

2014

Meeting Notices

North Sagamore Water District

Open Space Committee

Planning Board

Public Works Building Committee

Recreation Authority

Recreation Committee

Recycling Committee

Registrars, Board of

Recycling Committee



Tel. 508 888-1085
Fax 508 888-8951

NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

2014 JAN 16 PM 3 18

Meeting Notice

TOWN CLERK'S OFFICE
BOURNE, MASS

The North Sagamore Water District

Board of Water Commissioners

Will Meet on Wednesday, January 22, 2014

At 4:00 p.m.

Location

North Sagamore Water District Office

14 Squanto Road

Sagamore Beach, MA 02562

Agenda

1. Rate Study Presentation
2. Discussion on updating the phone system
3. Discussion about changing PT position title
4. Budget Discussion
5. Treasurer Update
6. Superintendent Update
7. Any old/new business that may legally come before the Board
8. Commissioner's Comments
9. Adjourn

Posted by: Amanda Winn, District Treasurer

January 16, 2014

- North Sagamore Water District Office Glass door to provide 24 hour viewing according to Open Meeting Law, G.L.c.30A, s,29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner

Mark Melchionda, Water Commissioner

Mark Bergeron, Water Commissioner

Chapman, Wendy

From: Amanda Majewski [amandakmajewski@yahoo.com]
Sent: Tuesday, January 21, 2014 3:52 PM
To: Chapman, Wendy
Subject: Meeting cancelled

Hello, please be advised the January 22nd north sagamore water districts meeting has been cancelled due to the weather.

Thanks,
Amanda Winn, Treasurer

Sent from my iPhone



Tel. 508 888-1085
Fax 508 888-8951

NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

2014 JAN 21 PM 3 39

Meeting Notice

TOWN CLERK'S OFFICE

The North Sagamore Water District

BOURNE, MASS

Board of Water Commissioners

Will Meet on Monday, January 27, 2014

At 4:00 p.m.

Location

North Sagamore Water District Office

14 Squanto Road

Sagamore Beach, MA 02562

Agenda

1. Discussion on updating the phone system
2. Discussion about changing PT position title
3. Budget Discussion
4. Treasurer Update
5. Superintendent Update
6. Any old/new business that may legally come before the Board
7. Commissioner's Comments
8. Adjourn

Posted by: Amanda Winn, District Treasurer
January 21, 2014

- North Sagamore Water District Office Glass door to provide 24 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District

Board of Water Commissioners

Will Meet on Thursday, March 6, 2014

At 4:30 p.m.

Location

North Sagamore Water District Office

14 Squanto Road

Sagamore Beach, MA 02562

Agenda

1. Discussion and possible vote on changing NSWD Office hours
2. Discussion about online bill pay & Unibank
3. Rate Study
4. Discussion on Interconnection Meeting
 - A.) Interconnection possibilities with surrounding towns/ districts
5. Budget Discussion
6. Discussion and possible vote on District policies
7. Treasurer Update
8. Superintendent Update
 - A.) Meter Replacement Update
9. Any old/new business that may legally come before the Board
10. Commissioner's Comments
11. Adjourn

Posted by: Amanda Winn, District Treasurer

March 3, 2014

- North Sagamore Water District Office Glass door to provide 24 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner

Mark Melchionda, Water Commissioner

Mark Bergeron, Water Commissioner

2014 MAR 3 PM 3:16
TOWN CLERK'S OFFICE
BOURNE, MASS.



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District

Board of Water Commissioners

Will Meet on Thursday, March 6, 2014

At 4:30 p.m.

Location

North Sagamore Water District Office

14 Squanto Road

Sagamore Beach, MA 02562

Cancelled

Agenda

1. Discussion and possible vote on changing NSWD Office hours
2. Discussion about online bill pay & Unibank
3. Rate Study
4. Discussion on Interconnection Meeting
 - A.) Interconnection possibilities with surrounding towns/ districts
5. Budget Discussion
6. Discussion and possible vote on District policies
7. Treasurer Update
8. Superintendent Update
 - A.) Meter Replacement Update
9. Any old/new business that may legally come before the Board
10. Commissioner's Comments
11. Adjourn

2014 MAR 6 AM 11:18
TOWN CLERK'S OFFICE
BOURNE, MASS

Posted by: Amanda Winn, District Treasurer
March 3, 2014

- North Sagamore Water District Office Glass door to provide 24 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne - Town Clerk's office
- Town of Sandwich - Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133

SAGAMORE BEACH, MA 02562

Tel. 508 888-1085

Fax 508 888-8951

6 PM 3

2014 MAR 6 PM 3 18

TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

TOWN CLERK'S OFFICE
BOURNE, MASS

The North-Sagamore Water District

Board of Water Commissioners

Will Meet on Tuesday, March 11, 2014

At 4:30 p.m.

Location

North Sagamore Water District Office

14 Squanto Road

Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Discussion and possible vote on changing NSWD Office hours
3. Discussion, review and possible vote on district employee re-structuring
4. Discussion about Annual Meeting
5. Rate Study
6. Discussion on Interconnection Meeting
 - A.) Interconnection possibilities with surrounding towns/ districts
7. Budget Discussion
8. Discussion and possible vote on District policies
9. Treasurer Update
10. Superintendent Update
 - A.) Meter Replacement Update
11. Any old/new business that may legally come before the Board
12. Commissioner's Comments
13. Adjourn

Posted by: Amanda Winn, District Treasurer
March 6, 2014

- North Sagamore Water District Office Glass door to provide 24 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne - Town Clerk's office
- Town of Sandwich - Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel 508 888-1085
Fax 508 888-8951

Meeting Notice

2014 MAR 6 PM 3 18

The North Sagamore Water District
Board of Water Commissioners

TOWN CLERK'S OFFICE
BOURNE, MASS

Will Meet on Thursday, March 20, 2014.

At 4:30 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Discussion and Budget Review
3. Discussion and Article Review
4. Any old/new business that may legally come before the Board
5. Commissioner's Comments
6. Adjourn

Posted by: Amanda Winn, District Treasurer
March 6, 2014

- North Sagamore Water District Office Glass door to provide 24 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne - Town Clerk's office
- Town of Sandwich - Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner

2014 MAR 17 PM 3 13

Meeting Notice TOWN CLERK'S OFFICE

The North Sagamore Water District BOURNE, MASS

Board of Water Commissioners

Will Meet on Thursday, March 20, 2014

At 4:00 p.m.

Location

North Sagamore Water District Office

14 Squanto Road

Sagamore Beach, MA 02562

Agenda *REVISED*

1. Discussion and review with Stantec Engineering/ Representative Ryan Algrove
 - A.) Norris Road- Booster Tank
 - B.) Hydraulic Survey
 - C.) Review of Flushing/ North Sagamore Program
2. Discussion and possible vote on district employee re-structuring
3. Discussion and possible vote on district policies
4. Discussion and review on sick time
5. Discussion and review on interconnection with surrounding towns
6. Superintendent Update
 - A.) Meter Replacement Update
7. Discussion and Budget Review
8. Discussion and Article Review
9. Any old/new business that may legally come before the Board
10. Commissioner's Comments
11. Adjourn

Posted by: Amanda Winn, District Treasurer

March 17, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner

Mark Melchionda, Water Commissioner

Mark Bergeron, Water Commissioner



Tel. 508 888-1085
Fax 508 888-8951

NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Meeting Notice

The North Sagamore Water District

Board of Water Commissioners

Will Meet on Tuesday, March 25, 2014

At 4:00 p.m.

Location

North Sagamore Water District Office

14 Squanto Road

Sagamore Beach, MA 02562

Agenda

1. Discussion and Budget Review
2. Discussion and Article Review
3. Discussion and possible vote on Rate Study
4. Discussion and possible vote on Job Descriptions
5. Discussion and possible vote on Employee Step Increases
6. Any old/new business that may legally come before the Board
7. Commissioner's Comments
8. Adjourn

Posted by: Amanda Winn, District Treasurer
March 21, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, April 15, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Discussion and possible vote on District Budget
3. Discussion on Annual Meeting
4. Discussion and possible vote on Job Descriptions
5. Discussion and possible vote on Policies and Procedures
 - A.) Personnel Handbook
 - 1.) Cell Phone Policy
 - 2.) Sick Time Stipend
 - 3.) Administrative Educational Incentives
 - B.) Bylaw Change
5. Discussion and review of Performance Evaluations
6. Any old/new business that may legally come before the Board
7. Commissioners Comments
8. Adjourn

Posted by: Amanda Winn, District Treasurer
April 7, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner

2014 APR 7 PM 2 39
TOWN CLERK'S OFFICE
BOURNE, MASS



Tel. 508 888-1085
Fax 508 888-8951

NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

MEETING NOTICE

APR 16 PM 3 17
TOWN CLERK'S OFFICE
BOURNE, MASS

**North Sagamore Water District
Monthly Meeting
Bourne Fire Station- Community Room
Meetinghouse Lane, Sagamore Beach MA 02562
Wednesday, April 30, 2014
6:00 PM**

- 1.) Treasurer Updates
- 2.) Superintendent Updates
- 3.) Discussion and possible vote on Rate Study
- 4.) Discussion and possible vote on Performance Reviews
- 5.) Commissioner's Comments

**North Sagamore Water District
Annual Meeting
Bourne Fire Station- Community Room
Meetinghouse Lane, Sagamore Beach MA 02562
Wednesday, April 30, 2014
7:00 PM**

- 1.) Water Commissioner Election
- 2.) Discussion and Vote on FY15 Budget
- 3.) Discussion on Rate Study
- 4.) Commissioner's Comments

Posted:

April 16, 2014

North Sagamore Water District

- a.) Bulletin Board
- b.) Glass Door to provide 24 hour viewing according to Open Meeting Law, G.L.c. 30A, S.29.03
- c.) Sagamore Beach Post Office Bulletin Board
- d.) North Sagamore Water District Website

April 16, 2014

Bourne Town Hall
Sandwich Annex



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 APR 17 PM 3 20

TOWN CLERK'S OFFICE
BOURNE, MASS

WARRANT FOR THE 2014 ANNUAL MEETING

Commonwealth of Massachusetts
Barnstable, SS

To the Clerk of the North Sagamore Water District:
In the name of the undersigned Board of Water Commissioners, you are hereby directed to notify and warn the inhabitants of the North Sagamore Water District qualified to vote in said District to meet in the

**SAGAMORE BEACH FIRE STATION – MEETING HOUSE LANE
COMMUNITY ROOM - 2ND FLOOR
WEDNESDAY, April 30 2014
7:00 PM**

And there act upon the following articles:

- Article 1** To see if the District will vote to elect a Moderator for one year.
- Article 2** To see if the District will vote to elect by ballot a Water Commissioner for a term of three years.
- Article 3** To see if the District will vote to elect a Clerk by ballot for a term of one year.
- Article 4** To see if the District will vote to hear and act upon the reports of the District Officers.
- Article 5** To see if the District will vote to fix the salary compensation of all elected officers of the District as provided by Section 108, Chapter 41, General Laws as amended and that the District raise and appropriate or transfer from available funds a sum of money therefore for the fiscal year 2015; or act anything thereon:

3 Commissioners at \$300.00 each	\$ 900.00
Moderator	\$ 100.00
<u>Clerk</u>	<u>\$ 300.00</u>
Total	\$1300.00

- Article 6** To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate, borrow, or transfer from free cash in the treasury

a certain sum of money for purposes of Engineering and costs to repair and or renovate Norris Road Tank & Booster Pressure Zone in the amount of **\$80,000.00**; or act anything thereon.

Article 7 To see if the District will vote to transfer from available funds or raise and appropriate a sum of money to add to the Stabilization Fund in the amount of **\$200,000.00**; or act anything thereon.

Article 8 To see if the District will vote the sum of money to raise and appropriate or transfer from available funds to defray the regular expenses of the District for FY15 in the amount of **\$1,072,370.97**.

Article 9 To see if the District will vote to raise and appropriate or transfer from free cash in the treasury a sum of money for the purpose of meter conversions and upgrades in the amount of **\$150,000.00**, or act anything thereon.

RECOMMENDATIONS FOR FY15 BY ARTICLE

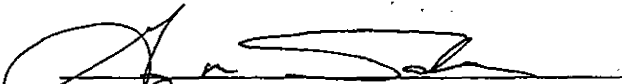
Article 5 <u>Salaries for Elected Officials</u>	\$1,300.00
Article 6 <u>Engineering/ Norris Road Tank & Booster Pressure Zone</u>	\$80,000.00
Article 7 <u>Stabilization Fund</u>	\$200,000.00
Article 8 <u>District Expenses</u>	
Salaries, Wages and Related Expenses	\$345,356.50
Maintenance & Operations	\$317,310.00
Treasurer Expenses	\$5,600.00
Professional Services	\$11,000.00
Insurance	\$157,500.00
Long Term Debt	\$143,751.47
Short Term Debt	\$2,000.00
Barnstable County Retirement	\$44,653.00
Miscellaneous Expense	\$45,200.00
Total	\$1,072,370.97
Article 9 <u>Meter Upgrades</u>	\$150,000.00

Article 10 To see if the District will vote to amend the Bylaws of The District to provide for a requirement that election to the position of Board of Water Commissioners be preceded by nomination papers to be filed with the District Clerk thirty days before the date of the Annual Meeting


And you are hereby directed to serve this Warrant by posting attested copies thereof in two public places in North Sagamore District seven days at least before the time of holding said meeting.

Given under our hands on this 15th day of April, 2014.

A true copy, attest Board of Water Commissioners


George Sala, Chair


Mark Bergeron


Mark Melchionda





NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 MAY 8 PM 3 01

TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Monday, May 12, 2014

At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Approval of Meeting Minutes
3. Assistant Superintendent
 - A.) Sorenti Brothers
 - B.) Black Pond Trash
4. Treasurer Report
5. Superintendent Report
6. Meter Replacement Update
7. Discussion and possible vote on Rate Study and Meter Reading Update
8. Discussion and possible vote on employee relations in the work place
9. Discussion and possible vote on Superintendent Job Performance
 - A.) Sick/ vacation time abuse
 - B.) Letter of reprimand regarding job responsibilities and abandonment
 - C.) Accountability for time spent in field
 - D.) Excessive use of district phone for personal use
 - E.) Issues related to the rate study
10. Any old/new business that may legally come before the Board
11. Discussion, Vote and Reorganization of the Board and District Members
12. Commissioner's Comments
13. Next meeting date
14. Adjourn

Posted by: Maureen Fruci, District Clerk
May 8, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s,29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner



Tel. 508 888-1085
Fax 508 888-8951

NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Wednesday, May 21, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Executive Session;
Executive Session to meet in accordance with G.L. Ch. 30A Section 21(a)(1) to discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.
3. Commissioner's Comments
4. Adjourn

Posted by: Maureen Fruci, District Clerk
May 19, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner

2014 MAY 19 PM 3 06
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Wednesday, May 21, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Executive Session;
Executive Session to meet in accordance with G.L. Ch. 30A, Section 21 (a)(5) to investigate charges of criminal misconduct or to consider the filing of criminal complaints.

3. Commissioner's Comments

4. Adjourn

Posted by: Maureen Fruci, District Clerk

May 19, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner

Mark Melchionda, Water Commissioner

Mark Bergeron, Water Commissioner

2014 MAY 19 PM 3 07
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 JUN 5 PM 3 12
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, June 12, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Approval of Meeting Minutes; April 15, 2014, April 30, 2014, May 12, 2014
3. Sorenti Brother's
4. Tom Mellahan to discuss solar panel project
5. Discussion on developing a policy for overages on meter replacements
6. Treasurer Report
7. Operations Report
8. Discussion on possible vote on restructuring the Board of Water Commissioners/ District Members
9. Any old/new business that may legally come before the Board
10. Commissioner's Comments
11. Adjourn

Posted by: Maureen Fruci, District Clerk
June 5, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner



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NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, June 24, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Discussion and possible vote on Superintendent Applicants
3. Commissioner's Comments
4. Adjourn

Posted by: Maureen Fruci, District Clerk
June 16, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
George Sala, Water Commissioner

2014 JUN 16 PM 2 55
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Monday, June 30, 2014
At 4:30 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

5. Call to Order
6. Interviews for Superintendent; The Board of Water Commissioners may vote to go into Executive Session
7. Commissioner's Comments
8. Adjourn

Posted by: Maureen Fruci, District Clerk
June 16, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
George Sala, Water Commissioner

Chapman, Wendy

From: Amanda-nswd [amanda-nswd@comcast.net]
Sent: Tuesday, June 24, 2014 12:06 PM
To: townclerk@townofsandwich.net; Chapman, Wendy
Subject: Meetings Cancelled

Good Afternoon,

The meeting agenda's scheduled for the North Sagamore Water District for Tonight, 6/24/14 and Monday 6/30/14 have been cancelled. Thank you very much!

Amanda Winn

2014 JUN 24 PM 4 03
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, July 15, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Approval of Meeting Minutes; June 12, 2014
3. Discussion and review of Superintendent applications
4. Treasurer Report
5. Operations Report
6. Any old/new business that may legally come before the Board
7. Commissioner's Comments
8. Adjourn

Posted by: Maureen Fruci, District Clerk
July 9, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Chairperson/Water Commissioner
Mark Melchionda, Water Commissioner
George Sala, Water Commissioner

2014 JUL 9 PM 2 40
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 JUL 16 PM 2 41
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, July 22, 2014
At 3:30 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Interviews for Superintendent; The Board of Water Commissioners may vote to go into Executive Session
3. Commissioners Comments
4. Adjourn

Posted by: Maureen Fruci, District Clerk

July 16, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Chairperson/Water Commissioner

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, July 31, 2014
At 3:30 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Interviews for Superintendent; The Board of Water Commissioners may vote to go into Executive Session
3. Commissioners Comments
4. Adjourn

Posted by: Maureen Fruci, District Clerk

July 28, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Chairperson/Water Commissioner

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner

2014 JUL 28 PM 1:29
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133

SAGAMORE BEACH, MA 02562

2014 AUG 7 PM 2 13

TOWN CLERK'S OFFICE

BOURNE, MASS

Tel. 508 888-1085

Fax 508 888-8951

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, August 19, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Call to Order
2. Treasurers Report
 - A.) Review and possible vote on personnel policies
3. Operations Report
4. Discussion and possible approval of easement between NSWDC and Renewable Energy Development Partners, LLC
5. Discussion and possible approval or counteroffer of easement between NSWDC and U.S. Army Corps of Engineers
6. Anything that may legally come before the Board
7. Commissioner's Comments
8. Adjourn

Posted by: Maureen Fruci, District Clerk

August 7, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Chairperson/Water Commissioner

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner



Tel. 508 888-1085
Fax 508 888-8951

NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

MEETING NOTICE

THE NORTH SAGAMORE WATER DISTRICT
BOARD OF WATER COMMISSIONERS
WILL MEET ON TUESDAY, AUGUST 19, 2014
At 4:00 PM

LOCATION

NORTH SAGAMORE WATER DISTRICT OFFICE
14 SQUANTO ROAD
SAGAMORE BEACH, MA 02562

AGENDA

1. Call to Order
2. Treasurer's Report
 - A. Review and possible vote on personnel policies
3. Operations Report
4. Discussion and possible approval of easement between NSWD and Renewable Energy Development Partners, LLC
5. Discussion and possible approval or counteroffer of easement between NSWD and U.S. Army Corps of Engineers
6. Discussion and possible vote on easement on 229 Old Plymouth Road
7. Any old/new business that may legally come before the Board
8. Commissioner's comments
9. Adjourn

Posted by: Maureen Fruci, Clerk of the District
August 13, 2014

- North Sagamore Water District Office glass door to provide 24 hour viewing according to Open Meeting Law, G.L.c.30A,s,29.03
- Sagamore Beach Post Office bulletin board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's office

Mark Bergeron, Chairperson/Water Commissioner
George Sala, Water Commissioner
Mark Melchionda, Water Commissioner

2014 AUG 13 AM 10 19
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, September 16, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Discussion and possible vote on Old Plymouth Easement/ License
3. Discussion on Norris Road Booster Station
4. Discussion and possible vote on generator project
5. Superintendents Report
6. Treasurers Report
 - A.) Discussion and possible vote on revising personnel policy

7. Any old/new business that may legally come before the Board
8. Commissioners Comments
9. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
September 10, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner/ Chair

2014 SEP 10 PM 2 44
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Wednesday, October 15, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Discussion and possible vote on excess charge water billing issues and concerns
3. Update on generator project
4. Update on Norris Road tank upgrade
5. Superintendents Report
6. Treasurers Report
7. Any old/new business that may legally come before the Board
8. Commissioners Comments/ Select next meeting date
9. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
October 10, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s,29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

George Sala, Water Commissioner
Mark Melchionda, Water Commissioner
Mark Bergeron, Water Commissioner/ Chair

2014 OCT 10 AM 10 32
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 OCT 16 PM 2 15
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, October 21, 2014
At 10:00 a.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Generator Bid Opening

Posted by: Maureen Fruci, District Treasurer
October 16, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office
- NSWD Website

Mark Bergeron, Chairman
Mark Melchionda, Water Commissioner
George Sala, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Tuesday, October 21, 2014
At 10:00 a.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Discussion and possible vote on current district billing
2. Any old/new business that may legally come before the Board
3. Commissioners comments
4. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
October 17, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Water Chairman
Mark Melchionda, Water Commissioner
George Sala, Water Commissioner

2014 OCT 17 AM 9 11
TOWN CLERK'S OFFICE
BOURNE, MASS



NORTH SAGAMORE WATER DISTRICT

14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 NOV 7 PM 2 49

TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, November 13, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Discussion and possible vote on the District Engineering
3. Discussion and possible vote on generator project award
4. Discussion and possible vote on District mailing
5. Superintendents Report
6. Treasurers Report
7. Any old/new business that may legally come before the Board
8. Commissioners Comments/ Select next meeting date
9. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
November 7, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s,29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Water Commissioner/ Chair

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 NOV 12 PM 2 43

TOWN CLERK'S OFFICE
BOURNE, MASS

-CANCELLED-

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, November 13, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Discussion and possible vote on the District Engineering
3. Discussion and possible vote on generator project award
4. Discussion and possible vote on District mailing
5. Superintendents Report
6. Treasurers Report
7. Any old/new business that may legally come before the Board
8. Commissioners Comments/ Select next meeting date
9. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer

November 7, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Water Commissioner/ Chair

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 NOV 17 PM 2 54
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, November 20, 2014
At 6:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Treasurers Report
3. Superintendents Report
4. Discussion and possible vote on the District Engineering
5. Discussion and possible vote on generator project award
6. Discussion and possible vote on District mailing
7. Discussion and possible vote on Army Corp of Engineers
8. Any old/new business that may legally come before the Board
9. Commissioners Comments/ Select next meeting date
10. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
November 17, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Water Commissioner/ Chair

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 DEC 1 PM 2 18
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, December 4, 2014
At 4:30 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Approval of Meeting Minutes
2. Treasurers Report
3. Superintendents Report
4. Discussion and possible vote to finalize district mailing
5. Any old/new business that may legally come before the Board
6. Commissioners Comments/ Select next meeting date
7. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
December 1, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s,29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Water Commissioner/ Chair

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 DEC 1 PM 2 18
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, December 4, 2014
At 4:00 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Bourne Tax Classification Hearing
2. Any old/new business that may legally come before the Board
3. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
December 1, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Water Commissioner/ Chair

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner



NORTH SAGAMORE WATER DISTRICT
14 SQUANTO ROAD, P.O. BOX 133
SAGAMORE BEACH, MA 02562

Tel. 508 888-1085
Fax 508 888-8951

2014 DEC 1 PM 2 18
TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice

The North Sagamore Water District
Board of Water Commissioners
Will Meet on Thursday, December 4, 2014
At 4:15 p.m.

Location

North Sagamore Water District Office
14 Squanto Road
Sagamore Beach, MA 02562

Agenda

1. Sandwich Tax Classification Hearing
2. Any old/new business that may legally come before the Board
3. Adjourn

The Board of Water Commissioners may vote to move to Executive Session if deemed necessary

Posted by: Maureen Fruci, District Treasurer
December 1, 2014

- North Sagamore Water District Office Glass door to provide 48 hour viewing according to Open Meeting Law, G.L.c.30A, s.29.03
- Sagamore Beach Post Office Bulletin Board
- Town of Bourne – Town Clerk's office
- Town of Sandwich – Town Clerk's Office

Mark Bergeron, Water Commissioner/ Chair

Mark Melchionda, Water Commissioner

George Sala, Water Commissioner

MEETING NOTICE

The Open Space Committee will be meeting on Monday, January 13, 2014 in Room 100 of the Middle School at 6pm..

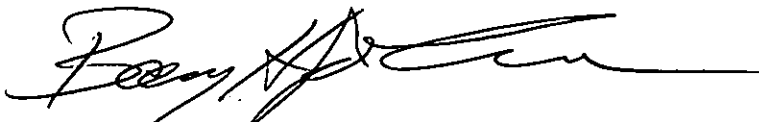
2014 JAN 9 PM 1 41
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

- 1) Update on the Canal Crossways Improvement Project on Main Street.
- 2) R. Rheinhardt: Monks Park..possible Wetlands Improvement Project.
- 3) Carlson Parcel: update on possible acquisition process.
- 4) Minutes.
- 5) Southeastern Massachusetts Land Trusts Convocation, Saturday, February 1, 2014.

- 5). Executive Session for the purpose of discussing possible Land Acquisitions.

The committee then will re-open in public session for the purpose of discussing an Application with the Community Preservation Committee for CPA funds for Fiscal Year 2015 that will be voted on at the May, 2014 Annual Town Meeting.



Barry H. Johnson, Chairman

MEETING NOTICE
OPEN SPACE COMMITTEE

When: Monday, February 3, 2014

Where: Middle School..Room 100

Time: 6:30pm.

2014 JAN 30 PM 3 18
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

- 1) Canal Crossways Project Update.
- 2) Proposed Monks Park Boardwalk: CPA Design Funds.
- 3) Eagle Scout Project.
- 4) Minutes.
- 5) EXECUTIVE SESSION: for the purpose of discussing possible land acquisitions and NOT to re-open in public session.


Barry H. Johnson, Chairman

MEETING NOTICE
OPEN SPACE COMMITTEE

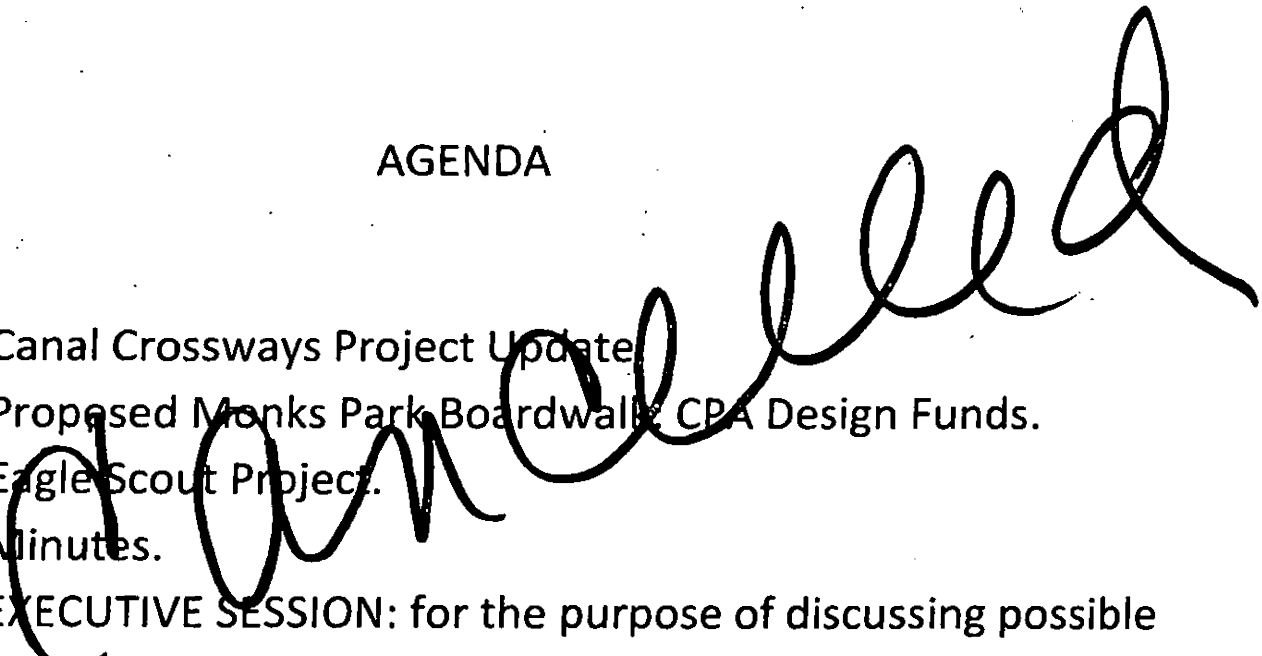
2014 JAN 30 PM 3 18
TOWN CLERK'S OFFICE
BOURNE, MASS

When: Monday, February 3, 2014

Where: Middle School..Room 100

Time: 6:30pm.

AGENDA

- 
- 1) Canal Crossways Project Update.
 - 2) Proposed Monks Park Boardwalk CPA Design Funds.
 - 3) Eagle Scout Project.
 - 4) Minutes.
 - 5) EXECUTIVE SESSION: for the purpose of discussing possible land acquisitions and NOT to re-open in public session.



Barry H. Johnson, Chairman

2014 FEB 3 PM 1 51
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE
OPEN SPACE COMMITTEE

When: Monday, February 10, 2014

Where: Middle School..Room 100

Time: 6:30pm.

2014 FEB 6 PM 10 30
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

- 1) Canal Crossways Project Update.
- 2) Proposed Monks Park Boardwalk: CPA Design Funds.
- 3) Eagle Scout Project.
- 4) Minutes.
- 5) EXECUTIVE SESSION: for the purpose of discussing possible land acquisitions and NOT to re-open in public session.

Barry H. Johnson, Chairman

AMENDED
MEETING NOTICE
OPEN SPACE COMMITTEE

2014 MAR 14 PM 10 06
TOWN CLERK'S OFFICE
BOURNE, MASS

When: March 17,2014

Where: Room 100...Bourne Middle School

Time: 6:30pm.

AGENDA

Jon Nelson: Update on the Canal Crossways Project.

Choose Committee Representative for the Canal Crossways Project

Community Preservation Application: Monk's Park....Three Mile Overlook

Minutes

Next Committee Meeting Date

EXECUTIVE SESSION: discussion of possible land acquisitions.

MEETING NOTICE

Open Space Committee

When: March 17, 2014

Where: Room 100...Bourne Middle School

Time: 6:30pm.

2014 MAR 13 PM 1 41
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

Update on the Canal Crossways Project.

Community Preservation Application: Monk's Park....Three Mile Overlook

Minutes

Next Committee Meeting Date

EXECUTIVE SESSION: discussion of possible land acquisitions.

Rory Johnson, Chairman

Committee ?

OPEN SPACE COMMITTEE
Open Session
March 17, 2014
Conference Room, Bourne Middle School

Present: Penny Myers, Mardi Mauney, Rick Rheinhardt, Richard Anderson, Barry Johnson, Andrew Cooney, Patrick Sweeney

Excused: Mary Gelsthorpe

Guest: Jon Nelson, Town of Bourne Facilities Manager

2014 APR 18 PM 1 39
TOWN CLERK'S OFFICE
BOURNE, MASS

Chairman B. Johnson called the Open Session to order at 6:35 pm.

1. B. Johnson introduced Jon Nelson, Facilities Manager for Bourne, to review the bids for clearing vegetation at the Canal Crossways site.

Mr. Nelson said that he, Gene Bollinger of Weston and Sampson Engineering, Rick Rheinhardt and Barry Johnson recently met with Jim Steidler, President of Rochester Ventures, Inc. recently to review his bid. Although the bid was lower than expected, Mr. Nelson said that the company has good references and the bid looks good.

Once the Notice to Proceed is ready (probably on March 18, 2014) the contractor will be operating within the time limits that have been furnished.

D. Anderson moved and A. Cooney seconded the motion that the Town accept the bid of Rochester Ventures and issue them a Notice to Proceed.

The vote in favor of this motion was unanimous.

2. There was brief discussion within the Committee about naming a contact person from the Open Space Committee to interface with the contractor.

A. Cooney moved and D. Anderson seconded the motion to name R. Rheinhardt the liaison for the Canal Crossways project.

The vote in favor of the motion was unanimous.

3. Monks Park to Ram Island boardwalk project

B. Johnson reported that this project would be included on the 3/18/14 Community Preservation Committee agenda, for possible presentation at the May Special Town Meeting.

Discussion turned to an estimate of \$ 47,650 for the project. Preliminary estimates were obtained from Mike Cole at Solid Earth Technologies for materials and labor (\$ 37,800) and from Bracken Engineering for survey, engineering and permitting (\$ 4850), with an additional allowance of \$ 5000 in incidental costs. B. Johnson noted that we could use funds in the OCS Reserves for this project.

Several Committee members expressed concern at the amount of the quote. The suggestion was made that Brendan Mullaney might be able to explore some other options and share a general idea of pricing for a project of this scope.

A. Cooney suggested, and Mr. Nelson concurred, that bidding materials and design/construction separately might reduce the cost as well. Several Committee members suggested that this strategy be explored further.

A. Cooney moved and P. Myers seconded the motion to endorse an application for CPC funds for the Monks Park boardwalk project, including the construction of a boardwalk structure approximately 4' wide and 120' long.

All votes were in favor of the motion except for a negative vote from P. Sweeney. The motion carried.

4. The Committee received Jon Nelson's endorsement to replace the lights at Three Mile Outlook with sturdier, more vandal resistant lighting, using Open Space Committee reserve funds for this project.

R. Rheinhardt moved and M. Mauney seconded the motion to endorse the use of Open Space Committee reserves to fund this project.

The vote in favor of the motion was unanimous.

5. Minutes of the Open Session of the 2/10/14 meeting were reviewed.

R. Rheinhardt moved and D. Anderson seconded the motion to accept the minutes as corrected.

The vote in favor of the motion was unanimous, with P. Sweeney and A. Cooney abstaining.

6. B. Johnson reported to the Committee that the permit for the parking lot off Sandy Pond Road has been renewed by the Conservation Commission until 2015. He further noted that there is \$ 27,760.75 remaining in the appropriation for the Sandy Pond Road parcel.

A. Cooney moved and P. Myers seconded the motion to adjourn.

The vote in favor of the motion was unanimous. The meeting was adjourned at 7:44 pm.

Respectfully submitted,

Mardi J. Mauney, Clerk

Documents submitted with these minutes:

- Bracken Engineering drawing of Sandy Pond Road parking lot, dated 2/12/14
- Bids for Canal Crossways vegetation clearing, dated 2/25/14
- E-mail from B. Johnson outlining estimates for Ram Island boardwalk project

Open Space Committee
Executive Session
March 17, 2014
Bourne Middle School Conference Room

2015 JUL 16 AM 11 50
TOWN CLERK'S OFFICE

Present: Barry Johnson, Richard Rheinhardt, Penny Myers, Mardi Mauney, Richard Anderson, Andrew Cooney, Patrick Sweeney

Excused: Mary Gelsthorpe

B. Johnson called the Executive Session to order at 7:45 pm.

1. 12 Thom Avenue

B. Johnson shared with the Committee the newest appraisal of this parcel: \$ 82,000. This appraisal is \$ 2000 higher than a previous appraisal. There was some discussion about a reasonable offer for this land.

D. Anderson moved and P. Myers seconded the motion to authorize B. Johnson to offer the seller \$90,000. B. Johnson is further authorized to note in his communication that this offer is higher than two successive appraisals of the property. He could also encourage the owner to have his own appraisal done.

The roll call vote on the motion was as follows:

A. Cooney - yes	P. Sweeney - yes
M. Mauney - yes	B. Johnson - yes
R. Rheinhardt - yes	P. Myers - yes
D. Anderson - yes	

2. The Ingersoll (Garland) property on Plymouth Lane, Map 9, Parcel 14.

B. Johnson shared a letter from an attorney at Washington Trust Wealth Management giving the Open Space Committee permission to seek an appraisal of this parcel.

B. Johnson reported that subsequent to this permission he contacted Mr. Mark Truran to conduct an appraisal on this parcel. The appraisal has been carried out and a verbal estimate of \$500,000 to \$ 600,000 shared with B. Johnson. A formal written appraisal will follow.

No action on this parcel was in order at this meeting.

3. B. Johnson suggested that the Committee invite Mr. Truran to meet with us discuss his appraisal with us at our next meeting. B. Johnson noted that the Town has the cash in hand for a purchase of this size, should the Committee decide to make an offer. It was the sense of the Committee that meeting with Mr. Truran was an appropriate next step on this parcel.

4. Minutes of the February 10, 2014 Executive Session were reviewed by the Committee.

R. Rheinhardt moved and P. Myers seconded the motion to approve the minutes as amended and to encumber them.

The roll call vote on the motion was as follows:

A. Cooney - abstain	P. Sweeney - abstain
M. Mauney - yes	B. Johnson - yes
R. Rheinhardt - yes	P. Myers - yes
D. Anderson - yes	

5. R. Rheinhardt moved and P. Sweeney seconded the motion to adjourn the Executive Session and return to Open Session.

The roll call vote on the motion was as follows:

A. Cooney - yes	P. Sweeney - yes
M. Mauney - yes	B. Johnson - yes
R. Rheinhardt - yes	P. Myers - yes
D. Anderson - yes	

The meeting was adjourned at 8:40 pm and returned to Open Session.

Respectfully submitted,

Mardi J. Mauney, Clerk

Document enclosed with these minutes:

Most recent appraisal for 12 Thom Avenue, performed by Clancy Appraisal Company

OPEN SPACE COMMITTEE

When: March 26, 2014

Where: Room 100...Middle School

Time: 7pm.

2014 MAR 24 PM 9 36
TOWN CLERK'S OFFICE
BOURNE, MASS

Agenda

- 1). Minutes.
- 2). Executive Session: to discuss the possibility of acquiring certain parcels of land.

OPEN SPACE COMMITTEE

2014 MAR 25 PM 3 51

TOWN CLERK'S OFFICE
BOURNE, MASS

When: Monday, March 31, 2014

Where: Room 100...Middle School

Time: 6:15pm

AGENDA

- 1). Executive Session for the purpose of discussing possible land acquisitions.
- 2). Minutes



Barry Johnson, Chairman

OPEN SPACE COMMITTEE
Open Session
March 31, 2014
Conference Room, Bourne Middle School

Present: Penny Myers, Mardi Mauney, Rick Rheinhardt, Richard Anderson, Barry Johnson, Leslie Perry, Andrew Cooney, Patrick Sweeney

Excused: Mary Gelsthorpe

Chairman B. Johnson called the Open Session to order at 6:50 pm.

1. R. Rheinhardt raised the question of having some additional signs made in landscape orientation for areas where a map or other information might fit more easily in that orientation.

R. Rheinhardt moved and A. Cooney seconded the motion to authorize P. Myers to order an additional 10 signs, but these to be in landscape orientation.

The vote in favor of the motion was unanimous.

2. B. Johnson reminded Committee members that the Finance Committee would be meeting at 7 PM on April 7, 2014 to hear presentations for the Town Meeting warrant. It is an open meeting and any interested Open Space Committee members would be welcome to attend.

3. B. Johnson reminded Committee members that the annual public hearing of requests for funds through the Community Preservation Act will be held on April 9, 2014. Among the agenda items will be the repair or replacement of vandalized lights at Three Mile Overlook and the boardwalk project for Monks Park.

4. The next meeting of the Open Space Committee was set for Monday, April 14 at 7 pm.

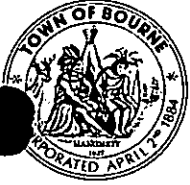
5. P. Myers moved and D. Anderson seconded the motion to adjourn.

The vote in favor of the motion was unanimous. The meeting was adjourned at 7:10 pm.

Respectfully submitted,

Mardi J. Mauney, Clerk

2014 APR 18 PM 1 39
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Open Space Committee

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0600



MEETING NOTICE

The Open Space Committee will be meeting on Wednesday, April 3, 2013 at 5:30pm. in Room 11A of the Bourne High School (go to the main entrance of the school ...where the flag pole is...take a left and the is there).

AGENDA

- 1). Minutes.
2. Update on the Main Street Parcel Project.
- 3). SURPLUS ITEM: Request for Red Cedars.
- 4). Mailing to Property Owners: preservation of Open Space.
- 5). Update on the proposed Improvements to the Little Buttermilk Bay Woods Parcel.

Executive Session: discussion of possible land acquisitions.

2013 APR 1 PM 1 21
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE
OPEN SPACE COMMITTEE

When: April 14, 2014

Where: Middle School----Room 100

Time: 7pm.

2014 APR 10 PM 1 05
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

- 1). Mark Robinson, Executive Director, the Compact of Cape Cod Conservation Trusts, Inc.: to discuss how to obtain land for below market prices by leveraging tax benefits to sellers.
- 2). Canal Crossways Project Update: a) construction progress; trail lay-out; clearing around drainage ditch; signage; gazebo
- 3). Signage: Town-Owned properties: 0 County Road..Hersey Lane
- 4). Update on Buttermilk Bay Woods project
- 5). Minutes.
- 6). EXECUTIVE SESSION: to discuss to possible acquisition of certain parcels of land and re-open in public session.
- 7) Review of Articles contained in the May 5, 2014 Special and Annual Town Meetings relating to the Committee's activities.
- 8). Naming of former Perry property and construction of trails

Ray J. [Signature], Chairman

Open Space Committee
Executive Session
April 14, 2014
Conference Room, Bourne Middle School

Present: Barry Johnson, Patrick Sweeney, Rick Rheinhardt, Penny Myers, Andrew Cooney, Richard Anderson, Mardi Mauney, Leslie Perry

Absent: Mary Gelsthorpe

Chairman B. Johnson called the Executive Session to order at 8:25 pm.

1. The Executive Session minutes of 3/31/14 were reviewed.

R. Anderson moved and R. Rheinhardt seconded the motion to accept the minutes as corrected and to encumber them.

The roll call vote was as follows:

R. Anderson - yes	P. Myers - yes
B. Johnson - yes	P. Sweeney - yes
M. Mauney - yes	A. Cooney - yes
R. Rheinhardt - yes	L. Perry - yes

2. 12 Thom Avenue. The Articles for Annual Town Meeting were reviewed for presentation to the meeting. B. Johnson will ask Brian Andrews to print an illustrative map of this parcel to be placed in the foyer of the auditorium.

3. B. Johnson advised that the 0 Plymouth Lane parcel will also appear on the warrant, pending agreement with the seller.

R. Rheinhardt commented that he had walked the Plymouth Lane property and that it is a nice parcel. B. Johnson added that there are 1000 contiguous acres on the Plymouth side of the property that might one day become the property of the Wildlands Trust of Southeastern Massachusetts. This future possibility would mark the first Bourne open space project to be regional in scope.

Bill Keohan of the Plymouth Open Space Committee is also aware of this parcel and interested in working regionally when possible.

4. R. Rheinhardt inquired about the Alden property south of the Perry property. B. Johnson reported here has been no more information on that parcel.

A. Cooney moved and L. Perry seconded the motion that the Executive Session be adjourned and that the Committee return to Open Session.

The roll call vote was as follows:

R. Anderson - yes	P. Myers - yes
B. Johnson - yes	P. Sweeney - yes
M. Mauney - yes	A. Cooney - yes
R. Rheinhardt - yes	L. Perry - yes

The Executive Session was adjourned at 8:59 pm.

Respectfully submitted,

Mardi J. Mauney, Clerk

2015 JUL 16 PM 11 50
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE

OPEN SPACE COMMITTEE

WHEN: Monday, April 28, 2014

WHERE: COMMUNITY BUILDING... MAIN STREET

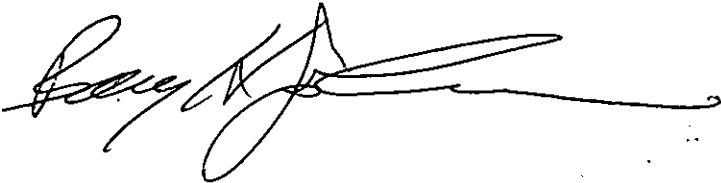
TIME: 6:15pm.

2014 APR 24 PM 2 07
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

- 1). Canal Crossways Project Update.
- 2). Lyons Property Update & placing gate across entrance
- 3). EXECUTIVE SESSION: to discuss the possibility of acquiring certain parcel(s) of land and not to re-open in public session.

Barry H. Johnson, Chairman



MEETING NOTICE

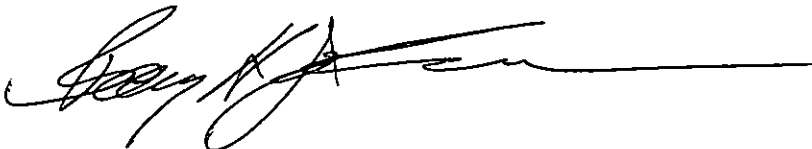
2014 MAY 1 AM 11 07

TOWN CLERK'S OFFICE
BOURNE, MASS

OPEN SPACE COMMITTEE

The Open Space Committee will be conducting an on-site visit to the Canal Crossways Project located adjacent to the Post Office on Main Street – Buzzards Bay on Saturday, May 3, 2014 at 9:45 am. for the purpose(s) of:

- a). Reviewing the status of the Project.
- b) Make recommendations on the Trail Network
- c) Make recommendations on the construction of the Pavilion/Gazebo
- d) Finalizing the entrance onto the Canal Service Road.



Barry Johnson, Chairman, Open Space Committee

MEETING NOTICE

OPEN SPACE COMMITTEE

The Open Space Committee will be available for deliberation - if necessary – for the purpose of conducting any deliberations that might be necessary related to the Articles involving the committee's request for the use of Community Preservation Funds for projects sponsored by the committee during the May 5, 2014 Annual and Special Town Meetings. The Town Meetings are held in the auditorium of the Bourne High School.



BARRY H. JOHNSON, CHAIRMAN

2014 MAY 1 PM 11 20
TOWN CLERK'S OFFICE
BOURNE, MASS

OPEN SPACE COMMITTEE

When: Monday, June 16, 2014

Where: Room 100... Bourne Middle School

Time: 6:30pm

AGENDA

1. Update on the Overall Canal Crossways Project and items contained therein.
2. Possible construction of a footbridge from Canal View Rd. to Canal Crossways Project.
3. Removal of a fence on Town-Owned land: Hd. of the Bay Road/Bournedale Rd.
4. Update on purchasing parcels approved at the May, 2014 ATM.
5. Update of the RAM ISLAND Project and review/vote on Engineering Proposals.
6. Status of Improvements to: Perry Woodlands, Lyons properties.
7. Naming of "Carlson Project".
8. Herring Pond Project.
9. Minutes.
10. Next Meeting Date.

Possible Executive Session to discuss possible land acquisitions.

Ray Johnson, Chairman
Ray Johnson, Chairman

2014 JUN 12 PM 2 14
TOWN CLERK'S OFFICE
BOURNE, MASS

Amended Agenda

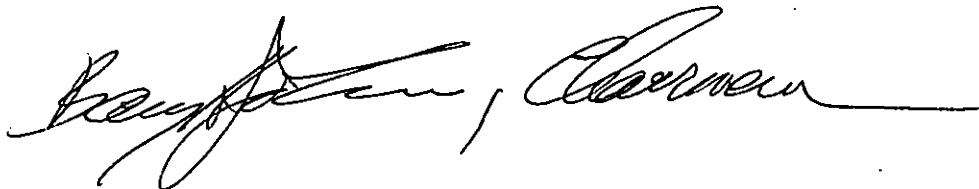
OPEN SPACE COMMITTEE

When: Monday, June 16, 2014
Where: Room 100...Bourne Middle School
Time: 6:30pm

AGENDA

1. Update on the Overall Canal Crossways Project and items contained therein.
2. Possible construction of a footbridge from Canal View Rd. to Canal Crossways Project.
3. Removal of a fence on Town-Owned land: Hd. of the Bay Road/Bournedale Rd.
4. Update on purchasing parcels approved at the May, 2014 ATM.
5. Update of the RAM ISLAND Project and review/vote on Engineering Proposals.
6. Status of Improvements to: Perry Woodlands, Lyons properties.
7. Naming of "Carlson Project".
8. Herring Pond Project.
9. Minutes.
10. Next Meeting Date.
11. Improvements to certain town owned open space parcels

Possible Executive Session to discuss possible land acquisitions.



2014 JUN 16 AM 10 33
TOWN CLERK'S OFFICE
BOURNE, MASS

Open Space Committee
Executive Session
June 16, 2014
Conference Room, Bourne Middle School

2015 JUL 16 AM 11 50

TOWN CLERK'S OFFICE
BOURNE, MASS

Present: Barry Johnson, Patrick Sweeney, Rick Rheinhardt, Andrew Cooney, Richard Anderson, Mardi Mauney,

Excused: Penny Myers, Mary Gelsthorpe, Leslie Perry

B. Johnson called the Executive Session to order at 8:25 pm.

1. A. Cooney reported to the Committee on his recent search of town records, seeking to determine if there might be a possibility of acquiring a small parcel at the end of Canal View Road to provide a handicapped parking space for access to the Canal Crossway parcel nearer the Canal service road.

It was the sense of the Committee that it would be worthwhile to learn about vacant land in that area.

2. B. Johnson reported that he had had no further contact with either Mr. Baptiste or Mr. Alden about the possibility of referring their properties (assessors maps 24.1 and 23.2) for consideration by the Open Space Committee.

3. P. Sweeney requested that the Committee again consider the canal-front parcel across from Three Mile Overlook.

4. The Austin property near Water District land continues to be of interest to the Committee.

5. R. Rheinhardt mentioned the possibility of pursuing an easement agreement for an access point to the Carlson property in order to add a trail and connect to other open space parcels.

6. The Executive Session minutes of March 17, 2014, April 14, 2014 and April 28, 2014 were reviewed.

D. Anderson moved and P. Sweeney seconded the motion to approve the March 17, 2014 Executive Session minutes as presented. These minutes are to be encumbered at the discretion of Chairman B. Johnson.

The roll call vote was as follows:

R. Anderson - yes
B. Johnson - yes
M. Mauney - yes

A. Cooney - yes
P. Sweeney - yes
R. Rheinhardt - yes

M. Mauney moved and R. Rheinhardt seconded the motion to approve the April 14, 2014 Executive Session minutes as corrected. These minutes are to be encumbered at the discretion of Chairman B. Johnson.

The roll call vote was as follows:

R. Anderson - yes
B. Johnson - yes
M. Mauney - yes

A. Cooney - yes
P. Sweeney - yes
R. Rheinhardt - yes

R. Rheinhardt moved and D. Anderson seconded the motion to approve the April 28, 2014 Executive Session minutes as presented. These minutes are to be encumbered at the discretion of Chairman B. Johnson.

The roll call vote was as follows:

R. Anderson - yes
B. Johnson - yes
R. Rheinhardt - yes

M. Mauney - yes
P. Sweeney - yes

The Executive Session was adjourned at 8:50 pm.

Respectfully submitted,

Mardi J. Mauney, Clerk

MEETING NOTICE

Agency: Open Space Signage Committee

When: June 26, 2014

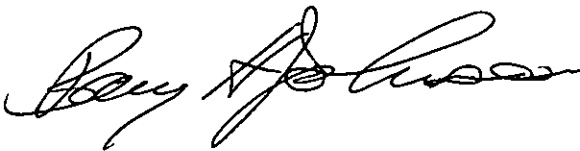
Where: Jonathan Bourne Library

Time: 6pm.

2014 JUN 24 PM 4 09
TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

- 1). To discuss and develop designs for signage for the Canal Crossways Project on Main Street and for other Town-Owned Open Space parcels.



For the committee....Barry H. Johnson, Chairman of the Open Space Committee

c.c. Penny Myers

Rick Rheinhardt

Andy Cooney

OPEN SPACE COMMITTEE

When: Monday, June 30, 2014

Where: Gallo Ice Rink

Time: 6:30pm.

AGENDA

- 1). Update on the progress of the Canal Crossways project on Main Street and making recommendations on the structures thereon.
- 2). Report of Signage Recommendation(s) from the Signage Sub-Committee.
- 3). Ram Island Boardwalk project update.
- 4). Discussion of Various Improvements to Town-Owned Open Space parcels.
- 5). Next meeting date.

Executive Session for the discussion of purchasing certain parcels of land.

Barry H. Johnson, Chairman



~~Cancelled~~
JS

2014 JUN 26 PM 3 03
TOWN CLERK'S OFFICE
BOURNE, MASS

Minutes of the Open Space committee meeting of June 30, 2014

The meeting was called to order at 6:35pm with the following members present: B.Johnson; A.Cooney; P.Myers; D.Anderson; P.Sweeney; L.Perry; R.Rheinhardt

Absent but excused: M.Mauney; M.Gelsthorpe

[if !supportLists]1) [endif]CANAL CROSSWAYS PROJECT: A.

Cooney..Jon Nelson & Gene Bolinger of Weston & Sampson are to get together about the improvements that are needed to the Gazebo's posts. P.Myers.. renderings of certain improvements are/were to be forwarded to the OSC for review and approval. R.Rheinhardt..possibly something like that at Cumberland Farms on Main Street could be considered. A.Cooney..there is a lot of poison ivy growing there..need to get a gravelly/brush-hog in there..suggested we contact Grimes tree Service (he did the initial tree site work) be contacted to see if he could do this after he is no longer under contract to the Project Contractor (Rochester Venture). R. Rheinhardt said he would contact him. R.Rheinhardt stated that the impervious material used in the parking lot should be extended from the parking lot handicapped spot to the trail network. Everyone agreed that this project needs to be basically complete BEFORE the start of the Canal Centennial.

B.Johnson is to contact Gene Bolinger & Jon Nelson as to what is left to be done by the contractor & he should finish the project. P.Myers stated that any new plantings we want to do there should be done in the fall of this year.

2). SIGNAGE SUB-COMMITTEE REPORT: two(2) signs have been ordered..one for each entrance to the parcel..Rheinhardt & Cooney volunteered to install same. The committee is working on larger signs depicting," you are here etc"..the committee will work on possibly adding onto the sign other points of interest along Main Street. Further reports/recommendations will be offered at the next OSC

2015 JUL 29 AM 11 43
TOWN ENGINEERING
BORNE, MASS

meeting.

3). RAM ISLAND BOARDWALK PROJECT: B.Johnson reported that on behalf of the OSC he signed the Engineering contract with Bracken Engineering, Inc. to work on this project.

4). VARIOUS IMPROVEMENTS TO TOWN-OWNED OPEN SPACE PARCELS: P.Myers stated that the OSC should contact the US Army Corps of Engineers to see if they would entertain allowing the OSC to re-install steps that lead to the Lyons property. If not, then the alternative would be to work with the Bourne Historical Society to install a trail from their property into the Lyons parcel. B.Johnson said he would contact the Corps to get their reaction to this proposal.

5). PERRY WOODS: D.Anderson reported that a Peter Marshall..an abutter to this parcel..was concerned about people coming onto his property. The OSC wants to review with Mike Leitzel of the Engineering Dept. to see who owns the road leading to the property. R.Rheinhardt had installed on behalf of the OSC a directional sign showing which parcel is Town owned; and the entrance to the parcel can now come from property owned by the Bourne Conservation Trust off of County Road..next to the "Bourne Sisters" parcel.

6). CANAL CROSSWAYS LARGE SIGN ON MAIN STREET: the committee made note that is currently down as the contractor for the Keystone Project needed to install water & sewer lines. B.Johnson to contact Fred Mileke of Keystone it should be up prior to the start of the Canal Celebration that starts during the week of July 21, 2014.

7). P.Sweeney asked that we investigate the status of the parcel located at the end of Perry Avenue located in Bourne Village.

8). NEXT OSC MEETING DATE: July 14, 2014.

Barry Johnson

OPEN SPACE COMMITTEE

2014 JUL 10 PM 1 22
TOWN CLERK'S OFFICE
BOURNE, MASS

When: Monday, July 14, 2014

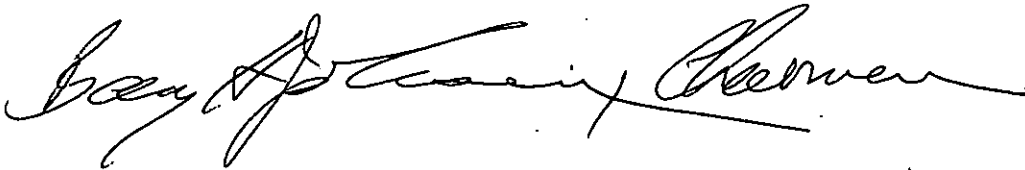
Where: John Gallo Ice Rink Conference Room

Time: 6:30pm.

AGENDA

- 1) Canal Crossways Project on Main Street: update on the overall status of the project; improvements to the shelter; parking lot; mowing contract; and signage for the parcel.
- 2) Update on the Ram Island Boardwalk project.
- 3) Approval of minutes.
- 4) Next meeting date.

Barry H. Johnson, Chairman



OPEN SPACE COMMITTEE

When: Monday, July 21, 2014

Where: at the Canal Crossways Project on Main Street – Buzzards Bay

Time: 6:30pm.

AGENDA

1). To conduct a SITE VISIT for the purpose of reviewing and deliberating on what needs to be done to complete the project: on the Grounds; the Shelter; the Parking Lot; any Run-Off Problems.

Barry H. Johnson, Chairman



2014 JUL 16 PM 3 17
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE

OPEN SPACE COMMITTEE

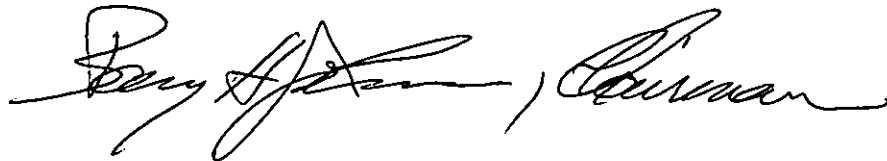
When: Monday, December 15, 2014

Where: Bourne Middle School....Room 100

TIME: 5:30pm.

AGENDA

- 1) Review & update of the Monks Park/Ram Island Boardwalk Project – Plan.
- 2) Approval for signs at Perry & Carlson Woods.
- 3) Meeting Schedule
- 4) EXECUTIVE SESSION: Discussion of possible Land Acquisition...not to re-open in public session.

A handwritten signature in black ink, appearing to read "Dory [unclear], Clerk", is written across the page.

2014 DEC 11 AM 11 26
TOWN CLERK'S OFFICE
BOURNE, MASS

AMENDED

2014 DEC 12 AM 10 07
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE

OPEN SPACE COMMITTEE

When: Monday, December 15, 2014

Where: Bourne Middle School....Room 100

TIME: 5:30pm.

AGENDA

- 1) Review & update of the Monks Park/Ram Island Boardwalk Project – Plan.
- 2) Approval for signs at Perry & Carlson Woods.
- 3) Proposed rules for the use of Carlson Woods: Application of existing Town By-Laws to the property.
- 4) Formation of a Site Management Sub-Committee to be able to approve signs, trail maps etc..
- 5) Town-Owned Lyons Property: proposed trail between Aptuxcet Trading Post and this parcel.
- 6) OSC Meeting schedule

Executive Session; to discuss possible land acquisition(s)....not to re-open in public session.

Ray Johnson, Chairman

Open Space Committee
Open Session
December 15, 2014
Bourne Middle School

2015 JAN 7 PM 12 51

Present: Barry Johnson, Andrew Cooney, Rick Rheinhardt, Penny Myers, Patrick Sweeney, Les Perry, Mardi Mauney

TOWN CLERK'S OFFICE
BOURNE, MASS

Absent: Mary Gelsthorpe

Also present: Michael Rausch, Bourne Enterprise

B. Johnson called the meeting to order at 5:33 pm.

1. The Committee reviewed the drawings and specifications from Bracken Engineering for the proposed boardwalk along Monk's Cove to Monk's Island. There was discussion about the material for the decking. The Bracken drawings specify a fiberglass material called Ecograte.

R. Rheinhardt brought samples of both Ecograte and ThruFlow decking material. It was the sense of the Committee that the ThruFlow decking material was more appropriate for bare feet and for dogs and that we should speak further with Bracken Engineering about substituting the ThruFlow in their design specifications.

A. Cooney moved and L. Perry seconded the motion that the Committee accept the 10/23/2014 boardwalk plans presented by Bracken Engineering, with the understanding that ThruFlow decking would be substituted for the original Ecograte material.

The vote in favor of the motion was unanimous.

2. P. Myers asked for clarification on the names to be used for the former Carlson property and the former Perry property before ordering OSC signs for these parcels.

A. Cooney moved and L. Perry seconded the motion to confirm the name Carlson Woods for the former Carlson property.

The vote in favor of the motion was unanimous.

The name of the former Perry property has yet to be determined.

3. Discussion then turned to the "rules signs" which Committee members feel need to be posted at various Open Space parcels that are used by the public.

B. Johnson read relevant sections of Town By-law Article 31, section 3.1.1 on the use of town open space properties in support of the rules to be posted at Open Space sites: no motorized vehicles, remove trash and dog excrement, respect abutting property owners.

P. Myers and R. Rheinhardt will follow up on ordering and installing both rules signs and open space signs where needed.

4. R. Rheinhardt commented that posting rules about trash removal calls for trash barrels of some kind at sites. The Committee should be planning for the purchase and maintenance of trash barrels at all OSC sites. He reported that the barrels in use by the Town of Falmouth on their beaches have worked very well over the past decade.

5. Given the increasing awareness and use of Open Space parcels throughout town, it seemed time to form a Site Management Sub-Committee to welcome the public to Open Space sites, to monitor site use and any problems that might arise. Four members of the OSC volunteered to serve on this sub-committee.

A. Cooney moved and P. Sweeney seconded the motion to form a Site Management Sub-Committee of Penny Myers, Les Perry, Rick Rheinhardt and Mardi Mauney. Further, this sub-committee is authorized to spend up to \$ 1000 for sundry improvements on OSC sites, such as signs and maps.

The vote in favor of the motion was unanimous.

6. Discussion turned to the possibility of working more closely with the Bourne Historical Society to connect the Aptuxcet Trading Post and the adjacent former Lyons property with a suitable path. B. Johnson mentioned that there would be funds available from various Town sources to clear and construct a suitable path between the two sites.

B. Johnson will speak with a Corps of Engineers representative to clarify the boundaries between the Corps' Canal service road property, the BHS property and the OSC property (former Lyons property).

P. Myers of the Site Management Sub-Committee, will speak with BHS representatives (Skip Barlow and Ted Ellis) and arrange a site visit with them for further discussion of the proposed path, boundary markers, and other matters.

7. Chairman B. Johnson stated "I will now entertain a motion to go in to Executive Session for the purpose of considering the purchase, exchange, lease or value of real property and the Chair declares that having this discussion in open session may be detrimental to the Open Space Committee's negotiating position and not to re-open in public session."

P. Sweeney moved and P. Myers seconded the motion to enter Executive Session.

The roll call vote was as follows

Barry Johnson - yes
Andrew Cooney - yes
Rick Rheinhardt - yes
Penny Myers - yes

Patrick Sweeney - yes
Les Perry - yes
Mardi Mauney - yes

The Open Session conclude at 6:23 pm

Respectfully submitted,

Mardi J. Mauney, Clerk

OPEN SPACE COMMITTEE
TRAIL MANAGEMENT SUB-COMMITTEE

2014 DEC 19 PM 12 16
TOWN CLERK'S OFFICE
BOURNE, MASS

When: Tuesday, December 23, 2014

Time: 1pm.

- a). the committee Members will be conducting a Site Visit starting at the Aptuxcet Trading Post and proceeding to the adjacent Town-Owned property (formerly known as the Lyons property) for the purpose of determining a possible laying out of a trail between the two properties.
- b). the committee then will go to the Library to continue their discussions about:
1. Connecting trail configuration(s)
 2. Potential land mgt. activities
 3. Rules signage at Open Space properties.
 4. Open Space parcels identification signage.
 5. Trail map needs.

For the Sub-Committee:



Barry H. Johnson

2013 DEC 18 AM 9 57
TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE
BOURNE, MASS.

APPLICANT: Richard Prevett

LOCATION: 3 Katie Marie Dr, Pocasset
Assessors Map 35, Parcel 137 Zoning District: B4

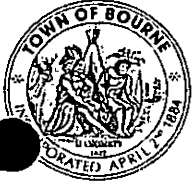
PROPOSAL: Application for Extension of a Special Permit for a 2-story
office building with 9,600SF.

DATE & TIME: Thursday, January 9, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
December 26, 2013
January 2, 2014



TOWN OF BOURNE

Planning Board

Bourne Town Hall 2014 JAN 6 AM 9 19

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0615



TOWN CLERK'S OFFICE

BOURNE, MASS

MEETING AGENDA

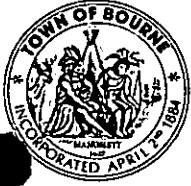
DATE: Thursday, January 9, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

Minutes of 10/10/13, 11/14/13

1. **Public Hearing for Special Permit #07-2013:** Cont'd from 11/14/13.
15 Thom Ave. Bourne Affordable Housing Trust. For a new single family affordable home.
2. **Public Hearing for Extension of Special Permit #06-2005B:** Rich Previtt. 3 Katie Marie Dr.
For a 2-story office building with 9,600sf.
3. **Public Hearing for Extension of Special Permit #02-2007B:** Rich Previtt. 6 Katie Marie Dr.
For a 2-story warehouse/office building with 8,400sf.
4. **Committee Appointments:** CPC member



TOWN OF BOURNE
Planning Board

2014 JAN. 8 PM 4:05 Bourne Town Hall
24 Perry Avenue
TOWN CLERK'S OFFICE Buzzards Bay, MA 02532
PHONE: (508) 759-0615 Fax: (508) 759-0611

CANCELED

MEETING AGENDA

DATE: Thursday, January 9, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 10/10/13, 11/14/13

1. **Public Hearing for Special Permit #07-2013:** Cont'd from 11/14/13.
15 Thom Ave. Bourne Affordable Housing Trust. For a new single family affordable home.
2. **Public Hearing for Extension of Special Permit #06-2005B:** Rich Previtt. 3 Katie Marie Dr.
For a 2-story office building with 9,600sf.
3. **Public Hearing for Extension of Special Permit #02-2007B:** Rich Previtt. 6 Katie Marie Dr.
For a 2-story warehouse/office building with 8,400sf.
4. **Committee Appointments:** CPC member

TOWN OF BOURNE
PLANNING BOARD

2014 JAN 8 PM 2 14 PUBLIC HEARING NOTICE

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Alpine Ricci

LOCATION: 111 Cranberry Hwy., Sagamore
Map 12.3 Parcel 65

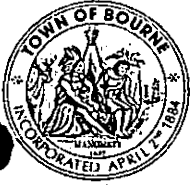
PROPOSAL: Application for Waiver of Site Plan Review and/or Special
Permit for the purpose of selling/renting used golf cars.

DATE & TIME: Thursday, January 23, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA. 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Jan. 15, 2014



TOWN OF BOURNE

Planning Board



Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611

2014 JAN 17 AM 8 57
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

DATE: Thursday, January 23, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

Minutes of 10/10/13, 11/14/13

1. **Compliance Hearing:** 41 Meetinghouse Ln. Ron Bello. Parking issues.
2. **Request for Partial Release of Bond:** Tern Way.
3. **Public Hearing for Special Permit #07-2013:** Cont'd from 11/14/13. 15 Thom Ave. Bourne Affordable Housing Trust. For a new single family affordable home. *Request for withdrawal.*
4. **Public Hearing for Waiver Request:** 111 Cranberry Hwy. Alpine Ricci, Susan Peterson. For the selling and renting of used golf cars.
5. **Preliminary Plan of a Subdivision:** Dana Tobey. 257 County Road. 2 lots.
6. **Public Hearing for Modification of a Definitive Subdivision:** John Economides. Waiver of sidewalks for construction of a new single family dwelling.
7. **Committee Appointments:** CPC member

PLANNING BOARD MEETING MINUTES

January 23, 2014

2014 DEC 9 AM 9 54
TOWN CLERK'S OFFICE
BOURNE, MASS

PRESENT: Christopher Farrell, Daniel Doucette, Douglas Shearer, Dudley Jensen, John Howarth, Louis Gallo, Elmer Clegg, Rob Galibois, Lea Benson

PUBLIC: Jim Mulvey, Kerry Horman, Susan Peterson, Gilpin Ricci, Marie Fredickson, Joe Sorenti, Chaseley Frederick, Shula and Bruce Miller, Robert Parady, Noreen and Bill Baranouski, Kevin and Nancy Whitener, Ron Bello, Gary Labrie, John Economidies

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

Mr. Howarth made a MOTION to approve the minutes of 10/10/13 and 11/14/13. The MOTION was seconded by Mr. Jensen with all in favor.

Request for Partial Release of Bond: Tern Way.

This is continued to 2/13/14.

Public Hearing for Special Permit #07-2013: Cont'd from 11/14/13. 15 Thom Ave. Bourne Affordable Housing Trust. For a new single family affordable home. *Request for withdrawal.*

Kerry Horman submitted a request to withdraw without prejudice.

Mr. Howarth stated no matter what mitigation is done, there will still be a water problem.

Kerry stated we can contain the water on that lot, but not from the surrounding lots and the street as there isn't adequate drainage in the area.

Mr. Jensen made a MOTION to approve the withdrawal. The MOTION was seconded by Mr. Shearer with all in favor.

Public Hearing for Waiver Request: 111 Cranberry Hwy. Alpine Ricci, Susan Peterson. For the selling and renting of used golf cars.

Preliminary Plan of a Subdivision: Dana Tobey. 257 County Road. 2 lots.

Public Hearing for Modification of a Definitive Subdivision: John Economides. Waiver of sidewalks for construction of a new single family dwelling.

Committee Appointments: CPC member

Mr. Howarth made a MOTION to reappoint Dan Doucette as CPC member for the Board. The MOTION was seconded by Mr. Galibois with all in favor.

Compliance Hearing: 41 Meetinghouse Ln. Ron Bello. Parking issues.

Ron stated his handyman had moved the bumpers. They have been moved back.

Mr. Howarth: the man left the bumpers 7' from the wall! Now they are 3' away. The berms are 7" high and they kill the bottom of cars. Would like to see bumpers removed and bollards installed to eliminate safety hazards.

Ron is fine with putting bollards in front of the planter within 1' of it and removing the bumpers in that area and will label "compact car parking only" for those 4 spaces.

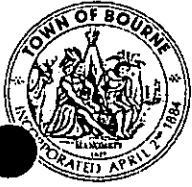
Mr. Howarth made a MOTION to have the owner come back on April 24, 2014 for review. The MOTION was seconded by Mr. Gallo with all in favor.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 7:40pm.

Respectfully submitted,

Ann Gratis



TOWN OF BOURNE

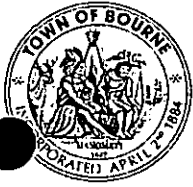
2014 FEB 7 AM 11 37 *Planning Board*
Bourne Town Hall
TOWN CLERK'S OFFICE 24 Perry Avenue
BOURNE, MASS Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, February 13, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 1/23/14

1. 81P
2. Request for Partial Release of Bond: Tern Way.



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



MEETING AGENDA

DATE: Thursday, February 13, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 1/23/14

1. 81P
2. Request for Partial Release of Bond: Tern Way.

MEETING CANCELLED

2014 FEB 12 AM 10 29
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE
Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Tuesday, February 25, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 6:15 PM

Joint meeting with the Board of Selectmen, and Conservation Commission to discuss Tax Title properties

2014 FEB 18 AM 9 20
TOWN CLERK'S OFFICE
BOURNE, MASS

PLANNING BOARD

Johnson, Barry

From: Gratis, Ann
Sent: Tuesday, February 25, 2014 11:48 AM
To: Christopher Farrell; 'Doucette, Daniel'; Doug Shearer; John Howarth; Louis Gallo; Rob Galibois; Lea Benson; Elmer Clegg
Cc: Leitzel, Michael; Shaun Handy; Moore, Coreen; Adkins-Perry, Dody; Guerino, Thomas; All Selectmen; Mullaney, Brendan; Sundman, Nancy; Judge, Debbie; Johnson, Barry
Subject: PLANNING BOARD JOINT MEETING WITH SELECTMEN AND CONSERVATION COMMISSION - NO MEETING TONIGHT 2/25/14

Hi All,

The Joint Meeting scheduled for tonight is postponed. It is being re-scheduled tentatively for 3/11/14. NO MEETING TONIGHT.

Lisa

2014 FEB 25 PM 12 45
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Town of Bourne

PROPOSAL: Article ____: To see if the Town will vote to amend the Bourne Zoning Bylaw as follows, or take any other action in relation thereto.

Amend the Zoning bylaw as required by the National Flood Insurance Program as administered by FEMA.

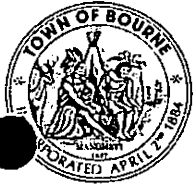
Full text available at the Town Clerk's office or the Planning Board office

DATE & TIME: Thursday, February 27, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Dates:
February 12, 2014
February 19, 2014

2014 FEB 6 PM 12 17
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED MEETING AGENDA

DATE: Thursday, February 27, 2014

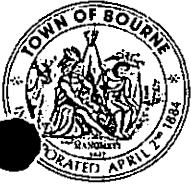
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

Minutes of 1/23/14

1. Public Hearing for a Change in the Zoning Bylaws: Amend the bylaw as requested by FEMA.

2014 FEB 12 AM 10 29
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611



AMENDED MEETING AGENDA

DATE: Thursday, February 27, 2014

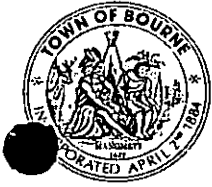
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

Minutes of 1/23/14

1. **Public Hearing for a Change in the Zoning Bylaws:** Amend the bylaw as required by FEMA.
2. **81P**
3. **Request for Partial Release of Bond:** Tern Way.

2014 FEB 18 AM 10 22
TOWN CLERK'S OFFICE
BOURNE, MASS



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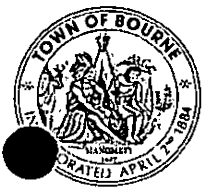
2014 FEB 20 PM 2 42
TOWN CLERK'S OFFICE
BOURNE, MASS

AMENDED MEETING AGENDA

DATE: Thursday, February 27, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 1/23/14

1. Discussion with Town Counsel Troy: Ocean Pines.
2. Public Hearing for a Change in the Zoning Bylaws: Amend the bylaw as required by FEMA.
3. 81P
4. Request for Partial Release of Bond: Tern Way.



TOWN OF BOURNE
Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
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AMENDED MEETING AGENDA

DATE: Thursday, February 27, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 1/23/14

1. Discussion with Town Counsel Troy: Ocean Pines.
2. Public Hearing for a change in the Zoning Bylaws: Amend the bylaw as required by FEMA.
3. 81P
4. Request for Partial Release of Bond: Tern Way.

MEETING CANCELLED

2014 FEB 25 PM 1 15
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

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MEETING AGENDA

DATE: Thursday, February 27, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

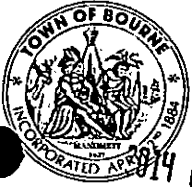
TIME: 7:00 PM

Minutes of 1/23/14

1. Public Hearing for a Change in the Zoning Bylaws: Amend the bylaw as required by FEMA.

Cancelled

BOURNE, MASS
TOWN CLERK'S OFFICE
2014 FEB 12 AM 9 14



TOWN OF BOURNE

Planning Board

Bourne Town Hall
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2014 MAR 11 AM 11 06

TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

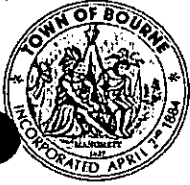
DATE: Thursday, March 13, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

Minutes of 1/23/14

1. **Request for Waiver of Site Plan Review and/or Special Permit:** 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes.
2. **Discussion with Town Counsel Troy:** Ocean Pines.
3. **Request for Waiver of Site Plan Review and/or Special Permit:** 111&115 Cranberry Highway. Alpine Ricci & Susan Peterson. For the purpose of installation of chain link fence around the site – no changes to the site proposed.
4. **81P**
5. **Request for Partial Release of Bond:** Tern Way.



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED MEETING AGENDA

DATE: Thursday, March 13, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 1/23/14

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4. **Request for Partial Release of Bond:** Tern Way.
5. **Discussion of Possible Appeal :** For ZBA action on 7 Shore Road.

2014 MAR 12 PM 9 49
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Bourne Bridge 24HR Taxi, Inc.

LOCATION: 2 Williams Avenue, #B, Pocasset
Map 39 Parcel 70.01 – 70.53

PROPOSAL: Application for Waiver of Site Plan Review and/or Special
Permit for the purpose of vehicle storage and further
growth.

DATE & TIME: Thursday, March 13, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
March 5, 2014

2014 FEB 19 PM 2 16
TOWN CLERK'S OFFICE
BOURNE, MASS

PLANNING BOARD MEETING MINUTES

March 13, 2014

PRESENT: Christopher Farrell, Daniel Doucette, Douglas Shearer, Dudley Jensen, John Howarth, Louis Gallo, Elmer Clegg, Rob Galibois, Lea Benson

PUBLIC: Jim Mulvey, Kay Donovan, several members of Lily Pond Condominiums

Lisa Groezinger for Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

Mr. Howarth made a MOTION to approve the minutes of 1/23/13. The MOTION was seconded by Mr. Doucette with all in favor.

2014 RPP 1 PM 3:59
TOWN CLERK'S OFFICE
BOURNE, MASS

Request for Waiver of Site Plan Review and/or Special Permit: 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. Request for using existing fenced and graveled area for parking without any site changes.

Richard Sherman representing the applicant. Mr. Shearer explained there are three issues at hand with the site: 1) the graveled parking area on the side of the existing building being used without coming before the Planning Board and the screening may not be adequate. He would like to have the Conservation Commission's recommendations of resurfacing; 2) illegal storage unit; and 3) four illegal signs. Mr. Shearer recommends continuing until outstanding issues are rectified.

Mr. Shearer made a MOTION to continue the hearing to 3/27/14 and a waiver to be signed for time constraints. The MOTION was seconded by Mr. Howarth with all in favor.

Discussion with Town Counsel Troy: Ocean Pines. Ms. Moore spoke with Atty. Troy who didn't know about the meeting and requested the Planning Board go through the TA Administrator for the board's specific questions. Ms. Moore created a timeline from the minutes of the last meeting and submits for review.

Mr. Howarth would prefer to go through Bob Troy rather than TA Guerino. Chm. Farrell asked the board to formulate any questions which can be forwarded to Atty. Troy through Ms. Moore. Ms. Moore would like to make the timeline more comprehensive before submitting to Atty. Troy.

Craig Frost, Ocean Pines Drive, said the Open Space issue has been resolved. The outstanding issue is that there is a bank who owns the right to the property and a developer who owns the Open Space. Chm. Farrell requested Ocean Pines residents to forward any questions to Ms. Moore.

Richard Clifford, Ocean Pines Drive, explained that the developer, Mr. Hebb, created a Homeowner's Association (HOA) which met the requirements of the Open Space. Mr. Hebb reserved the right to withdraw parcels from the HOA. Mr. Clifford will put this into a memo and submit to the board.

Mr. Howarth made a MOTION to continue hearing to 4/10/14. The MOTION was seconded by Mr. Jensen with all in favor.

Mr. Howarth made a MOTION to take Item 3 out of order. The MOTION was seconded by Mr. Shearer with all in favor.

Request for Waiver of Site Plan Review and/or Special Permit: 11&115 Cranberry Highway. Alpine Ricci & Susan Peterson. Request for installation of chain link fence around the site – no changes to the site proposed.

Mr. Howarth said this was continued from last meeting. He met with the applicant three times and is convinced it is more suitable than as is currently.

Mr. Howarth made a MOTION to approve the Site Plan Review and Special Permit. The MOTION was seconded by Mr. Shearer with all in favor.

Request for Partial Release of Bond: Tern Way. Atty. Fitch for applicant, the Sheldon Family. Atty. Fitch wanted to discuss the issues in Mr. Sala's letter of recommendation. The paved apron and the road top coat were not installed. The catch basins were installed but they need to be cleaned. Applicant requests to reduce the bond to \$20,000 from \$80,000.

Mr. Howarth made a MOTION to approve the applicant's request a reduced bond to \$20,000 from \$80,000 and to return the remaining amount to the applicant. The MOTION was seconded by Mr. Clegg with all in favor.

Atty. Fitch requested an extension from the 7/1/14 date for work to be completed to 10/14/14. Chm. Farrell said 9/1/14 would be more reasonable, but stated no vote can be made tonight as this isn't on tonight's agenda.

Discussion of Possible Appeal: For ZBA action on 7 Shore Road.

Mr. Clegg requested a copy of the ZBA Decision be furnished to Planning Board members so that they could make an informed judgment on Chm. Farrell's request. A copy of the ZBA Decision was distributed to the Planning Board members prior to tonight's meeting.

Chm. Farrell attended the ZBA meeting. Private developer has existing property under agreement for purchase price of \$237,000 for two acres. The existing property doesn't meet the shape factor to be subdivided. The developer has asked to be relieved of shape factor requirement to divide the land into 2 separate lots and develop both for a profit. This is not a small lot, but it deviates from zoning on shape factor. The ZBA's action was determined by three (3) conditions: 1) Didn't meet shape factor; 2) A Hardship – present owner is selling the property so once it is sold, no hardship is on present owner and there is no hardship on developer; and 3) A deviance in the existing zoning. He feels this action will set precedent for the future. Chm. Farrell added that the applicant indicated he was going to try to rehabilitate the current property and restore.

Mr. Dave Neal is the Executive of the Estate and Mr. Lewis Guerriere is interested in purchasing the property. This house was built in 1820. The applicant is hoping to sell the property and to save for historical value.

Mr. Gallo asked if there is enough frontage to subdivide. Chm. Farrell clarified that the lots didn't meet the shape factor.

Mr. Doucette suggested a special meeting next week for further discussion to determine whether to appeal the ZBA's decision.

Mr. Shearer said if the current owner requested to sell and keep the historical structure, he can justify that as a hardship.

Mr. Mulvey attended the ZBA meeting and said the decision did not come easily.

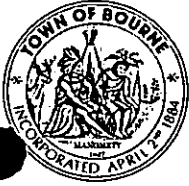
Mr. Howarth made a MOTION to continue to 3/18/14 for additional information for Atty. Troy to file an appeal if the board takes a vote. The MOTION was seconded by Mr. Shearer with all in favor.

Mr. Howarth asked if the applicant has standing before the ZBA when doesn't own property?

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 8:17 pm.

Respectfully submitted,
Lisa Groezinger – sec.



TOWN OF BOURNE
Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
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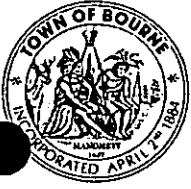
JOINT MEETING AGENDA

**Planning Board, Board of Selectmen and
the Conservation Commission**

DATE: Tuesday, March 18, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 6:30 PM

Joint meeting with the Board of Selectmen, and the Conservation Commission to discuss Tax Title Properties.

2014 MAR 4 PM 2 17
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE
Planning Board

Bourne Town Hall
24 Perry Avenue
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JOINT MEETING AGENDA

**Planning Board, Board of Selectmen and
the Conservation Commission**

DATE: Tuesday, March 18, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 6:30 PM

Joint meeting with the Board of Selectmen, and the Conservation Commission to discuss Tax Title Properties.

CANCELLED

BOURNE, MASS
TOWN CLERK'S OFFICE
2014 MAR 19 PM 9 08



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
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MEETING AGENDA

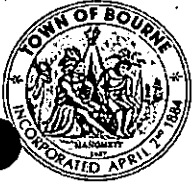
DATE: Thursday, March 18, 2014

PLACE: Veteran's Community Building Cafeteria, 239 Main St., Buzzards Bay

TIME: 7:00 PM

1. **Discussion and Vote of Possible Appeal** : Of the Zoning Board of Appeals' action granting a Variance (#04-14) of 7 Shore Road, Monument Village.

2014 MAR 14 PM 9 51
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE
Planning Board



Bourne Town Hall
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JOINT MEETING AGENDA

**Planning Board, Board of Selectmen and
the Conservation Commission**

DATE: Tuesday, March 25, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 6:00 PM

Joint meeting with the Board of Selectmen, and the Conservation Commission to discuss Tax Title Properties.

BOURNE, MASS
TOWN CLERK'S OFFICE
2014 MAR 14 PM 9 51

TOWN OF BOURNE

2014 FEB 27 PM 3 09 PLANNING BOARD

TOWN CLERK'S OFFICE

BOURNE, MASS

PUBLIC HEARING NOTICE

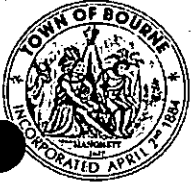
The Town of Bourne Planning Board will hold a public hearing on Thursday, March 27, 2014 at 7:00 PM in the Bourne Community Building, 239 Main Street, Buzzards Bay, MA to consider amending the Bourne Zoning bylaw Sections 2100 and 3110: Floodplain Overlay District, as required by the National Flood Insurance Program as administered by FEMA. The text of the proposed amendment is on file with the Town Clerk and in the Planning Board Office during normal business hours.

Christopher Farrell, Chairman
Bourne Planning Board

Bourne Courier Publishing Dates

March 12, 2014

March 19, 2014



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

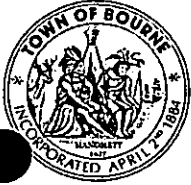
DATE: Thursday, March 27, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 3/13/14

1. **Public Hearing for a change in the Zoning Bylaws:** Amend the bylaw as required by FEMA.
2. **Site Plan Review/Special Permit:** 1 & 11 Trowbridge Rd and 9 Sandwich Rd. One Trowbridge Rd, LLC. Building addition and parking lot expansion.
3. **Site Plan Review/Special Permit:** 280 & 290 MacArthur Blvd (Route 28). T.F. Murphy Enterprises, Inc. (Falmouth Toyota). Building addition and parking lot expansion.
4. **Request for Waiver of Site Plan Review and/or Special Permit:** 250 Shore Rd. David & Christine Crane, c/o Bracken Engineering. Proposed addition.
5. **Site Plan Review/Special Permit:** 269 Main St. Semaan Hasnar. Addition in rear for expansion for Yummy Yo Ice Cream.
6. **Request for Waiver of Site Plan Review and/or Special Permit:** 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes. **Continued.**
7. **Request for Re-release:** Lot 66 at 21 Weatherdeck Drive.
8. **526 Scraggy Neck Road - Tern Was the extension of completion of the road.**

TOWN CLERK'S OFFICE

2014 MAR 24 PM 2 28



TOWN OF BOURNE

Planning Board



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2014 MAR 25 PM 1 02
TOWN CLERK'S OFFICE
BOURNE, MASS

AMENDED MEETING AGENDA

DATE: Thursday, March 27, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 3/13/14

Note this meeting is being televised and recorded. If anyone in the audience is recording or video taping, they need to acknowledge such at this time.

1. **Public Hearing for a change in the Zoning Bylaws:** Amend the bylaw as required by FEMA. Discussion on sponsoring Zoning map change at Sagamore – Cranberry Highway.
2. **Request to extend work of completion of the road.** 526 Scraggy Neck Road – Tern Way.
3. **Request for Re-release:** Lot 66 at 21 Weatherdeck Drive (never recorded).
4. **Request for Waiver of Site Plan Review and/or Special Permit:** 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes. **Applicant's request to continue to 4/24/14.**
5. **Site Plan Review/Special Permit:** 1 & 11 Trowbridge Rd and 9 Sandwich Rd. One Trowbridge Rd, LLC. Building addition and parking lot expansion.
6. **Site Plan Review/Special Permit:** 280 & 290 MacArthur Blvd (Route 28). T.F. Murphy Enterprises, Inc. (Falmouth Toyota). Building addition and parking lot expansion.
7. **Request for Waiver of Site Plan Review and/or Special Permit:** 250 Shore Rd. David & Christine Crane, c/o Bracken Engineering. Proposed addition.
8. **Site Plan Review/Special Permit:** 269 Main St. Semaan Hasnar. Addition in rear for expansion for Yummy Yo Ice Cream – DRC 3/24 – positive rec.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE
TOWN CLERK'S OFFICE
BOURNE, MASS

2014 MAR 4 AM 11 21

APPLICANT: David & Christine Crane c/o Bracken Engineering

LOCATION: 250 Shore Road
Map 26.4 Parcel 41

PROPOSAL: Application for Waiver of Site Plan Review and/or Special
Permit for proposed addition.

DATE & TIME: Thursday, March 27, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
March 19, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 MAR 3 AM 10 01
TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: One Trowbridge Rd, LLC

LOCATION: 1 and 11 Trowbridge Rd & 9 Sandwich Rd
Map 24.3 Parcel 16,21,22&23 Lot A,B,A,E

PROPOSAL: Application for Waiver of Site Plan Review and/or Special
Permit for building addition and parking lot expansion.

DATE & TIME: Thursday, March 27, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
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Bourne Courier Publishing Dates:
March 19, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 MAR 3 AM 10 01

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: T.F. Murphy Enterprises, Inc. – Falmouth Toyota

LOCATION: 280 & 290 MacArthur Blvd. (Route 28)
Map 31.0 Parcel 8,33.1,70,75,76 Lot 1,50,51,58,59

PROPOSAL: Application for Waiver of Site Plan Review and/or Special
Permit for building addition and parking lot expansion.

DATE & TIME: Thursday, March 27, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
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Bourne Courier Publishing Dates:
March 19, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 MAR 6 AM 11 18

TOWN CLERK'S OFFICE

APPLICANT: BOURNE, MASS Semaan Hasnar

LOCATION: 269 Main St
Map 20.3 Parcel 84

PROPOSAL: Application for Site Plan Review/Special Permit for
proposed addition.

DATE & TIME: Thursday, March 27, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
March 19, 2014

PLANNING BOARD MEETING MINUTES

March 27, 2014

DRAFT

4.10.14
APPROVED

PRESENT: 2014 APR 17 PM 1:08
Chairman Farrell, Daniel Doucette, Douglas Shearer, Dudley Jensen, John Howarth, Louis Gallo, Elmer Clegg, Rob Galibois, Lea Benson

TOWN CLERK'S OFFICE

PUBLIC: BOURNE MASS
John W. Kenney, Atty. for Railroad Crossing, LLC, Dan Ojala, Zachary Basinski, Jim Mulvey, Judy

Lisa Groezinger for Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

Mr. Shearer made a MOTION to approve the minutes of 3/13/14 as amended. The MOTION was seconded by Mr. Doucette with all in favor.

Public Hearing for a change in the Zoning Bylaws: Amend the bylaw as required by FEMA.

Chm. Farrell commended Ms. Adkins-Perry. FEMA requires town to adopt and adopt zoning language. Disastrous consequences would occur if the town didn't follow.

Mr. Doucette made a MOTION to support the articles before Town Meeting as presented. The MOTION was seconded by Mr. Howarth with all in favor.

Discussion on sponsoring Zoning Map change at Sagamore – Cranberry Highway

Applicant is seeking to move to square up the zoning off Adams Street which neatens up the zoning in that area.

Chm. Farrell said the existing line was an arbitrary line drawn 200 FT of the rightaway from Cranberry Highway. The change would follow the actual lot lines as stated by proponent.

Mr. Howarth made a MOTION to approve and to sponsor this Article for the ATM. The MOTION was seconded by Mr. Benson with all in favor.

Mr. Gallo suggested the applicant study the flow of traffic and address with the board when they comes back with a plan.

Adams Street one way proposal is still before Mass. Highway.

Request to extend work of completion of the road. 526 Scraggy Neck Road – Tern Way.

Extend completion of the road. 526 Scraggy Neck Road – Tern Way.

Chm. Farrell read into record Atty. Fitch's email request of 9/30/14. Chm. Farrell suggested 9/1/14 at the last meeting.

Mr. Galibois made a MOTION to approve applicant's request to extend completion of the road to 9/1/14. The MOTION was seconded by Mr. Gallo with all in favor.

Request for Re-release: Lot 66 at 21 Weatherdeck Drive (never recorded).

Mr. Howarth made a MOTION to approve the applicant's request for re-release of Lot t66 at 21 Weatherdeck Drive. The MOTION was seconded by Mr. Doucette with all in favor.

Request for Waiver of Site Plan Review and/or Special Permit: 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes.

Mr. Howarth made a MOTIN to continue the hearing to 4/24/14 at the applicant's request. The MOTION was seconded by Mr. Shearer with all in favor.

Site Plan Review/Special Permit: 1 & 11 Trowbridge Rd and 9 Sandwich Rd. One Trowbridge Rd, LLC. Building addition of a drive through window.

Ms. Moore explained this hearing was advertised incorrectly and needed to be re-advertised to include a drive through window.

Mr. Howarth made a MOTION to re-advertise and to continue to the 4/24/14 meeting. The MOTION was seconded by Mr. Shearer with all in favor.

Site Plan Review/Special Permit: 280 & 290 MacArthur Blvd (Route 28). T.F. Murphy Enterprises, Inc. (Falmouth Toyota). Building addition and parking lot expansion.

Mr. Matt Murphy and Mr. Tim Santos representing the applicant. Applicant is seeking an addition for service of eight (8) additional bays and to modify the parking with restriping and reconfiguring. The Board of Health reviewed and had no issue with septic. It is a straight forward project and meets performance issues.

Mr. Galibois stated walking the property and that the plans looked good. He commented on the bottom right corner area for children which is a matter of feet from the highway and asked the applicant to consider planting shrubbery to enclose. Ms. Benson suggested fencing the area off.

Mr. Galibois took note of the dumpster which is for cardboard as stated by Mr. Murphy. The dumpster should be inside. Mr. Murphy said all three dumpsters will be inside and enclosed.

Mr. Clegg agrees with Ms. Benson and would like to see the area enclosed with a 90 degree fence. Mr. Galibois concurs.

No public comment.

Mr. Galibois made a MOTION to approve Special Permit as presented and encumbering any outstanding additions from the Planning Office, all plans including revised plans (lighting plan submitted 3/27/14) submitted with the additional requirements of the Planning Board sign approval, landscape to be loomed and seeded, plans include a professional stamp prior to permit issue with the addition of a fence that runs along MacArthur Boulevard at the southwest corner and Board of Health leaching changers heavy load and tight service base. The MOTION was seconded by Mr. Doucette.

Roll Call: Christopher Farrell – yes; Daniel Doucette – yes; Douglas Shearer – yes; Dudley Jensen – yes; John Howarth – yes; Louis Gallo – yes; Elmer Clegg – yes; Rob Galibois – yes; and Lea Benson – yes.

Request for Waiver of Site Plan Review and/or Special Permit: 250 Shore Rd. David & Christine Crane, c/o Bracken Engineering. Proposed addition.

Mr. Basinski representing the applicant. Applicant is seeking to construct the addition on the rear of building. It is a developed parcel of land.

The application meets all required zoning requirements and has no affect on abutting properties. This project won't change any traffic patterns and doesn't require modifications. There is an increase of impervious areas but no change in drainage patterns.

Mr. Shearer has been out to the site. The proposal is a greater improvement to the area and is in favor of granting the waiver.

No further board comments.

Mr. Mike Pascarella, an abutter, raised issue of the property imposing and feels it diminishes his property value. He raised issue of no buffer and would suggest a buffer. He also commented on the spotlight.

Mr. Crane said the proposed project would be 28 FT in height and there is no increase in height. He also said the lighting is on the adjacent building as he rarely uses his spotlight.

Chm. Farrell said this is a buyer beware case. The property abuts a B2 zoning district and has been in place for many years.

Mr. Shearer said his first impression of this project is a win-win for everyone.

Ms. Adkins-Perry said the applicant meets all current zoning requirements.

Mr. Shearer made a MOTION that the Planning Board waive the Site Plan Review with vegetation recommended by an arborist with maintenance. The MOTION was seconded by Ms. Benson with all in favor.

Site Plan Review/Special Permit: 269 Main St. Semaan Hajnasr. Addition in rear for expansion for Yummy Yo Ice Cream – DRC 3/24 – positive rec.

Applicant is seeing a 16'x34' addition which will include extra seats.

Mr. Howarth and Mr. Shearer were reviewers for this project.

Mr. Howarth met with applicant, with Mr. Shearer and Mr. Gallo. The existing building contains a jewelry store and a yogurt store in the back.

Chm. Farrell added the applicant was the first project under the new downtown zoning.

Mr. Shearer said he was assured the continuation of the same color of the building. The applicant said he would hope to plant additional trees in the island and front and screen dumpster in the rear of the parking lot.

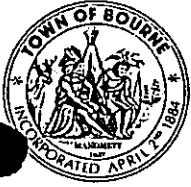
Mr. Doucette made a MOTION to recommend approval of Site Plan Review encumbering any outstanding additions from the Planning Office. The MOTION was seconded by Ms. Benson with all in favor.

No board no public.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Howarth with all in favor.

With no further business before the Board, the meeting was adjourned at 8:00 pm.

Respectfully submitted,
Lisa Groezinger – sec.



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, April 10, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

Minutes of 3/27/14

1. **Special Permit:** 430 Shore Rd., Monument Beach. Linda L. Perry. Request to open an ice cream shop in an existing building – no site changes.
2. **Application for Endorsement of a Plan Not To Require Approval (81P):** Lot 2 Leeward Road. Steven A. Cohen (Mashnee Island Group, LLC). For the purpose of lots previously subdivided through ANR process in April 2013 to better accommodate the location of the leaching field for Lot 2.

2014 APR 7 PM 12 37
TOWN CLERK'S OFFICE
BOURNE, MASS

DRAFT

PLANNING BOARD MEETING MINUTES

April 10, 2014

APPROVED

5-22-14

PRESENT: Christopher Farrell, Daniel Doucette, Douglas Shearer, Dudley Jensen, John Howarth, Louis Gallo, Elmer Clegg, Rob Galibois, Lea Benson

STAFF: Dody Adkins-Perry, Eng. Tech

PUBLIC: Jim Mulvey, Kathleen Donovan, Linda Perry, Emmanuel Durkalakis, and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded.

Mr. Howarth made a MOTION to approve the minutes of 3/27/14. The MOTION was seconded by Mr. Jensen with all in favor.

Special Permit: 430 Shore Rd., Monument Beach. Linda L. Perry. Request to open an ice cream shop in an existing building – no site changes.

Mr. Jensen reviewed the project and determined that traffic flow and safety was adequate. They need 13 parking spaces, there are 26 on site plus numerous off premise parking available. The egress/access is limited for this plaza but has been that way from the start. Mr. Jensen made a MOTION to approve with the following conditions: must meet all rules and regulations of the Fire Dept. The MOTION was seconded by Mr. Howarth.

Mr. Clegg asked if they were replacing someone or going into an empty space?

The tax preparer moved out and they are taking over that space.

Chairman Farrell stated this is a late afternoon/evening business mostly. At that point, the post office is closing and so is the hair dresser. The Board has concerns about some site things and would like them mentioned to the landlord: lighting – get it working, the bush on the Shore Rd. entrance needs to be trimmed back and kept that way; the dumpster needs to be screened/enclosed.

Mr. Shearer is an abutter and said the first bush on Shore Rd has been an issue. It's in the line of site for traffic and would like to see the crosswalk area opened up for safety concerns.

Roll call vote as follows:

- | | | |
|------------------|--------------------|--------------------|
| Mr. Clegg – yes | Mr. Galibois – yes | Mr. Doucette – yes |
| Mr. Jensen – yes | Mr. Howarth – yes | Mr. Gallo – yes |
| Ms. Benson – yes | | |

Application for Endorsement of a Plan Not To Require Approval (81P): Lot 2 Leeward Road. Steven A. Cohen (Mashnee Island Group, LLC). For the purpose of lots previously subdivided through ANR process in April 2013 to better accommodate the location of the leaching field for Lot 2.

Mr. Farrell stated this is the site of the former Mashnee Island Grill and this is a modification to an already approved ANR.

Dody said no issues.

Mr. Doucette made a MOTION to approve with the stamp. The MOTION was seconded by Mr. Shearer with all in favor.

2014 APR 23 AM 11 35
TOWN CLERK'S OFFICE
BURNSE, MASS

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Galibois with all in favor.

With no further business before the Board, the meeting was adjourned at 7:75pm.

Respectfully submitted,

Ann Gratis

11/14/2013
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TOWN OF BOURNE

PLANNING BOARD 2014 MAR 28 PM 1 37

PUBLIC HEARING NOTICE TOWN CLERK'S OFFICE
BOURNE, MASS

The Town of Bourne Planning Board will hold a public hearing on Thursday, April 24, 2014 at 7:00 PM in the Bourne Community Building, 239 Main Street, Buzzards Bay, MA to consider amending the Bourne Zoning Map, located in the village of South Sagamore at Adams St and Cranberry Highway. The map amendment is proposed to extend the B2 Business zone on land owned by Charles J. Prete, Sandra Ryan, Henry C. Ryan and Boonsom Prete. The map and text of the proposed amendment is on file with the Town Clerk and in the Planning Board Office during normal business hours.

Christopher Farrell, Chairman
Bourne Planning Board

Bourne Courier Publishing Dates

April 9, 2014

April 16, 2014



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED MEETING AGENDA

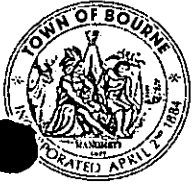
DATE: Thursday, April 24, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

2014 APR 17 PM 4 03
TOWN CLERK'S OFFICE
BOURNE, MASS

This meeting is being televised and recorded

Minutes of 4/10/14

1. Planning Board Member Comments
2. Request for Waiver of Site Plan Review and/or Special Permit: 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes.
3. Public Hearing for Amended Site Plan Review/Special Permit #08-2013: 1 & 11 Trowbridge Rd and 9 Sandwich Rd. One Trowbridge Rd, LLC. Building addition of a drive-through window for the pharmacy.
4. Discussion: 41 Meetinghouse Lane – parking lot
5. Informal Discussion: 25 Perry Ave. Ryan Correira. Future proposal.
6. Public Hearing to Amend the Bourne Zoning Map: Adams St. and Cranberry Highway, village of South Sagamore. The map amendment is proposed to extend the B2 business zone on land owned by Charles J. Prete, Sandra Ryan, Henry C. Ryan and Boonsom Prete.



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



AMENDED MEETING AGENDA

DATE: Thursday, April 24, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

2014 APR 22 PM 2:45
TOWN CLERK'S OFFICE
BOURNE, MASS

This meeting is being televised and recorded

1. Planning Board Member Comments
2. 81P 7 Shore Road. 2 lots.
3. Request for Waiver of Site Plan Review and/or Special Permit: 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes.
4. Public Hearing for Amended Site Plan Review/Special Permit #08-2013: 1 & 11 Trowbridge Rd and 9 Sandwich Rd. One Trowbridge Rd, LLC. Building addition of a drive-through window for the pharmacy.
5. Discussion: 41 Meetinghouse Lane – parking lot
6. Informal Discussion: 25 Perry Ave. Ryan Correira. Future proposal.
7. Public Hearing to Amend the Bourne Zoning Map: Adams St. and Cranberry Highway, village of South Sagamore. The map amendment is proposed to extend the B2 business zone on land owned by Charles J. Prete, Sandra Ryan, Henry C. Ryan and Boonsom Prete.

DRAFT

PLANNING BOARD MEETING MINUTES

April 24, 2014

APPROVED

5-29-14

- PRESENT:** Christopher Farrell, Daniel Doucette, Douglas Shearer, Dudley Jensen, John Howarth, Louis Gallo, Elmer Clegg, Lea Benson
- ABSENT:** Rob Galibois
- STAFF:** Coreen Moore, Town Planner
- PUBLIC:** Jim Mulvey, Kathleen Donovan, Tim Santos, Vincent and Noreen Michienzi, Don DuBerger, Joan Roanoke, Raymond Curpa, Mr. Sherman, Ralph Drinkwater, John Kenny and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded.

Planning Board Comments:

None

TOWN CLERK'S OFFICE
BOURNE, MASS
2014 MAY 23 AM 11 35

81P 7 Shore Road. 2 lots.

Mr. Doucette made a MOTION to approve. The MOTION was seconded by Mr. Howarth with all in favor.

Don DuBerger stated at the ZBA hearing the Planning Board chairman spoke against this variance for shape factor. One would think there were serious issues. The ZBA approves this variance all the time. There were other means to get this but we went with what was suggested to us by the Town staff. The deal almost fell apart. This met all the requirements.

Chairman Farrell had no comment.

Request for Waiver of Site Plan Review and/or Special Permit: 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes.

Mr. Sherman: The illegal storage has been removed, permits applied for the signage for both businesses, submitted a screening proposal.

Mr. Shearer, reviewed this project. The applicant has done what we requested and what he's capable of doing. We can't set conditions if this gets approved. Problems exist with the overall site and the other tenant. We have to look at the whole site/property. Screening would be sufficient, the kayaks are an issue, illegal storage of kayaks. Plantings have been removed on the other side of the property. It's unfair to the applicant as he's not the property owner.

Mr. Doucette stated we have a code enforcement officer and we can make sure they are in compliance.

Coreen spoke to the kayak lady and mentioned the 50' buffer. The dilemma is if the kayaks should be there or not. They can't fit inside.

Mr. Howarth asked if Roger Laporte can't enforce, what options do we have?

Mr. Doucette stated other businesses in town order inventory, they don't maintain it on lawns.

Mr. Jensen suggested continuing correspondence rather than vote now.

Trowbridge Rd:

Mr. Doucette stated we are not obligated to know what business is going in there, but if something other than a pharmacy goes in, they will come before us.

Coreen stated the bylaw is broad for retail. If it's a concern, condition it.

Mr. Clegg: we assume it's for a pharmacy. How is it compared to other pharmacy's in town with drive-thrus? CVS has 2 windows.

Mr. Howarth has never seen more than 1 vehicle in line at the CVS at a time.

Mr. Clegg: change in parking , pedestrian traffic, parking.

Mr. Howarth saw all those and found no problems.

Tim: all the changes on the plan were approved by MA Hwy. The State wanted the crosswalk perpendicular.

Mr. Clegg: If the four illegal spaces in the sate right-of-way why haven't' they been removed? If the crosswalk is installed as on the plan pedestrians will be dumped into the parking lot of the site. Safety is an issue.

Tim: striping in the lot can be done. We can slide a space down.

Mr. Clegg: the original special permit called for 157 spaces, this plan has that exactly. Space #125 is exactly 2' from the entrance to the dumpster area.

Tim: the dumpsters are maintained at night and early morning. The overhead doors are storage for the owners equipment.

Mr. Clegg: the 350' was straight across the road, no pointing to a common door. The parking is not compliant.

Chairman Farrell stated the measurement went to a common door to the left of the fire door.

Mr. Doucette: we can't put a sidewalk through a driveway. Don't know any other building or plan in town like that.

Mr. Shearer stated the Board voted unanimously to approve the ice cream shop with no objections to the crosswalk, shared parking spaces, there is no crosswalk on the property. How can you approve one and rip apart the other? This seems like a personal agenda. They can't put a shovel in the ground until the Board approves it.

Chairman Farrell asked if there were any other issues on the drive-thru? All previous conditions are not up for discussion. The overhead doors are not used during business hours.

Mr. Clegg: the queue, if one car is at the window, there is space for only one other car, then cars will go to one lane on Trowbridge Rd.

Ms. Benson asked if there is a bylaw that states how much space is allowed.

Mr. Clegg: it varies by the type of business.

Mr. Howarth made a MOTION to approve subject to the following:

- All prior conditions are incorporated into the plan and are still in effect
- A cut of the all will be provided if required by the Building Inspector.

The MOTION was seconded by Ms. Benson.

Mr. Clegg: Anyone who votes yes is being arbitrary and capricious.

Chairman Farrell stated he and other members of the Board filed a 23B form.

Roll call vote as follows:

Mr. Clegg – no	Ms. Benson – yes	Mr. Doucette – yes
Mr. Shearer – yes	Mr. Jensen – no	Mr. Howarth – yes
Mr. Gallo – yes	Mr. Farrell -yes	

Discussion: 41 Meetinghouse Lane – parking lot

Nobody representing. Mr. Howarth stated nothing has been done. Put on the next meeting.

Informal Discussion: 25 Perry Ave. Ryan Correira. Future proposal.

Continued to a future date.

Public Hearing to Amend the Bourne Zoning Map: Adams St. and Cranberry Highway, village of South Sagamore. The map amendment is proposed to extend the B2 business zone.

Coreen stated the proposal is to move the zoning line to follow the existing property line.

Atty. John Kenny (representing the buyer) said they have no plans for development now. They have a P&S. The current zoning line cuts through a building. It's a 25' front setback so can't park, we can go 30' into the residential zone. Following the property line makes for better development of the property.

Mr. Clegg: there are 2 lots in question – 62 and 64. The owner of record is Michienzi and I'm questioning how the ad was done. I was for this until I saw who owned it.

Coreen stated she doesn't supervise the Planning Board. When Ann goes on vacation I'll help as much as I can, I'm not an employee of the Planning Board.

Mr. Shearer: this is just to determine if we support it at town meeting. The public will be aware of who owns it, the Town people will be the ones to decide.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Shearer.

Beth Ellis, Sagamore, said the ad didn't meet Ch. 40A regulations as for notifying abutters.

Coreen stated we have never notified abutters of a zoning change unless they leave their name.

Mrs. Ellis asked the Chairman if he could act ethically as he's a good friend of the Michienzis.

Chairman Farrell stated he filed a 23B Ethics form with the Town Clerk.

Mrs. Ellis heard a rumor of a small strip mall, is there any truth to this?

Coreen has not heard that. If this fails at town meeting, the developer can go 30' into the residential zone. Mr. Kenny wanted it to be clean and on the property lines. Don't see a problem with this as we have done this in other areas of town. The area is all commercial in the front.

Noreen Michienzi stated she owns the property at 15 Cranberry Hwy with her mother in law. There is no issue with our lot, we are just trying to sell it. It's the lot next to ours that wants the line changed. We are done developing in this town.

Mrs. Ellis spoke to some abutters and there are 5 generations that have been in those homes. Right now they have a big residential buffer and they would lose that.

Selectmen Peter Meier stated we spoke about making Adams St. one way at the FinCom meeting, does the Board have an issue with that?

Coreen stated Jean Michienzi's name is on the original submission and in the article.

Mr. Clegg stated he's not trying to hold up the issue. There is lax work being provided and different wording on the agenda from the ad.

Vote: 6 in favor, 1 opposed.

Selectmen Meier asked for a point of order. Would like to invite the Planning Board to a round table discussion about a public/private sewer in Buzzards Bay on Tuesday, April 29th prior to their meeting. What direction do they want to go? The Town can't do it on its own. Reasonable, sensible development and there is very little tax base as a residential community. We need to start working together for the best interest of the Town.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 9:00pm.

Respectfully submitted,
Ann Gratis

PLANNING BOARD MEETING MINUTES
April 24, 2014

PRESENT: Christopher Farrell, Daniel Doucette, Douglas Shearer, Dudley Jensen, John Howarth, Louis Gallo, Elmer Clegg, Lea Benson

ABSENT: Rob Galibois

STAFF: Coreen Moore, Town Planner

PUBLIC: Jim Mulvey, Kathleen Donovan, Tim Santos, Vincent and Noreen Michienzi, Don DuBerger, Joan Roanoke, Raymond Curpa, Beth Ellis, Peter Meier, Maria Huff, Ken Sherman, Ralph Drinkwater, John Kenny, Raymond Kirpa, and other members of the public

2014 DEC 9 AM 9 55
TOWN CLERK'S OFFICE
BOURNE, MASS

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded.

Planning Board Comments:

None

81P 7 Shore Road. 2 lots.

Mr. Doucette made a MOTION to approve. The MOTION was seconded by Mr. Howarth with all in favor.

Don DuBerger stated at the ZBA hearing the Planning Board chairman spoke against this variance for shape factor. One would think there were serious issues. The ZBA approves this variance all the time. There were other means to get this but we went with what was suggested to us by the Town staff. The deal almost fell apart. This met all the requirements.

Chairman Farrell had no comment.

Request for Waiver of Site Plan Review and/or Special Permit: 2 Williams Avenue #B, Pocasset. Bourne Bridge 24HR Taxi, Inc. For the purpose of using existing fenced and graveled area for parking without any site changes.

Mr. Sherman: The illegal storage has been removed, permits applied for the signage for both businesses, submitted a screening proposal.

Mr. Shearer, reviewed this project. The applicant has done what we requested and what he's capable of doing. We can't set conditions if this gets approved. Problems exist with the overall site and the other tenant. We have to look at the whole site/property. Screening would be sufficient, the kayaks are an issue, illegal storage of kayaks. Plantings have been removed on the other side of the property. It's unfair to the applicant as he's not the property owner.

Mr. Doucette stated we have a code enforcement officer and we can make sure they are in compliance.

Coreen spoke to the kayak lady and mentioned the 50' buffer. The dilemma is if the kayaks should be there or not. They can't fit inside.

Mr. Howarth asked if Roger Laporte can't enforce, what options do we have?

Mr. Doucette stated other businesses in town order inventory, they don't maintain it on lawns.

Mr. Jensen suggested continuing correspondence rather than vote now.

2 Williams Ave:

Joan Roanoke, Chair of Lily Pond Condos stated the kayaks are seasonal and act as a form of advertising, the same as the taxis. It's just a different vehicle. We have a concern with unregistered vehicles.

Ralph Drinkwater, Lily Pond, stated they have observed one unregistered vehicle there now. How many do they want to store? One plan showed 7 and the other 11, neither can be stored safely. 5 would be ok. There has been parking along Windrush and Williams Ave during winter cleanup. Hours later vehicles are still in the street.

Mr. Sherman: there is plenty of room and we only have 1 unregistered car on site, it saves on insurance. We do move vehicles on the road to clean the lot after a storm. They are usually only there 10-15 minutes. We sometimes use Hamilton's driveway. We understand why you want the whole site in compliance. We have no overflow, stagger the shifts. When a driver parks his car, he grabs a cab and goes.

Coreen stated we can always do enforcement.

Mr. Shearer stated the proposed screening will prevent parking on that part of the street.

Mr. Clegg asked what is the maximum number of vehicles parked at any time of day? 7.

Mr. Sherman: There is space for 11 cars, 5 of which are taxis. The drivers vacuum the cars after the shift.

Mr. Shearer: We can correct the on-street parking, unregistered vehicles and kayaks. Plantings are being done on his corner. He has stepped up. If a storage container is needed it will require site plan review. MOTION to waive site plan/special permit and we'll keep tabs on the area. The MOTION was seconded by Mr. Clegg with all in favor.

Mr. Sherman thanked the Board.

Public Hearing for Amended Site Plan Review/Special Permit #08-2013: 1 & 11 Trowbridge Rd and 9 Sandwich Rd. One Trowbridge Rd, LLC. Building addition of a drive-through window for the pharmacy.

Tim Santos of Homes & McGrath represented the applicant. The existing proposed addition is for 43x70, this is 43x80 with an added drive-thru and modified curb cuts/parking.

Mr. Howarth stated he always reviews if the queue line is adequate for all drive-thru's when they come in. I don't see a rush of cars going through there and feel it's adequate. All prior approvals will still apply.

Mr. Clegg: the retaining wall is designed by others. How do we know it'll work? I want firm assurance it will be adequate. It should have been put in before. Cant' get a 2:1 slope in that area.

Tim: If the building inspector deems it necessary cut plans will be provided. That can be a condition.

Mr. Gallo: the original wall designed was 13' high. The abutter had concerns then the applicant shows he could do a 2:1 slope and it's almost all landscaping. Much safer and the abutter was happy. Almost 20' of this wall will be 6' high.

Mr. Doucette stated it's ok for Roger to look at the plan for the wall. If we start making applicants come before us to have walls approved we are interpreting the building code which isn't our job. That's why we have a building inspector. Not everything needs to be in the plans, if we need it fine.

Mr. Shearer stated when Roger goes to the site and the slope is more than 2:1, then the wall needs to be put in or no occupancy permit will be given.

Tim: the wall is being constructed because we can't meet the 2:1 slope.

Mr. Gallo asked if the drive-thru stays with the business? It can't be a donut shop later?

Tim: We discussed with the town for a drive-thru and the pharmacy would move down to utilize the window, that's probably how it got put on the agenda as a drive-thru pharmacy.

Trowbridge Rd:

Mr. Doucette stated we are not obligated to know what business is going in there, but if something other than a pharmacy goes in, they will come before us.

Coreen stated the bylaw is broad for retail. If it's a concern, condition it.

Mr. Clegg: we assume it's for a pharmacy. How is it compared to other pharmacy's in town with drive-thrus? CVS has 2 windows.

Mr. Howarth has never seen more than 1 vehicle in line at the CVS at a time.

Mr. Clegg: change in parking , pedestrian traffic, parking.

Mr. Howarth saw all those and found no problems.

Tim: all the changes on the plan were approved by MA Hwy. The State wanted the crosswalk perpendicular.

Mr. Clegg: If the four illegal spaces in the sate right-of-way why haven't' they been removed? If the crosswalk is installed as on the plan pedestrians will be dumped into the parking lot of the site. Safety is an issue.

Tim: striping in the lot can be done. We can slide a space down.

Mr. Clegg: the original special permit called for 157 spaces, this plan has that exactly. Space #125 is exactly 2' from the entrance to the dumpster area.

Tim: the dumpsters are maintained at night and early morning. The overhead doors are storage for the owners equipment.

Mr. Clegg: the 350' was straight across the road, no pointing to a common door. The parking is not compliant.

Chairman Farrell stated the measurement went to a common door to the left of the fire door.

Mr. Doucette: we can't put a sidewalk through a driveway. Don't know any other building or plan in town like that.

Mr. Shearer stated the Board voted unanimously to approve the ice cream shop with no objections to the crosswalk, shared parking spaces, there is no crosswalk on the property. How can you approve one and rip apart the other? This seems like a personal agenda. They can't put a shovel in the ground until the Board approves it.

Chairman Farrell asked if there were any other issues on the drive-thru? All previous conditions are not up for discussion. The overhead doors are not used during business hours.

Mr. Clegg: the queue, if one car is at the window, there is space for only one other car, then cars will go to one lane on Trowbridge Rd.

Ms. Benson asked if there is a bylaw that states how much space is allowed.

Mr. Clegg: it varies by the type of business.

Mr. Howarth made a MOTION to approve subject to the following:

- All prior conditions are incorporated into the plan and are still in effect
- A cut of the all will be provided if required by the Building Inspector.

The MOTION was seconded by Ms. Benson.

Mr. Clegg: Anyone who votes yes is being arbitrary and capricious.

Chairman Farrell stated he and other members of the Board filed a 23B form.

Roll call vote as follows:

Mr. Clegg – no

Ms. Benson – yes

Mr. Doucette – yes

Mr. Shearer – yes

Mr. Jensen – no

Mr. Howarth – yes

Mr. Gallo – yes

Mr. Farrell -yes

Discussion: 41 Meetinghouse Lane – parking lot

Nobody representing. Mr. Howarth stated nothing has been done. Put on the next meeting.

Informal Discussion: 25 Perry Ave. Ryan Correira. Future proposal.

Continued to a future date.

Public Hearing to Amend the Bourne Zoning Map: Adams St. and Cranberry Highway, village of South Sagamore. The map amendment is proposed to extend the B2 business zone.

Coreen stated the proposal is to move the zoning line to follow the existing property line.

Atty. John Kenny (representing the buyer) said they have no plans for development now. They have a P&S. The current zoning line cuts through a building. It's a 25' front setback so can't park, we can go 30' into the residential zone. Following the property line makes for better development of the property.

Mr. Clegg: there are 2 lots in question – 62 and 64. The owner of record is Michienzi and I'm questioning how the ad was done. I was for this until I saw who owned it.

Coreen stated she doesn't supervise the Planning Board. When Ann goes on vacation I'll help as much as I can, I'm not an employee of the Planning Board.

Mr. Shearer: this is just to determine if we support it at town meeting. The public will be aware of who owns it, the Town people will be the ones to decide.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Shearer.

Beth Ellis, Sagamore, said the ad didn't meet Ch. 40A regulations as for notifying abutters.

Coreen stated we have never notified abutters of a zoning change unless they leave their name.

Mrs. Ellis asked the Chairman if he could act ethically as he's a good friend of the Michienzis.

Chairman Farrell stated he filed a 23B Ethics form with the Town Clerk.

Mrs. Ellis heard a rumor of a small strip mall, is there any truth to this?

Coreen has not heard that. If this fails at town meeting, the developer can go 30' into the residential zone. Mr. Kenny wanted it to be clean and on the property lines. Don't see a problem with this as we have done this in other areas of town. The area is all commercial in the front.

Noreen Michienzi stated she owns the property at 15 Cranberry Hwy with her mother in law. There is no issue with our lot, we are just trying to sell it. It's the lot next to ours that wants the line changed.

We are done developing in this town.

Mrs. Ellis spoke to some abutters and there are 5 generations that have been in those homes. Right now they have a big residential buffer and they would lose that.

Selectmen Peter Meier stated we spoke about making Adams St. one way at the FinCom meeting, does the Board have an issue with that?

Coreen stated Jean Michienzi's name is on the original submission and in the article.

Mr. Clegg stated he's not trying to hold up the issue. There is lax work being provided and different wording on the agenda from the ad.

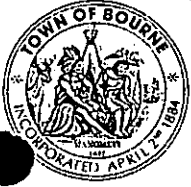
Vote: 6 in favor, 1 opposed.

Selectmen Meier asked for a point of order. Would like to invite the Planning Board to a round table discussion about a public/private sewer in Buzzards Bay on Tuesday, April 29th prior to their meeting. What direction do they want to go? The Town can't do it on its own. Reasonable, sensible development and there is very little tax base as a residential community. We need to start working together for the best interest of the Town.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor.

With no further business before the Board, the meeting was adjourned at 9:00pm.

Respectfully submitted,
Ann Gratis



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611



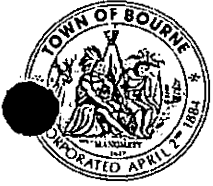
2014 APR 24 PM 12 12

TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

DATE: Monday, April 28, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 3:00 PM

- Pre Town Meeting Session



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

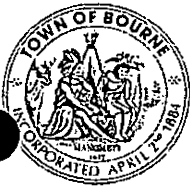


MEETING AGENDA

DATE: Monday, May 5, 2014
PLACE: Bourne High School auditorium, 75 Waterhouse Rd., Bourne
TIME: 7:00PM

For the purpose and duration of the Special and Annual Town Meeting.

2014 APR 28 PM 12:59
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, May 22, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 4/10/14, 4/27/14
2. Planning Board Member Comments
3. Duplicate Release of Covenant: 65 Squanto Rd.
- 4.
5. Discussion: Adams St. For the possibility of changing to one-way.
6. Discussion: 41 Meetinghouse Lane – parking lot
7. Informal Discussion: 25 Perry Ave. Ryan Correira. Future proposal.
8. Public Hearing for Modification of a Special Permit #06-2013C: 218 Main St. Add 1 unit to an approved assisted living complex for a total of 106 units
9. Public Hearing for Site Plan/Special Permit # 03-2014: 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.

2014 MAY 16 AM 11 17
TOWN CLERK'S OFFICE
BOURNE, MASS

emailed 4-29-14

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 MAY 5 PM 4:12

TOWN CLERK'S OFFICE
BOURNE, MASS.

APPLICANT: Keystone Place

LOCATION: 218 Main St.
Assessors Map 24.1 Parcel 69-R and
Map 23.2 Parcel 120.1-R

PROPOSAL: Application for Modification of Site Plan Review/Special
Permit to add 1 additional assisted living unit for a total of
106 units in a previously approved
assisted/independent/memory care complex.

DATE & TIME: Thursday, May 22, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
May 7, 2014
May 14, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE 2014 MAY 5 PM 4 11

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Cumberland Farms Inc

LOCATION: 435 Shore Road, Monument Beach
Map 30.4 Parcel 167

PROPOSAL: Application for Site Plan Review/Special Permit to eliminate existing rental units and remodel the existing convenience store and continue the pre-existing non-conforming retail use and self-service gasoline sales.

DATE & TIME: Thursday, May 22, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from 8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
May 7, 2014
May 14, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 MAY 5 PM 4 11

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Craig Poirier

LOCATION: 223 Main St., Buzzards Bay
Map: 19.4 Parcel: 254 Zoning District: DTC

PROPOSAL: Application for Site Plan Review for a seasonal farm stand
on the property of an existing business.

DATE & TIME: Thursday, May 22, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
May 9, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 MAY 5 PM 4 11

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Craig Poirier

LOCATION: 223 Main St., Buzzards Bay
Map: 19.4 Parcel: 254 Zoning District: DTC

PROPOSAL: Application for Site Plan Review for a seasonal farm stand
on the property of an existing business.

DATE & TIME: Thursday, May 22, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
May 9, 2014

Cancelled

PLANNING BOARD MEETING MINUTES

May 22, 2014

2014 DEC 9 AM 9 54

TOWN CLERK'S OFFICE
BOURNE, MASS

PRESENT: Christopher Farrell, Daniel Doucette, Douglas Shearer, John Howarth, Louis Gallo, Elmer Clegg, Lea Benson, Joseph Agrillo Jr., Vincent Michienzi

PUBLIC: Jim Mulvey, Kathleen Donovan, Joe Longo, Anthi Frangiadis, John Marth, Wesley Ewell, Peter Meier, Linda Zuern, Mike Rausch, George Sala

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:05pm.

This meeting was televised and recorded.

Michael Rausch of the Bourne Enterprise is recording the meeting also.

Minutes of 4/10/14, 4/27/14: Mr. Howarth made a MOTION to approve. The MOTION was seconded by Ms. Benson with 6 in favor, 2 abstentions.

Planning Board Member Comments

Mr. Howarth: During this past campaign, comments were made that the Planning Board is pro-business. I hope we would be as it affects the tax base and it's in keeping with the LCP so it's not an outrageous thing.

Mr. Shearer: I apologize for the previous meeting and what transpired. It was uncalled for and unprofessional. It should not be how town politics work. Years ago a former member commented why he wanted to be a member so I got to thinking why I wanted to be a member. Another town Board had personal agendas and they came out and my proposal was looked at, then a tremendous amount of political influence, 1-sided decisions and a 3-year period with lots of financial costs, all because I questioned the integrity of several members of that Board. I read their bylaws and what they meant. I came across as young, naive and arrogant. They have perceived me that way since. It cost a lot of time and energy resources which were ill spent because I irritated people. It was eventually resolved in 15 minutes when an attorney looked at it and asked why was there an issue? We have a set of bylaws, it doesn't matter if you like the person or project. Bylaws are what it all comes down to and what really matters. We have two new members tonight, they swore to the oath that says "impartially" to the best of your ability. The town expects us to follow the bylaws. We have no opinion. It disgusts me that we don't. I wanted to make a difference and do the right thing but it gets harder and harder from when I got on. The town is on the verge of going broke. The Board of Selectmen help benefit the town and do the right thing, the Planning Board plans for the future. We have an influence on what this town will become. My entire life interests lie in this town. We are by far the most important Board and to get colored by petty influence is pathetic. I have enjoyed my time on this Board, I've learned a lot and I was a big part of why I didn't like the last meeting. I'm very passionate about it.

Ms. Benson: I've been on the Board for just over a year and we are all here for the Town and there is lots going on this year with the canal celebration, the Keystone property on Main St. I hope we move forward with positive attitudes and welcome to the new members.

Planning Board Member Comments

Mr. Gallo to Chairman Farrell: you run a great meeting. Our time is dedicated, if you find something you need to investigate you ask "why". The ZBA should be questioned as they have a "yes" checklist.

Mr. Clegg: I didn't get the memo about the similar comments. My year has not always showed us pro-business as a group and I think the taxi and kayak place will agree. There was an article in the paper where Chairman Farrell quoted the feelings of the voters. He feels the Board is a target in general and is pretty much pro-business. The voters I've talked to and the group I represent is sizeable and their concern isn't that the board is pro-business except when it comes to one developer who is now a member of this Board. Welcome Mr. Michienzi and I look forward to working with you.

Mr. Doucette didn't get the orchestration of memo either and the group he represents is the Town of Bourne. Welcome to the new members.

Jim Mulvey: Calls attention to the press and Board saying they are pro-business and saying you need to look at things impartially. This would imply pre-judgment/biased and in conflict with being impartial.

Ms. Benson: we are pro-planning. If a business works and goes by the book we approve, if it doesn't benefit the town, we won't approve.

Duplicate Release of Covenant: 65 Squanto Rd.

This release was originally done in 1986 and never recorded at the Registry of Deeds. Mr. Doucette made a MOTION to re-release. The MOTION was seconded by Mr. Howarth with all in favor.

Discussion: Adams St. For the possibility of changing to one-way.

George Sala, DPW: Met with MA Hwy, the Cape Cod Commission, Chief Woodside. It was a positive meeting and MA Hwy is willing to work with us. We haven't heard any negativity on this proposal. If everything goes smoothly, we hope to implement by the fall but don't hold me to that.

Mr. Clegg: is there any backup plan/alternatives? Example: no left turn onto Sandwich Rd. It would accomplish the same thing.

George: With the number of vehicles on Adams St., it's not just a left/right turn at the bottom, there are lots of near misses.

Chairman Farrell: we looked at this years back when I was on the Police department. We discussed it with MA Hwy and we know people don't read signs. The only way would be to install a raised median on Sandwich Road and they probably wouldn't approve as it's not wide enough. MA Hwy is now more open to listening to the Town. Current signage from the highway directs people to use Ben Abbey Road. The majority of accidents would have been avoided if it had been one way North to South. Thank you George, Chief Woodside for getting this together. The people on Adams St complain about trucks idling. Ben Abbey Road is regulated with a traffic light.

George: the top part of the road is in the state layout and needs to be shrunk down.

Mr. Gallo: a one way would work. Need to stop Christmas Tree Shop people from going up. There needs to be a big plan behind it, People will find their way to Westdale Park. It would be best to make people go over the bridge and come back by shutting the exit to Sagamore. Would be safer. Can you get the woman on the corner to cut those two trees? It would improve visibility greatly.

Chairman Farrell stated the Town can order any hedge, tree, or fence removed if impeding the view/sight line.

George stated Vermont St. will be made one-way also.

Discussion: Adams St. Cont'd

Mr. Doucette is on the Transportation Committee with Wes Ewell and they will discuss the pros/cons at the next meeting about no left turn. It's on ongoing process.

Consensus of the Board: all in favor of making Adams St. one-way North to South.

We will draft a letter of support if you require one.

Discussion: 41 Meetinghouse Lane – parking lot

Chairman Farrell stated the bollards have been installed.

Mr. Howarth said there have been no fender benders since. The safety issue was big and I'm satisfied it has been solved.

Chairman Farrell said he appreciates the applicant working with the Board on our requests.

Informal Discussion: 25 Perry Ave. Ryan Correia. Future proposal.

Joe Longo, Horsley & Witten, presented the plan. Excited about the property. Ryan Correia of Wareham has done other projects across the state. Working with Chris Bailey and Anthi Frangiadis, architect. We want to create a destination: live, eat, work. There will be more tax base, and works with the design guidelines of the GIZ (Growth Incentive Zone).

Ryan: it's an untapped market and will bring people to see the beauty of Buzzards Bay. The goal is to create year round jobs/housing as there is a need with the train coming here. the Cape Flyer is sustainable.

Anthi: This will be a destination. Restaurants, hotel, conference center, stores, residential. It will connect to Main St. via a walking path and to Perry Ave. and the new unnamed road by 218 Main St. It's designed to frame views of the canal. Phase 1: destination restaurant and residential with other mixed retail. Phase 2: hotel/conference center. Phase 3 more mixed use, residential and commercial. The restaurant/residential building is 7 stories stepped down to 4. The buildings fronting Main St. will have corner businesses such as coffee shops, etc. There will be subsurface parking of 144 units and surface parking for the restaurant. The residential units will be 2-3 bedrooms. Our target market is baby-boomers and people looking to scale down. The 7th floor will be a restaurant and retail with decks. 10-15% commercial.

Ryan: there will be retail on the first floor as well.

Chris Bailey, consultant: Phase 2 will be a hotel with no residential. Phase 3 is far out and haven't developed yet. Conceptual plans only at this point. The conference center will have banquet space and 90 rooms in the hotel.

Ryan: the hotel will be a boutique style with gym and spa. Construction time frame: Phase 1 12-18 months. During that time, we'll apply for permits for phase 2. We're looking at a 6-8 year program.

Anthi: We are considering the market driven factors, complexities. Develop a master plan we can all share.

Mr. Michienzi asked how many gallons a day of sewer they would be using.

Joe: about 30,000 a day for phase 1. A total of 90,000 for the entire project. There is enough for phase 1 to go to Wareham, then other options will have to be figured out. Maybe public/private sewer agreement.

Mr. Michienzi asked if they will be asking for the full 90,000 gallons?

Chairman Farrell stated the Sewer Commissioners would grant that.

Joe: we hope to be in front of this Board formally in July for Phase 1 and permitted by August.

Informal Discussion: 25 Perry Ave.

Joe: the path connecting to Main St. is surveyed at 40' and will be for foot traffic only.

Mr. Clegg asked for examples of the developers experience with this type of project.

Ryan: redeveloped the Majestic Mattress building in Wareham (12 units), currently doing one in Middleboro. We have funding for Phase 1 for this project all set.

Mr. Shearer said that 1/3 of the remaining sewer will be used on Phase 1. This will give benefits back to the town. What is the expected tax revenue?

Mr. Clegg: We have a 4 story limit now and you're proposing 7 stories canal frontage. Why should we go to 7 stories?

Anthi: the next meeting we'll discuss that. The mixture of units vs. the restaurant, flood zone. Excited about being on the canal and it has spectacular views. We'll be requesting a waiver. We don't want to be an albatross, and feel the density is a good thing, that's why we stepped the building.

Chris B: We are very active with hotels and the restaurant will be a tremendous draw.

Mr. Clegg: Won't the 4 story hotel be blocked by the 7 story restaurant building?

Chris B: the hotel will have a view of its own, the hotel alone is a hard sell. Need the restaurant to make it work.

Mr. Clegg: this does not include on-site sewage treatment?

Chris B: We are interested in discussing with the Town about on-site treatment for future phases. Would like to find a way to make it work. The project would have to be made smaller if on-site treatment.

Chairman Farrell: Sewage treatment isn't allowed in a flood zone (FEMA regulations), can't even have a leaching field.

Wes Ewell: We have evaluated the field behind the Community Building. There is no place in the downtown area as the water table is only 7-8' below the surface. Queen Sewell is 20-27' below. We don't know what we are going to do with our own sewer, let alone more development. Long range we would work with a developer to create a plan. We need to get the site certified first and are in that process now. We received MA DEP approval to continue testing. It's a 2 year project for the next step.

Linda Zuern: Think this project should include a facility. It would go through faster. How many spaces will there actually be?

Anthi: 1,000 spaces at full buildout, including subsurface and surface parking. We are looking at shared parking options. We don't want to pave paradise. Phase 1 - 144 subsurface spaces; Phase 2 - 150 and Phase 3 will have some garages under the units.

Linda Z: Parking is an issue especially with the train coming in. Concerned about the traffic, we have a hard time getting out of Perry Ave. now.

Ann Gratis asked what the street lighting will be, style, etc.

Anthi: A full lighting plan will be submitted with the application.

Linda Z: Need to retain the character of the village. What does a 7 story building do to the village style?

Jim Mulvey suggested the applicant display the proposal in Town Hall, the library, etc.

Chairman Farrell: We will look at each phase as it comes to us and keep in mind the other phases.

Mr. Shearer: I've spent a lot of time working on Main St. with the committee. It's one of Bourne's untapped resources. Thank you for bringing a project like this and giving it a chance. We are finally starting to see good things. We finally have someone interested in discussing something for this street. I've sat in meetings on how to hide a building right on Main St. that is caving in. Let's give him a chance and not throw every negative thing we can at him.

Chairman Farrell: If this is successful, it will make the Town successful. Wastewater is the lynch pin to a new downtown. If we want growth, which we need, we need wastewater.

Informal Discussion: 25 Perry Ave.

It will cost up to \$100 million to put in place and we can't put that on the residents. We need to find people like you that are willing to work on a wastewater development with the Town. Wish you the best of luck.

Public Hearing for Modification of a Special Permit #06-2013C: 218 Main St. Add 1-unit to an approved assisted living complex for a total of 106 units

Joe Longo presented the plan. The storage space on the 4th floor will be reconfigured for an assisted living unit. Nothing else has changed. The bank wants it at 106.

Mr. Howarth made a MOTION to approve to include all previous conditions. The MOTION was seconded by Mr. Doucette. Roll call vote as follows:

- | | | |
|-------------------|---------------------|--------------------|
| Mr. Clegg – yes | Mr. Agrillo – yes | Mr. Doucette – yes |
| Mr. Shearer – yes | Mr. Michienzi – yes | Ms. Benson – yes |
| Mr. Howarth – yes | Mr. Gallo – yes | |

Public Hearing for Site Plan/Special Permit # 03-2014: 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.

Mr. Shearer recused himself and left the room.

Atty. Doug Troyer presented the plan. Currently the site has a 2,100sf store with 2 vacant rental units at 1,200sf each. They are working on renovating all their sites. This was built in 1972 and is very dated. The new colors are green and white with blue lettering. They are planning on significant improvements, which are much needed.

John Marsh, project manager: several stores on the cape and surrounding towns have already been remodeled. This would be similar to Main St. Upgrades for limited food service. Cumberland Farms hasn't always been the best about maintenance. We will overlay/stripe the lot, make the sidewalks handicapped accessible, upgrade the fence with the neighbors. We can't rebuild but can retrofit the lights. The lighting plan shows the difference of the old and new along with energy consumption. We can't be in full compliance and we don't have the ability to install lights that won't overspill.

Doug: We received a call from a direct abutter and that's why the fence is being replaced. It will be white vinyl. He has concerns with the dumpster area – debris on his property. We are asking for a lighting waiver, it will be improved and beneficial to the area. There won't be any fancy gables as the Buzzards Bay store, the site won't allow it.

Mr. Michienzi stated the track record of Cumberland Farms as tenants in general is horrendous.

Chairman Farrell: you are keeping the flat roof and brick façade, installing new windows in the front and changing the sign.

John: the gas island is staying the same, we will clean and fix leaks.

Chairman: After many years, we have a beautiful store on Main St. We have noticed a change in philosophy with Cumberland Farms. I really don't see a huge improvement. This is the village center and the proposal isn't a benefit to the community as it is now.

John: it's not a high-profile store as Main St. Spirit of give and take. I can look at perhaps adding a gabled entrance to be more in line with Main St.

Public Hearing for Site Plan/Special Permit # 03-2014: 435 Shore Rd

Chairman: CVS did it. Kept the flat roof with the peaks. Covering the brick is not a huge expense. Trying to make improvements. Hold and build on our tax base. Look at improving the façade from what's proposed. You are moving in the direction we want to see.

Mr. Agrillo: the fence at the back left corner, there is a grade issue as it falls. You'll need a gate from the back of the building.

Mr. Clegg: the current fence is 4' chain link. The proposed is 6' solid vinyl. The store will be 4,500sf total, that is a sizeable expansion of the interior.

John: it will be ½ retail and ½ storage/office. Agree with the Chair on the appearance. The village needs a facelift. It's very important.

Chairman: You can add a shield to the light pole so the overspill doesn't go onto the residential properties.

Mr. Doucette appreciates their trying to rehabilitate the site. Reviewing the plan there are some minor issues:

- The Red Box on the sidewalk – makes the sidewalk non ADA compliant, (John: Red Box is being removed);
- The perimeter sidewalks going across Beach t dumps into a parking lot. Look at making a connection so it meets someplace. It's used on a regular basis. Work with the Town so it's similar as across the street. (John: that sidewalk is Town property);

Chairman Farrell stated that Cumberland Farms installed those sidewalks/curbs in 1970 even though in the Town layout.

- Is the building settling into the wetland? I know you're looking into it. (John: will file an RDA with ConCom if needed);
- You'll need to look into lighting to the south and into the intersection as it overspills. Proposal is it keep it on site but the plan doesn't show that;
- Plantings are needed. Add more green all that's there are 2 little planters. (John: adding 2 areas on the plan on the north-west corner);
- Make it aesthetically pleasing. Keep in character with the brick, the proposal is to paint it white. There is red brick in the area, the white won't fit into the character of the village. We need more design prints. The parapet doesn't have the same look as a mansard roof. Buzzards Bay like Rehoboth has the brick and it's pleasing.

John: this site is not at the level of Main St. I only have so much free capital to work with. Elevation improvements can easily be done then we'll come back to revisit.

Mr. Doucette: we understand it's not the same as Main St. but would like it aesthetically pleasing with the area.

Ms. Benson stated the store is always packed. You'll get back your money 10-fold as there is no competition in that area.

Atty. Troyer: we would like to meet to address things prior to the meeting. We have budget issues but will do what we can.

Mr. Doucette made a MOTION to continue to 6/26/14. The MOTION was seconded by Mr. Clegg with all in favor.

Mr. Howarth: I have not always agreed with Mr. Shearer on issues but no one has worked harder and he has brought a lot of integrity to the Board. I have learned a lot from him.

Mr. Doucette made a MOTION to adjourn. The MOTION was seconded by Mr. Clegg with all in favor.

With no further business before the Board, the meeting was adjourned at 9:45pm.

Respectfully submitted,
Ann Gratis

DRAFT



TOWN OF BOURNE

Planning Board

Bourne Town Hall

24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615 Fax: (508) 759-0611

2014 JUN 4 PM 1 15

TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

DATE: Thursday, June 12, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 5/22/14
2. **Planning Board Member Comments**
3. **Public Hearing for Site Plan Review #485:** 24 Meetinghouse Lane. TESLA Motors. To install 8 charging stations for electric cars.
4. **Public Hearing for Amended Special Permit #11-2003A:** 304 Main St. China Bay Trust. To create outdoor seating.
5. **Election of Officers**

TOWN OF BOURNE 2014 MAY 23 AM 11 37
PLANNING BOARD TOWN CLERK'S OFFICE
PUBLIC HEARING NOTICE BOURNE, MASS

APPLICANT: Andrea Mansour, agent

LOCATION: 24 Meetinghouse Ln., Sagamore Beach
Map 11 Parcel 11, 172 Zoning District B2

PROPOSAL: Application for Site Plan Review for electric car charging
stations.

DATE & TIME: Thursday, June 12, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
May 28, 2014

emailed 5-12-14

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE
TOWN CLERK'S OFFICE
BOURNE, MASS

2014 MAY 21 PM 3 18

APPLICANT: China Bay Trust

LOCATION: 304 Main St., Buzzards Bay
Map 20.3 Parcel 132 Zoning District B2

PROPOSAL: Application for Modification of a Special Permit to include
outside seating.

DATE & TIME: Thursday, June 12, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
May 21, 2014
May 28, 2014

PLANNING BOARD MEETING MINUTES

June 12, 2014

PRESENT: Christopher Farrell, Daniel Doucette, Douglas Shearer, John Howarth, Louis Gallo, Elmer Clegg, Lea Benson, Vincent Michienzi

ABSENT: Joseph Agrillo Jr.

PUBLIC: Jim Mulvey, Mike Rausch, Rosadi Dean, Don Bracken, Jeanne Little, Christopher Fava

Ann Gratis, Recording Secretary

2014 DEC 9 AM 9 54
TOWN CLERK'S OFFICE
BOURNE, MASS

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded. Michael Rausch of the Bourne Enterprise is recording the meeting also.

Minutes of 5/22/14: Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Doucette. Mr. Clegg would like to defer to the next meeting as something was left out and he would like it added in. Mr. Howarth withdrew his Motion and Mr. Doucette withdrew his second. Mr. Shearer made a MOTION to continue to the next meeting. The MOTION was seconded by Mr. Clegg with all in favor.

Planning Board Member Comments

Mr. Doucette stated that Cumberland Farms hasn't contacted us to meet to discuss the project.

Mr. Gallo regarding 25 Perry Ave. The hotel sewage will be 30,000 gallons. Hope this gets support. Mr. Clegg requested a plan with an on-site treatment and maybe get together with Keystone and have a joint center.

Public Hearing for Site Plan Review #485: 24 Meetinghouse Lane. TESLA Motors. To install 8 charging stations for electric cars.

Rosadi Dean of Tesla explained the project. They are a network of quick charge stations and people have been asking for a Cape location, this is a perfect area.

Mr. Howarth reviewed the project. They are constructing a small paved area in the lot adjacent to Dunkin Donuts with 8 spaces with access from the Dunkin lot. There will be an 8'6" fence around the cabinet and equipment. Circulation/access is fine. Drove around the area during the last rain and all catchbasins seemed to be working fine except one on Meetinghouse Lane and it's not an issue with this project. Stormwater drainage?

Dody said its fine; they are installing a rain garden. We are still missing the height of the fixtures. The light pole will be at the corner of Homestead Road and connect.

Mr. Howarth stated this is an excellent plan, top shelf and ahead of the curve.

Rosadi: we are excited to come to Bourne and this will be the first station to open in Bourne. New England is the fourth largest market in the US. 20 minutes will charge 50%. A full charge will last about

Public Hearing for Site Plan Review #485: TESLA Motors

300 miles. The overhead light pole will be 113' and is the only pole for the entire property regardless of future development.

Chairman Farrell asked how these work?

Rosadi: they are free to use. The car costs about \$70,000. There is a Massachusetts rebate and a tax credit of \$7,500. While the car is charging, people can walk and spend at local businesses. It's a practical alternative and has won all kinds of awards.

Mr. Clegg asked about the signage.

Dody stated they will need a permit.

Mr. Clegg asked what the size of the transformer will be?

Rosadi: It's about the size of the NSTAR ones and will be on a 9'x9' concrete pad. It's the internal capacity that differs. We have worked with NSTAR. There is no stored energy in the charger. Once the car connects then it starts to flow the electricity.

Christopher Fava, Tesla owner, is very excited. It's been a long time coming and there is great infrastructure on the Cape for this.

Mr. Howarth made a MOTION to approve with the granting of the waiver for overhead cables and to meet all rules and regulations of the Bourne Fire Dept. the MOTION was seconded by Mr. Doucette with all in favor.

Public Hearing for Amended Special Permit #11-2003A: 304 Main St. China Bay Trust. To create outdoor seating.

Don Bracken said they are modifying the original special permit from 2003 for outdoor seating. There will be 3 picnic tables providing 24 seats in a fenced in area. It's a light use and doesn't change much. Mr. Gallo made a MOTION to approve. The MOTION was seconded by Mr. Howarth. Roll call vote as follows:

Mr. Clegg – yes	Mr. Doucette – yes	Mr. Shearer – yes
Mr. Michienzi – yes	Mr. Howarth – yes	Mr. Gallo – yes
Ms. Benson – yes		

Election of Officers

Mr. Howarth made a MOTION to elect the slate of officers as follows:

Christopher Farrell – chairman
Daniel Doucette – vice-chairman
Vincent Michienzi – clerk

The MOTION was seconded by Ms. Benson with all in favor.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Gallo with all in favor. With no further business before the Board, the meeting was adjourned at 7:25pm.

Respectfully submitted,
Ann Gratis

6/12/13 minutes
Bourne Planning Board



TOWN OF BOURNE

Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

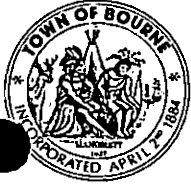
MEETING AGENDA

DATE: Thursday, June 26, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 5/22/14 and 6/12/14
2. **Planning Board Member Comments**
3. **Public Hearing for Site Plan/Special Permit # 03-2014:** Cont'd from 5/22/14. 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.

2014 JUN 19 AM 11 59
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE
Planning Board



Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

THIS MEETING HAS BEEN
CANCELED

The hearing is continued to July 10, 2014

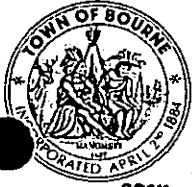
MEETING AGENDA

DATE: Thursday, June 26, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

2014 JUN 19 PM 1 55
TOWN CLERK'S OFFICE
BOURNE, MASS

This meeting is being televised and recorded

1. Minutes of 5/22/14 and 6/12/14
2. **Planning Board Member Comments**
3. **Public Hearing for Site Plan/Special Permit # 03-2014:** Cont'd from 5/22/14. 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.



TOWN OF BOURNE

Planning Board



2014 JUL 3 PM 3 45

TOWN CLERK'S OFFICE

BOURNE, MASS

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532

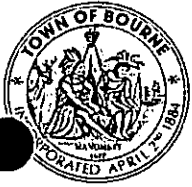
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, July 10, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 5/22/14 and 6/12/14
2. **Planning Board Member Comments**
3. **Public Hearing for Site Plan/Special Permit # 03-2014:** Cont'd from 5/22/14. 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.
4. **Public Hearing for Supportive Finding:** 530 MacArthur Blvd. To continue the use of a non-conforming side setback and existing paved parking area within the 50' setback from MacArthur Blvd.
5. **Public Hearing for Site Plan/Special Permit #04-2014:** 530 MacArthur Blvd. To use an existing building for vehicle towing and storage in a Water Resource District.



TOWN OF BOURNE

Planning Board

2014 JUL 7 AM 10 52 Bourne Town Hall

24 Perry Avenue

TOWN CLERK'S OFFICE
Bourne, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611

AMENDED

MEETING AGENDA

DATE: Thursday, July 10, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 5/22/14 and 6/12/14
2. Planning Board Member Comments
3. **Public Hearing for Supportive Finding:** 530 MacArthur Blvd. To continue the use of a non-conforming side setback and existing paved parking area within the 50' setback from MacArthur Blvd.
4. **Public Hearing for Site Plan/Special Permit #04-2014:** 530 MacArthur Blvd. To use an existing building for vehicle towing and storage in a Water Resource District.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Cape Cod Muscle and Speed

LOCATION: 530 MacArthur Blvd
Map: 35 Parcel: 10 Zoning District: B-4

PROPOSAL: Site Plan Review/Special Permit application to re-use
existing building and site for a vehicle towing and storage
operation.

DATE & TIME: Thursday, July 10, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
June 25, 2014
July 2, 2014

2014 JUN 24 4:12 PM
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD 2014 JUN 23 AM 11 50
PUBLIC HEARING NOTICE
TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Cape Cod Muscle and Speed

LOCATION: 530 MacArthur Blvd
Map: 35 Parcel: 10 Zoning District: B-4

PROPOSAL: Supportive finding to continue use of a non-conforming side setback and the existing paved parking area within the required 50' setback from MacArthur Blvd.

DATE & TIME: Thursday, July 10, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from 8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Enterprise Publishing Dates:
June 27, 2014
July 4, 2014

PLANNING BOARD MEETING MINUTES

July 10, 2014

APPROVED

9-11-14

PRESENT: Christopher Farrell, Douglas Shearer, John Howarth, Louis Gallo, Elmer Clegg, Lea Benson, Vincent Michienzi, Joseph Agrillo Jr.

JUN SEP 16 AM 10 03

ABSENT: Daniel TOWNSHIP CLERK'S OFFICE

PUBLIC: Jim Mulvey, Mike Rausch, Bob Parady, Gary Labrie, Robert Prophet, Tom Donovan, Andy Campbell, Kathleen Donovan and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded. Michael Rausch of the Bourne Enterprise is recording the meeting also.

Minutes of 5/22/14 and 6/12/14: Ms. Benson made a MOTION to approve. The MOTION was seconded by Mr. Howarth. Mr. Clegg had reviewed the suggested changes to the 5/22/14 minutes and was satisfied. All in favor.

Planning Board Member Comments

Mr. Clegg read the following:

JUNE 15, 2014

To Whom It May Concern:

On Thursday, May 29, 2014 I received a call from Vincent Michienzi asking if I would come to his Medical Center job site to discuss some changes of plan for the Sandwich Road parking area from the Site Plan - Special Permit previously approved by the Planning Board. He said he was calling at the suggestion of Chris Farrell because Farrell was concerned that I would object. We agreed to meet the following afternoon, Friday, May 30. Michienzi greeted me at the parking lot. He first explained that his Falmouth Hospital tenant was planning to use the off-site lot for employee parking and was requiring him to pave the parking lot. He then stated that he was not planning to do the full lot as approved on the Site Plan - Special Permit, but was only planning to do the spaces within the Site Plan 350 foot perimeter. I could not tell from his statement whether he was defaulting from the approved plan, which included spaces in excess of 157 required parking spaces, or whether he was planning to do the full planned amount but only pave the portion of the lot designated for employee parking. I was also concerned whether adequate safety equipment turning radius would be provided in his new plan.

He secondly said that he was going to widen the parking lot walkway to Sandwich Road from 4 feet to 10 feet to better accommodate plowing and snow disposal. I could not tell what impact this change might have on the overall parking lot.

He thirdly pointed to a large tree near the Keene House that was scheduled for removal on the approved Site Plan to accommodate the exit driveway to Sandwich Road. He stated that "some people" had approached him wishing that the tree could be preserved. He showed me how he would run the driveway between the tree and the house. I reminded him that the driveway needed to be 16 feet wide and he stated that there was 16 feet from the corner of the house to the tree. I was left with concern that the displaced driveway would not meet requirements.

At this point, I told Michienzi that I had no authority to approve any deviations from his approved site plan and that he should submit a revised Site Plan to the Planning Board. When I asked him whether he had discussed his deviations with the Town Planner, he responded that Ms Moore was out sick due to stress created by Selectman Ellis, but that Planning Department Secretary, Ann Gratis had told him that she thought that the tree issue was only a minor change.

We then crossed Sandwich Road where the crosswalk is planned to provide pedestrian access to the Medical Center property. Michienzi pointed out that he was making the crosswalk wider than required and he confirmed that the 4 parking spaces on State right of way would be removed. I stressed to him the importance of striping for pedestrian access from Sandwich Road to the sidewalk at the Medical Center Building. He then showed me the new foundation extension on the Medical Center addition. I observed and commented on the limited queuing space at the drive-in window and he said it would be addressed if it proved to be a problem. I also observed and commented on the challenge faced in tying in the roadway at the north end of the addition to the Trowbridge Road exit. He acknowledged that he was experiencing runoff from Trowbridge Road and that it would have to be addressed. While we were there, Michienzi pointed out that he is considering acquiring the house on Trowbridge Road adjacent to his property for additional parking. I surmised that his motivation is to create additional parking spaces to permit build-out of the top level of his building.

We then returned to the parking lot at 9 Sandwich Road. Michienzi expressed his irritation with Selectwoman Zuern whom he claimed was out to "kill his Medical Center". He stated that he had a lawyer in Boston through whom he was considering legal action against Zuern.

We then concluded our discussion by sharing family Italian heritage and I told him my wife was waiting for me in the Library parking lot. I returned to my car and recounted the visitation to my wife, including my concern that Michienzi's statements about Selectwoman Zuern were intended to forewarn me of the consequences of resisting his plans. Coupling that message with a previous statement about his toughness he made privately to me at our first Planning Board meeting, I felt strongly that Michienzi was attempting intimidation.

That weekend I had a chance midday encounter with Michienzi and Chris Farrell in Pocasset. They were leaving a hardware store and heading in the direction of a Chinese Restaurant and Liquor Store. Michienzi said that they were headed out tuna fishing on his boat that he keeps in a slip in Pocasset. He asked me if I liked to fish and I declined. The meeting was cordial.

Elmer Clegg

Planning Board Member

Town of Bourne

Atty. Robert Parady requested to withdraw all applications for 530 MacArthur Blvd. without prejudice.

Mr. Howarth made a MOTION to accept the withdrawal. The MOTION was seconded by Mr. Clegg with all in favor.

Public Hearing for Supportive Finding: 530 MacArthur Blvd. To continue the use of a non-conforming side setback and existing paved parking area within the 50' setback from MacArthur Blvd.

Withdrawn without prejudice

Public Hearing for Site Plan/Special Permit #04-2014: 530 MacArthur Blvd. To use an existing building for vehicle towing and storage in a Water Resource District.

Withdrawn without prejudice

Mr. Shearer: Due to a change in residency, I'm resigning.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Gallo with all in favor. With no further business before the Board, the meeting was adjourned at 7:19pm.

Respectfully submitted,

Ann Gratis

TOWN OF BOURNE
PLANNING BOARD

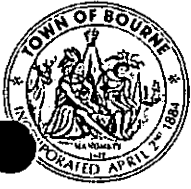
2014 AUG 8 AM 9 49

TOWN CLERK'S OFFICE
BOURNE, MASS
The Bourne Planning Board is now accepting applications/resumes for two full time positions to fill vacancies. We are requiring all interested parties to have their resumes submitted to the office of the Planning Board by Sept. 5, 2014 at 4:00pm.

Please call with any questions: 508-759-0615 ex. 3

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Bourne Courier Publishing Date:
August 13, 2014



TOWN OF BOURNE

Planning Board



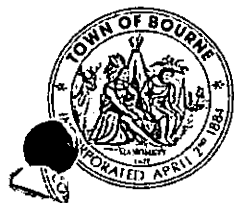
2014 AUG 7 PM 3 24 Bourne Town Hall
24 Perry Avenue
Bourne, MA 02532
TOWN CLERK'S OFFICE
Bourne, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Thursday, August 14, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 7/10/14
2. Planning Board Member Comments
3. 81P: Old Dam Road.
4. Public Hearing for Site Plan/Special Permit # 03-2014: Cont'd from 5/22/14. 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.



2014 AUG 13 PM 3:28

TOWN OF BOURNE

Planning Board

TOWN CLERK'S OFFICE Bourne Town Hall

BOURNE, MASS 24 Perry Avenue

Buzzards Bay, MA 02532

Phone: (508) 759-0615

Fax: (508) 759-0611



THIS MEETING HAS BEEN CANCELED.

ITEMS WILL BE ON THE 9/11/14 AGENDA

MEETING AGENDA

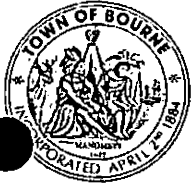
DATE: Thursday, August 14, 2014

PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay

TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 7/10/14
2. Planning Board Member Comments
3. 81P: Old Dam Road.
4. Public Hearing for Site Plan/Special Permit # 03-2014: Cont'd from 5/22/14. 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.



TOWN OF BOURNE

Planning Board



2014 SEP 5 PM 2 37

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532

TOWN CLERK'S OFFICE Phone: (508) 759-0615 Fax: (508) 759-0611
BOURNE, MASS

MEETING AGENDA

DATE: Thursday, September 11, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 7/10/14
2. **Planning Board Member Comments**
3. **81P:** Lot 2A Schoolhouse Road. 2 lots.
18 Clark Road. 2 Lots.
4. **Public Hearing for Site Plan Review/Special Permit # 03-2014:** Cont'd from 5/22/14. 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.
5. **Public Hearing for Site Plan Review/Special Permit #05-2014:** 124 Waterhouse Road. Waterhouse Properties LLC. For a service bay expansion.
6. **Public Hearing for Site Plan Review/Special Permit #06-2014:** 802 MacArthur Blvd. Robert Gendron. Create office, storage and shop space and extend parking area to the back.
7. **Public Hearing for a Definitive Subdivision:** Eustis Lane. For two lots.



TOWN OF BOURNE

Planning Board



2014 SEP 8 PM 12 08
Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
TOWN CLERK'S OFFICE
Bourne, Mass Phone: (508) 759-0615 Fax: (508) 759-0611

AMENDED MEETING AGENDA

DATE: Thursday, September 11, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 7/10/14
2. **Planning Board Member Comments**
3. **81P:** Lot 2A Schoolhouse Road. 2 lots.
18 Clark Road. 2 Lots.
4. **Request for Release from Covenant:** Long Pond Way.
5. **Public Hearing for Site Plan Review/Special Permit # 03-2014:** Cont'd from 5/22/14. 435 Shore Rd. Cumberland Farms. To eliminate the retail units and expand/remodel the convenience store.
6. **Public Hearing for Site Plan Review/Special Permit #05-2014:** 124 Waterhouse Road. Waterhouse Properties LLC. For a service bay expansion.
7. **Public Hearing for Site Plan Review/Special Permit #06-2014:** 802 MacArthur Blvd. Robert Gendron. Create office, storage and shop space and extend parking area to the back.
8. **Public Hearing for a Definitive Subdivision:** Eustis Lane. For two lots.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 AUG 25 PM 12 43

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: T. Stephen Jones

LOCATION: 676 Scraggy Neck Road
Book 5858 Page 102

PROPOSAL: Application for a Definitive Subdivision Plan for two lots.

DATE & TIME: Thursday, Sept. 11, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
August 27, 2014
Sept. 2, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 AUG 25 PM 12 43

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Waterhouse Properties LLC

LOCATION: 124 Waterhouse Road
Map: 27 Parcel: 153 Zoning District: B-4

PROPOSAL: Site Plan Review/Special Permit for additional service area.

DATE & TIME: Thursday, Sept. 11, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
August 27, 2014
Sept. 3, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

AUG 25 PM 12 43

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Robert Gendron

LOCATION: 802 MacArthur Blvd.
Map: 44.2 Parcel: 132 Zoning District: B-4

PROPOSAL: Site Plan Review/Special Permit for office, storage and shop space in an existing building and to extend the parking to the back of the building.

DATE & TIME: Thursday, Sept. 11, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from 8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
August 27, 2014
Sept. 3, 2014

DRAFT

PLANNING BOARD MEETING MINUTES

September 11, 2014
2014 OCT 10 PM 1 36

10.9.14
APPROVED

PRESENT: Christopher Farrell, Daniel Doucette, John Howarth, Louis Gallo, Elmer Clegg, Joseph Agrillo Jr., Shaun Handy (Alternate),
TOWN CLERK'S OFFICE
BOURNE, MASS

ABSENT: Vincent Michienzi

PUBLIC: Jim Mulvey, Mike Rausch, Steve Jones, Eleanor Wendell, Doug Troyer, John Marth, Richard Boyle, Sean Burke, Peter Ryll, Robert Gendron, Greg Wirsen, Jeff Bellini and other members of the public

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded. Michael Rausch of the Bourne Enterprise is recording the meeting also.

Chairman Farrell asked for a moment of silence for remembrance of 911 from 13 years ago. Those lost, the families and those in the future.

Minutes of 7/10/14:

Mr. Clegg stated the 7/10/14 minutes are incorrect and incomplete. He asked for the two public hearings to be removed from the minutes as they were withdrawn so they shouldn't have been included. My statement that was read regarding Mr. Michienzi was supplied to the secretary and wasn't included. Would like to approve with those two changes and my statement under the comments. Mr. Clegg made a MOTION to remove the hearings for 530 MacArthur Blvd from the minutes and insert his statement under comments and approve them today so they can be posted to the website.

Mr. Doucette would like to see them printed.

Mr. Clegg thinks its unrealistic for them to go unapproved for 2 months.

Mr. Doucette: I understand your comments. It's fair to everybody including you, if they are typed and correct.

Mr. Howarth made a MOTION to approve just to move the meeting along. Ann explained the agenda items are left on so people know what was withdrawn.

Mr. Howarth made a MOTION to approve with the keeping of the agenda items. The MOTION was seconded by Mr. Howarth with five in favor, 2 abstentions.

Planning Board Member Comments

Mr. Gallo would like to know the status of the Cody school?

Chairman Farrell didn't know.

Update: MA Hwy has awarded the contract for the resurfacing of MacArthur Blvd. They will be doing the north bound lanes first in late fall/winter. Work will most likely be done at night.

81P: Lot 2A Schoolhouse Road. 2 lots.

Michael Sorenti stated they are separating off an acre lot.

Coreen: Lot 2A is no longer 3.35 acres and should show the remaining area.

- A portable planter shall be placed in the parking area at the North West corner of the building. The planter may be removed during the winter months for the purpose of snow removal. Shade trees shall be added in the planters along Shore Road in consultation with the Town Planner
- ADA accessible ramps shall be installed at the sidewalk along Beach Street. Applicant is to consult the Town DPW and Facilities Manager for final design

Mr. Gallo asked when they plan to start?

John: at the end of October, will be complete in 30-35 days. The vinyl siding is the same as Buzzards Bay and stands up well in the salt air.

Chairman Farrell asked if they had considered adding a gable end to the North side of the building too to help break up the mass of the building?

Coreen said the signage wouldn't be allowed.

Chairman Farrell: This will be a vast improvement to the village instead of just a square box. The bollards are good for safety. We would like to monitor the light shields. Thank you for working with us on this project and Main St. I wanted to thank you personally.

Coreen: the sign has been replaced. The pumps alternate, not flash.

Chairman Farrell: the LEDs dim at night.

Mr. Boyle stated no operational changes.

The MOTION was seconded by Mr. Howarth.

Roll call vote as follows:

Mr. Clegg – yes	Mr. Doucette – yes	Mr. Farrell – yes
Mr. Agrillo – yes	Mr. Howarth – yes	Mr. Gallo – yes
Mr. Handy - yes		

Public Hearing for Site Plan Review/Special Permit #05-2014: 124 Waterhouse Road. Waterhouse Properties LLC. For a service bay expansion.

Levon Semerjian, owner, and Brian from Horsley & Witten.

Brian presented the plans. We would like to expand the service department. It's a 2,460sf addition with 6 bays and 32 additional parking spaces. Three pole lights will be removed and one new one installed. Thank you to Coreen for working with us.

Mr. Doucette made a MOTION to approve subject to the following conditions:

- A professional stamp will be required on the architectural plans when filing for a building permit.

Mr. Gallo asked about the lighting with the abutters.

Levon said the LED lighting can be directed where you want with almost no overspill or back lighting. The MOTION was seconded by Mr. Howarth.

Chairman Farrell said you've done a great job since taking over the site. Have made the Waterhouse Road area aesthetically pleasing. It's been a pleasure working with you.

Roll call vote as follows:

Mr. Clegg – yes	Mr. Doucette – yes	Mr. Farrell – yes
Mr. Agrillo – yes	Mr. Howarth – yes	Mr. Gallo – yes
Mr. Handy - yes		

Public Hearing for Site Plan Review/Special Permit #06-2014: 802 MacArthur Blvd. Robert Gendron. Create office, storage and shop space and extend parking area to the back.

Robert Gendron, Greg Wirsen, Jeff Bellini.

Jeff presented the plan. The applicant is revitalizing the building, turning it into office, a shop and storage space. Resurfacing the parking lot, installing drainage, removing asphalt in front and replacing with green space and would like to expand the pavement to the rear of the building. We are asking for waivers: 93% lot coverage, parking lot setbacks (pre-existing non-conforming), planting areas and parking spaces.

Mr. Doucette reviewed this project. MOTION to approve the Supportive Finding as it's not more detrimental. The MOTION was seconded by Mr. Howarth with all in favor.

Mr. Doucette made a MOTION to approve subject to the following conditions:

- A stormwater drainage watershed delineation map and maintenance and inspection plan must be provided
- Certification from a registered professional engineer stating the drainage system meets or exceeds the regulations of the Town of Bourne
- A loading area must be provided and shown on the plan
- Any sign requires a sign permit
- Reconfigure parking in the front parking area by the sign to avoid backing into sign.
- Lighting to the rear of the property must be angled to prevent glare or spill onto the residential neighborhood
- The height of the dumpster enclosure to be provided; if greater than 6', must meet setback requirements
- A drive thru is not allowed at this time; applicant must file a separate application showing a propose use and queuing patterns.
- Documentation must be provided approving a curb cut from MassDOT.

The MOTION was seconded by Mr. Howarth.

The applicant originally wanted a drive-thru. That will be under a separate permit in the future.

Mr. Clegg: Required parking spaces are 52. There was one tenant prior with low traffic. How many businesses will be there?

Bob: I'm going to occupy 50% of the building with 3-4 employees. We will have the shop and the 2nd floor. I'll be renting the first floor (9,000sf), no tenant yet.

Coreen: When the businesses come in for a license, we would review parking at that time.

Mr. Handy asked if the footprint was staying the same?

Bob: Yes.

Mr. Gallo: You abut McKeen Electric, is there room for emergency vehicles? – yes, 15'.

Mr. Agrillo asked about the retaining wall.

Jeff: it's 15' from the property line.

Bob: There is currently a 6' chain link fence, we are changing to a 6' cedar fence. The easement is in front of the green space.

Chairman Farrell stated the delineation of spaces will help with the traffic flow. It's already a vast improvement. Positive for the town and MacArthur Blvd.

Public Hearing for Site Plan Review/Special Permit #06-2014: 802 MacArthur Blvd. Cont'd:

Roll call vote as follows:

Mr. Clegg – yes	Mr. Doucette – yes	Mr. Farrell – yes
Mr. Agrillo – yes	Mr. Howarth – yes	Mr. Gallo – yes
Mr. Handy – yes		

Coreen apologized for not getting the comments out to them until a few days prior to the hearing.

Public Hearing for a Definitive Subdivision: Eustis Lane. For two lots.

Steve Doyle presented the plan. They are proposing 2 lots (1 new house). Lot 1 is over 2 acres and lot two is over 3 acres with wetlands. Conservation already approved the RDA. The existing 12' way will be increased to 16' by adding 2' to each side of the road going 180' back to the roadway. The new road will be 20' wide with a turnaround. The road will pitch to one side and empty into the proposed drainage pond area.

Chairman Farrell asked if the family issues have been resolved? We're not here to be a mediator and hope they are somewhat resolved. Don't want to proceed if not.

Elsbeth Taylor said not all have been resolved. There are 5-6 families involved and not all have had a chance to review the plan. Why is there a drainage pond? That will cause mosquitoes. It's managed by the Jones family, not Eustis or Taylor.

Steve: The widening starts at the cottage.

Mr. Gallo asked if the 16' is being brought to Scraggy Neck Rd.

Chairman Farrell: If the Fire Dept is comfortable with the 16'. Mr. Doucette and I have been out there in the big fire truck before and it was wide enough.

Coreen: I met with the family in 2011 before the preliminary plan was approved. There will be only one additional house and the Board approved the road and width.

Mr. Howarth reviewed the plan with Mr. Gallo and Coreen. On 1/11/11 the Planning Board approved the preliminary plan. There is a 40' wide extension of the current right of way, currently paved at 12', proposed to widen to 16' with a 20' paved surface on the new right of way. The house, barn and cottage will remain on lot 1, the lots meet the required frontage, shape factor and upland. Waivers of lighting and sidewalks have not been asked for.

Coreen: The revised plan shows the street signs, house numbers and requested waivers.

Mr. Doucette said the new section will be Eustis Lane. For those lots with access off that (668, 676 and 678) the numbers may have to change. That will be up to the 911 and Engineering Dept.

Mr. Howarth made a MOTION to approve subject to the following conditions and approval of waivers:

- A. No additional dwellings are to be built beyond the single family dwellings currently allowed. (Except as allowed by Section 4120 – accessory dwelling).
- B. The applicant/owner shall be responsible for maintaining the road sign and stop sign.
- C. Street numbering to be accordance with the Bourne Engineering Department and Public Safety departments including 911.
- D. Waivers have been granted for the following:
 - a. Section 322 -A reduction in pavement width from 20' to 16'
 - b. Section 263h - Sidewalks
 - c. Section 263g - Street lights

Public Hearing for a Definitive Subdivision: Eustis Lane. For two lots. Cont'd:

Chairman Farrell suggested the sign be made with reflective material and can be a 4x4 post in keeping with the area.

Steve: The road is uphill and drainage will run down to Scraggy Neck Rd. There is a water main easement and the road will be paved after the line is put in.

Helen, 668 Scraggy Neck Rd: if anything can be done to minimize the widening of the road for character.

Chairman Farrell stated the widening will not be at the entrance to keep with the character.

Peggy Curtis, 666 Scraggy Neck Rd: concerns the new road looks close to my leaching field. The tennis courts and cottage, we won't be able to get equipment over the berms.

Chairman Farrell stated the berm is within the new road layout only.

Steve: No berm is proposed by the tennis courts, only widening and it will be graded to meet the property with loam and seed.

Kevin Leddy, representing Chris Wilder of 670 Scraggy Neck Rd: he is a direct abutter and doesn't have a full set of plans. This will completely alter the neighborhood. My house will suffer from the widening, concerned as they have cut down numerous trees, do they have ConCom approval?

Elsbeth Taylor, 676 Scraggy Neck Rd: we have always been "Off Scraggy Neck Rd". Will this change?

Chairman Farrell: For your protection, put signage on Scraggy Neck Rd. "Eustis Lane". It may stop traffic from going that way. It's a rural area, I agree with the waivers of no sidewalks or street lights.

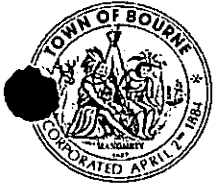
The MOTION was seconded by Mr. Clegg with all in favor.

Chairman Farrell recognized Rui Campos, applicant for Planning Board member:

Rui: I moved to Bourne 5 years ago with my family and live at 62 Deseret Dr. I'm a banker and own some real estate for rental properties.

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Doucette with all in favor. With no further business before the Board, the meeting was adjourned at 9:03pm.

Respectfully submitted,
Ann Gratis



TOWN OF BOURNE
Planning Board



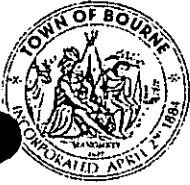
Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611

MEETING AGENDA

DATE: Tuesday, Sept. 16, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:15 PM

Joint meeting with the Board of Selectmen to appoint two full Planning Board members.

2014 SEP 12 PM 12 11
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



MEETING AGENDA

DATE: Thursday, September 25, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

2014 SEP 19 PM 2 40
TOWN CLERK'S OFFICE
BOURNE, MASS

1. **Planning Board Member Comments**
2. **81P:** 90 Old Plymouth Road. 2 lots.
3. **Public Hearing for Housing Plan Update**
4. **Public Hearing for a Preliminary Subdivision Plan:** Seabury's Way. Sally Howes. 5 lots off County Road.
5. **Public Hearing for an Amendment to Definitive Subdivision:** Heritage Commercial Park II. For a storm drain modification.
Continued to 10/9/14
6. **Public Hearing for Site Plan Review/Special Permit #07-2014:** Hydroid. 1 Henry Drive & 14 Jonathan Bourne Dr. To construct a 10,000 +/- sf. building for office and storage. Removal of over 10,000sf of natural coverage, over 40% of impervious surface coverage.
Continued to 10/9/14

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 SEP 8 PM 12 21

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Sally Howes (Seabury's Place)

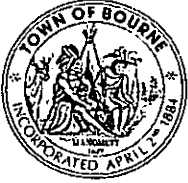
LOCATION: 940 County Road
Book 7112 Page 284

PROPOSAL: Application for a Preliminary Subdivision Plan for five residential lots.

DATE & TIME: Thursday, Sept. 25, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from 8:30-4:30, Monday - Friday. 508-759-0615 ex. 22



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



October 1, 2014

Sally Howes
PO Box 332
Sandwich MA 02563

Dear Ms. Howes,

At a regularly scheduled Planning Board meeting held on September 25, 2014, the Board unanimously approved the Preliminary Subdivision Plan, submitted on August 26, 2014 entitled "Preliminary Subdivision, "Seabury's Place," Pocasset, MA" drawn by Cape & Islands Engineering, 800 Falmouth Road, Suite 301C, Mashpee, MA 02649 and dated 6/19/14 revised 9/23/14 with a scale of 1"=40', subject to the following conditions:

- The final plan shall include the notification statement of existence of a cranberry bog within 300ft of the parcel (per subdivision regulations 262 I)
- The request to waive the requirement for sidewalks and street lights must be on the definitive plan
- Open space parcel "A", as designated on the preliminary plan, shall be conveyed with the sale of lot 2 or 3
- A mutual agreement for the continued use of the existing service road between the applicant and the adjacent bog owners must be finalized , and reflected on the definitive plan as an easement

If you have any questions regarding this approval, please contact the office at 508-759-0615 ex. 3.

Sincerely,

Christopher Farrell
Chairman

Cc: Town Clerk, Cape & Islands Engineering, Town Planner

BOURNE, MASS
TOWN CLERK'S OFFICE
2014 OCT 1 PM 12 38

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 SEP 8 PM 12 08

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Bourne Housing Partnership
PROPOSAL: Review of the 2014 Housing Production Plan
DATE & TIME: Thursday, Sept. 25, 2014 at 7:00 P.M.
PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Sept. 10, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE 2014 SEP 8 PM 12 08

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Hydroid

LOCATION: 1 Henry Drive & 14 Jonathan Bourne Dr.
Map: 35 Parcel: 148, 149 Zoning District: B-4

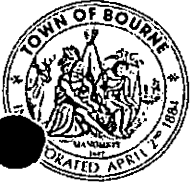
PROPOSAL: Site Plan Review/Special Permit for an office building with
10,000sf of office space and 5,000sf of storage.

DATE & TIME: Thursday, Sept. 25, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Sept. 10, 2014
Sept. 17, 2014



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



2014 OCT 2 PM 3 02
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

DATE: Thursday, October 9, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 9/11/14 & 9/25/14
2. **Planning Board Member Comments**
3. **Public Hearing for Extension of a Definitive Subdivision:** Dayna Lane Extension. Robert Bowman. Request for a 4 year extension with no changes to the plan.
4. **Public Hearing for an Amendment to Definitive Subdivision:** Heritage Commercial Park II. For a storm drain modification.
5. **Public Hearing for Site Plan Review/Special Permit #07-2014:** Hydroid. 1 Henry Drive & 14 Jonathan Bourne Dr. To construct a 10,000 +/- sf. building for office and storage. Removal of over 10,000sf of natural coverage, over 40% of impervious surface coverage.
6. **Informal Discussion:** Bourne Water District. Solar project.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT: Hydroid

LOCATION: 1 Henry Drive & 14 Jonathan Bourne Dr.
Map: 35 Parcel: 148, 149 Zoning District: B-4

PROPOSAL: Site Plan Review/Special Permit for an office building with 10,000sf of office space and 5,000sf of storage. Special permit for more than 40% impervious surface coverage and for more than 10,000sf of natural vegetation removal in a Water Resource District.

DATE & TIME: Thursday, Oct. 9, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from 8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Sept. 24, 2014
Oct. 1, 2014

2014 SEP 19 PM 2 39
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

APPLICANT:

Robert Bowman

LOCATION:

Dayna Lane Extension
Book 562 Page 30

PROPOSAL:

Application for a four-year extension of a Definitive
Subdivision Plan off Dayna Lane for two buildable lots. No
changes to plan.

DATE & TIME:

Thursday, October 9, 2014 at 7:00 P.M.

PLACE:

Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

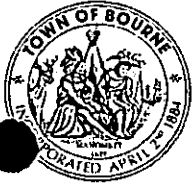
Bourne Courier Publishing Dates:

Sept. 24, 2014

Oct. 1, 2014

2014 SEP 18 PM 2 39

TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



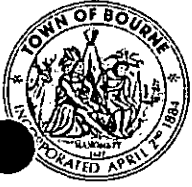
MEETING AGENDA

DATE: Thursday, November 13, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 10/9/14
2. **Planning Board Member Comments**
3. **81P:** Henry Dr. & Jonathan Bourne Dr. Combine 2 lots.
4. **Public Hearing for Site Plan Review #486:** 53 MacArthur Blvd. Fiddlers Green Ltd. Partnership. For a solar farm in the Photovoltaic overlay district.
5. **Public Hearing for Site Plan Review/Special Permit #08-2014:** 1 Otis Park Dr. Bruno's Burgers. Redevelopment of site for a restaurant including: façade, parking and lighting changes.

2014 NOV 5 PM 2 42
TOWN CLERK'S OFFICE
BOURNE, MASS



TOWN OF BOURNE
Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



2014 NOV 10 AM 10 03

TOWN CLERK'S OFFICE
BOURNE, MASS

**AMENDED
MEETING AGENDA**

DATE: Thursday, November 13, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 10/9/14
2. **81P:** Henry Dr. & Jonathan Bourne Dr. Combine 2 lots.
3. **Public Hearing for Site Plan Review/Special Permit #08-2014:** 1 Otis Park Dr. Bruno's Burgers. Redevelopment of site for a restaurant including: façade, parking and lighting changes.

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE

2014 OCT 22 AM 5 52
TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Bruno's Burger's, LLC

LOCATION: 1 Otis Park Drive
Map: 35 Parcel: 44 Zoning District: B-4

PROPOSAL: Site Plan Review/Special Permit for a redevelopment of the site including exterior alteration, parking spaces and lighting in a Water Resource District.

DATE & TIME: Thursday, Nov. 13, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from 8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Oct. 29, 2014
Nov. 5, 2014

TOWN OF BOURNE
PLANNING BOARD
PUBLIC HEARING NOTICE 2014 OCT 29 PM 1 28

TOWN CLERK'S OFFICE
BOURNE, MASS

APPLICANT: Fiddlers green Limited Partnership

LOCATION: 53 MacArthur Blvd
Map: 25 Parcel: 6 Zoning District: B-3

PROPOSAL: Site Plan Review for an 8-acre 2 megawatt solar field on a
25 +/- acre parcel to be constructed within the Solar
Photovoltaic overlay district.

DATE & TIME: Thursday, Nov. 13, 2014 at 7:00 P.M.

PLACE: Bourne Community Building
239 Main Street
Buzzards Bay, MA 02532

Plans may be viewed at the Planning Board office from
8:30-4:30, Monday - Friday. 508-759-0615 ex. 22

Bourne Courier Publishing Dates:
Oct. 29, 2014

DRAFT

**PLANNING BOARD MEETING MINUTES
November 13, 2014**

12.11.14
APPROVED

PRESENT: Christopher Farrell, Vincent Michienzi, John Howarth, Louis Gallo, Elmer Clegg, Daniel Chauvin
ABSENT: Daniel Doucette, Rui Campos
STAFF: Coreen Moore, Town Planner
PUBLIC: Mike Rausch, Paul Gately, Robert Prophet, Mike Glasso, Trish Marra, Anthony from Studio Luz Architects

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded. Michael Rausch of the Bourne Enterprise is recording the meeting also.

Minutes of October 9, 2014: Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Clegg with all in favor.

Mr. Clegg: Point of order. I think our agenda for this evening is defective in two instances: I requested an agenda item to be added and for violations at 1 & 11 Trowbridge Rd and 9 Sandwich Rd. It was rejected by you Mr. Chairman in an email stating this will not be an agenda item. What is the authority?

Chairman Farrell: I set the agenda.

Mr. Clegg: Point of order.

Chairman Farrell: no

Mr. Clegg: Point of personal preference.

Chairman Farrell: No Mr. Clegg

Mr. Clegg: you are in violation of Roberts Rules of Order Mr. Chairman

Chairman Farrell: you can take that up with somebody else, right now we are going to move on.

Mr. Clegg: I appeal your decision Mr. Chairman.

Chairman Farrell: Fine. Appeal it to whoever you want but you're not going to hear it tonight.

Mr. Clegg: By Robert's rules of order, you are obligated to put that rejection to a Board vote.

Chairman Farrell: Okay, under Roberts Rules of Order, does anyone want to hear Mr. Clegg's comments, if so indicate by saying "I".

Mr. Clegg: "I"

Chairman Farrell: All those opposed to hearing Mr. Clegg's opinions: I from the remainder of the Board. We are moving on.

Mr. Clegg: Point of order Mr. Chairman

Chairman Farrell: Denied.

Mr. Clegg : This is a different subject Mr. Chairman

Chairman Farrell: Is it concerning 81 for Henry Drive?

Mr. Clegg : No. but a point of order can take precedence over...

Chairman Farrell: I am not going to hear your objection.

Mr. Clegg : Mr. Chairman, I don't believe you have the slightest grasp of Robert's Rules of Order.

Chairman Farrell: Well, that's fine Mr. Clegg.

Mr. Clegg : Every position you've taken tonight on my request has been countered to the regulations of how you're supposed to perform your duties.

Chairman Farrell: I'm not going to hear your objection Mr. Clegg

2014 DEC 22 AM 9 54
TOWN CLERK'S OFFICE
BOURNE, MASS

Mr. Clegg : Then I will prosecute my case in the public media Mr. Chairman.

Chairman Farrell: That's fine Mr. Clegg, go right ahead and do that. That old adage "the apple doesn't fall far from the tree" holds true tonight.

Mr. Clegg : What the hell does that mean?

Chairman Farrell: Figure it out Mr. Clegg.

Mr. Clegg : I think I have.

81P: Henry Dr. & Jonathan Bourne Dr. Combine 2 lots.

Coreen: This plan is for Hydroid joining the lots and includes the easement relocation that was approved at Town Meeting and is sufficient for signature.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Gallo with all in favor.

Public Hearing for Site Plan Review/Special Permit #08-2014: 1 Otis Park Dr. Bruno's Burgers. Redevelopment of site for a restaurant including: façade, parking and lighting changes.

Mike Glasso, member Brunos LLC: We want to create something different. Our goal is to provide healthy meals in a healthy environment. We will be installing solar panels and using sustainable products where we can.

Anthony from Studio Luz presented the plan: We are going to reuse the existing access points on the site. We will encourage people to enter using the second entrance through signage. There are 25 spaces and a small outdoor patio area surrounded by planters. It's a counter service restaurant. We will clean and re-point the masonry and add a wood slat system to the exterior.

Mike: Bruno was our English Bulldog that passed away a few years ago.

Mr. Howarth: I reviewed this along with Mr. Gallo and Mr. Chauvin. The site was Honeydew and before that Baker Boy donut.

Mr. Chauvin: I don't see then elevation of the fence on the plan, need a stamped certificate for the stormwater and the style and height of the lights.

Mr. Gallo: What are the hours going to be and how many employees will you have?

11-11 in the summer with 20-25 employees.

Mr. Gallo: The stormwater seems like bare minimum. You might want to put a raised leach pit after you drain it. You'll find it helpful. Add a guardrail to prevent cars going in.

Public Hearing for Site Plan Review/Special Permit #08-2014: 1 Otis Park Dr.

Chairman Farrell: Otis is private and all property owners are responsible for the paving/upkeep of the road. Try to coordinate with MA Hwy for the paving of the apron as they are going to resurface MacArthur Blvd. Maybe do a temporary patch until that time. The two catchbasins may need some attention. I would like Coreen and Ann to write a letter to the property owners on Otis Park Dr. to do something about the road. It's in bad shape and will have huge erosion if something isn't done soon.

Mr. Howarth: We received an email from Cindy Coffin, Board of Health, stating the septic may not be large enough for the number of seats proposed. MOTION to approve subject to the following conditions:

- The drainage swale must be cleaned and working with a fence/guardrail
- Must apply for a special permit for more than 40% impervious surface coverage
- Must meet Board of Health regulations
- Must meet Fire Dept. regulations
- Put a raised leach in the drainage area

1 Otis Park Dr. Cont'd:

The Motion was seconded by Mr. Chauvin.

Mr. Agrillo suggested looking at the pervious pavers for the patio.

Anthony: we did, but our only concern is the grease trap there.

Mr. Clegg asked if there were any other Bruno's?

Mike: Our family has a restaurant in Mashpee, the Picnic Box and a café in San Diego. This is the first of hopefully many Bruno's.

Mr. Clegg asked about lighting.

Mr. Howarth said they were all set and have submitted the missing information.

Mike: We have a 22 year lease on the property from the family trust. We hope to open late spring.

Anthony: we are only 3-5% off with the impervious.

Coreen: The current plan shows 47% and you need to be at 40%.

Chairman Farrell: Cleaning the drainage swale will be a great improvement. We had one car go in there years ago.

Roll call vote as follows:

Mr. Chauvin – yes

Mr. Gallo – yes

Mr. Howarth – yes

Mr. Michienzi – yes

Mr. Agrillo – yes

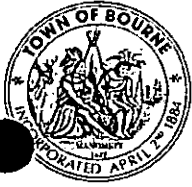
Mr. Clegg – yes

Mr. Howarth made a MOTION to adjourn. The MOTION was seconded by Mr. Agrillo with all in favor.

With no further business before the Board, the meeting was adjourned at 7:41pm.

Respectfully submitted,

Ann Gratis



TOWN OF BOURNE

Planning Board

Bourne Town Hall
24 Perry Avenue
Buzzards Bay, MA 02532
Phone: (508) 759-0615 Fax: (508) 759-0611



2014 DEC 5 AM 9 42
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING AGENDA

DATE: Thursday, December 11, 2014
PLACE: Veteran's Community Building, 239 Main St., Buzzards Bay
TIME: 7:00 PM

This meeting is being televised and recorded

1. Minutes of 11/13/14
2. **81P:** 216 & 217 Presidents Road. 2 lots.
3. **Release of Bond:** Tern Way. Road is complete.
4. **Request for Release from Covenant:** Cape Sagamore Highlands: Lots 1, 3, 17, 19, 20, 21
5. **Discussion:** 802 MacArthur Blvd. Landscape clearing.
6. **Public Hearing for Site Plan Review #486:** 53 MacArthur Blvd. Fiddlers Green Ltd. Partnership. For a solar farm in the Photovoltaic overlay district.

DRAFT

PLANNING BOARD MEETING MINUTES

December 11, 2014

APPROVED

PRESENT: Christopher Farrell, Vincent Michienzi, John Howarth, Louis Gallo, Elmer Clegg, Daniel Chauvin
ABSENT: Daniel Doucette
STAFF: Coreen Moore, Town Planner, Tim Lydn, Engineering Tech
PUBLIC: Mike Rausch, Paul Gately, Robert Prophett, Don Bracken, Zac Basinski, Russell Kleekamp, Jim Mulvey, Ed Simpson, Nancy Angus, Phil Cavallo, Brian Madden

2015 JAN 19 PM 3 14
TOWN CLERK'S OFFICE
BOURNE, MASS

Ann Gratis, Recording Secretary

Chairman Farrell called the meeting to order at 7:00pm.

This meeting was televised and recorded. Michael Rausch of the Bourne Enterprise is recording the meeting also.

Minutes of 11/13/14: Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Clegg with all in favor.

81P: 216 & 217 Presidents Road. 2 lots.

Atty. Ford O'Connor represented the applicant. They are making adjustments to the lots.

Coreen: Preexisting and just exchanging land.

Mr. Howarth made a MOTION to approve. The MOTION was seconded by Mr. Michienzi with all in favor.

Release of Bond: Tern Way. Road is complete.

Atty. Jon Fitch represented the applicant. This was approved two years ago.

Chairman Farrell read the letter from George Sala of the DPW.

Jon: Sounds like some touchup and cleanup is needed. We would like to continue to the next meeting.

Mr. Howarth made a MOTION to continue to 1/8/15. The MOTION was seconded by Mr. Michienzi with all in favor.

Request for Release from Covenant: Cape Sagamore Highlands: Lots 1, 3, 17, 19, 20, 21

Nancy Angus. We have received our certificate of compliance from the Cape Cod Commission and there are still 11 lots under covenant.

Mr. Howarth made a MOTION to release the lots. The MOTION was seconded by Mr. Chauvin with all in favor.

Discussion: 802 MacArthur Blvd. Landscape clearing.

There is concern from the abutter. We will be putting a 6' stockade fence plus arborvitaes. We had to remove vegetation to install the wall.

Mr. Howarth asked if the lack of buffer was the only complaint?

Yes, it was a visual and noise buffer. The fence will cover almost the whole building.

Mr. Clegg: What was the form of objection?

It was called in for noise and visual. The plan showed all trees to remain and he was surprised when they were gone.

Chairman Farrell: unfortunately that happens in construction, and sometimes they have to take more than planned. Once restored with arborvitaes and fencing I think it will be better.

Discussion: 802 MacArthur Blvd. Cont'd

Mr. Clegg: was the retaining wall on the approved plan? - yes.

Mr. Agrillo: is the wall in the same place as on the plan? – yes.

Mr. Howarth made a MOTION to continue to the spring to see how it works out. The MOTION was seconded by Mr. Gallo with all in favor. This will be on for March 26, 2015.

Public Hearing for Site Plan Review #486: 53 MacArthur Blvd. Fiddlers Green Ltd. Partnership. For a solar farm in the Photovoltaic overlay district.

Don Bracken, Zac Basinski, Ed Simpson.

Ed: We purchased the property 15 years ago. There is great open space with the DiCicco plan. Solar is a great use here. We have spent well over \$100,000 so far for a 2 mW field. Hope this is our final hearing. We seek the Board's approval. I want to thank the team from Bracken Engineering, and Beaumont Solar and the Gallo rink for their support.

Don: We have received CCC approval. Access was the tough issue. We couldn't do it from the Base so we had to use MacArthur Blvd. MA Dot granted the access. It's a low usage solar project and will have a locked gate. Paved will be 50' down to 2', then a 10' wide gravel drive to the panel site. There are two isolated wetland areas that have been approved by ConCom for placement of the drive. This lot is difficult terrain but levels off at the back. We have a conservation management plan approved by the State. 17 acres of open space that we've asked BCT to hold. Drainage meets MA stormwater Mgmt. Act. The grass will be cut 1-2 times a year. There will be drainage swales on both sides of the driveway. Very low impact.

Phil Cavallo, owner of Beaumont Solar: We have applied to MA Dot for overhead wires across the highway. Has not been approved yet. The system will last 20-25 years. We will post a decommissioning bond of \$16,000-\$20,000. This system will have to be taken away, it's all in the agreement. It will be maintained by Beaumont.

Don: The requirement for utilities is underground but due to the location most of the wires will go through open space and will not be visible from the public view. Overhead is less intrusive, saves time and money. There is no need for lighting. We are hoping for approval with conditions. We are confident we can do all prior to receiving a building permit.

Mr. Clegg: I reviewed this plan and they have answered many of my concerns but I don't believe this can be put to a vote tonight. Too many outstanding things.

Mr. Gallo: Stop & Shop owns the land abutting. If the road comes to fruition, would you participate to have that road go on your land?

Mr. Clegg: That road is significantly north of this property.

Mr. Agrillo: Are there any other hurdles after us?

Don: Final DOT and the building permit.

Public Hearing for Site Plan Review #486: 53 MacArthur Blvd Cont'd.

Mr. Clegg: Listed the conditions of the CCC. Before they start work, they need a preliminary certification. We may want to involve other departments. Their certification is good for seven years.

- Municipal permits/approval must be gotten prior to the preliminary CoC
- Applicant must submit final project plans prior to preliminary CoC
- No building permit is to be issued until the preliminary CoC is received
- No occupancy permit issued until final CoC
- Applicant must provide PPA prior to the preliminary CoC
- Stormwater inspection report – 1 year after completion
- Draft conservation restriction before preliminary CoC
- Final conservation restriction before final CoC
- Wildlife Management Plan

Don: We are well aware of the conditions.

Mr. Agrillo: What is typically done for security and safety?

Phil: There will be a security guard while under construction. Then a 6' fence, possible cameras. That's up to the owner.

Chairman Farrell: How long to construct?

Phil: 120 days weather permitting. Seeding will be done in the spring/summer. We hope to be complete by July 1st. We are leasing the land from the Simpsons. The transfer of ownership happens on day 1.

Brian Madden of LEC Environmental. Prior to a building permit the CCC needs proof of documentation that all other things are received. They have the plans and the PPA.

Phil: Other projects we've done in town: Onset Computer, Kingman Marine, Kam, and Hydroid.

Chairman Farrell: All those except Hydroid are roof mounted systems. This is different.

Mr. Clegg: There is no template to fit this type of project. Coreen had to do a custom template and just finished on the 11th. There are a number of things that need to be clarified. They received the memo last Thursday and we've had no response yet. I feel we can't vote. There are some technical things: ConCom restriction in draft form, statues of PPA need to see that, agreement with IGS and Fiddlers Green, need the life cycle plan, O&M plan. The surety bond needs to be submitted to us and approved, MA Dot approval is needed.

Phil: I have many of the items with me tonight.

Mr. Clegg: The site layout – surveyors map Sec. 6 northern boundary abuts the S&S development area. 3-4 years possible develop. To the south – BCT has 30-35 acres. Great pond by MacArthur Blvd. The western 2/3 of the property have 2 wetland areas. Trails wind all through there, there is nothing to prevent incursion from wetland area. Need a fence to block the northern boundary to keep dirt bikes out. I suggest you gift the 17+/- acres to the west to BCT as they hold the restriction to the south.

Don: BCT has no interest in holding the restriction. Met with him in 2013.

Mr. Clegg: I spoke to Steve Ballentine and he has no recollection of talking to you.

Chairman Farrell: if the land is held in private ownership wouldn't they still pay taxes?

Public Hearing for Site Plan Review #486: 53 MacArthur Blvd Cont'd.

Ed: tax on buildable land and road, the rest of the land is not taxable.

Coreen: There are lots of outstanding documents. The surety and decommissioning has to be reviewed by town counsel. I'm not sure the documents satisfy as I haven't seen them. We don't enforce the CCC conditions. Roger Laporte needs to be aware of the compliance issues. Not part of the Planning Board approval process. We couldn't review until after the appeal period with the CCC was done, which is unusual.

Don: We didn't have time to get everything done in time. We're comfortable adding the conditions to the plan. Time is more critical to us than anything. We seek approval with all materials submitted.

Mr. Clegg made a MOTION to continue until the submittals are made.

Coreen: I'm not an expert.

Chairman Farrell: usually all submittals are made prior. We don't have that tonight. It's not fair for Coreen to stick her neck out. We have heard Mr. Clegg's concerns.

Mr. Howarth: We pass projects with conditions more due to the size of the project. Conditional on all being met by applicant.

Chairman Farrell: If all is not submitted, no building permit will be issued.

Mr. Howarth: I have no qualms those conditions will be met. MOTION to approve with the conditions. The MOTION was seconded by Mr. Agrillo.

Mr. Clegg: We've turned away others that didn't meet the 72 hour rule. I think this is undermining Coreen's position.

Coreen: I am staff. I make recommendations to the Board. If there is a lawsuit, it's your names on it, not mine.

Don: Mr. Clegg said there is no format for this type of project. We never had the template. Many of the issues are for the building permit. Beaumont has worked hard getting the information together.

Mr. Clegg: would you agree that the Board members be furnished of the conditions.

Jim Mulvey: You have not had a project of this size before. Bonding, wetlands, it's complicated. There are questions. The motion bothers me that this project can't be delayed 30 days? I can't understand the haste even with these conditions. It seems like a worthy project. There are too many unanswered questions out there.

Barry Johnson: Bourne Rec. Authority. I'm the general manager. We have executed the PPA with IGS. It's extensive and thorough. It made sense for the rink to purchase the power. We can provide any information you need from us.

Mr. Howarth: In the last two years I've worked with the Cape coordinator for renewable energy. There is another solar project on MacArthur Blvd that didn't go through as he didn't want to do the work.

Chairman Farrell: We admire Coreen and Dody's work. We don't take light to her recommendations. We are not trying to belittle her work at all. We appreciate it greatly. We agree to disagree on certain things. Thank you for your comments.

Mr. Clegg: The application package is fraught with inconsistencies. The plan says 2mW. Tonight they said 1.6mW. Phase 1 is 650kw, tonight they said 800kw. It doesn't match with what they submitted.

Chairman Farrell: the site plan is pretty much the same. It doesn't matter 200-400mw difference.

Public Hearing for Site Plan Review #486: 53 MacArthur Blvd Cont'd.

Mr. Clegg: There is more to it: hazardous waste. Coolant in transformers, what if the panels get damaged?

Mr. Chauvin: I think we are fortunate that we don't have to do these. Many are building permit issues.

Mr. Clegg: It goes against the nature of the Board. Setting precedent.

Vote: 5 in favor, 2 opposed.

Mr. Howarth recinded his MOTION . Mr. Agrillo recinded his 2nd.

Mr. Howarth made a MOTION to approve with all the conditions and to grant the waiver for overhead wires. The MOTION was seconded by Mr. Agrillo. 5 in favor, 2 opposed.

Mr. Chauvin made a MOTION to adjourn. The MOTION was seconded by Mr. Campos with all in favor.

With no further business before the Board, the meeting was adjourned at 8:37pm.

Respectfully submitted,
Ann Gratis

Town of Bourne
Public Works Building Committee

2014 JAN 9 AM 11 18

MEETING NOTICE

TOWN CLERK'S OFFICE
229 Main St.
BOURNE, MASS

Location: Bourne Veteran's Memorial Community Center

Date: Thursday, January 16th, 2014

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Site development update
3. Cost Estimates Update
4. Adjourn

Bourne Public Works Facilities Building Committee
January 16, 2014

The Bourne Public Works Facilities Committee met in the Bourne Veteran's Memorial Community Center on Thursday, January 16, 2014.

Present for the DPW Building Committee were: Stanley Andrews, chairman, John Redman, William Meier, George Sala, Bill Ware, and Jonathan Nelson. Chris Farrell was excused.

Present for the Selectmen was:

Others present: Jeffrey Alberti Weston & Sampson Environmental/Infrastructure Consultants and Michael J. Rausch from the Enterprise.

2014 DEC 10 AM 11 25
TOWN CLERK'S OFFICE
BOURNE, MASS

1. CALL MEETING TO ORDER

Stanley Andrews called the meeting to order 5:07 PM

2. SITE DEVELOPMENT UPDATE

Jonathan Nelson brought the committee up-to-date on the site development.

- Dig-it has been moving their 8-10 thousand yards and should be done by the end of this week.
- About 62 more yards will be moved starting next week and will take approximately 6 weeks.
- At the next meeting Jonathan Nelson will have the proposed schedule for site work.

3. COST ESTIMATE UPDATES

Jeff Alberti brought the committee up to date on the Cost Estimate.

He went over the side-by-side comparison of the cost estimates by division.

The reduction is the generator size was not in the estimate so that amount will be reduced.

Stanley Andrews wanted to know what was not covered in the original estimate that is in the estimate now.

- 8' Fencing
- Additional Landscaping
- Guard Rail
- Security Closed Circuit TV System

The Committee was approved for \$10,081,000 by the Town Meeting vote.

This cost estimate is at \$11,808,207

The cost for this project is over by 1.361 million, which is 13%.

Stanley Andrews stated he is concerned that the bids will come back at the 1.361 over what Town Meeting has approved

Jonathan Nelson stated that the committee can go to Capital Outlay and the Finance Committee to see if they can get the million they are over if needed to see if they can help.

Stanley Andrews wants the bid alternates prioritized.

1. Salt Storage Structure - \$275,066
2. Fuel Island - \$585,735
3. Canopy - \$271,567
4. Perimeter Fencing – \$95,000

On the Construction Cost Estimate by taking out the:

Design Contingency at \$160,590

Furnishings at \$50,000

Printing of Bid Documents at \$15,000

Construction Contingency at \$420,000

For at total of \$645,590

Brings the Construction Cost Estimate down to \$7,544,515

Add back in the Construction Contingency of \$420,000 (5%)

Add in the Work done by Town Forces of \$546,128

Brings the total to \$8,510,643

Adding the bid alternates 1, 2, and 3, back in

1. Salt Storage Structure – \$275,066

2. Fuel Island – \$585,735

3. Canopy - \$271,567

Brings the total for Constructions Cost Estimate to \$9,643,011.

Stanley Andrews questioned what % of Division 2 goes out to bid with the bid package.

Jeff Alberti will get back to the Committee with what % (or dollar amount) from Division 2 is included in the bid package.

Deliverables:

Jonathan Nelson will do:

Equipment list – How much is town purchased.

Electrical Design Contract – based on Generator Size.

Post the list with the questions that have been answered.

Jeff Alberti will do:

Break out what amount from Division 2 is included with the bid package.

Breakdown equipment cost.

Tab on sub-file bids

Town of Bourne, Massachusetts
New Public Works Facility
100% Cost Estimate
Total Project Cost Summary

01/14/14

Division	WSE	YCI - SD Estimate	YCI - 100% Estimate	Variance	Comments
Division 2 (31,32,33) Site Work	\$ 997,259	\$ 1,070,060	\$ 448,811	\$ (623,449)	Total cost of 100% Estimate Div 2 with Town work: \$992,739 Site work total has decreased by \$77,000 since SD Estimate Summary of major increases: - Page 7 fencing and guardrail +/- \$100,000 - Page 9 underground ductbank +/- \$40,000 - Page 7 & 22 curbing +/- \$20,000 Summary of major decreases for work by Town: - Page 7 & 22 paving +/- \$80,000 - Page 7 & 22 block walls +/- \$40,000 - Page 8 & 24 drainage +/- \$80,000 - Page 9 & 25 light poles +/- \$35,000
Division 3 Concrete	\$ 762,812	\$ 997,087	\$ 1,054,011	\$ 56,824	Page 10 - Increased concrete qty based on 100% design docs
Division 4 Masonry	\$ 214,375	\$ 286,368	\$ 220,828	\$ (75,540)	Page 12 - Reduced masonry area based on 100% drawings
Division 5 Metals	\$ 321,058	\$ 191,800	\$ 201,233	\$ 9,633	
Division 6 Woods and Plastics	\$ 53,620	\$ 57,030	\$ 54,468	\$ (2,562)	
Division 7 Thermal & Moisture Protection	\$ 110,255	\$ 77,502	\$ 66,887	\$ (10,515)	
Division 8 Doors and Windows	\$ 315,450	\$ 357,165	\$ 302,880	\$ (54,285)	Page 12 - Reduced translucent panel area by +/- 700 SF
Division 9 Finishes	\$ 388,995	\$ 479,323	\$ 472,320	\$ (7,003)	
Division 10 Specialties	\$ 48,200	\$ 21,065	\$ 20,690	\$ (375)	
Division 11 Equipment	\$ 375,000	\$ 359,000	\$ 376,700	\$ 17,700	
Division 12 Furnishings	\$ 5,800	\$ -	\$ -	\$ -	
Division 13 Special Construction	\$ 1,415,310	\$ 1,248,200	\$ 1,196,550	\$ (49,650)	Page 11 - Reduced metal building cost by \$1/SF per updated pricing and reduced translucent panel framed openings
Division 14 Conveying Systems	\$ -	\$ -	\$ -	\$ -	
Division 21 Fire Suppression	\$ 183,458	\$ 182,890	\$ 176,850	\$ (16,040)	
Division 22 Plumbing	\$ 484,175	\$ 427,650	\$ 457,718	\$ 30,068	Page 15 - increase in piping and insulation based on 100% dwgs
Division 23 HVAC	\$ 720,025	\$ 705,642	\$ 642,824	\$ (82,818)	Page 16 - Major reduction include energy recovery ventilator cost and reduced sheet metal cost based on 100% dwgs
Division 28 Electrical	\$ 997,250	\$ 1,135,148	\$ 1,269,402	\$ 134,256	Page 19-20 - Major increase included telecommunication and the addition of the security system and CCTV camera system
SUBTOTAL	\$ 7,389,037	\$ 7,613,728	\$ 8,960,072	\$ (653,656)	
General Conditions	\$ 554,178	\$ 618,681	\$ 602,048	\$ (16,635)	
Bonds	\$ 123,780	\$ 128,263	\$ 118,321	\$ (9,942)	
Overhead and Profit	\$ 308,753	\$ 248,755	\$ 239,413	\$ (18,342)	
Escalation / Market Adjustment	\$ 238,324	\$ 213,514	\$ 118,683	\$ (94,651)	
Design Contingency	\$ 370,000	\$ 370,000	\$ 160,590	\$ (209,410)	Reduced by +/- 3% based on level of design
TOTAL CONSTRUCTION COST	\$ 8,984,071	\$ 9,192,940	\$ 8,190,105	\$ (1,002,835)	

Town of Bourne, Massachusetts
New Public Works Facility
100% Cost Estimate
Total Project Cost Summary

01/14/14

Soft Costs	WSE	YCI - SD Estimate	YCI - 100% Estimate	Variance	Comments
A&E Fees	\$ 967,000	\$ 967,000	\$ 967,000	\$ -	
Permitting Fees	\$ 20,500	\$ 20,500	\$ 20,500	\$ -	
Geotechnical Field Services	\$ 60,000	\$ 60,000	\$ 38,731	\$ (21,269)	Reduced field engineering fees due to accelerated schedule
Owner's Project Manager Fees	\$ 120,000	\$ 120,000	\$ 120,000	\$ -	
Communications System	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	
Furnishings	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	
Utility Back-charges	\$ 30,000	\$ 30,000	\$ 30,000	\$ -	
IT Headend Equipment	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	
Two-Way Radio System / Antenna	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	
Material Costs for Landscaping by Town	\$ 30,000	\$ 30,000	\$ 68,375	\$ 38,375	Page 8 & 23 Increased for added landscaped buffer along school
Printing of Bid Documents	\$ 15,000	\$ 15,000	\$ 15,000	\$ -	
Construction Contingency (+/- 5%)	\$ 420,000	\$ 420,000	\$ 420,000	\$ -	
TOTAL SOFT COSTS	\$ 1,827,500	\$ 1,827,500	\$ 1,844,606	\$ 17,106	
Work by Town Forces					
12" Dense Grade Under Pavement (by ISWM)	\$ -	\$ -	\$ -	\$ -	
Paving (installed using annual bid at \$78/TN)	\$ -	\$ -	\$ 262,080	\$ 262,080	
Curbing (installed)	\$ -	\$ -	\$ 47,753	\$ 47,753	
Modular Block Walls (material costs only)	\$ -	\$ -	\$ 54,757	\$ 54,757	
Piping & Structures (material costs only)	\$ -	\$ -	\$ 113,315	\$ 113,315	
36" Twin Culvert (material costs only)	\$ -	\$ -	\$ 8,850	\$ 8,850	
Detention Pond (material costs only)	\$ -	\$ -	\$ 6,164	\$ 6,164	
Bio Swale (material costs only)	\$ -	\$ -	\$ 1,859	\$ 1,859	
24" ADS Infiltration (material costs only)	\$ -	\$ -	\$ 12,000	\$ 12,000	
Light Pole Bases and Conduits (material costs only)	\$ -	\$ -	\$ 9,350	\$ 9,350	
Lighting Fixtures (material costs only)	\$ -	\$ -	\$ 30,000	\$ 30,000	
TOTAL WORK BY TOWN FORCES COSTS			\$ 548,128	\$ 548,128	
TOTAL PROJECT COST	\$ 10,811,571	\$ 11,020,440	\$ 10,580,839	\$ (439,601)	
Available Project Budget	\$ 10,080,788	\$ 10,080,788	\$ 10,080,788	\$ -	
Amount Over Budget	\$ 730,773	\$ 939,642	\$ 500,041	\$ (439,601)	

Town of Bourne, Massachusetts
 New Public Works Facility
 100% Cost Estimate
 Total Project Cost Summary

01/14/14

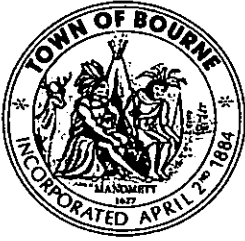
Bid Alternates				\$	-	
Fuel Island - Bid Alternate	\$ 524,504	\$ 555,412	\$ 585,735	\$	30,323	Page 8 / 21 - added cost for electrical service and foundation excav.
Canopy	\$ 258,603	\$ 275,000	\$ 271,587	\$	(3,433)	
Perimeter Fence	\$ 57,723	\$ 95,000	\$ 95,000	\$	-	
Salt Storage Structure - Bid Alternate	\$ 262,708	\$ 318,758	\$ 275,066	\$	(43,692)	Page 8 / 21 - Reduced to reflect updated pricing
Subtotal Bid Alternates	\$ 1,103,538	\$ 1,244,169	\$ 1,227,368	\$	(16,801)	
REVISED PROJECT COST WITH ALL BID ALTERNATES & VE ITEMS INCLUDED						
	\$ 11,815,109	\$ 12,264,610	\$ 11,808,207	\$	(456,402)	

4. ADJOURN

VOTED: On a motion made by William Meier and seconded by George Sala it was unanimously voted to adjourn at 6:25 p.m.

Respectfully submitted,

Carole Ellis
 Recording Secretary



Public Works Facility Building Committee



Date: Friday
April 18, 2014

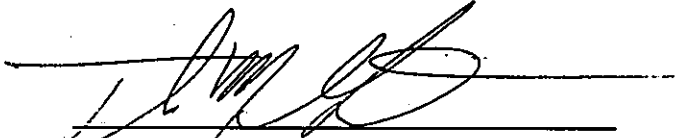
Time: 1:00 P.M.

Location: Bourne Town Hall Lower Conference Room
24 Perry Avenue
Buzzards Bay, MA 02532

AGENDA

1. Call meeting to order
2. Bid Opening
4. Adjourn

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TOWN CLERK'S OFFICE
BOURNE, MASS


Thomas M. Guerino
Town Administrator
April 15, 2014

cc: Town Clerk
Town Administrator
Finance Director

**Bourne Public Works Facilities Building Committee
April 18, 2014**

The Bourne Public Works met in the Bourne Town Hall on Friday, April 18, 2014.

Present for the DPW Building Committee were: Stanley Andrews, Chairman, John Redman, William Meier, Bill Ware, Chris Farrell, Jonathan Nelson.

Others present: Jeffrey Alberti and Mark Remillard, Weston & Sampson Environmental/Infrastructure Consultants; Asa Mintz, Bourne ISWM; Tom Guerino, Town Administrator; Linda Marzelli, Finance Director. Also present were representatives for firms submitting proposals.

CALL THE MEETING TO ORDER

Stanley Andrews called the meeting to order at 1:00 pm

BID OPENINGS:

Proposals were received from the following with their total project cost:

Wes Construction: 12,340,204
Callahan Corporation 13,387,991
CTA Construction 13,160,204

The committee will review the proposals at their next meeting on April 24, 2014.

ADJOURN:

VOTED: On a motion made by John Redman and seconded by Stanley Andrews it was unanimously voted to adjourn.

Respectfully Submitted,

John E. Redman
Vice-Chairman

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TOWN CLERK'S OFFICE
BOURNE, MASS

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**Town of Bourne
Public Works Building Committee**

TOWN CLERK'S OFFICE
BOURNE, MASS.

MEETING NOTICE

Location: Bourne Veterans' Memorial Community Center
239 Main Street, Buzzards Bay

Date: Thursday, April 24, 2014

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Review bids for new DPW Facility
3. Approve minutes of January 16, 2014
4. Such other business that may legally come before the committee
5. Adjourn

**Town of Bourne
Public Works Building Committee**

**MEETING NOTICE
AMENDED**

Executive Session – 5:00 P.M.

Location: Bourne Veterans' Memorial Community Center
239 Main Street, Buzzards Bay

Date: Thursday, April 24, 2014

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Review bids for new DPW Facility
3. Approve minutes of January 16, 2014
4. Such other business that may legally come before the committee
5. Adjourn

2014 APR 22 PM 3 15
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Public Works Facilities Building Committee
April 24, 2014

The Bourne Public Works Facilities Committee met in the Bourne Veteran's Memorial Community Center on Thursday, April 24, 2014.

Present for the DPW Building Committee were: Stanley Andrews, chairman, John Redman, William Meier, Bill Ware, Tom Guerino, and Jonathan Nelson. George Sala was excused. Chris Farrell was absent.

Present for the Selectmen was:

Others present: Jeffrey Alberti and Mark Remillard Weston & Sampson Environmental/Infrastructure Consultants, Michael J. Rausch from the Enterprise, and Jim Mulvey.

1. CALL MEETING TO ORDER

Stanley Andrews called the meeting to order 5:04 PM

Stanley Andrews invited the members from Weston & Sampson to join the committee in Executive Session.

VOTED: On a motion made by John Redman and seconded by Bill Ware it was unanimously voted by roll call vote to go into executive session. Bill Ware – yes, William Meier – yes, John Redman – yes, Stanley Andrews, Chairman – yes.

2. REVIEW BIDS FOR NEW DPW FACILITY

Jonathan Nelson and Tom Guerino will go to DCAM (Division of Capital Asset Management) and review the record comments on the bid companies.

Jonathan Nelson went over the bid numbers from the three bidding companies.

The budget numbers bring us to (Wes Construction) 11.152 still 70,000 over without any alternatives, this number does include the electrical amount.

Stanley Andrews stated we are \$70,000 over our budget without doing the salt shed, fuel island, and fencing, any of the alternates.

Jonathan Nelson stated that we can find money in the budget to make up the \$70,000. There is a utility back charge from NSTAR for \$186,000.00.

Stanley Andrews asked, about Chapter 90 money, If we do the base only that doesn't provide us with the salt storage shed at a minimum. Can we execute the base and add alternate one on later if we find the funding for it or do we have to add them both now and commit to where the funding is coming from?

Tom Guerino said it is an appropriate and authorized use for Chapter 90 money. He recommends since we have to go back to Town Meeting we have to show that we are using available sources that are there for us to use.

Stanley Andrews suggested we do the alternates in-house; the town does the GC work. We are the General Contractor on the bid alternates and we do that after substantial completion of the project by the GC.

Jonathan Nelson explained that the town would contract the rest of the bid alternates; we will be the General Contractor for the bid alternates.

John Redman wanted to clarify that the Chapter 90 money we receive is about \$690,000. The hundred million dollars the state releases might mean another \$300,000 to the Town of Bourne. Is it possible to bond all of these items separately with us doing that work? How do we do that?

Stanley Andrews clarified the salt shed we send out with the GC that has bid it now. We won't rebid; we pay for it with Chapter 90 money. By adding the Chapter 90 money in now it will pay for the salt shed under the contract we have.

The base bid with alternate one from Wes Construction is \$8,364,000.

Stanley Andrews suggested contingent upon a DCAM background evaluation be part of the motion.

VOTED: On a motion made by John Redman and seconded by Bill Ware it was unanimously voted by roll call vote to leave executive session and go back to open session. William Meier – yes, Bill Ware – yes, John Redman – yes, Stanley Andrews, Chairman – yes.

Jonathan Nelson

After reviewing the bids that we received, Wes Construction has the lower base price of \$7,979,000.00. We are looking at some of the alternates. The pricing is tight, but within our budget. We feel strongly we need to add alternate one, the salt storage, in for a total contract cost of \$8,364,000.

Stanley Andrews

Alternates two thru five the Committee still feels are important and that we should take them up at a later date but not under this contract because the funding isn't there in this contract.

VOTED: On a motion made by Bill Ware and seconded by John Redman it was unanimously voted to recommend to the Town Administrator to give Notice of Award to Wes Construction for the base and alternate one after a successful DCAM evaluation of the DCAM records and whatever other reference checks need to be done. Stanley Andrews also did a roll call vote. Mr. Meier – yes, Mr. Ware – yes, Mr. Redman – yes, and the Chairman – yes.

3. APPROVE MINUTES OF JANUARY 16, 2014

VOTED: On a motion made by John Redman and seconded by Bill Ware it was unanimously voted to approve the minutes of January 16, 2014 with one edit, Chris Farrell was excused instead of absent.

Stanley Andrews

Need to do an update to the Selectman. Mr. Guerino will Jonathan Nelson be available to do an update to the Selectman on Tuesday evening on what the Committee has come up with on this contract. Mr. Guerino stated yes.

4. SUCH OTHER BUSINESS THAT MAY LEGALLY COME BEFORE THE COMMITTEE

5. ADJOURN

VOTED: On a motion made by John Redman and seconded by William Meier it was unanimously voted to adjourn at 5:52 p.m.

Respectfully submitted,

Carole Ellis
Recording Secretary

Town of Bourne
Public Works Building Committee

MEETING NOTICE

Location: Bourne Veterans' Memorial Community Center 239 Main St.

Date: Wednesday, July 16th, 2014

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Approval of minutes
3. Project update and discussion
4. Building Color Scheme discussion and selection
5. Committee Member comments
6. Adjourn

Town of Bourne
Public Works Building Committee

MEETING NOTICE

Location: Bourne Veteran's Memorial Community Center 239 Main St.

Date: Wednesday, August 13th, 2014

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Approval of minutes
3. Project schedule and budget update and discussion
4. Committee Member comments
5. Adjourn

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TOWN CLERK'S OFFICE
BOURNE, MASS

Town of Bourne
Public Works Building Committee

2014 NOV 7 PM 4 27

MEETING NOTICE

TOWN CLERK'S OFFICE
BOURNE, MASS

Location: Bourne Veteran's Memorial Community Center, 239 Main St, BOURNE, MASS

Date: Wednesday, November 12th, 2014

Time: 5:00 P.M.

Agenda Topics

1. Call meeting to order
2. Approval of minutes
3. Project schedule and budget update and discussion
4. Project Manager: Topping Off Ceremony
5. Committee Member comments
6. Walk-through schedule
7. Adjourn



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

SAUL R. FORSBERG

RICKIE J. TELLIER

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TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Friday, January 10, 2014 - Bourne Scenic Park Office - 10:00am

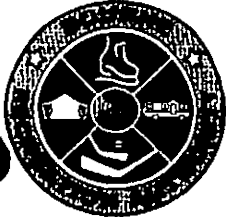
Agenda Items:

1. Electrical Upgrades.
2. Store.
3. Recreational Area.
4. Rustic Lodge #2.
5. Minimum Wage.

Signed: _____

Gregory A. Folino, Chairman

Date: January 7, 2014



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2014 JAN 8 PM 1 19

GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLER

AGENDA

TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice - Bourne Recreation Authority

Tuesday, January 14, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of December 9, 2013.
2. Treasurer Report.
 - a. Warrants.
 - b. Banking.
3. Administrative Coordinator Report.
 - a. Requests & Correspondence.
 - b. Cahir Ice Donation / Future Funding.
4. Maintenance Report.
 - a. Rustic Lodge Update.
 - b. Electrical Upgrade Project.
5. Park Report.
 - a. Store.
 - b. Recreation Area.
 - c. Minimum Wage.
6. Rink Report.
 - a. Ice Hour Comparison.
 - b. Advertising Update.
 - c. Generator Update.
 - d. Compressor Update.
 - e. Zamboni Delivery.
 - f. Security Camera Installation.
7. General Manager Report.
 - a. Evaluation Summary.
8. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed:

Gregory A. Folino
Gregory A. Folino, Chairman

Date: January 8, 2014

Clerk

Record of the Bourne Recreation Authority meeting held January 14, 2014

Present: Gregory A. Folino W. Curt Duane Rickie J. Tellier
John M. Morrill Robert H. Howard Diane M. Woodside
Barry Johnson Brian Ferrari

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TOWN CLERK'S OFFICE
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Tuesday, January 14, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Minutes of December 9, 2013: Duane made motion to approve same. Tellier seconded for discussion. Chairman inquired as to the cost of the new Zamboni, to which Howard replied \$126,745.90. Duane asked what we sold the older Zamboni for, & Howard responded \$26,000. Chairman presented. Vote was unanimous.

Treasurer Report / Warrants: Howard presented 4 warrants for signature of the Board.

Banking: Howard informed the Board he will rearrange the 4-CD's currently in play in order for 1 to come due each quarter. This will enable the Authority to keep @ least the \$500,000.00 minimum in their accounts. Board concurred.

Administrative Coordinator Report / Requests & Correspondence: Duane made motion to sponsor St. Margaret's Regional School in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded this motion. Chairman presented motion. Vote was unanimous.

Tellier made motion to sponsor Boston RV & Camping Expo in the amount of 2-nights camping. Duane seconded this motion. Chairman presented motion. Vote was unanimous.

Tellier made motion to sponsor Bourne Board & Blade Club in the amount of \$175. Duane seconded this motion. Chairman presented motion. Vote was unanimous.

Also in your packet: Thank you notes from Bourne Council on Aging.

Cahir Ice Donation / Future Funding: Ice hours from July 1st - December 31st totaled 1,464. Woodside informed the Board that Howard has asked management to consider other options to increase revenues to support the Scholarship Fund. Howard will report back suggestions.

Duane made motion to place \$1,464.00 into the Cahir account. Tellier seconded this motion. Chairman presented motion. Vote was unanimous.

Maintenance Report: Ferrari is concerned that the dump truck may not be able to handle the amount of snow we may get during the winter months. To help, he placed concrete blocks in the back for stability. Tellier suggested that the Crew plow throughout the night & place sand in the back that can be picked up @ the DPW, then returned there when finished. Ferrari has had his Crew plow through the night in the past, but not this past storm, & with the drifts, it was difficult.

Rustic Lodge Update: Ferrari stated same is coming along well with the sidewalls going in this week, & the roof expected to be completed by weeks end.

Electrical Upgrade Project: Ferrari reported same is continuing this week as McKenna is back from a previously planned vacation. They will now review what is needed to obtain quotes for wire, as they hope to run same within the next few weeks.

Park Report: Morrill reported that he spoke with electrician Ferrell, who hasn't heard from NSTAR @ this time. He will contact him on a weekly basis, & will report back @ the next meeting. He showed the Board the new brochures for the upcoming camping season.

Store: Morrill should hear from Cape-Abilities by the end of the week. He is also seeking alternate options with the area schools, & will report back his findings. He may limit the Store hours from Memorial Day - Columbus Day if need be.

Recreation Area: Morrill is seeking possible options for same, & will report back.

Minimum Wage: Morrill will keep everyone informed should the proposed State Minimum Wage increase \$1.00 a year over a 3-year period.

Rink Report / Ice Hour Comparison: Hickey was excused from attending, so Morrill presented an updated graph regarding same.

Advertising Update: Johnson & Morrill held a conference call with Melissa Barry regarding her role with the Authority. She will concentrate on the Ragnar Relay event in May. Johnson will contact Harrington regarding dasher board ad sales, & Morrill will contact Marie Oliva @ the Chamber of Commerce & see who they use to garner advertisers to their brochures. Now that the mini-boards are done for the season, that will give us time to pursue sponsorship regarding same. @ the Sub-Committee meeting held last Friday, those in attendance discussed Woodside

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being the point person regarding all advertising from this point forward. She will issue a report on same @ the next meeting, & understands the need for deadlines & timeframes regarding this issue. She will also notify any outdated advertisers to inquire if they'd like to re-advertise with us, & will make sure someone contacts the Cape Cod Transportation to gain their interest in advertising with us.

Generator Update: Ferrari stated same will be delivered tomorrow @ 10am, & will be placed on the concrete pad we purchased from Wiggin's Precast for approximately \$450.00. By the end of the week, the plumber will be in to do his portion, & McKenna will take care of the electrical needs regarding same. Howard asked Ferrari to get a W-9 from the plumber. Ferrari concurred.

Compressor Update: Morrill stated there are a few tests that need to be completed, & once we receive the results, we'll better understand where we stand on this capital outlay project.

Zamboni Delivery: Johnson informed all that the new ice resurfacer has been insured with Hart Insurance, & a Farmer Brown representative did the walk-thru with Hickey, McKenna, & Ferrari. Farmer Brown was called back recently to resolve an issue with "spongy" brakes. All is well now.

Security Camera Installation: 4 cameras have been installed, & Morrill stated that the Rink will add 2 additional cameras (1 in the lobby, & 1 in front parking lot). Johnson stated Laura Murphy of same needs a certificate of installation from Red Hawk regarding the system. Will inform Hickey of same to accomplish.

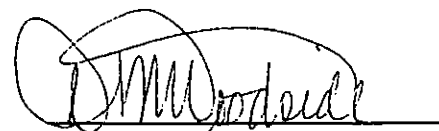
General Manager Report / Evaluation Summary: All self-evaluations, performance evaluations, & meetings regarding same were completed by November 1, 2013, with the exception of Johnson's, whose will be discussed this evening. The Board feels it is imperative that we work with our employees to set & meet goals each year from management levels on down.

Discussion was held between the attending Board Members & Johnson regarding the evaluation for the position of General Manager.

Next Meeting: The next meeting of the Authority is tentatively scheduled for Tuesday, February 11th @ 7pm.

Chairman adjourned meeting @ 8:30pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coord.



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BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Bourne Recreation Authority

Wednesday, March 19, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Kevin Hough, Canal Youth Hockey.
2. Minutes of January 14, 2014.
3. Administrative Coordinator Report.
 - a. Warrants.
 - b. Financial Statements for P/E December 31, 2013.
 - c. Requests & Correspondence.
 - d. Dasher Board Update.
4. Maintenance Report.
 - a. Generator Update.
 - b. Electrical Upgrades.
 - c. Rustic Lodge Update.
5. Park Report.
 - a. Store.
 - b. Canal Centennial Celebration.
6. Rink Report.
 - a. MIAA Update.
 - b. Ice Hour Comparison.
 - c. RECCO Update.
 - d. 2014-2015 Rates.
7. General Manager Report.
 - a. Printer / Scanner / Fax Purchase.
 - b. Financial Policy Draft.
8. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

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TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: *Gregory A. Folino*
Gregory A. Folino, Chairman
Date: March 12, 2014

Clerk

Record of the Bourne Recreation Authority meeting held March 19, 2014

Present: Gregory A. Folino W. Curt Duane Rickie J. Tellier
Paul R. Forsberg John M. Morrill John Harrington
Diane M. Woodside Barry Johnson Brian Ferrari
John H. Hickey Kevin Hough

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TOWN CLERK'S OFFICE
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The Bourne Recreation Authority meeting was held on Wednesday, March 19, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00 PM. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Kevin Hough, Canal Youth Hockey: Hough is a member of the newly appointed 7-member CCCYH Board of Directors. Canal had to dissolve the former 17-member Board due to challenging times within the organization, & they hope by running same like a business, Canal will become solvent within a short period of time. Currently Canal charges \$980 yearly tuition, & they purchase roughly 40% of our ice time. They're running fundraisers, & enrollment is up. They've appointed Billy Ferreira as the Coaching Director, hired Lovell Hockey to sun their skills clinic, & hired Brian Eklund's Mass Crease to work with the goalies. Canal has re-hauled their usage of ice time to use it better, & all teams sk8 3x a week. They're hoping all of these changes will provide growth for all sk8ers within the program @ the same time, & that that will allow for Canal to grow competitively. Hough is the ice buyer for Canal & he has worked with Hickey to get the same nights for each team during September – March so the parents can schedule for same. He also stated Canal is hoping to offer 10-\$200 scholarships, notifying the recipients of same before registration.

Hough asked the Authority to consider offering Canal a "rebate" or "credit because they are the majority ice buyer @ Gallo. He used this example: if the rates increase \$5, Canal would pay that increase, but for every ice hour purchased, the Authority would credit \$5 for each hour & Canal would use those credits to purchase additional ice time in the summer. Hough stated that if this could be done, Canal would put into its by-laws that they would only purchase ice from Gallo, & nowhere else (unless act of God occurred). He further used the Park as an example in where the seasonal campers pay a discounted rate compared to if a person paid the daily rate throughout the season. Discussion followed. Johnson pointed out that by-laws can be changed by new members, & suggested a contract in its place. Hough concurred. The Board will provide their due diligence regarding same, & will consider criteria for same. They suggested having their Management staff review same, & report back @ the next meeting. Hough thanked the Board for their consideration, & left the meeting.

Administrative Coordinator Report / Dasher Board Update: Woodside presented her update for the Board to review @ their leisure, & introduced John Harrington.

Harrington stated he's hoping to sell the 10 initial dasher board ads within the next month as 5 are in the works. Woodside reminded all that if more become available, Harrington's contract doesn't expire until the end of June 2015. Discussion was held on clarifying what is to be sold, & the Board concurred that mini-boards, dasher boards, in-ice, & Zamboni space is there focus. While Woodside will remain the point-person for all advertising, they agreed Harrington would work with Hickey on getting a "lifetime" sponsorship for a 2nd scoreboard, even if they had to split same. Discussion followed about who he would approach & for what type of ad. Harrington thanked the Board, & left the meeting.

Minutes of January 14, 2014: Tellier made motion to approve same. Duane seconded for discussion. Chairman inquired as to clarification on the Store's hours during the season. Morrill will address same @ the next Park Sub-Committee. All concurred. Chairman presented. Tellier, Duane, & Folino vote in favor: Forsberg-abstains. Motion carries.

Warrants: Woodside presented 3 warrants for signature of the Board on Howard's behalf.

Financial Statements: Board reviewed same. Tellier made motion to approve financial statements for period ending December 31, 2013. Duane seconded. Chairman presented. Vote was unanimous.

Requests & Correspondence: Forsberg made motion to sponsor Upper Cape Cross Fit in the amount of 1-hour of ice time. Duane seconded this motion. Chairman presented motion. Vote was unanimous.

Duane made motion to sponsor Bourne PTA in the amount of 2-hours of ice time. Forsberg seconded this motion. Chairman presented motion. Vote was unanimous.

Duane made motion to sponsor 4th Annual Eagles Chili Cook-Off in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded this motion. Chairman presented motion. Vote was unanimous.

Tellier made motion to sponsor Pope John Paul II High School's Spring Auction in the amount of 1-hour of ice time & 2-nights camping. Forsberg seconded this motion. Chairman presented motion. Vote was unanimous.

Forsberg made motion to sponsor Ed Chicoine Memorial Golf Tournament in the amount of 1-hour of ice time & \$100.00. Duane seconded this motion. Chairman presented motion. Vote was unanimous.

Duane made motion to sponsor Relay for Life in the amount of \$100. Forsberg seconded this motion. Chairman presented motion. Vote was unanimous.

Tellier made motion to sponsor Bourne Girls Softball in the amount of \$250. Duane seconded this motion. Chairman presented motion. Vote was unanimous.

Tellier made motion to sponsor Bourne of the 4th of July Parade in the amount of \$350.00. Forsberg seconded this motion. Chairman presented motion. Vote was unanimous.

Tellier made motion to sponsor Bourne High School's Yearbook in the amount of \$400. Duane seconded this motion. Chairman presented motion. Vote was unanimous.

Duane made motion to sponsor UCT Scholarship Program in the amount of \$500.00. Tellier seconded this motion. Chairman presented motion. Vote was unanimous.

Also in your packet: Thank you notes from-Shealan Gagnon, William Raveis Realty, & Triple P Productions; copies of Staff Meeting minutes; & a copy of Dasher Board Meeting minutes (noting the type-o).

Johnson reported that Glacial Energy's contract is up @ the end of April, & that Howard is looking @ a May 2014 – June 2015 fixed price for consideration of the Board. Will report back @ the next meeting.

Maintenance Report / Generator Update: Ferrari stated this project is complete with the exception of the initial start-up by FM Generator, which will be done this week or next. While we budgeted this item @ \$30,000.00, it came in around \$15,000.00. There was an issue with the initial placement of the concrete pad, but it has been rectified, & fencing around same has been installed.

Electrical Upgrade Project: Ferrari reported same is 90% complete, & that they'll be ready for opening day. Discussion was had on meeting with NSTAR to get planning on the final phase of the Park. Morrill stated Ferrell has spoken with their engineering department, & while no appointment has been made, we're on their radar. Morrill will ask NSTAR's Janet Costa about the existing transformers, & if the Magnuson plans can be used on the remaining 81 sites. Morrill may also go out to bid with their plans, but is awaiting NSTAR's call-back.

Rustic Lodge Update: Ferrari stated same is ready for rough electric work. Same has been framed, & Maintenance is working on the furniture.

Park Report: Morrill reported that he's been extra busy with the updated reservation system. He's already taken 1,025 reservations for the season, & some barriers have come up due to the restructuring of same. He's hoping to go exclusively "on-line" for next year, & have his office staff be available to assist. He feels this would be the fairest way of doing same.

He also met with Larry Davis & Roger Hagen of the Corps of Engineers regarding the Recreation Area, Store, electrical upgrades, & rustic lodge projects. They concurred with the overall plans for the Recreation Area, but reminded Morrill that any structures need approval from their Concord office. They also understand if Morrill wants to sell some things out of the office. Morrill may take advantage of some space there to sell camping gear, & Park clothing, to name a few.

Store: Morrill is looking to open on the weekends starting Memorial Day – the end of June when school gets out, then go full-throttle July & August, & back to weekends through Columbus Day.

Canal Centennial Celebration: As of today, we are almost full for this weekend, & he will discuss his plans to establish a budget for this event with the Park Sub-Committee to present to the full Board. Said monies would enable him to hire additional staffing, & offer either a clambake cookout, or both with entertainment. He's also developing a commemorative t-shirt. Morrill will also discuss usage that weekend regarding the townspeople. Chairman suggested getting the event schedule & planning around same. Morrill concurred & will report back.

Rink Report / MIAA Update: Hickey stated that Gallo hosted 37 games this year, including 4 D2 Girls Quarter Final games, D1, D2, & D3 Boys Final games, & the Eastern Mass Championship game between the North & South winners. All went without fail until the last game when we had a problem with a couple of our restrooms. People were led to the others in the building, & we had same checked the following morning. All is well now regarding same. Hickey credited his staff for the cleanliness of same, & he requested taking them out for snacks & bowling. Chairman asked Johnson to write a letter on their behalf to all of our employees who worked the MIAA games to thank them for their efforts. Johnson will accomplish same, & Woodside will mail them out.

Tellier made motion to approve bowling & food for the rink employees in appreciation of their hard work. Duane seconded. Chairman presented. Vote was unanimous.

Ice Hour Comparison: Hickey told the Board his comparison could not be printed out this meeting, but that his #s are down for the month.

RECCO Update: Hickey presented the test results from RECCO regarding the remote vibration analysis. While it's difficult to understand, in layman's terms we'll need to rebuild or replace a compressor, ideally during shut-down. The Board charged Hickey with contacting RECCO to the cost & time it would take, as we're in "alarm" condition. Hickey will accomplish & report back to the Board.

2014-2015 Rates: Hickey presented area rink-rates & proposed keeping the hockey school rate @ \$230.00, raising the retail (prime) rate by \$10.00, & the MIAA rate by

\$20.00. He feels the other rates are acceptable as they are. Discussion followed. Woodside will send out a notice regarding same.

Duane made motion to approve the summer (hockey) camp rate @ \$230.00, the retail rate @ \$250.00, & the MIAA rate @ \$270.00. Tellier seconded. Chairman presented. Vote was unanimous.

General Manager Report / Printer/Scanner/Fax Purchase: Johnson would like to purchase same for his office.


Duane made motion to purchase a printer/scanner/fax. Tellier seconded. Chairman presented. Vote was unanimous.

Financial Policy Draft: Johnson presented same for the Board to review @ its leisure, & will discuss same @ the next meeting. All concurred.

Next Meeting: The next meeting of the Authority is tentatively scheduled for Tuesday, April 15th @ 7pm.

Chairman made motion to adjourn. Tellier seconded. Chairman adjourned meeting @ 9:30pm.

Respectfully submitted by:


D.M. Woodside Admin. Coord.



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Bourne Recreation Authority

Wednesday, April 15, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of March 19, 2014.
2. Treasurer Report.
 - a. Warrants.
 - b. Electrical Supplier / Rate.
 - c. Banking.
 - d. Draft Financial Policy.
3. Administrative Coordinator Report.
 - a. Requests & Correspondence.
 - b. Dasher Board Update.
 - c. Cahir Scholarships.
4. Maintenance Report.
 - a. Declare Surplus Equipment.
 - b. NSTAR / C-Area Upgrade.
5. Park Report.
 - a. Canal Centennial Celebration.
6. Rink Report.
 - a. Canal YH.
 - b. Ice Hour Comparison.
 - c. Compressor #2 Update.
 - d. Shut-down Projects.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2014 APR 8 PM 4 26
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: _____

Gregory A. Folino, Chairman

Date: April 8, 2014

Clerk

Record of the Bourne Recreation Authority meeting held April 15, 2014

Present:

Gregory A. Folino
John A. Coughlin
Barry Johnson
John H. Hickey

W. Curt Duane
John M. Morrill
Brian Ferrari
Kevin Hough

2014 MAY 15 PM 1 45
Paul R. Forsberg
Diane M. Woychik
Robert H. Howard
CLERK'S OFFICE
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Tuesday, April 15, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Canal Youth Hockey: Johnson, et al, met with Hough to discuss the fine print regarding Canal Youth Hockey's proposed discount on every hour of ice purchased @ Gallo. Said "credit" will be issued @ the end of each fiscal year, & be used toward purchasing additional ice time. No other ice buyer will be affected as CCCYH will purchase late spring, summer, & early fall ice with same. Johnson stated a 10% discount would result in approximately 87 hours to be used during the summer months. Board concurred. Johnson will develop a Memorandum of Understanding between the Authority & CCCYH each fiscal year, & same will reflect that said accumulated hours will not be rolled-over. This arrangement was made @ CCCYH's request since they purchase 40% of the total number of hours. They have agreed to not sk8 elsewhere as well. Hough hopes to reinstitute tournaments, & will establish membership scholarships.

Duane made motion to instruct the General Manager to develop a Memorandum of Understanding between the Authority & CCCYH, & to execute same on behalf of the Board. Coughlin seconded. Chairman presented. Vote was unanimous.

Minutes of March 19, 2014: Duane made motion to approve same. Forsberg seconded. Chairman presented. Duane, Forsberg, & Folino vote in favor. Coughlin abstains. Motion carries.

Treasurer Report / Warrants: Howard presented 5 warrants for signature of the Board.

Electrical Supplier / Rates: Howard reported that even though Glacial Energy has filed for bankruptcy, he is not concerned as they are now under new management, & our contract ends with them shortly. He presented figures from Glacial, NSTAR, & Cape Cod Light Compact for 3 – 24 month periods, & recommended staying with Glacial for an additional 3-months while he compiles more research. Board concurred.

Duane made motion to stay with Glacial Energy for an additional 3-months, then decide who to purchase our energy from. Coughlin seconded. Chairman presented. Vote was unanimous.

Banking: Howard is looking to open a Money market Account through Cape Cod 5 due to collateralization amounts @ Santander. He will continue to adjust the CD's where applicable. Board concurred.

Duane made motion to open a Money Market Account @ Cape Cod 5. Forsberg seconded. Chairman presented. Vote was unanimous.

Draft Financial Policy: Johnson developed same for the Board's review, & previously added Coughlin's suggestion regarding the retirees. Johnson clarified that any points in same can be changed @ any point, but reviewed what was previously discussed.

Duane made motion to adopt the financial policy as submitted. Coughlin seconded. Chairman presented. Vote was unanimous.

Administrative Coordinator Report: Woodside presented Greg Carter's Lease Agreement for signature of the Board.

Requests: Duane made motion to sponsor Courtyard Gives Back in the amount of \$100.00, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor Bourne Food Pantry in the amount of 1-foursome, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Hope-Health-Dementia in the amount of \$100.00. Duane seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor Bourne Braves in the amount of \$500.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Correspondence: In the Board's packets, Woodside included a summary of the Geek Girl Boston South Tech Conference she attended, & a copy of the latest Staff Meeting Minutes.

Dasher Board Update: Woodside informed all that Harrington will once again contact all of the companies that were initially interested in advertising to get their final answer. She reported that he has checked-in each week outlining who he has approached, & the fact that he hopes to get any more in shortly so they can be printed & put-up while we're in shut-down. While he has no responses regarding the additional scoreboard, he hopes to tackle that next. Woodside also stated that the Board may have to re-think the mini-board advertising signage as it is expensive, she will report back @ the next meeting.

Cahir Scholarships: Woodside reviewed potential recipients with the Park & Rink Managers, & recommends 4-full scholarships @ \$1,500 each to Brian Anderson, Devin Brito, Mike Kashalena, & John Coulombe, & 2-half awards @ \$700 to Tressie Fretschl & Jody Young. Scholarship amounts are based on how long students have worked here.

Duane made motion to award 6 Jerry Cahir Memorial Scholarships to the employees listed above. Coughlin seconded. Chairman presented. Vote was unanimous.

Maintenance Report / Declare Surplus Equipment: Ferrari would like to declare surplus the: Gator, Bobcat's tracks & backhoe, vacuum system, pressure washer, old GMC dump truck, leaf blower, & sell same on the governmental website, for scrap, or place in the landfill. Board concurred.

Coughlin made motion to declare surplus the items listed above, & to dispose of same in accordance with the procurement laws. Duane seconded. Chairman presented. Vote was unanimous.

NSTAR / C-Area Upgrade: Morrill stated he will talk with the Park Sub-Committee about reducing the # or sites in that area before they configure the upgrade. This will also satisfy the Corps of Engineers regarding density. Coughlin reminded Morrill to include some pull-through sites, & Morrill state he plans to. McKenna does not feel the upgrade will be a big issue & has spoken with Ferrell regarding same as well. They've been in touch with NSTAR's Janet Costa, & have reviewed Magnuson's plans. A lot of tree work will have to be completed as well, & we'd need to allocate monies for same to possibly hire an Arborist / Tree Company. Morrill is hoping to have a plan in place to start after Columbus Day weekend. Once this major project is complete, the Park would only have to keep-up their infrastructure. Forsberg would like to see additional workers on this project, but understands it's McKenna's license on the line.

Park Report / Canal Centennial Celebration: Morrill is recommended to the Board to not allow Town Stickers in the Park during the Canal events as he feels our campers & their guests are going to inundate our facilities, & he thinks safety should be our top priority. Board concurred.

Duane made motion to restrict parking within the Park to just our campers & their guests, thus not allowing Bourne residents to park there from July 22nd – 29th. Coughlin seconded. Chairman presented. Vote was unanimous.

Morrill will come back to the next meeting with a plan to advertise the use of our Rink parking lot for Canal access, & the request to bring a non-perishable food item or a nominal fee to be collected for the Bourne Food Pantry.

Rink Report / Ice Hour Comparison: Hickey presented the updated numbers for comparison purposes for the Board's review. While it was not the best month number-wise, the year is above last year's @ this time.

Compressor #2 Update: Hickey presented the log he developed regarding the #2 Compressor for the Board's review. Recently, the Compressor was taken out by Northstar Mechanical & shipped to M&M for re-build quote. Hickey presented same to the Board for their review, & will stay in contact with Dave Runnels @ M&M regarding timeframe.

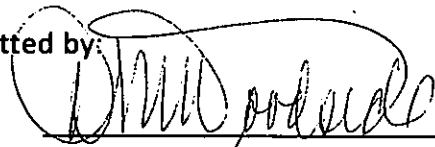
Duane made motion to accept M&M's Compressor Overhaul Estimate in the amount of \$17,287.00 with \$850.00 of same waived due to the fact that they will inspect same there. Coughlin seconded. Chairman presented. Vote was unanimous.

Shut-Down Projects: Hickey presented the standard list of projects to be tackled during our maintenance period, & will forward Ferrari his list shortly. He stated Michael McKenna will check all panels to rule out any surges as well.

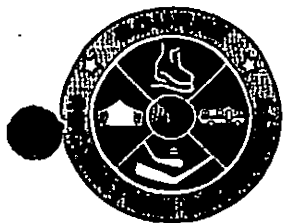
Next Meeting: The next meeting of the Authority is scheduled for Wednesday, May 14th @ 7pm.

Chairman made motion to adjourn. Duane seconded. Chairman adjourned meeting @ 8:45pm.

Respectfully submitted by:

A handwritten signature in cursive script, appearing to read "D.M. Woodside", written over a horizontal line.

D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

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RICKIE J. TELLIER

2014 APR 25 PM 3 11

TOWN CLERK'S OFFICE
BOURNE, MASS

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Thursday, May 1, 2014 - Bourne Scenic Park Office - 2:30pm

Agenda Items:

1. C-Area Electrical Upgrades.
2. Recreational Area.
3. Centennial Update.
4. Budget.

Signed: _____

Gregory A. Folino, Chairman

Date: April 25, 2014

DRAFT DRAFT DRAFT

MINUTES: PARK SUB-COMMITTEE MEETING HELD ON MAY 1,2014

Present: BRA Members Coughlin, Tellier & Forsberg

Saff: Park Supervisor Morrill; Treasurer Howard; General Manager Johnson

1). **C-AREA ELECTRICAL PROJECT:** Morrill stated this is a major Capital Project; wants to do all of the remaining sites in this area (around eighty(80+-) starting right after the 2015 Columbus Day weekend; this will bring them up to 50amp as it is now throughout the rest of the Park. Also considering removing approximately ten(10) existing sites to improve the density there; possibly also create a few pull-thru sites there also. Coughlin: if a site that is to be eliminated and is occupied by a Seasonal Camper..give that Camper the choice to move onto a site that is either to their left or right. It was agreed this should be done based upon Morrill's recommendation(s). The necessary paperwork showing the electrical loading that would be required is presently being developed by McKenna of our staff along with Farrell Electric and will be submitted to NSTAR for approval.

2).**RECREATION:** Morrill presented a proposed listing of proposed recreational activities that would be conducted at the newly constructed Recreation area (list is attached to these minutes). The activities that he would like to implement on July 1,2014 are indicated in red. After discussion..it was agreed to ELIMINATE any reference to having activities involving dogs happen in this area.

3). **2014 CANAL CELEBRATION:** Morrill explained some of the activities that he is planning to have during this time period...July 25 thru July 29, 2014 (listing is attached to these minutes). The committee endorsed same and Morrill may add additional items as we get closer to the event. He is also going to offer a "staging area" for emergency vehicles within the Park under the Bridge so they will be able to respond to incidents in a timely manner. All agreed this was a very good idea.

PAGE 2.

4) FISCAL YEAR 2015 PARK OPERATING BUDGET: Morrill stated he is finishing his recommendations and made specific mention of the need to add some funds specifically related to the Canal Centennial Celebration as the Park is very strategically located to be a part of this event. As of this date he had only very, very few sites available for this time period and that we definitely will be "sold out".

The meeting ended at 3:50pm..

Submitted by:

Barry H. Johnson, General Manager

NEW

*Presented to
Park Sub-Committee
on 5/11/14*

Park Recreation Area

Recreation Features

1. Sand Volleyball Court.
2. Multi-Use Recreation Field.
 - a. (Baseball, Softball, Soccer, Kickball, etc.)
3. (2) Horseshoe Pitts.
4. Bocce Ball Court.
5. Dog Walking Path.
6. Exercise Stations.
7. (2) Pavilions attached to the Pool Area. (Birthday Parties)
8. Additional Playground.
9. Splash Pad.
10. Jumping Pillow.
11. (2) Tether Ball.
12. Climbing Apparatus.
13. More Picnic Areas.
14. Refreshment Area.
15. Observation Deck.

Cape Cod Centennial Celebration @ Bourne Scenic Park

- Additional Bands on Friday July 25th & August 1st.
- Cookout or Clambake on Saturday July 26th.
- Chainsaw Wood Carving by Wayne DeMoranville Artworks.
- Fishing Derby for all Registered Campers for the Month of July to benefit the Cahir Scholarship Fund.
- Catered Cook-out for the Day of the Fireworks July 29th.
- Kids' Activities.
- Clothing Vendor in the Office.

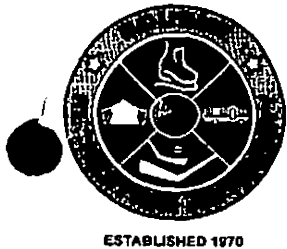
NEW

Park Recreation Area

*Presented to
the Board
on 5/13/14*

Recreation Features

1. Sand Volleyball Court.
2. Multi-Use Recreation Field.
 - a. (Baseball, Softball, Soccer, Kickball, etc.)
3. (2) Horseshoe Pitts.
4. Bocce Ball Court.
5. Walking/ Running Path.
6. Exercise Stations.
7. (2) Pavilions attached to the Pool Area. (Birthday Parties)
8. Additional Playground.
9. Splash Pad.
10. Jumping Pillow.
11. (2) Tether Ball.
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Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Bourne Recreation Authority

Tuesday, May 13, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of April 15, 2014.
2. Administrative Coordinator Report.
 - a. Requests & Correspondence.
 - b. Dasher Board Update.
 - c. Declare Surplus Equipment.
3. Treasurer Report.
 - a. Warrant(s).
4. Rink Report.
 - a. Ice Hour Comparison.
 - b. Compressor #2 Update.
5. Maintenance Report.
 - a. C-Area Upgrade.
6. Park Report.
 - a. Recreation Area.
 - b. Canal Centennial Celebration.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2014 MAY 8 PM 2 03
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: *Gregory A. Folino*
Gregory A. Folino, Chairman

Date: May 8, 2014



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RICKIE J. TELLIER

AMENDED AGENDA

Meeting Notice - Bourne Recreation Authority

Tuesday, May 13, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of April 15, 2014.
2. Administrative Coordinator Report.
 - a. Requests & Correspondence.
 - b. Dasher Board Update.
 - c. Declare Surplus Equipment.
3. Treasurer Report.
 - a. Warrant(s).
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 - b. C-Area Upgrade.
6. Park Report.
 - a. Recreation Area
 - b. Canal Centennial Celebration.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2014 MAY 9 PM 12 25
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: _____

Gregory A. Folino, Chairman

Date: May 9, 2014

Clerk

Record of the Bourne Recreation Authority meeting held May 13, 2014

Present: Gregory A. Folino Paul R. Forsberg John H. Hickey
 John A. Coughlin Rickie J. Tellier John M. Morrill
 Diane M. Woodside Barry Johnson Brian Ferrari
 Robert H. Howard

2014 JUN 26 PM 10 23
 TOWN CLERK'S OFFICE
 BOURNE MASS

The Bourne Recreation Authority meeting was held on Tuesday, May 13, 2014. The meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Minutes of April 15, 2014: Coughlin made motion to approve same. Forsberg seconded. Chairman presented. Coughlin, Forsberg, & Folino vote in favor. Tellier abstains. Motion carries.

Administrative Coordinator Report / Requests & Correspondence: Tellier made motion to sponsor Rob Oberg / Andrea Sweeney Memorial Golf Tournament in the amount of \$100.00, 1-hour of ice time, & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Canal Chamber of Commerce in the amount of \$250.00. Tellier seconded for discussion. Coughlin inquired if this was the request that came back to the Authority to ask for more sponsorship in the past. Woodside responded in the affirmative, noting it was a few years ago now, & the Authority has been a "Major" sponsor of this Concerts in the Park series since then. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor Onset-Wareham Fireworks in the amount of \$100.00. Folino seconded for discussion. It was noted that while no sponsorship was listed for under \$500.00, the Board would like Woodside to inquire about recognition with this organization for this event @ this amount. If this is deemed adequate, the Board will consent to donate to same. She will report back. Chairman presented. Vote was unanimous.

She referred to the Board's packets regarding UCT's invitation to their Evening of Excellence.

Dasher Board Update: Woodside informed all that Harrington is in the process of contacting additional companies to gain their interest. He has sold 4 new ads, & most of our existing advertisers will be back with us again. We'll install same while we're shut-down. He has a possible lead regarding the purchase of the additional scoreboard, but Coca-Cola may only be interested in sponsoring half of same. He will report back.

Coughlin suggested providing our advertisers with a packet of 10-Public Skating Passes. Board concurred. Woodside will issue same July 1st.

Declare Surplus Equipment: There is no equipment to declare as surplus tonight, but Woodside hopes to do just that @ the next meeting as the Managers are looking through their inventories, & she will be going through the storage area again.

Treasurer Report / Warrants: Howard presented 5 warrants for signature of the Board.

Rink Report: Hickey met with the South Shore Conference representatives to discuss their fall ice, & they've agreed to host play-off games here in March & April.

Johnson reviewed the Memorandum of Understanding between Canal Youth Hockey & the Authority & asked the Board to let him know of any changes regarding same. Once reviewed, he'll execute same. Hickey will meet with the Bourne Skating Club to inform them of Canal's request that was approved by the Board @ the last meeting.

Ice Hour Comparison: As the rink is closed, this report will start back up in June.

Compressor #2 Update: Hickey presented an updated log regarding same, & reported the re-built compressor has been returned by M&M to Gallo, & will be installed by Russ Neary of Northstar Mechanical. Hickey stated he is pleased with the results, & informed the Board that he called M&M representatives often to ensure the timeliness of this project. Once installed, vibrations tests will be completed.

Maintenance Report / Vehicle Update: This item will be placed on the next agenda as most of that meeting will be about the budget, & will include a listing of vehicles & equipment, & their possible replacement date.

C-Area Upgrade: McKenna submitted the load-calculations to Ferrell, who will get them to Janet Costa @ NSTAR. This upcoming project is in motion, & hopes to begin this fall. Morrill stated he'll eliminate 8 smaller sites in this endeavor, & bid-out work with a tree company as a lot of trees will have to be cut down. Permission for same from the Corps of Engineers has been attained.

Park Report: Forsberg would like to see the Store open from Memorial Day weekend through in in-season if possible. He feels if we're opening that weekend anyway, we'll have product to sell, & with a little tweaking, Store Manager, Laura Cook, could provide coffee & muffins & coverage for the weekends @ a minimum cost. Discussion followed. All concurred that a report should be garnered comparing sales vs. costs from last year to this year.

Morrill stated that the entertainment schedule will be posted to the Park's website & facebook page shortly. He will also schedule a Park Sub-Committee meeting in June to review all aspects of the budget. Board concurred.

Recreation Area: Morrill referred to the listing of activities Maintenance will start once the new Rustic Lodge is completed. Same includes: sand volleyball court; multi-use field (baseball, softball, soccer, kickball, etc.); horseshoe pits; bocce court; walking/running path; exercise stations; tether balls; & additional picnic areas. Once those are completed, he'll be ready to discuss the purchase / construction of a splash pad, playground equipment, jumping pillow, climbing apparatus, refreshment area, observation area, & pavilions.

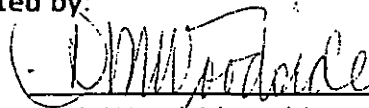
Canal Centennial Celebration: Morrill will attend tomorrow's Logistics meeting & will inform that Committee that because the Park will be sold-out with campers & their guests, we will not allow Town Stickers in the Park during the Canal events for safety reasons. He will also advertise the use of our Rink parking lot for Canal access, & the request to bring a non-perishable food item or a nominal fee to be collected for the Bourne Food Pantry. He has offered the Park to be used as the Centennial Committee's emergency staging area.

He also talked in length of his proposed activity schedule (some of which will coincide with the Centennial's plans) that includes: additional bands; cook-out / clam-bake; chainsaw wood carving demonstration by Artworks' Wayne DeMoranville; kids events (bounce house); & apparel options. He will also host a Fishing Derby that will benefit the Jerry Cahir Memorial Scholarship Fund. He stated that the Centennial's Sue Wentworth will be camping with us for 10-days during same.

Next Meeting: The next meeting of the Authority is scheduled for either Monday, June 23rd or Tuesday, the 24th, @ 4pm to discuss the FY'15 Operating, Capital, & Wage Budgets depending upon Duane's availability. Woodside will notify everyone regarding same once she hears back from him. Both the Park & Rink Managers will schedule Sub-Committee meetings prior to that.

Tellier made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 8:06pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

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JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Rink Sub-Committee

Wednesday, May 28, 2014 - John Gallo Ice Area - 8:00am

Agenda Items:

1. FY'15 Operating, Wage/Salary, & Capital Outlay Budgets.

Signed:

Gregory A. Folino
Gregory A. Folino, Chairman

Date:

May 23, 2014

2014 MAY 23 AM 11 35
TOWN CLERK'S OFFICE
BOURNE, MASS



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RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Park Sub-Committee

Monday, June 16, 2014 - Bourne Scenic Park Office - 3:15pm

Agenda Items:

1. C-Area Electrical Upgrade.
2. Recreational Area.
3. Centennial Schedule.
4. Store.
5. Operational / Wage & Salary / Capital Outlay Budgets.

Signed: _____

Gregory A. Folino, Chairman

Date: June 12, 2014

2014 JUN 12 AM 9 02
TOWN CLERK'S OFFICE
BOURNE, MASS

Johnson, Barry

DRAFT

From: Johnson, Barry
Sent: Thursday, June 19, 2014 4:35 PM
To: Jack Coughlin; Paul Forsberg
Cc: Curt Duane; 'Gregory Folino'; 'Rteller2'; 'John Morrill'; 'R. Howard'; 'Sk8 Academy'
Subject: DRAFT MINUTES OF THE PARK SUB-COMMITTEE MEETING OF MONDAY, JUNE 16, 2014

Here is DRAFT of the minutes for this meeting for your review:

Present: Members Coughlin & Forsberg

Other attendees: W. Duane; R.Howard; J.Morrill & B.Johnson

- **Park Store:** JM reported that so far Saturdays have been strong; Friday & Sunday not great. Forsberg stated that he still felt having the store open is a benefit to the park. JM said that there is a lot of competition around that was not there before; he is adjusting hours to save on labor costs; ice cream is the biggest seller; is preparing additional Profit & Loss reports for the Board. J.Coughlin said he would like JM to review the past hours in previous years to see when we have been the most productive and adjust accordingly. P.Forsberg said we should put in a camera surveillance system in the store to assist those working there. J.Coughlin said that there definitely should be two(2) people on-duty there at all times for safety purposes. JM agreed and said this will be done.

2) RECREATION AREA: Jm stated that Maintenance is currently building a back-stop there for softball; building bocci courts; horseshoe pits etc.; will be starting recreation he is starting the Recreation Program on Friday June 20, 2014.

3) CANAL CENTENNIAL CELEBRATION: planning on doing sundry events such as having Tom Welch on 7/26/14 doing a chicken(\$13) and/or steak(\$15) tickets for a cookout..along with a kids menu; a huge Field Day on 7/29/14. Doing a clam-boil on another day; holding a fishing derby (catch & release); Dick Hopwood of MACO Bait/Boat Shop will help out.

4). C-AREA ELECTRICAL PROJECT: JM reported that Farrell Electric & M.McKenna have discussed electrical loads and our Application is into NSTAR for them to tell us what must be done to bring 50amp to the area. BJ had also called a Janet Costa of NSTAR to alert her that our Application is there. JM will be asking the engineer(s) from NSTAR to conduct a site visit to the Park to see if we can use any of our existing equipment and has asked for \$140,000 for in the COC Plan for approximately 80 sites. JM also reported that the Corps had given him permission to do some tree trimming as necessary the electrical project and for safety reasons; he placed \$60,000 in FY' 2015 & 16 for the tree project. McKenna is calling Farrell Electric every Monday to see where the electrical project stands; suggestion was made that we call "Dig-Safe" prior to starting this project as the cable & water lines are there. JM & Maintenance Supervisor Ferrari want to start this project right after Columbus Day of 2014.

5) PARK FY" 2015 OPERATIONAL/WAGE & SALARY/CAPITAL BUDGETS:

BJ HAD TO LEAVE THE MEETING AT THIS POINT....ONE OF THE OTHER ATTENDEES WILL GIVE NOTES ON THIS AGENDA ITEM. BJ



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

2014 JUN 17 PM 2 42

AGENDA

TOWN CLERK'S OFFICE
BOURNE, MASS

Meeting Notice - Bourne Recreation Authority

Monday, June 23, 2014 - John Gallo Ice Arena- 4:00pm

Agenda Items:

1. Reorganization.
2. Minutes of May 13, 2014.
3. Administrative Coordinator Report.
 - a. Requests & Correspondence.
 - b. Advertising Update.
4. Treasurer Report.
 - a. Warrant(s).
 - b. Financial Statement for P/E March 31, 2014.
 - c. FY'15 Operational / Wage & Salary Budgets.
5. Rink Report.
 - a. Capital Outlay Projects.
6. Maintenance Report.
 - a. Capital Outlay Projects.
7. Park Report.
 - a. Recreation Area.
 - b. Canal Centennial Celebration.
 - c. C-Area Upgrade.
 - d. Capital Outlay Projects.
8. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: _____

Gregory A. Folino, Chairman

Date: June 17, 2014

Record of the Bourne Recreation Authority meeting held June 23, 2014

Present: Gregory A. Folino Paul R. Forsberg John H. Hickey
John A. Coughlin Rickie J. Tellier John M. Morrill
W. Curt Duane Diane M. Woodside Barry Johnson
Brian Ferrari Robert H. Howard
TOWN CLERK'S OFFICE
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Monday, June 23, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 4:05pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Reorganization: Tellier nominated Folino for Chairman. Duane seconded. Hearing no others, Chairman presented. Vote was unanimous.

Tellier nominated Duane for Vice-Chairman. Coughlin seconded. Hearing no others, Chairman presented. Vote was unanimous.

Duane nominated Coughlin for Clerk. Forsberg seconded. Hearing no others, Chairman presented. Vote was unanimous.

Chairman assigned Duane & Tellier to the Rink Sub-Committee, & Coughlin & Forsberg to the Park/Maintenance Sub-Committee. Chairman will be @ large, fill-in if necessary.

Minutes of May 13, 2014: Tellier made motion to approve same. Forsberg seconded. Chairman presented. Tellier, Forsberg, Coughlin, & Folino vote in favor. Duane abstains. Motion carries.

Administrative Coordinator Report / Requests & Correspondence: Coughlin made motion to sponsor Cape Cod Center for Women in the amount of \$100.00. Forsberg seconded. Chairman presented. Vote was unanimous.

Duane made motion to table the Bourne Patrolmen's Association request. Tellier seconded. Chairman presented. Vote was unanimous.

Also in Packets: thank you notes from UCT, Friends Golf Tournament, Hope Dementia & Alzheimer's Services, PJP II HS, & Devin Brito; copy of the latest staff minutes; Woodside's summer hours due to the Sk8 Academy; & a newspaper article regarding the Falmouth Ice Arena (FIA). Discussion was held on the possibility of touring the FIA to review their solar project. Hickey will coordinate same.

Advertising Update: Johnson is working with Coca-Cola's Mark Fitzgerald on updating our contract with them to include sponsorship of a 2nd scoreboard. Will report back.

Treasurer Report / Warrants: Howard presented 4 warrants for signature of the Board.

Financial Statement for Period Ending March 31, 2014: Howard reviewed same with the Board item by item. Discussion followed.

Coughlin made motion to approve the financial statements for period ending 03/31/14. Duane seconded. Chairman presented. Vote was unanimous.

FY'15 Wage & Salary / Operational Budgets: Discussion was held that both Sub-Committees are aware of same. All reviewed & were walked through same by Howard. In the future, Howard will equal-out the steps on the wage & salary portion as some are out of line, & the managers will investigate wages @ similar locations in their respective industries. Howard also reminded all that any employee that started working for the Authority since 2014 is not eligible for a rate increase. All concurred. A brief discussion was held on the responsibility of the Managers to determine if their employees are doing their respective jobs to warrant a raise (i.e. persons on probation). All concurred. Board thanked Howard for his assistance with all of the budget aspects.

Duane made motion to freeze the current salary & wage scale, & to approve a 3% Step increase to all employees, noting anyone on Step 10 will be given the same as well, & it will show in the margin on the budget sheet. Forsberg seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to approve the Operational Budget as submitted with corrections noted for approximately \$466,640.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Rink Report: Hickey reported that he & Johnson met with John Gustafson & Bobby Scena of the Bourne Skating Club to discuss to discount given to Canal Youth Hockey. They understood, & were thankful for the information. Hickey also reported that if there's a chance of rain, the Zamboni will not participate in the Parade. All concurred.

Capital Outlay Projects: Hickey presented his FY'15 projects for the Board's review, which included: heating for the Pro-Shop / Office; lobby & locker room doors; locker room flooring; Munter's reactive wheel; photo-copier; surge protector; & signage.

Coughlin made motion to approve the Rink's Capital Outlay Projects in the estimated amount of \$115,035.00. Duane seconded. Chairman presented. Vote was unanimous.

Maintenance Report / Capital Outlay Projects: Ferrari prepared a Maintenance Vehicle Report outlining the age, condition, & proposed longevity of their vehicles in order to begin replacing same. Considering some vehicles can't leave the Park, he recommends either declaring the GMC C7500 dump truck as surplus to sell on the Government

Auction site, or trading it in with MHQ, & replacing same with a 4-wheel drive F350 to be able to plow the Rink. Tellier inquired if a F550 would be better. Discussion was held on the condition of the various vehicles. All concurred that any vehicles that are deemed to be unsafe, should be tagged & fixed, or replaced if necessary. Ferrari is looking to replace 3 vehicles (2 with plow packages) during this coming fiscal year, & will investigate MHQ pricing to report back @ the next meeting.

Tellier made motion to obtain quotes from MHQ for 3 preferred vehicles. Forsberg seconded. Chairman presented. Vote was unanimous.

Park Report / Recreation Area: Morrill stated that Ferrari & his crew have placed new features (bocce, horseshoes, Frisbee-golf holes, & a backstop) in that area.

Canal Centennial Celebration: Morrill stated they'll utilize the Recreation Area during the Canaliversary. He's hosting a cook-out, clam-bake, entertainment, & field day games during that time. He'll close the Picnic Area to traffic & set-up an observation area for any Board Member or Staff Member that wants to watch the fireworks from there. Woodside will send a Press Release to the local papers regarding parking availability @ the Rink, but not @ the Park.

C-Area Upgrade: Morrill has nothing to report on same, but stated McKenna calls Ferrell every Monday to see if NSTAR has gotten back to him yet. Morrill reported that he did receive permission from the Corps of Engineers to take down some trees that will be vital to this project & included same in his budget.

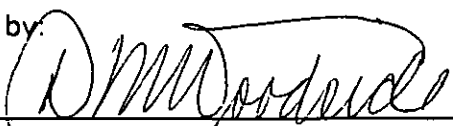
Capital Outlay Projects: Morrill presented his FY'15 projects for the Board's review, which included: electrical upgrades; Rec.-Area features; CX-Bathroom; full service cabin; paving; surveillance cameras; & landscaping.

Duane made motion to approve the Park's Capital Outlay Projects in the estimated amount of \$276,000.00. Coughlin seconded. Chairman presented. Vote was unanimous.

Next Meeting: The next meeting of the Authority is scheduled for Monday, August 4th @ 3pm.

Coughlin made motion to adjourn. Forsberg seconded. Chairman adjourned meeting @ 5:53pm.

Respectfully submitted by:


D.M. Woodside, Admin. Coordinator



ESTABLISHED 1976

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Bourne Recreation Authority

Thursday, July 10, 2014 - John Gallo Ice Arena- 3:00pm

Agenda Items:

1. Requests & Correspondence.
2. Cahir Scholarship Fund.
3. Warrants.
4. Vehicles.
5. Scoreboard.
6. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: _____

Gregory A. Folino, Chairman

Date: July 3, 2014

2014 JUL 3 PM 3 50
TOWN CLERK'S OFFICE
BOURNE, MASS

Clerk

Record of the Bourne Recreation Authority meeting held July 10, 2014

Present: Gregory A. Folino W. Curt Duane Rickie J. Tellier
John H. Hickey Diane M. Woodside Barry Johnson
Brian Ferrari Robert H. Howard

The Bourne Recreation Authority meeting was held on Thursday, June 23, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 3:15pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Requests & Correspondence: Woodside presented 2 Lease Agreements for signature of the Board from Play Like A Pro.

Tellier made motion to sponsor Cape Cod Canal Youth Hockey in the amount of \$100.00, 1-hour of ice time, & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Special Olympics in the amount of \$150.00. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor MMA Athletics in the amount of \$500.00. Tellier seconded. Chairman presented. Vote was unanimous.

Cahir Scholarship Fund: Woodside stated 1,018 hours were purchased @ the retail rate from January 1st – June 30th resulting in \$1,018.00 (1,018 hours x \$1.00). Howard reported \$1,315.00 not used in the Advertising & Sponsorship budget. Woodside requested placing the sum total of the 2 into the Cahir account from these endeavors as done in the past. Board concurred.

Tellier made motion to place \$2,333.00 into the Cahir Scholarship Fund from monies raised @ the rink & monies not spent in the Advertising & Sponsorship line-item budget. Duane seconded. Chairman presented. Vote was unanimous.

Warrants: Howard presented 5 warrants for signature of the Board.

Vehicles: Ferrari received quotes from MHQ for 3 different 2015 Ford trucks in Green Gem (F550 4x4 Dump @ \$55,778.00, F350 4x4 Pick-Up @ \$35,363.00, & F250 4x4 Pick-Up @ \$27,254.00... 2 with plow-packages). He stated there's a 16-18 week lead time for same. He also received an initial trade-in offer of \$5,700.00 on the 2005 GMC C7500, which he feels he could get a better price on the Government Auction site. Discussion was held. Tellier believes Ferrari could get a better trade-in price since we're purchasing 3 vehicles. All concurred.

Duane made motion to purchase 3 - 2015 Ford trucks (F550, F350, & F250 – 2 w/ plow packages) @ an approximate cost of \$118,395.00, & to renegotiate the trade-in price for the dump truck. He further motioned to declare the GMC C7500 as surplus & to dispose of same as Ferrari seems fit (i.e. either trade-in or sell on the Government Auction site). Tellier seconded. Chairman presented. Vote was unanimous.

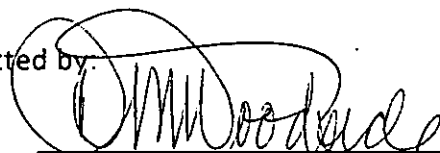
Scoreboard: Johnson met with Mark Fitzgerald of Coca-Cola to discuss a contract to use only Coke products, & to determine the minimum amount of cases to purchase. In doing so, they discussed including scoreboard advertising in same. Said Memorandum of Understanding would not include their on-going sponsorship of the 2-dasher board ads. After researching, Johnson determined that the Authority should purchase the 8' x 4' scoreboard to be placed above the Snack Bar, and then charge Coca-Cola \$1,000.00 per year for 8-years to pay for sponsorship of same. This amount includes the \$2,000.00 commission to be paid to John Harrington for his finder's fee. Hickey stated it would take 4-6 weeks to get the proposed scoreboard in.

Duane made motion to accept scoreboard sponsorship from Coca-Cola Bottling Company of Cape Cod in the amount of \$8,000.00 (payable in 8 - \$1,000.00 payments yearly), & for Johnson to enter into a contract on behalf of the Authority. Tellier seconded. Chairman presented. Vote was unanimous.

Next Meeting: The next meeting of the Authority is scheduled for Monday, August 4th @ 2:30pm.

There being no further business brought before this Board, Chairman adjourned meeting @ 3:45pm.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "D.M. Woodside", written over a horizontal line.

D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

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Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Rink Sub-Committee

Wednesday, July 16, 2014 - Falmouth Ice Area - 3:00pm

Agenda Items:

- I. Solar Energy Tour.

Signed:

Gregory A. Folino
Gregory A. Folino, Chairman

Date:

July 11, 2014

2014 JUL 11 PM 2 08
TOWN CLERK'S OFFICE
BOURNE, MASS



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Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA 2014 JUL 30 PM 1 56

Meeting Notice - Bourne Recreation Authority TOWN CLERK'S OFFICE
BOURNE, MASS

Monday, August 4, 2014 - John Gallo Ice Arena - 2:30pm

Agenda Items:

1. Rink Report.
 - a. Solar Farm Presentation.
 - b. Ice Hour Comparison.
2. Minutes of June 23, 2014.
3. Minutes of July 10, 2014.
4. Administrative Report.
 - a. Requests & Correspondence.
 - b. Advertising Update.
5. Treasurer Report.
 - a. Warrants.
6. Park / Maintenance Report.
 - a. C-Area Electrical Update.
 - b. Recreational Area Update.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: _____

Gregory A. Folino, Chairman

Date: July 30, 2014

Record of the Bourne Recreation Authority meeting held August 4, 2014

Present:

Gregory A. Folino	W. Curt Duane	Rickie J. Tellier
John A. Coughlin	Paul R. Forsberg	John M/ Morrill
John H. Hickey	Diane M. Woodside	Robert H. Howard
Frank Carotenuto	Joan Simpson	Ed Simpson
Sia Karplus		

2014 AUG 29 AM 11 02
TOWN CLERK'S OFFICE
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Monday, August 4, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 2:43pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Minutes of June 23, 2014: Forsberg made motion to approve same with correction noted. Coughlin seconded for discussion. The wording "3%" will be added before "Step increase" on page 2. Chairman presented. Vote was unanimous.

Administrative Report / Requests & Correspondence: Duane made motion to sponsor 11th Annual Fall Classic in the amount of 1-hour or ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Coughlin made motion to sponsor State Police Bourne Golf Tournament in the amount of \$100.00, 1-hour or ice time & 2-nights camping. Forsberg seconded. Chairman presented. Vote was unanimous.

Also in the Board's packets were thank you notes from Michael Kashalena & Brian Anderson for their Cahir Scholarships.

Advertising Update: Woodside reported that there's an additional company interested in dasher Board advertising, & she will work with same for a September 1st start-date.

Treasurer Report / Warrants: Howard presented 2 warrants for signature of the Board.

Solar Farm Presentation: Tellier arrived. Frank Carotenuto of Beaumont Solar introduced Ed & Joan Simpson, owners of Fiddlers Green Solar Farm located in Bourne off of MacArthur Blvd. Carotenuto gave a history of his organizations, their solar involvement with Falmouth Ice Arena, & what has transpired thus far with regard to the Farm & the Town. Discussion was held on negotiating a Power Purchase Agreement (PPA) between them & the Authority thus selling the electricity @ a known rate to the BRA for a 10-year period (AKA net metering). Net metering credits the amount of electricity produced @ one location to others. Gallo currently uses roughly 812,740kwh per year (June 2013 – May 2014). The Farm is offering Gallo Ice Arena \$.11 per kwh with a 2% escalator that could possibly result in \$16,000.00 - \$32,000.00 in savings per

year. He stated that that number is \$.02 under what we are paying now. Carotenuto is asking the Board to attend the first hearing with the Cape Cod Commission (CCC) Sub-Committee on August 13th to state our intention to look further into this process. Further, he'd like a PPA finalized by the end of the month in order to sit before the second hearing on September 3rd. Discussion followed. Chairman referenced the July 11th letter to the CCC written by our General Manager, Barry Johnson, outlining the meeting he, Hickey, & Howard attended with Mrs. Simpson & Carotenuto & our desire to investigate this project further. Chairman then introduced Karplus of Science Wares, Inc. as she'll be acting as our representative & will negotiate the PPA should this project go forward. He further stated that the Authority must notify the Corps of Engineers regarding this project as a courtesy since our contract with them expires in 2025. Morrill will contact Davis of same tomorrow. Chairman also discussed the possibility of including the Park @ some point in the future. All concurred. Chairman clarified that while Falmouth's solar is located @ that location, our roof cannot handle the weight for same, & we were considering placing panels out back when Beaumont approached us for the Farm. Carotenuto stated we'd be using someone else's land in town with no upfront costs (as the Simpson's have incurred them). He further stated the economic impact that would benefit the Authority. Chairman stated he'd attend the scheduled meeting with the CCC to keep the discussion moving. Carotenuto, & Mr. & Mrs. Simpson thanked the Board for their time & left the meeting.

Duane made motion to accept the terms of Science Wares, Inc.'s Anastasia Karplus for her renewable energy consulting services @ \$100.00 per hour. He further motioned to have the Chairman execute said contract with his signature. Coughlin seconded. Chairman presented. Vote was unanimous.

Discussion was held on said project with Karplus. She stated that the Authority has bargaining power with regard to the rate they offered as we are making this project possible for them. While she agrees that \$.11 was a good price, she recommended that they sharpen their pencil as there is a lot of competition out there that would love the Authority's business. She will negotiate same for the Authority after having a friendly, but firm conversation with electricity provider of the Authority's choosing. Karplus also informed us that the cost of solar panels & other materials used with same have dropped, so if the Authority chooses to go that route, there are options. Board thanked Karplus for her attendance. Karplus left the meeting.

Park / Maintenance Report: Morrill presented Park Store sales vs. wages for the Board's review, & will update them on the costs of goods sold @ the next meeting to give them a clearer understanding of the past 5-weeks that the Store has been open full time. He feels that they have a solid plan in place to make this a successful venture, & that, while it may be too soon to tell, the Manager has made good choices regarding better purchasing.

Coughlin inquired about the dump truck that Ferrari is trying to trade-in. Tellier spoke with Ferrari & stated same is currently being repaired in order to obtain a better trade-in value. All concurred. Coughlin further stated his appreciation of the many compliments he has heard regarding the Maintenance Department & the way it is being run. All concurred.

C-Area Electrical Update: Morrill informed all that Ferrari & Michael McKenna now have a new connection @ NSTAR to communicate with regarding engineering plans for this area, & will no longer require Ferrell's assistance. Ferrari has requested electrical supply bid quotes for this area so he & his Crew can begin this project.

Recreational Area Update: Morrill reported that the volleyball & bocce courts, & the backstop are in & were a big success over the Centennial Celebration. He also had 3 bouncy houses during this time period. He informed the Board that the cook-out was not well attended even though he facebooked & posted same. 48 attended the clambake, & all went well in the Park that was full to capacity.

Minutes of July 10, 2014: Duane made motion to approve same. Tellier seconded. Chairman presented. Duane, Tellier, & Folino vote in favor. Coughlin & Forsberg abstain. Motion carries.

Rink Report / Ice Hour Comparison: Hickey presented the updated version of this report, resulting in increased ice hours sold in July 2014 compared the last year.

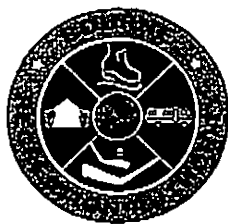
Next Meeting: The next meeting of the Authority is scheduled for Monday, August 4th @ 2:30pm.

There being no further business brought before this Board, Duane made motion to adjourn. Tellier seconded. Chairman adjourned meeting @ 4:25pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

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Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

2014 AUG 21 PM 4 06

TOWN CLERK'S OFFICE
BOURNE, MASS
RICKIE J. TELLIER

AGENDA

Meeting Notice - Bourne Recreation Authority

Wednesday, August 27, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of August 4, 2014.
2. Treasurer Report.
 - a. Warrants.
 - b. Electricity.
3. Administrative Report.
 - a. Requests & Correspondence.
 - b. Advertising Update.
4. Rink Report.
 - a. Solar Farm Update.
5. Park / Maintenance Report.
 - a. C-Area Electrical Update
6. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

Signed: *Gregory A. Folino*

Gregory A. Folino, Chairman

Date: August 21, 2014

2014 SEP 26 AM 10 33

Clerk

TOWN CLERK'S OFFICE

BOURNE, MASS.

Record of the Bourne Recreation Authority meeting held August 27, 2014

Present: Gregory A. Folino W. Curt Duane Paul Gately
John A. Coughlin Paul R. Forsberg John M. Morrill
John H. Hickey Diane M. Woodside Robert H. Howard
Brian Ferrari

The Bourne Recreation Authority meeting was held on Wednesday, August 27, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Minutes of August 4, 2014: Duane made motion to approve same with corrections noted. Forsberg seconded for discussion. Chairman presented. Vote was unanimous.

Treasurer Report / Warrants: Howard presented 6 warrants for signature of the Board.

Electricity: Howard informed the Board that we'll stay with Glacial until the end of our contract (end of September), & will then go with NSTAR until we decide if we'll get involved with net metering (Solar Farm). Board concurred.

Administrative Report / Requests & Correspondence: Duane made motion to sponsor BHS Golf Team in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Duane, Coughlin, & Folino vote in favor. Forsberg abstains.

Duane made motion to sponsor Dana Farber / Girly Girl Parts in the amount of 1-hour of ice time & 2-nights camping. Coughlin seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to sponsor OCAC Golf Tournament in the amount of \$75, 1-hour of ice time & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

Duane made motion to table the Cranberry Harvest Celebration request. Forsberg seconded. Chairman presented. Vote was unanimous.

Forsberg made motion to approve Bourne Skating Club's request to host a movie night fundraiser in the parking lot, to work with Hickey on the set-up specifics, & to gain Welch's permission to sell concessions. Duane seconded. Chairman presented. Vote was unanimous.

Also in the Board's packets: thank you notes from Special Olympics Massachusetts & Cape Cod Center for Women, Inc.; June 23rd corrected minutes; & a draft analysis from Sia Karplus regarding the PPA proposal.

Advertising Update: Woodside reported that there are 3 parties interested in dasher Board advertising (1 from Harrington, & 2 she acquired). She will work with same on a start-date.

Rink Report / Solar Farm Presentation: Morrill informed all that our solar energy consultant, Sia Karplus, has been keeping him & Hickey updated regarding certain PPA items she'd like clarified by Beaumont Solar & Fiddlers Green. Both Beaumont & the Simpson's are away, but will get back with her shortly to keep this issue moving forward. While the Board wondered if this proposed project will keep its initial time frame, Morrill will attend the September 4th CCC meeting. He will also inquire to Karplus if we are producing more than we can use. Howard stated the Rink spends an average of \$12,000.00 - \$13,000.00 per month on electricity. Morrill will also ask her our options should there be an overage: can it include the Park meters; or will it be rolled-over to the Rink. Coughlin stated he was impressed with Karplus's knowledge on this subject, & feels the Authority is fortunate she's representing us. All concurred. Chairman reminded all that Karplus was involved with the design @ Falmouth, & as the local energy expert, we're sure to be well looked after under her care. Board agreed.

Park: Morrill stated this upcoming weekend is sure to be the busiest until Columbus Day Weekend. Although reservations exceeded last year, & the Canal Centennial helped, our September numbers are not looking good compared to last year due to the Scallop Festival being moved to the Barnstable County Fairgrounds. Next year, he'll offer a fall weekend special similar to the spring. Morrill will visit Mashpee's splash pad that was recently installed to see if that's a feature he'd like to incorporate @ the new Rec-Area. Morrill reported that the Pool will close after Labor Day weekend, but would consider opening same after that if there is an exceptionally warm weekend day.

He also informed the Board that the Store will close after this weekend, but will re-open for Columbus Day Weekend. Forsberg feels the Store is an amenity, so it should remain opened on the weekends until the Park closes. Coughlin suggested opening for a few hours on Saturday to see how it goes, & Morrill replied that given a little more notice, that could have been a possibility, but the Store Manager is expected to work a shift in the Office, & all other Store employees were told it wouldn't be open. Morrill stated that decision was based on the fact that the income doesn't substantiate opening @ this time of year because the Park is 60% filled with seasonals who buy their milk, bread, & juice elsewhere. He stated that because the Store's biggest sellers are ice cream, candy, & toys, there is simply no demand. Once the kids start back @ school, we don't get a lot of families in September & October (with the exceptions of the long weekends). Chairman stated that the Board made a compromise from their original plans for this year by opening the Store on the weekends in June, but the numbers weren't there to

support it. Forsberg felt the numbers were good enough, but Howard stated that while he ran sales vs. wages, it did not include the cost of goods sold for an accurate analysis, & he'll re-run same after the inventory is turned in after Columbus Day Weekend. Howard then stated that after tracking the Store while it was open full-time, sales were up, & wages were down. Duane leaves meeting.

Seasonal Rates: While Morrill will present his recommendations for pricing @ the next meeting, he'd like the Board's approval to increase the seasonal fee by \$100.00 to \$4,300.00 for the 2015 camping season.

Duane made motion to increase the seasonal fee to \$4,300.00. Forsberg seconded. Chairman presented for discussion. Coughlin inquired if Morrill discussed same with the Treasurer. Morrill stated he has recommended a \$100.00 increase over the past several years, & the seasonals expect same. Howard stated he felt it was fine since we can't take into account what's going to happen. Vote was unanimous.

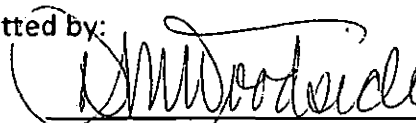
Maintenance Report: Ferrari stated that 1 of the 3 new trucks is in. Howard asked Ferrari to clarify if there was 1 or 2 backhoe attachments for sale on the Governmental Deals website. Ferrari responded with 1.

C-Area Electrical Update: Ferrari is happy to report there has been some headway on this project, materials have been gathered, & he'll keep the Board updated on same.

Next Meeting: The next meeting of the Authority is scheduled for Wednesday, September 24th @ 7:00pm.

There being no further business brought before this Board, Forsberg made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 8:00pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator



BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

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www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. YELLIER

AGENDA

Meeting Notice - Bourne Recreation Authority

Wednesday, September 24, 2014 - John Gallo Ice Arena- 7:00pm

Agenda Items:

Executive Session:

1. Review Letter of Intent between Fiddler's Green Bourne Solar Project / Beaumont Solar Co. & the Bourne Recreation Authority.

Open Session:

2. Minutes of August 27, 2014.
3. Administrative Report.
 - a. Requests & Correspondence.
 - b. Advertising Update.
 - c. Declare Surplus Equipment.
4. Treasurer Report.
 - a. Warrants.
 - b. Electricity.
5. Rink Report.
 - a. Ice Hour Comparison.
6. Park Report.
 - a. Lottery / Waiting List Update.
 - b. 2015 Rates.
7. Maintenance Report.
 - a. C-Area Electrical Update
8. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2014 SEP 16 PM 3 06
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: _____

Gregory A. Folino, Chairman

Date: September 16, 2014

Clerk

Record of the Bourne Recreation Authority meeting held September 24, 2014

Present:

Gregory A. Folino
John A. Coughlin
John H. Hickey
Barry H. Johnson

W. Curt Duane
Paul R. Forsberg
Diane M. Woodside
Sia Karplus

Rickie J. Tellier
John M. Morrill
Brian Ferrari

2014 OCT 23 AM 7 01
TOWN CLERK'S OFFICE
BOURNE, MASS

The Bourne Recreation Authority meeting was held on Wednesday, September 24, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 7:03pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Forsberg made motion to enter into executive session to review the proposed Letter of Intent between Fiddler's Green Bourne Solar Project / Beaumont Solar Co. & the Bourne Recreation Authority, & to return to public session afterward. Coughlin seconded for discussion. Coughlin inquired if executive session was necessary. Johnson felt it was as the Board would be discussing potentially confidential information. Chairman polled the Board. Forsberg = yes, Coughlin = yes, Duane = yes, Tellier = yes, & Folino = yes.

Board entered into executive session @ 7:07pm.

Board returned to public session @ 8:05pm.

Minutes of August 27, 2014: Forsberg made motion to approve same. Coughlin seconded for discussion. Chairman presented. Forsberg, Coughlin, Duane, & Folino vote in favor. Tellier abstains. Motion carries.

Administrative Report / Requests & Correspondence: Duane made motion to sponsor Bourne Youth Baseball League in the amount of \$295.00 for a ½ page ad. Tellier seconded. Chairman presented. Vote was unanimous.

Duane made motion to sponsor BHS Class of 2016 in the amount of 2-hours of ice time in November to be used as a Sk8 Night Fundraiser. Coughlin seconded. Chairman presented. Vote was unanimous.

Tellier made motion to sponsor Montessori Academy of Cape Cod 1-hour of ice time & 2-nights camping. Duane seconded. Chairman presented. Vote was unanimous.

Also in the Board's packets: a copy of August 4th corrected minutes; & the Annual Financial Report for FY'14 to be reviewed for next meeting.

Advertising Update: Woodside reported that there are 3 parties interested in dasher Board advertising (1 from Harrington, & 2 cold calls).

Declare Surplus Equipment: @ this time there is nothing to declare as surplus.

Treasurer Report / Warrants: Howard presented 6 warrants for signature of the Board.

Electricity: Howard informed the Board that we'll stay with Glacial until the end of our contract (end of September), & will then go with NSTAR until we decide if we'll get involved with net metering (Solar Farm). Board concurred.

Rink Report: Hickey reported that the scoreboard is up & operational, but that there was a mix up with the advertising. He hopes same to be installed shortly, so Coca-Cola can be billed for same. Duane would like to see a No-Frost Concentrator comparison for next meeting, & another in 6-months. Duane informed all that some trees on the east-end of the building are dead, & Hickey said that Hamilton Tree investigated same, & some will have to be cut-out by Maintenance this week.

Ice Hour Comparison: Hickey is happy to report that the month of August is up compared to last year. Discussion was held if Canal YH purchased ice that month, & Hickey responded in the affirmative, stating that the new Board is motivated to get the kids on the ice whenever possible.

Park Report: Morrill noted that the Store lost \$26,000.00 last season, but is only - \$176.00 this season @ this time. He will discuss same @ the next meeting when the Annual Financials are presented. When Morrill attended his latest 20-Group conference, they talked a lot about "Guest Reviews" & how that can be a huge tool that can assist businesses with deciding what can be improved upon (similar to the survey we sent out a couple of years ago, but on a more frequent basis). He'll investigate further.

Lottery / Waiting List Update: Morrill reported that 27 seasonals participated in the Site Change Lottery with 14 moving sites. He also stated that Woodside has sent out the 1st batch to the Waiting List participants. He is planning on removing a lot of trees in the C-Area, so hopefully that will open up some sites.

2015 Rates: Morrill presented his recommendations for pricing, & requested the Board's approval on same for the 2015 camping season.

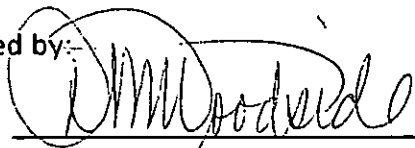
Tellier made motion to increase the camping fees as proposed for the 2015 season, pending Corps approval. Duane seconded. Chairman presented for discussion. Vote was unanimous.

Maintenance Report / C-Area Electrical Update: Ferrari has met with NSTAR twice & is getting organized on his end so his crew is ready-to-go. He stated McKenna has divided this project into 5 smaller jobs, & NSTAR is okay with that.

Chairman feels the Authority should investigate the possibility of providing parking for the commuter rail extending to the Cape, & proposed meeting with the CCRTA to discuss same. All concurred.

Next Meeting: The next meeting of the Authority is scheduled for Tuesday, October 21st @ 7:00pm.

There being no further business brought before this Board, Tellier made motion to adjourn. Duane seconded. Chairman adjourned meeting @ 8:59pm.

Respectfully submitted by: 

D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

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JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLER

AGENDA

Meeting Notice - Bourne Recreation Authority

Tuesday, October 21, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of September 24, 2014.
2. Administrative Report.
 - a. Requests & Correspondence.
 - b. Advertising Update.
 - c. Declare Surplus Equipment.
3. Treasurer Report.
 - a. Warrants.
 - b. Senior Plan Healthcare Rates.
 - c. Annual Financial Report.
4. Rink Report.
 - a. Solar Project Update.
 - b. Ice Hour Comparison.
 - c. No-Frost Concentrator Comparison.
5. Park Report.
 - a. Off-Season Projects.
6. Maintenance Report.
 - a. C-Area Electrical Update
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2014 OCT 16 AM 10 22
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: *Gregory A. Folino*

Gregory A. Folino, Chairman

Date: October 16, 2014

2014 NOV 17 PM 1 17

Record of the Bourne Recreation Authority meeting held October 21, 2014

TOWN CLERK'S OFFICE

Present: Gregory A. Folino W. Curt Duane John P. Coughlin
Paul R. Forsberg John H. Hickey Diane M. Woodside
Barry H. Johnson Robert H. Howard

The Bourne Recreation Authority meeting was held on Tuesday, October 21, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 7:07pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Minutes of September 24, 2014: Duane made motion to approve same. Forsberg seconded. Chairman presented. Vote was unanimous.

Administrative Report / Requests & Correspondence: Coughlin made motion to sponsor SHS Hockey in the amount of \$170.00 for a full page ad. Duane seconded. Chairman presented. Vote was unanimous.

Also in the Board's packets / @ their place: copy of September 24th executive minutes; copy of Cape Cod Family ad; thank you notes from Courtyard Gives Back, 11th Annual Fall Classic, Oberg/Sweeney Memorial Golf Tournament, & MMA Athletics; & 2015 appointment book.

Coughlin would like the Authority to present a gift to Bob Corradi, MMA Athletic Director, when he retires in June of 2015. Board concurred. The Board agreed to sponsor turkeys for all full-time employees for Thanksgiving, & to host a Holiday Dinner in December for employees 21+.

Advertising Update: Woodside reported that while 3 parties have shown interest in dasher board advertising, no new developments have occurred regarding same.

Declare Surplus Equipment: @ this time there is nothing to declare as surplus.

Treasurer Report / Warrants: Howard presented 3 warrants for signature of the Board.

Senior Plan Healthcare Rates: Howard reported a drop in rates (22.1%) for same. All of the Authority senior retirees are currently in the BCBS Medex 3 plan. Beginning in January of 2015, that plan will be known as the BCBS Medex 2 + Blue Medicare RX. He feels the changes involved will require some discussion with our senior retirees, so he will contact them personally before he sends them out the information.

Annual Financial Report: Howard reviewed same item by item & answered questions of the Board. @ the Park, electric camping is way up, while non-electric is slightly down.

Discussion was held on the possibility of Morrill eliminating tent camping gradually. Howard believes that is happening as Morrill slowly increases Rustic Lodge camping sites. Howard stated that supplies are down, & cable is up because it's now @ all of the sites. Discussion was held on the increase on credit card processing fees. 3% is the standard rate for same, & the Board offered ideas on how to save in that area. Howard suggested offering additional monies off for paying for the season with a check instead of a credit card. All concurred. Chairman feels those credit card fees need to be absorbed & recovered in some way. All concurred, & will discuss same with Morrill. & the Store payroll was down this fiscal year. All concurred that Laura Cook did a great job with scheduling staff, & purchasing goods sold. Howard feels the Store should continue to do well next season, but reminded all that the minimum wage will increase to \$9.00 in January. He'd like to discuss this issue further @ the next meeting. Johnson arrived. Forsberg pointed out that while the Store lost \$26,000 in FY'13, it only lost \$176 during FY'14. Forsberg informed all that he spoke with campers in the Park & about 30 were upset the Store wasn't open over the weekends during the fall. He stated he will continue to champion for it to be open longer. @ the Rink, hockey schools are down, but ice rentals, Learn to Sk8, Sk8 Academy, Public Sk8, & Sk8 Rentals are all up. He stated that while maintenance & insurance are down, light & power & fuel are up, & so is depreciation because of new equipment. @ Maintenance, most line items are down with the exception of healthcare due to the new full-time employee.

Duane made motion to accept the Financial Statement for FY'14. Coughlin seconded. Chairman presented. Vote was unanimous.

Rink Report / Solar Project Update: Johnson stated he, Morrill, & Howard attended the Cape Cod Commission (CCC) meeting last week & they voted unanimously to move this project forward. Same will be put to the Town's Planning Board & Conservation Commission for approval & permitting. The proposed 1st draft of the PPA will be discussed among Johnson, Karplus, Troy, & a representative of IGS Generation's Legal Department shortly via conference call. Once ironed out, same will be presented to the Board in (probably) Executive Session. Discussion was held on when we'll start to see generated revenue. Chairman stated that they're waiting on us, & that once the PPA is approved & executed, Beaumont can begin construction. The Board asked Johnson to inquire if the Park can benefit during the Rink shut-down period, or will the Rink receive a credit the next month to absorb the excess not used. All should review the latest executive session minutes as the Board will vote to approve same @ a future meeting as they are incumbent @ this time.

Ice Hour Comparison: Hickey informed all that the month of September is up from last year, & that this fiscal year's start is the best we've seen since FY'11. Hickey reported that he held the Winter Ice Buyer's Meeting, & the numbers should continue to rise as he sold three (3) 5am starts to UCT & one (1) 5am start to Plymouth Girls. Coughlin inquired if Hickey has heard from any other rinks regarding their ice usage. Hickey did

hear that PJPII is sk8ing @ Falmouth. A brief discussion was then held on athletic fees charged / not charged to high school students.

No Frost Concentrator Comparison: Hickey apologized, saying he misspoke when he said he could have a reading for tonight's meeting. Russ Neary of Northstar Electrical Contracting has taken the sample, but the results aren't available @ this time.

Park Report / Off Season Projects: Morrill was excused from this meeting & Woodside presented his report. The Park's Off-Season Projects include, but are not limited to: reservation program updates; e-mail blast outlining the 2015 reservation schedule; reviewing possible recreation area projects; updating the 2015 brochures & paperwork; attendance @ both the Springfield & Boston RV & Camping Shows; etc.

Maintenance Report / C-Area Electrical Update: Ferrari was excused from this meeting & Woodside presented his report. Everything is set to go once the Park closes for the season & all of the closing chores have been completed. Permits for this electrical upgrade project have been obtained by McKenna, & the Maintenance Crew is ready to start digging.

Board would like Ferrari to be reminded that should he not be able to attend a Board meeting, that he send Michael Cook in his place. Woodside will let him know. Coughlin inquired if any Maintenance staff worked the weekends. Woodside stated that Joska's schedule was changed to Tuesdays through Saturdays since July to oversee the weekend duties. She believes this will end once the season does.

Next Meeting: The next meeting of the Authority is tentatively scheduled for Monday, November 17th @ 7:00pm. Johnson reminded all that the Board may have to meet sooner if the PPA is ready to be adopted & executed. All concurred.

There being no further business brought before this Board, Duane made motion to adjourn. Coughlin seconded. Chairman adjourned meeting @ 8:20pm.

Respectfully submitted by:

A handwritten signature in black ink, appearing to read "D.M. Woodside", written over a horizontal line.

D.M. Woodside, Admin. Coordinator



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

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Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Bourne Recreation Authority

Thursday, November 13, 2014 - John Gallo Ice Arena - 7:00pm

Agenda Items:

1. Minutes of October 21, 2014.
2. Administrative Report.
 - a. Requests & Correspondence.
 - b. Advertising Update.
 - c. Declare Surplus Equipment.
3. Treasurer Report.
 - a. Warrants.
 - b. MA Minimum Wage.
4. Rink Report.
 - a. Power Purchase Agreement - Vote to authorize the General Manager to execute application to the Department of Public Utility.
 - b. Ice Hour Comparison.
 - c. No-Frost Concentrator Comparison.
 - d. Message Board(s).
5. Park Report.
 - a. Guest Experience Management (GEM) Survey.
6. Maintenance Report.
 - a. C-Area Electrical Update.
7. "The listings of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law."

2014 NOV 7 PM 3 52
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: *Gregory A. Folino*

Gregory A. Folino, Chairman

Date: November 7, 2014

Clerk's

2015 JAN 20 PM 1:41

Record of the Bourne Recreation Authority meeting held November 13, 2014

TOWN CLERK'S OFFICE

<u>Present:</u>	Gregory A. Folino	W. Duane	John A. Coughlin
	Rickie J. Tellier	Diane M. Woodside	John M. Morrill
	Barry H. Johnson	Robert H. Howard	Brian Ferrari

The Bourne Recreation Authority meeting was held on Thursday, November 13, 2014. Said meeting was audio-taped. Chairman called the meeting to order @ 7:00pm. Any member of the public has a right to make an audio or video recording of an open session of the Authority. Chairman asked if there was anyone in attendance that wishes to record this meeting. Hearing none, he continued onto the agenda items.

Minutes of October 21, 2014: Duane made motion to approve same. Coughlin seconded. Chairman presented. Duane, Coughlin, & Folino vote in favor. Tellier abstains. Motion carries.

Administrative Report / Requests & Correspondence: Coughlin made motion to sponsor The Davis Family Fundraiser in the amount of 1-hour of ice time & 2-nights camping. Tellier seconded. Vote was unanimous.

Also in Packet: thank you note from Bourne Food Pantry; latest staff meeting minutes; Notice of Abutment; minimum wage information; Net Metering application; Glycol reading; & GEM packet.

Advertising Update: Woodside had no updates to report @ this time, but inquired about the payment owed to John Harrington for his negotiating the new scoreboard advertising Coca-Cola. While the contract has not yet been signed with the advertiser, the unit was just installed. Discussion followed. Johnson stated the contract would be signed shortly; therefore, payment should be made. All concurred.

Coughlin made motion to pay Harrington \$2,000.00 as agreed upon. Duane seconded. Chairman presented. Vote was unanimous.

Declare Surplus Equipment: Woodside presented the old office copier to be declared as surplus as there is no use for same @ the Rink or the Park. She has asked for Ferrari's assistance is posting same on the GovDeal's website in the near future. All concurred.

Coughlin made motion to declare the BizHub 350 as surplus & to place same on the GovDeal's website to garner some revenue for same. Tellier seconded. Chairman presented. Vote was unanimous.

Treasurer Report / Warrants: Howard presented 5 warrants for signature of the Board.

MA Minimum Wage: Howard stated that effective in the new year, the minimum wage is proposed to go to \$9.00 in Massachusetts, which results in needing the Board to approve a change to the Wage & Salary schedule. All concurred.

Coughlin made motion to update the Grade 1 hourly wage steps to \$9.00, \$9.50, \$10.00, & \$10.50 respectively. Duane seconded. Chairman presented. Vote was unanimous.

Rink Report: Hickey was excused from this meeting, so Morrill will present his report. Duane stated he heard that the Bourne Recreation Department is looking for a venue to hold an outdoor Street Hockey League. Woodside reminded all that Hickey should check with the Corps & our insurance company first. All concurred. Board would like the holes in the parking lot patched. Morrill will have Hickey contact AAA Paving, as the Park needs some patched as well.

Power Purchase Agreement (PPA): Johnson, et al, met with Bob Troy to go over the latest version of the PPA, & all approved same. It is currently being reviewed @ IGA, & will be forwarded to us for signing in the near future. In the meantime, Johnson needs the Board's approval to authorize the NSTAR net metering credit portion with Massachusetts DPU. Coughlin appreciated & thanked those that were involved with this entire process. Board concurred.

Duane made motion to authorize same & have Johnson execute on behalf of the Authority. Coughlin seconded. Chairman presented. Vote was unanimous.

Ice Hour Comparison: Morrill stated that October's totals are the largest thus far since keeping track of same. He informed the Board that Gallo is now home to 6 Varsity programs (Bourne, Sandwich, Wareham, UCT, Lady Knights, & BMW).

No Frost Concentrator Comparison: Morrill reported that the last reading was 272, & currently it's @ 159. Board would like the next reading ready for the May 2015 meeting.

Message Board(s): Morrill stated that Hickey's findings for same resulted in \$7,000.00 in software expenses alone. While he was originally interested in 1 option for outside from Scoreboard Enterprises, it has since been sold. Hickey is investigating other options & will present same @ the next Rink Sub-Committee. Tellier would like to see the inside version include Locker-Room assignments so everyone knows where to go, & no one walks in on anyone. Discussion was help on the idea of installing some kind of screen just inside the Locker-Room doors. Morrill will speak with Hickey regarding same, & will have him report back to the Sub-Committee.

Park Report / Guest Experience Management (GEM) Survey: Morrill stated he'd like Bourne Scenic Park to use this program that he heard about @ his 20Group seminar. He feels it would be a great way to keep apprised of what campers want @ our facility, &

what areas we could improve upon. It is an on-line survey we'd ask them to take after their stay with us. Morrill likes the fact that he'd be able to reply to the campers to explain why things are the way they are (policies & procedures). Discussion followed. All concurred that they've read reviews before purchasing something or staying somewhere, so they are on-board.

Duane made motion to purchase the GEM Survey @ a cost not to exceed \$1,700.00, & to acknowledge the \$395.00 per year operational fee. Coughlin seconded. Chairman presented. Vote was unanimous.

Maintenance Report: Ferrari is expecting another truck in mid-December.

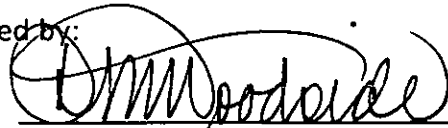
C-Area Electrical Update: Morrill is having the 116 trees that were tagged by the Maintenance Crew cut down by Seaside Arborists (the lowest of 3 quotes), & we will chip/cut same for Park usage. In doing so, it will make some sites easier to get in & out of. He is also getting rid of some sites that will assist both in the Corps of Engineers long-term request regarding density, & in the quest to eliminate really small sites that cannot fit modern-day rigs. Board concurred.

Ferrari reported that the trenches have been dug, & some have been back-filled. He & his Crew are in a really good position as long as the weather holds out. Ferrari is pleased with McKenna separating this project into 5 sections, as it's organized.

Next Meeting: The next meeting of the Authority is tentatively scheduled for Wednesday, December 17th @ 7:00pm. Johnson reminded all that the Board may have to meet sooner if the PPA is ready to be adopted & executed. All concurred.

There being no further business brought before this Board, Tellier made motion to adjourn. Duane seconded. Chairman adjourned meeting @ 8:06pm.

Respectfully submitted by:



D.M. Woodside, Admin. Coordinator



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Chairman

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JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AGENDA

Meeting Notice - Town of Bourne - Bourne Recreation Authority's Rink Sub-Committee

Thursday, November 20, 2014 - John Gallo Ice Area - 8:00am

Agenda Items:

1. Request for Sponsorship.
2. Message Board(s) Update.
3. Locker Room Assignment Policy.
4. BRD Street Hockey League.

Signed:

Gregory A. Folino, Chairman

Date: November 17, 2014

2014 NOV 17 AM 11 15
TOWN CLERK'S OFFICE
BOURNE, MASS

Johnson, Barry

From: Johnson, Barry
Sent: Thursday, November 20, 2014 3:08 PM
To: 'Sk8 Academy'
Cc: Greg Folino; 'wduane1827@aol.com'; Rtellier2; 'John Hickey'
Subject: Minutes of the November 20, 2014 Rink Sub-Committee Meeting

MINUTES of the NOVEMBER 20, 2014 Rink Sub-Committee Meeting

PRESENT: BRA MEMBERS Folino, Duane & Tellier

Staff: J.Hickey; B.Johnson

AGENDA ITEMS

- 1). **REQUEST for SPONSORSHIP:** Duane moved & Tellier seconded a motion that the BRA donate \$500.00 to the Bourne Food Pantry to try and meet their public request for food for persons who are in great need of same throughout our community. **UNANIMOUS VOTE.**

- 2). **MESSAGE BOARD:** JH reported on his research on this matter by talking a person at the Falmouth Ice Rink; to persons that sell certain software for this application; and prices for same. The board would be installed in the lobby of the Rink. After discussion, it was determined that JH should explore the idea of installing a smart TV; purchase a dedicated computer that messages could type it out and then scroll across the TV. He will coordinate with Diane, Administrative Coordinator, and Brian of our Maintenance Dept. as to the possibility of having this installed. The possible location would be on the right side wall; take down the existing plaque and re-install it over the inner doorway...JH to report back his findings.

- 3). **LOCKER-ROOM ASSIGNMENT POLICY:** after discussion..it was determined that JH will work with Brian of Maintenance Dept. to construct a wooden frame in which cards can be inserted that show what locker-room each team is to occupy. This will be worked out between the two depts...

- 4). **BRD STREET HOCKEY LEAGUE:** Duane reported that the Bourne Recreation Committee would possibly like to start up a street hockey league and it might be located in the Rink parking lot. Jh will contact the Bourne Recreation Director...Krisanne Caron...to offer our assistance and report back to the Board.

Respectfully submitted,

Barry H. Johnson



BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLER

AGENDA

Meeting Notice - Bourne Recreation Authority

Wednesday, December 3, 2014 - John Gallo Ice Arena- 7:00pm

Agenda Items:

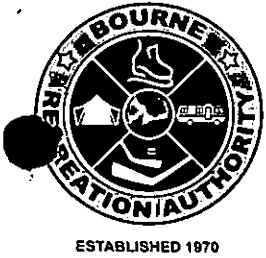
1. Review & Sign Solar Power Purchase Agreement / Net Metering Credits.
2. Warrants.

Signed: _____

Gregory A. Folino
Gregory A. Folino, Chairman

Date: November 26, 2014

2014 NOV 26 AM 11 22
TOWN CLERK'S OFFICE
BOURNE, MASS



BOURNE RECREATION AUTHORITY

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Vice Chairman

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Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

AMENDED AGENDA

Meeting Notice – Bourne Recreation Authority

Wednesday, December 3, 2014 – John Gall Ice Arena – 1pm..

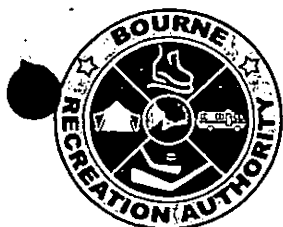
Agenda Items:

- 1). Review & Sign Power purchase Agreement/ Net Metering Credits
- 2). Warrants.

2014 NOV 28 AM 10 36
TOWN CLERK'S OFFICE
BOURNE, MASS

Signed: Barry H. Johnson, General Manager

Date: November 28, 2014



ESTABLISHED 1970

BOURNE RECREATION AUTHORITY

231 SANDWICH ROAD, BOURNE, MASSACHUSETTS 02532-3696

TELEPHONE (508) 759-8904 / FAX (508) 759-4922

www.galloarena.com / www.bournescenicpark.com

GREGORY A. FOLINO
Chairman

W. CURT DUANE
Vice Chairman

JOHN A. COUGHLIN
Clerk

PAUL R. FORSBERG

RICKIE J. TELLIER

Minutes of the Bourne Recreation Authority Meeting held on December 3, 2014

PURPOSE: to review and sign the Power Purchase/ Net Metering Agreement

PRESENT: Authority Members Folino, Coughlin, Forsberg and Tellier;

Excused: Duane

Authority Staff: Gen. Mgr. Johnson; Treasurer Howard; and Park/Operations Supervisor Morrill

GUESTS: Atty. Robert Troy, Authority Counsel; Patrick Smith, V.P. IGS Solar; Hugh Scott of IGS Solar; and representatives Beaumont Solar Co. who will be building the Solar Array Farm on MacArthur Blvd..

- 1). Mr. Smith began the meeting by doing presentation describing the IGS Solar Co.; their ownership structure; and the services they provide.
- 2). That the Solar Array project on MacArthur Blvd will generate approximately 1,300KW of electricity and the Authority will be able to purchase 650kw for use at the John Gallo Ice Rink.
- 3). The Agreement had previously been reviewed by the Authority's energy consultant...Sia Karplus of Science Wares...Counsel Troy.
- 4). **MOTION:** P.Forsberg moved and R.Tellier seconded the motion that the Authority APPROVE and EXECUTE the Agreement as presented. The VOTE was UNANIMOUSLY adopted. Then the Authority members; VP Smith; and Counsel Troy signed the document that is attached to these minutes.
- 5). Gen. Mgr. Johnson is notify and send a copy of the Agreement to the following state agencies:
Department of Utilities; department of Energy Resources; and the Inspector General's office.

PAGE 2.

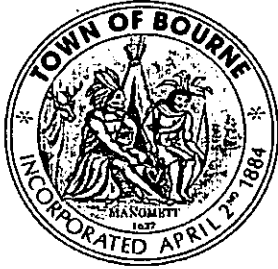
Submitted by:



Barry H. Johnson, Gen. Mgr.

Attachment: Solar Net Metering Credits Purchase and Sale Agreement with the Authority and IGS Solar Co.

2015 AUG 4 PM 1:49
TOWN CLERK'S OFFICE
BOURNE, MASS



Bourne Recreation Department
239 Main Street

Buzzards Bay, MA 02532

Phone: (508) 743-3003

Fax: (508) 759-0655

Website: www.townofbourne.com

Krissanne Caron, Recreation Director

Email: Kcaron@townofbourne.com

Meeting Agenda
Bourne Recreation Committee

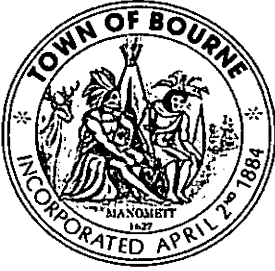
Wednesday, June 11, 2014

5:00pm

Bourne Veteran's Memorial Community Building

1. Introduce New Members/Staff
2. Review Budget
3. Review Summer Programs
4. Preview Fall Programs
5. Projects Update
6. Street Hockey
7. New Business
8. Schedule Next Meeting

2014 JUN 10 PM 8 43
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BOURNE, MASS



Bourne Recreation Department
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003
Fax: (508) 759-0655
Website: www.townofbourne.com

Krissanne Caron, Recreation Director
Email: Kcaron@townofbourne.com

6/10/14: UPDATE: THIS MEETING HAS BEEN CANCELLED

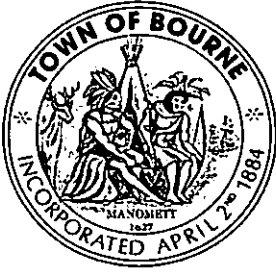
Meeting Agenda
Bourne Recreation Committee

Wednesday, June 11, 2014
5:00pm

Bourne Veteran's Memorial Community Building

1. Introduce New Members/Staff
2. Review Budget
3. Review Summer Programs
4. Preview Fall Programs
5. Projects Update
6. Street Hockey
7. New Business
8. Schedule Next Meeting

2014 JUN 10 PM 1 13
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BOURNE, MASS



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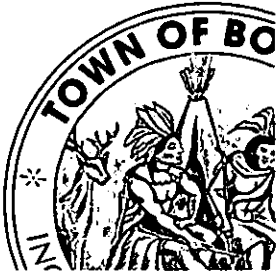
Meeting Agenda Bourne Recreation Committee

Tuesday, June 24, 2014
5:00pm

Bourne Veteran's Memorial Community Building

1. Introduce New Members/Staff
2. Review Budget
3. Review Summer Programs
4. Preview Fall Programs
5. Discussion on fee structure for use of the lights
6. Projects Update
7. Street Hockey
8. New Business
9. Schedule Next Meeting

2014 JUN 16 AM 11 59
TOWN CLERK'S OFFICE
BOURNE, MASS



Bourne Recreation Department

239 Main Street

Buzzards Bay, MA 02532

Phone: (508) 743-3003

Fax: (508) 759-0655

Website: www.townofbourne.com

2014 AUG 1 AM 9 10
TOWN CLERK'S OFFICE
BOURNE, MASS

Krissanne Caron, Recreation Director

Email: Kcaron@townofbourne.com

Meeting Agenda Bourne Recreation Committee

Tuesday, August 5, 2014

5:00pm

Bourne Veteran's Memorial Community Building

1. Review Summer Programs
2. Preview Fall Programs
3. Discussion on Camp Location
4. Discussion on fee structure for use of the lights
5. Projects Update
6. New Business
7. Schedule Next Meeting

Recreation Committee
BS

Meeting Minutes from Tuesday, August 5th:

In attendance: George Sala, Mike Tierney, Roger Maiolini, Andi Tellier, Priscilla Koleshis, Steve McCarthy and Krissanne Caron.

Topics Discussed:

A review of the summer programs. Krissanne is requesting an increase in the Revolving Account approval to \$150,000 from \$100,000. Summer programs are wrapping up, there were no issues. We had increased participation in all programs. No actions taken by the Committee

A preview of fall programs: We continue to work with the School Department to offer programs in the schools directly after school dismisses for the day. We are also working on Swish Basketball and other programs for the Fall. No actions taken by the Committee.

Discussion on Camp Location: The Animal Rescue League property in Cataumet was mentioned as a possible location for summer camp. Krissanne will tour the property to see what it might be suitable for.

Discussion on fee structure for the lights: We need to get a breakdown of the electrical bills.

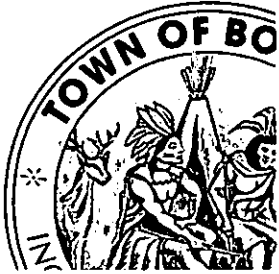
Project Update given by George: Tennis court in Sagamore is getting repaired. New fencing at the Community Building, Pocasset and Monument Beach.

New Business: There was a letter submitted to the Board of Selectmen by Kelly Orava.

Next Meeting scheduled for September 9th

Meeting Adjourned.

2014 SEP 24 PM 12 12
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BOURNE, MASS



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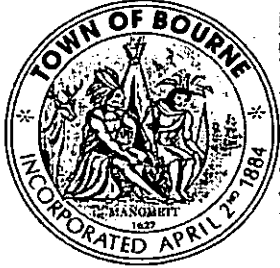
Meeting Agenda Bourne Recreation Committee

Tuesday, September 23, 2014
5:00pm

Bourne Veteran's Memorial Community Building

1. Summer Program Wrap Up
2. Upcoming Programs
3. Swish/Travel Basketball
4. Discussion on fee structure for use of the lights
5. Updated field reservation forms and policies
6. Projects Update
7. Youth group requirements for use of Town facilities
8. New Business
9. Schedule Next Meeting

2014 SEP 18 PM 1 19
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BOURNE, MASS



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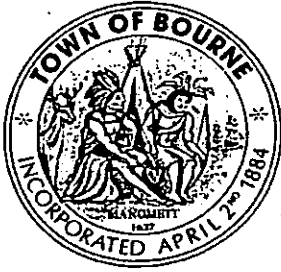
Meeting Agenda
Bourne Recreation Committee

Tuesday, October 28, 2014
5:30pm

Bourne Veteran's Memorial Community Building

1. Fall Programs: Trunk or Treat, Turkey Shoot, etc.
2. Swish/Travel Update
3. Discussion on proposed field reservation forms and policies
4. Projects Update
5. Old Business: website, beach parking fees
6. New Business
7. Schedule Next Meeting

2014 OCT 23 PM 8 15
TOWN CLERK'S OFFICE
BOURNE, MASS



Bourne Recreation Department
239 Main Street
Buzzards Bay, MA 02532
Phone: (508) 743-3003
Fax: (508) 759-0655
Website: www.townofbourne.com

Krissanne Caron, Recreation Director
Email: Kcaron@townofbourne.com

Meeting Agenda
Bourne Recreation Committee

Wednesday, November 18, 2014
5:30pm

Bourne Veteran's Memorial Community Building

1. Review and approval of minutes from September 23rd and October 28th
2. Swish Update
3. Fall/Winter Program Update
4. Discussion on proposed field reservation fee structure (Distributed at October 28th meeting)
5. New Business
6. Schedule Next Meeting

2014 NOV 17 AM 11 45
TOWN CLERK'S OFFICE
BOURNE, MASS

BOURNE RECYCLING COMMITTEE MEETING

Tuesday January 7, 2014 3:15 P.M.

2013 DEC 31 PM 10 10
ISWM Department Office, 201 MacArthur Blvd.

TOWN CLERK'S OFFICE Bourne, MA
BOURNE, MASS.

Agenda

1. Approval of minutes
2. Earth Day Celebration April 2014
3. K/Kids Green Team/Builders
4. ISWM update
5. News articles
6. Next meeting

Bourne Recycling Committee Minutes

January 7, 2014

2014 JAN 28 PM 3 00

TOWN CLERK'S OFFICE

BOURNE, MASS

Minutes were approved from the last meeting October 29, 2013.

Meeting opened at 3:15.

Betty Steudel, Heather Di Paolo and Meredith Chase attending. Jimmy Boyle absent.

Heather mentioned the Builders group part of K/Kids in the Middle School have only 12 members and would like more students to participate. A tree planting is scheduled for the Middle School in the Spring and ISWM will cover the cost.

A tour of the Residential Recycling Center will be held for the students of Bourne at a date to be determined. Jimmy Boyle will also take his program of introducing to the school children to recycling.

Earth Day will be Saturday April 19, 2014. Plans are underway to make this a special event since it's the 25th anniversary of the Bourne Recycling Committee. Also there is a movie "Plastic in the Ocean" the committee would like the residents of Bourne to view.

The AMERCO group has offered to paint a mural on the side of the transfer station weather permitting.

A student in town who is applying for his Eagle Scout rank would like to help in the recycling area of the town. He will be invited to participate in the Earth Day celebration.

ISWM is in the negotiation stage with Harvest Power for a 25 year lease. Baler is broken and plans are to have it up and running with the recycle items being held in storage til it's fixed.

Next meeting date February 11, 2014 11 A.M. Heather made a motion to adjourn the meeting. All in favor and meeting ended 4:05.

Bourne Recycling Committee Meeting
Tuesday February 11, 2014, 11:00 AM - 3:00 PM
ISWM Department Office
TOWN CLERK'S OFFICE
BOURNE, MASS

Agenda

1. Approval of minutes
2. MYECCO
3. Dorothy's Swap Shop report
4. Textiles
5. K/Kids
6. Green Team
7. News articles
8. Recycling PR/ advertising

Chapman, Wendy

From: Meredith Chase [meredithchase@comcast.net]
Sent: Monday, February 10, 2014 9:01 PM
To: Chapman, Wendy
Subject: Recycling Meeting change

Wendy and Barry,

Just received news that our meeting has to be cancelled for tomorrow and will get back to you a time we will meet.

Sorry for the late notice.

Sincerely,

Meredith Chase, Chair
Recycling Committee

2014 FEB 11 AM 8 23
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Recycling Committee Meeting
Tuesday February 25, 2014, 10:30 a.m.

ISWM Department Office 2014 FEB 14 AM 10 33

TOWN CLERK'S OFFICE
BOURNE, MASS

Agenda

Meeting for February 11, 2014 was postponed due to a lack of Quorum.

1. Approval of minutes - January 7, 2014
2. MYECCO
3. Dorothy's Swap Shop Report
4. Textiles
5. K/Kids
6. Green Team
7. News articles
8. Recycling P/R advertising

Bourne Recycling Committee Minutes
February 25, 2014

2014 MAR 5 AM 11 37
TOWN CLERK'S OFFICE
BOURNE, MASS

The meeting opened at 10:40 and the minutes from the last meeting were approved.

Members attending: Heather Di Paolo, Betty Steudel and Meredith Chase. Jimmy Boyle was absent.

Discussed: MY ECO - will explore the program of Social Behavior Marketing using reusable grocery bags.

The committee would like to have a couple of volunteers to work in the Swap Shop. There is an incentive for residents to volunteer for 52 ½ hours and have \$500. Deducted from their house taxes. One gentleman Bill Martin for filled his hours requirement.

Textiles to be collected and placed in a bin at the Middle School . Anything goes except wet or moldy items.

K/Kids 4th graders met the beginning of February to discuss a site visit at the Residential Recycling Center. Plans are in the works to have them write up a play and present to the other students.

Green Team- waiting on dates for their meetings. Jimmy Boyle will present another recycling program for the 5th grade.

Betty Steudel will continue writing articles for the newspaper.

Earth Day will be Saturday April 19, 2014, the 25th anniversary of the Recycling Committee. Many groups will be involved in this event which is from 9-1. Tours of the Residential Recycling Center will also be available.

There will be a mural to be designed and painted by the Ameri Corps group and to be placed on the side of the transfer building.

There will be a lot of press for the Earth Day Event.

Meeting adjourned 11:40.

Bourne Recycling Committee Meeting

Tuesday March 18, 2014 1 p.m.

ISWM Department Office

2014 MAR 5 AM 11 37

TOWN CLERK'S OFFICE

BOURNE, MASS

Agenda

1. Approval of February 25, 2014 meeting minutes
2. Earth Day Celebration plus 25th year
Anniversary of the Recycling Committee
3. MY ECO
4. K/Kids
5. Green Team
6. Dorothy's Swap Shop Report
7. Recycling P/R advertising
8. News articles

Town of Bourne Recycling Committee Minutes

March 18, 2014

Meeting opened 1p.m. with Heather DI Paolo,
Betty Steudel and Meredith Chase in attendance.
Jimmy Boyle was absent.

2014 APR 22 PM 1 12
TOWN CLERK'S OFFICE
BOURNE, MASS

1. Approval of minutes March 18, 2014
2. Earth Day celebrations will be April 19, 2014
The committee will help with the set up of the information table. Many environmental groups will also be at the event.
3. The Recycling Committee was asked to be in attendance to show support at the BOS meeting April 15,2014 for the events April 19, 2014.
4. Movie premiere at the library on April 24, 2014
To celebrate the 25th Anniversary of the Recycling Committee
5. My ECO bags is on hold until Heather can talk to the PTA
For assistance.
- 6.K-Kids/Green team will have a tour of the landfill April 1, 2014. They are having a contest in the class room and also will be planting a tree at the Bourne Middle School in June. ISWM to pay for the tree.
7. Dorothy's Swap Shop Betty is still working on volunteer schedules.
8. Recycling PR/Advertising Phil doing press release for Earth Day events. Heather sending information to the Schools.
9. News topics after April events.

Meeting was adjourned 2 p.m. Next meeting May 20,2014

amended - MEC

Town of Bourne Recycling Committee Minutes
March 18, 2014

Meeting opened 1p.m. with Heather Di Paolo,
Betty Steudel and Meredith Chase in attendance.
Jimmy Boyle was absent.

1. Earth Day celebrations will be April 19, 2014
The committee will help with the set up of the
information table. Many environmental groups
will also be at the event.
2. The Recycling Committee was asked to be in
attendance to show support at the BOS meeting
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6. Dorothy's Swap Shop Betty is still working on volunteer
schedules.
7. Recycling PR/Advertising Phil doing press release for
Earth Day events. Heather sending information to the
Schools.
8. News topics after April events.

Meeting was adjourned 2 p.m. Next meeting May 20,2014

Meredith Chase

2014 MAY 8 PM 2 43
TOWN CLERK'S OFFICE
BOURNE, MASS

Town of Bourne Recycling Committee Meeting

May 20, 2014 1 P.M.

at ISWM Offices

Agenda

2014 MAY 13 PM 3 03

TOWN CLERK'S OFFICE
BOURNE, MASS

1. Approval of March 18, 2014 minutes.
2. Earth Day celebration at Residential Recycling Center
3. Movie at the Library about dumpster diving and the history of the Recycling Committee 25 years ago.
4. Green Team/K/Kids
5. ISWM projects
6. News articles
7. Swap Shop volunteers

Town of Bourne Recycling Committee Meeting
ISWM Office
June 23, 2014 11 A.M.
Agenda

May 20, 2014 meeting was rescheduled
do to lack of quorum

1. Approval of March 18, 2014 minutes.
2. Earth Day celebration at Residential Recycling Center
3. Movie at the Library about dumpster diving and the history of the Recycling Committee 25 years ago.
4. Green Team/K/Kids
5. ISWM projects
6. News articles
7. Swap Shop volunteers

2014 JUN 9 AM 11 14
TOWN CLERK'S OFFICE
BOURNE, MASS

Recycling meeting Town of Bourne
Tuesday September 9, 2014
11 a.m. ISWM office

Agenda

Welcome to prospective new members

Review goals for recycling

Trunk or Treat at the Community Building in October

Earth Day

Household Hazardous Products Collection

Upcoming projects

Bay State Textiles receptacles in schools

Library books drop off in each village

Next meeting date Tuesday October 14, 2014

2014 AUG 27 AM 10 22
TOWN CLERK'S OFFICE
BOURNE, MASS

2014 SEP 22 AM 8 44

Town of Bourne Recycling Committee minutes

TOWN CLERK'S OFFICE
BOURNE, MASS

September 9, 2014 ISWM Office

The meeting opened at 11 a.m. with Betty Steudel, Heather DiPaolo, and Meredith Chase in attendance. Jimmy Boyle was absent.

The new prospective members were unable to attend the meeting and plan to attend in the near future.

The goals for 2014-2015 Recycling Committee:

- Increase the visibility of recycling in town buildings with signage and bins.
- Increase Recycling Committee presence.
- Partner with Bourne Middle School.
- Advance K-Kids program with more projects.
- New Recycling Flyer.

Truck or Treat at the Community Building October 29, 2014 5:30-6:30
We will join the DPW in the celebration.

Earth Day in April will be more about recycling at the RRC.

Household Hazardous Products Collection October 18, 2014
from 9-12 at the Peebles School will have a truck on sight to shred no more than 3 boxes of paper.

Upcoming projects to involve the Upper Cape Tech to recycle textiles.
Also on Saturday November 15, 2014 America Recycles Day handouts will be available for adults and children.

Four schools in Bourne have the bins for collection already in place.

Library books Put and Take are already in place around the Town of Bourne.

Next meeting will be Tuesday September 30, 2014 9:30 a.m.

The meeting adjourned at 11:15 a.m.

Town of Bourne Recycling Committee Meeting
Tuesday September 30, 2014
ISWM Office 9:30 a.m.

Agenda

Approval of minutes - September 9, 2014

Discuss goals of the Committee

Trick or Trunk at Community Building

Bay State Textiles in Schools

Single Stream Recycling

Video update

Harvest Power

2014 SEP 22 AM 8 43
TOWN CLERK'S OFFICE
BOURNE, MASS

Bourne Recycling Committee
201 MacArthur Boulevard
Bourne, Massachusetts 02532

2014 NOV 10 AM 8 33

Minutes for the September 30th, 2014
Recycling Committee Meeting at Bourne Residential Recycling Center

TOWN CLERK'S OFFICE
BOURNE, MASS

Members Present:

Heather DiPaolo
Bettie Steudel

Staff Present:

Phil Goddard

Members Absent:

Meredith Chase
Jimmy Boyle

Guests:

Minutes: Heather DiPaolo opened the meeting for absent Chair Meredith Chase at 9:33am. Minutes from the September 9th meeting were voted on and approved.

Discuss Goals of the Committee: The new 2014-2015 Goals were given out and discussed. Phil Goddard let us know that some of our Goals have already been completed through the ISWM office.

Trick or Treat at Community Building: This event was very successful last year and ISWM will be participating again this year. They have invited the Recycling Committee members to join in the fun on October 29th from 5:30-6:30pm at the Bourne Veterans Community Building. We will invite Paula Coloumbe to join us at the next meeting to discuss the details.

Bay State Textiles: This new program is going well at each school campus and the school community has adopted the new fundraiser with much gusto. The totals are emailed every two weeks to Heather DiPaolo, and various school and PTA administrators.

Single Stream Recycling: Phil Goddard gave us the update for this highly anticipated program. He wants to meet with the Selectmen in October to try and get an article at the Spring 2015 Town Meeting. This is the most movement we have had on this program for a while and we were all happy to hear the progress. Phil let us know that we will be needed to help spread the word and get out the vote in the coming six months.

Video Update: The 25th Anniversary of the Bourne Recycling Committee was immortalized in a video compilation done by Phil Goddard earlier this spring. There is a copy at the Jonathan Bourne Public Library for public viewing.

Harvest Power: On September 9th, 2014 Phil Goddard informed us that ISWM and Harvest Power signed a lease and agreement for an anaerobic digester to be built at a designated space in the landfill property. This will take approximately two years to build the \$30 million facility and will produce 5 megawatts of electricity at full capacity. We were very happy to hear this news after two years of negotiations between both parties.

Before we ended the meeting Phil Goddard let us know that leachate will soon be treated on site at the landfill. Bettie Steudel gave us a rough draft of an article to review ASAP that will soon be printed in the newspaper.

Meeting adjourned 10:28am.

Next Meeting Date: October 14th, 2014 @ 10:30am

TOWN OF BOURNE
RECYCLING COMMITTEE MEETING
TUESDAY OCTOBER 14, 2014
10:30 - 11:30 ISWM OFFICE

AGENDA

APPROVAL OF MINUTES SEPTEMBER 30

TRUNK OR TREAT WITH DPW AT COMMUNITY BUILDING
OCTOBER 29, 2014 5:30 - 6:30

AMERICA'S RECYCLES DAY
RESIDENTIAL RECYCLING CENTER SATURDAY
NOVEMBER 15, 2014 8:30 - 11:30

2014 OCT 7 AM 10 04
TOWN CLERK'S OFFICE
BOURNE, MASS

TOWN OF BOURNE RECYCLING MEETING

ISWM OFFICE

NOVEMBER 10/14/14

10:40 to 11:10

2014 NOV 10 AM 8 33

TOWN CLERK'S OFFICE

BOURNE, MASS

Members present: Betty Steudel, Heather Di Paolo and Meredith Chase.

Staff present: Phil Goddard and Paula Coulombe.

Approval of Minutes 9/30/14

Discussed the following:

**Trunk or Treat Halloween Event on 10/29 between 5:30 and 6:30
at the Memorial Building on Main Street in Buzzards Bay.**

**ISWM and the Recycling Committee will share giving out candy
from a trunk, decorated by ISWM and the Recycling Committee.**

**America Recycles Day on 11/15/14 from 9 to 11 in front of
Dorothy's at the Residential Recycling Center. Paula ordered handouts
which are in the office: Wall Walkers, notepads (recycled paper) and
Pens, and a 2 page flyer with puzzles and recycling tips.**

**Betty will set up a recycling game and write an article for Bourne
Enterprise.**

**School: Have the high school kids in the environmental club talk to the
younger students.**

MassRecycle will have a conference at the Marriott Hotel Quincy 3/15.

**HHW: Mike McGuire of the Extension Service can answer any of
our questions.**

Next meeting 12/9/14 at 3:15

Town of Bourne Recycling Committee

Meeting December 9, 2014

2014 DEC 1 AM 13:19 at ISWM Office

TOWN CLERK'S OFFICE Agenda

BOURNE, MASS

Approval of minutes November 14, 2014

America Recycles Day

News articles

Update on textile collections

Sorting of recyclables at landfill

Reducing waste in the schools

Next meeting

Town of Bourne Recycling Committee Meeting Minutes

December 9, 2014
ISWM Office

2015 JAN 20 PM 3 04
TOWN CLERK'S OFFICE
BOURNE, MASS

The meeting opened at 3:20 with Betty Steudel, Jimmy Boyle and Meredith Chase with Phil Goddard from ISWM present. Heather Di Paolo was absent.

The minutes were approved from the meeting November 14, 2014.

America Recycles Day was well received by the public taking information flyers about the various ways to recycle and Betty Steudel having a games that members of the community could test their knowledge of recycling and she'll also have the games again at Earth Day The Recycling Committee picture was in the paper attending the event.

Betty Steudel will be working on a couple of articles for the Bourne Enterprise.

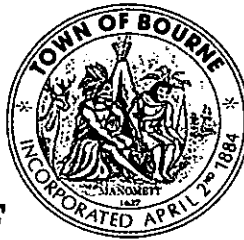
Bay State Textiles at the 5 local schools has reported 9,630 pounds has been collected so far.

The committee decided to go to the RRC to help assist the residents in placing their items in the correct bins.

By the end of 2015 we should have single stream recycling in the Town of Bourne. Each resident will receive 2 bins one for trash and the other for recycle items. Modification of the trucks will be in place.

A 10 minute survey will be given out to all the schools for Reducing Waste in the cafeterias to see how more recycling can be accomplished.

Meeting adjourned 4:20. Next meeting January 13, 2015



TOWN OF BOURNE

2014 APR 4 PM 1:26
Office of the Town Clerk

TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE

Notice is hereby given that the Board of Registrars will be holding VOTER REGISTRATION SESSIONS on the following dates & time for the following purposes in the Town Clerk's Office in Bourne Town Hall:

1). Tuesday, April 15, 2014 from 4:30pm. to 8pm.: to be able to participate in the May 5, Annual Town Meeting.

2). Friday, April 25, 2014 from 4:30pm. to 8pm.: to be able to participate in the May 5, 2014 Special Town Meeting.

3). Wednesday, April 30, 2014 from 4:30pm. to 8pm.: to be able to participate in the May 20, 2014 Annual Town Meeting.

Barry H. Johnson, Member, Board of Registrars



Town Clerk
24 Perry Avenue
Buzzards Bay, MA 02532
(508) 759-0600 Ext 505



Barry H. Johnson
Town Clerk

Wendy J. Chapman
Asst. Town Clerk

July 31, 2014

The Board of Registrars will meet at the Bourne Tall Hall on August 20, 2014
from 4:00 to 8:00 PM For the purpose of registering voters for the upcoming
State Primary Election to be held on September 9, 2014.

Barbara R. Jacobs
Adelaide M. Carrara
Penny A. Bergeson
Barry H. Johnson

Barbara Jacobs
Adelaide Carrara
Penny Bergeson
Barry Johnson

2014 JUL 31 AM 11 10
TOWN CLERK'S OFFICE
BOURNE, MASS



Town Clerk
24 Perry Avenue



2014 AUG 20
APR 11 10
Buzzards Bay, MA 02532
(508) 759-0600 Ext 505

Barry H. Johnson TOWN CLERK'S OFFICE
Town Clerk BOURNE, MASS

Wendy J. Chapman
Asst. Town Clerk

August 27, 2014

Special Town Meeting has been Scheduled for October 27, 2014

Last Day to Register to Voter October 17, 2014

**Board of Registrars will meet on October 17, 2014 from
4:00 to 8:00 PM at Bourne Town Hall for the
purposes of registering voters for the upcoming
special town meeting to be held on October 27th
at the Bourne High School Auditorium.**

Sincerely,

*Barbara R. Jacobs
Adelaide M. Carrara
Penny A. Bergeson
Barry H. Johnson*



Barry H. Johnson
Town Clerk

Town Clerk
24 Perry Avenue
Buzzards Bay, MA 02532
(508) 759-0600 Ext 505



Wendy J. Chapman
Asst. Town Clerk

August 26, 2014

Notice is hereby given that the Board of Registrars will be holding a voter Registration Sessions on the following dates & time for the purposes of registering voters for the upcoming State Election, November 4, 2014 :

October 15, 2014

4:30 to 8:00 PM

At the

Town Clerk's Office

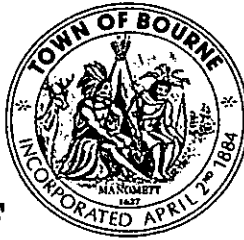
24 Perry Avenue

Buzzards Bay, MA 02532

2014 AUG 26 AM 10 08
TOWN CLERK'S OFFICE
BOURNE, MASS

Barbara R. Jacobs
Celestina M. Carrara
Perry A. Bergeron
Barry H. Johnson

Barry H. Johnson
Town Clerk, Board of Registrars



TOWN OF BOURNE
Office of the Town Clerk

2014 OCT 29 PM 1 32
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE

Agency: Board of Registrars

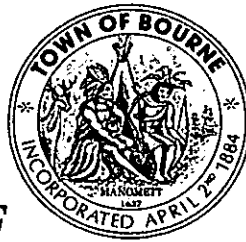
When: Tuesday, November 4, 2014

Time: Beginning at 6am. until the Close of the Clerk's Office That Day.

Purpose: the Board of Registrars will be in session as there is a state-wide election being conducted that day. They will review and possibly vote on a case by case basis - all matters related to issues on this particular election.

For the Board of Registrars:

Barry H. Johnson, Member of the Board



TOWN OF BOURNE

Office of the Town Clerk

2014 NOV 10 AM 10 52
TOWN CLERK'S OFFICE
BOURNE, MASS

MEETING NOTICE

Agency: Board of Registrars

When: Friday, November 14, 2014

Time: 5pm.

Where: Town Clerks Office

AGENDA

- 1). To review and count any overseas ballots received for the November 4, 2014 Election; then vote to include them as part of the overall total ballots cast in this Election.
- 2). Count the casted Provisional Ballots and vote to include them in the overall total(s) of the number of ballots cast in the November 4, 2014 Election.

Barry H. Johnson
Member, Board of Registrars