Special Permit

\$50 + \$50 for advertising and \$5 per abutter for mailing

Special Permits for outdoor uses that do not have a building

\$.02 per sq. ft. of impervious surface coverage or of outdoor commercial space (including golf courses and other recreational facilities; outdoor seating areas, outdoor storage areas and the like), minimum \$300 + \$50 for advertising and \$5 per abutter for mailing

Wireless Telecommunication Towers/Facilities

\$1,000 + \$50 for advertising and \$5 per abutter for mailing

Wind Turbines

\$1,000 each up to 3 + \$500 for each additional
+ \$50 for advertising and \$5 per abutter for mailing

SP/SPR App. Waiver

\$250 - non-refundable

ANR

\$125 for 1st 3 lots + \$50 for each additional

Preliminary Subdiv.

\$200 for 2 lots - \$50 for each additional lot

Definite Subdiv.

\$800 for 2 lots - \$75 for each additional lot
+ \$50 for advertising and \$5 per abutter for mailing

Lot Release

\$25 per lot

Duplicate Lot Release

\$50

Bond Request/Release

\$75 payable at time of posting - non refundable

Final Inspection

\$50

Covenant Extension

\$50

Road Inspection

\$50 per inspection payable at time of request

Development of Regional Impact (DRI)
Referral Form

Please attach a copy of the original municipal development permit application or site plan review, subdivision, or other application showing the date on which it was received by the Municipal Agency. Receipt of this information via the U.S. Mail or delivered in person to the Cape Cod Commission constitutes a referral for purposes of Chapter 716 of the Acts of 1989, as amended.

Referred by:

Town and Agency Bourne Planning Board

Official Christopher Farrell, Chairman, Planning Board

☒ Mandatory referral

☐ Discretionary referral

☐ Limited Discretionary Referral (please see the back of this form)

Project Name New Generation Wind Joint Venture

Project Proponent Name New Generation Wind Joint Venture

Address 400 Head of the Bay Rd., Buzzards Bay MA 02532

Telephone 617-557-9725

Brief description of the project including, where applicable, gross floor area, lots, units, acres and specific uses:

Special Permit pursuant to Section 3464 for the construction of 6 commercial wind energy turbines in an R-80 zoning district within the Bournedale Overlay District in accordance with Section 2700 and a special permit for the construction of one Neighborhood Wind Energy System in a R-80 residential district.

Project location:

Property located between Rt. 6 and Route 25.- Map 9 Lots 22, 78, 78.01, 78.02; Map 10 Lots 9, 10, 10.01; Map 15 Lots 46-60; Map 16 Lots 7, 8, 9, 11, 2, 6, 18, 20-27, 42, 44-60, 55.01, 68-75, 78-105, 28, 29, 33, 62, 60, 40

List municipal agency(ies) before which a municipal development permit is pending:

Planning Board

Christopher Farrell
Print Name of Authorized
Referring Representative

Christopher Farrell
Signature

7/1/10
Date

TOWN CLERK'S OFFICE

2010 JUL 1 PM 10:55

Forward to:

Cape Cod Commission

3225 Main Street

Barnstable, Massachusetts 02630

For Limited Discretionary referrals only:

Municipal agencies may make limited discretionary referrals seeking Commission review of development proposals under one or more issue areas within the Cape Cod Regional Policy Plan, as set forth below. If a limited discretionary referral is accepted for review, the Commission will limit its review to those areas specified by the referring agency. The Commission will apply only those Minimum Performance Standards contained within the issue area(s) specified below by the referring agency. Minimum Performance Standards outside of the locally specified issue area(s) will not be applied in the Commission's review.

Prior to making a limited discretionary referral, you are strongly encouraged to contact Commission staff for information concerning the likely scope of Commission review under a particular issue area. This early contact will eliminate the potential for misunderstanding about the issues the Commission would examine.

Please specify one or more areas for Commission review by checking all that apply to this Limited Discretionary referral.

☐ Land Use/Growth Management

Natural Resources

☐ Water Resources

☐ Coastal Resources

☐ Wetlands

☐ Wildlife/Plant Habitat

☐ Economic Development

Community Facilities and Services

☐ Transportation

☐ Solid and Hazardous Waste Management

☐ Capital Facilities/Infrastructure

☐ Energy

☐ Affordable Housing

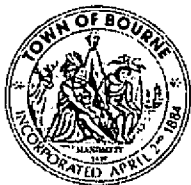
☐ Open Space and Recreation

☐ Historic Preservation/Community Character

Effect of referral on local board's time limitation to review an application:

For mandatory DRI referrals, the local review time clock is suspended immediately upon receipt of a DRI referral and resumes upon the Commission's vote to approve or deny the project. For discretionary referrals and limited discretionary referrals, the local review time clock does not stop unless and until the Commission votes to accept the discretionary referral for review, and it resumes upon the Commission's vote to approve or deny the project.

DRI.REF.FORM 2/22/95



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611



July 2, 2010

Ms. Kristy Senatori
Chief Regulatory Officer
Cape Cod Commission
3225 Main Street
Barnstable, MA 02631

Dear Ms. Senatori:

This is to inform you that the Town of Bourne has received all the materials related to the DRI for the New Generation Wind project. The copies received include the complete DRI application and all attachments and appendices.

Copies of the DRI have been delivered to the Planning Board and Conservation Commission, which will have local review authority over the project. The Town has also received copies for the DRI Liaison and the Building Inspector, as required in the Cape Cod Commission Enabling Regulations, Chapter A, Section 7, revised December 2009.

Please contact me if you have further questions.

Yours Truly,

Ann T. Gratis
Administrative Assistant, Planning Board

RECEIVED
TOWN CLERK'S OFFICE

2010 JUL 1 PM 10 55

Chapman, Wendy

From: Gratis, Ann
Sent: Wednesday, July 07, 2010 9:28 AM
To: Chapman, Wendy
Subject: minutes
Attachments: minutes.2.25.10.doc; minutes.6.10.10.doc 2010 JUL 7 AM 9 43

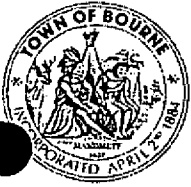
TOWN CLERK'S OFFICE:

Hey, I don't know what you guys do with the minutes I give you for the planning board but Barry sent me a note so attached are the missing minutes.

May 3rd was Town meeting and no minutes filed. June 1st we didn't meet. And We didn't meet April 29th. And the 2 dates in 2009 were both town meeting dates so no minutes.

Ann

Bourne Planning Board
24 Perry Avenue
Buzzards Bay MA 02532
508-759-0615 ex. 5
508-759-0611 Fax



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, July 8, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 6-24-10

1. 81P: 143 Shore Rd. Four lots.
2. Public Hearing for Extension of Special Permit #08-2008A: 80 Cranberry Hwy. For a two-year extension for a self service gas station and convenience store in a B-2 zoning district.
3. Review: Port of Call II. Ken Sundman. Review status of lots, road, bond, etc.
4. Policy Change: Re-imbursement of fees.

TOWN CLERK'S OFFICE
2010 JUL 1 PM 2 24

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Jean Maier

LOCATION: 80 Cranberry Highway, Sagamore
Assessors Map 11.4, Parcel 128 Zoning District – B-2

PROPOSAL: Application for Extension of Special Permit for a
convenience store, gas station and restaurant with drive-
thru.

DATE & TIME: Thursday, July 8, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 25, 2010
July 2, 2010

TOWN CLERK'S OFFICE
2010 JUN 22 AM 10:14

DRAFT

PLANNING BOARD MEETING MINUTES
July 8, 2010

APPROVED
8/12/10

PRESENT: Christopher Farrell , Doug Shearer, Dudley Jensen, John Howarth, Louis Gallo, Peter Meier, Gerald Carney, alternate

ABSENT: Clement DeFavero, Donald DuBerger, Daniel Doucette

ALSO PRESENT: Paul Gately, James Mulvey, Steven Doyle, Jean Maier, David Allen, Elmer Marsh, Ken Sundman, David Green

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:05P.M.

Mr. Howarth made a MOTION to approve the minutes of 6/24/10. The MOTION was seconded by Mr. Shearer with six in favor, one abstention.

81P: 143 Shore Rd. Four lots.

Mr. Meier made a MOTION to approve with the stamp. The MOTION was seconded by Mr. Howarth with all in favor.

Public Hearing for Extension of Special Permit #08-2008A: 80 Cranberry Hwy. For a two-year extension for a self service gas station and convenience store in a B-2 zoning district.

Mr. Howarth had this project originally and sees no reason why it shouldn't be granted a two year extension.

David Allen, abutter, has concerns: the steep slope behind and the retaining walls, and the noise of a 24 hour station. He submitted pictures of the retaining wall at 152 Cranberry Hwy.

Mr. Gallo stated these walls are coming from grade and won't be going up to the property line like at 152 Cranberry Hwy.

Chairman Farrell stated the 30' into the residential zone was for landscaping and the upper retaining wall. The buffer is 25'-30' of wooded area. The hours of the station are limited to 10pm.

Mr. Howarth stated when we approved this it was based on the buffer not going to the property line.

Chairman Farrell stated they are not cutting the hill away prior to doing the project. The engineer put his stamp on it and that makes him responsible if anything happens to the wall. We will watch it. No reason to deny a two year extension.

David Allen asked how can they keep track of what's happening?

Chairman Farrell stated when they see movement, whoever does it may want changes and that will have to come before us.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Meier. Roll call vote as follows:

Mr. Gallo – yes

Mr. Howarth – yes

301330 3.48370 NAC1

Mr. Jensen – yes

Mr. Shearer – yes

Mr. Carney – yes

68 Mr. Meier - Yes 0102

Policy Change: Re-imbursement of fees.

Addition of 1.9.1 to the Planning Board Procedural Rules:

1.9.1 Reimbursement of Fees

Fees may not be reimbursed however upon withdrawal of an application prior to a hearing, fees may be waived for a future submission.

or

1.9.1 Reimbursement of Fees

Upon withdrawal of an application prior to notification of a hearing, only advertising and mailing fees may be reimbursed. No fees shall be reimbursed after a hearing is scheduled.

The Board reviewed both suggestions. Mr. Meier made a MOTION to approve the second choice stating the Town Planner's office puts in a lot of time for reviewing. The MOTION was seconded by Mr. Gallo with all in favor.

Review: Port of Call II. Ken Sundman. Review status of lots, road, bond, etc.

Chairman Farrell is concerned with the bond (holding \$30K) and status of completion. There is one lot left. Want the road complete.

Ken stated there is no cash now, but willing to put the last lot back under covenant. The binder is on both roads. Rick Tellier, DPW, is satisfied with the condition.

Chairman Farrell read Rick Tellier's report on the subdivision. He stated it will cost about \$38K to finish. Ken submitted a quote for \$45-50K. We can put the lot back under covenant with a \$25,000 release stipulation. That way we are assured the roads will be paved.

Mr. Meier has an issue with the bond. We have been burnt in the past. Should look into an insurance bond for \$50,000.

Chairman Farrell stated the problem with those is they can be cancelled the next day and we would never know.

Mr. Howarth made a MOTION to put the lot back under covenant with the condition it be released upon receipt of \$25,000. The MOTION was seconded by Mr. Shearer with 5 in favor, 1 opposed.

Future Discussions:

Road bonds – August 12th

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Shearer with all in favor.

With no further business before the Board, the meeting was adjourned at 7:31 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



2010 AUG 5 AM 11 45

Bourne Town Hall
24 Perry Avenue

TOWN CLERK'S OFFICE Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, August 12, 2010

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 7-8-10

1. Informal Discussion: Robert Miskinis. MacArthur Blvd. for boat storage.
2. Public Hearing for Site Plan/Special Permit #11-2010: 1248 Rt. 28A. To construct a 10 unit garage/storage building in a Water Resource District.
3. Public Hearing for Special Permit #12-2010: Tanager Lane. Tudor Ingersoll, Samuel Lorusso. To erect a temporary meteorological tower 197.7ft high for the purpose of measuring the available wind energy resource and to maintain data collection for 18 months.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Tudor Ingersoll, Tr. of Panhandle Trust
Samuel Lorusso

LOCATION: 0 Bournedale Rd, 6-8, 10, 12 Tanager Lane
Zoning District - R-80

PROPOSAL: Application for a temporary meteorological tower 197.7+/-
ft. high for 18 months for the purpose of measuring the
available wind energy resource and to maintain data
collection.

DATE & TIME: Thursday, August 12, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
July 23, 2010
July 30, 2010

TOWN CLERK'S OFFICE
2010 JUL 21 PM 1 06

**TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE**

APPLICANT: Tudor Ingersoll, Tr. of Panhandle Trust
Samuel Lorusso

LOCATION: 0 Bournedale Rd, 6-8, 10, 12 Tanager Lane
Zoning District - R-80

PROPOSAL: Application for a temporary meteorological tower 197.7+/-
ft. high for 18 months for the purpose of measuring the
available wind energy resource and to maintain data
collection.

DATE & TIME: Thursday, August 12, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
July 23, 2010
July 30, 2010

2010 JUL 21 PM 1 06
TOWN CLERK'S OFFICE

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2010 JUL 22 PM 1 28

TOWN CLERK'S OFFICE
TOWN OF BOURNE

APPLICANT:

Roy Achenbach

LOCATION:

1248 Rt. 28A
Assessors Map 52, Parcel 5 Zoning District – R-40, B-2

PROPOSAL:

Application to construct a 10 bay warehouse/storage garage
in a Water Resource District.

DATE & TIME:

Thursday, August 12, 2010 at 7:00 P.M.

PLACE:

Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:

July 23, 2010

July 30, 2010

DRAFT

PLANNING BOARD MEETING MINUTES

August 12, 2010

APPROVED
8/24/10

PRESENT: Christopher Farrell, Daniel Doucette Doug Shearer, Dudley Jensen, Louis Gallo, Clement DeFavero, Donald DuBerger
2010 AUG 31 PM 2 02

ABSENT: John Howarth, Peter Meier

ALSO PRESENT: James Mulvey, Gerry Carney, Diana Barth, Rich Taboczynski, Dave Peterson, Jerry Ingersoll

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:05P.M.

Mr. Shearer made a MOTION to approve the minutes of 7/8/10. The MOTION was seconded by Mr. Gallo with four in favor, three abstentions.

Informal Discussion: Robert Miskinis for boat storage on MacArthur Blvd.
This request was withdrawn prior to the meeting.

Public Hearing for Site Plan/Special Permit #11-2010: 1248 Rt. 28A. To construct a 10 unit garage/storage building in a Water Resource District.

The new two-year extension affects this previously approved project. Mr. Jensen made a MOTION to extend for two years. The MOTION was seconded by Mr. Doucette. Roll call vote as follows:

Mr. Gallo – yes	Mr. Jensen – yes	Mr. DuBerger – yes
Mr. Doucette – yes	Mr. DeFavero – yes	Mr. Shearer – yes

Public Hearing for Special Permit #12-2010: Tanager Lane. Tudor Ingersoll, Samuel Lorusso. To erect a temporary meteorological tower 197.7ft high for the purpose of measuring the available wind energy resource and to maintain data collection for 18 months.

Rich Taboczynski presented the plan. The property consists of 100 +/- acres off the existing dirt road. Will clear ½ acre to erect the tower and guy wires.

Chairman Farrell asked how close to the nearest house.

Rich: 800 feet.

Mr. Doucette reviewed this project and made a MOTION to approve subject to the following conditions:

- The tower must be removed within two years after final inspection from the Inspector of Buildings;
- Must meet all requirements of the Bourne Fire Dept. including but not limited to the installation of a Knox Box.

The following waivers were requested and granted:

- Section 3465A.10 was waived for unauthorized access to the tower and that a gate across the access road be accepted and installed with a Knox Box key for emergency equipment entry;

Public Hearing for Special Permit #12-2010: Tanager Lane. Cont'd.

- Section 3466A.2 was waived for structural inspection and maintenance. The components of the tower, including the guy wires, guy wire anchors and tower will be visually inspected whenever data is retrieved from the tower (approx. once a month).

Mr. DuBerger asked how this site was determined.

Rich: One of the future turbines will be situated in this area. A meteorologist has been working with them and chose this site. It's away from the other MET already on the site.

Mr. DuBerger asked how the figures are done as the turbines are much higher.

Dave Peterson: It's math. Also sonar studies measure wind speeds at higher elevations. They use all the data from the surrounding METs, sonar study, terrain, etc. This is one component for determining the wind. Likely that this is a good area for wind, they need the MET for financing.

Mr. DuBerger stated the average person wouldn't know if this was good data or not.

Dave: No they wouldn't. However, the turbine manufacturer will not sell to us if the data is bad.

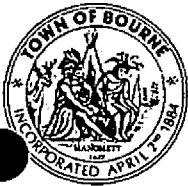
The MOTION was seconded by Mr. Shearer. Roll call vote as follows:

Mr. Gallo – yes	Mr. Jensen – yes	Mr. DuBerger – yes
Mr. Doucette – yes	Mr. Delfavero – yes	Mr. Shearer – yes

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Gallo with all in favor.

With no further business before the Board, the meeting was adjourned at 7:23 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



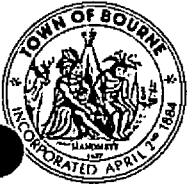
Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Tuesday, August 24, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 6:00PM

Joint meeting with the Board of Selectmen and Conservation Commission to discuss future of Hoxie and Cody schools.

2010 AUG 18 PM 3 07
TOWN CLERK'S OFFICE
TOWN OF BOURNE



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, August 26, 2010

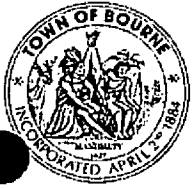
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 6:00PM

Minutes of 8-12-10

1. Discussion: 5 Otis Park Dr.
2. Discussion: Land Use Vision Map

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TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED MEETING AGENDA

DATE: Thursday, August 26, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 6:00PM

Minutes of 8-12-10

1. Discussion: 5 Otis Park Dr.
2. Discussion: Land Use Vision Map
3. Discussion: Town meeting article scheduling

2010 AUG 24 PM 2 32
TOWN CLERK'S OFFICE

PLANNING BOARD MEETING MINUTES
August 26, 2010

APPROVED
9-12-10

PRESENT: Christopher Farrell (6:40), Daniel Doucette Doug Shearer, Dudley Jensen, Louis Gallo, Clement DelFavero, Donald DuBerger, John Howarth

ABSENT: Peter Meier

ALSO PRESENT: James Mulvey, Paul Gately, Andrew Campbell, Gerry Carney, Maureen Dunn, Neil Langille, Diana Barth

Ann Gratis, Recording Secretary

Vice-Chairman Doucette called the meeting to order at 6:06P.M.

Mr. Howarth made a MOTION to approve the minutes of 8/12/10. The MOTION was seconded by Mr. Shearer with all in favor.

Discussion: 5 Otis Park Dr.

Andrew Campbell, superintendent of the Bourne Water District stated his concerns with this property. There is a lift that has been installed recently, they are doing full auto repair, they are storing cars out on a non-paved surface. They are in a Zone II upgradient of the wells. This site is not complying. Think they should be notified that they can and will be shut down.

Mr. Howarth stated the last time they were here (April 2010) they said they would find a place off site to store their vehicles.

Mr. Doucette and one other member will do an onsite visit and report back to the Board.

Coreen Moore stated they have been spoken to from our office regarding compliance.

Discussion: Land Use Vision Map

Coreen gave a PowerPoint presentation on Land Use Planning/Vision highlighting the Town and how it's zoned now. How can we comply with the CCC Regulations at minimum without compromising what we want. Come up with our map then look at their regulations and overlay to see where we agree and disagree. Where we disagree with the Cape Cod Commission, label as "other". Concentrate on Buzzards Bay for the GIZ.

In June of 2003 we held a visioning session. The people felt we should plan for economic development, preserve open space, water and do something with Main St., zoning defined clearer and enforced more, cater to year round residents and support small business.

The town is broken down as follows:

Residential 47%

Commercial 11%

MMR 42%

Mr. DuBerger asked how Bourne compares to other towns on the cape. Coreen stated commercial is lower on cape in general.

Discussion: Land Use Vision Map – Cont'd

Mr. Doucette asked why do we keep buying open space with almost half the town is unusable to the Town.

Mr. Howarth stated the base doesn't work for the Town. Would like to see Yarmouth stats to compare.

Coreen stated we now need to look at re-development. B1 has been removed from the bylaw and B3 which is only commercial is the landfill.

Mr. DeFavero wants to bring in more business.

Mr. Gallo stated the villages are sensitive.

Coreen stated over ½ of the town is in a flood zone. If we can exempt some areas, can get relief. Offset by protected open space. We have quite a bit of resources designated already.

Economic Centers:

Mr. Shearer is MacArthur Blvd. considered industrial? It's not pedestrian friendly. Downtown – don't want industrial.

Coreen stated that an economic center serves the region not the local area (village). Coreen suggested just working on the north side of the canal for now and leave the south side as "other".

Mr. Howarth made a MOTION to designate downtown Buzzards Bay as an economic center. The MOTION was seconded by Mr. Doucette.

Neil Langille, Wright Lane, asked if Taylor's Point will remain residential.

Chairman Farrell stated yes. Taylor's Point will remain residential and be classified as "other" on the land use map.

Resource Protection Areas:

West of Rt. 25

West of MacArthur Blvd, Wings Neck, Scraggy Neck.

Mr. Doucette asked if the circumference of the VB area can be increased. Don't want to restrict in future. (Coreen made the change on the map)

Mr. Shearer stated that at some point the coastline could be more commercial.

Chairman Farrell stated the CCC changes the rules without notice. Give them a map for the north side only.

Mr. Jensen stated the Board wants flexibility and to have the ability to do that in the future.

Chairman Farrell suggested making Boumedale and Sagamore Beach residential areas as resource protection.

Mr. Howarth amended his MOTION to include resource areas on the North side.

Mr. Doucette seconded the amendment. Seven in favor, 1 opposed.

On the Main MOTION as amended – seven in favor, 1 opposed.

Chairman Farrell wants Mike Blanton, CCC rep, to keep us aware of things going on.

Mr. DuBerger left at 7:40

Discussion: Town meeting article scheduling

Chairman Farrell stated the Special Town Meeting is scheduled for Oct. 25th and wording for articles has to be in by 9/10/10. We have a meeting on 9/9/10 to talk about "draft" wording.

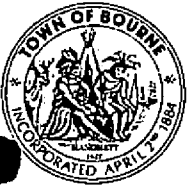
Coreen stated one item that should be changed is the dual permitting for gas stations. Let the Selectmen keep the underground tanks, and have the Planning Board do all the gas permitting.

Coreen will work on the wording and submit for the next meeting draft.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 8:00 p.m.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



2010 SEP 2 PM 2 27
Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
TOWN CLERK'S OFFICE
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, September 9, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 8-26-10

1. Hearing Notice: Pursuant to MGL c 40A Section 16 the Planning Board will be considering its consent of Applicant's filing of a Renewed Application to add self service gasoline sales to an existing convenience store and to demo/rebuild the building.
2. Public Hearing for Site Plan/Special Permit #14-2010: 160 Main St. Cumberland Farms. For a convenience store with self service gasoline sales.
3. Discussion: Performance Bonds for Subdivisions
4. Discussion: Draft language for STM Article for Sec. 2220 motor vehicle service stations

**TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE**

APPLICANT: Cumberland Farms, Inc.

LOCATION: 160 Main St.
Assessors Map 23.2, Parcels 142, 142.1

PROPOSAL: Application to add self service gasoline sales to an existing convenience store and to demo/rebuild the building. Project is located in a FEMA flood plain.

DATE & TIME: Thursday, Sept. 9, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
August 20, 2010
August 27, 2010

2010 AUG 18 PM 3 07
TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS

TOWN OF BOURNE
PLANNING BOARD
HEARING NOTICE

Applicant: Cumberland Farms, Inc.

Location: 160 Main Street
Assessors Map 23.2, Parcels 142, 142.1

Proposal: Pursuant to M.G.L. c. 40A, Section 16 the Planning Board will be considering its consent of Applicant's filing of a Renewed Application to add self service gasoline sales to an existing convenience store and to demo/rebuild the building.

Date & Time: Thursday, Sept. 9, 2010 at 7:00 P.M.

Place: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

2010 AUG 26 PM 4 42
TOWN CLERK'S OFFICE

DRAFT

PLANNING BOARD MEETING MINUTES
September 9, 2010

9-23-10
APPROVED

PRESENT: Christopher Farrell, Daniel Doucette Doug Shearer, Dudley Jensen, Peter Meier, Louis Gallo, Clement DeFavero, Donald DuBerger, John Howarth

ALSO PRESENT: Paul Gately, Gerry Carney, Tom Guerino, Maureen Dunn, Neil Langille, Diana Barth, Douglas Troyer, Edie Cardoza, Dawn Rondo, Ruth Boyle, Joe Corrana, and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Doucette made a MOTION to approve the minutes of 8/26/10. The MOTION was seconded by Mr. Shearer.

Mr. DuBerger thought we were going to subtract the base from the figures.

Chairman Farrell stated the figures are misleading when the base is factored in.

Commercial should be based on what we have control over.

Coreen stated the minutes reflect a discussion only. There is nothing official stating those figures, it was for the presentation.

Mr. Meier wants "and be class as other on the land use map" struck from the minutes.

We are singling out an area of town. If read the Board has issue with Main St. zoning.

Chairman Farrell stated you are confusing two different things. There is our zoning and there is the land use map. We look at residential and label as other or resource protection areas on the land use map. It is the only fair way to do it under the CCC. Our zoning remains residential. The CCC rules are separate. Their classifications, our zoning prevails.

Mr. Meier wants the definition of "other" put in the minutes.

Coreen stated the minutes reflect a discussion when we have a public hearing then the definition should be there.

Chairman Farrell stated if you want to be aware of what's going on, then be at the meetings. The final map will be discussed at a later date. The minutes should not be changed.

Neil Langille asked why Taylor's Point can't be a resource area like Bournedale and Sagamore Beach.

Chairman Farrell stated different areas of town are different. Bournedale is not the same as Taylor's Point. If we tried to class all areas the same, it would be impossible. We are not changing our regulations, just putting areas into the CCC map and their categories. Coreen stated other areas are undefined, lacking cohesive land use, developed areas. Sagamore Beach and Bournedale are water recharge areas and Zone II and DCPC, that is "resource protection". Taylor's Point doesn't have either of those.

All in favor to leave the minutes as written.

TOWN CLERK'S OFFICE

2010 SEP 27 PM 9 09

Hearing Notice: Pursuant to MGL c 40A Section 16 the Planning Board will be considering its consent of Applicant's filing of a Renewed Application to add self service gasoline sales to an existing convenience store and to demo/rebuild the building.

Mr. Doucette made a MOTION that Cumberland Farms renewed site plan/special permit application contains specific material changes from the original applications in accordance with MGL Ch. 40A Sec. 16. The MOTION was seconded by Mr. Meier with all in favor.

Public Hearing for Site Plan/Special Permit #14-2010: 160 Main St. Cumberland Farms. For a convenience store with self service gasoline sales.

Dawn Rondo highlighted the changes made to the plan:

- 4' vinyl fence between gas station property
- Bollards with white-sleeves in front of every parking space facing the building
- Loading zone denoted
- 15' landscape buffer
- Curbing to match existing

Chairman Farrell asked what the rear landscaping buffer entails.

Dawn stated there will be a row of arborvitaes and extending around the corner. Will be completely screened as a dense hedge. The maintenance plan is listed on the landscape plan – it includes irrigation and regular maintenance.

- During construction there will be no trucks entering or exiting the Holt Road access.
- Canopy: added 3' mansard to match building. Open from above for the Fire Dept.
- Lighting has been addressed: decreased the lights on the building and the canopy will have LED lighting. There will be no light from the arborvitaes to Holt Road.

PLANNING BOARD MEETING MINUTES
September 9, 2010

9/23/10
APPROVED

PRESENT: Christopher Farrell, Daniel Doucette Doug Shearer, Dudley Jensen, Peter Meier, Louis Gallo, Clement DelFavero, Donald DuBerger, John Howarth

2010 OCT 5 AM 10 48

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Paul Gately, Gerry Carney, Tom Guerino, Maureen Dunn, Neil Langille, Diana Barth, Douglas Troyer, Edie Cardoza, Dawn Rondo, Ruth Boyle, Joe Corrana, and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. Doucette made a MOTION to approve the minutes of 8/26/10. The MOTION was seconded by Mr. Shearer.

Mr. DuBerger thought we were going to subtract the base from the figures.

Chairman Farrell stated the figures are misleading when the base is factored in.

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Coreen stated other areas are undefined, lacking cohesive land use, developed areas.

Sagamore Beach and Bournedale are water recharge areas and Zone II and DCPC, that is "resource protection". Taylor's Point doesn't have either of those.

All in favor to leave the minutes as written.

Replace Rev. Page

160 Main St. Cont'd:

Doug Troyer, Atty., presented a rendering of what the site will look like when complete.

Chairman Farrell stated if they can match what he's seen on the rehabbed buildings, and not just a square box, you have done a good job making it as pleasing as it can be.

Doug stated this is the new style and are in the process of transforming many stores. The actual square footage will be 3,608.

Coreen stated under Sec. 3340 egress standards, they need relief. It's better but still short. Also the curb radii needs relief as it doesn't meet but does meet what currently exists. Sec. 3540 landscaping. The Board needs to authorize the alternative plan.

Mr. Doucette made a MOTION to approve subject to the following conditions:

- Meet all requirements of the Bourne Fire Department including but not limited to the installation of a fire alarm system, suppression system and Knox box/boxes;
- A traffic study will be done in two years after the occupancy permit to determine the impact to the intersection of St. Margaret's and Main Street to determine the need for a traffic light. If the study shows the need for a traffic light, it shall be at the expense of the applicant;
- There shall be no right hand turns onto Main Street from trucks delivering to this site;
- The Planning Board may authorize alternative to the landscaping requirements due to site conditions. The landscape must be maintained to the approved plan on file with the Planning Board;

The MOTION was seconded by Mr. Meier. Roll call vote as follows:

Mr. Howarth - yes	Mr. Gallo - yes	Mr. Jensen - yes
Mr. DuBerger - yes	Mr. Doucette - yes	Mr. DeFavero - yes
Mr. Shearer - yes	Mr. Meier - yes	

Mr. Doucette made a MOTION to grant the following waivers:

- Proposed curb radii pursuant to Sec. 1341 and 3344 on the approved plan dated 9/1/2010.
- Alternative configuration in connection with driveway centerline separation pursuant to Sec. 3341 and 3344 as drawn on plan dated 9/1/2010

The MOTION was seconded by Mr. Meier. Roll call vote as follows:

Mr. Howarth - yes	Mr. Gallo - yes	Mr. Jensen - yes
Mr. DuBerger - yes	Mr. Doucette - yes	Mr. DeFavero - yes
Mr. Shearer - yes	Mr. Meier - yes	

Mr. Meier asked when they think they will apply for a permit.

Doug stated Spring of 2011 estimated construction is 2 months.

Mr. DuBerger asked if this is the trend to remodel other stores in the area.

Yes.

Chairman Farrell stated this is a stark change from what used to be. Think it's great from what he has seen.

Discussion: Performance Bonds for Subdivisions

Mr. Meier made a MOTION to table to the next meeting. The MOTION was seconded by Mr. Howarth with all in favor.

Discussion: Draft language for STM Article for Sec. 2220 motor vehicle service stations.

Chairman Farrell stated the dual permitting requirement is not user friendly. There has been 2 -3 in the last eight years and it's not fair to the applicant, us or the Board of Selectmen. Look at the history of why service stations were with the Selectmen. Back in the day, a service station had gas and serviced your vehicle. Today it's gas with convenience store, donut shop. There aren't many "service" stations anymore.

Mr. Howarth stated it's not working as it is, the courts have ruled against the Town-in-at-least two cases.

Chairman Farrell stated we want to protect the Town and make it easier for the proponent. Board of Selectmen will still license underground tanks, it's different than Site Plan Review/Special Permit.

Tom Guerino has spoken to the Selectmen and they would appreciate the Planning Board to come to the Board of Selectmen to explain why the change should be done.

Mr. Doucette stated the Selectmen did not understand the complete site plan review process that we do. When they understood, it was out of their realm.

Tom would like the Boards to meet on either Oct. 5 or 19. Will confirm a date with Ann Gratis, secretary. Time will be before the regular meeting – 6:30pm.

Neil Langille, Taylor's Point sent an email to get on the agenda tonight and didn't get on. The minutes were revised. Intended Taylor's Point to be a resource area like Boumedale and Sagamore Beach on the land use map. After listening to the reasoning, will withdraw for now.

Chairman Farrell stated this new open meeting law is a learning curve for everybody. The Cape Cod Commission can tell us what they want and we won't change it (Taylor's Point) from residential. When the zoning changed a portion of Taylor's Point to Downtown it was a vision, not an actuality. Then it was changed back.

Tom Guerino stated the open meeting law says drafted minutes will be available in a reasonable time.

Neil suggested they put the draft minutes of all major Boards online.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 7:57 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, September 23, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 9-12-10

1. Compliance reviews
2. Informal Discussion: Grinnell Lane. Driveway to access one house on paper road.
3. Public Hearing for a Change to the Zoning Bylaw: To see if the Town will vote to amend the Bourne Zoning Bylaw s follows, or take any other action in relation thereto.
Amend Section 2220 Use Regulation Schedule by deleting "S" in Motor vehicle service stations in columns V-B, B-1 & B-2, B-4 and replace with SPR/SP
4. Public Hearing for Land Use Vision Map:

2010 SEP 17 AM 11 06
TOWN CLERK'S OFFICE
BOURNE, MASS 02532

DRAFT

**PLANNING BOARD MEETING MINUTES
September 23, 2010**

APPROVED
10-14-10

PRESENT: Christopher Farrell, Daniel Doucette, Dudley Jensen, Peter Meier, Louis Gallo, Clement DeFavero, John Howarth

TOWN CLERK'S OFFICE:

ABSENT: Doug Shearer, Donald DuBerger

STAFF: Coreen Moore, Town Planner

ALSO PRESENT: Gerry Carney, Jim Mulvey, Sallie Riggs, Joe Agrillo Jr.

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Compliance reviews

Mr. Doucette and Roger Laporte, Building Inspector, went for a site visit on 9/16/10 to 5 Otis Park Drive. They found Cape Cod Muscle & Speed doing vehicle repair, wrecks being stored outside and other signs of fluid leaks/spills. Roger told them to stop working on the vehicles immediately and gave them two weeks to get the wrecks out of there. They can keep their office and work trucks on the property. Jeff, owner of CC Muscle & Speed, is looking at a property on Clay Pond Rd., outside of the Water Resource District. He went to speak to Coreen to make sure it was an allowed use.

Coreen stated it is allowed and he'll need a fence permit and if he's going to store cars on impervious surface, he'll have to come before the Board for a special permit.

Mr. Doucette stated a letter from DEP was received and sent to the Building Inspector. A site visit is set for next Thursday with Roger for compliance.

Informal Discussion: Grinnell Lane. Driveway to access one house on paper road.

Joe Agrillo, Jr., represented the owners. The road is currently a paper road and they would like to make it a driveway as it will only be serving one lot. Will have a paved apron and the drive will be 18' wide with a T turnaround.

Chairman Farrell stated past practice is if it serves one lot then fine, but this is accessing two lots. The original plan was approved in 1994.

Joe stated the Grinnells are keeping their existing driveway on Shore Rd. It was in the original conditions of the road approval that that lot can't access Grinnell Lane.

Mr. Doucette wouldn't mind comparing to Zoli Lane. Has concerns with public safety. Wants to make sure we are consistent with past practices. Will work with Joe.

Public Hearing for a Change to the Zoning Bylaw: To see if the Town will vote to amend the Bourne Zoning Bylaw s follows, or take any other action in relation thereto. Amend Section 2220 Use Regulation Schedule by deleting "S" in Motor vehicle service stations in columns V-B, B-1 & B-2, B-4 and replace with SPR/SP

Chairman Farrell stated this makes sense. "So called" service stations should be Planning Board and the Selectmen are still responsible for underground tanks. Will make it easier for the applicants.

Mr. Meier made a MOTION to support for Special Town Meeting. The MOTION was seconded by Mr. Jensen with all in favor.

Public Hearing for Land Use Vision Map:

Taylor's Point is in a slosh zone and V zone. It wouldn't be hard to label it as Resource Protection Area (RPA) on the map but if it should flood or get damaged, the Federal government could say no rebuilding according to our Disaster Mitigation Plan. They wouldn't get government relief, it puts them at a higher risk.

Coreen stated "other" is what it is, it doesn't allow more to happen there.

Mr. Meier stated the people of Taylor's Point don't have a problem with Other. Chairman Farrell asked how the RPA will affect the CCC review of New Wind? Will they be able to deny the project because of that label on the map?

Coreen stated Buzzards Bay is a Nitrogen loading sensitive area. The CCC doesn't have anything now. Could do a 100'-200' radius from Rt. 25. The interior is all residential and in a wellhead, water resource district already. The red areas on the map need a designation.

Bournedale will be "village"

Sagamore Beach section will be "other" as it needs further discussion/review Area by canal – part to be "RPA" and part (old FD station) to remain "other"

Buzzards Bay section off Scenic Hwy – "RPA"

Area on Canal Rd – "other"

Jim Mulvey asked why Buzzards Bay is now an economic center and not a village. It's taking away the village character.

Coreen stated when we did the visioning, the people wanted Buzzards Bay as Bourne's Downtown.

Sallie asked about "other" as it relates to the Bourne Development Campus. Will that affect the review by the CCC?

Coreen stated originally the panhandle and Lorusso property was labeled as Industrial. We can make Heather Hill a pocket. It's scary not knowing what these designations can mean in the future. We should meet with the CCC before we submit this map and get in writing what the intention was for the future.

"other" needs future planning

Chairman Farrell stated it will help if we change the Panhandle and gravel pit to "industrial"

Lorusso is interested in expanding the tech campus or similar for the gravel pit when it's done.

Mr. Meier made a MOTION to continue to the next meeting for the final map showing the changes suggested tonight.

Mr. Doucette suggested a 1,000' buffer to the west of Rt. 25 to label as "other".

Chairman Farrell stated once we go with the CCC designations, even with our zoning, somehow the CCC will twist it. This map wasn't supposed to be tied to anything.

The MOTION was seconded by Mr. Howarth with all in favor.

Mr. Meier made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 7:50 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, October 14, 2010
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay
TIME: 7:00PM

MINUTES of 9-23-10

1. Public Hearing for Special Permit #16-2010: Aptuxet Village. For an alternative surface parking lot.
2. Informal Discussion: Grinnell Lane. Cont'd from 9/23/10. Driveway to access one house on paper road.
3. Public Hearing for Land Use Vision Map: Cont'd from 9/23/10
4. Compliance reviews

2010 OCT 7 AM 9 46
TOWN CLERK'S OFFICE
Bourne, MA

2010 SEP 9 AM 11:10
TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE
TOWN CLERK'S OFFICE

APPLICANT: New Aptuxet Village Trust

LOCATION: Aptuxet Road
Assessors Map 24.3, Parcel 7.3 Zoning District – R-40

PROPOSAL: Application for a Special Permit for alternative surfacing.

DATE & TIME: Thursday, October 14, 2010 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Sept. 24, 2010
Oct. 1, 2010

PLANNING BOARD MEETING MINUTES
October 14, 2010

APPROVED
12-9-10

PRESENT: Christopher Farrell, Daniel Doucette, Doug Shearer, Dudley Jensen, Peter Meier, Louis Gallo, Clement DeFavero, John Howarth, Gerry Carney (alternate)

ABSENT: Louis Gallo, Donald DuBerger

STAFF: Dody Adkins-Perry, Engineering Technician

ALSO PRESENT: Jim Mulvey, Paul Gately, Robert Parady, Sallie Riggs, Howard Neff, Donald Pickard, George Slade

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00 P.M.

Mr. DeFavero made a MOTION to approve the minutes of 9/23/10. The MOTION was seconded by Mr. Meier with seven in favor and one abstention.

Public Hearing for Special Permit #16-2010: Aptucxet Village. For an alternative surface parking lot.

Atty. Robert Parady presented the plan. This was originally a variance with the Board of Appeals in 1972. The alternative surface will be from reclaimed material which will help prevent runoff from reaching the road. The parking lot will provide enough room for turning and emergency vehicles. Cement bumpers are proposed to delineate the parking spaces. There will be lighting around the tennis court area and will conform to the bylaw. The parking lot will allow for pick up trucks and overflow parking from Aptucxet Road. The applicant understands about extreme storm conditions. They are fine with adding a condition if the runoff enters Aptucxet Road, the Planning Board may make them add drainage. Mr. DeFavero made a MOTION to approve. The MOTION was seconded by Mr. Howarth.

Mr. Shearer reviewed the project and would like to add to the MOTION to add the condition about adding drainage in the future if necessary. Mr. DeFavero said he would include that in his MOTION. Mr. Howarth seconded.

Chairman Farrell asked if the 15' apron was enough?

Dody stated that is what the subdivision rules states.

Bob Parady stated due to the topography of the site, it will be closer to 40'.

Roll call vote as follows:

Mr. Meier – yes

Mr. Shearer – yes

Mr. DeFavero – yes *

Mr. Doucette – yes

Mr. DuBerger – abstain

Mr. Jensen – yes

Mr. Howarth – yes

Mr. Carney - yes

TOWN CLERK'S OFFICE

2010 DEC 10 AM 9 49

Informal Discussion: Grinnell Lane. Cont'd from 9/23/10. Driveway to access one house on paper road.

Mr. Doucette is working with the applicant's representative, Joe Agrillo Jr. and has discussed it with Coreen Moore. Joe is working to get it as close as possible to Zoli Lane and is working to get a variance from the neighbor to do the hammerhead. MOTION to continue to a date uncertain. The MOTION was seconded by Mr. Meier with all in favor.

Public Hearing for Land Use Vision Map: Cont'd from 9/23/10

Mr. Howarth made a MOTION to approve.

Paul Gately asked what is "other" as he was not at the previous meeting.

Chairman Farrell stated it's a CCC designation.

Mr. Doucette stated the underlying zoning is in effect and we are not changing the zoning on anything.

Chairman Farrell gave an example: Taylor's Point is still residential, along Rt. 25 is still residential. We label it as other because if we gave it a designation, the CCC could potentially deny a project. There is Bourne's Zoning and there is the CCC designations of 5 or 6 categories. They are trying to box us in a corner. We are doing this map for to get the Growth Incentive Zone approved.

Mr. DeFavero seconded the MOTION.

Mr. Mulvey stated that the rest of Buzzards Bay is a resource protection area, why is the section along Rt. 25 Other? Why industrial in Bournedale? That is a resource area.

Chairman Farrell stated we wanted to protect along Rt. 25 for the Fish & Wildlife and future projects.

Mr. Doucette stated the CCC was at our original meetings, they stated it's our map and once it's approved by the CCC, it becomes their map and any changes we want to make has to go through them. That's been the frustration.

Chairman Farrell stated originally, they said the map wasn't connected to anything, it was for the RPP but it was our map. Then two towns had GIZ proposals and the CCC then said they needed a map to get approval. Can't trust them.

Mr. Doucette stated we did the downtown zoning to benefit the Town. To increase the commercial tax base. It was not to help developers. Look at Main St., it's deplorable compared to what the zoning allows and what the future can bring.

Sallie Riggs: the map is a piece of a larger project – the redevelopment of Downtown Buzzards Bay. One thing that held up developers is the dual permitting (CCC & town). The GIZ allows us to take out the CCC. It makes us a much more investor friendly area. More commercial and residential space which will change the tax base. 10% comes from commercial now. Passing the map doesn't prevent us from doing what we want. The "industrial" label fits with the technology campus which according to voters is what they want.

Jim Mulvey: who pays for the redevelopment of Buzzards Bay? There is a lack of sewer. How much and how long before we see a benefit? Growth doesn't always mean prosperity.

Mr. Doucette stated we have a Board of Sewer Commissioners and you are talking to the wrong Board.

All in favor of the MOTION to approve the Land Use Map.

Compliance reviews

Mr. Doucette is working with 5 Otis Park and will have an update at our next meeting.

Mr. Howarth stated that Jillian Drive had a wash out again after the last storm. What can we do?

The hearing to take the bond is set for Dec. 9th. It will be enough to stabilize the hill but not do the top coat on the road. The option is for the Town to pave it and put a betterment on the residents there.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Meier with all in favor.

With no further business before the Board, the meeting was adjourned at 7:30 P.M.

Respectfully submitted,
Ann T. Gratis



TOWN OF BOURNE

Planning Board



2010 OCT 20 AM 11 14

Bourne Town Hall

24 Perry Avenue

TOWN CLERK'S OFFICE Buzzards Bay, MA 02532

BOURNE Phone: (508) 759-0615

Fax: (508) 759-0611

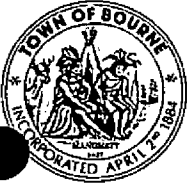
MEETING AGENDA

DATE: Monday, October 25, 2010

PLACE: Bourne High School auditorium, 75 Waterhouse Rd., Bourne

TIME: 7:00PM

For the purpose and duration of the Special Town Meeting



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, December 9, 2010

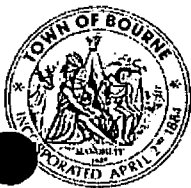
PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 10-14-10

1. Bond Taking: Canal View Estates for road work and erosion control not completed.
2. Compliance Review: 111 Main St.
25A Main St.
418 MacArthur Blvd
3. Preliminary Plan: For two lots with access off Nick Vedder Road.
4. Request for Re-release from Covenant: Lot A Reinhardt subdivision, Monument Beach.
5. Bond Issues

2010 DEC 9 3 PM 10 13
TOWN CLERK'S OFFICE



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



AMENDED MEETING AGENDA

DATE: Thursday, December 9, 2010

PLACE: Meeting Room, Bourne Community Building, 239 Main St., Buzzards Bay

TIME: 7:00PM

MINUTES of 10-14-10

1. Bond Taking: Canal View Estates for road work and erosion control not completed.
2. Compliance Review: 111 Main St.
25A Main St.
418 MacArthur Blvd
3. Preliminary Plan: For two lots with access off Nick Vedder Road.
4. Requests for Release from Covenant
5. Bond Issues

TOWN CLERK'S OFFICE

2010 DEC 3 PM 3:47

Johnson, Barry

From: Gratis, Ann
Sent: Tuesday, December 28, 2010 11:06 AM
To: Guerino, Thomas; Johnson, Barry; rstroy@verizon.net
Subject: Records Request

Just an FYI, I received a request on 12/23/10 for the complete records of the Planning Board in regards to the Howland case - 245 Barlows Landing Road.

Have a great day!

Ann

Bourne Planning Board
24 Perry Avenue
Buzzards Bay MA 02532
508-759-0615 ex. 5
508-759-0611 Fax

2010 DEC 28 AM 11:54
TOWN CLERK'S OFFICE

Note: I told Ann Gratis on 12/28/10
to send a copy of the written Notice that
she had received to Ed Troy; an office
+ adm. office also

BT



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BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

DAVID W. MCCOY
Clerk

JOHN A. COUGHLIN

PAUL R. FORSBERG

AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Monday, January 11, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Reorganization.
2. Minutes of November 18, 2009.
3. Administrative Business.
4. Treasurer Report.
 - a. Quarterly Financial Report.
 - b. Line of Credit.
 - c. Payroll Report.
5. Rink Report.
 - a. 2010-2011 Rates.
 - b. Food Pantry/Toys for Tots Drives.
6. Maintenance Report.
 - a. Used Wheeled Loader Purchase.
7. Park Report.
 - a. 2010 Update.
8. New Business.

Signed:

Gregory A. Folino

Gregory A. Folino, Chairman

Date: January 7, 2010

2010 JAN 8 AM 8 28
TOWN CLERK'S OFFICE
BOURNE, MASS

Record of the Bourne Recreation Authority meeting held January 11, 2010

Present:

W. Curt Duane	Gregory A. Folino	John A. Coughlin
Paul R. Forsberg	Rickie J. Tellier	Barry H. Johnson
Robert H. Howard	Diane M. Woodside	John M. Morrill
John H. Hickey	Eric C. Johnson	

The Bourne Recreation Authority meeting was held on Monday, January 11, 2010. Chairman called the meeting to order @ 5:06pm. Chairman welcomed Tellier back to the Board, & congratulated him on becoming the Governor's Appointee Board Member. Tellier thanked all for their good wishes, & looks forward to working with everyone. Chairman would like McCoy to be present @ the next meeting to recognize his years of service to the Authority. All concurred.

Reorganization: Discussion was held on reorganization. Because the Authority hasn't had to replace a Governor's Appointee in many years, reorganization for all positions could take place now, or after the next town election. All concurred that the Board make nominations for the Clerk's position until reorganizing again in late May.

Duane nominated Forsberg for the position of Clerk until the next reorganization to take place after the next town election. Coughlin seconded. Chairman presented. Vote was unanimous.

Minutes of November 18, 2009: Duane made motion to accept minutes of November 18, 2009. Coughlin seconded for discussion. Coughlin inquired about the request from the Cape Cod Women's Center received @ the last meeting. Woodside is awaiting a return call from same to ask more information regarding same. Chairman presented. Duane, Coughlin, & Folino vote in favor. Forsberg & Tellier abstain. Motion carries.

Administrative Business: Forsberg made motion to sponsor Bourne Youth Girls Softball in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Youth Hockey in the amount of 3 hours of ice time. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to pay the Rink for the ice time used during the 2009 HS Conditioning Camp in the amount of \$2,750.00. Duane seconded for discussion. Woodside reported \$2,200.00 profit went into the Cahir account this year. Chairman presented. Vote was unanimous. 2021 112 21 889 0102
Coughlin made motion to place \$1 from each hour sold from July 1 - December 31, 2009 into the Cahir account in the amount of \$1,461.50. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Save Bourne Sports in the amount of 1-hour of ice time. Duane seconded for discussion. President Tom Gibson also asked Hickey if he could display a banner @ the Rink. Hickey agreed. Chairman presented. Vote was unanimous.

Coughlin made motion to send Woodside to the 51st Annual ISI Conference & Trade this June in the amount not to exceed \$1,000.00. Duane seconded for discussion. While Woodside realizes the Authority is scaling back, attending same would stress how to promote sk8ing programs during tough economic times. Chairman presented. Vote was unanimous.

Woodside informed all that 4 sets of specifications were given out regarding the Camper-Trailer Bid, & 2 were returned & publicly read. Surplus equipment went to Mark Medeiros for \$1,080.00.

Woodside informed all that 8 sets of specifications were given out regarding the Used Wheeled Loader Bid, & 4 were returned & publicly read. Lowest bid went to S&J Exco Inc. for \$20,000.00.

Forsberg made motion to purchase a used wheeled loader from S&J Exco in the amount of \$20,000.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Woodside reported that all Board Members, management, & full-timers must submit the signature page to Barry immediately regarding the State Ethics Commission's on-line testing. Some signature pages collected @ that time.

Also in Packets: Thank you notes from Bourne Youth Girls Softball & Bourne Skating Club; Corps approval for Park rates; open meeting law e-mail transmission; letter sent to the Bourne School Department regarding their surplus equipment (tables/chairs). We have yet to hear from them @ this time. Johnson stated after the town election, he'll ask if the Authority can look through the Hoxie School. Hickey heard that Party Cape Cod is also looking to get rid of some stock. He will investigate further.

Treasurer Report: Treasurer presented 5 warrants for signature of Board.

Quarterly Financial Report: Discussion was held on the Quarterly Financial Report for period of July 1st - September 30th. Board reviewed item by item. The Board may consider their options regarding soda vending, & will discuss @ a future meeting. Board would like Management to watch their overall spending. All concurred.

Line of Credit: Treasurer informed all of the existing \$50,000.00 line of credit @ our disposal should the need arise. @ this time, he'd like to close the TD Bank payroll account & move same to

Sovereign Bank. He'd also like to close the Citizen's Bank account, & transfer those funds to another account. Board concurred both requests.

Payroll Service: Treasurer is looking into the possibility of changing payroll companies. He will request 3 quotes, & will report finding back to the Board.

Rink Report: Discussion was held on the outstanding balances of both Bourne Youth Hockey & M&M Sports. Hickey will monitor.

2010-2011 Rates: Hickey presented a listing of area rinks & their rates for the Board's review. Currently, our rates are @ \$150.00 (for non-prime time hours), \$200.00 (for prime time hours), & \$225.00 for hockey schools, etc. Discussion followed.

Duane made motion for our ice rates to be @ \$150.00, \$210.00, & \$225.00 effective July 1, 2010. Coughlin seconded. Chairman presented. Vote was unanimous. Will forward same to the Corps of Engineers for their approval, then to our ice buyers for notification.

Special Events: Woodside stated the rink hosted a food drive during the month of November to benefit the Bourne Food Pantry. We also ran a Toys for Tots drive on the first Sunday of December which was busier than last year's event. A complimentary New Year's Day Sk8 was also held for our patrons.

Maintenance Report: In addition to the G-Area electrical upgrades, Johnson & his crew are working on the P-Area restrooms/showers, & cabins.

Park Report: Received the Corps of Engineers' approval for our Park rates. Morrill stated that reservations will begin February 1st for the long-term off-season, & March 1st for all others. He further stated he has subscribed to logmein.com to help monitor the Park from his computer. Post cards have been mailed to 18,000 homes to market our facility, & the brochure is being expanded & finalized. Barry Johnson reported that the Corps will be replacing portions of the fencing along the Canal.

New Business: A letter was sent out to employees regarding the rising costs of our unemployment. Discussion followed.

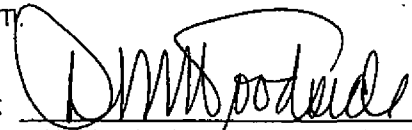
Coughlin inquired if we could contact the Bourne Police Department regarding our evacuation plan should a terrorist attack occur. Johnson will contact Chief Baldwin & have him come to a future meeting to discuss our preparedness for same.

Chairman will meet with the Corps & UCT representatives regarding the ongoing interest in alternative energy sources, & Weston & Sampson will be there to discuss wind turbines.

Next Meeting: The next meeting of the Authority will be held Tuesday, February 16th @ 5pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Forsberg seconded. Chairman adjourned meeting @ 7:45pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

PAUL R. FORSBERG
Clerk

JOHN A. COUGHLIN

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, February 16, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Presentation to Mr. David W. McCoy.
2. Minutes of January 11, 2010.
3. Administrative Business.
4. Treasurer Report.
5. Park Report.
6. Maintenance Report.
7. Rink Report.
8. New Business.

2010 FEB 10 PM 1 19
TOWN CLERK'S OFFICE
BOURNE, MASS.

Signed:

Gregory A. Folino, Chairman

Date: February 10, 2010

Clerk

Record of the Bourne Recreation Authority meeting held February 16, 2010

Present:

W. Curt Duane	Gregory A. Folino	John A. Coughlin
Paul R. Forsberg	Rickie J. Tellier	Barry H. Johnson
Robert H. Howard	Diane M. Woodside	John M. Morrill
John H. Hickey	Eric C. Johnson	David W. McCoy

The Bourne Recreation Authority meeting was held on Tuesday, February 16, 2010. Chairman called the meeting to order @ 5:00pm. Said meeting was audio-taped.

Minutes of January 11, 2010: Forsberg made motion to accept minutes of January 11, 2010. Coughlin seconded. Chairman presented. Vote was unanimous.

Administrative Business: Woodside confirmed with the Cape Cod Center for Woman that they are looking for monetary donations, & not raffle items. A former request was tabled @ a recent meeting.

Forsberg made motion to sponsor Edward "Teddy" Tucker Memorial Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Forsberg, Coughlin, Folino, & Tellier vote in favor. Duane abstains. Motion carries.

Duane made motion to sponsor BHS Class of 2011 After Prom Celebration in the amount of \$300.00, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Team Maureen Charity Dodge Ball Tournament in the amount of 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Youth Swish League Travel Team in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Duane, Tellier, Folino, & Coughlin vote in favor. Forsberg abstains. Motion carries.

Coughlin made motion to sponsor 2010 Springfield RV, Camping, & Outdoor Show in the amount of 2-nights camping. Forsberg seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Relay for Life in the amount of 2-hours of ice time to be utilized as a fundraiser. Duane seconded. Chairman presented. Vote was unanimous.

2010 MAR 29 PM 2 59
TOWN OF BOURNE

Duane made motion to sponsor Relay for Life in the amount of \$100.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Saint Margaret Regional School in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor American Legion Baseball in the amount of \$75.00. Tellier seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Bridgeview Montessori School in the amount of \$25.00. Duane seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from the SHS Hockey Team, & the families of Joe Connors, & Andrea Sweeney; articles regarding the Canal Cup & the poor behavior of SHS fans; & a copy of the new Park brochure.

Coughlin inquired about the poor behavior of some of the SHS fans @ the Canal Cup. Discussion was held. Hickey informed the Board that their AD was the only 1 to apologize for same. Hickey may issue a trespass order on 1 or more of the offenders, & he may also write another letter to the Principle & Superintendent. He wrote to them a couple of years ago regarding this same situation, & never got a response. He feels bad for the team, as their fans behavior diminishes their hard work. If this happens again, a penalty will be given to the team, similar to how the MIAA handles it.

All were impressed with the new Park brochure, & commended Morrill for same. He thanked the Board & notified all that everyone @ the trade show enjoyed them as well.

Presentation to Mr. David W. McCoy: Chairman presented McCoy with a letter, plaque, & gift certificate honoring McCoy's 18-years with the Authority, stating his dedication & efforts in the dealings with the Bourne Scenic Park & John Gallo Ice Arena have been exemplary. The Board & staff wished him well in his future endeavors. McCoy thanked the Board.

Treasurer Report: Treasurer presented 4 warrants for signature of Board. He further discussed with the Board his request to increase the current line of credit with Sovereign Bank from \$50,000.00 to \$100,000.00. Board concurred. Other banking issues were discussed, & Managers were reminded to curb their spending in these economic times.

Rink Report: Hickey informed all that that management choose many items from the Hoxie School surplus items, so it won't be necessary to include table & chairs any longer on the capital

outlay portion of the budget. The Rink will be busy the next few weeks with the MIAA games. Discussion was held on the possibility of Training Wheels of New England using our parking lot for motorcycle training in the near future for additional revenue to the Authority. Board concurred, & asked said request be forwarded to the Corps for their approval. Discussion followed. Hickey did issue a trespass order to a parent from Pembroke regarding an altercation on January 31st.

Maintenance Report: Johnson stated he & his crew have begun cleaning up the Park for its opening. There are lots of trees to trim & clear away, & sites to tidy up. Discussion followed on shut-down projects for the Rink. All Managers will coordinate with one another regarding same. Tellier will familiarize himself with the project lists as the newest member of the Sub-Committee. Duane commended the Maintenance Department on their plowing of the Rink's parking lots. Discussion was held on the possibility of declaring the dump truck as surplus. Tellier & Eric Johnson will review findings & report back @ a future meeting. The Park will also try to work with NSTAR in detailing all work that needs to be completed within the Park regarding the remaining electrical upgrades.

Park Report: Morrill reported that the Springfield show was well attended. Long-term seasonal reservations began February 1st & are going well.

Discussion was held on all-service cabins. Morrill presented information regarding same for the Board's review. Discussion followed. Duane reminded all that we're not spending more money @ this time. Morrill feels this adding these cabins would be an investment with a return on same, as it is an amenity to the Park. Board suggested saving in some other areas of the budget to allow for this purchase. Chairman supports the concept, just not @ this time, but suggested revisiting same when discussing the Park's budget preparations. Morrill concurred, & will review further as we do need the additional revenue this amenity could provide. Morrill informed all that the kids will work once again under Eric. He may also advertise for free fill to be delivered to the Park for the old pool area.

New Business: Barry Johnson discussed the major points of the initial meeting with UCT, Weston & Sampson Engineering, & the Corps of Engineers regarding alternative energy & the possibility of constructing a wind turbine @ the UCT. Ideally, UCT would like to partner with both the Corps & the Authority in this endeavor. The Corps will discuss further, & will report back their findings &/or questions.


Board also discussed locker room usage. Currently, the Authority rents out 2 equal rooms to both the Bourne & Sandwich high school hockey teams. Legally, while we would have an obligation to rent same to the girl's team, it would have to be the same space (dimensions/amenities). We do not have said locker room @ this time, & have no plans to build more due to the economy.

never mind the lack of space. Our 6 other locker rooms share access to 2 shower facilities (3 to 1), & we can't hold up 1 of those due to our other clientele. Once the leases have expired on our current contracts @ the end of our hockey season, we will have to draft a new lease to incorporated equal access for both the girls & boys, or non @ all, & if they share the space with the boys team, stipulations would need to be set in place. Will discuss further @ a later date.

Next Meeting: The next meeting of the Authority will be held Wednesday, March 24th @ 7pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Forsberg seconded. Chairman adjourned meeting @ 6:45pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



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BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

PAUL R. FORSBERG
Clerk

JOHN A. COUGHLIN

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Wednesday, March 24, 2010 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Rink Report.
 - a. Refrigeration Update.
2. Minutes of February 16, 2010.
3. Administrative Business.
4. Treasurer Report.
5. Maintenance Report.
6. Park Report.
7. New Business.

2010 MAR 18 PM 2 29
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: Gregory A. Folino

Gregory A. Folino, Chairman

Date: March 18, 2010

Record of the Bourne Recreation Authority meeting held March 24, 2010

Present:

W. Curt Duane

Gregory A. Folino

John A. Coughlin

Paul R. Forsberg

Rickie J. Tellier

Barry H. Johnson

Diane M. Woodside

John M. Morrill

John H. Hickey

Eric C. Johnson

Russ Neary

Caryn Mori

The Bourne Recreation Authority meeting was held on Wednesday, March 24, 2010. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

On behalf of the Bourne Skating Club, Caryn Mori offered her gratitude for the Board's support over the years, & they are appreciate of the rink's staff. She reported that their programs are expanding too. Chairman thanked Mori, & extended the Board's admiration on the Club's effort to offer programming in this economy. He further stated they wished they could do more for the groups that sk8 here as they recognize the endeavors it takes to run these programs.

Rink Refrigeration Update: Neary discussed the history of the plant & the problems in same over the years. During the shut-down period, he'd like to evacuate the system, & rebuild the compressor with M&M's guidance. Discussion was had on the details of same and the replacement materials needed to fix same. Discussion was also held on the No Frost Concentrator to be delivered soon. He further stated that M&M's customer service is great, & he looks forward to working with them on same. Board thanked Neary for his report.

Duane made motion to approve \$18,750.00 to rebuild compressor #1. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to approve \$3,000.00 to have an M&M representative on hand @ that time. Coughlin seconded. Chairman presented. Vote was unanimous.

Rink Report: Hickey identified projects to be completed during shut-down, & has given a list to Eric Johnson as well after discussing same with him. He'd like to concentrate on the plant, refurbish the bathrooms, have the beams painted, complete the preventative maintenance on the boards & glass, & inspect the bleachers. Discussion was held on having Cremonini being present in the plant as well. Forsberg inquired about the ceiling's insillation. Hickey stated same was checked & all looks okay. Discussion was also held on the possibility of using UCT students. Hickey doesn't believe they are available @ this time. Hickey also reported that Babson will play Williams on November 27th in a league game, & a clinic will be held afterward. He'd like the Board to sponsor some of the events, but will come back with more details @ a later date.

2010 APR 29 PM 2:34

Minutes of February 16, 2010: Tellier made motion to accept minutes of February 18, 2010. Coughlin seconded. Chairman presented. Vote was unanimous.

Administrative Business: Board signed the Lease Agreement between the Authority & Red & Brown Goaltenders Camp.

Coughlin made motion to sponsor Gift of Dance in the amount of \$20.00. Duane seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Bourne PTA Resource Guide in the amount of \$149.00. Duane seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Cystic Fibrosis Foundation in the amount of \$250.00, 1-hour of ice time, & 2-nights camping. Forsberg seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Bourne on the 4th of July Parade in the amount of \$325.00. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Upper Cape Cod Regional Technical School in the amount of \$500.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor Massachusetts Maritime Academy in the amount of \$500.00. Coughlin seconded. Chairman presented. Forsberg, Coughlin, Tellier, & Duane vote in favor. Folino abstains. Motion carries.

Coughlin made motion to sponsor Bourne Braves in the amount of \$800.00. Tellier seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor Bourne Community Boating in the amount of 1-hour of ice time & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Upper Cape Cod Regional Technical School in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor BHS Lacrosse Booster Club in the amount of 2-hours of ice time. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in Packets: A thank you note from Shaun Gordon; correspondence to & from the Corps of Engineers; a copy of the ice rental rates effective July 1st; & an e-mail referencing discussions with NSTAR.

Treasurer Report: Treasurer did not attend this meeting. Woodside presented 2 warrants for signature of Board on his behalf. Woodside presented the Quarterly Financial Report for the period of July 1 - December 31, 2009. Board will review for next meeting.

Maintenance Report: Eric Johnson reported that the electricity has been hooked-up in the G-Area, & the loader worked out great on that project. He spoke with an NSTAR foreman & will submit the whole overall plan to them @ l-time. Johnson is hopeful they will approve same. His staff has been cleaning up the Park, & the bathrooms have been done. They are also setting up site lines. The Town will sweep the roads before we open as well. Morrill reported that due to the economy, they are trying to make more money off the firewood & have cut several trees down in some spots to widen some sites for larger campers.

Park Report: Morrill reported they open April 2nd. He stated reservations have gone very well, & the new on-line reservations have as well. He will hold his annual staff meeting shortly & plans on hiring a few people as a few are not returning. Our waiting list is no closed @ approximately 275 people. He'd like to approach the Corps to get the PX- Area sites back. Duane inquired about signs for fill. Morrill hasn't as yet, but has talked to a couple of guys regarding same. Tellier reported no projects in the area right now. Discussion was held on activity ideas for the pool area. Will discuss @ a future meeting.


New Business: Barry Johnson reported that UCT's Kevin Farr will review the Corps of Engineers follow-up questions & report back his findings.

Chairman would like the members to review the 3 hand-outs regarding different budget scenarios to perhaps find some innovative ways to save money & increase revenues.

Next Meeting: The next meeting of the Authority will be held Tuesday, April 27th @ 7pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Duane seconded. Chairman adjourned meeting @ 9:15pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

PAUL R. FORSBERG
Clerk

JOHN A. COUGHLIN

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, April 27, 2010 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of March 24, 2010.
2. Administrative Business.
3. Treasurer Report.
 - a. Quarterly Financial Statement (July 1 - December 31, 2009).
4. Rink Report.
 - a. Shut-Down Projects.
5. Maintenance Report.
 - a. Bucket Truck.
6. Park Report.
7. New Business.
 - a. Vehicle Fuel.
 - b. Vehicle Policy (Incident Reporting & Usage).
 - c. Smoking Policy.

TOWN CLERK'S OFFICE
BOURNE, MASS.

2010 APR 22 PM 4 35

Signed:

Gregory A. Folino

Gregory A. Folino, Chairman

Date: April 22, 2010

Clerk's

2010 JUN 15 PM 2 47
TOWN CLERK'S OFFICE

Record of the Bourne Recreation Authority meeting held April 27, 2010

Present:

W. Curt Duane	Gregory A. Folino	John A. Coughlin
Paul R. Forsberg	Barry H. Johnson	Diane M. Woodside
Robert H. Howard	John M. Morrill	John H. Hickey
Eric C. Johnson	James R. McKenna	

The Bourne Recreation Authority meeting was held on Tuesday, April 27, 2010. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

Minutes of March 24, 2010: Duane made motion to accept minutes of March 24, 2010 with corrections noted. Forsberg seconded. Chairman presented. Vote was unanimous.

Administrative Business: Coughlin made motion to sponsor New Testament Christian School in the amount of \$75.00. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Youth Baseball in the amount of \$250.00. Coughlin seconded. Chairman presented. Duane, Coughlin, & Folino vote in favor. Forsberg abstains. Motion carries.

Duane made motion to sponsor Bourne Youth Girls Softball in the amount of \$250.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Bourne Historical Society in the amount of \$50.00. Duane seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from People for Cats, Kate Wolstenholme, MMA, & M/M Jim Gormley; correspondence to a seasonal camper; & an article from Woodall's.

Treasurer Report: Treasurer presented 1 warrant for signature of Board.

Quarterly Financial Report (July 1 - December 31, 2009): Discussion was held on same. Treasurer informed all that the Authority is doing better than last year @ this time. Points were made about unemployment insurance, wages, health insurance, etc. Barry Johnson & Hickey will make their recommendations regarding the soda vending machines @ the next meeting.

Rink Report: Hickey listed his shut-down items. He was appreciative of Eric Johnson's modification of a squeegee to hasten the removal of the ice from the concrete slab. Same is now dry in 1/2 the time it would have taken. Will also address issues in the plant. Northstar Mechanical

is on premises for same. Barry Johnson outlined the conference call held with M&M, & feels they will be fair monetarily. They also discussed the replacement parts to be used on same. Due to an error, no shipping cost will be charged by FedEx regarding the compressor that's due to arrive. The bathrooms & beams will also be addressed during shut-down.

Maintenance Report: Eric Johnson reported that he & his crew will be doing projects @ the Rink, but will also open the pools @ the Park.

Bucket Truck: Discussion was held on the possibility of purchasing an aerial lift to be used in place of the failed bucket truck we currently own. Eric Johnson explained that the lift would be better suited to the projects @ the Park (i.e. limb cutting), & can be brought into the Rink as well (i.e. beam painting). Maintenance is about to spend \$4,000.00 to rent an aerial lift to do various projects @ the Rink, & since they have used the same in the past, were happy with the result. He feels we can purchase a used unit for \$10,000.00, & put \$4,000.00 rental cost toward it.

Duane made motion to declare the bucket truck as surplus equipment valued @ under \$500.00 & in its "as in" condition. Same is to be disposed of accordingly, plates to be returned, & insurance to be cancelled. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to purchase an aerial lift not to exceed \$10,000.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Discussion was also held on operating the Bobcat. The Board feels that if training is required for any appropriate staff member, they should take same.

Park Report: Morrill reported that the Park is up in revenues by 3.5 - 4% from last year due to the weather. He also credits the new on-line reservation system in place. Memorial Day weekend is sold-out @ this point, & the Baha Brothers will play that weekend, & a pig roast will be held then too. To save money, he has been sending out e-mail confirmations instead of US mail, & because of the on-line aspect, he no longer needs 3 people on Friday nights. To generate more interest @ the Park, he has set up a facebook page, & purchased a flip video camera to incorporate on same. He'll also send out e-mail blasts about events, thus marketing the Park in different ways.

New Business: Duane asked General Manager to inquire what types of activities would the Corps consider if the Authority wanted to rent out our parking lot(s) to make additional revue.

Cahir Scholarship: Coughlin presented a tentative list of 2010 candidates for the Board's review. It looks as if there will be 2-full scholarships & 4-half @ this time, totaling \$5,800.00.

He'd like to see the Authority continue to sponsor half (\$700.00) & Full (\$1,500.00) scholarships. All concurred. Discussion followed.

Duane made motion to authorize Coughlin & Woodside to confirm all 2010 scholarship recipients & to award the appropriate amounts to each. Forsberg seconded. Chairman presented. Vote was unanimous.

Vehicle Fuel: Effective July 1, 2010, the Authority (in association with the Town) will use the pumps @ the Police Station for both regular unleaded (5,000 gal.) & diesel (2,500 gal.) gas.

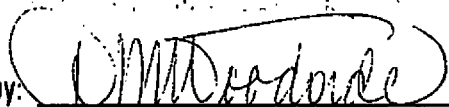
Vehicle Policy (Incident Reporting & Usage): Managers will inform all vehicle users to log any & all incidents with Authority vehicles. When shifts are over, employees should make sure it is clean, remove all personal items, & make sure it is good working order for the next employee.

Smoking Policy: Barry Johnson wants all personnel to be reminded there is no smoking in any Authority vehicle or building.

Next Meeting: The next meeting of the Authority will be held Tuesday, May 25th @ 7pm.

There being no further business brought before this Board, Chairman adjourned meeting @ 8:45pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



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Chairman

W. CURT DUANE
Vice Chairman

PAUL R. FORSBERG
Clerk

JOHN A. COUGHLIN

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Rink Sub-Committee Meeting

Thursday, May 6, 2010 - John Gallo Ice Arena - 9:30am

Agenda Items:

1. Budget.
2. New business.

Signed:

Gregory A. Folino

Title:

Chairman

Date:

May 4, 2010

2010 MAY 4 AM 10 15
TOWN CLERK'S OFFICE
BOURNE, MASS



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PAUL R. FORSBERG
Clerk

JOHN A. COUGHLIN

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Park & Maintenance Sub-Committee Meeting

Thursday, May 20, 2010 - John Gallo Ice Arena - 8:30am

Agenda Items:

1. FY '11 Budget.
2. New business.

Signed:

Title:
Date:

Gregory A. Folino
Chairman
May 12, 2010

TOWN CLERK'S OFFICE
BOURNE, MASS

2010 MAY 12 PM 3 06



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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

PAUL R. FORSBERG
Clerk

JOHN A. COUGHLIN

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, May 25, 2010 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Reorganization.
2. Minutes of April 27, 2010.
2. Administrative Business.
3. Treasurer Report.
4. Park Report.
5. Maintenance Report.
6. Rink Report.
4. New Business.

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TOWN CLERK'S OFFICE
BOURNE, MASS.

Signed: _____

Gregory A. Folino

Gregory A. Folino, Chairman

Date: May 18, 2010

Record of the Bourne Recreation Authority meeting held May 25, 2010

Present:

W. Curt Duane

Gregory A. Folino

John A. Coughlin

Paul R. Forsberg

Rickie J. Tellier

Barry H. Johnson

Diane M. Woodside

Robert H. Howard

John M. Morrill

John H. Hickey

The Bourne Recreation Authority meeting was held on Tuesday, May 25, 2010. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

Reorganization: Chairman entertained nominations for the positions of Chairman, Vice Chairman, & Clerk.

Forsberg nominated Duane for the position of Chairman. Tellier seconded. Hearing no others, Chairman Folino presented same. Nomination carries.

Tellier nominated Forsberg for the position of Vice Chairman. Duane seconded. Hearing no others, Chairman Duane presented same. Nomination carries.

Tellier nominated Coughlin for the position of Clerk. Forsberg seconded. Hearing no others, Chairman presented same. Nomination carries.

Chairman appointed Folino & himself to the Rink Sub-Committee, & Coughlin, Forsberg, & Tellier to the Park/Maintenance Sub-Committee.

Minutes of April 27, 2010: Forsberg made motion to accept minutes of April 27, 2010. Coughlin seconded. Chairman presented. Forsberg, Coughlin, Folino, & Duane vote in favor. Tellier abstains. Motion carries.

Administrative Business: Woodside presented 1 Lease Agreement for signature of the Board.

Coughlin made motion to sponsor BHS Class of 2010 in the amount of 1-hour of ice time. Tellier seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Falmouth Youth Hockey in the amount of 1-hour of ice time. Duane seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Cape Cod Challenge in the amount of 1-hour of ice time. Forsberg seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Bourne Council on Aging's Food Pantry in the amount of 1-hour of ice time & 2-nights camping. Folino seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor SHS Athletic Booster Club in the amount of \$100.00. Duane seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Special Olympics in the amount of \$150.00. Tellier seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Chamber of Commerce's Concerts in the Park Series in the amount of \$250.00. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Youth Hockey in the amount of \$1,000.00, 1-hour of ice time, 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Boston Bruins Street Brigade in the amount of Public Skating passes for all participants on Thursday, June 24th. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to table Cape Cod Center of Women's request. Forsberg seconded. Chairman presented. Vote was unanimous.

Duane made motion to table Sandwich Police Association's request. Coughlin seconded. Chairman presented. Vote was unanimous.

Chairman asked Johnson & Tellier to meet with Woodside to review the Employee Handbook. Chairman asked Johnson & Folino to investigate the locker-room situation. Chairman asked Folino to keep an eye on the wind power issue as it is currently @ the UCT's level.

Coughlin updated the Board that 2-full & 4-half scholarships will be awarded to graduation seniors this June, totaling \$5,800.00 from the Jerry Cahir Memorial Scholarship account.

Also in Packets: Thank you notes from Team Maureen, Cystic Fibrosis Foundation, & Roger Collard; invitation to UCT's Evening of Excellence; & a copy of the corrected March 24th minutes.

Treasurer Report: Treasurer presented 1 warrant for signature of Board.

Treasurer informed the Board that the Authority has the opportunity to pay BCRA in 1 payment instead of the normal 2 this July @ a cost savings of \$2,200.00, & will decide closer to then.

Park Report: Morrill informed all that the Park is sold-out for Memorial Day Weekend, the pools are open, & he's looking forward the Baha Brothers & pig roast this weekend.

Maintenance Report: Eric Johnson was not in attendance. Barry Johnson reported that Eric Johnson has not found a lift to purchase for under \$10,000.00 @ this time, so the rental was kept to accomplish projects in the Rink. Same will be returned tomorrow. Chairman asked Tellier to take a look @ the bucket truck, & give the Board his opinion on same as it was recently declared as surplus equipment.

Rink Report: Hickey is pleased with the work completed thus far in the bathrooms. Same has been dismantled, & the flooring has been shot-blasted & vapor-barriered. Same will be laid down this week. Some beams have been painted, & the rest are ready to be during the next shut-down period. He had the #2 compressor checked externally & all looks good. Fresh ammonia has been plumbed into the system. Same will be left in place, & by next shut-down, will be re-evaluated. Hickey did say the MGM representatives were impressed with Russ Neary @ Northstar & the work he has done to keep our facility in working order. Johnson added that they were please we were ready for them, as they weren't expecting us to be. Hickey reported that the rink is going cold by Friday, & will open on Monday. Johnson spoke with Welch regarding taking over the Coke machines, & that while Welch is interested, he is concerned with storing the product in a secured area. Hickey feels the Rink can provide him with an area for same. Hickey let the Board know that BYH will store a trailer in the back of the rink similar to Canal & BSC. Folino suggested having all groups sign a storage waiver regarding same. Woodside will execute.

New Business: Johnson had everyone in attendance sign that they were furnished a copy of the Open Meeting Law & Conflict of Interest Law in accordance with MGLs.

2011 Budget: Morrill explained his analysis on wages & salaries @ the Park, as did Hickey. Discussion was held. While the Authority values all of its employees, tough economic times have resulted in the paring back of all areas of the budget.

Tellier made motion to freeze part-time seasonal wages for the next fiscal year. Coughlin seconded. Chairman presented. Vote was unanimous.

Tellier made motion to approve a 2% COLA & Step (where applicable) effective July 1, 2010 for all full-time & permanent part-time employees. Forsberg seconded. Chairman presented. Vote was unanimous.

Next Meeting: The next meeting of the Authority will be held Tuesday, June 29th @ 5pm.

There being no further business brought before this Board, Chairman adjourned meeting @ 9:04pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator

Approved:
June 28, 2006
Honorable Chair

Approved:
June 28, 2006
Honorable Member

Approved:
June 28, 2006
Honorable Member

Approved:



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Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Park & Maintenance Sub-Committee Meeting

Thursday, June 24, 2010 - Bourne Scenic Park - 8:30am

Agenda Items:

1. '11 Capital Outlay Projects.
2. New business.

Signed:

D.M. Woodside

Title:

Administrative Coordinator

Date:

June 21, 2010

2010 JUN 21 PM 2 38
OWN CLERK'S OFFICE



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Clerk

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RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, June 29, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Sub-Committee Appointments.
2. Minutes of May 25, 2010.
2. Administrative Business.
 - a. Requests, Thank You Notes, & Correspondences.
 - b. Open Meeting Law Updates.
 - c. Ethics Law Certifications.
3. Treasurer Report.
 - a. Quarterly Financial Report July 1, 2009 - March 31, 2010.
 - b. Insurance.
4. Setting Goals & Objectives.
5. Capital Outlay Projects.
6. Park Report.
7. Maintenance Report.
8. Rink Report.

Signed: 

D.M. Woodside, Admin. Coordinator

Date: June 23, 2010

2010 JUN 23 PM 1 40
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BOURNE, MA



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Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AMENDED AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, June 29, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Sub-Committee Appointments.
2. Minutes of May 25, 2010.
2. Administrative Business.
 - a. Requests, Thank You Notes, & Correspondences.
 - b. Open Meeting Law Updates.
 - c. Ethics Law Certifications.
3. Treasurer Report.
 - a. Quarterly Financial Report July 1, 2009 - March 31, 2010.
 - b. Insurance.
 - c. Adoption of FY'11 Operational Budget.
4. Setting Goals & Objectives.
5. Capital Outlay Projects.
6. Park Report.
7. Maintenance Report.
8. Rink Report.

2010 JUN 25 AM 10 41
TOWN CLERK'S OFFICE

Signed:

D.M. Woodside

D.M. Woodside, Admin. Coordinator

Date: June 23, 2010

Record of the Bourne Recreation Authority meeting held June 29, 2010

Present:

W. Curt Duane	Gregory A. Folino	John A. Coughlin
Paul R. Forsberg	Rickie J. Tellier	Barry H. Johnson
Diane M. Woodside	Robert H. Howard	Eric C. Johnson
Tom Welch	Gary Powers	

The Bourne Recreation Authority meeting was held on Tuesday, June 29, 2010. Chairman called the meeting to order @ 5:00pm. Said meeting was audio-taped.

Canal Youth Hockey's new President Tom Welch & new Vice President & Registrar Gary Powers addressed the Board. Canal is looking to bring tournaments back to Gallo, & will work with Hickey on same. They recently held a street hockey clinic here with the Boston Bruins Organization, who were very impressed with the facility. They received a Mike Cheever Grant in the amount of \$4,500.00, & will use same to grow the sport of hockey. They would like to run a 12-week Learn to Play Hockey Program @ a cost that's affordable to all, if not free, & will look to the Board for sponsorship. The Board recognized their efforts, & suggested speaking with Hickey once their proposal is in place. Welch & Powers thanked the Board for their time & will report back.

Sub-Committee Appointments: Chairman appointed Forsberg & Folino to the Rink Sub-Committee, & Coughlin & Tellier to the Park & Maintenance Sub-Committee. All concurred.

Minutes of May 25, 2010: Tellier made motion to accept minutes of May 25, 2010. Coughlin seconded. Chairman presented. Vote was unanimous.

Administrative Business: Tellier made motion to sponsor Sheppard Memorial Golf Tournament in the amount of 1-hour of ice time. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Waquoit Nursery School in the amount of 1-hour of ice time. Tellier seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Save Bourne Sports in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Knights of Columbus in the amount of 1-hour of ice time & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

2010 JUL 30 PM 11 59

Tellier made motion to sponsor PAL of Cape Cod in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Rob Oberg/Andrea Sweeney Memorial Golf Tournament in the amount of \$100.00, 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Youth Baseball in the amount of \$200.00. Coughlin seconded. Chairman presented. Forsberg abstains. Motion Carries.

Forsberg made motion to table request from Harwich Cranberry Festival, Inc. Tellier seconded. Chairman presented. Vote was unanimous.

Open Meeting Law Updates: Barry Johnson reviewed with the Board the changes to the OML, outlining some highlights of interest, including: agendas, minutes, & adding a "Public Comment" section. He stated all must be aware of said changes, & must be familiar with the Conflict of Interest portion of same as well. All concurred.

Ethics Law Certifications: Barry Johnson reviewed with the Board the now mandatory Ethics Test to be taken by all members, & full-timers on-line. All concurred.

Also in Packets: Thank you notes from UCT's graduating class, UCT's 2010 Tech Open, Saint Margaret Regional School, Cystic Fibrosis Foundation, Special Olympics, Briana Lumley, & Justin Desharnais; correspondence from the State Auditor's Office; & a camping article.

Treasurer Report: Treasurer presented 3 warrants for signature of Board. Treasurer inquired about the price of gasoline the Authority will be paying when switching to the Town's tank. Johnson will investigate. Treasurer is hoping a minimum number of employees will be issued pin #'s & keys. Forsberg would like Johnson to monitor cell phone usage for all Authority equipment. Coughlin thanked all those involved dealing with the Auditors Office. The reports we received were appreciated.

Quarterly Financial Report (July 1, 2009 - March 31, 2010): Board reviewed same.

Coughlin made motion to approve the Quarterly Financial Report as presented. Chairman seconded. Chairman presented. Vote was unanimous.

Insurance: Treasurer received the revisions from Hart Insurance, & explained both the liability & umbrella policies. Ultimately, the Authority must use their best judgment when considering the risks vs. the cost of same.

Coughlin made motion to approve the insurance cost in the amount of \$102,632.60. Tellier seconded. Chairman presented. Vote was unanimous.

Adoption of FY'11 Operational Budget: Treasurer presented same with corrections.

Forsberg made motion to approve the FY'11 Operational Budget as presented. Coughlin seconded. Chairman presented. Vote was unanimous.

Setting Goals & Objectives: @ Tellier's suggestions, all members & Management will submit their thoughts of projects to be completed within the Authority to be turned into Woodside for the next meeting for discussion.

Capital Outlay Projects: The Board discussed the Managers & Sub-Committees project list. The Park's included upgrading the electrical in P-Area, building full-service cabins, & paving roads. Maintenance listed completing the 2nd floor of the Park Office, landscaping, replacing fencing along the Canal, & renovating bathrooms. The Rink's included sealing the parking lot, painting the beams, & purchasing a new compressor to name a few (see attached).

Chairman made motion to approve painting & sealing the parking lot in the amount of \$2,500.00. Forsberg seconded. Chairman presented. Vote was unanimous.

Park Report: Morrill was not in attendance. Park/Maintenance Sub-Committee minutes of their last meeting will be reviewed @ the next meeting.

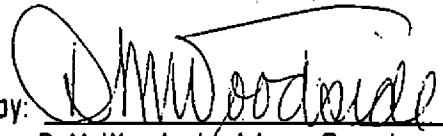
Maintenance Report: Eric Johnson's crew finished the bathrooms @ the Rink, & has fixed the snow-met-pit for a third time. Hopefully, the latest pump will work out. Discussion was held on purchasing a bucket truck vs. a scissor lift. Will discuss @ a future meeting.

Rink Report: Hickey was not in attendance. Chairman stated the No Frost Concentrator was not working properly due to a float made of copper. A replacement part was ordered to be installed. Hickey ordered a fan motor. Has been meeting with Morrill & Eric Johnson every Monday to discuss what needs to get accomplished @ both facilities. Is deciding what to do outside @ the east end of the arena, & @ the back of the rink for landscaping. Will have the trees trimmed around the wires.

Next Meeting: The next meeting of the Authority will be held Wednesday, July 28th @ 5pm.

There being no further business brought before this Board, Chairman adjourned meeting @ 9:00pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator

CAPITOL OUTLAY - GALLO ARENA

FY 2011

CRACK SEAL & LINE LOT	\$	5,000.00
TEMPERED GLASS	\$	1,500.00
PAINT BEAMS	\$	2,000.00
EXTERIOR LIGHTING	\$	2,000.00
COMPRESSOR ?	\$	60,000.00
SURGE PROTECTION (ICE)		?

FY 2012

LOCKER DOORS & FRAMES	\$	15,000.00
TRANSPARENT PANELS	\$	5,000.00
LOCKEROOM FLOORING		? 30K
REPLACE HVAC(OFFICES)	\$	5,000.00
HEAT IN BLEACHERS		?

FY 2013

PRO SHOP HEAT	?
EMER. LIGHT Generator	?
MESSAGE BOARD	?
NEW STREET SIGN	?

FY 2014

BOILERS (Hot Water)(Heat)		?
TOMBONI (Floor Scrubber)	\$	10,000.00
REPLACE FLOORING		?

FY 2015

WALL CANVAS		?
BLEACHERS		?
SCISSOR LIFT	\$	10,000.00



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AMENDED AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Wednesday, July 28, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Public Comment.
2. Minutes of June 29, 2010.
3. Park/Maintenance Sub-Committee Minutes of June 24, 2010.
4. Rink Sub-Committee Minutes of May 6, 2010.
5. Treasurer Report.
 - a. Warrants.
6. Administrative Business.
 - a. Requests & Correspondences.
 - b. Ice Hours to Cahir Account.
 - c. Employee Handbook Update.
 - d. Goals & Objectives.
 - e. Capital Outlay Plans.
7. Rink Report.
 - a. Snack Bar Lease Renewal.
 - b. Learn To Sk8 Program.
8. Maintenance Report.
 - a. Bucket Truck.
9. Park Report.

Signed:

D.M. Woodside, Admin. Coordinator

Date: July 21, 2010

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TOWN CLERK'S OFFICE
2010 JUL 21 PM 2 19

7/24/10

This agent page
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Ray Johnson



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BOURNE RECREATION AUTHORITY

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AGENDA

Meeting Notice - Town of Bourne

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 - a. SB Lease Renewal.
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9. Park Report.

Signed: 

D.M. Woodside, Admin. Coordinator

Date: July 21, 2010

2010 JUL 21 PM 2 41
TOWN CLERK'S OFFICE



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AMENDED AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

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9. Park Report.

Signed: 

D.M. Woodside, Admin. Coordinator

Date: July 21, 2010

2010 JUL 21 PM 2 19
TOWN CLERK'S OFFICE

Record of the Bourne Recreation Authority meeting held July 28, 2010

Present:

W. Curt Duane	Gregory A. Folino	John A. Coughlin
Paul R. Forsberg	Rickie J. Tellier	Barry H. Johnson
Diane M. Woodside	Robert H. Howard	Eric C. Johnson
John M. Morrill	John H. Hickey	

The Bourne Recreation Authority meeting was held on Wednesday, July 28, 2010. Chairman called the meeting to order @ 5:00pm. Said meeting was audio-taped.

Public Comment: As there was none, Chairman moved on to the next item on the agenda.

Minutes of June 29, 2010: Coughlin made motion to accept minutes of June 29, 2010. Tellier seconded for discussion. Coughlin inquired how much gas would cost @ the Town pump. Treasurer responded \$2.40 per gallon. Chairman presented. Vote was unanimous.

Park/Maintenance Minutes of June 24, 2010: Tellier made motion to accept minutes of June 24, 2010. Coughlin seconded for discussion. Coughlin inquired if the maps have been given to NSTAR. Eric Johnson those would be completed & returned to NSTAR once he has completed the work on the pools. Chairman presented. Vote was unanimous.

Rink Minutes of May 6, 2010: Chairman accepted minutes of May 6, 2010. No votes were taken @ said meeting, but notes were submitted.

Treasurer Report: Treasurer reminded all to watch spending in the coming months. Will increase the Authority's line of credit from \$50,000.00 to \$100,000.00 shortly as discussed @ the last meeting.

Warrants: Treasurer presented 4 warrants for signature of Board.

Administrative Business: Woodside presented 2 Lease Agreements for signature of the Board. Forsberg arrives. She reminded all of the now mandatory on-line Ethics Test to be taken by all Board members & all full-timer employees. Certifications for same are to be turned in to the Administrative Office.

Requests & Correspondence: Tellier made motion to sponsor Autism Awareness in the amount of 1-hour of ice time & 2-nights camping. Forsberg seconded. Chairman presented. Vote was unanimous.

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Tellier made motion to sponsor Cassandra Marie Tripp Memorial Dice Ride & Meat Raffle in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Massachusetts Maritime Academy in the amount of \$500.00. Coughlin seconded. Chairman presented. Folino abstains. Motion Carries.

Ice Hours to Cahir Account: Coughlin made motion to transfer \$1,139.75 into the Jerry Cahir Memorial Scholarship Fund. Tellier seconded. Chairman presented. Vote was unanimous.

Employee Handbook Update: Woodside, Tellier, & Barry Johnson met yesterday to review the draft. Tellier & Johnson submitted Town policies to incorporate into same. Once rendered, the group will meet again to review, & will then present to the Board.

Goals & Objectives / Capital Outlay Projects: Members & Management submitted a listing of what they'd like to see get accomplished @ both facilities in a timely manner. Woodside took same & consolidated the Top 5 (see attached), & these included: filling-in the saltwater swimming pool & developing a Master Plan for the new Pool/Recreations Area for the Corps of Engineers' approval; continuing electrical upgrades within the Park; developing an Employee Handbook; offering full-service cabins; purchasing a new compressor; constructing a Maintenance Barn; & installing cable/Wi-Fi within the Park. Discussion was held on all ideas, & suggestions were made to accomplish some within the normal budgeting process. Some suggestions wouldn't cost the Authority anything (i.e. employee handbook). Members suggested meeting with a company about trucking in clean-fill for the old pool area @ no cost or @ least a lesser cost. Morrill is concerned with spending money on filling an area the Authority may not have the funds to develop for a few years. While the Board concurs, they suggested meeting with Cape Cod Aggregates regarding same. Morrill feels it would be a fiscally responsible idea to construct full-service cabins because we'd get an immediate return on the money spent. Members suggested looking into leasing (to own) already constructed cabins as an alternative. Morrill will investigate. All agreed that the electrical upgrades within the Park need to be completed. Johnson will research what it would take to install Wi-Fi/cable in the Park. In the future, the Board may want to tour both facilities to go over all items suggested. Board reviewed all suggestions submitted, & it was suggested obtaining UCT's or the Sheriff's Department's help with the restroom construction to defer costs.

Also in Packets: Thank you note from the Oliva family, notice to the Bourne Council on Aging regarding coming to the Rink to cool-off, & an e-mail from Bourne SC regarding their milestones.

Rink Report: Hickey is ecstatic that the glycol cleaning tests have improved greatly judging from the latest results. Chairman would like the Board to be informed as to what the parts per million reflect. Johnson will inquire with MGM for a description. Hickey reported selling more ice time @ the seasonal ice buyers meeting, & stated that all parties were happy. Chairman would like to see Hickey, Johnson, & Folino take care of the possible Woman's Locker Room issue by the 1st of October. With the DPW's assistance, the lines were re-stripped in the Rink's parking lot.

Snack Bar Lease Renewal: Board reviewed letter sent to Tom Welch of Sam's Snack Bar regarding renewing his lease for an additional 5-year period for an additional \$5,100.00 increase from the first 5-year lease. Discussion was held on Welch's proviso regarding should the situation arise that a loss of major events (i.e. MIAA games) occur, the Board would be open to discussing the rental terms. While Hickey will meet with Welch to clarify same, he feels the Rink will be given the same amount of games as in the past. He also has booked a Midget Hockey Tournament over the Columbus Day weekend. Hickey is looking to market the Snack Bar & Pro Shop as much as they'd allow in order to get their services & products out to our customers. Forsberg left meeting.

Duane made motion to accept Sam's Snack Bar Lease Extension as presented. Coughlin seconded. Vote was unanimous.

Barry Johnson & Hickey have agreed to keep the vending in-house @ this time. Board would like to see new machines installed. Hickey will accomplish. Howard left meeting.

Learn to Sk8 Program: Both Hickey & Woodside would like to offer to the Bourne Recreation Department the opportunity to run the Fall 2010 Learn to Sk8 program in place of ours. Both feel if we can get \$210 per hour from them, it's a more fiscally responsible avenue to take in these difficult economic times. Woodside will still operate the summer program, changing over to USFS from ISI to be able to feed into the 3 Learn to Sk8 programs offered here.

Maintenance Report: Eric Johnson & his crew are working on the C-Area Playground.

Bucket Truck: Eric Johnson would like to purchase a used Bucket Truck that is in immaculate condition & was mostly garaged. Tellier confirmed that the old Bucket Truck has served its time. Said truck was declared as surplus equipment @ a past meeting.

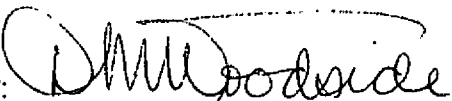
Tellier made motion to purchase a used Bucket Truck in the amount of \$12,000.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Park Report: Morrill reported a great summer to showcase the pools. While they have not been used to capacity, they have been busy, & he's happy the campers have a nice area. He is learning to maintain the proper levels of chemicals, & stated the Board of Health has been in & found the levels perfect. Is looking for a screen @ that area to hide what is behind the fencing, & will seed said area to make it more appealing. Coughlin would appreciate that effort. Morrill is also waiting on recycling containers to be delivered. Same are independent of the trash collection.

Next Meeting: The next meeting of the Authority will be held Tuesday, August 24th @ 6pm.

There being no further business brought before this Board, Coughlin made motion to adjourn.
Chairman adjourned meeting @ 7:05pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator

Goals & Objectives

Curt Duane –

1. Fill in pool & develop recreation area
2. Replace compressor #2
3. Replace bucket truck
4. Employee Handbook & evaluations
5. Build cabins @ Park

Paul Forsberg –

1. Electrical Upgrades
2. Fill pool – Recreation Area
3. Compressor
4. 1 Full-Service Cabin
5. Maintenance Barn

Jack Coughlin –

1. Fill-in old pool & make plans for new Recreational Area
2. Install some type of screen to hide old pool area (i.e. screen, fencing, plantings)
3. Pavilion update (i.e. cleaning, painting)
4. Landscaping along Canal (@ G-Area)
5. Density in C-Area (add pull-thru sites to eliminate overcrowding)
6. Replace restroom in C-Area
7. Screen off dumpsters
8. Employee Handbook & evaluations
9. Install small playground in C-Area (beside C-150)
10. Remove growth on fence in Basketball Court

Greg Folino –

1. Continue electrical upgrades in the Park (\$40,000.00 annually)
2. Continue filling the salt-water swimming pool (\$10,000 annually)
3. Changing over the compressor @ the Rink (\$50,000 1x payment)

Rickie Tellier –

1. Employee Handbook
2. Organizational Chart
3. Develop ways to increase revenue
4. Fill in old pool area
5. Recreational Area

Barry Johnson –

1. Design & construct new Recreation Area @ old pool location
2. Electrical Upgrades
3. Place additional recreational items throughout the Park (i.e. playground equipment, bocce, mini-golf, shuffleboard, horse-shoes)
4. Revenue enhancing ideas (i.e. Full service cabins, re-design sites, cable)

(Barry's continued)

5. Re-design & upgrade Dump Station for easier access
6. Replace/Upgrade equipment per the approved Capital Outlay Plan
7. Doggie Park (if we have the area)
8. Enhance Rink appearance with outside "skin", signage, & better landscaping
9. Replace silver insulation for better utility cost savings & appearance purposes
10. Add jumbo-tron for the showing of events
11. Use solar/wind power wherever possible @ both locations
12. Update Emergency Preparedness Plan/ Evacuation Plan @ both facilities with the Town's Emergency Coordinator
13. Employee Handbook – try to incorporate as many benefits as possible that do not have a direct impact on revenues
14. Take advantage of training & services provided through the EAP Network
15. Upgrade to include WIFI/internet service @ the Park (Rink has)
16. Maintenance Barn for a workshop & equipment storage
17. Place a small ATM within the Park

John Hickey

1. Compressor #2
2. Replace Zamboni
3. Surge protection
4. Emergency lighting generator
5. Locker-room doors & flooring

John Morrill

1. 5 Full Service Cabins
2. Electrical Upgrades
3. Fill-in pool for more recreation
4. Cable/WIFI for entire Park
5. Maintenance Barn
6. New Recreation Facility

Eric Johnson

1. Full-service cabins
2. Bare-bones cabins
3. Maintenance Barn
4. Pavilion @ Pool
5. Landscape & parking @ Canal

Diane Woodside

1. Employee Handbook / Evaluations / Organizational Chart
2. New Bleachers / Marquee Signage
3. Finish Media & Conference Rooms
4. Fill-in Pool & develop plans for Recreation Area
5. Finish Office 2nd floor
6. Electrical Upgrades

Outcome

Top 5 are listed by preference (see below)

- 1 - Continue to obtain clean-fill to place @ old pool location... discuss whether to purchase or accept free drop-offs
- 1 - Develop specific plans for a Recreation Area @ the old pool location... & once completed & agreed upon, present to the Corps of Engineers for their approval so we can proceed accordingly
- 2 - Continue electrical upgrades @ the Park... per usual with NSTAR assistance
- 3 - Employee Handbook / Evaluations / Organizational Chart... currently working on
- 3 - Full-service Cabins... decide if & how many to construct
- 4 - Compressor... decide if & when to purchase replacement
- 4 - Construct new Maintenance Barn... decide if & when to construct, & get quotes
- 5 - WiFi/Cable @ every site... decide if & when to install, & get quotes



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Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, August 24, 2010 - John Gallo Ice Arena - 6:00pm

Agenda Items:

1. Public Comment.
2. Minutes of July 28, 2010.
3. Treasurer Report.
 - a. Warrants.
 - b. Annual Financial Report (July 1, 2009 - June 30, 2010).
4. Administrative Business.
 - a. Requests & Correspondences.
 - b. Cahir Scholarship Update.
5. Rink Report.
6. Maintenance Report.
7. Park Report.

Signed:

D.M. Woodside, Admin. Coordinator

Date: August 19, 2010

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TOWN CLERK'S OFFICE
BOURNE, MASSACHUSETTS

Clerk

Record of the Bourne Recreation Authority meeting held August 24, 2010

Present: 2010 SEP 31 PM 12 07
W. Curt Duane John A. Coughlin Paul R. Forsberg
TOWN OFFICE Barry H. Johnson Diane M. Woodside
Rickie J. Tellier
Robert H. Howard Eric C. Johnson John M. Morrill
John H. Hickey

The Bourne Recreation Authority meeting was held on Tuesday, August 24, 2010. Chairman called the meeting to order @ 6:00pm. Said meeting was audio-taped.

Public Comment: Board took a moment of silence for former Authority members, Allen Swain & Fred Comings.

Minutes of July 28, 2010: Tellier made motion to accept minutes of July 28, 2010 with correction noted. Chairman seconded. Chairman presented. Vote was unanimous.

Treasurer Report: Treasurer discussed possible employee participation in CCMHG's Work Site Wellness Programs, involving Health Improvement Plan (HIP), Work Site Screenings, & Cancer Prevention Screenings. Coughlin arrived.

Warrants: Treasurer presented 3 warrants for signature of Board.

Annual Financial Report (July 1, 2009 - June 30, 2010): Discussion was held on the fact the FY'10 was considerably better than FY'09, & noted increases in electric camping, cabin rentals, & ice rentals. Discussion followed on what the Board should focus on to bring in revenue.

Coughlin made motion to accept Financial Statements for period ending June 30, 2010, & to send same to the Corps of Engineers & Bourne Selectmen. Forsberg seconded. Chairman presented. Vote was unanimous.

Administrative Business: Woodside reported that all acknowledgement slips regarding Conflict of Interest Law have been turned in by all Board Members & full-time staff. She is awaiting 2 Ethics Commission Receipts, & will report back @ the next meeting.

Requests & Correspondence: Tellier made motion to sponsor Cape Cod Canal Youth Hockey Golf Tournament in the amount of \$100.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Cahir Scholarship Update: Woodside informed the Board that Allyson White, a long-time employee @ the Park was inadvertently forgotten in this year's recipient line-up, & apologized for the oversight, as both she & Morrill did not realize she was eligible. Woodside was recently informed that White just graduated from Bellingham High School, & will attend Johnson & Wales in Providence, RI in the fall. She would receive a full-scholarship of \$1,500.00 should the Board decide to award her one. 2010's amended total would be \$7,300.00.

Chairman made motion to award Allyson White a full scholarship in the amount of \$1,500.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in Packets: -Thank-you-note from Bourne on the 4th of July Parade's Claudine Wrighter; & a copy of the 2010 Annual Report.

Rink Report: Hickey reported that the Maintenance Crew is changing the exterior lights, & Coca-Cola replaced the machines. He accepted an estimate from an electrician for work on the panel in the outside cage. Barry Johnson reminded him to obtain 3 quotes for same, & to include McGrath. Hickey believes it is feasible to retrofit the bleacher heaters. Discussion was held on having part-time employees complete the Ethics test. Johnson stated there are exemptions to seasonal employees; however, will review further. Should a violation occur, a form would be completed & submitted to the State Ethics Commission. Chairman stated that since Miskovsky's contract has expired, perhaps Hickey should investigate other gardeners to maintain the east-end area. Discussed Pam Mascetta's request for an hour of ice time to be used as Learn to Sk8 ice time for special skaters. Woodside is volunteering for same.

Chairman made motion to sponsor 1-hour of ice time for said event. Coughlin seconded. Chairman presented. Vote was unanimous.

Maintenance Report: Eric Johnson stated electrician Brian McGuire is obtaining the proper permits for the electrical upgrades in P-Area, & will work with both NSTAR & the Town to accomplish same in a timely manner. Johnson stated there are 7 sections totaling 87 sites, so they may all not get completed in the time permitted, but will try to do most barring any problems. Completed the C-Area playground, & is happy with the result. Updated the parking area across from the tent in G-Area, & is working on the upstairs Office. Because the inmates @ the jail are now under State supervision, & they have upcoming work on their schedules, & are, thus hard to acquire, Johnson is investigating the possibility of purchasing a 1-piece concrete building for low-maintenance to be used as the C-Area restrooms. Coughlin suggested Eric & John look @ Normandy Farms restrooms for comparison sake. Will report back. Barry Johnson reminded all that any restroom re-design will have to meet with the Board's approval.

Park Report: Morrill reported a great summer thus far with reservations up 250+ from last year due to the addition of the pools & nice weather. The pools will be staffed through September 6th, & then only on the weekends, weather permitting. He has learned a lot in operating the pools this year. He did mention that the \$1,200 in-line salt chlorinator is under warranty, & will be replaced. They held a BBQ with the Boss this season, & he complimented the Rec. Staff for their efforts in collecting backpacks filled with school supplies to donate to the 2 elementary schools, & middle school. He is looking forward to the fall schedule @ the Park, what with the Scallop Fest in town, & the Striper Fest. He reported 50+ long-term seasonals will remain in the Park until the end of the season. He reported that while Labor Day Weekend has not sold out yet, he expects it to be. He reported Columbus Day weekend is sold-out @ this time. Has yet to inquire about leasing (to own) already constructed cabins @ this time. Morrill & Woodside will oversee the Site Change Lottery on Saturday, September 18th @ 10am. He will host the 20/20 Group September 19th - 23rd, & if anyone wants to attend the welcome cook-out that Sunday, let him know. In addition to reviewing all aspect of the Park, they will take a Canal cruise, visit the Lobster Trap, host a clambake, & listen to a customer service seminar by Charlie Billard. Chairman & Johnson met with representatives from Cape Cod Aggregates regarding clean-fill for the old pool area.

Chairman made motion to allocate up to \$5,000.00 to be set-aside should clean-fill become available. Coughlin seconded. Chairman presented. Vote was unanimous.

Next Meeting: The next meeting of the Authority will be held Tuesday, September 28th @ 7pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Chairman seconded. Chairman adjourned meeting @ 7:25pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator



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TOWN CLERK'S OFFICE

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AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, September 28, 2010 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Minutes of August 24, 2010.
3. Treasurer Report.
 - a. Warrants.
4. Administrative Business.
 - a. Requests & Correspondences.
5. Rink Report.
6. Maintenance Report.
7. Park Report.
 - a. 20/20 Group.

Signed:

D.M. Woodside, Admin. Coordinator

Date: September 22, 2010

W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

Clerk

Record of the Bourne Recreation Authority meeting held September 28, 2010

Present: 2010 OCT 29 PM 1:30
W. Curt Duane
Paul R. Forsberg
TOWN Barry H. Johnson
Eric C. Johnson
Gregory A. Folino
Rickie J. Tellier
John H. Hickey
Diane M. Woodside
John A. Coughlin
Robert H. Howard
John M. Morrill
Paul Gately

The Bourne Recreation Authority meeting was held on Tuesday, September 28, 2010. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

Public Comment: Gately inquired about the progress regarding the wind turbine project with UCT & the Corps of Engineers. Folino stated that the Authority met with both parties, but the proposed projects is @ a standstill @ this point, & described the process. Forsberg arrived. While the Authority feels alternative sources of energy makes sense, all of the parties involved may not have the funding for same. The rink's energy costs alone average \$14,000.00 per month. Folino suggested following up with UCT's Kevin Farr, or the Corps' Larry Davis or Bill Norman. Gately thanked the Board & left the meeting.

Minutes of August 24, 2010: Tellier made motion to accept minutes of August 24, 2010. Forsberg seconded. Chairman presented. Tellier, Forsberg, & Duane vote in favor. Folino abstains. Motion carries.

Treasurer Report: Management recently met to discuss projects they'd like to complete @ each facility within the fiscal year. @ the next Board meeting, the Treasurer hopes to have an assessment of the Authority's financial situation through the winter season to address our needs, & to see what can be accomplished. All concurred. Managers in each department will price out said projects for consideration. Chairman stated the Barnstable County Sheriff's crew is available, & would like to see them utilized if they're available to alleviate some costs is some of the projects.

Warrants: Robert Howard presented 2 warrants for signature of Board.

Administrative Business: Chairman made motion to table the request for ice time from the Bourne SC's Christmas Show. Folino seconded for discussion. Chairman would like to see said requests go through the Rink Manager first, and then have him present his recommendation to the Board. It was noted that the Club will also be requesting ice for their Synchronized Classic as well. He'd also like Hickey to let the Club's new members know that that is the procedure. Chairman presented. Vote was unanimous.

Requests & Correspondence: Forsberg made motion to sponsor Golftober Fest benefitting the Juvenile Diabetes Research Foundation in the amount of 1-hour of ice time & 2-nights camping. Folino seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor 1st Annual Becky's Dream Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Chairman seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor 1st Annual St. Margaret's Regional School Golf Tournament in the amount of 1-hour of ice time & 2-nights camping. Chairman seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from the Welch family, Chandler family, Autism benefit, MMA Athletic Department, Chamber of Commerce, & Waquoit Nursery School; corrected July 28, 2010 minutes; copy of Snack Bar Lease Extension; & copy of hurricane memorandum.

Rink Report: John Hickey is pleased with the beam painted being completed by employee, Brian Ferrari. Pam Mascetta directed Blades of Joy, an hour-long sk8 session for those with disabilities. Woodside volunteered as well. There were 2 helpers to every sk8er. Hickey is hoping to make this an annual event. Ice plant is running great. Met with the ice buyers recently to complete the winter schedule, & is on par with last year. Chairman would like to thank the Bourne Recreation Department for their assistance in taking over our fall session of Learn to Sk8. Woodside stated we will continue to operate the summer session in conjunction with the Sk8 Academy. Met with the national Grid representative regarding the bleacher heaters. Barry Johnson arrived. Will meet with Tim Fryery to look @ the east-end landscaping, & will offer dasher board advertising to same. Will meet with Barry Johnson, Folino, & James Seavy on October 5th to obtain Title 9 guidance regarding locker-room equity. Same to be discussed @ the next meeting.

Maintenance Report: Eric Johnson & his crew have cleared the trees & stumps discussed @ the Rink, & has cleared around the basketball court & under the Bridge. They have also worked on the landscaping project @ the triangle. Discussed NSTAR plans regarding the electrical upgrade project. There is now a fee involved for same. Eric Johnson reported that our end is done & is now awaiting NSTAR's plans. Board would like Barry Johnson to contact Charlie Tavares regarding same to keep said project progressing. Discussion followed. Coughlin arrived.

Park Report: John Morrill discussed Hurricane Earl that wasn't. They did clear the Park, & got everyone back in the following morning to everyone's satisfaction, & Labor Day weekend was salvaged. He reported that reservations are up slightly. The Park is sold-out for Scallop Fest weekend, & is looking forward to Columbus Day weekend, & the Halloween festivities & hay rides

that will be held then. Stated Maintenance Department is working on the trim & carpeting upstairs from the Office, & enclosing the dumpsters throughout the Park. They will also address drainage issues @ some locations. Morrill & Woodside operated the Site Change Lottery on September 18th. 33 seasonal campers participated, with 17 changing sites. We have begun contacting our Waiting List for the 2011 season. Discussion followed. Coughlin thanked Morrill for hosting the Park Party, stating a good time was had, & the food was excellent.

Morrill's 20 Group met @ the Park. He hosted a cook-out on premises, took them for a Canal cruise, & had classes from 8am-4pm Monday - Wednesday. He developed a critique form for all to complete, similar to Woodall's & Trailer Life's evaluation forms, & stated that 90% discussed were expected, but a few caught him off-guard. He felt it was great to get others opinions on our operation. Discussions included, but were not limited to: bathrooms, staffing, pricing strategies, & the Park Store. Board would like him to discuss further with the Park Sub-Committee. He concurred.

Next Meeting: The next meeting of the Board is tentatively scheduled for Tuesday, October 26th @ 7pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 8:10pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

2010 OCT 21 PM 1 17

TOWN CLERK'S OFFICE
BOURNE, MASS 019

W. CURT DUANE
Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, October 26, 2010 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Public Comment.
2. Minutes of September 28, 2010.
3. Treasurer Report.
 - a. Warrants.
 - b. Financial Status & Capital Projects.
4. Administrative Business.
 - a. Requests & Correspondences.
5. Park Report.
 - a. Seasonal Guest Passes.
 - b. Rates.
6. Maintenance Report.
7. Rink Report.
 - a. Locker Room Update.

Signed:

D.M. Woodside, Admin. Coordinator

Date: October 21, 2010

Clerk

Record of the Bourne Recreation Authority meeting held October 26, 2010

Present: W. Curt Duane Gregory A. Folino John A. Coughlin
Paul R. Forsberg Rickie J. Tellier Robert H. Howard
Barry H. Johnson John H. Hickey John M. Morrill
Eric C. Johnson Diane M. Woodside Lisa MacKenzie
Carolyn Kniesley

2010 NOV 26 PM 2:59
TOWN CLERK'S OFFICE

The Bourne Recreation Authority meeting was held on Tuesday, October 26, 2010. Chairman called the meeting to order @ 7:00pm. Said meeting was audio-taped.

Public Comment: Lisa MacKenzie of the Bourne Skating Club was present to follow-up on the e-mail requesting sponsorship for the annual Christmas Show & the Cape Cod Synchronized Classic. Both events are huge undertakings, & the Club would appreciate any assistance, as those are the 2 major fundraisers for the Club. MacKenzie outlined both events, & the undertakings of same for the Board. Discussion followed. The Board expressed their continued appreciation to the Club, but noted the tough economic times all businesses are in, & suggested sponsoring what they did in the past. MacKenzie thanked the Board for their time.

Duane made motion to sponsor Bourne Skating Club's Christmas Show in the amount of 2-hours & their Synchronized Skating Classic in the amount of 5-hours. Folino seconded. Chairman presented. Vote was unanimous.

Minutes of September 28, 2010: Forsberg made motion to accept minutes of September 28, 2010. Tellier seconded. Chairman presented. Forsberg, Tellier, Folino, & Duane vote in favor. Coughlin abstains. Motion carries.

Treasurer Report: Robert Howard would like to close a few accounts that aren't making any money, & open a Money Market account @ Sovereign Bank. He'd also like to increase the Authority's line of credit.

Duane made motion to close 5 bank accounts, & open a Money Market account @ Sovereign Bank. Tellier seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to increase the line of credit to \$75,000.00. Tellier seconded. Chairman presented. Vote was unanimous.

Warrants: Treasurer presented 3 warrants for signature of Board.

Financial Status & Capital Projects: Treasurer reviewed the financial status of last year to gauge what will be needed for this year. Depreciation factors were taken into account, & Capital Outlay projects & banking statements were discussed.

Administrative Business: Diane Woodside inquired if the Board would like to purchase turkeys for the full-time benefitted employees for Thanksgiving. Board responded in the affirmative. Woodside also asked if the Authority would host the annual holiday dinner this year. Discussion followed.

Folino made motion to forego the Annual Holiday Dinner this year due to budget constraints. Coughlin seconded. Chairman presented. Folino, Coughlin, Duane, & Tellier vote in favor. Forsberg opposed. Motion carries.

Requests & Correspondence: Coughlin made motion to sponsor SHS 100 Club in the amount of \$180.00. Forsberg seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor BHS Yearbook in the amount of \$300.00. Forsberg seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor BYSL in the amount of \$250.00. Coughlin seconded. Chairman presented. Duane, Coughlin, Folino, & Tellier vote in favor. Forsberg abstains. Motion carries.

Duane made motion to sponsor Friends of Bourne Council on Aging in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor BHS Class of 2013 in the amount of 4-hours of ice time. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from MMA Athletics, & the Comings family; Abutter Notification; correspondence from Gilman & Associates; press release regarding the Town's Citizen Energy Forum (Hickey will attend same);

Park Report: John Morrill reported that while the Park is up approximately \$110,000.00, the nice weather has helped. All concurred. He also promoted long-term off-seasonal camping & cabin camping, which also helped. He'd like to discuss the possibility of running the park Store in the future as he feels it would be an added source of revenue.

Seasonal Guest Passes: Morrill stated most campgrounds charge a visitors fee due to the fact that facilities can only handle so many people before wear & tear takes hold. Excess strain on

restrooms, pools, & other amenities causes extra utility & maintenance expenses. Morrill feels this is a revenue source we're missing out on. Board would like Morrill to meet with the Park Sub-Committee regarding same to discuss @ the next meeting.

Rates: Morrill presented his recommendations for rate increases @ the Park. Sticking with his 5-year plan to get the Park on equal ground with other campgrounds offering the same amenities, he increased the rates approximately 5% across the board, with about a 10% increase during the in-season. He also discussed rates of area campgrounds for comparison. Discussion followed. Folino inquired if his pricing was aggressive? Morrill responded in the affirmative & feels it should be @ that level. He's done a lot of research, & doesn't feel he is pricing the Park out of range. Board would like Morrill to meet with the Park Sub-Committee regarding same to discuss @ the next meeting.

Maintenance Report: Eric Johnson has supplied all that is needed to the NSTAR engineer, & informed the Board of the approximate \$10,000.00 engineering fee. He'd like to know how much the Board is allotting this year on the electrical upgrades. He & his crew completed 49 sights in B-Area, & there are a total of 88 in P-Area. Discussion followed. The Board would like to upgrade @ least half of P-Area.

Tellier made motion to allot \$50,000.00 for electrical upgrades. Coughlin seconded for discussion. Barry Johnson reminded all that the engineer will have to be compensated this year as well, but has no idea what the charge will be. Tellier rescinded his motion.

Forsberg made motion to allot \$40,000.00 toward the electrical upgrades within the Park, & \$10,000.00 for the NSTAR engineer's fee. Folino seconded. Chairman presented. Vote was unanimous.

Rink Report: John Hickey will discuss rate increases @ the next meeting in order to provide a timely manner in which ice buyers to make appropriate choices. He will attend the energy forum this week. Informed Board that Sam's Snack Bar has signage to be posted @ the marquee. He has not heard back from MGM Sports. Hickey reported his appreciation with the newly painted beams. Duane inquired if Hickey has met with the bleacher heater company. Hickey is awaiting a call on that. Duane asked about the landscaping @ the east-end of the building. Hickey will meet with landscapers on November 1st regarding same. Forsberg would like to see the full-timers CPR & AED certified. Hickey will investigate.

Folino reported that MMA's Financial Aid Director informed all that there are not enough jobs on campus; & complimentary help is available to area businesses up to \$1,000.00. Barry Johnson will investigate same.

Locker Room Update: Hickey, Barry Johnson, & Folino met with Mr. Seavy regarding locker room equality. @ this time, Sandwich High School will allot locker room usage between their boys & girls teams. A draft Memorandum of Understanding is currently being reviewed by SHS' Athletic Director.

Next Meeting: The next meeting of the Board is scheduled for Tuesday, November 23rd @ 5pm.

There being no further business brought before this Board, Tellier made motion to adjourn.
Chairman adjourned meeting @ 9:10pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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W. CURT DUANE
Chairman

PAUL R. FORSBERG
Fire Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

Meeting Notice - Town of Bourne

Bourne Recreation Authority Park Sub-Committee Meeting

Wednesday, November 3, 2010 - Bourne Scenic Park - 1:00pm

Agenda Items:

1. Seasonal Guest Passes.
2. Rates.

Signed:

D.M. Woodside

Title:

Administrative Coordinator

Date:

October 29, 2010

2010 OCT 29 PM 1 14
TOWN CLERK'S OFFICE
BOURNE, MASS.



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Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, November 23, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Public Comment.
2. Minutes of October 26, 2010.
3. Treasurer Report.
 - a. Warrants.
 - b. Electricity Suppliers.
4. Administrative Business.
 - a. Requests & Correspondences.
5. Rink Report.
 - a. Rates.
6. Park Report.
 - a. Seasonal Guest Passes.
 - b. Rates.
7. Maintenance Report.

Signed:

D.M. Woodside, Admin. Coordinator

Date: November 18, 2010

2010 NOV 19 AM 9 39
TOWN CLERK'S OFFICE

Clerk

Record of the Bourne Recreation Authority meeting held November 23, 2010

Present:

W. Curt Duane	Gregory A. Folino	John A. Coughlin
Paul R. Forsberg	Rickie J. Tellier	Robert H. Howard
Barry H. Johnson	John M. Morrill	Eric C. Johnson
Diane M. Woodside		

The Bourne Recreation Authority meeting was held on Tuesday, November 23, 2010. Chairman called the meeting to order @ 5:00pm. Said meeting was audio-taped.

Public Comment: Hearing none, the Chairman moved onto the next agenda item.

Minutes of October 28, 2010: Forsberg made motion to accept minutes of October 26, 2010. Coughlin seconded. Chairman presented. Vote was unanimous.

Treasurer Report: Robert Howard informed the Board of a proposed \$75,000.00 line of credit offered by an area banking establishment that wouldn't require the Authority to pledge any business assets. If that requirement can not be met, he'll keep the line of credit @ \$50,000.00. Board concurred. Discussion was also held on the possibility of putting out a RFP for banking services. Treasurer will report findings back to the Board.

Warrants: Treasurer presented 3 warrants for signature of Board.

Electrical Suppliers: Treasurer reported that we have been repeatedly approached by electricity supplier brokers to quote on our service. Discussion followed. Board would like both entities to be included. Treasurer will review with the Rink Manager & said brokers, & report findings back to the Board.

Administrative Business: Diane Woodside presented the 2010 High School Conditioning Camp Report. Discussion was held.

Coughlin made motion to deposit \$1,230.00 into the Jerry Cahir Memorial Scholarship. Duane seconded. Chairman presented. Vote was unanimous.

Requests & Correspondence: Coughlin made motion to sponsor the Stacy Deyo Memorial Benefit in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Chairman presented. Vote was unanimous.

2010 DEC 23 PM 11 33

Also in Packets: Thank you notes from Bourne Skating Club, Becky's Dream, Saint Margaret's Regional School Golf Tournament, & the Caswell family. In addition to the thank you note from the Rob Oberg/Andrea Sweeney Golf Tournament, Jimmy Sweeney called personally to thank the Board for their support. Bourne Food Pantry also sent a note for the many cans of non-perishable food items collected during our Public SkB sessions. Brian Durocher of Red & Brown Hockey Camp sent a thank you note in addition to calling to thank the staff for their assistance over the years. He is retiring & wanted to give Hickey ample time to obtain a quality goalie camp for the 2011 summer. A note complimenting Morrill & the Bourne Scenic Park was received from Paula MacKay, & the response sent from Barry Johnson was also in the packet. A copy of an article on ice rinks was enclosed, as well as a copy of the Toys for Tots celebration party on December 5th.

Rink Report: John Hickey was not in attendance @ this meeting. Board was made aware that both Bourne & Sandwich High Schools have outstanding balances. Board agreed that locker-rooms should not be used until same is paid.

Rates: Board reviewed Hickey's proposed rate increases effective July 1, 2011. They would like to revisit same @ the next meeting, & would appreciate a more detailed copy with a comparison of the last several years' rates as well.

Park Report: John Morrill & Barry Johnson reviewed with the Board the draft-minutes of the Park Sub-Committee meeting. Morrill would like to investigate the possibility looking into a rate-scale for different sites (i.e. Canal view) within the Park, & will discuss same with the Corps of Engineers. Tellier feels the Authority needs to let the Corps know that we are looking for ways to increase of revenue. All concurred.

Duane reminded all that filling in the pool with clean-fill is the #1 priority on the Authority's list, & does not want to lose sight on same. All agreed. Morrill's staff is getting ahead of clearing the leaves @ this time. He would like to use the MMA students if any are assigned to him in the future. Barry Johnson stated all paperwork regarding same has been processed. Folino expects the Managers to hear back in March.

Seasonal Guest Passes: Morrill feels the Authority would benefit by charging for guest passes (which is a common campground industry practice), & discontinue the practice of giving 4 to each seasonal. He is also planning on updating our current contract with our seasonals in the near future. Morrill will also update &/or develop job descriptions for all positions.

Tellier made motion to approve the Park Managers suggestion to charge for Guest Passes in the future. Forsberg seconded. Chairman presented. Vote was unanimous.

Rates: Morrill presented his proposed rate increases for the 2011 camping season, & his reasoning behind same. Board reviewed.

Duane made motion to accept Morrill's recommendations for rate increases for the 2011 season, pending approval from the Corps. Coughlin seconded. Chairman presented. Vote was unanimous.

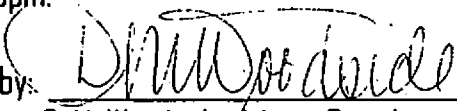
Maintenance Report: Eric Johnson reviewed his Department's work schedule, & tasks accomplished regarding the electrical upgrades in P-Area. He has placed a 1" conduit for possible cable hook-ups @ same. Tellier suggested contacting the Cable Commission to see if we're eligible to get same. Discussion followed.

Tellier made motion to be placed on the Cable Commission's agenda regarding above. Coughlin seconded. Chairman presented. Vote was unanimous.

Next Meeting: The next meeting of the Board is scheduled for Tuesday, December 21st @ 5pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 6:00pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

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Chairman

PAUL R. FORSBERG
Vice Chairman

JOHN A. COUGHLIN
Clerk

GREGORY A. FOLINO

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne

Bourne Recreation Authority Meeting

Tuesday, December 21, 2010 - John Gallo Ice Arena - 5:00pm

Agenda Items:

1. Public Comment.
2. Minutes of November 23, 2010.
3. Treasurer Report.
 - a. Warrants.
 - b. Quarterly Financial Report (July 1 - September 30, 2010).
4. Administrative Business.
 - a. Requests & Correspondences.
 - b. Charter Review.
 - c. Conflict of Interest Materials.
5. Rink Report.
 - a. Rates.
 - b. Locker-Room Update.
 - c. Pro-Shop Lease Renewal.
6. Park Report.
 - a. Computer/Back-up.
 - b. Corps of Engineers Meeting Update.
7. Maintenance Report.

W. Curt Duane

Signed: _____

W. Curt Duane, Chairman

Date: December 16, 2010

2010 DEC 16 PM 2 48
TOWN CLERK'S OFFICE

Clerk

Record of the Bourne Recreation Authority meeting held December 21, 2010

Present: W. Curt Duane Gregory A. Folino John A. Coughlin
Paul R. Forsberg Robert H. Howard Barry H. Johnson
John M. Morrill John H. Hickey Eric C. Johnson
Diane M. Woodside

The Bourne Recreation Authority meeting was held on Tuesday, December 21, 2010. Chairman called the meeting to order @ 5:10pm. Said meeting was audio-taped.

Public Comment: Hearing none, the Chairman moved onto the next agenda item.

Minutes of November 23, 2010: Forsberg made motion to accept minutes of November 23, 2010. Coughlin seconded. Chairman presented. Vote was unanimous.

Treasurer Report: Robert Howard informed the Board what has been spent on the P-Area electrical upgrades thus far. Discussion followed on the increased cost of copper wire. Eric Johnson will submit the 308 Quote Sheet to Treasurer.

Duane made motion to spend up to an additional \$10,000.00 on electrical upgrades within the Park due to the increase in cost of copper wire if need be. Forsberg seconded. Chairman presented. Vote was unanimous.

Warrants: Treasurer presented 5 warrants for signature of Board.

Quarterly Financial Report (July 1 - September 30, 2010): Treasurer presented & reviewed same with the Board. He reported that maintenance line items were up @ both the Park & Rink, & the Rink soda vending, while up, is not profitable. Hickey will review the soda line item & report back to the Board. Coughlin noted that the Park revenues were up \$117,000.00, while the Rink remained close to last year. Discussion followed. Folino arrived. Board would like to see all revenue increasing avenues addressed, including the selling of dasher board advertising space & ice time. Chairman complimented Morrill on keeping the Park's expenses & wages down. He also praised Eric Johnson's Maintenance wages. Folino suggested renting our facilities to outside groups to generate additional monies. He'd like to see the Managers brainstorm ideas, set goals, & accomplish same within the fiscal year. Hickey stated he has spoken with the Corps of Engineers in the past regarding same, & they suggested using the parameters within the lease to see what sort of recreation groups would want to rent our spaces. Discussion was also held on the possibility of making the Corps aware of our financial situation where that in order to keep

our costs down, we need other ways to generate income. Folino would like to be a part of said meeting should it occur.

Coughlin made motion to accept the QFR for the period ending September 30, 2010. Folino seconded. Chairman presented. Vote was unanimous.

Administrative Business: Diane Woodside presented the requests & correspondence.

Requests & Correspondence: Coughlin made motion to sponsor the BHS Hockey Program Book in the amount of \$175.00. Chairman presented. Vote was unanimous.

Duane made motion to sponsor the Class of 2011's Comedy Night in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Also in Packets: Thank you notes from Friends of Bourne Council on Aging, the Gallo family, & Allyson White. A copy of an article on unfunded mandates was enclosed, as well as a copy of the e-mail sent to the Cable TV Advisory Committee.

Charter Review: Barry Johnson reviewed the Charter's history. Discussion followed. Because the Authority is governed under the provisions of Chapter 820 of the Acts of 1970, & due to the fact that we must adhere to the terms & conditions with the US Army Corps of Engineers, we have had no dealings with the Town Charter.

Coughlin made motion to send a letter of receipt to the Charter Review Committee, & to inform them that the Authority has no changes to same due to the above facts. Folino seconded. Chairman presented. Vote was unanimous.

Conflict of Interest: Woodside collected "Acknowledgement of Receipt" forms from Board Members & employees. This satisfies the State Ethics Commission's Conflict of Interest Law.

Rink Report: Duane suggested getting the bidding process ready for the possible purchase of a new compressor as we would like to take delivery of same upon shut-down. All concurred.

Folino noticed no police details @ the last Bourne game, & doesn't feel comfortable not having one. In the past, we have not required one, but now feels due to safety concerns for our staff & patrons, we should. Discussion followed.

Folino made motion to require a police detail @ every home game or large event, & for the costs to be absorbed by the ice buyer. Coughlin seconded. Chairman presented. Vote was unanimous.

Rates: John Hickey presented a listing of area rinks & their current & proposed rate increases for the 2011-2012 season for the Board's review. Board reviewed Hickey's proposed rate increases effective July 1, 2011, & suggested revisiting recommended increases to ensure they would support the needs of this facility. Hickey will report back to next meeting.

Locker-Room Update: Discussion was held on the letter sent to both Bourne & Sandwich coaches regarding locker room usage. Coughlin was disappointed to learn the teams were allowed in same after an opposite vote of the Board was taken @ the last meeting. Duane explained the many phone calls & visits of parents since that time, & felt putting a time limit on same would get each school to pay their outstanding balance. Discussion was held on the repeated attempts by Woodside, Howard, & Hickey to collect what is owed to the Authority. The MOU was signed & returned regarding the 2 Sandwich teams. This situation is not to be expected to occur again.

Pro-Shop Lease: Barry Johnson has reached out to the owners of MGM Sports, & will meet with them in the future to discuss terms of extending their lease that expired on October, 31, 2010. Sue Hickey has asked for a reduction in the monthly rent. Same will be discussed.

Folino made motion to continue leasing the Pro-Shop to MGM Sports under the same terms & conditions @ this time, & to have the Rink Sub-Committee meet with the owners to discuss their future here. Coughlin seconded. Chairman presented. Vote was unanimous.

Park Report: Barry Johnson & John Morrill provided wood bundles on behalf of the Authority to the Homeless for the Holidays event benefitting the Food Pantry & Toys for Tot program.

Morrill would like to discuss the Park Store Lease @ a future meeting. Woodside will forward a copy of the most recent lease to all parties.

Computer / Back-up: Morrill would like to purchase a new base computer for the Park Office as the current one does not have enough memory. He'll give same to the Treasurer. He's looking into a new file storage back-up plan, as well as a new computer technician to meet the needs of the Park.

Coughlin made motion to purchase a new computer up to \$1000.00. Folino seconded. Vote was unanimous.

Corps of Engineers Meeting Update: Morrill met with representatives from the Canal Field Office, & stated they were very helpful with a lot of things. He looks forward to working with them in the future to coordinate any issues that may arise.

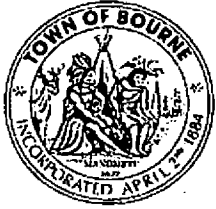
Maintenance Report: Eric Johnson reviewed his Department's projects. He hopes to continue with the prep work for the electrical upgrades, weather permitting. Discussion was held on the fact that Morrill has a few contacts into NSTAR regarding same.

Next Meeting: The next meeting of the Board is scheduled for Thursday, January 20th @ 5pm.

There being no further business brought before this Board, Chairman adjourned meeting @ 7:15pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

Tuesday January 26, 2010
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

2010 JAN 21 AM 9 59
TOWN CLERK'S OFFICE
BOURNE, MASS

Recreation Committee

Agenda for January 26, 2010

2011 JUN 28 AM 11 23

TOWN CLERK'S OFFICE

BOARNSVILLE, OH

1. Review and approve minutes from November 17, 2009
2. Discussion on changes to the Field Permit Request:
 - Need to consider: Carry In/Carry Out trash policy
 - Playable Field Conditions Guidelines
 - Fee Structure for field usage
3. Community Building Survey/Usage Fees
4. Outdoor Rink Event (?)
5. Open Gym Identification Program
6. Recreation Gym Office changes
7. Old Business: Tree Lighting Wrap-Up
8. New Business
9. Next Meeting scheduled for Tuesday, February 23rd, 5:30pm

Minutes for January 26, 2010

In attendance: George Sala, Don Morrissey, Roger Maiolini, Priscilla Koleshis, Robert Horne, Krissanne Caron

Also in Attendance: Members from the men's and woman's softball leagues.

Discussion on possible changes to the permit process:

Discussion held on carry-in/carry out trash policy. This would help the DPW and would hopefully eliminate trash overflow.

Discussion on playable field guidelines. Many communities are adopting guidelines as to when the fields are in playable condition. Particularly with our fields that do not have irrigation, irreversible damage is done when games and practices are held in bad weather.

Discussion on the possible fee structure for field usage. Our adult leagues are made up of a majority of out of town residents. There should be a fee structure for those leagues to contribute to the upkeep of the fields.

The adult leagues represented were very open to the conversations and offered good insight to their position. Continued communication between everyone will ensure that any policy changes recommended by the Recreation Director/Recreation Committee will be favorable to everyone involved.

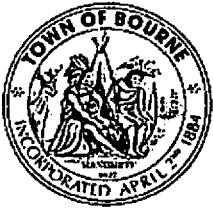
Krissanne will look at the Town by-laws regarding alcohol consumption on Town property.

Discussion on upcoming outdoor rink event. The Recreation Department will provide the marshmallows and roasting sticks and will assist with the hot chocolate. Flyers will be distributed to the schools, and articles in the local papers.

The Annual Tree Lighting was discussed. Many things worked very well. The Recreation Director felt there were a few logistical challenges and will be re-thinking the approach for next year.

Meeting adjourned.

2010 JUN 28 AM 11 23



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

Monday, March 22, 2010
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

2010 MAR 17 AM 8 24
TOWN CLERK'S OFFICE
BUTTERFIELD

Recreation Committee

Agenda for March 22, 2010

2011 JUN 28 AM 11 23

TOWN CLERK'S OFFICE
B. GERRITZ

1. Review and approve minutes from January 26th
2. Update on Spring Programs: Learn to Skate, Karate, Special Programs
3. Summer Programs
4. Proposed article for ATM regarding building trustees
5. Old Business:
 - a. Follow up on Open Gym Identification Program
 - b. Programming for the teenagers after school
 - c. CPC update (Youth Baseball Request?)
6. Next Meeting Scheduled for Monday, April 12 or Tuesday, April 13th

*NO
Quorum*

Recreation Committee Agenda for May 24, 2010

2011 JUN 28 AM 11 23

TOWN CLERK'S OFFICE
BOLTON, MA 01906

1. Review and approve minutes from March 22nd
2. Update on Summer Programs: Summer Programs
3. 4th of July Parade
4. New Business
5. Old Business
6. Next Meeting Scheduled:

Minutes for May 24, 2010

In attendance: Don Morrissey, Roger Maiolini, Robert Horne, Mike Tierney, Kurt Duane, Krissanne Caron

Motion to approve the minutes from March 22nd. Motion made by Roger, second by Kurt, unanimous.

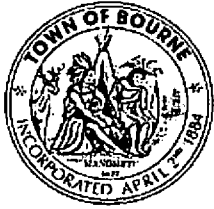
Director gives update on Summer activities. New programs include sandlot baseball, summer basketball (in conjunction with swish basketball), rocket camp and several programs at Gallo arena. The Recreation Department was approached by a couple of teachers from Bournedale and we will be coordinating on a summer learning program.

4th of July parade. After this year, the Carreras will no longer be coordinating the parade. It has been mentioned that the Recreation Department should take over the event. Members of the Recreation Committee expressed concerns over the amount of work that involves and the need for an assistant for the department. Krissanne will invite the Carreras to the next meeting.

Camp registrations continue to come in. Registration is currently down from previous years.

Next meeting scheduled in June.

2011 JUN 28 PM 11 23
TOWN OF BOURNE
BOWNEDALE MASS



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

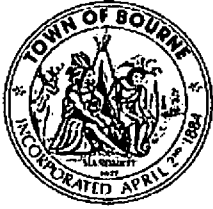
Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

Wednesday, May 26, 2010
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

2010 MAY 24 PM 3 06
TOWN CLERK'S OFFICE
Bourne, MA



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
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Buzzards Bay, MA 02532
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Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

Monday June 21, 2010
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

2010 JUN 9 AM 11 40
TOWN CLERK'S OFFICE
Bourne, MA 02532

Recreation Committee Agenda for June 21, 2010

2011 JUN 28 AM 11 23

TOWN CLERK'S OFFICE
"BOOTHING ROOM"

1. Review and approve minutes from May 24th
2. Update on Summer Programs and Activities
3. 4th of July Parade
4. Open Meeting Law Changes
5. Re-organization of Committee
6. New Business
7. Old Business
8. Next Meeting Scheduled for ?

Minutes from June 21, 2010 Recreation Committee Meeting

In Attendance: Don, Curt, Priscilla, Roger, Mike and Recreation Director Krissanne Caron.

Review and approve minutes from May 24, 2010: Motion by Roger, second by Curt. Priscilla abstained, unanimous vote.

Update on summer programs and activities. Included in meeting information are copies of all programs offered during the summer. Summer program registration has been going well, and tennis continues to be a popular program. New programs include Sandlot Baseball and an outdoor Summer Basketball League which we are coordinating with Swish Basketball.

4th of July Parade: There has been talk of the Recreation Department taking over the coordination of the parade. The Committee expresses its concern over the lack of staff the Department currently has and the added work load it would put on the Department during the busiest time of year.

Discussion on the changes to the Open Meeting Law. All members have to review the changes. Agendas will need to be posted with the Meeting Notice. More accurate minutes need to be taken. The Committee would like to explore the option of paying someone to take the minutes. Krissanne will check with the Town Administrator.

Krissanne reviews her summer schedule. She will be out of the office from June 23rd until the 28th. Summer schedule will include extended hours on Wednesday and Thursday nights.

Krissanne will pull the 5-year Open Space and Recreation Plan for the Committee review.

Meeting Adjourned.

2011 JUN 28 AM 11 24
TOWN OF BARKHAMSTER
RECEIVED
TOWN CLERK'S OFFICE



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532

2011 JUN 28 11:20 AM
Phone: (508) 743-3003 Fax: (508) 759-0655

TOWN CLERK'S OFFICE
BOURNE, MASS

Krissanne Caron
Recreation Director

Bourne Recreation Committee Meeting

Monday September 27, 2010
5:00pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

AGENDA

1. Public Comment
2. Approve Minutes from June 21, 2010
3. Welcome new Committee Members
4. Re-organization of Committee: Vote new Chair, Vice-Chair and Clerk
5. Re-Cap of Summer Programs and Activities
6. Update on upcoming Fall and Winter Programs
7. 4th of July Parade
8. Tree Lighting
9. Update on Keith Field
10. Baseball Field Maintenance
11. Community Building Usage
12. Schedule October Meeting
13. Adjourn Meeting

Minutes from September 27, 2010

Committee Members in Attendance: Don Morrissey, George Sala, Curt Duane, Roger Maiolini, Bob Horne, Mary Ellen Sanders, Devan Atanian, Priscilla Koleshis.

Also in attendance: Krissanne Caron, Paul Gately

Public Comment: None

Approval of minutes from June 21st. Motion made by Curt, second by Roger to approve the minutes as presented. All approve.

Introductions of new committee members, Devan and Mary Ellen.

Re-organization of Committee: Motion made by George to appoint Don as the Chair, second by Curt. Unanimous vote. Motion made by George to appoint Roger as the Vice-Chair, second by Curt. Unanimous vote. Motion made by George to appoint Devan as the Clerk, second by Curt. Unanimous vote.

Re-cap by Director of summer activities. New programs were very well received and numbers were good.

Update on fall and winter programs: We are offering Learn to Skate, Fall into Learning, and karate.

4th of July. The Town will assist the Parade Committee with anything they need.

Tree Lighting: Krissanne will set-up a meeting with Diane Flynn. We definitely want to be a part of the event. The issues from last year were discussed, and we are confident that the event will again be a big success.

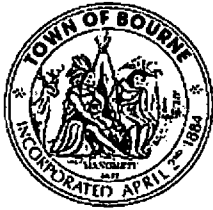
Keith Field: Upper Cape Tech has been helping out with the electrical work at the field.

Baseball Field Maintenance: Discussion on upkeep of the fields, and the in-equality of the work. Some fields are in great shape, others are neglected.

Community Building Usage: Krissanne continues to work with Lisa to schedule Recreation Department events in the Community Building.

Meeting adjourned.

2011 JUN 28 AM 11 24
TOWN CLERK'S OFFICE
BENJAMIN S. GORDON



Bourne Recreation Department
Bourne Veteran's Memorial Community Center
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003 Fax: (508) 759-0655

Krissanne Canon
Recreation Director

Bourne Recreation Committee Meeting

Wednesday December 15, 2010
5:30pm

This meeting will be held at Bourne Veteran's
Memorial Community Building

AGENDA

1. Public Comment
2. Approve Minutes from September 27, 2010
3. Re-Cap of Fall Programs
4. Update on upcoming Winter Programs
5. Tree Lighting Re-Cap
6. Update on Keith Field
7. Charter Review Committee
8. Schedule January Meeting
9. Adjourn Meeting

2010 DEC 13 PM 1:59
TOWN CLERK'S OFFICE
BOURNE, MA

Bourne Recreation Committee

Minutes from Meeting

12/15/10

2011 JUN 28 AM 11 23

Committee members in attendance:

- Curt Duane
- Devan Atanian
- Don Morrissey
- Mary Ellen Sanders

Also in attendance:

- Krissanne Caron
- Paul Gately

1. Public Comment

- Proposal of a Road Race in Spring 2011 to benefit the food pantry
- Will discuss at next meeting.

2. Approve Minutes from September 27, 2010

- Will approve these minutes at January meeting

3. Re-Cap of Fall Programs

- Karate & Fall Into Learning
- Two more "Learning" programs beginning in January
- Very well received, in spite of minor issues with the teachers (Teachers can't tutor students they've had within the last 12 months)

4. Update on upcoming Winter Programs

- Laser tag and open gym

5. Tree Lighting Re-Cap

- Tree lighting was phenomenal!
- Polar Express tickets sold in two locations, in advance. Due to complaints, two trains might be secured next year.

6. Update on Keith Field

- Upper Cape Tech doing electrical work on Keith Field

7. Charter Review Committee

- Charter Committee asking for suggestions (changes/improvement)
- Don: We've been relegated and lost power; we're now an "advisory" committee

8. Queen Sewell Project (On Hold)

- Increased parking, lighting, fields, playgrounds, clearing out all the trees
- Must wait for legislation to proceed and make a proposal

9. Schedule January Meeting

- Wednesday, January 5th, 2011 @ 5:30 pm

10. Adjourn Meeting

- See you on January 5th!